

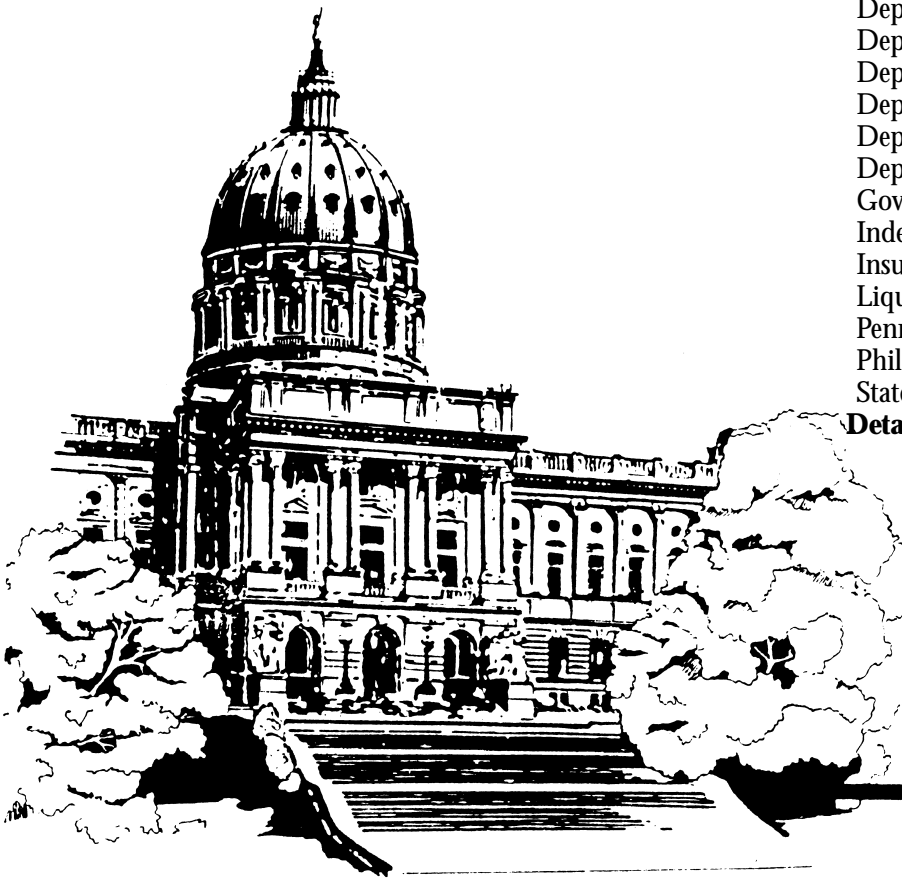
PENNSYLVANIA BULLETIN

Volume 32
Saturday, August 3, 2002 • Harrisburg, Pa.
Number 31
Pages 3687—3870

Agencies in this issue:

The Governor
The Courts
Department of Agriculture
Department of Banking
Department of Community and Economic
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Department of Education
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Department of General Services
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Department of Labor and Industry
Department of Revenue
Department of Transportation
Governor's Office
Independent Regulatory Review Commission
Insurance Department
Liquor Control Board
Pennsylvania Public Utility Commission
Philadelphia Regional Port Authority
State Police

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No. 333, August 2002

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PENNSYLVANIA



BULLETIN

(ISSN 0162-2137)

published weekly by Fry Communications, Inc. for the Commonwealth of Pennsylvania, Legislative Reference Bureau, 647 Main Capitol Building, State & Third Streets, Harrisburg, Pa. 17120, under the policy supervision and direction of the Joint Committee on Documents pursuant to Part II of Title 45 of the Pennsylvania Consolidated Statutes (relating to publication and effectiveness of Commonwealth Documents). Subscription rate \$82.00 per year, postpaid to points in the United States. Individual copies \$2.50. Checks for subscriptions and individual copies should be made payable to "Fry Communications, Inc." Periodicals postage paid at Harrisburg, Pennsylvania.

Postmaster send address changes to:

FRY COMMUNICATIONS

Attn: *Pennsylvania Bulletin*

800 W. Church Rd.

Mechanicsburg, Pennsylvania 17055-3198

(717) 766-0211 ext. 2340

(800) 334-1429 ext. 2340 (toll free, out-of-State)

(800) 524-3232 ext. 2340 (toll free, in State)

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Fry Communications, Inc.

Attn: *Pennsylvania Bulletin*

800 W. Church Rd.

Mechanicsburg, PA 17055-3198

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Editorial preparation, composition, printing and distribution of the *Pennsylvania Bulletin* is effected on behalf of the Commonwealth of Pennsylvania by FRY COMMUNICATIONS, Inc., 800 W. Church Road, Mechanicsburg, Pennsylvania 17055-3198.

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READER'S GUIDE TO THE PENNSYLVANIA BULLETIN AND PENNSYLVANIA CODE

Pennsylvania Bulletin

The *Pennsylvania Bulletin* is the official gazette of the Commonwealth of Pennsylvania. It is published every week and includes a table of contents. A cumulative subject matter index is published quarterly.

The *Pennsylvania Bulletin* serves several purposes. First, it is the temporary supplement to the *Pennsylvania Code*, which is the official codification of agency rules and regulations and other statutorily authorized documents. Changes in the codified text, whether by adoption, amendment, repeal or emergency action must be published in the *Pennsylvania Bulletin*. Further, agencies proposing changes to the codified text do so in the *Pennsylvania Bulletin*.

Second, the *Pennsylvania Bulletin* also publishes: Governor's Executive Orders; State Contract Notices; Summaries of Enacted Statutes; Statewide and Local Court Rules; Attorney General Opinions; Motor Carrier Applications before the Public Utility Commission; Applications and Actions before the Department of Environmental Protection; Orders of the Independent Regulatory Review Commission; and other documents authorized by law.

The text of certain documents published in the *Pennsylvania Bulletin* is the only valid and enforceable text. Courts are required to take judicial notice of the *Pennsylvania Bulletin*.

Adoption, Amendment or Repeal of Regulations

Generally an agency wishing to adopt, amend or repeal regulations must first publish in the *Pennsylvania Bulletin* a Notice of Proposed Rulemaking. There are limited instances where the agency may omit the proposal step; they still must publish the adopted version.

The Notice of Proposed Rulemaking contains the full text of the change, the agency contact person, a fiscal note required by law and background for the action.

The agency then allows sufficient time for public comment before taking final action. An adopted proposal must be published in the *Pennsylvania*

Bulletin before it can take effect. If the agency wishes to adopt changes to the Notice of Proposed Rulemaking to enlarge the scope, they must re-propose.

Citation to the *Pennsylvania Bulletin*

Cite material in the *Pennsylvania Bulletin* by volume number and page number. Example: Volume 1, *Pennsylvania Bulletin*, page 801 (short form: 1 Pa.B. 801).

Pennsylvania Code

The *Pennsylvania Code* is the official codification of rules and regulations issued by Commonwealth agencies and other statutorily authorized documents. The *Pennsylvania Bulletin* is the temporary supplement to the *Pennsylvania Code*, printing changes as soon as they occur. These changes are then permanently codified by the *Pennsylvania Code Reporter*, a monthly, loose-leaf supplement.

The *Pennsylvania Code* is cited by title number and section number. Example: Title 10 *Pennsylvania Code*, § 1.1 (short form: 10 Pa.Code § 1.1).

Under the *Pennsylvania Code* codification system, each regulation is assigned a unique number by title and section. Titles roughly parallel the organization of Commonwealth government. Title 1 *Pennsylvania Code* lists every agency and its corresponding *Code* title location.

How to Find Documents

Search for your area of interest in the *Pennsylvania Code*.

The *Pennsylvania Code* contains, as Finding Aids, subject indexes for the complete *Code* and for each individual title, a list of Statutes Used As Authority for Adopting Rules and a list of annotated cases. Source Notes give you the history of the documents. To see if there have been recent changes, not yet codified, check the List of *Pennsylvania Code* Chapters Affected in the most recent issue of the *Pennsylvania Bulletin*.

The *Pennsylvania Bulletin* also publishes a quarterly List of Pennsylvania Code Sections Affected which lists the regulations in numerical order, followed by the citation to the *Pennsylvania Bulletin* in which the change occurred.

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Printing Format

Material proposed to be added to an existing rule or regulation is printed in **bold face** and material proposed to be deleted from such a rule or regulation is enclosed in brackets [] and printed in **bold face**. Asterisks indicate ellipsis of *Pennsylvania Code* text retained without change. Proposed new or additional regulations are printed in ordinary style face.

Fiscal Notes

Section 612 of The Administrative Code of 1929 (71 P. S. § 232) requires that the Office of Budget prepare a fiscal note for regulatory actions and administrative procedures of the administrative departments, boards, commissions or authorities receiving money from the State Treasury stating whether the proposed action or procedure causes a loss of revenue or an increase in the cost of programs for the Commonwealth or its political subdivisions; that the fiscal note be published in the *Pennsylvania Bulletin* at the same time as the proposed change is advertised; and that the fiscal note shall provide the following information: (1) the designation of the fund out of which the appropriation providing for expenditures under the action or procedure shall be made; (2) the probable cost for the fiscal year the program is implemented; (3) projected cost estimate of the program for each of the five succeeding fiscal years; (4) fiscal history of the program for which expenditures are to be made; (5) probable loss of revenue for the fiscal year of its implementation; (6) projected loss of revenue from the program for each of the five succeeding fiscal years; (7) line item, if any, of the General Appropriation Act or other appropriation act out of which expenditures or losses of Commonwealth funds shall occur as a result of the action or procedures; (8) recommendation, if any, of the Secretary of the Budget and the reasons therefor.

The required information is published in the foregoing order immediately following the proposed change to which it relates; the omission of an item indicates that the agency text of the fiscal note states that there is no information available with respect thereto. In items (3) and (6) information is set forth for the first through fifth fiscal years; in that order, following the year the program is implemented, which is stated. In item (4) information is set forth for the current and two immediately preceding years, in that order. In item (8) the recommendation, if any, made by the Secretary of Budget is published with the fiscal note. See 4 Pa. Code § 7.231 *et seq.* Where “no fiscal impact” is published, the statement means no additional cost or revenue loss to the Commonwealth or its local political subdivision is intended.

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List of Pa. Code Chapters Affected

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THE COURTS

Title 207—JUDICIAL CONDUCT

PART IV. COURT OF JUDICIAL DISCIPLINE

[207 PA. CODE CHS. 1, 4 AND 5]

Amendment to the Rules of Procedure of the Court of Judicial Discipline; Doc. No. 1 JD 94

Order

Per Curium:

And Now, this 16th day of July, 2002, the Court, pursuant to Article 5, Section 18(b)(4) of the Constitution of Pennsylvania, having adopted amendments to Rules of Procedure 110, 122, 123, 401, 411 and 503, as more specifically hereinafter set forth, *It Is Hereby Ordered:*

That Rules of Procedure 110, 122, 123, 401, 411 and 503 shall become effective immediately.

Annex A

TITLE 207. JUDICIAL CONDUCT

PART IV. COURT OF JUDICIAL DISCIPLINE

ARTICLE I. PRELIMINARY PROVISIONS

CHAPTER 1. GENERAL PROVISIONS

IN GENERAL

Rule 110. Entry of Appearance.

(A) Counsel for a Judicial Officer shall file an entry of appearance with the Clerk of the Court and shall serve a copy of the entry on the Board Counsel.

(B) The entry of appearance shall include counsel's name, address, phone number, and Pennsylvania Supreme Court Identification Number. Admission Pro Hoc Vice shall be in accordance with the Pennsylvania Bar Admission Rules.

Official Note: Counsel should file an entry of appearance within 15 days of service of the Board Complaint or a Preliminary Conference Judge will be appointed in accordance with Rule 301(B).

(C) An attorney's appearance for a Judicial Officer may not be withdrawn without leave of Court unless another attorney has entered or simultaneously enters an appearance for the Judicial Officer and the change of attorneys does not delay any stage of the proceedings.

DOCUMENTS GENERALLY

Rule 122. Service.

(A) When service is required under these rules, service shall be made concurrently with filing.

(B) Original process shall be served by a competent adult:

- (1) by handing a copy to the Judicial Officer; or
- (2) by handing a copy

(i) at the residence of the Judicial Officer to an adult member of the family with whom he resides; but if no adult member of the family is found, then to an adult person in charge of such residence;

(ii) at any office or usual place of business of the Judicial Officer to his agent or to the person for the time being in charge thereof.

(C)(i) If service of the original process cannot be made as in (B) above, then a copy of the process shall be mailed to the Judicial Officer by any form of mail requiring a receipt signed by the Judicial Officer or his authorized agent. Service is complete upon delivery of the mail.

(ii) If such service cannot be made, service shall be made by leaving a copy at or mailing a copy to the Judicial Officer's last known address. Service in this manner shall be complete upon mailing.

(D) In lieu of service of the original process under this rule, the Judicial Officer or his authorized agent may accept service of the process by filing a separate document which shall be substantially in the following form:

(CAPTION)

I accept service of the _____ (on behalf of _____ and represent that I am authorized to do so).

(Date) (Judicial Officer or Authorized Agent)

(Mailing Address)

(E) Copies of all legal papers other than the original process filed in a proceeding in this Court or served upon any party to the proceeding shall be served upon every other party to the proceeding.

(F) Service of all legal papers other than the original process shall be made:

(1) by handing or mailing a copy to or leaving a copy for each party at the address of the party's attorney of record endorsed on an appearance or prior pleading of the party, or at such other address as a party may agree, or

(2)(i) if there is no attorney of record, by handing a copy to the party or by mailing a copy to or leaving a copy for the party at the address endorsed on an appearance or prior pleading or the residence or place of business of a party;

(ii) if such service cannot be made, service shall be made by leaving a copy at or mailing a copy to the last known address of the party to be served.

(iii) Service by mail is complete upon mailing.

Rule 123. Return of Service.

(A) When service of original process has been made, the person making service shall make a return of service forthwith. If service has not been made, a return of no service shall be made.

(B) A return of service shall set forth the date, time, place and manner of service, the identity of the person served and any other facts necessary for the Court to determine whether proper service has been made.

(C) Return of service or no service by mail under Rule 122 (C)(i) shall include a return receipt.

(D) The return of service or no service shall be filed with the Clerk.

**ARTICLE II. PROCEEDINGS BASED ON THE
FILING OF FORMAL CHARGES**

**CHAPTER 4. PRE-TRIAL PROCEEDINGS
DISCOVERY**

Rule 401. Discovery Generally.

(A) All discovery shall be completed within 60 days of the service of the Board Complaint, unless extended by the Conference Judge for good cause shown.

(B) Any challenges or objections raised during discovery shall be resolved at the pre-trial conference.

(C) The Conference Judge shall, before the pre-trial conference, set a date for the exchange of the names and addresses of all witnesses whom the parties intend to call at the trial.

(D) *Other Evidence.* The Board and the Judicial Officer shall exchange:

(1) Non-privileged evidence relevant to the charges contained in the Board Complaint, documents to be presented at the trial and statements of witnesses who will be called to testify; and

(2) Other material, in the Conference Judge's discretion, upon cause shown.

(E) *Disclosure by the Board.* Upon filing of the Board Complaint, the Board shall provide the Judicial Officer with any exculpatory evidence relevant to the charges contained in the Board Complaint.

OMNIBUS MOTION FOR RELIEF; REPLY; ANSWER

Rule 411. Omnibus Motion.

(A) All motions, challenges, and applications or requests for an order or relief on behalf of the Judicial Officer shall be consolidated in one written motion, except as otherwise provided in these rules, or as permitted by the Conference Judge. The omnibus motion shall be filed no later than 30 days of the service of the Board Complaint.

(B) The motion shall state with particularity the grounds for the motion, the facts that support each ground, and the type of relief or order requested. The motion shall be divided into consecutively numbered paragraphs, each containing only one material allegation as far as practicable.

(C) If the motion sets forth facts that do not already appear of record, it shall be verified by the Judicial Officer subject to the penalties for unsworn falsification to authorities under the Crimes Code, 18 Pa.C.S. § 4904.

(D) The Judicial Officer may challenge the validity of the charges on any legal ground including:

- (1) that the facts charged do not constitute misconduct;
- (2) that the Board or the Court is without jurisdiction;
- (3) that the Board violated the procedures governing it; or

(4) that the charges do not provide sufficient notice of the allegations to be defended against.

(E) The failure, in any motion, to request a type of relief or order, or to state a ground therefor, may constitute a waiver of such relief, order, or ground.

CHAPTER 5. TRIAL PROCEDURES

Rule 503. Post-Trial Proceedings.

(A) *Findings of Fact and Conclusions of Law.* Following the trial, the Court shall file its findings of fact and conclusions of law which shall be served on the Board and the Judicial Officer.

(B) *Objections.*

(1) The Board and the Judicial Officer may elect to file written objections which shall include the basis for the objections to the Court's findings and conclusions.

(2) Any objections shall be filed with the Court within 10 days of the entry of the findings and conclusions. The President Judge may for cause shown extend the time for filing objections.

(3) The Court may permit the Judicial Officer and the Board to present oral argument on any objections filed.

(C) *Disposition of Objections.*

(1) Findings of fact and conclusions of law shall become final:

(a) When no objections have been filed within the applicable time period; or

(b) When objections have been timely filed and the Court, either with or without oral argument, has ruled on the objections.

(2) In any case where objections have been filed, the Court shall enter an order disposing of the objections by affirming, modifying or vacating the findings and conclusions of law.

[Pa.B. Doc. No. 02-1329. Filed for public inspection August 2, 2002, 9:00 a.m.]

**DISCIPLINARY BOARD OF
THE SUPREME COURT**

Notice of Disbarment

Notice is hereby given that Aaron Maurice Smith, having been disbarred from the practice of law in the State of New Jersey, the Supreme Court of Pennsylvania issued an Order dated July 17, 2002, disbaring Aaron Maurice Smith from the Bar of this Commonwealth. In accordance with Rule 217(f), Pa.R.D.E., since this formerly admitted attorney resides outside the Commonwealth of Pennsylvania, this notice is published in the *Pennsylvania Bulletin*.

ELAINE M. BIXLER,
*Executive Director and Secretary
The Disciplinary Board of the
Supreme Court of Pennsylvania*

[Pa.B. Doc. No. 02-1330. Filed for public inspection August 2, 2002, 9:00 a.m.]

Notice of Suspension

Notice is hereby given that on July 17, 2002, pursuant to Rule 214(d)(1) of the Pa.R.D.E., Patrick H. McCarthy, III, who resides outside the Commonwealth of Pennsylvania, was placed on temporary suspension by the Supreme Court until further Order of the Court. In accordance with Rule 217(f), Pa.R.D.E., since this formerly admitted attorney resides outside of the Commonwealth of Pennsylvania, this notice is published in the *Pennsylvania Bulletin*.

ELAINE M. BIXLER,
*Executive Director and Secretary
The Disciplinary Board of the
Supreme Court of Pennsylvania*

[Pa.B. Doc. No. 02-1331. Filed for public inspection August 2, 2002, 9:00 a.m.]

NOTICES

DEPARTMENT OF AGRICULTURE

FY 2002-2003 Annual Plan for Awarding Grants under the Pennsylvania Agricultural Fair Act

The Department of Agriculture (Department), under authority of section 8(a) of the Pennsylvania Agricultural Fair Act (act) (3 P. S. §§ 1508(a)) hereby announces that the Secretary of Agriculture, with the advice and assistance of the Agricultural Fair Advisory Committee at its meeting of July 15, 2002, adopted the FY 2002-2003 Annual Plan on the awarding of grants to eligible organizations under the provisions of the act.

The act authorizes the Department to make grants to organizations conducting eligible agricultural fairs, State-wide agricultural organizations which contribute to the development of agriculture and agribusiness and to eligible agricultural youth groups for support of their programs. The Secretary, with the advice and assistance of Advisory Committee created by the act, is to adopt an annual plan for awarding of grants subject to the limitations specified in section 5 of the act (3 P. S. § 1505).

The annual plan, as adopted by the Secretary, provides for the award of grants to each eligible organization subject to the availability of funds on the following basis:

1. For operating expenses, the maximum payment allowed for each Class Fair under section 5(1)(i)(A) of the act will be paid.
2. For premium reimbursement, the maximum payment allowed under section 5(1)(i)(B) of the act will be paid.
3. For reimbursement to each eligible organization conducting harness horse racing at its annual fair, other than races for 2 and 3 year old colts and fillies, the maximum amount of reimbursement allowed under section 5(1)(iii) of the act will be paid.
4. For reimbursement to each eligible organization conducting races for 2 and 3 year colts and fillies at its annual fair, the maximum amount of reimbursement allowed under section 5(1)(iv) of the act will be paid.
5. For reimbursement of operating costs and premiums, a maximum amount of \$2,000 and in addition a maximum

amount of \$10,000 based on a sum equal to 50% of the amount spent by the eligible Statewide agricultural organizations for premiums that are not in the \$2,000 payment as provided under section 5(2) of the act. The total maximum payment hereunder shall not exceed \$12,000.

6. For actual expenses incurred for activities which contribute to the advancement of agriculture or agribusiness by 4-H youth groups, a payment which will be calculated according to the following formula will pay for maximum of 4,000 members per county: 4-H groups with 500 members or less will receive base funding of \$2,000, groups with more than 500 will receive \$2,000 for the first 500 members and an additional \$2 per member for every member over 500 with a total maximum funding of \$9,000.

7. For actual expenses incurred for activities which contribute to the advancement of agriculture or agribusiness by FFA youth groups, a payment which will be calculated according to the following formula:

Tier I: County FFA organizations with 100 members or less will receive base funding of \$1,000 with an additional \$2 per member.

Tier II: County FFA Organizations with 101 to 210 members inclusive will receive a \$2,000 base funding with no additional moneys on a per member basis.

Tier III: County FFA organizations with 211 members or more will receive funding of \$2,000 with an additional \$2 per member for every member over 210.

8. Funds remaining after the grants have been awarded shall be utilized for capital improvement as provided in section 5(1)(ii) of the act.

9. The Secretary will endeavor to disburse the payments in accordance with the following schedule:

(a) By February 1, 2003, for payment under paragraphs 1—7.

(b) By October 30, 2003, for payment approved and authorized in FY 2002-2003 under paragraph 8.

SAMUEL E. HAYES, Jr.,
Secretary

[Pa.B. Doc. No. 02-1332. Filed for public inspection August 2, 2002. 9:00 a.m.]

DEPARTMENT OF BANKING

Action on Applications

The Department of Banking, under the authority contained in the act of November 30, 1965 (P. L. 847, No. 356), known as the Banking Code of 1965; the act of December 14, 1967 (P. L. 746, No. 345), known as the Savings Association Code of 1967; the act of May 15, 1993 (P. L. 565, No. 111), known as the Department of Banking Code; and the act of December 19, 1990 (P. L. 834, No. 198), known as the Credit Union Code, has taken the following action on applications received for the week ending July 23, 2002.

BANKING INSTITUTIONS Holding Company Acquisitions

<i>Date</i>	<i>Name of Corporation</i>	<i>Location</i>	<i>Action</i>
7-18-02	Berkshire Financial Holdings, Inc., Holdings, Inc., Collegeville, to acquire 100% of the voting shares of USABancShares.Com, Inc., Philadelphia	Collegeville	Approved

Conversions, Mergers and Absorptions

<i>Date</i>	<i>Name of Bank</i>	<i>Location</i>	<i>Action</i>
7-18-02	First Commonwealth Bank, Indiana, and Southwest Bank, Greensburg Surviving Institution— First Commonwealth Bank, Indiana	Indiana	Approved

Branch Applications

<i>Date</i>	<i>Name of Bank</i>	<i>Location</i>	<i>Action</i>
7-11-02	Citizens Bank of Pennsylvania Philadelphia Philadelphia County	202 W. Ridge Pike Conshohocken Montgomery County	Approved
7-17-02	The Fidelity Deposit and Discount Bank Dunmore Lackawanna County	511 Scranton Carbondale Highway Eynon Lackawanna County	Opened
7-18-02	Brentwood Bank Bethel Park Allegheny County	Application for nine limited service facilities at the following locations:	Filed
	Arrowood of Southwestern 500 North Lewis Run Road Pleasant Hills Allegheny County	Merryheart Retirement Residence 100 Knoedler Road Pittsburgh Allegheny County	
	Atria Assisted Living 5300 Clarion Boulevard Pittsburgh Allegheny County	The Oaks Retirement Residence 2850 Carson Street Pittsburgh Allegheny County	
	Baptist Homes of Western Pennsylvania 489 Castle Shannon Blvd. Pittsburgh Allegheny County	The Oaks Retirement Residence 200 Railroad Avenue Carnegie Allegheny County	
	Brookdale—The Devonshire of Mt. Lebanon 1050 McNeilly Road Pittsburgh Allegheny County	Sunrise Assisted Living at South Hills 1320 Greentree Road Pittsburgh Allegheny County	
	Friendship Village of South Hills 1290 Boyce Road Upper St. Clair Allegheny County		

Branch Relocations/Consolidations

<i>Date</i>	<i>Name of Bank</i>	<i>Location</i>	<i>Action</i>
7-17-02	Beneficial Mutual Savings Bank Philadelphia Philadelphia County	<i>To:</i> 267 Main Street Exton Chester County	Filed
		<i>From:</i> 470 John Young Way Exton Chester County	
7-22-02	Beneficial Mutual Savings Bank Philadelphia Philadelphia County	<i>Into:</i> 1600 Chestnut St. Philadelphia Philadelphia County	Filed
		<i>From:</i> 15th and Market St. Philadelphia Philadelphia County	

Branch Discontinuances

<i>Date</i>	<i>Name of Bank</i>	<i>Location</i>	<i>Action</i>
7-22-02	Farmers First Bank Lititz Lancaster County	Weis Market 5360 Lincoln Highway Gap Lancaster County	Filed

SAVINGS INSTITUTIONS

No activity.

CREDIT UNIONS**Conversions, Mergers and Absorptions**

<i>Date</i>	<i>Name of Credit Union</i>	<i>Location</i>	<i>Action</i>
7-19-02	Rohm & Haas Del Val Credit Union, Philadelphia, and Rohm & Haas Employees Federal Credit Union, Philadelphia Surviving Institution— Rohm & Haas Employees Federal Credit Union, Philadelphia	Philadelphia	Effective
7-22-02	Erie Insurance Exchange Credit Union, Erie, and GTE Erie Federal Credit Union, Erie Surviving Institution— Erie Insurance Exchange Credit Union, Erie	Erie	Filed

FRANCES A. BEDEKOVIC,
Acting Secretary

[Pa.B. Doc. No. 02-1333. Filed for public inspection August 2, 2002, 9:00 a.m.]

DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

Educational Improvement Tax Credit Program; List of Qualified Scholarship and Educational Im- provement Organizations

The Department of Community and Economic Development (Department) gives notice of the establishment of the Educational Improvement Tax Credit Program (Program) which authorizes the award of tax credits to businesses that make contributions to scholarship organizations or educational improvement organizations determined by the Department to meet the requirements of Act 4 of 2001. The current list of scholarship organizations and educational improvement organizations can be found on the Department's website at www.inventpa.com. Program guidelines, which establish the process whereby a scholarship organization or an educational improvement organization may be included on the list of organizations published by the Department, are available by contacting the Department's Economic Development Assistance Office or by accessing the Department's website at www.inventpa.com.

Program inquiries and applications should be directed to The Educational Improvement Tax Credit Program, Center for Business Financing Tax Credit Division, Department of Community and Economic Development, 4th Floor, Commonwealth Keystone Building, 400 North

Street, Harrisburg, PA 17120-0225, (717) 787-7120 or
e-mail ra-dcededa@state.pa.us.

SAMUEL A. MCCULLOUGH,
Secretary

[Pa.B. Doc. No. 02-1334. Filed for public inspection August 2, 2002, 9:00 a.m.]

DEPARTMENT OF EDUCATION

Application of Harding University for Approval to Conduct an Educational Enterprise

Opportunity for Hearing and Invitation to Protest

Under 24 Pa.C.S. § 6503(e) (relating to certification of institutions) the Department of Education (Department) will consider the application of Harding University, a foreign corporation, for a Certificate of Authority approving the institution's request to offer one course in Reading, PA through its Graduate School of Religion.

In accordance with 24 Pa.C.S. § 6503(e), the Department will act upon the application without hearing, unless within 30 days after the publication of the notice in the *Pennsylvania Bulletin* a written request for public hearing is filed with the Department, along with a notice of intervention, a petition to intervene or protest in accordance with 1 Pa. Code §§ 35.23 and 35.25 (relating

to protest) or 1 Pa. Code §§ 35.27—35.32 (relating to intervention).

Petitions to intervene, protest and request for hearing shall be filed with Paula Fleck, Chief, Division of Program Services, Department of Education, 333 Market Street, Harrisburg, PA 17126-0333, (717) 772-3623 on or before 4 p.m. on the due date prescribed by this notice. Persons wishing to review the application should phone or write to the aforementioned office to schedule a time for an in-office review. Copies of the application are not available.

Persons with a disability who wish to attend the hearing, if held, and require an auxiliary aid, service or other accommodation to participate, should contact Paula Fleck at (717) 772-3623 to discuss how the Department may best accommodate their needs.

CHARLES B. ZOGBY,
Secretary

[Pa.B. Doc. No. 02-1335. Filed for public inspection August 2, 2002, 9:00 a.m.]

DEPARTMENT OF ENVIRONMENTAL PROTECTION

Applications, Actions and Special Notices

APPLICATIONS

NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES) PERMITS

NPDES APPLICATIONS

PART I PERMITS

Under the Federal Clean Water Act and The Clean Streams Law, the following parties have applied for an NPDES permit or to renew their current permit to discharge controlled wastewaters into the waters of this Commonwealth or to conduct other activities required by the NPDES permit. For renewal applications listed in Section I, the Department of Environmental Protection (Department) has made a tentative determination to reissue these permits for 5 years subject to effluent limitations and monitoring and reporting requirements in their current permits, with appropriate and necessary updated requirements to reflect new and changed regulations and other requirements. For all new permit applications, renewal application with major changes or applications for permits not waived by the EPA, the Department, based upon preliminary reviews, also made a tentative determination of proposed effluent limitations and other terms and conditions for the permit applications listed in Section II. These determinations are published as proposed actions for comments prior to taking final actions.

Unless indicated otherwise, the EPA Region III Administrator has waived the right to review or object to this proposed permit action under the waiver provision 40 CFR 123.24(d).

Persons wishing to comment on the proposed permit are invited to submit a statement, to the office noted before the application, within 30 days from the date of this public notice. Comments received within this 30-day comment period will be considered in the formulation of the final determinations regarding this application. The comments should include the name, address and telephone number of the writer and a concise statement to inform the Department of the exact basis of a comment and the relevant facts upon which it is based. A public hearing may be held if the responsible office considers the public response significant. Following the comment period, the Department's Water Management Program Manager will make a final determination regarding these applications. Notice of this final determination will be published in the *Pennsylvania Bulletin* at which time this determination may be appealed to the Environmental Hearing Board.

The renewal application, including proposed effluent limitations and special conditions, is available on file. For new permit applications, information submitted with the applications is available on file. The information may be inspected and arrangements made for copying at the office indicated before the application.

Persons with a disability, who require an auxiliary aid, service, including TDD users or other accommodations to seek additional information, should contact the Department through the Pennsylvania AT&T Relay Service at (800) 654-5984.

I. NPDES Renewal Applications

Southeast Region: Water Management Program Manager, Lee Park, Suite 6010, 555 North Lane, Conshohocken, PA 19428.

NPDES No. (Type)	Facility Name & Address	County & Municipality	Stream Name (Watershed #)	EPA Waived Y/N?
PA0053473	Thornbury Township 6 Township Drive Cheyney, PA 19319-1019	Delaware County Thornbury Township	Chester Creek	Y

Northeast Region: Water Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.

<i>NPDES No. (Type)</i>	<i>Facility Name & Address</i>	<i>County & Municipality</i>	<i>Stream Name (Watershed #)</i>	<i>EPA Waived Y/N?</i>
PA0062499 (Renewal)	Southern Lehigh School District 5775 Main Street Center Valley, PA 18034	Lower Milford Township Lehigh County	Hosensack Creek 3E	Y

Northcentral Region: Water Management Program Manager, 208 West Third Street, Williamsport, PA 17701.

<i>NPDES No. (Type)</i>	<i>Facility Name & Address</i>	<i>County & Municipality</i>	<i>Stream Name (Watershed #)</i>	<i>EPA Waived Y/N?</i>
PA0031283 (Sewerage)	West Branch Area School District R. R. 2, Box 194 Morrisdale, PA 16858-9312	Clearfield County Morris Township	UNT to Flat Run 8C	Y
PA0115053 (Sewerage)	Nicholas Wolff Foundation R. D. 2 Box 180 Millville, PA 17846	Columbia County Greenwood Township	Mud Run 5C	Y
PA0009857 (Industrial Waste)	United States Fish and Wildlife Service Northeast Fishery Center P. O. Box 75 Lamar, PA 16848	Clinton County Porter Township	Fishing Creek 9C	Y
PA0113034 (Sewerage)	Beaver Lake Sewer Company P. O. Box 1 Cambria, PA 18611	Lycoming County Penn Township	Beaver Run 10D	Y

Northwest Region: Water Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.

PA0222283, Sewage, **Corsica Borough**, Municipal Building, Main Street, Corsica, PA 15829-0176. This proposed facility is located in Corsica Borough, **Jefferson County**.

Description of Proposed Activity: discharge of treated sewage.

For the purpose of evaluating effluent requirements for TDS, NO₂—NO₃, fluoride and phenolics, the existing/proposed downstream potable water supply (stream and public water supplier) considered during the evaluation is the Hawthorn Water Authority and Redbank Creek located at Hawthorn Borough, 13 miles below point of discharge.

The receiving stream, Welch Run, is in watershed 17C and classified for CWF, aquatic life, water supply and recreation.

The proposed effluent limits for Outfall 001 based on a design flow of 0.043 MGD.

<i>Parameter</i>	<i>Average Monthly (mg/l)</i>	<i>Average Weekly (mg/l)</i>	<i>Instantaneous Maximum (mg/l)</i>
Flow	XX		
CBOD ₅	25	40	50
Total Suspended Solids	30	45	60
NH ₃ -N			
(5-1 to 10-31)	8.5		17
(11-1 to 4-30)	XX		
Fecal Coliform			
(5-1 to 9-30)		200/100 ml as a geometric average	
(10-1 to 4-30)		2,000/100 ml as a geometric average	
Ultraviolet Light Intensity		Monitor and report (on the monthly DMRs) the average intensity meter readings in microwatts/square centimeter for each bank of modules.	
		Also refer to Special Condition 1.	
Dissolved Oxygen		Minimum 3 mg/l at all times	
pH		6.0 to 9.0 standard units at all times	

XX—Monitor and report on monthly DMRs.

The EPA Waiver is in effect.

II. Applications for New or Expanded Facility Permits, Renewal of Major Permits and EPA Nonwaived Permit Applications

Southeast Region: Water Management Program Manager, Lee Park, Suite 6010, 555 North Lane, Conshohocken, PA 19428.

No. PA0056804, Industrial Waste, **Forest Park Water**, 144 Park Avenue, P. O. Box 317, Chalfont, PA 18914. This application is for renewal of an NPDES permit to discharge treated process wastewater from water filtration plant in Chalfont Borough, **Bucks County**. This is existing discharge to Pine Run.

The receiving stream is classified for the following uses: TSF, HQ-TSF, aquatic life, water supply and recreation.

The proposed effluent limits for Outfall 001 and 002, based on an average flow of 2.0 MGD, are as follows:

<i>Parameter</i>	<i>Average Monthly (mg/l)</i>	<i>Maximum Daily (mg/l)</i>	<i>Instantaneous Maximum (mg/l)</i>
Suspended Solids	30	60	75
Total Iron	2.0	4.0	5.0
Total Aluminum	1.0	2.0	2.5
Total Manganese	1.0	2.0	2.5
Total Residual Chlorine	0.35		1.1
Phosphorus as P (4-1 to 10-31)	2.0	4.0	5.0
Chloroform	Monitor	Monitor	Monitor
Dichlorobromomethane	Monitor	Monitor	Monitor
Chlorodibromomethane	Monitor	Monitor	Monitor
pH	Within limits of 6.0—9.0 Standard Units at all times		

The EPA Waiver is in effect.

No. PA0058581, Sewage, **Elwood D'Ginto**, 272 Lexington Road, Schwenksville, PA 19473. This application is for issuance of an NPDES permit to discharge treated sewage from the small flow sewage treatment plant in East Rockhill Township, **Bucks County**. This is a new discharge to dry swale to Three Mile Run.

The receiving stream is classified for the following uses: CWF, aquatic life, water supply and recreation.

The proposed effluent limits for Outfall 001, based on an average flow of 500 gpd are as follows:

<i>Parameter</i>	<i>Average Monthly (mg/l)</i>	<i>Instantaneous Maximum (mg/l)</i>
CBOD ₅	10	20
Suspended Solids	20	40
Total Nitrogen	10	20
Total Residual Chlorine	Monitor/Report	Monitor/Report
Fecal Coliform	200 colonies/100 ml as a geometric average	
pH	Within limits of 6.0—9.0 Standard Units at all times	

The EPA Waiver is in effect.

Northeast Region: Water Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.

PA0064190, Sewage, **DSV, Inc. d/b/a J & J Lounge**, P. O. Box 87, Hamlin, PA 18427. This proposed facility is located in Salem Township, **Wayne County**.

The receiving stream, unnamed tributary to West Branch Wallenpaupack Creek, is in the State Water Plan watershed #1C and is classified for HQ-CWF. The nearest downstream public water supply intake for East Stroudsburg/Stroudsburg is located on the Delaware River, over 50 miles below the point of discharge.

The proposed effluent limits for Outfall 001 based on a design flow of 1,500 GPD.

<i>Parameter</i>	<i>Average Monthly (mg/l)</i>	<i>Average Weekly (mg/l)</i>	<i>Maximum Daily (mg/l)</i>
CBOD ₅ (5-1 to 10-31)	10.0		20.0
(11-1 to 4-30)	20.0		40.0
Total Suspended Solids	20.0		40.0
NH ₃ -N (5-1 to 10-31)	5.0		10.0
(11-1 to 4-30)	15.0		30.0
NO ₂ —NO ₃ (Total as N)	6.3		12.6
Fecal Coliform (5-1 to 9-30)	200/100 ml as a geometric mean		
(10-1 to 4-30)	2,000/100 ml as a geometric mean		
pH	6.0 to 9.0 standard units at all times.		
Total Residual Chlorine	1.2		2.8

Northcentral Region: Water Management Program Manager, 208 West Third Street, Williamsport, PA 17701.

PA0008575, Industrial Waste SIC, 3315, **Williamsport Wirerope Works Inc.**, 100 Maynard Street, P. O. Box 3188, Williamsport, PA 17701-3188. This existing facility is located in City of Williamsport, **Lycoming County**.

Description of Proposed Activity: This proposed action is for renewal of an NPDES permit for an existing discharge of industrial process and stormwaters.

The receiving stream, storm sewer to West Branch Susquehanna River, is in the State Water Plan watershed 10B and classified for WWF. The nearest downstream public water supply intake for the Pennsylvania American Water Company is located on West Branch Susquehanna River, 30 miles below the point of discharge.

The proposed effluent limits for Outfall 001 process water based on a design flow of 0.05 MGD:

<i>Parameter</i>	<i>Mass (lbs/day)</i>		<i>Concentration (mg/l)</i>		
	<i>Average Monthly</i>	<i>Daily Maximum</i>	<i>Average Monthly</i>	<i>Daily Maximum</i>	<i>Instantaneous Maximum</i>
pH			Within the range of 6.0 to 9.0		
Oil and Grease			15	30	30
TSS			31	60	75
Ammonia-N			Report	Report	
Total Lead			0.43	0.69	1.29
Total Zinc			1.48	2.61	4.44

The proposed effluent limits for Outfall 002 stormwater:

<i>Parameter</i>	<i>Mass (lbs/day)</i>		<i>Concentration (mg/l)</i>		
	<i>Average Monthly</i>	<i>Daily Maximum</i>	<i>Average Monthly</i>	<i>Daily Maximum</i>	<i>Instantaneous Maximum</i>
COD				Report	
CBOD ₅				Report	
Oil and Grease				Report	
pH				Report	
Total Chromium				Report	
Total Copper				Report	
Total Cadmium				Report	
Total Lead				Report	
Total Zinc				Report	
Total Arsenic				Report	
Dissolved Iron				Report	

The proposed effluent limits for Outfall 003 stormwater:

<i>Parameter</i>	<i>Mass (lbs/day)</i>		<i>Concentration (mg/l)</i>		
	<i>Average Monthly</i>	<i>Daily Maximum</i>	<i>Average Monthly</i>	<i>Daily Maximum</i>	<i>Instantaneous Maximum</i>
COD				Report	
CBOD ₅				Report	
Oil and Grease				Report	
pH				Report	
Total Chromium				Report	
Total Copper				Report	
Total Cadmium				Report	
Total Lead				Report	
Total Zinc				Report	
Total Arsenic				Report	
Dissolved Iron				Report	

In addition to the effluent limits, the permit contains the following major special conditions: Part C5—stormwater management; Part C6—preparedness prevention and contingency plan; Part C7—discharges to large or medium municipal storm sewers.

PA0020273, SIC 4952, **Milton Municipal Authority**, P. O. Box 150, Milton, PA 17847. This proposed action is for renewal of an NPDES permit for an existing discharge of treated sewage to the West Branch Susquehanna River in West Chillisquaque Township, **Northumberland County**.

The receiving stream is in the Muncy watershed (10-D) and is classified for the following uses: WWF and aquatic life, water supply and recreation.

For the purpose of evaluating effluent requirements for TDS, NO₂—NO₃, fluoride and phenolics, the downstream potable water supply considered during the evaluation is located at Sunbury.

Outfall 001: The proposed effluent limits, based on a design flow of 3.42 MGD, are:

<i>Parameter</i>	<i>Average Monthly (mg/l)</i>	<i>Average Weekly (mg/l)</i>	<i>Instantaneous Maximum (mg/l)</i>
CBOD ₅	137	205	274
Suspended Solids	100	150	200
Total Chlorine Residual	0.5		3.0
Fecal Coliform	200/100 ml as a geometric average		
(5-1 to 9-30)	2,000/100 ml as a geometric average		
(10-1 to 4-30)	6.0—9.0 SU at all times.		
pH			

Other Conditions: Industrial pretreatment requirements.

The EPA waiver is not in effect.

PA0020486, Sewerage SIC, 4952, **Borough of Bellefonte**, 236 West Lamb Street, Bellefonte, PA 16823. This existing facility is located in Spring Township, **Centre County**.

Description of Proposed Activity: This proposed action is for renewal of an NPDES permit for an existing discharge of treated sewage wastewater.

The receiving stream, Spring Creek, is in the State Water Plan watershed 9C and classified for CWF. The nearest downstream public water supply intake for the Pennsylvania American Water Company is located on West Branch Susquehanna River, 86 miles below the point of discharge.

The proposed effluent limits for Outfall 001 based on a design flow of 3.22 MGD.

<i>Parameter</i>	<i>Average Monthly (mg/l)</i>	<i>Average Weekly (mg/l)</i>	<i>Daily Maximum (mg/l)</i>	<i>Instantaneous Maximum (mg/l)</i>
CBOD ₅	25	40		50
TSS	30	45		60
Ammonia-N				
(5-1 to 10-31)	3.0	4.5		6.0
(11-1 to 4-30)	9.0	13.5		18
Total Dissolved Phosphorus	1.0	1.5		2.0
Total Cl ₂ Residual	0.62			2.0
Fecal Coliforms:				
(5-1 to 9-30)	200 col/100 ml as a geometric mean			
(10-1 to 4-30)	2,000 col/100 ml as a geometric mean			
pH	6.0 to 9.0 at all times			

PA0228516, Sewage, SIC 4952, **Clearfield County Economic Development Corporation**, 209 East Locust Street, Clearfield, PA 16830. This proposed facility is located in Covington Township, **Clearfield County**.

Description of Proposed Activity: Issuance of an NPDES permit for the sewage treatment facility to serve the commercial and industrial tenants of the Covington Township Industrial Park.

The receiving stream, unnamed tributary to Sandy Creek, is in the State Water Plan watershed 8D and is classified for CWF. The nearest downstream public water supply intake for the Pennsylvania-American Water Company at Milton, PA is located on the West Branch Susquehanna River, 122.4 river miles below the point of discharge.

The proposed effluent limits for Outfall 001 are based on a design flow of 0.005 MGD.

<i>Parameter</i>	<i>Average Monthly (mg/l)</i>	<i>Average Weekly (mg/l)</i>	<i>Maximum Daily (mg/l)</i>	<i>Instantaneous Maximum (mg/l)</i>
CBOD ₅	10	15		20
TSS	10	15		20
NH ₃ -N				
(6-1 to 10-31)	3.0			6.0
(11-1 to 5-31)	9.0			18
DO	3.0			
TRC	1.0			2.3
pH	6.0 to 9.0 at all times			
Fecal Coliforms	200/100 ml as geometric average			

The EPA waiver is in effect.

Southwest Regional Office: Regional Manager, Water Management, 400 Waterfront Drive, Pittsburgh, PA 15222-4745; (412) 442-4000.

PA0021113, Sewage, **Borough of Glassport**, Fifth and Monongahela Avenues, Glassport, PA 15045. This application is for Renewal of an NPDES permit to discharge treated sewage from Glassport Sewage Treatment Plant in Borough of Glassport, **Allegheny County**.

The following effluent limitations are proposed for discharge to the receiving waters, known as Monongahela River, which are classified as a WWF with existing and/or potential uses for aquatic life, water supply and recreation. The first downstream potable water supply intake from this facility is the Pennsylvania American Water Company—Becks Run Station.

Outfall 001: existing discharge, design flow of 1.2 mgd.

<i>Parameter</i>	<i>Concentration (mg/l)</i>			
	<i>Average Monthly</i>	<i>Average Weekly</i>	<i>Maximum Daily</i>	<i>Instantaneous Maximum</i>
CBOD ₅	25	38		50
Suspended Solids	30	45		60
Fecal Coliform				
(5-1 to 9-30)	200/100 ml as a geometric mean			
(10-1 to 4-30)	2,000/100 ml as a geometric mean			
Total Residual Chlorine	1.0			3.3

<i>Parameter</i>	<i>Concentration (mg/l)</i>			
	<i>Average Monthly</i>	<i>Average Weekly</i>	<i>Maximum Daily</i>	<i>Instantaneous Maximum</i>
pH	not less than 6.0 nor greater than 9.0			
Other Conditions:	Outfalls 002—006 will be repermitted as combined sewer overflows.			

The EPA waiver is not in effect.

PA0026824, Sewage, **Clairton Municipal Authority**, One North State Street, Clairton, PA 15025. This application is for renewal of an NPDES permit to discharge treated sewage from the Clairton Sewage Treatment Plant in the City of Clairton, **Allegheny County**.

The following effluent limitations are proposed for discharge to the receiving waters, known as Peters Creek, which are classified as a TSF with existing and/or potential uses for aquatic life, water supply and recreation. The first downstream potable water supply intake from this facility is the Western Pennsylvania Water Company located on the Monongahela River.

Outfall 001: existing discharge, design flow of 6.0 mgd.

<i>Parameter</i>	<i>Concentration (mg/l)</i>			
	<i>Average Monthly</i>	<i>Average Weekly</i>	<i>Maximum Daily</i>	<i>Instantaneous Maximum</i>
CBOD ₅	25	37.5		50
Suspended Solids	30	45		60
Fecal Coliform (5-1 to 9-30)	200/100 ml as a geometric mean			
(10-1 to 4-30)	2,000/100 ml as a geometric mean			
Total Residual Chlorine	0.5			1.0
pH	not less than 6.0 nor greater than 9.0			

Other Conditions: Outfalls 002—006 discharge to Peters Creek and serve as combined sewer overflows necessitated by stormwater entering the sewer system and exceeding the hydraulic capacity of the sewers and/or treatment plant. Each discharge shall be monitored for cause, frequency, duration and quantity of flow. Outfalls 007—011 are permitted to discharge uncontaminated stormwater runoff from the areas in and around the treatment plant. There are at this time no specific effluent limitations on these outfalls.

The EPA waiver is in effect.

PA0046426, Sewage, **Franklin Township Sewer Authority**, 570 Rolling Meadows Road, Waynesburg, PA 15370. This application is for renewal of an NPDES permit to discharge treated sewage from Franklin Township Wastewater Treatment Plant in Franklin Township, **Greene County**.

The following effluent limitations are proposed for discharge to the receiving waters, known as South Fork Tenmile Creek, which are classified as a WWF with existing and/or potential uses for aquatic life, water supply and recreation. The first downstream potable water supply intake from this facility is the Tri-County Joint Municipal Authority.

Outfall 001: existing discharge, design flow of 1.25 mgd.

<i>Parameter</i>	<i>Concentration (mg/l)</i>			
	<i>Average Monthly</i>	<i>Average Weekly</i>	<i>Maximum Daily</i>	<i>Instantaneous Maximum</i>
CBOD ₅	25	37.5		50
Suspended Solids	30	45		60
Ammonia Nitrogen (5-1 to 10-31)	2.5	3.8		5.0
(11-1 to 4-30)	4.0	6.0		8.0
Fecal Coliform (5-1 to 9-30)	200/100 ml as a geometric mean			
(10-1 to 4-30)	2,000/100 ml as a geometric mean			
Total Residual Chlorine	0.3			1.1
Dissolved Oxygen	not less than 5 mg/l			
pH	not less than 6.0 nor greater than 9.0			

The EPA waiver is not in effect.

PA0091243, Sewage, **Allegheny Trails Council (BSA)**, Flag Plaza, Pittsburgh, PA 15219-3699. This application is for renewal of an NPDES permit to discharge treated sewage from Heritage Reservation Sewage Treatment Plant in Wharton Township, **Fayette County**.

The following effluent limitations are proposed for discharge to the receiving waters, known as drainage swale to an unnamed tributary of Little Sandy Creek, which are classified as a HQ-CWF with existing and/or potential uses for aquatic life, water supply and recreation. The first downstream potable water supply intake from this facility is the Point Marion Borough Water Authority located on the Cheat River.

Outfall 001: existing discharge, design flow of 0.017 mgd.

Parameter	Concentration (mg/l)			
	Average Monthly	Average Weekly	Maximum Daily	Instantaneous Maximum
CBOD ₅	10			20
Suspended Solids	10			20
Ammonia Nitrogen				
(5-1 to 10-31)	2.0			4.0
(11-1 to 4-30)	3.5			7.0
Nitrite/Nitrate	10			20
Fecal Coliform				
(5-1 to 9-30)	200/100 ml as a geometric mean			
(10-1 to 4-30)	2,000/100 ml as a geometric mean			
Total Residual Chlorine	1.4			3.3
Dissolved Oxygen	not less than 3.0 mg/l			
pH	not less than 6.0 nor greater than 9.0			

The EPA waiver is in effect.

Northwest Region: Water Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.

PA0238759, Sewage, **Nancy Jane Oesterling**, 454 Keck Road, Butler, PA 16002. This proposed facility is located in Summit Township, **Butler County**.

Description of Proposed Activity: A new Part I Permit for a new discharge of treated sewage.

For the purpose of evaluating effluent requirements for TDS, NO₂—NO₃, fluoride and phenolics, the existing/proposed downstream potable water supply (stream and public water supplier) considered during the evaluation is the Zelenople Municipal Water Company intake on Connoquenessing Creek located at Zelenople, approximately 25 miles below point of discharge.

The receiving stream, unnamed tributary to Bonnie Brook, is in watershed 20-C and classified for WWF, aquatic life, water supply and recreation.

The proposed effluent limits for Outfall 001 based on a design flow of 0.0004 MGD.

Parameter	Average Monthly (mg/l)	Average Weekly (mg/l)	Instantaneous Maximum (mg/l)
Flow (MGD)	XX		
CBOD ₅	10		20
Total Suspended Solids	20		40
Total Residual Chlorine	1.4		3.3
Fecal Coliform		200/100 ml as a geometric average	
pH		6.0 to 9.0 standard units at all times	

XX—Monitor and Report

The EPA Waiver is in effect.

WATER QUALITY MANAGEMENT PERMITS

CONTROLLED INDUSTRIAL WASTE AND SEWAGE WASTEWATER APPLICATIONS UNDER THE CLEAN STREAMS LAW

PART II PERMITS

The following permit applications or requests for plan approval have been received by the Department of Environmental Protection (Department).

Persons wishing to comment on any of the applications are invited to submit a statement to the office noted before the application within 15 days from the date of this public notice. Comments received within this 15-day comment period will be considered in making the final decision regarding the application. The comments should include the name, address and telephone number of the writer and a concise statement to inform the Department of the exact basis of a comment and the relevant facts upon which it is based.

The Department reserves the right to hold a public hearing if the responsible office considers the public

response significant. If a hearing is scheduled, a notice of the hearing will be published in the *Pennsylvania Bulletin* and a newspaper of general circulation of the area. If no hearing is held, the Department's Water Management Program Manager will make a final determination regarding the applications after a complete review. Notice of this final determination will be published in the *Pennsylvania Bulletin* at which time this determination may be appealed to the Environmental Hearing Board.

A copy of the permit application or proposed plan is on file in the office indicated and is open to public inspection. Appointments to review the application may be made by contacting Records Management at the indicated telephone number.

I. Industrial Waste and Sewerage Applications under The Clean Streams Law (35 P. S. §§ 691.1—691.1001).

Northeast Region: Water Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.

WQM Permit No. 4802407, Bethlehem Township Municipal Authority, 4225 Easton Avenue, Bethlehem,

PA 18020. This proposed facility is located in Bethlehem Township, **Northampton County**.

Description of Proposed Action/Activity: This project involves the construction of sanitary sewer extensions consisting of 8 inch and 12 inch gravity sewers and a pump station to serve properties along Route 191, Brodhead Road and Brodhead Manor Subdivision.

Southcentral Region: Water Management Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110, (717) 705-4707.

WQM Permit No. 2102406, Sewerage, **Upper Allen Township**, 100 Gettysburg Pike, Mechanicsburg, PA 17055-5698. This proposed facility is located in Upper Allen Township, **Cumberland County**.

Description of Proposed Action/Activity: Construction/operation of sewer extension and pump station 9 to serve the Village of Shepardstown.

WQM Permit No. 0176401, Amendment 02-1, Sewerage, **Fairfield Municipal Authority**, 108 West Main Street, Fairfield, PA 17320. This proposed facility is located in Fairfield Borough, **Adams County**.

Description of Proposed Action/Activity: Replacement of two pump stations with a gravity sewer line.

WQM Permit No. 0602204, CAFO Operation, **Gel-Bare Farms**, 482 Kricks Mill Road, Robesonia, PA 19551. This proposed facility is located in North Heidelberg Township, **Berks County**.

Description of Proposed Action/Activity: Expansion of dairy farm that will include a new free-stall barn and a new manure management system.

Southwest Region: Water Management Program Manager, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.

Application No. 6302402, Sewerage, **Gregory L. Baker**, 347 Church Hill Road, Venetia, PA 15367. Application for the construction and operation of a small flow single residence sewage treatment facility to serve the Baker residence located in Peters Township, **Washington County**.

Application No. 6502201, Industrial Waste, **U. S. Army Corps of Engineers, Pittsburgh District**, 1000 Liberty Avenue, Pittsburgh, PA 15222. Application for the construction and operation of a new lock operations and maintenance facility on the right bank of the Monongahela River at the Charleroi Locks and Dam located in Rostraver Township and the City of Monessen, **Westmoreland County**.

Northwest Region: Water Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.

WQM Permit No. 2502414, Sewerage, **Paul L. and Esther V. Stewart**, 6832 Garfield Avenue, Harborcreek, PA 16421. This proposed facility is located in Harborcreek Township, **Erie County**.

Description of Proposed Action/Activity: This project is for a single residence sewage treatment plant.

WQM Permit No. 2002414, Sewerage, **Julianne and Todd Sommers**, 10961 Heather Drive, Meadville, PA 16335. This proposed facility is located in East Fairfield Township, **Crawford County**.

Description of Proposed Action/Activity: This project is for a single residence sewage treatment plant.

WQM Permit No. 2502415, Sewerage, **Connie A. Wakeman**, 7918 SR 28, Frankfort, OH 45628. This proposed facility is located in North East Township, **Erie County**.

Description of Proposed Action/Activity: This project is for a single residence sewage treatment plant.

WQM Permit No. 3302402, Sewerage, **Frank A. Varischetti—VSI Camp**, P. O. Box 94, Brockway, PA 15824. This proposed facility is located in Snyder Township, **Jefferson County**.

Description of Proposed Action/Activity: This project is for a single residence sewage treatment plant.

WQM Permit No. 3702404, Sewerage, **Henry T. and Charlotte G. Bayer**, R. R. 1, Box 86, New Castle, PA 16101. This proposed facility is located in Hickory Township, **Lawrence County**.

Description of Proposed Action/Activity: This project is for a single residence sewage treatment plant.

WQM Permit No. 1002409, Sewerage, **Lawrence A. Wolf**, 221 Spring Valley Road, Saxonburg, PA 16056. This proposed facility is located in Clinton Township, **Butler County**.

Description of Proposed Action/Activity: This project is for a single residence sewage treatment plant.

WQM Permit No. 2502416, Sewerage, **Dean K. and Patricia B. Eichen**, 12640 Hamilton Road, Edinboro, PA 16412. This proposed facility is located in Washington Township, **Erie County**.

Description of Proposed Action/Activity: This project is for a single residence sewage treatment plant.

NPDES Stormwater Individual Permit

The following parties have applied for an NPDES permit to discharge stormwater associated with a construction activity into waters of this Commonwealth. Unless otherwise indicated, on the basis of preliminary review and application of lawful standards and regulations, the Department of Environmental Protection (Department) proposes to issue a permit to discharge, subject to certain limitations set forth in the permit conditions. These proposed determinations are tentative. Limitations are provided as erosion and sediment control best management practices which restrict the rate and quantity of sediment discharged.

Where indicated, the EPA Region III Administrator has waived the right to review or object to this proposed permit action under the waiver provision 40 CFR 123.24(d).

Persons wishing to comment on the proposed permit are invited to submit a statement to the appropriate Department Regional Office noted before the application within 30 days from the date of this public notice. Comments reviewed within this 30-day period will be considered in the formulation of the final determinations regarding this application. Responses should include the name, address and telephone number of the writer and a concise statement to inform the Department of the exact basis of a comment and relevant facts upon which it is based. A public hearing may be held after consideration of comments received by the appropriate Department Regional Office during the 30-day public comment period.

Following the 30-day comment period, the appropriate Regional Office Water Management Program Manager will make a final determination regarding the proposed permit. Notice of this determination will be published in the *Pennsylvania Bulletin* at which time this determination may be appealed to the Environmental Hearing Board.

The application and related documents, including the erosion and sediment control plan for the earth disturbance activity, are on file and may be inspected at the office identified in this notice.

Persons with a disability who require an auxiliary aid, service or other accommodation to participate during the 30-day public comment period should contact the specified Regional Office. TDD users may contact the Department through the Pennsylvania AT&T Relay Service at (800) 654-5984.

Southwest Region: Water Management Program Manager, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.

Washington County Conservation District: 100 West Beau Street, Suite 602; (724) 228-6774.

NPDES Permit PAS10W089, Stormwater, **Foltz Development**, P. O. Box 401, Bridgeville, PA 15017 has applied to discharge stormwater associated with a construction activity located in North Strabane Township, **Washington County** to Little Chartiers Creek (HQ-TSF).

NOTICE OF INTENT (NOI) FOR COVERAGE UNDER CAFO NPDES GENERAL PERMITS

The following parties have submitted NOIs for Coverage under the Department's CAFO General NPDES Permit—PAG-12 to develop and operate a facility that may discharge wastewater into the surface waters of this Commonwealth.

The EPA Region III Administrator has not waived the right to review or object to this permit action under the waiver provision 40 CFR 123.24(d).

The notice of intent and related documents, effluent limitations, permitting requirements and other information are on file and may be inspected and arrangements made for copying at the Regional Office noted. Persons wishing to comment on the proposed permit are invited to submit a statement, to the office noted before the application within 30 days from the date of this public notice. Comments received within this 30-day comment period will be considered in the formulation of the final determinations regarding this application. The comments should include the name, address and telephone number of the writer and a concise statement to inform the Department of the exact basis of a comment and the relevant facts upon which it is based. A public hearing may be held if the responsible office considers the public response significant. Following the comment period, the Department's Water Management Program Manager will make a final determination regarding these applications. Notice of this final determination will be published in the *Pennsylvania Bulletin* at which time this determination may be appealed to the Environmental Hearing Board.

The new or renewal notice of intent, including other information submitted with the applications, is available on file. The information may be inspected and arrangements made for copying at the office indicated before the application.

Persons with a disability, who require an auxiliary aid, service, including TDD users or other accommodations to seek additional information, should contact the Department through the Pennsylvania AT&T Relay Service at (800) 654-5984.

CAFO NOI Received

Northcentral Region: Water Management Program Manager, 208 West Third Street, Williamsport, PA 17701.

PAG124814, CAFO, **Michael Snook**, 497 Paxtonville Road, Middleburg, PA 17842. This existing facility is located in Franklin Township, **Snyder County**.

Description of Size and Scope of Proposed Operation/Activity: The Snook Farm consists of a 3,000 head hog finishing building with enclosed manure pit and dairy heifer calves. The volume of the hog manure pit is 850,000 gallons. The heifer manure storage will be designed for 6 months of storage. Crops are raised on approximately 190 acres. Fifteen animals are on pasture 9 months of the year. Manure is spread twice per year; spring manure is applied to cornfields, while fall manure is applied to soybean fields. A new free stall barn is to be constructed to bring total heifer capacity to 100, with 85 heifers to occupy it this coming year. A manure storage will be constructed along with the heifer barn. Total AEU's at the farm will be 466.9.

The receiving stream, unnamed tributary to Middle Creek, is in watershed (SWP) 6A and classified for CWF.

The proposed effluent limits for the operation/activity include: Except for the chronic or catastrophic rainfall events defined as over the 25 year/24 hour rain storms, the CAFO general permit is a nondischarge NPDES permit. Where applicable, compliance with 40 CFR Federal effluent limitation guidelines is required. The general permit requires no other numeric effluent limitations and compliance with Pennsylvania Nutrient Management Act and The Clean Stream Law constitutes compliance the State narrative water quality standards.

PUBLIC WATER SUPPLY (PWS) PERMIT

Under the Pennsylvania Safe Drinking Water Act, the following parties have applied for a PWS permit to construct or substantially modify a public water system.

Persons wishing to comment on the permit application are invited to submit a statement to the office listed before the application within 30 days of this public notice. Comments received within this 30-day comment period will be considered in the formulation of the final determinations regarding this application. Comment responses should include the name, address and telephone number of the writer and a concise statement to inform the Department of the exact basis of a comment and the relevant facts upon which it is based. A public hearing may be held after consideration of comments received during the 30-day public comment period.

Following the comment period, the Department will make a final determination regarding the proposed permit. Notice of this final determination will be published in the *Pennsylvania Bulletin* at which time this determination may be appealed to the Environmental Hearing Board.

The permit application and any related documents are on file at the office listed before the application and available for public review. Arrangements for inspection and copying information should be made with the office listed before the application.

Persons with a disability who require an auxiliary aid, service or other accommodations to participate during the 30-day public comment period should contact the office listed before the application. TDD users may contact the Department through the Pennsylvania AT&T Relay Service at (800) 654-5984.

SAFE DRINKING WATER

Applications Received under the Pennsylvania Safe Drinking Water Act (35 P. S. §§ 721.1—721.17).

Northeast Region: Water Supply Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.

Permit No. 5802501, Public Water Supply.

Applicant **Fox Ledge, Inc.**
R. R. 1, Box 1230
Honesdale, PA 18431

Township or Borough Clifford Township
Susquehanna County

Responsible Official Alfred A. Alessi, Jr.
President

Type of Facility Bottled Water Facility

Consulting Engineer Michael J. Propst, P. E.
Keystone Consulting & Associates
34 Brown Street
Honesdale, PA 18431

Application Received Date April 15, 2002

Description of Action The addition of two spring sources.

Southcentral Region: Water Supply Management Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.

Permit No. 2802503, Public Water Supply.

Applicant **Franklin County General Authority**

Municipality Green Township

County **Franklin**

Responsible Official John M. VanHorn, Executive Director
4759 Innovation Way
Chambersburg, PA 17201

Type of Facility PWS

Consulting Engineer Larry W. Mitchell, P. E.
Earth Tech Inc.
701 Corporate Center Drive
Raleigh, NC 27607

Application Received Date June 27, 2002

Description of Action Modification of an existing potable water filter plant. Changes to process controls will include: installation of a raw water flow meter and flow control valves, level control equipment, installation of a programmable logic controller and flow pacing of existing chemical feed equipment.

Northwest Region: Water Supply Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.

Permit No. 1002502, Public Water Supply.

Applicant **Petrolia Water Authority**
P. O. Box 222
Petrolia, PA 16050

Township or Borough Petrolia Borough,
Butler County

Responsible Official Fred Angiolieri, Manager

Type of Facility PWS

Consulting Engineer Olsen Engineering & Associates
126 South Main St.
Butler, PA 16001

Application Received Date July 15, 2002

Description of Action Install new finished water storage tank, new distribution lines for potable water.

MINOR AMENDMENT

Applications Received under the Pennsylvania Safe Drinking Water Act (35 P. S. §§ 721.1—721.17).

Southeast Region: Water Supply Management Program Manager, Lee Park, Suite 6010, 555 North Lane, Conshohocken, PA 19428.

Application No. 1502506, Minor Amendment.

Applicant **Pennsylvania Suburban Water Company**

Township Schuylkill

Responsible Official Morris Coulter
762 West Lancaster Avenue
Bryn Mawr, PA 19010

Type of Facility PWS

Consulting Engineer CET Engineering Services
1240 N. Mountain Road
Harrisburg, PA 17112

Application Received Date July 22, 2002

Description of Action Installation of chemical feed lines and sampling points at the Pickering West Water Treatment Plant.

Northeast Region: Water Supply Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.

Application No. Minor Amendment.

Applicant **Paradise Springs Vended Water**

Township or Borough Pine Grove Township
Schuylkill County

Responsible Official Stanley Frompovicz

Type of Facility Vended Water

Consulting Engineer Charles J. Yourshaw, P. E.

Application Received Date July 15, 2002

Description of Action Change the source of vended machine water from Sweet Arrow Springs to Far Away Auburn

Application No. 1399502-T1, Minor Amendment.

Applicant **Pennsylvania Suburban Water Company**

Township or Borough Kidder Township
Carbon County

Responsible Official Mark J. Kropilak, V. P.
Pennsylvania Suburban Water Company
762 West Lancaster Avenue
Bryn Mawr, PA 19010-3489
(610) 645-1080

Type of Facility Community Water System

Application Received Date July 16, 2002

Description of Action	Transfer of the PWS Permit No. 1399502, issued June 13, 2002, to White Haven Municipal Authority for construction of facilities at Golden Oaks Village.
<i>Northwest Region: Water Supply Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.</i>	
Application No. 1092503-T1-MA5 , Minor Amendment.	
Applicant	Cranberry Township 2525 Rochester Rd., Suite 400 Cranberry Township, PA 16066-6499
Township or Borough	Cranberry Township, Butler County
Responsible Official	Lorin F. Meeder, Manager
Type of Facility	PWS
Consulting Engineer	KLH Engineers 5173 Campbells Run Rd. Pittsburgh, PA 15205
Application Received Date	July 19, 2002
Description of Action	Robert Baird 1 million gallon water storage tank—South Tank.

LAND RECYCLING AND ENVIRONMENTAL REMEDIATION

UNDER ACT 2, 1995

PREAMBLE 1

Acknowledgment of Notices of Intent to Remediate Submitted under the Land Recycling and Environmental Remediation Standards Act (35 P. S. §§ 6026.101—6026.908)

Sections 302—305 of the Land Recycling and Environmental Remediation Standards Act (Act) require the Department of Environmental Protection (Department) to publish in the *Pennsylvania Bulletin* an acknowledgment noting receipt of any Notices of Intent to Remediate. An acknowledgment of the receipt of a Notice of Intent to Remediate is used to identify a site where a person proposes to, or has been required to, respond to a release of a regulated substance at a site. Persons intending to use the background standard, Statewide health standard, the site-specific standard, or who intend to remediate a site as a special industrial area, must file a Notice of Intent to Remediate with the Department. A Notice of Intent to Remediate filed with the Department provides a brief description of the location of the site, a list of known or suspected contaminants at the site, the proposed remediation measures for the site and a description of the intended future use of the site. A person who demonstrates attainment of one, or a combination of the cleanup standards, or who receives approval of a special industrial area remediation identified under the Act, will be relieved of further liability for the remediation of the site for any contamination identified in reports submitted to and approved by the Department. Furthermore, the person shall not be subject to citizen suits or other contribution actions brought by responsible persons not participating in the remediation.

Under sections 304(n)(1)(ii) and 305(c)(2) of the Act, there is a 30-day public and municipal comment period for sites proposed for remediation using a site-specific

standard, in whole or in part and for sites remediated as a special industrial area. This period begins when a summary of the Notice of Intent to Remediate is published in a newspaper of general circulation in the area of the site. For the sites identified, proposed for remediation to a site-specific standard or as a special industrial area, the municipality, within which the site is located, may request to be involved in the development of the remediation and reuse plans for the site if the request is made within 30 days of the date specified. During this comment period the municipality may request that the person identified, as the remediator of the site, develop and implement a public involvement plan. Requests to be involved and comments, should be directed to the remediator of the site.

For further information concerning the content of a Notice of Intent to Remediate, contact the Environmental Cleanup Program Manager in the Department Regional Office under which the notice appears. If information concerning this acknowledgment is required in an alternative form, contact the Community Relations Coordinator at the appropriate Regional Office listed. TDD users may telephone the Department through the AT&T Relay Service at (800) 654-5984.

The Department has received the following Notices of Intent to Remediate:

Southcentral Region: Environmental Cleanup Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.

Marsh Run Park, Fairview Township, **York County**. US Army Corps of Engineers, Baltimore District, Attn: CENAB-PP-E, P. O. Box 1715, Baltimore, MD 21203-1715, on behalf of Fairview Township, 599 Lewisberry Road, New Cumberland, PA 17070, submitted a Notice of Intent to Remediate site surface water and groundwater contaminated with PCBs, lead, heavy metals, BTEX, PHCs, PAHs, solvents and pesticides. The applicant proposes to remediate the site to meet the Statewide Health standard requirements. A summary of the Notice of Intent to Remediate was reported to have been published in the *Harrisburg Patriot News* on July 7, 2002.

Northwest Region: Environmental Cleanup Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.

Former Halliburton Energy Services, Inc. Site, Bradford, **McKean County**. Entact Environmental Tactics (on behalf of Halliburton Energy Service, Inc., 350 High St., Bradford, PA) has submitted a Notice of Intent to Remediate. Soil contaminated with lead, heavy metals, BTEX, PHCs, PAHs and solvents. The applicant proposes to remediate the site to meet the Statewide Health Standards. A summary of the Notice of Intent to Remediate was reported to have been published in the *Bradford Era* on July 12, 2002.

Apple Road Site, Fairview Township, **Butler County**. Beazer East Inc. (on behalf of Mr. and Mrs. Philip J. Dorr, 131 Apple Rd., Petrolia, PA 16050) has submitted a Notice of Intent to Remediate soil contaminated with lead and groundwater contaminated with heavy metals. The applicant proposes to remediate the site to meet the Statewide Health Standards. A summary of the Notice of Intent to Remediate was reported to have been published in the *Butler Eagle* on July 16, 2002.

OPERATE WASTE PROCESSING OR DISPOSAL AREA OR SITE

Applications received under the Solid Waste Management Act (35 P. S. §§ 6018.101—6018.1003), the Municipal Waste Planning, Recycling and Waste

Reduction Act (53 P. S. §§ 4000.101—4000.1904) and Regulations to Operate Solid Waste Processing or Disposal Area or Site.

Southcentral Region: Regional Solid Waste Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.

Permit Application No. 101559. Milton Grove Construction/Demolition Landfill, 636 Toby Road, Kersey, PA 15846, Mount Joy Township, **Lancaster County**. The application is determined to be administratively complete by the Southcentral Regional Office on July 22, 2002.

Permit Application No. 301325. Milton Grove Tire Processing Facility, 636 Toby Road, Kersey, PA 15846, Mount Joy Township, **Lancaster County**. The application is determined to be administratively complete by the Southcentral Regional Office on July 22, 2002.

Comments concerning the application should be directed to John Krueger, Program Manager, Waste Management Program, 909 Elmerton Avenue, Harrisburg, PA 17110. Persons interested in obtaining more information about the general permit application may contact the Waste Management Program, (717) 705-4706. TDD users may contact the Department through the Pennsylvania Relay Service, (800) 654-5984. Public comments must be submitted within 60 days of this notice and may recommend revisions to and approval or denial of the application.

AIR QUALITY

PLAN APPROVAL AND OPERATING PERMIT APPLICATIONS

NEW SOURCES AND MODIFICATIONS

The Department of Environmental Protection (Department) has developed an "integrated" plan approval, State Operating Permit and Title V Operating Permit program. This integrated approach is designed to make the permitting process more efficient for the Department, the regulated community and the public. This approach allows the owner or operator of a facility to complete and submit all the permitting documents relevant to its application one time, affords an opportunity for public input and provides for sequential issuance of the necessary permits.

The Department has received applications for plan approvals and/or operating permits from the following facilities.

Copies of these applications, subsequently prepared draft permits, review summaries and other support materials are available for review in the Regional Office identified in this notice. Persons interested in reviewing the application files should contact the appropriate Regional Office to schedule an appointment.

Persons wishing to receive a copy of the proposed Plan Approval or Operating Permit must indicate their interest to the Department Regional Office within 30 days of the date of this notice and must file protests or comments on a Proposed Plan Approval or Operating Permit within 30 days of the Department providing a copy of the proposed document to that person or within 30 days of its publication in the *Pennsylvania Bulletin*, whichever comes first. Interested persons may also request that a hearing be held concerning the proposed plan approval and operating permit. Comments or protests filed with the Department Regional Offices must include a concise statement of the objections to the issuance of the plan approval or operating permit and relevant facts, which serve as the basis for the objections. If the Department schedules a hearing, a

notice will be published in the *Pennsylvania Bulletin* at least 30 days prior the date of the hearing.

Persons with a disability who wish to comment and require an auxiliary aid, service or other accommodation to participate should contact the Regional Office identified. TDD users may contact the Department through the Pennsylvania AT&T Relay Service at (800) 654-5984.

Final plan approvals and operating permits will contain terms and conditions to ensure that the source is constructed and operating in compliance with applicable requirements in 25 Pa. Code Chapters 121—143, the Federal Clean Air Act and regulations adopted under the Act.

PLAN APPROVALS

Plan Approval Applications Received under the Air Pollution Control Act (35 P. S. §§ 4001—4015) and 25 Pa. Code Chapter 127, Subchapter B that may have special public interest. These applications are in review and no decision on disposition has been reached.

Southwest Region: Air Quality Program, 400 Waterfront Drive, Pittsburgh, PA 15222-4745; Contact: William Charlton, New Source Review Chief, (412) 442-4174.

56-00011A: New Enterprise Stone and Lime Co., Inc. (P. O. Box 77, New Enterprise, PA 16664) for installation of a screen at Central City Sand Plant in Shade Township, **Somerset County**.

63-00628A: Specialty Printing, Inc. (P. O. Box 104, Third Street, Charleroi, PA 15022) for installation of a printing press at the Charleroi Facility in Charleroi Borough, **Washington County**.

