

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

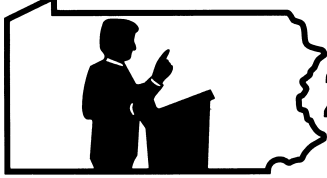
Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:  
 The payment date specified in the contract.  
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.  
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
 PA Department of Community and Economic Development  
 374 Forum Building  
 Harrisburg, PA 17120  
 800-280-3801 or (717) 783-5700

### Reader's Guide



**Legal Services & Consultation**

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services  
 Location: Harrisburg, Pa.  
 Duration: 12/1/93-12/30/93  
 Contact: Procurement Division  
 787-0000

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦ (For Commodities: Contact:)  
 Vendor Services Section  
 717-787-2199 or 717-787-4705

#### REQUIRED DATA DESCRIPTIONS

① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.

② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.

③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.

④ Department: State Department or Agency initiating request for advertisement.

⑤ Location: Area where contract performance will be executed.

⑥ Duration: Time estimate for performance and/or execution of contract.

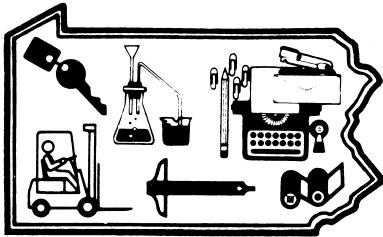
⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.  
 (For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

## GET A STEP AHEAD IN COMPETING FOR A STATE CONTRACT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Bureau personnel can supply descriptions of contracts, names of previous bidders, pricing breakdowns and other information to help you submit a successful bid on a contract. We will direct you to the appropriate person and agency looking for your product or service to get you "A Step Ahead." Services are free except the cost of photocopying contracts or dubbing a computer diskette with a list of current contracts on the database. A free brochure, "Frequently Asked Questions About State Contracts," explains how to take advantage of the bureau's services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room G13 Finance Building  
 Harrisburg, PA 17120  
 717-787-2990  
 1-800-252-4700

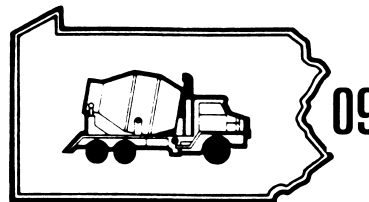
BARBARA HAFER,  
*State Treasurer*



### Commodities

**087020** One each of a Truck Mounted Attenuator System for installation at the back of a truck. Unit must meet AASHTO-FHWA requirement for crash testing of work zone devices NCHRP 350 criteria for 62 mph.

**Department:** Transportation  
**Location:** 2105 Lincoln Hwy. East, Lancaster, PA 17602  
**Duration:** One time purchase  
**Contact:** Jeralyn Rettew, (717) 299-7621 EXT 322



### Construction & Construction Maintenance

**2-2-00060** Replaces Bid No. 2-2-00058 REBID This contract will provide manpower, equipment and all guiderail material for the emergency repair of approximately 5,000 linear feet of strong and/or weak post guiderail (and other guiderail components as needed) at accident damage sites located on Interstate 80, within Clearfield County. The contractor shall be responsible for the removal and disposal of damaged guiderail and installation of new guiderail at accident sites within 5 working days after notification by Department personnel on an as needed basis. All requests for bid packages must be requested by fax (814) 768-0735 or telephone (814) 765-0524. Attention: Debbie Swank, Purchasing Agent. All bidders must be prequalified to bid on this contract. PA Prevailing Wage does apply.

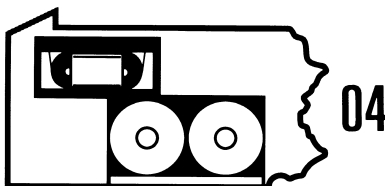
**Department:** Transportation  
**Location:** Interstate 80, District 2-2, Clearfield County  
**Duration:** One year contract with an option of one (1) Year Renewal  
**Contact:** Debbie Swank, Purchasing, (814) 765-0524

**113 1063** Contractor will perform scheduled service and respond to safety calls to inspect, clean, lubricate, adjust and replace when necessary components of facility automated doors. Routine maintenance will be performed twice per year. Additional specifications available upon request.

