

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:

The payment date specified in the contract.

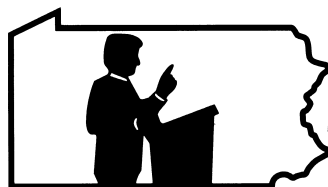
30 days after the later of the receipt of a proper invoice or receipt of goods or services.

The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
PA Department of Community and Economic Development  
374 Forum Building  
Harrisburg, PA 17120  
800-280-3801 or (717) 783-5700

### Reader's Guide



Legal Services & Consultation

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services

Location: Harrisburg, Pa.

Duration: 12/1/93-12/30/93

Contact: Procurement Division  
787-0000

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦

(For Commodities: Contact:  
Vendor Services Section  
717-787-2199 or 717-787-4705

### REQUIRED DATA DESCRIPTIONS

- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.

(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

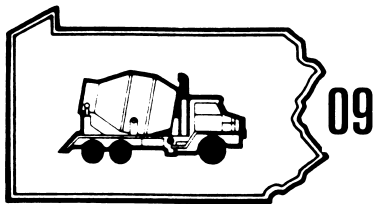
## GET A STEP AHEAD IN COMPETING FOR A STATE CONTRACT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Bureau personnel can supply descriptions of contracts, names of previous bidders, pricing breakdowns and other information to help you submit a successful bid on a contract. We will direct you to the appropriate person and agency looking for your product or service to get you "A Step Ahead." Services are free except the cost of photocopying contracts or dubbing a computer diskette with a list of current contracts on the database. A free brochure, "Frequently Asked Questions About State Contracts," explains how to take advantage of the bureau's services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room G13 Finance Building  
 Harrisburg, PA 17120  
 717-787-2990  
 1-800-252-4700

BARBARA HAFER,  
*State Treasurer*

## SERVICES



### Construction & Construction Maintenance

**401-BL-694** Renovations to Columbia Residence Hall Restroom: Two primes (General/Plumbing) - Project includes conversion of two public restrooms for handicap accessibility, and replacement of lavatories, faucets, counters, mirrors and lighting in nine student restrooms. Also includes in two of the student restrooms is conversion of tubs into handicap accessible showers. To obtain a copy of the bid documents, submit a \$25.00 non-refundable deposit to Bloomsburg University, 400 East Second Street, Bloomsburg, PA 17815, ATTN: Diann Shamburg, Phone (570) 389-4312 - all info related to the prebid and bid requirements will be included in package.

**Department:** State System of Higher Education  
**Location:** Bloomsburg University  
**Duration:** August 21, 2003 & 90 days  
**Contact:** Diann Shamburg, (570) 389-4312

**MI-846 Gordinier Canopy and Drop-off Drive** Construct a new entrance canopy and a one-lane vehicular drop-off drive. To request a bid packet go to [http://muweb.millersville.edu/purchase/current\\_bid\\_opportunities.html](http://muweb.millersville.edu/purchase/current_bid_opportunities.html) or email request to [Bernadette.Wendler@millersville.edu](mailto:Bernadette.Wendler@millersville.edu).

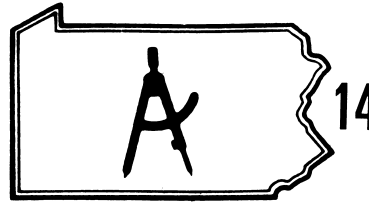
**Department:** State System of Higher Education  
**Location:** Main Campus, Millersville University  
**Duration:** 90 calendar days, anticipated start date is July 7, 2003.  
**Contact:** Bernadette Wendler, (717) 872-3829

**ME 07800223** Repair Roof - Pocono Hall. Contractor to remove existing shingles and furnish and install replacement shingle roof. Interested vendors should fax request for bid package ME 07800223 to 570-443-4177. Please include company name, mailing address and telephone number.

**Department:** Public Welfare  
**Location:** White Haven Center, R. R. 2, Box 2195, White Haven, PA 18661  
**Contact:** Michelle Stanton, PA, (570) 443-4233

**ME 07800222** Repair Roof - Hemlock Hall. Contractor to remove existing shingles and furnish and install replacement shingle roof. Interested vendors should fax request for bid package ME 07800222 to 570-443-4177. Please include company name, mailing address and telephone number.

