# STATE CONTRACTS INFORMATION DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code  $\S$  2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:

The payment date specified in the contract.

30 days after the later of the receipt of a proper invoice or receipt of goods or services.

The net payment date stated on the business' invoice.

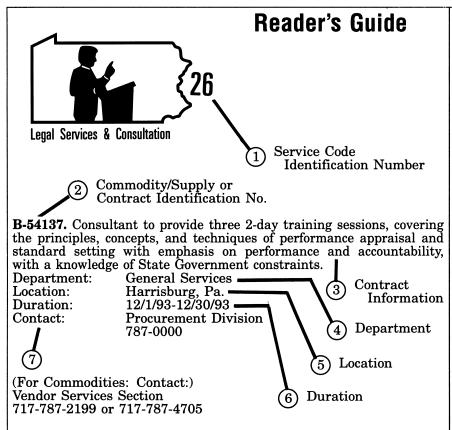
A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center

PA Department of Community and Economic Development

374 Forum Building Harrisburg, PA 17120

800-280-3801 or (717) 783-5700



#### REQUIRED DATA DESCRIPTIONS

- Service Code Identification Number: There are currently 39 state service and contractural codes. See description of legend.
- Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- 3 Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- Department: State Department or Agency initiating request for advertisement.
- (5) Location: Area where contract performance will be executed.
- 6 Duration: Time estimate for performance and/or execution of contract.
- 7 Contact: (For services) State Department or Agency where vendor inquiries are to be made.

(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

## **GET A STEP AHEAD IN COMPETING FOR A STATE CONTRACT!**

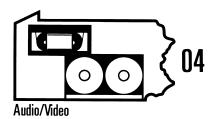
The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Bureau personnel can supply descriptions of contracts, names of previous bidders, pricing breakdowns and other information to help you submit a successful bid on a contract. We will direct you to the appropriate person and agency looking for your product or service to get you "A Step Ahead." Services are free except the cost of photocopying contracts or dubbing a computer diskette with a list of current contracts on the database. A free brochure, "Frequently Asked Questions About State Contracts," explains how to take advantage of the bureau's services.

Contact: Bureau of Contracts and Public Records

Pennsylvania State Treasury Room G13 Finance Building Harrisburg, PA 17120 717-787-2990 1-800-252-4700

> BARBARA HAFER, State Treasurer

# **SERVICES**



SU-02-32 SU-02-32 Telecom Revenue. Shippensburg University is seeking vendors interested in providing revenue producing programs related to telecommunications and the technology fields at Shippensburg University. Vendors interested in receiving a proposal package may fax request to Deborah K. Martin, at (717) 477-4004.

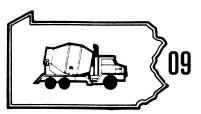
Department: State System of Higher Education

Location: Shippensburg University, Shippensburg, PA 17257

Department: It of the very service of the property of the property

Duration: Contact:

Up to five years Deborah K. Martin, (717) 477-1121



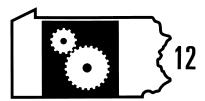
**Construction & Construction Maintenance** 

