STATEMENTS OF POLICY

Title 12—COMMERCE, TRADE AND LOCAL GOVERNMENT

HOUSING FINANCE AGENCY
[12 PA. CODE CH. 31]

Homeowner's Emergency Mortgage Assistance Program; Revised Policy Statement, Uniform Notice and Current List of Consumer Credit Counseling Agencies

The Housing Finance Agency (Agency) proposes to make revisions to the Homeowner's Emergency Mortgage Assistance Program Policy Statement in 12 Pa. Code Chapter 31, Subchapter B (relating to policy statement on homeowner's emergency mortgage assistance program).

The Homeowner's Emergency Mortgage Assistance Program (HEMAP) was established by the General Assembly with the passage of P. L. 385, No. 91 (Act 91) signed into law on December 12, 1983. The HEMPA is designed to provide emergency mortgage assistance to homeowners facing foreclosure because of circumstances beyond their control. Assistance is provided in the form of a loan. The amount of the loan will be sufficient to bring the homeowner's delinquent mortgages current, and in addition, the Agency may provide continuing monthly mortgage assistance, as needed by the homeowner, for a period of time as prescribed by the law. Act 91 contains notice requirements that lenders must follow prior to foreclosure; prescribes procedures that a homeowner must follow in applying to the Agency for mortgage assistance; and prohibits a lender from conducting foreclosure proceedings during the application process. Act 91 requires repayment of the mortgage assistance loan, based upon the financial ability of the homeowner.

On February 21, 1984, the members of the Agency adopted initial guidelines to implement the HEMAP under the authority of section 401-C(b) of the Housing Finance Agency Law (35 P. S. § 1680.401c(b), which provides in part, that the Agency shall adopt initial program guidelines and may revise the Guidelines whenever appropriate. The members of the Agency adopted revisions to the guidelines on October 18, 1985, which were published at 16 Pa.B. 2126 (June 14, 1986). The members of the Board of the Agency adopted revisions to the guidelines on May 12, 1994, which were published at 24 Pa.B. 3224 (July 2, 1994). The members of the Board of the Agency adopted additional revisions to the guidelines, which were published at 29 Pa.B. 2859 (June 5, 1999). Under the Agency's authority to revise the policy statement, the Agency proposes to make further revisions in the policy statement, the uniform notice and the list of consumer credit counseling agencies.

Summary of Changes

In general, the revisions to the revised policy statement incorporate the amendments to Act 91, which were enacted by Act 60 of 2008. The amendments can be summarized as follows:

 Require lenders to send the Agency information about every Act 91 notice they send to homeowners so that foreclosure activity can be monitored as it occurs and trends and patterns can be analyzed by the Agency.

- Clarify that homeowners have 33 days from the postmark date of the Act 91 Notice to file an application for mortgage assistance, and that the Agency can accept "late" applications.
- Penalize lenders that do not respond to the Agency's requests for information, including reinstatement figures.
- Change the interest rate on HEMAP loans made by the Agency from the current 9% to a rate which will be determined each year by the Agency. (*Note*: Only applies to loans closed on or after January 1, 2009.)
- Make it a violation of the Unfair Trade Practices and Consumer Protection Act (73 P. S. §§ 201-1—209-6) for a lender to attempt to collect fees and costs that were disallowed by the Agency.

Effective Date and Order

The provisions of Act 60 will take effect on September 6, 2008. The provisions of the revised policy statement will be effective as follows:

- (1) The revisions to §§ 31.203(b) and 31.209(e) and Appendix B and C shall take effect without further action by the Agency on September 6, 2008.
- (2) The provisions of § 31.211 shall take effect without further action by the Agency on September 6, 2008, but shall only apply to notices issued on or after October 1, 2009.
- (3) The revised Appendix A will be effective for notices issued on or after January 1, 2009. Prior to that date, either the revised notice or the previously published notice can be used.

BRIAN A. HUDSON, Executive Director

(Editor's Note: Title 12 of the Pa. Code is amended by amending Statements of Policy in §§ 31.201, 31.204, 31.207, 31.209 and Appendix A and B and by adding § 31.211 to read as set forth in Annex A, with ellepsis referring to the existing text)

Fiscal Note: 39-NOT-10. No fiscal impact; (8) recommends adoption.

Annex A

TITLE 12. COMMERCE, TRADE AND LOCAL GOVERNMENT

PART I. GENERAL ADMINISTRATION

Subchapter D. HOUSING FINANCE AGENCY CHAPTER 31. HOUSING FINANCE AGENCY

Subchapter B. POLICY STATEMENT ON HOMEOWNER'S EMERGENCY MORTGAGE ASSISTANCE PROGRAM

§ 31.201. Definitions.

The following words and terms, when used in this subchapter, have the following meanings, unless the context clearly indicates otherwise:

Act 91 Notice—The notice of intention to foreclose required to be sent to a mortgagor prior to the filing of a foreclosure action under the act in the form prescribed in this subchapter.

* * * * *

Consumer credit counseling agency—A nonprofit corporation or governmental entity located in this Commonwealth which has been designated by the Agency to provide Homeowner's Emergency Mortgage Assistance Program counseling. A qualified consumer credit counseling agency shall either be certified as a housing counseling agency by the Department of Housing and Urban Development or otherwise be determined acceptable by the Agency. A list of counseling agencies approved by the Agency is set forth in Appendix C. This list was last updated and includes all changes through August 1, 2008. Future updates of this list will only appear on the Agency's web site, www.phfa.org, and will be updated on a regular basis as changes occur.

* * * * *

§ 31.203. Notice; application procedures.

