

# NOTICES

## GOVERNOR'S OFFICE

### Catalog of Nonregulatory Documents

Under Executive Order 1996-1, agencies under the jurisdiction of the Governor must catalog and publish nonregulatory documents such as policy statements, guidance manuals, decisions, rules and other written materials that provide compliance related information. The following compilation is the twentieth list of the nonregulatory documents. This list is updated and published annually in August.

This catalog is being provided to ensure that the public has complete access to the information necessary to understand and comply with State regulations. We have made every effort to ensure that the catalog includes all documents in effect as of July 26, 2016; however, due to the breadth and changing nature of these documents, we cannot guarantee absolute accuracy. Facilitating access to information is important to enhancing the partnership between the regulated community and the State.

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#### Office of ADMINISTRATION (OA)

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**Editor's Note:** The Index of Issuances, Manual M210.3, issued by the Governor's Office of Administration, Directives Management System, includes Executive Orders, Management Directives and Manuals. New or revised documents to the Index are published monthly in the *Pennsylvania Bulletin* and the entire index is revised yearly in the *Pennsylvania Code*.

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#### Department of AGING

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The following is a catalog of current nonregulatory documents for the Pennsylvania Department of Aging. Documents dating prior to 2012 have been excluded but can often be found on the Department's website.

#### I. LEGAL DECISIONS

Contact: Neeka Jones, Chief Counsel  
Office of Chief Counsel

- *Reynolds v. Department of Aging*, 570 A.2d 1373 (Pa. Commw. 1990).
- *Pennsylvania Department of Aging v. Lindbergh*, 469 A.2d 1012 (Pa.1983).
- *Suburban/Bustleton v. Department of Aging*, 579 A.2d 426 (Pa. Commw. 1990).
- *McGuire v. Department of Aging*, 592 A.2d 830 (Pa. Commw. 1991).
- *Dickey v. Department of Aging*, 615 A.2d 990 (Pa. Commw. 1992).
- *In the Interest of M.B.*, 686 A.2d 87 (Pa. Commw. 1996).
- *Calabro v. Department of Aging*, 689 A.2d 34 (Pa. Commw. 1997).
- *Calabro v. Department of Aging*, 698 A.2d 596 (Pa. 1997).
- *Schaffren v. Philadelphia Corporation for Aging*, 1997 U.S. Dist. Lexis 17493 (M.D. Pa., 1997).
- *Scanlon v. Department of Aging*, 739 A.2d 635 (Pa. Commw. 1999).
- *Peek v. Department of Aging*, 873 A.2d (Pa. Commw. 2005).
- *Silo v. Commonwealth*, 886 A.2d 1193 (Pa. Commw. 2005).
- *Commonwealth v. TAP Pharmaceutical Products, Inc.*, 885 A.2d 1127 (Pa. Commw. 2005).
- *Christian Street Pharmacy v. Department of Aging*—unreported Commonwealth Court Opinion—May 30, 2007.
- *Christian Street Pharmacy v. Pa. Department of Aging*, 946 A.2d 798 (Pa. Commonwealth Court, April 10, 2008).
- *Commonwealth v. TAP Pharmaceutical Products, et al.*, 212 MD 2004.
- *Commonwealth v. Janssen Pharmaceutical Inc. Philadelphia Court of Common Pleas*, Case # 002181.
- *Peake v. Commonwealth*, 132 A.3d 506 (Pa. Commw. 2015).

#### II. INTERNAL GUIDELINES

Current Aging Program Directives  
Contact: Policy Office (717) 783-1550

#### A. AREA AGENCY ON AGING ADMINISTRATION

- 13-01-01 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 2012-13 Amendment # 1
- 13-01-02 Area Agency on Aging Program Requirements, Planning Allocations and reporting Requirements for Nursing Home Transition Program FY 2012-13
- 13-01-04 2012-13 Aging Block Grant Amendment # 1: Funding Allocations
- 13-01-05 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 2012-13
- 14-01-01 Area Agency On Aging Program Requirements, Planning Allocations And Aging Services Block Grant Format For FY 2013-2014-Revision # 1
- 14-01-02 Options Services Reporting Instructions
- 14-01-05 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 2013-14 Revision # 2
- 15-01-01 FY 2014-15 Allocations
- 15-01-02 Options Spending Plan
- 15-01-03 Pennsylvania Link to Aging and Disability Resources clarifies program requirements, structure and funding for FY 2014-2015 Link program
- 15-01-04 Area Agency on Aging Program Requirements, Planning Allocations and Reporting Requirements for the Title XIX Agreement, FY 2014-15 Revision # 1
- 15-01-05 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format, FY 2014-2015 Revision # 1

- 15-01-06 Administration
- 15-01-07 Hearings and Appeals
- 15-01-08 Options
- 15-01-09 Assessment
- 15-01-10 Block Grant FY 2014-15 Allocation Revision
- 15-01-11 Title XIX Agreement FY 2014-15 Allocation Revision
- 16-01-08 OBRA Level II Assessments
- 16-01-07 Title XIX Funding Revision No. 1
- 16-01-07 Attachment
- 16-01-06 Cooperative Grant Agreement Allocation Revision No. 2
- 16-01-05 AAA 2016-20 Area Plan
- 16-01-05 FAQs
- 16-01-03 AAA Program Requirements, Planning Allocations & Reporting Requirements for Title XIX Agreement, FY 2015-2016 Revision # 1
- 16-01-03 Attachment
- 16-01-02 OPTIONS Services Reporting Instructions
- 16-01-01 AAA Program Requirements, Planning Allocations & Aging Services Block Grant Format, FY 2015-2016 Revision # 1
- 16-01-01 Attachment

#### **B. CONGREGATE MEALS**

- 15-03-01 Policies and Standards for Food Safety and Menu Compliance Monitoring
- 15-03-02 Policies and Standards for the Department of Aging Nutrition Services

#### **C. EMPLOYMENT SERVICES**

- 12-05-02 Fiscal Year (FY) 12-13 Title V Allocation, Slot Level, Fiscal, Program and Reporting Requirements
- 12-05-03 Fiscal Year (FY) 12-13 Amended SCSEP Allocations and Slot Levels
- 13-05-01 Fiscal Year (FY) 13-14 Title V Allocation, Slot Level, Fiscal, Program and Reporting Requirements
- 14-05-01 Fiscal Year (FY) 14-15 Title V Allocation, Slot Level, Fiscal, Program and Reporting Requirements
- 15-05-01 Fiscal Year (FY) 14-15 SCSEP Funding Allocations
- 16-05-01 Fiscal Year (FY) 15-16 SCSEP Funding

#### **D. PASSENGER TRANSPORTATION**

- 14-07-01 Transportation Payer of Last Resort

#### **E. OMBUDSMAN**

- 13-10-01 Upgrade to Statewide Reporting System Ombudsman Manager (Replaces 02-10-01)
- 16-10-01 Long Term Care Ombudsman
- 16-10-01 Regulation Compliance Manual

#### **F. ADULT DAY SERVICES**

- 14-20-01 Older Adult Daily Living Centers Dually Licensed as an Adult Training Facility

#### **G. PROTECTIVE SERVICES INTAKE AND INVESTIGATION**

- 15-24-01 RON Intake and Payment for Ages 18-59

#### **H. DOMICILIARY CARE**

- 16-25-01 2016 Domiciliary Care Payment to Provider
- 13-25-01 2014 Domiciliary Care Payment to Provider
- 15-25-01 2015 Domiciliary Care Payment to Provider

#### **III. POLICY AND PROCEDURES MANUAL:**

##### *I. ADMINISTRATION*

1. Directive—Issuance of Aging Service Policy & Procedure Manual
2. Chapter—Chapter I: Administration
3. Regulations
  - Appendix A. Definitions
4. Frequently Asked Questions—FAQs

##### *II. HEARINGS AND APPEALS*

1. Directive—Issuance of Aging Service Policy & Procedure Manual Chapter II: Hearings & Appeals
2. Chapter—Chapter II: Hearings and Appeals
3. Forms
  - Notice of Appeal Rights
  - Consumer—Adverse Action Notice and Appeal Instructions
  - Provider—Adverse Action Notice and Appeal Instructions
4. Regulations
  - Appendix C.1—6 PA Code Chapter 3—Hearings and Appeals
  - Appendix C.3-6 PA Code Chapter 21—Domiciliary Care Services for Adults
5. Documentation—Please see Hearings and Appeals Forms

##### *III. APPRISE*

Work in progress

##### *IV. DOMICILIARY CARE*

Work in progress

##### *V. CAREGIVER SUPPORT PROGRAM*

Work in progress

##### *VI. NUTRITIONAL SERVICES*

Work in progress

##### *VII. OMBUDSMAN*

Work in progress

##### *VIII. OPTIONS*

1. Directive—Issuance of Aging Service Policy & Procedure Manual Chapter VIII: OPTIONS
2. Chapter—Chapter VIII: OPTIONS
3. Regulations

Appendix A OPTIONS Cost Share Countable Income List

Appendix B 2014 OPTIONS Cost Share Scale

Appendix B Enhanced Cost Share Calculation Tool (Excel File)

Calculation Tool Page 1 (PDF)

Calculation Tool Page 2 (PDF)

Calculation Tool Page 3 (PDF)

Appendix B Provider Attestation

Appendix C Home Care Regulations

Appendix C Home Health Regulations

Appendix D OPTIONS Service Order Documentation Requirements

Appendix E OPTIONS Program Service Standards

Appendix E Pennsylvania Residency

Appendix E United States Legal Resident

Appendix F Calculation of Administration and Care Management Costs

Appendix F Enrollment Steps Options to Waiver

Appendix F OPTIONS NFC

#### IX. ASSESSMENT

1. Directive—Issuance of Aging Service Policy & Procedure Manual Chapter IX: Assessment

2. Chapter—Chapter IX: Assessment

3. Forms

Level of Care Determination

Needs Assessment Tool

4. Regulations

Appendix A. LCD Instructions

Appendix B. Physician Certification Form

Appendix B. Level of Care Determination Notice

Appendix B. OBRA Documentation Checklist for AAA

Appendix B. OBRA Form Level II-MA 0376

Appendix B. OBRA Form Level I-MA 0376

Appendix B. OBRA Form—MA 408

Appendix C. OLTL Bulletin 01-14-13, 03-14-10, 07-14-01, 55-14-01

Appendix C. OLTL Bulletin 03-14-12

Appendix C. OLTL Bulletin 55-14-02

5. Resources

Disruptive Mood Dysregulation Disorder Fact Sheet

Intellectual Disability Fact Sheet

Obsessive Compulsive Disorder Fact Sheet

PTSD Fact Sheet

Schizophrenia Fact Sheet

Somatic Symptom Disorder Fact Sheet

#### X. PROTECTIVE SERVICES

Work in progress

#### XI. SENIOR COMMUNITY CENTERS

Work in progress

#### XII. SUPPORTIVE SERVICES

Work in progress

#### XIII. CARE MANAGEMENT

Work in progress

#### IV. TECHNICAL ASSISTANCE BULLETINS

- Socialization/Recreation/Education/Health promotion
- 12-04-01: Older Americans Act Title IIID Funding for Evidence-Based Programs

#### V. COUNCIL ON AGING

Contact: Donna Reinaker, Executive Director

- Pennsylvania Council on Aging Bylaws

#### VI. PHARMACEUTICAL PROGRAM (PACE)

Contact: PACE Operations Division (717) 787-7313

- PACE Provider Manual

#### A. PROVIDER BULLETINS

- PPB-16-001 Prescriber Edit Enhancement sent January 2016
- PPB-16-002 Prescriber Edit Enhancement: Implementation sent January 2016
- PPB-16-003 Part D Transition Period: Ending sent February 2016
- PPB-16-004 AstraZeneca Recall sent February 2016
- PPB-16-005 Rejected Reversal Recovery sent March 2016
- PPB-16-006 Proton Pump Inhibitor (PPI) Implementation sent March 2016
- PPB-16-007 Update: Federal Upper Limits (FUL) sent March 2016
- PPB-16-008 Postponed Rejected Reversal Recovery sent March 2016
- PPB-16-009 Drug Manufacturers' Rebate Program Non Participating Manufacturer sent March 2016
- PPB-16-010 Mandatory Substitution sent April 2016
- PPB-16-011 Revised Audit Manual sent April 2016
- PPB-16-012 Compound Edit sent May 2016
- PPB-16-013 Update: Federal Upper Limits (FUL) sent April 2016
- PPB-16-014 DUR High Dose Edits sent May 2016
- PPB-16-015 New PACE Provider Agreement sent May 2016
- PPB-15-001 New Edits Bulletin sent January 2015
- PPB-15-002 Medicare Part D Plan Information Bulletin sent January 2015
- PPB-15-003 FUL (Federal Upper Limits) Reimbursement Bulletin sent January 2015
- PPB-15-004 Alzheimer Disease Edits Bulletin sent February 2015
- PPB-15-005 Quantity Limits Bulletin sent March 2015
- PPB-15-006 Part D Plan Transition Period Bulletin sent March 2015
- PPB-15-007 System Upgrade Window Bulletin sent May 2015
- PPB-15-008 \$4,000 Prescription Procedure Revision Bulletin sent June 2015
- PPB-15-009 Drug Manufacturers' Rebate Program Non Participating Manufacturers sent August 2015
- PPB-15-010 Praluent® (alirocumab) Injection sent August 2015
- PPB-15-011 Mandatory Substitution sent August 2015
- PPB-15-012 Prolia® (denosumab) Injection sent August 2015
- PPB-15-014 Levemir® (Insulin Detemir [rDNA Origin] Injection) Day's Supply sent September 2015

- PPB-15-015 Immunizations: Influenza Vaccine sent October 2015
- PPB-15-016 Drug Manufacturers' Rebate Program Non Participating Manufacturers sent September 2015
- PPB-15-017 2016 Edit Enhancements sent December 2015
- PPB-15-018 Cost Exceeds Maximum Edit Revision sent October 2015
- PPB-15-019 Prescriber Edit Enhancement sent December 2015
- PPB-15-020 Medicare Part D Partner Plans 2016 sent December 2015
- PPB-14-005 ProDUR Editing of Part D claims Bulletin sent September 2014
- PPB-14-006 ProDUR Edit Additions Bulletin sent September 2014
- PPB-14-007 FUL (Federal Upper Limit) Reprocessing Bulletin sent September 2014
- PPB-14-009 Non-participating Manufacturers Bulletin sent October 2014
- PPB-13-002 FUL Reimbursement Bulletin sent May 2013
- PPB-13-003 New DUR Edits Bulletin sent March 2013
- PPB-13-004 Rejected Reversals Bulletin sent April 2013
- PPB-13-005 NCPDP 7C Edit Bulletin sent March 2013
- PPB-13-006 Compound Enhancement Bulletin sent May 2013
- PPB-13-007 Non-Participating Manufacturers Bulletin sent May 2013
- PPB-12-001 Part D Plans with Agreements Bulletin sent January 2012
- PPB-12-002 D.Ø Postponement Bulletin sent March 2012
- PPB-12-003 PACE Implementation Bulletin sent April 2012
- PPB-12-004 Correct BIN number on secondary claims sent March 2012
- PPB-12-006 PACE Implementation reminder Bulletin sent April 2012
- PPB-12-007 PACE Portal Announcement Bulletin sent April 2012
- PPB-12-008 NCPD v5.1Denial Date Bulletin sent May 2012
- PPB-12-009 Prescriber NPI edit Bulletin sent May 2012
- PPB-12-010 4Rx Identifier Edit Bulletin sent June 2012
- PPB-12-013 Non-Participating Manufacturers Bulletin sent September 2012
- PPB-12-014 FUL (Federal Upper Limits) Bulletin sent October 2012
- PPB-12-015 Short Cycle Dispensing Bulletin sent October 2012

- PPB-12-016 Part D Plans for 2013 sent November 2012
- PPB-12-018 Pro DUR Bulletin sent November 2012

## B. PHYSICIAN EDUCATIONAL TRAINING

- Evaluation and management of Alzheimer's Disease and related disorders
- Aggregating the evidence on antiplatelet drugs: A review of recent clinical trials
- Helping patients with COPD breathe easier: Integrating the latest evidence on chronic lung disease into primary care practice
- Preventing falls in the elderly: What primary care clinicians can do to reduce injury and death
- Acid Suppression Therapy: Neutralizing the Hype
- Managing pain in the elderly
- Managing pain without overusing opioids: Implementing safe, effective, and less risky analgesic strategies
- Weighing the evidence on obesity and its management
- Just a spoonful of medicine helps the sugar go down: Improving the management of type 2 diabetes
- Preventing overuse of antipsychotic drugs in nursing home care
- Evaluating and managing urinary incontinence
- Anticoagulation: a key strategy—slow(er), even if not steady, wins the race
- Heart failure: Managing risk and improving patient outcomes
- Managing type 2 diabetes: a spoonful of medicine helps the sugar go down, but there's more to it than that
- Lowering lipid levels

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## Department of AGRICULTURE

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### I. POLICY STATEMENTS

#### A. Bureau of Administrative Services

- Right-to-Know Procedures—Public Access to Information
- Contact: Susan West (717) 787-5674

#### B. Bureau of Food Distribution

- Allowable Uses of State Food Purchase Program Capital Asset Program (CAP) Monies
- Contact: Sandy Hopple (717) 772-2693

#### C. Bureau of Market Development

- Instructions for Completion of Application for Fairs Capital Improvement Matching Funds Grant
  - Guidelines: Agricultural and Rural Youth Grant Program Direct and Matching Grants
- Contact: Hannah Smith-Brubaker (717) 787-1270

#### D. Pennsylvania State Conservation Commission

- Pennsylvania's Nutrient Management Act Technical Manual
  - Nutrient Management Program Administrative Manual
- Contact: Frank Schneider (717) 705-3895

#### E. State Racing Commission

- Licensing Procedures and Standards for Applicants—Bureau of Harness Racing
- Contact: Andrew Bender (717) 265-7751
- Licensing Procedures and Standards for Applicants—Bureau of Horse Racing
- Contact: Andrew Bender (717) 265-7751

## II. GUIDANCE MANUALS

### A. Bureau of Animal Health and Diagnostic Services

- Pennsylvania Animal Diagnostic Laboratory System User Guide Contact: Dr. David Wolfgang (717) 783-2200

### B. Bureau of Dog Law Enforcement

- Standard Operating Procedures Manual Contact: Kristen Donmoyer (717) 787-3062

### C. Bureau of Food Distribution

- Farmers Market Nutrition Program—Farmer/Vendor Procedure Manual
- Woman, Infants, and Children (“WIC”) FMNP Procedure Manual
- Self Declaration of Need: Income Poverty Guidelines for TEFAP, with USDA Nondiscrimination Statement Contact: Sandy Hopple (717) 772-2693

### D. Bureau of Food Safety and Laboratory Services

- rBST Labeling Information
- Application to Install or Remodel a Milking System
- Supplement to a Farm Refrigerated Bulk Milk Storage Tank and/or a Precooler Installation Application Contact: Dr. Lydia Johnson (717) 787-4315
- Ice Manufacturing Plants Consumer Confidence Program Guidelines
- Reduced Oxygen Packaging (ROP) Policy and Procedures for Meat, Poultry, Fish & Seafood
- Open Air Markets Requirements for Food Protection within a Retail Food Facility
- Guidance and Requirements for Home Food Processors
- Guidelines for the Preparation of Sushi Products
- Guidelines for the Sanitary Operation of Honey Extracting Facilities
- Guidelines for Deer Meats Donated to Food Banks by Hunters
- Guidance for Labeling of Foods at Retail
- Guidance Document: Permits Allowing the Sale of Raw Milk for Human Consumption
- Guidelines: Rabbit Slaughter Operations
- Ground Beef and Fresh Sausage Manufacturing and Labeling/Deli Labeling
- Emergency Recovery: Power Outage, Flood, Contaminated Water Supply
- A Guideline for the Safe Handling of Melons
- Checklist for Mobile Food Facilities in PA
- Checklist for Temporary Food Facilities Operating with Permanent Licenses in PA
- Checklist for Retail Food Facilities Operating with Temporary Licenses in PA Contact: Sheri L. Morris (717) 787-4315

### E. Bureau of Plant Industry

- Instructions for Licensing under the Pennsylvania Commercial Feed Law
- Instructions for Licensing under the Pennsylvania Fertilizer Act
- Directions for Renewing Specialty Fertilizer Registration in Pennsylvania
- Instruction for Licensing under the Pennsylvania Agricultural Liming Materials Act
- Commercial Feed Enforcement Action Matrix Contact: David Dressler (717) 772-5216
- Instructions for Licensing under the Pennsylvania Seed Act Contact: Johnny Zook (717) 787-4894

- Directions for Registering Pesticides in Pennsylvania
- Experimental Pesticides Use Permits Contact: John Lake (717) 772-5211

- Grower Record Keeping Guidelines for Pesticides Applications made under an Emergency Exemption
- Instructions for Licensing under the Pennsylvania Soil and Plant Amendment Act
- Directions for Soil and Plant Amendment Registration in Pennsylvania Contact: David Dressler (717) 772-5216

- IPM for Pennsylvania Schools: A How-To Manual Contact: Sara Pickel (717) 772-5227

### F. Bureau of Ride and Measurement Standards

- Amusement Ride Operators’ and Attendants’ Manual Contact: Walt Remmert (717) 787-9089

### G. Pennsylvania State Conservation Commission

- Best Management Practices Manual for Pennsylvania Livestock and Poultry Operations Contact: Karl Brown (717) 787-8821
- Resource Enhancement and Protection Program (REAP)—Program Guidelines and Application Contact: Joel Semke (717) 705-4032
- Odor Management Guidance and Technical Manual
- Odor Best Management (BMPs) for Facility Odor Management
- Odor Management Plan (OMP) Standard Plan Template Contact: Karl Dymond (570) 836-2181, ext. 3030
- Guidelines for the Agricultural Conservation Technical Assistance Program
- Guidelines for the Agricultural Conservation Easement Conservation District Administrative Support Program
- Special Project Guidelines—“Building for Tomorrow” Leadership Development Program
- Special Project Guidelines—Ombudsman Program
- Special Project Guidelines—Pennsylvania Envirothon Education Scholarship Program Contact: Johan Berger (717) 772-4189

### H. State Racing Commission

- Guidelines for Medications in Racehorses—Bureau of Harness Racing
- Guidelines for Medications in Racehorses—Bureau of Horse Racing Contact: Andrew Bender (717) 265-7751

## III. INTERNAL GUIDELINES

### A. Bureau of Animal Health and Diagnostic Services

- Bureau of Animal Health and Diagnostic Service Policy and Field Personnel Guidance Field Personnel Involvement in Animal Cruelty Investigations Contact: Dr. Kevin Brightbill (717) 705-1626

### B. Bureau of Farmland Preservation

- Checklist for Review of an Agricultural Conservation Easement Purchase Recommendation
- Checklist for Evaluation of a County Agricultural Conservation Easement Purchase Program Contact: Douglas M. Wolfgang (717) 783-3167

### C. Bureau of Food Safety and Laboratory Services

- Summary of Enforcement Requirements for Violations of Bacterial Count, Somatic Cell Count and Antibiotic Residue Tests for Individual Milk Producer Samples

- Clarification of Enforcement Policy for a Producer Utilizing Two Bulk Milk Tanks
  - Producer Record Transfer Program
  - Tolerances for Egg Quality, below which a Warning Letter shall be issued to a store
  - Tolerances for Egg Quality, below which Seizure of Eggs will be made at a store
  - Tolerances for Egg Quality, below which Prosecution will be initiated against a store
  - Tolerances for Egg Quality, below which Seizure of Eggs will be made at a plant
  - Implementation Guidance for the Consumer Advisory Provision of the PA Food Code
  - Potentially Hazardous Food Determination Enforcement Guidance: Frozen Dessert Law—Pasteurization Requirements for Dry Frozen Yogurt Mixes that contain Allowed Live Yogurt Cultures
  - Inspection Requirement Guidelines for Farmers Markets and Stands
  - Expired Food Products at Retail Sale
- Contact: Dr. Lydia Johnson (717) 787-4315

#### D. Bureau of Market Development

- Agricultural Fair Program State Premium Guideline Book
  - Healthy Farms and Healthy Schools Program—Program Objectives
  - PATH to Organic Program
- Contact: Hannah Smith-Brubaker (717) 787-1270

#### E. Bureau of Plant Industry

- Plant Pest Act Enforcement Action Penalty Matrix
- Contact: Dana Rhodes (717) 772-5205
- Fertilizer Enforcement Action Penalty Matrix
  - Soil and Plant Amendment Enforcement Action Penalty Matrix
- Contact: David Dressler (717) 772-5216
- Pesticide Enforcement Action Penalty Matrix
- Contact: Dave Scott (717) 772-5214
- Seed Enforcement Action Penalty Matrix
- Contact: Johnny Zook (717) 787-4894

### IV. OTHER

#### A. Bureau of Food Safety and Laboratory Services

- Industry Responsibilities with respect to Broken Seals
- Contact: Dr. Lydia Johnson (717) 787-4315
- Hot and Cold Holding of Foods
  - Guidelines for Maple Syrup Operations
- Contact: Sheri L. Morris (717) 787-4315
- A Retailer's Guide to Assuring Shelf Egg Safety & Quality
  - Safe Handling of Eggs
  - Safe Handling of Fresh Fruits & Vegetables
- Contact: Dr. Lydia Johnson (717) 787-4315

#### B. Bureau of Plant Industry

- Pennsylvania Pesticide Hypersensitivity Registration Information
- Contact: Dave Scott (717) 772-5214
- Manufacture and Distribution of Raw Milk or Raw Milk Products for an Agronomic Purpose other than for Human Consumption
- Contact: Erin K. Bubb (717) 772-5215

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### Department of BANKING AND SECURITIES (DOBS)

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Nonregulatory public documents of the Department of Banking and Securities are divided into three indexed categories listed below: Letters from Secretaries of Banking and Securities to Regulated Entities ("Secretaries' Letters"); Guidance Available Regarding Compliance with Depository Institution Statutes and Regulations; and, Guidance Available Regarding Compliance with Licensee Statutes and Regulations. The contact for all Department of Banking and Securities documents is the Office of Chief Counsel at (717) 787-1471.

