

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.


Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:  
 The payment date specified in the contract.  
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.  
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
 PA Department of Community and Economic Development  
 374 Forum Building  
 Harrisburg, PA 17120  
 800-280-3801 or (717) 783-5700

### Reader's Guide



**Legal Services & Consultation**

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department:	General Services	③ Contract Information
Location:	Harrisburg, Pa.	④ Department
Duration:	12/1/93-12/30/93	⑤ Location
Contact:	Procurement Division 787-0000	⑥ Duration

⑦ (For Commodities: Contact: Vendor Services Section  
717-787-2199 or 717-787-4705)

#### REQUIRED DATA DESCRIPTIONS

- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.  
  
(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

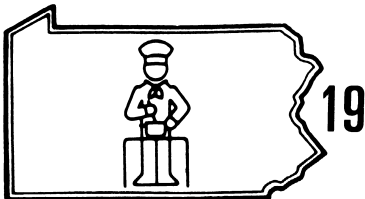
## DO BUSINESS WITH STATE AGENCIES

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. The bureau is, by law, the central repository for all state contracts over \$5,000. Contract Specialists can supply you with descriptions of contracts, names of previous bidders, pricing breakdowns and other information. They can also direct you to the appropriate person and agency looking for your product or service. Copies of state contracts are also available. (Duplicating and mailing costs may apply). For more information, visit us online at [www.patreasury.org](http://www.patreasury.org).

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania Treasury Department  
 201 Finance Building  
 Harrisburg, PA 17120  
 Phone: (717) 787-2990 or 1-800-252-4700  
 Fax: (717) 772-0977

ROBERT P. CASEY, Jr.,  
*State Treasurer*

## SERVICES



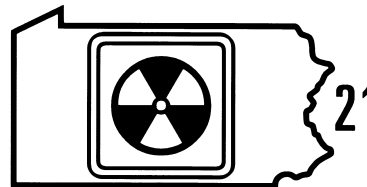
**Food**

**Stackhouse Meals** Provide meals and complete meal services to Law Enforcement cadets, deputies, and other users at the PA Fish and Boat Commission's education/conference facilities at the H. R. Stackhouse Facility, Fisherman's Paradise, along Spring Creek near Bellefonte, PA during the approximate period of February 1, 2006 through December 31, 2006.

**Department:** Fish and Boat Commission  
**Location:** PA Fish and Boat Commission, HR Stackhouse Facility, 1150 Spring Creek Road, Bellefonte PA 16823  
**Duration:** Approx. February 1 through December 31, 2006  
**Contact:** Kathi Loewen, Purchasing Agent, 814-359-5131

**CN00018423** Vendor to supply Meat and Meat Products for period Jan. 2006 - March 2006. Bid specifications can be obtained by contacting Warren State Hospital.

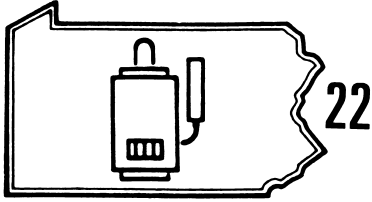
**Department:** Public Welfare  
**Location:** Warren State Hospital, 33 Main Dr., N. Warren, PA 16365-5099  
**Duration:** Jan. 2006 - March 2006  
**Contact:** Ms. Bobbie Muntz, PA III, 814-726-4496



**Hazardous Material Services**

**KUFR-0014** Kutztown University is seeking qualified contractors for a Unit Price Contract who are capable of performing Environmental Hazard Abatement at Kutztown University. The contractor selection process will be via sealed competitive proposals in accordance with the Request for Proposal (RFP) using the Best Value Contracting method. Contractors with less than six (6) years experience in this type of work will not be considered. RFP packets are available for a nonrefundable fee of \$15.00 from: Kutztown University, Attn: Craig Kleinsmith, Facilities Project Services Office, P. O. Box 730, Kutztown, PA 19530; or phone (610) 683-4602; fax (610) 683-1553; e-mail: [kleinsmi@kutztown.edu](mailto:kleinsmi@kutztown.edu). Proposal packets are available January 9, 2006 through February 1, 2006. To obtain the RFP packet, please submit a written request and send either cash or check in the amount of \$15.00. Checks must be made payable to "Kutztown University." The RFP packet will not be mailed until the fee is received. All questions must be submitted in writing by 3:00 p.m. on February 2, 2006, to the attention of Craig Kleinsmith. Proposals must be received no later than 3:00 p.m. on February 16, 2006 in Room 229, I-Wing, Old Main, Facilities Project Services Office. No exceptions will be made for proposals received after the time specified. Nondiscrimination and Equal Opportunity are the policies of the Commonwealth and the State System of Higher Education.

