

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:

The payment date specified in the contract.

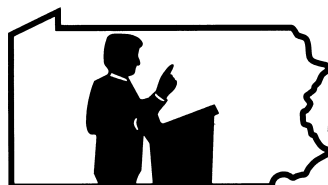
30 days after the later of the receipt of a proper invoice or receipt of goods or services.

The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
PA Department of Community and Economic Development  
374 Forum Building  
Harrisburg, PA 17120  
800-280-3801 or (717) 783-5700

### Reader's Guide



Legal Services & Consultation

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services

Location: Harrisburg, Pa.

Duration: 12/1/93-12/30/93

Contact: Procurement Division  
787-0000

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦

(For Commodities: Contact:  
Vendor Services Section  
717-787-2199 or 717-787-4705

### REQUIRED DATA DESCRIPTIONS

- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.

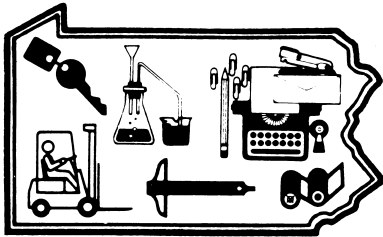
(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

**GET A STEP AHEAD IN COMPETING FOR A STATE CONTRACT!**

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Bureau personnel can supply descriptions of contracts, names of previous bidders, pricing breakdowns and other information to help you submit a successful bid on a contract. We will direct you to the appropriate person and agency looking for your product or service to get you "A Step Ahead." Services are free except the cost of photocopying contracts or dubbing a computer diskette with a list of current contracts on the database. A free brochure, "Frequently Asked Questions About State Contracts," explains how to take advantage of the bureau's services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room G13 Finance Building  
 Harrisburg, PA 17120  
 717-787-2990  
 1-800-252-4700

BARBARA HAFER,  
*State Treasurer*



**Commodities**

**SU-02-25** Shippensburg University is seeking vendors who are interested in providing mailing services for 4 mailings for the Admissions Office, to include assembly of packets to be mailed, printing of letters to be inserted in the packets, and pickup of materials (approximately 2 tractor trailer loads). Bid Due Date will be April 29, 2003, by 4 p.m. Bid Opening will be held on April 30, 2003, at 2 p.m. Bidders interested in receiving bid packets should fax their request to Karen Arita Coldsmith at (717) 477-1350.

**Department:** State System of Higher Education  
**Location:** Shippensburg University, Shippensburg, PA 17257  
**Duration:** Service will be mid July - early August  
**Contact:** Karen Arita Coldsmith, (717) 477-1386

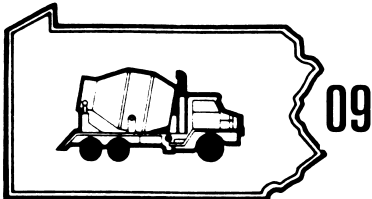
**025028** 4 cubic yard Dumpsters located at various Maintenance sheds in McKean County. To be dumped according to specifications in bid package.

**Department:** Transportation  
**Location:** 300 Bingham Road, Cyclone, PA 16726  
**Duration:** One year contract with 4 one year renewals  
**Contact:** Warren Buchanan, (814) 467-7754

**63-0205** Purchase of 250 ton water chiller, Project 63-0205. Bid is for equipment purchase only, installation will be by West Chester University personnel. Bid Package is available from the Construction Procurement Office at West Chester University. Please fax your request to 610-436-2720 and include your letterhead, identifying the complete company name, address, phone number, fax number, contact person and e-mail. To arrange to pick up the bid package, contact Barb Cooper at 610-436-2706.

**Department:** State System of Higher Education  
**Location:** West Chester University, West Chester, PA  
**Contact:** Barbara Cooper, Contract Specialist, (610) 436-2706

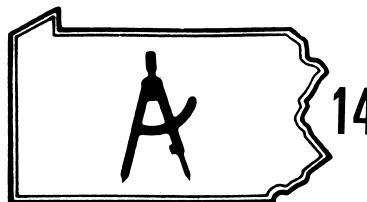
**SERVICES**



**Construction & Construction Maintenance**

**401-BL-677** Renovations to Husky Lounge: Renovations include removal of partitions, base cabinets, counter-tops, and equipment bases, upgrading finishes, adding a raised floor area, installing half height walls topped with etched glass panels along with booths, relocating diffusers and grilles, extending water and sanitary to new plumbing fixtures and equipment, modifying and adding lighting. To obtain a copy of the bid documents, submit a \$50.00 non-refundable deposit to Burkavage Design Associates, 200 Abington Executive Park, Clarks Summit, PA 18411, Phone: (570) 586-0719 - all info related to the prebid and bid requirements will be included in package.

