

STATE CONTRACTS INFORMATION

DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:
 The payment date specified in the contract.
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center
 PA Department of Community and Economic Development
 374 Forum Building
 Harrisburg, PA 17120
 800-280-3801 or (717) 783-5700

Reader's Guide



Legal Services & Consultation

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

B-54137. Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department:	General Services	③ Contract Information
Location:	Harrisburg, Pa.	④ Department
Duration:	12/1/93-12/30/93	⑤ Location
Contact:	Procurement Division 787-0000	⑥ Duration

⑦ (For Commodities: Contact: Vendor Services Section
717-787-2199 or 717-787-4705)

REQUIRED DATA DESCRIPTIONS

- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.

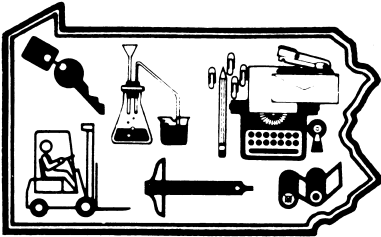
(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

PA TREASURY BUSINESS OUTLET—PLUG INTO IT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Services are free except for the cost of photocopying contracts (15 cents per page); postage; redaction, and certified copies. The bureau may assess reasonable fees for labor and other expenses necessary to comply with the request. A free brochure explains how to take advantage of available services.

Contact: **Bureau of Contracts and Public Records**
 Pennsylvania State Treasury
 Room 201 Finance Building
 Harrisburg, PA 17120
 717-787-4586
 1-800-252-4700
 BizOutlet@patreasury.org

BARBARA HAFER,
State Treasurer

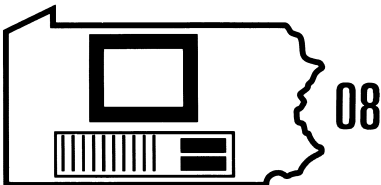


Commodities

SU-04-14 Contractor to provide office copy paper listed or an approved equal. 30% post consumer recycled dual purpose for use on laser printers and high speed copiers. Must be able to run on both sides. Size 8 1/2 x 11, 20/10 white, 84 brightness, 86 opacity, 4.0 caliper, 150 smoothness, ream packing. Packed 10 reams per carton; cartons must be shipped on pallets. Vendors interested in receiving a bid package must fax a request to Mona Holtry, Shippensburg University, 1871 Old Main Drive, Shippensburg, PA 17257; Fax (717) 477-1350; or email a request to: mmholt@wharf.ship.edu. Bids are due 1/17/05 by 4:00 P.M. and the bid opening is scheduled for 1/18/05 at 2:00 P.M. All responsible bidders are invited to participate including MBE/WBE firms.

Department: State System of Higher Education
Location: Shippensburg University, 1871 Old Main Drive, Shippensburg, PA 17257
Duration: March 21, 2005 through September 23, 2005.
Contact: Mona M. Holtry, (717) 477-1386

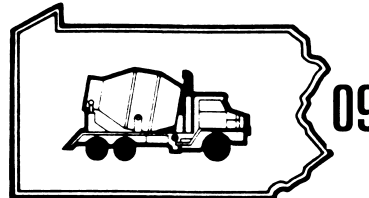
SERVICES



Computer Related Services

DCNR/RFP 2004-02 The Department of Conservation and Natural Resources, Bureau of State Parks, is issuing a Request for Proposal (RFP) to replace the existing program that is used for providing a system to handle the Park's Reservation Registration Information and Revenue Management System (PRRS).

Department: Conservation and Natural Resources
Location: Harrisburg, PA
Duration: From execution through December 31, 2010.
Contact: Debra Capasso, (717) 783-5885



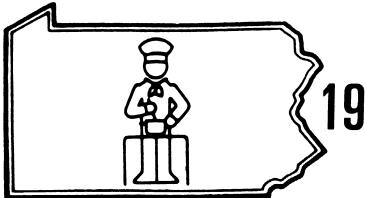
Construction & Construction Maintenance

KUCC-0053 Kutztown University is seeking qualified general and electrical contractors for the work associated with the Upgrades to the University Stadium and Track at Kutztown University. The project shall consist of the resurfacing of the existing synthetic track and the installation of a new synthetic turf athletic field. The electrical work is to include the new field lighting. Request For Proposal (RFP) packages are available for a non refundable fee of \$200.00 from: David Horn, Architerra, PC., 205 North Main Street, Coopersburg, PA, 18036, Phone: (610) 282-1398. Proposal packages are available January 3, 2005 through Pre-proposal meeting. A pre-proposal meeting has been scheduled for January 12, 2005 at 1:30 PM in Room OM-26, Old Main Building. Proposals are to be received no later than 3:00 PM on February 2, 2005 in Room 229, Office of Planning and Construction. Nondiscrimination and Equal Opportunity are the policies of the Commonwealth and the State System of Higher Education.