**Department:** Military Affairs  
**Location:** Southwestern Veterans Center, 7060 Highland Dr., Pittsburgh, PA 16206  
**Duration:** 07/01/2003—06/30/2005  
**Contact:** Ken Wilson, (412) 665-7627

**CL-577 - Locker Room/Restroom Additions**, Stadium Clarion University of Pennsylvania is soliciting bids for construction of an 1,800 square foot locker room, additions/modifications to the existing stadium stands and restrooms and installation of an EPDM roof on the existing locker room at its stadium facility. The new locker room will be constructed adjacent to the existing locker room and will be a new block building complete with showers, lockers, plumbing, heating, lighting, EPDM roofing, etc. The additions to the existing stands and restrooms is to provide and/or increase handicap accessibility. In addition, the existing locker room roof of approximately 9,200 sq. ft. will be removed and an insulated EPDM roof installed. Contracts will be awarded for general, plumbing, HVAC and electrical construction. Pre-Bid Meeting: 10 A.M., February 20, 2003, in McEntire Maintenance Building. Bids Due: 2 p.m., March 13, 2003. Bid packages available from contact person - \$30 nonrefundable fee payable by check to the University.

**Department:** State System of Higher Education  
**Location:** Clarion University, Clarion County, Clarion, PA  
**Duration:** 120 days from Notice to Proceed  
**Contact:** Judy McAninch, Contract Specialist, (814) 393-2240



### Audio/Video

**113 1061** Contractor to provide all parts and labor necessary to maintain Facility telephone system. Equipment to be maintained: PBX (Northern Telecom Option CIC Release 21) with Modem. Meridian 8 port/11 hour mail system. Alpha Interrupted Power System (UPS) Meridian 2250 console tele series call accounting.

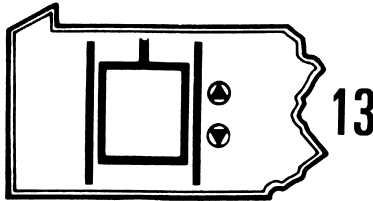
**Department:** Military Affairs  
**Location:** Southwestern Veterans Center, 7060 Highland Dr., Pittsburgh, PA 16206  
**Duration:** 07/01/2003—06/30/2006  
**Contact:** Ken Wilson, (412) 665-6727

**Harbold & Diehm** The project is a 3-phased project, summer sessions 2003, winter session 2004, and summer sessions 2004. It will include, but is not limited to, a new roof, communications and electrical upgrades, AC in basement data room, new HVAC units in the corridors, PTAC units in the rooms, lobby renovations, new toilet/shower rooms, new emergency generator, and new finishes throughout the buildings. A sprinkler/fire protection installation will be completed during the summer 2003, and is under separate contracts. The general contractor will be responsible for coordinating the renovation primes and the two sprinkler/fire protection primes, i.e., plumbing and electrical.

**Department:** Education  
**Location:** <http://muweb.millersville.edu/muonline/direction.html>  
**Contact:** Bernadette Wendler

**PR10006453** Repair concrete walkway at the front entrance of the Forum Building, South Drive.

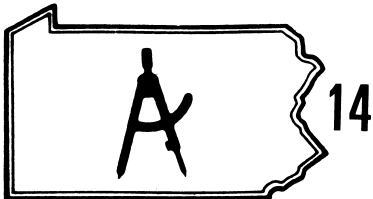
**Department:** General Services  
**Location:** Department of General Services, Bureau of Maintenance Management, Forum Building, Harrisburg, PA 17125  
**Duration:** Contract Period: March 28, 2003, through June 30, 2003.  
**Contact:** Charles Klischer, (717) 787-6463



### Elevator Maintenance

**113-1064** Contractor to provide all equipment and fully qualified mechanics necessary to maintain and test facility elevators. Additional specifications available upon request.

**Department:** Military Affairs  
**Location:** Southwestern Veterans Center, 7060 Highland Dr., Pittsburgh, PA 16206  
**Duration:** 07/01/2003—06/30/2006  
**Contact:** Ken Wilson, (412) 665-6727



### Engineering Services

**PennDOT-ECMS** The Pennsylvania Department of Transportation has established a website advertising for the retention of engineering firms. You can view these business opportunities by going to the Department of Transportation's Engineering and Construction Management System at [www.dot2.state.pa.us](http://www.dot2.state.pa.us).

