

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:

The payment date specified in the contract.

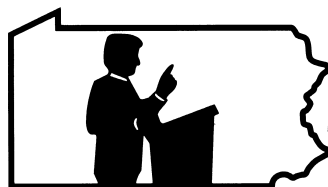
30 days after the later of the receipt of a proper invoice or receipt of goods or services.

The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
PA Department of Community and Economic Development  
374 Forum Building  
Harrisburg, PA 17120  
800-280-3801 or (717) 783-5700

### Reader's Guide



Legal Services & Consultation

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services

Location: Harrisburg, Pa.

Duration: 12/1/93-12/30/93

Contact: Procurement Division  
787-0000

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦

(For Commodities: Contact:  
Vendor Services Section  
717-787-2199 or 717-787-4705

### REQUIRED DATA DESCRIPTIONS

- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.

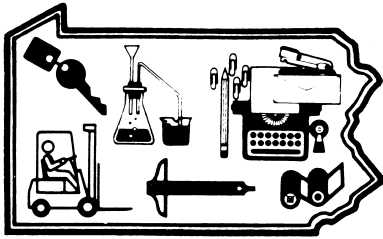
(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

## GET A STEP AHEAD IN COMPETING FOR A STATE CONTRACT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Bureau personnel can supply descriptions of contracts, names of previous bidders, pricing breakdowns and other information to help you submit a successful bid on a contract. We will direct you to the appropriate person and agency looking for your product or service to get you "A Step Ahead." Services are free except the cost of photocopying contracts or dubbing a computer diskette with a list of current contracts on the database. A free brochure, "Frequently Asked Questions About State Contracts," explains how to take advantage of the bureau's services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room G13 Finance Building  
 Harrisburg, PA 17120  
 717-787-2990  
 1-800-252-4700

BARBARA HAFER,  
*State Treasurer*

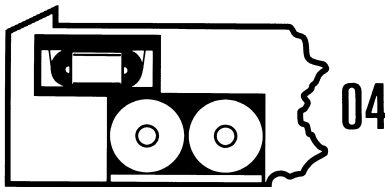


### Commodities

**SU-02-38** SU-02-38; Shippensburg University is seeking a vendor to supply 4,000 tons of 2A Modified Stone. Anticipated delivery mid July. Vendors interested in receiving a bid package MUST fax a request to Mona Holtry, Shippensburg University, 1871 Old Main Drive, Shippensburg, PA 17257; Fax (717) 477-1350.

**Department:** State System of Higher Education  
**Location:** Shippensburg University, Shippensburg, PA 17257  
**Duration:** Anticipated delivery mid July 2003.  
**Contact:** Mona M. Holtry, (717) 477-1386

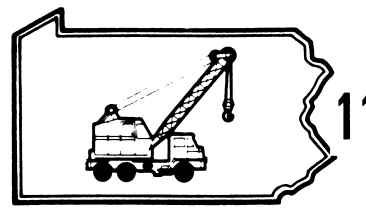
## SERVICES



### Audio/Video

**CN00003669** VISION STIMULATION: Contractor shall provide on site assessment and instruction for programs designed for multi-handicapped individuals with vision impairment at the Polk Center. Each session shall consist of six (6) hours.

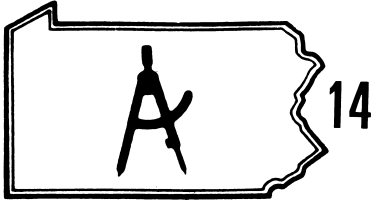
**Department:** Public Welfare  
**Location:** POLK CENTER, Main Street, P. O. Box 94, Polk, PA 16342  
**Duration:** September 1, 2003 through August 31, 2006  
**Contact:** Patty Frank, Purchasing Agent, (814) 432-0229



### Demolition—Structural Only

**064096** Demolition and removal of all structures on 3 parcels.

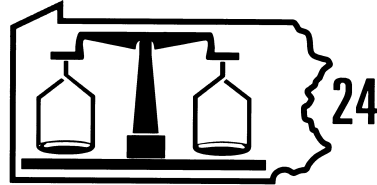
**Department:** Transportation  
**Location:** Welsh Road and Dekalb Pike, North Wales, PA and 930 Bethlehem Pike, PA.  
**Duration:** OPEN  
**Contact:** Linda Bunt, (610) 205-6784



### Engineering Services

**PennDOT-ECMS** The Pennsylvania Department of Transportation has established a website advertising for the retention of engineering firms. You can view these business opportunities by going to the Department of Transportation's Engineering and Construction Management System at [www.dot2.state.pa.us](http://www.dot2.state.pa.us).