(b) When the homeowner has been sent a notice as required by this subchapter—see Appendix A—by the lender holding the mortgage, the following apply:

- (1) The homeowner shall arrange for and attend a face-to-face meeting with a consumer credit counseling agency listed in the notice. The meeting shall be held within 30 days of the postmark date of the notice, plus an additional 3 days to allow for mailing period. For example, a notice mailed on March 9 is presumed to have been delivered on March 12. Therefore, the homeowner shall hold a face-to-face meeting within 30 days of March 12, or on or before April 11.
- (2) If the homeowner meets with a consumer credit counseling agency within the period specified in paragraph (1), notice of the holding of and date of the meeting shall be given within 5 business days of the meeting by the consumer credit counseling agency to known mortgagees holding a mortgage on the principal residence of the homeowner. For the purpose of this subchapter, it is the obligation of the mortgagor to notify the consumer credit counseling agency of the name and address of all mortgagees. A mortgagee may not pursue legal action against the homeowner's property if the homeowner meets with the consumer credit counseling agency within 33 days of the postmark date of the notice and for an additional period of 30 days subsequent to the meeting between the homeowner and the consumer credit counseling agency, while the application is being prepared to be sent to the Agency. A mortgagee may not proceed with legal action against the homeowner once an application has been approved by the Agency and shall cooperate with the Agency in obtaining reinstatement figures and executing a reinstatement agreement.
- (3) The consumer credit counseling agency notice—see Appendix B—to the mortgagee will indicate that the homeowner intends to apply for homeowner's emergency mortgage assistance payments.

* * * * *

(5) An application for assistance may only be obtained from a consumer credit counseling agency. The consumer credit counseling agency will assist the homeowner in preparing and submitting an application. This application shall be postmarked or filed at the offices of the Agency or at a location designated by the Agency within 30 days of the initial meeting between the homeowner and the consumer credit counseling agency.

* * * * *

(11) If the homeowner fails to meet with an approved consumer credit counseling agency within the period

specified or fails to meet other time limitations in this subchapter, the mortgagee may take legal action to enforce the mortgage provided, however, that an application for mortgage assistance may be submitted beyond the time periods specified (that is, a "late application") and in that case the Agency will make a determination within 60-calendar days of receipt of the application. A late application will not prevent the lender from starting and pursuing a foreclosure action, but if the application is eventually approved at any time before a sheriff's sale, the foreclosure must be stopped.

§ 31.204. Agency review.

* * * * *

- (h) A mortgagee entitled to payments under this subchapter shall provide to the Agency, within 30 days of the Agency's request, the following documents and information:
- (1) An itemized statement of the amounts due under the mortgage including all corporate advances incurred for which reimbursement from the mortgagor is demanded by the mortgagee. Demands for attorney fees, court costs and other advances shall be reasonable and reflect the amount of work and expenses actually expended and may not include any amounts incurred during the period a stay is in effect under this subchapter.
- (2) Copies of the following documents from the original mortgage transaction:
 - (i) The HUD 1 Settlement Statement
 - (ii) The mortgage and note
- (iii) The appraisal, if an appraisal has been performed during the last 5 years
- (3) Failure to provide in a timely fashion the documents and information required under this subsection, will result in the mortgagee's forfeiture of the right to receive any late fees and attorney fees, costs and expenses.
- (i) Upon the Agency's payment of the initial payment to the mortgagee, including any corporate advances allowed by the Agency, the mortgagee shall adjust its accounts to reflect that the mortgage obligation is, as of the date of receipt of the funds, reinstated and current for all purposes. The subsequent imposition by a mortgagee, its successors or assigns, of any charges, fees or other amounts that were paid or disallowed by the Agency, or waived by the mortgagee, shall be in violation of the Unfair Trade and Consumer Protection Law (73 P. S. §§ 201-1—209-6).

§ 31.207. Repayment.

* * * *

- (b) The Agency will enter into an agreement with the homeowner for repayment of mortgage assistance plus interest.
- (1) Interest shall accrue at the rate of 9% per year except for loans closed starting January 1, 2009, and thereafter, in which case the rate of interest will be determined by the Agency under the provisions of section 406-C(5) of the act $(35\ P.\ S.\ \S\ 1680.406c(5))$.

§ 31.209. Appeals.

* * * * *

(e) The hearing examiner will notify the appellant as to the time and place of the hearing. The Agency will attempt to schedule hearings within 30 days after the request is received. The hearing may be conducted by a telephone conference call. The hearing examiner shall also provide notice to the mortgagees that an administrative appeal has been filed.

* * * * *

§ 31.211. Act 91 Notices; information to be supplied to the Agency.

- (a) General.
- (1) *Notification*. The mortgagee or other person sending the Act 91 Notice shall either send a copy of the notice or information concerning notices sent to the Agency, in the following manner:
- (i) Sending a copy of the notice. The mortgagee may send an actual copy of each notice sent to the Agency, by one of the following methods:
 - (A) Regular mail addressed as follows:

PHFA-HEMAP

211 North Front Street

P.O. Box 15530

Harrisburg, PA 17105-5530

(B) Facsimile: sent to either of the following fax numbers:

Toll Free: (877) 207-0205 Local calls: (780) 4340

- (ii) *Electronic mail*. (email): Send a scanned copy to: Act91@phfa.org.
- (2) Electronic reporting. In lieu of sending an actual copy of each notice as set forth in subparagraph (i), the

mortgagee or other person sending the Act 91 Notice may provide the Agency with a report of notices sent listing at least the following information:

- (i) The date Act 91 Notice was mailed.
- (ii) The name of lender/servicer on whose behalf it was sent.
- (3) *Multiple notices.* Street address of the property being foreclosed upon including its 5 digit or 9 digit zip code (as applicable).
- (b) If more than one notice is sent (such as, when the mortgagors live somewhere other than the mortgaged property or when there are multiple mortgagors and individual notices are sent to each) only one entry should be made in the report since only one property is being foreclosed upon.
- (c) Frequency of reports. The mortgagee may send a report as set forth in paragraph (2) on a monthly basis, for notices sent during the previous month, or they may send a report on a quarterly basis listing the notices sent during the prior calendar quarter. Quarterly reports shall be sent within 30 days after the end of each calendar quarter.
- (d) Format of reports. Electronic reports sent under paragraph (2), shall be sent as an attachment, by means of an email sent to the above email address using the latest version of $\mathsf{EXCEL}^{\circledcirc}$ with the following headings:

Date of Notice	Lender/Servicer	Property Address
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(d) *Effective date.* Copies of notices or reports, or both, as set forth in this section shall be sent for notices sent on or after October 1, 2008.

