

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:  
 The payment date specified in the contract.  
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.  
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
 PA Department of Community and Economic Development  
 374 Forum Building  
 Harrisburg, PA 17120  
 800-280-3801 or (717) 783-5700

### Reader's Guide



**Legal Services & Consultation**

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services  
 Location: Harrisburg, Pa.  
 Duration: 12/1/93-12/30/93  
 Contact: Procurement Division  
 787-0000

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦ (For Commodities: Contact:) Vendor Services Section  
 717-787-2199 or 717-787-4705

#### REQUIRED DATA DESCRIPTIONS

① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.

② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.

③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.

④ Department: State Department or Agency initiating request for advertisement.

⑤ Location: Area where contract performance will be executed.

⑥ Duration: Time estimate for performance and/or execution of contract.

⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.  
 (For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

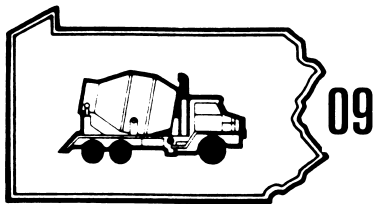
## GET A STEP AHEAD IN COMPETING FOR A STATE CONTRACT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Bureau personnel can supply descriptions of contracts, names of previous bidders, pricing breakdowns and other information to help you submit a successful bid on a contract. We will direct you to the appropriate person and agency looking for your product or service to get you "A Step Ahead." Services are free except the cost of photocopying contracts or dubbing a computer diskette with a list of current contracts on the database. A free brochure, "Frequently Asked Questions About State Contracts," explains how to take advantage of the bureau's services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room G13 Finance Building  
 Harrisburg, PA 17120  
 717-787-2990  
 1-800-252-4700

BARBARA HAFER,  
*State Treasurer*

## SERVICES



### Construction & Construction Maintenance

**TRA-01** The PA DOC Training Academy is need of two separate paving projects. Project #1--consists of repaving of "Academy Drive." The area to be repaved is approximately 3,757 sq. yd. Edging, sweeping, and an application of a tack coat is mandatory. Project #2--Stone and pave a new parking area approximately 30' X 80'. This area will also need to tie into the existing roadway. A site visit is mandatory, and the projects must be bid separately.

**Department:** Corrections  
**Location:** PA DOC Training Academy, 1451 N. Market Street, Elizabethtown, PA 17022  
**Duration:** Projects must be 100 complete no later than 90 days of contract date.  
**Contact:** Mr. Donald Dimeler, (717) 361-4337

**DGS A 990-6** PROJECT TITLE: Somerset Historical Center. BRIEF DESCRIPTION: Construct a new paved parking lot. Work shall include all grading, base courses, final surfacing and striping as required for ADA parking requirements. It will include an appropriate drainage collection and runoff system. ESTIMATED RANGE: Under \$100,000.00. Paving Construction. PLANS DEPOSIT: \$25.00 per set payable to: COMMONWEALTH OF PA. Refundable upon return of plans and specifications in reusable condition as construction documents with 15 days after the bid opening date. Bidder is responsible for the cost of delivery of the plans and specifications. Contact the office listed below to arrange for delivery of documents. A separate check must be submitted to cover the cost of delivery. Mail request to: Department of General Services, Room 107 Headquarters Building, 18th and Herr Streets, Harrisburg, PA 17125, Tel: (717) 787-3923. Bid Date: WEDNESDAY, February 5, 2003 at 11 a.m. All bidders must be registered to secure plans and specifications. Register at: [www.vendorregistration.state.pa.us](http://www.vendorregistration.state.pa.us)

**Department:** General Services  
**Location:** Somerset Historical Center, Lincoln Township, Somerset County, PA  
**Duration:** 150 CALENDAR DAYS FROM DATE OF INITIAL JOB CONFERENCE  
**Contact:** Contract and Bidding Unit, (717) 787-6556

