

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:

The payment date specified in the contract.

30 days after the later of the receipt of a proper invoice or receipt of goods or services.

The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
PA Department of Community and Economic Development  
374 Forum Building  
Harrisburg, PA 17120  
800-280-3801 or (717) 783-5700

### Reader's Guide



Legal Services & Consultation

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services  
Location: Harrisburg, Pa.  
Duration: 12/1/93-12/30/93  
Contact: Procurement Division 787-0000

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦

(For Commodities: Contact:)  
Vendor Services Section  
717-787-2199 or 717-787-4705

### REQUIRED DATA DESCRIPTIONS

- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.

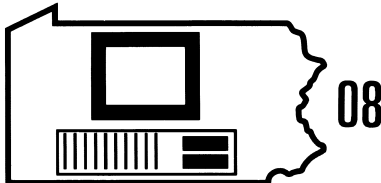
(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

## PA TREASURY BUSINESS OUTLET—PLUG INTO IT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Services are free except for the cost of photocopying contracts (15 cents per page); postage; redaction, and certified copies. The bureau may assess reasonable fees for labor and other expenses necessary to comply with the request. A free brochure explains how to take advantage of available services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room 201 Finance Building  
 Harrisburg, PA 17120  
 717-787-4586  
 1-800-252-4700  
 BizOutlet@patreasury.org

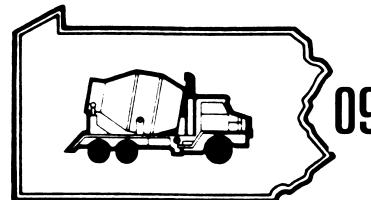
BARBARA HAFER,  
*State Treasurer*



Computer Related Services

**6000058321** The Engineering and Construction Management System (ECMS) was implemented to automate PENNDOT's design, bidding and construction processes. The ECMS system recently underwent a technology refresh that updated both system hardware and software. The ECMS system has experienced short periods of unscheduled downtime that the department has deemed to be unacceptable. The objective of this statement of work is to reduce the level of system downtime by implementing system redundancy. The department is requesting a technical resource to evaluate the current project's architecture, develop recommendations for system redundancy and assist in the testing and implementation of those recommendations. Required skill set of Technical Resource: must have a full understanding of failover capabilities for both web and database scenarios and server availability indexes and how to manipulate them; must have in-depth knowledge of troubleshooting redirect issues and cluster statistics setup and monitoring; must have familiarity with all pertinent notes.ini settings. Overall, the individual(s) should have recent hands-on experience at a functional level that resulted in a successful implementation of redundancy for an enterprise application. Required Deliverables: evaluation of current system architecture; develop recommendation for implementing redundancy; participate in failure scenario testing of redundancy; assist in creating a detailed implementation plan; assist in implementation of redundancy; document all hardware and software configuration changes.

**Department:** Transportation  
**Location:** PENNDOT/BIS, Harrisburg, PA  
**Duration:** Estimated: 4 months  
**Contact:** Sibel Claywell, (717) 705-1556



Construction & Construction Maintenance

**Collective #:** CN00011202 This contract will provide the manpower, equipment, and incidental guide rail material for the installation of approximately 15,000 linear feet of strong post guide rail. All guide rail material will be supplied by the Department except for the bolts, nuts, washers, rotating brackets, connection plates, anchor bolts, concrete for the end treatments, and end anchorages. The Contractor will pick up and deliver the material to various worksites, while the Department shall be responsible for any grading of shoulder stabilizations, prior to the placement of the guide rail by the Contractor. A mandatory pre-bid meeting (one day) will be held to include review of guide rail locations, and site(s) where the guide rail will be stored, will be determined. All requests for bid packages must be received by FAX at (814) 765-0487 or by PHONE (814) 765-0496, ATTN: Jerome Latosky \*\*\*All bidders must be prequalified to bid on this project. The Pennsylvania Prevailing Wage Act does apply.