#### I. SECRETARIES' LETTERS

The following is a historical list of letters to regulated entities from respective Secretaries of Banking and Securities providing guidance regarding compliance with statutes and regulations applicable to Pennsylvania state-chartered banking institutions, savings associations, credit unions, and non-depository institutions licensed to make mortgage and other types of loans in Pennsylvania.

#### 2015

- 09/29/15 Secretary's Letter to all persons that are engaged in money transmission by selling services to persons including non-profits, religious organizations, charities and political campaigns ("third-party recipient") for the movement of money from a donor's bank account or credit card to a third-party recipient that this entities are in compliance with the money transmission laws of the Commonwealth.
- 09/16/15 2016 Bank Holidays
- 09/08/15 Secretary's Letter to all state-chartered, licensed, and registered financial services institutions and companies announcing the formation of a Cybersecurity Task Force, describing Commonwealth cybersecurity efforts, and encouraging the development of cybersecurity attack prevention and mitigation plans using available and recommended resources.
- 07/08/15 Deputy Secretary's Letter states that state-chartered credit unions are preapproved to include in their field of members the 12 types of associational groups enumerated in 12 CFR part 701.
- 03/20/15 Acting Secretary's Letter to all Licensees under the Debt Management Services Act regarding the Department's regulation addressing continuing education requirements.
- 02/19/15 Deputy Secretary's Letter to Chief Executive Officers of all Pennsylvania State-Chartered Banks, Bank and Trust Companies, and Savings Banks regarding the AOCI opt-out election on the institution's March 31, 2015 Call Report.

#### 2014

- 10/18/14 Acting Deputy Secretary's Letter to mortgage loan correspondents providing guidance if assignment of loans to a warehouse table funder does not occur simultaneously with funding as required by Section 6102 of the Mortgage Licensing Act, 7 Pa.C.S. § 6102

- 10/01/14 Secretary's Letter to all entities engaged in the Debt Settlement Services Business with Pennsylvania residents announces enactment of Debt Settlement Services Act
- 09/05/14 2015 Bank Holidays
- 08/22/14 Secretary's Letter to all Licensees under the Motor Vehicle Sales Finance Act informing them of the December 1, 2014, effective date of the new, consolidated Consumer Credit Code, Chapter 62 of which repeals and replaces the MVSFA.
- 07/30/14 Secretary's Letter to all Pennsylvania State-Chartered Banks, Bank and Trust Companies and Savings Banks announcing New Assessment Regulation
- 07/30/14 Secretary's Letter to all Pennsylvania State-Chartered Credit Unions announcing New Assessment Regulation
- 07/30/14 Secretary's Letter to all Pennsylvania State-Chartered Trust Companies announcing New Assessment Regulation
- 06/26/14 Secretary's Letter to all Pennsylvania State-Chartered Credit Unions announces that on June 18, 2014, Governor Corbett signed into law House Bill 2009 as Act 62 of 2014, which updates and modernizes the Credit Union Code.
- 06/25/14 Secretary's Letter to all Broker-Dealers, Investment Advisers and Registrants of Securities Subject to the Pennsylvania Securities Act of 1972 announces that on June 10, 2014, Governor Corbett signed into law Senate Bill 1045 as Act 52 of 2014, which amends the Pennsylvania Securities Act of 1972 to reflect changes necessitated by the 2012 merger of the Pennsylvania Securities Commission into the Department of Banking and developments in federal and state securities laws over the past decade.
- 01/16/14 Deputy Secretary's Letter announces that Pennsylvania one-page mortgage disclosure is no longer required to be issued by mortgage licensees.
- 01/08/14 Deputy Secretary's Letter announces changes to coverage of the Consumer Equity Protection Act as a result of changes in federal law.
- 2013**
- 09/17/13 2014 Bank Holidays
- 07/11/13 Secretary's Letter to persons engaged in the mortgage loan business in Pennsylvania or with Pennsylvania residents regarding the Governor's recent signing into law of House Bill 1124, enacted as Act 38 of 2013, which amends the Mortgage Licensing Act.
- 06/24/13 Secretary's Letter addresses repeal of the Savings Association Code of 1967 by Act 23 of 2013.
- 02/01/13 Deputy Secretary's Letter to Chief Executive Officers of all Banks, Bank and Trust Companies, Savings Banks and Savings Associations to provide guidance on the Department's position concerning the calculation of the credit exposure arising from a derivative transaction or a securities financing transaction entered into by an Institution for purpose of determining an Institution's lending limit.
- 2012**
- 11/14/12 Secretary's Letter provides information regarding Acts 170—172 of 2012, House Bills 2368—2370, known as the "Banking Law Modernization Package."
- 09/14/12 2013 Bank Holidays
- 07/02/12 Joint Secretary's Letter with Federal Reserve Banks of Cleveland and Philadelphia announces Federal Reserve's Emergency Communications System and encourages all Pennsylvania state-chartered institutions to participate.
- 2011**
- 12/22/11 Secretary's Letter announces new Office of Client Financial Services.
- 10/06/11 Secretary's Letter addresses final HUD SAFE Act Regulation and indicates Department will begin interpreting the Mortgage Licensing Act consistent with the HUD Final Regulation.
- 09/15/11 2012 Bank Holidays
- 09/12/11 Secretary's Letter requests all regulated entities to work constructively with local governments, individuals and businesses which are experiencing financial difficulties due to Hurricane Irene and Tropical Storm Lee.
- 07/21/11 Joint Secretary's Letter with Pennsylvania Housing Finance Agency addresses termination of the Homeowner's Emergency Mortgage Assistance Program.
- 01/27/11 Deputy Secretary's Letter addresses issues regarding and provides guidance on the Small Business Lending Fund, established by the U.S. Department of the Treasury.
- 2010**
- 10/06/10 Deputy Secretary's Letter states that credit unions are preapproved to offer short-term, small amount loans ("STS Loans") in parity with the ability of federally chartered credit unions as authorized by the National Credit Union Administration ("NCUA") pursuant to Section 501(e)(1) and (f) of the Credit Union Code.
- 08/25/10 2011 Bank Holidays

**2009**

- 09/18/09 2010 Bank Holidays
- 08/05/09 The letter provides information regarding Act 31 of 2009, House Bill 1654 (P.N. 2448), which amends Pennsylvania's existing mortgage industry licensing law, 7 Pa.C.S. Chapter 61, in order to implement the federal Secure and Fair Enforcement for Mortgage Licensing Act of 2008 (the "SAFE Act"), 12 U.S.C. § 5101 et seq.
- 05/29/09 Secretary's Letter asking banking institutions to show flexibility and understanding toward state employees whose incomes may be temporarily disrupted as the result of a potential budget impasse.
- 04/24/09 Secretary's Letter to discussing the depository institutions confidentiality provisions of the Department of Banking Code related to examination reports and enforcement proceedings.
- 01/08/09 Secretary's Letter regarding debt management services and debt settlement services in Pennsylvania under the Debt Management Services Act, effective February 6, 2009.

**2008**

- 10/31/08 Secretary's Letter addresses questions regarding the ability of state-chartered banks, bank and trust companies and stock savings banks to participate in the United States Treasury's Capital Purchase Program in light of certain requirements contained in the Banking Code of 1965.
- 10/27/08 Secretary's Letter regarding recently announced programs by the U.S. Treasury and FDIC to enhance the strength of financial institutions, foster market liquidity and promote market stability.
- 09/09/08 2009 Bank Holidays
- 07/11/08 Secretary's Letter provides detailed explanation of three bills signed into law by Governor Edward G. Rendell on July 8, 2008: Act 56 of 2008, House Bill 2179 (P.N. 4020), the new consolidated mortgage licensing bill (the "Mortgage Act"), Act 57 of 2008, Senate Bill 483 (P.N. 2163), which amends the Loan Interest and Protection Law (the "LIPL"), and Act 58 of 2008, Senate Bill 484 (P.N. 2251), which amends the Department of Banking Code (the "DOB Code").
- 04/23/08 Secretary's Letter discusses the MOU between NY, NJ and PA Department of Banking regarding regional interstate branching.
- 02/28/08 Secretary's Letter regarding General Assembly considering legislation to create a new licensing category for individual mortgage originators in the Commonwealth.

**2007**

- 12/10/07 Secretary's Letter asking financial institutions to work to meet the credit needs of Pennsylvania heating oil dealers during the 2007-2008 winter season.
- 12/06/07 Deputy Secretary's Letter stating that Pennsylvania state-chartered credit unions that are eligible members of Visa U.S.A. are pre-approved to receive and retain stock that will be issued by Visa Inc. as part of a corporate restructuring in parity with the ability of federally-chartered credit unions.
- 10/10/07 2008 Bank Holidays
- 09/14/07 Deputy Secretary's Letter addresses acceptable means by which the required annual audit of trust activities of trust companies, bank and trust companies, and savings banks and savings associations that exercise trust powers may be accomplished, as required by Section 1407 of the Banking Code.
- 04/13/07 Letter provides guidance on nontraditional mortgage product risks.
- 02/01/07 The Pennsylvania Department of Banking joins with the Federal Deposit Insurance Corporation in urging you to consider ways that your institution might choose to participate in the IRS' Volunteer Income Tax Assistance (VITA) program.
- 01/12/07 The Secretary's Letter announces the December 16, 2006 publication in the *Pennsylvania Bulletin* of a Statement of Policy which defines dishonest, fraudulent, illegal, unfair, unethical, negligent and incompetent conduct under Sections 313(a)(5) and (14) of the MBBCEPA.
- 01/10/07 Letter announces that Pennsylvania state banking institutions and Pennsylvania national banks are hereby permitted to observe Monday, November 12, 2007, as an optional legal holiday in recognition of Veteran's Day.

**2006**

- 10/04/06 2007 Bank Holidays
- 06/28/06 Secretary's Memo to State-Chartered Banking and Trust Institutions, Savings Associations and Credit Unions; National Banks and Federal Thrifts regarding the Rise in Reports of Fraudulent Cashier's Checks.
- 06/01/06 Secretary's Memo to State-Chartered Banking and Trust Institutions, Savings Associations and Credit Unions regarding the Influenza Pandemic Preparedness.

**2005**

- 10/14/05 2006 Bank Holiday Schedule
- 04/13/05 Secretary's Letter states that overdraft protection programs are permissible for state-chartered depository institutions and provides guidelines for such programs.



**2004**

- 12/01/04 The Secretary's Letter request that State and National Banks, State and Federally Chartered Savings Banks and State and Federally Chartered Savings and Loan Associations consider the difficult winter period and the effect it will have on the cash flow of over 600 heating oil dealers operating in the Commonwealth.
- 09/30/04 Pennsylvania state-chartered trust companies, bank and trust companies, and savings banks and savings associations with trust powers may engage in fiduciary activities to the same extent as national banks without notice to the Department.
- 09/23/04 Secretary's Letter on behalf of Governor Edward G. Rendell, encourage leaders of financial institutions to act with reasonable forbearance toward local governments, individuals and businesses which are experiencing financial difficulties due to the recent floods.
- 08/03/04 The Secretary's Letter informs all lenders and brokers under the jurisdiction of the Department of the Department's concerns related to the use of improperly influenced appraisals. Letter also addresses "builder exception" under the Mortgage Bankers and Brokers and Consumer Equity Protection Act.
- 03/19/04 Secretary's Letter addresses terms and conditions of "selective first payment due date" options and "deferred first payment" options that may be offered to buyers as part of installment sale contracts under the MVSA.
- 06/25/03 The Secretary's Letter is intended to clarify the Department's position regarding the terms and conditions of deferred payment programs that may be offered to buyers as part of installment sales contracts originated by licensees under the MVSA.
- 06/11/03 The Secretary's Letter that requests licensees and registrants under the Check Casher Licensing Act to voluntarily adopt a policy of cashing all government-issued checks at the rate authorized for government assistance checks in Section 503(a)(1) of the Check Casher Licensing Act.
- 05/08/03 The Secretary's Letter states that the Act 207 of 2002 provides Pennsylvania state-chartered credit unions parity with federally-chartered credit unions in regard to activities, field of membership requests, and investing in credit union service organizations, subject to a notice requirement.
- 05/02/03 Secretary's Letter stating that check cashers licensed by the Department of Banking must comply with the statement of policy issued May of 1998 concerning the Check Casher Licensing Act. The statement of policy provides that check cashers should post a notice of exact fees and charges, which shall be within the maximum prescribed in the act. The notice should be in plain view and in a location readily apparent to the consumer transacting business at each check casher location.
- 05/02/03 Secretary's Letter stating that retail food stores registered with the Department of Banking must comply with the statement of policy issued May of 1998 concerning the Check Casher Licensing Act. The statement of policy provides that check cashers should post a notice of exact fees and charges, which shall be within the maximum prescribed in the act. The notice should be in plain view and in a location readily apparent to the consumer transacting business at each check casher location.

**2003**

- 09/30/03 The Secretary's Letter states that overdraft protection programs permissible for state-chartered depository institutions and provides guidelines for such programs. OCC Interpretive Letter # 914
- 09/02/03 The Secretary's Letter informs all mortgage lenders and/or mortgage brokers of the restrictions regarding the use of lock-in agreements.
- 08/22/03 The Secretary's Letter reminds all motor vehicle lenders that PA law requires motor vehicle lienholders to mail or deliver the outstanding motor vehicle certificate of title to the vehicle owner immediately upon satisfaction of the respective lienholder's security interest in the vehicle.
- 08/11/03 The Secretary's Letter, informs all mortgage lenders and/or mortgage brokers of the requirement to provide the written cautionary notice disclosure to an applicant for a "covered loan" at least three business days prior to consummation of that type of mortgage loan transaction.
- 07/25/03 The Secretary's Letter discusses the terms and conditions of deferred payment programs that may be offered to buyers as part of installment sales contracts originated by licensees.
- 04/01/03 The Secretary's Letter discusses state-charted banks engaging in payday lending activities.
- 03/26/03 The Secretary's Letter discusses the Streamlined Call Report filing requirements.

**2002**

- 09/23/02 The Secretary's Letter discusses that the Act 55 of 2001 definition of "Covered Loan" changes effective October 1, 2002; and that "Median Family Income" statistical estimates necessary for lenders to calculate (a) repayment ability of potential obligor under Section 512(b), and (b) whether negative amortization terms may be imposed on a potential obligor under Section 511(c), are now stated in the convenient chart attached to the letter.
- 06/03/02 Secretary's Letter discusses the Pilot Program for Residential Real Estate and Small Business Loans.

- 03/15/02 Secretary's Letter announces that by virtue of publication in the March 2, 2002 *Pennsylvania Bulletin* (Vol. 32, No. 9), the Mortgage Bankers and Brokers and Consumer Equity Protection Act ("MBBCEPA") Continuing Education Regulation (the "Regulation") is now in effect for all licensees under the MBBCEPA. Therefore, all licensees must be in compliance with the requirements contained in the Regulation by June 30, 2003, in order to renew a license.
- 2001**
- 12/21/01 This letter is to set forth in writing the Pennsylvania Department of Banking (the "Department") position on issues related to the ability of a Pennsylvania state-chartered bank, bank and trust company, or savings bank ("PA Bank") under Section 322 of the Banking Code of 1965 ("Section 322"). 7 P.S. § 322.
- 10/19/01 Secretary's Letter regarding President Bush's Executive Order Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit or Support Terrorism.
- 08/17/01 Letter to announce Act 55 of 2001, the Mortgage Bankers and Brokers and Consumer Equity Protection Act. A summary of Act 55 is attached to the Secretary's Letter.
- 01/04/01 Letter announces that Pennsylvania state banking institutions and Pennsylvania national banks are hereby permitted to observe Monday, November 12, 2001, as an optional legal holiday in recognition of Veteran's Day.
- 2000**
- 11/29/00 Governor Ridge signed into law as Act 89 of 2000, the Bank Parity Bill, HB 2533 of 2000 (P.N. 4073).
- 03-30-00 Pennsylvania State-chartered banks, bank and trust companies and savings banks may establish and operate messenger service branches.
- 03-23-00 Loans to Directors and Section 1414
- 01-18-00 Department's General Position on Internet Banking
- 1999**
- 08-23-99 Holidays for 2000
- 05-26-99 Letter interprets section 1414 of the Banking Code of 1965 as permitting Pennsylvania state-chartered banks, bank and trust companies, and savings banks to charge interest on loans to their executive officers to the same extent as permitted under Federal Reserve "Regulation O."
- 05-12-99 Permissible Bank Holidays for 2000.
- 05-12-99 Letter states that state-chartered banking institutions and offices of national banks located in Pennsylvania may remain open for business on January 1, 2, and 3, 2000, in order to address customers' questions and concerns regarding Year 2000 computer transaction issues.
- 01-22-99 Record Keeping Guidelines under the Mortgage Bankers and Brokers Act.
- 01-22-99 Record Keeping Guidelines under the Consumer Discount Company Act.
- 1998**
- 01-23-98 Year 2000 readiness and credit underwriting criteria for credit unions.
- 01-15-98 Year 2000 readiness and credit underwriting criteria.
- 1997**
- 08-27-97 Holidays for 1998.
- 06-09-97 Letter addresses electronic submission of Call Reports.
- 04-24-97 Letter discusses computer problems in the year 2000.
- 01-31-97 Letter regarding federal regulatory agencies having adopted a revised Uniform Financial Institutions Rating System which has been known as CAMEL.
- 1996**
- 11-25-96 Letter discusses the adjustment to the overhead assessment methodology for non-depository trust companies that it implemented in 1994.
- 04-16-96 Letter regarding authority of Pennsylvania state-chartered banking institutions to sell annuities issued by insurance companies.
- 01-26-96 Letter regarding heavy snowfall and floods having had a profound impact upon many communities in Pennsylvania and the financial hardships imposed upon your customers by this devastation.
- 1995**
- 10-10-95 Letter to Presidents of Pennsylvania State-chartered Credit Unions forwarding Investment Powers, Standards and Accounting Guidelines for Pennsylvania state-chartered credit unions as required by Section 501(b)(7) of the Credit Union Code which was amended by House Bill 2563, effective February 12, 1995.
- 07-11-95 Letter regarding Act 39 of 1995, amends the provisions of Pennsylvania's Banking Code to authorize full interstate banking and branching under Pennsylvania law and to facilitate the operations of interstate banks in Pennsylvania.
- 03-24-95 Letter regarding the Simplification and Availability of Bank Credit Act.

- 1994**
- 11-17-94 Letter to the Presidents and Chief Compliance Officers of Pennsylvania First Mortgage Companies regarding mortgage companies disbursing loan proceeds in a form prescribed by applicable law.
- 11-08-94 Letter to all Chief Executive Officers of Banks, Bank and Trust Companies, Savings Banks regarding Assets pledged for uninsured trust deposits.
- 10-13-94 Letter to the Presidents of Pennsylvania State-Chartered Credit Unions regarding automated teller machines at locations other than credit union's principal place of business.
- 10-05-94 Letter to all Chief Executive Officers of Banks, Bank and Trust Companies, Trust Companies, Savings Banks, Savings and Loan Associations regarding role change for outside auditors.
- 08-22-94 Letter to Chief Executive Officers of Pennsylvania Banking Institutions regarding bank holidays.
- 08-09-94 Letter to the Chief Executive Officers of Pennsylvania State-Chartered Banking Institutions, Savings Associations and Entities Licensed by the Department of Banking regarding enforcing the regulations of the Department of Banking Code, which provides for assessments of penalties and interest against financial institutions for failing to pay assessment and examination fees in a timely manner.
- 03-29-94 Letter to the Chief Executive Officers of Pennsylvania State-Chartered Non-Depository Trust Companies regarding the Department revising its examination/assessment billing method for non-depository trust companies.
- 1993**
- 12-09-93 Letter to the Presidents and Chief Executive Officers of Pennsylvania State-Chartered Banking Institutions regarding a new schedule for costs associated with the examination and supervision of state-chartered banks.
- 1992**
- 09-24-92 Letter to the Presidents and Chief Executive Officers of Pennsylvania State-Chartered Banking Institutions regarding evaluating the adequacy of capital and loan loss reserves separately.
- 1991**
- 09-03-91 Letter to all Motor Vehicle Sales Finance Companies discussing the problems with late delivery of certificates of title by motor vehicle lenders upon satisfaction of the existing loan. Letter states that title must be released immediately upon satisfaction of a loan.
- 08-23-91 Letter to all CEOs of Pennsylvania Chartered Savings Associations and all Pennsylvania Department of Banking Examiners clarifying its 7-29-91 interpretation of section 510 of the Savings Association Code of 1967, 7 P.S. § 6020-70(a)(3) which states that the Department will not object to and will not cite in an examination report a savings association employer for offering and providing favorable terms and rates on loans to such association's employees.
- 07-29-91 Letter to all CEOs of Pennsylvania Chartered Savings Associations and all Pennsylvania Department of Banking Examiners interpreting section 510 of the Savings Association Code of 1967, 7 P.S. § 6020-70(a)(3).
- 05-02-91 Letter to all Pennsylvania State-Chartered Banks, Savings Associations, and Credit Unions, OCC, OTS, NCUA, FDIC, Federal Reserve Board and all State Financial Regulatory Agencies informing them that Settlers Trust Savings Bank has not been and is not currently chartered to be a Pennsylvania state-chartered or federally chartered bank, bank and trust company, savings bank, or savings association.
- 1990**
- 12-03-90 Letter to the Executive Officer of the banking institution addressed: regarding the new minimum requirements for Annual Audits performed by Certified Public Accountants.
- 07-10-90 Letter to CEOs of Pennsylvania Financial Institutions informing them of an enforcement order against Mellon Bank, N.A. by the Pennsylvania Department of Insurance—re: Collateral Protection Insurance. Letter requests a summary of any existing collateral protection insurance programs to be used by the Department to assist the Department in drafting regulations to determine reasonable fees for licensees under the MVSEA.
- 07-10-90 Letter to CEOs of all Pennsylvania financial institutions informing them of the Department's opinion on the applicability of the "Anti-takeover law", Act 36 of 1990.
- 07-10-90 Letter to CEOs of all Pennsylvania Credit Unions informing them that credit unions must take immediate action in order to retain the power to indemnify their directors and volunteer officers. Also informing them that a special meeting of the board of directors should be called immediately to discuss adoption of a bylaw opting out of new provisions of the recently enacted "Anti-takeover Law", Act 36 of 1990.

