

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:

The payment date specified in the contract.

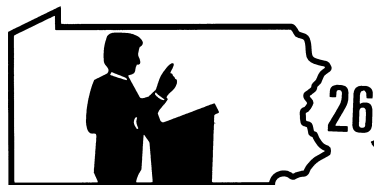
30 days after the later of the receipt of a proper invoice or receipt of goods or services.

The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
PA Department of Community and Economic Development  
374 Forum Building  
Harrisburg, PA 17120  
800-280-3801 or (717) 783-5700

### Reader's Guide



Legal Services & Consultation

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services  
Location: Harrisburg, Pa.  
Duration: 12/1/93-12/30/93  
Contact: Procurement Division 787-0000

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦

(For Commodities: Contact:  
Vendor Services Section  
717-787-2199 or 717-787-4705

### REQUIRED DATA DESCRIPTIONS

- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.

(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

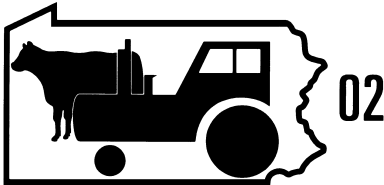
## PA TREASURY BUSINESS OUTLET—PLUG INTO IT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Services are free except for the cost of photocopying contracts (15 cents per page); postage; redaction, and certified copies. The bureau may assess reasonable fees for labor and other expenses necessary to comply with the request. A free brochure explains how to take advantage of available services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room 201 Finance Building  
 Harrisburg, PA 17120  
 717-787-4586  
 1-800-252-4700  
 BizOutlet@patreasury.org

ROBERT P. CASEY, Jr.,  
*State Treasurer*

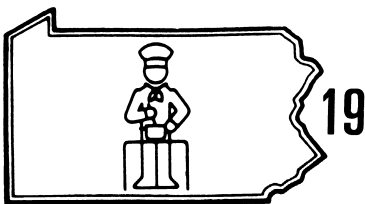
## SERVICES



### Agricultural Services

5/1A Provide fish food used in statewide fish culture program to the Oswayo State Fish Hatchery in Potter County during the period July 01-September 30, 2005. Fish food products purchased in bulk quantities only from vendors who have had their products tested and accepted by the Fish and Boat Commission.

**Department:** Fish and Boat Commission  
**Location:** Oswayo State Fish Hatchery, Potter County.  
**Duration:** July 01 - September 30, 2005  
**Contact:** Debbie Rose, (814) 359-5141



### Food

CN00015062 MILK - Low Fat 2% and Skimmed, 1/2 pints.

**Department:** Corrections  
**Location:** SCI Chester, 500 E. 4th St., Chester, PA 19013  
**Duration:** July 1, 2005 - June 30, 2006  
**Contact:** Ben Jarrett, P. A., (610) 490-5412 Ext. 2030

CN00015263 EGGS - Shell, White, Grade A, Medium, 30 dz/cs.

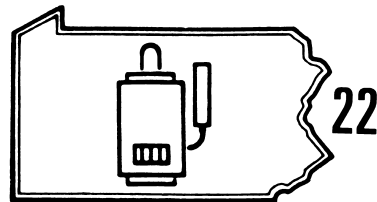
**Department:** Corrections  
**Location:** SCI Chester, 500 E. 4th St., Chester, PA 19013  
**Duration:** July 1, 2005 - June 30, 2006  
**Contact:** Ben Jarrett, P. A., (610) 490-5412 ext. 2030

CN00015061 BREAD & ROLLS - White & Wheat Bread Loaves - Steak Sandwich, Hamburger, Hot Dog and Dinner Rolls.

**Department:** Corrections  
**Duration:** July 1, 2005 - June 30, 2006  
**Contact:** Ben Jarrett P.A., (610) 490-5412, et 2030

HUN-DMFood Milk Products: Milk 2 percent bulk, 1/2 pint, and Skim Milk. Milk must be bid according to the Milk Marketing Board. Must be 10 days left on the sell-by-date on all milk products.

