

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:  
 The payment date specified in the contract.  
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.  
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
 PA Department of Community and Economic Development  
 374 Forum Building  
 Harrisburg, PA 17120  
 800-280-3801 or (717) 783-5700

### Reader's Guide



**Legal Services & Consultation**

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services  
 Location: Harrisburg, Pa.  
 Duration: 12/1/93-12/30/93  
 Contact: Procurement Division  
 787-0000

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦ (For Commodities: Contact:) Vendor Services Section  
 717-787-2199 or 717-787-4705

#### REQUIRED DATA DESCRIPTIONS

① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.

② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.

③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.

④ Department: State Department or Agency initiating request for advertisement.

⑤ Location: Area where contract performance will be executed.

⑥ Duration: Time estimate for performance and/or execution of contract.

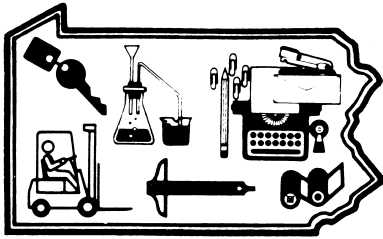
⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.  
 (For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

## GET A STEP AHEAD IN COMPETING FOR A STATE CONTRACT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Bureau personnel can supply descriptions of contracts, names of previous bidders, pricing breakdowns and other information to help you submit a successful bid on a contract. We will direct you to the appropriate person and agency looking for your product or service to get you "A Step Ahead." Services are free except the cost of photocopying contracts or dubbing a computer diskette with a list of current contracts on the database. A free brochure, "Frequently Asked Questions About State Contracts," explains how to take advantage of the bureau's services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room G13 Finance Building  
 Harrisburg, PA 17120  
 717-787-2990  
 1-800-252-4700

BARBARA HAFER,  
*State Treasurer*

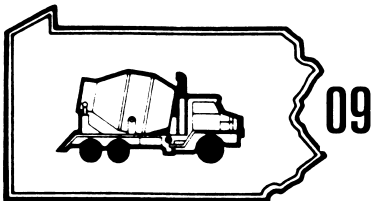


### Commodities

939524 Backup Alarms.

**Department:** Transportation  
**Location:** Equipment Division, 17th St. and Arsenal Blvd., Harrisburg, PA 17120  
**Contact:** Sherri Linen, (717) 787-3959

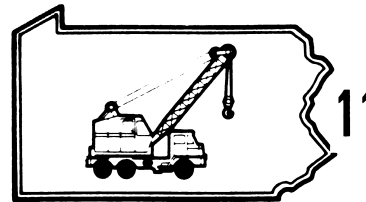
## SERVICES



### Construction & Construction Maintenance

**MI-892 Diehm South Parking Lot** General and electrical construction. Millersville University of PA of the State System of Higher Education invites Construction Contractors to request bid documents for this project. General construction work includes, but is not limited to parking/traffic control; demolish existing pavement; excavation and grading; relocated utilities; above-ground detention pond; new stormwater utilities; new asphalt pavement; concrete curbs and sidewalks; line marking; site restoration. Electrical construction work includes, but is not limited to relocation of existing light fixtures and poles; new light fixtures, poles, electrical conduit wiring; site restoration. Prospective bidders may obtain bidding documents, at no charge, by submitting your request on-line at: [http://muweb.millersville.edu/purchase/current\\_bid\\_opportunities.html](http://muweb.millersville.edu/purchase/current_bid_opportunities.html) or by fax 717-871-5622. Prebid date and time: August 5, 2003 at 10:00 a.m. Public Bid Opening: August 28, 2003, 10:00 a.m., Dilworth Administration Building, Large Conference Room 2nd floor. The following requirements are applicable to general and electrical construction: 5% bid guaranty; Prevailing Wages; liquidated damages—\$500.00 per day; construction bonds; MBE/WBE participation for general construction in the amount of \$5,300,000. Non-Discrimination and Equal Opportunity are the policies of the Commonwealth of PA and the State System of Higher Education.

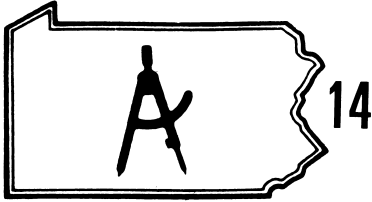
**Department:** State System of Higher Education  
**Location:** Millersville University  
**Duration:** 40 calendar days from the date of the Notice to Proceed.  
**Contact:** Construction Contracting, (717) 872-3570



### Demolition—Structural Only

**0301954** Demolition and removal of residential buildings. Each parcel may be bid separately. These buildings are located in the Borough of Lawrenceville and Lawrence Twp., Tioga County, Monroe Twp. in Snyder County, Point Twp. in Northumberland County, and Towanda Twp. in Bradford County.