03-00976A: DLR Mining, Inc. (3065 Airport Road, Indiana, PA 15701) for installation of a screen at the Ridge Deep Mine in South Bend Township, **Armstrong County**.

65-00865A: Sony Chemicals Corp. of America (1001 Technology Drive, Mt. Pleasant, PA 15666) for installation of a solvent recovery unit at the Pittsburgh Manufacturing Center in Mt. Pleasant, **Westmoreland County**.

Intent to Issue Plan Approvals and Intent to Issue or Amend Operating Permits under the Air Pollution Control Act (35 P. S. §§ 4001—4015) and 25 Pa. Code Chapter 127, Subchapter B. These actions may include the administrative amendments of an associated operating permit.

Southeast Region: Air Quality Program, Lee Park, Suite 6010, 555 North Lane, Conshohocken, PA 19428; Contact: Thomas McGinley, New Source Review Chief, (610) 832-6242.

23-0096: George W. Hill Correctional Facility (Cheyney and Springlawn Roads, Thornton, PA 19373) for installation of six diesel and two natural gas powered emergency generators at its correctional facility in Concord Township, **Delaware County**. The facility is a non-Title V (State only) facility for any air pollutant. This installation results in the maximum NOx emissions of 7.2 tons per year. The Plan Approval and Operating Permit will contain additional recordkeeping and operating restrictions designed to keep the facility operating within all applicable air quality requirements.

23-0074: GS Roofing Products Co., Inc. (800 West Front Street, Chester, PA 19013) for the increase in production of two asphalt roofing production lines and the

installation of a replacement thermal oxidizer (regenerative) that will control emissions from the aforementioned production lines in the City of Chester, **Delaware County**. This facility is a non-Title V facility. The following is a summary of potential annual emissions from the two production lines:

VOCs	Less than 12 tons
Particulate matter	Less than 16 tons
Sulfur oxides	Less than 4 tons
Carbon monoxide	Less than 15 tons
Nitrogen oxides	Less than 11 tons
Hazardous air pollutants	Less than 3 tons

The facility shall be required to operate the thermal oxidizer at all times when either of the two production lines are in operation. The Plan Approval will contain recordkeeping and operating restrictions designed to keep the facility operating within the allowable emissions and all applicable air quality requirements.

46-0037L: Cabot Performance Materials (P. O. Box 1608, County Line Road, Boyertown, PA 19512-1608) for construction of a metal flake production line in Building 115 in Douglass Township, **Montgomery County**. This company is a Title V facility. This construction will result in particulate matter emission increase of 1.84 tons per year, hydrogen chloride emission increase of 0.06 ton per year and hydrogen fluoride emission increase of 0.07 ton per year. The Plan Approval and Operating Permit will contain additional recordkeeping and operating restrictions designed to keep the facility operating within all applicable air quality requirements. The plan approval will, in accordance with 25 Pa. Code § 127.450, be incorporated into the Title V Operating Permit through an administrative amendment at a later date.

Southcentral Region: Air Quality Program, 909 Elmerton Avenue, Harrisburg, PA 17110; Contact: Ronald Davis, New Source Review Chief, (717) 705-4702.

67-05004F: P. H. Glatfelter Co. (228 South Main Street, Spring Grove, PA 17362) for installation of a bleach plant scrubber system to control hazardous air pollutant emissions from multiple vents in the pulp bleaching operation at their pulp and paper mill in Spring Grove Borough, **York County**. The project is expected to reduce emissions at the facility by 49.6 tons/year of chlorine and 13.1 tons/year of chlorine dioxide.

The facility currently has a Title V Operating Permit No. 67-05004. This plan approval will, in accordance with 25 Pa. Code § 127.450, be incorporated into the Title V Operating permit through an administrative amendment at a later date.

The following special conditions will be included in the plan approval:

1. The permittee shall comply with all provisions of the facility's Title V Operating Permit No. 67-05004 in the execution of the modifications authorized under this plan approval.

2. The facility is subject to 40 CFR Part 63 Subpart S—National Emission Standards for Hazardous Air Pollutants from the Pulp and Paper Industry and shall comply with all applicable provisions of the subpart.

The Title V Operating Permit contains emission limitations, recordkeeping, monitoring reporting and operating restrictions designed to keep the facility operating within all applicable air quality requirements. The Title V

Operating Permit will be modified to include the bleach plant scrubber as a control device for Source ID 113A.

Southwest Region: Air Quality Program, 400 Waterfront Drive, Pittsburgh, PA 15222-4745; Contact: William Charlton, New Source Review Chief, (412) 442-4174.

56-00011A: New Enterprise Stone and Lime Co., Inc. (P. O. Box 77, New Enterprise, PA 16664) for installation of a screen at the Central City Sand Plant in Shade Township, **Somerset County**.

26-00119D: Anchor Glass Container Corp. (4343 Anchor Plaza Parkway, Tampa, FL 33634) to allow an increase in the allowable production rate in Furnace No. 3 and to allow installation of the No. 3 Decorating Line in Connellsville, **Fayette County**. This facility currently holds Title V Operating Permit No. 26-00119. The changes and applicable requirements authorized by this Plan Approval will be incorporated into the Title V Operating Permit through an administrative amendment at a later date.

The proposed facility is subject to the applicable requirements of 25 Pa. Code Chapter 127. The Department believes that the facility will meet these requirements by complying with the following Plan Approval conditions:

1. The facility is to be constructed in accordance with the plans submitted with the application (as approved herein).

2. Upon completion of the construction of the facility, an operating permit must be obtained. Notify the Department when the installation is completed so that the facility can be inspected for issuance of an operating permit.

3. This Plan Approval authorizes the installation of the Number 3 Decorating Line at Anchor Glass Container Corporation's facility in Connellsville, Fayette County. Line consists of two decorating machines, a 168 inch Bowman Lehr (rated at 8.0 mmBtu/hr) equipped with thermal afterburners (rated at 2.8 mmBtu/hr) and associated decasing, conveying and packaging equipment (25 Pa. Code § 127.12b).

4. This Plan Approval also authorizes increasing the throughput in Furnace 2 up to 290 tons of glass pulled per day (25 Pa. Code § 127.12b).

5. The capacity of the Number 3 Decorating Line is established at 350 bottles per minute (25 Pa. Code § 127.12b).

6. The thermal afterburners on the Number 3 Decorating Line Lehr shall be in operation at all times when the Lehr is in operation (25 Pa. Code § 127.12b).

7. The afterburners shall be operated at a minimum operating temperature of 1,400°F.

8. The temperature and residence time at the afterburners shall be sufficient to achieve a 90% VOC destruction efficiency (25 Pa. Code § 127.12b).

9. The opacity of the exhaust from the Number 2 Decorating Line shall not exceed 10%, using EPA Reference Method 9, found at 40 CFR 60 Appendix A (25 Pa. Code § 127.12b).

10. Permittee shall, at a minimum, comply with manufacturer's inspection, maintenance and spare parts inventorying recommendations for the thermal afterburners and associated equipment (25 Pa. Code § 127.12b).

11. The temperatures above and below each afterburner zone and in the combined exhaust duct shall be recorded every 2 hours during normal operation. Records

shall be retained onsite for 5 years and shall be made available to the Department upon request (25 Pa. Code § 127.12b).

12. Emissions from Furnace 2 shall not exceed the following (25 Pa. Code § 127.12b):

PM10	SOx	(pounds/hour)		
		NOx	VOC	CO
12.0	41.1	66.5	2.4	2.4

PM10	SOx	(tons/year)		
		NOx	VOC	CO
52.6	179.9	291.3	10.6	10.6

13. Opacity from Furnace 2 shall not exceed 20% for a period or periods aggregating more than 3 minutes in any 1 hour, nor shall the opacity exceed 60% at any time. Opacity shall be measured using EPA Reference Method 9, found at 40 CFR 60 Appendix A (25 Pa. Code § 123.41).

14. This Plan Approval authorizes the temporary operation of the sources covered by this Plan Approval provided that the following conditions are met (25 Pa. Code § 127.12b(d)):

A. The Department must receive written notice from the owner/operator of the anticipated date that sources will commence operation.

B. Operation is authorized only to facilitate the startup and shakedown of the sources, to permit operation of the sources pending the issuance of an Operating Permit or to permit the evaluation of the sources for compliance with all applicable regulations and requirements.

C. This condition authorizes temporary operation of the sources for a period of 180 days from the start of commencement of operation, provided that the Department receives notice from the owner/operator under Subpart (A).

D. Owner/operator may request an extension of this Plan Approval if compliance with all applicable regulations and Plan Approval requirements has not been established. The extension request shall be submitted in writing at least 15 days prior to the end of this period of temporary operation and shall provide a description of the compliance status of the source, a detailed schedule for establishing compliance and the reasons that compliance has not been established.

E. The notice submitted by the owner/operator under Subpart (A), prior to the expiration date of this Plan Approval, shall modify the Plan Approval expiration date. The new Plan Approval expiration date shall be 180 days from the date of the start-up.

OPERATING PERMITS

Intent to Issue Title V Operating Permits under the Air Pollution Control Act (35 P. S. §§ 4001—4015) and 25 Pa. Code Chapter 127, Subchapter G.

Southcentral Region: Air Quality Program, 909 Elmerton Avenue, Harrisburg, PA 17110; Contact: Yasmin Neidlinger, Facilities Permitting Chief, (717) 705-4702.

05-05007: Texas Eastern Transmission, LP (P. O. Box 1642, Houston, TX 77251) for operation of a compressor station in Bedford Township, **Bedford County**. This Title V Operating Permit is being renewed.

Texas Eastern Transmission, LP is subject to the operating permit requirements of Title V of the Federal Clean Air Act and 25 Pa. Code Chapter 127, Subchapters

F and G. The facility's major sources include reciprocating engines, which primarily emit oxides of nitrogen. The Title V Operating Permit No. 05-05007 renewal will contain monitoring, recordkeeping and reporting requirements designed to keep the facility operating within all applicable air quality requirements.

21-05029: Sunoco Partners Marketing and Terminals, LP (1801 Market Street, Philadelphia, PA 19103) for operation of a petroleum product storage and loading facility at its Mechanicsburg Terminal in Hampden Township, **Cumberland County**. This Title V Operating Permit is being renewed.

Sunoco Partners Marketing and Terminals L.P. is subject to the operating permit requirements of Title V of the Federal Clean Air Act and 25 Pa. Code Chapter 127, Subchapters F and G. The facility's major sources of emissions include bulk petroleum product storage and loading which primarily emit VOCs. The Title V Operating Permit No. 21-05029 renewal will contain monitoring, recordkeeping and reporting requirements designed to keep the facility operating within all applicable air quality requirements.

Intent to Issue Operating Permits under the Air Pollution Control Act (35 P. S. §§ 4001—4015) and 25 Pa. Code Chapter 127, Subchapter F.

Southeast Region: Air Quality Program, Lee Park, Suite 6010, 555 North Lane, Conshohocken, PA 19428; Contact: Edward Brown, Facilities Permitting Chief, (610) 832-6242.

15-00053: The Chester County Hospital (701 East Marshall Street, West Chester, PA 19320) for a Synthetic Minor Operating Permit in West Chester Borough, **Chester County**. The facility operates and maintains two boilers and three emergency generators. The facility has a potential to emit 11.4 tons of nitrogen oxides per year, 32.7 tons of sulfur dioxide per year, 2.53 tons of particulate matter per year and 0.232 ton of VOCs per year. Monitoring, recordkeeping and reporting requirements have been added to the permit to address applicable limitations.

09-00064: CRC Industries, Inc. (885 Louis Drive, Warminster, PA 18974), for a Natural Minor Operating Permit in Warminster Township, **Bucks County**. The facility manufactures specialty chemical products for automotive, marine, electrical and industrial maintenance markets. The main pollutants from the operations are VOCs and hazardous air pollutants. Emissions of VOCs from this facility usually range between 12 to 14 tons per year. Monitoring, recordkeeping and reporting requirements have been added to the permit to address applicable limitations.

15-00108: Refractory Minerals Co., Inc. (150 South Jennersville Road, West Grove, PA 19390) for an alumina processing facility in Penn Township, **Chester County**. The permit will include monitoring, recordkeeping and reporting requirements designed to keep the facility operating within all applicable air quality requirements.

15-00086: Bakery Feeds (97 Westbrook Drive, Honey Brook, PA 19344) for an animal feed processing facility in Honey Brook Township, **Chester County**. The permit will include monitoring, recordkeeping and reporting requirements designed to keep the facility operating within all applicable air quality requirements.

Southcentral Region: Air Quality Program, 909 Elmerton Avenue, Harrisburg, PA 17110; Contact: Yasmin Neidlinger, Facilities Permitting Chief, (717) 705-4702.

21-03054: Hollinger Funeral Home and Crematory, Inc. (501 North Baltimore Avenue, Mt. Holly Springs, PA 17065) for operation of a human crematory in the Borough of Mount Holly Springs, **Cumberland County**. The facility has the potential to emit 0.5 ton per year of PM and 2.9 tons per year of NOx. The Natural Minor Operating Permit will contain monitoring, recordkeeping and reporting requirements and work practice standards designed to keep the facility operating within all applicable air quality requirements.

22-03036: Alfa Laval Thermal, Inc. (300 Chestnut Street, Lykens, PA 17048) for operation of a fabricated metal products plant in Lykens Borough, **Dauphin County**. The facility has the potential to emit 13.9 tons per year of PM. The Natural Minor Operating Permit will contain monitoring, recordkeeping and reporting requirements and work practice standards designed to keep the facility operating within all applicable air quality requirements.

36-03044: G/S/M Industrial, Inc. (596 West Trout Run Road, P. O. Box 607, Ephrata, PA 17522) for operation of a fabricated metal products plant in Ephrata Township, **Lancaster County**. This is a non-Title V (State only) facility. The facility has the potential to emit 1.25 tons per year of VOCs and 9.0 tons per year of PM. The operating permit will contain appropriate conditions designed to keep the facility operating within all applicable air quality requirements.

38-03028: Brentwood Industries, Inc. (2101 Lehman Street, Lebanon, PA 17046) for operation of two PVC extrusion lines controlled by an adsorption unit in West Lebanon Township, **Lebanon County**. The annual emissions of VOC and PM from the operation are less than 2 tons each. The Natural Minor Operating Permit shall contain monitoring, recordkeeping and operating restrictions designed to keep the facility operating within all applicable air quality requirements.

67-05093: Codorus Stone and Supply Co., Inc. (135 Mundis Race Road, York, PA 17402) for operation of its asphalt plant in Manchester Township, **York County**. The asphalt plant is subject to 40 CFR Part 60, Subpart I—Standards of Performance for Hot Mix Asphalt Facilities. Both of the liquid asphalt cement storage tanks are subject to 40 CFR Part 60, Subpart Kb—Standards of Performance for Volatile Organic Liquid Storage Vessels (Including Petroleum Liquid Storage Vessels). The site has the following potential annual emissions: 97 tons of CO; 29 tons of NOx; 21 tons of SOx; 7 tons of PM-10; and 2 tons of VOC. The Synthetic Minor Operating Permit shall contain additional testing, monitoring, recordkeeping and reporting requirements, emission restrictions and work practice standards designed to keep the facility operating within all applicable air quality requirements.

Northcentral Region: Air Quality Program, 208 West Third Street, Williamsport, PA 17701; Contact: David Aldenderfer, Program Manager, (570) 327-3637.

53-00010: National Fuel Gas Supply Corp. (P. O. Box 2061, Erie, PA 16512) for their natural gas transmission facility (Costello Station) in Portage Township, **Potter County**. The facility's main sources include two natural gas fired reciprocating engines, an emergency generator and small combustion units. The facility has the potential to emit sulfur oxides, carbon monoxide, nitrogen oxides, particulate matter less than 10 microns, VOCs and hazardous air pollutants below the major emission thresholds.

MINING ACTIVITY APPLICATIONS

Applications under the Surface Mining Conservation and Reclamation Act (52 P. S. §§ 1396.1—1396.19a); the Noncoal Surface Mining Conservation and Reclamation Act (52 P. S. §§ 3301—3326); The Clean Streams Law (35 P. S. §§ 691.1—691.1001); the Coal Refuse Disposal Control Act (52 P. S. §§ 30.51—30.66); The Bituminous Mine Subsidence and Land Conservation Act (52 P. S. §§ 1406.1—1406.21). Mining activity permits issued in response to applications will also address the applicable permitting requirements of the following statutes: the Air Pollution Control Act (35 P. S. §§ 4001—4015); the Dam Safety and Encroachments Act (32 P. S. §§ 693.1—693.27); and the Solid Waste Management Act (35 P. S. §§ 6018.101—6018.1003).

The following permit applications to conduct mining activities have been received by the Department of Environmental Protection (Department). A copy of the application is available for inspection at the District Mining Office indicated before each application. Where a 401 Water Quality Certification is needed for any aspect of a particular proposed mining activity, the submittal of the permit application will serve as the request for certification.

Written comments, objections or requests for informal conferences on applications may be submitted by any person or any officer or head of any Federal, State or local government agency or authority to the Department at the same address within 30 days of this publication, or within 30 days after the last publication of the applicant's newspaper advertisement, as provided by 25 Pa. Code §§ 77.121—77.123 and 86.31—86.34 (relating to public notices of filing of permit applications, opportunity for comment and informal conferences).

Where any of the mining activities listed will have discharges of wastewater to streams, the Department will incorporate NPDES permits into the mining activity permits issued in response to these applications. NPDES permits will contain, at a minimum, technology-based effluent limitations (as described in the Department's regulations—25 Pa. Code §§ 77.522, 87.102, 88.92, 88.187, 88.242, 89.52 and 90.102) for iron, manganese, suspended solids, settleable solids, alkalinity and pH. In addition to the previous, more restrictive effluent limitations, restrictions on discharge volume or restrictions on the extent of mining which may occur will be incorporated into a mining activity permit, when necessary, for compliance with water quality standards (in accordance with 25 Pa. Code Chapters 93 and 95). Persons or agencies which have requested review of the NPDES permit requirements for a particular mining activity within the previously-mentioned public comment period will be provided with a 30-day period to review and submit comments on those requirements.

Written comments or objections should contain the name, address and telephone number of persons submitting comments or objections; application number; and a statement of sufficient detail to inform the Department on the basis of comment or objection and relevant facts upon which it is based. Requests for an informal conference must contain the name, address and telephone number of requestor; application number; a brief summary of the issues to be raised by the requestor at the conference; and a statement whether the requestor desires to have the conference conducted in the locality of the proposed mining activities.

Coal Applications Received

Greensburg District Mining Office: Armbrust Building, R. R. 2 Box 603-C, Greensburg, PA 15601-0982, (724) 925-5500.

2600104 and NPDES Permit No. PA0202886. Patterson Coal Company (41 Elizabeth Drive, Smithfield, PA 15478). Revision application for additional acreage to an existing bituminous surface mine located in German, Georges and South Union Townships, **Fayette County**, affecting 175.3 acres. Receiving streams: unnamed tributary to North Branch of Browns Run, North Branch of Browns Run and Browns Run, classified for the following use: WWF. The first downstream potable water supply intake from the point of discharge is the Southwestern Pennsylvania Water Authority. Revision application received July 18, 2002.

Cambria District Mining Office: 286 Industrial Park Road, Ebensburg, PA 15931, (814) 472-1900.

32970108 and NPDES Permit No. PA0234494. KMP Associates, R. D. 2, Box 194, Avonmore, PA 15618, permit renewal for reclamation only and for continued restoration of a bituminous surface and auger mine in Young and Conemaugh Townships, **Indiana County**, affecting 166.6 acres. Receiving streams: Harper's Run and unnamed tributary to Blacklegs Creek classified for the following use: CWF. The first downstream potable water supply intake from the point of discharge is the Avonmore-Kiskiminetas Intake. Application received July 10, 2002.

32970107 and NPDES Permit No. PA0234478. Simpson Coal Company, R. D. 1, Box 244, New Alexandria, PA 15670, permit renewal for reclamation only and for continued restoration of a bituminous surface mine in Young Township, **Indiana County**, affecting 5.7 acres. Receiving streams: unnamed tributaries to Blacklegs Creek classified for the following use: CWF. The first downstream potable water supply intake from the point of discharge is the Avonmore-Kiskiminetas Intake. Application received July 15, 2002.

11020202 and NPDES Permit No. PA0249254. Ebensburg Power Company, 2840 New Germany Road, P. O. Box 845, Ebensburg, PA 15931, commencement, operation and restoration of a bituminous coal refuse reprocessing mine/CFB ash beneficial use/topsoil mining and for discharge of treated mine drainage in Nanty Glo Borough, **Cambria County**, affecting 41.4 acres. Receiving streams: South Branch Blacklick Creek classified for the following uses: CWF. There are no potable water supply intakes within 10 miles downstream. Application received July 10, 2002.

56970102 and NPDES Permit No. PA0234508. Hoffman Mining, Inc., P. O. Box 130, 118 Runway Road, Friedens, PA 15541, permit renewal for reclamation only and for continued restoration of a bituminous surface mine in Paint Township, **Somerset County**, affecting 283.3 acres. Receiving streams: Weaver Run, unnamed tributary to Shade Creek, unnamed tributary to Roaring Fork all classified for the following uses: CWF. There are no potable water supply intakes within 10 miles downstream. Application received July 10, 2002.

56020104 and NPDES Permit No. PA0249246. Future Industries, Inc., P. O. Box 157, Meyersdale, PA 15552, commencement, operation and restoration of a bituminous surface mine and for treated mine drainage in Brothersvalley Township, **Somerset County**, affecting 128.8 acres. Receiving stream: Buffalo Creek classified for

the following use: CWF. There are no potable water supply intakes within 10 miles downstream. Application received July 5, 2002.

32970102 and NPDES Permit No. PA0234354. M. B. Energy, Inc., 175 McKnight Road, Blairsville, PA 15717-7961, permit renewal for reclamation only and for continued restoration of a bituminous surface mine in Blacklick Township, **Indiana County**, affecting 167.7 acres. Receiving streams: unnamed tributaries to Muddy Run; unnamed tributaries to Blacklick Creek; classified for the following uses: CWF; CWF. There are no potable water supply intakes within 10 miles downstream. Application received July 18, 2002.

56020105 and NPDES Permit No. PA0249262. Alverda Enterprises, Inc., P. O. Box 87, Alverda, PA 15710, commencement, operation and restoration of a bituminous surface and auger mine and for discharge of treated mine drainage in Brothersvalley Township, **Somerset County**, affecting 87.7 acres. Receiving streams: unnamed tributaries of Millers Run and Sandy Hollow classified for the following use: CWF. There are no potable water supply intakes within 10 miles downstream. Application received July 11, 2002.

56870101 and NPDES Permit No. PA0597937. Hilltop Mining, Inc., 126 Bronco Drive, Berlin, PA 15530-9210, permit renewal for reclamation only and for continued restoration of a bituminous surface mine in Brothersvalley Township, **Somerset County**, affecting 15.8 acres. Receiving stream: unnamed tributary to Buffalo Creek classified for the following use: CWF. There are no potable water supply intakes within 10 miles downstream. Application received July 16, 2002.

McMurray District Mining Office: 3913 Washington Road, McMurray, PA 15317, (724) 941-7100.

30831303. NPDES Permit PA0013511, RAG Cumberland Resources, LP, R. D. 3, Box 184, Waynesburg, PA 15370 to revise the permit for the Cumberland Mine in Whiteley Township, **Greene County** to add No. 4 bleeder shaft site, Surface Acres Proposed 13.3, Underground Acres Proposed N/A, SCP Acres Proposed N/A, CRDP Support Acres Proposed N/A, CRDP Refuse Disposal Acres Proposed N/A, unnamed tributary to Whiteley Creek, classified for the following uses: WWF. The first downstream potable water supply intake from the point of discharge is N/A. Application received June 17, 2002.

30841317. NPDES Permit PA0213527, Consol Pennsylvania Coal Co., 172 Route 519, Eighty Four, PA 15330, to revise the permit for the Enlow Fork Mine in East Finley Township, **Washington County**, ACOE Pittsburgh District (Claysville, PA Quadrangle N: 2.35 inches; W: 4.0 inches). This is a Chapter 105 Water Obstruction and Encroachment permit application (Stream Module 15) and 401 Water Quality Certification request, if applicable, submitted as part of the mining permit revision application to authorize the reconstruction of the existing Jones stream crossing over Rocky Run.

Written comments or objections on the request for section 401 Water Quality Certification or to the issuance of the Water Obstruction and Encroachment Permit (Stream Module 15) may be submitted to the Department within 30 days of the date of this notice to the District Mining Office identified. Comments should contain the name, address and telephone number of the person commenting, identification of the request for 401 Water Quality Certification and Chapter 105 permit application (Stream Module 15) to which the comments or objections

are addressed and a concise statement of comments, objections or suggestions including relevant facts upon which they are based.

The water obstruction and encroachment permit application is available for review at the McMurray District Mining Office, by appointment, at the previous address. Application received June 21, 2002.

Knox District Mining Office: White Memorial Building, P. O. Box 669, Knox, PA 16232-0669, (814) 797-1191.

33970110 and NPDES Permit No. PA 0227528. Original Fuels, Inc. (P. O. Box 343, Punxsutawney, PA 15767). Renewal of an existing bituminous surface strip and auger operation in Oliver Township, **Jefferson County** affecting 111.5 acres. Receiving streams: unnamed tributary to Big Run and unnamed tributary to Little Sandy Creek, classified for the following uses: Statewide water use: CWF. There are no potable surface water supply intakes within 10 miles downstream. Application for reclamation only. Application received July 12, 2002.

33010104 and NPDES Permit No. PA 0241997. Reichard Contracting, Inc. (212 Olean Trail, New Bethlehem, PA 16242). Transfer of an existing bituminous surface strip operation in Clover Township, **Jefferson County** affecting 29.5 acres. Receiving streams: three unnamed tributaries to Runaway Run, classified for the following uses: Statewide water use: CWF. There are no potable surface water supply intakes within 10 miles downstream. Application received July 15, 2002.

43020103 and NPDES Permit No. PA0242136. Ben Hal Mining Company (389 Irishtown Road, Grove City, PA 16127). Commencement, operation and restoration of bituminous surface strip operation in Sandy Lake Township, **Mercer County** affecting 95.4 acres. Receiving streams: South Sandy Creek and unnamed tributary to Sandy Creek, classified for the following uses: Statewide water uses: CWF and WWF. There are no potable surface water supply intakes within 10 miles downstream. Application received July 17, 2002.

Noncoal Applications Received

Pottsville District Mining Office: 5 West Laurel Boulevard, Pottsville, PA 17901-2454, (570) 621-3118.

28960801. Ray D. Hornbaker (13782 Blairs Valley Road, Mercersburg, PA 17236), Stage I and II bond release on a small quarry operation in Montgomery Township, **Franklin County** affecting 2.0 acres for \$2,000 on property owned by Ray D. Hornbaker. Application received July 15, 2002.

7975SM5C and NPDES Permit PA0118338. KPK Development Corporation (1082 Temperance Lane, Richboro, PA 18954), renewal of NPDES Permit in Falls Township, **Bucks County**, receiving stream: Delaware Canal, classified for the following uses: WWF and migratory fishery. Application received July 8, 2002.

38020301 and NPDES Permit PA0224227. Greater Lebanon Refuse Authority (1610 Russell Road, Lebanon, PA 17046-1437), commencement, operation and restoration of a quarry operation in North Annville and North Lebanon Townships, **Lebanon County** affecting 55.0 acres, receiving streams: unnamed tributary to Swatara Creek; classified for the following use: WWF. Application received July 5, 2002.

8274SM2C4 and NPDES Permit PA0612871. Eastern Industries, Inc. (4401 Camp Meeting Road, Center Valley, PA 18034), renewal of NPDES Permit in West

Cocalico Township, **Lancaster County**, receiving stream: unnamed tributary to Indian Run, classified for the following use: TSF. Application received July 16, 2002.

45020301 and NPDES Permit PA0224235. Haines & Kibblehouse, Inc. (2052 Lucon Road, P. O. Box 196, Skippack, PA 19474), commencement, operation and restoration of a quarry operation in Smithfield Township, **Monroe County** affecting 61.6 acres, receiving stream: Marshall Creek; classified for the following use: CWF. Application received July 12, 2002.

ABANDONED MINE RECLAMATION

Under Act 181 of 1984, the Department solicits letters of interest from the landowners and/or licensed mine operators for the reclamation consisting of tree planting only on the following abandoned strip mine projects:

<i>Project</i>	<i>Municipality</i>	<i>County</i>	<i>Acres</i>
BF 300	New Washington Borough	Clearfield	50
BF 328	Snow Shoe Township	Centre	124
BF 329	Bell Township	Clearfield	70
BF 362	Newburg Borough	Clearfield	12
BF 376	Beccarria Township	Clearfield	25
BF 377	Lawrence Township	Clearfield	6

Letters of interest must be received by Roderick A. Fletcher, P.E., Director, Bureau of Abandoned Mine Reclamation, Department of Environmental Protection, 400 Market Street, P. O. Box 8476, Harrisburg, PA 17105-8476, no later than 4 p.m. on September 3, 2002, to be considered. Telephone inquiries shall be directed to Michael J. Klimkos, Division of Mine Hazards, at (717) 783-7920.

FEDERAL WATER POLLUTION CONTROL ACT, SECTION 401

The following permit applications and requests for Environmental Assessment approval and requests for Water Quality Certification have been received by the Department of Environmental Protection (Department). Section 401 of the Federal Water Pollution Control Act (FWPCA) (33 U.S.C.A. § 1341(a)), requires the State to certify that the involved projects will not violate the applicable provisions of sections 301—303, 306 and 307 of the FWPCA (33 U.S.C.A. §§ 1311—1313, 1316 and 1317) as well as relevant State requirements. Initial requests for 401 Water Quality Certification will be published concurrently with the permit application. Persons objecting to approval of a request for certification under section 401 or to the issuance of a Dam Permit or Water Obstruction and Encroachment Permit, or the approval of an Environmental Assessment must submit any comments, suggestions or objections within 30 days of the date of this notice as well as any questions to the office noted before the application. Comments should contain the name, address and telephone number of the person commenting, identification of the certification request to which the comments or objections are addressed and a concise statement of comments, objections or suggestions including the relevant facts upon which they are based.

The Department may conduct a fact-finding hearing or an informal conference in response to comments if deemed necessary. Each individual will be notified, in writing, of the time and place of a scheduled hearing or conference concerning the certification request to which the comment, objection or suggestion relates. Maps, drawings and other data pertinent to the certification request

are available for inspection between the hours of 8 a.m. and 4 p.m. on each working day at the office noted before the application.

Persons with a disability who wish to attend the hearing and require an auxiliary aid, service or other accommodation to participate in the proceedings, should contact the specified program. TDD users may contact the Department through the Pennsylvania AT&T Relay Service at (800) 654-5984.

Applications Received under the Dam Safety and Encroachments Act (32 P. S. §§ 693.1—693.27) and section 302 of the Flood Plain Management Act (32 P. S. § 679.302) and Requests for Certification under section 401 of the Federal Water Pollution Control Act (33 U.S.C.A. § 1341(a)).

WATER OBSTRUCTIONS AND ENCROACHMENTS

Southeast Region: Water Management Program Manager, Lee Park, Suite 6010, 555 North Lane, Conshohocken, PA 19428.

E46-919. Township of Cheltenham, 8230 Old York Road, Elkins Park, PA 19027-1589, Cheltenham Township, **Montgomery County**, ACOE, Philadelphia District.

To stabilize and maintain approximately 7,850 linear feet (Phases I and II) of a section of stream bank along the Tookany Creek (Tacony Creek) utilizing bioengineering methods. The site is located in Tookany Creek Park between Central Avenue and New Second Street (Frankford, PA USGS Quadrangle, starting point N: 11.8 inches; W: 14.6; ending point N: 12.1 inches; W: 15.3 inches).

E15-691. John F. Steimer, P. O. Box 780, Kimberton, PA 19442-0780 in North Conventry Township, **Chester County**, ACOE Philadelphia District.

To modify and maintain an existing reservoir by increasing its storage capacity. The site is located in and along an unnamed tributary to the Stony Run (WWF), approximately 1,000 feet north of the intersection of Spring Hollow Road and Spring Lane (Phoenixville, PA USGS Quadrangle N: 6.0 inches; W: 7.0 inches).

Southcentral Region: Water Management Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.

E36-739. Nancy Halliwell, Rapho Township, 971 N. Colebrook Rd., Manheim, PA 17545 in Rapho Township, **Lancaster County**, ACOE Baltimore District.

To remove the existing structures and to construct and maintain: (1) a 5-foot by 6-foot precast concrete box culvert within the confines of Chickies Creek (WWF) at a point along T-873 (Pinch Road) approximately 400 feet northwest of the intersection of T-873 and SR 72 (Manheim, PA Quadrangle N: 16.6 inches; W: 8.33 inches); and (2) a 4-foot by 10-foot precast concrete box culvert within the confines of an unnamed tributary to Chickies Creek (WWF) at a point along T-8384 (Horn Road) approximately 700 feet northwest of the intersection of T-873 and SR 72 (Manheim, PA Quadrangle N: 16.75 inches; W: 8.75 inches) in Rapho Township, Lancaster County.

E36-741. Lisa Myers, Pennsylvania Department of Transportation, District 8-0, 2140 Herr Street, Harrisburg, PA 17103 in East Donegal and Rapho Township, **Lancaster County**, ACOE Baltimore District.

To remove the existing structures and to construct and maintain: (1) a bridge having a single span of 90 feet on a

95 degrees skew with an underclearance of 9.5 feet across Little Chickies Creek (TSF) on SR 4003, Section 002, Segment 0110, Offset 0000 (Longnecker Road); and (2) a 48-inch diameter reinforced concrete pipe culvert at the channel of an unnamed tributary to Little Chickies Creek on Longnecker Road (Columbia, PA Quadrangle N: 19.0 inches; W: 16.4 inches) in East Donegal and Rapho Township, Lancaster County.

Northwest Region: Water Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.

E10-352, James A. West, 2857 Oxford Boulevard, Allison Park, PA 15101, Mallards Landing Development, in Cranberry Township, **Butler County**, ACOE Pittsburgh District (Mars, PA Quadrangle N: 13.4 inches; W: 17.5 inches).

Fill approximately 0.05 acre of PEM/PSS wetland to construct four commercial office buildings and parking. The project site includes one wetland and one unnamed tributary to Brush Creek (WWF). The site previously contained two other wetlands that were filled under Permit No. E10-283 and the unnamed tributary was enclosed under Permit No. E10-252. The applicant proposes to utilize the Pennsylvania Wetland Replacement Fund to compensate for the wetland impact.

E10-364, City of Butler, 140 West North Street, Butler, PA 16001. West Penn, West Brady and West New Castle Streets across Sullivan Run, in City of Butler, **Butler County**, ACOE Pittsburgh District.

To remove the existing bridge and to install and maintain a 59.25-foot long concrete box culvert having a 21-foot wide by 7.75-foot high waterway opening with wingwalls extending approximately 10 feet upstream and 25 feet downstream in Sullivan Run on West Penn Street immediately east of Miller Street (Butler, PA Quadrangle N: 20.9 inches; W: 4.3 inches).

To remove the existing bridge and to construct and maintain a 41.5-foot long concrete box culvert having a 20.5-foot wide by 5.25-foot high waterway opening with concrete wingwalls extending approximately 20 feet upstream and 35 feet downstream in Sullivan Run on West Brady Street between Snyder Avenue and Mitchell Avenue (Butler, PA Quadrangle N: 20.6 inches; W: 4.1 inches).

To remove the existing bridge and to construct and maintain a 47.3-foot long concrete box culvert having a 20.5-foot wide by 5.25-foot high waterway opening with wingwalls extending approximately 20 feet upstream and 45 feet downstream in Sullivan Run on West New Castle Street approximately 300 feet west of Brad Street (Butler, PA Quadrangle N: 20.35 inches; W: 3.9 inches).

E20-521, Pennsylvania Department of Transportation, District 1-0, 255 Elm Street, P. O. Box 398, Oil City, PA 16301. SR 0099, Segment 0040, Offset 0000 Across Little Conneauttee Creek, in Cambridge Springs, **Crawford County**, ACOE Pittsburgh District (Cambridge Springs, PA Quadrangle N: 12.80 inches; W: 8.70 inches).

To remove the existing structure and to construct and maintain a prestressed concrete bridge having a clear span of 96 feet and an underclearance of 16 feet on a 90 degree skew across Little Conneauttee Creek on SR 0099, Segment 0040, Offset 0000 approximately 2 miles North of Cambridge Springs, PA.

E24-224, Johnsonburg Municipal Authority, Silver Creek Water Filtration Plant, 520A Market Street, Johnsonburg, PA 15845. Backwash tank along silver

creek, in Ridgway Township, **Elk County**, ACOE Pittsburgh District (Wilcox, PA Quadrangle N: 3.1 inches; W: 13.1 inches).

To construct and maintain a 25-foot diameter backwash holding tank, an 18-foot long by 14-foot wide pump station and associated fill within the 100-year flood plain and within the assumed 50-foot floodway of Silver Creek north of SR 4003 east of the existing Silver Creek Water Filtration Plant.

E25-656, Todd Benjamin and Teresa Benjamin, 3619 Brierwood Drive, Erie, PA 16510. Brierwood Creek maintenance, in Harborcreek Township, **Erie County**, ACOE Pittsburgh District (Harborcreek, PA Quadrangle N: 2.2 inches; W: 16.8 inches).

To excavate and maintain the channel width from approximately 3.5 feet to 8 feet and channel depth from approximately 1.5 feet to 2.75 feet along 165 feet of Five Mile Creek (CWF; MF) between Brierwood and Crestwood Drives.

E61-254, Sugarcreek Borough, 212 Fox Street, Franklin, PA 16323. Sugarcreek Borough sanitary sewer siphon across French Creek, in Franklin, **Venango County**, ACOE Pittsburgh District (Franklin, PA Quadrangle N: 3.6 inches; W: 9.9 inches).

To conduct the following work in/along French Creek (WWF) to repair, protect and maintain the existing sanitary sewer siphon lines located near the confluence with the Allegheny River: (1) Install concrete block/poured concrete underpinning/encasement and scour protection around the exposed portion of the siphon lines extending approximately 30 feet from the east bank and measuring approximately 12 feet in length upstream to downstream with placed boulders extending approximately 6 feet downstream; and (2) Install concrete block bank protection along 30 feet of the east bank adjacent to the siphon intake structure.

E61-256, OMG Americas, Inc., Two Mile Run Road, Franklin, PA 16323. OMG Franklin Plant Race Run Channel Restoration, in Sugarcreek Borough, **Venango County**, ACOE Pittsburgh District (Franklin, PA Quadrangle N: 7.0 inches; W: 6.6 inches).

To rechannelize and maintain a total reach of approximately 300 feet of a tributary to Two Mile Run (Race Run) beginning at Two Mile Run Road and extending downstream between Two Mile Run Road and the OMG Franklin Plant facility approximately 2,200 feet north of SR 62. Project includes excavation of accumulated sediments, construction of a sediment retention facility, various channel stabilization measures and periodic removal of accumulated sediment and debris to maintain the completed channel reach.

DAM SAFETY

Central Office: Bureau of Waterways Engineering, 400 Market Street, Floor 3, P. O. Box 8554, Harrisburg, PA 17105-8554.

D10-113, D10-114 and D10-115. Slippery Rock University, Service and Keister Roads, Slippery Rock, PA 16057-1326. Project proposes to remove accumulated silts and sediments from the reservoirs of three jurisdictional dams as follows: Stadium Drive Dam (D10-113) 0.05 acre; Founders Hall Bridge Dam (D10-114) 0.22 acre; Founders Hall Dam (D10-115) 0.21 acre. The dams are located across a tributary to Slippery Rock Creek (CWF) on the Slippery Rock University Campus (Slippery Rock, PA Quadrangle, N: 11.5 inches; W: 5.7 inches). Slippery Rock Township, **Butler County**.

ACTIONS

FINAL ACTIONS TAKEN UNDER THE CLEAN STREAMS LAW AND THE FEDERAL CLEAN WATER ACT—NPDES AND WQM PART II PERMITS

INDUSTRIAL WASTE AND SEWERAGE WASTEWATER

The Department of Environmental Protection has taken the following actions on previously received permit applications and requests for plan approval.

Persons aggrieved by an action may appeal, under section 4 of the Environmental Hearing Board Act (35 P. S. § 7514) and 2 Pa.C.S. §§ 501—508 and 701—704 (relating to the Administrative Agency Law), to the Environmental Hearing Board, Second Floor, Rachel Carson State Office Building, 400 Market Street, P. O. Box 8457, Harrisburg, PA 17105-8457, (717) 787-3483. TDD users may contact the Environmental Hearing Board (Board) through the Pennsylvania Relay Service, (800) 654-5984. Appeals must be filed with the Board within 30 days of publication of this notice in the *Pennsylvania Bulletin*, unless the appropriate statute provides a different time period. Copies of the appeal form and the Board's rules of practice and procedure may be obtained from the Board. The appeal form and the Board's rules of practice and procedure are also available in Braille or on audiotape from the Secretary to the Board at (717) 787-3483. This paragraph does not, in and of itself, create any right of appeal beyond that permitted by applicable statutes and decision law.

For individuals who wish to challenge an action, appeals must reach the Board within 30 days. A lawyer is not needed to file an appeal with the Board.

Important legal rights are at stake, however, so individuals should show this notice to a lawyer at once. Persons who cannot afford a lawyer may qualify for free pro bono representation. Call the Secretary to the Board at (717) 787-3483 for more information.

I. Municipal and Industrial Permit Actions under The Clean Streams Law Act (35 P. S. §§ 691.1— 691.1001).

Northeast Region: Water Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.

NPDES Permit No. PA0020435, Sewage, **Little Washington Wastewater Company**, 50 East Woodhaven Drive, White Haven, PA 18661. This proposed facility is located in White Haven Borough, **Luzerne County** and discharges to Lehigh River.

Description of Proposed Action/Activity: Renewal of NPDES Permit.

NPDES Permit No. PA0062901, Sewage, **Leon Leinbach**, 7280 Borman Road, New Tripoli, PA 18066-4316. This proposed facility is located in Lynn Township, **Lehigh County**.

Description of Proposed Action: to transfer and renew an NPDES permit.

NPDES Permit No. PA0052850, Sewage, **Borough of Stockertown**, P. O. Box 174, 209 Main Street,

Stockertown, PA. This proposed facility is located in Borough of Stockertown, **Northampton County**.

Description of Proposed Action/Activity: Renewal of NPDES permit to discharge treated sewage to Little Bushkill Creek.

WQM Permit No. 3994403-T1, Sewerage, **Leon Leinbach**, 7280 Borman Road, New Tripoli, PA 18066-4316. This proposed facility is located in Lynn Township, **Lehigh County**.

Description of Proposed Action/Activity: Transfer of water quality management permit from Paul Borman.

Southcentral Region: Water Management Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110, (717) 705-4707.

NPDES Permit No. PA0020851, Sewerage, **Hyndman Borough Municipal Authority**, P. O. Box 346, Hyndman, PA 15545-0346. This proposed facility is located in Hyndman Borough, **Bedford County**.

Description of Proposed Action/Activity: Authorization to discharge to Wills Creek in Watershed 13-A.

NPDES Permit No. PA0029955, Sewerage, **Southern Huntingdon County Elementary School, Trough Creek Elementary School**, R. R. 1, Box 1124, Three Springs, PA 17264-9730. This proposed facility is located in Todd Township, **Huntingdon County**.

Description of Proposed Action/Activity: Authorization to discharge to UNT to Great Trough Creek in Watershed 11-D.

NPDES Permit No. PA0024431, Sewerage, **Dillsburg Area Authority**, Four Barlo Circle, Suite E, Dillsburg, PA 17019. This proposed facility is located in Carroll Township, **York County**.

Description of Proposed Action/Activity: Authorization to discharge from a facility to Dogwood Run in Watershed 7-E.

WQM Permit No. 3688432 Amendment 02-1, Sewerage, **Penn Manor School District**, P. O. Box 1001, Millersville, PA 17551. This proposed facility is located in Martic Township, **Lancaster County**.

Description of Proposed Action/Activity: Permit amendment for the construction/operation of a rapid sand filter in Watershed 7-K.

NPDES Permit No. PA0008427 Amendment No. 1, Industrial Waste, **NRG Energy Center Harrisburg, Inc.**, 100 North Tenth Street, P. O. Box 3357, Harrisburg, PA 17105-3357. This proposed facility is located in Harrisburg City, **Dauphin County**.

Description of Proposed Action/Activity: Authorization to discharge to the receiving waters named Paxton Creek.

NPDES Permit No. PA0246735, Industrial Waste, **Texas Eastern Transmission L. P.**, 5400 Westheimer Court, Houston, TX 77056. This proposed facility is located in Jackson and Southwest Madison Townships, **Perry County**.

Description of Proposed Action/Activity: Authorization to discharge to an unnamed tributary of Sherman Creek in Watershed 7-A.

NPDES Permit No. PA0246603, CAFO, **Chris and Deborah Hoffman, Lazy Hog Farm**, R. R. 2, Box 1510, McAlisterville, PA 17049. This proposed facility is located in Fayette Township, **Juniata County**.

Description of Size and Scope of Proposed Operation/Activity: Authorization to operate a 735-AEU sow concentrated animal feeding operation with a discharge to Lost Creek in Watershed 12-A.

NPDES Permit No. PA0246468, CAFO, **Virgil Gutshall, Jr., Beaver Ridge Farm**, R. R. 1, Box 932, Blain, PA 17522-1341. This proposed facility is located in Jackson Township, **Perry County**.

Description of Size and Scope of Proposed Operation/Activity: Authorization to operate a 413-AEU sow concentrated animal feeding operation with a discharge to Shermans Creek in Watershed 7-A.

Northcentral Region: Water Management Program Manager, 208 West Third Street, Williamsport, PA 17701.

WQM Permit No. 1402401, Sewerage, **University Area Joint Authority**, 1576 Spring Valley Road, State College, PA 16801. This proposed facility will be located in Patton Township, **Centre County**.

Description of Proposed Action/Activity: Construction of sanitary sewer mains, service laterals, manholes and a pump station to serve the Deerbrook Phase I Section C portion of the Gray's Woods Development. Wastewater will be conveyed to the Spring Creek Pollution Control Facility.

NPDES Permit No. PA0209376, Sewerage 4952, **Linda Geyer, Twin Oaks Bar & Grill**, R. R. 1, DuBois, PA 15801. This proposed facility is located in Brady Township, **Clearfield County**.

Description of Proposed Action/Activity: Nonmunicipal wastewater treatment facilities.

WQM Permit No. 1402403, Sewerage, **Robert J. Onder**, 101 Meadow Street, Snow Shoe, PA 16874. This proposed facility will be located in Snow Shoe Township, **Centre County**.

Description of Proposed Action/Activity: Construction and operation of a small flow treatment facility to serve the Onder residence.

WQM Permit No. 1802201, Industrial Waste, SIC 4244, **Fish and Boat Commission**, 450 Robinson Lane, Bellefonte, PA 16823-9620. This proposed facility is located in Logan Township, **Clinton County**.

Description of Proposed Action: Project includes the installation of an off-line aerated sludge storage tank at the Tylersville Fish Culture Station.

PA0115363, Sewerage, SIC 4952, **Buffalo Township Municipal Authority**, R. R. 2, Box 284A, Lewisburg, PA 17837. This existing facility is located in Buffalo Township, **Union County**.

Description of Proposed Activity: Renewal of the NPDES permit for the sewage treatment facility serving the Village of Mazeppa.

Southwest Region: Water Management Program Manager, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.

NPDES Permit No. PA0218499, Industrial, **Mahoning Swiss Cheese**, R. D. 1, Box 71, Smicksburg, PA 16256 is authorized to discharge from a facility located at West Mahoning Township, **Indiana County** to receiving waters named unnamed tributary of Little Mahoning Creek.

NPDES Permit No. PA0219215, Sewerage, **West Alexander Borough Municipal Authority**, P. O. Box 299, West Alexander, PA 15376 is authorized to discharge from a facility located at West Alexander Borough Municipi-

pal Authority Wastewater Treatment Plant, West Alexander Borough, **Washington County** to receiving waters named Little Wheeling Creek.

Permit No. 3200201, Industrial Waste, **Mahoning Swiss Cheese Cooperative**, R. D. 1, Box 71, Smicksburg, PA 16256. Construction of an extended aeration plant located in West Mahoning Township, **Indiana County** to serve cheese factory.

Permit No. 0301403, Sewerage, **Cadogan Township**, P. O. Box 309, Cadogan, PA 16212. Construction of treatment plant, pump station and sewers located in Cadogan Township, **Armstrong County** to serve Cadogan Township.

Permit No. 6502403, Sewerage, **HIS Enterprises**, 930 Merwin Road, New Kensington, PA 15068. Construction of Morrow Mobile Home Park Sewage Treatment Plant located in Upper Burrell Township, **Westmoreland County** to serve Morrow Mobile Home Park.

Northwest Region: Water Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.

WQM Permit No. 6202406, Sewerage, **Daniel R. Trask**, R. R. 1, Box 184, Spring Creek, PA 16436. This proposed facility is located in Columbus Township, **Warren County**.

Description of Proposed Action/Activity: This project is for a single residence sewage treatment plant.

NPDES STORMWATER INDIVIDUAL PERMITS—(PAS)

The following NPDES Individual Permits for Discharges of Stormwater Associated with Construction Activities have been issued.

Persons aggrieved by an action may appeal, under section 4 of the Environmental Hearing Board Act (35 P. S. § 7514) and 2 Pa.C.S. §§ 501—508 and 701—704 (relating to the Administrative Agency Law), to the Environmental Hearing Board, Second Floor, Rachel Carson State Office Building, 400 Market Street, P. O. Box 8457, Harrisburg, PA 17105-8457, (717) 787-3483. TDD users may contact the Environmental Hearing Board (Board) through the Pennsylvania Relay Service, (800) 654-5984. Appeals must be filed with the Board within 30 days of publication of this notice in the *Pennsylvania Bulletin*, unless the appropriate statute provides a different time period. Copies of the appeal form and the Board's rules of practice and procedure may be obtained from the Board. The appeal form and the Board's rules of practice and procedure are also available in Braille or on audiotape from the Secretary to the Board at (717) 787-3483. This paragraph does not, in and of itself, create any right of appeal beyond that permitted by applicable statutes and decision law.

For individuals who wish to challenge an action, appeals must reach the Board within 30 days. A lawyer is not needed to file an appeal with the Board.

Important legal rights are at stake, however, so individuals should show this notice to a lawyer at once. Persons who cannot afford a lawyer may qualify for free pro bono representation. Call the Secretary to the Board at (717) 787-3483 for more information.

Southcentral Region: Water Management Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.

Berks County Conservation District, P. O. Box 520, 1238 County Welfare Road, Leesport, PA 19533; (610) 372-4657.

<i>NPDES Permit No.</i>	<i>Applicant Name & Address</i>	<i>County</i>	<i>Municipality</i>	<i>Receiving Water/Use</i>
PAS10C048	Texas Eastern Transmission LP 5400 Westheimer Court Houston, TX 77056	Berks	District and Pike Townships	Oysterville Creek EV West Branch Perkiomen Creek EV
PAS10C007-R	Jeff Lipton R. R. 7 Routes 23 and 100 Pottstown, PA 19464	Berks	Washington Township	West Branch Perkiomen Creek TSF

Blair County Conservation District, 1407 Blair Street, Hollidaysburg, PA 16648; (814) 696-0877.

<i>NPDES Permit No.</i>	<i>Applicant Name & Address</i>	<i>County</i>	<i>Municipality</i>	<i>Receiving Water/Use</i>
PAS10O614-R	Bruno DeGol, Jr. The DeGol Organization 3229 Pleasant Valley Blvd. Altoona, PA 16601	Blair	Frankstown	New Creek WWF

Lebanon County Conservation District, 2120 Cornwall Road, Suite 5, Lebanon, PA 17042; (717) 272-3908, Ext. 3.

<i>NPDES Permit No.</i>	<i>Applicant Name & Address</i>	<i>County</i>	<i>Municipality</i>	<i>Receiving Water/Use</i>
PAS10P027-01	Arborgate Ltd. 950 E. Kercher Ave. Myerstown, PA 17067	Lebanon	Jackson	Tulphenhocken Creek TSF

APPROVALS TO USE NPDES AND/OR OTHER GENERAL PERMITS

The following parties have submitted: (1) Notices of Intent for Coverage under (1) General NPDES Permits to Discharge Wastewater into the Waters of the Commonwealth. The approval for coverage under these general NPDES permits is subject to applicable effluent limitations. Monitoring, reporting requirements and other conditions set forth in the general permit: (2) General Permits for Beneficial Use of Sewage Sludge or Residential Septage by Land Application

in this Commonwealth; (3) General NPDES Permit Authorizing the Discharge of Stormwater Associated with Construction Activities to Waters of the Commonwealth; (4) Notification for First Use Application of Sewage Sludge.

The approval of coverage for land application of sewage sludge or residential septage under these general permits is subject to pollutant limitations, pathogen and vector attraction reduction requirements, operational standards, general requirements, management practices and other conditions set forth in the respective permit. The Department of Environmental Protection approves the following coverage under the specific General Permit.

The EPA Region III Administrator has waived the right to review or object to this permit action under the waiver provision 40 CFR 123.23(d).

The application and related documents, effluent limitations, permitting requirements and other information are on file and may be inspected and arrangements made for copying at the contact office noted.

List of NPDES and/or Other General Permit Types

PAG-1	General Permit for Discharges From Stripper Oil Well Facilities
PAG-2	General Permit for Discharges of Stormwater Associated With Construction Activities (PAR)
PAG-3	General Permit for Discharges of Stormwater From Industrial Activities
PAG-4	General Permit for Discharges From Single Residence Sewage Treatment Plant
PAG-5	General Permit for Discharges From Gasoline Contaminated Ground Water Remediation Systems
PAG-6	General Permit for Wet Weather Overflow Discharges From Combined Sewer Systems (CSO)
PAG-7	General Permit for Beneficial Use of Exceptional Quality Sewage Sludge by Land Application
PAG-8	General Permit for Beneficial Use of Nonexceptional Quality Sewage Sludge by Land Application to Agricultural Land, Forest, a Public Contact Site or a Land Reclamation Site
PAG-8 (SSN)	Site Suitability Notice for Land Application under Approved PAG-8 General Permit Coverage
PAG-9	General Permit for Beneficial Use of Nonexceptional Quality Sewage Sludge by Land Application to Agricultural Land, Forest, or a Land Reclamation Site
PAG-9 (SSN)	Site Suitability Notice for Land Application under Approved PAG-9 General Permit Coverage
PAG-10	General Permit for Discharge Resulting from Hydrostatic Testing of Tanks and Pipelines
PAG-11	(To Be Announced)
PAG-12	Concentrated Animal Feeding Operations (CAFOs)

General Permit Type—PAG-2

<i>Facility Location & Municipality</i>	<i>Permit No.</i>	<i>Applicant Name & Address</i>	<i>Receiving Water/Use</i>	<i>Contact Office & Telephone No.</i>
Schuylkill County Gordon Borough	PAR105843	Hampton Dev. Lloyd R. Hampton 400 Broad St. Fountain Springs Ashland, PA 17921	Rattling Run to Mahanoy Creek CWF	Schuylkill County Conservation District (570) 622-3742
Schuylkill County Tremont Township	PAR105842	Zimmerman/Love Site Grading David Zimmerman 79 Molleys Town Rd. Pine Grove, PA 17963	Lorberry Creek to Swatara Creek CWF	Schuylkill County Conservation District (570) 622-3742
Lancaster Township Lancaster County	PAR100525	Sterling Place Development Corp. 3121c Mount Joy Rd. Mount Joy, PA 17552	Conestoga River WWF	Lancaster County Conservation District 1383 Arcadia Rd., Rm. 6 Lancaster, PA 17601 (717) 299-5361
Warwick Township Lancaster County	PAR100540	Jonathan Byler 20 Fairland Rd. Manheim, PA 17545	UNT to Lititz Run WWF	Lancaster County Conservation District 1383 Arcadia Rd., Rm. 6 Lancaster, PA 17601 (717) 299-5361
East Cocalico Township Lancaster County	PAR100551	School Lane Associates P. O. Box 82 Brownstown, PA 17508	Stony Run WWF	Lancaster County Conservation District 1383 Arcadia Rd., Rm. 6 Lancaster, PA 17601 (717) 299-5361

NOTICES

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<i>Facility Location & Municipality</i>	<i>Permit No.</i>	<i>Applicant Name & Address</i>	<i>Receiving Water/Use</i>	<i>Contact Office & Telephone No.</i>
Warwick Township Lancaster County	PAR100568	Lancaster HMA Inc. 1100 E. Orange St. Lancaster, PA 17602	UNT to Little Conestoga Creek TSF	Lancaster County Conservation District 1383 Arcadia Rd., Rm. 6 Lancaster, PA 17601 (717) 299-5361
East Hempfield Township Lancaster County	PAR100572	David Selfon/Marilyn Berger 1574 Lititz Pike Lancaster, PA 17601	UNT to Brubaker Run WWF	Lancaster County Conservation District 1383 Arcadia Rd., Rm. 6 Lancaster, PA 17601 (717) 299-5361
East Earl Township Lancaster County	PAR100576	Remm Group 161 Spring Grove Rd. East Earl, PA 17519	UNT to Cedar Creek WWF	Lancaster County Conservation District 1383 Arcadia Rd., Rm. 6 Lancaster, PA 17601 (717) 299-5361
Greene Township	PAR10K196	W. S. Investments 8923 Wattsburg Road Erie, PA 16509	Unnamed tributary to East Branch of LeBoeuf Creek WWF French Creek WWF	Mercer County Conservation District (724) 662-2242
Hermitage City	PAR104380	Daniel Leali 2850 Industrial Drive Hermitage, PA 16148	Hogback Run WWF	Erie County Conservation District (814) 796-6760 Ext. 5
<i>General Permit Type—PAG-3</i>				
<i>Facility Location & Municipality</i>	<i>Permit No.</i>	<i>Applicant Name & Address</i>	<i>Receiving Water/Use</i>	<i>Contact Office & Telephone No.</i>
Pottstown Borough Montgomery County	PAR110043	Dana Corp. 125 S. Keim St. Pottstown, PA 19464	UNT to Schuylkill River 3D Watershed	DEP Southeast Region Lee Park, Suite 6010 555 North Lane Conshohocken, PA 19428 (610) 832-6131
Towamencin Township Montgomery County	PAR230016	Green Tweed and Co. 2075 Detwiler Rd. Kulpsville, PA 19443	UNT to Skippack Creek 3F Watershed	DEP Southeast Region Lee Park, Suite 6010 555 North Lane Conshohocken, PA 19428 (610) 832-6131
Charlestown Township Chester County	PAR800115	Federal Express Freight East Inc. P. O. Box 840 Harrison, AR 72602	UNT to Schuylkill River 3E Watershed	DEP Southeast Region Lee Park, Suite 6010 555 North Lane Conshohocken, PA 19428 (610) 832-6131
Tullytown Borough Falls Township Bucks County	PAR800105	Waste Management of PA, Inc. 1000 New Ford Mill Rd. Morrisville, PA 19067	Delaware River Manor Lake Van Sciver Lake 2E Watershed	DEP Southeast Region Lee Park, Suite 6010 555 North Lane Conshohocken, PA 19428 (610) 832-6131
Luzerne County Hanover Township	PAR202226	Air Products & Chemicals, Inc. P. O. Box 600 Wilkes-Barre, PA 18703	Solomon's Creek CWF	DEP—NERO Water Management 2 Public Square Wilkes-Barre, PA 18711 (570) 826-2511

<i>Facility Location & Municipality</i>	<i>Permit No.</i>	<i>Applicant Name & Address</i>	<i>Receiving Water/Use</i>	<i>Contact Office & Telephone No.</i>
Stillwater Borough Columbia County	PAR224809	Charles D. Roberts Company P. O. Box 3033 Greensboro, NC 27402-3033	Raven Creek to Fishing Creek CWF	Northcentral Regional Office Water Management Program 208 West Third Street Suite 101 Williamsport, PA 17701 (570) 327-3666
Ralpho Township Northumberland County	PAR804816	Fleetwood Motor Homes of PA Route 487 P. O. Drawer 5 Paxinos, PA 17860-0095	Storm drain to Shamokin Creek WWF	Northcentral Regional Office Water Management Program 208 West Third Street Suite 101 Williamsport, PA 17701 (570) 327-3666
Bradford Township Clearfield County	PAR224831	Weyerhaeuser Company 100 Center Street Johnsonburg, PA 15845	Roaring Run to Clearfield Creek CWF	Northcentral Regional Office Water Management Program 208 West Third Street Suite 101 Williamsport, PA 17701 (570) 327-3666
North Huntingdon Township Westmoreland County	PAR806179	Conway Central Express c/o CNF Inc. 3240 Hillview Avenue Palo Alto, CA 94304	Turtle Creek to Monongahela River	Southwest Regional Office Water Management Program Manager 400 Waterfront Drive Pittsburgh, PA 15222-4745 (412) 442-4000
Shenango Township Lawrence County	PAR208338	Flowline Division of Markovitz Enterprises, Inc. P. O. Box 7027 New Castle, PA 16107-7027	Unnamed tributary to Big Run	DEP—NWRO Water Management 230 Chestnut Street Meadville, PA 16335-3481 (814) 332-6942
Sugarcreek Borough Venango County	PAR708311	IA Construction Corpora- tion—Franklin Batch Plant P. O. Box 290 Homer City, PA 15748	Allegheny River	DEP—NWRO Water Management 230 Chestnut Street Meadville, PA 16335-3481 (814) 332-6942
Port Allegany Borough McKean County	PAR708314	IA Construction Corpora- tion—Port Allegany Batch Plant P. O. Box 290 Homer City, PA 15748	Allegheny River	DEP—NWRO Water Management 230 Chestnut Street Meadville, PA 16335-3481 (814) 332-6942
Conewango Township Warren County	PAR708313	IA Construction Corpora- tion—Warren Batch Plant P. O. Box 290 Homer City, PA 15748	Allegheny River	DEP—NWRO Water Management 230 Chestnut Street Meadville, PA 16335-3481 (814) 332-6942
Mercer Township Butler County	PAR708317	IA Construction Corpora- tion—Harrisville Batch Plant P. O. Box 290 Homer City, PA 15748	Unnamed tributary to McMurray Run	DEP—NWRO Water Management 230 Chestnut Street Meadville, PA 16335-3481 (814) 332-6942

NOTICES

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<i>Facility Location & Municipality</i>	<i>Permit No.</i>	<i>Applicant Name & Address</i>	<i>Receiving Water/Use</i>	<i>Contact Office & Telephone No.</i>
Taylor Township Lawrence County	PAR328302	Kasgro Rail Corporation 320 East Cherry Street New Castle, PA 16102-1365	Shenango River	DEP—NWRO Water Management 230 Chestnut Street Meadville, PA 16335-3481 (814) 332-6942
Spartansburg Borough Crawford County	PAR228315	Clear Lake Lumber, Inc. P. O. Box 129 Spartansburg, PA 16434	Clear Lake	DEP—NWRO Water Management 230 Chestnut Street Meadville, PA 16335-3481 (814) 332-6942
<i>General Permit Type—PAG-4</i>				
<i>Facility Location & Municipality</i>	<i>Permit No.</i>	<i>Applicant Name & Address</i>	<i>Receiving Water/Use</i>	<i>Contact Office & Telephone No.</i>
Snow Shoe Township Centre County	PAG045141	Robert J. Onder 101 Meadow Street Snow Shoe, PA 16874	UNT to North Fork Beech Creek CWF	Northcentral Regional Office Water Management Program 208 West Third Street Suite 101 Williamsport, PA 17701 (570) 327-3666
Orange Township Columbia County	PAG044970	David C. Crawford 176 Rohrsburg Road Orangeville, PA 17859	Green Creek TSF	Northcentral Regional Office Water Management Program 208 West Third Street Suite 101 Williamsport, PA 17701 (570) 327-3666
Columbus Township Warren County	PAG048820	Daniel R. Trask R. R. 1, Box 184 Spring Creek, PA 16436	Tributary to Coffee Creek	DEP—NWRO Water Management 230 Chestnut Street Meadville, PA 16335-3481 (814) 332-6942
Sugar Grove Borough Warren County	PAG048455	Randy and Stacey Daugharthy 306 Jamestown Street Sugar Grove, PA 16350	Tributary to Stillwater Creek	DEP—NWRO Water Management 230 Chestnut Street Meadville, PA 16335-3481 (814) 332-6942
Jefferson Township Mercer County	PAG048464	Alberta Slosky 7214 Lamor Road Sharpsville, PA 16150-3318	Unnamed tributary of Daley Run	DEP—NWRO Water Management 230 Chestnut Street Meadville, PA 16335-3481 (814) 332-6942
<i>General Permit Type—PAG-5</i>				
<i>Facility Location & Municipality</i>	<i>Permit No.</i>	<i>Applicant Name & Address</i>	<i>Receiving Water/Use</i>	<i>Contact Office & Telephone No.</i>
Berks County Birdsboro Borough	PAG053512	Exxon Mobil Corporation Exxon SS 2-3706 220 Commerce Dr. Suite 205 Fort Washington, PA 19034	Hay Creek CWF	DEP—SCRO 909 Elmerton Avenue Harrisburg, PA 17110 (717) 705-4707

<i>Facility Location & Municipality</i>	<i>Permit No.</i>	<i>Applicant Name & Address</i>	<i>Receiving Water/Use</i>	<i>Contact Office & Telephone No.</i>
North Versailles Township Allegheny County	PAG056111	Sunoco Inc. 5733 Butler Street Pittsburgh, PA 15201	Crooked Run, a tributary to the Monongahela River	Southwest Regional Office Water Management Program Manager 400 Waterfront Drive Pittsburgh, PA 15222-4745 (412) 442-4000
White Township Indiana County	PAG056177	Sunoco Inc. 5733 Butler Street Pittsburgh, PA 15201	Stoney Run to Blacklick Creek/ Conemaugh River Watershed	Southwest Regional Office Water Management Program Manager 400 Waterfront Drive Pittsburgh, PA 15222-4745 (412) 442-4000

PUBLIC WATER SUPPLY PERMITS

The Department of Environmental Protection has taken the following actions on applications received under the Safe Drinking Water Act for the construction, substantial modification or operation of a public water system.

Persons aggrieved by an action may appeal, under section 4 of the Environmental Hearing Board Act (35 P. S. § 7514) and 2 Pa.C.S. §§ 501—508 and 701—704 (relating to the Administrative Agency Law), to the Environmental Hearing Board, Second Floor, Rachel Carson State Office Building, 400 Market Street, P. O. Box 8457, Harrisburg, PA 17105-8457, (717) 787-3483. TDD users may contact the Environmental Hearing Board (Board) through the Pennsylvania Relay Service, (800) 654-5984. Appeals must be filed with the Board within 30 days of publication of this notice in the *Pennsylvania Bulletin*, unless the appropriate statute provides a different time period. Copies of the appeal form and the Board's rules of practice and procedure may be obtained from the Board. The appeal form and the Board's rules of practice and procedure are also available in Braille or on audiotape from the Secretary to the Board at (717) 787-3483. This paragraph does not, in and of itself, create any right of appeal beyond that permitted by applicable statutes and decision law.

For individuals who wish to challenge an action, appeals must reach the Board within 30 days. A lawyer is not needed to file an appeal with the Board.

Important legal rights are at stake, however, so individuals should show this notice to a lawyer at once. Persons who cannot afford a lawyer may qualify for free pro bono representation. Call the Secretary to the Board at (717) 787-3483 for more information.

SAFE DRINKING WATER

Actions taken under the Pennsylvania Safe Drinking Water Act (35 P. S. §§ 721.1—721.17).

Northeast Region: Water Supply Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.

Operations Permit issued to **Great Spring Waters of America, Inc.**, 405 Nestle Way, Breinigsville, PA 18031, PWS ID 3396420, Upper Macungie Township, **Lehigh County**, on July 9, 2002, for the operation of facilities approved under Construction Permit N/A.

Operations Permit issued to **Great Spring Waters of America, Inc.**, 405 Nestle Way, Breinigsville, PA

18031, PWS ID 3396420, Upper Macungie Township, **Lehigh County**, on July 11, 2002, for the operation of facilities approved under Construction Permit N/A.

Operations Permit issued to **Henry Biernacki**, 125 Wilson Avenue, Edison, NJ 08817, PWS ID 2451002, Tobyhanna Township, **Monroe County**, on July 11, 2002, for the operation of facilities approved under Construction Permit 4500507.

Operations Permit issued to **Municipal Authority of the Borough of Minersville**, Two East Sunbury Street, Minersville, PA 17954, PWS ID 3540035, Cass Township, **Schuylkill County**, on July 12, 2002, for the operation of facilities approved under Construction Permit Minor Amendment to PWS ID 3540035.

Operations Permit issued to **Virazon Properties, Inc.**, TTV-6, Factoryville, PA 18419, PWS ID 2400052, Dallas Township, **Luzerne County**, on July 11, 2002, for the operation of facilities under Construction Permit 4088532.

Northcentral Region: Water Supply Management Program Manager, 208 West Third Street, Williamsport, PA 17701.

Permit No. Minor Amendment. Public Water Supply.

Applicant	Consumers Pennsylvania Water Co. 204 East Sunbury Street Shamokin, PA 17872-4849
Township	Coal Township
County	Northumberland
Type of Facility	PWS—approval to operate lime feeding equipment at the Bear Gap Filtration Plant
Permit to Operate Issued	July 17, 2002

Northwest Region: Water Supply Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.

Permit No. 2002502, Public Water Supply.

Applicant	Cambridge Area Joint Authority 161 Carringer St. Cambridge Springs, PA 16404
Borough or Township	Cambridge Township

County **Crawford**
 Type of Facility Consecutive water system to Cambridge Springs Borough (purchased surface water).
 Consulting Engineer Hill Engineering
 8 Gibson St.
 North East, PA 16428
 Permit to Construct Issued July 23, 2002

Operations Permit issued to Bessemer Borough, 201 1/2 East Poland Avenue, P. O. Box 789, Bessemer, PA 16112, PWS ID 6370003, Bessemer Borough, **Lawrence County** on July 18, 2002, for the operation of facilities approved under Construction Permit 3791502-MA1.

WATER ALLOCATIONS

Actions taken on applications received under the Act of June 24, 1939 (P. L. 842, No. 365) (35 P. S. §§ 631—641) relating to the acquisition of rights to divert waters of this Commonwealth.

Northwest Region: Water Supply Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.

WA 10-913B, Water Allocation, **Connoquenessing Borough Authority**, P. O. Box 215, Connoquenessing, PA 16027. The Department grants a subsidiary water allocation permit to Connoquenessing Borough Authority, Connoquenessing Township, **Butler County**, to increase purchase to 254,500 gpd from the Pennsylvania American Water Company—Butler. This action will provide adequate supply for current number of services and the projected growth over the 25-year request. Permit issued July 19, 2002.

SEWAGE FACILITIES ACT PLAN APPROVAL

Plan Approvals Granted under the Pennsylvania Sewage Facilities Act (35 P. S. §§ 750.1—750.20a).

Northeast Region: Water Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.

Plan Location:

<i>Borough or Township</i>	<i>Borough or Township Address</i>	<i>County</i>
Upper Milford Township	Box 210 Zionsville, PA 18068	Lehigh

Plan Description: The approved plan provides for a small flow treatment facility to repair a malfunctioning cesspool which serves the single family residence on a 3.0 acre tract. The proposed treatment facility will include a two-compartment septic tank with a Zabel® filter on the tank outlet, an Eco-flow® peat filter and an ultraviolet radiation disinfection unit. The discharge will be to an unnamed stream channel tributary to Liebert Creek. The proposed development is located on Main Road West, Upper Milford Township, Lehigh County.

LAND RECYCLING AND ENVIRONMENTAL REMEDIATION

UNDER ACT 2, 1995

PREAMBLE 2

The following final reports were submitted under the Land Recycling and Environmental Remediation Standards Act (35 P. S. §§ 6026.101—6026.908).

Provisions of Chapter 3 of the Land Recycling and Environmental Remediation Standards Act (Act) require the Department of Environmental Protection (Department) to publish in the *Pennsylvania Bulletin* a notice of submission of final reports. A final report is submitted to document cleanup of a release of a regulated substance at a site where one of the Act's remediation standards. A final report provides a description of the site investigation to characterize the nature and extent of contaminants in environmental media, the basis for selecting the environmental media of concern, documentation supporting the selection of residential or nonresidential exposure factors, a description of the remediation performed and summaries of sampling analytical results which demonstrate that remediation has attained the cleanup standard selected.

For further information concerning the final report, contact the Environmental Cleanup Program Manager in the Department Regional Office under which the notice of receipt of a final report appears. If information concerning a final report is required in an alternative form, contact the Community Relations Coordinator at the appropriate Regional Office listed. TDD users may telephone the Department through the AT&T Relay Service at (800) 654-5984.

The Department has received the following final reports:

Southcentral Region: Environmental Cleanup Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.

Former Penn Fuel Gas, Lewistown Borough, **Mifflin County**. Corporate Environmental Solutions LLC, 260 Millers Run Road, Bridgeville, PA 15017, on behalf of PPL Gas Utilities Corporation, Two North Ninth Street, Allentown, PA 18101, submitted a risk assessment concerning remediation of site soils and groundwater contaminated with heavy metals, BTEX, PAHs, phenol compounds and cyanide. The site is being remediated to meet the Site Specific standard.

Hao Van Nguyen Residence, Borough of New Holland, **Lancaster County**. RETTEW Associates, Inc., 3020 Columbia Avenue, Lancaster, PA 17603, on behalf of Hao Van Nguyen, 35 North Kinzer Avenue, New Holland, PA 17557 and Richard T. Wimer, 431 Springville Road, Quarryville, PA 17566, resubmitted a final report concerning remediation of site soils contaminated with PHCs. The report is intended to document remediation of the site to the Statewide Health standard.

Northwest Region: Environmental Cleanup Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.

Stackpole Center, Northeast Area, 210 Stackpole St., St. Marys, PA 15857, **Elk County**. Hydrosystems Management Inc. has submitted a Final Report concerning the remediation of Stackpole Center, Northeast Area contaminated with PCBs, lead, heavy metals, BTEX, PHCs, PAHs and solvents. The Final Report was approved. Final report demonstrated attainment of the Site Specific Standards and was approved by the Department on July 2, 2002.

LAND RECYCLING AND ENVIRONMENTAL REMEDIATION

UNDER ACT 2, 1995

PREAMBLE 3

The Department has taken action on the following plans and reports under the Land Recycling and

Environmental Remediation Standards Act (35 P. S. §§ 6026.101—6026.908).

Provisions of 25 Pa. Code § 250.8, Administration of the Land Recycling and Environmental Remediation Standards Act (Act) requires the Department of Environmental Protection (Department) to publish in the *Pennsylvania Bulletin* a notice of its final actions on plans and reports. A final report is submitted to document cleanup of a release of a regulated substance at a site to one of the remediation standards of the Act. Plans and reports required by provisions of the Act for compliance with selection of remediation to a site-specific standard, in addition to a final report, include a remedial investigation report, risk assessment report and cleanup plan. A remedial investigation report includes conclusions from the site investigation, concentration of regulated substances in environmental media; benefits of refuse of the property and, in some circumstances, a fate and transport analysis. If required, a risk assessment report describes potential adverse effects caused by the presence of regulated substances. A cleanup plan evaluates the abilities of potential remedies to achieve remedy requirements. A final report provides a description of the site investigation to characterize the nature and extent of contaminants in environmental media, the basis of selecting the environmental media of concern, documentation supporting the selection of residential or nonresidential exposure factors, a description of the remediation performed and summaries of sampling methodology and analytical results which demonstrate that the remediation has attained the cleanup standard selected. The Department may approve or disapprove plans and reports submitted. This notice provides the Department's decision and, if relevant, the basis for disapproval.

