

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:  
 The payment date specified in the contract.  
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.  
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
 PA Department of Community and Economic Development  
 374 Forum Building  
 Harrisburg, PA 17120  
 800-280-3801 or (717) 783-5700

### Reader's Guide



**Legal Services & Consultation**

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services  
 Location: Harrisburg, Pa.  
 Duration: 12/1/93-12/30/93  
 Contact: Procurement Division 787-0000

③ Contract Information  
 ④ Department  
 ⑤ Location  
 ⑥ Duration

⑦ (For Commodities: Contact:) Vendor Services Section 717-787-2199 or 717-787-4705

#### REQUIRED DATA DESCRIPTIONS

① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.

② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.

③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.

④ Department: State Department or Agency initiating request for advertisement.

⑤ Location: Area where contract performance will be executed.

⑥ Duration: Time estimate for performance and/or execution of contract.

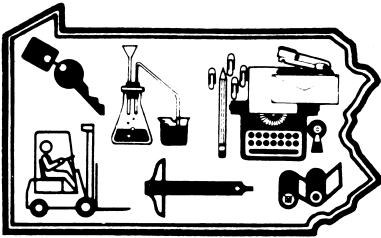
⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.  
 (For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

## DO BUSINESS WITH STATE AGENCIES

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. The bureau is, by law, the central repository for all state contracts over \$5,000. Contract Specialists can supply you with descriptions of contracts, names of previous bidders, pricing breakdowns and other information. They can also direct you to the appropriate person and agency looking for your product or service. Copies of state contracts are also available. (Duplicating and mailing costs may apply). For more information, visit us online at [www.patreasury.org](http://www.patreasury.org).

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania Treasury Department  
 201 Finance Building  
 Harrisburg, PA 17120  
 Phone: (717) 787-2990 or 1-800-252-4700  
 Fax: (717) 772-0977

ROBERT P. CASEY, Jr.,  
*State Treasurer*



### Commodities

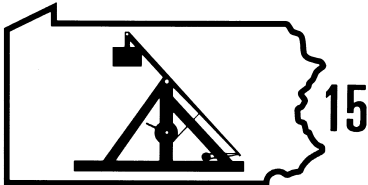
**COSTARS-2** Office Furniture. BID OPENING DATE: 11/15/05 @ 1:30 PM

**Department:** General Services  
**Location:** Various Local Public Procurement Units within the Commonwealth of PA  
**Contact:** Ray Cunningham, 717-787-5427

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## SERVICES

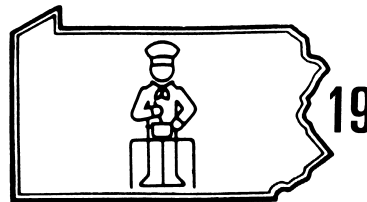
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### Environmental Maintenance Service

**OSM 17(7163)101.1** Abandoned Mine Land Reclamation Project, McDowell Mountain South. The principal items of work and approximate quantities include 770,000 cubic yards of Grading, 2,450 cubic yards of Ditch Excavation, 1,625 square yards of Rock Lining with Filter Material, 56 acres of Seeding, and Implementation of Erosion and Sediment Pollution Control Plan. This project issues on October 21, 2005 and bids will be opened on November 15, 2005 at 2:00 p.m. Bid documents cost \$10.00 per set and will not be mailed until payment has been received. Funding for this project has been made available from the \$21.2 million for Pennsylvania's 2005 AML Grant.

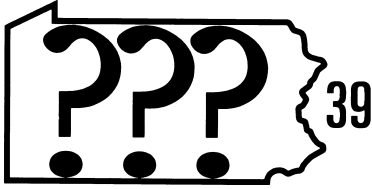
**Department:** Environmental Protection  
**Location:** Bradford Township, Clearfield County  
**Duration:** 360 calendar days after the official starting date.  
**Contact:** Construction Contracts Section, 717-787-7820



### Food

**CN00017075** Non-Bulk Milk and Cream Products: Fax to 814-255-8370 or e-mail, company name, address, telephone number, and PA State Vendor Number to receive Request for Quote-Invitation for Bid for individual packaged milk and cream products.

**Department:** Labor and Industry  
**Location:** OVR-Hiram G. Andrews Center, 727 Goucher Street, Johnstown, PA 15905  
**Duration:** 01-04-06 through 12-29-06  
**Contact:** Ken Zakraysek, Purchasing Agent, 814-255-8210



## Miscellaneous

**10-05-2005** Allentown State Hospital is interested in obtaining a Mohawk Twin Post Lift With Power Station and Life Weight Gauge. Pricing will also include installation. Information can be obtained by contacting the Purchasing Department at 610-740-3425 or Fax at 610-740-3424.

**Department:** Public Welfare  
**Duration:** until 6/30/06  
**Contact:** Robert Mitchell, 610-740-3425

**8425** Mattress pads and washcloths for use at Ebensburg Center. Please submit bid information to: Ebensburg Center, Rt 22 West, PO Box 600, Ebensburg, PA 15931.

**Department:** Public Welfare  
**Location:** Ebensburg Center, 4501 Admiral Peary Highway, Rt 22 West, PO Box 600, Ebensburg, PA 15931  
**Contact:** Marilyn Cartwright, Purchasing Agent, 814-472-0259

**RFP No. 1939049/53/305** The Department of State, Bureau of Finance and Operations on behalf of the Bureau of Professional and Occupational Affairs wishes to procure the services of a qualified records retrieval and document formatting/organizing service to secure the delivery of records to facilitate and review and/or prosecution of licensees under the Medical Practice Act, the Osteopathic Medical Act and the Mcare Act.

**Department:** State  
**Location:** Bureau of Finance and Operations, Room 308 North Office Building, Harrisburg, PA 17120  
**Duration:** Five-year fixed, firm price contract with two one-year options to renew.  
**Contact:** Monna J. Accurti, 717-214-4927

**RFP WC 844** West Chester University of Pennsylvania of the State System of Higher Education is seeking proposals from firms who can provide an assessment of the University's Grounds Maintenance organization and operation including grounds maintenance services provided and the development of a detailed future work plan. The purpose of the consulting services provided shall be to assist the University in establishing a program to ensure high quality, reasonable cost and sound management control of grounds maintenance, heavy equipment, recycling and trash operations and to establish maintainable goals to improve efficiency enabling University administrators to evaluate future progress.

**Department:** State System of Higher Education  
**Location:** West Chester University of Pennsylvania, West Chester, PA 19383.  
**Duration:** Questions are due by the close of business, October 13, 2005. Proposals are due October 20, 2005 at 2 pm. Award anticipated within 30 days.  
**Contact:** Barb Cooper, Contract Specialist, 610-436-2706

[Pa.B. Doc. No. 05-1974. Filed for public inspection October 21, 2005, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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JAMES P. CREEDON,  
*Secretary*