

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

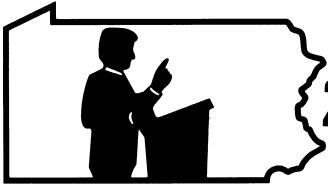
Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:  
 The payment date specified in the contract.  
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.  
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
 PA Department of Community and Economic Development  
 374 Forum Building  
 Harrisburg, PA 17120  
 800-280-3801 or (717) 783-5700

### Reader's Guide



**Legal Services & Consultation**

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services  
 Location: Harrisburg, Pa.  
 Duration: 12/1/93-12/30/93  
 Contact: Procurement Division 787-0000

③ Contract Information  
 ④ Department  
 ⑤ Location  
 ⑥ Duration

⑦ (For Commodities: Contact:) Vendor Services Section 717-787-2199 or 717-787-4705

#### REQUIRED DATA DESCRIPTIONS

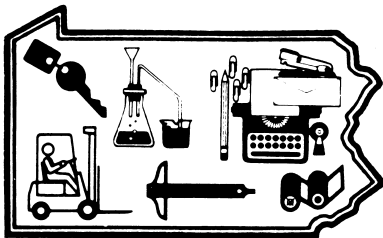
- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.  
  
(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

## GET A STEP AHEAD IN COMPETING FOR A STATE CONTRACT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Bureau personnel can supply descriptions of contracts, names of previous bidders, pricing breakdowns and other information to help you submit a successful bid on a contract. We will direct you to the appropriate person and agency looking for your product or service to get you "A Step Ahead." Services are free except the cost of photocopying contracts or dubbing a computer diskette with a list of current contracts on the database. A free brochure, "Frequently Asked Questions About State Contracts," explains how to take advantage of the bureau's services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room G13 Finance Building  
 Harrisburg, PA 17120  
 717-787-2990  
 1-800-252-4700

BARBARA HAFER,  
*State Treasurer*



### Commodities

**090301** Complete rebuild of 4 Westinghouse Air Circuit Breakers. 150 DH 150A, 1200 AMP.

**Department:** Public Welfare  
**Location:** Ebensburg Center, Rt. 22 West, PO Box 600, Ebensburg, PA 15931  
**Contact:** Cora Davis, Purchasing Agent, (814) 472-0288

**1500-19008** Duralux Tray, 16"L x 11"W x 1.5"D, 24/case. Color: Cinnabar T-6-1.5

**Department:** Corrections  
**Location:** SCI Camp Hill, P. O. Box 8837, 2500 Lisburn Road, Camp Hill, PA 17001-8837  
**Contact:** Michelle L Ryan, (717) 975-5267

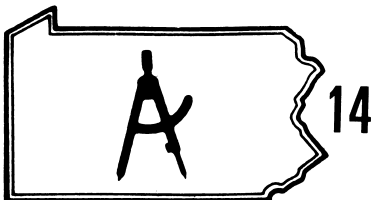
**44-931595** Contractor shall supply One (1) 1,000 Gallon Aboveground Concrete Vaulted, Double Walled Storage Tank for District 2, Keewaydin Stockpile, SR 879, Clearfield County. Tank shall be constructed with a minimum of 3/16" thick carbon steel in accordance with UL Listed Standard 142 and meeting the requirements of NFPA 30 and fitted for grounding requirements of NFPA 78. Site preparation and tank installation will not be covered under this contract and will be furnished through a separate contract. Contract shall include freight to site only and does not include offloading. Offloading will be furnished through a separate contract and will be coordinated with the delivery of the tank. Steel Products Procurement Act shall apply to this contract. All requests for bid packages must be requested by fax (814) 768-0735 or e-mail: dswank@state.pa.us or telephone (814) 765-0403. Attention: Debbie Swank, Purchasing Agent. PA Prevailing Wage Act does not apply.

**Department:** Transportation  
**Duration:** One year contract  
**Contact:** Debbie Swank, (814) 765-0403

**SU-03-01** CATV/SMATV Broadcast Signal Services. Shippensburg University is seeking proposals for a Contractor to provide CATV/SMATV broadcast signal services to this site—Shippensburg, PA. Contract for a three year period, with the option to renew for 2 additional years, but not to exceed five years total. Requests for the proposal package should be faxed to Deborah K. Martin at FAX: (717) 477-4004 or emailed to DKMART@wharf.ship.edu.

