

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Notices of invitations for bids and requests for proposals on State contracts for services and commodities for which the bid amount is reasonably expected to be over \$10,000, are published in the State Contracts Information Section of the *Pennsylvania Bulletin* prior to bid opening date. Information in this publication is intended only as notification to its subscribers of available bidding and contracting opportunities, and is furnished through the Department of General Services, Vendor Information and Support Division. No action can be taken by any subscriber or any other person, and the Commonwealth of Pennsylvania is not liable to any subscriber or any other person, for any damages or any other costs incurred in connection with the utilization of, or any other reliance upon, any information in the State Contracts Information Section of the *Pennsylvania Bulletin*. Interested persons are encouraged to call the contact telephone number listed for the particular solicitation for current, more detailed information.

**EFFECTIVE JULY 1, 1985, A VENDOR'S FEDERAL IDENTIFICATION NUMBER (NUMBER ASSIGNED WHEN FILING INCOME TAX DOCUMENTS) OR SOCIAL SECURITY NUMBER IF VENDOR IS AN INDIVIDUAL, MUST BE ON ALL CONTRACTS, DOCUMENTS AND INVOICES SUBMITTED TO THE COMMONWEALTH.**

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:

- The payment date specified in the contract.
- 30 days after the later of the receipt of a proper invoice or receipt of goods or services.
- The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
 PA Department of Community and Economic Development  
 374 Forum Building  
 Harrisburg, PA 17120  
 800-280-3801 or (717) 783-5700

### Reader's Guide



Legal Services & Consultation

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services  
 Location: Harrisburg, Pa.  
 Duration: 12/1/93-12/30/93  
 Contact: Procurement Division 787-0000

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦

(For Commodities: Contact:)  
 Vendor Services Section  
 717-787-2199 or 717-787-4705

#### REQUIRED DATA DESCRIPTIONS

- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.

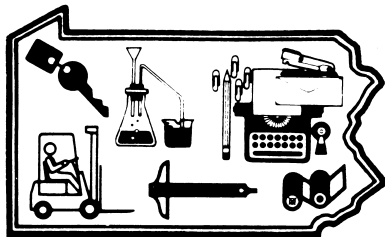
(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

## GET A STEP AHEAD IN COMPETING FOR A STATE CONTRACT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Bureau personnel can supply descriptions of contracts, names of previous bidders, pricing breakdowns and other information to help you submit a successful bid on a contract. We will direct you to the appropriate person and agency looking for your product or service to get you "A Step Ahead." Services are free except the cost of photocopying contracts or dubbing a computer diskette with a list of current contracts on the database. A free brochure, "Frequently Asked Questions About State Contracts," explains how to take advantage of the bureau's services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room G13 Finance Building  
 Harrisburg, PA 17120  
 717-787-2990  
 1-800-252-4700

BARBARA HAFER,  
*State Treasurer*



### Commodities

**1204111** Software Licenses/Partition Magic Pro 7 License. If you have problems downloading a bid, please call our Fax Back System at (717) 705-6001.

**Department:** Corrections  
**Location:** Camp Hill, PA  
**Duration:** FY 2001-02  
**Contact:** Vendor Services (717) 787-2199

**1235201** Furnish & Install Radio/Avionics Equipment. If you have problems downloading a bid, please call our Fax Back System at (717) 705-6001.

**Department:** State Police  
**Location:** New Cumberland, PA  
**Duration:** FY 2001-02  
**Contact:** Vendor Services (717) 787-2199

**2420-01 RIP & Supp #1** Power Equipment (Agricultural/Industrial). For a copy of bid package fax request to (717) 787-0725.