**Department:** State System of Higher Education  
**Location:** Kutztown University, Kutztown, PA 19530  
**Duration:** One-year contract from the Notice to Proceed date.  
**Contact:** Craig Kleinsmith, 610-683-4602



### HVAC Services

**CN#00018481** Contractor shall provide all labor, equipment and parts required to inspect, test, service and repair seven emergency generators and related components, i.e. transfer switches, regulators located in various occupied buildings at the Hamburg Center, Hamburg, PA 19526. To receive detailed specifications, submit fax request on company letterhead to Purchasing Office, Hamburg Center, fax: 610/562-6025. Prospective vendors must register with the Integrated Enterprise System (IES) at [www.vendorregistration.state.pa.us](http://www.vendorregistration.state.pa.us). DPW utilizes the information contained in the vendor master file for its procurement activities. Registered vendors who need to update or change the existing information in this file must contact IES and provide the changes or updates. It is the vendor's responsibility to contact IES for changes, as DPW is unable to change vendor information. If you fail to update or change information, you may not receive requested bid information.

**Department:** Public Welfare  
**Location:** Hamburg Center, 3560 Old Route 22, Hamburg, PA 19526  
**Duration:** Anticipated contract period July 1, 2006 through June 30, 2009.  
**Contact:** Beverly O. Epting, PA, 610/562-6034

**SSHE 401-BL-816 Student Ser. Chiller Replacement** Work under this project consists of removal and installation of a new water cooled chiller, piping, valves, insulation, accessories, sound enclosure, electrical wiring. This will be a one prime contract. To obtain a copy of the bid documents submit a \$25.00 (nonrefundable) check to Bloomsburg University, 400 E. Second Street, Bloomsburg, PA 17815, Attn: Diann Shamburg, Purchasing Department, phone #570-389-4312. The prebid conference and bid opening dates will be determined at a later date and will be included in the bid specifications. Estimated range is \$125,000 to \$150,000.

**Department:** State System of Higher Education  
**Location:** Bloomsburg University, 400 E. Second Street, Bloomsburg, PA 17815  
**Duration:** 60 calendar days  
**Contact:** Diann Shamburg, 570-389-4312

**CN00018473** The Department of Transportation Engineering District 11 is seeking a qualified contractor to provide plumbing services on an as needed basis at 5 different facilities and locations within the Pittsburgh Tunnels System. Work includes servicing, maintaining, repairing and upgrading and replacing plumbing items.

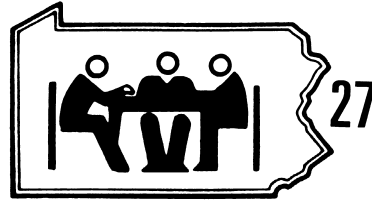
**Department:** Transportation  
**Location:** Fort Pitt Maintenance Garage, Fort Pitt Tunnel, Squirrel Hill Tunnel, Liberty Tunnel, and Liberty Fan House  
**Duration:** The contract will be for an original period of two years from the effective date. By mutual consent this contract can be renewed for 3 additional 1 year periods  
**Contact:** Robert Abbott, 412-921-3733



### Janitorial Services

**CN00018459** Janitorial service contract at Hyde Maintenance Building. Cleaning will be done nightly, Monday through Friday excluding holidays. Building is a one story. Daily cleaning will consist of sanitizing restrooms, emptying waste baskets, sweep and mop tile and concrete floors, vacuum carpets and wash table tops and chair pedestals. Strip, wax and buff tile floors, clean overhead lighting and ceiling fans, vacuum and wash vertical and venetian blinds will be scheduled as required by the Department. No outside glass shall be covered by this agreement except for front entrance door and conference room windows.