DGS A 509-109 Revised Rebid PROJECT TITLE: Renovations to Existing Sallyport Building 51. BRIEF DESCRIPTION: Renovate existing sallyport entrance and security booth with new toilet and search area. Perform asbestos abatement to remove existing plaster ceiling. Construct a temporary sallyport to provide security during construction. Security guidelines will be enforced during construction. Provide new security cameras, intercom and electronic door locks. Extend existing mechanical, security cameras, intercom and electronic door locks. Extend existing mechanical, security system and electrical to new construction. ESTIMATED RANGE: \$100,000.00 to \$500,000.00. General, Mechanical and Electrical Construction. PLANS DEPOSIT: \$25.00 per set payable to: COMMONWEALTH OF PA. Refundable upon return of plans and specifications in reusable condition as construction documents within 15 days after the bid opening date. Bidder is responsible for the cost of delivery of the plans and specifications. Contact the office listed below to arrange for delivery of documents. A separate check must be submitted to cover the cost of delivery. Mail a separate check for \$5.00 per set or provide your express mail account number to the office listed below. Mail requests to: Department of General Services, Room 107 Headquarters Building, 18th and Herr Streets, Harrisburg, PA 17125, Tel: (717) 787-3923. Bid Date: WEDNESDAY, May 28, 2003 at 1:00 P.M. A Pre-Bid Conference has been scheduled for Wednesday, May 14, 2003 at 1:00 A.M. at Norristown State Hospital, Norristown, PA. Meet at Building #85. Contact: Gary Raisner, Tel: (610) 313-5465. All Bidders who have secured Contract Documents are invited and urged to attend this Pre-Bid Conference. All Bidders must be registered to secure plans and specifications. Register at www.vendorregistration.state.pa.us specifications. Register at www.vendorregistration.state.pa.us

Department: General Services

Norristown State Hospital, Norristown, Montgomery County, PA 240 CALENDAR DAYS FROM DATE OF INITIAL JOB CONFER-Location: Duration:

Contract and Bidding, (717) 787-6556



Drafting and Design Services

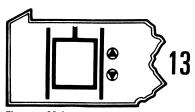
RFP2003-MU 001 Millersville University of Pennsylvania of the State System of Higher Education is issuing Request for Proposal (RFP) No. 2003 - MU 001 for Renovation of the Dining, Servery, and Kitchen Facilities located in the Charles H. Gordinier Hall Student Dining Facility. The selected professional shall provide full dining facility design services to prepare schematic design, design development, and construction contract documents. Bidding and Construction Services are to be provided as requested by the University. The total estimated funding for this project is \$2,500,000.00. The selected Professional will have completed at least three food service design, and/or reprovation projects for college/pulyersities within the last 3 years. as requested by the University. The total estimated funding for this project is \$2,500,000.00. The selected Professional will have completed at least three food service design and/or renovation projects for colleges/universities within the last 3 years. These projects must have consisted of at least a 250-seat capacity dining room with multi-service platforms. All applications submitted are subject to review by University Selection/Negotiation Boards. The System Boards disclaim any liability whatsoever as to their review of the applications submitted and in formulating their recommendations for selection. All recommendations for selection made by the Board shall be final pursuant to the Act of November, 1982, (P.L. 660, No. 188). Professionals may be required as part of the process to be interviewed by the Selections Board. If an interview is required the professional will be notified by the Board as to the date, time and place. The System encourages responses from small firms, minority firms, woman-owned firms, and firms which have not previously worked for the System, and will consider joint ventures which will enable these firms to participate in System professional services contracts. Responding firms must meet the experience requirements as stated in this ad. Non-Discrimination and Equal Opportunity are the policies of the Commonwealth and the State System of Higher Education. Interested professionals should obtain an RFP by faxing their request to 717-871-2000 or via e-mail at John.Cox@millersville.edu. There will be a non-mandatory Pre-proposal Meeting and scheduled site visit at 2:00 PM on May 6, 2003. Proposals are due no later than 4:00 p.m. on May 16, 2003. Late responses will not be considered.

Department: State System of Higher Education

Millersville University of PA, Millersville Borough

Duration: John Cox, (717) 871-2083

Contact: John Cox, (717) 871-2083



Elevator Maintenance

**20191** Contractor will provide for the maintenance and repair of 5 hydraulic elevators at SCI-Chester. The contractor would inspect, lubricate, adjust and clean and repair/replace components on the elecator whenever needed. More detailed information can be obtained from the Institution.



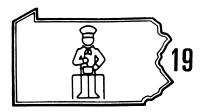
**Engineering Services** 

PennDOT-ECMS The Pennsylvania Department of Transportation has established a website advertising for the retention of engineering firms. You can view these business opportunities by going to the Department of Transportation's Engineering and Construction Management System at www.dot2.state.pa.us.

