

STATE CONTRACTS INFORMATION

DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:
 The payment date specified in the contract.
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center
 PA Department of Community and Economic Development
 374 Forum Building
 Harrisburg, PA 17120
 800-280-3801 or (717) 783-5700

Reader's Guide



Legal Services & Consultation

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

B-54137. Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services
 Location: Harrisburg, Pa.
 Duration: 12/1/93-12/30/93
 Contact: Procurement Division
 787-0000

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦ (For Commodities: Contact:)
 Vendor Services Section
 717-787-2199 or 717-787-4705

REQUIRED DATA DESCRIPTIONS

① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.

② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.

③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.

④ Department: State Department or Agency initiating request for advertisement.

⑤ Location: Area where contract performance will be executed.

⑥ Duration: Time estimate for performance and/or execution of contract.

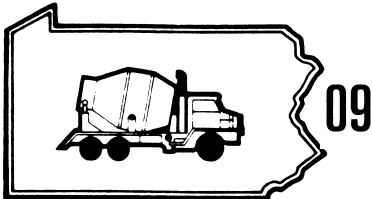
⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.
 (For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

PA TREASURY BUSINESS OUTLET—PLUG INTO IT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Services are free except the cost of photocopying contracts or dubbing a computer diskette with a list of current contracts on the database. A free brochure explains how to take advantage of available services.

Contact: **Bureau of Contracts and Public Records**
 Pennsylvania State Treasury
 Room 201 Finance Building
 Harrisburg, PA 17120
 717-787-4586
 1-800-252-4700
 BizOutlet@patreasury.org

BARBARA HAFER,
State Treasurer



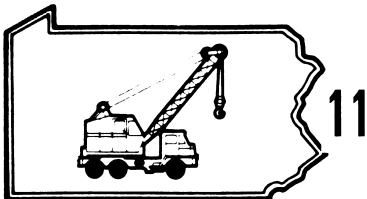
Construction & Construction Maintenance

2003-01 The contractor shall provide all materials, labor, and equipment to replace existing passenger elevator in the infirmary at the State Correctional Institution at Camp Hill.

Department: Corrections
Location: State Correctional Institution at Camp Hill, 2500 Lisburn Road, Camp Hill, PA 17011
Duration: January 15, 2004 to June 30, 2004
Contact: Jeffery Wright, (717) 975-5200

SU-2002/19 Etter Health Center, ADA Entry Re-Roof, Mechanical Upgrades. Shippensburg University of the State System of Higher Education invites General and HVAC Contractors to request bid documents for this project. Work includes ADA sidewalk and stairs, storefront replacement, renovations, re-roof and mechanical upgrades at Etter Health Center. Prospective Bidders may obtain project plans for a non-refundable deposit of \$30.00, by requesting in writing or by fax to STV Architects, ATTN: Virginia Stoudt, 205 West Welsh Drive, Douglassville, PA 19518. Phone: 610-385-8325. Fax: 610-385-8501. Pre-Bid Meeting with site visit immediately to follow will be held on December 17, 2003 at 10:00 a.m. in the Reed Operations Center. Bids Due: January 12, 2004 at 4:00 p.m., Old Main Room 300. Public Bid Opening: January 13, 2004 at 2:00 p.m., Old Main Room 203A. Contracts, MBE/WBE and Prevailing Wages apply. Non-Discrimination and Equal Opportunity are the policies of the Commonwealth and of the PA State System of Higher Education.

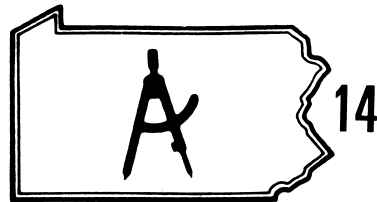
Department: State System of Higher Education
Location: Shippensburg University, Shippensburg, PA 17257
Duration: 120 days after receipt of Notice to Proceed
Contact: Deborah K. Martin, (717) 477-1121



Demolition—Structural Only

W-0583-0301 Demolition and removal of Boiler Plant Chimneystack and Breaching at the Ebensburg Center.

