

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:

The payment date specified in the contract.

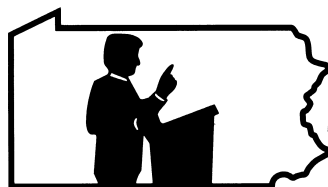
30 days after the later of the receipt of a proper invoice or receipt of goods or services.

The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
PA Department of Community and Economic Development  
374 Forum Building  
Harrisburg, PA 17120  
800-280-3801 or (717) 783-5700

### Reader's Guide



Legal Services & Consultation

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services

Location: Harrisburg, Pa.

Duration: 12/1/93-12/30/93

Contact: Procurement Division  
787-0000

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦

(For Commodities: Contact:  
Vendor Services Section  
717-787-2199 or 717-787-4705

### REQUIRED DATA DESCRIPTIONS

- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.

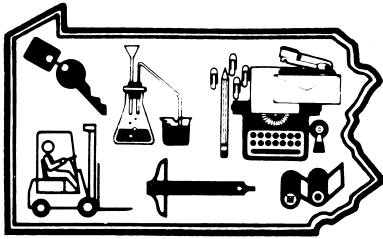
(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

## GET A STEP AHEAD IN COMPETING FOR A STATE CONTRACT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Bureau personnel can supply descriptions of contracts, names of previous bidders, pricing breakdowns and other information to help you submit a successful bid on a contract. We will direct you to the appropriate person and agency looking for your product or service to get you "A Step Ahead." Services are free except the cost of photocopying contracts or dubbing a computer diskette with a list of current contracts on the database. A free brochure, "Frequently Asked Questions About State Contracts," explains how to take advantage of the bureau's services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room G13 Finance Building  
 Harrisburg, PA 17120  
 717-787-2990  
 1-800-252-4700

BARBARA HAFER,  
*State Treasurer*

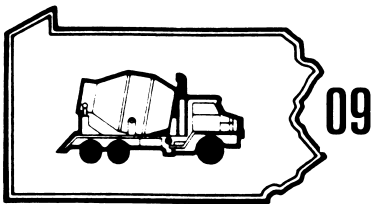


### Commodities

**GRN 24000 826** Two (2) Minimum Capacity 40-Lb. Commercial Washer Extractors, 208-240V; and Two (2) 50-Lb. Minimum Capacity Commercial Electric Dryers, 208-240V/3PH.

**Department:** Corrections  
**Location:** SCI Greene, 169 Progress Drive, Waynesburg, PA 15370  
**Duration:** Tentative procurement of products within 90 days.  
**Contact:** Laura Mohr, Purchasing Agent, (724) 852-5534

## SERVICES



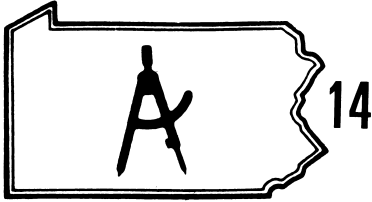
### Construction & Construction Maintenance

**025036** This contract will provide manpower, equipment and incidental guiderail material for installation of approximately 32,000 linear feet of strong post guiderail and approximately 2,000 linear feet of weak post guiderail, at various locations within McKean County. A mandatory pre-bid meeting will be held to review guiderail locations. All bidders must be prequalified to bid on this project. Pa. Prevailing Wage Act does apply.

**Department:** Transportation  
**Location:** Various locations in McKean County  
**Duration:** One Year  
**Contact:** Warren Buchanan, (814) 465-7754

**42-026234** This contract will provide manpower, equipment, and incidental guiderail material for installation of approximately 38,000 linear feet of strong post guiderail and approximately 3,000 linear feet of weak post guiderail. All guiderail material will be supplied by the Department except for the bolts, nuts, washers, rotating brackets, connection plates, anchor bolts, concrete for the end treatments, and end anchorages. It will be the Contractor's responsibility to pick up and deliver the material to the various worksites. The Department shall be responsible for removal of all existing guiderail and for any grading of shoulder stabilization, prior to the placement of the guiderail by the Contractor. A MANDATORY pre-bid meeting (one day) will be held to include review of guiderail locations and site(s) where the guiderail will be stored will be determined. All requests for bid packages must be received by FAX at (814) 274-9764 ATTN: Karen C. Espenshade, Purchasing Agent, or by PHONE at (814) 274-9181 Ext. 3008. \*\*\*All bidders must be prequalified to bid on this project. The Pennsylvania Prevailing Wage Act does apply.

**Department:** Transportation  
**Location:** Various locations throughout Potter County.  
**Duration:** This is a one-year contract.  
**Contact:** James Close, Acting County Maintenance Manager, (814) 274-9181



### Engineering Services

**PennDOT-ECMS** The Pennsylvania Department of Transportation has established a website advertising for the retention of engineering firms. You can view these business opportunities by going to the Department of Transportation's Engineering and Construction Management System at [www.dot2.state.pa.us](http://www.dot2.state.pa.us).