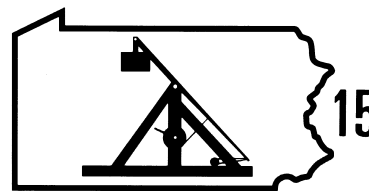
**Department:** Public Welfare  
**Location:** White Haven Center, R. R. 2, Box 2195, White Haven, PA 18661  
**Contact:** Michelle Stanton, PA, (570) 443-4233



### Engineering Services

**PennDOT-ECMS** The Pennsylvania Department of Transportation has established a website advertising for the retention of engineering firms. You can view these business opportunities by going to the Department of Transportation's Engineering and Construction Management System at [www.dot2.state.pa.us](http://www.dot2.state.pa.us).

**Department:** Transportation  
**Location:** Various  
**Contact:** [www.dot2.state.pa.us](http://www.dot2.state.pa.us)



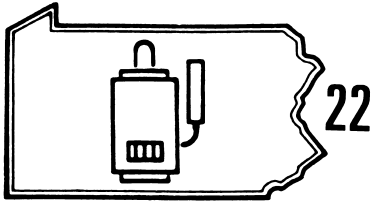
### Environmental Maintenance Service

**OSM 17(7069)101.1** Abandoned Mine Reclamation Project, Bigler. The principal items of work and approximate quantities are 24,600 c.y. grading, 4 acres seeding, 500 l.f. subsurface drain and 1,415 s.y. erosion matting. This project issues April 11, 2003 and bids will be opened May 1, 2003 at 2:00 p.m. Payment in the amount of \$10.00 must be received before bid documents will be sent.

**Department:** Environmental Protection  
**Location:** Boggs Township, Clearfield County  
**Duration:** 120 calendar days after notice to proceed.  
**Contact:** Construction Contracts Section, (717) 783-7994

**OSM 10(3760)102.1** Abandoned Mine Land Reclamation Project, Annandale Southwest. The principal items of work and approximate quantities include pond construction, 414,200 c.y. grading, 1,940 l.f. subsurface drain, 44 acres seeding and wetland construction that includes 810 c.y. topsoil, 50 c.y. spent mushroom substrate and wetland plants. This project issues on April 11, 2003 and bids will be opened May 1, 2003 at 2:00 p.m. Payment in the amount of \$15.00 must be received before bid documents will be sent.

**Department:** Environmental Protection  
**Location:** Cherry and Marion Townships, Butler County  
**Duration:** 300 calendar days after notice to proceed.  
**Contact:** Construction Contracts Section, (717) 783-7994



### HVAC Services

**461477** Vendor to provide electrical services and materials, to include repair/replacement to existing system. Contract will be for estimated regular and premium hours.

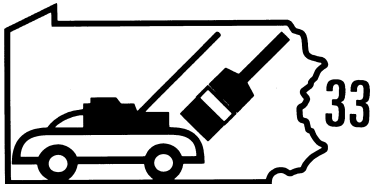
**Department:** Transportation  
**Location:** Equipment Division, 17th St. and Arsenal Blvd., Harrisburg, PA 17120  
**Duration:** 5 Year Contract  
**Contact:** Sherri Linen, (717) 787-3959

**MI-878** Lyte Sound modules: demolish existing partitions, column wallcovering, ceiling system, ductwork, and electrical fixtures; furnish and install replacements for all; plus tile floor; HVAC controls, motors, air handlers, etc.; relocate light switch, modify lighting configuration, and provide electrical connections and date equipment and connections. To request a bid packet got to [http://muweb.millersville.edu/purchase/current\\_bid\\_opportunities.html](http://muweb.millersville.edu/purchase/current_bid_opportunities.html) or email Bernadette.Wendler@millersville.edu.

**Department:** State System of Higher Education  
**Location:** Main Campus, Millersville University  
**Duration:** 73 calendar days, anticipated start date is beginning of June 2003  
**Contact:** Bernadette Wendler, (717) 872-3829

**CN00002374** The Contractor shall provide emergency service for walk-in freezer and refrigerators on an as needed basis, if authorized by the Facility, to include service and parts. The Contractor will be required to be available twenty-four (24) hours per day, seven (7) days a week to respond to the Facility's need for emergency repairs or corrections. The bid opening will be held on Thursday, 01 May 2003. Contractor must be registered in the SAP system with the Commonwealth ([www.vendorregistration.state.pa.us/](http://www.vendorregistration.state.pa.us/)). If you would like a bid packet, please either e-mail or fax your request, along with your SAP Vendor number, to the information below.