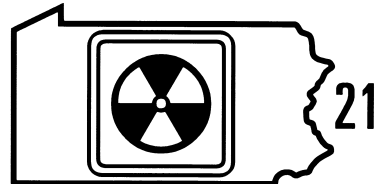
**Department:** Transportation  
**Location:** Various  
**Contact:** [www.dot2.state.pa.us](http://www.dot2.state.pa.us)



### Financial and Insurance Consulting

**FIN-AID 02-03** The Hiram G. Andrews Center is seeking Financial Aid Consultation and Management Services to provide the following: Determine student eligibility for Pell, FSEOG, FWS, and other Federal programs; assist in administering these programs, disbursing program funds and preparing all required Federal government reports; and provide staff training and on-site consultations. To obtain a bid package, request may be submitted to the attention of K.J. Zakraysek, Hiram G. Andrews Center, 727 Goucher Street, Johnstown, PA 15905, FAX to 814-255-8370, or e-mail to [zkakraysek@state.pa.us](mailto:zkakraysek@state.pa.us). This will not result in a contract for employment.

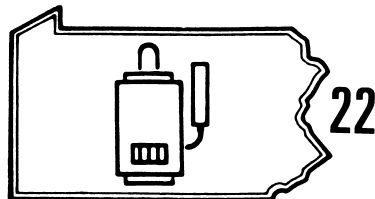
**Department:** Labor and Industry  
**Location:** Office of Vocational Rehabilitation, Hiram G. Andrews Center, 727 Goucher Street, Johnstown, PA 15905  
**Duration:** For the five year term of 7-1-03 to 6-30-08  
**Contact:** Kenneth J. Zakraysek, Purchasing Agent, (814) 255-8210



### Hazardous Material Services

**PR10007418** Contractor shall provide the necessary equipment and personnel for Microbial Remediation at the Harrisstown #2 Building.

**Department:** General Services  
**Location:** Department of General Services, Bureau of Maintenance Management, Harrisstown #2 Bldg., 333 Market Street, Harrisburg, PA 17101  
**Duration:** Contract Period: 03-28-03 through 06-30-03.  
**Contact:** Frank Szekeres, (717) 705-5860



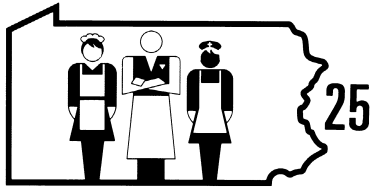
### HVAC Services

**30876001** Contractor to furnish all labor, parts and equipment to maintain York Model OT260 Open Turbopak Liquid Chilling System (Central Air Conditioning) at the Altoona Center.

**Department:** Public Welfare  
**Location:** Altoona Center, DPW, 1515 Fourth St., Altoona, PA 16601  
**Duration:** Contract is anticipated to begin July 1, 2003, and end June 30, 2006.  
**Contact:** Cora Davis, PA 1, (814) 472-0288

**MI-818 SMC HVAC Upgrade** Project Title: MI-818 SMC HVAC Upgrades. Remove existing roofing and chiller, etc. Furnish and install chiller, cooling tower, monitor electrical appurtenances, etc. and repair roof. Estimated Range: \$349,350.00 to \$411,000.00 HVAC and Electrical Construction. Contact Jill M. Coleman by email ([jcoleman@millersville.edu](mailto:jcoleman@millersville.edu)) or fax (717) 871-5622 to obtain plans and specifications. Prebid conference 02/12/2003 at 10:00 a.m. Opening 03/05/2003 at 10:00 a.m.

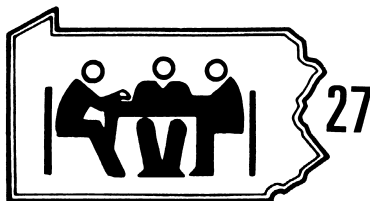
**Department:** State System of Higher Education  
**Location:** Millersville University of PA, Millersville, PA  
**Duration:** 120 calendar days from the date of the Notice to Proceed  
**Contact:** Jill M. Coleman, (717) 872-3730



### Laundry/Dry Cleaning & Linen/Uniform Rental

**113 1060** Contractor to provide laundry services for resident clothing. Approximate quantity of laundry is 7,000 pounds per month. Service will require pickup and delivery to be three times per week. Additional specifications available upon request.

