

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:  
 The payment date specified in the contract.  
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.  
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
 PA Department of Community and Economic Development  
 374 Forum Building  
 Harrisburg, PA 17120  
 800-280-3801 or (717) 783-5700

### Reader's Guide



**Legal Services & Consultation**

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services  
 Location: Harrisburg, Pa.  
 Duration: 12/1/93-12/30/93  
 Contact: Procurement Division  
 787-0000

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦ (For Commodities: Contact:) Vendor Services Section  
 717-787-2199 or 717-787-4705

#### REQUIRED DATA DESCRIPTIONS

① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.

② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.

③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.

④ Department: State Department or Agency initiating request for advertisement.

⑤ Location: Area where contract performance will be executed.

⑥ Duration: Time estimate for performance and/or execution of contract.

⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.  
 (For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

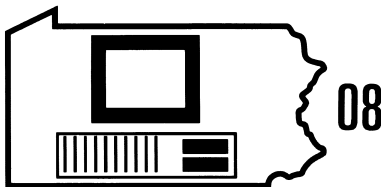
## GET A STEP AHEAD IN COMPETING FOR A STATE CONTRACT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Bureau personnel can supply descriptions of contracts, names of previous bidders, pricing breakdowns and other information to help you submit a successful bid on a contract. We will direct you to the appropriate person and agency looking for your product or service to get you "A Step Ahead." Services are free except the cost of photocopying contracts or dubbing a computer diskette with a list of current contracts on the database. A free brochure, "Frequently Asked Questions About State Contracts," explains how to take advantage of the bureau's services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room G13 Finance Building  
 Harrisburg, PA 17120  
 717-787-2990  
 1-800-252-4700

BARBARA HAFER,  
*State Treasurer*

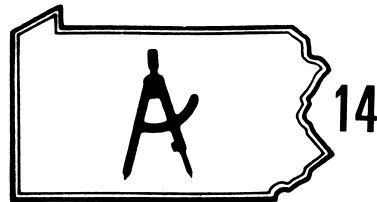
## SERVICES



### Computer Related Services

**RFP 1R-16** "Geographic Information Division Support and Development" - the contractor will satisfy a need for conception, design, evaluation, testing, documentation, development, and support and maintenance of geospatial products, processes and applications. For information on this project, fax to Kathy Joy-Brosius at (717) 783-7971 the following information: your name, organization name, address, phone number, fax number and e-mail address.

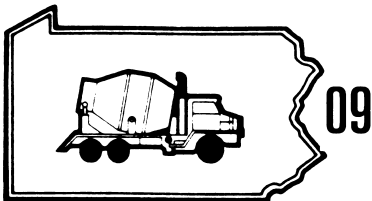
**Department:** Transportation  
**Location:** Statewide  
**Duration:** 5 years  
**Contact:** Kathy Joy-Brosius (717) 705-4665



### Engineering Services

**PennDOT-ECMS** The Pennsylvania Department of Transportation has established a website advertising for the retention of engineering firms. You can view these business opportunities by going to the Department of Transportation's Engineering and Construction Management System at [www.dot2.state.pa.us](http://www.dot2.state.pa.us).

**Department:** Transportation  
**Location:** Various  
**Contact:** [www.dot2.state.pa.us](http://www.dot2.state.pa.us)



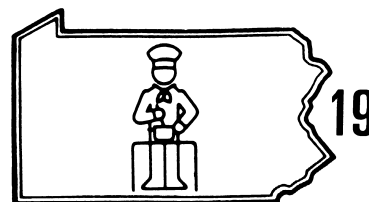
### Construction & Construction Maintenance

**ME 020781007** Upgrade two elevators to meet ADA requirements. For bid specifications, please contact the Purchasing Office at (610) 670-4129.