**Department:** Military Affairs  
**Location:** Hollidaysburg Veterans Home, RT 220 and Meadows Intersection, PO Box 319, Hollidaysburg, PA 16648-0319  
**Duration:** Approximately 01 July 2003, through 30 June 2004, with renewals.  
**Contact:** Becky J. Clapper, FAX # (814) 696-5395, [bclapper@state.pa.us](mailto:bclapper@state.pa.us)



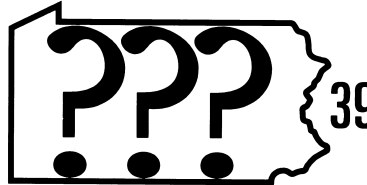
### Property Maintenance

**10817** Furnish and install two sets of kitchen cabinets, countertops and back splashes in the kitchens of Cottages 24 and 26.

**Department:** Military Affairs  
**Location:** Scotland School for Veterans' Children, 3583 Scotland Rd., Scotland, PA 17254-0900  
**Duration:** May 1, 2003, through June 30, 2003  
**Contact:** Marion Jones, (717) 264-7187 Ext. 661

**CL-568, Renovations, Gemell Student Center** Clarion University of Pennsylvania is soliciting bids for renovations to the student center second floor to include installations of new partitions, doors, windows, ceilings and associated finishes. Selected portions of the HVAC and electrical systems will also be associated. Contract will be awarded for general, HVAC and electrical construction. BID PACKAGES WILL NOT BE AVAILABLE UNTIL THE WEEK OF APRIL 14TH. Plans cost: \$20 non-refundable by check payable to the university and mailed to the attention Judy McAninch, Contract Specialist, 218 Carrier Hall, Clarion University, Clarion, PA 16214. Pre-Bid meeting: 10:00 A.M., April 23, 2003. Bids Due: 2:00 P.M., May 7, 2003.

**Department:** State System of Higher Education  
**Location:** Clarion University, Clarion County, Clarion, PA  
**Duration:** 75 Days from Notice to Proceed  
**Contact:** Judy McAninch, Contract Specialist, (814) 393-2240



### Miscellaneous

**KURFP-0055** KURFP-0055: Kutztown University is seeking proposals from qualified vendors capable of providing cable TV services for both resident and non-resident buildings on campus. A minimum of 1,750 connections will be required. Interested vendors must submit a request (in writing) for a copy of the Request for Proposal (RFP) packet to: Kutztown University, Attn: Craig Kleinsmith, Purchasing Dept., P O Box 730, Kutztown, PA 19530; fax (610) 683-4674; or e-mail to [kleinsmi@kutztown.edu](mailto:kleinsmi@kutztown.edu). RFP packets will be available from 8:00 AM on Monday, April 14, 2003 through 12:00 Noon on Wednesday, April 23, 2003. Questions requiring clarification prior to proposal submission must be submitted in writing prior to 12:00 Noon on Friday, May 2, 2003. Proposals are due by 12:00 Noon on Monday, May 12, 2003. Late submissions will not be accepted.

**Department:** State System of Higher Education  
**Location:** Kutztown University, Kutztown, PA  
**Duration:** 36 months after NTP  
**Contact:** Craig Kleinsmith, FAX: (610) 683-4674

**RFP No. 03-R-1921102000** On behalf of the Patient Safety Authority, the Department of State requests proposals to satisfy the need for the design, development and implementation of a statewide reporting system related to the Patient Safety Authority pursuant to Act 13 of 2002.

**Department:** State  
**Location:** Bureau of Finance and Operations, Room 308, North Office Building, Harrisburg, PA 17120  
**Contact:** Judith L. Holjes, (717) 783-7210

[Pa.B. Doc. No. 03-701. Filed for public inspection April 11, 2003, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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DONALD T. CUNNINGHAM, Jr.  
*Secretary*

**Special Notice**

Effective February 1, 2003, the contract awards issued by the Department of General Services (Department), Bureau of Purchases, will no longer be published in the *Pennsylvania Bulletin*. This information will continue to be available on the Department's website at [www.dgs.state.pa.us](http://www.dgs.state.pa.us), DGS KEYWORD "Procurement Awards."

DONALD T. CUNNINGHAM, Jr.,  
*Secretary*

[Pa.B. Doc. No. 03-702. Filed for public inspection April 11, 2003, 9:00 a.m.]

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