**Department:** Corrections  
**Location:** SCI-Huntingdon, 1100 Pike Street, Huntingdon, PA 16654-1112  
**Duration:** July 1, 2005 through June 30, 2006.  
**Contact:** Phyllis Norris, PA1, (814) 643-2400, x303



### HVAC Services

SP1345051006 Performance of repairs as needed on an "on call" basis for all refrigeration equipment located at the Southeastern Veterans' Center.

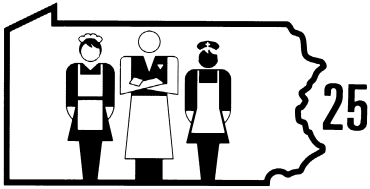
**Department:** Military Affairs  
**Location:** Southeastern Veterans' Center, One Veterans' Drive, Spring City, PA 19475  
**Duration:** July 1, 2005 through June 30, 2006  
**Contact:** Patricia M. Urban, P.A. I, (610) 948-2448



### Janitorial Services

FM 8887 Furnish materials, equipment, and labor to perform janitorial services three 3 visits per week at location listed below. The detailed work schedule and Bid Specifications must be obtained from the Facility Management Division at 717-705-5952.

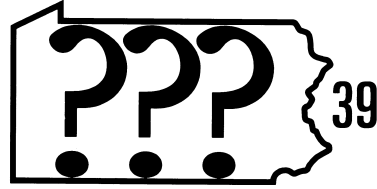
**Department:** State Police  
**Location:** Pennsylvania State Police, Troop H, Chambersburg, 679 Franklin Farms Lane, Chambersburg, PA 17201  
**Duration:** July 1, 2005 through June 30, 2008  
**Contact:** Helen M. Fuhrman, (717) 705-5952



### Laundry/Dry Cleaning & Linen/Uniform Rental

Rental of uniforms for garage personnel.

**Department:** Transportation  
**Location:** 1712 Lehigh Street, Allentown, PA 18103  
**Duration:** 3 years with one two year renewal  
**Contact:** Nancy Zauck, (610) 798-4280 x112

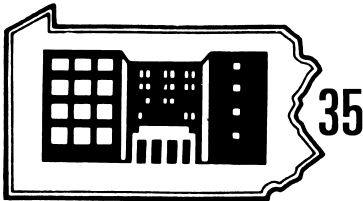


### Miscellaneous

**CN00015103** Title I Literacy Program Contract: The school is seeking only the highest level of professionals that are involved in developing the latest programs, methods and techniques to increase the literacy of deaf and hard of hearing students. The school is seeking the researchers and developers of innovated programs that transcend the old and present methods of deaf literacy education. Required Bidders Conference: 6/10/2005 11:00am at the school. Reservations are required by email: Show CN00015103 in the subject block. Bid Package available for mailing 6/3/2005 or the following website: [Http://ns.neiu.k12.pa.us/WWW/SSSD/](http://ns.neiu.k12.pa.us/WWW/SSSD/). DO NOT CALL FOR INFORMATION. ALL INFORMATION IS IN THE BID PACKAGE.

**Department:** Education  
**Location:** Scranton State School for the Deaf, Primary Building: Lobby, 1800 North Washington Avenue, Scranton, PA 18509-1799  
**Duration:** Contract will be from on or about 8/15/05 through 9/30/2010  
**Contact:** Merrill Mayenschein, FAX: (570) 963-4544

[Pa.B. Doc. No. 05-1112. Filed for public inspection June 3, 2005, 9:00 a.m.]



### Real Estate Services

**93841** LEASE OFFICE SPACE TO THE COMMONWEALTH OF PA. Proposals are invited to provide the Department of Public Welfare and the Department of Labor and Industry with 58,823 useable square feet of office space in Lancaster County, PA. with a minimum parking for 11 vehicles, within the Lancaster City Limits. Downtown locations will be considered. For more information on SFP #93841 which is due on July 11, 2005 visit [www.dgs.state.pa.us](http://www.dgs.state.pa.us) and click on Real Estate to download a proposal package or call (717) 787-0952 for question regarding the Department of Public Welfare or (717) 787-7412 for question regarding the Department of Labor and Industry.

**Department:** Public Welfare/Labor & Industry  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** Cynthia T. Lentz/Jennings K. Ward, 717/787-0952/717/787-7412

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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DONALD T. CUNNINGHAM, Jr.  
*Secretary*