Department: State System of Higher Education
Location: Kutztown University, Kutztown, Pa 19530
Duration: Actual construction must begin May 9, 2005 and all work must be completed on or before August 19, 2005. Any non-related construction work can begin upon issuance of the Notice to Proceed.
Contact: Barbara Barish, (610) 683-4602

Collective #: CN00011202 - REBID This contract will provide the manpower, equipment, and incidental guide rail material for the installation of approximately 10,000 linear feet of strong post guide rail. All guide rail material will be supplied by the Department except for the bolts, nuts, washers, rotating brackets, connection plates, anchor bolts, concrete for the end treatments, and end anchorages. The Contractor will pick up and deliver the material to various worksites, while the Department shall be responsible for grading of shoulder stabilizations, prior to the placement of the guide rail by the Contractor. A mandatory pre-bid meeting (one day) will be held to include review of guide rail location, and site where the guide rail will be stored, will be determined. ***All Bidders must be prequalified to bid on this project. The Pennsylvania Prevailing Wage Act does apply.

Department: Transportation
Location: Various locations throughout Juniata County
Duration: This is a one-year contract.
Contact: Jerome Latosky, District Turnback Coordinator, (814) 765-0496



Food

104 Beef/Pork: Beef Liver, 8,000 lbs; Beef Frankfurters, 12,000 lbs; Tavern Ham, skinless, 9,600 lbs; Pork Chops, 15,000 lbs; Bacon, 8,000 lbs; Garlic Bologna (all beef), 5,000 lbs; Beef Sandwich Steaks, 15,000 lbs; Chopped Ham, 4,000 lbs; and all related items. Pounds are approximate and items will be bid on a bi-monthly basis.

Department: Corrections
Location: State Correctional Institution at Fayette, 50 Overlook Drive, LaBelle, PA 15450
Duration: January 01 - December 31, 2005
Contact: Nancy Keller, (724) 364-2200

120 Eggs, frozen, pasteurized, whole for scrambling and frozen egg whites, 6/5 lb. containers per case. Must be frozen when delivered and show no signs of previous defrosting. Certificate of compliance must accompany order.

Department: Corrections
Location: State Correctional Institution at Fayette, 50 Overlook Drive, LaBelle, PA 15450
Duration: January 1 to December 31, 2005
Contact: Nancy Keller, (724) 364-2200

106 Cheese, processed American; 10,000 lbs. Cheese, processed Swiss; 10,000 lbs. Cheese, processed Longhorn, 10,000 lbs.; and all related items. Items will be bid on a bi-monthly basis. All amounts are approximate for the period of January 1, 2005 to December 31, 2005.

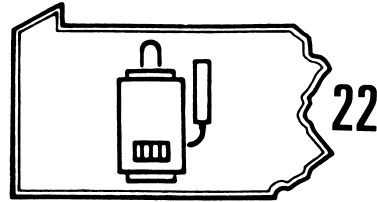
Department: Corrections
Location: State Correctional Institution at Fayette, 50 Overlook Drive, LaBelle, PA 15450
Duration: January 1 to December 31, 2005
Contact: Nancy Keller, (724) 364-2200

125 Imitation Crab Flake - Surimi. Packed 12 - 2.5 pound packages per case. Thirty (30) pounds per case. Can be served hot or cold. To be shipped and received frozen and show no signs of previous thawing and refreezing.

Department: Corrections
Location: State Correctional Institution at Fayette, 50 Overlook Drive, LaBelle, PA 15450
Duration: January 1 to December 31, 2005
Contact: Nancy Keller, (724) 364-2200

019 Fish-Clams/Crab Cakes: Clams, frozen, packed in 5 pound containers and crab cakes, breaded, frozen, pre-cooked. Portion size 4 oz. each. Not less than 3/4" thick and 2" in diameter. Product to contain not less than 35% crabmeat. All items will be bid on a bi-monthly basis. Quantities are approximate.

Department: Corrections
Location: State Correctional Institution at Fayette, 50 Overlook Drive, LaBelle, PA 15450
Duration: January 1 to December 31, 2005
Contact: Nancy Keller, (724) 364-2200



HVAC Services

W-0501-0404 The purpose of this bid is to renovate the floors in the walk-in freezer and refrigeration units. Contractor must supply all materials, tools, and equipment to complete the job. Copies on the bid can be obtained by contacting the Purchasing Department at 610-740-3425.

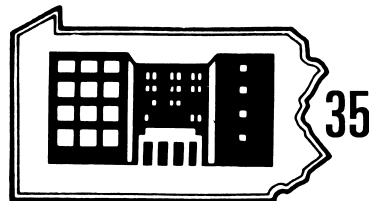
Department: Public Welfare
Location: Allentown State Hospital, 1600 Hanover Avenue, Allentown PA 18109-2498
Duration: 6/30/2004
Contact: Robert Mitchell, (610) 740-3425



Personnel, Temporary

SU-04-11 Shippensburg University is seeking bids for a vendor to provide temporary personnel services for the Head Start Program for the period May 1, 2005 through April 30, 2006. The Contractor will employ and pay the staff for the University's Head Start Program. Duties include payment of salaries, mailing checks, withholding of all lawful deductions, provide worker's compensation, liability insurances, handle unemployment claims, prepare earnings records, tax reports, etc. Request for RFP should be faxed to Deborah K. Martin at FAX: (717) 477-4004, or emailed to DKMART@wharf.ship.edu. Proposals are due no later than 4:00 PM on January 19, 2005. The University encourages responses from small, minority and women owned firms.

