

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:  
 The payment date specified in the contract.  
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.  
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
 PA Department of Community and Economic Development  
 374 Forum Building  
 Harrisburg, PA 17120  
 800-280-3801 or (717) 783-5700

### Reader's Guide



**Legal Services & Consultation**

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department:	General Services			
Location:	Harrisburg, Pa.			
Duration:	12/1/93-12/30/93			
Contact:	Procurement Division			
	787-0000			

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦ (For Commodities: Contact:)  
 Vendor Services Section  
 717-787-2199 or 717-787-4705

#### REQUIRED DATA DESCRIPTIONS

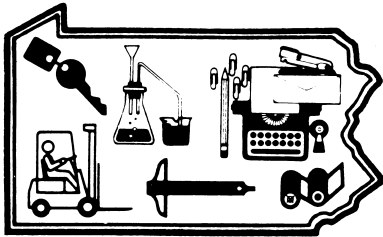
- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.  
  
(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

## GET A STEP AHEAD IN COMPETING FOR A STATE CONTRACT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Bureau personnel can supply descriptions of contracts, names of previous bidders, pricing breakdowns and other information to help you submit a successful bid on a contract. We will direct you to the appropriate person and agency looking for your product or service to get you "A Step Ahead." Services are free except the cost of photocopying contracts or dubbing a computer diskette with a list of current contracts on the database. A free brochure, "Frequently Asked Questions About State Contracts," explains how to take advantage of the bureau's services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room G13 Finance Building  
 Harrisburg, PA 17120  
 717-787-2990  
 1-800-252-4700

BARBARA HAFER,  
*State Treasurer*



### Commodities

**SP20877006** Contractor to supply all labor, materials, scaffolding, ladders, tools, equipment and appurtenances to remove the remaining portions of the original roofing material from the Keystone Building, No. 7, and install new roofing membrane over new roof insulation to match the roofing material installed over the center section of the building.

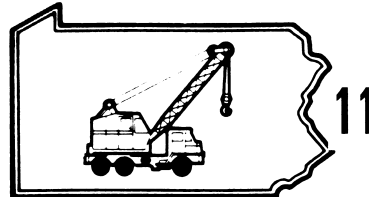
**Department:** Public Welfare  
**Location:** Ebensburg Center, Department of Public Welfare, Rt. 22 West, P. O. Box 600, Ebensburg, PA 15931  
**Duration:** 150 days from effective date of contract  
**Contact:** Cora M. Davis, (814) 472-0288

**401-BL-657** Northumberland Hall Windows Replacement - Provide all labor, material and equipment necessary to replace approximately 100 windows, work includes the removal of existing windows and replacement of new windows provided by the contractor, there will be some minor electrical work included in the project. There will be one general contractor for this project. To obtain a copy of the bid documents at no charge, Fax your request to Joe Quinn, Bloomsburg University at Fax number (570) 389-2017 prior to November 25, 2002. All information required to bid this package will be included in the package - documents should be released in late November 2002.

**Department:** State System of Higher Education  
**Location:** Bloomsburg University, Bloomsburg, PA  
**Duration:** 25 Calendar Days  
**Contact:** Joseph Quinn, (570) 389-4311

**SU-2001/24 INVITATION TO BID - SHIPPENSBURG UNIVERSITY: SU-2001/24.4:** Historic Area Walkway Lighting. Shippensburg University of the State System of Higher Education invites Electrical Contractors to request bid documents for this project. Work includes installing historic area walkway lighting luminaries. Prospective Bidders may obtain project plans for a nonrefundable fee of \$50.00 by contacting Entech Engineering, Inc., 4 South Fourth Street, P. O. Box 32, Reading, PA 19603-0032. Phone: (610) 373-6667 Fax: (610) 373-7537. Pre-Bid Meeting with site visit immediately to follow will be held on December 5, 2002 at 10 a.m. in Reed Operations Center Conference Room. Bids Due: December 18, 2002 at 4 p.m. Old Main Room 300. Public Bid Opening: December 19, 2002 at 2 p.m., Old Main Room 203B. Contracts, MBE/WBE and Prevailing Wages apply. Non-Discrimination and Equal Opportunity are the policies of the Commonwealth and of the PA State System of Higher Education.