Department: Transportation

Location: Various

Contact: www.dot2.state.pa.us



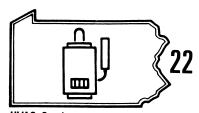
MILK 2003-04 Milk - To be delivered three (3) times weekly during yearly contract

Department:

Food

Military Affairs
Southeastern Veterans Center, One Veterans Drive, Spring City, PA Location:

July 1, 2003 through June 30, 2004 Patricia M. Urban, (610) 948-2448 **Duration:** Contact:



**HVAC Services** 

20192 Heating, Ventilation and Air Conditioning - Contract would involve the calibration, adjustment and maintenance of heating and air condition equipment at SCI-Chester. The contract would provide for scheduled maintenance service, equipment and labor required for the repair of the system and for emergency and labor required for the repair of the system and for emergency support.

Department: Corrections

SCI-Chester, 500 E. 4th Street, Chester, PA 19013 July 1, 2003 to June 30, 2004 Jacqueline Newson, Purchasing Agent (610) 490-4370 Location: Duration: Contact:



Janitorial Services

FM-8594 Furnish materials, equipment, and labor to perform janitorial services three (3) visits per week at the Troop F, Coudersport Station. The detailed work schedule and bid specifications will be forwarded upon notification of request to quote from the Facility Management Division.

Department: Location: State Police

Troop F, Coudersport Station, 3140 East Second Street, Coudersport,

PA 16915

July 1, 2003, through June 30, 2006 Stacey Logan-Kent (717) 705-5952 **Duration:** Contact:

#### STATE CONTRACTS INFORMATION

FM-8604 Furnish materials, equipment, and labor to perform janitorial services three (3) visits per week at the Troop E, Corry Station. The detailed work schedule and bid specifications will be forwarded upon notification of request to quote from the Facility Management Division.

lanagement Division.

Department: State Police
Location: Troop E, Corry Station, 11088 Route 6 East, Union City, PA 16438

Duration: July 1, 2003, through June 30, 2006
Contact: Stacey Logan-Kent, (717) 705-5952

FM-8602 Furnish materials, equipment, and labor to perform janitorial services three (3)visits per week at the Troop H, York Station. The detailed work schedule and bid specifications will be forwarded upon notification of request to quote from the Facility Management Division.

FM-8607 Furnish materials, equipment, and labor to perform janitorial services three (3) visits per week at the Troop D, New Castle Station. The detailed work schedule and bid specifications will be forwarded upon notification of request to quote from the Facility Management Division.

**Department:** State Police **Location:** Troop D, Ne **Duration:** July 1, 2003 Troop D, New Castle, RD #5, Box 5265, New Castle, PA 16105 July 1, 2003, through June 30, 2006

Contact: Stacey Logan-Kent, (717) 705-5952

OAGJANSTCOLLEGE Provide janitorial services, trash, recycling removal, furnish all materials and equipment required to perform the services referenced in Bid Specifications. A MANDATORY one-time site walk-through will take place on TUES-DAY, APRIL 29, 2003 at 9:30 AM. All persons interested in submitting a bid MUST attend the site visitation; this is a MANDATORY BID REQUIREMENT. Building size in the site visitation; this is a MANDATORY BID REQUIREMENT. Building size in the size of is  $14,400 \ \mathrm{sq.}$  ft. with approx. 25 personnel. Service period is July 1, 2003 through June 30, 2005 (2 years) with one 1-year option to extend.