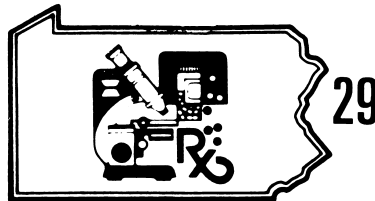
**Department:** Transportation  
**Location:** District 2-2 Hyde Maintenance Building, Washington Ave. and Hall St., Hyde, PA 16843-0245  
**Duration:** April 1, 2006 through March 31, 2007 with (4) one year renewals by letter.  
**Contact:** Debbie Swank, 814-765-0403



### Lodging/Meeting Facilities

**CN00018412** Facilities to hold various meetings throughout the upcoming year are required for the LDI Program. The Governor's Office of Administration, Human Resource Development Division coordinates the Leadership Development Program for Women in State Government. The Program's mission is to prepare women to succeed as leaders within state government by developing their leadership skills and supporting the development of a network of role models and mentors. Facilities are necessary to accommodate various meetings throughout the year for this mission. In addition to a 2-day retreat, 11 additional monthly sessions are held. These sessions are designed to address various leadership behaviors as identified in the Leadership Continuum Model. Bid Opening—01/13/06, 2:00 p.m.

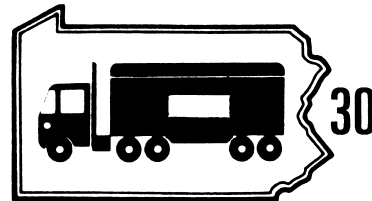
**Department:** Office of Administration/Executive Offices  
**Location:** Room 311 Finance Building  
**Duration:** 02/03/2006—10/20/2006  
**Contact:** Matthew Phillips



### Medical Services

**12/19/2005** This service shall consist of providing all rental physician prescribed medical equipment required for the treatment of patients. Equipment may consist of oxygen concentrators, c-pap and b-pap machines. A bid packet can be obtained by contacting the Purchasing Department at 610-740-3425 or fax 610-740-3424.

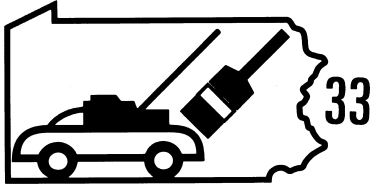
**Department:** Public Welfare  
**Location:** Allentown State Hospital, 1600 Hanover Avenue, Allentown PA 18109-2498  
**Duration:** Awarded date through 6/30/08  
**Contact:** Robert Mitchell, 610-740-3425



### Moving Services

**BNKG-RELOCATION-FY05** The Commonwealth of Pennsylvania, Department of Banking ("Banking") requests bids for professional relocation services to relocate their facilities from two locations in Harrisburg, PA, to a new facility also in Harrisburg. A limited amount of designated surplus furniture will be moved to a location within eight miles of center city Harrisburg. The relocation(s) will occur on or around January and February 2006.

**Department:** Banking  
**Location:** Harrisburg, PA  
**Duration:** Relocation will occur in late January or February 2006.  
**Contact:** Christie Sharma, 717-346-9344



### Property Maintenance

**CL-544** Clarion University of Pennsylvania is soliciting bids for replacement of windows, approximately 270 of various sizes, in a seven story residence hall on the University's main campus in Clarion, PA. Contractor shall furnish aluminum architectural windows complete with hardware and related components. Prebid conference: 10 a.m. on Friday, January 20, 2006. Bids Due: 2:00 p.m., February 2, 2006. Bid packages will not be available until January 10, 2006. \$35, nonrefundable, fee required to receive bid package to be paid by check payable to Clarion University and mailed to Judy McAninch, Contract Specialist, 218 Carrier Hall, Clarion University, Clarion, PA 16214.

**Department:** State System of Higher Education  
**Location:** Clarion, PA  
**Duration:** 120 days from Notice to Proceed  
**Contact:** Judy McAninch, (814) 393-2240

**CN00018472** Snow plowing and salting and cinderling for PA National Guard Armory. For a copy of the bid package, please fax your request to 717-861-2932 or e-mail to the address below. Bid opening will be Wednesday, January 11, 2006 at 2:00 p.m.