**Department:** General Services  
**Location:** All Using Agencies of the Commonwealth  
**Duration:** Contract Period 9/01/01—8/31/02  
**Contact:** Vendor Services (717) 787-2199

**#120102** 1) LATERAL TURNING MATTRESS (2 each): Turns patient automatically up to a 30° bilaterally at preset intervals of 30, 60 or 90 minutes, for treatment of Stage I through Stage IV pressure ulcers. Features: Automatic turning and static flotation modes; power failure mode; easy to understand and user-friendly membrane control panel. Patient weight of 70 to 350 lbs. selectable, turning interval mode and auto-firm. Control unit easily attaches to top of footboard. CPR quick-deflate (30 seconds or less). Measurements: 35" W x 80" L x 11" H. Power Unit: 20 1/2" W x 10 3/4" L x 5 1/2" H; 115V AC, UL. Reference: Invacare #39945. 2) ELECTRIC BED (2 each): Fully electric w/full side rails. Must accommodate lateral turning mattress 35" W X 80" L x 11" H. No overhang. 3) THERAPEUTIC MATTRESS (5 each): Portable low air loss therapy mattress. Provides therapeutic benefit of pressure relief and skin moisture management and true low air loss for pressure ulcer therapy. Electrical Power: 1.15 vac. 50/60HZ, 2A; Dimensions: Standard mattress size, 84" L x 37" W x 9" H; Weight: 24 lbs., Weight Capacity: 350 lbs.; Safety Code Approval: UL544, CA106; Mattress cells: 200 Denier polyurethane coated nylon; Therapy Cover: 70 Denier nylon with a polyurethane, breathable membrane layer; Polyester quilted upper layer. CA#117 fire retardancy. Warranty. Must have user-friendly whisper quiet control unit for mattress and easy storage capability. 100 liters per minute of fresh, dry air circulation between patient and support surface and provide pressure relief below capillary closure. Ref: Invacare Model microAIR 35005 ONLY 4) FULL ELECTRIC BED (5 each): No Mattress, w/full Side Rails. Invacare Only. AWARDED VENDOR TO DELIVER, SET-UP AND TRAIN PERSONNEL IN OPERATING PROCEDURES

**Department:** Public Welfare  
**Location:** Ebensburg Center, Department of Public Welfare, Rt. 22 West, P. O. Box 600, Ebensburg, PA 15931  
**Contact:** Marilyn Cartwright, Purchasing Agent (814) 472-0259

**1213151** Lighting Equipment & Accessories. If you have problems downloading a bid, please call our Fax Back System at (717) 705-6001.

**Department:** State System of Higher Education  
**Location:** Cheyney University, PA  
**Duration:** FY 2001-02  
**Contact:** Vendor Services (717) 787-2199

**8169510** Portland Cement Pasa Fast-Setting Cement. IFSCEM 115—No Substitute. If you have problems downloading a bid, please call our Fax Back System at (717) 705-6001.

**Department:** Transportation  
**Location:** Scranton, PA  
**Duration:** FY 2001-02  
**Contact:** Vendor Services (717) 787-2199

**8251560** Sprayer, Herbicide, Special Purpose, Truck Mounted. For a copy of bid package fax request to (717) 787-0725.

**Department:** Transportation  
**Location:** Harrisburg, PA  
**Duration:** FY 2001-02  
**Contact:** Vendor Services (717) 787-2199

**8172050** Bituminous Material - Type ID 2, SRL=G. If you have problems downloading a bid, please call our Fax Back System at (717) 705-6001.

**Department:** Aging  
**Location:** Uniontown, PA  
**Duration:** FY 2001-02  
**Contact:** Vendor Services (717) 787-2199

**1169111** Heat Sealing and Shrink Wrap Packaging Machine. If you have problems downloading a bid, please call our Fax Back System at (717) 705-6001.

**Department:** Corrections  
**Location:** Huntingdon, PA  
**Duration:** FY 2001-02  
**Contact:** Vendor Services (717) 787-2199

**1196721** Furnish and Install UPS Systems & Remove Old System. If you have problems downloading a bid, please call our Fax Back System at (717) 705-6001.

**Department:** Public School Employees' Retirement System  
**Location:** Harrisburg, PA  
**Duration:** FY 2001-02  
**Contact:** Vendor Services (717) 787-2199

**0091-12** Envelopes: PennDot. If you have problems downloading a bid, please call our Fax Back System at (717) 705-6001.