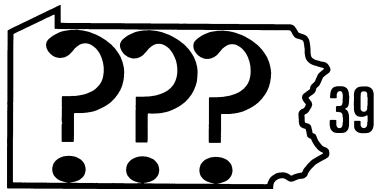
Department: State System of Higher Education
Location: Shippensburg University, Shippensburg, PA 17257
Duration: May 1, 2005 through April 30, 2006, with additional four option years
Contact: Deborah K. Martin, (717) 477-1121



Real Estate Services

93793 Lease Office Space to the Commonwealth of PA. Proposals are invited to provide the Department of Public Welfare with 9,852 useable square feet of office space within the following boundaries: North: Maple Street; South: Juniper Street; East: Pine Street; West: Vine Street, Hazleton, Luzerne County, PA. Downtown locations will be considered. For more information on SFP #93793 which is due on February 14, 2005 visit www.dgs.state.pa.us and click on "Real Estate" to download an SFP package or call (717) 787-0952.

Department: Public Welfare
Location: 505 North Office Building, Harrisburg, PA 17125
Contact: Cynthia T. Lentz, (717) 787-0952

**Miscellaneous**

CN00012398 Collection, transportation and incineration of medical and infectious waste.

Department: Public Welfare

Location: Polk Center, P. O. Box 94, Polk, PA 16342

Duration: 6/1/05 through 6/30/09

Contact: Amy Tatarek, (814) 432-0229

12083 Renovation of Nursing Home hallways. Scope of work: install PVC vinyl wallcovering and wallpaper.

Department: Military Affairs

Location: PA Soldiers & Sailors Home, 560 East 3rd Street, Erie, PA 16507

Duration: Notice to proceed ending June 30, 2005

Contact: Jenny Nowacinski, (814) 878-4930

[Pa.B. Doc. No. 05-43. Filed for public inspection December 30, 2004, 9:00 a.m.]

DESCRIPTION OF LEGEND

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| <p>1 Advertising, Public Relations, Promotional Materials</p> <p>2 Agricultural Services, Livestock, Equipment, Supplies & Repairs: Farming Equipment Rental & Repair, Crop Harvesting & Dusting, Animal Feed, etc.</p> <p>3 Auctioneer Services</p> <p>4 Audio/Video, Telecommunications Services, Equipment Rental & Repair</p> <p>5 Barber/Cosmetology Services & Equipment</p> <p>6 Cartography Services</p> <p>7 Child Care</p> <p>8 Computer Related Services & Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p>9 Construction & Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p>10 Court Reporting & Stenography Services</p> <p>11 Demolition—Structural Only</p> <p>12 Drafting & Design Services</p> <p>13 Elevator Maintenance</p> <p>14 Engineering Services & Consultation: Geologic, Civil, Mechanical, Electrical, Solar & Surveying</p> <p>15 Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core & Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p>16 Extermination Services</p> <p>17 Financial & Insurance Consulting & Services</p> <p>18 Firefighting Services</p> <p>19 Food</p> <p>20 Fuel Related Services, Equipment & Maintenance to Include Weighing Station Equipment, Underground & Above Storage Tanks</p> <p>21 Hazardous Material Services: Abatement, Disposal, Removal, Transportation & Consultation</p> | <p>22 Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental & Repair</p> <p>23 Janitorial Services & Supply Rental: Interior</p> <p>24 Laboratory Services, Maintenance & Consulting</p> <p>25 Laundry/Dry Cleaning & Linen/Uniform Rental</p> <p>26 Legal Services & Consultation</p> <p>27 Lodging/Meeting Facilities</p> <p>28 Mailing Services</p> <p>29 Medical Services, Equipment Rental and Repairs & Consultation</p> <p>30 Moving Services</p> <p>31 Personnel, Temporary</p> <p>32 Photography Services (includes aerial)</p> <p>33 Property Maintenance & Renovation—Interior & Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning & Planting, etc.)</p> <p>34 Railroad/Airline Related Services, Equipment & Repair</p> <p>35 Real Estate Services—Appraisals & Rentals</p> <p>36 Sanitation—Non-Hazardous Removal, Disposal & Transportation (Includes Chemical Toilets)</p> <p>37 Security Services & Equipment—Armed Guards, Investigative Services & Security Systems</p> <p>38 Vehicle, Heavy Equipment & Powered Machinery Services, Maintenance, Rental, Repair & Renovation (Includes ADA Improvements)</p> <p>39 Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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DONALD T. CUNNINGHAM, Jr.
Secretary