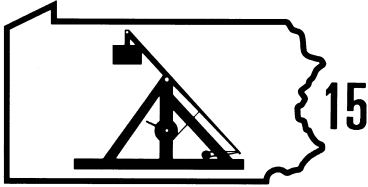
**Department:** State System of Higher Education  
**Location:** Bloomsburg University, Bloomsburg, PA  
**Duration:** 60 days  
**Contact:** Diann Shamburg, (570) 389-4312



**Engineering Services**

**PennDOT-ECMS** The Pennsylvania Department of Transportation has established a website advertising for the retention of engineering firms. You can view these business opportunities by going to the Department of Transportation's Engineering and Construction Management System at [www.dot2.state.pa.us](http://www.dot2.state.pa.us).

**Department:** Transportation  
**Location:** Various  
**Contact:** [www.dot2.state.pa.us](http://www.dot2.state.pa.us)



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### Environmental Maintenance Service

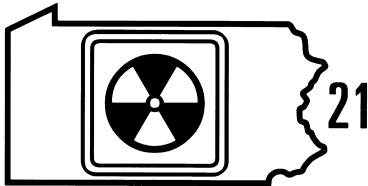
**DMF 013-101.1** The contract published at 33 Pa.B. 1567 (March 22, 2003) has been cancelled in its entirety.

**BF 475-101.1** Abandoned Mine Land Reclamation Project, Boomdown Coal Company, Mining Permit Nos. 1282-2, -2A, -3C. The principal items of work are 29,000 c.y. grading, and 19.5 acres seeding. This project issues on March 28, 2003, and bids will be opened April 22, 2003, at 2 p.m. Payment in the amount of \$10.00 must be received before bid documents will be sent.

**Department:** Environmental Protection  
**Location:** Shade Township, Somerset County  
**Duration:** 150 calendar days after notice to proceed  
**Contact:** Construction Contracts Section, (717) 783-7994

**OSM 10(7139)101.1** Abandoned Mine Land Reclamation Project, Harbar Acres Lake North. The principal items of work are pole barn relocation, 83,700 c.y. grading, 8.8 acres seeding, 1,140 each tree planting. This project issues on March 28, 2003, and bids will be opened April 24, 2003, at 2 p.m. Payment in the amount of \$10.00 must be received before bid documents will be sent.

**Department:** Environmental Protection  
**Location:** Washington Township, Butler County, PA  
**Duration:** 150 calendar days after notice to proceed  
**Contact:** Construction Contracts Section, (717) 783-7994



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### Hazardous Material Services

**420084** Qualified waste management firms to provide services to dispose of hazardous waste located at the Bureau of Construction and Materials, 1118 State St., Harrisburg PA 17120. Service includes sampling, testing, identifying providing overpacks when necessary, load transportation and disposal. This will be for a pick-up 4 times a year; this is for a two year period. Bids must be submitted on the Commonwealths Service Purchase Proposal. Contract form with required attachments which are to be obtained from calling Cookie McWithey at (717) 783-5988 or faxing your name and address to Cookie at (717) 783-5955 to request a bid package.

**Department:** Transportation  
**Location:** PA DOT, Bureau of Construction and Materials, 1119 State Street, Harrisburg, PA 17120  
**Duration:** July 1, 2003, through June 30, 2005, with an option to renew for one more 2-year period.  
**Contact:** Cookie McWithey, (717) 783-5988



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### Janitorial Services

**025027** Janitorial cleaning services for offices and restrooms in McKean County.

**Department:** Transportation  
**Location:** 300 Bingham Road, Cyclone, PA 16726  
**Duration:** One-year contract with four renewals  
**Contact:** Warren Buchanan, (814) 465-7754

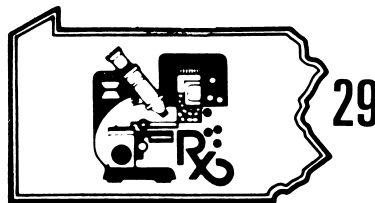


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### Laboratory Services

**PR 30010010** Provide Acute Toxicity testing of Hatchery Effluent Water using WETT Acute QA/QC Protocols. The therapeutic agents to be used in these tests are Roccal II, Chloramine-T, Diquat, and hydrogen peroxide (35%). Chemicals will be added to samples of hatchery water from two hatcheries representative of both a high and a low alkalinity and sent to the lab.