APPENDIX A

PENNSYLVANIA HOUSING FINANCE AGENCY HOMEOWNER'S EMERGENCY MORTGAGE ASSISTANCE PROGRAM CONSUMER CREDIT COUNSELING AGENCIES BY COUNTY REVISED AUGUST 1, 2008 Date: _____

ACT 91 NO	TICE
TAKE ACTION TO SAVE YOUR HO	ME FROM FORECLOSURE*

This is an official notice that the mortgage on your home is in default, and the lender intends to foreclose. Specific information about the nature of the default is provided in the attached pages.

The HOMEOWNER'S EMERGENCY MORTGAGE ASSISTANCE PROGRAM (HEMAP) may be able to help to save your home. This Notice explains how the program works. To see if HEMAP can help, you must MEET WITH A CONSUMER CREDIT COUNSELING AGENCY WITHIN 33 DAYS OF THE DATE OF THIS NOTICE.

Take this Notice with you when you meet with the Counseling Agency.

The name, address and phone number of Consumer Credit Counseling Agencies serving your County are listed at the end of this Notice. If you have any questions, you may call the Pennsylvania Housing Finance Agency toll free at 1-800-342-2397. (Persons with impaired hearing can call (717) 780-1869).

This Notice contains important legal information. If you have any questions, representatives at the Consumer Credit Counseling Agency may be able to help explain it. You may also want to contact an attorney in your area. The local bar association may be able to help you find a lawyer.

LA NOTIFICACIÓN EN ADJUNTO ES DE SUMA IMPORTANCIA, PUES AFECTA SU DERECHO A CONTINUAR VIVIENDO EN SU CASA. SI NO COMPRENDE EL CONTENIDO DE ESTA NOTIFICACIÓN OBTENGA UNA TRADUCCIÓN INMEDIATAMENTE LLAMANDO ESTA AGENCIA (PENNSYLVANIA HOUSING FINANCE AGENCY) SIN CARGOS AL NUMERO MENCIONADO ARRIBA. PUEDE SER ELEGIBLE PARA UN PRESTAMO POR EL PROGRAMA LLAMADO "HOMEOWNER'S EMERGENCY MORTGAGE ASSISTANCE PROGRAM" EL CUAL PUEDE SALVAR SU CASA DE LA PERDIDA DEL DERECHO A REDIMIR SU HIPOTECA.

* (Must be at least 30 point type)		
	HOMEOWNER'S NAME(S):	
	PROPERTY ADDRESS:	
		·
	LOAN ACCT. NO.:	
	ORIGINAL LENDER:	

CURRENT LENDER/SERVICER:

HOMEOWNER'S EMERGENCY MORTGAGE ASSISTANCE PROGRAM

YOU MAY BE ELIGIBLE FOR FINANCIAL ASSISTANCE WHICH CAN SAVE YOUR HOME FROM FORECLOSURE AND HELP YOU MAKE FUTURE MORTGAGE PAYMENTS

IF YOU COMPLY WITH THE PROVISIONS OF THE HOMEOWNER'S EMERGENCY MORTGAGE ASSISTANCE ACT OF 1983 (THE "ACT"), YOU MAY BE ELIGIBLE FOR EMERGENCY MORTGAGE ASSISTANCE:

- IF YOUR DEFAULT HAS BEEN CAUSED BY CIRCUMSTANCES BEYOND YOUR CONTROL,
- IF YOU HAVE A REASONABLE PROSPECT OF BEING ABLE TO PAY YOUR MORTGAGE PAYMENTS, AND
- IF YOU MEET OTHER ELIGIBILITY REQUIREMENTS ESTABLISHED BY THE PENNSYLVANIA HOUSING FINANCE AGENCY.

TEMPORARY STAY OF FORECLOSURE—Under the Act, you are entitled to a temporary stay of foreclosure on your mortgage for thirty (30) days from the date of this Notice (plus three (3) days for mailing). During that time you must arrange and attend a "face-to-face" meeting with one of the consumer credit counseling agencies listed at the end of this Notice. THIS MEETING MUST OCCUR WITHIN THIRTY-THREE (33) DAYS OF THE DATE OF THIS NOTICE. IF YOU DO NOT APPLY FOR EMERGENCY MORTGAGE ASSISTANCE, YOU MUST BRING YOUR MORTGAGE UP TO DATE. THE PART OF THIS NOTICE CALLED "HOW TO CURE YOUR MORTGAGE DEFAULT", EXPLAINS HOW TO BRING YOUR MORTGAGE UP TO DATE.

CONSUMER CREDIT COUNSELING AGENCIES—If you meet with one of the consumer credit counseling agencies listed at the end of this notice, the lender may NOT take action against you for thirty (30) days after the date of this meeting. The names, addresses and telephone numbers of designated consumer credit counseling agencies for the county in which the property is located are set forth at the end of this Notice. It is only necessary to schedule one face-to-face meeting. Advise your lender immediately of your intentions.

APPLICATION FOR MORTGAGE ASSISTANCE—Your mortgage is in default for the reasons set forth later in this Notice (see following pages for specific information about the nature of your default). You have the right to apply for financial assistance from the Homeowner's Emergency Mortgage Assistance Program. To do so, you must fill out, sign and file a completed Homeowner's Emergency Assistance Program Application with one of the designated consumer credit counseling agencies listed at the end of this Notice. Only consumer credit counseling agencies have applications for the program and they will assist you in submitting a complete application to the Pennsylvania Housing Finance Agency. To temporarily stop the lender from filing a foreclosure action, your application MUST be forwarded to PHFA and received within thirty (30) days of your face-to-face meeting with the counseling agency.

YOU SHOULD FILE A HEMAP APPLICATION AS SOON AS POSSIBLE. IF YOU HAVE A MEETING WITH A COUNSELING AGENCY WITHIN 33 DAYS OF THE POSTMARK DATE OF THIS NOTICE AND FILE AN APPLICATION WITH PHFA WITHIN 30 DAYS OF THAT MEETING, THEN THE LENDER WILL BE TEMPORARILY PREVENTED FROM STARTING A FORECLOSURE AGAINST YOUR PROPERTY, AS EXPLAINED ABOVE, IN THE SECTION CALLED "TEMPORARY STAY OF FORECLOSURE."

