

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:  
 The payment date specified in the contract.  
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.  
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
 PA Department of Community and Economic Development  
 374 Forum Building  
 Harrisburg, PA 17120  
 800-280-3801 or (717) 783-5700

### Reader's Guide



Legal Services & Consultation

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department:	General Services			
Location:	Harrisburg, Pa.			
Duration:	12/1/93-12/30/93			
Contact:	Procurement Division			
	787-0000			

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦

(For Commodities: Contact:  
 Vendor Services Section  
 717-787-2199 or 717-787-4705

#### REQUIRED DATA DESCRIPTIONS

- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.  
  
(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

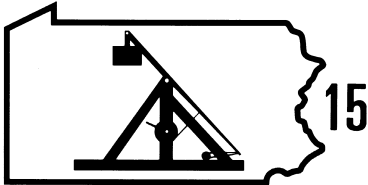
## DO BUSINESS WITH STATE AGENCIES

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. The bureau is, by law, the central repository for all state contracts over \$5,000. Contract Specialists can supply you with descriptions of contracts, names of previous bidders, pricing breakdowns and other information. They can also direct you to the appropriate person and agency looking for your product or service. Copies of state contracts are also available. (Duplicating and mailing costs may apply). For more information, visit us online at [www.patreasury.org](http://www.patreasury.org).

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania Treasury Department  
 201 Finance Building  
 Harrisburg, PA 17120  
 Phone: (717) 787-2990 or 1-800-252-4700  
 Fax: (717) 772-0977

ROBERT P. CASEY, Jr.,  
*State Treasurer*

## SERVICES



15

### Environmental Maintenance Service

**C2:22-101.5** Subsurface Exploration, Dirty Camp Run. The principal items of work and approximate quantities include 237 linear feet of Overburden Drilling and Sampling and 75 linear feet of Rock Coring (NWM). This project issues on February 17, 2006 and bids will be opened on March 14, 2006 at 2:00 p.m. Bid documents cost \$10.00 per set and will not be mailed until payment has been received.

**Department:** Environmental Protection  
**Location:** Borough of Pitcairn, Allegheny County  
**Duration:** 60 calendar days after the official starting date.  
**Contact:** Construction Contracts Section, 717-783-7994

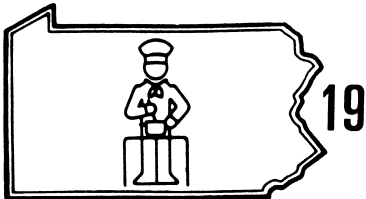


24

### Laboratory Services

**RFP DEP-LAB-7** DEP is soliciting proposals from experienced and qualified firms to provide laboratory analytical services for environmental remediation projects under DEP's environmental cleanup programs. A pre-proposal conference is scheduled for February 28, 2006 at 10:00 AM in the 2nd floor auditorium of the Rachel Carson State Office Building, 400 Market Street, Harrisburg. A copy of the Request for Proposals may be obtained by contacting Donna Watson in the Division of Remediation Services at (717) 783-1443, or electronically, by sending a request to [dowatson@state.pa.us](mailto:dowatson@state.pa.us). In your request, please specify whether you want a copy of the RFP electronically or by mail.

**Department:** Environmental Protection  
**Location:** Statewide  
**Duration:** Two years with renewals available up to three years  
**Contact:** Donna Watson, (717) 783-1443

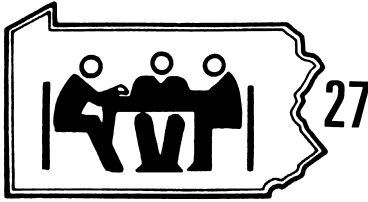


19

### Food

**SP 06-0001** Thaddeus Stevens College of Technology is soliciting proposals to have complete food service operations provided.

**Department:** State  
**Location:** 750 E. King Street, Lancaster, PA 17602  
**Duration:** July 1, 2006 - June 30, 2007  
**Contact:** Nancy Froeschle, 717-299-7787



### Lodging/Meeting Facilities

**CN00019017** The Pennsylvania Emergency Management Agency, an agency representing the Commonwealth of Pennsylvania, intends to conduct a Hazardous Weather and Flood Preparedness Course within a 5 mile radius of Allentown, PA March 7-9, 2006. The facilities needed for this Training Session are for up to 30 single lodging rooms for the nights of March 6-8, 2006. A meeting room, LCD projector/screen, internet connection, podium, registration table, instructor table, breakfast credit, AM refreshment break, and fresh ice water all available for 3 days. Lunch buffet and PM refreshment break to be available for 45 students March 7-8, 2006. If you are interested in receiving a bid package, please contact Jamie Smolen at 717-651-2191 or jsmolen@state.pa.us. Facsimile requests may be submitted to 717-651-2025. Please include name, title, phone number, fax number, complete company address, Federal ID number and reference CN00019017. Deadline for bid packages will be Tuesday, February 7, 2006. Bid submission deadline is 1 PM on Friday, February 10, 2006. If not already registered with the Commonwealth, please register by logging onto [www.vendorregistration.state.pa.us](http://www.vendorregistration.state.pa.us) or by calling Central Vendor Management Unit (CMVU) toll free at 1-866-775-CVMU (2868).