For further information concerning the plans and reports, contact the Environmental Cleanup Program Manager in the Department Regional Office under which the notice of the plan or report appears. If information concerning a final report is required in an alternative form, contact the Community Relations Coordinator at the appropriate Regional Office listed. TDD users may telephone the Department through the AT&T Relay Service at (800) 654-5984.

The Department has received the following final reports:

Southcentral Region: Environmental Cleanup Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.

Enola Railyard Greenhouse Area, East Pennsboro Township, **Cumberland County**. ENSR International, One Chatham Center, Suite 900, 112 Washington Place, Pittsburgh, PA 15219-3443, on behalf of Pennsylvania Lines LLC, Three Commercial Place, Norfolk, VA 23510-9241 and Consolidated Rail Corporation, Two Commerce Square, 2001 Market Street, Philadelphia, PA 19101-1416, submitted a final report concerning remediation of site soils and groundwater contaminated with PCBs, lead, heavy metals, BTEX, PHCs, PAHs and solvents. The final report demonstrated attainment of the Statewide Health Standard and was approved by the Department on May 31, 2002.

UGI Utilities, Inc. Lebanon Service Building, City of Lebanon, **Lebanon County**. EPSYS Corporation, 1414 North Cameron Street, Suite A, Harrisburg, PA 17103, on behalf of UGI Utilities, Inc., P. O. Box 12677, Reading, PA 19612, submitted a final report concerning the remediation of site soils and groundwater contaminated with BTEX, PAHs and PHCs. The final report demonstrated

attainment of the Site-Specific Standard and was approved by the Department on June 18, 2002.

Caterpillar Inc. Area C, Springettsbury Township, **York County**. Earth Tech, Inc., 2 Market Plaza Way, Mechanicsburg, PA 17055 (on behalf of Caterpillar Inc., 100 N.E. Adams Street, Peoria, IL 61629) submitted a Final Report concerning remediation of groundwater contaminated with lead, PCBs, heavy metals, BTEX, PAHs, PHCs and solvents. The final report demonstrated attainment of the Statewide Health Standard and was approved by the Department on June 24, 2002.

Wawa Store 274, Muhlenberg Township, **Berks County**. Groundwater & Environmental Services, Inc., 410 Eagleview Boulevard, Suite 110, Exton, PA 19341, on behalf of Wawa, Inc., 260 West Baltimore Pike, Wawa, PA 19063, submitted a final report concerning the remediation of site groundwater contaminated with solvents. The final report demonstrated attainment of the background standard and was approved by the Department on July 5, 2002.

Lancaster County Central Park Shuts Environmental Library, West Lampeter Township, **Lancaster County**. Alternative Environmental Solutions, 930 Pointview Avenue, Suite B, Ephrata, PA 17522, on behalf of Lancaster County Department of Parks and Recreation, 950 Eshelman Mill Road, Lancaster, PA 17602-1206, submitted a final report concerning remediation of site soils and groundwater contaminated with BTEX and PHCs. The final report demonstrated attainment of the Statewide Health standard and was approved by the Department on July 18, 2002.

HAZARDOUS WASTE TRANSPORTER LICENSE

Actions on applications for Hazardous Waste Transporter License received under the Solid Waste Management Act (35 P. S. §§ 6018.101—6018.1003) and regulations to transport hazardous waste.

Central Office: Bureau of Land Recycling and Waste Management, Division of Hazardous Waste Management, P. O. Box 8471, Harrisburg, PA 17105-8471.

Hazardous Waste Transporter License Renewed

Superior Special Services, Inc., 1275 Mineral Springs Drive, Port Washington, WI 53074. License No. **PA-AH S197**. Effective July 19, 2002.

Radiac Research Corp., 261 Kent Avenue, Brooklyn, NY 11211. License No. **PA-AH S007**. Effective July 19, 2002.

Hazardous Waste Transporter License Voluntarily Terminated

MSE Environmental, Inc., 800 W. Verdulera Street, Camarillo, CA 93010. License No. **PA-AH 0499**. Effective January 1, 2002.

OPERATE WASTE PROCESSING OR DISPOSAL AREA OR SITE

Permit renewed under the Solid Waste Management Act (35 P. S. §§ 6018.101—6018.1003), the Municipal Waste Planning, Recycling and Waste Reduction Act (53 P. S. §§ 4000.101—4000.1904) and Regulations to Operate Solid Waste Processing or Disposal Area or Site.

Southcentral Region: Regional Solid Waste Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.

Permit No. 100758. The Harrisburg Authority, Suite 104, One Keystone Plaza, Harrisburg, PA 17101, Harrisburg City, **Dauphin County.** The permit renewal is for the Harrisburg Materials, Energy, Recycling and Recovery Facility. The permit was approved by Southcentral Regional Office on June 28, 2002.

Persons interested in reviewing the general permit may contact John Krueger, Program Manager, Waste Management Program, 909 Elmerton Avenue, Harrisburg, PA 17110, (717) 705-4706. TDD users may contact the Department through the Pennsylvania Relay Service, (800) 654-5984.

Permit revoked under the Solid Waste Management Act (35 P. S. §§ 6018.101—6018.1003), the Municipal Waste Planning, Recycling and Waste Reduction Act (53 P. S. §§ 4000.101—4000.1904) and Regulations to Operate Solid Waste Processing or Disposal Area or Site.

Southcentral Region: Regional Solid Waste Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.

Permit No. 603359. Associated Products Co., 2 East Road, Mechanicsburg, PA 17055-2756, Warrington Township, **York County.** This permit has been revoked at the request of the permittee for a site in York County. The permit was revoked by the Southcentral Regional Office on July 18, 2002.

AIR QUALITY

General Plan Approval and Operating Permit Usage Authorized under the Air Pollution Control Act (35 P. S. §§ 4001—4015) and 25 Pa. Code Chapter 127 to construct, modify, reactivate or operate air contamination sources and associated air cleaning devices.

Southcentral Region: Air Quality Program, 909 Elmerton Avenue, Harrisburg, PA 17110; Contact: Ronald Davis, New Source Review Chief, (717) 705-4702.

GP10-36-03114C: NCR Corp. (1160 East Main Street, Mount Joy, PA 17552) on July 18, 2002, for operation of nonheatset web offset lithographic printing presses under GP10 in Mount Joy Borough, **Lancaster County.**

Plan Approvals Issued under the Air Pollution Control Act (35 P. S. §§ 4001—4015) and regulations in 25 Pa. Code Chapter 127, Subchapter B relating to construction, modification and reactivation of air contamination sources and associated air cleaning devices.

Southeast Region: Air Quality Program, Lee Park, Suite 6010, 555 North Lane, Conshohocken, PA 19428; Contact: Thomas McGinley, New Source Review Chief, (610) 832-6242.

09-0050A: Better Materials Corp. (852 Swamp Road, Penns Park, PA 18943) on July 17, 2002, for operation of a batch asphalt plant in Wrightstown Township, **Bucks County.**

46-0036E: Visteon SYS LLC (2750 Morris Road, Lansdale, PA 19446) on July 18, 2002, for operation of Selective Solder No. 9 in Worcester Township, **Montgomery County.**

09-0050B: Better Materials Corp. (852 Swamp Road, Penns Park, PA 18943) on July 18, 2002, for operation of a batch asphalt plant in Wrightstown Township, **Bucks County.**

15-0018A: Wyeth Ayerst Pharmaceuticals, Inc. (31 Morehall Road, Frazer, PA 19355) on July 19, 2002, for operation of three combustion engines in East Whiteland Township, **Chester County.**

Southcentral Region: Air Quality Program, 909 Elmerton Avenue, Harrisburg, PA 17110; Contact: Ronald Davis, New Source Review Chief, (717) 705-4702.

ER-36-05117: Dart Container Corp. of PA (110 Pitney Road, Lancaster, PA 17602) on July 15, 2002, for emission reduction credits at its Pitney Road facility in East Lampeter Township, **Lancaster County.**

38-03039: Martin's Wood Products (650 Houtztown Road, Myerstown, PA 17067) on July 17, 2002, for installation of a wood furniture finishing system in Jackson Township, **Lebanon County.**

ER-44-02001: Standard Steel, Division of Freedom Forge (500 North Walnut Street, Burnham, PA 17009-1698) on July 18, 2002, for emission reduction credits at its facility in Burnham Borough, **Mifflin County.**

Southwest Region: Air Quality Program, 400 Waterfront Drive, Pittsburgh, PA 15222-4745; Contact: William Charlton, New Source Review Chief, (412) 442-4174.

03-218A: DLR Mining, Inc. (3065 Airport Road, Indiana, PA 15701) on July 16, 2002, to allow operation of Caterpillar Diesel Engine and Vibratory Screen at Triple K No. 1 Deep Mine in Burrell Township, **Armstrong County.**

Plan Approval Revisions Issued including Extensions, Minor Modifications and Transfers of Ownership under the Air Pollution Control Act (35 P. S. §§ 4001—4015) and 25 Pa. Code §§ 127.13, 127.13a and 127.32.

Southeast Region: Air Quality Program, Lee Park, Suite 6010, 555 North Lane, Conshohocken, PA 19428; Contact: Thomas McGinley, New Source Review Chief, (610) 832-6242.

23-00010: Sunoco, Inc. (R&M) (Delaware Avenue and Green Street, Marcus Hook, PA 19061) on July 18, 2002, for operation of Tower TA-8 in Marcus Hook Borough, **Delaware County.**

46-0036D: Visteon SYS LLC (2750 Morris Road, Lansdale, PA 19446) on July 22, 2002, for operation of Wave Solder No. 12 in Worcester Township, **Montgomery County.**

Southcentral Region: Air Quality Program, 909 Elmerton Avenue, Harrisburg, PA 17110; Contact: Ronald Davis, New Source Review Chief, (717) 705-4702.

67-02004: P. H. Glatfelter Co. (228 South Main Street, Spring Grove, PA 17362) on July 15, 2002, for construction of three power boilers controlled by an electrostatic precipitator, a lime calciner controlled by a Venturi scrubber and a softwood fiber line and causticizing area controlled by a regenerative thermal oxidizer in Spring Grove Borough, **York County.** This plan approval was extended.

Northcentral Region: Air Quality Program, 208 West Third Street, Williamsport, PA 17701; Contact: David Aldenderfer, Program Manager, (570) 327-3637.

08-322-001D: Northern Tier Solid Waste Authority (P. O. Box 10, Burlington, PA 18814) on July 16, 2002, for operation of a landfill gas-fired reciprocating internal combustion engine on a temporary basis until November 13, 2002, as well as to extend a deadline for the

performance of nitrogen oxides, carbon monoxide and nonmethane organic compound stack testing on the engine until November 4, 2002, at the Northern Tier Landfill in West Burlington Township, **Bradford County**. This plan approval was extended.

Southwest Region: Air Quality Program, 400 Waterfront Drive, Pittsburgh, PA 15222-4745; Contact: William Charlton, New Source Review Chief, (412) 442-4174.

65-858A: American Video Glass Co. (777 Technology Drive, Mount Pleasant, PA 15666) on July 12, 2002, for construction of two funnel lehrs in Mount Pleasant Township, **Westmoreland County**. This plan approval was extended.

Title V Operating Permits Issued under the Air Pollution Control Act (35 P. S. §§ 4001—4015) and 25 Pa. Code Chapter 127, Subchapter G.

Southwest Region: Air Quality Program, 400 Waterfront Drive, Pittsburgh, PA 15222-4745; Contact: Mark Wayner, Facilities Permitting Chief, (412) 442-4174.

56-00262: Mostoller Landfill, Inc. (7095 Glades Pike, Somerset, PA 15501) on June 11, 2002, for operation of their municipal solid waste landfill in Somerset and Brothersvalley Townships, **Somerset County**. This source is defined as a Title V facility and is subject to the Title V permitting requirements adopted in 25 Pa. Code Chapter 127, Subchapter G.

Operating Permits for Non-Title V Facilities Issued under the Air Pollution Control Act (35 P. S. §§ 4001—4015) and 25 Pa. Code Chapter 127, Subchapter F.

Southcentral Region: Air Quality Program, 909 Elmerton Avenue, Harrisburg, PA 17110; Contact: Yasmin Neidlinger, Facilities Permitting Chief, (717) 705-4702.

36-05087: Morgan Corp. (One Morgan Way, Morgantown, PA 19543) on July 16, 2002, for operation of a truck body manufacturing facility in Ephrata Borough, **Lancaster County**.

Operating Permit Revisions Issued including Administrative Amendments, Minor Modifications or Transfers of Ownership under the Air Pollution Control Act (35 P. S. §§ 4001—4015) and 25 Pa. Code §§ 127.412, 127.450, 127.462 and 127.464.

Southeast Region: Air Quality Program, Lee Park, Suite 6010, 555 North Lane, Conshohocken, PA 19428; Contact: Edward Brown, Facilities Permitting Chief, (610) 832-6242.

09-00027: Fres Co. Systems USA, Inc. (3005 State Road, Telford, PA 18969) for a minor modification to allow temporary connection of Press 201 to REECHO thermal oxidizer while HES thermal oxidizer is shutdown during maximum of 20-day maintenance period at existing facility in Hilltown Township, **Bucks County**.

09-00005: 3M Co. (2201 Green Lane, Bristol, PA 19007) for a minor modification for Emission Reduction Credits from the permanent shut down of two coating lines at the existing facility in Bristol Township, **Bucks County**. Numerous other VOC and HAP emitting sources are no longer in operation at the facility, including the coating lines, mixers, blenders, storage tanks and parts washers.

23-0067: Alloy Surfaces Co., Inc. (121 North Commerce Drive, Chester Township, PA 19014) on July 18, 2002, for caustic bath line in Chester Township, **Delaware County**.

09-00009: Webcraft LLC (4371 County Line Road, Chalfont, PA, 18914) for a minor modification to incorporate changes approved under the minor modification of the facility's Title V Operating Permit in New Britain Township, **Bucks County**. The facility's major emission points include offset and flexographic presses. The amended Title V operating permit will not contain any additional monitoring, recordkeeping, reporting and work practice standards to keep the facility operating within all applicable air quality requirements.

Northeast Region: Air Quality Program, 2 Public Square, Wilkes-Barre, PA 18711-0790; Contact: Michael Saffo, Facilities Permitting Chief, (570) 826-2531.

39-00051: Jaindl's Turkey Farm (3150 Coffeetown Road, Orefield, PA 18069) administratively amended on June 30, 2002, to incorporate the requirements of Plan Approval No. 39-302-168 for their facility in North Whitehall Township, **Lehigh County**. The Synthetic Minor Operating Permit was originally issued on December 4, 2001.

ACTIONS ON COAL AND NONCOAL MINING ACTIVITY APPLICATIONS

Actions on applications under the Surface Mining Conservation and Reclamation Act (52 P. S. §§ 1396.1—1396.19a); the Noncoal Surface Mining Conservation and Reclamation Act (52 P. S. §§ 3301—3326); The Clean Streams Law (35 P. S. §§ 691.1—691.1001); the Coal Refuse Disposal Control Act (52 P. S. §§ 30.51—30.66); The Bituminous Mine Subsidence and Land Conservation Act (52 P. S. §§ 1406.1—1406.21). The final action on each application also constitutes action on the request for 401 Water Quality Certification and the NPDES permit application. Mining activity permits issued in response to applications will also address the application permitting requirements of the following statutes; the Air Quality Control Act (35 P. S. §§ 4001—4015); the Dam Safety and Encroachments Act (32 P. S. §§ 693.1—693.27); and the Solid Waste Management Act (35 P. S. §§ 6018.101—6018.1003).

Coal Permits Actions

Greensburg District Mining Office: Armbrust Building, R. R. 2 Box 603-C, Greensburg, PA 15601-0982, (724) 925-5500.

03980108 and NPDES Permit No. PA0202371. Stitt Coal Co., Inc., R. R. 1, Box 197A, Ford City, PA 16226. Permit revised to delete 165.2 acres from the Surface Mining Permit area at an existing bituminous surface auger mine with noncoal mining site located in Kittanning Township, **Armstrong County**, affecting 24.6 acres. Receiving stream: Garretts Run. Application received March 25, 2002. Permit revision issued July 16, 2002.

McMurray District Mining Office: 3913 Washington Road, McMurray, PA 15317, (724) 941-7100.

63831302. NPDES Permit PA0213608, Eighty-Four Mining Company (P. O. Box 355, Eighty Four, PA 15330), to revise the permit for Mine 84 in Somerset Township, **Washington County** to add permit and subsidence control plan acres, Surface Acres Proposed N/A, Underground Acres Proposed 7,204, SCP Acres Proposed 7,310, CRDP Support Acres Proposed N/A, CRDP Refuse Disposal Acres Proposed N/A, no additional discharges, classified for the following uses: N/A. The first down-

stream potable water supply intake from the point of discharge is N/A. Permit issued July 10, 2002.

32961302. NPDES Permit PA0214949, Senate Coal Mines, Inc. (One Energy Place, Suite 5100, Latrobe, PA 15650), to revise the permit for the Ondo Mine in Brush Valley Township, **Indiana County** to add 20.9 acres for a haul road and parking lot, Surface Acres Proposed 20.9, Underground Acres Proposed N/A, SCP Acres Proposed N/A, CRDP Support Acres Proposed N/A, CRDP Refuse Disposal Acres Proposed N/A, Farrier Run, classified for the following uses: CWF. The first downstream potable water supply intake from the point of discharge is N/A. Permit issued July 15, 2002.

Noncoal Permits Actions

Greensburg District Mining Office: Armbrust Building, R. R. 2 Box 603-C, Greensburg, PA 15601-0982, (724) 925-5500.

03010407 and NPDES Permit No. PA0250040. Stitt Coal Co., Inc., R. R. 1, Box 197A, Ford City, PA 16226. Permit revised to add 165.2 acres to the Surface Mining Permit area at an existing noncoal surface mine located in Kittanning Township, **Armstrong County**, affecting 251.5 acres. Receiving streams: unnamed tributary to Garretts Run. Application received March 25, 2002. Permit revision issued July 16, 2002.

ACTIONS ON BLASTING ACTIVITY APPLICATIONS

Actions on applications under the Explosives Acts of 1937 and 1957 (43 P. S. §§ 151–161); and 25 Pa. Code § 211.124 (relating to blasting activity permits). Blasting activity performed as part of a coal or noncoal mining activity will be regulated by the mining permit for that coal or noncoal mining activity.

Blasting Permits Actions

Pottsville District Mining Office: 5 West Laurel Boulevard, Pottsville, PA 17901-2454, (570) 621-3118.

15024024. Cumberland Valley Drilling & Blasting (6820 Wertzville Road, Enola, PA 17025), construction blasting in East Whiteland Township, **Chester County** with an expiration date of September 30, 2002. Permit issued July 15, 2002.

21024039. Hall Explosives, Inc. (2981 Elizabethtown Road, Hershey, PA 17033), construction blasting in Hampden Township, **Cumberland County** with an expiration date of September 15, 2002. Permit issued July 15, 2002.

28024022. Charles E. Brake Co., Inc. (6450 Lincoln Way West, St. Thomas, PA 17252), construction blasting in Greene Township, **Franklin County** with an expiration date of July 31, 2003. Permit issued July 15, 2002.

28024023. Charles E. Brake Co., Inc. (6450 Lincoln Way West, St. Thomas, PA 17252), construction blasting in Guilford Township, **Franklin County** with an expiration date of March 31, 2003. Permit issued July 15, 2002.

36024071. Norman Caraham, Inc. (19406 Old Philadelphia Pike, Lancaster, PA 17602), construction blasting in West Hempfield Township, **Lancaster County** with an expiration date of July 31, 2006. Permit issued July 16, 2002.

36024074. Warren's Excavating & Drilling, Inc. (P. O. Box 189, Bowmansville, PA 17507-0189), construc-

tion blasting in East Donegal Township, **Lancaster County** with an expiration date of July 31, 2007. Permit issued July 16, 2002.

38024018. Conewago Enterprises, Inc. (660 Edgegrove Road, Hanover, PA 17331), construction blasting in Bethel Township, **Lebanon County** with an expiration date of September 30, 2002. Permit issued July 16, 2002.

36024073. Brubacher Excavating, Inc. (825 Reading Road, P. O. Box 528, Bowmansville, PA 17507), construction blasting in Upper Leacock Township, **Lancaster County** with an expiration date of July 31, 2003. Permit issued July 16, 2002.

23024008. Explo-Craft, Inc. (P. O. Box 1332, West Chester, PA 19380), construction blasting in Bethel Township, **Delaware County** with an expiration date of February 2, 2003. Permit issued July 18, 2002.

09024023. Blooming Glen Contractors (P. O. Box 391, Blooming Glen, PA 18911) and ExploTech/AEEI (401 West High Street, Suite 102, Pottstown, PA 19464), construction blasting in Hilltown Township, **Bucks County** with an expiration date of December 4, 2002. Permit issued July 18, 2002.

09024022. Rock Work, Inc. (1257 DeKalb Pike, R. D. 2, Blue Bell, PA 19422), construction blasting in Warrington Township, **Bucks County** with an expiration date of November 4, 2002. Permit issued July 18, 2002.

45024047. Explosive Services, Inc. (7 Pine Street, Bethany, PA 18431), construction blasting in Smithfield Township, **Monroe County** with an expiration date of June 23, 2003. Permit issued July 18, 2002.

46024037. Brubacher Excavating, Inc. (825 Reading Road, P. O. Box 528, Bowmansville, PA 17507), construction blasting in Lower Merion Township, **Montgomery County** with an expiration date of August 7, 2003. Permit issued July 18, 2002.

36024075. Gerlach's Drilling & Blasting, Inc. (172 Bender Mill Road, Lancaster, PA 17603), construction blasting in Manor Township, **Lancaster County** with an expiration date of January 30, 2003. Permit issued July 18, 2002.

36024076. Gerlach's Drilling & Blasting, Inc. (172 Bender Mill Road, Lancaster, PA 17603), construction blasting in the City of Lancaster, **Lancaster County** with an expiration date of January 30, 2003. Permit issued July 18, 2002.

36024077. Gerlach's Drilling & Blasting, Inc. (172 Bender Mill Road, Lancaster, PA 17603), construction blasting in Manheim Township, **Lancaster County** with an expiration date of January 30, 2003. Permit issued July 18, 2002.

22024008. Hall Explosives, Inc. (2981 Elizabethtown Road, Hershey, PA 17033), construction blasting in Derry Township, **Dauphin County** with an expiration date of July 31, 2003. Permit issued July 18, 2002.

06024034. Labrador Construction (P. O. Box 1379, Marshalls Creek, PA 18335), construction blasting in Kutztown Borough, **Berks County** with an expiration date of February 28, 2003. Permit issued July 18, 2002.

38024019. Keystone Blasting Service (381 Reifsnyder Road, Lititz, PA 17543), construction blasting in South Annville Township, **Lebanon County** with an expiration date of January 31, 2003. Permit issued July 19, 2002.

36024079. Keystone Blasting Service (381 Reifsnyder Road, Lititz, PA 17543), construction blasting in Rapho Township, **Lancaster County** with an expiration date of January 31, 2003. Permit issued July 19, 2002.

52024017. Explosive Services, Inc. (7 Pine Street, Bethany, PA 18431), construction blasting in Lehman Township, **Pike County** with an expiration date of June 26, 2003. Permit issued July 19, 2002.

21024037. Keystone Blasting Service (381 Reifsnyder Road, Lititz, PA 17543), construction blasting in Penn Township, **Cumberland County** with an expiration date of January 31, 2003. Permit issued July 19, 2002.

36024078. Keystone Blasting Service (381 Reifsnyder Road, Lititz, PA 17543), construction blasting in Ephrata Township, **Lancaster County** with an expiration date of July 31, 2004. Permit issued July 19, 2002.

09024024. Allan A. Myers, L. P. (P. O. Box 98, Worcester, PA 19490), construction blasting in Buckingham Township, **Bucks County** with an expiration date of August 19, 2002. Permit issued July 19, 2002.

Hawk Run District Mining Office: Empire Road, P. O. Box 209, Hawk Run, PA 16840-0209, (814) 342-8200.

18024002. Jones & Frank Corporation, 102 Royal Oak Court, Greer, SC 29650 for construction blasting, located in Porter Township, **Clinton County**, with an expected duration of 3 days. Permit issued July 17, 2002.

Persons aggrieved by an action may appeal, under section 4 of the Environmental Hearing Board Act (35 P. S. § 7514) and 2 Pa.C.S. §§ 501—508 and 701—704 (relating to the Administrative Agency Law), to the Environmental Hearing Board, Second Floor, Rachel Carson State Office Building, 400 Market Street, P. O. Box 8457, Harrisburg, PA 17105-8457, (717) 787-3483. TDD users may contact the Environmental Hearing Board (Board) through the Pennsylvania Relay Service, (800) 654-5984. Appeals must be filed with the Board within 30 days of publication of this notice in the *Pennsylvania Bulletin*, unless the appropriate statute provides a different time period. Copies of the appeal form and the Board's rules of practice and procedure may be obtained from the Board. The appeal form and the Board's rules of practice and procedure are also available in Braille or on audiotape from the Secretary to the Board at (717) 787-3483. This paragraph does not, in and of itself, create any right of appeal beyond that permitted by applicable statutes and decision law.

For individuals who wish to challenge an action, appeals must reach the Board within 30 days. A lawyer is not needed to file an appeal with the Board.

Important legal rights are at stake, however, so individuals should show this notice to a lawyer at once. Persons who cannot afford a lawyer may qualify for free pro bono representation. Call the Secretary to the Board at (717) 787-3483 for more information.

FEDERAL WATER POLLUTION CONTROL ACT SECTION 401

The Department of Environmental Protection (Department) has taken the following actions on previously received permit applications, requests for Environmental Assessment approval and requests for Water Quality Certification under section 401 of the Federal Water Pollution Control Act (FWPCA) (33 U.S.C.A. § 1341(a)).

Except as otherwise noted, the Department certifies that the construction and operation herein described will comply with the applicable provisions of sections 301—303, 306 and 307 of the FWPCA (33 U.S.C.A. §§ 1311—1313, 1316 and 1317) and that the construction will not violate applicable Federal and State Water Quality Standards.

Persons aggrieved by an action may appeal, under section 4 of the Environmental Hearing Board Act (35 P. S. § 7514) and 2 Pa.C.S. §§ 501—508 and 701—704 (relating to the Administrative Agency Law), to the Environmental Hearing Board, Second Floor, Rachel Carson State Office Building, 400 Market Street, P. O. Box 8457, Harrisburg, PA 17105-8457, (717) 787-3483. TDD users may contact the Environmental Hearing Board (Board) through the Pennsylvania Relay Service, (800) 654-5984. Appeals must be filed with the Board within 30 days of publication of this notice in the *Pennsylvania Bulletin*, unless the appropriate statute provides a different time period. Copies of the appeal form and the Board's rules of practice and procedure may be obtained from the Board. The appeal form and the Board's rules of practice and procedure are also available in Braille or on audiotape from the Secretary to the Board at (717) 787-3483. This paragraph does not, in and of itself, create any right of appeal beyond that permitted by applicable statutes and decision law.

For individuals who wish to challenge an action, appeals must reach the Board within 30 days. A lawyer is not needed to file an appeal with the Board.

Important legal rights are at stake, however, so individuals should show this notice to a lawyer at once. Persons who cannot afford a lawyer may qualify for free pro bono representation. Call the Secretary to the Board at (717) 787-3483 for more information.

Actions on applications for the following activities filed under the Dam Safety and Encroachments Act (32 P. S. §§ 693.1—693.27), section 302 of the Flood Plain Management Act (32 P. S. § 679.302) and The Clean Streams Law (35 §§ 691.1 — 691.702) and Notice of Final Action for Certification under section 401 of the Federal Water Pollution Control Act (33 U.S.C.A. § 1341(a)). (*Note:* Water Obstruction and Encroachment Permits issued for Small Projects do not include 401 Certification, unless specifically stated in the description).

Permits Issued and Actions on 401 Certifications

WATER OBSTRUCTIONS AND ENCROACHMENTS

Northeast Region: Water Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.

E66-128. Northmoreland Township, 143 Creamery Road, Tunkhannock, PA 18657. Northmoreland Township, **Wyoming County**, Army Corps of Engineers Baltimore District.

To remove the existing structure and to construct and maintain an open-bottom, aluminum arch culvert having a span of 22.25 feet and underclearance of 6.6 feet in Whitelock Creek. The project is located along Township Road T326 (Schoonover Road), approximately 0.6 mile northeast of the intersection of SR 2003 and SR 2005 (Center Moreland, PA Quadrangle N: 6.4 inches; W: 5.2 inches).

Northcentral Region: Water Management Program Manager, 208 West Third Street, Williamsport, PA 17701.

E14-413. American Philatelic Society, 100 Oakwood Avenue, State College, PA 16801. American Philatelic Society Research Library, in Bellefonte Borough, **Centre County**, ACOE Baltimore District (Bellefonte, PA Quadrangle N: 6.2 inches; W: 4.6 inches).

To: (1) construct and maintain a 12-inch diameter stormwater outfall with its associated concrete endwall to Spring Creek for water that historically entered the creek by overland flow; (2) daylight and maintain an existing spring fed channel by removing a 75-foot long 72-inch diameter corrugated pipe and regrading the channel up to a 36-inch pipe section; (3) construct and maintain an 18-foot by 6-foot private pedestrian bridge over the new section of the channel; (4) construct and maintain an 18-inch diameter outfall with its associated concrete endwall to the spring fed channel for stormwater that historically entered the channel by overland flow; and (5) regrade and pave around the buildings for stormwater management; all of which are located immediately east of the confluence of Spring Creek and Logan Branch. This permit was issued under section 105.13(e) "Small Projects." This permit also includes 401 Water Quality Certification.

E14-421. Pennsylvania Department of Transportation, Engineering District 2-0, 1924-30 Daisy Street, Clearfield, PA 16830. SR 3006 Section A02 Buffalo Run bridge replacement, in Benner Township, **Centre County**, ACOE Susquehanna River Basin District (Bellefonte, PA Quadrangle N: 22.1 inches; W: 14.4 inches).

To remove an existing structure and construct and maintain a 42 foot by 28 foot prestressed concrete adjacent box beam bridge on a skew of 75° in Buffalo Run located 0.5 mile northwest of the intersection of SR 0550 and SR 3006 along SR 3006, in Benner Township, Centre County. This permit was issued under section 105.13(e) "Small Projects." This permit also includes 401 Water Quality Certification.

E19-227. Town of Bloomsburg, 201 East Second Street, Bloomsburg, PA 17815. Placement of fill, in the Town of Bloomsburg, **Columbia County**, ACOE Baltimore District (Bloomsburg, PA Quadrangle N: 0.1 inch; W: 8.7 inches).

To construct and maintain approximately 165,000 cubic yards of Stabil-Fill on 21 acres, averaging about 5 feet in depth covered by 1 foot of topsoil, over a 23.17 acre small industrial development site at the Keystone Opportunity Zone in the floodplain of the Susquehanna River located at the end of Patterson Drive approximately 300 feet south of the intersection of Patterson Drive with Old Berwick Road in the Town of Bloomsburg, Columbia County.

E53-376. Kettle Creek Watershed Association, HCR 62, Box 157A, Renovo, PA 17764. Stream Bank Stabilization—Headgate, in Stewardson Township, **Potter County**, ACOE Pittsburgh District (Tamarack, PA Quadrangle N: 10.0 inches; W: 6.0 inches).

To construct, operate and maintain 11 rock J-hook structures and 4 cross-vanes structures in the channel of Kettle Creek to stabilize 3,000 feet of stream bank. Construction and maintenance of the rock structures shall be conducted during stream low flow conditions. Since Kettle Creek is a TSF, no construction or future maintenance work shall be conducted on the rock structures between March 31 and June 15 without prior written permission from the Fish and Boat Commission. The project is located along the eastern right-of-way of SR

0144 at the confluence of Kettle Creek and Headgate Hollow Run. This permit also authorizes the construction, operation, maintenance and removal of a temporary wetland and stream crossings that will temporarily impact 500 square feet of wetland. All temporary stream and wetland crossings shall be constructed of clean rock that is free of fines. Temporary wetland crossings shall be constructed upon a geosynthetic material or matting that will facilitate removal. Upon project completion, all temporary structures shall be removed and the disturbed areas restored to original contours and elevations.

E59-427. Martin Balada, 152 Shreve Avenue, Barrington, NJ, 03007. Balada Crossing, in Middlebury Township, **Tioga County**, ACOE Baltimore District (Keeneyville, PA Quadrangle N: 19.2 inches; W: 10.7 inches).

To construct, operate and maintain a single span private use bridge crossing with a span of 60 linear feet and an underclearance of 6 feet. This crossing will be supported by concrete abutments and will be located immediately upstream of the existing ford which will remain for heavy vehicular traffic only. This project is located on the south side of SR 249, 0.3 mile east of T-613 (Keeneyville, PA Quadrangle, N: 19.2 inches, W: 10.7 inches) Middlebury Township, Tioga County. This permit was issued under section 105.13(e) "Small Projects." This permit also includes 401 Water Quality Certification.

Northwest Region: Water Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.

E20-517. City of Meadville, 984 Water Street, Meadville, PA 16335. Porter Street Pedestrian Bridge, in the City of Meadville, **Crawford County**, ACOE Pittsburgh District (Meadville, PA Quadrangle N: 2.3 inches; W: 1.9 inches).

To remove the existing Porter Street pedestrian bridge and to construct and maintain a steel truss pedestrian bridge having an approximate clear span of 135 feet and an underclearance of 42 feet across Mill Run (WWF) at Porter Street north of Walnut Street.

E24-222. Department of Conservation and Natural Resources, Bureau of Forestry, Moshannon State Forest District 9, R. R. 1 Box 184, Penfield, PA 15849-0184. Quehanna Trail across Sullivan Run, in Benezette Township, **Elk County**, ACOE Pittsburgh District (Weedville, PA Quadrangle N: 2.9 inches; W: 3.5 inches).

To construct and maintain a hiking trail bridge having a span of 40 feet and an under clearance of 7 feet and constructed of three 8 inch I-beams as stringers and pressure treated lumber decking and handrails on the Quehanna Trail across Sullivan Run. The bridge will be located on the Quehanna Trail adjacent to the Quehanna Highway (SR 2004) approximately 1,400 feet southeast of the intersection of the Quehanna Highway (SR 2004) and Medix Grade Road.

E42-292. Minard Run Oil Company, P. O. Box 18, 609 South Avenue, Bradford, PA 16701. Minard Run Oil Company Gas Line, in Bradford Township, **McKean County**, ACOE Pittsburgh District.

To construct and maintain an approximately 11,000 feet long, 6-inch diameter plastic natural gas pipeline to gather natural gas from new and existing wells owned by the Minard Run Oil Company. The project includes the crossing (by trenching) of the following EV streams in Bradford Township, McKean County described in the application: unnamed tributary to Minard Run

(N41°53'48"; W78°34'32"), unnamed tributary to Minard Run (N41°53'38", W78°34'57") and Minard Run (N41°53'12"; W78°36'6").

[Pa.B. Doc. No. 02-1336. Filed for public inspection August 2, 2002, 9:00 a.m.]

Laboratory Accreditation Advisory Committee Meeting

The Laboratory Accreditation Advisory Committee will hold its first meeting on Thursday, August 8, 2002, at 10 a.m. in the 14th Floor Conference Room, Rachel Carson State Office Building, 400 Market Street, Harrisburg, PA 17105.

Persons with a disability who require accommodation to attend this meeting, should contact the Department of Environmental Protection (Department) at (717) 705-8024 or through the Pennsylvania AT&T Relay Services at (800) 654-5984 (TDD) to discuss how the Department may accommodate their needs.

DAVID E. HESS,
Secretary

[Pa.B. Doc. No. 02-1337. Filed for public inspection August 2, 2002, 9:00 a.m.]

DEPARTMENT OF GENERAL SERVICES

[Correction]

State Contracts Information

An error occurred in a Department of General Services notice published at 32 Pa.B. 3680, 3683 (July 27, 2002). The filing information was inadvertently omitted. The correct information is as follows: [Pa.B. Doc. No. 02-1326. Filed for public inspection July 27, 2002, 9:00 a.m.]

[Pa.B. Doc. No. 02-1326. Filed for public inspection July 27, 2002, 9:00 a.m.]

DEPARTMENT OF HEALTH

Human Immunodeficiency Virus (HIV) Community Prevention Planning Committee Public Meeting

The Statewide HIV Community Prevention Planning Committee, established by the Department of Health (Department) under sections 301 and 317 of the Public Health Service Act (42 U.S.C.A. §§ 241(a) and 247(b)), will hold a public meeting on Wednesday, August 21, 2002.

The meeting will be held at the Best Western Inn and Suites, 815 Eisenhower Boulevard, Middletown, PA 17057, from 9 a.m. to 3 p.m.

The Department reserves the right to cancel this meeting without prior notice.

For additional information, contact Thomas M. DeMelfi, Department of Health, Bureau of Communicable Diseases, P. O. Box 90, Room 1010 Health and Welfare Building, Harrisburg, PA 17108, (717) 783-0572.

Persons with a disability who wish to attend the meeting and require an auxiliary aid, service or other accommodation to do so, should also contact Thomas DeMelfi at the previous number or V/TT at (717) 783-6514 for speech and/or hearing impaired persons or the Pennsylvania AT&T Relay Services at (800) 654-5984 (TT).

ROBERT S. ZIMMERMAN, Jr.,
Secretary

[Pa.B. Doc. No. 02-1338. Filed for public inspection August 2, 2002, 9:00 a.m.]

Infant Hearing Screening Advisory Committee Meeting

The Infant Hearing Screening Advisory Committee, established under the Infant Hearing, Education, Assessment, Reporting and Referral Act (11 P. S. §§ 876-1—876-9), will hold a public meeting on Friday, August 23, 2002, in Conference Room 1404, Labor and Industry Building, 7th and Forster Streets, Harrisburg, PA from 9:30 a.m. to 3 p.m.

For additional information, contact Karl Hoffman, Program Administrator, Department of Health, Division of Newborn Disease Prevention and Identification, Infant Hearing Screening Program at (717) 783-8143.

Persons with a disability who wish to attend the meeting and require auxiliary aid, service or other accommodation to do so should contact the Infant Hearing Screening Program at (717) 783-8143. Speech and/or hearing impaired persons should use V/TT (717) 783-6514 or the Pennsylvania AT&T Relay Services at (800) 654-5984 (TT).

This meeting is subject to cancellation without notice.

ROBERT S. ZIMMERMAN, Jr.,
Secretary

[Pa.B. Doc. No. 02-1339. Filed for public inspection August 2, 2002, 9:00 a.m.]

Public Hearing and Public Meeting of the Tobacco Use Prevention and Cessation Advisory Committee

The Tobacco Use Prevention and Cessation Advisory Committee (Committee) of the Department of Health will hold a public hearing and a public meeting on August 9, 2002, in Room E-100, Labor and Industry Building, Forster and Seventh Streets, Harrisburg, PA.

The public hearing will be held from 10:30 a.m. to 12 p.m. Comments must be submitted in writing by 2:30 p.m. on August 7, 2002, to the Department of Health, Bureau of Chronic Diseases and Injury Prevention, Division of Tobacco Prevention and Control, Room 1006 Health and Welfare Building, Seventh and Forster Streets, Harrisburg, PA 17120, fax (717) 214-6690. Written comments must be limited to three typewritten pages. Persons wishing to present written statements orally at the public hearing must contact Kevin Alvarnaz at (717) 783-6600 by 2:30 p.m. on August 7, 2002, to make a reservation for testifying at the hearing. Oral testimony will be limited to 5 minutes. Persons will be scheduled on a first come, first served basis, as time permits.

The public meeting of the Committee will be held from 1 p.m. to 4 p.m. The purpose of the meeting is to discuss the tobacco use prevention and cessation priorities for State Fiscal Year 2002-03.

This meeting is open to the public. No reservations are required to attend the public meeting.

For additional information, contact Judy Ochs, Director, Division of Tobacco Prevention and Control or Kevin Alvarnaz, Assistant Program Administrator, Division of Tobacco Prevention and Control, 1006 Health and Welfare Building, Seventh and Forster Streets, Harrisburg, PA 17120, (717) 783-6600.

Persons with a disability who wish to attend the meeting and require an auxiliary aid, service or other accommodation to do so should contact Judy Ochs or Kevin Alvarnaz at (717) 783-6600, V/TT (717) 783-6514 for speech and/or hearing impaired persons or the Pennsylvania AT&T Relay Services at (800) 654-5984 (TT).

The hearing and meeting are subject to cancellation without notice.

ROBERT S. ZIMMERMAN, Jr.
Secretary

[Pa.B. Doc. No. 02-1340. Filed for public inspection August 2, 2002, 9:00 a.m.]

Requests for Exception; Long-Term Care Nursing Facilities

The following long-term care nursing facilities are seeking an exception to 28 Pa. Code § 205.6(a) (relating to function of building):

Garden Spot Village
433 South Kinzer Avenue
New Holland, PA 17557

Manatawny Manor
Route 74, Old Schuylkill Road
Pottstown, PA 19465

Ohesson Manor
276 Green Avenue
Lewistown, PA 17044

Luther Crest Nursing Care Center
800 Hausman Road
Allentown, PA 18104-8414

Westminster Village
803 North Wahneta Street
Allentown, PA 18109

The Lutheran Home at Topton
One South Home Avenue
Topton, PA 19562-1399

ManorCare Health Services—Easton
2600 Northampton Street
Easton, PA 18045

The following long-term care nursing facility is seeking an exception to 28 Pa. Code § 205.19(b) (relating to windows and windowsills):

Fox Subacute Center
2644 Bristol Road
Warrington, PA 18976

The following long-term care nursing facility is seeking an exception to 28 Pa. Code § 205.32(a) (relating to janitor closet):

The Communities at Indian Haven
1675 Saltsburg Avenue
Indiana, PA 15701

The following long-term care nursing facility is seeking an exception to 28 Pa. Code § 205.33(a) (relating to utility room):

The Communities at Indian Haven
1675 Saltsburg Avenue
Indiana, PA 15701

The following long-term care nursing facility is seeking an exception to 28 Pa. Code § 205.36(a) (relating to bathing facilities):

The Communities at Indian Haven
1675 Saltsburg Avenue
Indiana, PA 15701

These requests are on file with the Department of Health (Department). Persons may receive a copy of a request for exception by requesting a copy from Division of Nursing Care Facilities, Room 526, Health and Welfare Building, Harrisburg, PA 17120, (717) 787-1816, fax: (717) 772-2163, e-mail address: paexcept@health.state.pa.us.

Those persons who wish to comment on an exception request may do so by sending a letter by mail, e-mail or facsimile to the division and address previously listed.

Comments received by the Department within 15 days after the date of publication of this notice will be reviewed by the Department before it decides whether to approve or disapprove the request for exception.

Persons with a disability who wish to obtain a copy of a request and/or provide comments to the Department and require an auxiliary aid, service or other accommodation to do so, should contact the Director of Nursing Care Facilities at the previous address or telephone number or contact V/TT (717) 783-6514 for speech and/or hearing impaired persons or the Pennsylvania AT&T Relay Service at (800) 654-5984 (TT).

ROBERT S. ZIMMERMAN, Jr.,
Secretary

[Pa.B. Doc. No. 02-1341. Filed for public inspection August 2, 2002, 9:00 a.m.]

Traumatic Brain Injury Advisory Board Meeting

The Traumatic Brain Injury Advisory Board, established under the Federal Traumatic Brain Injury Act of 1996 (Pub. L. No. 104-66), will hold a public meeting on Wednesday, August 14, 2002. The meeting will be held in Conference Room 812, Health and Welfare Building, Commonwealth Avenue at Forster Street, Harrisburg, PA, from 10 a.m. to 3 p.m.

For additional information, contact Elaine M. Terrell, Director, Head Injury Program, Division of Child and Adult Health Services at (717) 772-4959.

Persons with a disability who wish to attend the meeting and require auxiliary aid, service or other accommodation to do so should contact the Head Injury Program at (717) 772-4959, V/TT (717) 783-6514 for speech and/or hearing impaired persons or the Pennsylvania AT&T Relay Services at (800) 654-5984 (TT).

This meeting is subject to cancellation without notice.

ROBERT S. ZIMMERMAN, Jr.,
Secretary

[Pa.B. Doc. No. 02-1342. Filed for public inspection August 2, 2002, 9:00 a.m.]

DEPARTMENT OF LABOR AND INDUSTRY

Current Prevailing Wage Act Debarments

The following contractors have been determined to have intentionally violated the Pennsylvania Prevailing Wage Act (act) (43 P. S. §§ 165-1—165-17). This notice is published for the information and convenience of public bodies subject to the act. Under section 11(e) of the act (43 P. S. § 165-11(e)), this firm or person, or any firms, corporations or partnerships in which the firm or person has an interest, shall be awarded no contract for 3 years after the date listed.

<i>Contractor</i>	<i>Address</i>	<i>Date of Debarment</i>
Hour Glazing Company, Inc. (Fed. ER I.D. No. 23-2998706) -and- Vincent Bickhart, individually	940-G Pointview Avenue Ephrata, PA 17522 -and- 76 Westpoite Lane Ephrata, PA 17522	July 19, 2002

JOHNNY J. BUTLER,
Secretary

[Pa.B. Doc. No. 02-1343. Filed for public inspection August 2, 2002, 9:00 a.m.]

DEPARTMENT OF REVENUE

Pennsylvania Let's Make A Deal Instant Lottery Game

Under the State Lottery Law (72 P. S. §§ 3761-101—3761-314) and 61 Pa. Code § 819.203 (relating to notice of instant game rules), the Secretary of Revenue hereby provides public notice of the rules for the following instant lottery game:

1. *Name:* The name of the game is Pennsylvania Let's Make A Deal.

2. *Price:* The price of a Pennsylvania Let's Make A Deal instant lottery game ticket is \$2.00.

3. *Play Symbols:*

(a) Each Pennsylvania Let's Make A Deal instant lottery game ticket will contain two play areas, the first play area featuring a "Lucky Numbers" area and a "Your Numbers" area and the second play area featuring a "Door 1," "Door 2" and "Door 3."

(b) The play symbols and their captions located in the "Lucky Numbers" area and "Your Numbers" area are: 1 (ONE), 2 (TWO), 3 (THREE), 4 (FOUR), 5 (FIVE), 6

(SIX), 7 (SEVEN), 8 (EIGHT), 9 (NINE), 10 (TEN), 11 (ELEVEN), 12 (TWELVE), 13 (THIRTY), 14 (FORTY), 15 (FIFTY) and 16 (SIXTY).

4. *Prize Play Symbols:*

(a) The prize play symbols and their captions located in the eight "Prize" areas are: \$1⁰⁰ (ONE DOL), \$2⁰⁰ (TWO DOL), \$3⁰⁰ (THR DOL), \$4⁰⁰ (FOR DOL), \$5⁰⁰ (FIV DOL), \$10⁰⁰ (TEN DOL), \$15\$ (FIFTN), \$20\$ (TWENTY), \$30\$ (THIRTY), \$100 (ONE HUN) and \$12,000 (TWL THO).

(b) The prize play symbols and their captions located in the three "Door" areas are: \$10⁰⁰ (TEN DOL), \$15\$ (FIFTN), \$20\$ (TWENTY) and TRY AGAIN.

5. *Prizes:* The prizes that can be won in this game are \$1, \$2, \$3, \$4, \$5, \$10, \$15, \$20, \$30, \$100 and \$12,000. A player can win up to eight times on a ticket.

6. *Approximate Number of Tickets Printed for the Game:* Approximately 5,040,000 tickets will be printed for the Pennsylvania Let's Make A Deal instant lottery game.

7. *Determination of Prize Winners:*

(a) Holders of tickets upon which any one of the "Your Numbers" play symbols matches either of the "Lucky Numbers" play symbols and a prize play symbol of \$12,000 (TWL THO) appears in the "Prize" area under the matching "Your Numbers" play symbol, on a single ticket, shall be entitled to a prize of \$12,000.

(b) Holders of tickets upon which any one of the "Your Numbers" play symbols matches either of the "Lucky Numbers" play symbols and a prize play symbol of \$100 (ONE HUN) appears in the "Prize" area under the matching "Your Numbers" play symbol, on a single ticket, shall be entitled to a prize of \$100.

(c) Holders of tickets upon which any one of the "Your Numbers" play symbols matches either of the "Lucky Numbers" play symbols and a prize play symbol of \$30\$ (THIRTY) appears in the "Prize" area under the matching "Your Numbers" play symbol, on a single ticket, shall be entitled to a prize of \$30.

(d) Holders of tickets upon which any one of the "Your Numbers" play symbols matches either of the "Lucky Numbers" play symbols and a prize play symbol of \$20\$ (TWENTY) appears in the "Prize" area under the matching "Your Numbers" play symbol, on a single ticket, shall be entitled to a prize of \$20.

(e) Holders of tickets with a prize play symbol of \$20\$ (TWENTY) in a "Door" area, on a single ticket, shall be entitled to a prize of \$20.

(f) Holders of tickets upon which any one of the "Your Numbers" play symbols matches either of the "Lucky Numbers" play symbols and a prize play symbol of \$15\$ (FIFTN) appears in the "Prize" area under the matching "Your Numbers" play symbol, on a single ticket, shall be entitled to a prize of \$15.

(g) Holders of tickets with a prize play symbol of \$15\$ (FIFTN) in a "Door" area, on a single ticket, shall be entitled to a prize of \$15.

(h) Holders of tickets upon which any one of the "Your Numbers" play symbols matches either of the "Lucky Numbers" play symbols and a prize play symbol of \$10⁰⁰ (TEN DOL) appears in the "Prize" area under the matching "Your Numbers" play symbol, on a single ticket, shall be entitled to a prize of \$10.

(i) Holders of tickets with a prize play symbol of \$10.⁰⁰ (TEN DOL) in a "Door" area, on a single ticket, shall be entitled to a prize of \$10.

(j) Holders of tickets upon which any one of the "Your Numbers" play symbols matches either of the "Lucky Numbers" play symbols and a prize play symbol of \$5.⁰⁰ (FIV DOL) appears in the "Prize" area under the matching "Your Numbers" play symbol, on a single ticket, shall be entitled to a prize of \$5.

(k) Holders of tickets upon which any one of the "Your Numbers" play symbols matches either of the "Lucky Numbers" play symbols and a prize play symbol of \$4.⁰⁰ (FOR DOL) appears in the "Prize" area under the matching "Your Numbers" play symbol, on a single ticket, shall be entitled to a prize of \$4.

(l) Holders of tickets upon which any one of the "Your Numbers" play symbols matches either of the "Lucky Numbers" play symbols and a prize play symbol of \$3.⁰⁰ (THR DOL) appears in the "Prize" area under the match-

ing "Your Numbers" play symbol, on a single ticket, shall be entitled to a prize of \$3.

(m) Holders of tickets upon which any one of the "Your Numbers" play symbols matches either of the "Lucky Numbers" play symbols and a prize play symbol of \$2.⁰⁰ (TWO DOL) appears in the "Prize" area under the matching "Your Numbers" play symbol, on a single ticket, shall be entitled to a prize of \$2.

(n) Holders of tickets upon which any one of the "Your Numbers" play symbols matches either of the "Lucky Numbers" play symbols and a prize play symbol of \$1.⁰⁰ (ONE DOL) appears in the "Prize" area under the matching "Your Numbers" play symbol, on a single ticket, shall be entitled to a prize of \$1.

8. *Number and Description of Prizes and Approximate Odds:* The following table sets forth the approximate number of winners, amounts of prizes and approximate odds of winning:

When Any of Your Numbers Match Either Lucky Number Win With Prize(s) Of:

<i>Win</i>	<i>Approximate Odds</i>	<i>Approximate No. of Winners Per 5,040,000 Tickets</i>
\$1 × 2	1:12.50	403,200
\$2	1:13.04	386,400
\$1 × 3	1:75	67,200
\$2 + \$1	1:75	67,200
\$3	1:100	50,400
\$1 × 4	1:75	67,200
\$2 × 2	1:250	20,160
\$4	1:375	13,440
\$1 × 5	1:75	67,200
\$5	1:300	16,800
\$2 × 5	1:150	33,600
\$5 × 2	1:250	20,160
\$10 (Bonus)	1:107.14	47,040
\$10	1:150	33,600
\$5 × 3	1:375	13,440
\$3 × 5	1:375	13,440
\$10 (Bonus) + \$5	1:375	13,440
\$15 (Bonus)	1:375	13,440
\$15	1:375	13,440
\$4 × 5	1:750	6,720
\$15 (Bonus) + \$5	1:750	6,720
\$10 (Bonus) + \$10	1:750	6,720
\$20 (Bonus)	1:750	6,720
\$20	1:750	6,720
\$5 × 6	1:8,000	630
\$10 × 3	1:8,000	630
\$15 × 2	1:8,000	630
\$20 (Bonus) + \$10	1:6,000	840
\$15 (Bonus) + \$15	1:6,000	840
\$10 (Bonus) + \$5 × 4	1:6,000	840
\$30	1:6,000	840
\$15 × 6 + \$5 × 2	1:60,000	84
\$10 (Bonus) + \$15 × 6	1:40,000	126
\$20 (Bonus) + \$20 × 4	1:40,000	126

*When Any of Your Numbers
Match Either Lucky*

\$100	\$100
\$12,000	\$12,000
Bonus = \$10, \$15 or \$20 in Door 1, 2 or 3	

	<i>Approximate No. of</i>
1:120,000	42
1:840,000	6

9. *Retailer Incentive Awards:* The Lottery may conduct a separate Retailer Incentive Game for retailers who sell Pennsylvania Let's Make A Deal instant lottery game tickets. The conduct of the game will be governed by 61 Pa. Code § 819.222 (relating to retailer bonuses and incentives).

10. *Unclaimed Prize Money:* For a period of 1 year from the announced close of Pennsylvania Let's Make A Deal, prize money from winning Pennsylvania Let's Make A Deal instant lottery game tickets will be retained by the Secretary for payment to the persons entitled thereto. If no claim is made within 1 year of the announced close of the Pennsylvania Let's Make A Deal instant lottery game, the right of a ticket holder to claim the prize represented by the ticket, if any, will expire and the prize money will be paid into the State Lottery Fund and used for purposes provided for by statute.

11. *Governing Law:* In purchasing a ticket, the customer agrees to comply with and abide by the State Lottery Law (72 P. S. §§ 3761-101—3761-314), the regulations contained in 61 Pa. Code Part V (relating to State Lotteries) and the provisions contained in this notice.

12. *Termination of the Game:* The Secretary may announce a termination date, after which no further tickets from this game may be sold. The announcement will be disseminated through media used to advertise or promote Pennsylvania Let's Make A Deal or through normal communications methods.

LARRY P. WILLIAMS,
Secretary

[Pa.B. Doc. No. 02-1344. Filed for public inspection August 2, 2002, 9:00 a.m.]

DEPARTMENT OF TRANSPORTATION

Finding Bradford County

Under section 2002(b) of The Administrative Code of 1929 (71 P. S. § 512(b)), the Secretary of Transportation makes the following written finding:

The Department of Transportation (Department) plans to replace the existing bridge carrying SR 1056 over the Susquehanna River in Athens Township, Bradford County. The existing structure is a two span riveted steel thru-truss. The Athens Bridge has been determined eligible for listing on the National Register for Historic Places.

Information describing the project, together with the associated environmental analysis, is contained in the Categorical Exclusion Evaluation/Programmatic Section 4(f) Evaluation (Evaluation) that was prepared for this project. The Evaluation satisfies all State environmental evaluation requirements as published in section 2002 of The Administrative Code of 1929.

Based upon studies, there is no feasible and prudent alternative to the replacement of the National Register-eligible Athens Bridge. The effect of this project on the existing Athens Bridge will be mitigated by measures to minimize harm, which include:

- The Department shall mitigate effects to the Interstate Fairgrounds Site (36Br210) in accordance with the Phase III Mitigation Proposal.
- Final reports and plans will be consistent with the Secretary of the Interior's Standards and Guidelines for Archaeological Documentation (48 CFR 44734—44737) and take into account the Advisory Council on Historic Preservation (ACHP) publication "Treatment of Archaeological Properties" (ACHP 1980, draft), subject to revisions prior to completion of the plan and in accordance with PHMC-BHP document "Cultural Resource Management in Pennsylvania: Guidelines for Archaeological Investigations" (July 1991) (PHMC-BHP document).
- The Department shall comply with 36 CFR 800.13 if unanticipated archaeological resources are discovered during the implementation of the undertaking.
- The Department shall ensure that all final archaeological reports resulting from actions under this agreement will be provided to the Federal Highway Administration, PASHPO and the Department for review and comment. The reports shall meet professional standards set forth by the Department of the Interior document "Format Standards for Final Reports of Data Recovery Program" (42 FR 5377—5379) and the PHMC-BHP document.
- The Department shall ensure all records and materials resulting from the archaeological investigations are curated in accordance with 36 CFR 79 and the curation guidelines set forth in the PHMC-BHP document. The submission of records and materials shall include the appropriate curation fee.
- The Department shall prepare a National Register Nomination Form for the South Athens Historic District, a 19th and 20th century resource significant for its association with the growth of Athens Borough. The proposed Nomination Form will be consistent with National Register Bulletin 16: Guidelines for Completing National Register of Historic Places Forms. The completed documentation will then be submitted to the PASHPO for review and comment, toward eventual listing of the South Athens Historic District in the National Register of Historic Places.

The Secretary has considered the environment, economic, social and other effects of the proposed project as enumerated in section 2002 of The Administrative Code of 1929 and has concluded that there is no feasible and prudent alternative to the project as designed, and all reasonable steps have been taken to minimize the effect.

BRADLEY L. MALLORY,
Secretary

[Pa.B. Doc. No. 02-1345. Filed for public inspection August 2, 2002, 9:00 a.m.]

Finding Perry County

Under section 2002(b) of The Administrative Code 1929 (71 P. S. § 512(b)), the Secretary of Transportation makes the following written finding:

The Department of Transportation (Department) plans to replace the Books Covered Bridge which carries SR 3003, locally known as Three Springs Road, over Sherman's Creek. The project is located in Jackson Township, Perry County.

The project will require use of the National Register-listed Books Covered Bridge. The proposed project consists of removing the existing bridge structure and building a replica of the existing National Register-listed bridge utilizing a new steel I-beam floor system. The replicated bridge would have the same dimensions and appearance as the existing bridge but would be 0.61 meter (2 feet) wider. Right-of-way acquisition would consist of 0.31 hectare (0.78 acre). The new bridge replica would be on the existing alignment, and the bridge would be widened toward the downstream side to minimize impacts to the confluence of Sherman's Creek and Buck's Run on the upstream side of the bridge.

The environmental, economic, social and other effects of the proposed project as enumerated in section 2002 of The Administrative Code of 1929 have been considered. It has been concluded that there is no feasible and prudent alternative to the project as designed and all reasonable steps have been taken to minimize the effects. A Memorandum of Agreement (MOA) has been prepared and signed by all appropriate agencies for the proposed action to take into account the effect of the proposed undertaking on historic properties. Mitigation measures have been stipulated in the MOA. As stipulated in the MOA, prior to removal of the bridge, it will be recorded according to Historic American Engineering Record guidelines or as a State-Level recordation, per recommendation of the National Park Service. Recordation documentation will include a site plan, a thorough history of the bridge, and

photographic documentation. The Department will ensure that all documentation is completed and accepted by the State Historic Preservation Office (SHPO) prior to implementation of the project and that copies of all documentation are made available to the SHPO and appropriate local archives designated by the SHPO.

The new bridge will be designed to the same relative dimensions and appearance as the historic bridge, will be a functioning Burr Arch structure, will use like materials, will use simulated stone form liners and colored concrete on the abutments and will reuse existing historic signage. A copy of final plans and specifications will be provided to the SHPO upon completion.

Salvageable portions of the historic bridge will be advertised to potentially interested parties. An interpretive sign will be placed near the new bridge that explains that the bridge is a replica of the original, explains the history of the original bridge and its reconstruction and places the bridge in context with other covered bridges in the area.

During project construction, the Department will place geotextiles and fill in the location of the temporary access roads in the northeast and southeast quadrants of the bridge. Class 4 geotextiles covered by 12-18 inches of no. 1 coarse aggregate. The Department will also erect fencing along the temporary access roads so that construction vehicles do not stray into previously undisturbed areas.

The Secretary has considered the environmental, economic, social and other effects of the proposed project as enumerated in section 2002 of The Administrative Code of 1929 and has concluded that there is no feasible and prudent alternative to the project as designed and all reasonable steps have been taken to minimize the effect.

BRADLEY L. MALLORY,
Secretary

[Pa.B. Doc. No. 02-1346. Filed for public inspection August 2, 2002, 9:00 a.m.]

GOVERNOR'S OFFICE

Catalog of Nonregulatory Documents

Under Governor Ridge's Executive Order 1996-1, agencies under the jurisdiction of the Governor must catalog and publish nonregulatory documents such as policy statements, guidance manuals, decisions, rules and other written materials that provide compliance related information. The following compilation is the sixth list of the Administration's nonregulatory documents. This list will be updated and published annually on the first Saturday in August.

This catalog is being provided to ensure that the public has complete access to the information necessary to understand and comply with state regulations. We have made every effort to ensure that the catalog includes all documents in effect as of August 1, 2002; however, due to the breadth and changing nature of these documents, we cannot guarantee absolute accuracy. Facilitating access to information is a critical component of the Ridge Administration's initiative to enhance the partnership between the regulated community and the state.



Governor

ADMINISTRATION

Editor's Note: The Index of Issuances, Manual M210.3, issued by the Governor's Office of Administration, Directives Management System, includes Executive Orders, Management Directives and Manuals. New or revised documents to the Index are published monthly in the PA Bulletin and the entire index is revised yearly in the PA Code.

AGING

DECISIONS:**Office of Chief Counsel**

Contact: Jacqueline Welby, Assistant Counsel (717) 783-2529

- Reynolds vs. Department of Aging, 570 A.2d 1373 (Pa. Commw. 1990).
- Pennsylvania Department of Aging v Lindbergh, 469 A.2d 1012 (Pa.1983).
- Suburban/Bustleton v Department of Aging, 579 A.2d 426 (Pa. Commw. 1990).
- McGuire v Department of Aging, 592 A.2d 830 (Pa. Commw. 1991).
- Dickey v Department of Aging, 615 A.2d 990 (Pa. Commw. 1992).
- In the Interest of M.B., 686 A.2d 87 (Pa. Commw. 1996).
- Calabro v Department of Aging, 689 A.2d 34 (Pa Commw. 1997).
- Calabro v Department of Aging, 698 A.2d 596 (Pa. 1997).
- Schaffren v Philadelphia Corporation for Aging, 1997 U.S. Dist. Lexis 17493 (Middle Dist. Pa., 1997).
- Scanlon v. Department of Aging, 739 A.2d 635 (Pa. Commw. 1999)).
- Nixon v. Com. of PA, 789 A.2d 376 (Pa. Commw. 2001).

INTERNAL GUIDELINES:**PHARMACEUTICAL PROGRAM (PACE)**

Contact: Gretchen Beard, Chief of Compliance Division (717) 787-7313

PACE PROVIDER BULLETINS: 2002

- January 18, 2002—Important Cardholder Information: It summarizes general guidance for the cardholder regarding the major conditions under which PACE assistance can and cannot be used.
- April 1, 2002—Non-Participating Manufacturers: Manufacturers are required to extend a rebate to PACE for medications purchased through the program. This bulletin lists all labelers that choose not to participate in extending the required rebate to PACE.
- April 19, 2002—ProDUR Additions: Specifies several new additions to PACE Prospective Drug Utilization Review System. Included are: Prozac Weekly, Rivastigmine, Galantamine, Perindopril, Meloxicam, Doxycycline, Acetaminophen, Propoxyphene Napsylate and Propoxyphene HCL.
- May 3, 2002—PACE Moratorium Information: Provides for a readjustment of the COLA factor used by PACE to reprocess enrollments that were affected by a 2000 Social Security COLA adjustment in mid 2001.
- May 24, 2002—Tracleer™: Specifies the addition of Actelion Pharmaceutical's Tracleer™ (bosentan) product to the PACE drug file. Describes the only approved diagnosis and explains the mandatory medical exception processing claims for Tracleer™ must undergo.

PACE PROVIDER BULLETINS: 2001

- January 26, 2001—Prescription Records: Notified Providers that the Department of Aging will accept the "daily hardcopy record" identified in Section 22.62, (c)(3) of Chapter 22, Pharmaceutical Assistance Contract for the Elderly, as being a certification statement which will contain verbiage clearly identifying the prescriptions and stating that the pharmacist, identified by his or her signature, attests to the identified prescriptions' validity, accuracy and completeness. Reminder that Section 22.62 (c) and (d) state that "hardcopy prescriptions" and "other records necessary to disclose the full nature and extent of prescription drugs ... dispensed by a provider shall be retained for 4 years . . .".
- February 23, 2001—Sarafem®: Effective February 26, 2001, the PACE Program will deny all claims for Sarafem®. This action is being taken based on the manufacturer's package insert which states, "Sarafem® is indicated for treatment of premenstrual dysphoric disorder (PMDD)."
- March 9, 2001—Immunosuppressants: Notified Providers that effective April 1, 2001, Medicare has eliminated the time limitation for Medicare recipients receiving immunosuppressant drug benefits. This change re-establishes coverage for disabled Medicare recipients as well as Medicare recipients over age 65 who had previously exceeded the Medicare time limit for immunosuppressant drug coverage. Effective April 1, 2001, all medical exceptions for immunosuppressants will calculate the PACE reimbursement based on the percentage NOT reimbursable by Medicare, which is currently 20%.
- March 16, 2001—Mandatory Substitution Coumadin®: Notified Providers that effective April 16, 2001, the PACE Program will mandate substitution for all new claims for Coumadin®.
- March 16, 2001—Ketoprofen Reminder: Notified Providers that as stated on page V.20 of your PACE Provider Manual, section m, "Ketoprofen being compounded for off-label use to treat arthritis will be disallowed when identified in utilization review reports."
- March 23, 2001—PACE—CRDP Cardholders Reminder: Notified Providers that PACE is payor of last resort.

- March 30, 2001—Renagel®: Notified Providers that effective Monday, April 9, 2001, PACE will deny all claims for Renagel®. No additional medical exceptions will be approved prior to the receipt of supporting diagnostic and treatment information.
- April 20, 2001—Non-Participating Manufacturers: Notified Providers of manufacturers not participating in the PACE Program.
- April 20, 2001—Mandatory Substitution for Coumadin® Clarification: Notified Providers that Cardholders whose prescription history contains Coumadin® usage and therefore received a Medical Exception should submit the Coumadin® claim to PACE with a DAW code of "1". PACE will not disallow Coumadin® claims on future audits in those instances in which a medical exception was granted to continue Coumadin® therapy even in the absence of Brand Medically Necessary documentation. Cardholders with no history of Coumadin® usage are subject to the Program's mandatory substitution regulations unless a Medical Exception is authorized.
- May 11, 2001—Imitrex®: Notified Providers that effective May 14, 2001, PACE Will Deny Claims for all forms of sumatriptan (Imitrex®). No medical exceptions will be approved prior to the receipt of a cardiovascular evaluation stating the patient is free of cardiovascular disease.
- May 25, 2001—TOBI®: Notified Providers that effective June 4, 2001, PACE will deny claims for TOBI®. Only approved FDA indication is for the "management of cystic fibrosis patients with Pseudomonas aeruginosa." Off label indications will be denied. Medical Exceptions granted only upon confirmation from prescriber of a diagnosis of cystic fibrosis.
- June 26, 2001—PACENET Expansion: Notified Providers that effective July 1, 2001, PACENET eligibility income limits have been increased. No change in PACE income limits.
- June 26, 2001—PACENET Expansion: Pharmacy poster with details of program changes.
- June 26, 2001—Legislative Changes: PACE Moratorium: Notified Providers that PACE cardholders whose eligibility was terminated in 2001 solely because of a Social Security cost-of-living-adjustment would be reinstated automatically in PACE. An automated process to be established to address PACENET claims for cardholders reinstated into PACE.
- July 6, 2001—GLEEVEC™: Notified Providers that Novartis Pharmaceutical's anti-cancer drug added to PACE drug file. Approved only for treatment of chronic myelogenous leukemia (CML) and not currently covered by Medicare. Provider should understand that PACE will ensure that drug is approved FDA indication and is prescribed in the approved dosage before authorizing payment.
- July 13, 2001—Cardholders with July 15, 2001 Ending Eligibility Dates: Notified providers of an extension of eligibility to August 21, 2001.
- July 20, 2001—Renagel®: Notified Providers that effective immediately, only Medical Exception documentation received from prescriber verifying calcium phosphate products of 70 or greater will be considered for the granting of medical exceptions.
- August 10, 2001—Baycol: Notifies Providers that effective August 9, 2001, PACE no longer reimburses for Baycol because of a voluntary manufacturer withdrawal of the product.
- August 24, 2001—PACE Moratorium Agreements: Notifies Providers of agreement mailings and of process involved in the provider refunding the cardholder and PACE reimbursing the provider due to the Moratorium.
- September 21, 2001—Bronchodilator Drugs: Notifies Providers that effective October 1, 2001, the restriction of denying at point-of-sale the reimbursement of these agents has been removed. Medicare remains primary payor. PACE continues to reimburse at 20%, the part not covered by Medicare.
- September 28, 2001—Miscellaneous Agents, Maximum Dosing Edit: Notifies providers that effective October 8, 2001, PACE will review several new agents. Patients whose prescribing regimen exceeds PACE maximum daily dose will have their prescriber contacted to obtain documentation to support dosing therapy.
- November 30, 2001—National Drug Code (NDC) Accuracy: Reminds Providers of their responsibilities in accurately reporting NDCs. Discusses prohibited acts. Providers with error rates greater than 50% may be subject to recovery audit and termination.
- December 14, 2001—Other Prescription Coverage Edit: Specifies proper use of "Other Coverage Code" field and identifies NCPDP claim denial responses in the event of improper submission.

PACE PROVIDER BULLETINS: 2000

- February 4, 2000—Medical Exception Authorization. Notified Providers that requests for Medical Exceptions for medications routinely prepared during non-processing hours will not be considered. Requests for Emergency Medical Exceptions for medications dispensed under exceptional circumstances during non-processing hours may be reviewed.
- February 4, 2000—Other Prescription Coverage. Notified Providers that effective February 14, 2000, PACE will edit claims for PACE cardholders identified by the following insurance carriers: Healthguard; Highmark; Qualmed; Health America; and KHP Central/Senior Blue. Claims submitted to PACE for cardholders identified by these companies will deny if the provider submits the claim with an incorrect Other Coverage value of "0"—"Not Specified" or "1"—"No Other Coverage Identified."
- February 11, 2000—Alupent® Billing. Notified Providers that to assist providers in maintaining billing consistency, PACE is changing its reimbursement calculation for Alupent® 14 gm-10ml, NDC 00597007017 from price per ml to price per gram, effective with dates of service of February 19, 2000 and thereafter. Providers submitting a claim for 1 inhaler of Alupent® 14 gm-10 ml, NDC 00597007017 should submit a quantity of 14 in the metric decimal quantity field.

- February 11, 2000—Medicare Billable Pharmaceuticals Additions. Notified Providers effective February 14, 2000, PACE will reject the following medications at the point-of-service: Synvisc®; Hyalgan®; Polygam®; Imovax®; Leukine®; and Aredia® because PACE has been advised that, with the proper diagnosis, physicians may submit these claims to Medicare.
- March 3, 2000—Duplicate Therapy Edit. Notified Providers that effective March 13, 2000 and thereafter, PACE is implementing a Duplicate Therapy Edit for benzodiazepines and miscellaneous sedative hypnotics.
- March 24, 2000—Non-Participating Manufacturers. Notified Providers of manufacturers not participating in the PACE Program.
- March 24, 2000—Propulsid® Boxed Warning Revision. Notified Providers that Janssen Pharmaceutica has notified physicians of important changes to its Boxed Warnings, Drug Interactions and Dosage and Administration sections. Highlights of the changes included: 1) A 12-lead ECG should be obtained before Propulsid® is administered; 2) Propulsid® should not be initiated if the QTs value exceeds 450 milliseconds; and 3) Propulsid® is contraindicated in patients with electrolyte disorders (hypokalemia, hypocalcemia and hypomagnesemia). Serum electrolytes should be assessed in diuretic-treated patients before initiating Propulsid® and periodically thereafter.
- March 24, 2000—Dentist Prescribers. Notified Providers that effective April 3, 2000, and thereafter, claims containing a dentist's license number in the prescriber license number field and submitted for pharmaceuticals other than antibiotics, analgesics, non-steroidals or fluoride preparations will reject with NCPDP Error 88, accompanied by the DUR response "CH".
- March 24, 2000—Duplicate Therapy Edit. Notified Providers effective April 17, 2000 and thereafter, PACE is augmenting its Duplicate Therapy Edit for Benzodiazepines and Miscellaneous Sedative Hypnotics with the inclusion of Ambien® and Sonata®.
- March 31, 2000—Oral Antidiabetic Agents. Notified Providers effective June 5, 2000 and thereafter PACE will review claims submitted for oral antidiabetic agents for maximum daily dose.
- March 31, 2000—Antirheumatic Drug Therapy. Notified Providers that effective June 5, 2000 and thereafter, PACE will review claims submitted for the antirheumatic drug etanercept (Enbrel®).
- March 31, 2000—COX-2 Inhibitors. Notified Providers that effective June 5, 2000 and thereafter, PACE will review claims submitted for the COX-2 inhibitors (Celebrex®) and rofecoxib (Vioxx®) for maximum daily dose.
- March 31, 2000—Antiplatelet Agent PLETAL®. Notified Providers effective June 5, 2000 and thereafter, PACE will review claims submitted for the antiplatelet agent cilostazol (Pletal®) for maximum daily dose of 200 mg.
- March 31, 2000—Skeletal Muscle Relaxants. Notified Providers effective June 5, 2000 and thereafter, PACE will review claims submitted for skeletal muscle relaxants for both maximum daily dose and duration of therapy.
- March 31, 2000—Rezulin®. Notified Providers that effective March 22, 2000 PACE no longer reimburses for Rezulin®. This action is in response to the Warner Lambert Company's voluntary withdrawal of Rezulin® from the marketplace on Tuesday, March 21, 2000.
- April 7, 2000—Propulsid® Reimbursement. Notified Providers effective April 10, 2000 PACE will deny all claims received for cisapride (Propulsid®). Physicians desiring their patients to continue taking cisapride (Propulsid®) have been advised they may request a Medical Exception. These exception requests will be considered only until the product is withdrawn from the market by Janssen Pharmaceutica effective July 14, 2000.
- April 7, 2000—Dispensing Date. Reminded Providers that claims are to be submitted to PACE on the date they are dispensed. Advised PACE Providers enrolled as Nursing Home Providers as well as those providers servicing nursing homes that effective with dates of service of June 1, 2000 and thereafter, claims submitted with incorrect dates of service will have those claims disallowed.
- May 12, 2000—Mandatory Substitution Dilantin®. Notified Providers effective May 22, 2000, PACE is mandating substitution for Dilantin®.
- May 12, 2000—Generic Refills. Reminder to Providers that Section 22.55(e) of Title 28 (Health and Safety) of the Pennsylvania Code states: "Prescription refills, where permitted by the practitioner, shall be completed using the identical product (same distributor and manufacturer) as dispensed on the original, unless the person presenting the prescription and the practitioner authorize, in advance, a different manufacturer's generic equivalent product. Advance authorization is not required in an emergency, but the physician shall be notified by the pharmacist as soon as possible thereafter."
- May 19, 2000—LOTROXEX®. Notified Providers that in the package insert that accompanies Lotronex®, Glaxo Wellcome Inc. states that "Lotronex® has NOT been shown to work in men with IBS." (Irritable Bowel Syndrome). Effective June 12, 2000, all claims for Lotronex® will be denied with NCPDP Code 70, PACE Code 055 "Drug not covered". At a future date this edit will be converted to a DUR drug—gender denial. In the interim, providers should contact Provider Services to receive a Medical Exception for female cardholders.
- May 19, 2000—Zyvox®. Notified Providers effective June 5, 2000, PACE will deny all claims for Zyvox®. Medical Exceptions for the antibiotic linezolid (Zyvox®) will only be considered upon receipt of the appropriate documentation from the cardholder's physician. Providers should note that no evidence supports Zyvox® for use in the management of antibiotic associated colitis (AAC). No medical exceptions will be approved prior to the receipt of supporting diagnostic and treatment information.
- May 26, 2000—Dispensing Date Update. Notified Providers enrolled as Nursing Home Providers and those who service nursing homes affected by the PACE Provider Bulletin of April 7, 2000, that the implementation date cited in this notification has been delayed thirty days until July 1, 2000.