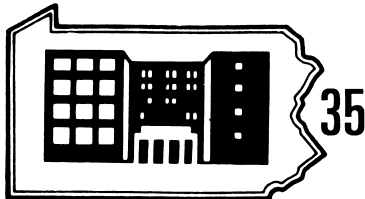
**Department:** Military Affairs  
**Location:** Southwestern Veterans Center, 7060 Highland Dr., Pittsburgh, PA 15206  
**Duration:** 07/01/2003—06/30/2006  
**Contact:** Ken Wilson, (412) 665-6727



### Lodging/Meeting Facilities

**461908** A facility in Pennsylvania within the City Limits of Downtown Pittsburgh, May 11-16, 2003. With "Classroom Style" Room for 100 attendees, two "Breakout Rooms" for 30 attendees each, and one "Networking Room" for 50 attendees, as specified. All Rooms, to be equipped with required Personal Computers, A/V Equipment, etc., as specified. Lunch and Breaks (am and pm) for 100 attendees as specified. Up to Fifty Single Lodging Rooms for May 11, and up to One Hundred Single Lodging Rooms May 12 through 15, 2003, with 1:00 pm checkout. "FREE" On-Site Parking for all attendees as specified. Fax request for Bid Package to Wendy Heberlig at (717) 783-4438. Include Proper Business Name, Mailing Address with Contact Person and Telephone Number.

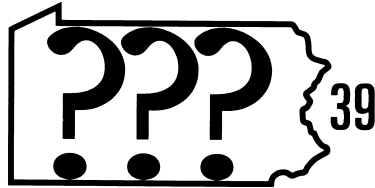
**Department:** Transportation  
**Location:** In Pennsylvania - Within City Limits of Pittsburgh.  
**Duration:** May 11 through 16, 2003.  
**Contact:** Wendy Heberlig, (717) 787-4299



### Real Estate Services

**93563** LEASE MULTI-PURPOSE SPACE TO THE COMMONWEALTH OF PA. Proposals are invited to provide the Department of Corrections with 12,884 useable square feet of multi-purpose space with a minimum parking for 6 vehicles, within Pittsburgh, Allegheny County, PA. Downtown locations will be considered. For more information on SFP #93563 which is due on March 10, 2003 visit [www.dgs.state.pa.us](http://www.dgs.state.pa.us) to download a SFP package or call (717) 787-4394.

**Department:** Corrections  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** Mr. Jennings K. Ward, (717) 787-7412



### Miscellaneous

**Tutor 01-03** The Hiram G. Andrews Center is seeking Professional Tutor Services on an as-needed basis for students enrolled in degree programs in accordance with established Work Scope contained in the bid documents. To obtain a bid package, request may be submitted to the attention of K.J. Zakraysek, Hiram G. Andrews Center, 727 Goucher St., Johnstown, PA 15905, FAX to 814-255-8370, or e-mail to [kzakraysek@state.pa.us](mailto:kzakraysek@state.pa.us). This will not result in a contract for employment.

**Department:** Labor and Industry  
**Location:** Office of Vocational Rehabilitation, Hiram G. Andrews Center, 727 Goucher Street, Johnstown, PA 15905  
**Duration:** For the five year term of 7-1-03 to 6-30-08  
**Contact:** Kenneth J. Zakraysek, Purchasing Agent, (814) 255-8210

**RFP-2003-1** The Public School Employees' Retirement System is soliciting bids for a competent, independent contractor who will accept sole responsibility for the preparation and distribution of election ballots to its members and will receive, validate and tabulate votes and certify election results. PSERS conducted secret ballot elections among its 145,000 active certified members, 134,000 annuitants, 4,5000 school board members and 98,000 non-certified members. A preproposal meeting will be held in PSERS Main Office, 5 North 5th Street, Harrisburg, PA on February 20, 2003 at 1:00 pm - Contact agency for copy of Request for Proposal. Agency requires name, company name, address, telephone number and e-mail address.

**Department:** Public School Employees' Retirement System  
**Location:** 5 North 5th Street, Harrisburg, PA 17101  
**Contact:** Rebecca A. Snead, (717) 720-4607

[Pa.B. Doc. No. 03-308. Filed for public inspection February 14, 2003, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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DONALD T. CUNNINGHAM, Jr.  
*Acting Secretary*

## STATE CONTRACTS INFORMATION

**Special Notice**

Effective February 1, 2003, the contract awards issued by the Department of General Services (Department), Bureau of Purchases, will no longer be published in the *Pennsylvania Bulletin*. This information will continue to be available on the Department's website at [www.dgs.state.pa.us](http://www.dgs.state.pa.us), DGS KEYWORD "Procurement Awards."

DONALD T. CUNNINGHAM, Jr.,  
*Acting Secretary*

[Pa.B. Doc. No. 03-309. Filed for public inspection February 14, 2003, 9:00 a.m.]

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