**DGS A 208-18** PROJECT TITLE: Repair Paving. BRIEF DESCRIPTION: Repair and resurface existing bituminous parking areas. ESTIMATED RANGE: Under \$100,000.00. Miscellaneous Construction. PLANS DEPOSIT: \$25.00 per set payable to: COMMONWEALTH OF PA. Refundable upon return of plans and specifications in reusable condition as construction documents within 15 days after bid opening date. Bidder is responsible for the cost of delivery of the plans and specifications. Contact the office listed below to arrange for delivery of documents. A separate check must be submitted to cover the cost of delivery. Mail request to: Department of General Services, Room 107 Headquarters Building, 18th and Herr Streets, Harrisburg, PA 17125, Tel: (717) 787-3923. Bid Date: Wednesday, February 5, 2003 at 1 p.m. All Bidders must be registered to secure plans and specifications. Register at: [www.vendorregistration.state.pa.us](http://www.vendorregistration.state.pa.us)

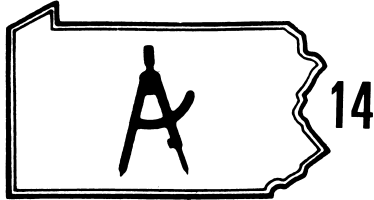
**Department:** General Services  
**Location:** Pennsylvania State Police - Troop N, Hazleton, Luzerne County, PA  
**Duration:** 105 CALENDAR DAYS FROM DATE OF INITIAL JOB CONFERENCE  
**Contact:** Contact and Bidding Unit, (717) 787-6556

**SU-2001-37** Invitation To Bid - Shippensburg University: SU-2001/37: Franklin Science Center Casework. Shippensburg University of the State System of Higher Education invites General, Plumbing, and Electrical Contractors to request bid documents for this project. Work includes all work necessary for selective demolition of existing casework and replacement of laboratory casework. Prospective Bidders may obtain project plans for a nonrefundable fee of \$200.00 from Burt Hill Kosar Rittelmann Associates, 1735 Market Street, 53rd Floor, Philadelphia, PA 19103, Phone: (215) 751-2900, FAX: (215) 751-2901. Pre-Bid Meeting with site visit immediately to follow will be held on January 23, 2003 at 10 a.m. in Reed Operations Center Conference Room. Bids Due: February 13, 2003 at 4 p.m. in Old Main Room 300. Public Bid Opening: February 14, 2003 at 2 p.m., Old Main Room 203A. Non-Discrimination and Equal Opportunity are the policies of the Commonwealth and of the PA State System of Higher Education.

**Department:** State System of Higher Education,  
**Location:** Shippensburg University, Shippensburg, PA 17257  
**Duration:** Phase I - 8-12-03, Phase II - 8-17-04  
**Contact:** Deborah K. Martin, (717) 477-1121

**DGS A 199-68** PROJECT TITLE: Sludge Storage Tank BRIEF DESCRIPTION: Construction of an above ground steel aerated sludge holding tank at the Tylersville Fish Culture Station. ESTIMATED RANGE: \$100,000.00 to \$500,000.00. General Construction. PLANS DEPOSIT: \$25.00 per set payable to: COMMONWEALTH OF PA. Refundable upon return of plans and specifications in reusable condition as construction documents within 15 days after bid opening date. Bidder is responsible for the cost of delivery of the plans and specifications. Contact the office listed below to arrange for delivery of documents. A separate check must be submitted to cover the cost of delivery. Mail requests to: Department of General Services, Room 107 Headquarters Building, 18th and Herr Streets, Harrisburg, PA 17125, Tel: (717) 787-3923. Bid Date: Wednesday, February 5, 2003 at 2 p.m. All Bidders must be registered to secure plans and specifications. Register at: [www.vendorregistration.state.pa.us](http://www.vendorregistration.state.pa.us)

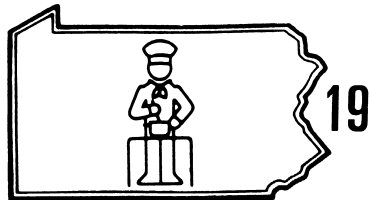
**Department:** General Services  
**Location:** Tylersville Fish Culture Station, Logan Township, Clinton County, PA  
**Duration:** 120 CALENDAR DAYS FROM DATE OF INITIAL JOB CONFERENCE  
**Contact:** Contract and Bidding Unit, (717) 787-6556



### Engineering Services

**PennDOT-ECMS** The Pennsylvania Department of Transportation has established a website advertising for the retention of engineering firms. You can view these business opportunities by going to the Department of Transportation's Engineering and Construction Management System at [www.dot2.state.pa.us](http://www.dot2.state.pa.us).

