

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:  
 The payment date specified in the contract.  
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.  
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
 PA Department of Community and Economic Development  
 374 Forum Building  
 Harrisburg, PA 17120  
 800-280-3801 or (717) 783-5700

### Reader's Guide



**Legal Services & Consultation**

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services  
 Location: Harrisburg, Pa.  
 Duration: 12/1/93-12/30/93  
 Contact: Procurement Division 787-0000

③ Contract Information  
 ④ Department  
 ⑤ Location  
 ⑥ Duration

⑦ (For Commodities: Contact:) Vendor Services Section 717-787-2199 or 717-787-4705

#### REQUIRED DATA DESCRIPTIONS

① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.

② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.

③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.

④ Department: State Department or Agency initiating request for advertisement.

⑤ Location: Area where contract performance will be executed.

⑥ Duration: Time estimate for performance and/or execution of contract.

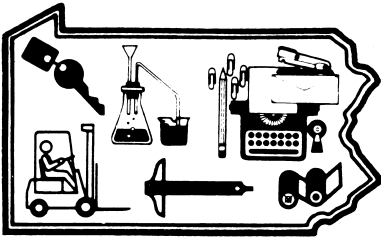
⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.  
 (For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

## GET A STEP AHEAD IN COMPETING FOR A STATE CONTRACT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Bureau personnel can supply descriptions of contracts, names of previous bidders, pricing breakdowns and other information to help you submit a successful bid on a contract. We will direct you to the appropriate person and agency looking for your product or service to get you "A Step Ahead." Services are free except the cost of photocopying contracts or dubbing a computer diskette with a list of current contracts on the database. A free brochure, "Frequently Asked Questions About State Contracts," explains how to take advantage of the bureau's services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room G13 Finance Building  
 Harrisburg, PA 17120  
 717-787-2990  
 1-800-252-4700

BARBARA HAFER,  
*State Treasurer*



### Commodities

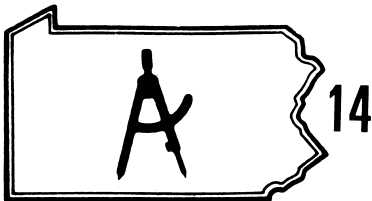
**42-024208** This contract will provide manpower, equipment, and incidental guide rail material for installation of approximately 18,000 linear feet of strong post guide rail. All guide rail material will be supplied by the Department except for the bolts, nuts, washers, rotating brackets, connection plates, anchor bolts, concrete for the end treatments, and end anchorages. It will be the Contractor's responsibility to pick up and deliver the material to the various worksites. The Department shall be responsible for removal of all existing guide rail and for any grading of shoulder stabilization, prior to the placement of the guide rail by the Contractor. A MANDATORY pre-bid meeting (one day) will be held to include review of guide rail locations, and site(s) where the guiderail will be stored will be determined. All requests for bid packages must be received by FAX at (814) 274-9764 ATTN: Karen C. Espenshade, Purchasing Agent, or by PHONE at (814) 274-9181 Ext. 3008. All bidders must be prequalified to bid on this project. The Pennsylvania Prevailing Wage Act does apply.

**Department:** Transportation  
**Location:** Various locations throughout Cameron County.  
**Duration:** This is a 1-year contract with one renewal by letter option for 1 year.  
**Contact:** James Close, Acting Manager, (814) 274-9181

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## SERVICES

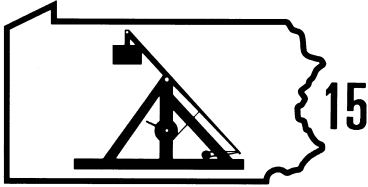
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### Engineering Services

**PennDOT-ECMS** The Pennsylvania Department of Transportation has established a website advertising for the retention of engineering firms. You can view these business opportunities by going to the Department of Transportation's Engineering and Construction Management System at [www.dot2.state.pa.us](http://www.dot2.state.pa.us).

**Department:** Transportation  
**Location:** Various  
**Contact:** [www.dot2.state.pa.us](http://www.dot2.state.pa.us)



### Environmental Maintenance Service

**BOGM 02-12C** Cleaning Out and Plugging Seven (7) Abandoned and Orphan Oil and Gas Wells. (Mr. Bill Chen, Mr. John R. Cairns, Mr. Robert Deklewa and Mr. Timothy J. Bowman Properties). The principal items of work include cleaning out and plugging seven (7) abandoned and orphan oil and gas wells to Department specifications, prepare and restore well sites and mobilize and demobilize plugging equipment. The wells are estimated to be between 2,200—2,800 feet in depth. This project issues on October 3, 2003 and bids will be opened November 4, 2003 at 2 p.m. Payment in the amount of \$10.00 must be received before bid documents will be sent. A pre-bid conference is planned for this project but a date has not been set. Please use the contact information contained in this advertisement to find out more about the pre-bid conference.