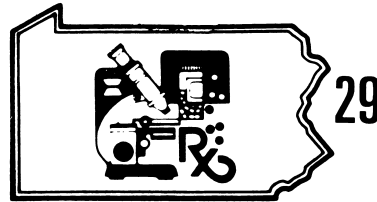
**Department:** Transportation  
**Location:** Lawrenceville Borough and Lawrence Twp., Tioga County; Monroe Twp. in Snyder County; Point Twp. in Northumberland County; Towanda Twp. in Bradford County  
**Duration:** Thirty (30) days  
**Contact:** Joel K Hart, (570) 368-4237



## Engineering Services

**PennDOT-ECMS** The Pennsylvania Department of Transportation has established a website advertising for the retention of engineering firms. You can view these business opportunities by going to the Department of Transportation's Engineering and Construction Management System at [www.dot2.state.pa.us](http://www.dot2.state.pa.us).

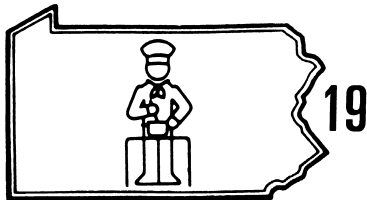
**Department:** Transportation  
**Location:** Various  
**Contact:** [www.dot2.state.pa.us](http://www.dot2.state.pa.us)



## Medical Services

**1272** Contractor to provide Asbestos Abatement Medical Monitoring Service.

**Department:** Public Welfare  
**Location:** Warren State Hospital, 33 Main Dr., N. Warren, PA 16365-5099  
**Duration:** 01/01/04 - 12/31/06  
**Contact:** Ms. Bobbie D. Muntz, PA III, (814) 726-4496



## Food

**CN00004166** Meat and Meat Products.

**Department:** Public Welfare  
**Location:** Danville State Hospital, 200 State Hospital Drive, Danville, PA 17821  
**Duration:** October 1, 2003 - December 31, 2003  
**Contact:** Tina Robbins, (570) 271-4578

**CN00004164** Dairy Products.

**Department:** Public Welfare  
**Location:** Danville State Hospital, 200 State Hospital Drive, Danville, PA 17821  
**Duration:** October 1, 2003 - December 31, 2003  
**Contact:** Tina Robbins, (570) 271-4578

**CN00004165** Miscellaneous Food.

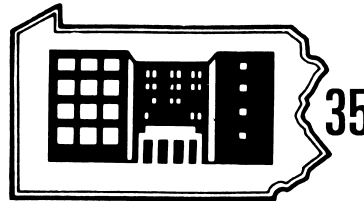
**Department:** Public Welfare  
**Location:** Danville State Hospital, 200 State Hospital Drive, Danville, PA 17821  
**Duration:** October 1, 2003 - December 31, 2003  
**Contact:** Tina Robbins, (570) 271-4578

**CN00004167** Poultry.

**Department:** Public Welfare  
**Location:** Danville State Hospital, 200 State Hospital Drive, Danville, PA 17821  
**Duration:** October 1, 2003 - December 31, 2003  
**Contact:** Tina Robbins, (570) 271-4578

**CN00004004** Eggs, Whole, Frozen in 30 Lb. Can. Type II - Class 4 supplied to State Correction Institution Greene from 7/01/03 through 6/30/04, bid in quarterly increments.

**Department:** Corrections  
**Location:** SCI Greene, 169 Progress Dr., Waynesburg, PA 15370  
**Duration:** One-year need from 7/01/03 - 6/30/04; bid in (4) quarterly increments.  
**Contact:** Laura Mohr, Purchasing Agent, (724) 852-5534



## Real Estate Services

**93580** Readvertisement - Reduced Minimum Bid. State-owned real estate for sale: Scottsdale Armory, Scottsdale Borough. The Department of General Services will accept bids for the purchase of 0.719 acres of property and two buildings located at 501 North Broadway, Scottsdale Borough, Westmoreland County. Bids are due on October 6, 2003. Interested parties wishing to download a copy of solicitation #93580 should view the Department of General Services' website at [www.dgs.state.pa.us](http://www.dgs.state.pa.us) under "Real Estate" or call 717-783-0228.

**Department:** General Services  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** Stephen Squibb, (717) 783-0228

[Pa.B. Doc. No. 03-1537. Filed for public inspection August 1, 2003, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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DONALD T. CUNNINGHAM, Jr.  
*Secretary*