**Department:** Transportation  
**Location:** Various, PA  
**Duration:** Contract Period 08/01/02 - 03/31/04  
**Contact:** Vendor Services (717) 787-2199

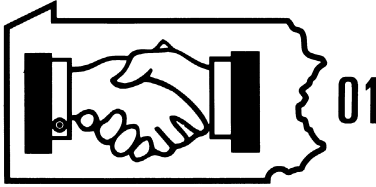
**1219151** Furnish & Install: Gear Box, Central Plant. If you have problems downloading a bid, please call our Fax Back System at (717) 705-6001.

**Department:** General Services  
**Location:** Harrisburg, PA  
**Duration:** FY 2001-02  
**Contact:** Vendor Services (717) 787-2199

**1139221** Cab & Chassis w/Vacuum Tank, Sludge Truck. If you have problems downloading a bid, please call our Fax Back System at (717) 705-6001.

**Department:** Fish and Boat Commission  
**Location:** Harrisburg, PA  
**Duration:** FY 2001-02  
**Contact:** Vendor Services (717) 787-2199

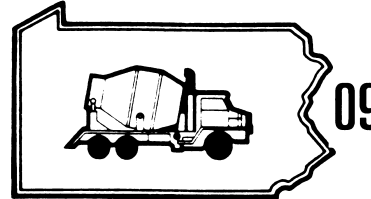
## SERVICES



### Advertising

**040S 01** Contractor shall purchase and monitor radio, newspaper and billboard advertisements through specific media in PENNDOT District 4. Please fax bid package request to Gerald Pronko at (570) 963-4245 or E-mail at gpronko@dot.state.pa.us and provide company name, address and contact person with phone no., fax no. and E-mail address. This is a re-bid of 040S 01 originally opened 10/30/01.

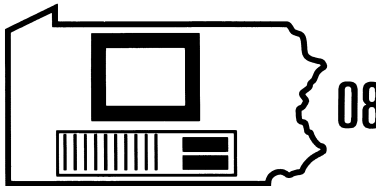
**Department:** Transportation  
**Location:** Lackawanna, Luzerne, Pike, Susquehanna, Wayne and Wyoming (Wilkes-Barre/Scranton Media Market) Counties.  
**Duration:** June 30, 2002  
**Contact:** Gerald Pronko (570) 963-4039



### Construction & Construction Maintenance

**CPC 01.036** The work of CPC Project 01.036, Conservation Maintenance of the Mexican War Monument includes but is not limited to the following initial work: Cleaning the marble and granite surface of the monument, raking and repointing mortar joints, executing crack repair, patching, dutchman repairs, re-setting granite steps, casting of new heads for marble eagles, and annual maintenance for a four-year period. The monument is in Capitol Park. We will issue the Bid Document January 8, 2002. Proposals are due by February 5, 2002 at 2 p.m. prevailing time. Mandatory Pre-proposal Conference and Detailed Site Review will be held January 17, 2002 at 10 a.m. in the offices of the Capitol Preservation Committee, Room 630, Main Capitol Building.

**Department:** PA Capitol Preservation Committee  
**Location:** Main Capitol Building, Room 630, Harrisburg, PA 17120  
**Contact:** Ruthann Hubbert-Kemper, Susan Ellison (717) 783-6484



### Computer Related Services

**01-133-2149** Request for proposals to provide the Pennsylvania Turnpike Commission with business recovery services including a recovery/back-up site that has the capability to restore critical PTC systems/functions in the event of a declaration of a disaster. Copies of the RFP can be obtained by calling (717) 939-9551, extension 4421. Written questions concerning the RFP must be received by January 28, 2002. Closing date for receipt of proposals is February 20, 2002.

