

STATEMENTS OF POLICY

Title 12—COMMERCE, TRADE AND LOCAL GOVERNMENT

DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

[12 PA. CODE CH. 123]

Community Revitalization Program

The Department of Community and Economic Development (Department) amends Chapter 123 (relating to community revitalization program—statement of policy) to read as set forth in Annex A. The statement of policy is amended under the authority of section 1719-H(a)(1) of The Fiscal Code (code) (72 P. S. § 1719-H(a)(1)), as amended by the act of July 4, 2008 (P. L. 629, No. 53).

Background

Section 1719-H(a)(1) of the code requires the Department to publish Community Revitalization Program (CRP) guidelines in the *Pennsylvania Bulletin* prior to the spending of moneys designated for the CRP. This amended statement of policy updates the existing CRP guidelines amended in 2008 to extend the deadline to file applications for round three funding and to add a fourth round.

The CRP provides grants to eligible organizations consistent with the provisions of Act 38A of 2008, which allocates money for grants for community revitalization and improvement projects which in the judgment of the Department will do the following: improve the stability of the community; promote economic development; improve existing and develop new civic, cultural, recreational, industrial and other facilities; assist in business retention, expansion, stimulation and attraction; promote the creation of jobs and employment opportunities; or enhance the health, welfare and quality of life of citizens in this Commonwealth.

Amendments

Section 123.4 (relating to program requirements and instructions) is amended to update the application submission deadlines.

Section 123.5 (relating to application submission and approval procedure) is amended to extend the deadline to file applications for round three funding, to add a fourth round and to update the proposed award dates.

Fiscal Impact

The amended statement of policy has no fiscal impact on the Commonwealth, political subdivisions or the public.

Paperwork Requirements

Additional paperwork requirements are not imposed as a result of the amended statement of policy.

Contact Person

For further information regarding the amended statement of policy, contact Jill Busch, Deputy Chief Counsel, Office of Chief Counsel, Department of Community and Economic Development, Commonwealth Keystone Building, 400 North Street, Fourth Floor, Harrisburg, PA 17120-0225, (717) 783-8452.

Findings

The Department finds that:

Delay in implementing the statement of policy will have a serious adverse impact on the public interest.

Orders

The Department, acting under the authorizing statute, orders that:

(1) The statement of policy of the Department, 12 Pa. Code Chapter 123, is amended by amending §§ 123.4 and 123.5 to read as set forth in Annex A.

(2) The Secretary of the Department shall submit this order and Annex A to the Office of General Counsel for approval as to form and legality as required by law.

(3) The Secretary of the Department shall certify this order and Annex A and deposit them with the Legislative Reference Bureau as required by law.

(4) This order shall take effect upon publication in the *Pennsylvania Bulletin*.

GEORGE E. CORNELIUS,
Secretary

Fiscal Note: 4-94. No fiscal impact; (8) recommends adoption.

Annex A

TITLE 12. COMMERCE, TRADE AND LOCAL GOVERNMENT

PART V. COMMUNITY AFFAIRS AND DEVELOPMENT

Subpart A. STRATEGIC PLANNING AND OPERATION

CHAPTER 123. COMMUNITY REVITALIZATION PROGRAM—STATEMENT OF POLICY

§ 123.4. Program requirements and instructions.

The following requirements apply to CRP:

(1) Project applications shall be submitted using the Department's Electronic Single Application for Assistance by means of www.newpa.com/find-and-apply-for-funding/funding-and-program-finder/index.aspx or www.NewPa.com. Paper applications are no longer acceptable. Electronic applications will be accepted throughout the fiscal year up to the March 21, 2011, submission deadline, subject to § 123.5 (relating to application submission and approval procedure).

(2) The Department reserves the right to request additional information, explanation, clarification or revision of funding requests.

(3) Incomplete applications may be rejected. An applicant shall follow the detailed instructions for completing the Department's Single Application for Assistance. The narrative must include:

(i) A description of the applicant, including a general purpose or mission statement.

(ii) Identification of the need for CRP assistance and the applicant's project goals.

(iii) Identification of the measurable outcomes, including jobs created or retained, number of people trained, land or buildings acquired or renovated, and the like.

(iv) A project schedule with key milestones and dates.

(v) Documentation to support projected budget costs. A detailed scope of services must be submitted with the application for any consulting, legal or accounting fees included in the project budget.

(vi) Documentation of matching dollars, such as commitment letters, receipts, and the like.

(vii) A religious disclaimer assuring that the grant funds will not be used for religious purposes.

§ 123.5. Application submission and approval procedure.

(a) The application is available at the Department's web site www.newpa.com/find-and-apply-for-funding/funding-and-program-finder/index.aspx. Applications will be accepted throughout the fiscal year up to the March 21, 2011, submission deadline. Applications will be subject to § 123.7 (relating to limitations and penalties).

(b) CRP grant awards will be made in four funding rounds.

(c) Grant applications not funded in a particular round will be rolled over to the next round in the same fiscal year.

(d) Application deadlines and tentative announcement dates for each round are as follows:

<i>Funding Round</i>	<i>Application Deadline Date</i>	<i>Target Announcement Date</i>
Round 1	September 19, 2008	November 2008
Round 2	December 19, 2008	February 2009

<i>Funding Round</i>	<i>Application Deadline Date</i>	<i>Target Announcement Date</i>
Round 3	May 31, 2010	June 2010
Round 4	March 21, 2011	May 2011

Targeted grant announcement dates are subject to change without notice at the discretion of the Department.

(e) Any CRP funds remaining after the fourth round may be awarded by the Department up to the lapsing date of funds for the 2008-2009 fiscal year appropriation.

(f) Letters will not be sent to applicants after each funding round advising applicants that they have not been funded.

(g) Applicants that do not receive funding during any of the four rounds will be notified to reapply during the following fiscal year. Unsuccessful applicants shall submit a new application to be considered for funding the following fiscal year.

(h) Information on the status of submitted grant applications may be obtained from the Department's Customer Service Center. An "assignment of account manager" letter constitutes confirmation of receipt of the application.

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