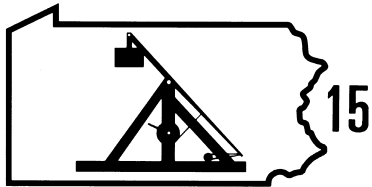
**Department:** Transportation  
**Location:** Various  
**Contact:** [www.dot2.state.pa.us](http://www.dot2.state.pa.us)



### Laboratory Services

**100232** Qualified vendor needed to provide laboratory testing services for soil, rock and water testing as related to drilling and construction activities. Please fax requests for bid packages to Diane Spence at 724-357-2872 or email [dspence@state.pa.us](mailto:dspence@state.pa.us).

**Department:** Transportation  
**Location:** Transportation Engineering District 10-0, 2550 Oakland Avenue, Indiana, PA 15701 (District 10 includes Armstrong, Butler, Clarion, Indiana and Jefferson Counties)  
**Duration:** 1 year with 4 options to renew by mutual consent; each renewal period is for 1 year  
**Contact:** Diane Spence, (724) 357-7987



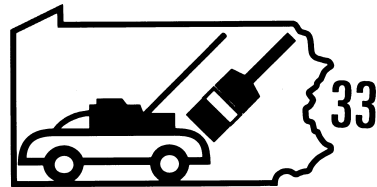
### Environmental Maintenance Service

**BOGM 02-12B** Cleaning Out and Plugging Two (2) Abandoned Gas Wells, (Mr. and Mrs. Jay Girman and Luck 3 Company Properties). The principal items of work include the cleaning-out and plugging of two (2) abandoned gas wells to Department specifications, prepare and restore the well sites and mobilize and demobilize plugging equipment. The wells are estimated to be between 2,200 to 2,500 feet in depth. This project issues on June 20, 2003 and bids will be opened July 15, 2003 at 2:00 p.m. A pre-bid conference for this job has been set but a date has not been determined. Please use the contact information included in this advertisement to find out more about the pre-bid conference. Payment in the amount of \$10.00 must be received before bid documents will be sent.

**Department:** Environmental Protection  
**Location:** Jefferson Hills Borough and Forward Township, Allegheny County, PA  
**Duration:** 45 calendar days after notice to proceed.  
**Contact:** Construction Contracts Section, (717) 783-7994

**BOGM 02-27** Cleaning Out and Plugging Fifteen (15) Abandoned Oil Wells, (Ms. Ruth A. Sparks and Oil Creek State Park Properties). The principal items of work and approximate quantities include cleaning out and plugging fifteen (15) abandoned oil wells to Department specifications, preparing and restoring wells sites and mobilizing and demobilizing plugging equipment. The wells are estimated to be approximately 600 feet each in depth. A pre-bid conference is planned for this project; however, a date has not been set. Please use the contact information provided in this advertisement to find out more about the pre-bid conference. This project issues on June 20, 2003 and bids will be opened on July 17, 2003 at 2:00 p.m. Payment in the amount of \$10.00 must be received before bid documents will be sent.

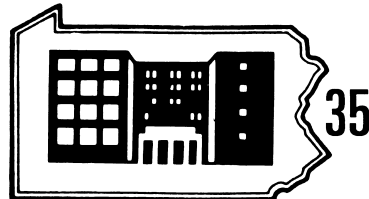
**Department:** Environmental Protection  
**Location:** Oil Creek Township, Venango County, PA  
**Duration:** 70 calendar days after notice to proceed.  
**Contact:** Construction Contracts Section, (717) 783-7994



### Property Maintenance

**10932** Furnish and install two sets of toilet compartments in the downstairs bathrooms of Cottages 24 and 26. Toilet compartments will be solid plastic manufactured by Comtec Industries.

**Department:** Military Affairs  
**Location:** Scotland School for Veterans' Children, 3583 Scotland Rd., Scotland, PA 17254-0900  
**Duration:** July 1, 2003—July 31, 2003  
**Contact:** Marion E. Jones, (717) 264-7187, x661



### Real Estate Services

**93585** LEASE HANGER/OFFICE SPACE TO THE COMMONWEALTH OF PA. Proposals are invited to provide the PA State Police with 6,676 useable square feet of hanger/office space in Blair County, PA with minimum parking for 10 vehicles to be located in the Altoona/Blair County Airport. For more information on SFP #93585, which is due on July 28, 2003, visit [www.dgs.state.pa.us](http://www.dgs.state.pa.us) under "Real Estate" to download an SFP package or call (717) 787-4394.