**Department:** Turnpike Commission  
**Location:** PTC Central Office, Highspire, PA  
**Duration:** Executed contract will be for a term of five years.  
**Contact:** Deborah Lehan (717) 939-9551, X4421

**RFP 01-R-002** Design, development and implementation of a Statewide Uniform Registry of Electors. This project was originally advertised on 12/02/2001.

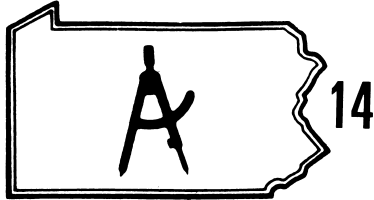
**Department:** State  
**Contact:** Judith Holjes (717) 787-3945



### Court Reporting

**CLDAGJ01-423** Provide court reporting services for the Nineteenth Statewide Investigating Grand Jury to be housed in Harrisburg (Downtown), Dauphin County, PA. Reporting Services are required for 4-5 days per month for 18 months with the possibility of the Grand Jury voting to extend the session up to an additional six months. Bid specifications detail reporting requirements.

**Department:** Attorney General  
**Location:** Harrisburg (Downtown), PA  
**Duration:** February 26, 2002 through August 26, 2003, with a possible extension up to six months, extending through February, 2004.  
**Contact:** Jean M. Kreiser (717) 783-2369



### Engineering Services

**PennDOT-ECMS** The Pennsylvania Department of Transportation has established a website advertising for the retention of engineering firms. You can view these business opportunities by going to the Department of Transportation's Engineering and Construction Management System at [www.dot2.state.pa.us](http://www.dot2.state.pa.us).

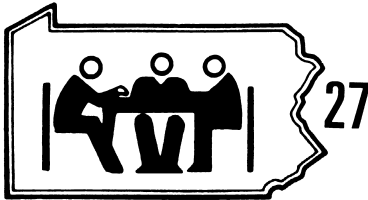
**Department:** Transportation  
**Location:** Various  
**Contact:** [www.dot2.state.pa.us](http://www.dot2.state.pa.us)



### Personnel, Temporary

**SU-01-08** SU-01-08 Shippensburg University is seeking proposals for a vendor to provide temporary personnel services for the Head Start Program for the period May 1, 2002 through April 30, 2003. The Contractor will employ and pay the staff for the University's Head Start Program. Duties include payment of salaries, mailing checks, withholding of all lawful deductions, provide worker's compensation, liability insurance, handle unemployment claims, prepare earnings records, tax reports, etc. Requests for bid package should be faxed to Deborah K. Martin at FAX: (717) 477-4004. Proposal are due NLT 4 p.m. on January 25, 2002. The University encourages responses from small, minority and women owned firms.

**Department:** State System of Higher Education  
**Location:** Shippensburg University, Shippensburg, PA 17257  
**Duration:** May 1, 2002 through April 30, 2003  
**Contact:** Deborah K. Martin (717) 477-1121



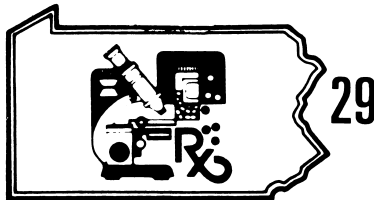
### Lodging/Meeting Facilities

**CLDAGJ01-422** Provide hotel accommodations for the Nineteenth Statewide Investigating Grand Jury to be housed in Harrisburg (Downtown), Dauphin County, PA. Housing will be required for approximately 45-50 rooms on February 25, 2002 for the Grand Jury empanelment session scheduled for February 26, 2002. One additional lodging night may be required if the empanelment session is not completed on February 26, 2002. After the empanelment session, housing for 30 selected Grand Jurors will be required beginning February 26, 2002 and each succeeding night for the remainder of the Contract through August, 2003 with a possible 6-month extension through February 26, 2004. Bid specifications detail lodging requirements.