YOU HAVE THE RIGHT TO FILE A HEMAP APPLICATION EVEN BEYOND THESE TIME PERIODS. A LATE APPLICATION WILL NOT PREVENT THE LENDER FROM STARTING A FORECLOSURE ACTION, BUT IF YOUR APPLICATION IS EVENTUALLY APPROVED AT ANY TIME BEFORE A SHERIFF'S SALE, THE FORECLOSURE WILL BE STOPPED.

AGENCY ACTION—Available funds for emergency mortgage assistance are very limited. They will be disbursed by the Agency under the eligibility criteria established by the Act. The Pennsylvania Housing Finance Agency has sixty (60) days to make a decision after it receives your application. During that time, no foreclosure proceedings will be pursued against you if you have met the time requirements set forth above. You will be notified directly by the Pennsylvania Housing Finance Agency of its decision on your application.

NOTE: IF YOU ARE CURRENTLY PROTECTED BY THE FILING OF A PETITION IN BANKRUPTCY, THE FOLLOWING PART OF THIS NOTICE IS FOR INFORMATION PURPOSES ONLY AND SHOULD NOT BE CONSIDERED AS AN ATTEMPT TO COLLECT THE DEBT.

(If you have filed bankruptcy you can still apply for Emergency Mortgage Assistance.)

HOW TO CURE YOUR MORTGAGE DEFAULT (Bring it up to date).

NATURE OF THE DEFAULT —The MORTGAGE debt held by the above lender on your property located at:		
IS SERIOUSLY IN DEFAULT because:		
A. YOU HAVE NOT MADE MONTHLY MORTGAGE PAYMENTS for the following months and the following amounts are now past due:		
Other charges (explain/itemize):		
TOTAL AMOUNT PAST DUE:		
B. YOU HAVE FAILED TO TAKE THE FOLLOWING ACTION: (Do not use if not applicable.)		
HOW TO CURE THE DEFAULT—You may cure the default within THIRTY (30) DAYS of the date of this notice BY PAYING THE TOTAL AMOUNT PAST DUE TO THE LENDER, WHICH IS \$, PLUS ANY MORTGAGE PAYMENTS AND LATE CHARGES WHICH BECOME DUE DURING THE THIRTY (30) DAY PERIOD. Payments must be made either by cash, cashier's check, certified check or money order made payable and sent to:		
You can cure any other default by taking the following action within THIRTY (30) DAYS of the date of this letter: (Do not use if not applicable.)		

IF YOU DO NOT CURE THE DEFAULT—If you do not cure the default within THIRTY (30) DAYS of the date of this Notice, **the lender intends to exercise its rights to accelerate the mortgage debt**. This means that the entire outstanding balance of this debt will be considered due immediately and you may lose the chance to pay the mortgage in monthly installments. If full payment of the total amount past due is not made within THIRTY (30) DAYS, the lender also intends to instruct its attorneys to start legal action to **foreclose upon your mortgaged property**.

IF THE MORTGAGE IS FORECLOSED UPON—The mortgaged property will be sold by the Sheriff to pay off the mortgage debt. If the lender refers your case to its attorneys, but you cure the delinquency before the lender begins legal proceedings against you, you will still be required to pay the reasonable attorney's fees that were actually incurred, up to \$50.00. However, if legal proceedings are started against you, you will have to pay all reasonable attorney's fees actually incurred by the lender even if they exceed \$50.00. Any attorney's fees will be added to the amount you owe the lender, which may also include other reasonable costs. If you cure the default within the THIRTY (30) DAY period, you will not be required to pay attorney's fees.

OTHER LENDER REMEDIES—The lender may also sue you personally for the unpaid principal balance and all other sums due under the mortgage.

RIGHT TO CURE THE DEFAULT PRIOR TO SHERIFF'S SALE—If you have not cured the default within the THIRTY (30) DAY period and foreclosure proceedings have begun, you still have the right to cure the default and prevent the sale at any time up to one hour before the Sheriff's Sale. You may do so by paying the total amount then past due, plus any late or other charges then due, reasonable attorney's fees and costs connected with the foreclosure sale and any other costs connected with the Sheriff's Sale as specified in writing by the lender and by performing any other requirements under the mortgage. Curing your default in the manner set forth in this notice will restore your mortgage to the same position as if you had never defaulted.

STATEMENTS OF POLICY

the mortgaged p notice of the act default will incr	property could be held would be approximately months from the date of this Notice. A ual date of the Sheriff's Sale will be sent to you before the sale. Of course, the amount needed to cure the ease the longer you wait. You may find out at any time exactly what the required payment or action will
be by contacting	
HOW TO CON	TACT THE LENDER:
	Name of Lender: Address:
	Addi ess.
	Phone Number:
	Fax Number:
	Contact Person:
	E-Mail Address:
property and you you and your fu	HERIFF'S SALE—You should realize that a Sheriff's Sale will end your ownership of the mortgaged our right to occupy it. If you continue to live in the property after the Sheriff's Sale, a lawsuit to remove rnishings and other belongings could be started by the lender at any time.
a buyer or trar	OF MORTGAGE—You may or may not (CHECK ONE) sell or transfer your home to sferee who will assume the mortgage debt, provided that all the outstanding payments, charges and and costs are paid prior to or at the sale and that the other requirements of the mortgage are satisfied
	YOU MAY ALSO HAVE THE RIGHT:
• TO SELL TH FROM ANOT	E PROPERTY TO OBTAIN MONEY TO PAY OFF THE MORTGAGE DEBT OR TO BORROW MONEY HER LENDING INSTITUTION TO PAY OFF THIS DEBT.
• TO HAVE TH	IS DEFAULT CURED BY ANY THIRD PARTY ACTING ON YOUR BEHALF.
YOU CURE T	IE MORTGAGE RESTORED TO THE SAME POSITION AS IF NO DEFAULT HAD OCCURRED, IF THE DEFAULT. (HOWEVER, YOU DO NOT HAVE THIS RIGHT TO CURE YOUR DEFAULT MORE E TIMES IN ANY CALENDAR YEAR.)
	THE NONEXISTENCE OF A DEFAULT IN ANY FORECLOSURE PROCEEDING OR ANY OTHER STITUTED UNDER THE MORTGAGE DOCUMENTS.
• TO ASSERT A	ANY OTHER DEFENSE YOU BELIEVE YOU MAY HAVE TO SUCH ACTION BY THE LENDER.
• TO SEEK PR	OTECTION UNDER THE FEDERAL BANKRUPTCY LAW.
	CONSUMER CREDIT COUNSELING AGENCIES SERVING YOUR COUNTY
(Fill in a lis	t of all Counseling Agencies listed in Appendix C, FOR THE COUNTY in which the property is located, using additional pages if necessary).
	(Rev.9/2008) APPENDIX B
	Consumer Credit Counseling Agency
	Notification of Face-to-Face Meeting
	Date:
	240 0.
Mortga	gee Name & Address
In accordance (PHFA-HEMAP) by:	with the Pennsylvania Housing Finance Agency's Homeowner's Emergency Mortgage Assistance Program (Act 91 of 1983), this is to inform you that we have been approached for mortgage counseling assistance
	(Name and Address of Applicant)
	Mortgage Loan Number
indicated that t	agency has had a face-to-face meeting with the above-named applicant on, who hey are more than sixty (60) days delinquent on their mortgage payments and have received an Act 91 ion to Foreclose dated from:

Name and Address of Mortgagee

In accordance with the Homeowner's Emergency Mortgage Assistance Program, this is to inform you that:

- 1. Within 30 days from the date of this notice, we intend to forward an application to the Pennsylvania Housing Finance Agency, Homeowner's Emergency Mortgage Assistance Program on behalf of the above-mentioned applicant(s).
- 2. By a copy of this Notice, we are notifying any other mortgagees, identified by the applicant(s) as also having a mortgage on the property identified above.
 - 3. No legal action to enforce the mortgage may occur if a timely application is filed. The homeowner(s) must have a face-to-face meeting with a Consumer Credit Counseling Agency within 33 days from the date of the Act 91 Notice and an application must be received by PHFA-HEMAP within 30 days of the face-to-face meeting in order to be protected by this forbearance period.

Name of Counseling Agency: _	
Address:	
_	
Telephone Number:	

The Pennsylvania Housing Finance Agency can be reached TOLL FREE at 1(800) 342-2397 or 1-717-780-3940

APPENDIX C

HEMAP Consumer Credit Counseling Agencies

Report last updated: 8/1/2008 10:08:21 AM

ADAMS County

Adams County Interfaith Housing Authority 40 E High Street Gettysburg, PA 17325 717.334.1518

American Red Cross - Hanover Chapter 529 Carlisle Street Hanover, PA 17331 717.637.3768

CCCS of Western PA 2000 Linglestown Road Harrisburg, PA 17102 888.511.2227 888.511.2227

Maranatha 43 Philadelphia Avenue Waynesboro, PA 17268

717.762.3285

ALLEGHENY County

Acorn of Allegheny County 5907 Penn Avenue Suite 300

Pittsburgh, PA 15206 412.441.6551

Action Housing, Inc 425 6th Avenue Suite 950 Pittsburgh, PA 15219 412.281.2102 800.792.2801

CCCS of Western PA

River Park Commons 2403 Sidney Street, Suite 400 Pittsburgh, PA 15203 888.511.2227 888.511.2227

Community Action Southwest

58 East Greene Street Waynesburg, PA 15370 724.852.2893

Fair Housing Partnership of Greater Pittsburgh, Inc. 2840 Liberty Avenue

Suite 205 Pittsburgh, PA 15222 412.391.2535

Garfield Jubilee Associates 5138 Penn Avenue Pittsburgh, PA 15224 412.665.5200 Mon Valley Unemployment Committee 1800 West Street 3rd Floor Homestead, PA 15120 412.462.9962

Nazareth Housing Services 301 Bellevue Road Pittsburgh, PA 15229

412.931.6996

Neighborhood Housing Services, Inc.

710 5th Avenue Suite 1000 Pittsburgh, PA 15219 412.281.9773

Pennsylvania Housing Finance Agency

2275 Swallow Hill Road Bldg 200 Pittsburgh, PA 15220 412.429.2842

Urban League Of Pittsburgh

610 Wood Street Pittsburgh, PA 15222 412.227.4802

ARMSTRONG County

Armstrong County Community Action Agency 124 Armsdale Road Suite 211

Kittanning, PA 16201 724.548.3405

CCCS of Western PA

Royal Remax Plaza 917 A Logan Boulevard Altoona, PA 16602 888.511.2227 888.511.2227

Indiana Co. Community Action Program

827 Water Street Box 187 Indiana, PA 15701 724.465.2657

BEAVER County

Action Housing, Inc 425 6th Avenue Suite 950 Pittsburgh, PA 15219 412.281.2102 800.792.2801 **CCCS of Western PA**

971 Third Street Beaver, PA 15009 888.511.2227 888.511.2227

Housing Opportunities of Beaver County

320 College Avenue Unit 1 Beaver, PA 15009 724.728.7511

BEDFORD County

CCCS of Western PA

Royal Remax Plaza 917 A Logan Boulevard Altoona, PA 16602 888.511.2227 888.511.2227

Tableland Services Inc.