- 06-11-90 Letter to CEOs and Boards of Directors of State-Chartered Credit Unions informing them that strict compliance with section 27 of the Credit Union Act, 15 Pa.C.S.A. § 12327, is required whenever a state-chartered credit union plans to merge or consolidate with any other credit union. In the future, failure to submit a merger application to the Department prior to the consummation of a merger will be viewed as a violation of law.
- 06-06-90 Letter to CEOs of state-chartered commercial banks and state-chartered credit unions informing them of the Department's opinion on the permissibility of the Federal Home Loan Bank of Pittsburgh ("FHLB/P") offering membership to other depository institutions in PA. Specifically, the FHLB/P would like to extend offers of membership to state-chartered commercial banks and state-chartered credit unions in PA.
- 05-17-90 Letter to CEOs of all Pennsylvania banking institutions informing them that the Department has recently issued an opinion regarding the impermissible collateralization of interest rate swap agreements.
- 04-30-90 Letter to all state-chartered credit unions issuing a new fee schedule for overhead assessment.
- 03-05-90 Letter to CEOs of all federally-insured state-chartered banks and S & Ls discussing the Resolution Trust Corporation, who is soliciting potential bidders for failing S&Ls. Letter requests institutions who are considering bidding to notify this Department before the bidding process begins.
- 01-18-90 Letter discusses FIRREA and additional language added to Section 222, entitled ACTIVITIES OF SAVINGS ASSOCIATIONS, which adds a new section to the Federal Deposit Insurance Act, Section 28, which states that Disclosures by Uninsured Savings Associations which are not insured by the Corporation, shall disclose clearly and conspicuously that the savings association's deposits are not federally insured.
- 1989**
- 11-01-89 Letter to CEOs of PA Banking Institutions discusses legal holidays for 1990. The Department has been advised by the Federal Reserve Banks of Philadelphia and Cleveland that it is their intention to observe Veterans' Day on Monday, November 12. The Department exercises its authority under Section 113(b)(x) that all state-chartered institutions have the option to observe Monday, November 12, 1990, as an optional holiday.
- 09-29-89 Letter lists legal bank holidays for 1990.
- 08-11-89 Letter to PA savings associations which are insured by the PSAIC regarding Financial Institutions Reform, Recovery and Enforcement Act and Section 222, entitled "Activities of Savings Associations" which requires certain disclosures be made by non-federally insured savings associations.
- 04-13-89 Letter discusses House Bill 979, Act 173 of 1988 which makes several significant changes in the Banking Code of 1965, including provisions which provide real estate investment and development authority to commercial savings banks; permit commercial and mortgage-backed securities powers; and, permit commercial and savings banks to make investments not presently permitted under statute in amounts up to 3% of assets with no more than 1% in any one investment.
- 1988**
- 11-03-88 Letter regarding survey of institutions offering low-cost checking and savings accounts.
- 11-02-88 Letter announces survey to be conducted by the Department regarding low-cost deposit accounts availability at banks and savings and loan associations.
- 10-17-88 Letter lists legal bank holidays for 1989.
- 09-30-88 Letter mailed to state-chartered banking institutions asking for a Report of Condition and Report of Income as of the close of business 9-30-88.
- 07-15-88 Letter to lenders asking them to act with forbearance toward farmers who may have been experiencing financial difficulties due to poor weather conditions.
- 06-30-88 Letter announces increase in assessments.
- 06-27-88 Letter to CEOs of bank and trust companies discusses the review of assessment fees for trust companies and trust departments. Letter asks institutions to complete a Report of Trust Assets.
- 06-03-88 Letter announces legislative amendments to sections 112, 166 & 117 of the Banking Code of 1965.
- 05-31-88 Letter to realtors discusses Senate Bill 7 of 1988, the Mortgage Bankers and Brokers Act.
- 04-06-88 Letter discusses the liquidation of TMIC Insurance Company and the need for some financial institutions to obtain alternate coverage.
- 1987**
- 12-11-87 Letter to bank and savings and loan association CEOs—re: provisions of the Uniform Commercial Code regarding full-day hours during the holidays.
- 11-04-87 Letter lists fixed and optional bank holidays for 1988.
- 08-28-87 Letter permits closing of institutions for Constitution Day celebration in Philadelphia, September 17, 1987.
- 06-24-87 Letter discusses requirements under Section 403 of the Banking Code of 1965 relating to report of condition & report of income.
- 03-23-87 Letter addressed to CEOs of all PA state-chartered banking institutions discusses Sections 1407(a) and 1407(c) of the Banking Code of 1965, which revises the minimum requirements for Directors' audits performed by CPAs.

- 02-05-87 Letter discusses permissibility of purchase or establishment of discount brokerage office subsidiaries under sections 311(b), 502(d) and 203(d) of the Banking Code of 1965.
- 01-16-87 Letter discusses Senate Bill 1389, Act No. 205 of 1986, amending various provisions of the Banking Code of 1965 (P.L. 847 No. 346) particularly § 1610 relating to fair pricing provisions.
- 01-06-87 Letter discusses permissibility of investment on mutual funds under the provision of the Banking Code of 1965, 7 P.S. § 307.
- 1986**
- 11-06-86 Letter contains a list of fixed and optional bank holidays for 1987.
- 09-30-86 Letter requests Report of Condition and Income as of September 30, 1986.
- 08-21-86 Letter discusses ownership of stock by state chartered institutions of out-of-state bank holding companies and 7 P.S. §§ 116, 311.
- 06-26-86 Letter requests Report of Condition and Income as of the close of business June 30, 1986.
- 03-17-86 Letter announces CSBS Computer Audit & Control Conference for bankers.
- 1985**
- 12-20-85 Letter requests report of condition and income for 4th Quarter of 1985.
- 12-16-85 Letter announces Martin Luther King, Jr.'s Birthday as a fixed holiday.
- 11-04-85 Letter lists all fixed and optional bank holidays for 1986.
- 09-25-85 Letter requests report of condition and income as of the close of business—9/30/85.
- 06-14-85 Letter announces upcoming examination of all corporations licensed under Pennsylvania's Secondary Mortgage Loan Act.
- 05-31-85 Letter discusses brokered loan fraud.
- 05-16-85 Letter announces "Day with the Secretary" program.
- 04-29-85 Letter discusses requirements for directors' audits pursuant to 7 P.S. § 1407(a) and the relevant regulations.
- 04-02-85 Letter announces CSBS Computer Audit & Control Conference for bankers.
- 01-30-85 Letter announces substantive amendments to 7 P.S. § 408, House Bill No. 2453, Act No. 1984-217.
- 1984**
- 12-20-84 Letter announces staff changes in the banking bureau of the Department.
- 12-12-84 Letter discusses requirement of § 1407 of the Banking Code of 1965 regarding audit requirements.
- 11-28-84 Letter discusses increasing fees and charges for traditional financial services.
- 10-19-84 Letter announces banking legal holidays for 1985.
- 10-09-84 Letter discusses Section 105(B.1) of the Banking Code of 1965, establishment of additional offices in Pennsylvania by foreign banking organizations.
- 07-26-84 Letter discusses Senate Bill 1304, Act No. 128 of 1984, Senate Bill 1305, Act No. 129 of 1984 and amendments to § 302, § 303, § 401 of the Banking Code of 1965.
- 07-26-84 Letter discusses Senate Bill No. 1304, Act No. 128 of 1984 which amended sections 203, 306, 308, 310, 311, 404, 405, 505, 805, 908, 1415, 1609, 1910, 2002 of the Banking Code of 1965.
- 07-26-84 Letter discusses Senate Bill No. 1080, Act No. 125 of 1984 which amended sections 311, 404, 514, 610, 802, 1217, 1405, 1609, 1801 and 1809 of the Banking Code of 1965.
- 07-13-84 Letter discusses amendment to Section 1910(d) of the Banking Code of 1965, which requires directors and officers to have an audit performed of the books and affairs of the institution at least once per year.
- 06-18-84 Letter announces Department's revisions to branch application forms.
- 06-14-84 Letter discusses Banking Code of 1965, § 307—Investment Securities (other than stock) and OCC revising its interpretation of ruling 7.1100, redefining capital and surplus for the purposes of investment limitations.
- 03-05-84 Letter is a reminder of importance of making and maintaining arrangements to backup data processing equipment and provide for reconstruction of records.
- 02-23-84 Letter discusses Section 319 of the Banking Code of 1965 and variable rate consumer installment loans.
- 02-17-84 Letter discusses the technological revolution which is affecting the banking industry. The letter also announces a presentation of CSBS Computer Audit and Control Conference for Bankers to be held in Philadelphia, PA on April 23—26, 1984.
- 01-24-84 Letter discusses Section 307 of the Banking Code of 1965 and investments in shares of money market mutual funds.
- 1983**
- 12-05-83 Letter discusses annual audits of one-bank holding companies and multi-bank holding companies in compliance with Sections 1407 of the Banking Code of 1965.
- 12-01-83 Letter discusses impact of deregulation on industry.
- 10-13-83 Letter announces deletion of Section 14.1 and 14.2 from Title 10 of the Pa. Code.
- 10-07-83 Letter announces 1984 legal bank holidays.
- 04-14-83 Letter discusses Garn-St. Germain Depository Act of 1982 and preemption of state law re: alternative mortgage loans and override of 7 P.S. § 505.
- 04-12-83 Letter regarding electronic automation.

- 04-08-83 Letter regarding the Garn-St. Germain Depository Institutions Act of 1982 overrides state law to the extent that it permits adjustable-rate mortgages to be made or purchased by state-chartered banks, bank and trust companies, trust companies, and private banks.
- 02-28-83 Letter discusses annual audits requirement contained in Section 17.1(a), Title 10 of the *Pennsylvania Code*.
- 02-15-83 Letter discusses mortgage loans requiring special consideration such as those affected by temporary unemployment of borrower.
- 02-02-83 Letter discusses Garn-St. Germain Depository Institution Act of 1982 overriding substantially equal payments requirements of Section 310 of the Banking Code of 1965.
- 01-24-83 Letter discusses exercising of compassion and forbearance in dealing with unemployed customers.
- 01-17-83 Letter discusses recent amendments to Chapter 7 of the Banking Code of 1965, as amended.
- 01-3-83 Letter concerns substantial increase in the number of institutions advertising repurchase agreements.
- 1982**
- 12-08-82 Letter discusses examination of PA Bank Holding Companies by Department.
- 11-01-82 Letter lists legal bank holidays for 1983.
- 07-30-82 Letter addressed to thrift CEOs and discusses asset restatement accounting.
- 07-02-82 Letter to MVSFA licensees discusses Act No. 160 of 1982 and maximum permissible finance charges.
- 06-04-82 Letter discusses House Bill No. 1739, Act No. 79 of 1982, which amended sections 202, 308, 311, 319, 320, 407, 504, 506, 610, 702, 703, 1414, 2004 and 1609 of the Banking Code of 1965.
- 06-04-82 Letter discusses House Bill No. 1889, Act No. 44 of 1982, which amended sections 113, 114, 115, 903, 904 and 905 of the Banking Code of 1965.
- 04-05-82 Letter announces change of policy from capital-to-deposit ratio as a measurement of capital adequacy to capital-to-assets ratio.
- 04-02-82 Letter discusses the technological revolution which is affecting the banking industry. The letter also announces a presentation of CSBS Bank Executives EDP/EFT Conference to be held in Philadelphia, April 27-28, 1982.
- 03-26-82 Letter discusses the technological revolution which is affecting the banking industry. The letter also announces a presentation of CSBS Bank Executives EDP/EFT Conference to be held in Philadelphia, April 27-28, 1982.
- 1981**
- 11-20-81 Letter lists legal bank holidays for 1982.
- 10-13-81 Letter discusses sections 702(c) and 610(c) of the Banking Code of 1965, as amended.
- 10-09-81 Letter announces CSBS Computer Audit and Control Conference for Bankers.
- 01-21-81 Notice of authorization to close banks in Philadelphia for official celebrations.
- 1980**
- 11-07-80 Letter lists legal bank holidays for 1981.
- 10-28-80 Letter discusses proposed amendments to Department regulations pertaining to Legal Reserve Funds, 10 Pa. Code, Chapter 11.
- 07-07-80 Letter announces "Day with the Secretary" program.
- 06-17-80 Letter discusses Chapter 7 and Section 103 of the Banking Code of 1965, as amended, and Section 202 of the Banking Code of 1933, as amended, legal reserves of PA nonmember banks.
- 06-10-80 Letter discusses Section 318 of the Banking Code of 1965 and permissible interest computations.
- 05-29-80 Letter discusses Act No. 51 of 1980, amending various provisions of the Banking Code of 1965 (P.L. 847, No. 346).
- 03-13-80 Letter discusses proposed legislation requiring mandatory reserves to be maintained at the Federal Reserve.
- 02-14-80 Letter discusses Act No. 286 of 1980 and new requirements for CPAs.
- 02-04-80 Letter discusses conversions of PA National Banks to State Charters.
- 01-02-80 Letter discusses federal law preemption of first lien residential mortgage rate portion of Pennsylvania usury law.
- 1979**
- 11-29-79 Letter discusses whether a bank or a bank and trust company may charge the Federal Reserve discount rate plus 1% on a residential mortgage loan.
- 11-16-79 Letter discusses legal bank holidays.
- 11-01-79 Letter discusses attempts to curb inflation and to maintain stability and balance in Pennsylvania.
- 10-26-79 Letter regarding a Conference on technological revolution involving electronics.
- 10-09-79 Letter discusses Outstanding Mortgage Loans
- 10-08-79 Letter discusses Outstanding Mortgage Loans
- 10-03-79 Letter discusses to what extent PA banks may invest in mortgage-backed pass-through certificates sold by banks through an underwriting syndicate.
- 07-26-79 Letter discusses Outstanding Mortgage Loans.
- 1975**
- 03-07-75 Letter discusses instructions for filing documents with the Corporation Bureau of the Department of State.
- 1966**
- 03-14-66 Letter discusses Saturday Banking Hours.

**II. POLICY STATEMENTS**

- 10 Pa. Code Chapter 47—Loan Modifications—Statement of Policy
- 10 Pa. Code Chapter 49—Reverse Mortgage Loans—Statement of Policy
- 10 Pa. Code §§ 13.61—13.68—Exception to Definition of “Branch”
- 10 Pa. Code § 41.3a—Calculation of Consumer Discount Company Act default charges—Statement of Policy
- 10 Pa. Code § 7.9—Disclosure Requirements—Statement of Policy
- 10 Pa. Code Chapter 81—Check Cashers—Statement of Policy
- 10 Pa. Code § 13.51—Simplification and Availability of Bank Credit—Statement of Policy
- 10 Pa. Code Chapter 48—Mortgage Loan Business Practices—Statement of Policy

**III. INDEX OF GUIDANCE AVAILABLE REGARDING COMPLIANCE WITH DEPOSITORY INSTITUTION STATUTES AND REGULATIONS**

The following is a list of applications and instructions to assist depository institutions in complying with various provisions of the statutes and regulations respectively applicable to Pennsylvania state-chartered banking institutions, thrift institutions, and credit unions.

- *Branch Applications*

DeNovo Branch—Bank, Credit Union, Non-Depository Trust Company

Purchase of Assets/Assumption of Liabilities—Bank

Branch Relocation—Bank

Branch Discontinuance—Bank

Foreign Bank Office

- *Conversions*

National Bank to State Bank

Savings Association to Savings Bank

Mutual Savings Bank to Stock Savings Bank

Mutual Savings Association to Stock Savings Association

Federal Credit Union to State Credit Union

- *Mergers*

Banks

Savings Associations

Credit Unions

- *Charters*

Bank

Interim Bank

Credit Union

Non-Depository Trust Company

- *Dissolutions*

Bank

- *Intrastate Acquisitions*

Bank Holding Company

Thrift Holding Company

- *Interstate Acquisitions*

Thrift Holding Company

- *Other*

Change In Bank Control—Individuals  
Mutual Holding Company Reorganizations

Trust Department—Bank

Bank Subsidiary and Parity Notice

**IV. INDEX OF GUIDANCE AVAILABLE REGARDING COMPLIANCE WITH LICENSING STATUTES AND REGULATIONS**

Instructions for license applications and Guidelines for compliance are available regarding each of the following statutes and, to the extent that regulations have been promulgated, their respective underlying regulations:

- Consumer Discount Company Act,
- Debt Management Services Act,
- Debt Settlement Services Act,
- Money Transmitter Act,
- Consumer Credit Code,
- Pawnbrokers License Act,
- Check Cashers Licensing Act,
- Credit Services Act, and
- Mortgage Licensing Act.

In addition to the above indices, the Department of Banking and Securities maintains interpretive letters addressing the applicability of statutes and regulations administered by the Department of Banking and Securities to specific fact patterns. The Department may provide a summary of the Department's position on a particular issue or a redacted interpretive letter when appropriate in response to particular questions previously addressed by the Department, in order to assist the public and members of the lending industry in complying with laws administered by the Department. The Department of Banking and Securities will continue to issue interpretive letters on a case by case basis when appropriate regarding new issues raised by persons requesting such interpretive information.

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**Department of COMMUNITY & ECONOMIC DEVELOPMENT (DCED)**

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**I. POLICY STATEMENTS****A. Center for Business Financing Loans**

- Pennsylvania Industrial Development Authority  
Jared Lucas (717-783-5046)

**B. Center for Private Financing**

- Private Activity Bonds  
Gail Boppe (717-783-1109)

**II. GUIDANCE MANUALS****A. Office of Business Financing**

- Business Financing Programs  
Customer Service: 1-800-379-7448 or 717-787-3405

**B. Small Business Champion Network**

- Entrepreneurs Guide: Starting and Growing a Business in Pennsylvania  
1-800-280-3801 or 717-783-5700

### C. Governor's Center for Local Government Services

- 2007-08 Annual Report for Governor's Center for Local Government Services
- 2008-09 Annual Report for Governor's Center for Local Government Services
- 2009-10 Annual Report for Governor's Center for Local Government Services
- Administering Police Services in Small Communities
- Auditor's Guide
- Borough Council Handbook
- Borough Mayor's Manual
- Boundary Change Procedures
- Chart of Accounts
- Citizen's Guide to Local Government
- City Government in PA Handbook
- Councils of Governments Directory
- COG Director's Handbook
- Debt Management Handbook
- Elective Office in Local Government
- Financial Monitoring Workbook
- Fiscal Management Handbook
- Flood Plain Management Regulations
- Home Rule in Pennsylvania
- Insurance Primer for Municipal Officials
- Intergovernmental Cooperation Handbook
- Local Government Regulation of Wireless Telecommunications Facilities
- Local Taxpayers Bill of Rights & Real Property Tax Payer Programs under Act 50 of 1998
- Manual for County Chief Clerk's/Administrator
- Manual for County Commissioners
- Manual for Municipal Secretaries
- Model Hiring Manual for Pennsylvania Municipalities
- Municipal Authorities in Pennsylvania
- Municipal Pension Handbook
- Municipalities Financial Recovery Act
- Open Meetings/Open Records
- Public Works Manual
- Purchasing Handbook
- Records Management—Retention Schedules
- Referendum Handbook
- Regional Police Services in Pennsylvania
- Risk Manager's Insurance Guide
- Solicitor's Handbook
- Tax Collector's Manual
- Taxation Manual
- Township Commissioner's Handbook
- Township Supervisor's Manual

#### 1. Planning Series

- Municipalities Planning Code
  - No. 1—Local Land Use Controls In Pennsylvania
  - No. 2—The Planning Commission
  - No. 3—The Comprehensive Plan
  - No. 4—Zoning
  - No. 5—Technical Information on Floodplain Management
  - No. 6—The Zoning Hearing Board
  - No. 7—Special Exceptions, Conditional Uses and Variances
  - No. 8—Subdivision and Land Development
  - No. 9—The Zoning Officer
  - No. 10—Reducing Land Use Barriers to Affordable Housing
  - Planning for Agriculture
- Denny Puko (1-888-223-6837)

### 2. Act 32 Related Publications and Forms

- Act 32 Procedure Manual
- Act 32 EIT Best Practices Report
- Employer Registration for Local Earned Income Tax Withholding
- Employer's Quarterly Earned Income Tax Return
- Residency Certification Form
- Taxpayer's Annual Local Earned Income Tax Return
- Taxpayer's Quarterly Estimated Earned Income Tax
- W2-R Annual Reconciliation of Earned Income Tax Withheld From Wages
- Weighted Vote Calculation Guide

### 3. Tax Collector Training Guidelines

- Act 48-2015 Qualified Tax Collector Training Program
  - Act 48-2015 Appointment of a Deputy Tax Collector Form
  - Tax Collector Registration and Continuing Education Credit Request
  - Executive Summary of Act 48-2015
- Sean Sanderson (1-888-223-6837)

### 4. Municipal Code Fiscal Related Publications

- Annual Audit and Financial Report
- County Annual Financial Report

### D. Center for Community Financing

- CDBG Grantee Monitoring Systems
  - CDBG Grantee Performance Evaluation Report Handbook
  - Civil Rights Manual
  - Economic Development Handbook
  - Environmental Review Guide
  - Housing Rehabilitation Guide
  - Labor Standards Handbook
  - New Users Integrated Disbursement and Information System (IDIS) Manual
  - Procedures for Closeout of Contracts
  - Procurement/Contract Guide
  - Sample Construction Contract Documents
  - Section 3 Plan and Program Guide
  - Section 108 Loan Program Guidelines
  - Section 108 Loan Program Standards for Financial
  - Underwriting Special Assessments Guide
- Donna Enrico (717-720-7343)

### E. Center for Community Services

- PA Standard Work Specifications (SWS) Field Manual (2016)
- Jim Anderson (717-720-7331)

## III. DECISIONS

NONE.