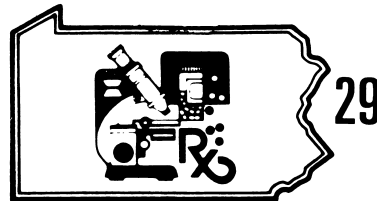
Department: Public Welfare
Location: Ebensburg Center, Department of Public Welfare, Rt. 22 West, P. O. Box 600, Ebensburg, PA 15931
Duration: 90 Calendar days from effective date of contract.
Contact: Marilyn Cartwright, Purchasing Agent, (814) 472-0259



Engineering Services

PennDOT-ECMS The Pennsylvania Department of Transportation has established a website advertising for the retention of engineering firms. You can view these business opportunities by going to the Department of Transportation's Engineering and Construction Management System at www.dot2.state.pa.us.

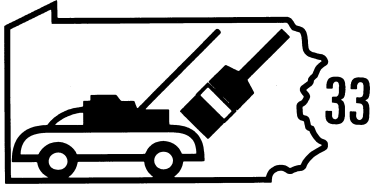
Department: Transportation
Location: Various
Contact: www.dot2.state.pa.us



Medical Services

CN00006034 Provide a school psychologist, on site as required, to the Scranton State School for the Deaf. Contract will be from the effective date through February 28, 2008. Do not call for information. All information is in the bid package. Fax (570) 963-4544 to obtain a copy of the bid package. Bid package is not available electronically. Bid Opening: 2 p.m. 12/29/2003.

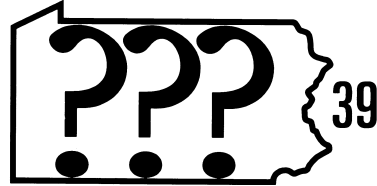
Department: Education
Location: Scranton State School for the Deaf, 1800 North Washington Avenue, Scranton, PA 18509-1799
Duration: Five year contract with yearly cost changes
Contact: Merrill Mayenschein, Fax: (570) 963-4544



Property Maintenance

CL-595, Center for Alumni and Development Clarion University of Pennsylvania is soliciting bids for construction of a new office building in Clarion, PA. This 8,740 square foot, two story Federalist Style building will have a gable roof and dormers, a brick veneer, a structural system of wood stud framing, concrete block, and wood roof trusses. The building will contain office, conference rooms, and restrooms. The HVAC system includes DX cooling, split systems air handlers, and gas fired furnaces. Construction includes plumbing installations and electrical equipment and wiring including installation of telephone and data cabling. This building will sit on a just under one acre lot and will have onsite paved parking (completed by others). Landscape development in the areas not occupied by the building or parking lot will be part of the general contract. Contracts will be awarded for General, HVAC, Plumbing and Electrical Construction. Pre-Bid Meeting: 10 a.m., December 15, 2003 in McEntire Maintenance Building, Wilson Avenue, Clarion, PA. Bids Due: 2:00 p.m., January 13, 2004. Plans Cost: \$50.00, non-refundable, for a complete set of plans and specifications, payable to Clarion University. Plans and specifications may be reviewed without charge at the University or Builders Exchanges-list available from Clarion University. Contact for Plans and Specifications procurement: Judy McAninch, 218 Carrier Hall, Clarion University, Clarion, PA 16214, (814) 393-2240, jmcaininch@clarion.edu.