**Department:** State System of Higher Education  
**Location:** Shippensburg University, Shippensburg, PA 17257  
**Duration:** Three year contract with option to renew for 2 additional years.  
**Contact:** Deborah K. Martin, (717) 477-1121

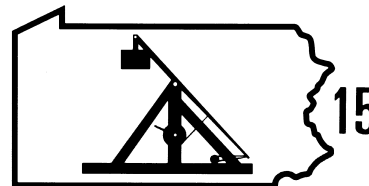
## SERVICES



### Engineering Services

**PennDOT-ECMS** The Pennsylvania Department of Transportation has established a website advertising for the retention of engineering firms. You can view these business opportunities by going to the Department of Transportation's Engineering and Construction Management System at [www.dot2.state.pa.us](http://www.dot2.state.pa.us).

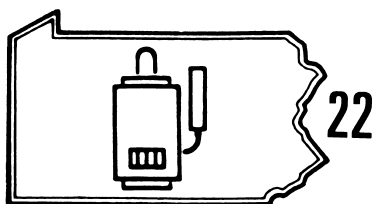
**Department:** Transportation  
**Location:** Various  
**Contact:** [www.dot2.state.pa.us](http://www.dot2.state.pa.us)



### Environmental Maintenance Service

**AMD 65(1183)102.1** Acid Mine Drainage Abatement Project, Keystone. The principal items of work and approximate quantities include 2,850 cubic yards of grading, 521 cubic yards of ditch excavation, 725 square yards of R-4 rock lining, 120 tons of R-4 rock embankment, 3,800 square yards of impervious lining (PVC), 1,460 square yards of roadway surface material, 55 linear feet of corrugated polyethylene pipe, 2,252 tons of aggregate (high CaCO3 content), 2,690 linear feet of polyvinyl chloride (PVC) pipe, 5 gate valves, 18 ball valves, 1 flume, 1 concrete vault with siphon, 400 cubic yards of spent mushroom compost and 3 acres of seeding. This project issues on September 19, 2003, and bids will be opened on October 16, 2003 at 2:00 p.m. Payment in the amount of \$10.00 must be received before bid documents will be sent. Funding for this project is available from the \$24.7 million for Pennsylvania's 2002 AML Grant.

**Department:** Environmental Protection  
**Location:** Derry Township, Westmoreland County, PA  
**Duration:** 330 calendar days after the official starting date.  
**Contact:** Construction Contracts Section, (717) 783-7994



### HVAC Services

**925715** Maintenance of gas fired/fueled heating systems.

**Department:** Transportation  
**Location:** 101 Bennett Ave., PO Box 1509, Milford, PA 18337  
**Duration:** 3 Years, (36 months) from effective date of contract.  
**Contact:** Chuck Dellert, (570) 296-7193



### Legal Services & Consultation

**0903-1** The Pennsylvania Health Care Cost Containment Council, an independent state agency that collects, analyzes, and disseminates health care cost and quality-related information, seeks to obtain legal services on a retainer basis. Interested parties are requested to contact the Council Office by writing the Health Care Cost Containment Council, Suite 400, 225 Market Street, Harrisburg, PA 17101, or by calling or e-mailing Cherie Elias at (717) 232-6787; celias@phc4.org, for copies of the Request for Proposal. A pre-proposal conference will be held on September 24, 2003 at 10:00 a.m. at the Council Office at the address listed above. Proposals are due to the Council Office no later than 5 p.m. on October 24, 2003. The Council will make the award at the public Council meeting on November 6, 2003 at 10:00 a.m. at the Council Office.

**Department:** PA Health Care Cost Containment Council  
**Location:** 225 Market Street, Suite 400, Harrisburg, PA 17101  
**Duration:** 8 months with option to renew for 2 additional years  
**Contact:** Cherie Elias, (717) 232-6787



### Medical Services

**CN00005150** Autopsy Service.

**Department:** Public Welfare  
**Location:** POLK CENTER, P. O. Box 94, Polk, PA 16342  
**Duration:** November 1, 2003 through June 30, 2006  
**Contact:** Marty DuPont, 814-432-0423

**CN00005151** Services of an Optician for Eyeglasses (Lenses and Frames) and Eyeglass Repairs

**Department:** Public Welfare  
**Location:** POLK CENTER, P. O. Box 94, Polk, PA 16342  
**Duration:** November 1, 2003 through June 30, 2006  
**Contact:** Marty DuPont, (814) 432-0423

[Pa.B. Doc. No. 03-1887. Filed for public inspection September 19, 2003, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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DONALD T. CUNNINGHAM, Jr.  
*Secretary*