## IV. INTERNAL GUIDELINES

### A. Office of Business Financing

#### 1. Grants Division

- Commonwealth Financing Authority—Solar Energy
  - Commonwealth Financing Authority—Multimodal Transportation Fund (MTF)
  - Guaranteed Free Training Program (WEDnet)
  - Pennsylvania First Program
- Lynne Ruby (717-787-6245)

#### 2. Loans Division

- Commonwealth Financing Authority—First Industries/Agriculture/SBF
- Commonwealth Financing Authority—First Industries/Tourism/SBF



- Commonwealth Financing Authority—First Industries/ Agriculture/MELF
- Commonwealth Financing Authority—First Industries/ Tourism/MELF
- Pennsylvania Industrial Development Authority
- Small Diverse Business Capital Access Program  
Jared Lucas (717-783-5046)

### **3. Pennsylvania Military Community Enhancement Commission**

- Local Defense Group Grant—Program Guidelines  
Peter Witmer (717-720-1323)

#### **4. Site Development Division**

- Commonwealth Financing Authority—Alternative & Clean Energy (ACE)
- Commonwealth Financing Authority—Business in Our Sites (BOS)
- Commonwealth Financing Authority—Penn Works
- Commonwealth Financing Authority—Pennsylvania Small Water and Sewer Program
- Commonwealth Financing Authority—Building PA
- Commonwealth Financing Authority—H2O PA
- Commonwealth Financing Authority—Renewable Energy (REP)
- Commonwealth Financing Authority—High Performance Building (HPB)
- Commonwealth Financing Authority—Abandoned Mine Drainage Abatement & Treatment (AMDAT)
- Commonwealth Financing Authority—Baseline Water Quality Data (BWQD)
- Commonwealth Financing Authority—Flood Mitigation
- Commonwealth Financing Authority—Greenways, Trails & Recreation (GTR)
- Commonwealth Financing Authority—Orphan or Abandoned Well Plugging
- Commonwealth Financing Authority—Sewage Facilities
- Commonwealth Financing Authority—Watershed Restoration and Protection (WRPP)
- Infrastructure and Facilities Improvement Program (IFIP)
- Industrial Sites Reuse Program (ISR)
- Keystone Opportunity Zone (KOZ)
- Keystone Special Development Zone (KSDZ)  
Brian Eckert (717-787-6245)

#### **5. Tax Credit Division**

- Educational Improvement Tax Credits (EITC)
- Job Creation Tax Credit Program (JCTC)
- Pre-Kindergarten Tax Credit Business Guidelines
- Opportunity Scholarship Tax Credit (OSTC)
- Historic Preservation Tax Credit (HPTC)  
Jim O'Donnell (717-787-7120)

#### **B. Center for Private Financing**

- Pennsylvania Community Development Bank
- Business Opportunities Fund
- Pennsylvania Capital Access Program  
Steve Drizos (717-783-1109)

#### **C. Commonwealth Financing Authority**

- Tax Increment Financing Guarantee Program  
Brian Deamer (717-783-1109)
- First Industries Tourism Loan Guarantee Program
- First Industries Agriculture Loan Guarantee Program
- Second Stage Loan Program  
Craig Petrasic (717-783-1109)

#### **D. Pennsylvania Economic Development Financing Authority**

- Exempt Facility & Small Issue Bonds
- Business Plan

- Accreditation Standards
- Capacity Building Grants
- State Accreditation Guidelines and Application
- Underwriting
- Next Generation Farmer Loan Program
- Revenue Bond & Mortgage Program  
Gail Boppe (717-783-1109)

- Taxable and Tax-Exempt Bond Financing  
Craig Petrasic or Brian Deamer (717-783-1109)

#### **E. Local Government Services Center**

- Early Intervention Program  
Marita Kelly (1-888-223-6837)
- Floodplain Management  
Dan Fitzpatrick (1-888-223-6837)
- Local Government Capital Project Loan Program  
Ed Fosnaught (1-888-223-6837)
- Municipalities Financial Recovery Act Program  
Fred Reddig (1-888-223-6837)
- Regional Police Assistance Program  
Ron Stern (1-888-223-6837)
- Municipal Assistance Program  
Dennis Puko (1-888-223-6837)
- Tax Collector Training, Examination, Qualification and Continuing Education Program Act 164  
Sean Sanderson (1-888-223-6837)

#### **F. Center for Community Enhancement**

- Commonwealth Financing Authority—Gaming Economic Development and Tourism Fund (GEDTF) Allegheny County
- Commonwealth Financing Authority—Local Share Account Fund (Gaming Funds) Luzerne County
- Commonwealth Financing Authority—Local Share Account Fund (Gaming Funds) Monroe County
- Commonwealth Financing Authority—Local Share Account Fund (Gaming Funds) Montgomery County
- Local Share Account Fund (Gaming Funds) Washington County
- Keystone Communities Program  
Mandy Book (717-787-6245)

#### **G. Center for Community Financing**

- Community Development Block Grant—Disaster Recovery Program Guidelines and Application Kit  
Donna Enrico (717-720-7343)
- Community Development Block Grant—R Program
- Emergency Shelter Grant Program—Guidelines and Application Kit  
Madra Clay (1-888-223-6837)
- HOME Investment Partnerships Program—Guidelines and Application Kit  
Michael Carpenter (717-720-7471)
- Neighborhood Stabilization Program  
Melissa Williams (717-720-1424)
- Keystone Communities Program  
Beverly Hutzel (717-720-7409)
- Section 108 (of the Housing 7 Community Dev. Act) Loan Guarantee Program  
Kristina Powell (717-720-7349)

#### **H. Center for Community Services**

- Community Services Block Grant Program Directives  
Melissa Tabb (717-425-7598)
- Family Savings Account Program Guidelines  
Kathleen Bodek (717-720-7441)

- Family Savings Account Program Directives  
Kathleen Bodek (717-720-7441)
- Neighborhood Assistance Tax Credit Program Guidelines  
John Winters (717-720-1471)
- Neighborhood Assistance Program Enterprise Zone Tax Credit Program—Guidelines  
John Winters (717-720-1471)
- Weatherization Assistance Program—Guidelines  
Ashley Seburn (717-720-7456)
- Weatherization Assistance Program Directives  
Kathy Rulli (717-214-5494)

#### **I. Office of International Business Development**

- Export 200 Block Grant  
Katherine Skopp (717-720-7361)

#### **J. Technology & Innovation Office**

- Appalachian Regional Commission (ARC)  
Neil Fowler (717-214-5395)
- Ben Franklin Technology Partners (BFTP)  
Sheri Collins (717-720-1307)
- Bona Fide Retail Request Program (BFRR)
- Broadband Outreach and Aggregation Fund (BOAF)  
Lorri Shaver (717-346-9798)
- Innovate in PA Venture Investment Program  
Diane Sterthous (717-720-1303)
- Department of Defense (DoD)  
Sue Suleski (717-214-5329)
- Innovate in Pennsylvania  
Sheri Collins (717-720-1307)
- Keystone Innovation Zone Program (KIZ)
- Life Sciences Greenhouse Program
- Pennsylvania Infrastructure Technology Alliance (PITA)  
Jennifer Leinbach (717-720-7388)
- Partnerships for Regional Economic Performance (PREP)  
Neil Fowler (717-214-5395)
- Pennsylvania Technical Assistance Program (PennTap)
- Pittsburgh SuperComputing Center
- Powdered Metals Initiative
- Research and Development Tax Credit Program
- Technology Fund Investment
- Technology Collaborative
- Technology Development Grant
- University Research Grant
- Workforce Leadership Grants  
Sheri Collins (717-720-1317)

#### **K. Travel, Film, and Economic Development Marketing Office**

- Film Tax Credit
- Marketing to Attract Tourism
- Tourism Accredited Zoos  
Janice Collier (717-720-1312)

#### **V. OTHER**

##### **A. Center for Community Financing**

- 2014-2018 Consolidated Plan and 2014 Action Plan (\*Also in Spanish)
- Substantial Amendment to the 2014-2018 Consolidated Plan and 2014 Action Plan\*

- 2014 Consolidated Annual Performance and Evaluation Report (CAPER)—Including the Performance Evaluation Report (PER)\*
- 2015 Action Plan\*  
Mary J. Smith (717-214-9754)

##### **B. Center for Community Services**

- Community Services Block Grant State Plan
- DCED Weatherization Portion of PA LIHEAP Plan (Appendix C)
- Weatherization Assistance Program State Plan
- Family Savings Account Program
- Neighborhood Assistance Tax Credit Program
- Neighborhood Assistance Enterprise Zone Tax Credit Program  
Lynette Praster (717-720-1350)

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#### **Department of CONSERVATION AND NATURAL RESOURCES (DCNR)**

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#### **I. POLICY STATEMENTS:**

##### **A. Bureau of Forestry**

- State Forest Natural Areas
- Acquisition Transfer or Exchange of State Forest Land Acquisition  
Contact: Seth Cassell (717-783-0389)

##### **B. Bureau of State Parks**

- State Park User Fees  
Contact: David Sariano (717-787-6640)
- Transfer or Exchange of State Park Land
- State Park Natural Areas  
Contact: Matt Azeles (717-772-0243)

##### **C. Bureau of Recreation and Conservation**

- Recreation and Conservation Grants  
Contact: Tom Ford (717-783-0988)

#### **II. GUIDANCE MANUALS:**

##### **A. Bureau of Facility Design and Construction**

- Application for Vacant and Unimproved Public Lands  
Contact: John Timbrell (717-772-8393)

##### **B. Bureau of Forestry**

- Cooperative Forest Insect Pests Suppression Program—Procedure for Cooperator Participation Manual—County/Municipal Cooperator
- Cooperative Forest Insect Pests Suppression Program—Procedure for Cooperator Participation Manual—Other Agency Cooperator
- Cooperative Forest Insect Pests Suppression Program—Procedure for Cooperator Participation Manual—Forest Stewardship Cooperator
- Cooperative Gypsy Moth Suppression Program Operating Procedure and Deadlines Manual  
Contact: Donald Eggen (717-787-2336)
- Wild Plant Collection Permit  
Contact: Kelly Sitch (717-425-5370)
- Ginseng Buyer/Seller License  
Contact: Chris Firestone (570-724-8149)
- Wild Resource Conservation Fund  
Contact: Greg Czarnecki (717-783-1337)
- Public and Private Wild Plant Sanctuaries  
Contact: Ellen Shultzabarger (717-705-2817)
- PA Natural Diversity Inventory  
Contact: Greg Podnieszinski (717-214-7513)

- Forest Fire Warden Manual  
Contact: Charlie Choplick (717-772-0256)
- Wildland/Urban Interface Guidance Document  
Contact: Levi Gelnett (717-783-7956)
- Pennsylvania Prescribed Fire Standards  
Contact: Todd Breininger (717-773-8011)
- Forest Camp Lease Guidelines
- Water Use Agreement  
Contact: Brad Wendt (717-783-4481)
- Snowmobile Youth Safety Instructor's Manual
- ATV Youth Safety Instructor's Manual  
Contact: Todd Miller (717-783-7941)
- Forest Products Permit
- Silviculture Manual
- District Forester Permit  
Contact: Bob Beleski (717-783-7932)
- Camping Permit
- Search and Rescue
- Special & Commercial Activities Agreement  
Contact: Nathan Fite (717-783-7941)
- Conservation Volunteer Program  
Contact: James Hyland (570-560-2991)
- Road Use Agreement  
Contact: William Cook (717-346-9797)
- Right-of-Way Administration Manual
- License for Right of Way  
Contact: David Mong (717-783-7947)
- Prospecting Permit Coal & Water
- Seismic Survey Agreement
- Oil and Gas Leases
- Surface Use Agreements
- Gas Storage Leases
- Agreements of Consent to Assignments
- Coal Agreements
- Hard Mineral Agreement
- Unitization Agreements
- River Lands Gas Leases
- Guidelines for Administering Oil and Gas Activity on State Forest Lands  
Contact: Ted Borawski (717-772-0269)

#### **C. Bureau of Recreation and Conservation**

- Community Conservation Partnerships (C2P2) Grant Manual and Process  
Contact: Mike Eschenmann (717-783-2662)
- Pennsylvania Scenic Rivers Program Guidelines
- Pennsylvania Scenic Rivers Program Management Guidelines
- Pennsylvania Scenic Rivers Program Eligibility Process and Criteria
- Riparian Forested Buffer Grant Program  
Contact: Kelly Rossiter (717-772-3319)

#### **D. Bureau of State Parks**

- Antenna Sites  
Contact: Ryan Dysinger (717-787-6640)
- Boating/Boat Docks
- Geocaching
- Marina Manuals
- Search and Rescue
- Swimming/Lifeguard Manuals
- Rock Climbing  
Contact: Rachel Warrick (717-783-9677)

- Commercial Use Licenses
- Concession Leases
- Conservation Volunteer Program
- Leased Campsite & Houseboats
- Occupancy Agreements
- Road Use Agreements
- Rights-of-Way  
Contact: Judy Deiter (717-783-3307)

#### **E. Topographic and Geologic Survey**

- Exploration and Development Well Information Network  
Contact: Kristin Carter (412-442-4234)
- PA Ground Water Information System  
Contact: Stuart Reese (717-702-2028)

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#### **Department of CORRECTIONS (DOC)**

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- Recidivism Risk Reduction Incentive—Statement of Policy  
Adopted 4/3/2009 effective 4/4/2009 39 Pa.B. 1674
- Temporary Transfers For County Courts—Statement of Policy  
Adopted June 19, 2009 and effective June 20, 2009, 39 Pa.B. 3067.  
Contact: Jamie Boyd, Department of Corrections (717-728-7756)

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#### **Department of EDUCATION (PDE)**

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#### **I. POLICY STATEMENTS**

##### **A. State Board of Education**

- Statement of Policy—Accrediting Organizations  
Contact: Karen Molchanow (717-787-3787)

##### **B. Bureau of Curriculum, Assessment and Instruction—Division of Student Services**

- Basic Education Circular Education for Homeless Youth; 42 U.S.C. § 11431 et.seq.  
Contact: Storm Camara (717-772-2066)
- Basic Education Circular Pregnant & Parenting Teen; 24 P.S. § 13-1327  
Contact: Carmen Medina (717-783-6466)
- Basic Education Circular Alternative Education for Disruptive Youth (Available on the website.)  
Contact: Dana Klouser (717-705-3771)

- Charter School Application (on PDE Website)
- Cyber Charter School Application (on PDE Website)
- Pennsylvania Charter School Annual Report (on PDE Website)
- Competitive Charter School Federal Grant Program (on PDE Website)
- Competitive PA Charter School Planning Grants-Guidelines and Application Forms (on PDE Website)
- Cyber Charter Schools Review (On PDE Website)

##### **C. Bureau of School Leadership and Teacher Quality**

- Pennsylvania Department of Education Standards, Policies and Procedures for State Approval of Certification Programs and for the Certification of Professional Educators for the Public Schools of Pennsylvania  
Contact: Christina Baumer (717-783-6720)
- Certification and Staffing Policies and Guidelines Regarding Education Certification and Staffing Requirements for Public Schools  
Contact: Karen Turner (717-783-6730)

- Policy on Evaluation Procedure for Certificate of Preliminary Education Evaluation of Credentials
- Memorandum to inform school entities of Computer Education Guideline
- Memorandum to inform school entities of Emergency Permits
- Memorandum to inform school entities of Emergency Permit Updates and Revised 338E Form
- Memorandum to inform school entities of Emergency Permit Electronic Processing for Day-to-Day Substitute Teachers
- Memorandum to inform school entities of English as a Second Language: General Policies and Competencies
- Memorandum to inform school entities of certification updates regarding Act 48 four-year notices and American Board certification (April 23, 2004)
- Memorandum to inform school entities of Instructional Level II application requirements (September 2, 2004)
- Memorandum to inform school entities of requirement of official transcripts with certification applications (October 26, 2004)
- Memorandum to inform school entities of American Board for Certification of Teacher Excellence (January 6, 2005)
- Memorandum to inform school entities of Act 48 deadline extension (August 4, 2005)
- Memorandum to inform school entities of procedures for applying for Level II certification (March 22, 2006)
- Memorandum to inform school entities of Vocational Certification Staffing Policies and Guidelines (August 27, 2007)
- Memorandum to inform school entities of updated procedure for applying for Letter of Equivalency for Master's Degree (October 25, 2007)
- Emergency Permit Reminders (June 4, 2009)
- Vocational Instructional Programs—78 Credit Requirement (July 2009)
- CSPG No. 45—Foreign World Languages (July 1, 2009)
- CSPG No. 5—Evaluation of Credentials for Individuals Prepared Outside of the United States (July 1, 2009)
- Revisions to CSPG No. 5 and CSPG No. 6 (August 21, 2009)
- Level II Conversion (April 30, 2010)
- Emergency Permit Processing (May 28, 2010)
- Instructions for Emergency Uploads for 2010-2011 School Year (June 29, 2010)
- Certification Application Processing (August 23, 2010)
- Updates and Reminders on Submitting Certification Applications (February 10, 2010)
- Administrative Certification and the PIL Induction Requirement (May 4, 2011)
- 2012-2013 Emergency Permits (June 11, 2012)
- CSPG 33—Business, Computer and Information Technology (July 1, 2012)
- Updated Employee Evaluation Forms for Instructional and Instruction II Teachers (October 11, 2012)
- Expedite Policy (January 17, 2013)
- How to Obtain Assistance (March 21, 2013)
- CSPG 3—Validity of a Pa Certificate (Aug. 1, 2013)
- CSPG 95—Principal (Aug. 1, 2013)
- CSPG 104—Limitation of Assignment of Middle and Secondary Teachers (Aug. 1, 2013)
- Certification Application Fee Increase (Aug. 6, 2013)
- CSPG 76—Elementary and Secondary School Counselor (Sept. 1, 2013)
- Teacher Information Management System (TIMS) Public Website Available (Sept. 7, 2013)
- Certification Staffing Policies and Guidelines (CSPG) Updates (Sept. 30, 2013)
- CSPG 21—Testing (Jan. 1, 2014)
- CSPG 32—Biology (March 1, 2014)
- CSPG 36—Communications (March 1, 2014)
- CSPG 46—General Science (March 1, 2014)
- CSPG 47—Health and Health & Physical Education (March 1, 2014)
- CSPG 61—Special Education PreK-8 and 7-12 (March 1, 2014)
- CSPG 69—Grades PK-4 (March 1, 2014)
- CSPG 70—Grades 4-8 (March 1, 2014)
- Revision to Military Science Certification Requirements (March 3, 2014)
- Highly Qualified Dance (March 27, 2014)
- CSPG 63—Special Education Speech and Language Impaired (April 1, 2014)
- CSPG 67—Military Science Programs (April 1, 2014)
- CSPG 45—World Languages PreK-12 (May 1, 2014)
- CSPG 3—Validity of a PA Certificate (June 1, 2014)
- CSPG 8—Continuing Professional Development (Aug. 1, 2014)
- CSPG 11—Personal Information for Certificate Holders (Aug. 1, 2014)
- CSPG 20—Induction (Aug. 1, 2014)
- CSPG 21—Testing (Aug. 1, 2014)
- CSPG 63—Special Education—Speech and Language Impaired (Aug. 1, 2014)
- CSPG 86—Educational Specialist Certificate for School Speech and Language Pathologist (Aug. 1, 2014)
- CSPG 50—Mathematics (Dec. 1, 2014)
- CSPG 56—Physics (Dec. 1, 2014)
- CSPG 60—Visually Impaired (Dec. 1, 2014)
- CSPG 62—Hearing Impaired (Dec. 1, 2014)
- CSPG 65—Technology Education (Dec. 1, 2014)
- CSPG 202—Orientation and Mobility Specialist (Dec. 1, 2014)
- Clarification of Level II Service for Contracted Staff (Feb. 26, 2015)
- Mandatory Level II Service for Charter School Principals, Vice-Principals and Assistant Principals (March 5, 2015)
- Administrative Certificate and Principal Position Requirements—Public Schools, including Charter and Cyber Charter Schools (April 22, 2015)
- CSPG 105—Gifted Enrichment Programs (May 1, 2015)
- CSPG 38—Safety/Drivers Education (June 1, 2015)
- CSPG 41—American Sign Language (June 1, 2015)
- CSPG 90—Supervisor of a Single Area (June 1, 2015)
- CSPG 91—Supervisor of Special Education (June 1, 2015)
- Certification Staffing Policies and Guidelines Updates and Grade Level Clarification (June 8, 2015)
- Logging into TIMS (June 22, 2015)
- Pennsylvania Inspired Leadership (PIL) Induction Requirements Reminder (Aug. 18, 2015)
- TIMS Log in Announcement (Sept. 4, 2015)
- Pennsylvania Inspired Leadership Continuing Professional Education Requirements Reminder (Sept. 9, 2015)
- CSPG # 1 Appropriate Certification in Pennsylvania (Nov. 1, 2015)
- CSPG # 24 Appropriate Certification in Charter Schools in Pennsylvania (Nov. 1, 2015)
- Chapter 49.85(d)(1) Exceptions to Staffing (Dec. 3, 2015)
- 2014-2015 Day-to-Day Substitute Permit Fee Waivers (Dec. 29, 2015)
- CSPG # 7 Level II Certification (May 1, 2016)
- CSPG # 81 School Psychologist (June 1, 2016)
- Professional Certification Requirements for Professional Staff in Charter Schools (July 18, 2016)

Contact: Nancy Cheris or Phil Ferrari (717-728-3224)