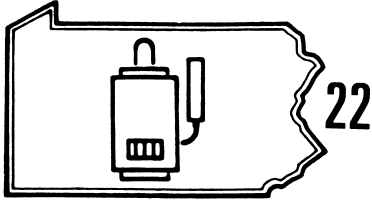
**Department:** Transportation  
**Location:** Various Locations throughout Juniata County  
**Duration:** This is a one-year contract.  
**Contact:** Jerome Latosky, District Turnback Coordinator, (814) 765-0496

**62-0080** West Chester University of Pennsylvania of the State System of Higher Education is soliciting sealed bids in the Construction Procurement Office, 201 Carter Drive, Suite 201, West Chester University, West Chester, PA 19383 for Project 62-0080 - Addition and Renovations - Lawrence Dining Facility. Work included under this project consists of a two-story addition to the existing Lawrence Dining Facility on the campus of West Chester University in West Chester, Pennsylvania. The project contains several food service venues with related seating areas; convenience store, student lounge area and office suite and includes minor alterations to the existing Lawrence Hall and related site work. Separate prime contracts will be issued for General Construction #62-0080.1, HVAC Construction # 62-0080.2, Plumbing Construction, 62-0080.3, Electrical Construction #62-0080.4. All work to include but is not necessarily limited to, the furnishing of all labor, superintendence, materials, tools and equipment and performing all work necessary to complete construction to the satisfaction of, and subject to the approval of the Professional and the State System of Higher Education. The bids are due and will be publicly opened at 11:00 a.m. on November 8, 2004. A site visit/pre-bid will be conducted at 10:00 a.m. on October 19, 2004 in the lobby of the Lawrence Dining Facility, 705 S. New Street, West Chester, PA 19383. Prevailing wages apply. A bid bond in the amount of 10% and contract bonds in the amount of 100% will be required. Plans and specifications will be available at no charge from the Construction Procurement Office of West Chester University. Please fax your request to Barb Cooper at 610-436-2720. Include your company name, address, phone, fax, e-mail and contact person's name. You will be notified when bid packages can be picked up. To arrange express delivery, please provide your UPS or FedEx account number on your request. The total project is estimated at \$3,500,000.00: General Construction 62-0080.1, (\$2,200,000 - \$2,400,000); HVAC Construction 62-0080.2 (\$360,000 - \$400,000); Plumbing Construction 62-0080.3 (\$230,000 - \$255,000); Electrical Construction 62-0080.4 (\$510,000 - \$555,000).

**Department:** State System of Higher Education  
**Location:** West Chester University, S. New Street, West Chester, PA 19383  
**Duration:** Contract completion 270 days after the "Notice to Proceed"  
**Contact:** Barb Cooper, 610-436-2706

**PR30058521** Provide and install 3,700 square yards of bituminous wearing course ID-2 (Standard), 2-1/2" depth, along with 100 square yards bituminous binder course ID-2, and tack coat at Newton Hamilton Access, Mifflin County, off State Route 3017 (Front Street), Newton Hamilton, PA - 1/8 mile east of the bridge over the Juniata River.

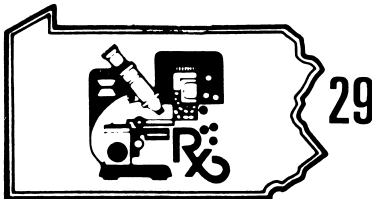
**Department:** Fish and Boat Commission  
**Location:** Newton Hamilton Access, Mifflin County, Newton Hamilton, PA  
**Duration:** Prior to 6/30/05  
**Contact:** Kathi Tibbott, (814) 359-5130



### HVAC Services

**788004A** Qualified vendor needed to maintain and do on-call repairs to Variable Message Signs, Crash Avoidance Systems and related computer hardware and software for PENNDOT owned signs located along I-79 and SR 38 in Butler County. To receive a bid package, please email the following information to [Dspence@state.pa.us](mailto:Dspence@state.pa.us): Company Name, Company Address, Remittance Address (if different from company address), Name of Contact Person, Company Phone Number, Company Fax Number, SAP Vendor Number (vendors must be registered in the Commonwealth vendor files). All bidders are required to attend a mandatory Pre-bid meeting on October 29, 2005, at 10:00 A.M., at the village of Hooker at the intersection of SR38/SR1010, Butler County - (Segment 320 Offset 0000) and at 1:00 PM at the VMS site on I-79 SB, South of Slippery Rock, Butler County - (Segment 1025 Offset 0052).