- June 9, 2000—Provider Update: Generic substitution for Dilantin®: Notified Providers as stated in the Provider Bulletin of May 12, 2000, PACE notified the physicians of all PACE cardholders currently receiving Dilantin® of the impending mandatory substitution and provided a Medical Exception Form if the prescriber did not wish the cardholder to receive the generic.
- July 14, 2000—PACENET Deductible Reminder: Notified Providers that any providers refusing to submit PACENET deductible claims through the on-line claims adjudication system at the time of presentation or prior to dispensing the prescription are in violation of their PACE/PACENET Provider Agreement. Failure to abide by the terms and conditions of the Provider Agreement could result in provider termination and/or suspension of payments by the Department of Aging until such non-compliance is corrected.
- August 4, 2000—Dispensing Date & Nursing Home Providers: Notified Providers our Bulletin of April 7, 2000, instructed that all claims for cardholders residing in nursing homes are to be submitted to PACE on the date that they are dispensed. Subsequently, the Department has reviewed issues raised by nursing home providers and providers who service nursing homes regarding this requirement. Although the Department recognizes that it cannot dictate a nursing home's medication dispensing policy, the Program does encourage the submission of claims for those chronic maintenance drugs to be on a monthly basis. The authorizations apply ONLY to those cardholders residing in nursing homes who are subject to the nursing home's controlled environment and internal drug utilization review policy.
- August 18, 2000—Vaniqa®: Notified Providers that PACE will NOT reimburse for Bristol-Myers Squibb and Gillette's Vaniqa® (eflornithine HCL) cream recently approved by the FDA for the treatment of unwanted facial hair in women.
- September 15, 2000—Other Prescription Coverage: Notified Providers that effective October 16, 2000, PACE will edit claims for PACE cardholders with dual coverage. Providers enrolled in other third party point-of-sale prescription plans must have the ability to "dual bill." PACE is to be billed after the claim is adjudicated by the primary insurer but prior to dispensing.
- November 10, 2000—Reminder of Other Prescription Coverage: Notified Providers that PACE denies claims for cardholders identified as having other insurance if the provider submits the claim with an incorrect "other coverage" value.
- December 1, 2000—Manufacturers' Rebate: Notified Providers that Act 128-1992 amending the Lottery Fund Preservation Act, in part, requires all pharmaceutical manufacturers to have in effect a rebate agreement with the PACE Program if they wish to have their products covered. Sidmak Laboratories, Labeler Code 50111 is being added to PACE's non-participating list. Sidmak's products are no longer reimbursable effective December 18, 2000.
- December 15, 2000—Sidmak Laboratories Reinstatement: Notified Providers that the Department of Aging advises that Sidmak Laboratories, Labeler Code 50111 will continue to participate in the Manufacturers' Rebate Program. Providers should disregard the previous December 18, 2000 termination announcement.

PACE PROVIDER BULLETINS: 1999

- 2/19/99: Kytril® and Zofran®: Reminder to providers that PACE will reimburse only on the 20% not reimbursed by DMER
- 2/19/99: Optometrists's Prescribing Privileges: Provides PACE Providers with a list of medications permitted by Department of Health regulation to be prescribed by optometrists. Warns providers to not dispense and bill the Program for pharmaceuticals that are prohibited by regulation from being prescribed by optometrists.
- 2/19/99: Optometrist's License Numbers: Notifies providers that Optometrists certified to prescribe and administer pharmaceutical agents for therapeutic purposes under section 4.1 of the Optometric Practice and Licensure Act are being issued a license with a suffix of "T."
- 3/5/99: PACENET Deductible: Reminder to PACE Providers that the \$500 PACENET deductible is accumulated based on each individual cardholder's enrollment year; not the calendar year.
- 4/9/99: Notified PACE Providers that effective May 14, 1999, PACE will mandate substitution on the following medications: Lasix®, Depakene®, Mysoline®, Quinaglute Dura-tabs®, Mexitil®, Tegretol® and all sustained-release Theophylline preparations.
- 4/9/99: Betoptic® Solution: Notified PACE Providers that Alcon Laboratories had informed PACE that it had discontinued production of Betoptic® solution in the 2.5 and 5 ml sizes.
- 4/30/99: Propulsid® Drug to Drug Interactions: Notifies providers that effective May 10, 1999, PACE will review history across all providers and reject all prescriptions in the drug classes which are contraindicated for patients using Propulsid.
- 5/7/99: Drug Utilization Review Program: Notified Providers that effective May 15, 1999, several new and revised maximum daily dose criteria, duration criteria and duplicate criteria will be added to the PACE ProDUR Program.
- 7/2/99: Trovan® (Trovaflaxacin/Alatroflaxacin Mesylate): Notified Providers that effective July 6, 1999, PACE will deny all claims for Trovan®. In accordance with FDA recommendations, PACE will reimburse for Trovan® only through the Medical Exception Process.
- 7/2/99: Medicare Reimbursable Chemotherapeutics: Notified Providers that effective July 12, 1999, the following pharmaceuticals will be included with those products being reimbursed by the PACE/PACENET Program at 20%: Oaklide® and Neumega®
- July 16, 1999—HISMANAL®. Notified Providers that effective July 26, 1999, PACE will no longer reimburse for HISMANAL®. This action is in response to Janssen Pharmaceutica informing the U.S. Food and Drug Administration that it has voluntarily decided to discontinue the manufacturing and distribution of HISMANAL® 10 mg tablets.

- July 16, 1999—Cellcept® and Prograf®. Notified Providers that effective July 26, 1999, PACE claims for Cellcept® and Prograf® may be submitted to the Program using the PACE On-Line Claims Adjudication System (POCAS) Medical Exception process.
- July 16, 1999—Drug Utilization Review Program Anti-obesity Agents. Notified Providers that effective July 26, 1999, maximum dose and initial duration of therapy criteria will be added to the PACE ProDUR Program specifically for the anti-obesity class of medication.
- September 3, 1999—NEORAL® and SANDIMMUNE®. Notified Providers that effective September 13, 1999, PACE claims for Neoral® and Sandimmune® will be adjudicated by the Program using the PACE On-Line Claims Adjudication System (POCAS) Medical Exception process.
- October 20, 1999—Other Prescription Coverage. Notified Providers effective November 1, 1999, PACE cardholders identified by Highmark as possessing Security Blue prescription coverage, will have their claims denied by PACE IF the provider submits the claim with an incorrect Other Coverage value of: “0”—“Not Specified” or “1”—“No Other Coverage Identified.”
- October 29, 1999—Multiple Point of Service Billing. Notified Providers whose software does not permit dual or multiple point-of-sale submissions may not bill cardholders for medications submitted to PACE after dispensing and experiencing a subsequent denial.
- November 5, 1999—RAXAR®. Notified Providers that Glaxo Wellcome has announced the voluntary withdrawal of RAXAR® tablets from the market. Any claims submitted for RAXAR® on or after November 3, 1999 will deny.
- November 19, 1999—PACENET Cardholders and Other Prescription Coverage. Reminded Providers that claims submitted to PACE during the PACENET cardholder's deductible period are to contain the dollar amount paid by the PACENET cardholder for the prescription. The out of pocket expense, borne by the cardholder, is the amount the Program accumulates toward the cardholder's \$500 deductible.
- December 3, 1999—Medicare Reimbursable Agents. Notified Providers that effective December 13, 1999, PACE will deny claims submitted for all Medicare Reimbursable Agents. Providers attempting to bill for these products may contact Provider Services for a Medical Exception.

PACE PROVIDER BULLETINS: 1998

- 2/13/98: PACENET Deductible: Reminder to Providers that the PACENET \$500 deductible is accumulated based on each individual's enrollment year, not the calendar year.
- 2/13/98: PACE Required Documentation for “Brand Medically Necessary” (DAW Code 1) Prescriptions: Reminder to Providers who are being reimbursed for a Brand Name product having an A-rated generic because the Program has granted a cardholder medical exception or because the Program has elected not to require substitution must, by PACE regulation, have at the time of dispensing, a prescription on which the prescriber has handwritten “Brand Medically Necessary” or “Brand Necessary.”
- 2/13/98: Clozapine (Clozaril): Notified Providers that Clozaril is subject to the PACE Program's mandatory substitution requirement. Generic clozapine is available from Zenith Goldline Pharmaceuticals.
- 2/13/98: Use of NDC Codes and Calculation of Reimbursement: Reminder to PACE Providers that all claims submitted to the Program for reimbursement must accurately report the labeler code and product code of the drug dispensed. Reimbursement paid by the PACE Program will be based upon the package size as reported by the Provider.
- 2/20/98: Other Prescription Coverage: Notified Providers that EOB Message “041—Billable to Other Payor” will soon be rejected with an Error Code 041.
- 2/27/98: Bromfenac Sodium Capsules (DURACT): Reminder to Providers that DURACT is only intended for the short term (10 days or less) management of acute pain and is not indicated for long-term use. Notified Providers effective March 2, 1998 PACE will reject all claims for DURACT at the point of sale. A one-time medical exception will be considered, upon request from the Provider, for a maximum 10-day supply at a maximum dose that does not exceed 150 mg per day. Written correspondence from the cardholder's physician will be necessary for reimbursement beyond ten days.
- 2/27/98: Mibefradil Dihydrochloride (POSICOR): Notified Providers of advisory issued by Roche Laboratories Inc. of reported cases of interaction of POSICOR with certain HMG-CoA Reductase Inhibitors. PACE claims for POSICOR identified as being coadministered with either lovastatin or simvastatin will reject with the NCPDP Error “88, DUR Reject”; PACE Error Code “706,” accompanied with the Conflict Code “DD,” the free text message of “DRUG-DRUG,” and the NDC of the drug in conflict.
- 4/10/98: PACE Cardholders Enrolled in Medicare HMO's: Reminder to Providers that PACE Cardholders enrolled in Medicare certified HMO's are entitled to the same prescription medications under the Medicare certified HMO as those covered under Medicare Part “B.” This entitlement is not affected by a cardholder's decision not to subscribe to supplemental HMO offered prescription coverage.
- 4/17/98: Drug Utilization Review Program: Notified Providers effective April 22, 1998, several new maximum daily dose criteria, duration criteria and duplicate therapy criteria will be added to the PACE ProDUR Program. The criteria is as follows: Mibefradil HCl (POSICOR) 100 mg maximum dose/duplicate therapy edit; Carvedilol (Coreg) 100 mg maximum dose/duplicate therapy edit; Losartan (Cozaar) 100 mg maximum dose/duplicate therapy edit with the ACE Inhibitors; Quetiapine (Seroquel) 400 mg maximum dose; Hydrocodone and Ibuprofen (Vicoprofen) 37.5 mg maximum dose/duration edit: 10 days out of every 30.

- 4/25/98: Mandatory Substitution Diltiazem Extended Release Capsules: Notified Providers effective April 29, 1998, the PACE Program will begin mandating substitution of Dilacor XR and Cardizem SR. This is a result of information received from the FDA granting therapeutic equivalence to capsules manufactured by Mylan Pharmaceuticals, Watson Labs, Andrx and Teva Pharmaceuticals.
- 5/8/98: Early Refill Edit: Notified Providers effective May 19, 1998, the additional classes will be added to the early refill edit: Intranasal Steroids; Topical Corticosteroids—Single Entity; Anti-diabetic Agents—Insulins; Bronchodilators; Conjugated Estrogens; Estrogens—Transdermal Patches; and Opiates. Reimbursement will not be made until 75% of the medication has been used.
- 5/22/98: Drug Utilization Review Program: Notified Providers effective May 26, 1998 several new criteria will be added to the PACE ProDUR Program and applied to all claims submitted on or after this date for the medication Viagra. The criteria added are: maximum daily dose of 50 mg. Claims submitted for greater than 50 mg daily will require a diagnosis and approval through the PACE medical exception process. Duration of therapy will be thirty tablets per month. PACE will only reimburse claims submitted for male cardholders. Claims submitted for female cardholders will be reversed.
- 6/1/98: Drug Utilization Review Program: Notified Providers that Pfizer, Inc. has recently reiterated that patients taking nitrates in any form, including nitroglycerin and long-acting nitrates commonly used for chest pain, should not take Viagra. PACE will reject prescriptions for Viagra and Nitroglycerin at the point-of-sale in order to comply with this guideline for appropriate use.
- 6/12/98: RECALL: Notified Providers that a Voluntary Class I recall has been initiated by Meridian Medical Technologies, manufacturer of both Epipen and Epipen Jr. Auto-Injectors. All PACE cardholders for whom reimbursement was made during this period have been instructed to return their product to their pharmacy for a lot number review.
- 6/12/98: RECALL: POSICOR—Notified Providers that Roche Laboratories Inc. is withdrawing POSICOR from the market effective June 8, 1998. The PACE Program will deny reimbursement for claims submitted with dates of service of June 9, 1998 or thereafter will be denied.
- 6/19/98: Cholinesterase Inhibitors: Notified Providers that effective June 22, 1998, several new maximum initial dose and maximum daily dose criteria will be added to the PACE ProDUR Program. The criteria added are for Tacrine (Cognex®), initial maximum dose 40 mg/6 weeks; 80 mg/6 weeks; 120 mg/6 weeks and a maximum dose of 160 mg; and Donepezil (Aricept®), initial maximum dose 5 mg and a maximum dose of 10 mg.
- 6/26/98: DURACT®: Notified Providers that effective June 22, 1998, Wyeth-Ayerst Laboratories is withdrawing Duract® capsules from the market. Accordingly, any Duract® claim submitted to PACE after June 22, 1998 is being denied.
- 6/26/98: Early Refill Edit Applied to Ophthalmics: Notified Providers that effective July 6, 1998, PACE is applying the early refill edit criteria to ophthalmic preparations requiring that at least 75% of the medication, based on the day's supply submitted on the previous claim, has been used before PACE will consider reimbursement for a prescription refill.
- 12/11/98: Meridia® Drug to Drug Interactions: Notified Providers that in order to comply with the manufacturers' warnings that Meridia® should not be used concomitantly with MAOI's (at least a two week interval after stopping an MAOI before commencing with Meridia®), PACE will review history across providers and reject all prescriptions for Nardil, Eldepryl and Parnate at the point of sale.
- 12/31/98: Drug Utilization Review Program: Notified Providers that effective January 4, 1999, revised criteria will be added to the PACE ProDUR Program and applied to all claims submitted on or after this date for the medication Viagra®. The criteria is as follows: Maximum Daily Dose—50 mg; Duration of Therapy decreased from thirty to eight tablets per month.

PACE PROVIDER BULLETINS: 1997

- 02/07/97: Brand Medically Necessary Update: Notified Providers that effective immediately PACE is no longer mandating generic reimbursement on the following brand medications: Lasix, Depakene, Tegretol, Mysoline, Quinaglute Duratabs (Quinidine Gluconate), Pronestyl SR, Mexitil, and All Sustained Release Theophylline Preparations.
- 02/14/97: Mandatory Substitution Nitroglycerin Transdermal Patch: Notified Providers that effective February 21, 1997, the PACE Program will be mandating substitution on both Nitro-Dur and Transderm-Nitro.
- 03/01/97: PACENET: Reminder to Providers to encourage their older customers to make application for the new PACENET Program. Bulletin includes income requirements, information regarding the crediting of out-of-pocket expenses; use of 1997 PACE applications to apply for both PACE and PACENET and a reminder to discard the old 1996 enrollment applications.
- 03/28/97: Drug Utilization Review Program: Notified Providers that effective April 14, 1997, PACE will be adding new criteria to our Prospective Drug Utilization Review Program for HMG Co-A Reductase Inhibitors.
- 05/09/97: PACENET Claim Submission: Provides explanation to Providers regarding the \$500 deductible and submission of out-of-pocket prescription expenses for PACENET cardholders.
- 06/20/97: Claim Timeliness: Reminder to Providers that PACE claims are to be submitted on the date of dispensing.
- 07/11/97: Fragmin: Notified Providers that on July 18, 1997, PACE would reimburse claims submitted for Fragmin only when being prescribed for the prevention of deep venous thrombosis, which may lead to a pulmonary embolism following abdominal surgery or hip replacement. Further, since Fragmin is indicated for short-term treatment (five to ten days), PACE would apply a duration of therapy edit of not greater than 14 days to all incoming claims.

- 8/7/97: Generic Update: Ranitidine: Notified Providers that Ranitidine currently being manufactured by Novopharm and Geneva is now available as a therapeutically equivalent generic for Zantac and effective Friday, August 15, 1997, PACE would be mandating substitution on Ranitidine.
- 8/7/97: 1997 Pharmacy Licensure: Reminder to Pharmacies that current pharmacy licenses expire August 31, 1997 and that PACE Regulations mandate that, "Only pharmacies and dispensing physicians that are currently licensed by the Commonwealth are eligible to participate as providers in the PACE Program."
- 8/15/97: PACENET Claims: Reminder to Providers that they must submit all PACENET Cardholder prescription claims on POCAS to permit the accurate recording of the amount accumulating toward the \$500 deductible. 8/15/97: Other Prescription Coverage: Reminder to Providers that, by statute, the PACE Program is the payor of last resort and will accept responsibility only for those costs not covered by the cardholder's other prescription drug benefit program.
- 8/15/97: Notified Providers effective August 18, 1997, several new maximum dose criteria will be added to the PACE ProDUR Program. These new additions are: 1) Maximum daily dose and duplicate therapy (with ACE inhibitors) edit for angiotensin II antagonist inhibitor: Valsartan (Diovan) 320 mg; 2) Maximum initial dose and maximum daily dose for antipsychotic agent Olanzapine (Zyprexa) 2.5 mg (initial) 10 mg (maximum); 3) Maximum daily dose and duplicate therapy for the HMG Co-A Reductase Inhibitor: Atorvastatin (Lipitor) 80 mg (maximum); 4) Maximum daily dose and duplicate therapy for the beta blocker: Cavedilol (Coreg) 100 mg (maximum); 5) Maximum initial dose and maximum daily dose for the antidepressant: Mirtazapine (Remeron) 15 mg (initial) 45 (maximum); 6) Maximum dose and duplicate therapy for the calcium channel blocker Nisoldipine (Sular) 60 mg (maximum); and 7) Maximum initial dose and maximum daily dose for the antipsychotic: Clozapine (Clozaril) 25 mg (initial) 100 mg (maximum).
- 8/29/97: Updated listing of Non-Participating Manufacturers.
- 9/12/97: Reinstatement of Common Package Size: Notified Providers effective September 15, 1997, PACE will reinstitute the Common Package Size pricing which was discontinued in November, 1996.
- 9/19/97: Audit Issues: Reminder to Providers their responsibilities regarding voiding claims' payments for prescriptions that are not picked up by cardholders as well as maintaining an accurate, current signature log to identify the individuals who are receiving the PACE prescriptions dispensed by the Provider.
- 9/19/97: DAW/Product Selection Code: Reminder to Providers of the five codes used by POCAS.
- 10/3/97: Injectable Chemotherapy Antineoplastics: Reminder to Providers that Injectable chemotherapeutic antineoplastic claims are only reimbursed based on the 20% not covered by Medicare.
- 10/3/97: Claim Submission Timeliness: Reminder to Providers that they are required by contract to submit claims prior to dispensing.
- 10/17/97: Other Prescription Coverage: Notification to Providers effective November 3, 1997, PACE is implementing edit criteria to ensure compliance with the Program's requirement of billing other prescription plans prior to billing PACE. Providers entering a TPL indicator identifying "no other coverage" for a cardholder identified as having other prescription coverage will have the claim denied with the NCPDP Error Code 41 "Submit Bill to Other Payor."
- 11/14/97: Drug Utilization Review Program: Notified Providers effective November 24, 1997, the following new maximum daily dose criteria will be added to the PACE ProDUR Program: Maximum daily dose edit for the centrally acting analgesic Tramadol (Ultram) 300 mg maximum for individuals 75 years of age or older and 400 mg for individuals younger than 75 years.
- 11/14/97: Drug Utilization Review Program: Notified Providers effective November 24, 1997, the following new maximum daily dose criteria will be added to the PACE ProDUR Program: Edits for the miscellaneous sedative/hypnotics are as follows: Amobarbital (Amytal) 200 mg; Butobarbital (Butisol) 100 mg; Chloral Hydrate 1 gm; Pentobarbital (Nembutal) 100 mg; Ethchlorvynol (Placidyl) 500 mg; Secobarbital (Seconal) 100 mg; Amobarbital/Secobarbital (Tuinal) 50/50 mg.
- 11/21/97: Reminder to PACE Providers to review their Remittance Advice and to pay particular attention to those claims with Message Codes 041 and 918, which address those claims for cardholders with other prescription coverage.
- 11/21/97: Oral Anti-Nausea Medication: Notified Providers effective December 1, 1997, PACE will be reimbursing only 20% of the Average Wholesale Price of oral formulations of Kytril and Zofran. Remaining cost of the drug will have to be submitted to the regional Medicare carrier, United Health Care in Wilkes-Barre for reimbursement.
- 12/26/97: Reminder to PACE Providers that claims submitted for brand name pharmaceuticals having an A-rated generic therapeutic equivalent will be denied unless a medical exception is granted or PACE does not mandate substitution for the product. PACE does not require substitution on these products with A-rated generics Warfarin Sodium (Coumadin); Carbamazepine (Tegretol); Phenytoin (Dilantin); or Furosemide (Lasix).

PACE PROVIDER BULLETINS: 1996

- 1/08/96: Prilosec and Prevacid: Notified Providers these drugs would be edited for maximum duration for all claims dispensed on or after January 8, 1996.
- 1/26/96: Non-Participating Manufacturer List.
- 5/24/96: Biaxin Filmtabs (NDC: 00074248660): Notified providers of an error on the formulary file from 1/22/96 to 3/21/96.
- 5/24/96: Solopak Pharmaceuticals: Notified providers that Labeler Codes 39769 and 59747 would be participating in the PACE Program.

- 7/12/96: PACE Cardholders with PEBTF Prescription Coverage: Notified Providers that PACE Cardholders with drug coverage through the Commonwealth's Retired Employees Health Plan had been notified they were being canceled from the PACE Program.
- 8/2/96: Other Insurance Coverage: Reminder to Providers to exercise reasonable diligence in ascertaining the existence of other prescription benefits before billing the PACE Program.
- 10/18/96: Injectable Chemotherapeutics: Reimbursement restrictions (20% of Average Wholesale Price) applied to injectable chemotherapy medications when administered through a home infusion pump or in a physician's office.
- 10/18/96: Vaccine Reimbursement: Notified Providers of a change in the reimbursement of vaccines to be implemented on November 11, 1996 for claims with a date-of-service on or after that date. The change is as follows: Vaccines used to provide immunization against pneumococcal pneumonia and influenza will no longer be reimbursed by the PACE Program. Vaccines used to provide immunization against hepatitis B will be reimbursed at 20% of the Average Wholesale Price.
- 10/18/96: Bronchodilator Drugs: Notified Providers that effective November 11, 1996, PACE will begin reimbursing only 20% of Average Wholesale Price for the following products: Acetylcysteine 10%; Acetylcysteine 20%; Albuterol Sulfate 0.083%; Albuterol Sulfate 0.5%; Cromolyn Sodium; Isoetharine HCl 0.1%; Isoetharine HCl 0.125%; Isoetharine HCl 0.167%; Isoetharine HCl 0.2%; Isoetharine HCl 0.25%; Isoetharine HCl 1.0%; Isoproterenol HCl 0.5%; Isoproterenol HCl 1.0%; Metaproterenol Sulfate 0.4%; Metaproterenol Sulfate 0.6%; and Metaproterenol Sulfate 5.0%.
- 11/21/96: PACE Legislative Changes: Notified Providers of increased income limits (\$14,000 maximum for singles and \$17,200 maximum for married); and Mandatory Substitution of A-Rated Multiple-source products.
- 11/21/96: PACENET Requirements: Notified Providers of income limits for PACENET cardholders (Between \$14,000 and \$16,000 if single; Between \$17,200 and \$19,200 if married); Annual Deductible (\$500 per person) which PACE Providers are expected to enter PACENET Enrollee's out-of-pocket prescription expenses in POCAS; Mandatory Copayments (\$8 per prescription for non-innovator, multiple-source (generic) products; and \$15 per prescription for single-source and innovator multiple-source products); Mandatory Substitution of A-Rated Multiple-source products after deductible is met; and the claims reimbursement formula for PACENET claims would be AWP—10% + \$3.50 dispensing fee.
- 11/22/96: Third Party Liability: Notified Providers that a PACE cardholder's I.D. card could currently contain two indicators that may affect coverage. The first indicator is a "Y" appearing in the lower right quadrant of the I.D. card meaning the cardholder has informed PACE that they have other third party insurance that is to be billed before PACE. The second indicator is an "L" appearing in the lower right quadrant of the I.D. card. This "L" means the cardholder has been restricted into receiving their PACE benefits at one specific provider.
- 11/22/96: Lovenox: Notified Providers that effective December 9, 1996, PACE will reimburse claims submitted for Lovenox only when being prescribed for the prevention of deep venous thrombosis, which may lead to a pulmonary embolism following hip or knee replacement surgery or general surgery which includes abdominal, gynecologic, urologic or thoracic. Further, since Lovenox is indicated for short-term treatment (seven to ten days), the Program will apply a duration edit of not greater than 14 days to all incoming claims.
- 11/22/96: Oral Vancomycin: Notified Providers that PACE would be applying a duration of therapy edit of not greater than 14 days for all incoming claims for oral Vancomycin.
- 11/22/96: Bronchodilator Drug Update: Reminder for Providers that reimbursement for the bronchodilator solutions used in either IPPB machines or nebulizers is limited to 20% of the Average Wholesale Price by PACE and suggested that Providers who do not currently have a Medicare provider number contact the National Supplier Clearinghouse in North Carolina to request an application.
- 11/22/96: Non-Participating Manufacturers effective November 27, 1996.
- 12/01/96: Processing PACENET Claims: Provides information to assist pharmacies in the processing of claims for cardholders enrolled in PACENET.
- 12/13/96: Imitrex Tablets: Notified Providers that effective December 30, 1996, all claims for Imitrex will not be reimbursed for a quantity greater than nine or a days' supply less than or equal to 25.
- 12/13/96: Nimotop: Notified Providers that effective December 30, 1996, claims for Nimotop will be denied at the point-of-sale. After determining the diagnosis, providers can contact the POCAS operators and obtain a Medical Exception. Although this medication is approved only for use in subarachnoid hemorrhage, there are several other off-label uses for which reimbursement will be made.
- 12/13/96: Revision: Non-Participating Manufacturer List.
- 12/20/96: Mandatory Generic Substitution: Advises providers to direct cardholder questions about the new mandatory substitution policy to the Cardholder Services toll-free number (1-800-225-7223).

PACE PROVIDER BULLETINS: 1995

- 1/6/95: Drug Utilization Review Program: Addition of new criteria for antidepressants, antipsychotics and benzodiazepines.
- 2/17/95: Antidepressants, Antipsychotics and Benzodiazepines: Reminder to Pharmacy to carefully review both the reject codes and accompanying messages.
- 2/24/95: Toradol: Reimbursement restrictions.
- 2/24/95: Minitran: 30-day supply limit.

- 3/95: PACE Drug Utilization Review Criteria.
- 3/3/95: Medicare Update: Extended coverage for prescription drugs used in immunosuppressive therapy to three years following hospital discharge for an organ transplant.
- 3/3/95: Maximum Initial Dose for selected antipsychotic, antidepressant or benzodiazepine agents.
- 3/27/95: Non-Sedating Antihistamines and Oral Antifungals Coadministration is Contraindicated. PACE will reject claims for Seldane, Seldane-D, Hismanal, Claritin, Claritin-D, Diflucan, Nizoral and Sporanox.
- 3/95: Third Party Billing Reminder: PACE is payer of last resort, pharmacy must bill other third parties first.
- 5/5/95: Brand Patent Expirations/Generic Substitutions.
- 7/95: CellCept Billing Instructions.
- 7/1/95: Claims Submissions: 90-day limit to file claims for reimbursement.
- 8/1/95: Injectable Chemotherapeutics: Effective 9/1/95 PACE Reimbursement for list of injectable chemotherapeutics limited to 20% of AWP.
- 8/18/95: Non-Participating Manufacturer List.
- 8/18/95: Drug Utilization Review Program: New maximum dose criteria added to the PACE ProDur Program effective 8/28/95—Nefazodone (Serzone) 600 mg/day; Fluvoxamine (Luvox) 50 mg/day (initial) and 300 mg/day (maximum); Lansoprazole (Prevacid) 30 mg/day.
- 9/1/95: Common Package Size Reimbursement Listing.
- 9/1/95: Epoetin Alfa (EPO) Injections: Effective 9/11/95 PACE reimbursing only 20% of AWP for Epogen and Procrit.
- 9/6/95: Early Refill Edit: Additional classes added to the Early Refill Edit.
- 9/22/95: Drug Utilization Review Program: Effective 9/25/95 duplicate therapy edit applied to the following class of drugs: Proton Pump Inhibitors—Prilosec and Prevacid.
- 10/95: PACE POCAS Telecommunications Number: New direct number available to pharmacy providers for Primary Claim Submission: 950-5545.

PACE PROVIDER BULLETINS: 1994

- 2/8/94: Reimbursement Criteria for Temazepam (effective 3/1/94).
- 5/23/94: Glyburide: Mandatory Substitution of Micronase and Diabeta.
- 5/94: Prograf Billing Instructions
- 5/94: Ophthalmics: Days Supply Provisions
- 5/94: Betaseron Billing Instructions
- 7/1/94 Ophthalmics: Noted billing discrepancies regarding pharmacies reporting of the days supply.
- 7/23/94: Narrow Therapeutic Index Exemption Listing (Revised)
- 8/94: Incorrect Physician License Numbers: Notice to Pharmacy Providers of Procedures to Disallow Claims Submitted with Wrong Prescriber I.D.
- 8/19/94: Physician/Medical Assistants: PACE Reimbursement of Prescriptions Written by Physician Assistants.
- 9/23/94: Serevent: PACE will no longer reimburse for more than 13 gm of Serevent per prescription.
- 9/26/94: Febatol—No PACE Reimbursement after 12/26/94.
- 9/30/94: Manufacturers' Rebate Update
- 10/3/94: DAW/Product Selection Code (Revised)
- 10/21/94: Oral Contraceptives: Effective 10/30/94 PACE no longer reimburses except through the Medical Exception process.
- 10/21/94: New Maximum Dose Criteria Added to the PACE ProDUR Program: Maximum daily dose and duplicate therapy criteria for NSAIDs (Trilisate; Disalcid; and Cataflam) and maximum daily dose criteria for miscellaneous anti-ulcer preparations (Propulsid and Reglan).
- 11/18/94: Oral Chemotherapeutics: Effective 12/15/94 PACE reimburses only 20% of AWP for Cyclophosphamide 25 mg/oral; Cytosan 50 mg/oral; Etoposide/Vepesid 50 mg/oral; and Melphalan/Alkeran 2 mg/oral.
- 12/2/94: 30-Day Supply Requirement: Humulin and Solganal.

PACE PROVIDER BULLETINS: 1993

- 1/1/93: PACE Legislative Changes Effective 1/1/93
 - Dispense as Written (DAW) Codes
 - Mandatory Generic Substitution when an "A" rated generic therapeutically equivalent drug is available.
 - Pricing Information
 - Consultation Fee Discontinued
- 2/28/93: Deadline for PACE Provider Reenrollment and Conversion to 3.2 NCPDP
 - Telecommunications Standard for PACE.
 - Telecommunications Standard for Claims Submission.

- 3/1/93: Standard Error Codes
- 3/1/93: Early Refill Edit
- 3/1/93: Halcion Error Code Revisions
- 3/1/93: Processing Requirements: Conversion to NCPDP Version 3.2
- 3/19/93: POCAS System Maintenance on 4/10/93 and 4/11/93.
- 5/14/93: Delay in Provider Reimbursement
- 5/21/93: Change in the ProDUR screening criteria for H2 Receptor Antagonists effective 6/1/93.
- 6/28/93: Implementation of PACE ProDUR Changes:
 - Maximum daily dose for NSAIDs
 - Maximum daily dose for Omeprazole, Sucralfate and Misoprostol.
 - Maximum daily dosage allowed for Famotidine (Pepcid) changed from 80 mg/day to 40 mg/day.
- 6/28/93: Claims Processing Procedures When POCAS Is Not Available.
- 7/1/93: Non-Participating Manufacturers List
- 7/23/93: 30-Day Supply Requirements
- 7/23/93: Narrow Therapeutic Index Exemption Listing (Revised)
- 9/28/93: Manufacturers Rebate Update (Non-Participating Manufacturer List, effective 10/5/93 was attached.)

PACE PROVIDER BULLETINS: 1992

- 4/92: Provider Training Seminars (5/11/92 through 7/2/92)
- 5/29/92: Manufacturers' Rebate News: Center Laboratories
- 6/19/92: Manufacturers' Rebate News: Roxane Laboratories, Inc.
 - Astra Pharmaceutical Products
 - Ocumed
 - IPR Pharmaceutical
 - Immunex Corporation
- 8/16/92: PACE Rescue Plan: Implementation of ProDUR; NCPDP Version 3.2 and related Program Changes
- 9/92: Dixon-Shane recoupments/pharmacy credits.
- 11/9/92: PACE Pharmacy Provider Manual
- 12/23/92: Narrow Therapeutic Index Exemption Listing
- 12/92: Generic Substitution on Oral Prescriptions (Included Poster and Informational Flyers).

PACE PROVIDER BULLETINS: 1991

- 6/21/91: Co-Pay Change (\$4 to \$6 effective 7/1/91)
- 8/14/91: General Program Issues:
 - Claims Payment
 - Cardholder Eligibility Changes (Income Eligibility Changed to \$13,000 for Single and \$16,200 for Married Couples)
 - Nursing Home Providers
 - Cosmetic Drugs (Effective 10/1/91 claims for Rogaine and Retin-A no longer paid)
 - Paper Claims (Only claims for Compound Drugs or claims whose Quantity is in Excess of 9999 accepted as paper claims)
 - Persantine and Dipyridamole (These two drugs must have an indication on the prescription that it is being used as an adjunct to Coumadin anticoagulants for the prevention of postoperative thromboembolic complications of cardiac valve replacement in order to be allowed payment by (PACE).
 - Audit Issues (Telephone Prescriptions and Brand Medically Necessary Requirements).
- 8/21/91: Final Instructions Concerning the PACE On-line Claims Adjudication System (POCAS).
- 9/27/91: Billing Instructions
 - Cosmetic Drugs
 - Exception Claim Processing
 - POCAS, post payment review
 - Nursing Home Claims

DIVISION OF PROGRAM & REGULATORY COORDINATION

Contact: Robert Hussar, Division Chief (717) 783-6207

Current Aging Program Directives

Provided below is a comprehensive list of current Aging Program Directives and LAMP/OPTIONS Bulletins. Directives which do not appear on the list are no longer in effect. Current directives are as follows:

Program Area 01—"AAA Administration"

- 88-01-07 Personnel Action Plan for Private Non-Profit Area Agencies on Aging (AAA)
- 91-01-01 Certification and Disclosure Regarding Lobbying
- 91-01-05 Area Agency on Aging Involvement in Corporate Eldercare Activities

92-01-01 Single Audit Act Audit Requirements
 92-01-06 Minimum Standards for Governing Boards of Private Non-Profit Area Agencies on Aging
 93-01-04 Providing AAA Funded Services to Domiciliary Care and Personal Care Home Residents
 94-01-02 Indirect Cost Policy for Department of Aging Contracts
 94-01-04 Department of Aging Heat Emergency Plan
 95-01-05 Emergency Cooling Project
 95-01-09 Assessments of Persons With "An Other Related Condition" Who Are Exceptional Admissions
 97-01-02 Accounting Manual for AAA Programs
 97-01-03 Interim Revision of the OPTIONS Assessment Reporting Forms OPT01 and OPT 01X
 98-01-02 Area Agency on Aging Program Income Policies
 00-01-01 FY 2000-2004 Four-Year Plan Requirements
 00-01-04 PDA Waiver Paid Claims Reconciliation
 00-01-07 OPTIONS Procedures Manual
 01-01-02 AAA Utilization of Federal Funds in Provision of Caregiver Services
 01-01-05 Family Caregiver Support Program
 01-01-06 OPTIONS Procedures Manual
 01-01-07 2001-2002 Aging Block Grant Amendment: Jump Start Funds
 01-01-08 The Bridge Program
 01-01-09 OPTIONS Cost Sharing
 01-01-10 Assistive Technology/ Risk Reduction Home Modification Program
 02-01-01 2001-2002 Tobacco/Bridge Program: Program Requirements, Slot Allocations, Final Funding Allocations and Application Format
 02-01-02 Amended FY 2001-2002 Program and Financial Reporting Requirements To Reflect I Implementation of Tobacco/Bridge Program, Cost Sharing and Allocation of Jump Start Funds
 02-01-03 Contract Procurement Requirements
 02-01-04 OPTIONS Procedures Manual (Amends APD# 00-01-07)
 02-01-05 2001-2002 Aging Block Grant Amendment: Final Funding Allocations
 02-01-06 AAA Program Requirements, Planning Allocations, and Aging Services Block Grant Format for SFY 2002-2003
 02-01-07 Tobacco/Bridge Program: Program Requirements, Slot Allocations, Final Funding Allocations, and Application Format
 02-01-08 OPTIONS Procedures Manual (Amends APD# 00-01-07)
 02-01-09 FY 2002-2003 Program and Financial Reporting Requirements

Program Area 02—"Home Delivered Meals"

See Program Area 03.

Program Area 03—"Congregate Meals"

90-03-01 Policies and Standards for the Department of Aging Funded Nutrition Service Programs

Program Area 04—"Socialization/Recreation/Education/Health Promotion"

96-04-01 Senior Community Center And Satellite Center Policies and Standards

98-04-01 PrimeTime Health Program

Program Area 05—"Employment Services"

95-05-02 Title V Senior Community Service Employment Program: Final Rule

96-05-02 Title V S.C.S.E.P.: Eligibility and Assessment Forms

Program Area 06—"Volunteer Services"

85-06-01 Volunteer Services

Program Area 07—"Passenger Transportation Services"

85-07-01 Policies for Transportation Services

Program Area 11—"Information and Referral"

85-11-01 Policies and Procedures for the Provision of I & R Services by AAAs

Program Area 22—"Assessments"

See Book I of APD #00-01-07.

Program Area 23—"Care Management"

See APD #00-01-07.

Program Area 24—"Protective Services Intake/Investigation"

89-24-01 Protective Services for Older Adults Regulations

9-24-02 Required Standard Forms for Protective Services

92-24-01 Change in Report of Need Form (Supplements APD #89-24-02)

93-24-01 Protective Services Investigations

93-24-02 Protective Services Investigations

97-24-01 Protective Services Report of Need and Investigation Summary and Assessment Form

00-24-01 Perpetrator Designation and Notification in P. S. Cases

Program Area 13—“Personal Care”

See APD #00-01-07.

Program Area 12—“Home Health”

See APD #00-01-07.

Program Area 19—“Home Support”

See APD #00-01-07.

Program Area 20—“Adult Day Care”

See 6 Pa. Code Chapter 11, Sections 11.1 to 11.292.

Program Area 25—“Domiciliary Care”

85-25-02 Statewide Expansion of Domiciliary Care Program

90-25-01 Domiciliary Care Services for Adults—Final Rule making

93-25-01 Keys Amendment Implementation as It Relates to the Domiciliary Care Program

01-25-02 Domiciliary Care Consumer Payment To Providers

Program Area 09—“Legal Assistance”

85-09-01 AAA Program of Legal Services to the Elderly

Program Area 10—“Ombudsman”

98-10-01 Long-Term Care Ombudsman Program

Program Area 14—“Personal Assistance Service”

See APD #00-01-07.

Program Area 18—“Medical Equipment, Supplies and Adaptive Devices”

See APD #00-01-07.

Program Area 29—“Other”

85-29-01 Changes in PSA Boundaries

85-29-02 Generic Policies and Procedures for the Request and Consideration of Waivers of PDA Policies

85-29-04 PDA Fair Hearings and Appeals Regulations

85-29-06 Interdepartmental Cooperative Agreement between the PDA and DPW, Office of Mental Health

86-29-01 PACE Regulations

92-29-03 Final Regulations—Family Caregiver Support Program (replaces Sections I-V of APD 92-22-02)

92-29-07 Advance Notice to Health Care Facilities Prior to Termination of Utility Service

94-29-04 Emergency Operations Plan for the Department of Aging

96-29-01 Statement of PDA Intent Re: Allocation To New Area Agencies

97-29-01 Retention of AAA Records

97-29-02 Emergency Operations Plan for the Department of Aging.

98-29-01 List of Current Aging Program Directives (APDs) and Options Level II bulletins

00-29-01 Department of Aging Energy Emergency Response Plan

Current Options/Long-Term Care Assessment and Management Program (LAMP) Bulletins

90-05 Protocol Requirements for Serving Medicaid Nursing Home Applicants and Medical Assistance Recipients with Acquired Immune Deficiency Syndrome (AIDS) or Symptomatic Immune Deficiency Virus (HIV)

90-07 Transmit DPW/OMA Memo (8/30/90)

90-08 Policy Change in Referral Procedures for Individuals with Mental Retardation/Other Related Condition Diagnosis

95-01 Medical Assistance (MA) Estate Recovery Program (supplements OPTIONS-Level II Bulletin #93-01)

AGRICULTURE

POLICY STATEMENTS:

Bureau of Animal Health and Diagnostic Services

- Scrapie Containment and Eradication Strategy

Contact: Phillip Debok (717-783-8300)

- Chronic Wasting Disease Containment and Eradication Strategy

Contact: Phillip Debok (717-783-8300)

Bureau of Food Distribution

- Allowable Uses of State Food Purchase Program Capital Asset Program (CAP) Monies

Contact: Beth Ann Hoagland (717-787-2940)

Bureau of Market Development

- Instructions for Completion of Application for Capital Improvement Matching Funds Grant

Contact: Pete Witmer (717-787-6041)

- Guidelines: Agricultural and Rural Youth Grant Program Direct and Matching Grants

Contact: Pete Witmer (717-787-6041)

Bureau of Plant Industry

- Fertilizer Enforcement Action Penalty Matrix

Contact: John Breitsman (717-787-4843)

- Soil and Plant Amendment Enforcement Action Penalty Matrix

Contact: John Breitsman (717-787-4843)

- Pesticide Enforcement Action Penalty Matrix

Contact: Joseph Uram (717-787-4843)

Pennsylvania State Conservation Commission

- Pennsylvania's Nutrient Management Plan Implementation Grants Program Application Form and Guidelines

Contact: Karl Brown (717-787-8821)

- Pennsylvania's Nutrient Management Act Technical Manual

Contact: Karl Brown (717-787-8821)

- Nutrient Management Program Administrative Manual

Contact: Karl Brown (717-787-8821)

GUIDANCE MANUALS:**Bureau of Animal Health and Diagnostic Services**

- Pennsylvania Animal Diagnostic Laboratory System User Guide

Contact: Dr. Helen Acland (717-787-8808)

Bureau of Food Distribution

- Farmers Market Nutrition Program—Farmer/Vendor Procedure Manual

- Woman, Infants and Children ("WIC") Clinic Procedure Manual

- Self Declaration of Need: Income Poverty Guidelines for TEFAP

Contact: Edward Wadlinger (717-787-2940)

Bureau of Food Safety and Laboratory Services

- rBST Labeling Information

- Application to Install or Remodel a Milking System

- Supplement to a Farm Refrigerated Bulk Milk Storage Tank and/or a Precooler Installation Application

Contact: James C. Dell (717-787-4316)

- Food Safety Concession Guidelines

- Ice Manufacturing Plants Consumer Confidence Program Guidelines

- Listeria Handbook for Retail Food Establishments

- Model Food Service Self-Inspection Checklist

- Procedures for Vacuum Packaging Foods in Reduced Oxygen Packages

- Retail Food Establishment Consumer Confidence Program Self-Inspection Checklist

Contact: Lenchen Radle (717-787-4315)

Pennsylvania Harness Racing Commission

- Guidelines for Medications in Racehorses

Contact: Anton J. Leppler (717-787-5196)

- Licensing Procedures and Standards for Applicants

Contact: Anton J. Leppler (717-787-5196)

Pennsylvania Horse Racing Commission

- Guidelines for Medications in Racehorses
- Contact: Benjamin H. Nolt, Jr. (717-787-1942)

Bureau of Plant Industry

- Instructions for Licensing under the Pennsylvania Commercial Feed Law
- Instructions for Licensing under the Pennsylvania Fertilizer Act
- Directions for Renewing Specialty Fertilizer Registration in Pennsylvania
- Instructions for Licensing under the Pennsylvania Agricultural Liming Materials Act

Contact: John Breitsman (717-787-4843)

- Directions for Registering Pesticides in Pennsylvania
- Experimental Pesticide Use Permits
- Grower Record Keeping Guidelines for Pesticide Applications made under an Emergency Exemption
- Instructions for Licensing under the Pennsylvania Soil and Plant Amendment Act
- Directions for Soil and Plant Amendment Registration in Pennsylvania

Contact: John Lake (717-787-4843)

- IPM for Pennsylvania Schools: A How-To Manual

Contact: Ken Long (717-772-5227)

Bureau of Ride and Measurement Standards

- Amusement Ride Operators' and Attendants' Manual

Contact: Charles Bruckner (717-787-6772)

Pennsylvania State Conservation Commission

- Best Management Practices Manual for Pennsylvania Livestock and Poultry Operations

Contact: Karl Brown (717-787-8821)

INTERNAL GUIDELINES:**Bureau of Farmland Preservation**

- Checklist for Review of an Agricultural Conservation Easement Purchase Recommendation
- Checklist for Evaluation of a County Agricultural Conservation Easement Purchase Program

Contact: Raymond Pickering (717-783-3167)

Bureau of Food Safety and Laboratory Services

- Summary of Enforcement Requirements for Violations of Bacterial Count, Somatic Cell Count and Antibiotic Residue Tests for Individual Milk Producer Samples
- Clarification of Enforcement Policy for a Producer Utilizing Two Bulk Milk Tanks
- Producer Record Transfer Program

Contact: James C. Dell (717-787-4316)

- Tolerances for Egg Quality, below which a Warning Letter shall be issued to a store
- Tolerances for Egg Quality, below which Seizure of Eggs will be made at a store
- Tolerances for Egg Quality, below which Prosecution will be initiated against a store
- Tolerances for Egg Quality, below which Seizure of Eggs will be made at a plant

Contact: Kim F. Miller (717-787-3294)

- Guidelines for Inspection of Food Concessions at Fairs
- Inspection Guidelines for Farmers Markets and Stands

Contact: Lenchen Radle (717-787-4315)

Bureau of Market Development

- Agricultural Fair Program State Premium Guideline Book

Contact: Ron Miller (717-787-5342)

Bureau of Plant Industry

- Turfgrass Seed Certification Interagency and Interstate Certification

Contact: Joe Garvey (717-787-5609)

- Plant Pest Act Enforcement Action Penalty Matrix

Contact: Walt Blosser (717-772-5205)

Pennsylvania Harness Racing Commission

- Procedures with respect to Unlicensed Owners

Contact: Anton J. Leppler (717-787-5196)

OTHER:**Bureau of Food Safety and Laboratory Services**

- Industry Responsibilities with respect to Broken Seals

Contact: James C. Dell (717-787-4316)

- Temperature Requirements for Safe Handling of Hot and Cold Foods
- Guidelines for Self-Service Bulk Food Displays
- Guidelines for Maple Syrup Operations

Contact: Lenchen Radle (717-787-4315)

- A Retailer's Guide to Assuring Shelf Egg Safety & Quality
- Safe Handling of Eggs
- Safe Handling of Fresh Fruits & Vegetables

Contact: Kim F. Miller (717-787-3294)

Bureau of Plant Industry

- Pennsylvania Pesticide Hypersensitivity Registry Fact Sheet

Contact: Dave Scott (717-772-5214)

BANKING

Nonregulatory public documents of the Department of Banking are divided into three indexed categories listed below: Letters from Secretaries of Banking to Regulated Entities; Guidance Available Regarding Compliance with Depository Institution Statutes and Regulations; and, Guidance Available Regarding Compliance with Licensee Statutes and Regulations. The contact person for all Department of Banking documents is David H. Bleicken (717) 787-1471.

SECRETARIES' LETTERS

The following is a historical list of letters to regulated entities from respective Secretaries of Banking providing guidance regarding compliance with statutes and regulations applicable to Pennsylvania state-chartered banking institutions, savings associations, credit unions, and nondepository institutions licensed to make mortgage and other types of loans in Pennsylvania.

2002

- 6/3/02 Secretary's letter discusses the Pilot Program for Residential Real Estate and Small Business Loans.
- 3/15/02 Secretary's Letter announces that by virtue of publication in the March 2, 2002 *Pennsylvania Bulletin* (Vol. 32, No. 9), the Mortgage Bankers and Brokers and Consumer Equity Protection Act ("MBBCEPA") Continuing Education Regulation (the "Regulation") is now in effect for all licensees under the MBBCEPA. Therefore, all licensees must be in compliance with the requirements contained in the Regulation by June 30, 2003, in order to renew a license.

2001

- 12/21/01 This letter is to set forth in writing the Pennsylvania Department of Banking (the "Department") position on issues related to the ability of a Pennsylvania state-chartered bank, bank and trust company, or savings bank ("PA Bank") under Section 322 of the Banking Code of 1965 ("Section 322"). 7 P. S. § 322.
- 10/19/01 Secretary's Letter regarding President Bush's Executive Order Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit or Support Terrorism.
- 8/17/01 Letter to announce Act 55 of 2001, the Mortgage Bankers and Brokers and Consumer Equity Protection Act. A summary of Act 55 is attached to the Secretary's letter.
- 3-13-01 Department's position is that partially-exempt entities under the MBBA may request and be granted relief from the requirement that they maintain an office in Pennsylvania, provided that each partially-exempt entity receives approval from and enters into an agreement with the Department to maintain its records at a particular out-of-state location pursuant to Section 8(a)(2) of the MBBA, 63 P. S. § 456.089a)(2).
- 1/4/01 Letter announces that Pennsylvania state banking institutions and Pennsylvania national banks are hereby permitted to observe Monday, November 12, 2001, as an optional legal holiday in recognition of Veteran's Day.

2000

- 11/29/00 Governor Ridge signed into law as Act 89 of 2000, the Bank Parity Bill, HB 2533 of 2000 (P.N. 4073).
- 3-30-00 Pennsylvania State-chartered banks, bank and trust companies and savings banks may establish and operate messenger service branches.
- 3-23-00 Loans to Directors and Section 1414.
- 1-18-00 Department's General Position on Internet Banking.

1999

- 8-23-99 Holidays for 2000.
- 5-26-99 Letter interprets section 1414 of the Banking Code of 1965 as permitting Pennsylvania state-chartered banks, bank and trust companies, and savings banks to charge interest on loans to their executive officers to the same extent as permitted under Federal Reserve "Regulation O."
- 5-12-99 Permissible Bank Holidays for 2000.
- 5-12-99 Letter states that state-chartered banking institutions and offices of national banks located in Pennsylvania may remain open for business on January 1, 2, and 3, 2000, in order to address customers' questions and concerns regarding Year 2000 computer transaction issues.
- 1-22-99 Record Keeping Guidelines under the Mortgage Bankers and Brokers Act.
- 1-22-99 Record Keeping Guidelines under the Consumer Discount Company Act.

1998

- 1-23-98 Year 2000 readiness and credit underwriting criteria for credit unions.
- 1-15-98 Year 2000 readiness and credit underwriting criteria.

1997

- 8-27-97 Holidays for 1998.
- 6-9-97 Letter addresses electronic submission of Call Reports.
- 4-24-97 Letter discusses computer problems in the year 2000.
- 1-31-97 Letter regarding federal regulatory agencies having adopted a revised Uniform Financial Institutions Rating System which has been known as CAMEL.

1996

- 11-25-96 Letter discusses the adjustment to the overhead assessment methodology for non-depository trust companies that it implemented in 1994.
- 4-16-96 Letter regarding authority of Pennsylvania state-chartered banking institutions to sell annuities issued by insurance companies.
- 1-26-96 Letter regarding heavy snowfall and floods having had a profound impact upon many communities in Pennsylvania and the financial hardships imposed upon your customers by this devastation.

1995

- 10-10-95 Letter to Presidents of Pennsylvania State-chartered Credit Unions forwarding Investment Powers, Standards and Accounting Guidelines for Pennsylvania state-chartered credit unions as required by Section 501(b)(7) of the Credit Union Code which was amended by House Bill 2563, effective February 12, 1995.
- 7-11-95 Letter regarding Act 39 of 1995, amends the provisions of Pennsylvania's Banking Code to authorize full interstate banking and branching under Pennsylvania law and to facilitate the operations of interstate banks in Pennsylvania.
- 3-24-95 Letter regarding the Simplification and Availability of Bank Credit Act.

1994

- 11-17-94 Letter to the Presidents and Chief Compliance Officers of Pennsylvania First Mortgage Companies regarding mortgage companies disbursing loan proceeds in a form prescribed by applicable law. 11-8-94 Letter to all Chief Executive Officers of Banks, Bank and Trust Companies, Savings Banks regarding Assets pledged for uninsured trust deposits.
- 10-13-94 Letter to the Presidents of Pennsylvania State-Chartered Credit Unions regarding automated teller machines at locations other than credit union's principal place of business.
- 10-5-94 Letter to all Chief Executive Officers of Banks, Bank and Trust Companies, Trust Companies, Savings Banks, Savings and Loan Associations regarding role change for outside auditors.
- 8-22-94 Letter to Chief Executive Officers of Pennsylvania Banking Institutions regarding bank holidays.
- 8-9-94 Letter to the Chief Executive Officers of Pennsylvania State-Chartered Banking Institutions, Savings Associations and Entities Licensed by the Department of Banking regarding enforcing the regulations of the Department of Banking Code, which provides for assessments of penalties and interest against financial institutions for failing to pay assessment and examination fees in a timely manner.
- 3-29-94 Letter to the Chief Executive Officers of Pennsylvania State-Chartered Non-Depository Trust Companies regarding the Department revising its examination/assessment billing method for non-depository trust companies.

1993

- 12-9-93 Letter to the Presidents and Chief Executive Officers of Pennsylvania State-Chartered Banking Institutions regarding a new schedule for costs associated with the examination and supervision of state-chartered banks.

1992

9-24-92 Letter to the Presidents and Chief Executive Officers of Pennsylvania State-Chartered Banking Institutions regarding evaluating the adequacy of capital and loan loss reserves separately.

1991

9-3-91 Letter to all Motor Vehicle Sales Finance Companies discussing the problems with late delivery of certificates of title by motor vehicle lenders upon satisfaction of the existing loan. Letter states that title must be released immediately upon satisfaction of a loan.

8-23-91 Letter to all CEOs of Pennsylvania Chartered Savings Associations and all Pennsylvania Department of Banking Examiners clarifying its 7-29-91 interpretation of section 510 of the Savings Association Code of 1967, 7 P. S. § 6020-70(a)(3) which states that the Department will not object to and will not cite in an examination report a savings association employer for offering and providing favorable terms and rates on loans to such association's employees.

7-29-91 Letter to all CEOs of Pennsylvania Chartered Savings Associations and all Pennsylvania Department of Banking Examiners interpreting section 510 of the Savings Association Code of 1967, 7 P. S. § 6020-70(a)(3).

5-2-91 Letter to all Pennsylvania State-Chartered Banks, Savings Associations, and Credit Unions, OCC, OTS, NCUA, FDIC, Federal Reserve Board and all State Financial Regulatory Agencies informing them that Settlers Trust Savings Bank has not been and is not currently chartered to be a Pennsylvania state-chartered or federally chartered bank, bank and trust company, savings bank, or savings association.

1990

12-3-90 Letter to the Executive Officer of the banking institution addressed: regarding the new minimum requirements for Annual Audits performed by Certified Public Accountants.

7-10-90 Letter to CEOs of Pennsylvania Financial Institutions informing them of an enforcement order against Mellon Bank, N.A. by the Pennsylvania Department of Insurance — re: Collateral Protection Insurance. Letter requests a summary of any existing collateral protection insurance programs to be used by the Department to assist the Department in drafting regulations to determine reasonable fees for licensees under the MVSFA.

7-10-90 Letter to CEOs of all Pennsylvania financial institutions informing them of the Department's opinion on the applicability of the "Anti-takeover law," Act 36 of 1990.

7-10-90 Letter to CEOs of all Pennsylvania Credit Unions informing them that credit unions must take immediate action in order to retain the power to indemnify their directors and volunteer officers. Also informing them that a special meeting of the board of directors should be called immediately to discuss adoption of a bylaw opting out of new provisions of the recently enacted "Anti-takeover Law," Act 36 of 1990.

6-11-90 Letter to CEOs and Boards of Directors of State-Chartered Credit Unions informing them that strict compliance with section 27 of the Credit Union Act, 15 Pa.C.S.A. § 12327, is required whenever a state-chartered credit union plans to merge or consolidate with any other credit union. In the future, failure to submit a merger application to the Department prior to the consummation of a merger will be viewed as a violation of law.

6-6-90 Letter to CEOs of state-chartered commercial banks and state-chartered credit unions informing them of the Department's opinion on the permissibility of the Federal Home Loan Bank of Pittsburgh ("FHLB/P") offering membership to other depository institutions in PA. Specifically, the FHLB/P would like to extend offers of membership to state-chartered commercial banks and state-chartered credit unions in PA.

5-17-90 Letter to CEOs of all Pennsylvania banking institutions informing them that the Department has recently issued an opinion regarding the impermissible collateralization of interest rate swap agreements.

4-30-90 Letter to all state-chartered credit unions issuing a new fee schedule for overhead assessment.

3-5-90 Letter to CEOs of all federally insured state-chartered banks and S & Ls discussing the Resolution Trust Corporation, who is soliciting potential bidders for failing S&Ls. Letter requests institutions who are considering bidding to notify this Department before the bidding process begins.

1-18-90 Letter discusses FIRREA and additional language added to Section 222, entitled ACTIVITIES OF SAVINGS ASSOCIATIONS, which adds a new section to the Federal Deposit Insurance Act, Section 28, which states that Disclosures by Uninsured Savings Associations which are not insured by the Corporation, shall disclose clearly and conspicuously that the savings association's deposits are not federally insured.

1989

11-1-89 Letter to CEOs of PA Banking Institutions discusses legal holidays for 1990. The Department has been advised by the Federal Reserve Banks of Philadelphia and Cleveland that it is their intention to observe Veterans' Day on Mayday, November 12. The Department exercises its authority under Section 113(b)(x) that all state-chartered institutions have the option to observe Monday, November 12, 1990, as an optional holiday.

9-29-89 Letter lists legal bank holidays for 1990.

8-11-89 Letter to PA savings associations which are insured by the PSAIC regarding Financial Institutions Reform, Recovery and Enforcement Act and Section 222, entitled "Activities of Savings Associations" which requires certain disclosures be made by non-federally insured savings associations.

4-13-89 Letter discusses House Bill 979, Act 173 of 1988 which makes several significant changes in the Banking Code of 1965, including provisions which provide real estate investment and development authority to commercial savings banks; permit commercial and mortgage-backed securities powers; and, permit commercial and savings banks to make investments not presently permitted under statute in amounts up to 3% of assets with no more than 1% in any one investment.

1988

11-3-88 Letter regarding survey of institutions offering low-cost checking and savings accounts.
11-2-88 Letter announces survey to be conducted by the Department regarding low-cost deposit accounts availability at banks and savings and loan associations.
10-17-88 Letter lists legal bank holidays for 1989.
9-30-88 Letter mailed to state-chartered banking institutions asking for a Report of Condition and Report of Income as of the close of business 9-30-88.
7-15-88 Letter to lenders asking them to act with forbearance toward farmers who may have been experiencing financial difficulties due to poor weather conditions.
6-30-88 Letter announces increase in assessments.
6-27-88 Letter to CEOs of bank and trust companies discusses the review of assessment fees for trust companies and trust departments. Letter asks institutions to complete a Report of Trust Assets.
6-3-88 Letter announces legislative amendments to sections 112, 166 & 117 of the Banking Code of 1965.
5-31-88 Letter to realtors discusses Senate Bill 7 of 1988, the Mortgage Bankers and Brokers Act.
4-6-88 Letter discusses the liquidation of TMIC Insurance Company and the need for some financial institutions to obtain alternate coverage.

1987

12-11-87 Letter to bank and savings and loan association CEOs—re: provisions of the Uniform Commercial Code regarding full-day hours during the holidays.
11-4-87 Letter lists fixed and optional bank holidays for 1988.
8-28-87 Letter permit closing of institutions for Constitution Day celebration in Philadelphia, September 17, 1987.
6-24-87 Letter discusses requirements under Section 403 of the Banking Code of 1965 relating to report of condition & report of income.
3-23-87 Letter addressed to CEOs of all PA state-chartered banking institutions discusses Sections 1407(a) and 1407(c) of the Banking Code of 1965, which revises the minimum requirements for Directors' audits performed by CPAs.
2-5-87 Letter discusses permissibility of purchase or establishment of discount brokerage office subsidiaries under sections 311(b), 502(d) and 203(d) of the Banking Code of 1965.
1-16-87 Letter discusses Senate Bill 1389, Act No. 205 of 1986, amending various provisions of the Banking Code of 1965 (P. L. 847 No. 346) particularly § 1610 relating to fair pricing provisions.
1-6-87 Letter discusses permissibility of investment on mutual funds under the provision of the Banking Code of 1965, 7 P. S. § 307.

1986

11-6-86 Letter contains a list of fixed and optional bank holidays for 1987.
9-30-86 Letter requests Report of Condition and Income as of September 30, 1986.
8-21-86 Letter discusses ownership of stock by state chartered institutions of out-of-state bank holding companies and 7 P. S. §§ 116, 311.
6-26-86 Letter requests Report of Condition and Income as of the close of business June 30, 1986.
3-17-86 Letter announces CSBS Computer Audit & Control Conference for bankers.

1985

12-20-85 Letter requests report of condition and income for 4th Quarter of 1985.
12-16-85 Letter announces Martin Luther King, Jr.'s Birthday as a fixed holiday.
11-4-85 Letter lists all fixed and optional bank holidays for 1986.
9-25-85 Letter requests report of condition and income as of the close of business—9/30/85.
6-14-85 Letter announces upcoming examination of all corporations licensed under Pennsylvania's Secondary Mortgage Loan Act.
5-31-85 Letter discusses brokered loan fraud.
5-16-85 Letter announces "Day with the Secretary" program.
4-29-85 Letter discusses requirements for directors' audits pursuant to 7 P. S. § 1407(a) and the relevant regulations.

- 4-2-85 Letter announces CSBS Computer Audit & Control Conference for bankers.
- 1-30-85 Letter announces substantive amendments to 7 P. S. § 408, House Bill No. 2453, Act No. 1984-217.
- 1984**
- 12-20-84 Letter announces staff changes in the banking bureau of the Department.
- 12-12-84 Letter discusses requirement of § 1407 of the Banking Code of 1965 regarding audit requirements.
- 11-28-84 Letter discusses increasing fees and charges for traditional financial services.
- 10-19-84 Letter announces banking legal holidays for 1985.
- 10-9-84 Letter discusses Section 105(B.1) of the Banking Code of 1965, establishment of additional offices in Pennsylvania by foreign banking organizations.
- 7-26-84 Letter discusses Senate Bill 1304, Act No. 128 of 1984, Senate Bill 1305, Act. No. 129 of 1984 and amendments to § 302, § 303, § 401 of the Banking Code of 1965.
- 7-26-84 Letter discusses Senate Bill No. 1304, Act No. 128 of 1984 which amended sections 203, 306, 308, 310, 311, 404, 405, 505, 805, 908, 1415, 1609, 1910, 2002 of the Banking Code of 1965.
- 7-26-84 Letter discusses Senate Bill No. 1080, Act No. 125 of 1984 which amended sections 311, 404, 514, 610, 802, 1217, 1405, 1609, 1801 and 1809 of the Banking Code of 1965. 7-13-84 Letter discusses amendment to Section 1910(d) of the Banking Code of 1965, which requires directors and officers to have an audit performed of the books and affairs of the institution at least once per year.
- 6-18-84 Letter announces Department's revisions to branch application forms.
- 6-14-84 Letter discusses Banking Code of 1965, § 307—Investment Securities (other than stock) and OCC revising its interpretation of ruling 7.1100, redefining capital and surplus for the purposes of investment limitations.
- 3-5-84 Letter is a reminder of importance of making and maintaining arrangements to backup data processing equipment and provide for reconstruction of records.
- 2-23-84 Letter discusses Section 319 of the Banking Code of 1965 and variable rate consumer installment loans.
- 2-17-84 Letter discusses the technological revolution which is affecting the banking industry. The letter also announces a presentation of CSBS Computer Audit and Control Conference for Bankers to be held in Philadelphia, PA on April 23-26, 1984.
- 1-24-84 Letter discusses Section 307 of the Banking Code of 1965 and investments in shares of money market mutual funds.
- 1983**
- 12-5-83 Letter discusses annual audits of one-bank holding companies and multi-bank holding companies in compliance with Sections 1407 of the Banking Code of 1965.
- 12-1-83 Letter discusses impact of deregulation on industry.
- 10-13-83 Letter announces deletion of Section 14.1 and 14.2 from Title 10 of the Pa. Code.
- 10-7-83 Letter announces 1984 legal bank holidays.
- 4-14-83 Letter discusses Garn-St. Germain Depository Act of 1982 and preemption of state law re: alternative mortgage loans and override of 7 P. S. § 505.
- 4-12-83 Letter regarding electronic automation.
- 4-8-83 Letter regarding the Garn-St Germain Depository Institutions Act of 1982 overrides state law to the extent that it permits adjustable-rate mortgages to be made or purchased by state-chartered banks, bank and trust companies, trust companies, and private banks.
- 2-28-83 Letter discusses annual audits requirement contained in Section 17.1(a), Title 10 of the Pennsylvania Code.
- 2-15-83 Letter discusses mortgage loans requiring special consideration such as those affected by temporary unemployment of borrower.
- 2-2-83 Letter discusses Garn-St. Germain Depository Institution Act of 1982 overriding substantially equal payments requirements of Section 310 of the Banking Code of 1965.
- 1-24-83 Letter discusses exercising of compassion and forbearance in dealing with unemployed customers.
- 1-17-83 Letter discusses recent amendments to Chapter 7 of the Banking Code of 1965, as amended.
- 1-3-83 Letter concerns substantial increase in the number of institutions advertising repurchase agreements.
- 1982**
- 12-8-82 Letter discusses examination of PA Bank Holding Companies by Department.
- 11-1-82 Letter lists legal bank holidays for 1983.
- 7-30-82 Letter addressed to thrift CEOs and discusses asset restatement accounting.
- 7-2-82 Letter to MVSA licensees discusses Act No. 160 of 1982 and maximum permissible finance charges.

- 6-4-82 Letter discusses House Bill No. 1739, Act No. 79 of 1982, which amended sections 202, 308, 311, 319, 320, 407, 504, 506, 610, 702, 703, 1414, 2004 and 1609 of the Banking Code of 1965.
- 6-4-82 Letter discusses House Bill No. 1889, Act No. 44 of 1982, which amended sections 113, 114, 115, 903, 904 and 905 of the Banking Code of 1965.
- 4-5-82 Letter announces change of policy from capital-to-deposit ratio as a measurement of capital adequacy to capital-to-assets ratio.
- 4-2-82 Letter discusses the technological revolution which is affecting the banking industry. The letter also announces a presentation of CSBS Bank Executives EDP/EFT Conference to be held in Philadelphia, April 27-28, 1982.
- 3-26-82 Letter discusses the technological revolution which is affecting the banking industry. The letter also announces a presentation of CSBS Bank Executives EDP/EFT Conference to be held in Philadelphia, April 27-28, 1982.

1981

- 11-20-81 Letter lists legal bank holidays for 1982.
- 10-13-81 Letter discusses sections 702(c) and 610(c) of the Banking Code of 1965, as amended.
- 10-9-81 Letter announces CSBS Computer Audit and Control Conference for Bankers.
- 1-21-81 Notice of authorization to close banks in Philadelphia for official celebrations.

1980

- 11-7-80 Letter lists legal bank holidays for 1981.
- 10-28-80 Letter discusses proposed amendments to Department regulations pertaining to Legal Reserve Funds, 10 Pa. Code, Chapter 11.
- 7-7-80 Letter announces "Day with the Secretary" program.
- 6-17-80 Letter discusses Chapter 7 and Section 103 of the Banking Code of 1965, as amended, and Section 202 of the Banking Code of 1933, as amended, legal reserves of PA nonmember banks.
- 6-10-80 Letter discusses Section 318 of the Banking Code of 1965 and permissible interest computations.
- 5-29-80 Letter discusses Act No. 51 of 1980, amending various provisions of the Banking Code of 1965 (P. L. 847, No. 346).
- 3-13-80 Letter discusses proposed legislation requiring mandatory reserves to be maintained at the Federal Reserve.
- 2-14-80 Letter discusses Act No. 286 of 1980 and new requirements for CPAs.
- 2-4-80 Letter discusses conversions of PA National Banks to State Charters.
- 1-2-80 Letter discusses federal law preemption of first lien residential mortgage rate portion of Pennsylvania usury law.

1979

- 11-29-79 Letter discusses whether a bank or a bank and trust company may charge the Federal Reserve discount rate plus 1% on a residential mortgage loan.
- 11-16-79 Letter discusses legal bank holidays.
- 11-1-79 Letter discusses attempts to curb inflation and to maintain stability and balance in Pennsylvania.
- 10-26-79 Letter regarding a Conference on technological revolution involving electronics.
- 10-9-79 Letter discusses Outstanding Mortgage Loans
- 10-8-79 Letter discusses Outstanding Mortgage Loans
- 10-3-79 Letter discusses to what extent PA banks may invest in mortgage-backed pass-through certificates sold by banks through an underwriting syndicate.
- 7-26-79 Letter discusses outstanding mortgage loans.

1975

- 3-7-75 Letter discusses instructions for filing documents with the Corporation Bureau of the Department of State.

1966

- 3-14-66 Letter discusses Saturday Banking Hours

POLICY STATEMENTS

- 10 Pa. Code §§ 13.61—13.68—*Exception to Definition of "Branch"*
- 10 Pa. Code § 21.61—*Insurance and Annuities (Act 40 of 1997 was enacted after issuance of this Statement of Policy)*
- 10 Pa. Code § 41.3a—*Calculation of Consumer Discount Company Act default charges—Statement of Policy*
- 10 Pa. Code Chapter 81—*Check Cashers—Statement of Policy*

INDEX OF GUIDANCE AVAILABLE REGARDING COMPLIANCE WITH DEPOSITORY INSTITUTION STATUTES AND REGULATIONS

The following is a list of applications and instructions to assist depository institutions in complying with various provisions of the statutes and regulations respectively applicable to Pennsylvania state-chartered banking institutions, thrift institutions, and credit unions.

** Branch Applications:*

DeNovo Branch—Bank, Savings Association, Credit Union, Non-Depository Trust Company

Purchase of Assets/Assumption of Liabilities—Bank, Savings Association

Remote Service Facility—Savings Association

Branch Relocation—Bank, Savings Association

Relocation of Main Office—Savings Association

Branch Discontinuance—Bank, Savings Association

Foreign Bank Office

** Conversions*

National Bank to State Bank

Savings Association to Savings Bank

Mutual Savings Bank to Stock Savings Bank

Mutual Savings Association to Stock Savings Association

Federal Credit Union to State Credit Union

** Mergers*

Banks

Savings Associations

Credit Unions

** Charters*

Bank

Interim Bank

Savings Association

Interim Savings Association

Credit Union

Non-Depository Trust Company

** Dissolutions*

Savings Associations

Bank

** Intrastate Acquisitions*

Bank Holding Company

Thrift Holding Company

** Interstate Acquisitions*

Thrift Holding Company

** Other*

Change In Bank Control—Individuals

Mutual Holding Company Reorganizations

Trust Department—Bank, Savings Association

Bank Subsidiaries

INDEX OF GUIDANCE AVAILABLE REGARDING COMPLIANCE WITH LICENSEE STATUTES AND REGULATIONS

Instructions for license applications, and Guidelines for compliance are available regarding each of the following statutes and, to the extent that regulations have been promulgated, their respective underlying regulations:

Mortgage Bankers and Brokers Act,

Secondary Mortgage Loan Act,

Consumer Discount Company Act,

Money Transmitter Act,

Motor Vehicle Sales Finance Act,
Pawnbrokers License Act,
Check Cashers Licensing Act, and
Credit Services Act.

In addition to the above indices, the Department of Banking maintains interpretive letters addressing the applicability of statutes and regulations administered by the Department of Banking to specific fact patterns. The Department may provide a summary of the Department's position on a particular issue or a redacted interpretive letter when appropriate in response to particular questions previously addressed by the Department, in order to assist the public and members of the lending industry in complying with laws administered by the Department. The Department of Banking will continue to issue interpretive letters on a case basis when appropriate regarding new issues raised by persons requesting such interpretive information.