Department: State System of Higher Education
Location: Clarion University, Clarion, PA
Duration: 180 days from Notice to Proceed
Contact: Judy McAninch, (814) 393-2240



Miscellaneous

RFP #PPO/Rx-001 The Office of the Chancellor, State System of Higher Education, is soliciting proposals from insurance carriers to provide a preferred provider organization plan and/or prescription benefits managers to provide a prescription benefit plan with an anticipated effective date of July 1, 2004. The insurance carrier or prescription benefit manager must offer benefits and Statewide network providers. No broker fees will be paid under this contract or contracts. The RFP will provide interested vendors with sufficient information to prepare and submit proposals. Final proposals must be submitted by December 30, 2003. To receive an RFP, contact Mary Ann Spontak, Health Care Program Administrator, State System of Higher Education, 2986 North Second Street, Harrisburg, PA 17110, (717) 720-4166, mspontak@sshechan.edu.

Department: State System of Higher Education
Location: Harrisburg, PA
Duration: 5 years
Contact: Mary Ann Spontak, (717) 720-4166

CN00006114 Repair and Maintenance to FM Radio Communications System at Polk Center.

Department: Public Welfare
Location: Polk Center, P. O. Box 94, Polk, PA 16342
Duration: January 1, 2004 through December 31, 2006
Contact: Marty DuPont, (814) 432-0229

CN00006115 Recycle/Recharge Printer Cartridges and Fax Cartridges.

Department: Public Welfare
Location: Polk Center, P. O. Box 94, Polk, PA 16342
Duration: February 1, 2004 through June 30, 2006
Contact: Marty DuPont, (814) 432-0229

[Pa.B. Doc. No. 03-2349. Filed for public inspection December 5, 2003, 9:00 a.m.]

DESCRIPTION OF LEGEND

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| <p>1 Advertising, Public Relations, Promotional Materials</p> <p>2 Agricultural Services, Livestock, Equipment, Supplies & Repairs: Farming Equipment Rental & Repair, Crop Harvesting & Dusting, Animal Feed, etc.</p> <p>3 Auctioneer Services</p> <p>4 Audio/Video, Telecommunications Services, Equipment Rental & Repair</p> <p>5 Barber/Cosmetology Services & Equipment</p> <p>6 Cartography Services</p> <p>7 Child Care</p> <p>8 Computer Related Services & Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p>9 Construction & Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p>10 Court Reporting & Stenography Services</p> <p>11 Demolition—Structural Only</p> <p>12 Drafting & Design Services</p> <p>13 Elevator Maintenance</p> <p>14 Engineering Services & Consultation: Geologic, Civil, Mechanical, Electrical, Solar & Surveying</p> <p>15 Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core & Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p>16 Extermination Services</p> <p>17 Financial & Insurance Consulting & Services</p> <p>18 Firefighting Services</p> <p>19 Food</p> <p>20 Fuel Related Services, Equipment & Maintenance to Include Weighing Station Equipment, Underground & Above Storage Tanks</p> <p>21 Hazardous Material Services: Abatement, Disposal, Removal, Transportation & Consultation</p> | <p>22 Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental & Repair</p> <p>23 Janitorial Services & Supply Rental: Interior</p> <p>24 Laboratory Services, Maintenance & Consulting</p> <p>25 Laundry/Dry Cleaning & Linen/Uniform Rental</p> <p>26 Legal Services & Consultation</p> <p>27 Lodging/Meeting Facilities</p> <p>28 Mailing Services</p> <p>29 Medical Services, Equipment Rental and Repairs & Consultation</p> <p>30 Moving Services</p> <p>31 Personnel, Temporary</p> <p>32 Photography Services (includes aerial)</p> <p>33 Property Maintenance & Renovation—Interior & Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning & Planting, etc.)</p> <p>34 Railroad/Airline Related Services, Equipment & Repair</p> <p>35 Real Estate Services—Appraisals & Rentals</p> <p>36 Sanitation—Non-Hazardous Removal, Disposal & Transportation (Includes Chemical Toilets)</p> <p>37 Security Services & Equipment—Armed Guards, Investigative Services & Security Systems</p> <p>38 Vehicle, Heavy Equipment & Powered Machinery Services, Maintenance, Rental, Repair & Renovation (Includes ADA Improvements)</p> <p>39 Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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DONALD T. CUNNINGHAM, Jr.
Secretary