535 East Main Street Somerset, PA 15501 814.445.9628 800.452.0148

BERKS County

American Credit Counseling Institute

937 North Hanover Street Pottstown, PA 19460 888.212.6741 888.212.6741

American Credit Counseling Institute

300 North Pottstown Pike Suite 210 Exton, PA 19341 888.212.6741 888.212.6741

American Financial Counseling Services

2880 Bergey Road

Suite 4 Hatfield, PA 19440 267.228.7903

American Financial Counseling Services

906 Penn Avenue Wyomissing, PA 19610 267.228.7903 800.490.3039

Budget Counseling Center

247 North Fifth Street Reading, PA 19601 610.375.7866 CCCS of Lehigh Valley 3671 Crescent Court East Whitehall, PA 18052 610.821.4011 800.837.9815

Community Action Committee

of the Lehigh Valley 1337 East Fifth Street Bethlehem, PA 18015 610.691.5620

Neighborhood Housing Services of Reading

213 N 5th Street Suite 1030 Reading, PA 19601 610.372.8433

Schuylkill Community Action

225 N. Centre Street Pottsville, PA 17901 570.622.1995

BLAIR County

Blair County Community Action Agency

2100 6th Avenue Suite 102

PO Box 1833 Altoona, PA 16602 814.946.3651

CCCS of Northeastern PA

202 W. Hamilton Avenue State College, PA 16801 814.238.3668 800.922.9537

CCCS of Western PA

Royal Remax Plaza 917 A Logan Boulevard Altoona, PA 16602 888.511.2227 888.511.2227

BRADFORD County

CCCS of Northeastern PA

411 Main Street Suite 104 Stroudsburg, PA 18360 570.420.8980 800.922.9537

CCCS of Northeastern PA

401 Laurel Street Pittston, PA 18640 570.602.2227 800.922.9537 The Trehab Center of Northeastern PA

1225 Main Street Honesdale, PA 18431 570.253.8941 800.982.4045

The Trehab Center of Northeastern PA

The Enterprise Center 703 S. Elmer Avenue Suite M.6 Sayre, PA 18840 570.888.0412 800.982.4045

BUCKS County

Acorn Housing Corporation 846 North Broad Street Philadelphia, PA 19130 215.765.1221

American Credit Counseling Institute

937 North Hanover Street Pottstown, PA 19460 888.212.6741 888.212.6741

American Credit Counseling Institute

530 West Street Road Suite 201 Warminster, PA 18974 215.444.9429 888.212.6741

American Credit Counseling Institute

300 North Pottstown Pike Suite 210 Exton, PA 19341 888.212.6741 888.212.6741

American Credit Counseling Institute

845 Coates Street Coatesville, PA 19320 888.212.6741 888.212.6741

American Financial Counseling Services

175 Trafford Avenue Suite One Wayne, PA 19087 267.228.7903 800.490.3039

American Financial Counseling Services

1917 Welsh Road Philadelphia, PA 19115 267.228.7903 **Bucks County Housing Group**

470 Old Dublin Pike Doylestown, PA 18901 866.866.0280 866.866.0280

Bucks County Housing Group

515 West End Boulevard Quakertown, PA 18951 866.866.0280 866.866.0280

Bucks County Housing Group

349 Durham Road Penndel, PA 19047 866.866.0280 866.866.0280

Bucks County Housing Group

200 West Bridge Street Morrisville, PA 19067 866.866.0280 866.866.0280

Bucks County Housing Group

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CCCS of Delaware Valley

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CCCS of Delaware Valley

1608 Walnut Street 10th Floor Philadelphia, PA 19107 215.563.5665

CCCS of Delaware Valley 1230 New Rodgers Road

Suite F1 Bristol, PA 19007 215.563.5665

CCCS of Lehigh Valley

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Credit Counseling Center 832 Second Street Pike

Richboro, PA 18954 215.396.1880

Diversified Community Services

Dixon House 1920 South 20th Street Philadelphia, PA 19145 215.336.3511

FOB CDC

1201 West Olney Avenue Phialdelphia, PA 19141 215.549.8755

Germantown Settlement

5538 Wayne Avenue Bldg C Philadelphia, PA 19144 215.849.3104

HACE

167 W. Allegheny Avenue 2nd Fl Philadelphia, PA 19140 215.426.8025

Northwest Counseling Service

5001 North Broad Street Philadelphia, PA 19141 215.324.7500

Urban League of Philadelphia

1818 Market Street 20th Floor Philadelphia, PA 19103 215.561.6070

BUTLER County

Action Housing, Inc 425 6th Avenue Suite 950 Pittsburgh, PA 15219

412.281.2102 800.792.2801

CCCS of Western PA

Butler County Career Link Pullman Commerce Center 112 Hollywood Drive Butler, PA 16001 888.511.2227 888.511.2227

CAMBRIA County

CCCS of Western PA Royal Remax Plaza

917 A Logan Boulevard Altoona, PA 16602 888.511.2227 888.511.2227

Indiana Co. Community Action Program

827 Water Street Box 187 Indiana, PA 15701 724.465.2657

Tableland Services Inc.

535 East Main Street Somerset, PA 15501 814.445.9628 800.452.0148

The NORCAM Group

4200 Crawford Avenue Suite 200 Northern Cambria, PA 15714 814.948.4444

CAMERON County

CCCS of Westen PA

The Franklin Center 524 Franklin Avenue Aliquippa, PA 15001 888.511.2227 888.511.2227

Northern Tier Community Action Corp.

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CCCS of Northeastern PA

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Schuylkill Community Action

225 N. Centre Street Pottsville, PA 17901 570.622.1995

CENTRE County

CCCS of Northeastern PA

201 Basin Street Suite 6 Williamsport, PA 17701 570.323.6627 800.922.9537

CCCS of Northeastern PA

202 W. Hamilton Avenue State College, PA 16801 814.238.3668 800.922.9537

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CHESTER County

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Philadelphia, PA 19130

215.765.1221

American Credit Counseling Institute

21 South Church Street West Chester, PA 19380 888.212.6741 888.212.6741

American Credit Counseling Institute

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American Financial Counseling Services

2880 Bergey Road Suite 4 Hatfield, PA 19440 267.228.7903

American Financial Counseling Services

175 Trafford Avenue Suite One Wayne, PA 19087 267.228.7903 800.490.3039

American Red Cross of Chester

1729 Edgemont Avenue Chester, PA 19013 610.874.1484

APM

2147 North Sixth Street Philadelphia, PA 19122 215.235.6788

Budget Counseling Center

247 North Fifth Street Reading, PA 19601 610.375.7866

Carroll Park Community Council, Inc.

