

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:  
 The payment date specified in the contract.  
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.  
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
 PA Department of Community and Economic Development  
 374 Forum Building  
 Harrisburg, PA 17120  
 800-280-3801 or (717) 783-5700

### Reader's Guide



**Legal Services & Consultation**

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department:	General Services	③ Contract Information
Location:	Harrisburg, Pa.	④ Department
Duration:	12/1/93-12/30/93	⑤ Location
Contact:	Procurement Division 787-0000	⑥ Duration

⑦

(For Commodities: Contact:  
 Vendor Services Section  
 717-787-2199 or 717-787-4705

#### REQUIRED DATA DESCRIPTIONS

- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.  
  
(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

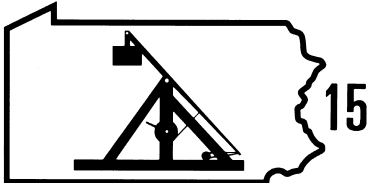
## DO BUSINESS WITH STATE AGENCIES

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. The bureau is, by law, the central repository for all state contracts over \$5,000. Contract Specialists can supply you with descriptions of contracts, names of previous bidders, pricing breakdowns and other information. They can also direct you to the appropriate person and agency looking for your product or service. Copies of state contracts are also available. (Duplicating and mailing costs may apply). For more information, visit us online at [www.patreaury.org](http://www.patreaury.org).

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania Treasury Department  
 201 Finance Building  
 Harrisburg, PA 17120  
 Phone: (717) 787-2990 or 1-800-252-4700  
 Fax: (717) 772-0977

ROBERT P. CASEY, Jr.,  
*State Treasurer*

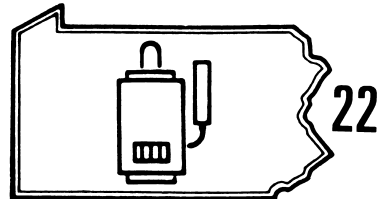
## SERVICES



Environmental Maintenance Service

**CN00018357** This contract will be for two (2) 5,500 gallon double wall tanks to be used for the storage of salt brine. The tank size will be a maximum of 13' wide and 15' high. The tanks will require the following attachments be provided: Four (4) 2" transition stainless steel fittings and two (2) complete pump systems to include fittings, hoses, and other required hardware. Delivery of the tanks will be required to our facility at 101 Locust Street, Coudersport, PA 16915. For complete specifications and bid package, you will need to contact Andreana Fourness, Clerical Supervisor. You can reach her by fax at (814) 274-9764 or by phone at (814) 274-9181 ext. 3013.

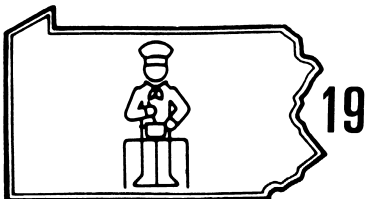
**Department:** Transportation  
**Location:** 101 Locust Street, Coudersport, PA 16915  
**Duration:** 90 days after fully executed purchase order  
**Contact:** Susan Hoy, Maintenance Mgr., (814) 274-9181



HVAC Services

**RFP 63-0238E** 15KV Electrical Distribution System Upgrade, Phase II. The second phase of a conversion process that will include a complete elimination of the 5KV distribution system on campus by conversion to all 15KV class equipment. The University will be using an RFP "Best Value" method of procurement. The contract will not necessarily be awarded to the lowest cost proposer but to the most qualified, responsive and responsible firm that is determined to provide the "Best Value" to West Chester University. A MANDATORY pre-proposal conference is scheduled for Jan. 10, 2006 at 10:00 a.m. Proposals are due no later than 11:00 a.m. Feb. 3, 2006. To request the RFP package, send written request to Barb Cooper via fax to 610-436-2720 or call 610-436-2706 to check availability. Estimated cost range (\$2.0 - \$3.0 million).