Department:Attorney GeneralLocation:2515 Greentech Drive, State College, PA 16804Duration:July 1, 2003 through June 30, 2005 (2 years) with one 1-year option

Tammy Gutshall, (717) 787-4745 Contact:

OAGJANBUTLER Provide janitorial services, trash, recycling removal, furnish all materials and equipment required to perform the services referenced in bid specifications. A MANDATORY one-time site walk-through will take place on Tuesday, April 29, 2003 at 9:30 AM. All persons interested in submitting a bid MUST attend the site visitation; this is a MANDATORY BID REQUIREMENT. Building size is 9,061 sq. ft. with approx. 25 personnel. Service period is July 1, 2003 through June 30, 2005 (2) personner: Service person is 3 day 1, 2003 through 3 date 30, 2003 (2)

Department: Attorney General
Location: 105 Independence Drive, Butler, PA 16001

Duration: July 1, 2003 through June 30, 2005 (2 years) with one 1-year option

to extend.

Tammy Gutshall, (717) 787-4745

FM-8589 Furnish materials, equipment, and labor to perform janitorial services three (3) visits per week at the Troop B, Uniontown Station. The detailed work schedule and bid specifications will be forwarded upon notification of request to quote from the Facility Management Division.

Department: State Police

Troop B, Uniontown, 110 Youngstown Road, Lemont Furnace, PA 15456Location:

July 1, 2003, through June 30, 2006 Stacey Logan-Kent, (717) 705-5952 **Duration:** 

FM-8605 Furnish materials, equipment, and labor to perform janitorial services three (3) visits per week at the Troop E, Warren Station. The detailed work schedule and bid specifications will be forwarded upon notification of request to quote from the Facility Management Division.

**Department:** State Police

Troop E, Warren Station, 2875 Pennsylvania Avenue West Ext., Warren, PA 16365 Location:

**Duration**:

July 1, 2003, through June 30, 2006 Stacey Logan-Kent, (717) 705-5952 Contact:



#### Medical Services

KURFP-0056 KURFP-0056: Kutztown University is seeking proposals from qualified vendors capable of providing water softener maintenance and salt delivery services Services to be provided on a weekly basis to multiple locations across campus. Interested vendors must submit a request in writing for a copy of the RFP to: Kutztown University, Attn: Craig Kleinsmith, Purchasing Department, PO Box 730, Kutztown, PA 19530; Fax: (610) 683-4674; or e-mail: kleinsmi@kutztown.edu. RFP packets will be available from 4/28/03 through 5/2/03. All questions must be submitted in writing not later then 12 Noon on Friday, May 9, 2003. Proposals are due by 2:00 PM on Wednesday, May 21, 2003. Late submissions will not be accepted.

Department: State System of Higher Education
Location: Kutztown University, Kutztown, PA

Duration: 36 Months after NTP

Contact: Craig Kleinsmith, FAX: (610) 683-4674 KURFP-0056 KURFP-0056: Kutztown University is seeking proposals from qualified

SU-02-30 SU-02-30 Reproductive Health Care Services: Shippensburg University is seeking providers interested in providing comprehensive reproductive health care services to registered students at Shippensburg University. Providers interested in receiving a Request For Proposal package should fax their request to Shippensburg University, Deborah K. Martin, at FAX: 717-477-4004.

Department: State System of Higher Education

Location: Duration:

Shippensburg, PA 17257
Contract period is one academic year, with the option to renew for 4 additional one year periods.
Deborah K. Martin, (717) 477-1121

113-1072 Contractor shall provide qualified Registered Nurses to supplement Facility staff on an as needed basis. Additional details available upon request.

Military Affairs

Southeastern Veterans Center, 7060 Highland Dr., Pittsburgh, PA Department: Location:

15206

Tentative: 9/01/03-6/30/05 Ken Wilson, (412) 665-6727 **Duration:** Contact:

20188 DENTAL SERVICES: Contractor shall furnish all labor, equipment, materials, supplies, and physical facilities necessary to provide Dental Laboratory Services to SCI-Chester. More detailed information can be obtained from the Institution.

