

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

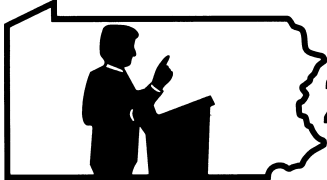
Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:  
 The payment date specified in the contract.  
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.  
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
 PA Department of Community and Economic Development  
 374 Forum Building  
 Harrisburg, PA 17120  
 800-280-3801 or (717) 783-5700

### Reader's Guide



**Legal Services & Consultation**

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services  
 Location: Harrisburg, Pa.  
 Duration: 12/1/93-12/30/93  
 Contact: Procurement Division  
 787-0000

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦ (For Commodities: Contact:) Vendor Services Section  
717-787-2199 or 717-787-4705

#### REQUIRED DATA DESCRIPTIONS

- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.  
  
(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

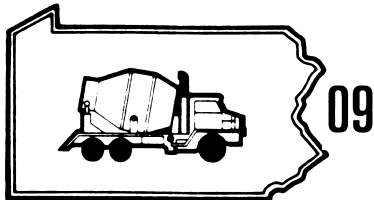
## PA TREASURY BUSINESS OUTLET—PLUG INTO IT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Services are free except for the cost of photocopying contracts (15 cents per page); postage; redaction, and certified copies. The bureau may assess reasonable fees for labor and other expenses necessary to comply with the request. A free brochure explains how to take advantage of available services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room 201 Finance Building  
 Harrisburg, PA 17120  
 717-787-4586  
 1-800-252-4700  
 BizOutlet@patreasury.org

ROBERT P. CASEY, Jr.,  
*State Treasurer*

## SERVICES



### Construction & Construction Maintenance

**1142-27501** Loose, Dry, Course Solar Salt. Must range from 99.4% to 99.6% and be dried to at least 425 Degrees F to remove excess Surface Moisture. Salt particles size specifications must be = 0.25" to 12 mesh to insure optimum dissolution rate. Licensed Mechanical personnel will complete all service and repair. Maintenance and service will be at no cost to the institution. Contact person for the State Corrections will be Mr. Hartman @ 717-737-4531 Ext. 4273.

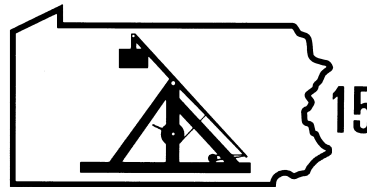
**Department:** Corrections  
**Location:** SCI Camp Hill, 2500 Lisburn Road, Camp Hill, PA 17011  
**Duration:** July 1, 2005 through June 30, 2006 With Option to Renew for additional years if requested.  
**Contact:** Michelle Ryan, (717) 975-5267

**SU-2004/22** Invitation To Bid - Shippensburg University SU-2004/22.4: Rowland and Shearer Halls Telecom Upgrade Shippensburg University of the PA State System of Higher Education invites Electrical Contractors to request bid documents for this project. Work includes all work necessary to for Telecom upgrade. The Prospective Bidders may obtain project plans for a non refundable fee of \$25.00, check made payable to H.F. Lenz Company, 1407 Scalp Avenue, Johnstown, PA 15904, ATTN: Joel Shumaker at Tel: 814-269-9300, FAX: 814-269-9301. Pre-Bid meeting with site visit immediately to follow will be held on June 28, 2005 at 10:00 AM in the Reed Operations Center Conference Room at Shippensburg University. Bids Due: July 12, 2005 at 4:00 PM, Old Main Room 300. Public Bid Opening: July 13, 2005 at 2:00 PM, Old Main Room 203A. Contracts, MBE/WBE apply. Non-Discrimination and Equal Opportunity are the policies of the Commonwealth and of the PA State System of Higher Education.