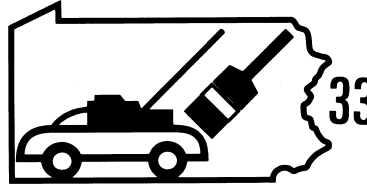
**Department:** PA Emergency Management Agency  
**Location:** Within a 5 mile radius of Allentown, PA.  
**Duration:** March 6-9, 2006  
**Contact:** Jamie Smolen, 717-651-2191



### Medical Services

**CN00019035** Gynecology Services.

**Department:** Public Welfare  
**Location:** Polk Center, P. O. Box 94, Polk, PA 16342  
**Duration:** July 1, 2006 through June 30, 2009  
**Contact:** Marty DuPont, Purchasing Agent, 814-432-0326



### Property Maintenance

**cn00019091** This work is for the roadside mowing along highways for various State Routes in Delaware County (Group 6-06-LAM3). Interested vendors should be registered with the Commonwealth of PA Vendor Program prior to receiving a RFQ-Invitation for Bids. To register and to obtain a PA vendor number call 1-866-775-2868 or log onto [www.vendorregistration.state.pa.us](http://www.vendorregistration.state.pa.us). After you are registered fax your company name, address, phone/fax numbers and vendor ID number to John Bush, Purchaser, 610-566-0972. Bids are scheduled to be opened on 3/1/2006, at 11:00 a.m. at the Delaware County Maintenance Office, 426 S. Old Middletown Road, Media, PA 19063 Bidding documents can be viewed at [www.dot.state.pa.us](http://www.dot.state.pa.us) by clicking on local and regional offices, PennDOT Districts, District 6, District Bid Page. Then click on the CN number for the specified service.

**Department:** Transportation  
**Location:** Various state routes in Delaware County.  
**Duration:** Three years with an option to renew.  
**Contact:** John Bush, Purchaser, 610-566-0972

**CPC 06-092 Package 1 Exterior Bronze Fixtures** Inspection, cleaning and preservation maintenance of bronze architectural exterior light fixtures located at the center main entry to the Capitol Building. Architectural reproduction of cast metal eagle ornaments for existing light fixtures. Release date: 14 of February 2006.

**Department:** PA Capitol Preservation Committee  
**Location:** Harrisburg  
**Duration:** 4/19/06 - 9/3/06  
**Contact:** David L. Craig, (717) 783-6484

**SP 06-0003** Thaddeus Stevens College of Technology is soliciting proposals to have ground keeping services provided to the college.

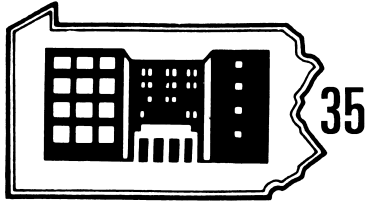
**Department:** State  
**Location:** 750 E. King Street, Lancaster, PA 17602  
**Duration:** July 1, 2006 - June 30, 2007  
**Contact:** Nancy Froeschle, 717-299-7787

**CPC 06-092 Package 2 Bronze Statuary** Inspection, cleaning and preservation maintenance of exterior Bronze Sculptures located at the South Capitol Plaza (Hartranft Memorial) and South Capitol Park (Boise Penrose Monument). Release Date: 14 of February 2006.

**Department:** PA Capitol Preservation Committee  
**Location:** Harrisburg  
**Duration:** 4/19/06 - 9/3/06  
**Contact:** David L. Craig, (717) 783-6484

**CPC 06-092 Package 3 Doors** Inspection, cleaning and preservation maintenance of West Main Entry Doors - North Wing, Center Wing and South Wing including north and south wing aluminum and glass interior vestibule enclosures. Repair, preparation and refinishing of center wing wood revolving doors, hardware and enclosure including flanking wood exit doors and frames. Release Date: 14 of February 2006.

**Department:** PA Capitol Preservation Committee  
**Location:** Harrisburg  
**Duration:** 4/19/06 - 9/3/06  
**Contact:** David L. Craig, (717) 783-6484



### Real Estate Services

**93946** Lease Office/Barracks Space to the Commonwealth of PA. Proposals are invited to provide the State Police with 9,372 useable square feet of Office/Barracks space in Northampton County, PA, with minimum parking for 63 vehicles. For more information on SFP No. 93946 which is due on April 3, 2006 visit [www.dgs.state.pa.us](http://www.dgs.state.pa.us) or call (717) 787-4396.