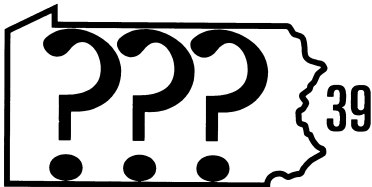
**Department:** Military Affairs  
**Location:** PA National Guard Armory, 701 Petersburg Road, Connellsville PA 15425  
**Duration:** Date of Award—March 31, 2006  
**Contact:** Brenda Lower, 717-861-2118

**CN00018427** Provide janitorial services. Monthly rates to be quoted consist of 23,000 square feet of maintainable space, all of which is covered under this contract. On-site visit required prior to submission of bid. Contact person at site is Nickolas Walkowiak, 814-946-7227.

**Department:** Labor and Industry  
**Location:** Altoona U.C. Service Center, 1101 Green Avenue, Altoona, PA 16601.  
**Duration:** Terms of the contract will be a one (1)-year contract beginning February 1, 2006 through January 28, 2007, with three (3) one (1)-year renewal options  
**Contact:** Debra A Noggle, 717-705-0450

**CN00018385** Service to plant approximately 50,300 trees in Delaware State Forest in Pike County. Bid Opening date 01/05/06; 2:00 p.m.

**Department:** Conservation and Natural Resources  
**Location:** Delaware State Forest, HC 1, Box 95A, Swiftwater, PA 18370  
**Duration:** The contract term shall commence upon execution and receipt of Purchase Order and terminate June 30, 2006.  
**Contact:** Steven E. Smith, 717-783-1896



### Miscellaneous

**CN00018434** Tree Trimming/Brush Cutting in Bedford County PENNDOT Eng Dist 9-1. Bid opening Date and Time: Jan. 3, 2006 at 10:00 a.m.

**Department:** Transportation  
**Location:** SR 26 between Segment 760 to 790, PENNDOT Bedford County, 630 East Penn St., Bedford, PA 15522  
**Duration:** Three (3) month contract 02/06/2006 to 04/30/06  
**Contact:** Mr. Richard Dennison, 814-623-6144

**355R02** The Department of Transportation (PENNDOT) is issuing a Request for Proposal (RFP) to select On-line Messengers to provide and be financially responsible for facility space, maintenance, utilities, furnishings, and security for a Photo License Center. This is a no-cost contract for the Commonwealth. To be considered for this project, On-line Messengers will be required to meet specific criteria. For details and a copy of the RFP, On-line Messengers may request a copy of the RFP by FAXING their name, company name, address, telephone number, and fax number to Shirley Morales at (717) 787-7185 or e-mail at smorales@state.pa.us. Please reference 355R02 on your request.

**Department:** Transportation  
**Location:** Various locations throughout the Commonwealth  
**Duration:** 36 Months With Renewal Option Up to 24 Months  
**Contact:** Shirley Morales

**CN00017921** Professional services required of a contractor to research, write, design and produce seven (7) wayside exhibit signs for Black Moshannon State Park, located in Centre County, PA. Interested vendors must be registered with the Commonwealth and have a registered vendor number. To register and obtain number, call 1-866-775-2868. BID OPENING: January 10, 2006, 2 p.m.

**Department:** Conservation and Natural Resources  
**Location:** To be delivered to: DCNR Black Moshannon State Park, 4216 Beaver Road, Philipsburg, PA 16866-9519  
**Duration:** Upon execution of purchase order through June 30, 2006  
**Contact:** Naomi Rudisill, 717-783-0749

**RFP 11-05** The Department of Public Welfare has determined that it is in the best interest of the Commonwealth to cancel and reissue RFP 11-05, Medical Management Review System, (MMRS). The revised RFP is expected to be released in the near future. The department appreciates the efforts made in submitting proposals and regrets any inconvenience this decision has caused. It is hoped that all interested offerors will accept other RFPs released in the future and will submit additional proposals for evaluation.