**Department:** Public Welfare  
**Location:** Wernersville State Hospital, Route 422 West, P. O. Box 300, Wernersville, PA 19565-0300  
**Duration:** Anticipated Start Date: December 1, 2002  
**Contact:** Nancy Deininger, Purchasing Agent (610) 670-4129

**939564** Lumber and materials for an equipment shed.

**Department:** Transportation  
**Location:** PennDOT Stocksite, 7869 National Pike, Addison, PA 15411  
**Duration:** Thirty days from receipt of approved purchase order  
**Contact:** Mike Knepper (814) 445-7905



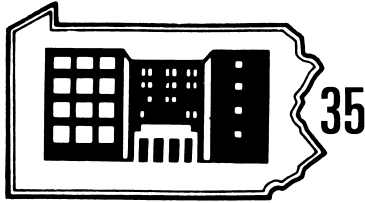
### Food

**M-887** Fresh/frozen/chilled meat & meat products; poultry & poultry products; fish; and, cheeses to be delivered only at request of facility.

**Department:** Labor and Industry  
**Location:** Hiram G. Andrews Center (FOB Shipping Platform), 727 Goucher St., Johnstown, PA 15905  
**Duration:** October, November, December, 2002  
**Contact:** Christine A. Sloan, Pur. Agt. (814) 255-8228

**7956** Dairy Products, Miscellaneous Foods, Meat & Meat Products, and Poultry

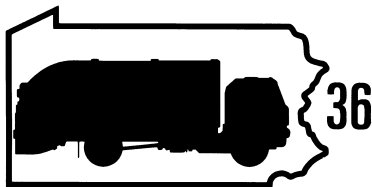
**Department:** Public Welfare  
**Location:** Danville State Hospital, 200 State Hospital Drive, Danville, PA 17821  
**Duration:** October 1, 2002—December 31, 2002  
**Contact:** Kristina Robbins (570) 271-4578



### Real Estate Services

**93474 HAVERFORD STATE HOSPITAL** This "draft" RFP #93474 is available to interested parties merely for informational purposes. This is a "draft" document and the Department of General Services does not guarantee the accuracy of the information contained herein. To obtain a copy of this "draft" RFP please visit the Department of General Services' website at [www.dgs.state.pa.us](http://www.dgs.state.pa.us) and click under "Doing Business with DGS," "Bid Opportunities," "Real Estate."

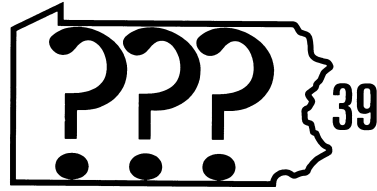
**Department:** General Services  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** Bradley J. Swartz (717) 705-5764



### Sanitation

**030001** Garbage/trash removal from District Office building twice weekly for a contract period of one year with possible renewals. Awarded vendor to furnish 2 each 4 cubic yard dumpsters to be located at rear of 715 Jordan Avenue, Montoursville, PA 17754

**Department:** Transportation  
**Location:** 715 Jordan Avenue, Montoursville, PA 17754  
**Duration:** One year with possibility of 3 one year renewals  
**Contact:** Kay E. Wolfe (570) 368-4211



### Miscellaneous

**RFP #PBPP-25-01-08** The PA Board of Probation & Parole (PBPP) is soliciting proposals to provide contracted inpatient and outpatient drug and alcohol therapy and other services to offenders who will be paroled or reparaoled from a County Correctional Facility or offenders as a result of parole violation in lieu of incarceration. These services are to be provided immediately upon release from incarceration or, in the case of parole violation, within 24 hours of referral by PBPP staff. Offenders who are eligible and diverted to the County SAVE Program are entered into treatment that covers a one-year period (three months of inpatient care and nine months of outpatient care). Services are needed within three, geographical regions of the Commonwealth of Pennsylvania: Western, Central and Eastern. Vendors may submit proposals for one or multiple regions.

**Department:** Probation and Parole Board  
**Location:** Western, Central and Eastern Regions of the Commonwealth of Pennsylvania  
**Duration:** Contract(s) will be awarded for a period of three years with renewal options and are contingent upon the receipt of federal grant funds.  
**Contact:** Michelle L. Flynn (717) 787-8879

**08-087S20** To provide preventative maintenance service and repair to eight (8) existing overhead doors and related operating hardware.