**Department:** State System of Higher Education  
**Location:** Shippensburg University, Shippensburg, PA 17257  
**Duration:** Contract completion within 90 days after receipt of Notice to Proceed  
**Contact:** Deborah K. Martin, (717) 477-1121



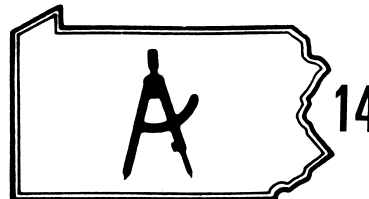
### Demolition—Structural Only

**064065** Demolition and removal of structure(s) on one parcel.

**Department:** Transportation  
**Location:** 1736 Gwynedd View Road, North Wales, PA  
**Duration:** OPEN  
**Contact:** Linda Bunt, (610) 205-6784

**064068** Demolition and/or removal of structure(s) on one parcel.

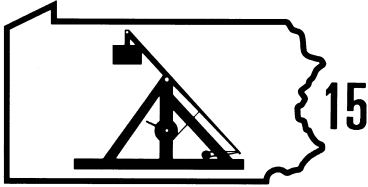
**Department:** Transportation  
**Location:** 932 Bethlehem Pike, Montgomeryville, PA  
**Duration:** OPEN  
**Contact:** Linda Bunt, (610) 205-6784



### Engineering Services

**PennDOT-ECMS** The Pennsylvania Department of Transportation has established a website advertising for the retention of engineering firms. You can view these business opportunities by going to the Department of Transportation's Engineering and Construction Management System at [www.dot2.state.pa.us](http://www.dot2.state.pa.us).

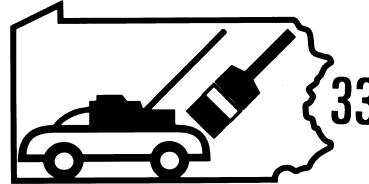
**Department:** Transportation  
**Location:** Various  
**Contact:** [www.dot2.state.pa.us](http://www.dot2.state.pa.us)



### Environmental Maintenance Service

**SP3525402002** PADEP-BAMR. The Pennsylvania Department of Environmental Protection, Bureau of Abandoned Mine Reclamation, is seeking bids for rotary drilling services on potential abandoned mine reclamation projects located in Carbon, Columbia, Lackawanna, Luzerne, Northumberland and Schuylkill Counties in the Commonwealth of Pennsylvania. The professional shall furnish all transportation, equipment, supplies and labor necessary to perform the work.

**Department:** Environmental Protection  
**Location:** Department of Environmental Protection, Bureau of Abandoned Mine Reclamation, 2 Public Square, 5th Floor, Wilkes-Barre, PA 18711-0790  
**Duration:** One year with option for renewal of up to four (4) additional, consecutive annual terms.  
**Contact:** Ted Fisher, (570) 826-2371



### Property Maintenance

**20776018** Remove and replace two roofs on Admission Building. Replace with Hypalon single ply roof membrane. Contractor shall supply all labor, materials, ladders, tools, and any other appurtenances. Further details and bid packet can be obtained by contacting the Purchasing Office at the Allentown State Hospital (610) 740-3425 or FAX (610) 740-3424.