- Professional Educator Memorandum—01 (February 2001) Guide to Interpreting Chapter 354
  - Professional Educator Program Memorandum # 10—GPA Requirements (January 24, 2006)
  - Memorandum to inform Pennsylvania teacher preparing colleges/universities of criminal history records amendment to 24 PS 1-111 (September 6, 2006)
  - Memorandum to Pennsylvania teacher preparing colleges/universities regarding Title II foreign language test results reporting (October 30, 2006)
  - Memorandum to Pennsylvania teacher preparing colleges/universities regarding FBI background check requirements (November 27, 2007)
  - Memorandum to Pennsylvania teacher preparing colleges/universities regarding the release of the PIL Invitation to Qualify (April 16, 2008)
  - Memorandum to Pennsylvania teacher preparing colleges/universities and school entities announcing release of the new guidelines for grades 4-8 (April 18, 2008)
  - Memorandum to Pennsylvania teacher preparing colleges/universities and school entities announcing release of new Pre-k through 4th Grade guidelines (May 2, 2008)
  - Memorandum to Pennsylvania teacher preparing colleges/universities and school entities announcing release of new Special Education and ELL guidelines (May 6, 2008)
  - Memorandum to Pennsylvania teacher preparing colleges/universities and school entities announcing release of new Special Education Guidelines (June 13, 2008)
  - Background Check Information—Adding New Users (December 11, 2008)
  - ELL Resource (August 13, 2009)
  - ELL Terminology (August 13, 2009)
  - Standard Deviation 2.8 GPA (October 7, 2009)
  - Math and English Requirements AP Course—Testing (October 7, 2009)
  - Raising GPA with 12 Graduate Credits (February 17, 2010)
  - Recommendations for Level I Certification (April 27, 2010)
  - Testing Memo (July 14, 2010)
  - Autism Guidelines (October 6, 2010)
  - Education Specialists—PAPA Tests (April 12, 2013)
  - Middle Level Add-On Applications for August Graduates Earning the Initial Credential (June 6, 2013)
  - Professional Educator Testing Memorandum # 20 (July 1, 2013)
  - Policies of Educator Preparation Programs (July 31, 2013)
  - Basic Skills Assessment Policy (Sept. 9, 2013)
  - Mathematics Coach Endorsement Guidelines (Sept. 30, 2013)
  - Elementary and Secondary School Counselor Guidelines (Nov. 22, 2013)
  - Elementary and Secondary School Counselor PK-12 Questions & Answers (Jan. 22, 2014)
  - 2014 Praxis Certification Test Changes (Jan. 30, 2014)
  - Clarification: Candidates Who are Eligible to Earn a Special Education Certification (March 3, 2014)
  - The Framework for Online Instruction Program Endorsement Guidelines (June 5, 2014)
  - Cyber School Student Teaching Competencies (July 30, 2014)
  - The Framework for Integrative Science, Technology, Engineering & Mathematics (STEM) Education Endorsement Guidelines (Sept. 1, 2014)
  - The Framework for School Speech and Language Pathologist Educational Specialist Program (Oct. 1, 2014)
  - Application Deadline for Prior ESL Program Completers (Feb. 25, 2015)
  - The Framework for Gifted Endorsement Guidelines (April 8, 2015)
  - The Framework for Theatre Endorsement Guidelines (May 1, 2015)
  - Teacher Preparation Program Annual Review Report (Sept. 21, 2015)
  - The Framework for Creative Movement Endorsement Guidelines (Dec. 30, 2015)
  - Basic Skills Assessment Policy (March 17, 2016)
  - New Grades 5-6 Add-on Option for Grades PK-4 Certificate Holders (May 13, 2016)
  - Basic Skills Math Score Adjustment for PAPA and CORE (June 8, 2016)
- Contact: Christina Baumer (717-783-6720)
- Specific Program Guidelines for State Approval of Professional Educators (January 2001)
- Contact: Christina Baumer (717-783-6720)
- D. Division of Federal Programs, Technical Assistance, Compliance & Monitoring**
- Division of Federal Programs Administrative Manual
  - Division of Federal Programs Monitoring Instruments for the Consolidated Review
- Contact: Susan McCrone (717-783-9161)
- E. Office of Postsecondary and Higher Education**
- Policies Related to the Transfer and Articulation Oversight Committee and the Statewide College Credit Transfer System
- Contact: Julie Kane (717-772-3643)
- F. Bureau of Postsecondary and Adult Education**
- 1. Division of Adult Education**
- Adult Education and Family Literacy Guidelines for services offered with the following funding: Pennsylvania Act 143 of 1986, Title 24, Chapter 31 Adult and Family Literacy Education Act and Workforce Innovation and Opportunity Act, Title II (Federal Adult Education and Family Literacy Act)
  - Policy C.100, Adult Education and Family Literacy Performance Standards
  - Policy C.130, Verification and Reporting of Data
  - Policy C.135, Cohorts for the Primary Indicators of Performance
  - Policy C.330, Early Childhood Assessment
  - Policy C.800, Nonimmigrant Foreign Students with F-1 Visa
  - Policy C.900, Safety and Security
  - Policy D.100, Adult Learner Assessment
  - Policy D.120, Special Needs Student Assessment
  - Policy D.130, Distance Learning
  - Policy D.150, Interactive Literacy Activities (ILA)
  - Policy D.160, Interactive Literacy Activities (ILA) Assessment
  - Policy F.100, Professional Development
  - Policy G.100, Workforce Development System
  - Policy H.100, Residency Requirements for Issuance of the Commonwealth Secondary School Diploma through GED® Testing
  - Policy H.200, GED® Testing for Institutionalized Youth
  - Policy H.300, Verification of GED® Test Candidate Identity and Pennsylvania Residency
  - Policy H.400, Foreign Language Versions of the GED® Tests and Credentials

- Policy H.500, The Official GED® Practice Tests as a Condition for GED Testing
  - eData v2 Instruction Manual and Glossary
- Contact: Amanda Harrison 717-772-3739

## 2. Division of Higher and Career Education

- Private Licensed Schools Memorandum—Revised Board Policy on the Use of the Term Tuition “Savings”
  - Private Licensed Schools Memorandum—Revised Scholarships Policy
  - Private Licensed Schools Memorandum—Applications for Approval of New Programs
  - Private Licensed Schools Memorandum—Student Information Publications
  - Private Licensed Schools Memorandum—Clock Hour/Lesson/Semester Credit/Quarter Credit
  - Private Licensed Schools Memorandum—Statement Concerning Transfer of Credit Hours
  - Private Licensed Schools Memorandum—Contract Bond Form
  - Private Licensed Schools Memorandum—Allowable Administrative Fee and Refunds of \$25.00 or Less
  - Private Licensed Schools Memorandum—Non-Resident Program Application
  - Private Licensed Schools Memorandum—Program Applications
  - Private Licensed Schools Memorandum—Leave of Absence
  - Private Licensed Schools Memorandum—Enrollment in Single Courses
  - Private Licensed Schools Memorandum—Non-Resident Program Application
  - Private Licensed Schools Memorandum—Limit of 3 Applications
  - Private Licensed Schools Memorandum—Enrollment Agreement and Alternate
  - Private Licensed Schools Memorandum—Irrevocable Administrative Trust
  - Private Licensed Schools Memorandum—Financial Reporting
  - Private Licensed Schools Memorandum—Cure Period
  - Private Licensed Schools Memorandum—Taking Attendance
  - Private Licensed Schools Memorandum—Fines and Violations
  - Private Licensed Schools Memorandum—Certificate of Occupancy Required
  - Private Licensed Schools Memorandum—Trimester Credits
  - Private Licensed Schools Memorandum—Externships
  - Private Licensed Schools Memorandum—Electronic Financial Reporting
  - Private Licensed Schools Memorandum—Invitation to Provide Feedback
  - Private Licensed Schools Memorandum—New Director Seminar—Required
  - Private Licensed Schools Memorandum—Role and Authority of Financial Review Committee
  - Private Licensed Schools Memorandum—Application Quality
  - Private Licensed Schools Memorandum—Job Opportunities
  - Private Licensed Schools Memorandum—Fees
- Contact: Patricia Landis (717-772-3623)
- Clarification of State Board of Education Regulations Regarding Curriculum (§ 31.21) and Academic Calendar (§ 31.22) Curricular Credit Policy
  - Guidelines for the Approval of Degree Programs

- Records Accessibility Policy for Closing/Closed Degree Granting Institutions
  - Substantive Change Policy for Degree Programs
- Contact: Patricia Landis (717-772-3623)

## G. Bureau of Career and Technical Education

- Pennsylvania State Plan for the Administration of the Carl D. Perkins Career and Technical Education Improvement Act of 2006
- Contact: Monique Williams (717-783-6981)
- Administration Guidelines for the Accreditation System of Institutions for Adult Technical Education at Career and Technical Centers
- Contact: Beth Marshall (717-346-3188)

## H. Bureau of Curriculum, Assessment and Instruction

- Pennsylvania State Board of Education AIDS Policy—Admissions/Readmissions of Students or Staff Persons with AIDS, March 1987
- Contact: Nicholas Slotterback (717-772-0842)
- Enhanced Driver Education Program Guide
  - Procedures for Establishing a Private Driver Training School
- Contact: John Kashatus (717-783-4382)
- Act 48 of 1999 Appeals Process Statement of Policy
- Contact: Migdalia Osorio (717-214-5781)

## I. Bureau of Special Education

- Basic Education Circular Education for Assistive Technology (20 USC § 1401(1-2))
- Contact: Patrick Scanlon (724-465-6535)
- MEMORANDUM TO LOCAL EDUCATION AGENCIES (PENN\*LINK):
- Use of Response to Intervention (RtI) in the Diagnosis of Specific Learning Disabilities (SLD) (March 2008)
- Contact: Patty Todd (717-783-6885)
- PIMS and Special Education PennData Submissions (May 2008)
- Contact: Jodi Rissinger (717-783-6911)
- Public Input on Cyclical Monitoring System (May 2008)
- Contact: Jill Deitrich (717-783-6876)
- Revised Special Education Forms (June 2008)
- Contact: Ann Hinkson-Herrmann (1-800-441-3215)

- Revised Chapters 14 and 711 (June 2008)
- Contact: Patrick Scanlon (724-465-6535)
- Questions and Answers for Paraprofessional Requirements in Chapter 14 (July 2008)
- Contact: Patrick Scanlon (724-465-6535)
- Questions and Answers for Paraprofessional Requirements in Chapter 14 (July 2008)
- Contact: Patrick Scanlon (724-465-6535)
- PA Guidelines for Identifying Students with Specific Learning Disabilities (SLD) (August 2008)
- Contact: Patty Todd (717-783-6885)
- Individuals with Disabilities Education Act Part B State Performance Data Reporting Fiscal Program Determinations (August 2008)
- Contact: Sue Leonard (717-772-1114)
- Paraprofessional Requirements Under Revised Chapter 14 (September 2008)
- Contact: Patrick Scanlon (724-465-6535)

- Final-Omitted Form Rulemaking Correcting Error in Section 14.143(B) Disciplinary Placements (October 2008)  
Contact: Patrick Scanlon (724-465-6535)
- Reporting of New Caseload Requirements (October 2008)  
Contact: Patrick Scanlon (724-465-6535)
- Gaskin Settlement Agreement Update—Individualized Education Program (IEP) Format and Supplementary Aids and Services (October 2008)  
Contact: Patrick Scanlon (724-465-6535)
- Side-by-Side Quick Reference of the State and Federal Special Education Regulations (October 2008)  
Contact: Patrick Scanlon (724-465-6535)
- Questions and Answers Regarding Revised Chapter 14 (November 2008)  
Contact: Patrick Scanlon (724-465-6535)
- Change in Amount of Special Education Service (November 2008)  
Contact: Patrick Scanlon (724-465-6535)
- Required Reporting of the Use of Restraints (November 2008)  
Contact: Keith Focht (717-783-6921)
- Presentation of PSSA Accommodations Guidelines for Students with Individualized Education Programs and Students with 504 Plans (December 2008)  
Contact: Dr. John Machella (412-851-0413)
- Supplemental Regulations to 34 CFR Part 300 (Special Education Programs and Services) (December 2008)  
Contact: Patrick Scanlon (724-465-6535)
- Website for Chapter 16 Questions (January 2009)  
Contact: Dr. Shirley Curl (717-786-6361)
- Paraprofessional Online Courses For Special Education Paraeducator Credential of Competency Standards (February 2009)  
Contact: Shatarupa Podder (717-772-2646)
- Chapter 14 Questions and Answers (Volume 3) (February 2009)  
Contact: Patrick Scanlon (724-465-6535)
- Clarification of Special Education Templates in PIMS (February 2009)  
Contact: Jodi Rissinger (717-783-6911)
- Pennsylvania State Performance Plan—Enhancing Parent Involvement (March 2009)  
Contact: Patrick Scanlon (724-465-6535)
- Ensuring Accuracy in Reporting on Penn Data Table 8 (March 2009)  
Contact: Jodi Rissinger (717-783-6911)
- Child Find, Equitable Participation, and Evaluations (May 2009)  
Contact: Patrick Scanlon (724-465-6535)
- Local Education Agency Representation for Individualized Education Program Team Meetings or Revisions (June 2009)  
Contact: Patrick Scanlon (724-465-6535)
- Individualized Education Program Team's Responsibility for Educational Placement in Partial Hospitalization Programs (January 2010)  
Contact: Patrick Scanlon (724-465-6535)
- Impact of School-Based ACCESS Program Services on MA Services (January 2010) Contact: Keith Focht (717-783-6921)
- Dual Enrollment for Special Education Students who are Parentally-Placed in a Nonpublic School (February 2010)  
Contact: Patrick Scanlon (724-465-6535)
- Guidance for School Districts and Charter Schools in Determining if a Student with a Disability is a Foster Child or Residential Child for Billing Purposes (February 2010)  
Contact: Patrick Scanlon (724-465-6535)
- Qualified Status for Special Education Instructional Paraprofessionals (March 2010)  
Contact: Shatarupa Podder (717-772-2646)
- Pennsylvania Guidelines for the Provision of Accessible Instructional Materials (AIM Guidelines) (March 2010)  
Contact: Frank Irzyk (800-360-7282, ext. 3334)
- The PA Leadership Program for Special Education Leaders (April 2010)  
Contact: Ann Hinkson-Herrmann (800-441-3215)
- School-Based ACCESS Program Services and Use of Electronic Signatures (April 2010)  
Contact: Keith Focht (717-783-6921)
- Questions and Answers Regarding Reevaluation Procedures and Process (April 2010)  
Contact: Patrick Scanlon (724-465-6535)
- Revocation of Parental Consent for Special Education and Related Services (April 2010)  
Contact: Patrick Scanlon (724-465-6535)
- Additional Questions and Answers Regarding the Use of Restraints (May 2010)  
Contact: Keith Focht (717-783-6921)
- Required Reporting of the Use of Restraints (May 2010)  
Contact: Keith Focht (717-783-6921)
- Pennsylvania's Individuals with Disabilities Education Act Part B Determination (June 2010)  
Contact: Patrick Scanlon (724-465-6535)
- Subgrantee Restricted Indirect Cost Recoveries—Individuals with Disabilities Education Act (June 2010)  
Contact: Sue Leonard (717-772-1114)
- The Right to Education Task Force (August 2010)  
Contact: Keith Focht (717-783-6921)
- Adapted Physical Education (September 2010)  
Contact: Ann Hinkson-Herrmann (800-441-3215)
- Special Education Plan Requirements—Instructional Guidelines for English Language Learners (October 2010)  
Contact: Amy DeLuca (717-736-2650)
- Legal Requirements Governing Resolution Meetings (November 2010)  
Contact: Patrick Scanlon (724-465-6535)
- BrainSTEPS Program (December 2010)  
Contact: Brenda Eagan Brown (724-944-6542)
- Request for School Based ACCESS Program Restrict Account Monies—Retirement Contribution Calculations (January 2011)  
Contact: Karen Porambo (717-705-5186)
- Restructuring Special Education for Students with Complex Support Needs (January 2011)  
Contact: Dr. John Machella (412-851-0413)

- Policy to Remit Interest on Federal Funds (February 2011)  
Contact: Sue Leonard (717-772-1114)
- Keystone Exams and Participation of Students with Disabilities (March 2011)  
Contact: Dr. John Machella (412-851-0413)
- Voter Registration as Part of Transition to Adult Life and Voter Registration as Part of Implementation of Chapter 15 Basic Education Circulars (March 2011)  
Contact: Patty Todd (717-783-6885)
- Commitment to Effective Instructional Practices and Assessment for Students with Complex Support Needs (March 2011)  
Contact: Dr. John Machella (412-851-0413)
- Revision to Revocation of Consent (March 2011)  
Contact: Patrick Scanlon (724-465-6535)
- Participation of Students with Disabilities in the Keystone Exams (April 2011)  
Contact: Dr. John Machella (412-851-0413)
- Growth Measure for Students with Complex Support Needs (April 2011)  
Contact: Dr. John Machella (412-851-0413)
- Clarification of the Pendency/Stay Put Policy (April 2011)  
Contact: Patrick Scanlon (724-465-6535)
- Educational Services for Students Who Turn 21 Years of Age During the School Term (May 2011)  
Contact: Patrick Scanlon (724-465-6535)
- Clarification of Responsibilities Relating to “Host” Districts, “Resident” Districts and the Use of the Request for Change in Approved Private School Assignments (June 2011)  
Contact: Dr. Ronald Wells (717-783-6882)
- Special Education Plan Requirements—Identification of Students with Specific Learning Disabilities using the Response to Instruction and Intervention Option (November 2011)  
Contact: Patty Todd (717-783-6885)
- Rosa’s Law—Change in Disability Terminology (January 2012)  
Contact: Patrick Scanlon (724-465-6535)
- Internet-Based Tools and Dispute Resolution Services from the Office of Dispute Resolution (January 2012)  
Contact: Office for Dispute Resolution (800-222-3353)
- Elimination of the Pennsylvania System of School Assessment Modified (May 2012)  
Contact: Dr. John Machella (412-851-0413)
- CMS Review—Impacts for the School-Based ACCESS Program (July 2012)  
Contact: Sue Leonard (717-772-1114)
- Issuance of Prior Written Notice for Evaluations and Reevaluations (September 2012)  
Contact: Patrick Scanlon (724-465-6535)
- Individualized Education Program (IEP) Assessment Changes (October 2012)  
Contact: Dr. John Machella (412-851-0413)
- Intensive Interagency Coordination Training (October 2012)  
Contact: Amy DeLuca (717-736-2650)
- The Requirement of State Performance Plan Indicator 8 and PaTTAN Resources to Enhance Parent Engagement (February 2013)  
Contact: Patrick Scanlon (724-465-6535)
- Individuals with Disabilities Education Act (IDEA)-Chapter 14 and 711 Regulations that Exceed Federal Requirements (March 2013)  
Contact: Patrick Scanlon (724-465-6535)
- Individuals with Disabilities Education Act Part B Parental Consent to Access Public Benefits or Insurance (e.g.) Medicaid (March 2013)  
Contact: Patrick Scanlon (724-465-6535)
- Immunization Requirements and Students with Disabilities (April 2013)  
Contact: Patty Todd (717-783-6885)
- Student Enrollment in Department Funded Slots for Services Provided by the Approved Private Schools and Chartered Schools for the Deaf and Blind Basic Education Circular (April 2013)  
Contact: Dr. Ronald Wells (717-783-6882)
- Extended School Year Eligibility (May 2013)  
Contact: Patrick Scanlon (724-465-6535)
- School-Based ACCESS Program—Update Regarding Federal Centers for Medicare and Medicaid Audit (July 2013)  
Contact: Sue Leonard (717-772-1114)
- Pennsylvania’s Individuals with Disabilities Education Act Part B Determinations (July 2013)  
Contact: Patrick Scanlon (724-465-6535)
- Updates to Coordinated Early Intervening Services and Significant Disproportionality (August 2013)  
Contact: Jodi Rissinger (717-783-6911)
- Graduation Requirements for Students with Disabilities (August 2013)  
Contact: Patrick Scanlon (724-465-6535)
- Meeting the Academic Needs of the Gifted Learner (September 2013)  
Contact: Dr. Shirley Curl (717-786-6361)
- School-Based ACCESS Program—Billing Procedures and Requirements for Reimbursements (November 2013)  
Contact: Sue Leonard (717-772-1114)
- Changes in the Pennsylvania Alternate System of Assessment and Instructional Supports for Teachers (November 2013)  
Contact: Dr. John Machella (412-851-0413)
- Pennsylvania System of Alternate Assessment and the Pennsylvania Core Standards (May 2014)  
Contact: Dr. John Machella (412-851-0413)
- Alternate Assessment Update (May 2014)  
Contact: Dr. John Machella (412-851-0413)
- Concussions and Return to Learning in the Classroom Environment (July 2014)  
Contact: Lynn Dell (717-783-6881)
- Dyslexia Screening and Early Intervention Pilot Program (July 2014)  
Contact: Lynn Dell (717-783-2311)
- Individuals with Disabilities Education Act—B (IDEA-B) Fiscal Reporting and Contingency  
Contact: Sue Leonard (717-772-1114)



- Keystone Examination/Project-Based Assessment Update (July 2014)  
Contact: Dr. John Machella (412-851-0413)

- Local Educational Agency Special Education Data Reports Online (May 2014)  
Contact: Jodi Rissinger (717-783-6911)

- Minor Changes to the School-Age Individualized Education Program Document (May 2014)  
Contact: Patrick Scanlon (724-465-6535)

- National Deaf-Blind Census (January 2014)  
Contact: Jill Deitrich (717-783-6876)

- Participation by Students with Disabilities in High School Graduation Ceremonies (April 2014)  
Contact: Patrick Scanlon (724-465-6535)

- Pennsylvania's Individuals with Disabilities Education Act 2014 Part B Determination (July 2014)  
Contact: Lynn Dell (717-783-2311)

- Revisions to Response to Instruction and Intervention (RtII) for the Specific Learning Disability Application (April 2014)  
Contact: Lynn Dell (717-783-2311)

- Special Education State Performance Plan Stakeholders' Input July 2014  
Contact: Patrick Scanlon (724-465-6535)

- Special Kids Network Program (August 2014)  
Contact: Lynn Dell (717-783-2311)

- State Performance Plan Data Requirements—Postsecondary School Survey (January 2014)  
Contact: Patrick Scanlon (724-465-6535)

- Survey of Parents of Students with Disabilities (April 2014)  
Contact: Patrick Scanlon (724-465-6535)

- Transition from School to Community-Based Competitive Employment Grants (July 2014)  
Contact: Ann Hinkson-Herrmann (1-800-441-3215)

- Updated Forms and Documentation in Relation to Gifted Education (April 2014)  
Contact: Dr. Shirley Curl (717-786-6361)

#### **J. Bureau of Budget and Fiscal Management**

- School Construction Policies and Procedures (This booklet describes how reimbursement is calculated along with examples and formulas.)  
Contact: Eileen Jacobs (717-787-5993)

#### **K. Executive Offices—Charter/Cyber Charter Schools**

- Charter School Application (PDE Website)
- Cyber Charter School Application (PDE Website)
- Charter School Student Enrollment Notification Form (PDE Website)
- Budget Template Sample (PDE Website)
- Cyber Charter Renewal Application (PDE Website)

- Petition to Appeal Denial of Charter School Application (PDE Website)  
Contact: Elizabeth Anzalone (717-787-9744)

## **II. GUIDANCE MANUALS**

### **A. Bureau of Special Education**

- Education of Students with Hearing Loss  
Contact: Shatarupa Podder (717-772-2646)

- Special Education Complaint Investigation Manual  
Contact: Maria Mardula (717-787-5770)

- Intermediate Unit Special Education Plan Guidelines  
Contact: Shatarupa Podder (717-772-2646)

- Individuals with Disabilities Education Act—Part B Program Guidelines for Local Education Agency Applications  
Contact: Patty Todd (717-783-6885)

- Special Education Contingency Fund Guidelines  
Contact: Dr. Ronald Wells (717-783-6882)

- Individuals with Disabilities Education Act—Part B (IDEA-B), IDEA-B, Section 611, Special Education State Grant  
Contact: Patty Todd (717-783-6885) or Sue Leonard (717-772-1114)

- PA Guidelines for De-escalation and the Use of Restraints in Educational Programs  
Contact: Keith Focht (717-783-6921)

- Chapter 14 Questions and Answers (Paraprofessional, Volume 2, and Volume 3)  
Contact: Patty Todd (717-783-6885)

- PA Guidelines for Identifying Students with Specific Learning Disabilities (SLD)  
Contact: Dr. John Machella (814-536-1956)

- Identification of Students with Specific Learning Disabilities (SLD) using Response to Intervention (RtI)  
Contact: Patty Todd (717-783-6885)

- Credential of Competency for Special Education Paraeducators  
Contact: Shatarupa Podder (717-772-2646)

- Identification of Students with Specific Learning Disabilities (SLD) using Response to Intervention (RtI)  
Contact: Dr. John Machella (814-536-1946)

- School District Special Education Plan Guidelines  
Contact: Amy DeLuca (717-736-2650)

- Secondary Transition Folder CD  
Contact: Maria Mardula (717-787-5770)

- Special Education Mediation Services  
Contact: Kerry Smith (800-222-3353)

- State Plan under the Individuals with Disabilities Education Act—Part B  
Contact: Patty Todd (717-783-6885)