5218 Master Street Philadelphia, PA 19131 215.877.1157

CCCS of Delaware Valley

790 E. Market St. Suite 170, Marshall Building West Chester, PA 19382 215.563.5665

Chester Community Improvement Project

412 Avenue of the States PO Box 541 Chester, PA 19016 610.876.8663

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Dixon House 1920 South 20th Street Philadelphia, PA 19145 215.336.3511

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Housing Partnership of Chester County 41 West Lancaster Ave Downingtown, PA 19335 610.518.1522

Media Fellowship House 302 South Jackson Street Media, PA 19063 610.565.0434

Northwest Counseling Service 5001 North Broad Street Philadelphia, PA 19141 215.324.7500

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Tabor Community Services, Inc. 308 E King Street Suite 1 Lancaster, PA 17602 717.397.5182 800.788.5062

Urban League of Philadelphia 1818 Market Street 20th Floor Philadelphia, PA 19103 215.561.6070

CLARION County

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CLEARFIELD County

CCCS of Northeastern PA 202 W. Hamilton Avenue State College, PA 16801 814.238.3668 800.922.9537 CCCS of Western PA Royal Remax Plaza 917 A Logan Boulevard Altoona, PA 16602 888.511.2227 888.511.2227

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CRAWFORD County

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CCCS of Western PA 4402 Peach Street Erie, PA 16509 888.511.2227 ext 108 888.511.2227 ext 108

Center for Family Services, Inc. 213 Center Street

Meadville, PA 16335 814.337.8450

Greater Erie Community Action Committee

18 West 9TH Street Erie, PA 16501 814.459.4581

Shenango Valley Urban League, Inc.

601 Indiana Avenue Farrell, PA 16121 724.981.5310

St. Martin Center

1701 Parade Street Erie, PA 16503 814.452.6113

CUMBERLAND County

Adams County Interfaith Housing Authority

40 E High Street Gettysburg, PA 17325 717.334.1518

CCCS of Western PA

2000 Linglestown Road Harrisburg, PA 17102 888.511.2227 888.511.2227

Community Action Commission of Captial Region

1514 Derry Street Harrisburg, PA 17104 717.232.9757

Loveship, Inc. 2320 North 5th Street

Harrisburg, PA 17110

717.232.2207

Maranatha

43 Philadelphia Avenue Waynesboro, PA 17268

717.762.3285

PHFA

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DAUPHIN County CCCS of Western PA

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DELAWARE County

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American Red Cross of Chester

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CCCS of Delaware Valley

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215.549.8755

Germantown Settlement

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HACE 167 W. Allegheny Avenue 2nd Fl Philadelphia, PA 19140 215.426.8025

Housing Partnership of Chester County

41 West Lancaster Ave Downingtown, PA 19335 610.518.1522

Media Fellowship House

302 South Jackson Street Media, PA 19063 610.565.0434

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Urban League of Philadelphia

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CCCS of Western PA

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1107 Payne Avenue Erie, PA 16503 814.874.0064 800.838.9890

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Community Action Southwest

58 East Greene Street Waynesburg, PA 15370 724.852.2893

Favette Co. Community Action Agency, Inc.

137 North Beeson Avenue Uniontown, PA 15401 724.437.6050 800.427.INFO

Tableland Services Inc.

535 East Main Street

Somerset, PA 15501 814.445.9628 800.452.0148

FOREST County

Warren-Forest Counties Economic Opportunity Council

1209 Pennsylvania Ave, West P.O. Box 547 Warren, PA 16365 814.726.2400

FRANKLIN County

Adams County Interfaith Housing Authority

40 E High Street Gettysburg, PA 17325 717.334.1518

American Red Cross - Hanover Chapter

529 Carlisle Street Hanover, PA 17331 717.637.3768

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2000 Linglestown Road Harrisburg, PA 17102 888.511.2227 888.511.2227

CCCS of Western PA

Colonial Shopping Center 970 S. George St York, PA 17403 888.511.2227 888.511.2227

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1514 Derry Street Harrisburg, PA 17104 717.232.9757

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FULTON County

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HUNTINGDON County

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LACKAWANNA County

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LANCASTER County

Base, Inc. 447 South Prince Street Lancaster, PA 17603 717.392.5467

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CCCS of Western PA Colonial Shopping Center 970 S. George St York, PA 17403 888.511.2227 888.511.2227

Opportunity Inc. 301 East Market Street York, PA 17403 717.424.3645

Tabor Community Services, Inc. 308 E King Street Suite 1 Lancaster, PA 17602 717.397.5182 800.788.5062

LAWRENCE County

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Housing Opportunities of Beaver County 320 College Avenue Unit 1 Beaver, PA 15009 724.728.7511

Lawrence County Social Services, Inc. PO Box 189 241 West Grant Street New Castle, PA 16103 724.658.7258 724.658.7664

Shenango Valley Urban League, Inc.

601 Indiana Avenue Farrell, PA 16121 724.981.5310

LEBANON County

Schuylkill Community Action

225 N. Centre Street Pottsville, PA 17901 570.622.1995

Tabor Community Services, Inc.

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LEHIGH County

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United Neighborhood Centers of Northeastern PA

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Northern Tier Community Action Corp.

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Shenango Valley Urban League, Inc.

601 Indiana Avenue Farrell, PA 16121 724.981.5310

MIFFLIN County

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CADCOM 113 E Main St Norristown, PA 19401 610.277.6363

Germantown Settlement

5538 Wayne Avenue Bldg C Philadelphia, PA 19144 215.849.3104

Housing Partnership of Chester County

41 West Lancaster Ave Downingtown, PA 19335 610.518.1522

Media Fellowship House

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2320 North 5th Street Harrisburg, PA 17110

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Maranatha

43 Philadelphia Avenue Waynesboro, PA 17268 717.762.3285

PHILADELPHIA County

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American Financial Counseling Services

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CCCS of Delaware Valley

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Centro Pedro Claver, Inc.