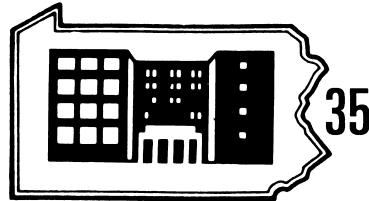
**Department:** Public Welfare  
**Location:** Allentown State Hospital, 1600 Hanover Avenue, Allentown, PA 18109-2498  
**Duration:** 6/30/02  
**Contact:** Robert Mitchell, (610) 740-3425



### Financial and Insurance Consulting

**PSERS/SERS 2002-2** The Public School Employees' Retirement System (PSERS) and the State Employees' Retirement System (SERS) are jointly issuing a Request for Proposal (RFP) to obtain services for an Investment Fiduciary Audit. The respective Boards of the two retirement funds are responsible for the direction of approximately \$65 billion of combined investment assets. The vendor will be expected to review each fund, and provide separate comments on its organizational structure and resources, investment policies, asset allocations, investment performance, performance benchmarks, due diligence, etc. Agencies are anticipating a preproposal conference for the Investment Fiduciary Audit to be held on December 10, 2002. Responses for the RFP must be received by January 10, 2003. To request a copy of the Request for Proposal, contact Rebecca A. Snead at the Public School Employees' Retirement System, (717) 720-4607, with the names of contact person, vendor name, address, telephone number and email address.

**Department:** Public School Employees' Retirement System  
**Location:** 5 North 5th Street, Harrisburg, PA 17101  
**Duration:** One Year  
**Contact:** Rebecca A. Snead, (717) 720-4607



### Real Estate Services

**93528** LEASE OFFICE SPACE TO THE COMMONWEALTH OF PA. Proposals are invited to provide the Department of Public Welfare with 16,954 useable square feet of office space with a minimum parking for 97 vehicles, in Clearfield, Clearfield County, PA. Downtown locations will be considered. For more information on SFP #93528 which is due on January 6, 2003 visit [www.dgs.state.pa.us](http://www.dgs.state.pa.us) to download an SFP package or call (717) 787-4394.

**Department:** Public Welfare  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** Cynthia T. Lentz, (717) 787-0952

**93519** LEASE STORAGE AND OFFICE/WORK AREA SPACE TO THE COMMONWEALTH OF PA. Proposals are invited to provide the PA Historical and Museum Commission with 46,500 useable square feet of storage and office/work area space with a minimum parking for 15 vehicles, within a ten (10) mile radius of the State Museum Bldg., situated at the corner of North and Third Streets, Harrisburg, Dauphin County, PA. Downtown locations will be considered. For more information on SFP #93519 which is due on December 9, 2002 visit [www.dgs.state.pa.us](http://www.dgs.state.pa.us) or call (717) 787-4394.

**Department:** Historical and Museum Commission  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** Cynthia Lentz, (717) 787-0952

**93515** LEASE OFFICE SPACE TO THE COMMONWEALTH OF PA. Proposals are invited to provide the Department of Revenue with 2,800 useable square feet of office space in Lawrence County, PA. with a minimum parking for 15 vehicles, within the City limits of New Castle. Downtown locations will be considered. For more information on SFP #93515 which is due on January 6, 2003 visit [www.dgs.state.pa.us](http://www.dgs.state.pa.us) to download an SFP package or call (717) 787-4394.

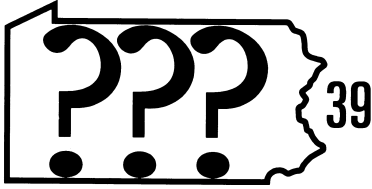
**Department:** Revenue  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** John Hocker, (717) 787-4396



### Medical Services

**20974019** Contractor to provide, on grounds at Warren State Hospital, Dentistry Service for Warren State Hospital patients in accordance with specifications set forth in bid document. To consist of, but not limited to, responsible professional dental work in the examination, treatment & complete dental care of patients.

**Department:** Public Welfare  
**Location:** Warren State Hospital, 33 Main Dr., N. Warren, PA 16365-5099  
**Duration:** 01/01/03—06/30/04  
**Contact:** Bobbie Muntz, PA III, (814) 726-4496



## Miscellaneous

**SP 20777019** Cut & remove six (6) trees per detailed instructions at time of bid. Proof of visit is required. Please send your company letterhead with your name, address, telephone and fax numbers, and Federal ID Number to request a bid package. Bid packages cannot be faxed.