## PENN\*LINKS FOR 2015

<i>Title</i>	<i>Date Sent</i>
State Performance Plan Data Requirements—Postsecondary School Survey Contact: Paula Schmitt 800.446.5607, Ext. 6858	January 9, 2015
Significant Revisions to Permission to Evaluate and Reevaluate Consent Forms Contact: Patrick Scanlon 724.465.6535	January 16, 2015
Chapters 14 and 711 Regulations that Exceed Federal Requirements in IDEA Contact: Patrick Scanlon 724.465.6535	February 3, 2015
Annual Deaf-Blind Child Count Contact: Sue Ann House	February 3, 2015
Certification and Staffing Policy Guidelines No. 202—Orientation and Mobility Specialists Contact: Lynn Dell 717.783.2311	February 18, 2015
School-Based ACCESS Program Update—Request for Proposal Issued Contact: Patricia Hozella 717.783.6134	February 27, 2015
Survey of Parents of Students with Disabilities Contact: Patrick Scanlon 724.465.6535	March 26, 2015
Participation by Students with Disabilities in High School Graduation Ceremonies Contact: Patrick Scanlon 724.465.6535	April 13, 2015
Secondary Transition: Planning for the Future Checklist Contact: James Palmiero 800.446.5607, Ext. 6851	May 14, 2015
Revision to the Invitation to Participate in the Individualized Education Program Team Meeting or Other Meeting Contact: Patrick Scanlon 724.465.6535	May 26, 2015
Individualized Education Program Team's Responsibility for Educational Placement in Partial Hospitalization Programs Contact: Patrick Scanlon 724.465.6535	May 26, 2015
July 2015 PennData Table 8A Submission Contact: Jodi Rissinger 717.783.6911	May 28, 2015
Local Educational Agency Special Education Data Reports Online Contact: Jodi Rissinger 717.783.6911	May 29, 2015
Transition From Preschool Early Intervention Programs to Kindergarten or First Grade Programs in Charter Schools Contact: Patrick Scanlon 724.465.6535	June 16, 2015
2015-16 Special Education Compliance Monitoring Schedule Contact: Jill Deitrich 717.783.6876	June 25, 2015
School-Based ACCESS Program—Contract Update Contact: Rebecca Ludwick 717.787.5512	June 30, 2015
Fiscal Training for Individuals with Disabilities Education Act—Part B, Special Education Contingency Funds and Approved Private Schools/Chartered Schools for the Deaf and Blind Contact: Sue Leonard 717.772.1114	July 21, 2015
Pennsylvania's Individuals with Disabilities Education Act—Part B 2015 Determination Contact: Patricia Hozella 717.783.6134	July 21, 2015
Unified English Braille Transition Contact: Lynn Dell 717.783.2311	July 21, 2015
Professional Development Opportunity: "The Critical Role of Principals in Meeting the Diverse Needs of Students with Disabilities" Contact: Lynn Dell 717.783.2311	July 22, 2015
Special Education Performance Grant Opportunity: School to Community-Based Competitive Employment Grant Contact: Michael Stoehr 800.446.5607, Ext. 6864	August 18, 2015
Training Session for Local Educational Agencies Targeted for "Indicator 13: Ensuring Success and Compliance" during Their Compliance Monitoring for Continuous Improvement Contact: Michael Stoehr 800.446.5607, Ext. 6864	August 20, 2015

<i>Title</i>	<i>Date Sent</i>
2015-16 School-Based ACCESS Program Statewide Training Sessions Contact: Sharon Kennedy 717.901.2265	August 21, 2015
Special Education Plan Requirements—Identification of Students with Specific Learning Disabilities using the Response to Intervention Renewal Contact: Jessica Keener Haas 610.678.6059	August 21, 2015
School-Based ACCESS Program—Reduced Processing Fees for Local Educational Agencies Contact: Rebekah Ludwick 717.787.5512	August 21, 2015
Basic Education Circular: FAPE and One-To-One Support Obligations for Students with Disabilities Contact: Patrick Scanlon 724.465.6535	September 1, 2015
School-Based ACCESS Program Update—Billing for Allowable Health-Related Purchased Services Contact: Rebekah Ludwick 717.787.5512	September 2, 2015
Reporting of Expenditures Relating to Exceptional Students Contact: Donald Dolbin 717.783.6879	September 8, 2015
State Performance Plan Data Requirements—Postsecondary School Survey Contact: James Palmiero 800.446.5607, ext. 6850	September 9, 2015
Indicator 13: Successful Practices in Secondary Transition for Continuous Improvement Contact: James Palmiero 800.446.5607, ext. 6850	September 9, 2015
Special Education Plan Trainings for Phase 2 Districts Contact: Robert Daldo 717.610.1224	September 28, 2015
Professional Development Opportunity: The Critical Role of Principals in Meeting the Diverse Needs of Students with Disabilities—ADDITIONAL DATES Contact: Judy Ball 800-441-3215 ext. 7263	October 13, 2015
UPDATE: Professional Development Opportunity: The Critical Role of Principals in Meeting the Diverse Needs of Students with Disabilities—ADDITIONAL DATES Contact: Judy Ball 800-441-3215 ext. 7263	October 15, 2015
Pennsylvania Alternate System of Assessment Update—Use of Technology Contact: Dr. John Machella 412.851.0413	October 19, 2015
Presentation of Pennsylvania System of School Assessment and Keystone Exam Accommodation Guidelines for Students with Individualized Education Programs and 504 Plans Contact: Dr. John Machella 412.851.0413	October 28, 2015
Chapter 10 Guidance for Students with Disabilities Contact: Lynn Dell 717.783.2311	October 29, 2015
School-Based ACCESS Program—Request for Proposals Update Contact: Rebekah Ludwick 717.787.5512	November 3, 2015
Survey for Teachers of the Deaf/Hard of Hearing Contact: Shatarupa Podder 717.772.2646	November 5, 2015
Concussions and Return to Learn in the Classroom Environment Contact: Lynn Dell 717.783.2311	November 17, 2015
Special Education Students Placed in Homebound Instruction or Instruction Conducted in the Home Contact: Michael Carricato 717.783.6918	November 19, 2015
Pennsylvania Alternate System of Assessment Update—Required Test Administration Training Contact: Dr. John Machella 412.851.0413	November 25, 2015
Guidance Letter from USDE Office of Special Education and Rehabilitative Services on Dyslexia Contact: Lynn Dell 717.783.2311	December 1, 2015
Pennsylvania Alternate System of Assessment (PASA) Update—Alternate Eligible Content Contact: Dr. John Machella 412.851.0413	December 9, 2015

**B. Office of Child Development and Early Learning****1. Pennsylvania Pre-K Counts**

- Pennsylvania Pre-K Counts Statute, Regulations and Guidelines, Effective July 1, 2015  
Contact: Deborah C. Wise (717-787-7489)

**2. Head Start Supplemental Assistance Program**

- Head Start Supplemental Assistance Program Request for Applications Guidelines, FY 15-16  
Contact: Deborah C. Wise (717-787-7489)

**3. Early Intervention Services**

- 2013-2014 Pennsylvania State Interagency Coordinating Council—Early Intervention in Pennsylvania—Annual Report Submitted to the Governor  
Contact: Jim Coyle (717-783-7213)
- Intermediate Unit Special Education Plan Guidelines  
Contact: Carl Beck (717-214-7130)
- State Early Intervention, Fiscal Guidelines  
Contact: Brian Bell (717-214-7130)
- Certificate of Competency—COC EI Standards for Licensed Private Providers applications and renewal instructions  
Contact: Kathy Vradenburgh (717-346-1117)

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• EI-07 # 12	PA Pre-K Counts and Early Intervention Working Together	10/24/2007
• EI-08 # 03	Extent and Duration of Early Intervention Programs for Preschoolers, Including Services During Scheduled Breaks in Their Programs	04/16/2008
• EI-08 # 09	Early Intervention Special Education Plan Review Notice (EI SEPRN)	08/18/2008
• EI-09 # 13	Childfind System Including Children who are Wards of the State, Children Living in Residential Facilities Children Who Were Abused and Children who are Homeless	09/11/2009
• EI-09 # 14	Contracting With Early Intervention Service Providers and Suspending and Terminating Early Intervention Service Providers	09/16/2009
• EI-09 # 17	Qualifications for Individuals to Provide Speech-Language Pathology Services in Early Intervention and the Requirements for Billing	10/05/2009
• EI-09 # 19	Transition of Preschool Children to School Age Programs	10/20/2009
• EI-10 # 02	Release of Information	01/29/2010
• EI-10 # 06	Funding Responsibilities for Early Intervention Services For Children at Kindergarten Age	05/18/2010
• EI-10 # 07	Paraprofessional Qualifications	06/15/2010
• EI-10 # 08	Amended Behavior Supports for Young Children	10/25/2010
• EI-11 # 01	IDEA Early Intervention Complaint Procedures	06/01/2011
• EI-11 # 02	ACT 24 of 2011 Implementations—PELICAN Data Moratorium	08/01/2011
• EI-11 # 03	Early Intervention Annual Data Review	10/27/2011
• EI-12 # 01	Screening, Evaluation and Assessment in Early Intervention	04/11/2012
• EI-12 # 03	Confidentiality, Parent Consent and Surrogate Parents	04/11/2012
• EI-12 # 07	Collecting and Reporting Child Outcome Data in Infant/Toddler and Preschool Early Intervention Programs	10/26/2012
• EI-12 # 08	Local Determination Process	10/26/2012
• EI-12 # 09	Public Participation Requirements under the Individuals with Disabilities Education Act	10/26/2012
• EI-13 # 01	Transition of Toddlers to Preschool or Other Community Services	01/30/2013
• EI-13 # 03	Session Notes	04/26/2013
• OCDEL-13 # 01	Children Experiencing Homelessness	05/09/2013
• EI-13 # 06	Children who Have a Hearing Loss	08/01/2013
• EI-13 # 07	Positive Behavior Support	08/29/2013
• EI-13 # 08	Eligibility for Infant/Toddlers and Preschool Early Intervention	12/13/2013

Contact: Andrea Algatt 717-783-5058

### C. Center for Data Quality and Information Technology

- Private and Nonpublic Enrollment Instruction Manual, 2015-2016  
Contact: Deb Rodrigues (717-787-6764)

- Pennsylvania Information Management System User Manual, Vol 1 and 2, 2015-2016  
Contact: Dave Ream (717-787-6698)

### D. Bureau of State Library

- Revised Classification Scheme for Pennsylvania State Publications,  
—Provides Call Numbers to be Used in Classifying Pennsylvania State Publications  
Contact: Mary Spila (717-783-3884)

### E. Bureau of Library Development

- A Handbook for Public Library Trustees, Fifth Edition, 2003—Guidance for People Serving as Trustees for Pennsylvania Public Libraries
- Continuing Education Guidelines for Public Library Staff, 2005—Guidance for Determining What Kinds of Continuing Education are Acceptable for Meeting the Continuing Education Requirements in The Library Code.
- Library Services and Technology Act Five-Year Plan 2013-2017—A Focused Program for the Improvement of Library Services for the People of Pennsylvania through Federal LSTA Funds.
- Pennsylvania Guidelines for School Library Information Programs, 2005—Suggestions for Implementing Quality Library Programs in Pennsylvania.
- Measuring Up To Standards Findings: The Impact of School Library Programs and Information Literacy in Pennsylvania Schools, 2000.
- Pennsylvania Interlibrary Loan Procedures Manual, 2011
- Pennsylvania Interlibrary Loan Guidelines, 2011
- Public Library Statistics, 2014
- Directory of Pennsylvania Libraries, 2016
- Pennsylvania Library Accounting Manual, 2010  
Contact: Matthew Spiegel (717-783-5738)

### F. Bureau of Curriculum, Assessment and Instruction

- Education Leading to Employment and Career Training Monthly Attendance Instructions
- Education Leading to Employment and Career Training Guidelines  
Contact: Carmen Medina (717-783-6466)

- 2011-2013 Alternative Education for Disruptive Youth Guidelines (Available on the website.)
- Alternative Education for Disruptive Youth Private Provider Application and Guidelines (Available on the website.)
- Alternative Education for Disruptive Youth Program Application and Guidelines (Available on the website.)  
Contact: Dana Klouser (717-705-3771)

### G. Office for Safe Schools

- Commonwealth Student Assistance Program Training System Handbook: Guidelines, Monitoring Procedures, Standards and Core Competencies, and Related Information  
Contact: Russ Alves (717-783-6777)
- School Attendance Improvement and Truancy Reduction Toolkit  
Contact: Joe Loccisano (717-346-4253)

- Bullying Prevention Support Plan  
Contact: Mike Kozup (717-705-0353)

- Model Dating Violence Policy  
Contact: Joe Loccisano (717-346-4253)

- \* Model Youth Suicide Awareness and Prevention Policy  
Contact: Joseph Loccisano (717-346-4253)

### H. School Services Office

- Basic Education Circulars (BECs)—Current collection of Pennsylvania Department of Education guidance statements on state and federal basic education laws and regulations. These guidance statements cover several areas of the School Code within Title 24 of *Purdon's Statutes*, Articles 1—25, and State Board of Education Regulations—Title 22 of the Pennsylvania Code, Chapters 1—23, 342 and 349, and other state and federal laws and regulations. Topics include among others: Access to Secondary Students—Enrollment of Students—Emergency School Closings—Home Education Programs—Special Education—Payments for Education—Graduation of Seniors—School Construction—Safe Schools—Copyright Law—Commissions—Instructional Time. (Link to BECs: [http://www.education.state.pa.us/portal/server.pt/community/basic\\_education\\_circulars/7497](http://www.education.state.pa.us/portal/server.pt/community/basic_education_circulars/7497))

Contact: Stephen Fisher (717-787-4860)

- Access to Secondary Students

Contact: Stephen Fisher (717-787-4860)

- Background Checks (Act 114)

Contact: Denise Wolfgang (717-787-3750)

- Child Labor Laws and Employment of Minors

Contact: Stephen Fisher (717-787-4860)

- Commissions

Contact: Denise Wolfgang (717-787-3750)

- Days Schools Not to be Kept Open

Contact: Stephen Fisher (717-787-4860)

- Emergency School Closings

Contact: Stephen Fisher (717-787-4860)

- Enrollment of Students

Contact: Stephen Fisher (717-787-4860)

- Foreign Student's Eligibility for Enrollment

Contact: Stephen Fisher (717-787-4860)

- Graduation of Seniors

Contact: Stephen Fisher (717-787-4860)

- Home Education Program

Contact: Suzanne Tallman (717-787-4860)

- School Services Programs on PDE Website

- AED Program

- Disclosure of Interscholastic Athletic Opportunities Survey

- Flexible Instructional Days

- Opportunity Scholarship Tax Credit Program

Contact: Stephen Fisher (717-787-4860)

### I. Bureau of School Leadership and Teacher Quality

- Pennsylvania Department of Education Application and Instructions for Professional Educator (Includes background information, application forms, and directions.)
- Teacher Certification Information Sheets (Various hand-out papers used to respond to queries on professional educator certification in Pennsylvania.)

Contact: Nancy Cheris or Phil Ferrari (717-728-3224)

- Application Booklets (Revised May 2001)
  - Applicant Prepared Outside of Pennsylvania (Revised 1/11)
  - Emergency Permits and Act 97 Waivers (Revised 1/11)
  - Letter of Equivalency for Master's Degree (Revised 7/10)
    - Applicant Prepared In Pennsylvania (Revised 7/10)
- Professional Educator Certificate (Revised 6/08)
- Letter of Equivalency for Master's Degree (Issued 3/00)
- Letter of Equivalency for Bachelor's Degree (Issued 3/00)
  - Application information and form
  - Letter of Equivalency with seal
- Emergency Permit with seal (Issued 3/00)
- Private School Certificate Application (Revised 6/11)
- Requirements of Act 48 of 1999
  - Application for Voluntary Inactive Certification (Form 338R)
    - Approval notice for Voluntary Inactive Certification
  - Application for Removal of Voluntary Inactive Certification (Form 338R2)
    - Approval notice for Removal of Voluntary Inactive Certification
  - Four and five-year notices for educators and school entities
  - Informational Handout: Important Information About Your Certificate (Revised 6/02)

Contact: Nancy Cheris or Phil Ferrari (717-728-3224)

## **J. Bureau of Postsecondary and Adult Education**

### **1. Division of Higher and Career Education**

- Records Accessibility Policy for Closing/Closed Degree Granting Institutions
- Substantive Change Policy for Degree Programs
- Memo dated May 18, 2005 with Instructions for Preparing Program Applications
- AP 176 Instructions for Preparing the Private Licensed Schools Contract Bond
- PDE-4627 Student Information Publication Requirements and Instructions
- PDE-3774 Enrollment Agreement Check Sheet
- Pennsylvania Department of Education Guidelines for the Approval of Degree Programs
- Chart of Activities for a Group Wishing to Establish a Domestic Nonprofit/For-Profit Degree-Granting Institution in Pennsylvania or a Foreign Nonprofit/For-Profit Degree-Granting Corporation Wishing to Operate in Pennsylvania
- Materials Related to the Approval of Postsecondary Institutions Requesting a Certificate of Approval to Award the Associate in Specialized Business and/or the Associate in Specialized Technology Degree

Private Licensed Schools Memorandum—Distance Education

Contact: Patricia Landis (717-772-3623)

### **K. Office of Postsecondary and Higher Education**

- Clarification of State Board of Education Regulations Regarding Curriculum (§ 31.21) and Academic Calendar (§ 31.22) Curricula Credit Policy
- Criteria for Approval of Community College Economic Development Stipend High Priority Occupation Programs
- Criteria for Approval of Community College Economic Development Stipend Noncredit Workforce Development Courses

- Calculation of Instructional Costs of High Priority and High Instructional Cost Programs for Community College Economic Development Stipend
- Guidelines for the Establishment of Public Community Colleges in Pennsylvania
- Guidelines for the Establishment of the Rural Regional College

Contact: Michael Dotts (717-705-7787)

- Procedures and Guidance Related to the Transfer and Articulation Oversight Committee and the Statewide College Credit Transfer System
- 30-Credit Transfer Framework and Framework Equivalency Standards
- Statewide Program-to-Program Articulation Agreements
- Pennsylvania Transfer and Articulation Center (PA TRAC) website

Contact: Julie Kane (717-772-3643)

- Horace Mann Bond-Leslie Pinckney Hill Scholarship Program Guidelines

Contact: Julie Kane (717-772-3643)

- Technical College Programs Guidelines

Contact: Julie Kane (717-772-3643)

- Guidelines for Community Education Councils EGrant Application

Contact: Michael Dotts (717-705-7787)

- Pennsylvania Information Management System Postsecondary Manual for Community Colleges
- Pennsylvania Information Management System Postsecondary Guidelines for Unit Level Data Collection
- Pennsylvania Information Management System Postsecondary Data Collection Opt Out Policy

Contact: Michael Dotts (717-705-7787)

- Pennsylvania Information Management System State Fiscal Stabilization Fund c12 Indicator Collection Postsecondary Manual
- Procedure of Import of Student Data for State Fiscal Stabilization Fund c12 Indicator Collection

Contact: Michael Dotts (717-705-7787)

### **L. Bureau of Career & Technical Education**

- Guidelines for Administrator: How to Comply with Federal and State Laws and Regulations
- Sample Training Agreement for Cooperative Education
- Sample Training Plan for Cooperative Education
- Sample Training Plan for Cooperative Education
- Pennsylvania Cooperative Education Association—State and Federal Child Labor Laws, Instructional Resources and Sample Forms
- Child Labor Act
- Prohibited Occupations Under the Child Labor Act

Contact: Mike Stanger (717-772-4870)

- Application for Approval of the Nurse Aide Training Program Submission Guidelines

Contact: Sheri Weidman (717-772-4868)

- A Guide to Student Occupational Competency Testing in Pennsylvania
- Pennsylvania Student Occupational Competency Testing

Contact: Kevin Springman (717-783-6623)

- Funding Guidelines for the Career and Technical Education Professional Personnel Development Center

Contact: Delmar Hart (717-346-9735)

- Perkins Local Plan Funding Guidelines Title I Carl D. Perkins Career and Technical Education Improvement Act of 2006 P.L. 109-270

Contact: Monique Williams (717-346-3188)

- CATS Secondary Program Approval Instructions
  - Career & Technical Education Secondary POS Pathways
  - Career Objective Form
  - Approved Secondary Program
  - Approved Secondary Program
  - Sample Scope and Sequence (PDF)
  - Sample Scope and Sequence (PDF)
- Contact: Jean Kelleher (717-783-6962)

- Self-Study Guidelines—Accreditation System of Institutions for Adult Technical Education at Career and Technical Centers
  - The Occupational Competency Assessment Program Brochure
- Contact: Beth Marshall (717-783-6860)

- Child Development Laboratory Procedures Guidelines
  - CDA-Ready Verification Form
  - CDA-Ready Certificate Documentation, Preschool
  - CDA-Ready Certificate Documentation, Infant/Toddler
  - Laboratory Guides
  - Family and Consumer Sciences
- Contact: Jean Kelleher (717-783-6962)

- Industry-Recognized Certifications for Career and Technical Education Programs: A Resource Guide for Pennsylvania Career and Technology Centers
- Contact: Beth Marshall (717-783-6860)

- Career and Technical Student Organizations Brochure
- Contact: Delmar Hart (717-346-9735)

- Monitoring/Self-Study Booklet of the Nurse Aide Training and Competency Evaluation Program
  - Teaching the Educator Workshop for Nurse Aide Training and Competency Evaluation Program
- Contact: Sheri Weidman (717-772-4868)

- Perkins Local Plan Compliance Review Review
- Contact: Monique Williams (717-346-3188)

- Guidelines for Technical Institutes
  - Perkins Statewide Articulation Agreement
  - Student Documentation Coversheet for Programs of Study Articulation Agreements
- Contact: David Garnes (717-783-6859)

- Federal and State Final Performance Reports
- Contact: John Bonchalk (717-772-4853)

- Program Administration Manual: Policy and Procedures for Perkins Subgrants and Related State Grants
- Contact: Monique Williams (717-346-3188)

- Establishing & Operating Effective Local Advisory Committees
  - Establishing & Operating Effective Occupational Advisory Committees
- Contact: Delmar Hart (717-346-9735)

- State Funded Supplemental Equipment Grant Guidelines
- Contact: Janelle Smith (717-783-6990)

#### **M. Bureau of Curriculum, Assessment and Instruction**

- Act 48 Professional Education Plan Guidelines, March 2007
- Contact: Marian Dura (717-783-4307)

- Act 48 Approved Provider Guidelines, September 2013
- Contact: Marian Dura (717-783-4307)

- Home Language Survey
- Contact: Tami Shaffer (717-705-3829)

- Post Exit Monitoring Guidance & Sample Monitoring Forms
- Contact: Linda Long (717-783-6595)

- Induction Plan Guidelines, September 2013
- Contact: Marian Dura (717-783-4307)

- Pennsylvania Department of Education Gifted Guidelines, August 2010
- Contact: Division of Instructional Quality (717-783-3958)

- Online Theory Drive Education Policy
- Contact: Division of Instructional Quality (717-783-3958)

- Pennsylvania Literacy Framework
- Contact: Cindy Rhodes (717-783-9167)

- No Child Left Behind Act—Supplemental Education Services—Instructions for Completing the Provider Application (on PDE Website)
- Contact: Division of Federal Programs (717-783-3381)

- BEC 22 Pa. Code § 04.26\* Educating Students With Limited English Proficiency (LEP) and English Language Learners (ELL)
- Contact: Linda Long (717-783-6595)