**Department:** State Police  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** John Hocker, 717-787-4396



### Security Services

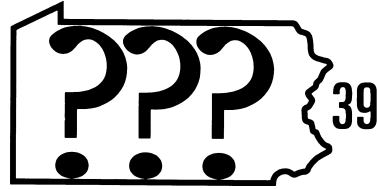
**SP 06-0002** Thaddeus Stevens College of Technology is soliciting proposals to have Security guard services provided to the college.

**Department:** State  
**Location:** 750 E. King Street, Lancaster, PA 17602  
**Duration:** July 1, 2006 - June 30, 2007  
**Contact:** Nancy Froeschle, 717-299-7787

**RFI-1** The Pennsylvania State Police is issuing a Request for Information (RFI) relative to Automated License Plate Reader System, both those that are stationary and those that will operate at highway speeds. Interested vendors may request a copy of the RFI by faxing or e-mailing their name, company name, address, telephone number, fax number, and e-mail address to Gary Hertzog at 717-772-1434 (fax) or [ghertzog@state.pa.us](mailto:ghertzog@state.pa.us) (e-mail).

**Department:** State Police  
**Location:** Department Headquarters, 1800 Elmerton Ave., Harrisburg, PA  
**Duration:** N/A  
**Contact:** Gary Hertzog, IT Plans/Controls Office, 717-783-5581

**RF #2005-6 Reissued** The Legislative Budget and Finance Committee Officers have directed staff to conduct a study on the economic costs of starting school prior to Labor Day. The LB & FC staff is seeking a contractor to study the concern that, due to the school year beginning prior to Labor Day, families are cutting summer vacations short, thereby impacting tourism revenue and teachers and students are losing wages and job opportunities as a result of not being able to work the week prior to Labor Day and on Labor Day weekend. This study is to (1) provide a comparison of school calendars from 2004-05 to an appropriate year in the early 1970s and report on the average



### Miscellaneous

number of instructional days; school holidays other than for staff development or workdays; staff development or workdays; average school year in months and weeks; and average summer break in weeks and days for at least 100 districts; (2) determine the economic impact of early school start dates, including, but not limited to loss of personal income by students, teachers, support staff and migrant workers; loss to tourist economies per day and per week; cost to schools for their operations and utilities per day and per week; (3) determine the costs to parents and teachers for child care costs per day and per week. The Texas Comptroller issued a report on the costs of starting school before Labor Day - see <http://www.window.state.tx.us/specialrpt/school>. The LB & FC is seeking similar data and a similar reporting format with data specific to Pennsylvania. Responses to this RFP are due in the LB & FC offices no later than 4:30 p.m. on March 10, 2006.

**Department:** Legislative Budget and Finance Committee  
**Location:** Room 400-A Finance Building, North at Commonwealth Street, P. O. Box 8737, Harrisburg, PA 17105  
**Duration:** Through the completion of the project. A final draft report is due on September 5, 2006.  
**Contact:** Philip Durgin, Executive Director, 717.783.1600

**SP 06-0004** Thaddeus Stevens College of Technology is soliciting proposals to have mechanical maintenance service of heat plant and controls provided to the college.

**Department:** State  
**Location:** 750 E. King Street, Lancaster, PA 17602  
**Duration:** July 1, 2006 - June 30, 2007  
**Contact:** Nancy Froeschle, 717-299-7787

**CN00019061** Furnish and Maintain Master Television Cable Service and Modulator for Polk Center.

**Department:** Public Welfare  
**Location:** Polk Center, P. O. Box 94, Polk, PA 16342  
**Duration:** August 1, 2006 - June 30, 2009  
**Contact:** Marty DuPont, Purchasing Agent, 814-432-0326

**CN00019036** The Department of Transportation (Chester County 6-2 Maintenance) is accepting bids for the pickups of dead deer carcass removal on demand. The location of pickups will be on certain State Roads mentioned below. To receive a bid package, please fax your name, address, and phone number to Lillian Frank, Purchasing Agent at 610-436-1904. Bid will be opened in Chester County Maintenance office. The anticipated date for the release of bid package is Friday, February 10, 2006 with a bid opening within two weeks of that date.

**Department:** Transportation  
**Location:** Route 1, Route 100 Spur, Route 202, Route 30 business and bypass  
**Duration:** This is a 2 year contract with an option to renew for 1 (one) year  
**Contact:** Lillian Frank, Purchasing Agent 1, 610-436-1914

[Pa.B. Doc. No. 06-317. Filed for public inspection February 17, 2006, 9:00 a.m.]

---

## DESCRIPTION OF LEGEND

---

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

JAMES P. CREEDON,  
*Secretary*