Corrections Department:

Location:

Duration:

SCI-Chester, 500 E. 4th Street, Chester PA 19013 July 1, 2003 - June 30, 2004 Jacqueline Newson, Purchasing Agent, (610) 490-4370 Contact:



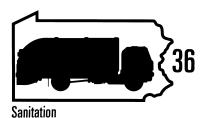
SU-02-31 Shippensburg University is seeking vendors who are interested in providing professional services for tree pruning, trimming, pest control and stump removal for trees at various locations on campus. Interested vendors may request bid package by sending a fax to (717) 477-1350 or email to kmsmit@wharf.ship.edu.

Department: State System of Higher Education

Location: 17957

Shippensburg University, 1871 Old Main Drive, Shippensburg, PA

**Duration:** One year from date of award Contact: Karen Smith, (717) 477-1386



103002 Clarion County Department of Transportation is looking for vendors who will provide three (3), 6-yard containers for refuse and garbage removal. There are two (2) locations, 21057 Paint Blvd, Shippenville, PA 16254, requiring two (2) containers, and our Stockpile 2 location, at 180 WB, MP 56, between Exits 60 and 53, requiring one (1) container. Containers will be picked up twice (2) weekly. Contractor will be responsible for disposal according to all State and Federal regulations.

Department: Transportation
Location: Pennsylvania Department of Transportation, 21057 Paint Blvd., Shippenville, PA 16254
Duration: Contract will be for one (1) yr. with possible (3) yr. renewals
Cal J. Guth, (814) 226-8200

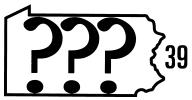
20190 Refuse Handling & Removal, disposal of solid waste material with recycling of aluminum cans, paper and organic waste. More detailed information can be obtained from the Institution.

**Department:** Corrections

Location:

**Duration**:

SCI-Chester, 500 E. 4th Street Chester, PA 19013 July 1, 2003 to June 30, 2004 Jacqueline Newson, Purchasing Agent, (610) 490-4370



### Miscellaneous

SP3530031112 Provide contractor to staff and operate Recycling, Household Hazardous Waste, Waste Tire, Tire Collection and Litter Hotline (Hotline).

Department: Environmental Protection
Duration: 7/103 through 6/30/04, with option to renew.
Contact: Sherry Morrow, (717) 772-1216

2502018 The Board of Probation and Parole (PBPP) is soliciting bids for Phase III 2502018 The Board of Probation and Parole (PBPP) is soliciting bids for Phase III Residential Substance Abuse Treatment (RSAT) Program services in the Scranton District. Phase III consists of the RSAT candidate being returned to active, enhanced parole supervision after successful completion of the first two phases. The PBPP anticipates 23 Phase III candidates per year. The successful bidder shall provide contracted drug and alcohol and other services in a community based setting for outpatient care. Outpatient therapy shall consist of one individual session and four group sessions per month, per offender, for up to six months.

Department: Probation and Parole Board

Location: Scranton District including Carbon, Columbia, Lackawanna, Luzerne, Monroe, Pike, Susquehanna, Wayne and Wyoming Counties

Duration: Two years.

Duration: Two years.

Dawn Eshenour, (717) 787-1989

GIRFP-2003 The Governor's Institutes for Educators are intended to promote CIRTP-2003 The Governor's Institutes for Educators are intended to promote continuing professional education among educators. These programs are rich in opportunities to deepen subject area knowledge and will include real-world experiences as tools that help educators make the link to the Pennsylvania Academic Standards, new classroom assessments and technology. The 2003 Request for Proposal provides intermediate units, institutions of higher education and not-for-profit entities with information that enables them to prepare and submit proposals for consideration to serve in a partnership capacity with the Pennsylvania Department of Education as a facilitator for site management for one of the Governor's Institutes for Educators. facilitator for site management for one of the Governor's Institutes for Educators. **Department:** Education

Location: Contact: Various Locations throughout the Commonwealth Monica Washington, (717) 783-5670