#### **N. PENNLINKS:**

- PA Environmental Education Act of 1993. This Act set responsibilities for the Department of Education as it relates to environmental education for the school districts of the Commonwealth. It also sets responsibilities for formal and non-formal educational entities. This Act is incorporated into the PA School Code of 1949.
- Contact: Dave Bauman (717-783-6598)

#### **O. Bureau of Budget and Fiscal Management**

- Planning and Construction Workbook (Forms Used to Apply for Commonwealth Reimbursement for a School Construction Project)
  - Charter School Lease Reimbursement Program
- Contact: Patti Garman-Scott (717-787-5993)

- Pennsylvania Community Colleges Capital Funding Framework—2014-15
  - Application for State Assistance for Construction of Community College Facilities
  - Space Approval Formula for Community Colleges
- Contact: Naomi Rudisill (717-787-5993)

- Instructions for Reporting Child Accounting Data
  - Instructions for Reporting Pupil Transportation Data
  - Instructions for Charter Schools to Request Subsidy Withholding from School Districts
- Contact: Benjamin Hanft (717-787-5423)

- Out-of-State Special Education Placements Approval and Reimbursement (jointly with the Bureau of Special Education [Pat Hozella])
- Contact: Benjamin Hanft (717-787-5423)

#### **P. Bureau of Curriculum, Assessment and Instruction**

- Assessment Handbooks
- Contact: Ray Young (717-783-6633)

- ESEA Flexibility Waiver for Pennsylvania
- Contact: John Weiss (717-214-4394)

- Accommodations Guidelines for Students with IEPs, and Students with 504 Plans
- Contact: Diane Simaska (717-346-8064)

- Accommodations Guidelines for English Language Learners
- Contact: Diane Simaska (717-346-8064)

- Assessment Participation and Performance Attribution Map  
Contact: Shazia Waters (717-772-0020)

- PSSA Test Security Procedures  
Contact: Jay Gift (717-783-1144)

### III. DECISIONS

#### A. State Charter School Appeal Board

- Vitalistic Therapeutic Center Charter School (Bethlehem Area SD) CAB # 1999-6
- William Bradford Academy Charter School (Keystone Oaks SD) CAB # 1999-8
- Wonderland Charter School (State College Area SD) CAB # 1999-3
- Sugar Valley Rural Charter School (Keystone Central SD) CAB # 1999-4
- Phoenix Academy Charter School (Phoenixville Area SD) CAB # 1999-10
- Hills Academy Charter School (Penn Hills SD) CAB # 1999-12
- Collegium Charter School (West Chester Area SD) CAB # 1999-9
- Vitalistic Therapeutic Center Charter School (Allentown City SD) CAB # 1999-5
- Shenango Valley Regional Charter School (Hermitage and Sharon City SD) CAB # 1999-11
- Ronald G. Brown Charter School (Harrisburg City SD) CAB # 1999-1
- Edith & Eloise Academy (Steel Valley and Pittsburgh School Districts) CAB # 1999-13
- Creative Educational Concepts Charter School (Chester Upland SD) CAB # 1999-15
- Souderton Charter School Collaborative (Souderton Area SD) CAB # 1999-2
- Bucks County Montessori Charter School (Pennsbury SD) CAB # 1999-7
- Environmental Charter School (Palisades SD) CAB # 1999-14
- W.E.B. Dubois Charter School (Philadelphia SD) CAB # 2000-10
- William Bradford Academic Charter School (Philadelphia SD) CAB # 2000-1
- Dimensions of Learning Academic Charter School (Philadelphia SD) CAB # 2000-7
- Rising Sun Academy Charter School (Philadelphia SD) CAB # 2000-4
- Leadership Learning Partners Charter School (Philadelphia SD) CAB # 2000-8
- Delaware Valley High Charter School (Philadelphia SD) CAB # 2000-5
- Lincoln-Edison Charter School (York SD) CAB # 2000-11
- Independence Charter School (Philadelphia SD) CAB # 2000-2
- Kemetec Institute charter School (Philadelphia SD) CAB # 2000-6
- Genesis Charter School (Philadelphia SD) CAB # 2000-9
- Legacy Charter School (Council Rock SD) CAB # 2000-14
- Lehigh Valley Academy Regional Charter School (Bethlehem Area SD) CAB # 2000-12
- Lehigh Valley Academy Regional Charter School (Saucon Valley SD) CAB # 2000-13
- Vitalistic Therapeutic Center Charter School (Bethlehem Area SD) CAB # 2000-15
- Dr. Lorraine K. Monroe Academy Charter School (Millcreek Township SD) CAB # 2000-16
- Learning Connection Charter School (Chester Upland SD) CAB # 2001-1
- Renaissance Academy of Pittsburgh, Alternative of Hope Edison Charter School (SD of Pittsburgh) CAB # 2001-2
- Elan Charter School (Pennsbury SD) CAB # 2001-3
- Ricci J. Hausley Charter School (Philadelphia SD) CAB # 2001-4
- Thurgood Marshall Charter School (Wilkinsburg SD) CAB # 2001-5
- Phoenix Charter School (Philadelphia SD) CAB # 2001-6
- Penn Hills Charter School (Penn Hills SD) CAB # 2001-7
- David P. Richardson Charter School (Philadelphia SD) CAB # 2001-8
- Fell Charter School (Carbondale Area SD) CAB # 2001-9
- Graystone Academy Charter School (Coatesville Area School District) CAB # 2002-1
- Infinity Charter School (Central Dauphin School District) CAB # 2002-4
- Einstein Academy Charter School (Morrisville Borough School District) CAB # 2002-6
- Wonderland Charter School (State College Area School District) CAB # 2002-7
- Lincoln-Edison Charter School (School District of the City of York) CAB # 2002-03
- Montessori Regional Charter School (Millcreek Township School District) CAB # 2002-05
- Einstein Academy Charter School (Morrisville Borough School District) CAB # 2002-06
- Wonderland Charter School (State College Area School District) CAB # 2002-07
- Propel Charter School (Steel Valley School District) CAB # 2003-01
- Bear Creek Community Charter School (Wilkes-Barre School District) CAB # 2003-03
- Bucks County Montessori Charter School (Pennsbury School District) CAB # 2003-04
- Propel Charter School (McKeesport Area School District) CAB # 2004-01
- Bear Creek Community Charter School (Wilkes-Barre Area School District) CAB # 2004-2
- Propel Montour Charter School (Montour School District) CAB # 2004-03
- Sugar Valley Rural Charter School (Keystone Central SD) CAB # 2004-04
- Pocono Mountain Math Science & Technology Charter School (Pocono Mountain SD) CAB # 2004-05
- Propel Charter School-East (Penn Hills SD) CAB # 2005-01
- Propel Charter School-East (Woodland Hills SD) CAB # 2005-02
- Lincoln Charter School (SD of the City of York) CAB # 2005-03
- Lehigh Valley Academy Regional C.S. (Bethlehem ASD) CAB # 2005-04
- Arts & 3 R's Inc. (Wyoming Valley West SD) CAB # 2005-05
- Lehigh Valley Academy Regional C.S. (Saucon Valley SD) CAB # 2005-06
- Vitalistic Therapeutic C.S. (Bethlehem SD) CAB # 2005-07
- Ronald H. Brown Charter School (Harrisburg City School District) CAB # 2005-08
- Voyager Charter School (Garnet Valley School District) CAB # 2005-09
- City College Prep Charter School (Pittsburgh School District) CAB # 2006-01
- Career Connections Charter Middle School (Pittsburgh School District) CAB # 2006-03



- Propel Montour (Montour School District) CAB # 2006-04
- Family Choice (Towanda, Wyalusing & Northeast Bradford) CAB # 2006-05
- Propel Charter School Duquesne (Duquesne School District) CAB # 2006-06
- Education Innovations Lab Charter School (Pittsburgh School District) CAB # 2007-01
- RAPA (Pittsburgh Public School District) CAB # 2007-03
- Fell Charter School (Carbondale Area School District) CAB # 2007-04
- Environmental School in Frick Park (School District of Pittsburgh) CAB # 2007-05
- Capital Academy Charter School (Harrisburg School District) CAB # 2007-02
- Family Choice Charter School (Towanda and Northeast Bradford School Districts) CAB # 2007-06
- Lincoln Charter Middle School (School District of the City of York) CAB # 2008-01
- IDEA Cyber Charter School, CAB # 008-03
- The Lighthouse Cyber Charter School CAB # 2008-04
- Penn Johns Charter School (Conestoga Valley School District) CAB # 2008-05
- Germantown Settlement Charter School (Philadelphia School District) CAB # 2008-06
- Renaissance Charter School (Philadelphia School District) CAB # 2008-07
- Mt. Jewett Area Charter School for Academic Excellence (Kane Area School District) CAB # 2009-01
- Vida Charter School (Gettysburg Area and Hanover Public School Districts) CAB # 2009-02
- Propel Charter School-Sunrise (Woodland Hills School District) CAB # 2009-03
- Thomas Paine Charter School (Catasaugua and Northampton School Districts) CAB # 2000-04
- Montessori Regional Charter School (Millcreek Twp. And Erie School Districts) CAB # 2009-05
- *ASPIRA Bilingual Charter School v. Department of Education* CAB # 2009-06
- Sugar Valley Rural Charter School (Keystone Central School District) CAB # 2009-07
- Northside Urban Pathways Charter School (Pittsburgh Public School District) CAB # 2010-01
- Community Services Leadership Development Charter School (Pittsburgh Public School District) CAB # 2012-02
- Young Scholars of Western Pennsylvania Charter School (Baldwin Area School District) CAB # 2010-03
- Vitalistic Therapeutic Charter School (Bethlehem Area School District) CAB # 010-04
- Valley Academy Charter School (Hazleton Area School District) CAB # 2010-05
- Leadership Academy for Math & Science (Pittsburgh, Woodland Hills & Penn Hills SDs) CAB 2011-01
- Pocono Mountain Charter School Appeal 3/16/11 Decision Not to Renew (Pocono Mountain School District) CAB 2011-02
- Baden Academy Charter School (Ambridge Area School District) CAB 2011-02
- Howard Gardner Multiple Intelligence Charter School (Scranton & Abington Heights School Districts) CAB 2011-04
- Community Academy of Philadelphia (Philadelphia School District) CAB 2011-05
- Lehigh Valley Academy Regional Charter School (Bethlehem School District) CAB 2011-06
- Chester Charter School for the Arts (Chester Upland School District) CAB 2012-02
- Pocono Mountain Charter School (Pocono Mountain School District) CAB 2010-06
- Graystone Academy Charter School (Coatesville Area School District) CAB 2012-01
- Washington Classical Charter School (Trinity Area School District) CAB 2012-05
- Roberto Clemente Elementary Charter School (Allentown School District) CAB 2012-10
- Steam Charter School of Harrisburg (Harrisburg School District) CAB 2012-11
- Career Connections Charter High School (School District of Pittsburgh) CAB 2012-12
- New Hope Academy Charter School (School District of the City of York) CAB 2012-13
- Duquesne Charter School (City of Duquesne School District) CAB 2013-01
- Propel Charter School—Hazelwood (School District of Pittsburgh) CAB 2013-02
- Discovery Charter School (School Reform Commission & School District of Philadelphia) CAB 2013-06
- Lehigh Valley Dual Language Charter School (Bethlehem Area School District) CAB 2013-07
- Bensalem Keystone Academy Charter School (Bensalem Township School District) CAB 2012-14
- Propel Charter School—West (Sto-Rox School District) CAB 2013-09
- Truebright Science Academy Charter School (School District of Philadelphia) CAB 2013-11
- Community Academy of Philadelphia Charter School (School District of Philadelphia) CAB 2013-12
- Young Scholars of McKeesport Charter School (McKeesport Area School District) CAB 2013-14
- Lehigh Valley Dual Language Charter School (Bethlehem Area School District) CAB 2013-15
- Allentown Engineering Academy Charter School (Allentown School District) CAB 2014-01
- MAST-Neshaminy Charter School (Neshaminy Township School District) CAB 2014-02
- Arts Academy Elementary Charter School (Allentown School District) CAB 2014-03
- Collaborative North Penn Charter School (North Penn School District) CAB 2014-05
- Provident Charter School (William Penn School District) CAB 2014-06
- Choices of William Penn Charter School (William Penn School District) CAB 2014-07
- Vision Academy Charter School (William Penn School District) CAB 2015-03

Contact: Ernest Helling (717) 787-5500

#### **B. Office of Chief Counsel Teacher Tenure Appeal Opinions**

- *Patricia A. Gorman v. East Allegheny School District*, Teacher Tenure Appeal No. 4-96
- *In Re: Petition of Stroudsburg Area School District*, Teacher Tenure Appeal No. 6-96
- *Bridget E. Kelly v. Stroudsburg Area School District*, Teacher Tenure Appeal No. 6-96A
- *Joseph G. Cesari v. North Schuylkill School District*, Teacher Tenure Appeal No. 2-96
- *Deborah N. Collins v. Bethlehem Area Vocational-Technical School*, Teacher Tenure Appeal No. 3-96
- *Renee Czubowicz-Drouse v. Mid Valley School District*, Teacher Tenure Appeal No. 6-95
- *Margaret M. McMackin v. Pittsburgh School District*, Teacher Tenure Appeal No. 8-95
- *Wayne Sousa v. Palisades School District*, Teacher Tenure Appeal No. 10-95
- *James D. Holt v. Muncy Area School District and Board of Directors*, Teacher Tenure Appeal No. 12-94

- *Roland H. Holvey v. Northumberland County Area Vocational-Technical School*, Teacher Tenure Appeal No. 13-94
- *Sally Bollinger v. Curwensville Area School District and Board of School Directors*, Teacher Tenure Appeal No. 9-94
- *William Dopko, et al. v. Riverside Board of School Directors*, Teacher Tenure Appeal No. 2-94
- *Callie Anderson, et al. v. Board of Education of the School District of Philadelphia*, Teacher Tenure Appeal No. 16-94
- *Patricia Peiffer v. Lake-Lehman School District*, Teacher Tenure Appeal No. 9-93
- *Mary Ellen Mela v. Morrisville School District*, Teacher Tenure Appeal No. 5-95
- *Angela Martino v. Philadelphia City School District*, Teacher Tenure Appeal No. 7-95
- *Shawn-Kimberly Kocher v. Salisbury School District*, Teacher Tenure Appeal No. 5-97
- *Dale Kessler v. Line Mountain School District*, Teacher Tenure Appeal No. 11-94
- *Thomas Katruska v. Bethlehem-Center School District*, Teacher Tenure Appeal No. 4-97
- *Jane L. Shaffer v. Riverview Intermediate Unit*, Teacher Tenure Appeal No. 6-97
- *John Reber and Thomas L. McDevitt v. Reading School District*, Teacher Tenure Appeal No. 12-95
- *Mark Berman, et al v. Philadelphia School District*, Teacher Tenure Appeal No. 3-97
- *Jay Mastro v. City of Pittsburgh School Board*, Teacher Tenure Appeal No. 1-98
- *Carol Ann Russo v. Easton Area School District*, Teacher Tenure Appeal No. 4-98
- *Mary Anne Norris v. Penns Valley Area District*, Teacher Tenure Appeal No. 2-98
- *Alice Hirsch v. Montour School District*, Teacher Tenure Appeal No. 2-97
- *Karen Korman v. Penns Valley Area School District*, Teacher Tenure Appeal No. 1-99
- *Kevin Santry v. Philadelphia School District*, Teacher Tenure Appeal No. 2-99
- *Stephen Moiles v. Marple Newtown School District*, Teacher Tenure Appeal No. 1-00
- *James B. Dickinson, Jr. v. Gettysburg Area School District*, Teacher Tenure Appeal No. 3-98
- *Dale Clymer v. Berks County Intermediate Unit*, Teacher Tenure Appeal No. 2-00
- *Nancy J. Zelno v. Lincoln Intermediate Unit*, Teacher Tenure Appeal No. 3-00
- *Colleen Sheptock v. Muncy School District*, Teacher Tenure Appeal No. 4-00
- *Priscilla Barto v. Williamsport Area School District*, Teacher Tenure Appeal No. 3-99
- *Margaret McMackin v. Pittsburgh School District*, Teacher Tenure Appeal No. 5-99
- *Mary Claire Brown v. Parkland Area School District*, Teacher Tenure Appeal No. 7-97
- *Robert Adams v. Harrisburg School District*, Teacher Tenure Appeal No. 5-00
- *Dr. Henry Benz v. Board of Public Education of the School District of Pittsburgh*, Teacher Tenure Appeal No. 3-01
- *Glenn Gow v. Big Spring School District*, Teacher Tenure Appeal No. 1-97
- *Carol Ann Russo v. Easton Area School District*, Teacher Tenure Appeal No. 4-98A
- *Maureen Joyce v. Board of Directors of Spring-Ford School District*, Teacher Tenure Appeal No. 2-01
- *Kenna Williams v. Clearfield County Vocational-Technical School*, Teacher Tenure Appeal No. 4-99
- *Barbara Palumbo v. Board of Directors of DuBois Area School District*, Teacher Tenure Appeal No. 4-01
- *Jacquelyn N'Jai v. Pittsburgh School District*, Teacher Tenure Appeal No. 5-01
- *William Brunson v. Coatesville Area School District*, No. 1-02
- *Thomas Hajduz v. Peters Twp. School District*, No. 1-03
- *Dr. Linda Portlock v. Harrisburg Area School District*, No. 2-02
- *Edwin Hasson v. Glendale School District*, No. 5-03
- *Joanne Henshaw v. Boyertown Area School District*, No. 7-03
- *Shirley Curl v. Solanco School District*, No. 1-04
- *Peter Igoe v. Dunmore School District*, No. 3-03
- *Cecil E. Clugston v. Franklin County Career and Technology Center*, No. 4-03
- *Eleanor Jones v. School District of Pittsburgh*, No. 3-04
- *Donald Becker v. York County School of Technology*, No. 4-04
- *Dr. Brenda G. Turner v. Wilkinsburg School District*, No. 5-04
- *Faith Kline v. Loyalsock Township School District*, No. 1-05
- *Bradley Flickinger v. Lebanon School District*, No. 2-05
- *Dr. Adrienne Lancaster v. Carlynton School District*, No. 3-05
- *Albert J. Papada v. Pine Grove Area School District*, No. 4-05
- *Shirley Curl v. Solanco School District*, No. 1-04A
- *Carol J. Belas v. Juniata School District*, No. 2-04
- *Cassandra Richardson Kemp, Richard Mascari, Lorraine Eberhardt Tyler & Margaret Brown v. City of Pittsburgh Public Schools*, No. 1-06
- *Gene Lawrence Rizzo v. Apollo-Ridge School District*, No. 2-06
- *Marilyn Chapleskie v. Williams Valley School District*, No. 2-07
- *Rox-Ann Reifer v. Williamsburg Area School District*, No. 1-07
- *Judith Sargent v. Schuylkill Valley School District*, No. 2-08
- *Lee V. McFerrin v. Farrell Area School District*, 3-08
- *Ronald J. McCauley v. Lenape Vocational Technical School*, No. 4-08
- *Kimla Robinson v. School District of Philadelphia*, No. 1-09
- *Shahla Mazdeh v. School District of Philadelphia*, No. 2-09
- *Gertrude W. Rose v. School District of Philadelphia*, No. 5-09
- *Eric Waters v. Harrisburg School District*, No. 7-09
- *Jeffrey Madden v. Perkiomen Valley School District*, No. 5-08
- *Vicky Rose v. School District of Pittsburgh*, No. 4-09
- *Dr. Carole Policastro v. Steel Valley School District*, No. 6-09
- *Robert J. Ritz, Jr. v. Hazleton Area School District*, No. 8-09
- *Dr. Joseph W. Findley, Jr. v. Montour School District*, No. 1-10
- *Richard Migliore v. Philadelphia City School District*, No. 2-10
- *Ellis Jones v. School District of Philadelphia*, No. 1-11
- *Angela DeBattista v. McKeesport Area School District*, No. 2-11
- *Richard W. Migliore, J.D. v. School District of Philadelphia and School Reform Commission of Philadelphia*, No. 3-11
- *Tara Buske v. Neshaminy School District*, No. 4-11

- *Andrea Christine Butterfield v. Dover Area School District*, No. 5-11
- *Jodi Johnson v. Southeastern Greene School District*, No. 1-12
- *Andrew Samuelson v. Hanover Public School District*, No. 3-12
- *Elaine Cutler v. Bellefonte Area School District*, No. 1-13
- *Davaun Barnett v. Penn Hills School District*, No. 5-13
- *Dr. Darla Hammond v. Chester Upland School District*, No. 1-14
- *Serge Vladimirkys v. School District of Philadelphia, School Reform Commission*, No. 2-12
- *Jeffrey Zollars v. Moon Township School District*, No. 4-13