**Department:** Transportation  
**Location:** Various  
**Contact:** [www.dot2.state.pa.us](http://www.dot2.state.pa.us)



### Food

**#AC 8398 A-L** Perishable Food Items as follows: #AC 8398-A Meat and Meat Products, #AC 8398-B Poultry and Poultry Products, #AC 8398-C Miscellaneous Foods, #AC 8398-D Produce, #AC 8398-E Prepared Salads, #AC 8398-F Fruits and Vegetables, Frozen, #AC 8398-G Dairy Products, #AC 8398-H Cheese, #AC 8398-I Fish and Fish Products, #AC 8398-J Frozen Juices, #AC 8398-K Ice Cream-Sherbert and Related Novelties and #AC 8398-L Shell Eggs. Commodities and quantities available from the Purchasing Office, Ebensburg Center, Rt. 22 West, P. O. Box 600, Ebensburg, PA 15931. Awards will be made in the best interest of the Commonwealth.

**Department:** Public Welfare  
**Location:** Altoona Center (Storeroom), Department of Public Welfare, 1515 Fourth Street, Altoona, PA 16601  
**Duration:** April 1, 2003—June 30, 2003  
**Contact:** Nannette McCreary, Clerk Typist 3, (814) 472-0290

**#8397 A-K** Perishable Food Items as follows: #8397-A Meat and Meat Products, #8397-B Poultry, #8397-C Miscellaneous Foods, #8397-D Produce, #8397-E Prepared Salads, Fresh, #8397-F Fruit and Vegetables, Frozen, #8397-G Dairy Products, #8397-H Cheese, #8397-I Fish and Fish Products, #8397-J Frozen Juices, #8397-K Ice Cream and Sherbert and Related Novelties. Commodities and quantities available from the Purchasing Office, Ebensburg Center, Rt. 22 W., P. O. Box 600, Ebensburg, PA 15931. Awards will be made in the best interest of the Commonwealth.

**Department:** Public Welfare  
**Location:** Ebensburg Center (Dietary Building), Department of Public Welfare, Rt. 22 W., P. O. Box 600, Ebensburg, PA 15931  
**Duration:** April 1, 2003—June 30, 2003  
**Contact:** Nannette McCreary, Clerk Typist 3, (814) 472-0290

**4061** Miscellaneous Frozen Foods Contract for April, May and June 2003. Please send a fax with your company name, address, telephone and fax numbers and Federal ID Number to 570-587-7108 to request a bid package. Bid packages cannot be faxed.

**Department:** Public Welfare  
**Location:** Clarks Summit State Hospital, 1451 Hillside Drive, Clarks Summit, PA 18411-9505  
**Duration:** April 1, 2003—June 30, 2003  
**Contact:** Stanley Rygelski, PA, (570) 587-7291

**4062** Frozen Juice Drinks, 4 oz. Containers for April, May and June 2003. Please send a fax with your company name, address, telephone and fax numbers and Federal ID Number to 570-587-7108 to request a bid package. Bid packages cannot be faxed.

**Department:** Public Welfare  
**Location:** Clarks Summit State Hospital, 1451 Hillside Drive, Clarks Summit, PA 18411-9505  
**Duration:** April 1, 2003—June 30, 2003  
**Contact:** Stanley Rygelski, PA, (570) 587-7291

**4053** Frozen Meat Contract for April, May and June 2003. Please send a fax with your company name, address, telephone and fax numbers and Federal ID Number to 570-587-7108 to request a bid package. Bid packages cannot be faxed.

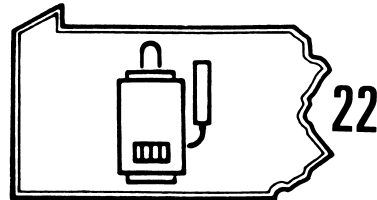
**Department:** Public Welfare  
**Location:** Clarks Summit State Hospital, 1451 Hillside Drive, Clarks Summit, PA 18411-9505  
**Duration:** April 1, 2003—June 30, 2003  
**Contact:** Stanley Rygelski, PA, (570) 587-7291

**4058** Dairy Contract for April, May and June 2003. Please send a fax with your company name, address, telephone and fax numbers and Federal ID Number to 570-587-7108 to request a bid package.