**Department:** Transportation  
**Location:** Variable Message Signs are located along I-79 North and I-79 South in Butler County, Crash Avoidance Systems are located on S. R. 38 in Butler County; Related Computers are located at Butler County Maintenance Office, 351 New Cast Road, Butler, PA 16001 and PENNDOT District Office, 2550 Oakland Avenue, Indiana, PA 15701.  
**Duration:** 3 Years  
**Contact:** Diane Spence, (724) 357-7987



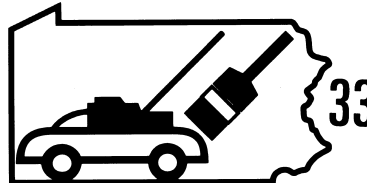
### Medical Services

**SP1345041027** Vendor to supply complete diagnostic services including, but not limited to, on-site x-ray studies, ultrasound studies, all necessary supplies, technician services and physician reading services on an as-needed basis. Diagnostic services to be provided as ordered by facility's physicians. Technician must be certified. Listing and estimated quantity of tests with specific conditions and instructions to be included in bid packet. SAP Vendor number must accompany request for bid packet/RFP. Apply for SAP Vendor number at [www.state.pa.us](http://www.state.pa.us) Keyword: Imagine PA - Vendor Registration. Anticipated bid opening date of November 15, 2004.

**Department:** Military Affairs  
**Location:** Southeastern Veterans' Center, One Veterans Drive, Spring City, PA 19475  
**Duration:** Contract to be written for a period of one (1) year with the option to renew for up to four (4) additional one (1) year time periods. Yearly begin date 7/1 - end date 6/30.  
**Contact:** Joan A. Gutchen, MHS, PA3, (610) 948-2492

**SP1345041026** Vendor to supply complete laboratory services including, but not limited to, on-site phlebotomy draws, pick-up and delivery of specimens, all necessary supplies, and phlebotomist services on an as-needed basis. Phlebotomy services and specimen pick-up to be provided three (3) times weekly (M-W-F), plus emergency "STAT" testing as ordered by physicians. Phlebotomist must be certified. Listing and estimated quantity of tests with specific conditions and instructions to be included in bid packet. SAP Vendor number must accompany request for bid packet/RFP. Apply for SAP Vendor number at [www.state.pa.us](http://www.state.pa.us) Keyword: Imagine PA - Vendor Registration. Anticipated bid opening date of November 15, 2004.

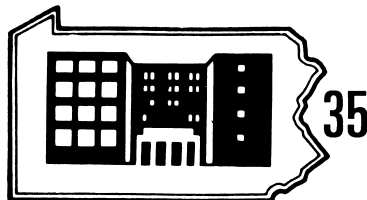
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**Contact:** Joan A. Gutchen, MHS, PA3, (610) 948-2492



### Property Maintenance

**CL-605 Modify HVAC, Room 125 Harvey** Clarion University is soliciting bids for HVAC renovations to Room 125 in Harvey Hall, a two-story classroom and office building on the main campus of Clarion University, Clarion, PA. The project will provide for installation of a new stand-alone HVAC system that is designed to minimize noise levels within the room. Work includes removal of existing HVAC units and installation of the new system to include insulated ductwork, and replacement of ceiling components with the installation of bulkheads for ductwork. The work will be assigned to two (2) Prime Contractors, General (.1) and Mechanical (.2). Pre-bid meeting: 10:00 a.m., October 19, 2004 in McEntire Maintenance Building, Wilson Avenue, Clarion, PA. Bids Due: 2:00 p.m. October 29, 2004. Plans Cost: \$30.00, non-refundable, for one complete set of plans and specifications, payable to Clarion University. Additional charge for multiple copies. Plans and specifications may be reviewed without charge at the university. Requests may be mailed to the attention of Judy McAninch, Contract Specialist, 218 Carrier Hall, Clarion, PA 16214 or via e-mail at [jmcaninch@clarion.edu](mailto:jmcaninch@clarion.edu).

**Department:** State System of Higher Education  
**Location:** Clarion University, Clarion, PA  
**Contact:** Judy McAninch, Contract Specialist



### Real Estate Services

**93726** Lease office space to the Commonwealth of PA. Proposals are invited to provide the Department of Banking with 19,128 useable square feet of office space with a minimum parking requirement for 10 vehicles within the following boundaries: North: Forster St. South: Chestnut St. East: 7th St. West: Front St., Harrisburg, Dauphin County, PA. Downtown locations will be considered. For more information on SFP #93726 which is due on November 30, 2004 visit [www.dgs.state.pa.us](http://www.dgs.state.pa.us) and click on "Real Estate" to download an SFP package or call (717) 787-4396.