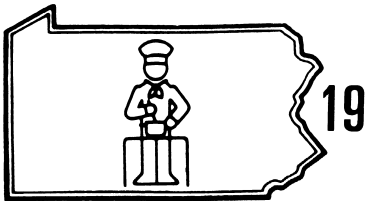
**Department:** Environmental Protection  
**Location:** South Fayette and Robinson Townships, Allegheny County, PA  
**Duration:** 180 calendar days after the official start date.  
**Contact:** Construction Contracts Section, (717) 783-7994

**OSM 40(3213)101.1** Abandoned Mine Reclamation, Cranberry Ridge. The principal items of work and approximate quantities include 2,795,630 cubic yards of grading, 43,180 cubic yards of drainage excavation, 25,255 square yards of rock lining and 185.8 acres of seeding. This project issues on October 3, 2003 and bids will be opened November 4, 2003 at 2 p.m. Payment in the amount of \$10.00 must be received before bid documents will be sent. Federal funds are available for this project from the \$37.8 million 2001 AML grant.

**Department:** Environmental Protection  
**Location:** Hazleton City and Hazle Township, Luzerne County, PA  
**Duration:** 1,020 calendar days after the official starting date.  
**Contact:** Construction Contracts Section, (717) 783-7994

**BOGM 03-15** Cleaning Out and Plugging One (1) Abandoned Gas Well, (Mr. Thomas A. Beardshall Property). The principal items of work include cleaning out and plugging one (1) abandoned gas well to Department specifications, prepare and restore well site and mobilize and demobilize plugging equipment. The well is estimated to be 2,054 feet in depth while taking approximately 80 hours of plugging time and using approximately 45,000 pounds of plugging material. This project issues on October 3, 2003 and bids will be opened October 23, 2003 at 2 p.m. Payment in the amount of \$10.00 must be received before bid documents will be sent. A pre-bid conference is planned for this project but a date has not been set. Please use the contact information contained in this advertisement to find out more about the pre-bid conference.

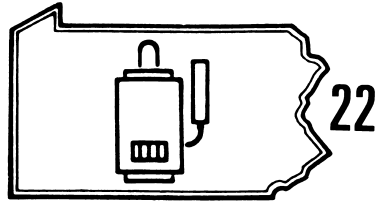
**Department:** Environmental Protection  
**Location:** Bridgeville Borough, Allegheny County, PA  
**Duration:** 45 calendar days after the official starting date.  
**Contact:** Construction Contracts Section, (717) 783-7994



### Food

**101** Eggs, Fresh, Consumer Grade A, medium must be candle inspected, Class I, Brown and White, packed 30 dozen/case. 40 pound carton. USDA Certificate required (and all related items). Approximately 1,500 dozen each Monday from July 1, 2003 to June 30, 2004. Bids will be sent out bi-monthly. Frozen Eggs, Pasteurized Whole for scrambling, 6/5 lb. per case. Must be frozen when delivered and show no signs of previous defrosting. Certificate of Compliance must accompany each order.

**Department:** Corrections  
**Location:** State Correctional Institution at Pittsburgh, 3001 Beaver Avenue, Pittsburgh, PA 15233  
**Duration:** July 01, 2003 to June 30, 2004  
**Contact:** Nancy Keller, (412) 761-1955



### HVAC Services

**E3538** Vendor will supply and install a complete system of six (6) gas fired tubular radiant heaters and one (1) horizontal gas furnace in the Garage and Maintenance Building at the Southeastern Veterans' Center, Spring City, PA. The system will be complete as per drawings and specifications to be provided for: unit installation, ductwork, gas piping, vent piping, thermostats and wiring, and power wiring. The facility maintenance department will provide existing equipment demolition to allow for new equipment installation. Vendor can obtain RFQ with specifications by calling purchasing agent listed. Vendor must have a SAP vendor number with the Commonwealth of PA. Vendor must complete a site visit as a condition of the bid to ensure familiarity with the facility and project.