**Department:** Public Welfare  
**Location:** Clarks Summit State Hospital, 1451 Hillside Drive, Clarks Summit, PA 18411-9505  
**Duration:** April 1, 2003—June 30, 2003  
**Contact:** Stanley Rygelski, PA, (570) 587-7291

**4054** Frozen Poultry Contract for April, May and June 2003. Please send a fax with your company name, address, telephone and fax numbers and Federal ID number to 570-587-7108 to request a bid package. Bid packages cannot be faxed.

**Department:** Public Welfare  
**Location:** Clarks Summit State Hospital, 1451 Hillside Drive, Clarks Summit, PA 18411-9505  
**Duration:** April 1, 2003 - June 30, 2003  
**Contact:** Stanley Rygelski, PA, (570) 587-7291



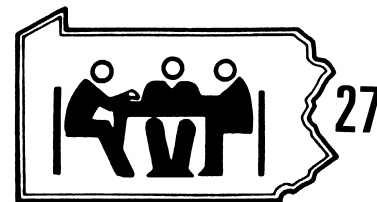
### HVAC Services

**SPC-03-007** Contractor to provide service and repairs on and "on-call" basis to the Emergency Generator and transfer switch located at the Gino J. Merli Veterans Center. For complete specifications, please send request via e-mail to [bpartyka@state.pa.us](mailto:bpartyka@state.pa.us) or via fax to (570) 961-4400.

**Department:** Military Affairs  
**Location:** Gino J. Merli Veterans Center, 401 Penn Avenue, Scranton, PA 18503-1213  
**Duration:** July 1, 2003—June 30, 2006 with renewal option  
**Contact:** Barbara Partyka, PA-1, (570) 961-4354

**SPC-03-001** Contractor to provide service for a Total Maintenance Contract for HVAC System at the Gino J. Merli Veterans Center. For complete specifications please send request via e-mail to [bpartyka@state.pa.us](mailto:bpartyka@state.pa.us) or by fax at (570) 961-4400

**Department:** Military Affairs  
**Location:** Gino J. Merli Veterans Center, 401 Penn Avenue, Scranton, PA 18503-1213  
**Duration:** July 1, 2003—June 30, 2005  
**Contact:** Barbara Partyka, PA-1, (570) 961-4354

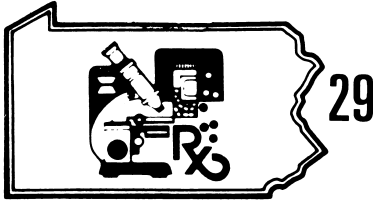


### Lodging/Meeting Facilities

**SP3520030126** Provide lodging, meeting rooms and meals for one (and possibly two), two-day client workshops for the Department of Environmental Protection, Bureau of Land Recycling and Wastewater Management. The tentative dates are as follows: March 25-26, 2003; March 26-27, 2003; April 8-9, 2003; April 9-10, 2003; April 15-16, 2003; April 16-17, 2003

**Department:** Environmental Protection  
**Location:** The contract(s) shall be awarded to the lowest responsible bidder within a 20-mile radius of downtown Harrisburg, or within a 15-mile radius of King of Prussia and/or a 30-mile radius of downtown Pittsburgh, PA

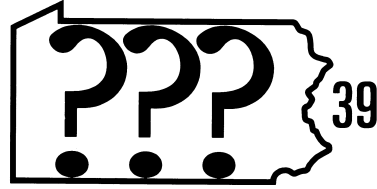
**Duration:** Through 6/30/03, with option to renew  
**Contact:** Sherry Morrow, (717) 772-1216



### Medical Services

**SPC-03-004** Contractor to provide services of an ophthalmologist and optometrist/optician to all residents at the Gino J. Merli Veterans Center. For detailed specifications, please send request via e-mail to [bpartyka@state.pa.us](mailto:bpartyka@state.pa.us) or via fax (570) 961-4400.

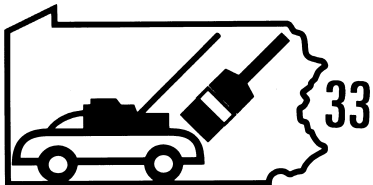
**Department:** Military Affairs  
**Location:** Gino J. Merli Veterans Center, 401 Penn Avenue, Scranton, PA 18503-1213  
**Duration:** July 1, 2003 through June 30, 2006  
**Contact:** Barbara Partyka, PA-1, (570) 961-4354



### Miscellaneous

**SPC-03-003** Contractor to supply Funeral Services for indigent residents of the Gino J. Merli Veterans Center. For detailed specifications, please send request via e-mail to [bpartyka@state.pa.us](mailto:bpartyka@state.pa.us) or via fax to (570) 961-4400.