627 West Erie Avenue Philadelphia, PA 19140 215.227.7111

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Congreso

216 West Somerset Street Philadelphia, PA 19133 215.763.8870

Council of Spanish Speaking Organization

705-09 North Franklin Street Philadelphia, PA 19123 215.627.3100

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Esperanza

4261 North 5th Street Philadelphia, PA 19140 215.324.0746

FOB CDC

1201 West Olney Avenue Phialdelphia, PA 19141 215.549.8755

Germantown Settlement

5538 Wayne Avenue Bldg C Philadelphia, PA 19144 215.849.3104

HACE

167 W. Allegheny Avenue 2nd Fl Philadelphia, PA 19140 215.426.8025

Hispanic Alliance for Community Advancement

2740 North Front Street Philadelphia, PA 19133 215.667.8932

Housing Association of Delaware Valley

1500 Walnut Street Suite 601 Philadelphia, PA 19102 215.545.6010

Housing Association of Delaware Valley

658 North Watts Street Philadelphia, PA 19123 215. 978.0224

Intercultural Family Services, Inc.

4225 Chestnut Street Philadelphia, PA 19104 215.386.1298

Korean Community Development Services Center

6055 North 5th Street Philadelphia, PA 19120 215.276.8830

Liberty Resources

714 Market Street Suite 100 Philadelphia, PA 19106 215.634.2000 Mt. Airy, USA

6703 Germantown Avenue Suite 200 Philadelphia, PA 19119 215.844.6021

New Kensington Community Development Corp

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Philadelphia Senior Center

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Southwest Community Development Corporation

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215.662.1612

United Communities Southeast Philadelphia 2029 South 8th Street

Philadelphia, PA 19148

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West Oak Lane CDC 6259 Limekiln Pike Philadelphia, PA 19141 215.224.0880

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Comm. on Econ Opportunity of Luzerne County

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SNYDER County

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SOMERSET County

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Fayette Co. Community Action Agency, Inc.

137 North Beeson Avenue Uniontown, PA 15401 724.437.6050 800.427.INFO

Tableland Services Inc.

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The Trehab Center of Northeastern PA

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SUSQUEHANNA County

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PO Box 366 Montrose, PA 18801 570.278.3338

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Center for Family Services, Inc.

213 Center Street Meadville, PA 16335 814.337.8450 **Greater Erie Community Action Committee**

18 West 9TH Street Erie, PA 16501 814.459.4581

St. Martin Center 1701 Parade Street Erie, PA 16503 814.452.6113

WARREN County

Booker T. Washington Center

1720 Holland Street Erie, PA 16503 814.453.5744

CCCS of Western PA

4402 Peach Street Erie, PA 16509 888.511.2227 ext 108 888.511.2227 ext 108

Greater Erie Community Action Committee

18 West 9TH Street Erie, PA 16501 814.459.4581 St. Martin Center 1701 Parade Street Erie, PA 16503 814.452.6113

Warren-Forest Counties Economic Opportunity Council

1209 Pennsylvania Ave, West

P.O. Box 547

Warren, PA 16365 814.726.2400

WASHINGTON County

Action Housing, Inc 425 6th Avenue Suite 950

Pittsburgh, PA 15219

412.281.2102

800.792.2801

CCCS of Western PA

1 North Gate Square #2 Garden Center Drive Greensburg, PA 15601 888.511.2227 888.511.2227

CCCS of Western PA

41 East Chestnut Street Washington, PA 15301 888.511.2227 888.511.2227

Community Action Southwest 58 East Greene Street Waynesburg, PA 15370 724.852.2893

Community Action Southwest

150 West Beau Street Suite 304 Washington, PA 15301 724.225.9550

Mon Valley Unemployment Committee

1800 West Street 3rd Floor Homestead, PA 15120 412.462.9962

WAYNE County

Catholic Social Services

Saint Catherine Manor 5 Knox Road Scranton, PA 18505

570.558.3019

CCCS of Northeastern PA

411 Main Street Suite 104 Stroudsburg, PA 18360 570.420.8980 800.922.9537

CCCS of Northeastern PA

401 Laurel Street Pittston, PA 18640 570.602.2227 800.922.9537

The Trehab Center of Northeastern PA

1225 Main Street Honesdale, PA 18431 570.253.8941 800.982.4045

United Neighborhood Centers of Northeastern PA

425 Alder Street Scranton, PA 18505 570.346.0759

WESTMORELAND County

Action Housing, Inc 425 6th Avenue Suite 950 Pittsburgh, PA 15219 412.281.2102 800.792.2801

CCCS of Western PA 1 North Gate Square #2 Garden Center Drive Greensburg, PA 15601 888.511.2227 888.511.2227

Community Action Southwest 58 East Greene Street Waynesburg, PA 15370 724.852.2893

Indiana Co. Community Action Program 827 Water Street Box 187 Indiana, PA 15701

724.465.2657

Mon Valley Unemployment Committee 1800 West Street 3rd Floor

Homestead, PA 15120 412.462.9962 Tableland Services Inc. 535 East Main Street Somerset, PA 15501 814.445.9628 800.452.0148

WYOMING County

Catholic Social Services Saint Catherine Manor 5 Knox Road Scranton, PA 18505 570.558.3019

CCCS of Northeastern PA 401 Laurel Street Pittston, PA 18640 570.602.2227 800.922.9537

Comm. on Econ Opportunity of Luzerne County 163 Amber Lane Wilkes.Barre, PA 18702 570.826.0510 800.822.0359

The Trehab Center of Northeastern PA 115 SR 92S Tunkhannock, PA 18657 570.836.6840 800.982.4045

The Trehab Center of Northeastern PA 1225 Main Street Honesdale, PA 18431 570.253.8941 800.982.4045 United Neighborhood Centers of Northeastern PA 425 Alder Street Scranton, PA 18505 570.346.0759

YORK County

Adams County Interfaith Housing Authority 40 E High Street Gettysburg, PA 17325 717.334.1518

American Red Cross - Hanover Chapter 529 Carlisle Street Hanover, PA 17331 717.637.3768

Base, Inc. 447 South Prince Street Lancaster, PA 17603 717.392.5467

CCCS of Western PA 2000 Linglestown Road Harrisburg, PA 17102 888.511.2227 888.511.2227

CCCS of Western PA Colonial Shopping Center 970 S. George St York, PA 17403 888.511.2227 888.511.2227

Housing Alliance of York 35 South Duke Street York, PA 17401 717.854.1541

Opportunity Inc. 301 East Market Street York, PA 17403 717.424.3645

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