**063345** This work is for the removal of snow & ice from I-476 (Blue Route) within the Delaware County Limits and removal of snow and ice from the I-476 Park & Ride Lot in Montgomery County. The bid opening will be held at the Commonwealth Keystone Building, 400 North Street, Harrisburg, PA 17120 in June or July of 2003. Specifications when available can be viewed on the PennDOT Web Site at www.dot.state.pa.us by selecting Doing Business with PENNDOT/EBS/ECMS/Electronic Bidding. Proposals must be purchased from the PennDOT Sales Store (717-787-5968) in order to place a bid

Department: Transportation
Location: Interstate I-476 in Delaware County and the I-476 Park & Ride Lot

in Montgomery County
For the Year 2003-2004 and the Year 2004-2005 Snow Season.
Louis J. Porrini, Highway Maintenance Manager, (610) 205-6703 **Duration:** Contact:

[Pa.B. Doc. No. 03-815. Filed for public inspection April 25, 2003, 9:00 a.m.]

# **DESCRIPTION OF LEGEND**

- 1 Advertising, Public Relations, Promotional Materials
- 2 Agricultural Services, Livestock, Equipment, Supplies & Repairs: Farming Equipment Rental & Repair, Crop Harvesting & Dusting, Animal Feed, etc.
- **3** Auctioneer Services
- 4 Audio/Video, Telecommunications Services, Equipment Rental & Repair
- **5** Barber/Cosmetology Services & Equipment
- **6** Cartography Services
- 7 Child Care
- 8 Computer Related Services & Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting
- **9** Construction & Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.
- 10 Court Reporting & Stenography Services
- 11 Demolition—Structural Only
- 12 Drafting & Design Services
- **13** Elevator Maintenance
- Engineering Services & Consultation:Geologic, Civil, Mechanical, Electrical, Solar& Surveying
- 15 Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core & Exploratory Drilling, Stream Rehabilitation Projects and Installation Services
- **16** Extermination Services
- 17 Financial & Insurance Consulting & Services
- **18** Firefighting Services
- **19** Food
- **20** Fuel Related Services, Equipment & Maintenance to Include Weighing Station Equipment, Underground & Above Storage Tanks
- 21 Hazardous Material Services: Abatement, Disposal, Removal, Transportation & Consultation

- 22 Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental & Repair
- **23** Janitorial Services & Supply Rental: Interior
- **24** Laboratory Services, Maintenance & Consulting
- 25 Laundry/Dry Cleaning & Linen/Uniform Rental
- **26** Legal Services & Consultation
- **27** Lodging/Meeting Facilities
- **28** Mailing Services
- 29 Medical Services, Equipment Rental and Repairs & Consultation
- **30** Moving Services
- **31** Personnel, Temporary
- 32 Photography Services (includes aerial)
- 33 Property Maintenance & Renovation—Interior & Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning & Planting, etc.)
- **34** Railroad/Airline Related Services, Equipment & Repair
- **35** Real Estate Services—Appraisals & Rentals
- 36 Sanitation—Non-Hazardous Removal, Disposal & Transportation (Includes Chemical Toilets)
- 37 Security Services & Equipment—Armed Guards, Investigative Services & Security Systems
- 38 Vehicle, Heavy Equipment & Powered Machinery Services, Maintenance, Rental, Repair & Renovation (Includes ADA Improvements)
- 39 Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories

DONALD T. CUNNINGHAM, Jr. Secretary

## **Special Notice**

Effective February 1, 2003, the contract awards issued by the Department of General Services (Department), Bureau of Purchases, will no longer be published in the *Pennsylvania Bulletin*. This information will continue to be available on the Department's website at www.dgs. state.pa.us, DGS KEYWORD "Procurement Awards."

DONALD T. CUNNINGHAM, Jr., Secretary

[Pa.B. Doc. No. 03-816. Filed for public inspection April 25, 2003, 9:00 a.m.]