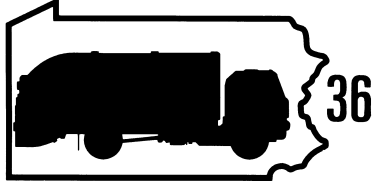
**Department:** State Police  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** John Hocker, (717) 787-4396

**93592** LEASE OFFICE SPACE TO THE COMMONWEALTH OF PA. Proposals are invited to provide the Department of Labor and Industry with 66,623 useable square feet of office space within the City limits of Wilkes-Barre, Luzerne County, PA with a minimum parking for 250 vehicles. Downtown locations will be considered. For more information on SFP #93592, which is due on July 28, 2003, visit [www.dgs.state.pa.us](http://www.dgs.state.pa.us) under "Real Estate" to download an SFP package or call (717) 787-4394.

**Department:** Labor and Industry  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** Mr. Jennings Ward, (717) 787-7412

**93594** LEASE OFFICE SPACE TO THE COMMONWEALTH OF PA. Proposals are invited to provide the Department of Labor and Industry with 4,982 useable square feet of office space within the City limits of Uniontown, Fayette County, PA with minimum parking for 25 vehicles. Downtown locations will be considered. For more information on SFP #93594 which is due on August 11, 2003 visit [www.dgs.state.pa.us](http://www.dgs.state.pa.us) under "Real Estate" to download an SFP package or call (717) 787-4394.

**Department:** Labor and Industry  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** Jennings Ward, (717) 787-7412



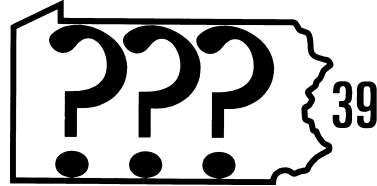
### Sanitation

**CN00003668** "Roll Off" Rectangular Dumpster, 30 cubic yard, to be used at the Polk Center. Estimate: 17 loads yearly.

**Department:** Public Welfare  
**Location:** POLK CENTER, Main Street, P. O. Box 94, Polk, PA 16342  
**Duration:** September 1, 2003 through August 31, 2006  
**Contact:** Patty Frank, Purchasing Agent, (814) 432-0229

**064026** The contractor shall provide refuse and trash removal services at six different PennDOT locations. The contractor will provide dumpsters to be picked up according to a schedule provided by PennDOT.

**Department:** Transportation  
**Location:** Skippack, Plymouth, Sanatoga, Black Rock, Red Hill and Rt. 309 stockpiles.  
**Duration:** This will be a 2 year contract. It will begin on 10/01/03 and end on 09/30/05.  
**Contact:** Tom Carroll, (610) 275-2368



### Miscellaneous

**SU-02-39** Shippensburg University is seeking vendors interested in submitting bids for a PCI/Slow Scan Version 5.1 (PCI Bus) provides digital image acquisition from any analog slow scan SEM or other slow scan instrument. Included in bid should be installation and (1) one license for PCI Network Pack. Please fax your request to be added to bidders list to Pam King at (717) 477-1350 or email at [paking@wharf.ship.edu](mailto:paking@wharf.ship.edu). All responsible bidders are invited to participate, including MBE/WBE firms.

**Department:** State System of Higher Education  
**Location:** Shippensburg University, 1871 Old Main Dr., Shippensburg, PA 17257  
**Duration:** 6/11/03—10-11-03  
**Contact:** Pamela A. King, (717) 477-1386

**SP#2** The contractor shall provide adult CPR certification, Basic First Aid certification and AED orientation for all DOC basic training participants. Adult CPR re-certification and Basic First Aid re-certification shall be provided to all DOC employees on an as needed basis. Instructor and participant certification/re-certification must meet nationally recognized standards for certification/re-certification. In addition, AED certification/re-certification and Professional Medical Rescuer training to include Bag-Valve-Mask (two man CPR) certification/re-certification for health care workers must be supplied by the vendor.

**Department:** Corrections  
**Location:** PA DOC Training Academy, 1451 N. Market Street, Elizabethtown, PA 17022  
**Duration:** Expiration date of contract: 06/30/06  
**Contact:** Sgt. Sandra Leonowicz, (717) 361-4304

**2207** Refractory Repair Sawdust Boiler No. 1 at Warren State Hospital.

**Department:** Public Welfare  
**Location:** Warren State Hospital, 33 Main Dr., N. Warren, PA 16365-5099  
**Duration:** 07/01/03—09/30/03  
**Contact:** Ms. Roberta D. Muntz, PA III, (814) 726-4496

**MI-831E** Upgrade fire alarm system at a minimum to include providing components, conduit and wiring; maintain existing system; remove existing system; patching; and all other work as needed for a complete and workable system.

**Department:** State System of Higher Education  
**Location:** Millersville University  
**Duration:** 6 months, anticipated start December 2003  
**Contact:** Bernadette Wendler, (717) 871-3570

[Pa.B. Doc. No. 03-1239. Filed for public inspection June 20, 2003, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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DONALD T. CUNNINGHAM, Jr.  
*Secretary*





