

# THE COURTS

## Title 255—LOCAL COURT RULES

### CARBON COUNTY

#### Offender Supervision Fees; No. 121 MI 02

##### Administrative Order 6-2005

And Now, this 3rd day of March, 2005, pursuant to 18 P. S. Section 11.1102(c), it is hereby

*Ordered and Decreed* that, effective July 1, 2005, the Court hereby *Increases* the Offender Supervision Fee to *Fifty Dollars* (\$50.00) per month for all defendants placed on probation, parole, accelerated rehabilitative disposition, probation without verdict or intermediate punishment, unless the court finds that such fee should be reduced, waived, or deferred based on the offender's present inability to pay until the time they are released from the Program.

The Carbon County District Court Administrator is *Ordered and Directed* to do the following:

1. File seven (7) certified copies of this Administrative Order with the Administrative Office of Pennsylvania Courts.
2. File two (2) certified copies and one (1) diskette with the Legislative Reference Bureau for publication in the *Pennsylvania Bulletin*.
3. File one (1) certified copy with the Pennsylvania Criminal Procedural Rules Committee.
4. Forward one (1) copy for publication in the *Carbon County Law Journal*.
5. Forward one (1) copy to the Carbon County Law Library.
6. Keep continuously available for public inspection copies of this Administrative Order in the Clerk of Court's Office.

*By the Court*

ROGER N. NANOVIC,  
*President Judge*

[Pa.B. Doc. No. 05-488. Filed for public inspection March 18, 2005, 9:00 a.m.]

### SOMERSET COUNTY

#### Administrative Orders; No. 19 Misc. 2005

##### Adopting Order

Now, this 1st day of March, 2005, it is hereby *Ordered* that:

1. Administrative Order 1-2005, Retention And Disposition Of Court Reporter Notes, a copy of which follows, is adopted, effective thirty (30) days after publication in the *Pennsylvania Bulletin*.
2. The Somerset County Court Administrator is directed to:

A. File seven (7) certified copies of this Order and the following Administrative Order with the Administrative Office of Pennsylvania Courts.

B. Distribute two (2) certified copies of this Order and the following Administrative Order, along with a diskette or CD, to the Legislative Reference Bureau for publication in the *Pennsylvania Bulletin*.

C. File one (1) certified copy of this Order and the following Administrative Order with the Pennsylvania Civil Procedural Rules Committee.

D. File one (1) certified copy of this Order and the following Administrative Order with the Pennsylvania Criminal Procedural Rules Committee.

E. File proof of compliance with this Order in the docket for these Rules, which shall include a copy of each transmittal letter.

*By the Court*

EUGENE E. FIKE, II,  
*President Judge*

##### ADMINISTRATIVE ORDER 1-2005

RE: RETENTION AND DISPOSITION OF COURT REPORTER NOTES

DATE: \_\_\_\_\_

1. Raw notes of testimony are those on paper tapes and/or other media in the original state in which they existed at the time the testimony was taken.
2. Civil Cases (cases filed and docketed in Prothonotary's Office).
  - A. Once transcribed, raw notes of testimony may be destroyed 180 days after the filing of the transcript.
  - B. Raw notes of testimony that have not been transcribed may be destroyed 10 years from the date the testimony was taken.
3. Criminal Cases (cases filed and docketed in Office of Clerk of Courts).
  - A. Once transcribed, raw notes of testimony may be destroyed 180 days after the filing of the transcript.
  - B. In cases in which the most serious crime charged is a misdemeanor of the first degree or less, raw notes of testimony that have not been transcribed may be destroyed 10 years from the date the testimony was taken.
  - C. In felony cases, other than homicide, raw notes of testimony that have not been transcribed may be destroyed 40 years after the testimony was taken.
  - D. In homicide cases, raw notes of testimony that have not been transcribed shall be kept permanently and not destroyed without specific court order.
4. Orphans' Court Cases (cases filed and docketed in Office of the Clerk of Orphans' Court).
  - A. Once transcribed, raw notes of testimony may be destroyed 180 days after the filing of the transcript.
  - B. In other than adoption cases, raw notes of testimony that have not been transcribed may be destroyed 7 years from the date the testimony was taken.
  - C. In adoption cases, all records including raw notes of testimony that have not been transcribed and exhibits shall be retained permanently.

5. Any interested party may petition the court for an order directing retention of particular court reporter notes for a period of time beyond that required by this Administrative Order.

6. Disposal of raw notes shall be accomplished as provided in § 2.3 of the Supreme Court's Record Retention and Disposition Schedule. When completing disposal log forms, the raw notes need not be listed on the records disposal log by caption and case number, but may be listed merely by date of hearing.

[Pa.B. Doc. No. 05-489. Filed for public inspection March 18, 2005, 9:00 a.m.]

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