COMMUNITY & ECONOMIC DEVELOPMENT

I. POLICY STATEMENTS:

Center for Business Financing

Loans:

Machinery and Equipment Loan Fund
Pennsylvania Industrial Development Authority
Scott Dunkelberger (717-787-7120)

Center for Private Financing:

Private Activity Bonds
Kim Kaufman (717-783-1109)

Office of Community Development and Housing

Enterprise Development Area Initiative
Ed Geiger (717-787-5327)

Strategic Planning Operations Office

Community Revitalization Program
Oliver Bartlett (717-720-7352)

II. GUIDANCE MANUALS:

Business Development Deputate

Business Financing Programs
Customer Service: 1800-379-7448 or 717-787-3405

Travel, Film, and Economic Development Marketing Office

Regional Marketing Initiative
Rick Dunlap (717-787-5453)
Tourist Promotion Agency Matching Fund Program Manual
Keith Gingrich (717-787-5453)
The Pennsylvania Economic Development Regional Marketing Grant Program
Carol L. Kilko (717-720-1388)

Center for Entrepreneurial Assistance

Entrepreneurs Guide: Starting and Growing a Business in Pennsylvania
Neil Fowler (717-720-7423)

Office of Community Development

Building Energy Conservation
John Boyer (717-720-7413)
CDBG Grantee Monitoring Systems
CDBG Grantee Performance Evaluation Report Handbook
Civil Rights Manual
Economic Development Handbook
Environmental Review Guide
Housing Rehabilitation Guide
Labor Standards Handbook
Procedures for Closeout of Contracts
Procurement/Contract Guide
Sample Construction Contract Documents
Special Assessments Guide
Scott Dunwoody (717-720-7402)

III. DECISIONS:

IV. INTERNAL GUIDELINES:

Center for Business Financing

Tax Credits:

Job Creation Tax Credit Fund
Educational Improvements Tax Credits
Scott Dunkelberger (717-787-7120)

Grants:

Child Care Challenge Grant Program
 Critical Job Training Grant Program
 Customized Job Training
 Guaranteed Free Training Program (WEDnet)
 Industrial Sites Reuse Program
 Infrastructure Development Program
 Local Economic Development Assistance Program
 Opportunity Grant Program
 Scott Dunkelberger (717-787-7120)

Small Business Financing:

Community and Economic Development Loan Program
 Export Financing Program
 Pollution Prevention Assistance Account
 Small Business First
 Underground Storage Tank Loan Program
 Scott Dunkelberger (717-787-7120)

Loans:

Machinery and Equipment Loan Fund
 Pennsylvania Industrial Development Authority
 Scott Dunkelberger (717-787-7120)

Center for Entrepreneurial Assistance

Appalachian Regional Commission
 Pennsylvania Minority Business Development Authority
 Brigid Des Ougua (717-783-5700)

Center for Private Financing

Pennsylvania Economic Development Financing Authority
 Conventional Bond Financing Taxable
 Exempt Facility & Small Issue Bonds
 Tax-Exempt Bond Financing
 Kim Kaufman (717-783-1109)
 Industrial Development Fund Financing:
 Revenue Bond & Mortgage Program
 Kim Kaufman (717-783-1109)
 Pennsylvania Capital Access Program
 Accreditation Standards
 Capacity Building Grants
 Pennsylvania Community Development Bank Business Plan
 State Accreditation Guidelines and Application
 Underwriting
 Carlton Ketchen (717-783-1109)

Local Government Services Center

Floodplain Management
 Kerry Wilson (1-888-223-6837)
 Land Use Planning and Technical Assistance Program
 John Mizerak (1-888-223-6837)
 Local Government Capital Project Loan Program
 Sharon Grau (1-888-223-6837)
 Municipalities Financial Recovery Act Program
 Fred Reddig (1-888-223-6837)
 Regional Police Assistance Program
 Bill Gamble (1-888-223-6837)
 Shared Municipal Services Program
 Fred Reddig (1-888-223-6837)
 Shared Municipal Services Code Enforcement Program
 Fred Reddig (1-888-223-6837)
 Tax Collector Training, Examination, Qualification and Continuing Education Program
 David Stauffer (1-888-223-6837)

Office of Community Development

Community Development Block Grant
 Community of Opportunities
 Emergency Shelter Grant Program
 HOME Investment Partnerships Program
 New Communities Program
 PA Community Development Bank Grant Program
 Pennsylvania Access Grant Program

Section 108 (of the Housing & Community Dev. Act) Loan Guarantee Program
 Ed Geiger (717-787-5327)
 Keystone Opportunity Zone
 Thomas Usiadek (717-720-7344)

Office of Community Services

Community Services Block Grant Program
 Community Services Block Grant Discretionary Grants
 Employment and Community Conservation Program
 Family Savings Account
 Neighborhood Assistance Comprehensive Service Program
 Neighborhood Assistance Enterprise Zone Tax Credit Program
 Neighborhood Assistance Program
 Dennis Darling (717-787-1984)
 Weatherization Program
 Tony Kimmel (717-720-7439)
 Community Services Block Grant Directives
 Brian Reiter (717-720-7440)
 Enterprise Zone Tax Credit Program
 Darlene Ferrier (717-720-7436)

Office of International Business Development

Export 2000 Block Grant
 Governor's Export Excellence Award
 Market Access Grant
 Lois Batcheler (717-787-7190)

Office of Policy and Technology

Ben Franklin Technology Partners
 Bill Cook (717-787-4147)
 Cyberstart
 Sue Klosinski (717-705-6755)
 Digital Divide
 Jeannie Bilunas (717-214-5325)
 Pennsylvania Industrial Resource Center Program
 Tom Palisin (717-787-4147)
 Technology Company Investment
 Technology Development Grant
 University Research Grant
 Richard Overmoyer (717-214-5319)

Strategic Planning and Program Operations

New Communities Program
 Aldona Kartorie (717-720-7409)
 Keystone Opportunity Zone
 Richard Hudic (717-787-7400)

V. OTHER

Office of Community Development

Community Development Block Grant Program Description
 Consolidated Plan
 Ed Geiger (717-787-5327)

CONSERVATION AND NATURAL RESOURCES

POLICY STATEMENTS:

Bureau of Forestry

State Forest Natural Areas
 Contact: Dan Devlin (717-787-2105)

Transfer or Exchange of State Forest Land
 Contact: Dan Devlin (717-787-2105)

Bureau of State Parks

State Park User Fees
 Contact: Gary Smith (717-783-3303)

Transfer or Exchange of State Park Land
 Contact: Ed Deaton (717-787-6674)

State Park Natural Areas
 Contact: James Barr (717-787-6674)

Bureau of Recreation and Conservation

Land Acquisition Grants
 Contact: Mike Schneider (717-772-3742)

GUIDANCE MANUALS:**Bureau of Forestry**

Cooperative Forest Insect Pests Suppression Program—Procedure for Cooperator Participation Manual—County/
Municipal Cooperator

Cooperative Forest Insect Pests Suppression Program—Procedure for Cooperator Participation Manual—Other Agency
Cooperator

Cooperative Forest Insect Pests Suppression Program—Procedure for Cooperator Participation Manual—Forest
Stewardship Cooperator

Cooperative Gypsy Moth Suppression Program Operating Procedure and Deadlines Manual

Contact: Larry Rhoads (717-948-3941)

Forest Fire Warden Manual

Contact: Paul Sebasovich (717-783-7953)

Wildland/Urbanface Guidance Document

Contact: Paul Sebasovich (717-783-7953)

Forest Camp Lease Manual—Right-of-Way Manual

Contact: C. Edward Bortzfield (717-787-2014)

Snowmobile Instructor's Manual

Contact: W. Paul Szabara (717-783-7941)

Forest Products Permit

Contact: Mark Deibler (717-787-4009)

Camping Permit

Contact: William Slippey (717-783-7941)

District Forester Permit

Contact: Mark Deibler (717-787-4009)

Road Use Agreement

Contact: C. Edward Bortzfield (717-787-2014)

Special Activities Agreement

Contact: William Slippey (717-783-7941)

License for Right of Way

Contact: C. Edward Bortzfield (717-787-2014)

Prospecting Permit

Contact: Roger Dorsey (717-787-4835)

Seismic Survey Agreement

Contact: John Walker (717-787-4835)

Oil and Gas Leases

Contact: John Walker (717-787-4835)

Surface Use Agreements

Contact: John Walker (717-787-4835)

Gas Storage Leases

Contact: John Walker (717-787-4835)

Agreements of Consent to Assignments

Contact: John Walker (717-787-4835)

Coal Agreements

Contact: Roger Dorsey (717-787-4835)

Hard Mineral Agreement

Contact: Roger Dorsey (717-787-4835)

Bureau of Recreation and Conservation

Pennsylvania Scenic Rivers Program Guidelines

Pennsylvania Scenic Rivers Program Management Guidelines

Contact: Marian Hrubovcak (717-787-2316)

Community Conservation Partnership Grants Manual and Forms

Contact: Greg Gove (717-783-2662)

Swimming Pool Management Manual

Contact: Greg Gove (717-783-2662)

Heritage Parks Program Manual and Forms

Contact: Tim Keptner (717-772-3839)

Bureau of State Parks

Boat Docks

Rights-of-Way and Antenna Sites

Marina Manuals

Contact: Gary Smith (717-783-3303)

EDUCATION

POLICY STATEMENTS:**Bureau of Community and Student Services**

- Secretary of Education's Plan to Require and Assist Each School District to Establish and Maintain a Program of Appropriate Counseling and Support Services to Students Experiencing Problems Related to the Use of Drugs, Alcohol and Dangerous Controlled Substances

Contact: Kim Swarner (717-783-6777)

Bureau of Teacher Certification and Preparation

- Pennsylvania Department of Education Standards, Policies and Procedures for State Approval of Certification Programs and for the Certification of Professional Educators for the Public Schools of Pennsylvania

Contact: J. Frank Meehan (717-772-4737)

- Certification and Staffing Policies and Guidelines Regarding Education Certification and Staffing Requirements for Public Schools

Contact: Anne Shuster (717-783-6730)

- Policy on Evaluation Procedure for Certificate of Preliminary Education Evaluation of Credentials
- Memorandum to inform school entities of Letters of Master's and Bachelor's Equivalency
- Memorandum to inform school entities of Emergency Permits
- Memorandum to inform school entities with information on requirements of Act 48 of 1999
- Commonly Asked Questions on Act 48
- Newsletter articles for public information on Act 48
- Memorandum to inform school entities of:
 - Computer Education Guideline
 - Emergency Permit Updates and Revised 338E Form
 - English as a Second Language: General Policies and Competencies

Contact: Susan Stewart (717-787-3356)

- Memorandum to Pennsylvania teacher preparing colleges and universities announcing six new Praxis series assessments for beginning teachers effective November 1, 1997 and the qualifying scores for these assessments.
- Memorandum to teacher preparing colleges and universities providing instruction and policies for the use of new application forms for professional educator certification.
- Memorandum to provide for new processing procedures for Emergency Certificates.
- Memorandum to Pennsylvania teacher preparation institutions announcing changes to the Pennsylvania Certification Testing program effective September 1, 2001.
- Memorandum to Pennsylvania teacher preparing institutions announcing changes to major reviews and changes to the Pennsylvania Teacher Testing Program for the 1998-99 program year.
- Memorandum: Important Notice on Tests Required (March 2000)
- Memorandum: Important Notice on Tests Required (March 2001)
- Memorandum: Important Notice on Tests Required (April 2001)

Contact: Marjorie Blaze (717-787-3470)

- Guidelines for Reporting Pennsylvania Institutions of Higher Education Responses to Title II, Section 207 of the Higher Education Act of 1998 & General Standards for the Institutional Preparation of Professional Educators-Chapter 354
- Memorandum: Important Notice Regarding Title II, Section 207 of the Higher Education Act of 1998.

Contact: Marjorie Blaze (717-787-3470)

- Professional Educator Memorandum—01 (February 2001) Guide to Interpreting Chapter 354
- Professional Educator Preparation Memorandum—02 (July 27, 2001)
- Professional Educator Preparation Memorandum—03 (September 18, 2001)
- Professional Educator Preparation Memorandum—04 (December 7, 2001)
- Professional Educator Preparation Memorandum—05 (February 20, 2002)
- Professional Educator Preparation Testing Memorandum—01 (January 22, 2002)
- Professional Educator Preparation Testing Memorandum—02 (April 29, 2002)
- Professional Educator Preparation Testing Memorandum—03 (May 30, 2002)

Contact: Marjorie Blaze (717-787-3470)

- Specific Program Guidelines for State Approval of Professional Educators (January 2001)

Contact: Clifton Edwards (717-782-2499)

Bureau of Adult Basic and Literacy Education

- Application Guidelines—Program Year 2002-2003—Pennsylvania Act 143 of 1986, The Workforce Investment Act of 1998, Title II (Adult Education and Family Literacy Act), and Federal Even Start Family Literacy Program (Title 1, Part B of Improving America's Schools Act)
- Pennsylvania Literacy Corps—Program Year 2002-2003—Application Guidelines
- Federal Workforce Investment Act, Section 223, Program Year 2002-2003—Guidelines for State Leadership Activities
- Application Guidelines, Section 231—Funds for Workforce Development Services for the three-year period 2001-2004
- Policy Guidance 01-04 is issued to Adult Basic and Literacy Education funded programs and sets forth Bureau Policy on learner assessment practices and reporting, issued 1/11/02, replaces 00-04-Expires 6/30/02

- Policy Guidance 01-05 is issued to Adult Basic and Literacy Education funded agencies and sets forth Bureau Policy on funding the operations of the Professional Development Centers issued 8/3/01, replaces 00-01-Indefinite
- Policy Guidance 02-03 is issued to Adult Basic and Literacy Education funded programs to establish policy on adult education participation in the Team Pennsylvania CareerLink System and to set requirements pertaining to the Memorandum of Understanding between adult education agencies and local workforce investment boards, issued 2/11/02, replaces 00-02-Indefinite
- Policy Guidance 01-01 is issued to Adult Basic and Literacy funded Family Literacy programs pertaining to the Pennsylvania Family Literacy Summer Reading Program and replaces PG 00-03. Issued 1/2/01-Indefinite.
- Policy Guidance 01-02 issued to Adult Basic and Literacy Education funded agencies to set forth Bureau policy regarding options for reporting workplace education students and to provide information on accountability requirements for workplace education programs, issued 1/26/02—Indefinite
- Policy Guidance 01-03 is issued to Adult Basic and Literacy funded agencies to set forth Bureau year-end reporting requirements. Replaces PG 00-05. Issued 5/24/01—Indefinite

Contact: John N. Sloan (717-772-3737)

Secretary's Office of Postsecondary and Higher Education

- In-School Youth Programs at Community Colleges
- Continuing Education Guidelines for Community Colleges
- Tuition Compliance Calculation at Community Colleges

Contact: Sandra Edmunds (717-772-3623)

- Community College Workforce Development Challenge Grants Application Guidelines 2000-2002

Contact: Bette H. Williams (717-705-7787)

- Education for Corporations Interested in Receiving Authority to Offer Academic Programs in Pennsylvania Leading to Collegiate Level Degrees

Contact: Paula Fleck (717-772-3623)

Bureau of Postsecondary Services

- Private Licensed School Memoranda—Student Complaint Questionnaire
- Private Licensed School Memoranda—Board Policy on the Use of the Term Tuition "Savings"
- Private Licensed School Memoranda—Final Rulemaking—Chapter 73 Regulations
- Private Licensed School Memoranda—Scholarships
- Private Licensed School Memoranda—Revised Board Policy on the Use of the Term Tuition "Savings"
- Private Licensed School Memoranda—Revised Scholarships Policy
- Private Licensed School Memoranda—Certificates of Preliminary Education and Correspondence High School Programs
- Private Licensed School Memoranda—Return of Title IV Funds—Definition of Withdrawal Date
- Private Licensed School Memoranda—Board; Calendar; Act 174; Procedures
- Private Licensed School Memoranda—Bonds, Statement of Reasonable Service and Business Ethics, Multi-branch Training Schools
- Private Licensed School Memoranda—Applications for Approval of New Programs
- Private Licensed School Memoranda—Review Form for New Program
- Private Licensed School Memoranda—Student Information Publications
- Private Licensed School Memoranda—License and User Fees
- Private Licensed School Memoranda—Clock Hour/Lesson/Semester Credit/Quarter Credit
- Private Licensed School Memoranda—Statement Concerning Transfer of Credit Hours
- Private Licensed School Memoranda—Act 174 of 1986 and Chapter 73 Regulations
- Private Licensed School Memoranda—Tuition Change Report—Description and Instructions
- Private Licensed School Memoranda—Contract Bond Form
- Private Licensed School Memoranda—Board-Approved Private Surety Fund
- Private Licensed School Memoranda—Termination; Leave of Absence
- Private Licensed School Memoranda—Financial Reporting—Annual Reporting Rescinded; Biennial Reporting Reinstated
- Private Licensed School Memoranda—Revised Qualification Form for Instructional Staff
- Private Licensed School Memoranda—Allowable Administrative Fee and Refunds of \$25.00 or Less
- Private Licensed School Memoranda—Fees
- Private Licensed School Memoranda—Non-Resident Program Application
- Private Licensed School Memoranda—Program Applications
- School License Application Guidelines
- New Program Application Guidelines

Contact: Patricia Landis (717-783-8228)

Scranton State School for the Deaf

- Various internal and external policy statements relating to the operation of Scranton State School for the Deaf, such as: Student Immunization, Child Abuse, AIDS, Human Growth and Development, Admission Policy, the Recognition of Scranton State School for the Deaf as a Magnet School and Student Drug and Alcohol Policy, etc.

Contact: Dorothy S. Bambach (570-963-4040)

Bureau of Career and Technical Education

- Pennsylvania State Plan for the Administration of the Carl D. Perkins Vocational and Technical Education Act of 1998

Contact: Jane Acri (717-772-4177)

Equal Educational Opportunity Office

- Goals for Equal Opportunity at Pennsylvania's Publicly-Supported Institutions of Higher Education

Contact: Carrie M. Patterson (717-783-9531)

Bureau of Curriculum and Academic Services

- Commonwealth of Pennsylvania, Department of Education, HIV/AIDS Policy, September 20, 1994
 - Pennsylvania State Board of Education AIDS Policy—Admissions/Readmissions of Students or Staff Persons with AIDS, March 1987
- Contact: Shirley A. Black (717-772-0067)
- Enhanced Driver Education Program Guide
 - Procedures for Establishing a Private Driver Training School
- Contact: Harry Sherman (717-783-4382)

Bureau of Special Education

- State Plan under the Individuals with Disabilities Education Act—Part B
- Contact: Fran J. Warkomski (717-783-2311)
- Memorandum to Local Education Agencies (Penn*Link): Guidance Regarding Extended School Year Services (January 3, 1997)
 - Memorandum to Local Education Agencies (Penn*Link): Superintendent's Signature on the PDE-4010, Application for Educational Assignment to Approved Private School for School-Aged Children (May 14, 1997)
 - Memorandum to Local Education Agencies: Periodic Reporting Requirements of IDEA '97
 - Memorandum to Local Education Agencies: Linking IEP Goals and Objectives/Benchmarks to the General Education Curriculum
 - Memorandum to Local Education Agencies: The General Education Curriculum and IDEA '97
- Contact: John Tommasini (717-783-6134)
- Memorandum to Local Education Agencies (Penn*Link): Transition to School Age from Early Intervention—Questions & Answers (February 12, 1997)
 - Revised Policy on Transfer of Records from MAWAs to School Districts (August 31, 2000)
- Contact: Dr. Richard Price (717-783-6879)
- Memorandum to Local Education Agencies (Penn*Link): Institutionalized Children's Programs/Program Approval Change, Joint Memo from the Bureau of Special Education and the Bureau of Budget and Fiscal Management (April 4, 1997)
 - Memorandum to Local Education Agencies (Penn*Link): Revised Special Education Forms and Formats (May 3, 2000)
- Contact: Patricia Hozella (717-783-6137)
- Memorandum to Local Education Agencies: Transition Individualized Education Program (IEP) Format
- Contact: Patricia Hozella (717-783-6137)
- Memorandum to Local Education Agencies (Penn*Link): Reporting of Scores of Students With Disabilities on the Pennsylvania System of School Assessment (PSSA) and Alternate Assessment (October 21, 1999)
- Contact: Barbara Thrush (717-783-6881)
- Memorandum to Local Education Agencies (Penn*Link): IDEA Regulations Section 300.142(e)(f)(g)(h)(i) Relating to Methods of Ensuring Service (February 24, 2000)
- Contact: Michael Carricato (717-783-6137)
- Memorandum to Local Education Agencies (Penn*Link): Reporting Students Assigned to Instruction in the Home and Homebound Instruction (April 3, 2000)
- Contact: Jodi Rissinger (717-783-6911)

Bureau of Budget and Fiscal Management

- School Construction Policies and Procedures (This booklet describes how reimbursement is calculated along with examples and formulas.)
- Contact: Carle Dixon Earp (717-787-5480)
- Community Colleges Reimbursement for Equivalent Full-Time Students Enrolled in Stipend Programs
 - Debt Service at Community Colleges
- Contact: Larry Snell (717-787-5993)

GUIDANCE MANUALS:**Bureau of Special Education**

- Early Intervention Guidelines
- Contact: Dr. Richard Price (717-783-6879)
- Special Education Information System
 - Memorandum to Local Education Agencies (Penn*Link): Age of Majority and the Pennsylvania Guidelines for Secondary Transition for Students with Disabilities (April 5, 2000)
- Contact: John Tommasini (717-783-6134)
- Effective Behavior Support
 - Guidelines for Intermediate Unit Special Education Plans, 2000-2001
- Contact: Patricia Hozella (717-783-6137)
- Special Education Mediation Services
- Contact: John Tommasini (717-783-6134)
- Education of Students with Hearing Loss
- Contact: John Tommasini (717-783-6134)

- Comprehensive System of Personnel Development
 - School District Special Education Plan Guidelines
 - Intermediate Unit Special Education Plan Guidelines
 - Procedures for Requesting Technical Assistance
 - Comprehensive System for Personnel Development Submission Packet
- Contact: Patricia Hozella (717-783-6137)

- Education of Mentally Gifted Students
- Contact: Barbara Thrush (717-783-6881)

- Disabilities Education Act-Part B Program Guidelines for Local Education Agency Applications for 2001/2002
- Contact: Dr. Dennis McLaughlin(717-783-6877)

Bureau of Information Systems

- Secondary Career and Technical Education Information System Instruction Manual for Student Data Submission, 2001-2002

Contact: Rosemary Tatkovski (717-787-2644)

- Adult Career and Technical Education Instruction Manual, 2001-2002
- Contact: John S. Creason (717-787-7289)

- Elementary/Secondary Professional Personnel Instruction Manual, 2001-02
- Contact: Jeanne S. Hobaugh (717-783-6761)

- Postsecondary Career and Technical Education Instruction Manual, 2001-2002
- Contact: Rosemary Tatkovski (717-787-2644)

- Elementary/Secondary Professional Personnel Instruction Manual, 2001-02, Charter Schools
- Contact: Jeanne Hobaugh (717-783-6761)

Bureau of State Library

- Revised Classification Scheme for Pennsylvania State Publications, 2002—Provides Call Numbers to be Used in Classifying Pennsylvania State Publications

Contact: Ann Kemper (717-783-3884)

Bureau of Library Development

- Guidelines for Negotiating Agreements, 1996—Guidance for District Library Centers in Negotiating Service Agreements With Local Libraries
- Guidelines for Statewide Library Card System, 1999 rev.—Rules for Public Libraries Participating in the Statewide Library Card System
- A Handbook for Public Library Trustees, Fourth Edition, 1993—Guidance for People Serving as Trustees for Pennsylvania Public Libraries
- Pennsylvania Guidelines for School Library Information Programs, 1999—Suggestions for Implementing Quality Library Programs in Pennsylvania
- Measuring Up To Standards: The Impact of School Library Programs and Information Literacy in Pennsylvania Schools—recent research on the impact of school library programs on academic achievement.
- The Pennsylvania School Library Information Specialist TOOLKIT for Implementing Information Literacy in schools—defines information literacy standards integrated into curricular areas.

Contact: Jill Ewell (717-783-5727)

Bureau of Community and Student Services

- Pregnant and Parenting Teen Evaluation Packet
- Education Leading to Employment and Career Training Monthly Attendance Instructions
- Education Leading to Employment and Career Training Operational Manual

Contact: Dorothy Hershey (717-783-7089)

- Education for Homeless Children and Youth Application for Continuation Funds, Fiscal Year 2002-03

Contact: Sheldon Winnick (717-772-2066)

- Link-To-Learn Technology Equipment and Services for Nonpublic School Students Program Guidelines

Contact: Judy Green (717-783-5146)

Deputy Secretary's Office of Elementary and Secondary Education

- Basic Education Circulars (BECs)—(Updated and indexed collection of Pennsylvania Department of Education guidance statements on state and federal basic education laws and regulations. These guidance statements cover several areas of the School Code within Title 24 of Purdon's Statutes, Articles 1-25, State Board of Education Regulations—Title 22 of the Pennsylvania Code, Chapters 1-23, 342 and 349, and other state and federal laws, regulations and court cases: Topics include among others: Early Intervention—Department of Education Services—Employee Rating Form—School and Student Records—Home Education Programs—Special Education—Payments for Education—Graduation of Seniors—School Construction—Safe Schools—Copyright Law)

Contact: Sarah Pearce (717-787-4860)

- Child Labor Laws and Employment of Minors
- Contact: Stephen Fisher (717-787-6016)

- Guidelines and Application for the Alternative Education for Disruptive Youth Program

- Guidelines and Application for Private Alternative Education Institutions
- Contact: Nancy Avolese (717-705-6908)

- Classroom Plus: Pennsylvania's Education Support Services Program (ESSP) Guidelines
 - Eligibility Tests for Classroom Plus—Pennsylvania's Education Support Services Program (ESSP)
- Contact: Eugene Heyman (717-783-9280)

Bureau of Teacher Certification and Preparation

- Pennsylvania Teacher Intern Certification Handbook and Institutional Listing (Revised, 1998)
- Contact: Marjorie Blaze (717-787-3470)

- Programs Approved for Teacher Education in Pennsylvania Colleges and Universities
 - Education Testing Service Praxis Series Registration Bulletin
- Contact: J. Frank Meehan (717-772-4737)

- Pennsylvania Department of Education Application and Instructions for Professional Educator (Includes background information, application forms, and directions.
- Alternative Certification
- Teacher Certification Information Sheets (Various handout papers used to respond to queries on professional educator certification in Pennsylvania.)

Contact: Susan Stewart (717-787-3356)

- Guidelines for the Preparation of Self-Study Materials for Certification in Pennsylvania
- Contact: Marjorie Blaze (717-787-3470)

- Certification for Charter School Professional Staff
- Application Booklets (Revised May 2001)
 - Applicant Prepared Outside of Pennsylvania
 - Emergency Permits and Act 97 Waivers
 - Letter of Equivalency for Master's Degree
 - Applicant Prepared in Pennsylvania
- Professional Educator Certificate (Revised 6/01)
- Letter of Equivalency for Master's Degree (Issued 3/00)
- Letter of Equivalency for Bachelor's Degree (Issued 3/00)
 - Application information and form
 - Letter of Equivalency with seal
- Emergency Permit with seal (Issued 3/00)
- Private School Certificate Application (Revised 5/00)
- Requirements of Act 48 of 1999
 - Application for Voluntary Inactive Certification (Form 338R)
 - Approval notice for Voluntary Inactive Certification
 - Approval notice for Voluntary Inactive Certification
 - Application for Removal of Voluntary Inactive Certification (Form 338R2)
 - Approval notice for Removal of Voluntary Inactive Certification
 - Four and five-year notices for educators and school entities
 - Informational Handout: Important Information About Your Certificate (Revised 6/02)

Contact: Susan Stewart (717-787-3356)

Bureau of Postsecondary Services

- Pennsylvania Department of Education Guidelines for the Approval of Degree Programs
- Contact: Paula Fleck (717-772-3623)

- Materials Related to the Approval of Postsecondary Institutions Requesting a Certificate of Approval to Award the Associate in Specialized Business and/or the Associate in Specialized Technology Degree
- Contact: Paula Fleck (717-772-3623)

- Eisenhower Postsecondary Grant Application Guidelines
- Contact: Linda J. Benedetto (717-772-3623)

Deputy Secretary's Office of Postsecondary and Higher Education

- Chart of Activities for a Group Wishing to Establish a Domestic Nonprofit/For-Profit Degree-Granting Institution in Pennsylvania or a Foreign Nonprofit/For-Profit Degree-Granting Corporation Wishing to Operate in Pennsylvania
- Contact: Paula Fleck (717-772-3623)

Bureau of Career and Technical Education

- Application Information on Career and Technical Education Federal/State Leadership Funding
 - Application Information on Career and Technical Education Federal/State Leadership Funding for Graduate Research
 - Application Information on Career and Technical Education State Economic Development Funding
 - Application Information on Innovative Learning and Workforce Development Grants
 - Application Information on Innovative Learning and Workforce Development Grants for Agriculture Programs
- Contact: John Bonchalk (717-772-4177)

- Application Information on Career and Technical Education Registered Apprenticeship Programs
 - Cooperative Education Guidelines for Administration
- Contact: Barry Oswald (717-787-8804)

- Guidelines for Submission of Applications for Approval of Nurse Aide Training Program
- Contact: Carlyn Forlizzi (717-772-0814)

- Implementing a Statewide System of Core Performance Measures and Standards for Vocational-Technical Education in Pennsylvania

- A Guide to Student Occupational Competency Testing in Pennsylvania
 - Pennsylvania Student Occupational Competency Testing
Contact: Paul Munyofu (717-783-6867)
 - Tech Prep Program Approval in Pennsylvania Interpretative Questions and Answers
 - Tech Prep Secondary and Postsecondary Guidelines 2000-2004
Contact: Barry Oswald (717-787-8804)
 - Managing Local Plans: A Guide to Accountability for the Carl D. Perkins Vocational and Applied Technology Act of 1990, P. L. 101-392
 - Managing Local Plans Part II Technical Assistance Manual for Perkins One-Stop Partners in Pennsylvania Career Link Centers
 - Secondary & Postsecondary Perkins Local Plan Guidelines 2000-2004 Contact: Carroll A. Curtis (717-772-4177)
 - Secondary Vocational-Technical Education Program Approval Application Procedure
Contact: Forrest Keiser (717-787-8804)
 - New Choices/New Options Career Development for Single Parents, Displaced Homemakers, Single Pregnant Women and Individuals Interested in Nontraditional Vocational Education
Contact: Marion Thomas (717-787-8022)
 - National Skill Standards Provider List: A Resource Guide
Contact: David Closky (717-772-0814)
- Bureau of Curriculum and Academic Services**
- Chapter 4 Strategic Planning Guidelines, May 2002
Contact: Parker Martin (717-783-4307)
 - Act 48 Professional Education Plan Guidelines, May 2002
Contact: Carol Bellew (717-783-9260)
 - Act 48 Approved Provider Guidelines, July 2002
Contact: Carol Bellew/ (717-783-9260)
Dale Baker (717-772-4944)
 - Guidebook for Planning Programs for English Language Learners
 - Instructions for Completing PDE 3044-45, Programs and Services for Students of Limited English Proficiency
Contact: Ana Sainz de la Pena (717-783-6649)
 - ESL Monitoring Program
Contact: Barbara Mowrey (717-787-3499)
 - Writing Assessment Handbook
Contact: Andrea Martine (717-787-4234)
 - Reading Assessment Handbook
Contact: Mary Emminger (717-787-4234)
 - Mathematics Assessment Handbook
Contact: James Masters (717-787-4234)
 - School Profiles CD ROMs
Contact: Gerald Bennett (717-787-4234)
 - School-By-School Results—Scaled Scores
 - Handbook for PSSA Report Interpretation
Contacts: Mary Emminger (Reading) (717-787-4234)
James Masters (Math) (717-787-4234)
Andrea Martine (Writing) (717-787-4234)
 - Guidelines for Sex Education in Public Schools of Pennsylvania
Contact: Shirley Black (717-772-0067)
 - Pennsylvania Department of Education Guidelines for Approved In-Service Credit
 - Pennsylvania Department of Education In-Service Course Writers' and Reviewers' Manual
Contact: Carol Bellew (717-783-9260)
 - Induction Plan Guidelines, May 2002
Contact: Carol Bellew (717-783-9260)
- Thaddeus Stevens College of Technology**
- View Book
 - Student Handbook, 2001-02
Contact: Paul Cameron (717-299-7751)
 - School Catalog, Autumn 2000-2001
Contact: Donn E. Pittenger (717-299-7793)
- Bureau of Budget and Fiscal Management**
- Planning and Construction Workbook (Forms Used to Apply for Commonwealth Reimbursement for a School Construction Project)
Contact: Carle Dixon Earp (717-787-5480)

- Guidelines for Approval of Capital Expenses for Community Colleges
- Application for State Assistance for Construction of Community College Facilities
- Space Approval Formula for Community Colleges
- Procedures for Funding Institutional Equipment Grant Program
- Procedures for Funding Engineering Schools Equipment Grant Program

Contact: Larry Snell (717-787-5993)

- Individuals with Disabilities Education Act Part B (IDEA-B) 2002-2003 Administrative and Fiscal Guidelines for Rider H—Program Application of LEA; Rider I—Support Services and Rider J—Direct Services
- Individuals with Disabilities Education Act Part B (IDEA-B) 2002-2003 Administrative and Fiscal Guidelines for Approved Private Schools
- Individuals with Disabilities Education Act Part B (IDEA-B) 2002-2003 Administrative and Fiscal Guidelines for Institutions of Higher Education and other Nonpublic School Entities
- Procedures for Commonwealth Reimbursement of the Special Education Cost of Wards of the State
- Out-of-State Special Education Placements Approval and Reimbursement (jointly with the Bureau of Special Education [John Tommasini])

Contact: Ralph Girolamo (717-783-6535)

Office of Educational Initiatives

- Grants Procedure Manual (on PDE Website)
- Report of 2000 School Performance Funding—School-by-School Results
- School Finance 101 (on PDE Website)
- The Evaluation of Pennsylvania Charter School Reform—Interim Report
- Your Schools, Your Money Guidelines to School Districts (on PDE Website)

Contact: Sheri Rowe (717-705-8020)

- Education Empowerment: A Guide for Pennsylvania Schools (on PDE Website)
- Education Empowerment Act—LEA—Procedural Manual
- Education Empowerment Act—SEA—Procedural Manual
- Education Empowerment Act—June 2002 (PowerPoint)

Contact: Peter T. Meo (717-705-8014)

Scranton State School for the Deaf

- Student Handbook, 2002

Contact: Dorothy S. Bambach (570-963-4040)

DECISIONS:

State Charter School Appeal Board

- Vitalistic Therapeutic Center Charter School (Bethlehem Area SD) CAB # 1999-6
- William Bradford Academy Charter School (Keystone Oaks SD) CAB # 1999-8
- Wonderland Charter School (State College Area SD) CAB # 1999-3
- Sugar Valley Rural Charter School (Keystone Central SD) CAB # 1999-4
- Phoenix Academy Charter School (Phoenixville Area SD) CAB # 1999-10
- Hills Academy Charter School (Penn Hills SD) CAB # 1999-12
- Collegium Charter School (West Chester Area SD) CAB # 1999-9
- Vitalistic Therapeutic Center Charter School (Allentown City SD) CAB # 1999-5
- Shenango Valley Regional Charter School (Hermitage and Sharon City SD) CAB # 1999-11
- Ronald G. Brown Charter School (Harrisburg City SD) CAB # 1999-1
- Edith & Eloise Academy (Steel Valley and Pittsburgh School Districts) CAB # 1999-13
- Creative Educational Concepts Charter School (Chester Upland SD) CAB # 1999-15
- Souderton Charter School Collaborative (Souderton Area SD) CAB # 1999-2
- Bucks County Montessori Charter School (Pennsbury SD) CAB # 1999-7
- Environmental Charter School (Palisades SD) CAB # 1999-14
- W.E.B. Dubois Charter School (Philadelphia SD) CAB # 2000-10
- William Bradford Academic Charter School (Philadelphia SD) CAB # 2000-1
- Dimensions of Learning Academic Charter School (Philadelphia SD) CAB # 2000-7
- Rising Sun Academy Charter School (Philadelphia SD) CAB # 2000-4
- Leadership Learning Partners Charter School (Philadelphia SD) CAB # 2000-8
- Delaware Valley High Charter School (Philadelphia SD) CAB # 2000-5
- Lincoln-Edison Charter School (York SD) CAB # 2000-11
- Independence Charter School (Philadelphia SD) CAB # 2000-2
- Kemetec Institute charter School (Philadelphia SD) CAB # 2000-6
- Genesis Charter School (Philadelphia SD) CAB # 2000-9
- Legacy Charter School (Council Rock SD) CAB # 2000-14
- Lehigh Valley Academy Regional Charter School (Bethlehem Area SD) CAB # 2000-12
- Lehigh Valley Academy Regional Charter School (Saucon Valley SD) CAB # 2000-13
- Vitalistic Therapeutic Center Charter School (Bethlehem Area SD) CAB # 2000-15
- Dr. Lorraine K. Monroe Academy Charter School (Millcreek Township SD) CAB # 2000-16
- Learning Connection Charter School (Chester Upland SD) CAB # 2001-1
- Renaissance Academy of Pittsburgh, Alternative of Hope Edison Charter School (SD of Pittsburgh) CAB #2001-2
- Elan Charter School (Pennsbury SD) CAB # 2001-3
- Ricci J. Hausley Charter School (Philadelphia SD) CAB # 2001-4

- Thurgood Marshall Charter School (Wilksburg SD) CAB # 2001-5
 - Phoenix Charter School (Philadelphia SD) CAB # 2001-6
 - Penn Hills Charter School (Penn Hills SD) CAB # 2001-7
 - David P. Richardson Charter School (Philadelphia SD) CAB # 2001-8
 - Fell Charter School (Carbondale Area SD) CAB # 2001-9
- Contact: Ernest Helling (717-787-5500)

Office of Chief Counsel Teacher Tenure Appeal Opinions

- Patricia A. Gorman v. East Allegheny School District, Teacher Tenure Appeal No. 4-96
 - In Re: Petition of Stroudsburg Area School District, Teacher Tenure Appeal No. 6-96
 - Bridget E. Kelly v. Stroudsburg Area School District, Teacher Tenure Appeal No. 6-96A
 - Joseph G. Cesari v. North Schuylkill School District, Teacher Tenure Appeal No. 2-96
 - Deborah N. Collins v. Bethlehem Area Vocational-Technical School, Teacher Tenure Appeal No. 3-96
 - Renee Czubowicz-Drouse v. Mid Valley School District, Teacher Tenure Appeal No. 6-95
 - Margaret M. McMackin v. Pittsburgh School District, Teacher Tenure Appeal No. 8-95
 - Wayne Sousa v. Palisades School District, Teacher Tenure Appeal No. 10-95
 - James D. Holt v. Muncy Area School District and Board of Directors, Teacher Tenure Appeal No. 12-94
 - Roland H. Holvey v. Northumberland County Area Vocational-Technical School, Teacher Tenure Appeal No. 13-94
 - Sally Bollinger v. Curwensville Area School District and Board of School Directors, Teacher Tenure Appeal No. 9-94
 - William Dopko, et al. v. Riverside Board of School Directors, Teacher Tenure Appeal No. 2-94
 - Callie Anderson, et al. v. Board of Education of the School District of Philadelphia, Teacher Tenure Appeal No. 16-94
 - Patricia Peiffer v. Lake-Lehman School District, Teacher Tenure Appeal No. 9-93
 - Mary Ellen Mela v. Morrisville School District, Teacher Tenure Appeal No. 5-95
 - Angela Martino v. Philadelphia City School District, Teacher Tenure Appeal No. 7-95
 - Shawn-Kimberly Kocher v. Salisbury School District, Teacher Tenure Appeal No. 5-97
 - Dale Kessler v. Line Mountain School District, Teacher Tenure Appeal No. 11-94
 - Thomas Katruska v. Bethlehem-Center School District, Teacher Tenure Appeal No. 4-97
 - Jane L. Shaffer v. Riverview Intermediate Unit, Teacher Tenure Appeal No. 6-97
 - John Reber and Thomas L. McDevitt v. Reading School District, Teacher Tenure Appeal No. 12-95
 - Mark Berman, et al v. Philadelphia School District, Teacher Tenure Appeal No. 3-97
 - Jay Mastro v. City of Pittsburgh School Board, Teacher Tenure Appeal No. 1-98
 - Carol Ann Russo v. Easton Area School District, Teacher Tenure Appeal No. 4-98
 - Mary Anne Norris v. Penns Valley Area District, Teacher Tenure Appeal No. 2-98
 - Alice Hirsch v. Montour School District, Teacher Tenure Appeal No. 2-97
 - Karen Korman v. Penns Valley Area School District, Teacher Tenure Appeal No. 1-99
 - Kevin Santry v. Philadelphia School District, Teacher Tenure Appeal No. 2-99
 - Stephen Moiles v. Marple Newtown School District, Teacher Tenure Appeal No. 1-00
 - James B. Dickinson, Jr. v. Gettysburg Area School District, Teacher Tenure Appeal No. 3-98
 - Dale Clymer v. Berks County Intermediate Unit, Teacher Tenure Appeal No. 2-00
 - Nancy J. Zelno v. Lincoln Intermediate Unit, Teacher Tenure Appeal No. 3-00
 - Colleen Sheptock v. Muncy School District, Teacher Tenure Appeal No. 4-00
 - Priscilla Barto v. Williamsport Area School District, Teacher Tenure Appeal No. 3-99
 - Margaret McMackin v. Pittsburgh School District, Teacher Tenure Appeal No. 5-99
 - Mary Claire Brown v. Parkland Area School District, Teacher Tenure Appeal No. 7-97
 - Robert Adams v. Harrisburg School District, Teacher Tenure Appeal No. 5-00
 - Dr. Henry Benz v. Board of Public Education of the School District of Pittsburgh, Teacher Tenure Appeal No. 3-01
 - Glenn Gow v. Big Spring School District, Teacher Tenure Appeal No. 1-97
 - Carol Ann Russo v. Easton Area School District, Teacher Tenure Appeal No. 4-98A
 - Maureen Joyce v. Board of Directors of Spring-Ford School District, Teacher Tenure Appeal No. 2-01
 - Kenna Williams v. Clearfield County Vocational-Technical School, Teacher Tenure Appeal No. 4-99
 - Barbara Palumbo v. Board of Directors of DuBois Area School District, Teacher Tenure Appeal No. 4-01
 - Jacquelyn N'Jai v. Pittsburgh School District, Teacher Tenure Appeal No. 5-01
- Contact: Linda C. Barrett (717-787-5500)

Certification Appeal Committee Decisions

- Michael Lechlitter, Certification Appeal #97-01
- William Tolen, Certification Appeal #97-02
- Peter Coppelli, Certification Appeal #97-03
- Steven P. Miller, Certification Appeal #97-04
- Lisa R. Church, Certification Appeal #97-05
- William F. Beck, Certification Appeal #97-06
- Daunice Bunn Certification Appeal #97-07
- Michael Trombley, Certification Appeal #97-08
- Michael Vitali, Certification Appeal #97-09
- John Rossman, Certification Appeal #97-10
- Brian Cote, Certification Appeal #97-11
- Lorraine Gill, Certification Appeal #97-12
- Manuel Morales, Certification Appeal #97-13
- Laura Lembo, Certification Appeal #97-14
- Matthew McGuire, Certification Appeal #97-15
- Alexander Toll, Certification Appeal #97-16

- Randy Gilgannon, Certification Appeal #97-17
- Alan Lutz, Certification Appeal #97-18
- Sarah Sabin, Certification Appeal #97-19
- Malcolm Conner, Certification Appeal #97-21
- Patricia Loverich, Certification Appeal #97-22
- David Heffner, Certification Appeal #97-23
- Beth Ann Rosica, Certification Appeal #97-24
- Phillip Voronin, Certification Appeal #98-01
- William M. Angle, Certification Appeal #98-02
- Ronald L. Petroff, Certification Appeal #98-03
- Robert Dinnen, Certification Appeal #98-04
- Kathleen Petrini, Certification Appeal #98-05
- Renu Kumari, Certification Appeal #98-06
- Donald E. Dillard, Certification Appeal #98-07
- William C. Vonada, Certification Appeal #98-08
- Paul Casebeer, Certification Appeal #98-09A
- Mischelle Nalley, Certification Appeal #98-09B
- Alyson Gleiberman, Certification Appeal #98-10
- Martin Aylesworth, Certification Appeal #98-11
- Mamun Aiman, Certification Appeal #98-12
- Michael Farkas, Certification Appeal #98-13
- James Pilla, Certification Appeal #98-14
- Clyde Jones, Certification Appeal #98-15
- David F. Miller, Certification Appeal #98-16
- Darlene Burnett, Certification Appeal #98-17
- Edward Littlehale, Certification Appeal #98-18
- Vicki Phillips, Certification Appeal #98-19
- Felicia Whitney, Certification Appeal #98-20
- La'Shawn Randall, Certification Appeal #98-21
- Amy Sauerwine, Certification Appeal #98-22
- Robert C. Kern, Certification Appeal #98-23
- Frank J. Burich, Certification Appeal #98-24
- Ron D. Cvengros, Certification Appeal #98-25
- Kristine Stetter, Certification Appeal #98-26
- Mark McConaghy, Certification Appeal #98-27
- Dwight Shaw, Certification Appeal #98-28
- Daniel Waterman, Certification Appeal #99-01
- Colleen Kosiarski, Certification Appeal #99-02
- Richard Struck, Certification Appeal #99-03
- Lynne Smith, Certification Appeal #99-04
- Lynne Smith, Certification Appeal #99-05
- Daniel M. McAboy, Certification Appeal #99-06
- Joseph Adams, Certification Appeal #99-07
- Deborah K. Warren, Certification #99-09
- Leonid Khazin, Certification Appeal #95-06
- Dr. Fred G. Loveland, Certification Appeal #95-07
- Karen Linker, Certification Appeal #96-01
- David G. Stephany, Certification Appeal #96-02
- David Momper Certification Appeal #00-15
- Richard Spires Certification Appeal #00-20
- Shadrach Boyer Certification Appeal #00-21
- John Spaulding Certification Appeal #00-22
- Lawrence Barlow Certification Appeal #00-24
- Theodore Wing Certification Appeal #00-25
- Michael Lowe Certification Appeal #00-26
- Joan Awkward-Young Certification Appeal #00-27
- Rebecca Draper Certification Appeal #00-28
- Erin Breault Certification Appeal #00-29
- James Dennion Certification Appeal #00-30
- Harry Miller Certification Appeal #00-31
- Cynthia Wright-Richard Certification Appeal #00-32
- David Zuilkoski Certification Appeal #00-33
- Suzanne Mayberry Certification Appeal #00-34
- John DiLeonard Certification Appeal #01-01
- Mark Lysiak Certification Appeal #01-02
- Donna Radice Certification Appeal #01-03
- Edward Penn Certification Appeal #01-04
- Brook Kabakjian Certification Appeal #01-05
- Mark Mannella Certification Appeal #01-06
- Timothy Kalajainen Certification Appeal #01-07

- Andrew Igbneweka Certification Appeal #01-08
 - Frances Santiago Certification Appeal #01-09
 - Ronald Duska Certification Appeal #01-10
 - Kim Cuff Certification Appeal #01-11
 - John Hillard Certification Appeal #01-12
 - Gregory Williams Certification Appeal #01-13
 - Shirley Dickinson Certification Appeal #01-14
 - Mary Lamm Certification Appeal #01-15
 - Thomas Podpora Certification Appeal #01-16
 - Joseph Liberati Certification Appeal #01-17
 - M Miller Certification Appeal #01-18
 - Dianne Hammett Certification Appeal #01-19
 - Sandra Williams Certification Appeal #01-20
 - Paul Gomes Certification Appeal #01-21
 - John Lyman Certification Appeal #01-22
 - Robert Gockley Certification Appeal #01-23
 - Ronald Mihalko Certification Appeal #01-24
 - Patricia Hoffman-Miller Certification Appeal #01-25
 - Thomas Smith Certification Appeal #01-26
 - Susan Karnbauer Certification Appeal #01-27
 - Bryan McGraw Certification Appeal #01-28
 - Sister Marilynn Chapleski Certification Appeal #01-29
 - John Ray Certification Appeal #01-30
 - Carol McKnight Certification Appeal #01-31
 - Teresa Dodds Certification Appeal #01-33
 - Donna Papocchia Certification Appeal #01-34
 - William Miller Certification Appeal #01-35
 - Karen Overfield Certification Appeal #01-36
 - Phillip Calderone Certification Appeal #02-01
 - Patty Todd Certification Appeal #02-02
 - Bruce Hess Certification Appeal #02-03
 - Michael Knobloch Certification Appeal #02-04
 - Vera White Certification Appeal #02-05
 - Patti MacPhee Certification Appeal #02-06
 - Marie-Pierre Murray Certification Appeal #02-07
 - Charles Whittier Certification Appeal #02-08
 - Kara Konrad Certification Appeal #02-09
 - David Danner Certification Appeal #02-10
 - Alice Goldberg Certification Appeal #02-11
 - Keith Laser Certification Appeal #02-12
 - Marian Smith Certification Appeal #02-13
 - Lata Anatheswaran Certification Appeal #02-14
 - Marilyn Klein Certification Appeal #02-15
 - Susan Cunnup Certification Appeal #02-17
 - Wallace Gary Certification Appeal #02-19
 - Curtis James Certification Appeal #02-20
 - Esther Beck Certification Appeal # 02-21
 - Sheryl Johnson Certification Appeal #02-22
 - Robert Bryson Certification Appeal #02-24
- Contact: Bette H. Williams (717-705-7787)

School Certification Audit Decisions

- Berwick Area School District Certification Audit #98-49
 - Montour School District Certification Audit #98-47
 - Keystone Central School District Certification Audit #98-42
 - St. Marys Area School District Certification Audit #98-36
 - Millcreek Township School District Certification Audit #98-46
 - Spring Grove Area School District Certification Audit #99-24
 - Punxsutawney Area School District Certification Audit #97-76
 - Susquenita School District Certification Audit #98-13
 - West Shore School District Certification Audit #98-38
 - Austin Area School District Certification Audit #20-02
- Contact: Bette H. Williams (717-705-7787)

Certification Audit Appeals

- Lancaster School District
Contact: Linda McKay (717-787-5500)

Teacher Decertification Decisions

- Commonwealth of Pennsylvania v. Benjamin Lucciola, DI-87-07
 - Commonwealth of Pennsylvania v. Malachi Robinson, 1996-3
- Contact: M. Patricia Fullerton (717-787-5500)

- Commonwealth of Pennsylvania v. Bobby Wilson
Contact: Joseph Miller (717-787-5500)

Food and Nutrition Decision

- Lower Kensington Environmental Center Youth Services, Child Care Food Program 1995-1
Contact: Ernest Helling (717-787-5500)
- Tots Yearn to Learn, Inc.
Contact: Ernest Helling (717-787-5500)
- Cassoria Learning Centers, Inc.
Contact: Ernest Helling (717-787-5500)
- Blessed Hope S.D.C. Church
Contact: Ann St. Ledger (717-787-5500)
- Little People Day Care School, Inc.
Contact: Karen Feuchtenberger (717-787-5500)

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Contact: Carolyn Angelo (717-787-6576)

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- Kittanning Truck Driving School, 95-9
- Andrew Blanco
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- Professional Bartender Training, Jeffrey McKnight, 97-6
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Contact: Patricia Landis (717-783-8228)

Special Education Appeal Panel Decisions

In Re: The Educational Assignment of:

- Lynn K., #701
- Laura B., #702
- Shannon T., #703
- Jonathan G., #704
- Gregory P., #705
- Robert R., #706
- Willie F., #707
- Kristopher C., #708
- Karrie M., #709
- Laurie P., #710
- Black B., #711
- Michael G., #712
- Joel P., #713
- Ralph L., #714
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- Joshua T., #716
- Rairdan M., #806-A
- Henry T., #820A
- W. Thomas F., #835
- Barbara B., #836
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- Hugh B., #880
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- Kimberly M., #927
- Dustin T., #928
- Michael W., #929
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- Natalie W., #932
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- Brannon I., #1012
- Amy B., #1013
- Andrew B., #1014
- Christopher C., #1015
- Deaidra H., #1016
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- Karl S., #1018
- Nicole D., #1020
- Jerry V., #1021
- #1022—Not Filed
- Jenna M., #1023
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- Jonathan P., #1025
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- Joseph J., #1027
- Bethany M., #717
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- Samuel L., #730
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- Ryan L., #1245
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- Matthew D., #1247
- Adam M., #1248
- Nicholas T., #1249
- Eric H., #1252
- Robert P., #1253

Contact: John Tommasini (717-783-6134)

School Construction Decisions

- In the Matter of: Reimbursement for the Rose Tree Media School District

Contact: Linda Barrett (717-787-5500)

State Board of Private Academic Schools

- Christian Light Education Center
- Dynamic Springs Institute

Contact: Carol Strait (717-783-6840)

Miscellaneous

- Farrell Area School District v. Commonwealth of Pennsylvania, Department of Education, Office of School Services
Contact: Marion K. Echols-Clark (717-783-3618)

- Shane B. Peck v. Edward L. Rech, Office of Postsecondary/Higher Education, Division of Private Licensed Schools
Contact: Patricia Landis (717-783-8228)

- Greater Latrobe School District v. Bureau of Elementary and Secondary Education
Contact: Ernest Helling (717-787-5500)

- Pottsgrove Taxpayers Alliance v. Department of Education
Contact: Linda Barrett (717-787-5500)

- Potomac College, Application for Certificate of Authority
Contact: Frank Meehan (717-7772-4737)

- Hazleton Area School District v. Department of Education
Contact: Linda Barrett (717-787-5500)

- Montgomery County Community College v. Department of Education
Contact: Karen Feuchtenberger (717-787-5500)

INTERNAL GUIDELINES:

Bureau of Special Education

- Compliance Monitoring System
- Procedures for Complaint Management
- Internal Policy: Transportation as a Related Service (May 13, 1997)
Contact: Patricia Hozella (717-783-6137)

- Higher Education Initiative Grant Application Form
Contact: Loujeania Bost (717-783-6917)

- Internal Policy: Participation of Psychologists in Multidisciplinary Evaluations
- Internal Policy: Serving as a Representative of the District at Individualized Education Program Meetings
- Internal Policy: Signature of a Notice of Recommended Assignment
Contact: John Tommasini (717-783-6134)

Bureau of Management Services

- PDE Administrative Policy 1999-08- Provides the Department's Policy on Providing Public Access to Agency Records
Contact: Mitch Akers (717-783-9791)

Bureau of Human Resources

- Americans with Disabilities Act (ADA) Procedures/Management Guides—Provides the Department's Procedures for Providing Alternate Formats, Accommodations and Accessibility to Persons with Disabilities
Contact: Donna J. Paule (717-787-4417)

Bureau of Community and Student Services

- Pregnant and Parenting Teen Funding Application Guidelines
- Education Leading to Employment and Career Training Funding Application Guidelines
- Learn and Serve America Request for Application Guidelines
- ELECT Student Works After-School Prevention Program Request-for-Application Guidelines
Contact: Dorothy Hershey (717-783-7089)
- Certificate of Eligibility of Migrant Education Children to Enroll in Program
- State Parent Involvement Committee Members for Migrant Education Program
- Travel Expense Policy for Reimbursement to Parents of Migrant Education Children Participating in State Parent Involvement Committee Meeting
- Equal Educational Opportunities to Pennsylvania Children Regardless of their Legal Status
Contact: Manuel Recio (717-783-6466)
- Safe Schools Grant Application Guidelines
- Successful Students' Partnership Dropout Prevention Program Funding Application Guideline
Contact: Maritza Robert (717-783-3755)
- Education Mentoring Grant Application Guidelines
Shirley Gould (717-787-4605)

Bureau of Teacher Certification and Preparation

- Interstate Agreement on Qualification of Educational Personnel—Policy for Certification of Educational Professionals Across State Jurisdictions
Contact: Susan Stewart (717-787-3356)
- Policy Regarding Acceptance on Educational Testing Service Facsimile Score Reports
- Program Approval for Teacher Certification Programs: Chairperson's Handbook
- Program Approval for Teacher Certification Programs: Team Member's Handbook
- General Standards Interpretation and Guidelines: Review Team Worksheets
Contact: Marjorie Blaze (717-787-3470)

Bureau of Adult Basic and Literacy Education

- Program Monitoring Review Field Guide
Contact: John N. Sloan (717-772-3737)

Bureau of Postsecondary Services

- Annual Operation Plan—Pennsylvania State Approving Agency, Division of Veterans/Military Education
Contact: George Kordek (717-787-2414)

Bureau of Career and Technical Education

- Self Study and On-Site Review of Approved Nurse Aide Training Programs
Contact: Carlyn Forlizzi (717-772-0814)
- Federal Carl Perkins Vocational and Technical Education Local Performance Review/Report
Contact: Carroll A. Curtis (717-772-4177)
- Federal and State Final Performance Reports
Contact: John Bonchalk (717-772-4177)
- Program Administration Manual: Policy and Procedures for Perkins Subgrants and Related State Grants
Contact: Allan Mensky (717-772-4177)
- Establishing & Operating Effective Local Advisory Committees
Contact: Glendean Davis (717-787-8022)
- Pennsylvania Department of Education Methods of Administration for Complying with Civil Rights Guidelines in Vocational Education
Contact: Jimmy Futrell (717-787-8022)

Equal Educational Opportunity Office

- Manual for Deriving Indicators of Equal Opportunity for Higher Education in The Commonwealth of Pennsylvania
Contact: Carrie M. Patterson (717-783-9531)
- Act 101 Regulations and Guidelines
Contact: Kathleen Kennedy (717-783-4393)

Thaddeus Stevens College of Technology

- Faculty Manual
Contact: Betty Tompos (717-299-7749)

OTHER**Bureau of State Library**

- Disaster Response and Recovery Manual
- State Library of Pennsylvania Collection Development Policy
Contact: Sharon Anderson (717-783-5983)

- State Library of Pennsylvania Information Services Guidelines
Contact: Gene Smith (717-783-7014)

Bureau of Teacher Certification and Preparation

- Certification Testing Booklets
Contact: Marjorie Blaze (717-787-3470)

Deputy Secretary's Office of Postsecondary and Higher Education

- Higher Education Gift Disclosure
Contact: Bette H. Williams (717-705-7787)
- Professional Standards and Practices Commission—Pa. Code Title 22—Chapter 233 Bylaws—Statement of Policy, Annual Report, Statute (22 P. S. §§ 2070.1-2070.18)
Contact: Carolyn Angelo (717-787-6576)
- Postsecondary and Higher Education Operating Institutions of Higher Education in Pennsylvania Legally Authorized to Grant Degrees
Contact: Paula Fleck (717-772-3623)

Bureau of Career and Technical Education

- The Area Vocational-Technical School Organization—A Technical Assistance Manual
Contact: Glendean Davis (717-787-8022)
- Community College Variable Stipend Program
Contact: John Bonchalk (717-772-4177)

Bureau of Curriculum and Academic Services

- Pennsylvania Literacy Framework
Contact: Diane Dickson (717-787-5482)
Joel Geary (717-772-1716)
- "Blue Ribbon Schools, Elementary & Secondary School Recognition Programs" United States Department of Education Publication
- "Blue Ribbon Schools Nomination Packet" United States Department of Education Publication
Contact: Dale Baker (717-772-4944)

Bureau of Budget and Fiscal Management

- Standard Contract for Food Service Management Services
Contact: Saeed Khokhar (717-787-3186) or (800-331-0129)
- School Construction Fact Sheet—A Brief Description of School Construction Procedures
Contact: Carle Dixon Earp (717-787-5480)

Scranton State School for the Deaf

- Office of Civil Rights Complaint #03911181 and 03911182 Assurance Statement, August 1992
Contact: Dorothy S. Bambach (570-963-4040)

Office of Educational Initiatives

- BEC—Charter Schools, 24 P. S. Section 17-1701-A
- Cyber Charter Schools Review (on PDE Website)
- Pennsylvania Charter School Operator's Manual
- Western Michigan Initial Study of Pennsylvania Charter Schools (on PDE Website)
Contact: Sarita De Carlo 717-705-2343
- 2000 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2001 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2002 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- Applying for a Waiver... (on PDE Website)
Shortcuts (on PDE Website)
Provisions not Subject to Waiver (on PDE Website)
Instructions for Mandate Waiver Application (on PDE Website)
PDE-417—Mandate Waiver Application (on PDE Website)
- Mandates that May NOT Be Waived (on PDE Website)
Contact: Sally C. Chamberlain 717-705-8020

EMERGENCY MANAGEMENT AGENCY

Circulars:

2002

- C2002—1 Weather Emergency Preparedness Exercise (BOOT)
- C2002—2 Hazardous Material Response Fund Guidance and Grant Application (BOA)
- C2002—3 Radiation Emergency Response Fund (RERF) Grant Guidance (BOA)
- C2002—4 Emergency Management Performance Grant Annual Submission (BOA)

2001

- C2001—5 Requirements for Preparation of Annual County Report on Hazardous Material Emergency Response Preparedness *Reporting Year 2001* (BOP)
- C2001—6 Hazardous Materials Emergency Preparedness (HMEP) Planning and Training Grant Guidance—(BOA)
- C2001—7 Release of Sensitive Documents or Information to the General Public in Light of the Terrorist Threat (EO)

2000

- C2000-1 Radiological Preparedness Program (BOOT)
- C2000-4 Guidance for Enforcement of the Hazardous Material Emergency Planning and Response Act (Act 1990-165) (BOP)
- C2000-6 Planning Guidance For Mass Fatalities Incidents (BOP)
- C2000-8 Radiation Transportation Emergency Response Fund (RTERF) Grant Guidance (BOA)
- C2000-10 Evacuation Authority (EO)
- C2000-12 Movement of Authorized Persons on Commonwealth Highways During a Blizzard or Major Winter Storm (EO)

1999

- C99-4 Nuclear Power Plant Accident Emergency Worker Dosimetry and Potassium Iodide (KI) (BOP)
- C99-5 Emergency Management Exercise Program (BOOT)
- C99-9 Hazardous Materials After-Action Reviews and Reports—(BOP)

1993

- C93-1 Guidance for Appropriate Emergency Response to Spills or Leaks from Vehicle Fuel Tanks or Heating System Fuel Supply Tanks or Lines (SFCO)

Directives**2001**

- D2001-1 Expenditure of Act 165-Generated Revenues at The County Level (BOP)
- D2001-2 Preparation, Review, and Maintenance of SARA Title III Off-Site Response Plans and the State SARA Facility Database. (BOP)
- D2001-3 Certified Hazardous Material Response Teams In Pennsylvania (BOP)

2000

- D2000-1 Official Enrollment Of Emergency Management Volunteers (EO)
- D2000-2 Training and Test Authorization Requests (EO)
- D2000-3 Compensation for Accidental Injury (EO)
- D2000-4 Testing Program and Protocol for State Emergency Voice Alerting Network (SEVAN) (BOOT)
- D2000-5 Act 1990-165 Facility and Vehicle Inspections (BOP)
- D2000-6 PA Emergency Incident Reporting System (PEIRS) (BOOT)
- D2000-7 Emergency Equipment, Materials and Supplies (BOA)

1995

- D95-2 Instructor Classification System and Code of Professionalism (SFCO)

1991

- D91-3 Firefighter's Memorial Flag (SFCO)
- D91-4 Guidelines for the Operation of a Fire Service Certification Advisory Committee (SFCO)

1990

- D90-3 Emergency Management Training and Education (BOOT)

ENVIRONMENTAL HEARING BOARD

GUIDANCE MATERIALS:

Filing Instructions and appeal form that are provided to the public on request.

Internal Operating Procedures published in the Pennsylvania Bulletin on May 20, 2000 at 30 Pa. Bulletin 2541.

Temporary Guidance for Electronic Filing effective May 15, 2000 and Instructions for Use effective September 12, 2000.

Practice and Procedure Manual effective January 2001.

The Board also publishes an annual report in August for each fiscal year ended in June as well as an annual summary of a selected number of its decisions.

These materials are distributed broadly and may be accessed on the Board's website at www.ehb.verilaw.com.

Contact: William T. Phillipy (717) 787-3483

ENVIRONMENTAL PROTECTION

<i>Title of Document</i>	<i>Document ID#</i>
Policy Office	
Environmental Quality Board Policy for Processing Petitions 012-0100-001 Policy for Consideration of Local Comprehensive Plans and Zoning Ordinances in Permit Review	012-0200-001
Policy for Consideration of Local Comprehensive Plans and Zoning Ordinances in Grants Review	012-0200-002
DEP Mediation Confidentiality	012-0501-001
Policies and Procedures for Implementing the History Code	012-0700-001
Guidance for Implementation of the Agricultural Land Preservation Policy	012-0700-002
Policy for Development, Approval and Distribution of Regulations	012-0820-001
Policy to Encourage Voluntary Compliance by Means of Environmental Audits	012-0840-001
Policy for Development, Approval and Distribution of Guidance	012-0900-001
Secretary's Directive/Review of Existing Regulations and Technical Guidance Documents	012-0900-002
Electronic Copies of Technical Guidance	012-0900-003
Adoption by Reference of EPA's Y2K Enforcement Policy	012-0900-006
Public Participation in the Development of Regulations and Technical Guidance	012-1920-001
Policy/Acceptance/Community Environmental Projects in lieu of Civil Penalties	012-4180-001
2003 Environmental Education Grants Program Manual and Forms	012-5500-001
nvironmental Education Grants Elective Program	012-5500-002
Contact: Joe Sieber 717-783-1497	
Office of Information Technology	
Data Standards for Names and Addresses	013-0830-001
Data Standards for PA Municipality Codes	013-0830-002
DEP Locational Data Policy	013-0830-003
Loan of DEP Personal Computers to Local Procurement Units	013-0830-004
Suggested Formats for Required Electronic Deliverable Attachments	013-0830-005
Formats for Required Electronic Deliverable CAD Attachments	013-0830-006
Formats for Required Electronic Deliverable GIS Attachments	013-0830-007
Policy for the DEP Money-Back Guarantee Permit Review Program	013-2000-001
Policy for Implementing the Pennsylvania Natural Diversity Index	013-2000-002
Contact: Gail Jackson 717-772-4786	
Management and Technical Services	
DEP Policy on Professional Work Assignments Conducted by Licensed Professional Engineers, Geologists	150-0200-001
Critical Elements for Certification of Laboratories for Chemistry	150-2302-001
Critical Elements for Certification of Laboratories for Microbiology	150-2302-002
Critical Elements for Certification of Laboratories for Radionuclides	150-2302-003
Procedures for the Approval and Accreditation of Laboratories in PA, Utilizing the NELAC Standards	150-2302-004
Contact: Lisa Miller 717-787-7193	
Bureau of Land Recycling and Waste Management	
Guidance on Radioactivity Monitoring at Muni. and Residual WasteProcessing/ Disposal Facilities	250-3100-001
Quality Assurance Program	250-3100-401
Execution of Release Forms by Waste Management Field Inspectors	250-3120-320
Purge Water from Groundwater Sampling	250-3130-763
Calculation of Civil Penalties	250-4180-302
Risk Assessment Guidelines for Facilities Burning Hazardous Waste	251-0300-402
Exclusionary Siting Criteria—Hazardous Waste Treatment & Disposal	251-2000-704

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Revisions to Exclusionary Siting Criteria Document	251-2000-705
Time Frame for Application of Hazardous Waste Exclusionary Siting Criteria	251-2000-706
Hazardous Sites Cleanup Act, Preapplication Meetings	251-2100-203
Policy and Procedure for Municipal Waste Facilities Equivalency Approvals	251-2100-727
Change of Ownership/Transfer of Permit	251-2100-754
Review Procedure for Hazardous Waste Transfer Facilities for PBR Status	251-2149-713
Household Hazardous Waste Collection Program	251-2200-502
Establishment of Household Hazardous Waste (HHW) Program	251-2200-515
Reimbursement to Host County for Hazardous Review	251-5500-758
Section 902 Recycling Grant Applications that must comply with Act 57	252-5500-100
Review of Residual and Hazardous Waste Source Reduction Strategies	252-6600-516
Land Recycling Program Technical Manual	253-0300-100
Closure Requirements for Underground Storage Tank Systems	253-4500-601
ARARs—Cleanup Response and Remedial Actions	253-4500-606
Environmental Emergency Response Actions	253-4500-608
Mitigating Remedies under the Orphan Sites Program	253-4500-613
Issuance of Grants for Technical Evaluations under HSCA	253-5500-612
Off-site Audit Manual for Hazardous Sites Cleanup Program	253-5700-621
Community Relations Activities for State HSCP and Federal Superfund Program	253-5700-632
Prep of Analysis of Alternatives/HSCA Proposed Response Document	253-5700-634
Environmental Emergency Response Program Response Actions	253-5800-638
Clean Fill Policy and Procedures	254-2000-715
Local Municipality Involvement Process	254-2100-100
Environmental Assessment Process, Phase I Review	254-2100-101
Municipal Waste Facility Review—Traffic Analysis	254-2100-102
Process for Evaluating Daily Volume	254-2100-103
Areas Where Municipal Waste Landfills (MWLF) are Prohibited	254-2153-721
Leak Detection Tests for Installed Liners	254-2153-723
Pumping Requirements for Construction/Demolition Landfills in Noncoal Mines	254-2157-717
Liners for Construction/Demolition Waste Landfills	254-2157-718
Issue of Emergency Municipal Waste Transfer	254-2158-745
Management of Municipal Ash Waste from Resource Recovery Facility	254-2160-762
Clarification of the Identification of Infectious Waste Generators	254-2167-702
Co-mingling of Infectious & Chemotherapeutic Waste in One Container	254-2167-703
Procedures for Container/Vehicle Decontamination & Small Spill Cleanup	254-2167-708
Clarification of Requirements Related to Storage Bags	254-2167-709
Clarification of the Permit-by-Rule Provision for Mixed Waste/Residual Waste	254-2167-712
Temp Storage & In-Transit Provisions during Transport or Transfer	254-2167-725
Policy/Procedures for Infectious Waste Definition	254-2167-726
Guidelines for the Development of County Waste Management Plan Revisions	254-2212-504
BMP's for Storage, Processing, or Disposal of Land-Clearing, Grubbing, and Excavation Wastes	254-5400-001
The Food Processing Residual Management Manual	254-5400-100
Best Practices for Environmental Protection in the Mushroom Farm Community	254-5401-001
Guidelines for Yard Waste Composting Facilities	254-5403-100
Outdoor Shooting Range Guidance	255-5400-001
County Option to Retain or Eliminate Municipal Waste Flow Control	257-2212-501
Policy for Implementing the General Operating Permit Strategy for Aboveground Storage Tanks	257-2318-005
Storage Tank Program Compliance Assistance Strategy	257-4180-002

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Closure Requirements for Aboveground Storage Tank Systems	257-4200-001
New Waste Streams Review	258-2000-764
General Permitting Procedure	258-2000-765
Chemical Analysis	258-2000-767
Implementation Guidance	258-2000-768
Safe Fill Policy and Procedure Establishing Criteria for use of Uncontaminated Soil, Rock, Stone etc.	258-2182-773
Contact: Michele Tate	717-787-2553
Bureau of Air Quality	
Employer Trip Reduction Policy	271-5000-001
Interstate Ozone Reduction/Chapter 145 Regulation Overview	271-5000-002
Compliance Assurance Policy for Cement Kilns with CEMS	273-4000-001
Compliance Assurance Policy for Hospital Waste Incinerators	273-4000-002
Compliance Assurance Policy for Municipal Waste Incinerators, including Revisions	273-4000-003
Enforcement Policy for CEMS on Fluid Catalytic Cracking Units	273-4000-004
Enforcement Policy—CEMS and Coal Sampling/Analysis Systems	273-4000-005
Interim Compliance Strategy on RACT for NOx Sources with CEMS	273-4000-007
Policy for Sampling/Determination of Compliance with Low RVP Gasoline Requirements in the Pittsburgh	273-4000-008
Air Pollution Control Act/Compliance History Review/Civil Penalty Assessment Procedure	273-4100-005
DEP/EPA Asbestos Demolition/Renovation Civil Penalty Policy	273-4130-001
Guidance for Application of Regional Civil Assessment Procedure	273-4130-003
Compliance Docket Procedure	273-4130-004
Stage I Penalty Assessment Guidance	273-4130-006
Stage II Enforcement Strategy	273-4130-007
Compliance Strategy for Mushroom Composting Operations	273-5401-001
Source Testing Manual	274-0300-002
Continuous Emissions Monitoring Manual	274-0300-003
Policy for Stage II Vapor Recovery Testing Requirements	274-3100-001
Interim Procedures Pertaining to Continuous Source Monitoring System Quarterly Data Reports	274-3100-002
Air Quality Operating Permit—Protocol	275-2101-001
AQ Operating Permit—Permitting Procedures	275-2101-002
Air Quality Permit Exemptions	275-2101-003
AQ Operating Permit—Modification/Reactivation	275-2101-004
AQ Operating Permit—Delegation Conditions & Policy Performance Test Waivers	275-2101-005
AQ Operating Permit—Requirements	275-2101-006
AQ Operating Permit—Best Available Technology & Other Permitting Criteria	275-2101-007
AQ Operating Permit—Hazardous Waste Incineration	275-2101-008
AQ Operating Permit—Waste Derives Liquid Fuel Policies	275-2101-009
AQ Operating Permit—Air Toxics Policies	275-2101-010
AQ Operating Permit—Public Notification	275-2101-011
AQ Operating Permit—Prevention of Significant Deterioration	275-2101-014
AQ Operating Permit—Volatile Organic Compounds	275-2101-015
AQ Operating Permit—Continuous Source Monitors	275-2101-016
Proposed Policy Concerning the Alternative Analysis Required for Major New or Modified Facilities	275-2101-017
Contact: Ralph Scanlon	717-787-9702
Bureau of Radiation Protection	
P & P Summary, Radiation Control Division	291-0400-001
Compliance and Enforcement Policy	291-4100-001

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Nuclear Power Generating Station Incident Manual	292-0400-002
Policy and Procedures, Nuclear Safety Division	293-0400-001
Low Level Radioactive Waste Section Policies and Procedures	293-0400-002
Conducting Radiological Performance Assessments For LLRW Disposal in PA	293-2400-001
Enhanced Containment through Engineered Barriers Staff Technical Report	293-2400-002
Requirements for LLRW Minimization Plan	293-2400-003
Radon Certification Policy	294-2309-001
Radon Mitigation Standards	294-2309-002
Pennsylvania Radon Certification Guide	294-2309-003
Contact: David Allard	717-787-2489
Bureau of Waterways Engineering	
Interagency Agreement with the Susquehanna River Basin	310-0600-002
Land Acquisition Policies	310-2139-002
Criteria and Fees for Dam Safety Limited Power Permits	310-2140-001
Annual Dam Inspection Report Policy	310-3120-001
Category 3 Dam Inspection Program	310-3140-002
Compliance Assistance and Enforcement Manual	310-4000-001
Contact: Don Martino	717-787-6826
Bureaus of Watershed Management, and Water Supply and Wastewater Management	
Conservation District Fund Allocation Program	361-0100-001
Chesapeake Bay Nonpoint Source Pollution Abatement Program	361-0100-002
Water Quality Toxics Management Strategy	361-0100-003
Manure Management for Environmental Protection	361-0300-001
Field Application of Manure	361-0300-002
Chesapeake Bay Financial Assistance Funding Program Guidelines	361-5500-004
Domestic Wastewater Facilities Manual	362-0300-001
Guidelines for Design, Installation and Operation of Small Flow Treatment Facilities	362-0300-002
Sewage Facilities Planning: Preparing Act 537 Update Revisions	362-0300-003
A Guide To Requirements and Procedures For Obtaining Permits etc for Industrial Wastewater Mgt System	362-0300-004
Handbook—NPDES Permit for POTW and Non-Municipal Wastewater Dischargers	362-0300-005
Handbook—NPDES Permit for Industrial Wastewater Dischargers	362-0300-006
Alternate Systems Guidance	362-0300-007
NPDES Program Implementation- MOU Concerning WQM, NPDES Program Implementation, and Related Matters	362-0400-001
National Pollutant Discharge Elimination System Program Implementation	362-0600-001
Agreement Between Oil/Gas Mgmt and Water Quality on Pollution Discharge	362-0600-002
MOU for the use of Biosolids at Mined Sites	362-0600-003
Guidelines for the Development and Implementation on Writing Emergency Response Plans	362-2000-001
Permitting Policy and Procedure Manual	362-2000-001
Policy for Permitting Surface Water Diversions	362-2000-003
Subsurface Disposal of Carwash Waste	362-2000-005
Conducting Technical Reviews of Water Quality Management (Part II) Permit	362-2000-007
Conducting Technical Reviews of Minor NPDES Renewal Applications	362-2000-008
Manual for Land Application of Treated Sewage and Industrial Wastewaters	362-2000-009
Interim CAFO Policy	362-2000-010
Technical Guidance for Permitting Landfill Leachate Discharges	362-2183-001
Technology-Based Control Requirements for Water Treatment Plant Wastes	362-2183-003

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Guidance for the Storage of Biosolids	362-2192-002
Guidelines for Agricultural Utilization of Sewage Sludge	362-2192-003
Review and Coordination of Chapter 94 Reports and Act 537 Planning	362-2206-001
Policy Establishing New Program Direction for Act 537 Comprehensive Planning	362-2206-007
Impact/Subsurface Disposal on Ground Water Nitrate-Nitrogen Levels	362-2207-004
Administration of Fee Collection for Planning Module Reviews	362-2207-008
Municipal Guidance—Reconstructive Planning	362-2208-002
Calculation of Contingent Penalties for Effluent Violations	362-4000-001
Field Manual for Compliance Orders	362-4000-002
Guidance for Civil Penalty Calculation for Effluent Violations	362-4180-001
Civil Penalty Assessment Procedures for Pollution Incidents	362-4180-002
Calculation of Civil Penalties for Willfulness	362-4180-003
PA Sewage Facilities Act 537, Enforcement Reimbursement	362-5512-001
Act 537 Sewage Facilities Planning Grants	362-5512-002
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POLICY STATEMENTS: Deputy Secretary for Property Management (*Contact: James W. Martin 783-5028*)
—Use of the Public Areas of the Capitol Complex , 4 Pa. Code § 86.1 et seq.