**Department:** Public Welfare  
**Location:** Clarks Summit State Hospital, 1451 Hillside Drive, Clarks Summit, PA 18411-9505  
**Duration:** January 1, 2003—June 30, 2003  
**Contact:** Stanley Rygelski, PA (570) 587-7291

**SU-02-10** SU-02-10 Shippensburg University is seeking vendors interested in submitting bids to supply Shippensburg University Food Service department with the following kitchen and dining room items to include but not limited to china, knives, forks, spoons, steak knives, Irish coffee mugs, banquet card, salt shakers, cloth napkins, etc. Please FAX your request to (717) 477-1350 to be added to bidders list no later than November 25, 2002. All responsible bidders are invited to participate including MBE/WBE firms.

**Department:** State System of Higher Education  
**Location:** Shippensburg University, 1871 Old Main Dr., Shippensburg, PA 17257  
**Duration:** 30 days from date of contract approval  
**Contact:** Pamela A. King, (717) 477-1386

**08720203** Remove existing slate and furnish and install a replacement shingle roof.

**Department:** Public Welfare  
**Location:** Danville State Hospital, 200 State Hospital Drive, Danville, PA 17821  
**Duration:** Completion within 200 days of executed contract  
**Contact:** Doris Cavallini, (570) 271-4579

**OVR-RFP 2002-13** This is a grant to provide Job Creation Assistance on behalf of persons with disabilities in Bucks, Chester, Delaware, Montgomery, and Philadelphia counties. A single award will be made to a qualified applicant in order for that contractor to facilitate business/industry expansion in the targeted region through provision of equipment awards to qualifying employers. Participating employers will be required to hire OVR customers with significant, or most significant, disabilities as the primary operators of awarded equipment. The contractor selected to provide services as a result of this grant competition will work closely with, and as agent for, the PA Office of Vocational Rehabilitation. A Pre-proposal Conference to discuss this grant competition and address technical questions will be held for interested parties on Friday, November 15, 2002, beginning at 10 a.m. at the Philadelphia OVR District Office, 444 North 3rd Street, 5th Floor, Philadelphia, PA.

**Department:** Labor and Industry  
**Location:** PA Office of Vocational Rehabilitation, 1521 North Sixth Street, Harrisburg, PA 17102  
**Duration:** One year grant contract, beginning February 1, 2003, with option for two renewal years thereafter.  
**Contact:** Joyce K. Wilson, (717) 783-2314 (Voice)

[Pa.B. Doc. No. 02-2132. Filed for public inspection November 22, 2002, 9:00 a.m.]

---

## DESCRIPTION OF LEGEND

---

- |  |   |
|--|---|
| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
|--|---|

KELLY POWELL LOGAN,  
*Secretary*

**Contract Awards**

The following awards have been made by the Department of General Services, Bureau of Purchases:

<b>Requisition or Contract No.</b>	<b>PR Award Date or Contract Effective Date</b>	<b>To</b>	<b>In the Amount Of</b>
1068182-02	11/12/02	Frank Parsons	\$22,420.00
1077182-01	11/12/02	Gateway Press Inc.	348,182.00
1283381-01	11/12/02	Pitts Enterprises Inc. d/b/a Pitts Trailers	23,289.00
8153780-01	11/12/02	Park Plastic Products	17,355.00
8153780-02	11/12/02	Varitech Industries Inc.	7,500.00
8171650-01	11/12/02	Top Roc Newcrete Products Co. A Div. of New Enterprise Stone and Lime Co. Inc.	99,500.00

<b>Requisition or Contract No.</b>	<b>PR Award Date or Contract Effective Date</b>	<b>To</b>	<b>In the Amount Of</b>
8254210-01	11/12/02	L B Smith Inc.	27,980.00
8254320-01	11/12/02	Stephenson Equipment Inc.	107,840.00
8506500-01	11/12/02	Component Technology Division of Certified Power KELLY POWELL LOGAN, <i>Secretary</i>	52,479.00

[Pa.B. Doc. No. 02-2133. Filed for public inspection November 22, 2002, 9:00 a.m.]