**Department:** Transportation  
**Location:** Pa. Dept of Transportation, 2105 Lincoln Hwy. East, Lancaster, PA 17604  
**Duration:** Five year contract with no renewals  
**Contact:** Jeralyn Rettew (717) 299-7621

**BFM2002-2** The Commonwealth is seeking a contractor to provide all services necessary to continue to process electronic payments for the Commonwealth of Pennsylvania. Electronic payments include, but are not limited to: Electronic payments currently in use: Bank and non-bank Credit Cards (Visa, MasterCard, Amex, Discover) by Point of Sale (POS), Phone, Mail, Fax, Internet and Interactive Voice Response (IVR). On-line (PIN number must be entered) and Offline (no PIN number entered, signature required) Debit Cards and combination debit/credit cards by POS Electronic payments that may be used in the future: Gift Cards, E-Checks by Internet, POS, Mail, IVR, and Telephone. The Commonwealth wishes to acquire the most cost-effective and reliable services without interruption to the current system. The contractor must provide functionality that operates with our the current system. It is the intent that the contractor will provide the highest level of service to all Commonwealth agencies while maintaining a great deal of flexibility and autonomy for each Commonwealth agency.

**Department:** Office of Administration/Executive Offices  
**Location:** 207 Finance Building, Commonwealth Avenue and North Street, Harrisburg, PA 17120  
**Duration:** The term of the contract shall be three (3) years. The Commonwealth, at its option, may extend the contract for additional terms of one (1) year each for two consecutive years.  
**Contact:** Harvey C. Eckert, Deputy Secretary (717) 783-3368

**RFP-02-113-2504** The Pennsylvania Turnpike Commission is seeking qualified organizations to provide health coverage to Commission employees. Types of coverage include: Medical, Prescription Drug, Dental, and Vision. Prospective vendors may submit proposals for one or all of the areas of coverage. Distribution of the RFP, presented by Marsh, Inc. for the Commission, will begin on August 5, 2002. A mandatory pre-proposal conference will be held on August 19, 2002 at 1 p.m. in the Pennsylvania Turnpike Commission Administration Building, 700 Eisenhower Blvd., Middletown, PA. Written questions pertaining to the RFP must be submitted by August 16, 2002 to Marsh, Inc., Two North Second Street, Harrisburg, PA 17101. Copies of the RFP may be obtained by contacting Deb Strynkowski by telephone or email at [deb.strynkowski@marsh.com](mailto:deb.strynkowski@marsh.com). Closing date for receipt of proposals is September 16, 2002.

**Department:** Turnpike Commission  
**Location:** PTC Central Office, Middletown, PA  
**Duration:** March 1, 2003—February 29, 2004  
**Contact:** Deb Strynkowski (717) 720-4528

[Pa.B. Doc. No. 02-1413. Filed for public inspection August 9, 2002, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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KELLY POWELL LOGAN,  
*Secretary*

**Contract Awards**

The following awards have been made by the Department of General Services, Bureau of Purchases:

<b>Requisition or Contract No.</b>	<b>PR Award Date or Contract Effective Date</b>	<b>To</b>	<b>In the Amount Of</b>
5805-03 sup#3	07/25/02	Comfort Tele- communications	\$10,000.00
5820-02 sup#3	07/25/02	Centre Busi- ness Prod- ucts	10,000.00
5820-02 sup#3	07/25/02	Sage Technol- ogy Solu- tions	10,000.00
5820-02 sup#3	07/25/02	Troxell Com- munications	85,000.00
9110-06	07/29/02	Direnzo Coal	6,200.00
9110-06	07/29/02	F. M. Brown's Sons	11,580.00
9110-06	07/29/02	Rawlee Fuels	9,750.00
8057710-01	07/29/02	Frank Parsons	41,753.00
8254200-01	07/29/02	Rogers Broth- ers	25,195.00

KELLY POWELL LOGAN,  
*Secretary*

[Pa.B. Doc. No. 02-1414. Filed for public inspection August 9, 2002, 9:00 a.m.]