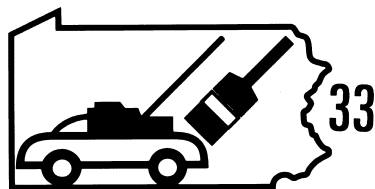
**Department:** Military Affairs  
**Location:** Southeastern Veterans' Center, Garage and Maintenance Building, One Veterans Drive, Spring City, PA 19475  
**Duration:** Work must be completed prior to onset of inclement weather. Building is currently without heat. November 1, 2003 completion date estimated.  
**Contact:** Joan Gutchen, Purch. Agt., (610) 948-2492



### Lodging/Meeting Facilities

**CN 00005292** Provide meeting facilities to include lodging, meeting rooms and meals for approximately 125—150 attendees to be held on one of the following dates: March 30, 31, April 1, 2004 or April 13, 14, 15, 2004 or April 20, 21, 22, 2004.

**Department:** Environmental Protection  
**Location:** Within a 15-mile radius of the City of Washington, Washington County, PA  
**Duration:** Through 6/30/04.  
**Contact:** Sherry Morrow, (717) 772-1216



### Property Maintenance

**FM 8700** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Lewistown Station. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, (717) 705-5951.

**Department:** State Police  
**Location:** Troop G, Lewistown Station, Box 34, R. R. 5, Airport Drive, Mifflintown, PA 17059  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**FM 8704** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Harrisburg CDC. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, (717) 705-5951.

**Department:** State Police  
**Location:** Harrisburg CDC, 8001 Bretz Drive, Harrisburg, PA 17112  
**Duration:** 11/01/03 to 06/30/04  
**Contact:** Sandy Wolfe, (717) 705-5951

**FM 8699** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Pittsburgh Station. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, (717) 705-5951.

**Department:** State Police  
**Location:** Troop B, Pittsburgh Station, 449 McCormick Road, Moon Township, PA 15108  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**FM 8703** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Bethlehem Headquarters and Crime Lab. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, (717) 705-5951.

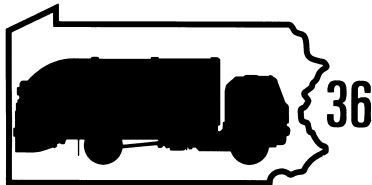
**Department:** State Police  
**Location:** Troop M, Bethlehem Headquarters and Bethlehem Crime Lab, 2930 and 2932 Airport Road, Bethlehem, PA 18017  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**FM 8701** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Honesdale Station. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, (717) 705-5951.

**Department:** State Police  
**Location:** Troop R, Honesdale Station, R. R. 6, Box 6822, Honesdale, PA 18431  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**FM 8702** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Avondale Station. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, (717) 705-5951.

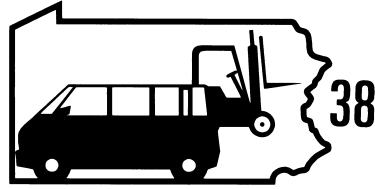
**Department:** State Police  
**Location:** Troop J, Avondale Station, 2 Moxley Lane, Avondale, PA 19311  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951



### Sanitation

**SP 30777012** Rental of Sewer Cleaning Equipment and Labor to operate. Please send a fax with your company name, address, telephone and fax numbers, Federal ID number to request a bid package. FAX: 570-587-7108. Bid packages cannot be faxed.

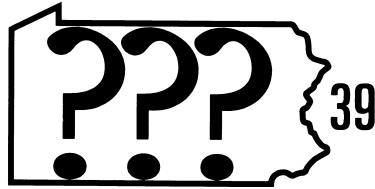
**Department:** Public Welfare  
**Location:** Clarks Summit State Hospital, 1451 Hillside Drive, Clarks Summit, PA 18411-9505  
**Duration:** November 1, 2003—June 30, 2008  
**Contact:** Stanley Rygelski, PA, (570) 587-7291



### Vehicle, Heavy Equipment and Powered Machinery Services

**461486** Removal of Liquid and Solids from a Hot Vat Parts Cleaning Tank, Pre-Wash Tank, and a Better Engineering Parts Cleaning Machine Model #V-300.

**Department:** Transportation  
**Location:** Equipment Division, 17th Street and Arsenal Blvd., Harrisburg, PA 17120  
**Contact:** Sherri Linen, (717) 787-3959



### Miscellaneous

**42-026232** Boom Arm Mowing Services of roadsides on various routes throughout Potter County. Mowing operation shall include (2) mowing units (tractor/mower) and (1) shadow vehicle, equipped with operators.

**Department:** Transportation  
**Location:** Potter County, PA  
**Duration:** This is 1-year contract w/4 renewal options of 1 year each.  
**Contact:** Karen C. Espenshade, Purchasing Agent, (814) 274-9181, Ext. 3008  
 [Pa.B. Doc. No. 03-1972. Filed for public inspection October 3, 2003, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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DONALD T. CUNNINGHAM, Jr.  
*Secretary*