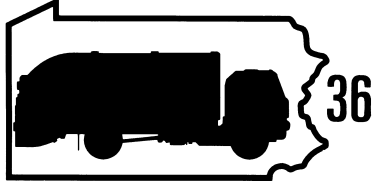
**Department:** Banking  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** Mr. John Hocker, (717) 787-4396

**93759** Lease office space to the Commonwealth of PA. Proposals are invited to provide the PA State Police with 16,054 useable square feet of office space with a minimum parking requirement for 57 vehicles within a 2 1/2 mile radius of the intersection of I-78 and Rt. 100, Lehigh County, PA. For more information on SFP #93759 which is due on December 6, 2004 visit [www.dgs.state.pa.us](http://www.dgs.state.pa.us) and click on "Real Estate" to download an SFP package or call (717) 787-4396.

**Department:** State Police  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** Mr. John Hocker, (717) 787-4396

**93760** The Department of General Services, through its exclusive marketing agent, will accept bids by public auction for the purchase of approximately 0.652-acres of real estate, including a masonry building, known locally as the Diagnostic and Rehabilitation Center, 229 Arch Street, City of Philadelphia. The auction will be conducted at the site on Friday, November 5, 2004. Interested parties wishing to receive a copy of Solicitation #93760, or to schedule a site visit, should contact Ziegler Auction Co., Ltd. (Lic. #2120-L), Attn: Jay Ziegler, 1550 Sand Hill Road, Hummelstown, PA 17036-9704, Telephone (717) 533-4267 Fax (717) 533-2114.

**Department:** General Services  
**Location:** Attn: Jay Ziegler, 1550 Sand Hill Road, Hummelstown, PA 17036-9704, Telephone (717) 533-4267 Fax (717) 533-2114.  
**Contact:** Mr. Jay Ziegler, (717) 533-4267



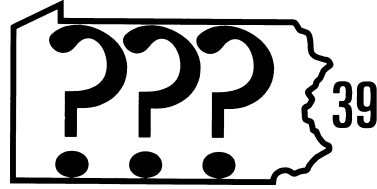
### Sanitation

**053701** Provide 8cy dumpsters at 7 Stockpile locations in Lehigh County for the removal and disposal of trash that is generated on site and from along the Departments Right of Way. No hazardous materials all regular trash.

**Department:** Transportation  
**Location:** PENNDOT, 1712 Lehigh Street, Allentown, PA 18103  
**Duration:** 1-3 year contract with 1-2 year renewal  
**Contact:** Daniel Graham, (610) 798-4280 ext. 106

**053702** Provide a location for the disposal of solid waste transported by Department trucks. Location should be within Lehigh County.

**Department:** Transportation  
**Location:** PENNDOT, 1712 Lehigh Street, Allentown, PA 18103  
**Duration:** 1-3 year contract with 1-2 year renewal  
**Contact:** Daniel Graham, (610) 798-4280 ext. 106



### Miscellaneous

**CN00011205** Contractor to provide annual Fire Alarm System Testing and Certification for Warren State Hospital Simplex Grinnell System in accordance with NFPA72, Chapter 7 and manufacturers recommended procedures. Complete specifications can be obtained by contacting the hospital.

**Department:** Public Welfare  
**Location:** Warren State Hospital, 33 Main Dr., N. Warren, PA 16365-5099  
**Duration:** 01/01/2005 - 12/30/2007  
**Contact:** Ms. Bobbie D. Muntz, PA III, (814) 726-4496

**ADV-227** Indiana University of Pennsylvania (IUP) is seeking bids for replacement parts only to overhaul Cooper-Bessemer Engines at S. W. Jack Cogeneration Plant. Requests for copies of bid package should be made in writing referencing Advertisement #ADV-227 and directed to Mrs. Roxie Johnson, Purchasing Agent, IUP, Purchasing Services, Robertshaw Building, 650 S. 13th Street, Indiana, PA 15705; Fax: 724.357.2670; or Email: rmjohnsn@iup.edu. Requests for bid package will be accepted until October 25, 2004. The University encourages responses from small and disadvantaged, minority and woman-owned firms.

**Department:** State System of Higher Education  
**Location:** Indiana University of Pennsylvania, Indiana, PA 15705  
**Duration:** Availability of Parts  
**Contact:** Mrs. Roxie M. Johnson, (724)357-3077

[Pa.B. Doc. No. 04-1909. Filed for public inspection October 15, 2004, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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DONALD T. CUNNINGHAM, Jr.  
*Secretary*