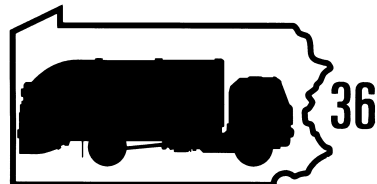
**Department:** State System of Higher Education  
**Location:** Construction Procurement, West Chester University, 201 Carter Drive, Suite 200, West Chester, PA 19383  
**Duration:** Estimated construction period is 485 days (April 1, 2006 though July 31, 2007) from Notice to Proceed.  
**Contact:** Barb Cooper, 610-436-2706



Food

**CN00018422** Misc. Food Items to be provided to Warren State Hospital in accordance with Bid Specifications.

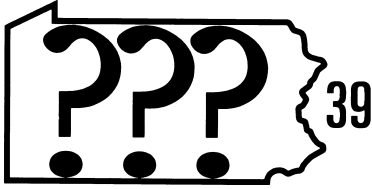
**Department:** Public Welfare  
**Location:** Warren State Hospital, 33 Main Dr., N. Warren, PA 16365  
**Duration:** Jan - March 2006  
**Contact:** Bobbie Muntz, PA III, 814-726-4496



Sanitation

**8945** Trash and rubbish removal services for the PA State Police, Greensburg Headquarters and DNA Lab, for the period of March 1, 2006 to June 30, 2008. Service to be rendered ONCE (1) a week. Recycling if applicable. Detailed Work Schedule and Bid must be obtained from Facility Management Division, 717-705-5951.

**Department:** State Police  
**Location:** Troop A, Greensburg Headquarters and DNA Lab, 100 North Westmoreland Avenue, Greensburg, PA.  
**Contact:** Tpr. Sally Lander, 724-832-6484  
**Duration:** 03/01/06 to 06/30/08  
**Contact:** Sandy Wolfe, 717-705-5951



### Miscellaneous

**SU-05-12** Shippensburg University is seeking vendors interested in submitting bids for a 3D Hand Held Scanner with Transmitter, software and Stylus. Please fax or e-mail your request to be added to the Bidders list no later than January 9, 2006. Fax your request to Attn: Pam King 717-477-1350 or e-mail request to be added to bidders list to paking@ship.edu. All responsible bidders are invited to participate including MBE/WBE firms.

**Department:** State System of Higher Education  
**Location:** Shippensburg University, 1871 Old Main Drive, Shippensburg PA 17257  
**Duration:** Limited to purchase of merchandise listed in Bid request  
**Contact:** Pamela King, 717-477-1386

**ADV#266** Indiana University of Pennsylvania, a member of the Pennsylvania State System of Higher Education, is seeking qualified vendors to respond to a Request for Proposal to provide consulting services for the development of the University's integrated marketing and strategic enrollment management plans. Integrated marketing will provide strategies that will develop and strengthen brand and maximize marketing impact. Enrollment management will assess admissions marketing positions, market identification, geo-demographic opportunities, enrollment trends, recruitment strategies, resource requirements, and process re-engineering. Requests for copies of the proposal package should be made in writing referencing ADV #266 and directed to the attention of Robert L. Bowser, Jr., C.P.M., Purchasing Services, IUP, Robertshaw Building, 650 S. 13th Street, Indiana, PA 15705; fax 724-357-2670; e-mail rbowser@iup.edu. Interested vendors should submit their requests to be placed on the bidders list no later than 01/06/06. Proposal packages will be mailed to vendors after 01/06/06. The University encourages responses from small and disadvantaged, minority and women-owned firms.

**Department:** State System of Higher Education  
**Location:** Indiana University of PA, Indiana, PA 15705  
**Duration:** Six (6) Months  
**Contact:** Robert Bowser, (724) 357-3077

[Pa.B. Doc. No. 05-2428. Filed for public inspection December 30, 2005, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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JAMES P. CREEDON,  
*Secretary*