**Department:** State System of Higher Education  
**Location:** Shippensburg University  
**Duration:** Within 60 days after receipt of Notice to Proceed  
**Contact:** Deborah K. Martin, (717) 477-1121

**DGS A 555-70** PROJECT TITLE: Refurbish Steam Boiler Controls System. BRIEF Refurbish steam boiler controls system including all monitors, sensors, wiring, hardware, software, conduits and cables, for boiler operation and emission control. This will replace obsolete and broken controls at the plant. Provide new electric supply to connect new devices. ESTIMATED RANGE: \$100,000 TO \$500,000. HVAC Construction. PLANS DEPOSIT: \$25.00 per set payable to: COMMONWEALTH OF PA. Refundable upon return of plans and specifications in reusable condition (no marks allowed) as construction documents within 15 days after the bid opening date. The bidder is responsible for the cost of delivery of the plans and specifications. Contact the office listed below to arrange the delivery of documents. A separate check must be submitted to cover the cost of delivery. Mail a separate check in the amount of \$5.00 per set or provide your express mail account number to the office listed below. Mail requests to: Department of General Services, Room 107 Headquarters Building, 18th & Herr Streets, Harrisburg, PA 17125, Tel: (717) 787-3923. Bid Date: WEDNESDAY, July 13, 2005 at 1:00 PM. All Bidders must be registered to secure plans and specifications. Register at: [www.vendorregistration.state.pa.us](http://www.vendorregistration.state.pa.us).

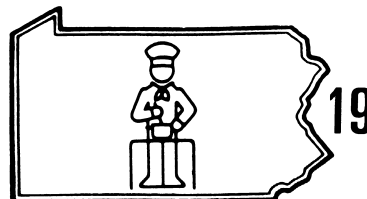
**Department:** Public Welfare  
**Location:** Hamburg Center, Hamburg, Berks County, PA  
**Duration:** 180 Calendar Days from Date of Initial Job Conference  
**Contact:** Contract and Bidding, (717) 787-3923



### Environmental Maintenance Service

**D63-113-101.1** Wheeling Creek Watershed Commission Dam PA-648, Debris Removal and Fence Repair. The principal item of work for this Lump Sum contract is Trash Rack Debris Removal and Fence Repair. This project issues on June 17, 2005 and bids will be opened on July 7, 2005 at 2:00 p.m. Bid documents cost \$10.00 per set and will not be mailed until payment has been received. Please note that this contract must be completed by September 10, 2005.

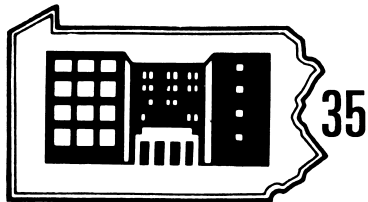
**Department:** Environmental Protection  
**Location:** West Findlay Township, Washington County  
**Duration:** 20 calendar days after the official starting date.  
**Contact:** Construction Contracts Section, (717) 787-7820



### Food

**15023** The State Correctional Institution at Fayette will be soliciting for Milk Products. Issuance of bid proposals will be made on a quarterly basis. Bids will be solicited on a quarterly basis or more often if deemed necessary by the institution. Pricing to be consistent with the PA Milk Marketing Board. Delivery will be required twice per week or more often if necessary. Vendor must be registered with the State of Pennsylvania and have a SAP vendor number to receive bid solicitations.

**Department:** Corrections  
**Location:** State Correctional Institution at Fayette, 50 Overlook Drive, LaBelle, PA 15450  
**Duration:** July 1, 2005 - June 30, 2006  
**Contact:** Nancy Keller, (724) 364-2200



### Real Estate Services

**93860** LEASE OFFICE SPACE TO THE COMMONWEALTH OF PA. Proposals are invited to provide the Office of Attorney General with 23,749 useable square feet of office space within a three mile radius of the Newtown-Yardley Exit of I-95, Newtown, Bucks County, PA. For more information on SFP #93860 which is due on July 18, 2005 visit [www.dgs.state.pa.us](http://www.dgs.state.pa.us) and click on Real Estate to download an SFP document or call (717) 787-0952.

**Department:** Attorney General

**Location:** 505 North Office Building, Harrisburg, PA 17125

**Contact:** Cynthia T. Lentz, (717) 787-0952

**93853** LEASE OFFICE SPACE TO THE COMMONWEALTH OF PA. Proposals are invited to provide the Probation and Parole Board with 7,440 useable square feet of office space in Montgomery County, PA. with a minimum parking for 8 vehicles, within the City Limits of Norristown. For more information on SFP #93853 which is due on August 1, 2005 visit [www.dgs.state.pa.us](http://www.dgs.state.pa.us) and click on Real Estate to download an SPF document or call (717) 787-4396.

**Department:** Probation and Parole Board

**Location:** 505 North Office Building, Harrisburg, PA 17125

**Contact:** John Hocker, (717) 787-4396

[Pa.B. Doc. No. 05-1205. Filed for public inspection June 17, 2005, 9:00 a.m.]