Bureau of Contract Administration & Business Development (*Contact: Gary Lee 783-3119*)
—Contract Compliance—Pre-qualification of Vendors and Nonconstruction Contractors, Pa Code § 68.1 et seq.
—Contract Compliance—Construction Contracts, 4 Pa Code § 68.101et seq.
—Internal Guidelines for MBE/WBE Certification, 4 Pa Code § 68.201 et seq.

GUIDANCE MANUALS:

Bureau of Construction (*Contact: David McCarty 787-6330*)
—Administrative Procedures

Bureau of Contract Administration & Business Development (*Contact: Gary Lee 783-3119*)
—Contract Compliance Orientation and Training Manual

Bureau of Engineering and Architecture (*Contact: Bob Glenn 787-3709*)
—Bureau of Engineering and Architecture Procedure Manual

Bureau of Police and Safety (*Contact: Eugene Marzullo 787-9013*)
—Building Evacuation—Emergency Action Plan
—Capitol Police Duty Manual

Bureau of Publications & Paperwork Management (*Contact: Donald E. Gibas 787-3707*)
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Bureau of Vehicle Management (*Contact: Joe Robb 787-3162*)
—Automotive Service Facilities

Professional Selections and Project Control Office (*Contact: Ann Fischer 787-4479*)
—Instructions to Bidders

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Bureau of Financial and Management Services (Contact: Barbara Sexton 787-5051)

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Bureau of Contract Administration & Business Development (Contact: Gary Lee 783-3119)

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Bureau of Vehicle Management (Contact Joe Robb 787-3162)

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- 615.2 Motor Vehicle Liability Insurance and Accident Reporting (6/17/96)
- 615.3 Rates and Billing for Motor Vehicles of the Commonwealth Automotive Fleet (6/26/02)
- 615.6 License Plates for Commonwealth-Owned Vehicles (6/30/97)
- 615.7 Commonwealth Vehicle Invoices (7/3/97)
- 615.8 Use of State Automobile (3/26/80)
- 615.9 Permanent Assignment of Commonwealth Automotive Fleet Vehicles (7/24/00)
- 615.11 Use and Condition Inspections of Commonwealth-Owned Motor Vehicles (4/21/82)
- 615.12 Motor Vehicle Authorization List (8/11/83)
- 615.13 Emission Control Test Program—Commonwealth Automotive Fleet (9/26/97)
- 615.14 Repairs and Maintenance, Commonwealth Automotive Fleet (7/05/01)
- 00-35 Placing of Decals and Logos on Commonwealth Vehicles (10/6/01)
- 01-36 Winterization of State Vehicles and Commonwealth Garage Parking & Hours of Operation (10/26/00)
- 02-15 Refueling of Commonwealth Automobile Fleet Vehicles (6/18/02)
- 02-16 State Employees Purchasing Vehicles at the Commonwealth Garage (6/18/02)

EXTERNAL GUIDELINES**Bureau of Engineering and Architecture** (Contact: Bob Glenn 787-3709)

- Professional Agreement and General Conditions to that Agreement

Bureau of Contract Administration & Business Development (Contact: Gary Lee 783-3119)

- The Pennsylvania Minority and Women Business Enterprise Office
- Application and Instruction Guide for Certification as a Minority/Women Business Enterprise

Bureau of Supplies and Surplus Operations (Contact: Ronald Wolf 787-5940)

- Drug Reduction Property Program
- State Surplus Property Program
- Federal Surplus Property Program

Bureau of Purchases (Contact: Joseph Nugent 787-4718)

- Cooperative Purchasing Program

Executive Office (Contact: Samantha Elliot 787-3197)

- Doing Business with the Department of General Services

HEALTH**POLICY STATEMENTS****Bureau of Drug and Alcohol Programs**

- Confidentiality and Student Assistance Programs (1/92)
- Disclosure of Confidential Information to the Criminal Justice System (10/92)
- Oral Polio Vaccine (12/91)
- Provision of Outpatient Treatment Services Within the School Setting (11/94)
- Reporting of Communicable Diseases (12/92)
- Requests for Exceptions to Regulations and Requirements in State Plan
- Single County Authorities Subcontracts with Providers (1/97)
- Tuberculosis Testing (9/92)

Contact: Hector Gonzales (717) 783-8200

Bureau of Chronic Diseases and Injury Prevention

- Position Statement on Colorectal Cancer Screening (Revised 1/01)
- Position Statement on Prostate Cancer Screening (Revised 6/20/02)
- Position Statement on Cervical Cancer Screening (Revised 6/14/01)
- Position Statement on Sun Safety (12/13/01)
- Policy Statement on Clinical Trials (10/00)
- Policy Statement on Unsolicited Proposals Requesting Funding From the Cancer Control Program (2/00)
- Position Statement on Breast Cancer Screening (6/14/01)

Contact: Emilie Tierney (717) 787-6214

GUIDANCE MANUALS**Bureau of Community Health Systems**

- Bathing Place Manual, Part I: Swimming Pools
- Bathing Place Manual, Part II: Bathing Beaches
- Bathing Place Manual, Part III: Hot Tubs and Spas

Contact: Dennis Wilson (717) 787-4366

- Guidelines for Documentation & Maintenance of School Health Records (1988)
- Request for Reimbursement and Report of School Health Services Instruction Manual (1997)
- Guidelines for School Based Program for Control of Lice, Scabies and Ringworm (1986)
- Guidelines for Scoliosis Screening Program in School (1984)
- Guidelines for Hearing Screening Program in School (1985)
- Guidelines for School Tuberculin Testing Program (1986)
- Guidelines for Vision Screening Program in School (1989)
- Guidelines for School Dental Health Program (1986)
- Guidelines for Care: Children Assisted by Medical Technology in Education Settings (1993)
- Indoor Air Quality Guidelines for Pennsylvania Schools (1999)

Contact: Roxann Arbogast-Boes, (717) 787-2390

Bureau of Community Program Licensure and Certification

- Free Standing Treatment Facility Guidelines
- Health Care Treatment Facility Guidelines
- Inpatient Hospital Activities Detoxification, Treatment and Rehabilitation Activity Guidelines
- Prevention and Intervention Facility Guidelines
- Staffing Requirements for Drug and Alcohol Activities Guidelines
- Protocol for Sharing Drug & Alcohol Information

Contact: Cheryl Williams (717) 783-8765

Emergency Medical Services Office

- Overview of Pennsylvania Department of Health Ambulance Licensure Program
- EMS Continuing Education Manual
- EMS Training Manual—Guidelines for Medical Command Authorization for Prehospital Personnel
- Emergency Medical Services Study Guide (Basic Life Support and Advanced Life Support)
- Medical Command Accreditation Manual
- Medical Command Course
- Pennsylvania Emergency Medical Services Continuing Education Handbook for Prehospital EMS Personnel
- Prehospital Personnel Manual
- Overview of Pennsylvania Department of Health Quick Response Service Recognition Program

- Trauma Patient Triage Protocols
 - Pennsylvania EMS Information Management System Patient Encounter Form Instruction Manual
- Contact: Margaret E. Trimble (717) 787-8740

Bureau of Family Health

- Case Management and Tracking Protocol for Community Health Nurses, Including Protocols for Early Intervention Referrals (Revised 8/95)
 - Pennsylvania Lead Lab Data Management System (PALL) Blood Lead Level Reporting Manual (11/97)
- Contact: Ivonne Bucher (717) 787-7192

Bureau of Health Planning

- Primary Health Care Practitioner Loan Repayment Program Brochure (Revised 12/06/01)
 - Primary Health Care Practitioner Loan Repayment Program, Policies and Guidelines (Revised 1/02)
 - Loan Forgiveness for Primary Care Practitioners Fact Sheet (Revised 1/01)
 - Commonwealth of Pennsylvania Appalachian Regional Commission J-1 Visa Waiver Application Procedure (Revised 4/00)
 - J-1 Visa Waiver Program Appalachian Regional Commission Fact Sheet (Revised 4/00)
 - State 20 J-1 Visa Waiver Program Application Policy and Procedure (Revised 4/00)
 - State 20 J-1 Visa Waiver Program Fact Sheet (Revised 4/01)
 - Guidelines for Federally-Designated Primary Care Health Professional Shortage Area
 - Guidelines for Federally-Designated Mental Health Professional Shortage Area
 - Guidelines for Federally-Designated Dental Health Professional Shortage Area
 - Guidelines for Federally Designated Medically-Underserved Shortage Area
 - Guidelines for Development of a Rural Health Clinic
- Contact: Marina Matthew (717) 772-5298

Bureau of Health Statistics and Research

- Application for Access to Protected Data (Revised 5/02)
 - User's Guide for Access to Protected Data, (Revised 5/02)
- Contact: Craig Edelman (717) 783-2548

INTERNAL GUIDELINES

Bureau of Health Statistics and Research

- Policy and Procedures for Assisted Conception Birth Registrations (9/95)
- Contact: Frank Yeropoli (724) 656-3113

OTHER

Bureau of Community Program Licensure and Certification

- Complaint Investigations, Licensing Alert 2-96 (4/19/96)
- Distinction between Outpatient and Partial Hospitalization Services, Licensing Alert 3-97 (3/97)
- Group Counseling, Licensing Alert 2-94 (11/29/94)
- Licensed Capacity, Licensing Alert 1-94 (11/29/94)
- Minimum Content Requirements for Pennsylvania Department of Health Approved Curriculum for Tuberculosis and Sexually Transmitted Diseases, Licensing Alert 6-97, (6/97)
- Minimum Content Requirements for Pennsylvania Department of Health Approved HIV/AIDS Curriculum, Licensing Alert 1-97 (2/97)
- Physical Examinations, Licensing Alert 1-96 (4/19/96)
- Psychosocial Histories, Licensing Alert 4-96 (4/19/96)
- Relocation, Licensing Alert 3-94 (11/29/94)
- Reporting of Unusual Incidents, Licensing Alert 5-97 (5/97)
- Request for Exceptions to Regulations, Licensing Alert 4-97 (3/97)
- Rescheduling of LAAM, Licensing Alert 2-98 (1/98)
- Rescission of Shelter, Drop-in and Hot-line Regulations, Licensing Alert 1-98 (1/98)
- Restrictions on Licenses/Certificates of Compliance/Approval, Licensing Alert 2-97 (2/97)
- Scheduling of Licensing Inspections, Licensing Alert 3-96 (4/19/96)
- Unannounced Visits, Licensing Alert 5-96 (4/19/96)

Contact: Cheryl Williams (717) 783-8765

- Abortion Control Act (footnoted)
 - Ambulatory Gynecological Surgery in Hospitals and Clinics Regulations (footnoted)
- Contact: John Hair (717) 783-8665

Bureau of Health Planning

- State Health Improvement Plan
- State Health Improvement Plan Special Report and Plan to Improve Rural Health Status
- State Health Improvement Plan Special Report on the Health Status of Minorities in Pennsylvania

Contact: Joseph B. May (717) 772-5298

Emergency Medical Services Office

- Prehospital Care Response Report
- State Emergency Medical Services System Development Plan

Contact: Margaret E. Trimble (717) 787-8740

Bureau of Facility Licensure and Certification (Long Term Care Provider Bulletins)

- Long Term Care Provider Bulletin No. 22 (Revised 4/10/00)

- Influenza in Nursing Homes (Revised 10/25/99)
 - Physicians Participation in Resident Care Planning (Revised 7/1/99)
 - MRSA Guidelines (Updated 7/1/99)
 - Resident Assessment State Designated Instrument (Effective 1/31/91) (Updated 9/17/97)
 - Admission/Treatment of AIDS, AIDS Related Conditions (Revised 7/99)
 - Nurse Aide Abuse (Revised 6/95)
 - Nurse Aide-Enrollment Information (Revised 7/1/99)
 - Potential Hazards of Restraint Devices-FDA Alert (Revised 7/1/99)
 - Nurse Aide Registry Update (Revised 7/1/99)
 - Training of Companions/Sitters in T18 or 19 Facilities (Revised 7/1/99)
 - Adjustment of Licensure Fees (Revised 7/1/99)
 - Disposition of Patient Medications (Revised 7/1/99)
 - Advance Directives for Health Care/Durable Power of Attorney/Do Not Resuscitate Orders (Revised 7/1/99)
 - Exception/Waiver Requests (Revised 7/1/99)
 - Federal Clarification of RAI Issues-Amended (Revised 7/1/99)
 - Incident/Accident Reporting Procedures (Revised 7/1/99)
 - Taping of Exit Conference (Revised 7/1/99)
 - Precautions for Excessive Temperatures (Revised 7/1/99)
 - Informal Dispute Resolution (Revised 5/30/00)
 - Ban on Use of Egg Breaking Centrifuges (6/28/96)
 - Pennsylvania Nurse Aide Registry on Worldwide Web (9/27/96)
 - Surety Bond Requirements—Clarification of Oblige (6/16/97)
 - Department Access to Records at Nursing Homes Pursuant to 35 P. S. § 448.813 (6/16/97)
 - Ninety-Day Advance Notice Requirement for Changes in Ownership, Structure, or Name (7/1/99)
 - Federal Requirements Regarding Use of the Comprehensive Resident Assessment (6/12/98)
 - Resident Choice of Pharmacy Provider (1/9/98)
 - Vancomycin Resistant Enterococci (VRE) Recommendations (11/12/97)
 - Nursing Hours (6/4/00)
 - Metallic Mercury Precautions (6/13/00)
 - Responsible Person Determination (7/14/02)
 - Single Licensure for Multiple Nursing Care Facilities—Interim Policy (2/01)
- Contact: Susan Getgen (717) 787-1816

Division of Acute and Ambulatory Care

- Inpatient Care in Outpatient Settings
 - Resident Choice of Pharmacy Provider
 - Vancomycin Resistant Enterococci (VRE) Recommendations
 - Director of Nursing
 - Hospital Bed Count Clarification
 - Guidelines to Determine the Issuance of Single or Multiple Hospital Licenses(s)
 - Hospital Diversion Policy
 - Chapter 51 Event Notification Form
 - On-Line/WebSite Based Process for Reporting of Statements of Deficiency and Plans of Correction With Public Access
- Contact: Sandra Knoble (717) 787-1816

Bureau of Family Health

- Screening Young Child For Lead Poisoning: Guidance for State and Local Public Health Officials, Statement by the Centers for Disease Control—11/97 (Federal guidelines adopted by Department)
 - Application for Chronic Renal Disease Transportation Services
 - Application for Services (Division of Special Health Care Programs-Form #HD1072F) and Guidelines for Completion
 - Pennsylvania Lead Lab Data Management System (PALL) Blood Lead Level Reporting Manual (11/97)
 - Universal Newborn Hearing Screening Program Guidelines for Infant Hearing Screening
- Contact: Ivonne Bucher (717) 787-7192
- WIC State Plan of Operations
- Contact: Frank Maisano (717) 783-1289

Bureau of Health Statistics and Research

- Application for Certified Copy of Birth or Death Record, Form H105.102.
- Applying for a Birth Certificate, Form H302.145P
- Searching Your Family Tree, Form H105.182P
- Form Utilized for Birth Corrections, Form H105.133
- Death Correction Statement, Form H105.135

The following forms are electronically available at www.health.state.pa.us/vitalrecords:

- Application for Certified Copy of Birth Record-Mail Requests, Form HD1105F
- Application for Certified Copy of Birth Record-FAX Request, Form HD1106F
- Application for Certified Copy of Death Record-Mail Requests, Form HD1107F
- Application for Certified Copy of Death Record-Fax Request, Form HD1108F

Contact: Donna Ritchie (724) 656-3287

The following order form (as well as various publication) is available at www.health.state.pa.us/stats:

- Order Form for Health Statistics Publications(Revised June 2000)
- Contact Donna Livering (717) 783-2548)

Bureau of Laboratories

- Submission of Rabies Specimens
- General Specimen Submission
- Compliance with Shipping of Diagnostic Specimen/Etiologic Agent
- Laboratory Submission Form for Viral Encephalitis/Meningitis

Contact: Richard E. Berman (610) 280-3464

- Postmortem Blood Testing on Motor Vehicle Accident Victims—Specimen Submittal Requirements
- Blood Lead Analysis—Specimen Submittal Requirements
- Environmental Lead Analysis—Specimen Submittal Requirements
- Neonatal Testing for Genetic Disorders—Specimen Submittal Requirements
- Blood Alcohol Proficiency Testing Program Requirements
- Blood Lead Proficiency Testing Program Requirements
- Erythrocyte Protoporphyrin Proficiency Testing Program Requirements
- Abused Drugs in Blood Proficiency Testing Program Requirements
- Abused Drugs in Urine Proficiency Testing Program Requirements

Contact: M. Jeffrey Shoemaker, Ph.D. (610) 280-3464

- Clinical Laboratory Application Procedure
- Glucose/Cholesterol Screening Procedure
- Multiphasic Screening Procedure
- Out-of-State Laboratory Licensure/Certification Procedure
- Understanding State Clinical Laboratory Regulation
- Nursing Home Laboratory Licensure Procedure
- Proficiency Testing Evaluation Procedure

Contact: Joseph Gasiewski (610) 280-3464 Ext. 3224

Deputy Secretary for Quality Assurance

- Abortion: Making a Decision
- A Guide to Services for Pregnant Women
- Application of Abortion Control Act to Abortions Induced by Drugs

Contact: (717) 783-5900

Bureau of Chronic Diseases and Injury Prevention

- Why We Recommend Community Water Fluoridation

Contact: Emilie Tierney (717) 787-6214

Many of these documents are also available on the Department of Health's website, www.health.state.pa.us

INSURANCE**I. NOTICES:****Executive Office—Insurance Department Notices**

<i>No.</i>	<i>Date Published</i>	<i>Description</i>
2002-06	07/13/2002	Repeal of Outdated Bulletins and Notices
2002-05	05/25/2002	List of Approved Guide Source Method Vendors
2002-04	05/25/2002	Per Diem Charges for Market Conduct Examinations Conducted by the Pennsylvania Insurance Department
2002-03	05/25/2002	Per Diem Charges for Financial Examinations Conducted by the Pennsylvania Insurance Department
2002-02	05/04/02	Admissibility of Prepaid Premium Taxes in Financial Statements
2002-01	01/12/2002	Limit on Cancellations, Refusals to Renew, Refusals to Write, Surcharges, Rate Penalties and Point Assignments
2001-10	12/01/01	Disclosure of Departures From Codified Statutory Accounting Principle
2001-08	09/29/01	Arson and Insurance Fraud Reporting
2001-07	06/30/2001	Deregulation of Life Insurance Forms
2001-04	04/21/2001	Book Transfers
2001-02	02/03/2001	Act 132 of 2000—Amendments to Insurance Holding Companies Law (PPOs)
2001-01	02/03/2001	Act 132 of 2000—Amendments to Insurance Holding Companies Law
2000-07	06/10/2000	Record Retention
2000-04	02/26/2000	The Violent Crime Control and Law Enforcement Act of 1994, 18 U.S.C., Sections 1033 and 1034
2000-03	02/19/2000	Federally Mandated Health Care Fraud and Abuse Reporting
2000-02	02/12/2000	Codification of Statutory Accounting Principles

<i>No.</i>	<i>Date Published</i>	<i>Description</i>
2000-01	01/29/2000	Department Addresses and Hours of Operations
1998-04	07/25/1998	Codification of Statutory Accounting Principles
1998-01	02/07/1998	Continuing Education Advisory Board Guidelines and 1998 Continuing Education Advisory Board Members
1997-03	08/09/1997	Mutual to Stock Notices
	06/28/1997	Deregulation of Accident and Health Forms
	04/12/1997	Deregulation of Accident and Health Forms
	03/20/1996	Deregulation of Accident and Health Forms
1995-09	08/23/1995	Deregulation of Commercial Lines Property and Casualty Forms
1995-07	07/19/1995	Modification of Contract for Use When an Annuity Premium Tax is Not Applicable
1994-14	10/03/1994	Separate Account Modified Guaranteed Life Insurance
1994-13	10/03/1994	General Account Modified Guaranteed Life Insurance
1994-12	10/03/1994	Separate Account Modified Guaranteed Annuity
1994-11	10/03/1994	General Account Modified Guaranteed Annuity
1994-09	07/07/1994	Approval and Solicitation of Long Term Care Policies for Continuing Care Retirement Communities

Statements of Policy

- 31 Pa. Code, Chapter 67, Sections 67.41—67.45 and Appendix A, Motor Vehicle Financial Responsibility Law, Subchapter D. Adopted 05/19/1989.
- 31 Pa. Code, Chapter 89, Sections 89.451—89.474, Approval of Life, Accident and Health Insurance. Subchapter H. Statements of Policy. Adopted 02/05/1982.
- 31 Pa. Code, Chapter 90c, Sections 90c.1—90c.25, Individual Applications. Adopted 01/18/1991.
- 31 Pa. Code, Chapter 90d, Sections 90d.1—90d.9, Individual Accidental Death Benefits; Provided by Riders or Built into Policies. Adopted 01/18/1991.
- 31 Pa. Code, Chapter 90e, Sections 90e.1—90e.13, Individual IRA Endorsements for Life Insurance and Annuities. Adopted 01/18/1991.
- 31 Pa. Code, Chapter 90f, Sections 90f.1—90f.16, Individual Imminent Death/Lifetime Health Care Facility Confinement Benefits Provided as Accelerated Death Benefit or Settlements of Death Benefit; Provided by Riders or Built into Policies. Adopted 01/18/1991.
- 31 Pa. Code, Chapter 90g, Sections 90g.1—90g.16, Individual Health Care Facility Benefits Provided as Accelerated Death Benefit or Settlement of Death Benefit; Provided by Riders or Built into Policies. Adopted 01/18/1991.
- 31 Pa. Code, Chapter 90h, Sections 90h.1—90h.11, Individual Waiver of Surrender Charges for Life and Annuity Contracts Resulting From Health Care Facility Usage; Provided by Riders or Built into Policies. Adopted 01/18/1991.
- 31 Pa. Code, Chapter 90i, Sections 90i.1—90i.3, Certificates of Assumption. Adopted 03/05/1993.
- 31 Pa. Code, Chapter 119, Sections 119.1—119.26, Anti-Fraud. Adopted 08/27/1993.
- 31 Pa. Code, Chapter 120, Sections 120.1—120.5, Loss Cost Adjustment Filing. Adopted 08/27/1993.
- 31 Pa. Code, Chapter 150, Sections 150.1—150.5, Uniform Health Insurance Claim Form. Adopted 07/02/1993.
- 31 Pa. Code, Chapter 152, Sections 152.101—152.105, Preferred Provider Organizations, Primary Care Gatekeeper PPO Products. Adopted 09/27/1991.
- 31 Pa. Code, Chapter 153, Section 153.2, Permission to file accident and health, life and annuity insert pages. Adopted 10/19/1990.
- 31 Pa. Code, Chapter 153, Section 153.3, Simplified review of company merger, assumption or name change form and rate filing. Adopted 06/28/1991.
- 31 Pa. Code, Chapter 301, Sections 301.201—301.204, Health Maintenance Organization, Subchapter H. Point-of-Service Products Group Specific Community Rating. Adopted 09/27/1991.
- 31 Pa. Code, Chapter 301, Sections 301.301—301.321, Health Maintenance Organization, Subchapter I. Contractual Arrangements Between HMOs and IDSs. Adopted 04/05/1996.
- 31 Pa. Code, Chapter 303, Section 303.1, Out-of-State Health Maintenance Organization Investments. Adopted 03/25/1988.

Contact: Peter J. Salvatore, Regulatory Coordinator, Special Projects Office, 717-787-4429; fax 717-772-1969

II. OTHER:**Special Projects Office***Regulatory Procedures Manual**Internal procedures regarding drafting of regulations**Contact: Peter J. Salvatore, Regulatory Coordinator, Special Projects Office, 717-787-4429; fax 717-772-1969***Administrative Hearings Office***Digest of Automobile Policy Terminations (Act 68 and 78)*

Insurance Commissioner Decisions on Automobile Insurance Administrative Hearings

Digest of CAT Fund Adjudications

Insurance Commissioner Decisions on Automobile CAT Fund Administrative Hearings

Digest of Homeowners Policy Terminations (Act 205)

Insurance Commissioner Decisions on Homeowners Insurance Administrative Hearings

Digest of Agency Terminations (Act 143)

Administrative Hearing Officer Decisions on Insurance Agency Administrative Hearings

Practice and Procedure Digest

Describes the Administrative Hearing Process

Contact: K. Bernhard, Docket Clerk, Administrative Hearings Office, 717-783-2126; fax 717-787-8781

Bureau of Administration*Public Documents Room Procedures*

Procedures to review public documents at the Insurance Department

Contact: Tracey Pontius, Director, Bureau of Administration, 717-787-4298; fax 717-705-3873

LABOR AND INDUSTRY

POLICY STATEMENTS:**Secretary Johnny J. Butler**

- Equal Opportunity Policy Statement
- Labor and Industry Contract Compliance Policy Statement

Office of Equal Opportunity

- Equal Employment Opportunity Policy Statement

Contact: Merry-Grace S. Majors (717-787-1182)

Bureau of Occupational and Industrial Safety

- Universal Accessibility Interpretation
 - 1) November 8, 1999
 - 2) March 15, 2002

Contact: Jerry Seville (717-787-3329)

GUIDANCE MANUALS:**Office of Vocational Rehabilitation**

- OVR Counselor Policy Manual

Contact: Roger Barton (717-772-3511)

Bureau of Workers' Compensation

- PA Workers' Compensation Employer Information Pamphlet (Workers' Compensation guidelines for employers.)

Contact: Employer Information Services (717-772-3702)

- Workers' Compensation and the Injured Worker Pamphlet (Workers' Compensation Guidelines for injured workers.)

Contact: Employer Information Services—long distance within PA: 1-800-482-2383, local or outside PA: 717-772-4447, TTY 1-800-362-4228

- Section 305 Prosecutions

Contact: Sharon Zanotto (717-787-3567)

- BWC Forms Tip Sheets

Contact: Claims Information Services—long distance within PA: 1-800-482-2383, local or outside PA: 717-772-4447, TTY 1-800-362-4228

INTERNAL GUIDELINES:

NONE

OTHER:**Center for Workforce Information and Analysis**

- New Hire Program booklet—guidelines and form for businesses to use to report new hires—found at ww.panewhires.com.

Bureau of Employer and Career Services

- Workforce Investment Information Notice 2-01 dated July 13, 2001—regarding Team PA CareerLink Employment Services Registration Policy—can be found on the PA Workforce website at www.paworkforce.state.pa.us.
- Workforce Investment Information Notice 3-01 dated July 17, 2001—can be found on the PA Workforce website at www.paworkforce.state.pa.us

Office of Vocational Rehabilitation

- OVerVIEW—The OVR Online Newsletter
- The OVR Annual Report—Chris Forbrich (717-787-3940)
- OVR Combined Agency State Plan Update—Chris Forbrich (717-787-3940)
- OVR Program Brochure—Carl Marshall (717-783-3129)
- Employment Services for Persons with Disabilities—Carl Marshall (717-787-3940)
- The OVR Rehabilitation Services Handbook—Carl Marshall (717-787-3940)
- OVR Transition Pamphlet—Joan Kester
- Disability Management (OVR Ability Management)—Carl Marshall (717-787-3940)
- HGA and You—Albert Reynolds (814-255-8241)
- OVR—Transition From Substance Abuse to Recovery and Work (A Guide for Vocational Rehabilitation)—Carl Marshall (717-787-3940)
- Getting Your Business Ready for ADA—Carl Marshall (717-787-3940)
- ICAN Program Guidelines—Raymond Walker (717-787-5735)
- ICAN Application—Raymond Walker (717-787-5735)
- ICAN Application Checklist—Raymond Walker (717-787-5735)

State Workers' Insurance Fund

- Injury Hotline Reporting Sticker
- Employee Information for reporting of Work Related Injuries
- Workers' Compensation Employee Notice
- SWIF District Office Map and Directory
- Notice of Employer W/C coverage with SWIF (English & Spanish)
- SWIF Information Pamphlet
- "You As A Witness" in a Workers' Comp. Proceeding
- Benefits of Early Reporting of Injuries
- State Workers' Insurance Fund "Checklist"
- SWIF's Early Return to Work Program
- Telephonic Reporting Questionnaire
- "21 day rule" Reporting guideline letter
- SWIF Safety Policy and Program Outline
- Loss Control—Notice of Availability of Services
- Certified Safety Committee Addendum
- Governor's Initiative on Workplace Safety, Pennsafe
- Drug Free Pennsylvania Packet

Team Pennsylvania CareerLink

- Workforce Investment Information Notice 5-01—dated September 14, 2001—regarding Governance Agreement Revision/Cost Allocation Agreement Plan and Resource Sharing Agreement—found on the PA Workforce website at www.paworkforce.state.pa.us.
- Workforce Investment Information Notice 5-01, change 1—dated February 8, 2002—regarding Governance Agreement Revision/Cost Allocation Agreement Plan and Resource Sharing Agreement—found on the PA Workforce website at www.paworkforce.state.pa.us.
- Workforce Investment Information Notice 6-01—dated February 8, 2002—regarding Combined Business Plan/Agreement Process—found on the PA Workforce website at www.paworkforce.state.pa.us.

Bureau of Workers' Compensation

- Questions and Answers about Funded Employment

Contact: Claims Information Services—long distance within PA: 1-800-482-2383, local or outside PA: 717-772-4447, TTY 1-800-362-4228)

Bureau of Workforce Investment

- Workforce Investment Information Notice 1-00, change 2 dated April 2, 2002—regarding WIA Performance Requirements for the Subsequent Eligibility Certification Process of Eligible Training Programs/Providers—found on the PA Workforce website at www.paworkforce.state.pa.us
- Workforce Investment Information Notice 7-01 dated November 2, 2001—regarding Clarification of Federal Interpretation of Reasonable Cost of Training and Transportation Payments for the TAA/Nafta-TAA Programs—found on the PA Workforce website at www.paworkforce.state.pa.us

Bureau of Unemployment Compensation Benefits and Allowances

- UCP-7 The Problem of "Localized" and "NonLocalized Employment"
- UCP-25 Employee Contributions
- UCP-33 UC Services, Unemployment Compensation Service Centers
- UCP-36 Employers' Reference Guide to Unemployment Compensation
- UCP-37 A Guide For Setting Up a Claim By Telephone or Internet

Bureau of Unemployment Compensation Benefits and Allowances-Discontinued Non-Regulatory Documents

- UCP-1 Pennsylvania Unemployment Compensation Handbook

- UCP-1 (Insert) How to Figure Your Weekly Benefit Rate
- UCP-3 Unemployment Compensation Information for Contributing Employers
- UCP-6 Unemployment Compensation for Federal Civilian Employees
- UCP-10 Unemployment Compensation for Ex-Servicemen
- UCP-19 Unemployment Compensation in Pennsylvania
- UCP-27 (Cert) Transitional Adjustment Assistance Benefits
- UCP-28 Services Provided By Pennsylvania Teleclaims (PAT)
- UCP-28Z Services Provided by Pennsylvania Teleclaims (PAT) For Interstate
- UC-87Z How to File Pennsylvania Interstate Claims on the Internet System

Bureau of Employer Tax Operations

- UCP-29 Pennsylvania Unemployment Compensation (UC) Tax Appeals
- UCP-32 Employee or Independent Contractor?
- PA-100 Pennsylvania Enterprise Registration Form and Instructions

MILITARY & VETERANS AFFAIRS

POLICY STATEMENTS:

- ADA Policy Statement
 - HIV/AIDS Policy
 - Sexual Harassment Policy
 - Substance Abuse in the Workplace Policy
 - Workplace Violence Policy
- Contact: Linda Leese (717) 861-8849
- Opportunity Statement
- Contact: John Cutler (717) 861-8796
- Emergency Fire Evacuation Plan
 - Operation of Clubs within National Guard Facilities
 - Privately Owned Weapons on National Guard Facilities
 - Smoking Policy
- Contact: Linda Leese (717) 861-8849
- Emergency Fire Evacuation Plan, Veterans' Homes
- Contact: Cecil Hengeveld (717) 861-8903
- Public Affairs Airlift Policy
- Contact: Colonel Latchford (717) 861-8825
- Resident Abuse Policy and Procedures
 - Staff/Resident Fraternalization Policy, Veterans' Homes
- Contact: Cecil Hengeveld (717) 861-8903
- Standard Operating Procedure for Army Rentals
- Contact: Duke Munford (717) 861-8580

INTERNAL GUIDELINES:

- Adherence to Work Hours/Wear of Military Uniform
 - Bomb Threat Plan—DMVA contains classified information
 - Curtailment of Activities at FTIG Due to Inclement Weather
 - Discipline Manual
 - Photo ID Cards for State Civilian Employees at FTIG
 - Political Activity
 - Reporting Procedures for Workplace Violence
 - Retired Guardsmen Involvement
 - Notification of VIP Visits for FTIG and DMVA Organizations
 - Overtime/Compensatory Leave Policy
 - Work Schedule
- Contact: Linda Leese (717) 861-8849
- Discrimination Complaint Process
- Contact: John Cutler (717) 861-8796
- Orientation Checklist
 - Employee Orientation Checklist
 - Review of Procedures for Responding to PHRC/EEOC Complaints
 - Sexual Harassment: Your rights and responsibilities
 - Work Rules/Standards of Conduct
- Contact: Linda Leese (717) 861-8849

OTHER/GUIDANCE/INSTRUCTIONAL MANUALS:

- Personnel Manual
- DMVA Guide to Classification
- Employee Handbook
- Guide to Managing the Official Personnel Folder
- Leave Manual for the DMVA

- Employee Safety Handbook
 - DMVA Guide for Controlling Sick Leave Abuse and Time and Attendance Problems
 - PA Worker and Community Right to Know Training Booklet
 - Partial and Full-Day Closings for State Employees at Ft. Indiantown Gap
 - Training Guidelines Manual
 - Work-Related Disability Leave and Modified Light Duty Manual
- Contact: Linda Leese (717) 861-8849
- Equal Opportunity Plan
 - Contract Compliance Plan for DMVA
 - DMVA Workforce Profile 1996
 - Training Plan and Report
- Contact: John Cutler (717) 861-8796
- Organizational and Functional Statement for the DMVA
 - Index of Administrative Publications (contains classified information) Pamphlet 310-1
 - Military Publications Index of Blank Forms (contains classified information) Pamphlet 25-32
- Contact: Linda Leese (717) 861-8849
- Patient Care Policy Manual, Veterans' Homes
 - State Home Construction Grant Program
 - Veterans Administration Guidelines for State Veterans' Homes
- Contact: Cecil Hengeveld (717) 861-8903
- Adjutant General's Biennial Report
- Contact: John P. Maietta (717) 861-8720
- Directory of Agencies Providing Information to Veterans
 - PA Veterans' Memorial
 - Telephone Directory for Veterans Organizations
 - Scotland School's Admission Packet
- Contact: Cecil Hengeveld (717) 861-8903
- Hollidaysburg Veterans' Home
 - PA Soldiers' and Sailors' Home
 - Delaware Valley Veterans' Center
 - Northeastern Veterans' Center
 - Southeastern Veterans' Center
 - Southwestern Veterans' Center
- Contact: Cecil Hengeveld (717) 861-8903
- Standard Operating Procedure for Armory Rentals
- Contact: Duke Munford (717) 861-8580
- PA Air National Guard Fact Sheet
 - PA Army National Guard Fact Sheet
- Contact: LtCol Cleaver (717) 861-8468

PENNSYLVANIA BOARD OF PROBATION AND PAROLE

Brochures:

Parole in PA: What does it mean? How does it work?
 SAVE: The Substance Abuse Violators Effort (State Program)
 SAVE: The Substance Abuse Violators Effort (County Program)
 RSAT: Residential Substance Abuse Treatment
 Pre-Parole Information Bulletin
 Parole Plan Investigations
 Fatherhood Initiative
 Contact: Lauren Taylor, 787-6208

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

Bureau of Training Services

- Constables' Training Bulletins, August 1994 to present.
- Deputy Sheriffs' Training Bulletins, April 1990 to present.
- Statement of policy on basic training at 37 Pa. Code § 421.103.
- Criteria for instructors as listed on constables' certification application.
- Constables' Education and Training Board (CETB) instructor information. produced solely for contractor schools.
- Code of Conduct for deputy sheriffs training, distributed by training contractor to trainees in each basic training and waiver class.
- DARE Officers Policy and Procedures Manual.

Office of Criminal Justice System Improvements

- U.S. Department of Justice, Bureau of Justice Assistance, "Byrne Formula Grant Program Guidance."
- U.S. Department of Justice Bureau of Justice Assistance, State and Local Assistance Division (SLAD) Information Memorandums.

- U.S. Department of Justice, Bureau of Justice Assistance, Fact Sheets.
- Drug Education and Law Enforcement Grant Program Guidelines and Application
- (Drug Abuse Resistance Education—D.A.R.E.—grants)

Office of Financial Management and Administration

- Index of Grant Funding Guideline Announcements for new projects in 2002.
- PCCD Applicant's Manual on PCCD website, revised May 2001.
- U.S. Department of Justice, Office of Justice Programs, Office of the Comptroller, Financial Guide.
- Commonwealth of Pennsylvania, Governor's Office, Management Directive 305.20, Grant Administration.
- Funding guidelines disseminated as needed by various divisions.
- PCCD Grant Procedures Manual, June 2001.

Center for Research, Evaluation and Statistical Analysis

- Funding guidelines for research/evaluation projects, April 9, 2001.
- Funding guidelines/announcements dated 10/5/01, 4/2/02 and 6/14/01.

Office of Victims' Services

Victims Compensation

- Victims Compensation Claim Form.
- Claim Form Instruction Booklet.
- Victims Compensation Brochure (English and Spanish).
- Victim Advocate Manual—revised April 18, 2000.
- Victims Compensation Policy and Procedure Manual, revised July 20, 2000.
- Annual Report for FY 2000-2001.
- Immediate Compensation Policy Changes Affecting Claimant Eligibility, dated April 16, 2002.

Victims Services

- Local Policy Board Requirements, revised December, 2001.
- Federal STOP Funding Guidelines relating to domestic violence.
- STOP Funding Announcement, revised July 2001.
- Rights and Services Act (RASA) Funding Announcement, revised June 2002.
- State Victim/Witness Standards and Procedures Manual, April 1999.
- Victims of Juvenile Offenders (VOJO) Standards and Procedures, effective December 2000.
- VOJO Funding Announcement, revised June 22, 2002.
- Comprehensive Victim Service Center Standards, Revised February 2001.
- Monitoring tools for Drug Control and System Improvement (DCSI), VOJO, revised July 2001; RASA, revised June 2001; Victims of Crime Act (VOCA), revised April 2001
- Subgrantees' Training Guide published by U.S. Department of Justice, Office of Victims of Crime, September 1999.
- Concept paper formats.
- VOCA Funding Announcement January 16, 2002.

Pennsylvania Weed and Seed Program

Operations Manual, current for 2001-2002.

PENNSYLVANIA HOUSING FINANCE AGENCY

POLICY STATEMENTS

Rental Housing Program

12 PA. Code, Section 31.11—31.25

Contact: William Koons (717-780-3882)

Owner-Occupied Residential Housing Program

12 PA. Code, Section 31.101—31.105

Contact: Donald Plunkett (717-780-3871)

Programs Generally

12 PA. Code, Section 31.111—31.117

Contact: Donald Plunkett (717-780-3871)

Policy Statement on Homeowners' Emergency Mortgage Assistance Program (including Program Guidelines, Act 91 Notice, and list of counseling agencies)

12 PA. Code, Section 31.201 et. seq.

Contact: Daryl Rotz (717-780-3922)

GUIDANCE MANUALS

Development Division

PHFA Multifamily Housing Application and Guidelines (contains PennHOMES, Taxable and Tax-Exempt Financing and Low Income Housing Tax Credit Guidelines)

PHFA Preprocessing Manual for Projects with Agency Federal HOME Funds

PHFA Preprocessing Manual for Projects with Agency Reserve Funds

Contact: Patti Williams (717-780-3876)

Technical Services Division

Architectural Submission Guide

Submission Guide for Small Projects

PHFA Preconstruction Meeting Guide
 General Payout Procedures for Mortgagors & Contractors
 Contact: Dottie Shipley (717-780-3860)

Management Division

PHFA Policies, Procedures and Compliance Manual (PennHOMES Program)
 PHFA Management Office Policies and Procedures Manual—Section 8 New Construction and Substantial Rehabilitation Programs
 PHFA Low-Income Housing Tax Credit Compliance Manual
 Contact: Donna Farnham (717-780-3814)

PHFA PennHOMES Financial Reporting Manual
 Contact: Carol Carroll (717-780-3811)

Housing Services

Seniors Supportive Services Program Operating Manual
 Family Supportive Services Program Manual
 Contact: Sandy Klunk (717-780-3874)

Single Family Housing Division
 PHFA Seller's Guide
 HOMESTEAD Program Guidelines
 Individual On-Lot Sewage Disposal System Loan Program Guidelines
 PHFA Servicing Manual
 Contact: Donald Plunkett (717-780-3871)

INTERNAL GUIDELINES

Homeowners' Emergency Mortgage Assistance Program Policies and Procedures Contact: Daryl Rotz (717-780-3922)
 PHFA Board Minutes and Resolutions
 PHFA Employee Manual
 Bylaws of the Pennsylvania Housing Finance Agency
 PHFA Right To Know Act Policy
 Contact: Carrie Barnes (717-780-3990)

OTHER

PHFA Annual Report
 2001 Pennsylvania Housing Study (available only on Web site at www.phfa.org)
 Inventory of Assisted Rental Housing
 Funding Affordable Housing (resource guide)
 PHFA Statewide Homeownership Program Homebuyers Workbook
 Report on the Economic Benefits of Affordable Housing Development in Pennsylvania
 Report on the Use of Act 137—Implementation of Pennsylvania's County Housing
 Trust Fund Legislation
 PHFA Possibilities (newsletter)
 Pathway to Senior Activities (resource guide)
 PHFA Service Connections (supportive services newsletter)
 Answers to Common Questions About the Homeowners' Emergency Mortgage Assistance
 Loan Program (fact sheet)
 Home Equity Conversion Mortgage Lenders List (reference sheet)
 List of Counseling Agencies for Mortgage Bankers and Brokers and Consumer Equity Protection Act (Act 55 of 2001)
 Contact: Paula Brightbill (717-780-3915)

PHFA Brochures

Programs of the Pennsylvania Housing Finance Agency
 Statewide Homeownership Program
 Lower Income Homeownership and Closing Cost Assistance Programs
 Homeownership Opportunities for Persons with Disabilities
 Questions & Answers about the Federal Recapture Tax
 Home Energy Efficiency and Home Buying
 Homeowners' Emergency Mortgage Assistance Program
 Tax Credit Program
 Contact: Paula Brightbill (717-780-3915)

Additional information is available on PHFA's website (www.phfa.org) from time to time (including funding notices, Requests For Proposals, and news and public notices)

PENNSYLVANIA INFRASTRUCTURE INVESTMENT AUTHORITY —PENNVEST

Internal Guidelines:

- Policy and Procedure for Application, Permit and Right of Way Deadlines and Application Retainage, A-1, September 21, 1992
- Policy and Procedure for the Renegotiation of Financial Assistance Terms, A-5, August 20, 1991.
- Policy and Procedure for Project Cost Increases, A-6, November 1, 1995
- Policy and Procedure for Emergency Work Undertaken Without A Letter of No Prejudice, A-10, 1991.

- Policy and Procedure for Funding Tap in Fees, A-11, February 14, 1995
- Policy and Procedure for Force Account Work, A-12, May 24, 1993.
- Policy and Procedure for Eligible Amount of Acquisition Cost, A-13, November 19, 1992.
- Policy and Procedure for Eligibility of Street Resurfacing Costs, A-14, November 19, 1992.
- Policy and Procedure for Processing Letters of No Prejudice and Preclosing Letters, C-6, March 22, 1999.
- Policy and Procedure for Project Costs and Loan Closings, B-1, August 20, 1991
- Policy and Procedure for the Selection of Contractors By Borrowers, B-7, August 20, 1991.
- Policy and Procedure for Establishment of Borrowers' Accounts, B-8, August 20, 1991.
- Policy and Procedure for Commitment Acceptance and Closing Deadline, B-9, May 24, 1993

Contact: Elaine Keisling 717 783-4494

Other:

- PENNVEST: Pennsylvania's Doorway to the Future, 1994.
- On-Lot Sewage Disposal System for the Individual Homeowner Funding Program, August 1997
- A Water, Sewer and Stormwater Utility's Guide to Financial and Technical Assistance Program, May 1997
- Pennsylvania Infrastructure Investment Authority Application, April 1996
- Pennvest Annual Report, November 1996
- Liquid Assets/ Newsletter; July 1997

Contact: Lou Ann Buffington (717) 787-8138.

- Many of these documents are also available on PENNVEST's website: www.pennvest.state.pa.us

**PUBLIC SCHOOL EMPLOYEES' RETIREMENT SYSTEM
PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM**

Public School Employees' Retirement System

POLICY STATEMENTS:

- Paying of Benefits when PSERS has been Notified of Pending or Completed Divorce Action
- Purchase of Service Waiving of Payroll Deductions
- Paying Death Benefits when Ex-Spouse is Last Named Beneficiary
- Contested Death Benefits
- Maternity Leave of Absence
- Elimination of Frozen Present Value
- Crediting Service For Lockouts
- Method of Payment For Purchase of Service
- Return to School Service for an Emergency Annuitant
- Direct Rollover Limitations
- Overpayments and Direct Rollovers
- Alternate Retirement Dates and Termination Date
- Special Retirement Incentive 30-Year Window
- Inactive Interest
- Employment and Income Restrictions for Disability Annuitants
- Interpretation of Declaration of Intent to Retire Under Mellow
- Multiple Service Election
- Leaving Service Before Age 62 With Less Than Ten Years of Service
- Converting Hours to Days
- Crediting Purchases of Service during a Non-Qualifying Year
- Definition of "School Year"
- Rate of Contribution
- Paying Death Benefits and Collecting Overpayments from Deceased Members' Accounts
- Activated Military Leave (Approved Military Leave of Absence)
- Paying Death Benefits and Collecting Overpayments from Deceased Members' Accounts
- Cadet Nurse Service
- Birthday Rule for Determining Eligibility for Retirement Benefits
- Designation of Primary and Contingent Alternate Payees in an Approved Domestic Relations Order
- Processing Faxed Documents
- Contested Death Benefits
- Purchase of Service Payment Plan
- Purchase of Service Payment Plan
- Purchase of Previous Non-Qualifying School Service
- Worker's Compensation Offset Under Act 57

Contact: Frank Ryder (717) 720-4733

GUIDANCE MANUALS:

- PSERS Member Handbook (Current Ed. 1998)
- PSERS Retired Member Handbook (Current Ed. 2000)
- PSERS Update
- PSERS Videos:
 - Working For Your Future
 - A Foundation For Your Retirement
 - Here When You Need Us

Enjoying Your Retirement
Making the Most of Your Retirement Dollars

- PSERS Pamphlets:
 - Let's Talk About: Leaving Employment & Your Retirement Benefits
 - Let's Talk About: Taxes on Your Retirement Account
 - Let's Talk About: Disability Benefits
 - Let's Talk About: Being Retired
 - Let's Talk About: Your Retirement and Divorce
 - Let's Talk About: Death Benefits During Employment
 - Let's Talk About: Death Benefits During Retirement
 - Let's Talk About: Purchasing Credit for Service
 - PSERS Retirement Chalkboard (Active Members Newsletter)
 - PSERS Benefits Hotline (Retired Members Newsletter)
 - PSERS Reporting Unit Bulletin
- Contact: Frank Ryder (717) 720-4733

DECISIONS:

- PSERS Board of Trustees Adjudications Topics:
 - Act 1991-23 ("Mellow Bill")
 - Change of Option
 - Cost of Living Increase
 - Credited Years of Service
 - Death Benefit
 - Disability
 - Effective Date of Retirement
 - Final Average Salary
 - Frozen Present Value
 - Forced Maternity Leave
 - Health Care Premium Assistance
 - Membership Eligibility
 - Merchant Marine
 - Multiple Service Credit
 - Overpayment
 - Payment of Interest
 - Pension Forfeiture
 - Purchase of Service
 - Reinstatement
 - Retirement-Covered Compensation
 - Miscellaneous

Contact: Frank Ryder (717) 720-4733

INTERNAL GUIDELINES:

- PSERS Investment Policy
- PSERS Board Minutes and Resolutions
- Sample Domestic Relations Order and Instruction Memo
- PSERS Employer Reference Manual
- Board Bylaws
- Board Election Guidelines
- Asset Allocation Plan
- Board Corporate Governance Voting Policy
- PSERS Policy on Public Information
- PSERS Business System Final Requirements Document

Contact: Frank Ryder (717) 720-4733

OTHER:

- PSERS Website: www.psers.state.pa.us
- PSERS Annual Financial Report (Includes Mission Statement)
- Actuarial Report (annual and 5 year)
- Actuarial Tables and Computational Procedures, Pa. Bulletin, Vol. 27, No. 33, pp. 3726-3739, July 26, 1997
- Health Options Program Enrollment Package

Contact: Frank Ryder (717) 720-4733

Pennsylvania Municipal Retirement System

POLICY STATEMENTS:

- Calculation of Withdrawing Plan's Portion of Retired Member's Reserve
- Allocation of Excess Interest to Municipal Account, Member's Accounts, and Retired Member's Reserve Accounts
- Portability: Individual Member
- Portability: Plan Spin-offs
- Business and Educational Travel Policy
- Y2K Statement
- Return to Work Policy Statement

- Actuarial Tables
- Disposition of Surplus Equipment
- Public Information

GUIDANCE MANUALS:

- PMRS Notes & News
- PMRS Pamphlets:
 - Plan Benefit Summary (individualized for each municipality)
 - Evaluating Your Pension Plan
 - Pennsylvania Municipal Retirement System
- Individual Municipality Plan Benefit Agreements
- PMRS Procedures Manual (1984)

DECISIONS:

- PMRS Board of Trustees Adjudications Topics:
 - Death Benefit
 - Pension Forfeitures
 - Purchase of Service
 - Vesting
 - Miscellaneous

INTERNAL GUIDELINES:

- PMRS Investment Guidelines and Proxy Voting
- Investment Consultant Quarterly Reports
- Comprehensive Annual Financial Report
- Annual Report Summary
- Actuarial Reports (Annual Evaluation and 5 year Experience Study Report)
- Actuarial Tables
- Sample Domestic Relations Order and Instruction Memo
- PMRS Board Minutes and Resolutions
- PMRS Policy on Public Information

PUBLIC WELFARE

(Editor's Note: Statements of Policy are in upper and lower case. Notices of Rule Change are in all capitals. Notices of Rule Change adopted more than 180 days before deposit are starred ().*

Office of Income Maintenance—Contact: Edward J. Zogby (717) 787-4081

POLICY STATEMENTS:

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1983	Ch. 166	Computation of CWEP Hrs.	10/25/83	166-83-57
	Ch. 275	Postmark Date as the Receipt Indicator for Appeals and for Requests for Reconsideration	03/15/84	275-84-10
1984	Ch. 297	Change in Reimbursement Policy for AFDC/SSI	03/15/84	297-84-1
1985	Ch. 187	Definition of Child Born Out-of-Wedlock	11/08/85	00-85-23(T)
1988	Ch. 100	Health Insurance Provisions for Single Point of Contact (SPOC)	05/25/88	100-88-2
1989	Ch. 275	Instructions for Applying the Court Ruling in Juras vs. DPW	06/30/89	275-89-1
1990	Ch. 183	Additions to/Deletions from a Budget Group	01/08/90	183-90-01
	Ch. 183	Cash Assistance Clarifications: Residence and Income	12/28/90	183-90-05
1991	*CH. 140	MANDATORY CONTINUATION OF MA THROUGHOUT PREGNANCY AND POSTPARTUM PERIOD	08/20/91	0140-91-01
1993	*CH. 166	PROVIDING SUPPORTIVE SERVICES TO PARTICIPANTS IN THE COMMUNITY WORK EXPERIENCE PROGRAM	08/21/93	166-93-01
1994	*CH. 257	REVISIONS TO 55 PA. CODE CHAPTER 177 (RESOURCES) AND 257 (REIMBURSEMENT)	06/24/94	257-94-01
1995	*CH. 257	MA ESTATE RECOVERY— CHAPTER 178— MEDICAL ASSISTANCE RESOURCES; CHAPTER 257—REIMBURSEMENT	06/01/95	257-95-01

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1996	CH. 125	ACT 1995-20 PROVISIONS RELATING TO PERSONS SENTENCED OR CHARGED FOR A FELONY OR MISDEMEANOR	04/05/96	125-96-01
2000	CH. 153	EMPLOYMENT REQUIREMENTS CH. 178 FOR TWO-PARENT HOUSEHOLDS: REVISING THE DEFINITION OF UNEMPLOYMENT	06/10/00	153-00-01
	CH. 187	REVISION TO CHAPTER 187, SUPPORT FROM RELATIVES NOT LIVING WITH THE CLIENT, TO SUPPORT IMPLEMENTATION OF THE FAMILY VIOLENCE OPTION	06/10/00	187-00-01
	CH. 285	INCREASES IN PAYMENT FOR BURIAL AND/OR CREMATION AND MAXIMUM AMOUNT OF EXCLUDED CONTRIBUTIONS	06/10/00	285-00-01
	TANF STATE PLAN	NOTICE OF INTENT TO AMEND THE TANF STATE PLAN	06/10/00	
2001	TANF STATE PLAN	TANF HARDSHIP EXCEPTIONS	03/24/01	
	TANF STATE PLAN	TANF TIME-OUT	03/24/01	

GUIDANCE MANUALS:

- Cash Assistance Handbook
- Food Stamp Handbook
- Medical Assistance Eligibility Handbook
- Nursing Care Handbook
- Supplemental Handbook
- Medicaid in Pennsylvania
- Low-Income Home Energy Assistance Program Final State Plan
- Actions for Support

Office of Medical Assistance—Contact: Suzanne Love (717) 787-1870

POLICY STATEMENTS:

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1981	Ch. 1251	Clarification of M.A. Bulletin # 22-80-01	08/19/81	22-81-01
	Ch. 1121	Info. Concerning Claims Submitted as Compounded Prescriptions	06/30/82	19-82-02
1984	Ch. 1101	Third Party Resource and Copay	11/01/84	99-84-15
	Ch. 1163	Physician Attestation Statement	12/31/84	01-84-15 11-84-25
1985	Ch. 1141	Decision Concerning Prof. Component Billing	01/25/85	01-85-01
	Ch. 1141	Physician Assistant Use	04/22/85	01-85-05
	Ch. 1245, 1163	Ambulance Transportation	04/22/85	11-85-08
	Ch. 1163	Psych. Inpatient Adm of Patients with D/A and Psychiatric Diagnoses	05/31/85	13-85-04
	Ch. 1101	Copayments/Guidelines/ Exemption for Pregnancy & Ability to Pay	10/17/85	99-85-12
	Ch. 1153	Require. for Treatment Plans & Doc. of Treatment	10/31/85	29-85-01 33-85-02
	Ch. 1149	Clarification of Treatment Plan Requirements for Orthodontists	02/11/86	03-86-1
	Ch. 1163	Offset of Investment Income	02/21/86	11-86-04
	Ch. 1151			12-86-02 13-86-01
1986	Ch. 1101.75(a)(5)	Policy Clarification	07/23/86	19-86-06
	Ch. 1101	Policy Clarification Re: Provider's Signature	09/19/86	99-86-06

NOTICES

3821

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1101	Professional License No.	10/13/86	11-86-12 12-86-05
	Ch. 1101	Preclusion of Convicted Persons, Not Providers, from Participation or Involvement in the MA Pro- gram	10/24/86	99-86-09
	Ch. 1123	Durable Medical Equipment Warranties	10/28/86	05-86-02 19-86-07
1987	Ch. 1101	Records Maintenance and Avail. Requirements	11/05/86	23-86-02
	Ch. 1101	Physicians' Response. Home Health Services	01/12/87	01-87-01
	Ch. 1223	Letter of Agreement-D&A Single County Authori- ties	01/23/87	11-87-01 12-87-01 13-87-01
	Ch. 1223	Contractual Agreement Single County Authority	02/12/87 28-87-01	
	Ch. 1149	Palliative Emerg. Treat.	04/24/87	03-87-02 27-87-01
	Ch. 1101	Records Maint. and Avail. Require. for Chiroprac- tors	04/27/87	07-87-01
	Ch. 1249	Reimbursement-Home Health Services in PCH	05/22/87	23-87-01
	Ch. 1101	Professional Lic. No.	06/10/87	10-87-01
	Ch. 1223	Nonrecompensable Services Drug Screens	07/29/87	11-87-05 12-87-04 16-87-01 28-87-02
	Ch. 1101/ Ch. 1123	Coverage for Motorized Wheelchairs	07/30/87	05-87-02 01-87-08 19-87-06
	Ch. 1101	Policy Relating to Apnea Monitors	09/02/87	01-87-15 05-87-04 19-87-09
	Ch. 1150	Spec. Enroll. Req. to Bill Tech. Comp. of Ped. Pneumograms	10/07/87	05-87-05 19-87-10
1988	Ch. 1101	Policy Clarification Regarding Physician License	07/01/88	1101-88-01
	Ch. 1249	Clarification of Condition Under Which MA Re- cipients Are Considered Homebound	09/26/88	1249-88-01
1989	Ch. 1101	Policy Reminder Regarding Practitioner License Requirements	09/09/89	1101-89-02
	Ch. 1163	Assignment of DRG (Neonate)	11/18/89	1163-89-01
1990	Ch. 1150	Payment Policy for Consultations	04/27/90	1150-90-01
	Ch. 1249	Use of Medicare Form HCFA-485	06/08/90	1249-90-01
1991	*CH. 1101 CH. 1121 1121- 91-02 CH. 1123 1123- 91-01 CH. 1241 1241- 91-01	EPSDT—OBRA '89	08/02/91	1101-91-01 1121-91-02 1123-91-01 1241-91-01
1992	*CH. 1141 *CH. 1153	CLOZAPINE SUPPORT SERVICES	01/31/92	1141-92-01 1153-92-01
	Ch. 1241	Revised EPSDT Immunization Guidelines	12/11/92	1241-92-01
1993	*CH. 1165	PAYMENT FOR MENTAL HEALTH SERVICES PROVIDED IN A RESIDENTIAL TREATMENT FACILITY FOR ELIGIBLE INDIVIDUALS UN- DER 21 YEARS OF AGE	01/01/93	1165-93-01
	*CH. 1121	CHANGES IN THE MEDICAL ASSISTANCE PHARMACEUTICAL BENEFITS	07/09/93	1121-93-01

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	*CH. 1149	DENTAL SERVICES FOR ADULTS	07/09/93	1149-93-01
	*CH. 1101	BASIC HEALTH CARE FOR ADULT GENERAL ASSISTANCE RECIPIENTS (FELIX ET. AL. V. CASEY ET. AL.) STIPULATION OF SETTLEMENT	07/21/93	1101-93-03
	*CH. 1101	UPDATE TO EXCEPTIONS PROCESS AND CRITERIA UNDER THE GENERAL ASSISTANCE BASIC HEALTH CARE PACKAGE	07/21/93	1101-93-04
	Ch. 1241	Centers for Disease Control Blood Lead Testing	09/03/93	1241-93-01
	Ch. 1101	Business Arrangements Between Nursing Facilities and Pharmacy Providers	10/08/93	1101-93-05
1994	Ch. 1241	Update to Blood Lead Testing Guidelines	04/08/94	1241-94-01
	*CH. 1239	M.A. CASE MANAGEMENT SERVICES FOR RECIPIENTS UNDER THE AGE OF 21	05/17/94	1239-91-01
	*CH. 1121	PHARMACEUTICAL SERVICES DRUG COVERAGE FOR MEDICALLY NEEDY IN NURSING FACILITIES	06/24/94	1121-94-01
	*CH. 1249	PRIOR AUTHORIZATION OF HOME HEALTH SERVICES (REVISED)	07/01/94	1249-94-02
	*CH. 1121	PHARMACEUTICAL SERVICES PRIOR AUTHORIZATION REQUIREMENT MULTISOURCE BRAND NAME DRUGS	08/26/94	1121-94-02
	*CH. 1121	TREATMENT OF INFERTILITY— DISCONTINUED COVERAGE FOR DRUGS AND RELATED SERVICES	08/30/94	1121-94-03
	CH. 1126			1126-94-01
	CH. 1129			1129-94-01
	CH. 1141			1141-94-01
	CH. 1163			1163-94-01
	CH. 1221			1221-94-01
	CH. 1225			1125-94-01
	CH. 1242			1242-94-01
	*CH. 1101	GENERAL ASSISTANCE RESTRUCTURE AS A RESULT OF ACT 49	09/02/94	1101-94-01
1995	CH. 1153	ACCESSING OUTPATIENT WRAPAROUND MENTAL HEALTH SERVICES	09/08/95	1153-95-01
	CH. 1157	MENTAL HEALTH SERVICES PROVIDED IN NON-JCAHO	09/08/95	1157-95-01
	CH. 1165	UPDATE-JCAHO-ACCREDITED RTF SERVICES	09/08/95	1165-95-01
	*CH. 1153	PRIOR AUTHORIZATION OF PARTIAL HOSPITALIZATION	12/30/94	1153-95-01
	CH. 1163	PAYMENT POLICY FOR ABORTION SERVICES	12/15/95	1163-95-02
1996	CH. 1101	LIMITS ON OFFICE VISITS UNDER THE GENERAL ASSISTANCE (GA) BASIC HEALTH CARE PACKAGE	03/18/96	1101-96-01
	Ch. 1101	Medical Assistance Deductible	09/20/96	1101-96-02
1997	Ch. 1141	Revision to Physician Assistant and Nurse Midwife Supervision Requirement	07/30/97	1141-97-01
1998	Ch. 1101	Regulation Changes Regarding "Emergency Medical Condition"	07/01/98	1101-98-01
	Ch. 1141			1141-98-01
	Ch. 1150			1150-98-01
	Ch. 1221			1221-98-01
	Ch. 1163	Revision of Utilization Guidelines for Inpatient Hospital Drug and Alcohol Services Under the Medical Assistance Program	05/18/98	1163-98-01
	Ch. 1223	Drug and Alcohol Clinics with Provisional Licenses	03/01/98	1223-98-01
1999	Ch. 1187	Capital Component Payments for Post-Moratorium Beds	04/17/99	1187-99-01

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1101	"Payment in Full"	09/17/99	99-99-06
2001	Ch. 1101	Clarification of Coverage for Motorized Wheel-chairs and Other Durable Medical Equipment	02/16/01	01-01-02 05-01-01 17-01-01 19-01-02 49-01-02 50-01-01 1101-01-01 1123-01-01

GUIDANCE MANUALS:

- Provider Handbook 01—Physician
- Provider Handbook 03—Dentist
- Provider Handbook 04—Podiatrist
- Provider Handbook 05—Medical Supplier
- Provider Handbook 06/08—Short Procedure Unit/Ambulatory Surgical Center
- Provider Handbook 07—Chiropractor
- Provider Handbook 09—Birth Centers
- Provider Handbook 10-I—Independent Medical/Surgical Clinic
- Provider Handbook 11-I—Inpatient Hospital (Encompasses provider types General Hospital, Rehabilitation Hospital, Private Mental Hospital, State Mental Hospital and Extended Acute Psychiatric Care)
- Provider Handbook 11-O—Outpatient Hospital (Encompasses provider types General Hospital, and Rehabilitation Hospital)
- Provider Handbook 15—Optometrist
- Provider Handbook 16—Independent Laboratory
- Provider Handbook 18—Ambulance Company
- Provider Handbook 19—Pharmacy
- Provider Handbook 20—Portable X-Ray Provider
- Provider Handbook 21—Renal Dialysis Center
- Provider Handbook 22—Funeral Director
- Provider Handbook 23—Home Health Agency
- Provider Handbook 26—Rural Health Clinic
- Provider Handbook 28—Drug and Alcohol Clinic
- Provider Handbook 29—Outpatient Psychiatric Clinic
- Provider Handbook 30—Family Planning Clinic
- Provider Handbook 31—Midwives
- Provider Handbook 33—Psychiatric Partial Hospitalization Facility
- Provider Handbook 36-L—Nursing Facility Services only applies to County Nursing Facilities and Private Nursing Facilities. Nursing facility case mix regulations implemented in 1996 (Pa. Code Chapter 1187) do not encompass provider types State Mental Retardation Center, Private ICF/MR, or State Restoration Center
- Provider Handbook 37—Hospice
- Provider Handbook 41—Psychologist
- Provider Handbook 42—Comprehensive Outpatient Rehabilitation Facility
- Provider Handbook 43—Physical Therapist
- Provider Handbook 44—Certified RN Anesthetist
- Provider Handbook 49—Certified RN Practitioner
- Provider Handbook 50—Early Periodic Screening, Diagnosis and Treatment (EPSDT) Provider
- Provider Handbook 54—Nutritionist
- Provider Handbook 55—PA Department of Aging (PDA) Waiver
- Provider Handbook 59—COMMCARE Waiver

Office of Social Programs—Contact: Edward Spreha (717) 783-8741

POLICY STATEMENTS:

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1993	Ch. 2620	Increase in Personal Needs Allowance for Residents of Personal Care Homes	08/16/93	2620-93-02
1998	Ch. 2620	Licensing Compliance Prediction System for the Personal Care Home Regulations	06/30/98	99-98-01
1999	Ch. 2620	Office of Social Programs Bulletin Clarifying Permissibility of Electronic Monitoring/Recording In Personal Care Homes	10/30/99	99/99/01
2000	Ch. 2620	Personal Care Home Planned, Intermittent, or Holiday Closures	03/01/00	99-00-01

GUIDANCE MANUALS:**Bureau of Home and Community Based Services**

- Attendant Care Program Requirements
- Attendant Care Medicaid Waiver #0277
- Attendant Care Program Updates
- Community Services Program for Persons with Physical Disabilities (CSPPPD) Program Requirements
- OBRA Medicaid Waiver #0235
- Independence Medicaid Waiver #0319
- COMMCARE Waiver #0386
- Community Services Program for Persons with Physical Disabilities Program Directives
- Interpretive Guidelines for Personal Care Home Regulations—Chapter 2620
- Operating A Personal Care Home
- Personal Care Home Administrator Training Requirements Bureau of Supportive Services
- Homeless Assistance Program—Instructions and Requirements for 2002-2003 (Note: Revised/Reissued Annually)
- Human Services Development Fund—2002-2003 Instructions and Requirements (Note: Revised/Reissued Annually)
- Human Services Development Fund (HSDF) — Instructions and Requirements Supplements:
- Supplement A—Eligibility for Adult Services Funded Through the HSDF
- Supplement B—Services Definitions—Adult Services
- Supplement C—Services Definitions—Generic Services
- Medical Assistance Transportation Program—Instructions and Requirements (Note: Revised/Reissued Annually)

Office of Children, Youth & Families—Contact: Sue Johnson (717) 705-8098

POLICY STATEMENTS:

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1980	Ch. 3140	Funding of Basic Ed. Components of Private Day Treatment Center Programs	10/29/80	99-80-22
1981	—	OCYF Licensing Procedures: Clarification of Provider's Right to Appeal DPW Issuance of a Provisional Certification of Compliance	10/29/81	99-81-38
1982	Ch. 3140	Eligibility Reg. Relating to Adjudicated Delinquent Youth Under the Title IV-E Placement Maint. Prog.	10/01/82	3140-82-01
1983	Ch. 3130	Clarification of the Definition of "Accept for Service"	02/04/83	3130-83-03
	Ch. 3700	Waiver for Foster Family Homes by Foster Family Care Agencies	02/04/83	3700-83-01
	Ch. 3130	Clarification of County C & Y Agency Requirements with Respect to Fee Setting	02/04/83	3130-83-04
	Ch. 3130	Participation on Agency Administrative Review Panel	02/04/83	3130-83-06
	Ch. 3130	Clarif. on Caseworker-to-Family Case Load Ratio & Case Management Functions	02/04/83	3130-83-07
	Ch. 3130	Case Management Responsibilities When a Report of Suspected Child Abuse is Received Involving a Case Already Accepted for Service	02/04/83	3130-83-01
	Ch. 3140	Clarif. of Adoption Asst. to Relatives in Adoption Cases	05/02/83	3140-83-07
	Ch. 3140	Responsibility of the Co. for Legal Representation for Children and Parents	06/10/83	3140-83-09
	Ch. 3140	Reimbursement to Parents for the Cost of Child Visits	08/15/83	3130-83-11
	Ch. 3140	Chapter 3140.22 Reimbursement Regulations Alternative Programs 3140.22(e)	02/04/83	3140-83-02
	Ch. 3140	Chapter 3140.22 Reimbursement Regulations Community Residential Service 3140.22(d)(3)	02/04/83	3140-83-03
	Ch. 3140 3130.64(b)(2), 3130.67(9), 3140.131(7), 3140-83-13 3700.35(b)(1) 3700-83-03	Reimbursement to Parents for the Cost of Child Visits	08/15/83	3130-83-11

NOTICES

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<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1984	Ch. 3140	Reimbursement Rates for Placements in VisionQuest Wilderness & Wagon Train Programs	01/12/84	3140-84-01
	Ch. 3130	Application of Chapter 3700 Regulations When Relatives Provide 3700-84-01 Substitute Family Care	09/01/84	3130-84-06
	Ch. 3130	Reimbursement for Relative Foster Care	09/01/84	3130-84-07 3700-84-02
	Ch. 3001	Transmittal of Interdpt. Memo. on Nonimmunized Students Excluded from Attending School	07/08/84	99-84-13
	Ch. 3490	Release of Child Abuse Info. to the Media	08/15/84	99-84-20
	Ch. 3700	Reimbursement for Relative Foster Parents 3700-84-02	09/01/84	3130-84-07
	Ch. 3140	VisionQuest Policy	09/07/84	3140-84-05
1985	Ch. 3001.5	Unannounced Visits to Licensed & Approved Facilities/Agencies	08/20/85	99-85-18
	Ch. 3130	Interstate Compact on Juveniles	09/30/85	99-85-27
	Ch. 3490	Providing Copies of Child Abuse Reports to Subjects	11/20/85	99-85-28
1986	Ch. 3140	Continuing Eligibility for Adoption Assistance	04/15/86	3140-86-02
	Ch. 3490	Law Enforcement Officials as Perpetrators of Suspected Child Abuse	07/15/86	3490-86-04
	Ch. 3490	Policy Clarifications Regarding Child Protective Services Law and Regulations as Related to Act 33	04/01/86	3490-86-02
	Ch. 3490	Policy Clarifications Regarding Child Protective Services Law and Regulations as Related to Act 33—Part II	06/16/86	3490-86-05
	Ch. 3490	Policy Clarifications Regarding Child Protective Services Law and Regulations as Related to Act 33—Part III	11/01/86	3490-86-08
	Ch. 3350	Screening Prospective Adoptive Parents Pursuant to Act 33 of 1985	09/02/86	3350-86-01
	Ch. 3140	Title IV-E Elig. Issues	09/18/86	3140-86-05
1987	Ch. 3490	Implementation of Child Protective Svc. Policies Relating to Alleged Medical Neglect of Disabled Infants	05/01/87	3490-87-01
	Ch. 3490	Sharing Child Abuse Info Among DPW Offices	09/01/87	3490-87-03
	Ch. 3490	Policy Clarification of the Child Protective Services Law and Regulations	06/01/87	3490-87-02
	Ch. 3140	Personal Incident Costs	10/01/87	3140-87-05
	Ch. 3140	OCYF Financial Participation in Costs of County Human Service Departments	08/31/87	3140-87-02
	Ch. 3130	Child Placements with Emergency Caretakers	10/15/87	3130-87-07
	Ch. 3130	Child Placements with Emergency Caretakers	10/15/87	3130-87-07
1988	—	Special Medical Assistance—Healthy Beginnings—for Pregnant Women and Qualified Children	11/02/88	99-88-08
	Ch. 3490	Screening Student Interns	05/88	3490-88-01
1989	Ch. 3350	Adoption Record Disclosure	06/06/89	3350-89-01
	Ch. 3130	Statements of Policy—Amendments to Chapter 3130 Due Process Protections for Parents and Children	10/10/89	3130-89-01
1991	Ch. 3130	Regulatory Interpretation Guidelines for Revisions to Chapter 3130		3130-91-03

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1992	Ch. 3140	Title XX Invoicing Procedures for the Youth Development Centers and Youth Forestry Camps (YDCs/YFCs)	09/25/92	99-92-02
1993	—	Automatic Enrollment of Children Placed by County Children and Youth Agencies and Juvenile Probation Officers	12/15/93	99-93-06
1994	—	Site Visits and Access to Records by PA Protection and Advocacy, Inc.	08/22/94	00-94-19
1995	Ch. 3270 Ch. 3280 Ch. 3290	Certified Childcare Professional Credential	11/01/95	3001-95-01
	Ch. 3490	Supreme Court Decision A.Y. vs. DPW and Allegheny County Children and Youth	06/14/95	3490-95-01
	Ch. 3490	Amendments to the Child Protective Services Law that Become Effective July 1, 1995	09/95	3490-95-02
1996	Ch. 3001	Day Care—Supervision of Children		3001-96-01
	Ch. 3001	Day Care—Posting DPW Inspection Summaries		3001-96-02
	Ch. 3001	Day Care—Inaccessibility of Above Ground Swimming Pools		3001-96-03
	Ch. 3001	Day Care—Departmental Access to the Facility Premises		3001-96-04
	Ch. 3490	Certification and Training for Children and Youth Workers		3490-96-03
	00	OCYF Bulletin Board Systems		00-96-02
	00	Update of Policies and Procedures for Juveniles in Detention		00-96-03
	00	Maximization of the OCYF's Grant Funds		00-96-04
	00	Surveying and Evaluating Child Welfare Agencies Implementation and Compliance with MEPA		00-96-06
	00	Title IV-E and Title IV-A Invoicing/ Two Year Limit		00-96-09
1997	Ch. 3001	Day Care—Exemption from Immunization Requirements	03/29/97	3001-97-01
	Ch. 3001	Day Care—Ground Surface Requirements	06/01/97	3001-97-02
	Ch. 3140	Availability of Federal Financial Participation For Profit Residential Child Care Facilities		3140-97-02
	Ch. 3140	AFCARS/SACWIS		3140-97-03
	Ch. 3140	Instructions—Random Moment Time Study	12/01/97	3140-97-11
	—	Megan's Law		00-97-03
	Ch. 3350	Statewide Adoption Network (SWAN) Policies and Procedures	01/15/98	3350-97-01
	—	Kinship Care Guidelines	10/01/97	00-97-06
	—	Access to Pennsylvania State Police Records	10/01/97	00-97-09
	—	Megan's Law—Providing Information Regarding Sexually Violent Offenders, Releasing Case Record Information	10/14/97	00-97-11
	—	Priority Placement Request Procedures for the Interstate Compact on the Placement of Children	12/01/97	00-97-12
1998	Ch. 3140	NMEPA 1994—Small Business	02/07/98	3140-98-03
	—	1997 Association of Juvenile Compact Administrators Rules and Regulations Amended Travel Permit	06/01/98	00-98-06
1999	Ch. 3001	Release of Children	09/07/99	3001-99-01
	Ch. 3140	Adoption Assistance Questions and Answers		3140-99-01