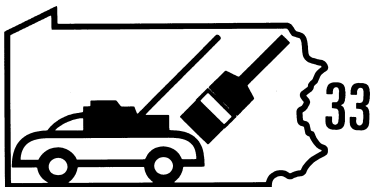
**Department:** Transportation  
**Location:** Various  
**Contact:** [www.dot2.state.pa.us](http://www.dot2.state.pa.us)



### Medical Services

**0803** The Pennsylvania Health Care Cost Containment Council, an independent state agency that collects, analyzes and disseminates health care cost and quality-related information, seeks to obtain services of a licensed physician to assist them in their clinical and technical efforts to promote quality improvement activities in the health care delivery system. Interested parties are requested to contact the Council Office by writing the Health Care Cost Containment Council, Suite 400, 225 Market Street, Harrisburg, PA 17101, or by calling or e-mailing Cherie Elias at (717) 232-6787 or [celias@phc4.org](mailto:celias@phc4.org) for copies of the bid specifications. Bids are due to the Council Office no later than 5 p.m. on October 14, 2003, and will be opened at a public bid meeting of the Executive Committee of the Council on the date indicated in the specifications.

**Department:** PA Health Care Cost Containment Council  
**Location:** Suite 400, 225 Market Street, Harrisburg, PA 17101  
**Duration:** 1 year with renewal options  
**Contact:** Cherie Elias, (717) 232-6787



### Property Maintenance

**FM 8690** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Altoona Liquor Control Enforcement. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, (717) 705-5951.

**Department:** State Police  
**Location:** Altoona LCE Office, 930 Route 22 East, Duncansville, PA 16635  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**FM 8691** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Erie Liquor Control Enforcement. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, (717) 705-5951.

**Department:** State Police  
**Location:** Erie LCE Office, 8349 Perry Highway, Erie, PA 16509  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**CL-587, Renovation of Gemmell Student Center** Clarion University is soliciting bids for renovations to the snack bar and other interior areas at Gemmell Student Center. This project consists of four separate prime contracts. General, HVAC, Plumbing, and Electrical Construction. The project includes selective demolition, followed by renovation of the existing snack bar, coffee house, adjacent offices, and corridor space within the Gemmell Student Center. The work involves site work, structural steel, interior construction and finishes, kitchen equipment installation, heating, ventilation and air conditioning system renovation and upgrades, plumbing system renovation and upgrades, and electrical service renovation and upgrades. Pre-bid Meeting: 10 a.m., September 16, 2003. Bids Due: 2:00 p.m., September 30, 2003. Plans Cost: \$145.00 for complete set of plans and specifications, payable to STV Architects. Plans and specifications may be reviewed without charge at the Builders Exchanges—list available from architect. Contact for Plans and Specifications procurement: STV Architects, 205 West Welsh Drive, Douglassville, PA 19518; Attn: Virginia Stoudt; (610) 385-8325, [rothensm@stvinc.com](mailto:rothensm@stvinc.com).

**Department:** State System of Higher Education  
**Location:** Clarion University, Clarion, PA  
**Duration:** 210 Days from Notice to Proceed  
**Contact:** Judy McAninch, Contract Specialist, (814) 393-2240

**FM 8689** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas on an "ON CALL" basis as required at the PA State Police, Department Headquarters, Harrisburg, PA 17110. The awarded vendor will provide backup and/or additional snow removal equipment and manpower as needed. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, (717) 705-5951.

**Department:** State Police  
**Location:** Department Headquarters, 1800 Elmerton Avenue, Harrisburg, PA 17110  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**FM 8692** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Philadelphia Liquor Control Enforcement. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, (717) 705-5951.

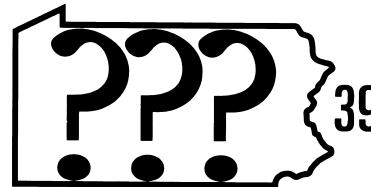
**Department:** State Police  
**Location:** Philadelphia LCE Office, 6901 Woodland Avenue, Philadelphia, PA 19142  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**FM 8693** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Wilkes-Barre Liquor Control Enforcement. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, (717) 705-5951.

**Department:** State Police  
**Location:** Wilkes-Barre LCE Office, 1095 Hanover Street, Wilkes-Barre, PA 18706  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**FM 8695** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Hazleton Aviation Patrol Unit. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, (717) 705-5951.

**Department:** State Police  
**Location:** Hazleton Aviation Patrol Unit, Hazleton Municipal Airport, Hazleton, PA 18201  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951



### Miscellaneous

**RFP 20030814** The PLCB has a requirement for a vendor to receive shipments of alcohol beverage products and supplies via truck and rail, and to store these products in a vendor provided warehouse facility. Vendor will process and deliver orders for merchandise and supplies to the PLCB store locations. The fragile nature of the glass and the liquid contents and the high value associated with the product require a secured, stable temperate environment, as well as responsible material handling.

**Department:** Liquor Control Board  
**Location:** PLCB Central Distribution Area  
**Duration:** 5 to 10 Years  
**Contact:** Nelson A. McCormick II, (717) 787-9851

[Pa.B. Doc. No. 03-1829. Filed for public inspection September 12, 2003, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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DONALD T. CUNNINGHAM, Jr.  
*Secretary*