**Department:** Fish and Boat Commission  
**Location:** Testing will be performed at vendor's location  
**Contact:** Kathi Tibbott, Purchasing Agent, (814) 359-5130

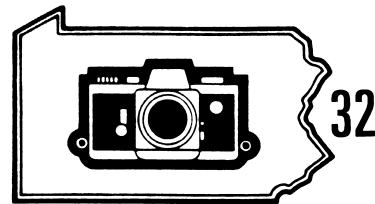


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### Medical Services

**30776007** To provide for the services of an ENT specialist on an as needed basis. The service will include consultations, follow-ups, outpatient surgical procedures, hearing tests and hearing aids. A copy of the bid can be obtained by contacting the Purchasing Department of the Allentown State Hospital at (610) 740-3425 or FAX at (610) 740-3424.

**Department:** Public Welfare  
**Location:** Allentown State Hospital, 1600 Hanover Avenue, Allentown, PA 18109-2498  
**Duration:** July 1, 2003 to June 30, 2007  
**Contact:** Robert Mitchell, (610) 740-3425

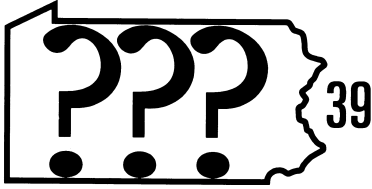


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### Photography Services

**KURFP-0054** Kutztown University is seeking proposals from qualified vendors capable of providing commencement photography services for graduating seniors. Commencement ceremonies take place December and May of each year. This service is to be provided at no cost to the University. Graduating seniors to be billed for any photos purchased by them. Interested vendors must submit a request (in writing) for a copy of the Request for Proposal (RFP) packet to: Kutztown University, Attn: Craig Kleinsmith, Purchasing Department, P. O. Box 730, Kutztown, PA 19530; fax (610) 683-4674; or email: kleinsmi@kutztown.edu. RFP packets will be available form 8 a.m. on Monday, March 31, 2003, through 12:00 Noon on Wednesday, April 9, 2003. Questions requiring clarification prior to proposal submission must be submitted in writing prior to 12:00 Noon on Friday, April 18, 2003. Proposals are due by 12:00 Noon on Thursday, May 1, 2003. Late submissions will not be accepted.

**Department:** State System of Higher Education  
**Location:** Kutztown University, Kutztown, PA  
**Duration:** 12 months after NTP  
**Contact:** Craig Kleinsmith, FAX: (610) 683-4674



### Miscellaneous

**CN00001600** Contractor to provide soda to the State Correctional Institution at Muncy.

**Department:** Corrections  
**Location:** State Correctional Institution at Muncy, Route 405, P. O. Box 180, Muncy, PA 17756  
**Duration:** 7/1/03 to 6/30/04  
**Contact:** Cindy Lyons, (570) 546-3171

**RFP-AQ-1-2003** DEP is soliciting proposals for "A Study to Determine the Impact of Harmonizing DEP CEM Requirements With Those of Other Applicable Federal and Regional Programs." Proposals must be received by the DEP, Bureau of Air Quality, 12th Floor, Rachel Carson State Office Building, 400 Market Street, Harrisburg, PA 17101-2301 no later than 4:00 PM, May 21, 2003. To obtain a copy of the RFP, contact Gregory D. Parrish, phone: (717) 787-6547, E-mail: gparrish@state.pa.us. A preproposal conference will be held on April 16, 2003, at 1 p.m. in the 2nd Floor Auditorium of the Rachel Carson State Office Building at the address listed above. Since facilities are limited, it is requested you limit your representation to three.

**Department:** Environmental Protection  
**Duration:** 180 days  
**Contact:** Gregory D. Parrish, (717) 787-6547

[Pa.B. Doc. No. 03-611. Filed for public inspection March 28, 2003, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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DONALD T. CUNNINGHAM, Jr.  
*Secretary*

## STATE CONTRACTS INFORMATION

**Special Notice**

Effective February 1, 2003, the contract awards issued by the Department of General Services (Department), Bureau of Purchases, will no longer be published in the *Pennsylvania Bulletin*. This information will continue to be available on the Department's website at [www.dgs.state.pa.us](http://www.dgs.state.pa.us), DGS KEYWORD "Procurement Awards."

DONALD T. CUNNINGHAM, Jr.,  
*Secretary*

[Pa.B. Doc. No. 03-612. Filed for public inspection March 28, 2003, 9:00 a.m.]

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