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 3140	Policies and Procedures for Claiming Title IV-E Administrative Costs for Non-Residential Purchase of Service Contracts	06/09/99	3140-99-03
	Ch. 3140	Act 148 Invoicing Procedures for County Child Welfare Services	03/31/99	3140-99-04
	Ch. 3490	Drug Convictions Prohibiting Hiring and Approving Foster/Adoptive Parent Applications	02/03/99	3490-99-01
	Ch. 3490	Implementation of Revisions to the Child Protective Services Law as Amended by Act 127 of 1998	10/01/99	3490-99-02
2000	Ch. 3140	YDC/YFC Interim Per Diem Rate	03/31/00	00-00-01
	Ch. 3140	TANF—Retroactive Eligibility Determinations	04/15/00	3140-00-01
	Ch. 3140	Invoicing Procedures—Child Welfare TANF	04/15/00	3140-00-03
	Ch. 3140	Needs-Based Instructions— FY 2001-02 Plan and FY 2000-01 Implementation Plan	05/09/00	3140-00-04
	Ch. 3140	County Children and Youth Program Title XX and Title IV-B Procedures	05/22/00	3140-00-05
	Ch. 3140	Federal Financial Participation Rate Change for Title IV-E Placement Maintenance and Adoption Assistance Costs	12/29/00	00-00-05
	Ch. 3140	AFCARS Planning, Budgeting and Invoicing Procedures	08/15/00	3140-00-02
	Ch. 3140	Youth Development Centers/ Youth Forestry Camps—Interim Per Diem Rates	05/18/01	00-01-02
	Ch. 3270 Ch. 3280	Overpopulation of Indoor Child Care Space	06/01/00	3001-00-01
	Ch. 3490	Child Death Review and Report Protocols	10/10/00	3490-00-01
	Ch. 3490	Safety Assessment and Safety Planning Protocol and Format	11/13/00	3490-00-02
2001	Ch. 3130	The Second Revised Interim Guidelines for the Adoption and and Safe Families Act of 1997	01/02/01	3130-01-01
	Ch. 3140	Youth Development Centers/ Youth Forestry Camps— Interim Per Diem Rates	5/18/01	00-01-02

GUIDANCE MANUALS:

- Clearance Statements for School Employees
- Office of Children, Youth and Families Bulletin Board System
- Education Portions of "Non-Educational" Residential Placements
- Federal Regulations Affecting Children's Eligibility for Supplemental Security Income (SSI) Benefits
- Children Living on Their Own: Referrals from School Districts
- Title IV-E Placement Maintenance and Adoption Assistance Invoicing
- Indirect Costs Guidelines for County Children and Youth Agencies
- Continuity of Health Care for Children in the Custody of County Children and Youth Agencies
- Revised Waiver Procedure for Regulations Governing Children and Youth Social Service Programs
- EPSDT Protocol for Children in Placement
- Consent to EPSDT Child Screening
- Medical Assistance for Children
- Planning Permanent Families for Children Residing in Mental Retardation Residential Facilities
- County Children and Youth Agency Responsibility for Juveniles in Police Custody
- Audit Clause Language for Use in All County Child Welfare Service Provider Contracts
- Interagency and Intergovernmental Agreements
- Coordination of Child Support Collections Between County Children and Youth Agencies and County Domestic Relations Sections
- County Claiming for Child Welfare Training Costs
- Title IV-D Collections/Title IV-E Invoicing
- Submission of Title IV-E Invoices and Quarterly Expenditure Reports
- COBRA (P. L. 99-272) Changes to Title IV-E Adoption Assistance and Placement Maintenance Costs Incident to Special Needs Adoption
- Early Intervention Services and Referrals by County Children and Youth Agencies for Handicapped or "At Risk" Preschool Children
- County Children and Youth Advisory Committee Guidelines
- Indirect Costs Under the County Costs Allocations Plan Guidelines

- Interstate Compact on the Placement of Children
- Reporting of Indirect Costs—County Children and Youth Services
- Interstate Compact on Juveniles
- Instruction for Completing the Revised Child Protective Services Investigation Report
- PA Adoption Cooperative Exchange Standard Operating Procedures Manual
- Jurisdiction of Office of Hearing and Appeals in Family Service Plans Cases
- Model Case Plan Forms and Instructions
- Application of Chapter 3700 Regulations When Relatives Provide Substitute Family Care
- Implementation of Allowable Costs for Title IV-E Placement Maintenance and Adoption Assistance Program
- Audit Requirements for the County Children and Youth Audit Reports
- Clarification of Eligibility Requirements Re: Adjudicated Delinquent Youth Under Title IV-E Placement Maintenance Program
- Notice of Right to Appeal for Spanish Speaking Clients
- Release of Inspection/Monitoring Reports
- Guidelines for Approving Foster Families to Have More than Six Children in a Home
- Local Management Agency Policy and Procedures Manual
- "Dear Contractor Letters"—a series of letters providing contract clarifications for subsidized child day care
- PA Standards for Child Welfare Practice
- Audit Requirements for the County Children and Youth Audit Reports
- Licensing Indicator System for Child Day Care Centers
- Licensing Indicator System for Group Day Care Homes
- Supervised Independent Living Guidelines
- 1999-2000 Title IV-E Independent Living Program Application Guidelines
- Policy Clarifications Regarding Child Protective Services Regulations as Related to Act 33
- Policy Clarifications Regarding Child Protective Services Regulations as Related to Act 33— Part II
- Policy Clarifications Regarding Child Protective Services Regulations as Related to Act 33— Part III
- Compliance with Conflict of Interest Provisions of Chapter 3680—Administration of Private Children and Youth Social Service Agencies
- Child Residential Facilities and Child Day Treatment Facilities Potential Training Sources
- Reporting Unusual Incidents at Facilities and Agencies Licensed or Approved by the Office of Children, Youth and Families—Chapter 3130
- Reporting Unusual Incidents at Facilities and Agencies Licensed or Approved by the Office of Children, Youth and Families—Chapter 3680
- Reporting Unusual Incidents at Facilities and Agencies Licensed or Approved by the Office of Children, Youth and Families—Chapter 3700
- Federal Criminal History Clearance of PA Residents
- Act 151 Amendments
- Revised Certification and Training Requirements for Children and Youth Services
- Medication Administration Training for Child Residential and Day Treatment Facilities
- HealthChoices Information Sharing Policies and Procedures
- Interim Policies and Procedures for Subsidized Permanent Legal Custodianship (SPLC)
- CYF Fiscal Year 02-03 Implementation Plan Instructions for FY 03-04 Needs-Based Plan and Budget
- Revised Policies and Procedures: Title IV-E Placement Maintenance Eligibility and Reimbursability, Title IV-E Adoption Assistance Eligibility and Title XIX Medicaid Eligibility
- Costs Incident to Special Needs Adoption
- Protocol for Sharing Drug & Alcohol Information
- County Children and Youth Risk Assessment Policies and Procedures

INTERNAL GUIDELINES:

- Application of Child Day Care Service Regulations 10/21/94, Class I Bulletin, 00-94-10
- Procedures for the Regulation of Child Day Care Facilities 2/13/95, Class I Bulletin, 00-95-03
- Waivers of Child Day Care Service Regulations 7/3/95, Class I Bulletin, 00-95-07
- Youth Development Center/Youth Forestry Camp Policy Manual
- Child Residential and Day Treatment Facilities Licensing Measurement Instrument Revisions
- Model Petitions and Court Orders
- Report on Recommended Best Practices for IV-E & TANF Programs
- Foster Care Visitation Manual
- tatewide Adoption Network (SWAN) Adoption Manual
- SWAN Adoption Technical Guide

Office of Mental Health and Substance Abuse Services/Mental Retardation—Contact: Marian Booher (717) 772-7993 P

POLICY STATEMENTS:

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1982	Ch. 4000	Collecting of Tuition Expenses for School-Age Residents in MR & MH Residential Facilities Respon. for Collection of Tuition Exp. Under Act 199 of 1980 for Out-of-State Residents	03/17/82	199-82-01

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 4000	Notice of Assessments (Joint MH/MR Bulletin)	04/16/82	99-82-15
1985	Ch. 4000	County Indirect Cost Allocation Plan Guideline Update—Maintenance In Lieu of Rent as a Direct Cost (Joint MH/MR Bulletin)	8/22/85	99-85-17
1986	Ch. 6000	Procedures for Review of Service Eligibility and Termination Decisions	01/17/86	99-86-01
1987	Ch. 4305	Community MH/MR Liability	05/21/87	4305-87-2
1988	Ch. 4305	Quarterly Liability Summaries	01/29/88	4305-88-01

Office of Mental Health and Substance Abuse Services—Contact: Marian Booher (717) 772-7993

POLICY STATEMENTS:

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1981	Ch. 5001	Expiration of 4th Provisional Cert. of Compliance	12/15/83	99-83-49
1984	Ch. 5250	Guidelines for Delivery of MH Forensic Svs. to Persons in Co. Jails & Persons on Prob. or Parole	08/27/84	99-84-38
1985	Ch. 4210	Readmission from Community Placement Within 30 Days of Discharge	05/30/85	99-85-21
	Ch. 5001	Administration of Psychotropic Medication to Protesting Patients	03/11/85	99-85-10
1986	Ch. 5001	Implementation of Act 33 of 1985	03/19/86	99-86-11
	Ch. 5100	Involuntary Outpatient Commitment	05/08/86	99-86-14
1987	Ch. 4210	Dis. Plan. Response. for SMH Child/Adoles. Prog. & Co. MH/MR Program	01/16/87	99-87-10
	Ch. 5100	Guidelines for Assessing & Documenting the Dangerousness of Mentally Ill Adults	01/16/87	99-87-07
	Ch. 5100	Not. of Grievance & Appeal Proc. Involuntary Outpatient Commitment	09/08/87	99-87-23
1993	Ch. 5221	Intensive Case Management Record Requirements	09/21/93	5221-93-01
1998		Reporting Requirements for services funded through county base and CHIPP funds.	02/17/98	OMH-98-01
	Ch. 5310	Licensing Compliance Prediction Instrument Application in the Licensing of Community Residential Rehabilitation Services	08/01/98	OMH-98-02
	Ch. 4300	Revised Procedure for Waiver of Office of Mental Health and Substance Abuse Services (OMHSAS) Program Regulations	10/01/99	OMHSAS-99-08
		Emerich v. Philadelphia Center for Human Development 720 A.2d 1032 (Pa. 1998) (Duty to Ward Third Parties—Tarasoff in Pennsylvania)	09/15/99	OMHSAS-99-09
2000	Ch. 4300	The Roles and Responsibilities of County Mental Health/Mental Retardation Programs in the Development of a Child's Individual Education Program	10/04/00	OMHSAS-00-04
2001		Nursing Home Reform Implementation	02/01/01	OMHSAS-01-01
2001	Ch. 13	Use of Restraints, Seclusion and Exclusion in State Mental Hospitals And Restoration Center	06/01/01	SMH-01-02
2001	Ch. 5100	Age of Consent for Voluntary Outpatient Mental Health Treatment	06/18/01	OMHSAS-01-04
2001		Accessibility of Community Mental Health and Substance Abuse Services For Persons Who are Deaf, Hard of Hearing, Late Deafened, or Deaf-Blind	10/01/01	OMHSAS01-06
2001		The Use of Seclusion and Restraint in Mental Health Facilities and Programs	04/08/02	OMHSAS02-01

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
2001		Performance Expectations and Recommended Guidelines for the County Child and Adolescent Service System Program (CASSP)	06/06/02	OMHSAS-02-02

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POLICY STATEMENTS:

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1981	Ch. 6000	Policies and Procedures Governing Admissions, Commitment, Transfers, and Discharges at State-Operated Mental Retardation Facilities	12/01/81	99-81-51
1984	Ch. 6000	Therapeutic Leave Gdlines for 2176 Waiver Facilities & State/ Non-State ICFs/MR	08/01/84	99-84-08
	Ch. 6000	Community Residential Program Slot & Funding Adj.	12/27/84	99-84-20
	Ch. 6000	Supplement & Amendment to DPW Policy on Support Svcs for Persons with MR and Their Families	12/27/84	99-84-21
1987	Ch. 6000	Revised Fair Hearing Proc. Related to Svcs. Under 2176 Waiver Prog.	06/10/87	99-87-08
	Ch. 6000	Doc. Requirements-Waiver Requests Increases for Workers' Comp. Costs	09/25/87	99-87-15
	Ch. 6000	Submission of Cost Rpts (MA-11s) to OMR	10/09/87	99-87-16
	Ch. 6000	Conversion of Comm. Res. MR Facilities to ICF/MR	10/23/87	99-87-17
1988	Ch. 6000	Mandatory Child Abuse and Criminal History Clearances	05/31/88	6000-88-02
	Ch. 6000	Licensing Policy and Procedure Manual	08/30/88	6000-88-03
	Ch. 6000	Administration and Management of Client Funds	10/05/88	6000-88-08
1989	Ch. 6000	Guidelines for Enhancing and Conducting Direct and Independent Assessment	10/16/89	6000-89-01
1990	Ch. 6000	Provider Agreements Under the 2176 Waiver	09/18/90	6000-90-04
	Ch. 6000	Family-Driven Family Support Services	12/12/90	6000-90-01
	Ch. 6000	Support for Independent Living	12/12/90	6000-90-02
	Ch. 6000	Therapy and Other Specialized Services	12/18/90	6000-90-05
	Ch. 6000	Policy on Employment for Persons with Mental Retardation	12/26/90	6000-90-06
1991	Ch. 4000	Services for Children in Foster Family Care Who Are Placed Out-of-County	11/22/91	4000-91-01
1996	Ch. 6000	Criteria for Approval of New Intermediate Care Facilities for People with Mental Retardation	04/06/96	6000-96-01
	Ch. 6000	Procedures for Funding Reserved Hospital and Leave Days Under 2176 Waiver	04/15/96	6000-96-02
1998	Ch. 6000	Guidelines To Supporting People Moving From State Centers Into The Community	03/27/98	00-98-03
	Ch. 6000	Waiver Funding For Prevocational, Supported Employment And Educational Services	04/07/98	00-98-04
	Ch. 6000	Supplemental Grant Agreement Medicaid Waiver For Infants, Toddlers and Families	05/07/98	00-98-05
2000	Ch. 6000	Service Preference in Medicaid Waivers for Individuals with Mental Retardation	08/04/00	00-00-09
2000	Ch. 6000	Person/Family Directed Support Waiver Supplemental Grant Agreement for 1999-2002	04/06/00	04-06-00

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
2002		Incident Management (Effective 3/25/02)	04/27/02	
2002		Clarifying Eligibility for Mental Retardation Services and Supports	05/31/02	4210-02-05

GUIDANCE MANUALS:

- Obtaining Criminal Clearances on Prospective Employees
- Applicability of Appropriate Life Safety Codes
- Substitute Decision-Making for Medical Treatment
- Adult Day Services Performance Guidelines for Counties
- Positive Approaches
- Licensing Policies and Procedures for ICFs/MR
- Applicability of OMB Circular A-133 for Non-State ICFs/MR
- Information on Public Law 102-119 Reauthorization of the Individuals with Disabilities Education Act
- Issuance of Audit Guidelines for Non-State Operated ICFs/MR County Responsibilities for Waiver Case Management
- County Responsibilities for Waiver Funded Habilitation in a Private Home
- Supporting People in the Community
- Amendments to Licensing Policy and Procedure Manual
- At-Risk Definition for Infants and Toddlers
- Definition and County Responsibility of Surrogate Parent for Infants and Toddlers
- Licensing Weighting System for Community Homes for Individuals with Mental Retardation
- Domiciliary Care for Persons with Mental Retardation Licensing Weighting System for Family Living Homes
- Early Intervention Program Issues for Children Who Are Deaf or Hard of Hearing
- Community Resource Development in Family Support Services Projects
- Targeted Service Management and Third Party Liability
- Targeted Service Management Technical Assistance Packet
- Movement of Funds in ICFs/MR
- Definition and Procedures for Infants and Toddlers with Developmental Delays
- Early Intervention Services for Infants and Toddlers
- Early Intervention Medical Assistance Eligible Service Coordination
- Targeted Service Management and 180-Days Invoice Exceptions
- Early Intervention Reporting System Roles and Responsibility
- Payment for Sign Language Interpreters
- Assessments: Lifetime Medical Histories
- Targeted Service Management Handbook
- Facilitated Communication—Best Practices and Guidelines
- Site Visits and Access to Records by Pennsylvania Protection and Advocacy, Inc.
- Educational and Vocational Training in ICFs/MR
- Screening, Evaluation and Assessment for Infants and Toddlers
- Early Intervention Principles
- Individualized Family Service Plan
- Licensing Inspection Instrument for Family Living Homes Regulations
- Licensing Inspection Instrument for Community Homes Regulations
- Licensing Inspection Instrument for Adult Training Facilities Regulations
- Licensing Inspection Instrument for Vocational Facilities Regulations
- Coordination of Vocational Training and Supported Employment Under the 2176 Waiver
- Early Intervention Due Process System
- Guidelines for Identifying Persons with Mental Retardation and Mental Illness for State Mental Health Hospital Discharge
- Office of Mental Retardation's Monitoring of Counties

- Principles for the Mental Retardation System
- Accessing Public Transportation for Individuals Enrolled in the Consolidated or Person/Family Directed Support Waivers
- Foster Care Tax Reform as it Relates to the Lifesharing/Family Living Program
- Announcement: Step-By-Step Guide to Ready Providers for the Reporting of Incidents through HCSIS
- Revision of Definition of Conflict Free Providers for Targeted Service Management

INTERNAL GUIDELINES:

- Choking Prevention and Management
- State Employees Acting in Voluntary Capacity to Control Client Funds
- Distribution of Mental Retardation Bulletins
- Maintenance of Resident Abuse Files
- Search of Visitors and Residents at State Centers and Mental Retardation Units
- Model Bylaws for State Center Boards of Trustees

OTHER:

- Work Incentives for SSI and 2176 Waiver Recipients
- P. L. 99-457, Part H, State Interagency Coordinating Council
- Mission Statement
- New Federal ICF/MR Regulations
- Family Support Services Advisory Councils
- Childhood Lead Poisoning Prevention Program
- SSI Benefits for Children
- Resources for Children with Sensory Impairments
- Joint Statement by the Department of Public Welfare and the Department of Aging
- Opportunities and Supports for Older Persons with Mental Retardation
- Special Innovative Services Expenditures Under Family Support Services
- Medical Assistance for Children
- Providing Services to Persons with Autism/Pervasive Developmental Disorder
- Facilitated Communication
- Listing of Participating Targeted Service Management Providers
- Medical Assistance Funded Services for Children
- Act 28 of 1995
- Reorganization of the Office of Mental Retardation
- Medicaid Waiver for Infants, Toddlers and Families
- Person/Family Directed Support Waiver Amendment
- Announcement of Certified Investigator Training
- Medicaid Waiver for Infants, Toddlers and Families Renewal
- Announcement of the Incident Management Implementation Schedule and Contingency Plan
- FY 2000/2001 Utilization, Statistical and Financial Report
- Guidelines for Identifying Persons with Mental Retardation and Mental Illness for
- State Mental Health Hospital Discharge
- The Roles and Responsibilities of County Mental Health/Mental Retardation Programs in the
- Development of a Child's Individual Education Program

Office of Administration—Contact: Kathy Martofel (717) 772-6253

POLICY STATEMENTS:

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1998	Ch. 259	Statement of Claim, Managed Care Organization	07/11/98 (effective 2/1/97)	

REVENUE

PLEASE ORDER FROM SPECIFIED BUREAU. THERE IS NO CHARGE UNLESS NOTED.

BUREAU OF ADMINISTRATIVE SERVICES, TAX FORMS DISTRIBUTION UNIT, 711 GIBSON BLVD., HARRISBURG, PA 17104-3200 OR TELEPHONE: 1-800-362-2050 (Toll-free number), or FAX requests to (717) 985-3234.

- PA-100 PA Enterprise Registration Forms and Instructions Booklet
- PA-40 Personal Income Tax Inst. Book-Resident/Nonresident/Part-year Res. (order by year needed)
- PAFASTFILE—PIT Book for TeleFile/pa.direct.file.pa/irs e-file (2001 and later—order by year needed)
- PA-40EZ Personal Income Tax Instruction Book (order by year needed—prior to 1998)
- PA-40NR Personal Income Tax Instruction Book/Nonresidents (1995 & prior—order by year needed)
- PA-40T Personal Income Tax TeleFile Book (1998-2000—order by year needed—includes EZ single)
- PA-40EZ KOZ—Keystone Opportunity Zone Tax Return (order by year needed—after 1999)
- PA-40KOZ—Keystone Opportunity Zone Tax Return (order by year needed—after 1999)
- PAKOZ—SCHEDULE KOZ—Keystone Opportunity Zone Schedule (order by year needed—after 1999)
- PAKOZ P-S Schedule for Partnerships/Shareholders (Keystone Opportunity Zone) (order by year needed—after 1999)
- PAKOZPSI—Information for Schedule P-S
- PA-65I Partnership/S Corp Information Book (order by year needed)
- PA-41 Fiduciary Income Tax Instruction Book (order by year needed)
- PA-1000 Property Tax/Rent Rebate Instruction Book (order by year needed)
- PA1347 Federal/State Electronic Filing Program Brochure
- PA971 Innocent Spouse Relief
- PA8379 Injured Spouse Claim & Allocation
- PA8857 Request for Innocent Spouse Relief
- PA8453 Declaration of Electronic Filing/PIT
- PA12058 Innocent Spouse Information Request
- PA20S-I S Corporation Tax Instruction Book (order by year needed—prior to 1997—now part of REV1200 book-year 2002 will be part of PA65I book)
- PA-3R Sales & Use Tax Replacement Coupon/Instructions
- PA-4R Public Transportation Assistance Fund Taxes/Fees Replacement Coupon/Inst.
- PA-501R Employer Tax Deposit Statement Replacement Coupon/Instructions
- PA-W3R Employer Quarterly Reconciliation Return Replacement Coupon/Instructions
- PA-40ESR(I) Estimated PIT Replacement Coupon for Individuals
- PA-40ESR(F/C) Estimated PIT Replacement Coupon for Fiduciaries/Corporations
- PA-1 Use Tax Return
- RCT-101KOZ—Keystone Opportunity Zone Instruction Book
- REV-23 Pamphlet/Practices and Procedures of the Board
- REV-181 Application for Tax Clearance
- REV-183 Affidavit of Value Realty Transfer Tax
- REV-221 Sales & Use Tax Rate Chart
- REV-227 Sales & Use Tax Credit Chart
- REV-229 Estate Tax General Information
- REV-238 Out of Existence/Withdrawal Affidavit/Corp Tax
- REV-251 Tax Bulletin 53B and 53F Instructions Foreign Corp Clearance Cert./Withdrawal
- REV-252 Tax Bulletin 53C and 53E Security Clearance Cert./Domestic Out of Existence
- REV-253 Tax Bulletin 53D Instructions for Filing Corp Tax Reports
- REV-260 Petition for Refund Bd. of Finance and Revenue
- REV-276 Application for Extension of Time to File (PIT)
- REV-330 Electronic Filing Program Guide
- REV-331A Authorization for Electronic Funds Transfer Agreement
- REV-346 Estate Information Sheet

- REV-413I Instructions for Estimated Tax/PIT (Individuals)
- REV-413F Instructions for Estimated Tax/PIT (Fiduciaries)
- REV-413P/S Instructions for Estimated Tax/PIT (Partnership/Shareholders)
- REV-414I Worksheet for Estimated Tax/PIT (Individuals)
- REV-414F Worksheet for Estimated Tax/PIT (Fiduciaries)
- REV-414P/S Worksheet for Estimated Tax/PIT (Partnership/Shareholders)
- REV-415 General Information for Withholding PIT (for Employers)
- REV-440 Corp Tax Bulletin 116/Act 48 Changes
- REV-440D Corp Tax Bulletin 117/Act 21 Changes
- REV-443 IFTA Compliance Manual
- REV-459B Consent to Transfer PA Estimated Tax Account
- REV-460 Information Concerning Time Limitations for Filing Refund Petitions
- REV-467 Authorization for Release of Tax Records
- REV-489 Article XI Safe Deposit Box
- REV-493 Prop. Tax/Rent Rebate Insert (PATAXES)
- REV-502 FACT Line Brochure/ PATAXES
- REV-527 Taxpayer's Bill of Rights Brochure
- REV-541 Federal/State Electronic Filing Pamphlet
- REV-552 TeleFile/E-File Insert
- REV-554 Disclosure Statement/Taxpayer Rights Advocate
- REV-555I Inheritance Tax General Information
- REV-571 CAQ-So You Are Moving to PA Brochure
- REV-573 CAQ-Property Tax/Rent Rebate Brochure
- REV-577 CAQ-Estimated Tax Payments
- REV-580 CAQ-Employer Withholding Brochure
- REV-581 CAQ-Personal Income Tax Brochure
- REV-582 CAQ-Corporation Taxes
- REV-584 CAQ-Inheritance Tax Brochure
- REV-585 CAQ-Sales & Use Tax Brochure
- REV-588 Starting a Business in PA (A Beginner's Guide)
- REV-591 CAQ-IFTA/Motor Fuel Tax Brochure
- REV-610 CAQ-Voluntary Disclosure Program Guide and Participation Parameters
- REV-611 CAQ-Residency for PA PIT Purposes Brochure
- REV-612 CAQ-Military Pay for PA PIT Purposes Brochure
- REV-614 CAQ-Scholarships, Fellowships and Stipends for PA PIT Purposes Brochure
- REV-615 CAQ-Reciprocal Agreements and PA PIT Brochure
- REV-617 CAQ-Hiring Household Workers Brochure
- REV-618 CAQ-PA Realty Transfer Tax Brochure
- REV-625 CAQ-Sale of Principal Residence for PA PIT Purposes Brochure
- REV-627 CAQ-Construction Contracts Brochure
- REV-630 CAQ-Amended Returns Brochure
- REV-631 CAQ-TAX BACK/Tax Forgiveness
- REV-634 CAQ-Employee Fringe Benefits/Wage & Salary Supplements Brochure
- REV-635 CAQ-S Corp Brochure
- REV-636 CAQ-Roth IRAs Brochure
- REV-637 CAQ-Unreimbursed Employee Business Expenses Brochure
- REV-663 CAQ-Sales Tax Revocation Procedures
- REV-670 Instructions for Fuel Use Bond
- REV-671 KOZ Brochure-How They Effect Business Owners

- REV-672 KOZ Brochure-Why Should I Care If I Live In A KOZ?
- REV-695 KOZ Brochure-How Property Owners Benefit
- REV-696 CAQ-The Difference Between and Employee and Independent Contractor
- REV-705 Strategic Planning Update 2000 Brochure
- REV-717 Retailer's Information Book
- REV-741 Insert on TAX BACK/Tax Forgiveness
- REV-745 Brochure/Paperless Filing
- REV-748 Brochure/Services for E-Business
- REV-749 Electronic Signature
- REV-750 CAQ-Limited Liability Companies
- REV-758 Brochure-PA PIT for College Students
- REV-775 Credit Card Payment Stuffer
- REV-778 Brochure- What are your tax obligations? (for promoters)
- REV-816G Corp Tax Bulletin #92, Act 90 of December 1983
- REV-816I Corp Tax Bulletin #94, Shares Tax-Banks & Title Insurance Co.
- REV-816M Corp Tax Bulletin #108, Act 21,1989 Shares Tax Base
- REV-816N Corp Tax Bulletin #95 Credits/Gross Premiums Tax Liability
- REV-851B PA Inheritance & Estate Tax Act, 1982
- REV-851C PA Inheritance & Estate Tax Act,
- REV-851D PA Inheritance & Estate Tax Act,
- REV-851E PA Inheritance & Estate Tax Act, 1995
- REV-853R Corp Tax Annual Payment/Extension Replacement Coupon
- REV-854R Corp Tax Filing Period/EIN/Address Change Form Replacement Coupon
- REV-855R Corp Tax Custom Refund/Transfer Replacement Coupon
- REV-857R Corp Tax Estimated Payment Replacement Coupon
- REV-1026 Information on Motor Carrier Road Tax
- REV-1026A Information on IFTA-PA Only
- REV-1076 Tax Bulletin 53A Instructions for Securing Bulk Sales Certificate
- REV-1200 CT-1 Corporation Tax Instruction Book (order by year needed)
- REV-1220 Certificate of Exemption for Sales & Use Tax
- REV-1250 Realty Tax Act and Regulation
- REV-1501 Instruction Book Inheritance Tax Resident
- REV-1501B Inheritance Tax Life Estate Booklet
- REV-1611 Notice of Interest Rate and Calculation Changes
- REV-1633 PIT Pamphlet No. 2, Taxation of Shareholders
- REV-1640 Shareholders Consent Statement
- REV-1643 Listing of Tax Exempt PIT
- REV-1716 Employer Withholding Period Ending Due
- REV-1729 Farming Information Booklet
- REV-1730 PA Realty Transfer Tax General Information
- REV-1736 Instruction Book/Inheritance Tax Nonresident
- REV-1737 Nonresident Inheritance Tax Returns/Schedules
- REV-1742 PIT Pamphlet No. 3, Gain or Loss on Property Acquired prior to June 1, 1971/Sch. D-71
- REV-1746 Taxation of PA Motor Fuels Booklet
- REV-1748 Use Tax & You Brochure
- REV-1799 Information Concerning Appeals/Time Limitations

REGULATIONS/PRONOUNCEMENTS

All regulations and revenue pronouncements issued by the Department of Revenue are published in Title 61 of the Pennsylvania Code. The Department does not reprint all of these documents. If you need to review a regulation or revenue pronouncement that is not included in this list, please consult Title 61 of the Pennsylvania Code.

- SEC05.1-05.7 Payments by Electronic Funds
- SEC06.01-06.22 Tax Amnesty
- SEC08A.1-8A.11 Enforcement
- SEC09.13 Pronouncement/S Corporation Election
- SEC09.17 Pronouncement/Research & Development Tax Credit Implementation Issues
- SEC31.04 Rentals or Leases of Tangible Personal Property
- SEC31.05 Persons Rendering Taxable Services
- SEC31.06 Persons Rendering Nontaxable Services
- SEC31.07 Use Tax
- SEC31.1-31.3 Scope of Taxable and Exempt Transactions
- SEC31.11-31.16 Construction Contractors
- SEC31.21 Advertising Agencies
- SEC31.22 Duplicating
- SEC31.23 Auctioneers
- SEC31.24 Florists
- SEC31.25 Licensing of Club Plan Secretaries
- SEC31.26 Financial Institutions
- SEC31.27 Morticians and Funeral Directors
- SEC31.28 Vending Machines
- SEC31.29 Books, Publications and Advertising Materials
- SEC31.30 House Trailers and Mobile Homes
- SEC31.41-31.50 Vehicles
- SEC32.02 Exemption Certificates
- SEC32.03 Sales for Resale
- SEC32.04 Isolated Sales
- SEC32.05 Multi-State Sales
- SEC32.06 Wrapping Supplies
- SEC32.21 Charitable, Volunteer Firemen's, Religious Org/Nonprofit Education Inst.
- SEC32.22 Sales to the US Government
- SEC32.23 Sales to Comm. of PA and Political Subdivisions and Sales By Commonwealth
- SEC32.24 Sales to Ambassadors, Ministers
- SEC32.25 Steam, Gas, Electricity, Fuel Oil, Kerosene
- SEC32.31 Dairying
- SEC32.32 Manufacturing/Processing
- SEC32.33 Farming
- SEC32.34 Public Utilities
- SEC32.35 Mining
- SEC32.36 Printing
- SEC32.37 Photographers and Photofinishers
- SEC32.38 Commercial Motion Pictures
- SEC33.02 Purchase Price
- SEC33.03 Cancellations, Returns, Allowances & Exchanges
- SEC33.04 Credit and Layaway Sales
- SEC34.01 Registration
- SEC34.02 Keeping of Records
- SEC34.03 Tax
- SEC34.04 Direct Payment Permit
- SEC35.01 Tax Examinations & Assessments
- SEC35.02 Interest/Additions/Penalties/Crimes & Offenses

- SEC35.03 Lien for Taxes
- SEC36.11 Board of Finance & Revenue
- SEC38.01 Hotel Occupancy/Imposition & Computation of Tax
- SEC38.02 Hotel Occupancy/ Exemptions
- SEC38.03 Hotel Occupancy/Definition
- SEC39.01-39.13 Transient Vendors
- SEC41.02 Concrete Transit Mixing Unit
- SEC41.03 Dry Ice for Packaging Ice Cream
- SEC41.04 Gas Used by a Manufacturer
- SEC41.05 Integrated
- SEC41.06 Processing for Wholesale Distribution
- SEC41.07 Pump Used for Conveying Water Prior to Production Process
- SEC41.08 Recapping & Retreading of Tires
- SEC41.09 Research Exemption
- SEC42.1-42.5 Broadcasting
- SEC43.00 Water Well Drillers
- SEC44.01 Dairy Farm Paper Towels
- SEC44.02 Cooperative Agricultural Associations
- SEC44.03 Farm Water Heaters
- SEC44.04 Guns & Ammunition
- SEC45.01 Exemption of Electric Co-op Corp.
- SEC45.02 Automobiles for Attorneys
- SEC45.03 Street Repairs
- SEC46.01 Construction Contractor Cutting or Bending Steel Beam
- SEC46.02 Construction of Exempt Public Utility
- SEC46.03 Contractors Installing Stained Glass Windows
- SEC46.04 Fixed Price Construction Contract
- SEC46.05 Outdoor Advertising Signs
- SEC46.06 Contractor Renting Equipment to
- SEC46.07 Nonresident Contractors
- SEC46.08 Industrialized Housing
- SEC46.09 Financial Institutions Security Equipment
- SEC47.01 Coin Operated Amusement Devices
- SEC47.02 Films for Commercial Exhibitions
- SEC47.03 Frozen Food Lockers
- SEC47.04 Golf Bag Carts and Lockers
- SEC47.06 Miniature Golf Course
- SEC47.10 Riding Academies and Stables
- SEC47.11 Saws and Blades to Butchers
- SEC47.12 Soda Fountains
- SEC47.16 Rental of Equipment Between Affiliated Interests
- SEC47.17 Lease or Rental of Vehicles and Rolling Stock
- SEC47.18 Totalizator Equipment
- SEC47.19 Public Transportation Assistance Taxes and Fees
- SEC47.20 Vehicle Rental Tax
- SEC48.01 Utility Services Used by Exempt Organizations
- SEC48.04 Credit Unions
- SEC49.02 Game, Fish, Animals and Birds
- SEC50.01 Purchases & Sales by Wholesalers

- SEC51.01 Purchases of Replacement Parts
- SEC51.02 Use of Automobile Other than for Resale
- SEC51.04 Remittances for Payment of Sales Tax on Certain Vehicles
- SEC52.01 Purchases of Medicines/Med Supplies, Equipment, Devices, etc.
- SEC52.02 Fabrication of Dental Prosthesis
- SEC52.04 Sellers & Repairers of Eyeglasses
- SEC53.01 Clothing
- SEC53.02 Footwear, Footwear Accessories and Footwear Repairs
- SEC54.01 Delivery Charges
- SEC54.02 Sign Painters
- SEC55.01 Automobile Towing Services
- SEC55.04 Taxidermy Service
- SEC55.05 Cleaning of Animals
- SEC55.06 Lawn Care Services
- SEC56.01 Maintaining Place of Business within Commonwealth
- SEC57.01 Carbonator for Soda Fountains
- SEC57.02 Gas Used by Restaurants
- SEC57.03 Icemaking Equipment
- SEC57.04 Merchandising Equipment
- SEC57.05 Sale of Equipment to Restaurants
- SEC57.06 Sales Order Books
- SEC57.07 Purchase of Soft Drinks by Liquor Licensees
- SEC58.01-58.02 Taxable & Exempt Personal Property
- SEC58.03 Timbering Operations
- SEC58.04 Commission Vendors
- SEC58.05 Decorated Cottage Cheese Containers
- SEC58.06 Barbers & Beauticians Supplies, Materials, Tools and Equipment
- SEC58.07 Trading Stamps
- SEC58.08 Commercial Airport and Aircraft Operators
- SEC58.09 School Textbook Exemption
- SEC58.10 Water Softeners & Conditioners
- SEC58.11 Taxes Paid/Purchases Resold
- SEC58.12 Flags
- SEC58.13 Carpeting and Other Floor Coverings
- SEC60.01 Pronouncement/Bldg. Maintenance or Bldg. Cleaning Services
- SEC60.03 Pronouncement/Disinfecting or Pest Control Services
- SEC60.04 Pronouncement/Help Supply Services
- SEC60.05 Pronouncement/Employment Agency Services
- SEC60.06 Pronouncement/Lobbying Services
- SEC60.07 Pronouncement/Sale and Preparation of Food & Beverages
- SEC60.08 Pronouncement/Secretarial & Editing Services
- SEC60.09 Pronouncement/Premium Cable Services
- SEC60.10 Pronouncement/Adjustment and Collection Services
- SEC60.11 Pronouncement/Credit Reporting
- SEC60.12 Pronouncement/Self Storage Services
- SEC60.13 Pronouncement/Computer Services
- SEC60.14 Pronouncement/Zero Emission Vehicles
- SEC60.15 Pronouncement/Sales Tax Refund Procedures Regarding Contracts
- SEC60.16 Pronouncement/Local Sale Use and Hotel Occupancy Tax

- SEC60.17 Pronouncement/Sale of Food/Beverages Sold to Nonprofit Associations
- SEC60.18 Pronouncement/ Sale and Installation of Prefabricated Housing
- SEC60.19 Pronouncement/Computer Software, Hardware and Related Transactions
- SEC60.20 Pronouncement/Telecommunications Service
- SEC60.21 Pronouncement/Commercial Racing Activities
- SEC60.23 Pronouncement/Electric Utility Services
- SEC71.04 Cigarette Tax
- SEC85.02 Pronouncement/Master Settlement Agreement

BUREAU OF CORPORATION TAXES, DEPT. 280700, HARRISBURG, PA 17128-0700, TELEPHONE (717) 787-8211.

- E69 Important 1967 Legislative Changes
- E70 Important 1969 Legislative Changes
- E71 Important 1970 Legislative Changes
- E72 Important 1970 Legislative Changes
- E73 Important 1971 Legislative Changes-Tentative Tax-Reports & Payments
- F74 Important 1971 Legislative Changes
- F75 1972 Disaster Relief Policy with respect to CNI/CIT
- F76 1973 CNI/CIT
- F77 1974 CNI/CIT
- F78 1974 Tentative Tax-Reports & Payments Rates/CNI/CIT
- F79 1975 CNI/CIT
- F81 1976 Recycling Process
- F82 1977 New Address for Mailing Tax Reports and Remittances
- F83 1978 Important 1977 Legislative Changes Tax Rate
- F84 1979 Addressing Report and Remittances
- REV-816 Corp Tax Bulletin F-85 1982 CNI/CIT
- REV-816A Corp Tax Bulletin F-86 1982 CNI Tax, Delays application of depreciation changes in 1981 Federal Economic Recovery Tax Act
- REV-816B Corp Tax Bulletin F-87 1982 Gilbert Asso. Inc. v. Commonwealth
- REV-816C Corp Tax Bulletin 88 1983 CNI/Interest Rate/Oil Franchise Rate/Installment Payment of Tentative CNI Tax/Mutual Thrift Inst./PURTA/Employment Incentive Payments Credits
- REV-816D Corp Tax Bulletin 89 1983 Tentative CNI/Method 2 Election
- REV-816E Corp Tax Bulletin 90 1983 CNI Tax
- REV-816F Corp Tax Bulletin 91 1984 Act No. 90/Election to be Taxed as a PA S Corp.
- REV-816H Corp Tax Bulletin 93 1984 Act No. 29/Reporting and Payment of Public Utility Realty Tax Liability
- REV-816J Corp Tax Bulletin 96 Fixed Formula-Valuation of Capital Stock/Domestic and Foreign Corporations
- T-CT-1 Corp Tax Bulletin 98 1985 Gross Premiums Tax-Foreign Fire Insurance Co.
- T-CT-2 Corp Tax Bulletin 99 1985 Economic Revitalization Tax Credit
- T-CT-3 Corp Tax Bulletin 100 1985 Estimated CNI System
- T-CT-4 Corp Tax Bulletin 101 1986 Capital Stock/Franchise Tax Regulated Investment Co
- T-CT-5 Corp Tax Bulletin 102 1986 Act No. 77-Reduction in rates for CNI/\$50,000 Deduction Capital Stock Value/Change in Definition of Net Worth
- T-CT-6 Corp Tax Bulletin 103 1987 Act No. 58-Reduction in Capital Stock/Foreign—Franchise/Tentative Capital Stock/Tentative Franchise Tax Rates
- T-CT-7 Corp Tax Bulletin 104 1988 Notice to Mutual Thrift Institution Taxpayers
- REV-1743 Corp Tax Bulletin 105 1988 Tentative Capital Stock/Franchise Tax Method 2 Election
- DCT09 Corp Tax Bulletin 106 Notice to Mutual Thrift Institution Taxpayers
- REV-816L Corp Tax Bulletin 107 1989 Shares Tax-Banks, Bank & Trust Co., Trust Co.
- DCT13 Corp Tax Bulletin 109 Notice to Mutual Thrifts Inst./ Change in Base Rate
- DCT18 Corp Tax Bulletin 110 Major Filing Changes for 1991
- REV-176 Corp Tax Bulletin 111 1991 Major Changes on or after January 1, 1991
- REV-173 Corp Tax Bulletin 112A Notice regarding Recomputation of Safe Harbor and Recovery Payments

- REV-174 Corp Tax Bulletin 112B Notice of PA Corporations Fiscal Years beginning in July 1991 through and including December 1991
- DCT27 Corp Tax Bulletin 113 1991 Utilities Gross Receipts/PURTA
- DCT28 Corp Tax Bulletin 115 1991 Tax for Financial Inst. for Shares Tax/Mutual Thrift
- DCT29 Corp Tax Bulletin 114 1991 Annuities for Gross Premiums Tax Retroactive to July 1, 1991
- REV-440 Corp Tax Bulletin 116A 1994 Act 48 Changes
- REV-440A Corp Tax Bulletin 116B 1994 Act 48 Amended Shares Tax/Allowing Apportionment
- REV-440C Corp Tax Bulletin 116C 1995 Act 48 Concerning Business Trusts
- REV-440D Corp Tax Bulletin 117 1995 Double Weighted Sales Factor, Tax Rate Changes Fixed Formula, Processing Exemptions, Insurance Gross Premiums Tax, Utilities Gross Receipts Tax Commercial Printers & Tax Amnesty
- REV-440E Corp Tax Bulletin 118, Limited Liability Companies (LLC's) Reporting Requirements
- REV-525 Corp Tax Bulletin 119, Motor Vehicle Gross Receipts/Ambulance Services
- REV-545 PA Research and Development Tax Credit
- DCT35 Special Notice/Mutual Thrift Instructions Conversion to Estimated Payment System
- DCT52 PURTA Brochure
- DCT53 Corp Tax Bulletin 120/Purta Compensating Adjustment
- REV-721 Corp Tax Bulletin 121/Estimated Settlements
- DCT54 Corp Tax Bulletin 122/Tax Transition Impact Limitations

BUREAU OF MOTOR FUEL TAXES, DEPT. 280646, HARRISBURG, PA 17128-0646, TELEPHONE (717) 783-1025

- DMF49 Policy Statement Motor Carrier

OFFICE OF CRIMINAL TAX, 1854 BROOKWOOD ST., HARRISBURG, PA 17104, TELEPHONE 783-4649

- DCI02 Guide to Cigarette Law Enforcement

PRESS OFFICE, DEPT. 281100, HARRISBURG, PA 17128-1100, TELEPHONE (717) 787-6960

- DPO4 Tax Update
- DPO22 Brochure/Working Together (also available from Community/Econ. Development)

BUREAU OF RESEARCH, DEPT. 281100, HARRISBURG, PA 17128-1100, TELEPHONE (717) 787-6300.

- DOP3 Compendium of Revenue
- DOP4 Personal Income Tax Statistics
- DOP7 Statistical Supplemental to Tax Compendium
- DOP9—Statistical Report-Capital Stock/Franchise Tax/CNI Tax
- DOP11 Strategic Planning Update

BUREAU OF INDIVIDUAL TAXES, DEPT. 280600, HARRISBURG, PA 17128-0600, TELEPHONE (717) 787-8346

- DEX42 Property Tax Statistical Report
- PA1345 Handbook for Electronic Filers
- PA1346 Electronic Return Filing Specifications for Individual Tax Forms
- PA1436 Electronic Filing Test Package

OFFICE OF CHIEF COUNSEL, DEPT. 281061, HARRISBURG, PA 17128-1061, TELEPHONE (717) 787-1382

- OCCPLR Office of Chief Counsel Private Letter Rulings (Fee Charged)

PA STATE LOTTERY, 2850 TURNPIKE INDUSTRIAL PARK, MIDDLETOWN, PA, 17057, TELEPHONE (717) 986-4714 (*Or from Lottery Retailer Outlets)

- Where Does the Lottery Go? Brochure
- *Instant Ticket Game Brochure
- *Winning Numbers Lists
- Winners Newsletter
- Lottery Line-Retailer Newsletter
- PA Lottery Game Guide
- Compulsive Gambling Brochure
- Benefits and Rights for Older Pennsylvanians Booklet
- *RSL-3 Lottery Retailer License
- *RSL-209 Standard Claim Form

- *RSL-291 On-Line Payout Odds Card
- *RSL-355 Beneficiary Statement
- *RSL-400 Lottery Fund Benefits Programs Brochure Comparative Statement of Income and Expenditure

PENNSYLVANIA SECURITIES COMMISSION

GUIDANCE MANUALS:

- Compendium of Commission and Staff Positions, Summary of Significant Commission
- Orders and Compilations of Staff No-Action Letters
- Small Company Offering Registration (SCOR) In Pennsylvania
- Coordinated Equity Review Notebook
Contact: G. Philip Rutledge (717) 783-5130

STATE

POLICY STATEMENTS:**Secretary of the Commonwealth**

- Use of Public Areas Outside the Capitol, 49 Pa. Code, Chapter 61
- Returned Check Fee, 49 Pa. Code, Chapter 63
Contact: Peter Dalina (717) 787-3945 hangState Athletic Commission
- Athletic Agents, 58 Pa. Code §§ 41.1-41.3
Contact: Gregory Sirb (717) 787-5720

Bureau of Professional and Occupational Affairs**State Board of Cosmetology**

- Use of Nail Enhancement Products Containing Methyl Methacrylate, 49 Pa. Code § 7.143
Contact: Sara Sulpizio (717) 783-7130

State Board of Dentistry

- Amalgams, 49 Pa. Code § 33.213
- Disclosure of Financial or Ownership Interest, 49 Pa. Code § 33.214
- Lasers, 49 Pa. Code § 33.215
- Anesthesia Permit Requirement for Non-parenteral Pre-medication, 49 Pa. Code § 33.344
Contact: Lisa Burns (717) 783-7162

State Board of Examiners of Nursing Home Administrators

- Temporary Permits, 49 Pa. Code § 39.17
- Subordinate Supervision, 49 Pa. Code § 39.18
Contact: Chris Stuckey (717) 783-7155

State Board of Examiners in Speech-Language and Hearing

- Disclosure of Financial or Ownership Interest, 49 Pa. Code § 45.3
Contact: Clara Flinchum (717) 783-1389

State Board of Medicine

- Disciplinary Guidelines for Use of Anabolic Steroids, 49 Pa. Code § 16.97
- Guidelines for Use of Controlled Substances in the Treatment of Pain, Winter 98/99 Newsletter
Contact: Joanne Troutman (717) 783-1400

State Board of Nursing

- Scope of Practice Interpretations, 49 Pa. Code § 21.401
- General Functions of Registered Nurses, 49 Pa. Code § 21.411
- Venipuncture, Intravenous Fluids, Resuscitation and Respiration, 49 Pa. Code § 21.412
- Administration of Drugs, 49 Pa. Code § 21.413
- Functions of Licensed Practical Nurses, 49 Pa. Code § 21.414
Contact: Ann Steffanic (717) 783-7142

State Board of Occupational Therapy Education and Licensure

- Policy re: Occupational Therapy in Non-Medical Practice
Contact: Lisa Burns (717) 783-1389

State Board of Optometry

- Disclosure of Financial or Ownership Interest, 49 Pa. Code § 23.101
Contact: Deb Smith (717) 783-7155

State Board of Osteopathic Medicine

- Disclosure of Financial or Ownership Interest, 49 Pa. Code § 25.291
Contact: Gina Bittner (717) 783-4858

State Board of Pharmacy

- Radiopharmaceutical Prescriptions, 49 Pa. Code § 27.101
Contact: Melanie Zimmerman (717) 783-7156

State Board of Physical Therapy

- Disclosure of Financial or Ownership Interest, 49 Pa. Code § 40.54
Contact: Robert Kline (717) 783-7134

State Board of Psychology

- Qualified Members of Other Recognized Professions, 49 Pa. Code § 41.7
- Department of Health Licensing of Substance Abuse Services Provided by Psychology Practices, 49 Pa. Code § 41.8
Contact: Chris Stuckey (717) 783-7155

State Real Estate Commission

- Guideline: Assistants
- Guideline: Home Offices
- Guideline: Team Advertising
Contact: Deborah Sopko (717) 783-3658

GUIDANCE MANUALS:**Bureau of Professional and Occupational Affairs**

- Case Management Guidelines Manual for Professional Health Monitoring Programs
Contact: Robert Wolf (717) 783-4857

State Board of Barber Examiners

- Policy Manual
Contact: Sara Sulpizio (717) 783-3402

State Board of Certified Real Estate Appraisers

- Policy Manual
Contact: Michelle DeMerice (717) 783-4866

State Board of Cosmetology

- Policy Manual
Contact: Sara Sulpizio (717) 783-7130

State Board of Dentistry

- Assignment of Duties to Assistive Personnel: Guidelines
Contact: Lisa Burns (717) 783-7162

State Board of Medicine

- Policy Manual
Contact: Joanne Troutman (717) 783-1400

State Board of Nursing

- Staff Suggestions for Nursing Education Curriculum Proposals (2000)
- Curriculum Guidelines for the Approval of a CRNP Program (1993)
- LPN and Central Venous Lines (1999)
- Mechanisms for Ensuring Continued Competence/Reactivation Programs (1993)
- Nursing Practice Guide RN/LPN (1999)
- Alternative/Complementary Therapies (1997)
- Criteria for a Pennsylvania Board Approved Intravenous Therapy Education Program for the Student/Graduate/Licensed Practical Nurse (1995)
Contact: Ann Steffanic (717) 783-7142

State Board of Physical Therapy

- Policy Manual
Contact: Robert Kline (717) 783-7134

State Board of Psychology

- Guidance Manual
Contact: Chris Stuckey (717) 783-7155

State Real Estate Commission

- Guidance Manual
Contact: Deborah Sopko (717) 783-3658

Bureau of Commissions, Elections and Legislation

- PA Voter Registration Act: Implementation Manual for County Election Officials
Contact: Dick Filling (717) 787-5280

INTERNAL GUIDELINES:**Bureau of Professional and Occupational Affairs****State Board of Dentistry**

- Probable Cause Screening Committee
Contact: Lisa Burns (717) 783-7162

State Board of Examiners of Nursing Home Administrators

- Guidelines for Continuing Education Audit
Contact: Chris Stuckey (717) 783-7155

State Board of Medicine

- Probable Cause Screening Committee
Contact: Joanne Troutman (717) 783-1400

State Board of Optometry

- Probable Cause Screening Committee
Contact: Deb Smith (717) 783-7155

State Board of Osteopathic Medicine

- Probable Cause Screening Committee
Contact: Gina Bittner (717) 783-4858

State Board of Psychology

- Probable Cause Screening Committee
Contact: Chris Stuckey (717) 783-7155

State Board of Veterinary Medicine

- Probable Cause Screening Committee
Contact: Robert Kline (717) 783-7134

State Real Estate Commission

- Internal Operating Guidelines
Contact: Deborah Sopko (717) 783-3658

OTHER:**Bureau of Commissions, Elections and Legislation**

- Secretary's Advisories to County Election and Voter Registration Officials
- Election Calendars
- Becoming a Notary Public in Pennsylvania
- Instructions for Filing as a Candidate of a Minor Political Party
- Instructions for Filing as an Independent Candidate
- Nomination Petitions
- Nomination Papers
Contact: Monna Accurti (717) 787-5280
- Campaign Finance Reporting Law Pamphlet
Contact: Mary Heinlen (717) 787-5280

Bureau of Charitable Organizations

- Registration Packets for Charitable Organizations, Professional Solicitors and Professional Fundraising Counsels
Contact: Elissa Brown (717) 783-1720

Corporation Bureau

- A Guide to Business Registration in Pennsylvania
Contact: Travis Blouch (717) 783-9310

Bureau of Professional and Occupational Affairs**State Board of Medicine**

- Interpretive Guidelines for Use of Controlled Substances in Treatment of Pain, Winter 1998/1999 Newsletter
Contact: Joanne Troutman (717) 783-1400

State Board of Nursing

- List of Approved Programs for RN, CRNP and LPN Education (updated as needed)
- List of Approved LPN Intravenous Therapy Education Programs (updated as needed)
- NCLEX Jurisdiction Program Summary of All First Time Candidates (updated quarterly)
Contact: Ann Steffanic (717) 783-7142

State Real Estate Commission

- Applications: Experience Requirements and Point System for Applicants for Broker's Licenses
Contact: Deborah Sopko (717) 783-3658

STATE EMPLOYEES' RETIREMENT SYSTEM

Pursuant to Executive Order 1996-1 (Regulatory Review and Promulgation), the State Employees' Retirement System (SERS) submits for publication in the *Pennsylvania Bulletin* the following list of the agency's non-regulatory public documents. For additional information on the listed items, contact the SERS Public Information Officer by calling (717) 787-9657.

John Brosius
Executive Director

SERS Board of Trustees Adjudications by Topic:

Cost of Living Increase
Change of Benefit Option
Transfer to Alternate Retirement Plan
Credited Years of Service
Death Benefit
Disability
Effective Date of Retirement
Final Average Salary
Fraternal Order of Police
Frozen Present Value
Membership Eligibility
Military Service
Multiple Service Credit
Overpayment
Payment of Interest
Pension Forfeiture
Purchase of Service
Reinstatement
Retirement-Covered Compensation
Miscellaneous

- **SERS Member Handbook (current edition 2002)**

- **SERS Pamphlets**

- Information for Retirees (SERS-149)
- Special Membership Classes (SERS-150)
- Social Security Integration Coverage for SERS Members (SERS-151)
- How to Apply for a Disability Retirement (SERS-152)
- Retirement Information for Pennsylvania State Police (SERS-153)
- Retirement Options for SERS Members (SERS-154)
- Provisions for the Purchase of Service (SERS-155)
- Domestic Relations and Support Orders (SERS-157)
- Frozen Present Value: Its Impact on State Pensions (SERS-158)
- Refund Procedures for those Leaving State Service (SERS-159)
- Information on Tax Form 1099-R for Tax Year 1999
- Management Directives and Administrative Circulars issued by SERS
- SERS Mission Statement
- SERS Investment Policy
- SERS Investment Guidelines
- SERS current five-year investment plan ("2002 Annual Five-Year Investment Plan")
- SERS Policy on Public Information (current January 1997)
- The FOP Decision: The resolution of the SERS Board of Trustees dated September 26, 1990, implementing the arbitration award issued February 17, 1988, in *Commonwealth of Pennsylvania v. Commonwealth of Pennsylvania State Police Lodges*, American Arbitration Association Case No. 14 390 1611 87 J (Thomas J. DiLauro, Chair)

- The "SERSNews" member newsletter
- SERS Information Bulletins
- SERS 2001 Comprehensive Annual Financial Report
- Sample Domestic Relations Order and Instruction Letter
- Power of Attorney form
- SERS Board Minutes and Resolutions
- Actuarial Reports (annual and five-year)
- Actuarial Tables
- Memoranda of Understanding currently in effect

STATE POLICE

GUIDANCE MANUALS

- Cultural Awareness Brochure (SP5-344)
- Equal Employment Opportunity Plan, Statement of Management Commitment (1-02)
- Equal Employment Opportunity Plan (1-02)

GUIDANCE MANUALS, BROCHURES, FORMS AND OTHER MATERIALS:

Bureau of Human Resources

- Enlisted Employment Information:
 - Application for State Police Cadet
 - General Cadet Information (SP5-349)
 - Pennsylvania State Police: A Challenging Career That Makes A Difference
 - Pennsylvania State Police General Information SP3-313 (7-2001)
- Liquor Enforcement Employment Information:
 - Application for Liquor Enforcement Officer Trainee
 - General Information Brochure (SP5-348)
- Civilian Employment Information:
 - General Information Pamphlet (SP5-346)
 - Police Communicators Operator Pamphlet (SP5-347)
 - Personal Data Sheet for Employment (STD-300)
 - Civil Service Application

Bureau of Liquor Control Enforcement

- Bureau of Liquor Control Enforcement Brochure
- Choices Program Brochure

Bureau of Patrol

- Applicant Information Sheet (SP3-310A)
- Application for Agent Certification—LWTA (SP8-200)
- Physical Examination—LWTA (SP8-200A)
- Police Officer Exemption Application—LWTA (SP8-200C)
- Active Municipal Police Officer LWTA Verification Procedure for Training Waiver (SP8-204)
- Traffic Accident Report (AA-600)
- Emergency Vehicle Destination (SP6-115)
- Request for Air Bag On/Off Switch (HS Form 603)

Bureau of Professional Responsibility

- Complaint Verification Form (SP1-108)

Bureau of Records and Identification

- Information for Pennsylvania Firearms Purchasers and Basic Firearm Safety (SP4-135)
- Request for Criminal Record Check (SP4-164)
- Notice of Crash Investigation and Application to Obtain Copy of Police Crash Reporting Form (SP7-0015)

Bureau of Research and Development

- Pennsylvania State Police Overview of Department Activities (2-01)
- Pennsylvania State Police CALEA Facts About Accreditation (3-98)
- Pennsylvania Annual Police Pursuit Report (2001)
- Pennsylvania State Police Annual Report (2001)

- Crime in Pennsylvania: Uniform Crime Executive Summary (2001)
- Pennsylvania State Police Historical Facts and Highlights

Bureau of Training and Education

- Youngster Protect Yourself from Attacks and Accidents (SP5-330)
- Stop Burglary Brochure (SP5-331)
- Crimes of Fraud: "The Con-Artist" (SP5-332)
- Lady Beware (SP5-333)
- Understanding Crime Prevention (SP5-334)
- Accessing Your Pennsylvania State Police (SP5-335)
- Protect Your Child (SP5-336)
- Preventing Child Abduction and Child Runaway (SP5-337)
- Drugs Aren't Part of Anyone's Future (SP5-342)
- Child Identification Kit (SP5-350)

All of the non-regulatory compliance-related documents listed above are available from the Pennsylvania State Police by contacting the Department at the following address or by calling the following telephone number:

Pennsylvania State Police
Bureau of Research & Development
1800 Elmerton Avenue
Harrisburg, Pennsylvania 17110
(717) 783-5536

Documents are also available from the State Library, Government Publication Section at 219 Forum Building, Harrisburg, PA 17120 and may also be obtained through inter-library loan.

TRANSPORTATION

POLICY STATEMENTS:

Bureau of Equal Opportunity

- Sexual Harassment Pamphlet, 2/1/99
- Disability Related Policy Statement, 2/1/99
- Disability Related Policy Statement, 2/25/02

Bureau of Design

- Standards for Hardware Glulam Bridge Design (Pub. 6M)
- Design Manual Part 1: Transportation Project Development Process (Pub. 10)
- Design Manual Part 1A: Transportation Engineering Procedures (Pub. 10A)
- Design Manual Part 2: Highway Design, Dual Units (Pub. 13M)
- Design Manual Part 3: Plans Presentation, Dual Units (Pub. 14M)
- Pile Load Test Summaries (Pub. 15A)
- Design Manual Part 4: Structures, Dual Units (Pub. 15M)
- Design Manual Part 5: Metric (Pub. 16M)
- Guidelines for Design of Local Roads and Streets, Dual Units (Pub. 70M)
- Roadway Construction Standards, Dual Units (Pub. 72M)
- Standards for Bridge Design, Dual Units (Pub. 218M)
- Standards for Bridge Construction, Dual Units (Pub. 219M)
- Right-of-Way Encroachments and Outdoor Advertising Sign Control (Pub. 266)
- Roadway Specifications (Pub. 408/2000)
- Waste Site Evaluation Procedures for the Highway Project Development Process (Pub. 281)

Bureau of Maintenance & Operations

- Pavement Policy Manual (Pub 242)
- Oversize/Overweight Special Hauling Permits Holiday Movement Restrictions (annual letter)

Bureau of Construction & Materials

- Geo-technical Engineering Manual (Pub. 293, 1/97)

Bureau of Highway Safety & Traffic Engineering

- School Student Walking Routes (Pub. 46, Chapter 9)

- Traffic Signing Standards, TC-8700 Series (Pub. 111M)
- Traffic Signal Standards, TC-7800 Series (Pub. 148)
- Traffic Signal Design Handbook (Pub. 149)
- Guidelines for the Maintenance of Traffic Signal Systems (Pub. 191)
- Engineering and Traffic Studies (metric) (Pub. 201M)
- Work Zone Traffic Control (metric) (Pub. 203M)
- Flagging Handbook (Pub. 234)
- Handbook of Approved Signs (Pub. 236M)
- Sign Blank Specifications (Pub. 306M)
- Traffic Engineering (Approval & Installation of Traffic Control Devices) (MPS #414)
- Statewide Bicycle & Pedestrian Master Plan
- Pennsylvania Bicycle Driver's Manual (Pub. 380)

Center for Program Development and Management

- PennPlan MOVES
- PennPlan MOVES—Report of Achievement 2000
- PennPlan MOVES—Report of Achievement 2001

Bureau of Municipal Services

- Mileage Addition Guidelines (Policies concerning adding local road mileage to a municipalities Liquid Fuels Road Inventory.)
- Liquid Fuels Allowable Expenditures (Expenditures that a municipality may make utilizing Liquid Fuels Funds.)
- Policies and Procedures for the Administration of Liquid Fuels Funds (Pub.9)

Bureau of Aviation

- Users Guide to the Aviation Construction Specifications (Pub. 406)
- Aviation Construction Specifications (Pub. 407)

GUIDANCE MANUALS:**Bureau of Driver Licensing**

- Pennsylvania Driver's Manual
- Commercial Driver's Manual
- Motorcycle Operator Manual
- Documentation needed to apply for a Pennsylvania Driver License, Learner's Permit or Identification Card

Bureau of Motor Vehicles

- Apportioned Manual
- Dealer Manual
- Salvor Manual
- Messenger Manual

Bureau of Equal Opportunity

- Minority/Female Resource Guide, 3/99
- OJT—Training Manual
- DBE Directory (Pub. 270), 2/02
- Highway and Bridge Subcontractor's Manual (Pub. 412) Bureau of Municipal Services
- Liquid Fuels Annual Qualifying Package (Yearly forms a municipality must complete to receive their annual Liquid Fuels Allocation.)
- Transfer of State Highways Program (Pub. 310)
- Procedures for Administration of Municipal Projects (Pub. 39)
- Dirt & Gravel Roads Manual
- Quality Assurance and Inspection Manual for Timber Bridges

Bureau of Office Services

- Conducting Business with the PA Department of Transportation

Bureau of Design

- Relocation Assistance Information (Pub. 47)

- Contract Proposal Preparation Guide, Dual Units (Pub. 51M)
- When Your Land Is Needed for Highway Use (Pub. 83)
- Local Public Agency Project Guidelines (Pub. 98)
- Surveying and Mapping Manual (Pub. 122M)
- Estimating Manual (Pub. 352)
- Guide to Roundabouts (Pub. 414)
- Specifications for Consultant Engineering Agreements (Form 442)

Bureau of Maintenance & Operations

- Trucker's Handbook (Pub. 194)
- Posting and Bonding Procedures for Municipal Highways (Pub. 221)
- Highway Occupancy Permit Handbook (Pub. 282)
- Guide for Obtaining Minimum Use Driveway Permits (Pub. 312)
- How to Apply for a Single-Trip Special Hauling Permit for Oversize/Overweight Movement Using Form M-936A
- How to Apply for a Single-Trip Special Hauling Permit for Oversize/Overweight Movement using Form M-936AS
- How to Apply for a Super Load Permit
- Pennsylvania STAA Truck Routes (Pub. 411)

Bureau of Construction & Materials

- Procedures for Administration for Municipal Projects (Pub. 39)

Bureau of Highway Safety & Traffic Engineering

- Pennsylvania's Traffic Calming Handbook (Pub. 383)

Center for Program Development and Management

- Congestion Management System (CMS) Planning Guidance
- Transportation Enhancements Program Guidance
- State Transportation Program Guidance
- PENNDOT User's Guide to Transportation Planning & Programming
- Public Involvement Program for Transportation Planning and Programming
- Transportation Management Association Assistance Program Guidelines
- PA Infrastructure Bank Operating Manual
- Pennsylvania's Transportation Program—Executive Summary, September 2001

Office of the Deputy Secretary for Planning

- Transportation Partnerships Guidelines Manual

Bureau of Aviation

- Aviation Development Airport Sponsor's Guide (Pub 405)
- Environmental Evaluation Forms A, B & C for Airport Development Projects

INTERNAL GUIDELINES:

Bureau of Driver Licensing

- Physician Reporting Packet to Determine Medical Competency for Drivers
- Tutor's Guide for Young Drivers

Bureau of Office Services

- Model Stockpile Guidelines

Bureau of Equal Opportunity

- Harassment/Sexual Harassment Manual, 1999
- EEO Counselor's Manual, 12/1/98

Bureau of Design

- Administration of Consultant Agreements (Pub. 93)
- Appraisal Guide (Pub. 94M)
- Project Level Highway Traffic Noise Handbook (Pub. 24)
- Environmental Impact Statement Handbook (Pub. 278)
- Categorical Exclusion Evaluation Handbook (Pub. 294)

- Public Involvement Handbook (Pub. 295)
- Needs Study Handbook (Pub. 319)
- PennDOT Project Level Air Quality Handbook (Pub. 321)
- Agriculture Resources Evaluation (Pub. 324)
- Wetlands Resource Handbook (Pub. 325)
- Environmental Assessment Handbook (Pub. 362)

Bureau of Maintenance & Operations

- Maintenance Manual (Pub. 23)
- Guide Rail Condition Survey Manual (Pub. 33)
- Drainage Condition Survey Field Manual (Pub. 73)
- Highway Maintenance Foreman Manual (Pub. 113) Bureau of Construction & Materials
- Finals Unit Manual (Pub. 11) (Guidance for Highway Construction Project Closeouts)
- Field Computation Guidebook (Pub. 21)(Guidance for Highway Construction Projects)
- Contract Documentation System Field Operations Manual (Pub. 320)
- Cooperation with Outside Agencies: Highway Construction and Materials Testing (MPS #407) Bureau of Planning and Research
- Conduct of Research at PennDOT
- 2001 PA Traffic Data Book

Center for Program Development and Management

- Single Occupancy Vehicle Capacity Adding Project (SOVCAP) Guidance
- Rail-Highway Grade Crossing Safety Program Guidance
- HOP[]Land Use Questionnaire Bureau of Municipal Services
- Abandonment/Vacation/Deletions Procedure Letter (Policies and procedures governing the abandonment, vacation, and deletion of roads from the state road system and their return to local jurisdiction.)
- Transfer of State Highways Program (Pub 310)
- Procedures for Administration of Municipal Projects (Pub 39)
- Dirt & Gravel Roads Manual
- Quality Assurance and Inspection Manual for Timber Bridges

OTHER:**Bureau of Office Services**

- Price List, Maps & Publications (Pub. 12)

Bureau of Design

- Construction Items Catalog (Pub. 7)
- Construction Items Catalog (metric edition) (Pub. 7M)
- Construction Cost Catalog of Standard Construction Items (Pub. 287)

Bureau of Construction & Materials

- Aggregate Producers (Pub. 34)
- Approved Construction Materials (Pub. 35)
- Producers of Bituminous Mixtures (Pub. 41)
- Producers of Redi-Mixed Concrete (Pub. 42)
- Subsurface Boring, Sampling and Testing Contract (Pub. 222)
- Getting Involved Brochure (Pub. 304)
- Slope Stability Program, PASTABL (Metricated) (Pub. 318)

Bureau of Highway Safety & Traffic Engineering

- Bicycling Directory of Pennsylvania (Pub. 316)

Center for Program Development and Management

- Transportation Conformity State Implementation Plan

Bureau of Municipal Services

- Liquid Fuels Calendar (Tool for municipalities highlighting policies, procedures and information to assist with road and street maintenance.)
- Treasurer's Account Book (Accounting system for local governments.)

Bureau of Public Transportation

- PA Urban Transit Statistical Report 2000/01 (Statistics for urban public transportation providers.)
- PA Rural and Small Urban Public Trans. Program Fiscal Years 1999-2000 and 2000-2001(Statistics for rural and small urban public trans. providers.)

Bureau of Aviation

- Aviation Construction Items Catalog (Pub. 5)

Bureau of Equal Opportunity

- Sexual Harassment Prevention (Pub. 109)
- BEO Brochure (Pub 317)
- ADA Brochure (Pub. 359)
- Equal Employment Opportunity Plan, Federal/State
- DBE Plan
- Contract Compliance Plan
- Title VI Plan

All of the non-regulatory compliance-related documents listed above are available from the Department of Transportation Sales Store. In some cases, due to the length of the document, a duplication fee will be charged. Please contact the PA Department of Transportation Contract Sales Store, P. O. Box 2028, Keystone Bldg., 5th Floor, Harrisburg, PA 17105; telephone number (717) 787-6746 for more information. Documents are also available from the State Library, Government Publications Section at 219 Forum Building, Harrisburg, PA 17120 and are available through inter-library loan.

[Pa.B. Doc. No. 02-1347. Filed for public inspection August 2, 2002, 9:00 a.m.]

INDEPENDENT REGULATORY REVIEW COMMISSION

Notice of Comments Issued

Section 5(d) of the Regulatory Review Act (71 P. S. § 745.5(d)) provides that the designated standing Committees may issue comments within 20 days of the close of the public comment period, and the Independent

Regulatory Review Commission (Commission) may issue comments within 10 days of the close of the Committee comment period. The Commission comments are based upon the criteria contained in section 5.1(h) and (i) of the Regulatory Review Act (71 P. S. § 745.5a(h) and (i)).

The Commission has issued comments on the following proposed regulations. The agency must consider these comments in preparing the final-form regulation. The final-form regulation must be submitted within 2 years of the close of the public comment period or it will be deemed withdrawn.

<i>Reg. No.</i>	<i>Agency/Title</i>	<i>Close of the Public Comment Period</i>	<i>IRRC Comments Issued</i>
#57-224	Pennsylvania Public Utility Commission Generic Competitive Safeguards (32 Pa.B. 1986 (April 20, 2002))	6/4/02	7/3/02
#7-376	Environmental Quality Board Coal Mining (32 Pa.B. 2217 (May 4, 2002))	6/18/02	7/18/02
#7-377A	Environmental Quality Board Stream Redesignations; Oysterville Creek, et al. (32 Pa.B. 2219 (May 4, 2002))	6/18/02	7/18/02
#2-140	Department of Agriculture Aquaculture Development Plan (32 Pa.B. 2468 (May 18, 2002))	6/17/02	7/18/02

Pennsylvania Public Utility Commission Regulation No. 57-224

Generic Competitive Safeguards

July 3, 2002

We submit for consideration the following objections and recommendations regarding this regulation. Each

objection or recommendation includes a reference to the criteria in the Regulatory Review Act (71 P. S. § 745.5a(h) and (i)) which have not been met. The Pennsylvania Public Utility Commission (PUC) must respond to these comments when it submits the final-form regulation. If the final-form regulation is not delivered within 2 years of the close of the public comment period, the regulation will be deemed withdrawn.

1. Section 63.141. Statement of purpose and policy.—Clarity.

Subsection (c) states that the code of conduct in this proposed regulation “supersedes and replaces any other codes of conduct applicable to any LEC.” This provision is vague because it implies that there are multiple codes of conduct currently in place but does not identify them. Based on discussions with PUC staff, however, we understand that the Interim Code of Conduct adopted in the Global Order for Verizon-PA is the only code of conduct currently in effect. The final-form regulation and the accompanying order should specifically identify the code of conduct that will be superseded by this rulemaking.

2. Section 63.142. Definitions.—Consistency with statute; Clarity.

Competitive service

This term is defined as “a service or business activity offered by an incumbent or CLEC” To be consistent with other references to incumbent local exchange carriers (ILEC) in this regulation, the acronym “ILEC” should replace the word “incumbent” in this definition.

Telecommunications service

The proposed definition includes the words “signaling” and “data” that are not included in the statutory definition (66 Pa.C.S. § 3002). The PUC should either use the statutory definition of “telecommunications service” or explain why it is necessary to include the words “signaling” and “data” within the definition in the final-form regulation. If these words remain within the definition, then they should be defined in the final-form regulation and the PUC should explain its jurisdiction over signaling and data transmission.

Wholesale functions and retail services

The proposed regulation utilizes these terms but does not define them. Clarity would be improved if these terms were defined in the final-form regulation.

3. Section 63.143. Accounting and audit procedures for large ILECs.—Need; Fiscal impact; Reasonableness; Clarity.

Paragraph (2)

This paragraph requires the wholesale operating unit of the ILEC to “keep separate accounting and business records.” We have two concerns which were also raised by Representative Dennis M. O’Brien, Chairperson of the House Consumer Affairs Committee and Representative Joseph Preston, Jr., Democratic Chairperson of the House Consumer Affairs Committee.

First, the regulation does not specify what documents the ILEC is required to maintain. Verizon estimates that its implementation costs could range from \$10,000 to \$100 million depending on how the PUC interprets the recordkeeping requirements. Without specific record keeping requirements in the regulation, compliance costs cannot be determined.

Second, the purpose of these requirements is unclear. According to the Preamble, the accounting rules and business record keeping requirements will allow the PUC “to monitor and prevent discriminatory conduct.” However, the PUC has not explained and we are unable to determine how the requirements in paragraph (2) will accomplish this goal.

We note that paragraph (8) provides a means for the PUC to monitor the ILEC’s business practices through an independent compliance review. This review can be tai-

lored to specific concerns, such as discriminatory practices. Absent greater specificity and compelling justification for the recordkeeping requirements, the PUC should eliminate the requirements in paragraph (2) and rely on its ability to audit specific areas of concern under paragraph (8).

Paragraph (3)

This paragraph prohibits the wholesale operating unit from engaging in “any marketing, sales, advertising or subscription activities directed at retail customers.” Since the function of the wholesale operating unit is to provide wholesale services to competitive local exchange companies (CLECs), not retail customers, it is unclear why this provision is included in the regulation. The PUC should delete this provision in the final-form regulation or explain how it would apply to the wholesale operating unit.

Paragraph (4)

Under this paragraph, costs of resources associated with performance of wholesale functions “shall be allocated using appropriate allocation factors.” However, the regulation neither specifies the allocation factors nor prescribes the criteria for determining “appropriate” factors. The final-form regulation should specify the factors or the criteria for determining allocation factors.