**Department:** Attorney General  
**Location:** Harrisburg (Downtown), PA  
**Duration:** February 26, 2002–August 26, 2003, with a possible 6-month extension through February 26, 2004.  
**Contact:** Jean M. Kreiser (717) 783-2369

**BOOT-2001-21** The PA Emergency Management Agency (PEMA) is soliciting Bid Proposals to provide lodging, facilities, meals, etc. for PEMA to conduct a Chemistry of Hazardous Materials course within a 30 mile radius of the Lewistown area on March 10–21, 2002. To obtain a detailed bid package, please contact Gaila Duncan or Kim Wadsworth at [gduncan@state.pa.us](mailto:gduncan@state.pa.us) or [kwadsworth@state.pa.us](mailto:kwadsworth@state.pa.us) or (717) 651-2188.

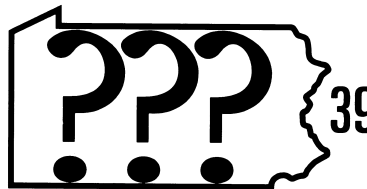
**Department:** PA Emergency Management Agency  
**Location:** PA Emergency Management Agency, State Fire Academy, 1150 Riverside Drive, Lewistown, PA 17044  
**Duration:** March 10, 2002 until March 21, 2002  
**Contact:** Gaila Duncan or Kim Wadsworth (717) 651-2188



### Medical Services

**20872001** Contractor shall provide three general psychiatrists and one Assistant Superintendent for Clinical Services to provide active inpatient psychiatric services and treatment at Danville State Hospital.

**Department:** Public Welfare  
**Location:** Danville State Hospital, 200 State Hospital Drive, Danville, PA 17821  
**Duration:** Anticipated to begin July 1, 2002 and end June 30, 2006  
**Contact:** Doris Cavallini (570) 271-4578



### Miscellaneous

**040154** The Department of Transportation Engineering District 4-0 is requesting service for the complete operation, maintenance and testing of wastewater and drinking water systems at the Pike County Welcome Center located on Route 6 & 209, Matamoras. Prospective bidders must provide verification of having been actively engaged in the business of this service for a minimum of five years. Performance and Payment bonding is required. Specifications may be obtained from the District Office Roadside Unit by faxing your request to (570) 963-4245 or by phoning (570) 963-4048 between the hours of 8 am and 4 pm Monday thru Friday.

**Department:** Transportation  
**Location:** Pike County Welcome Center, Matamoras  
**Duration:** 5 year contract with no renewals  
**Contact:** Martha Spaide (570) 963-4048

**040152** The Department of Transportation Engineering District 4-0 is requesting service for the complete operation, maintenance, and testing of wastewater and drinking water systems at two safety rest areas on Interstate 81 in Lackawanna County, Tompkinsville, and Susquehanna County, Lenox. Prospective bidders must provide verification of having been actively engaged in the business of this service for at least five years. Performance and payment bonds are required upon award of the contract. Specifications may be obtained from the District Office Roadside Unit by faxing your request to (570) 963-4245 or by phoning (570) 963-4048 between the hours of 8 a.m. and 4 p.m. Monday thru Friday.

**Department:** Transportation  
**Location:** Interstate Safety rest area I-81 NB, Lackawanna County, between exits 202 and 206, and Interstate Safety rest area I-81 SB, Susquehanna County, between exits 211 and 206.  
**Duration:** Five years  
**Contact:** Martha Spaide (570) 963-4048

**040153** The Department of Transportation Engineering District 4-0 is requesting service for the monthly cleaning of approximately 300 square feet of overhead windows at the Pike County Welcome Center on Route 6 & 209 in Matamoras. Specifications may be obtained from the District Office Roadside Unit by faxing your request to (570) 963-4245 or by phoning (570) 963-4048 between the hours of 8 a.m. and 4 p.m. Monday thru Friday.

**Department:** Transportation  
**Location:** Pike County Welcome Center, Matamoras  
**Duration:** 5 year contract with no renewals  
**Contact:** Martha Spaide (570) 963-4048

[Pa.B. Doc. No. 02-74. Filed for public inspection January 11, 2002, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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KELLY LOGAN,  
*Acting Secretary*