**Department:** Public Welfare  
**Location:** Statewide  
**Contact:** Beth Trowbridge, 717- 783-1083

**KURFP-0094** KURFP-094: Kutztown University is seeking proposals from qualified contractors for a Unit Price Contract who are capable of performing Recovery and Restoration Services at Kutztown University. Proposed contract to include recovery and restoration services resulting from natural or human caused incidents. In addition, work may require minor construction. The contractor selection process will be via sealed competitive proposals in accordance with the Request for Proposal (RFP) using the Best Value Contracting method. Contractors who are not bonded, and unable to respond within a 12-hour time requirement, will not be considered. RFP packets are available for a nonrefundable fee of \$15.00 from: Kutztown University, Attn: Craig Kleinsmith, Facilities Project Services Office, P. O. Box 730, Kutztown, PA 19530; or phone (610) 683-4602; fax (610) 683-1553; e-mail: kleinsmi@kutztown.edu. Proposal packets are available January 9, 2006 through February 3, 2006. To obtain the RFP packet, please submit a written request and send either cash or check in the amount of \$15.00. Checks must be made payable to "Kutztown University." The RFP packet will not be mailed until the fee is received. All questions must be submitted in writing by 3:00 p.m. on February 6, 2006, to the attention of Craig Kleinsmith. Proposals must be received no later than 3:00 p.m. on February 20, 2006 in Room 229, I-Wing, Old Main, Facilities Project Services Office. No exceptions will be made for proposals received after the time specified. Nondiscrimination and Equal Opportunity are the policies of the Commonwealth and the State System of Higher Education.

**Department:** State System of Higher Education  
**Location:** Kutztown University, Kutztown, PA 19530  
**Duration:** One-year contract from the Notice to Proceed date.  
**Contact:** Craig Kleinsmith, 610-683-4602

**25000078** Mansfield University is soliciting from interested bidders to furnish seven (7) non-elevated bleachers. Aluminum angle understructure, 2 x 10 anodized aluminum seat plank, single 2 x 10 mill finish aluminum foot plank row 2-3, double foot plank on rows 4-5, 1 x 6 riser row 4, 2 x 10 top row riser, chainlink guardrail system. Mansfield University will install and assemble the non-elevated bleachers. Bid request should be directed to the Purchasing Department, Mansfield University at (570) 662-4148.

**Department:** Education  
**Location:** Mansfield University, 115 Sherwood Street, Mansfield, PA 16933  
**Duration:** 60 days  
**Contact:** Peg Chapel, 570-662-4148

**RFP No. 1939049/53/305** The Department of State, Bureau of Finance and Operations on behalf of the Bureau of Professional and Occupational Affairs wishes to procure the services of a qualified records retrieval and document formatting/organizing service to secure the delivery of records to facilitate and review and/or procurement of licensees under the Medical Practice Act, the Osteopathic Act and the MCARE Act.

**Department:** State  
**Location:** Bureau of Finance and Operations, Room 308 North Office Building, Harrisburg, PA 17120  
**Duration:** Two year fixed, firm price contract with two (2) one year options to renew.  
**Contact:** Monna J. Accurti, (717) 214-4927

**CN00018435** Bureau of Construction and Materials is soliciting bids for installation of two (2) fume hoods that are located in our Bituminous Studies Section of the Materials and Testing Division. Requests for bid package can be made by faxing (717) 783-5955 or e-mailing the Purchasing Agent listed below. Any questions regarding bid package can be directed to Chris Neely at (717) 787-6546. Vendors, if you are not listed in the Commonwealth's SAP vendor file, please do so at: [www.vendorregistration.state.pa.us](http://www.vendorregistration.state.pa.us).

**Department:** Transportation

**Location:** Bureau of Construction and Materials, Materials and Testing Division, 1118 State Street, Harrisburg, PA 17120

**Contact:** JOANN PRATHER, 717-783-6717

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**CN00018466** The Department of Environmental Protection (DEP), Bureau of Waste Management requires a contractor for the printing and mailing of decals and cab cards used for identification purposes on trucks, truck-tractors and waste trailers.

**Department:** Environmental Protection

**Duration:** The contract shall commence upon execution and terminate one (1) year thereafter, with options to renew.

**Contact:** Sherry Morrow, 717-772-1216

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**PGC-2856** Agency seeking contractor to supply building materials necessary for the construction of a storage building, approximately 40' x 80' in overall dimensions, located near Karthus in Clearfield County. Materials to be delivered on or after March 1, 2006.

**Department:** Game Commission

**Location:** Pennsylvania Game Commission, Automotive and Procurement Division, 2001 Elmerton Avenue, Harrisburg, PA 17110-9797

**Duration:** Upon award through June 30, 2006

**Contact:** Diane Shultz or Barb Kline, 717/787-6594

[Pa.B. Doc. No. 06-49. Filed for public inspection January 6, 2006, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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JAMES P. CREEDON,  
*Secretary*