**Department:** Military Affairs  
**Location:** Gino J. Merli Veterans Center, 401 Penn Avenue, Scranton, PA 18503-1213  
**Duration:** July 1, 2003—June 30, 2007  
**Contact:** Barbara Partyka, PA-1, (570) 961-4354



### Property Maintenance

**041155** Seed bed preparation for wildflower planting on approximately 85 acres. Plant bed preparation and bulb plantings on approximately 25 acres. All work performed in District 4-0; Lackawanna, Luzerne, Pike Susquehanna, Wayne and Wyoming counties. Contractor must be a department prequalified landscape contractor. Specifications may be obtained by calling District 4-0 Roadside Unit from 8 a.m. to 3 p.m., Monday through Friday, (570) 963-4016 or by faxing company name and address, to (570) 963-4245.

**Department:** Transportation  
**Location:** Lackawanna, Luzerne, Pike, Susquehanna, Wayne and Wyoming Counties  
**Duration:** One (1) year contract with renewal options  
**Contact:** Bill Fives, (570) 963-4016

**2-2-00058 REBID NOTE\* THIS IS A REBID.** This contract will provide manpower, equipment and all guiderail material for the emergency repair of approximately 5,000 linear feet of strong and/or weak post guiderail (and other guiderail components as needed) at accident damage sites located on Interstate 80, within Clearfield County. The contractor shall be responsible for the removal and disposal of damaged guiderail and installation of new guiderail at accident sites within 5 working days after notification by department personnel on an as needed basis. All requests for bid packages must be requested by fax (814) 768-0735 or telephone (814) 765-0524. Attention: Debbie Swank, Purchasing Agent. All bidders must be prequalified to bid on this contract. PA Prevailing Wage does apply.

**Department:** Transportation  
**Location:** Interstate 80, District 2-2, Clearfield County  
**Duration:** One year contract with an option of One (1) Year Renewal  
**Contact:** Debbie Swank, Purchasing Agent, (814) 765-0524

**202-R-1939056312** The Department of State is interested in securing and retaining the services of a qualified professional testing organization that can develop, prepare, administer and grade theory examinations for real estate salespersons and brokers and provide related examination administration services to the Department and its candidates.

**Department:** State  
**Location:** 308 North Office Building, Harrisburg, PA 17120  
**Duration:** Five years  
**Contact:** Kathye Bilyeu, (717) 783-7220

**SPC-03-002(a)** Contractor to provide Protestant chaplaincy services for the residents of the Protestant faith at the Gino J. Merli Veterans Center. For complete specifications, please send request via e-mail to [bpartyka@state.pa.us](mailto:bpartyka@state.pa.us) or by fax (570) 961-4400.

**Department:** Military Affairs  
**Location:** Gino J. Merli Veterans Center, 401 Penn Avenue, Scranton, PA 18503-1213  
**Duration:** July 1, 2003—June 30, 2005  
**Contact:** Barbara Partyka, PA-1, (570) 961-4354

**RFP-2002-BE-01** Concessionaire to develop, manage and operate boating facilities. Pre-proposal questions - February 4, 2003. Pre-proposal conference - February 6, 2003 (Mandatory). Bid Opening - February 28, 2003.

**Department:** Fish and Boat Commission  
**Location:** Frankford Arsenal Boat Lunch, 5601 Tacony Street, Philadelphia, PA  
**Duration:** 10-year license and concession agreement (one-year term with nine automatic renewals)  
**Contact:** Dennis Grove, (717) 705-7915

**IFB 03-I-001** The services of a certified public accountant or certified public accounting firm are required for the auditing of campaign finance statements and reports for the Bureau of Commissions, Elections and Legislation.

**Department:** State  
**Location:** Bureau of Finance and Operations, Room 308, North Office Building, Harrisburg, PA 17120  
**Duration:** 2 years  
**Contact:** Judith L. Holjes, (717) 783-7210

[Pa.B. Doc. No. 03-161. Filed for public inspection January 24, 2003, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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|--|---|
| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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KELLY POWELL LOGAN,  
*Secretary*