Paragraph (6)

This paragraph prohibits employees of the wholesale operating unit from promoting the ILEC’s retail services. Consistent with our comment on paragraph (3), we question how this prohibition applies to the wholesale operating unit, since this unit provides services to CLECs, not retail customers. The PUC should delete this provision or explain how it would apply to the wholesale operating unit.

Paragraph (7)

This provision requires the ILEC to “maintain contemporaneous records documenting all tariffed and nontariffed transactions between its wholesale operating unit and its other operations.” In its comments, Verizon asserts that there are no tariffed transactions between its wholesale unit and its retail unit. It is also unclear what nontariffed transactions are encompassed by this requirement. We request the PUC explain the need for and purpose of this requirement or delete it from the final-form regulation.

Paragraph (8)

Under this paragraph, “an independent compliance review may be conducted every calendar year.” However, it is not clear under what circumstances the PUC will conduct reviews. The PUC should explain how it will determine when an “independent compliance review” is necessary and include the criteria for making this determination in the final-form regulation.

4. Section 63.144. Code of Conduct.—Reasonableness; Clarity.

Omission of Interim Code of Conduct paragraph (3)

Paragraph (3) of the Interim Code of Conduct contains the following provision:

The incumbent local exchange company shall simultaneously make available to any competitor any market information not in the public domain that is supplied to any competitive local exchange affiliate or division.

It appears that this provision was intended to prevent the ILEC from securing a competitive advantage by withholding market information from CLECs. However, this competitive safeguard is not included in the proposed regulation. CLECs have commented that without this safeguard, they will not have a level playing field on which to compete. We believe this is a valid concern.

In the Preamble, the PUC states that the code of conduct is intended to "prevent unfair competition and ensure nondiscriminatory access to an ILEC's services and facilities by competitors . . ." Paragraph (3) of the Interim Code of Conduct appears to be consistent with these goals. Therefore, the PUC should include this provision in the final-form regulation or explain why it is not in the public interest to do so.

Paragraph (1)

Paragraph (1)(i) states that "an ILEC may not give itself . . . any preference or advantage over any other CLEC . . . unless expressly permitted by State or Federal law." The exception allowed under other State or Federal laws is vague and open to interpretation. We note that the comparable provision in the electric code of conduct (52 Pa. Code § 54.122(1)) does not contain this exception. In the final-form regulation, the State and Federal laws that allow an ILEC to give itself preference should be referenced, or this exception should be deleted.

Paragraph (1)(ii) states that "an ILEC may not condition the sale, lease or use of any noncompetitive service on the purchase, lease or use of any other goods or services offered by the ILEC or on a direct or indirect commitment not to deal with any CLEC." Clarity would be improved if the terms "direct commitment" and "indirect commitment" were defined in this section.

5. Section 63.145. Remedies.—Clarity.

Subsection (a) states ". . . under relevant provisions of 66 Pa.C.S. (relating to the Public Utility Code)." The PUC should cite the specific sections of the Public Utility Code that apply.

—————
Environmental Quality Board Regulation No. 7-376
Coal Mining
July 18, 2002

We submit for consideration the following objections and recommendations regarding this regulation. Each objection or recommendation includes a reference to the criteria in the Regulatory Review Act (71 P. S. § 745.5a(h) and (i)) which have not been met. The Environmental Quality Board (EQB) must respond to these comments when it submits the final-form regulation. If the final-form regulation is not delivered within 2 years of the close of the public comment period, the regulation will be deemed withdrawn.

Section 86.6. Extraction of coal incidental to government-financed highway construction or reclamation projects.—Consistency with other regulations; Clarity.

The proposed regulation establishes an exemption for government-financed highway construction or reclamation projects. Coal extraction that is incidental to these projects will be exempt from the requirements of the coal mining regulations in 25 Pa. Code Chapters 86—88. There are two concerns.

First, subsection (a)(1) is similar to the Federal regulation in 30 CFR 707.5 except that the Federal exemptions

are not limited to highway construction and reclamation projects. Federal exemptions for coal extraction incidental to government-financed projects include "coal extracted from within the right-of-way, in the case of a road, railroad, utility line or other such construction, or within the boundaries of the area directly affected by other types of government-financed construction."

The Federal regulations include exemptions for coal extraction incidental to other types of government-financed construction projects. Why doesn't the proposed regulation also include these exemptions?

Second, the proposed regulation contains no references to the water quality and environmental protection regulations that will still apply to government-financed projects. The Preamble of the proposed regulation states "government-financed highway projects are not exempt from other Department permitting requirements like those under Chapters 92, 102 and 105 (relating to National Pollutant Discharge Elimination System permitting, monitoring and compliance; erosion and sediment control; and dam safety and waterway management)." The proposed regulation should include references to Chapters 92, 102 and 105.

—————
Environmental Quality Board Regulation
No. 7-377A

Stream Redesignations; Oysterville Creek, et al.
July 18, 2002

We submit for consideration the following objections and recommendations regarding this regulation. Each objection or recommendation includes a reference to the criteria in the Regulatory Review Act (71 P. S. § 745.5a(h) and (i)) which have not been met. The Environmental Quality Board (Board) must respond to these comments when it submits the final-form regulation. If the final-form regulation is not delivered within 2 years of the close of the public comment period, the regulation will be deemed withdrawn.

Our comment on this regulation should not be construed as being in opposition to the redesignation of Cove Creek. We want to be clear that it is the process used to redesignate Cove Creek that raises concerns related to our criteria. We are not raising a concern with nor an objection to the appropriate protection of the waters in this Commonwealth.

1. Cove Creek—Consistency with existing regulation; Feasibility; Reasonableness; Clarity.

Reference stream selected

The reference stream selected by the Department of Environmental Protection (Department) for Cove Creek is identified as Fishing Creek in Clinton County. The Department determined an Exceptional Value (EV) designation is appropriate for Cove Creek, based on comparisons with a reference station in Fishing Creek. However, Fishing Creek is designated as a High Quality-Cold Water Fishery (HQ-CWF) in two sections and CWF in a third section, as found in § 93.91 (relating to Drainage List L). It is also located approximately 50 miles away from Cove Creek. We object to the Board's selection of an HQ reference stream to make an EV determination. As explained, the selection of Fishing Creek, an HQ stream, as a reference stream raises the following concerns:

- Consistency with the Department's regulations and guidance documents.
- Flawed percentage comparison.

- Use of obsolete data from February 1995.

The Board has designated numerous streams as EV in this Commonwealth, including many in the same drainage basin. It is not clear how or why the Board selected Fishing Creek as an appropriate reference stream for Cove Creek. The Board should use an EV reference stream, which is in a reasonable proximity to Cove Creek, to act as a reference stream for Cove Creek. Otherwise, the Board should explain the rationale for selecting Fishing Creek as a reference stream to make the EV determination.

Consistency with the Department's regulations and guidance documents

The Board proposed standards for this Commonwealth in Rulemaking #7-310, Water Quality Amendments—Antidegradation, after the Environmental Protection Agency officially preempted the Commonwealth, effective January 8, 1997, and established Federal water quality standards (for example, antidegradation standards) for this Commonwealth. In our comments on Rulemaking #7-310, we recommended that the Board amend the regulation to specify the evaluation criteria for the biology test for HQ and EV streams. The Board responded by adding criteria to the regulation in relation to a reference stream. However, the Board did not specify in the regulation how a reference stream must be chosen. In supplemental information provided June 14, 1999, the Board stated that the Department would “develop more detailed guidance describing the process for choosing reference streams.” Rulemaking #7-310 was published as final on July 17, 1999.

The Department's guidance document titled *Water Quality Anti-Degradation Implementation Guidance* (Document ID 391-0300-002), Draft April 16, 2001, Chapter 5, Subchapter 2, Section B states:

A biologist must use watersheds with a designated or existing use of EV as references in evaluating waters proposed as HQ or EV using the biological assessment qualifier . . . If the watershed does not represent the best attainable biological community, it should not be used as a benchmark, against which other candidate waters are judged.

The Board should explain how the selection of the reference stream Fishing Creek, an HQ stream, is consistent with 25 Pa. Code Chapter 93 and the Department's related guidance documents.

Percentage comparisons

An EV designation requires a percent comparison to the reference stream greater than 92%, while an HQ designation requires a percent comparison to the reference stream of at least 83%. In the explanation of Cove Creek's EV determination in the *Stream Redesignation Evaluation Water Quality Standards Review*, Cove Creek's Station 7CC biological condition score is 93% of Fishing Creek's Station 2FC. However, Cove Creek's score may not have been greater than 92% if the reference stream selected was an EV stream. In fact, a score of 93% in comparison to an HQ stream could be as low as 77% in comparison to an EV stream.

The data used to support a redesignation should be compared to more uniform benchmarks. Why is it appropriate and reasonable to rely on percentage comparisons using a stream with an HQ designation to make an EV determination?

Data from 1995

The data that forms the basis for the redesignation of Cove Creek is from a survey done by the Department in February 1995, which was originally included in a rulemaking published September 5, 1998. Both of these actions were taken prior to when Rulemaking #7-310 was published as final on July 17, 1999, and the development of guidance documents including *Water Quality Anti-Degradation Implementation Guidance*. We have three questions. First, how was the information updated or reviewed in accordance with the Department's current regulations and guidance documents prior to filing this rulemaking on April 23, 2002? Second, has the Department examined any more recent samples to reconfirm the quality of Cove Creek? Third, why is it appropriate to base the redesignation on samples taken in February of 1995?

Department of Agriculture Regulation No. 2-140

Aquaculture Development Plan

July 18, 2002

We submit for consideration the following objections and recommendations regarding this regulation. Each objection or recommendation includes a reference to the criteria in the Regulatory Review Act (71 P. S. § 745.5a(h) and (i)) which have not been met. The Department of Agriculture (Department) must respond to these comments when it submits the final-form regulation. If the final-form regulation is not delivered within 2 years of the close of the public comment period, the regulation will be deemed withdrawn.

1. Program Costs.—Economic Impact.

The Preamble to the proposed regulation states that there is a separate account in the State Treasury called the Aquaculture Development Account. The Preamble further states that this account is funded by fees and charges generated under the Aquaculture Development Law (Act). However, the Department also acknowledges that “moneys for use in the development and administration of the grant and loan programs established by this proposed rulemaking will need to be provided through future appropriations to the Aquaculture Development Account.” We have questions relating to program funding.

- When will these programs be funded?
- How is the program “revenue neutral” as stated in the regulatory analysis form?
- Will registration fees for aquaculture producers increase as a result of implementation of the Aquaculture Development Plan?

The Department should respond to these questions in the Comment and Response document.

2. Issues Common to the Application and Review Processes for these Programs.—Need; Reasonableness; Clarity.

Payment of participation fees

The programs this proposed regulation will require applicants to pay participation fees. However, it is unclear when these fees must be paid. Subchapters C—G appear to contain contradictory language. They require the participation fee to be submitted with the application in one subsection, and then, in a later subsection, require the fee to be paid after receiving notice of acceptance into a program (for example, §§ 106.104(b)(5) and 106.107(a)).

The final-form regulation should clarify when the participation fees for each program are due.

Return of participation fees

When a program requires a participation fee and the applicant is rejected, will the participation fee be refunded? If so, the final-form regulation should include provisions that prescribe how and when participation fees will be returned to the applicant.

Structure of regulations

The regulation is structured so the review of applications sections comes before the processing of applications sections. Since the processing of applications sections of the regulation address items such as completeness of the application and requests for additional data, clarity may be improved by reversing the order of the review of applications and processing of applications sections.

Review of applications

The Aquaculture Education Enhancement Program (AEEP), the Aquaculture Product Information Program (APIP), the Aquaculture Product Promotion Program (APPP) and the Aquaculture Export Promotion Program (AEPP) each have sections relating to review of applications (for example, §§ 106.53 and 106.105). Subsections (a) and (b) are not needed and should be deleted from the final-form regulation. Subsection (c) duplicates provisions found in the sections relating to processing of applications. Therefore, it should also be deleted.

The regulation contains a list of factors that the Department will consider in selecting participants for the Aquaculture Education Enhancement Activity Program, the AEPP and the APIP. Included in the list of factors is the applicant's "ability to pay, or cost share, the . . . activity costs" (§§ 106.53(d)(5), 106.135(d)(6) and 106.165(d)(6)). Sections 106.52, 106.134 and 106.104 require payment of the participation fee with the application. It is unclear if the ability to pay/cost share provision has any relationship to the participation fee for the programs. If the ability to pay/cost share provision is the same as the participation fee, then the ability to pay/cost share provision is duplicative and should be deleted.

Approval of applications

In Subchapters A, C and E—G, in the processing of applications sections, the Department states that it may "approve, approve with special conditions or reject applications and issue participation approval . . ." We request the Department explain how "participation approval" is different from approval.

Release and hold harmless provisions

For each program authorized by this regulation, there is a requirement that eligible participants release and hold harmless the Department and the Commonwealth from liabilities and losses (for example, § 106.53(e)). The regulation should specify if there are any forms or agreements that must be signed to comply with this requirement.

Aquaculture Advisory Committee member participation in programs

The regulation authorizes an Aquaculture Advisory Committee member to participate in the aquaculture development programs if "all decisions regarding the application are subject to 65 Pa.C.S. § 1103(j) (relating to restricted activities) and the action does not violate the State Adverse Interest Act (71 P. S. §§ 776.1—776.9) or 4 Pa. Code Chapter 7, Subchapter K (relating to code of conduct for appointed officials and State employees)"

(§§ 106.3(e)(3), 106.44, 106.109, 106.140 and 160.170). We request the Department explain how the determination will be made that an Aquaculture Advisory Committee member's participation meets these requirements.

Subchapter A. Aquaculture Production Development Program

3. Section 106.1. Program objectives.—Clarity.

This section states that low-interest financing will be available to businesses "unable to fully finance these projects with equity, bank financing or other private and public sources." The final-form regulation should specify the documentation that the applicant must provide to demonstrate that this criterion has been met.

4. Section 106.3. Eligibility.—Clarity.

Subsection (b)

Subsection (b)(2) states that, "the project adopts generally acceptable pollution prevention and environmental stewardship practices." What are "generally acceptable pollution prevention and environmental stewardship practices"? These practices should be defined in the final-form regulation. Alternatively, if these practices are defined elsewhere in existing regulations or guidance documents, these documents or regulations should be cross-referenced in the final-form regulation.

Subsection (b)(3)(ii) states that the required certification can be obtained by an "environmental professional approved by the Department." We have three concerns.

First, the term "environmental professional" is vague. Adding a definition of this term or citation to a definition would improve clarity.

Second, the regulation requires the "environmental professional" to be approved by the Department. We request the Department explain the approval process.

Finally, how will the list of environmental professionals approved by the Department be provided to the public? The final-form regulation should identify where and how this information will be made available.

5. Section 106.4. Ineligible activities.—Clarity.

Subsection (b) addresses nonprejudicial approvals. However, the title of this section is "ineligible activities." Subsection (b) should be removed from § 106.4 and either placed in a new section or moved to § 106.3.

6. Section 106.5. Program requirements.—Fiscal Impact; Reasonableness; Clarity.

Subsection (c)

This subsection requires that one full-time job be created or preserved when the project is funded under the Aquaculture Product Development Program (APDP). What is the basis for this requirement? Given that loan amounts could be as small as \$10,000, is it reasonable to require the creation or preservation of one full-time equivalent job for each project funded under the APDP? If this requirement is not met within 3 years from completion of the project, is the loan recipient required to immediately repay the entire loan amount?

Subsection (e)

This subsection sets forth the terms for loan agreements. Explain the basis for the payment periods in subsection (e).

Paragraph (g)

Paragraph (2) states "reasonable loan processing fees may be charged." On what basis will the "reasonable" fees be determined?

Additionally, paragraph (2) states that the applicant "should" check with the local provider regarding fees. "Should" is nonregulatory language which is inappropriate in regulations. It would be clearer to simply state that the local service provider or area loan organization will set the fees.

Subsection (i)

Paragraph (i)(1) refers to "good credit ratings containing no late payments or write-offs." It appears that the standard which must be met under this paragraph is "no late payments or write-offs." The use of the word "good" is superfluous and creates an undefined standard. The Department should either delete "good" or include criteria for determining what credit rating constitutes a "good" credit rating.

Paragraph (i)(4) refers to a "proven profit-making venture." What criteria will be used to determine if a venture meets the "proven profit-making" requirement?

7. Section 106.6. Application submission and approval procedure.—Clarity.

Paragraph (d)(14) states "The collateral position of the Department will not be less than a second lien on the assets being funded unless specifically approved in writing by the Department." Under what circumstances would the Department accept a collateral position less than a second lien on the assets?

8. Section 106.12. Contact information.—Clarity.

Subsection (a) lists methods to contact the Department but does not include an email address. If the Department is available by email, that information should be included in the final-form regulation.

Subchapter B. Aquaculture Producer Resource Program**9. Section 106.22. Limitations.—Clarity.**

Subsection (a) references the Department's Internet site but does not list the address. Has the Department considered including the Internet address in the final-form regulation?

Subchapter C. Aquaculture Education Enhancement Program**General Provisions****10. Section 106.43. Notice of activities.—Implementation procedures.**

Subsection (a) states that the Department will use one of three methods to notify eligible applicants of AEEP activities. The three methods include publication in the *Pennsylvania Bulletin*, direct mailing and advertisements. If the Department uses only one method of notification, such as the *Pennsylvania Bulletin*, many eligible applicants may not be aware of upcoming activities. Is it the Department's intent to use only one method of notification, or will the Department use a combination of the methods in paragraphs (a)(1)—(3)? If the Department intends to use a combination of methods, subsection (a) should be modified to clearly reflect this intent.

Additionally, has the Department considered posting AEEP activities on their website?

Aquaculture Education Enhancement Activity Program**11. Section 106.54. Processing of applications.—Reasonableness.**

Subsection (b) addresses how the Department will process applications. We have two concerns.

First, under paragraph (b)(5), will 5 days be sufficient for the applicant to obtain the additional information? We note that the comparable provision in § 106.65(b)(5) gives applicants 10 days to respond.

Second, under paragraph (b)(6)(iv), will 7 days be sufficient time for the applicant to respond? Is the notification date the same as the date of mailing?

12. Section 106.55. Notice of disposition of application.—Reasonableness; Clarity.

Subsection (a) states the Department will notify applicants within 15 days of its decision to approve, approve with special conditions or reject the application. Subsection (b) states the Department will notify applicants of its decision to reject the application or request additional information within 10 days. We have three concerns.

First, what is the reason for the different time frame in subsections (a) and (b)?

Second, if the Department does not render a decision within the allotted time for complete applications, is the application deemed approved?

Third, subsection (a) requires an approved applicant to submit the participation fee within 5 days of receipt of the approval letter. The APPP and the AEPP allow 10 days for the applicant to submit the fee. Why is the Department allowing only 5 days for the submittal of the fee for the AEPP?

Aquaculture Education Enhancement Grant Program**13. General.—Clarity.**

Must an applicant return the unused portion of a grant? If so, when?

14. Section 106.65. Processing of applications.—Reasonableness.

Under paragraph (b)(5), is 10 days sufficient to obtain the additional information?

Subchapter E. Aquaculture Product Identification Program**15. Section 106.102. Limitations.—Clarity.**

Subsection (a) addresses applicant eligibility. The regulation requires the aquaculture propagator or aquaculture-related company to be "in good standing." The final-form regulation should specify under what standards "in good standing" will be judged.

16. Section 106.103. General conditions.—Clarity.

Subsection (b) addresses renewal of APPIP participation. Will renewal applications require a participation fee? If so, this subsection should be revised to state that renewal applications require payment of a participation fee.

17. Section 106.104. Application.—Clarity.

The phrase "non-profit entity" is vague. The Internal Revenue Code (26 U.S.C.A.) and the Pennsylvania Tax Reform Code commonly use the phrase "not-for-profit." A specific citation to the Internal Revenue Code describing the types of businesses at issue would add clarity to the regulation.

18. Section 106.105. Review of applications.—Clarity.

Subsection (d) addresses factors to be considered by the Department in selecting APIP participants. Under paragraph (d)(2), what documentation must an applicant provide to verify that all products are produced in this Commonwealth?

19. Section 106.106. Processing of applications.—Reasonableness.

Paragraph (b)(5) gives an applicant 10 business days to submit additional information at the Department's request. Is this enough time to provide the additional information?

Subchapter G. Aquaculture Export Promotion Program**20. Section 106.162. Limitations.—Clarity.**

Subsection (b) requires "a majority" of the displayed products at an AEPP to be grown or manufactured in this Commonwealth. The term "majority" is vague and open to interpretation. We note that the corresponding provision in Subchapter F (§ 106.132(b)) establishes a threshold of 60%. The final-form regulation should include a specific threshold as a percentage of production.

21. Miscellaneous clarity issues.*Section 106.2.*

There are two typographical errors in this section. In the *Pennsylvania Bulletin* version of this regulation, the word "aquaculture" is misspelled in the definitions of "AEPP" and "APRP."

Section 106.3

There is a grammatical error in the first sentence of subsection (d)(1). The word "is" should be changed to "are."

Section 106.10.

The last sentence in this section includes the word "thereon." This word is unnecessary and should be deleted.

Section 106.163.

In paragraph (e)(1), it appears that the words "more than" before "80%" are extraneous and should be deleted.

Section 106.165.

There is a typographical error in subsection (a). The word "the" before "applicant" should be deleted.

Section 106.166.

Subsection (b)(1) is unclear. Clarity would be improved if this subsection was rewritten.

JOHN R. MCGINLEY, Jr.,
Chairperson

[Pa.B. Doc. No. 02-1348. Filed for public inspection August 2, 2002, 9:00 a.m.]

Notice of Filing of Final Rulemakings

The Independent Regulatory Review Commission (Commission) received the following regulations on the dates indicated. To obtain the date and time of the meeting at which the Commission will consider these regulations, contact the Commission at (717) 783-5417 or visit its

website at www.irrc.state.pa.us. To obtain a copy of the regulation, contact the promulgating agency.

Final-Form

<i>Reg. No.</i>	<i>Agency/Title</i>	<i>Received</i>
#7-366	Environmental Quality Board Stream Redesignations (Class A Wild Trout Waters)	7/24/02
#7-369	Environmental Quality Board Portable Fuel Containers	7/24/02
#7-370	Environmental Quality Board Consumer Products	7/24/02

JOHN R. MCGINLEY, Jr.,
Chairperson

[Pa.B. Doc. No. 02-1349. Filed for public inspection August 2, 2002, 9:00 a.m.]

INSURANCE DEPARTMENT**Review Procedure Hearings; Cancellation or Refusal of Insurance**

The following insureds have requested a hearing as authorized by the act of June 17, 1998 (P. L. 464, No. 68), in connection with the termination of the insured's automobile policy. The hearings will be held in accordance with the requirements of the act; 1 Pa. Code Part II (relating to the General Rules of Administrative Practice and Procedure); and 31 Pa. Code §§ 56.1—56.3 (relating to Special Rules of Administrative Practice and Procedure). The administrative hearings will be held in the Insurance Department's regional offices in Harrisburg, Philadelphia and Pittsburgh, PA. Failure by an appellant to appear at a scheduled hearing may result in dismissal with prejudice.

The following hearing will be held in the Administrative Hearings Office, Capitol Associates Building, Room 200, 901 N. Seventh Street, Harrisburg, PA 17102.

Appeal of Nicholas C. Taormina; file no. 02-188-04371; Progressive Insurance Company; doc. no. P02-07-014; August 27, 2002, 1 p.m.

The following hearings will be held in the Philadelphia Regional Office, Room 1701 State Office Building, 1400 Spring Garden Street, Philadelphia, PA 19130.

Appeal of Julia V. S. Heinbach; file no. 02-210-02769; United Services Automobile Association; doc. no. PH02-07-021; August 28, 2002, 3 p.m.

Appeal of Hien Nguyen; file no. 02-210-02722; AAA Mid-Atlantic Insurance Company; doc. no. PH02-07-004; September 13, 2002, 11 a.m.

Appeal of Thomas and Annie Marie Petronis; file no. 02-210-02605; Erie Insurance Exchange; doc. no. PH02-07-003; September 13, 2002, 12:30 p.m.

Appeal of Thomas and Margaret Wagner; file no. 02-215-02806; AAA Mid-Atlantic Insurance Company; doc. no. PH02-07-020; September 13, 2002, 1:30 p.m.

Appeal of John and Elizabeth Manos; file no. 02-210-03018; AAA Mid-Atlantic Insurance Company; doc. no. PH02-07-019; September 27, 2002, 9 a.m.

Appeal of Michael and Ellen Turchi; file no. 02-280-03491; One Beacon Insurance; consolidated doc. no. PH02-07-026; September 27, 2002, 10 a.m.

The following hearing will be held in the Pittsburgh Regional Office, Room 304 State Office Building, 300 Liberty Avenue, Pittsburgh, PA 15222.

Appeal of Nancy Pantoni; file no. 02-303-71610; Donegal Mutual Insurance Company; doc. no. PI02-07-018; September 17, 2002, 11 a.m.

Parties may appear with or without counsel and offer relevant testimony or evidence. Each party must bring documents, photographs, drawings, claims files, witnesses, and the like, necessary to support the party's case. A party intending to offer documents or photographs into evidence shall bring enough copies for the record and for each opposing party.

In some cases, the Insurance Commissioner (Commissioner) may order that the company reimburse an insured for the higher cost of replacement insurance coverage obtained while the appeal is pending. Reimbursement is available only when the insured is successful on appeal, and may not be ordered in all instances. If an insured wishes to seek reimbursement for the higher cost of replacement insurance, the insured must produce documentation at the hearing which will allow comparison of coverages and costs between the original policy and the replacement policy.

Following the hearing and receipt of the stenographic transcript, the Commissioner will issue a written order resolving the factual issues presented at the hearing and stating what remedial action, if any, is required. The Commissioner's Order will be sent to those persons participating in the hearing or their designated representatives. The Order of the Commissioner may be subject to judicial review by the Commonwealth Court.

Persons with a disability who wish to attend an administrative hearing and require an auxiliary aid, service or other accommodation to participate in the hearing, should contact Tracey Pontius, Agency Coordinator, (717) 787-4298.

M. DIANE KOKEN,
Insurance Commissioner

[Pa.B. Doc. No. 02-1350. Filed for public inspection August 2, 2002, 9:00 a.m.]

Review Procedure Hearings under the Unfair Insurance Practices Act

The following insureds have requested a hearing as authorized by section 8 of the Unfair Insurance Practices Act (40 P. S. § 1171.8) in connection with their company's termination of the insureds' policies. The administrative hearing will be held in the Insurance Department's regional offices in Philadelphia, PA. Failure by an appellant to appear at a scheduled hearing may result in dismissal with prejudice.

The following hearings will be held in the Philadelphia Regional Office, Room 1701 State Office Building, 1400 Spring Garden Street, Philadelphia, PA 19130.

Appeal of Jeanne Boone; file no. 02-215-03257; Ohio Casualty Insurance Company; doc. no. PH02-07-022; September 13, 2002, 2:30 p.m.

Appeal of Michael and Ellen Turchi; file no. 02-280-03491; One Beacon Insurance; consolidated doc. no. PH02-07-026; September 27, 2002, 10 a.m.

Each party may appear with or without counsel and offer relevant testimony and/or other relevant evidence. Each party must bring documents, photographs, drawings, claims files, witnesses, and the like necessary, to support the party's case. A party intending to offer documents or photographs into evidence shall bring enough copies for the record and for each opposing party.

Following the hearing and receipt of the stenographic transcript, the Insurance Commissioner (Commissioner) will issue a written order resolving the factual issues presented at the hearing and stating what remedial action, if any, is required. The Commissioner's Order will be sent to those persons participating in the hearing or their designated representatives. The Order of the Commissioner may be subject to judicial review by the Commonwealth Court.

Persons with a disability who wish to attend an administrative hearing and require an auxiliary aid, service or other accommodation to participate in the hearing should contact Tracey Pontius, Agency Coordinator, (717) 787-4298.

M. DIANE KOKEN,
Insurance Commissioner

[Pa.B. Doc. No. 02-1351. Filed for public inspection August 2, 2002, 9:00 a.m.]

Surplus and Reserve Levels of Hospital Plan and Professional Health Service Plan Corporations; Public Informational Hearing

The Insurance Department (Department) will hold a public informational hearing regarding the reserve and surplus levels of hospital plan corporations and professional health service corporations operating under certificates of authority issued by the Commonwealth. Specifically, the hearing is being convened regarding the reserve and surplus levels of Highmark, Inc. d/b/a Highmark Blue Cross Blue Shield and d/b/a Pennsylvania Blue Shield, Independence Blue Cross, Capital Blue Cross and Blue Cross of Northeastern Pennsylvania.

The public informational hearing is scheduled for September 4, 2002, at 8:30 a.m. in the Honors Suite, 333 Market Street, Harrisburg, PA 17101. Interested parties are invited to submit written comments on or before September 4, 2002, regarding reserve and surplus levels to Jonathan Greer, Policy Director, Insurance Department, 1326 Strawberry Square, Harrisburg, PA 17120, (717) 783-2011 or e-mail jgreer@state.pa.us. Persons wishing to testify may sign up at the hearing on September 4, 2002. However, testimony will be limited depending upon available time and the number of persons. The Department requests that individuals provide a written copy of their testimony by the day of the hearing.

Persons requiring the assistance of auxiliary aids or services to participate in or attend this public informational hearing should contact Tracey Pontius, Director, Bureau of Administration, (717) 787-4298. Persons who are hearing impaired should call the Department's TTY/TDD phone number at (717) 783-3898 by August 30, 2002.

M. DIANE KOKEN,
Insurance Commissioner

[Pa.B. Doc. No. 02-1352. Filed for public inspection August 2, 2002, 9:00 a.m.]

LIQUOR CONTROL BOARD

Expiration of Leases

The following Liquor Control Board leases will expire:

Allegheny County, Wine & Spirits Shoppe #0221, 760 Penn Avenue, Wilkensburg, PA 15221-2217.

Lease Expiration Date: July 31, 2003

Lease retail commercial space to the Commonwealth. Proposals are invited to provide the Liquor Control Board with approximately 4,000 net useable square feet of new or existing retail commercial space serving the Wilkensburg retail district. The site should have good loading facilities. Off-street parking is preferred.

Proposals due: August 23, 2002, at 12 p.m.

Department: Liquor Control Board
Location: Real Estate Division, State Office Building, Room 408, 300 Liberty Avenue, Pittsburgh, PA 15222
Contact: Tom Deal, (412) 565-5130

Butler County, Wine & Spirits Shoppe #1007, Cranberry Mall, 20 111 Route 19, Cranberry Township, PA 16066-6207.

Lease Expiration Date: September 30, 2007

Lease retail commercial space to the Commonwealth. Proposals are invited to provide the Liquor Control Board with approximately 10,000 net useable square feet of new or existing retail commercial space in a shopping center environment. The site should be located within 1/2 mile of the intersection of Routes 19 and 228 in Cranberry Township.

Proposals due: August 23, 2002, at 12 p.m.

Department: Liquor Control Board
Location: Real Estate Division, State Office Building, Room 408, 300 Liberty Avenue, Pittsburgh, PA 15222
Contact: Joseph Molhoek, (412) 565-5130

Dauphin County, Wine & Spirits Shoppe #2202, 1200 N. 3rd Street, Harrisburg, PA 17102-2020.

Lease Expiration Date: August 31, 2003

Lease retail commercial space to the Commonwealth. Proposals are invited to provide the Liquor Control Board with approximately 2,700 net useable square feet of new or existing retail commercial space along North 3rd Street, between Herr Street to the south and Broad Street to the north, Harrisburg, PA.

Proposals due: August 23, 2002, at 12 p.m.

Department: Liquor Control Board
Location: Real Estate Division, Brandywine Plaza, 223 Paxton Church Road, Harrisburg, PA 17110-9661
Contact: Charles D. Mooney, (717) 657-4228

Lackawanna County, Wine & Spirits Shoppe #3522, 210 Meadow Avenue, Scranton, PA 18505-2136.

Lease Expiration Date: July 31, 2003

Lease retail commercial space to the Commonwealth. Proposals are invited to provide the Liquor Control Board with approximately 6,500 net useable square feet of new or existing retail commercial space within 1 mile of the intersection of PA Route 307 and Meadow Avenue, Scranton.

Proposals due: August 23, 2002, at 12 p.m.

Department: Liquor Control Board
Location: Real Estate Division, Brandywine Plaza, 223 Paxton Church Road, Harrisburg, PA 17110-9661
Contact: Charles D. Mooney, (717) 657-4228

Lehigh County, Wine & Spirits Shoppe #3913, 2180 MacArthur Road, Whitehall, PA 18052-4535.

Lease Expiration Date: June 30, 2003

Lease retail commercial space to the Commonwealth. Proposals are invited to provide the Liquor Control Board with approximately 3,500 to 10,000 net useable square feet of new or existing retail commercial space along PA Route 145, MacArthur Road, between the Lehigh Valley Mall to the south and Chestnut Street to the north, Whitehall, PA.

Proposals due: August 23, 2002, at 12 p.m.

Department: Liquor Control Board
Location: Real Estate Division, Brandywine Plaza, 223 Paxton Church Road, Harrisburg, PA 17110-9661
Contact: Charles D. Mooney, (717) 657-4228

Lehigh County, Wine & Spirits Shoppe #3915, Schoenersville Road, Bethlehem, PA 18017-7418.

Lease Expiration Date: July 31, 2003

Lease retail commercial space to the Commonwealth. Proposals are invited to provide the Liquor Control Board with approximately 5,000 net useable square feet of new or existing retail commercial space within 1/2 mile of the intersection of Schoenersville and Catasauqua Roads, Bethlehem.

Proposals due: August 23, 2002, at 12 p.m.

Department: Liquor Control Board
Location: Real Estate Division, Brandywine Plaza, 223 Paxton Church Road, Harrisburg, PA 17110-9661
Contact: Charles D. Mooney, (717) 657-4228

Monroe County, Wine & Spirits Shoppe #4510, 15 Fox Run Lane, East Stroudsburg, PA 18301-9120.

Lease Expiration Date: July 31, 2003

Lease retail commercial space to the Commonwealth. Proposals are invited to provide the Liquor Control Board with approximately 3,200 to 5,000 net useable square feet of new or existing retail commercial space along PA Route 209, within the area known as Marshalls Creek.

Proposals due: August 23, 2002, at 12 p.m.

Department: Pennsylvania Liquor Control Board
Location: Real Estate Division, Brandywine Plaza, 223 Paxton Church Road, Harrisburg, PA 17110-9661
Contact: Charles D. Mooney, (717) 657-4228

Northampton County, Wine & Spirits Shoppe #4811, 15 North Broadway, Wind Gap, PA 18091-1208.

Lease Expiration Date: August 31, 2003

Lease retail commercial space to the Commonwealth. Proposals are invited to provide the Liquor Control Board with approximately 1,500 to 3,200 net useable square feet of new or existing retail commercial space within the borough or vicinity of Wind Gap.

Proposals due: August 23, 2002, at 12 p.m.

Department: Liquor Control Board
Location: Real Estate Division, Brandywine Plaza, 223 Paxton Church Road, Harrisburg, PA 17110-9661
Contact: Charles D. Mooney, (717) 657-4228

Westmoreland County, Wine & Spirits Shoppe #6514, 147 Columbia Avenue, Vandergrift, PA 15690-1101.

Lease Expiration Date: July 31, 2003

Lease retail commercial space to the Commonwealth. Proposals are invited to provide the Liquor Control Board with approximately 2,500 to 3,000 net useable square feet of new or existing retail commercial space serving the Vandergrift area.

Proposals due: August 23, 2002, at 12 p.m.

Department: Liquor Control Board
Location: Real Estate Division, State Office Building, Room 408, 300 Liberty Avenue, Pittsburgh, PA 15222
Contact: Tom Deal, (412) 565-5130

JOHN E. JONES, III,
Chairperson

[Pa.B. Doc. No. 02-1353. Filed for public inspection August 2, 2002, 9:00 a.m.]

PENNSYLVANIA PUBLIC UTILITY COMMISSION

Service of Notice of Motor Carrier Applications

The following temporary authority and/or permanent authority applications for the right to render service as a common carrier or contract carrier in this Commonwealth have been filed with the Pennsylvania Public Utility Commission (Commission). Publication of this notice shall be considered as sufficient notice to all carriers holding authority from this Commission. Applications will be considered without hearing in the absence of protests to the application. Protests to the applications published herein are due on or before August 26, 2002, as set forth at 52 Pa. Code § 3.381 (relating to applications for transportation of property, household goods in use and persons). The protests shall also indicate whether it applies to the temporary authority application or the permanent application or both.

Applications of the following for approval to *begin operating as common carriers* for transportation of *persons* as described under each application.

A-00119075. Latin Limousine, Inc. (325 East Wyoming Avenue E-303, Philadelphia, PA 19046), a corporation of the Commonwealth—persons in limousine service, between points in the City and County of Philadelphia, and the Counties of Chester, Lancaster, Montgomery and York, and from points in said city and counties, to points in Pennsylvania, and return. *Attorney:* Barbara A. Darkes, P. O. Box 1166, Harrisburg, PA 17108-1166.

A-00119129. Woodward Bus Service, Inc. (R. R. 2, Box 18, Canton, Bradford County, PA 17724), a Pennsylvania corporation—persons in paratransit service, between points in Bradford County, and from points in said county, to points in Pennsylvania, and return.

A-00118387. Folder 2. Geistwhite Landscaping, Inc. t/d/b/a Carlisle Car & Driver Service (18 Circle Drive, Carlisle, Cumberland County, PA 17013), a Pennsylvania corporation—persons in limousine service, between points in the Counties of Cumberland and Dauphin, and from points in said counties, to points in Pennsylvania, and return.

A-00119117. Lucy Mbugua t/d/b/a Simba Safari Shuttle Services (1651 West Linden Street, Allentown, Lehigh County, PA 18102)—persons, in paratransit service, between points in the City of Allentown, Lehigh County, the City of Bethlehem, Lehigh and Northampton Counties, the City of Easton and the Boroughs of Nazareth and Bath, all located in Northampton County, and from points in said cities and boroughs, to points in Pennsylvania, and return.

A-00119127. Good Will Steam Fire Engine Company No. 1 of Pottstown, PA t/d/b/a Good Will Ambulance (714 High Street, Pottstown, Montgomery County, PA 19464), a corporation of the Commonwealth—persons, in paratransit service, between points in the Counties of Montgomery, Chester and Berks and the City and County of Philadelphia, and from points in said city and counties, to points in Pennsylvania, and return; subject to the following condition: that transportation is limited to persons that require medical monitoring. *Attorney:* Christina M. Mellott, 5010 East Trindle Road, Suite 202, Mechanicsburg, PA 17050.

A-00119123. Alan C. Anderson t/d/b/a Waynesburg Cab (117 Kirby Road, Waynesburg, Greene County, PA 15370)—persons, upon call or demand in the Borough of Waynesburg, Greene County, and points in Greene County within an airline distance of 10 statute miles of the limits of said borough.

A-00119124. Richard Walters t/d/b/a Walters VIP Limousine (R. D. 3, Box 315-A, Kittanning, Armstrong County, PA 16201)—persons, in limousine service, between points in the County of Armstrong, and from points in said county, to points in Pennsylvania, and return.

A-00119121. Jerome C. Devine t/d/b/a Devine's Limo Service (1480 Sawmill Road, Downingtown, Chester County, PA 19335), persons in limousine service, between points in the Counties of Chester, Delaware, Montgomery and Bucks, and from points in said counties, to points in Pennsylvania, and return.

A-00118987. Folder 2. S & S Taxi Co. (400 Eden Park Boulevard, McKeesport, Allegheny County, PA 15132), a Pennsylvania corporation—persons upon call or demand in the Boroughs of Homestead, West Homestead, Munhall and West Mifflin, all in Allegheny County. *Attorney:* William A. Gray, 2310 Grant Building, 310 Grant Street, Pittsburgh, PA 15219.

Application of the following for approval of the *additional right and privilege of operating motor vehicles as common carriers* for the transportation of *persons* by *transfer of rights* as described under the application.

A-00118924. Folder 2. Glen & Gwen Transportation, Inc. t/d/b/a A. J. Taxi (296 SR 1002, Tunkhannock, Wyoming County, PA 18657), a corporation of the Commonwealth—persons in paratransit service, from points in Wyoming County, to the Single Point of Contact Learning Center, located in Elk Lake, Dimock Township, Susquehanna County, and return; which is to be a transfer of all the right authorized under the certificate

issued at A-00110392, F. 1 to Gerald E. Sands t/d/b/a Gerald E. Sands Bus Lines, subject to the same limitations and conditions. *Attorney:* George P. Skumanick, Jr., 116-118 Warren Street, Tunkhannock, PA 18657.

Applications of the following for approval of the additional right and privilege of operating motor vehicles as common carriers for transportation of persons as described under each application.

A-00116998, Folder 4. Philadelphia Coach Limo, Inc. t/d/b/a Philadelphia Coach Limo Service (1785 Melmar Road, Huntingdon Valley, Montgomery County, PA 19006), a corporation of the Commonwealth—persons in paratransit service, between points in the City and County of Philadelphia, and the Counties of Delaware, Montgomery and Bucks.

A-00107390, Folder 2. Executive Transportation Services, Inc. (425 Division Avenue, Pittsburgh, Allegheny County, PA 15202), a corporation of the Commonwealth—additional right to transport, as a common carrier, by motor vehicle, persons in limousine service, between points in the County of Allegheny.

Applications of the following for approval of the right to begin to operate as a broker for the transportation of persons as described under each application.

A-00119128. Premier Tour & Travel, LTD. t/d/b/a Premier Tour & Travel (1262 East State Street, Sharon, Mercer County, PA 16146), a corporation of the Commonwealth—brokerage license—to arrange for the transportation of persons, between points in Pennsylvania.

A-00119120. AAA East Penn (P. O. Box 1910, Allentown, Lehigh County, PA 18105-9975), a Pennsylvania corporation—brokerage license—to arrange for the transportation of persons, between points in Pennsylvania.

A-00112970, Folder 5. Regency Transportation Group, LTD (401 Neptune Street, Pittsburgh, Allegheny County, PA 15220-5516), a Pennsylvania corporation—brokerage license—to arrange for the transportation of persons, between points in Pennsylvania. *Attorney:* William A. Gray, 2310 Grant Building, Pittsburgh, PA 15219-2383.

A-00119122. Safecare Ambulance Services, Inc. (4730 Market Street, Philadelphia, PA 19139), a Pennsylvania corporation—brokerage license—to arrange for the transportation of persons, between points in Pennsylvania. *Attorney:* John J. Gallagher, 1760 Market Street, Suite 1100, Philadelphia, PA 19103.

Application of the following for approval of the beginning of the exercise of the right and privilege of operating motor vehicles as contract carriers for the transportation of household goods as described under the application.

A-00115326, Folder 2. Galil Moving & Storage, Inc. (111 Linnet Street, Bayonne, NJ 07002), a New York corporation—contract carrier—household goods in use, for REO Allegiance, Inc., between points in Pennsylvania.

Applications of the following for approval of the beginning of the exercise of the right and privilege of operating motor vehicles as common carriers for the transportation of household goods by transfer as described under each application.

A-00119007, Folder 2. Williams Moving & Storage, Inc. (740 Commonwealth Drive, Warrendale, Butler County, PA 15086), a corporation of the Commonwealth—

household goods, in use: (1) between points in the Borough of Freedom, Beaver County, and within 40 miles by the usually traveled highways, of the limits of the said borough; and (2) from points in the County of Beaver, to other points in Pennsylvania, and vice versa; which is to be a transfer of all the rights authorized under the certificate issued at A-00105085, F. 2 to B & B Systems, Inc. t/d/b/a Tosh Moving & Storage, Inc. subject to the same limitations and conditions. *Attorney:* Henry M. Wick, Jr., 1450 Two Chatham Center, Pittsburgh, PA 15219-3427.

A-00119130. Robert Link t/d/b/a B. & K. Moving (1229 Ellston Road, Havertown, Delaware County, PA 19083)—(1) household goods, in use, between points in the Counties of Philadelphia, Delaware, Chester, Montgomery and Bucks, included within a line which connects the municipal boundaries of Chester, West Chester, Paoli, Norristown, Doylestown and Morrisville, but not including said places; (2) household goods, in use, from points in the Counties of Philadelphia, Delaware, Chester, Montgomery and Bucks, included within a line which connects the municipal boundaries of Chester, West Chester, Paoli, Norristown, Doylestown and Morrisville, but not including said places, to other points in Pennsylvania, and vice versa; and (3) property, excluding household goods in use, between points in Pennsylvania; which is to be a transfer of all the rights authorized under the certificate issued at A-00103060, F. 1 to Douglas Kriebel t/d/b/a Duple & Kriebel, subject to the same limitations and conditions.

A-00119133. Mark S. Williams (25 Bradley Court, Indiana, Indiana County, PA 15701)—(1) household goods, in use, between points in the Borough of Latrobe, Westmoreland County and within 3 miles by the usually traveled highways of the limits of said borough; (2) household goods, in use, from points in the Borough of Latrobe, Westmoreland County and within 3 miles by the usually traveled highways of the limits of said borough, to other points within 15 miles by the usually traveled highways of the limits of said borough, and vice versa; (3) household goods, in use, between points in the Boroughs of Latrobe, Derry, Ligonier and Youngstown, and the Townships of Mt. Pleasant, Unity, Ligonier, Derry and Cook, Westmoreland County; (4) household goods, in use, from points in the Boroughs of Latrobe, Derry, Ligonier and Youngstown, and the Townships of Mt. Pleasant, Unity, Ligonier, Derry and Cook, Westmoreland County, to other points in Pennsylvania, and vice versa; and (5) property, excluding household goods in use, between points in Pennsylvania; which is to be a transfer of all the rights authorized under the certificate issued at A-00116154, F. 1 to Latrobe Moving and Storage Company, subject to the same limitations and conditions. *Attorney:* William A. Gray, 2310 Grant Building, Pittsburgh, PA 15219-2383.

Application of the following for amendment to the certificate of public convenience approving the operation of motor vehicles as common carriers for the transportation of household goods as described under the application.

A-00109593, Folder 1, Am-B. Anderson Transfer, Inc. (175 Plumpton Avenue, Suite 2, Washington, Washington County, PA 15301), inter alia—a corporation of the Commonwealth, for amendment to its common carrier certificate, which grants the right, inter alia, to transport by motor vehicle, household goods in use, from points in the City of Washington and within 15 miles by the usually traveled highways of the limits of said city, to other points in Pennsylvania, and vice versa: *So As to*

Permit the transportation of household goods, in use: (1) between points in the Borough of Waynesburg, Greene County and within 5 miles by the usually traveled highways of the limits of the said borough; and (2) from points in the Borough of Waynesburg, Greene County and within 5 miles of the said borough, to points in Pennsylvania, and vice versa; which is to be a transfer of all the rights authorized under the certificate issued at A-00107906 to James M. Gregan t/d/b/a Waynesburg Moving and Storage Company, subject to the same limitations and conditions. *Attorney:* William A. Gray, 2310 Grant Building, Pittsburgh, PA 15219-2383.

Application of the following for the approval of the transfer of stock as described under the application.

A-00109877, Folder 5000. Yakov Cab Company (10923 Nandina Court, City and County of Philadelphia, PA 19116), a corporation of the Commonwealth—for the approval of the transfer of 50 shares of issued and outstanding shares held by Yakov Kleyner to Maya Kleyner involving one Philadelphia Medallion at A-00109887, F. 1, P-1051.

Application of the following for amendment to the certificate of public convenience approval of the right and privilege to discontinue/abandon operating as common carriers by motor vehicle and for cancellation of the certificate of public convenience as described under the application.

A-00112826, Folder 1, Am-A. Tri County Transit Service, Inc. (110 Industrial Parkway, Sanatoga, Montgomery County, PA 19464), a corporation of the Commonwealth—discontinuance of service—persons upon call or demand: (1) in the Borough of Pottstown, Montgomery County; (2) in the Borough of Phoenixville, Chester County; (3) in the Townships of Schuylkill, Charlestown and East Pikeland, Chester County, and the Township of Upper Providence, Montgomery County; (4) in the Borough of Royersford, Montgomery County, and the Borough of Spring City, Chester County; and (5) in the Townships of West Pottsgrove, Lower Pottsgrove, Upper Pottsgrove, Limerick, Douglass, New Hanover, Upper Frederick, Lower Frederick, Perkiomen and Skippack, Montgomery County; the Townships of North Coventry, East Coventry, South Coventry, East Vincent, West Vincent, East Nantmeal, West Nantmeal and Warwick, Chester County; the Townships of Douglass, Amity, Union, Colebrookdale, Washington, Herford, Earl, Pike and District, and the Boroughs of Boyertown and Bally, Berks County.

Application of the following for approval of the beginning of the exercise of the right and privilege of operating motor vehicles as common carrier for the transportation of persons by transfer of rights as described under the application.

A-00119132. Main Line Coach, Inc. (7 Elmwood Avenue, Bala Cynwyd, Montgomery County, PA 19004), a Pennsylvania corporation—persons in limousine service, between points in Pennsylvania; which is to be a transfer of the rights authorized under the certificate at A-00109571 to Liberty Luxury Limousine, Inc., subject to the same limitations and conditions. *Attorney:* Herbert E. Squires, 1601 Market Street, Suite 2330, Philadelphia, PA 19103.

JAMES J. MCNULTY,
Secretary

[Pa.B. Doc. No. 02-1354. Filed for public inspection August 2, 2002, 9:00 a.m.]

Telecommunications

A-310965F7001. Verizon North Inc. and Ciera Network Systems, Inc. Joint Petition of Verizon North Inc. and Ciera Network Systems, Inc. for approval of amendment no. 1 to an interconnection agreement under section 252(e) of the Telecommunications Act of 1996.

Verizon North Inc. and Ciera Network Systems, Inc., by its counsel, filed on July 18, 2002, at the Pennsylvania Public Utility Commission (Commission), a Joint Petition for approval of amendment no. 1 to an interconnection agreement under sections 251 and 252 of the Telecommunications Act of 1996.

Interested parties may file comments concerning the petition and agreement with the Secretary, Pennsylvania Public Utility Commission, P. O. Box 3265, Harrisburg, PA 17105-3265. Comments are due on or before 10 days after the date of publication of this notice. Copies of the Verizon North Inc. and Ciera Network Systems, Inc. Joint Petition are on file with the Commission and are available for public inspection.

The contact person is Cheryl Walker Davis, Director, Office of Special Assistants, (717) 787-1827.

JAMES J. MCNULTY,
Secretary

[Pa.B. Doc. No. 02-1355. Filed for public inspection August 2, 2002, 9:00 a.m.]

Telecommunications

A-310965F7000. Verizon Pennsylvania, Inc. and Ciera Network Systems, Inc. Joint Petition of Verizon Pennsylvania, Inc. and Ciera Network Systems, Inc. for approval of amendment no. 1 to the interconnection agreement under section 252(e) of the Telecommunications Act of 1996.

Verizon Pennsylvania, Inc. and Ciera Network Systems, Inc., by its counsel, filed on July 18, 2002, at the Pennsylvania Public Utility Commission (Commission), a Joint Petition for approval of amendment no. 1 to the interconnection agreement under sections 251 and 252 of the Telecommunications Act of 1996.

Interested parties may file comments concerning the petition and agreement with the Secretary, Pennsylvania Public Utility Commission, P. O. Box 3265, Harrisburg, PA 17105-3265. Comments are due on or before 10 days after the date of publication of this notice. Copies of the Verizon Pennsylvania, Inc. and Ciera Network Systems, Inc. Joint Petition are on file with the Commission and are available for public inspection.

The contact person is Cheryl Walker Davis, Director, Office of Special Assistants, (717) 787-1827.

JAMES J. MCNULTY,
Secretary

[Pa.B. Doc. No. 02-1356. Filed for public inspection August 2, 2002, 9:00 a.m.]

Telecommunications

A-311157F7000. Verizon Pennsylvania, Inc. and Dark Air Corporation. Joint Petition of Verizon Pennsylvania, Inc. and Dark Air Corporation for approval of

amendment nos. 1 and 2 to an interconnection agreement under section 252(e) of the Telecommunications Act of 1996.

Verizon Pennsylvania, Inc. and Dark Air Corporation, by its counsel, filed on July 18, 2002, at the Pennsylvania Public Utility Commission (Commission), a Joint Petition for approval of amendment nos. 1 and 2 to an interconnection agreement under sections 251 and 252 of the Telecommunications Act of 1996.

Interested parties may file comments concerning the petition and agreement with the Secretary, Pennsylvania Public Utility Commission, P. O. Box 3265, Harrisburg, PA 17105-3265. Comments are due on or before 10 days after the date of publication of this notice. Copies of the Verizon Pennsylvania, Inc. and Dark Air Corporation Joint Petition are on file with the Commission and are available for public inspection.

The contact person is Cheryl Walker Davis, Director, Office of Special Assistants, (717) 787-1827.

JAMES J. MCNULTY,
Secretary

[Pa.B. Doc. No. 02-1357. Filed for public inspection August 2, 2002, 9:00 a.m.]

PHILADELPHIA REGIONAL PORT AUTHORITY

Request for Bids

The Philadelphia Regional Port Authority (PRPA) will accept sealed bids for Project #0240.3, Plumbing Investigation and Repairs, PRPA Facilities, until 2 p.m. on Thursday, August 22, 2002. The bid documents can be obtained from the Director of Procurement, PRPA, 3460 N. Delaware Avenue, 2nd Floor, Philadelphia, PA 19134, (215) 426-2600 and will be available August 6, 2002. The cost of the bid document is \$35 (includes 7% PA Sales Tax). The cost is nonrefundable. PRPA is an equal opportunity employer. Contractor must comply with all applicable equal opportunity laws and regulations.

A mandatory prebid job site meeting will be held on August 15, 2002, 10 a.m. at the Tioga Administration Building, 3460 N. Delaware Ave., 2nd Floor, Philadelphia, PA 19134.

JAMES T. MCDERMOTT, Jr.,
Executive Director

[Pa.B. Doc. No. 02-1358. Filed for public inspection August 2, 2002, 9:00 a.m.]

STATE POLICE

Mobile Video Recording System Equipment Standards and Approved Mobile Video Recording Systems

The State Police, under the authority of sections 5704(16)(ii)(C) and 5706(b)(4) of the Wiretapping and Electronic Surveillance Control Act (act) (18 Pa.C.S. §§ 5704(16)(ii)(C) and 5706(b)(4)), has approved, until the next comprehensive list is published, subject to interim

amendment, the following equipment standards for electronic, mechanical or other devices (hereafter referred to as mobile video recording systems) which may be used by law enforcement officers for the purpose of interception as authorized under section 5704(16) of the act. Mobile video recording systems must consist of the following components.

Overview

The design of the mobile video recording system must use technology which includes a camera, monitor, wireless voice transmitter/receiver and a recording device with a secure protective enclosure for the recording device, electronics and receiver components. The system must be powered from a standard automotive vehicle operating at 11 to 16.5 volts DC, negative ground. Current drain on the vehicle electrical system must not exceed 3.0 amps. The system must operate over the following temperature range: -4°F to 130°F (-20°C to 55°C).

Camera

The camera component must have the following features:

- A. Auto focus and auto iris.
- B. Flexible mounting bracket to allow manual aiming controls.
- C. Auto zoom (automatic zoom in then back out to normal distance).
- D. Minimum sensitivity rating of 2.0 lux.
- E. Minimum horizontal resolution of 330 TV lines.

Monitor

The monitor component must have the following features:

- A. Controls for picture brightness and contrast.
- B. Capability of being switched off without affecting recording.
- C. A speaker and volume control system.

The monitor must be capable of displaying:

- A. Camera image (live).
- B. Previously recorded information from the recording unit.
- C. Date and time.
- D. Recording index indicator.
- E. In-car/wireless microphone activity indicator.

Wireless Voice Transmitter/Receiver

The wireless voice transmitter/receiver must have the following features:

- A. Battery powered wireless microphone transmitter.
- B. Antenna incorporated into the microphone.
- C. A plug-in connector and a clothing clip on the microphone.
- D. FCC type acceptable under 47 CFR 74H.
- E. The transmitter must not have recording capabilities.
- F. The wireless audio system must be equipped with either a digital coded squelch or a PL tone squelch circuit to prevent accidental activation of the record mode in stray RF fields.

Recording Device

The recording device must be capable of recording onto tape or other comparable media and have the following features:

- A. Enclosed in a secure housing protected from physical damage and unauthorized access.
- B. Capable of recording audio and video for a minimum of 2 hours.

- C. Record time/date, recording index and remote microphone indicator.
- D. Record over protection.

System Control

The control console must be mounted within easy reach of the operator. The control console must contain the controls to operate the following functions:

- A. Power.
- B. Record.
- C. Play.
- D. Rewind.
- E. Fast Forward.
- F. Pause.

The State Police, under the authority of sections 5704(16)(ii)(C) and 5706(b)(4) of the act, has approved for use, until the next comprehensive list is published, subject to interim amendment, the following list of approved mobile video recording systems which meet the minimum equipment standards set forth in this notice.

System 7, Mobile Vision, Boonton, NJ
 Eyewitness, Kustom Signals, Lenexa, KS
 Patrol Cam, Kustom Signals, Lenexa, KS
 Motor Eye, Kustom Signals, Lenexa, KS
 Cruise Cam, The Cruisers Division, Mamaroneck NY
 I Track, McCoy's Law Line, Chanute KS
 Docucam, MPH Industries Inc., Owensboro, KY
 Digital Mobile Witness, T.A.W. Security Concepts, Wheat Ridge, CO

Car Camera AV360, A.S.S.I.S.T. International, New York, NY
 OPV, On Patrol Video, Ontario, OH
 Gemini System, Decatur Electronics, Decatur, IL

This notice does not prohibit the authorized use of a mobile video recording system that is not specifically identified if the system otherwise meets the equipment standards set forth in this notice. Moreover, mobile video recording systems that are not activated to record oral communications or do not have an oral recording capability need not meet the equipment standards set forth in this notice. Manufacturers may submit equipment to be added to the list by contacting the State Police, Bureau of Patrol. New units must be in full commercial production. No prototype models will be considered. Proof of current sales and delivery of the specified equipment over the past 6 months must be provided, in writing, referencing current customers with contacts and phone numbers for verification. When requested by the Department Headquarters, the manufacturer/bidder must furnish a complete working system installed in a vehicle for inspection within 30 days.

Comments, suggestions or questions may be directed to State Police, Bureau of Patrol, Department Headquarters, 1800 Elmerton Avenue, Harrisburg, PA 17110.

COL. PAUL J. EVANKO,
Commissioner

[Pa.B. Doc. No. 02-1359. Filed for public inspection August 2, 2002, 9:00 a.m.]

STATE CONTRACTS INFORMATION

DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

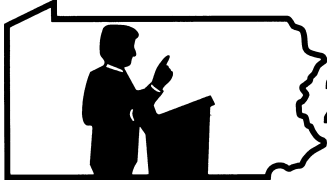
Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:
 The payment date specified in the contract.
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center
 PA Department of Community and Economic Development
 374 Forum Building
 Harrisburg, PA 17120
 800-280-3801 or (717) 783-5700

Reader's Guide



Legal Services & Consultation

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

B-54137. Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services
 Location: Harrisburg, Pa.
 Duration: 12/1/93-12/30/93
 Contact: Procurement Division
 787-0000

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦ (For Commodities: Contact:)
 Vendor Services Section
 717-787-2199 or 717-787-4705

REQUIRED DATA DESCRIPTIONS

- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.

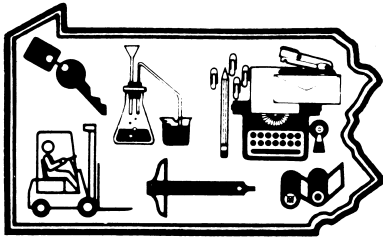
(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

GET A STEP AHEAD IN COMPETING FOR A STATE CONTRACT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Bureau personnel can supply descriptions of contracts, names of previous bidders, pricing breakdowns and other information to help you submit a successful bid on a contract. We will direct you to the appropriate person and agency looking for your product or service to get you "A Step Ahead." Services are free except the cost of photocopying contracts or dubbing a computer diskette with a list of current contracts on the database. A free brochure, "Frequently Asked Questions About State Contracts," explains how to take advantage of the bureau's services.

Contact: **Bureau of Contracts and Public Records**
 Pennsylvania State Treasury
 Room G13 Finance Building
 Harrisburg, PA 17120
 717-787-2990
 1-800-252-4700

BARBARA HAFER,
State Treasurer



Commodities

SU-02-04 Contractor to provide printing of Vista four (4) issues per year, 47,500 per issue for a total of 190,000 copies for Shippensburg University in accordance with specifications and samples that are available with the solicitation package. Requests for bid package may be faxed to 717-477-1350.

Department: State System of Higher Education
Location: Shippensburg University, Shippensburg, PA 17257
Duration: September 1, 2002 to September 30, 2003
Contact: Mona M. Holtry (717) 477-1386

Requisition 54 inch culvert liner equal to snap-tite culvert liner. 1-26 foot piece and 1-24 foot piece.

Department: Transportation
Location: 3 miles East of Honesdale on TR 6. Delivery hours 7 a.m. to 2 p.m.
Duration: Until 9/30/02
Contact: Kathy O'Neill (570) 253-3130

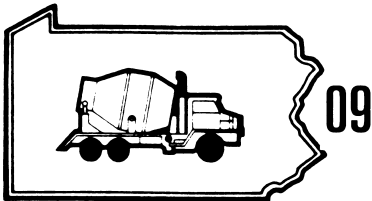
LBLA 2225C Supply hollow metal doors with frames.

Department: Public Welfare
Location: North Central Secure Treatment Unit (Green Bldg.), 210 Clinic Road, Danville, PA 17821.
Duration: Unknown
Contact: Nikki Koser, Purchasing Agent (717) 789-5508

LBLA 226C Supply Securitron #M62SC MAGLOCKS (68).

Department: Public Welfare
Location: North Central Secure Treatment Unit (Green Bldg.), 210 Clinic Road, Danville, PA 17821.
Duration: Unknown
Contact: Nikki Koser, Purchasing Agent (717) 789-5508

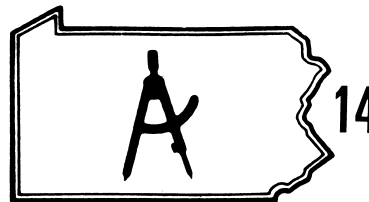
SERVICES



Construction & Construction Maintenance

SU-922 CUB Renovations SU-922 Cumberland Union Building (CUB) Renovations: Shippensburg University of the State System of Higher Education invites General, HVAC, Plumbing, Electrical and Fire Protection Contractors to request bid documents for this project. Prospective Bidders may obtain project plans for a non-refundable fee of \$100.00 by contacting Murphy & Dittenhafer, Inc., 226 West Market Street, York, PA 17401; Telephone (717) 848-8627 or FAX: 717-843-2449. Pre-Bid meeting with site visit immediately to follow will be held on August 13, 2002 at 2:00 PM in the ABC Lounge of the CUB. Bids Due: August 29, 2002 at 4:00 PM, Bid Opening August 30, 2002, at 2:00 PM in OM Room 203A. Contracts, MBE/WBE apply. Non-Discrimination and Equal Opportunity are the policies of the Commonwealth and of the PA State System of Higher Education.

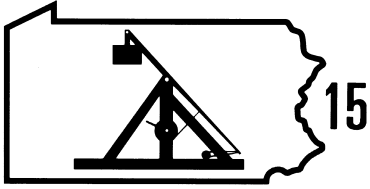
Department: State System of Higher Education
Location: Shippensburg University, Shippensburg PA 17257
Duration: August 15, 2003
Contact: Deborah K. Martin (717) 477-1121



Engineering Services

PennDOT-ECMS The Pennsylvania Department of Transportation has established a website advertising for the retention of engineering firms. You can view these business opportunities by going to the Department of Transportation's Engineering and Construction Management System at www.dot2.state.pa.us.

Department: Transportation
Location: Various
Contact: www.dot2.state.pa.us



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Environmental Maintenance Service

12DRILLG1 Vendor to provide on-call drilling equipment and operator for Soils & Geological engineering investigations on various types of terrain, per specifications. Also provide maintenance & protection of traffic during drilling operations when required. Contract will include renewal language similar to "By mutual consent of both parties, this contract shall be renewable in (1) one year periods, for a total of four such renewals." Letters of interest must be received no later than close of business on Thursday August 15th.

Department: Transportation
Location: Anywhere within Engineering District 1200—Fayette, Greene, Washington & Westmoreland Counties.
Duration: January 1, 2003, to December 31, 2003.
Contact: Bob Hoone (or Dave Whitlatch) (724) 439-7245

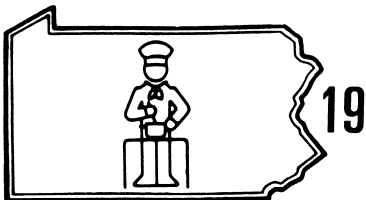


17

Financial and Insurance Consulting

081-1000-A The Tobacco Settlement Investment Board is searching for a General Partner(s) to manage the Health Venture Account and make the investment decisions to support achievement of the vision and strategic intent established by the Board for the Account. This partnership role represents a significant opportunity to participate in the advancement of a Biotech/Life Sciences in Pennsylvania.

Department: Office of Administration/Executive Offices
Location: 207 Finance Building, Harrisburg, PA 17120
Duration: To be negotiated
Contact: Chris Latta (717) 795-7250

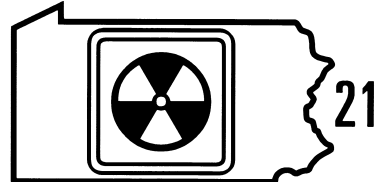


19

Food

SU-02-02 Shippensburg University of the State System of Higher Education, is seeking vendors interested in providing food service consultant services. The successful contractor will be required to monitor food service operations at 13 of the System's universities (Millersville University is the exception). Contract period will be October 1, 2002 thru September 30, 2005, with the option to renew for two additional one year periods. Vendors interested in receiving a Request for Proposal (RFP) should fax a request to Deborah K. Martin at FAX: 717-477-4004.

Department: State System of Higher Education
Location: Shippensburg University, Shippensburg, PA
Duration: October 1, 2002 thru September 30, 2005, with possible options until September 30, 2007.
Contact: Deborah K. Martin (717) 477-1121



21

Hazardous Material Services

1250-100 Refuse and trash removal, (2) 4 cubic yard or (1) eight cubic yard dumpster for pickup once a week at Westmoreland County, Ligonier stockpile on SR 1021. the contract will run a full fiscal year. There will be 52 pickups per year. By mutual consent of both parties, this contract shall be renewable at prices quoted for one year periods for a total of three such renewals.

Department: Transportation
Location: Westmoreland County PennDOT—Maintenance Ligonier Stockpile on SR 1021
Duration: One year for a total of 52 pickups by mutual consent of both parties this contract shall be renewable at prices quoted for one year periods for a total of three such renewals.
Contact: Keith Howard (724) 832-5387 Ext 220

SP-352200011 Removal and disposal of two UST's and all associated materials and waste products. One (1) 1,000-gal. gasoline tank (empty); one (1) 10,000-gal. #6 heating oil tank, 3/4 full of #6 oil.

Department: Environmental Protection
Location: Former Sanitary Leasing Service Co., 29 Mayer St., Wilkes Barre, PA
Duration: 9/1/02—12/31/02
Contact: Dorothy A. Fuller (570) 826-2202



29

Medical Services

SU-02-03 Comprehensive Primary Health Care Service Shippensburg University is seeking proposals for a vendor to provide comprehensive Primary Health Care Services to registered students, workshop and camp participants and emergency/special medical care for athletes, faculty, staff and official guests of the University. Only physicians with MD degrees are required and preferred for all services; however a combination of physicians with MD or OD degrees will be considered. Requests for Proposal packages should be faxed to Deborah K. Martin at (717) 477-4004.

Department: State System of Higher Education
Location: Shippensburg University, Shippensburg, PA 17257
Duration: One year, with option to renew for 4 additional years
Contact: Deborah K. Martin (717) 477-1121

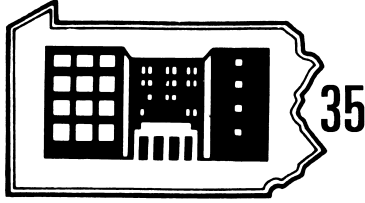


31

Personnel, Temporary

SUB-INST-002 The Hiram G. Andrews Center is seeking a Professional Substitute Instructor on an AS-NEEDED basis for Dental Laboratory instruction in accordance with the bid documents. To obtain a bid package, submit your written request to C.H. Taylor, HGAC, 727 Goucher Street, Johnstown, PA 15905 or FAX your request to (814) 255-8370. This will not result in a contract for employment.

Department: Labor and Industry
Location: Office of Vocational Rehabilitation, HIRAM G. ANDREWS CENTER, 727 Goucher Street, Johnstown, PA 15905
Duration: For a period of five (5) years from the date of award
Contact: C.H. Taylor (814) 255-8244



Real Estate Services

93473 STATE-OWNED REAL ESTATE FOR SALE The Department of General Services will accept bids for the purchase of a .44-acre parcel of the Butler Job Center property located at 227W. Cunningham Street, City of Butler. The property is located in Butler County. Bids are due September 10, 2002. Interested parties wishing to receive a copy of Solicitation #93473 should view the Department of General Services' website at www.dgs.state.pa.us or call (717) 783-0228.

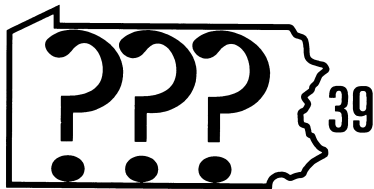
Department: General Services
Location: 505 North Office Building, Harrisburg, PA 17125
Contact: Mr. Stephen J. Squibb (717) 783-0228

93408 LEASE OFFICE SPACE TO THE COMMONWEALTH OF PA. Proposals are invited to provide the Department of Labor and Industry with 3,512 useable square feet of office space in Allegheny and Westmoreland County, PA. with a minimum parking for 20 vehicles. Downtown locations will be considered. For more information on SFP #93408 which is due on September 16, 2002 visit www.dgs.state.pa.us or call (717) 787-4394

Department: Labor and Industry
Location: 505 North Office Building, Harrisburg, PA 17125
Contact: Mr. Jennings Ward (717) 787-7412

93456 LEASE OFFICE SPACE TO THE COMMONWEALTH OF PA. Proposals are invited to provide the Department of Transportation with 7,095 useable square feet of office space in within York and Cumberland Counties, PA. with a minimum parking for 20 vehicles. Downtown locations will be considered. For more information on SFP #93456 which is due on September 9, 2002 visit www.dgs.state.pa.us or call (717) 787-4394.

Department: Transportation
Location: 505 North Office Building Harrisburg, PA 17125
Contact: Mr. Jennings Ward (717) 787-7412



Miscellaneous

IFB #2002-16 The Pennsylvania State System of Higher Education, Educational Resources Group, is soliciting bids from qualified vendors to provide check stock for its universities. Interested vendors may obtain a bid package (IFB #2002-16) by contacting the issuing office: Linda Venneri, Procurement Manager, Educational Resources Group, Dixon University Center, 2986 North Second Street, Harrisburg, PA 17110; phone (717) 720-4135. E-mail requests may be sent to lvenneri@ergpa.org. The bid package is also available at the following website: <http://www.ergpa.org/procurement/bidsopen.html>. Bids are due no later than August 20, 2002; 1 p.m.

Department: State System of Higher Education
Location: Harrisburg, PA
Duration: 2 Years
Contact: Linda Venneri (717) 720-4135

[Pa.B. Doc. No. 02-1360. Filed for public inspection August 2, 2002, 9:00 a.m.]

DESCRIPTION OF LEGEND

- | | |
|--|---|
| <p>1 Advertising, Public Relations, Promotional Materials</p> <p>2 Agricultural Services, Livestock, Equipment, Supplies & Repairs: Farming Equipment Rental & Repair, Crop Harvesting & Dusting, Animal Feed, etc.</p> <p>3 Auctioneer Services</p> <p>4 Audio/Video, Telecommunications Services, Equipment Rental & Repair</p> <p>5 Barber/Cosmetology Services & Equipment</p> <p>6 Cartography Services</p> <p>7 Child Care</p> <p>8 Computer Related Services & Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p>9 Construction & Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p>10 Court Reporting & Stenography Services</p> <p>11 Demolition—Structural Only</p> <p>12 Drafting & Design Services</p> <p>13 Elevator Maintenance</p> <p>14 Engineering Services & Consultation: Geologic, Civil, Mechanical, Electrical, Solar & Surveying</p> <p>15 Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core & Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p>16 Extermination Services</p> <p>17 Financial & Insurance Consulting & Services</p> <p>18 Firefighting Services</p> <p>19 Food</p> <p>20 Fuel Related Services, Equipment & Maintenance to Include Weighing Station Equipment, Underground & Above Storage Tanks</p> <p>21 Hazardous Material Services: Abatement, Disposal, Removal, Transportation & Consultation</p> | <p>22 Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental & Repair</p> <p>23 Janitorial Services & Supply Rental: Interior</p> <p>24 Laboratory Services, Maintenance & Consulting</p> <p>25 Laundry/Dry Cleaning & Linen/Uniform Rental</p> <p>26 Legal Services & Consultation</p> <p>27 Lodging/Meeting Facilities</p> <p>28 Mailing Services</p> <p>29 Medical Services, Equipment Rental and Repairs & Consultation</p> <p>30 Moving Services</p> <p>31 Personnel, Temporary</p> <p>32 Photography Services (includes aerial)</p> <p>33 Property Maintenance & Renovation—Interior & Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning & Planting, etc.)</p> <p>34 Railroad/Airline Related Services, Equipment & Repair</p> <p>35 Real Estate Services—Appraisals & Rentals</p> <p>36 Sanitation—Non-Hazardous Removal, Disposal & Transportation (Includes Chemical Toilets)</p> <p>37 Security Services & Equipment—Armed Guards, Investigative Services & Security Systems</p> <p>38 Vehicle, Heavy Equipment & Powered Machinery Services, Maintenance, Rental, Repair & Renovation (Includes ADA Improvements)</p> <p>39 Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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KELLY POWELL LOGAN,
Secretary

Contract Awards

The following awards have been made by the Department of General Services, Bureau of Purchases:

Requisition or Contract No.	PR Award Date or Contract Effective Date	To	In the Amount Of
0023-03	08/01/02	Fry Commu- nications	\$33,985.50
5684-02	08/01/02	Lane Enter- prises	1,038,798.10
6810-02	08/01/02	American Rock Salt	14,103,585.11
6810-02	08/01/02	Cargill/ Deicing Technology	4,821,140.97
6810-02	08/01/02	International Salt	2,763,543.36
6810-02	08/01/02	North America Salt	7,284,081.68
6810-03	08/01/02	Flor-Dri Sup- ply	129,112.00

Requisition or Contract No.	PR Award Date or Contract Effective Date	To	In the Amount Of
6810-03	08/01/02	General Chemicals	177,385.99
1005112-01	07/22/02	Pinnacle Technolo- gies	16,250.00
1354381-01	07/22/02	Hitachi High Technolo- gies	148,786.00
8254060-01	07/22/02	Elite Equip- ment	71,588.00
8254340-01	07/22/02	Shaull Equip- ment	244,000.00
8256270-01	07/22/02	Park Plastics Products	28,161.00
8506340-01	07/22/02	Snow Equip- ment	370,920.00

KELLY POWELL LOGAN,
Secretary

[Pa.B. Doc. No. 02-1361. Filed for public inspection August 2, 2002, 9:00 a.m.]