Contact: Karen Feuchtenberger (717) 787-5500

### C. Certification Appeal Committee Decisions

- John DiLeonard, Certification Appeal # 01-01
- Mark Lysiak, Certification Appeal # 01-02
- Donna Radice, Certification Appeal # 01-03
- Edward Penn, Certification Appeal # 01-04
- Brook Kabakjian, Certification Appeal # 01-05
- Mark Mannella, Certification Appeal # 01-06
- Timothy Kalajainen, Certification Appeal # 01-07
- Andrew Igbineweka, Certification Appeal # 01-08
- Frances Santiago, Certification Appeal # 01-09
- Ronald Duska, Certification Appeal # 01-10
- Kim Cuff, Certification Appeal # 01-11
- John Hillard, Certification Appeal # 01-12
- Gregory Williams, Certification Appeal # 01-13
- Shirley Dickinson, Certification Appeal # 01-14
- Mary Lamm, Certification Appeal # 01-15
- Thomas Podpora, Certification Appeal # 01-16
- Joseph Liberati, Certification Appeal # 01-17
- M Miller, Certification Appeal # 01-18
- Dianne Hammett, Certification Appeal # 01-19
- Sandra Williams, Certification Appeal # 01-20
- Paul Gomes, Certification Appeal # 01-21
- John Lyman, Certification Appeal # 01-22
- Robert Gockley, Certification Appeal # 01-23
- Ronald Mihalko, Certification Appeal # 01-24
- Patricia Hoffman-Miller, Certification Appeal # 01-25
- Thomas Smith, Certification Appeal # 01-26
- Susan Karnbauer, Certification Appeal # 01-27
- Bryan McGraw, Certification Appeal # 01-28
- Sister Marilyn Chapleski, Certification Appeal # 01-29
- John Ray, Certification Appeal # 01-30
- Carol McKnight, Certification Appeal # 01-31
- Teresa Dodds, Certification Appeal # 01-33
- Donna Papocchia, Certification Appeal # 01-34
- William Miller, Certification Appeal # 01-35
- Karen Overfield, Certification Appeal # 01-36
- Phillip Calderone, Certification Appeal # 02-01
- Patty Todd, Certification Appeal # 02-02
- Bruce Hess, Certification Appeal # 02-03
- Michael Knobloch, Certification Appeal # 02-04
- Vera White, Certification Appeal # 02-05
- Patti MacPhee, Certification Appeal # 02-06
- Marie-Pierre Murray, Certification Appeal # 02-07
- Charles Whittier, Certification Appeal # 02-08
- Kara Konrad, Certification Appeal # 02-09
- David Danner, Certification Appeal # 02-10
- Alice Goldberg, Certification Appeal # 02-11
- Keith Laser, Certification Appeal # 02-12
- Marian Smith, Certification Appeal # 02-13
- Lata Anatheswaran, Certification Appeal # 02-14
- Marilyn Klein, Certification Appeal # 02-15
- Susan Cunnup, Certification Appeal # 02-17
- Wallace Gary, Certification Appeal # 02-19
- Curtis James, Certification Appeal # 02-20
- Esther Beck, Certification Appeal # 02-21
- Sheryl Johnson, Certification Appeal # 02-22
- Robert Bryson, Certification Appeal # 02-24
- Jennifer Boylan, Certification Appeal # 02-25
- Andrew Bowalick, Certification Appeal # 02-26
- Irene Conrad, Certification Appeal # 02-27
- Richard Rhinesmith, Certification Appeal # 02-28
- Nicodemo Lombardo, Certification Appeal # 02-29
- Marian Menapace, Certification Appeal # 02-30
- Dale Herman, Certification Appeal # 02-31
- Eugene Williams, Certification Appeal # 02-32
- Chris Shaeffer, Certification Appeal # 02-34
- Deborah Cox, Certification Appeal # 02-35
- Eric Fraunfelter, Certification Appeal # 02-36
- Thomas Hojnowski, Certification Appeal # 02-37
- Robyn Fasolino, Certification Appeal # 02-38
- Joan Nedwreski, Certification Appeal # 02-39
- Greg Protzman, Certification Appeal # 02-40
- Terrance Gumper, Certification Appeal # 02-41
- James Burnworth, Certification Appeal # 02-42
- Paul Kennedy, Certification Appeal # 02-43
- Jason Geissler, Certification Appeal # 02-44
- Richard Mooberry, Certification Appeal # 02-45
- William Millar, Certification Appeal # 02-46
- Jeannie French, Certification Appeal # 02-47
- Kelly Harbaugh, Certification Appeal # 02-48
- Ellen Braffman Certification Appeal # 03-01
- Oscar Torres Certification Appeal # 03-02
- Susan Dinnocenti Certification Appeal # 03-03
- Judith Karakawa Certification Appeal # 03-04
- Carol Morgan Certification Appeal # 03-05
- William Richman Certification Appeal # 03-06
- Kelly Davenport Certification Appeal # 03-07
- Jesse Denkins Certification Appeal # 03-08
- Peter Leo Certification Appeal # 03-09
- Mary Jane Londis Certification Appeal # 03-10
- Joseph Martin Certification Appeal # 03-11
- Caryl Parker Certification Appeal # 03-12
- Tricia Reitz Certification Appeal # 03-13
- Nicholas Schiappo Certification Appeal # 03-14
- Gregory Wilson Certification Appeal # 03-15
- Karen Kanter Certification Appeal # 03-16
- George Custer Certification Appeal # 03-17
- Christie Homell Certification Appeal # 03-18
- Jonathan Hornbeck Certification Appeal # 03-19
- Alexander Nicolas Certification Appeal # 03-20
- Laura Wilson Bonner Certification Appeal # 03-21
- Patricia Raugh Certification Appeal # 03-22
- Wesley Alexander Certification Appeal # 03-23
- Susan Ehler Certification Appeal # 03-24
- Mark Swoger Certification Appeal # 03-25
- Janet Faccioli Certification Appeal # 03-26
- Christopher Fulco Certification Appeal # 03-27
- Michael Lowe Certification Appeal # 03-28
- Benjamin Peterson Certification Appeal # 03-29
- Joseph Carchidi Certification Appeal # 03-30
- Joseph Dubinski Certification Appeal # 03-31
- James Frank Certification Appeal # 03-32
- Mary Franko Certification Appeal # 03-33
- Jeannine French Certification Appeal # 03-34
- Constance Johnson Certification Appeal # 03-35
- Steve Kameika Certification Appeal # 03-36
- Janeen Marzewski Certification Appeal # 03-37
- Paul Plott Certification Appeal # 03-38
- Mary Jo Walsh Certification Appeal # 03-39
- Denise Wing Certification Appeal # 03-40
- Edward Zigerell Certification Appeal # 03-41
- Zorka Karanxha Certification Appeal # 03-42
- Donna Nugent Certification Appeal # 03-43

- Janet Shulte Certification Appeal # 03-44
- Craig Smith Certification Appeal # 03-45
- Marguerite Courbin Certification Appeal 03-46
- Richard Vitale Certification Appeal # 04-01
- Christopher Smith Certification Appeal # 04-02
- Margaret Rubin Certification Appeal # 04-03
- James Kist Certification Appeal # 04-04
- Richard Daubert Certification Appeal # 04-05
- Daniel Serfass Certification Appeal # 04-06
- Jennifer Speirs Certification Appeal # 04-07
- Roxanne Russell Certification Appeal # 04-08
- Beth Markow Certification Appeal # 04-09
- Megan Lynott Certification Appeal # 04-10
- Thomas Andrews Certification Appeal # 04-11
- Angela Fibbi Certification Appeal # 04-12
- Lynn Grychowski Certification Appeal # 04-13
- Craig Parkinson Certification Appeal # 04-14
- Annette Fusca Certification Appeal # 04-15
- Barbara Griffiths Certification Appeal # 04-16
- Joyce Morich Certification Appeal # 04-17
- Bethany Dauer Certification Appeal # 04-18
- William Gretton Certification Appeal # 04-19
- Sean Clark Certification Appeal # 04-20
- Linda Criss Certification Appeal # 04-21
- Sammy Demian Certification Appeal # 04-22
- Margaret Moore Certification Appeal # 04-23
- David Rubright Certification Appeal # 04-24
- Curtis Whitsel Certification Appeal # 04-25
- Jerald Thompson Certification Appeal # 04-26
- Patricia Thompson Certification Appeal # 04-27
- Michele Williamson Certification Appeal # 04-28
- Tom McMath Certification Appeal # 04-29
- Donald Burkins Certification Appeal # 04-30
- Kevin Penn Certification Appeal # 04-31
- Faith Fitzgerald Certification Appeal # 04-32
- Lori Friedman Certification Appeal # 04-33
- James Padula Certification Appeal # 04-34
- Michael Warren Certification Appeal # 04-35
- Kenneth Pandozzi Certification Appeal # 06-06
- Sebastian Ribas-Normand Certification Appeal # 06-10
- Diane Briars Certification Appeal # 06-13
- Debra Takach Certification Appeal # 06-14
- Scot Lauer Certification Appeal # 06-15
- Debra Ferguson Certification Appeal # 06-16
- Richard Hartz Certification Appeal # 06-17
- William Tibbins Certification Appeal # 06-18
- Brett Youngkin Certification Appeal # 06-19
- Michael Romeo Certification Appeal # 06-21
- Cindy Magliula Certification Appeal # 06-22
- Laura Matechak Certification Appeal # 06-23
- Brendan Rogers Certification Appeal # 06-24
- Joseph Reggie Certification Appeal # 06-25
- Lauren Shriver Certification Appeal # 06-27
- Michael O'Donnell Certification Appeal # 06-28
- Andrew Phillips Certification Appeal # 06-29
- Jana Stanford-Sidler Certification Appeal # 06-30
- Frank Guida Certification Appeal # 06-31
- Jonathan Nauhaus Certification Appeal # 06-32
- David Hayden Certification Appeal # 06-34
- Brian McCarthy Certification Appeal # 06-35
- Bryan Deal Certification Appeal # 06-37
- Patrick Leyland Certification Appeal # 06-38
- William Kochinsky Certification Appeal # 07-15
- Brandy Paul Certification Appeal # 07-20
- Amy Grams Certification Appeal # 07-22
- Sherry Washington Certification Appeal # 07-48
- Jones, Del, Certification Appeal # 07-13
- Lyden, James, Certification Appeal # 07-27
- Cruz, Marisha, Certification Appeal # 07-21
- Cintron, Nayda, Certification Appeal # 07-24
- Appolloni, Ann, Certification Appeal # 07-36
- Dupaly, Edward, Certification Appeal # 07-41
- Eckels, Olivia, Certification Appeal # 07-42
- DeMent, Jarrett, Certification Appeal # 07-44
- Matty, Blayne, Certification Appeal # 07-47
- Bowman, Daniel, Certification Appeal # 07-51
- Hake, Cory, Certification Appeal # 07-53
- Woods, Phillip, Certification Appeal # 07-54
- Wolfgang, Linda, Certification Appeal # 07-55
- Kane, Kevin, Certification Appeal # 07-56
- Shell, Glenn, Certification Appeal # 07-57
- Lanciano, Ruth, Certification Appeal # 07-58
- Van Antwerpen, Patricia, Certification Appeal # 07-59
- Laskowski, Gerard, Certification Appeal # 07-60
- Knobloch, Michael, Certification Appeal # 07-61
- French, Elizabeth, Certification Appeal # 07-62
- Reiber, Joseph, Certification Appeal # 07-63
- Canum, Rebecca, Certification Appeal # 07-64
- Alston, Christopher, Certification Appeal # 07-65
- Czibik, Richard, Certification Appeal # 07-66
- Kramer, Pamela, Certification Appeal # 07-67
- Patterson, Jennifer, Certification Appeal # 07-68
- Hartranft, James, Certification Appeal # 07-69
- Clark, Tracy, Certification Appeal # 06-26
- Wagler, Tammy, Certification Appeal # 07-70
- Joblin, Leslie, Certification Appeal # 07-71
- Marano, Michael, Certification Appeal # 07-72
- Beabout, Brian, Certification Appeal # 07-73
- Kysor, Daniel, Certification Appeal # 07-76
- Tabarez, Meg Leslie, Certification Appeal # 07-77
- Buck, Jr., Kenneth, Certification Appeal # 07-78
- Bailey, Heath, Certification Appeal # 07-80
- Catalano, Gina, Certification Appeal # 07-81
- Simon, Mark, Certification Appeal # 07-83
- Wilson, Bruce, Certification Appeal # 07-84
- Palisin, Timothy, Certification Appeal # 08-01
- Noel, Mary, Certification Appeal # 08-04
- Barkovich, David, Certification Appeal # 08-05
- Sorby, Paul, Certification Appeal # 08-02
- Wedemeyer, Ellen, Certification Appeal # 08-06
- Miller, Judy, Certification Appeal # 08-07
- Johnston, Colette, Certification Appeal # 08-09
- Tripp, Laura, Certification Appeal # 08-10
- Frey, Kathleen, Certification Appeal # 08-11
- Noll, Denise, Certification Appeal # 08-12
- Wyant, Jeffrey, Certification Appeal # 08-13
- Krall, Troy, Certification Appeal # 08-14
- D'Amore, Paul, Certification Appeal # 08-15
- Sorci, Thomas, Certification Appeal # 08-16
- Jackendoff, Samuel, Certification Appeal # 08-17
- Graham, Charlene, Certification Appeal # 08-18
- Elliott, Courtney, Certification Appeal # 08-19
- Miller, Denise, Certification Appeal # 08-20
- Roberts, Alan, Certification Appeal # 08-21
- McChalicher, Gary, Certification Appeal # 08-22
- D'Angelo, Constance, Certification Appeal # 08-23
- Tommelleo, Andrew, Certification Appeal # 08-24
- Carr, Kevin S., Certification Appeal, # 08-25
- Fasarakis, Kimberly, Certification Appeal # 08-27
- Gesford, Corey, Certification Appeal # 08-28
- Howell, Marcaz, Certification Appeal # 08-29
- Smith, Jennifer, Certification Appeal # 08-30
- Esposito, Jeffrey, Certification Appeal # 08-38
- Abelson, James, Certification Appeal # 09-16
- Bassett, Jeremy, Certification Appeal # 09-09
- Beury, Kari, Certification Appeal # 09-17
- Browne, Lamont W., Certification Appeal # 09-02
- Carter-Lafayette, Marva, Certification Appeal # 09-13

- Davidson, Yolanda Elisabeth, Certification Appeal # 09-22
- Galloza, Jr., Jose, Certification Appeal # 09-20
- Jakes, Lynda, Certification Appeal # 09-08
- Murphy, Alice B., Certification Appeal # 09-06
- Nelson, Crystal E., Certification Appeal # 09-01
- Reed, Carolyn, Certification Appeal # 09-14
- Zawislak, William, Certification Appeal # 09-12
- Zebrowski, Mary, Certification Appeal # 09-05
- Abelson, James, Certification Appeal # 09-16
- Anderson, Monica, Certification Appeal # 11-02
- Custer, Christopher, Certification Appeal # 11-05
- Gorsky, Patrick, Certification Appeal # 11-07
- Malley, James, Certification Appeal # 11-08
- Phillips, Debra, Certification Appeal # 12-02
- Thurber, Thomas, Certification Appeal # 10-13
- Tobin, Elena, Certification Appeal # 12-01
- Lasser, Byron, Certification Appeal # 13-03
- Phillips, Debra, Certification Appeal # 12-04

#### D. Certification Audit Appeals

- Lancaster School District
- Contact: Mark Zaccarelli (717-787-5500)

#### E. Teacher Decertification Decisions

- *Commonwealth of Pennsylvania v. Benjamin Lucciola*, DI-87-07
  - *Commonwealth of Pennsylvania v. Malachi Robinson*, 1996-3
- Contact: M. Patricia Fullerton (717-787-5500)

- *Commonwealth of Pennsylvania v. Bobby Wilson*
- Contact: Joseph Miller (717-787-5500)

#### F. Food and Nutrition Appeals

- William Penn School District
  - Auntie Sherry's Christian Child Care
  - Heaven's Angels Day Care
  - Little Paradise Day Care Center
  - Little People Day Care School, Inc.
- Contact: Karen Feuchtenberger (717-787-5500)
- Lower Kensington Environmental Center Youth Services, Child Care Food Program 1995-1
  - Tots Yearn to Learn, Inc.
  - Cassoria Learning Centers, Inc.
- Contact: Ernest Helling (717-787-5500)
- Blessed Hope S.D.C. Church
  - Jim Mattera d/b/a Apple Pie Day Care
  - Joan Enz-Doerschner d/b/a Once Upon a Time
  - Michael Zaverukha d/b/a Grace Adult Day Health Care
  - Sharon Lyons and Stacy Blackshear d/b/a Children R Us
  - Theodore G. McNair d/b/a B & T Early Learning and Child Care Center
  - United Jewish Children's Fund d/b/a The King's Soldiers
  - Theresa Loving d/b/a Little Einstein's Daycare Center
  - LaShone Sanders d/b/a Sanders Bundles of Love
  - *Dominic Longo and Bunita Longo d/b/a The Children's Pantry, Inc. v. Division of Food & Nutrition*
  - *Kelli Jackson d/b/a All About Kids Daycare and Learning Center, LLC v. Division of Food and Nutrition*
  - *Lynne Butler and Gail Reaser d/b/a Children's Garden Early Education Center v. Division of Food and Nutrition Michael Fink and Nathan Young d/b/a Studio Kids Early Learning Center, LLC v. Division of Food & Nutrition*
- Contact: Robert Tomaine (717-787-5500)

- *Educational Management Services of Harrisburg. v. Department of Education.*
  - *Educational Management Services of Harrisburg. v. Department of Education.*
  - *Educational Management Services v. Division of Food and Nutrition*
  - *Little Hands Daycare v. Division of Food and Nutrition*
  - *Logan Child Care and Resource Center v. Division of Food and Nutrition*
  - *Through the Years v. Division of Food and Nutrition*
  - *Kids Choice Learning Centers v. Division of Food and Nutrition*
  - *Little Treasures Learning Centers v. Division of Food and Nutrition*
  - *Safe Kids at Nicetown v. Division of Food and Nutrition*
  - *Senior Care Centers of PA v. Division of Food and Nutrition*
  - *Bucks County Technical High School v. Division of Food and Nutrition*
  - *LaShone L. Sanders d/b/a Bundles of Love v. Division of Food and Nutrition*
  - *Little Treasures Day Care Center v. Division of Food & Nutrition*
  - *Nicole Gipe d/b/a Strawberry Garden Elementary Childhood Learning Center v. Division of Food and Nutrition*
  - *Yolanda Edwards and Tacita Carter-Mobley d/b/a Personal Touch Childcare Service v. Division of Food and Nutrition*
  - Gabriel Higley, # 12-03
  - Byron Lasser, # 13-03
  - Debra Phillips, # 12-04
  - Nicole Scarton, # 14-01
  - Mark Wilkerson, # 13-02
- Contact: Robert Tomaine (717) 787-5500

#### G. Professional Standards and Practices Commission Adjudications, Memoranda and/or Orders

- Abraham, Joseph, DI-09-01
- Adams, Jason, DI-08-55
- Adams, Kim, DI-03-14
- Agrippine, Michael J., DI-2013-073
- Alfred, Nathan J., DI-2013-036
- Allen, Jr., Robert T., DI-25
- Althaus, Stephen, DI-2013-066
- Alvarez, Ismael, DI-01-19
- Ammon, Brian, DI-08-16
- Anderson, Lyle E., DI-2012-100
- Andrews, David, DI-92-21
- Andrews, Gregory M, DI-00-35
- Antinore, Brenda S., DI-02-08
- Applebaum, Amy L., DI-11-43
- Arnold, David Allen, DI-90-01
- Ash, Paul, DI-11-11
- Aucker, Raymond, DI-00-41
- Axford, Mark H., DI-2012-099
- Azpiazu, Raul, DI-08-06
- Azzolina, Joseph, DI-08-44
- Bagnoni, Dannie W., DI-11-78
- Baily, Jr., Robert, DI-08-45
- Baker, John D., DI-99-25
- Baldwin, Michael, G., DI-2013-063
- Baney, Todd, DI-92-09
- Baracca, Martin, DI-92-08
- Barbieri, Philicia A., DI-2012-109
- Barrett, Gordon O., DI-2012-142
- Barringer, Therese M., DI-2013-005
- Batoff, Steven, DI-06-23
- Baum, Eric, DI-06-15
- Bauman, John, DI-05-09

- Baxter, Curtis D., DI-2012-031
- Bealer, Russel, DI-98-33
- Beard, April, R. DI-2013-069
- Beck, Justin M., DI-11-71
- Behn, Douglas A., DI-2012-165
- Beich, Michael, DI-98-21
- Bell, Christopher, DI-05-18
- Bell, Jonathan D., DI-2012-198
- Bellicini, Shawn, DI-08-11
- Bengston, Edwin G., DI-2012-026
- Bennett, Jerome, DI-08-40
- Bennett, Jerome, DI-08-40A
- Benson, Bruce M., DI-2011-080
- Bergen, Tracy A., DI-11-26
- Bernecker, Michael M., DI-12-50
- Berner, William, DI-98-24
- Berresford, Matthew M., DI-10-27
- Betz, Ronald, DI-08-35
- Bickel, Joseph, DI-97-38
- Binder, Robert, DI-95-06
- Blair, Frank, DI-06-08
- Blimmel, Kimberly Ann, DI-98-41
- Blosky (Kollra), Elizabeth A., DI-2012-019
- Blyler, Cory, DI-2013-064
- Bodle, Leon Drake, DI-09-05
- Bodle, Leon Drake, DI-11-02
- Boguslawski, Charles, DI-01-10
- Boldwyn, Charles J., DI-2012-137
- Bombicino, Beverly S., DI-2012-093
- Bonello, Robert, DI-95-13
- Bonner, Robert C., DI-2013-029
- Bonow, Beth G., DI-97-06
- Booher, Lonnie K., DI-02-14
- Booher, William, DI-03-27
- Bouch, Richard, DI-08-25
- Bowerman, Nathaniel, Jr., DI-05-20
- Boyce, William, DI-92-02
- Bregman, Scott D., DI-10-22
- Breighner, Stephen, DI-07-38
- Bremble, Cheryl B., DI-11-57
- Bresnahan, Joyce, DI-07-02
- Brestensky, Richard J, DI-03-09
- Brillhart, Kathryn, DI-08-24
- Brose, Matthew K., DI-97-33
- Brosh, Brian, DI-08-48
- Brosh, Brian, DI-08-48A
- Brown, Deborah, DI-07-11
- Brown, Nathaniel, DI-97-28
- Brown, Raymond C., DI-10-08
- Brown, Raymond C., DI-10-08
- Brown, Samantha, DI-11-51
- Brown, Travis, DI-10-14
- Browning, Jr., Charles, DI-2012-193
- Browning, Jr., Charles V., DI-11-75
- Bryant, Susan L., DI-11-89
- Bubul, James C., DI-2012-134
- Buchalter, Sandra, DI-95-04
- Buhl, Patricia Lee, DI-2011-064
- Bult, Anthony G., DI-94-17
- Bumbera, Patricia, DI-94-15
- Burch, Patricia A., DI-11-07
- Burger, Anthony, DI-03-16
- Burke, Raymond A., DI-2012-089
- Burris, Jeremy, DI-98-38
- Butkiewicz, Edward, DI-04-03
- Byrne, Andrew, DI-92-27
- Caliguiri, Clyde, DI-92-19
- Callahan, Kevin T., DI-99-28
- Calnon, Michael, DI-09-06
- Cammisa, Gary, DI-98-29
- Campbell, William, DI-96-05
- Cangie, Michael P., DI-96-14
- Cappellini, Joseph, DI-96-32
- Cassidy, Sean D., DI-2012-159
- Cordek, Cynthia, DI-08-29
- Carroll, John, DI-97-22
- Carroll, John A., DI-96-16
- Casciano, Joseph G., DI-11-05
- Castleman, Michael, DI-08-04
- Catania, Joseph Jr, DI-01-16
- Ceraso, Frank, DI-96-19
- Chandler, Frederick B, DI-01-03
- Chase Pacheco, Marion, DI-2012-122
- Christensen, Lisa M., DI-97-41
- Ciabattoni, Christopher, DI-98-03
- Cicero, James, DI-94-12
- Cirner, Michael S., DI-10-30
- Cirner, Michael S., DI-11-56
- Cisik, Mark B., DI-00-36
- Citron, Mark C., DI-2012-082
- Clapper, Donna E., DI-09-19
- Clark, Elmer S., DI-10-09
- Clark, Thomas J., DI-2013-034
- Clarke, George F., DI-02-05
- Clarke, Robert B., DI-2012-141
- Clouser, Jeffrey, A., DI-2013-082
- Clugston, Patrick M., DI-09-32
- Clugston, Patrick M., DI-09-32A
- Cobb, Kyle J., DI-2012-071
- Cobb, Kyle, DI-2013-074
- Cohen, Jay W., DI-10-23
- Cole, Cindy Z., DI-2012-111
- Colelli, Richard, DI-94-05
- Coleman, James W., DI-2012-058
- Coleman-Brown, Cynthia, DI-99-06
- Colistra, Timothy L., DI-11-19
- Colledge, Michael A., DI-92-04
- Conrad, William, DI-94-07
- Consentino, Vernon, DI-99-12
- Cook, Maurice, DI-07-10
- Cooper, John, DI-95-18
- Corcoran, Brian P., DI-11-94
- Corrado, Joseph, DI-00-21
- Cortez, Carmen, DI-00-07
- Costanza, David, DI-07-28
- Covert, Joshua S., DI-11-95
- Cowmeadow, John R., DI-2012-097
- Craig, James A., DI-2012-090
- Crawley, Sandra Spicer, DI-93-23
- Cressler, Alfred B., DI-97-29
- Crosby, Jr., Richard M., DI-2012-052
- Crowe, Regina, DI-06-03
- Crum, Jonathan, M., DI-2013-064
- Curren, II, Vincent, DI-06-04
- Curtis, David E., DI-92-18
- Czukoski, Troy, A., DI-2013-045
- Dalinka, Lynne, DI-92-06
- Dankert, Brian M., DI-11-60
- Danner, Jack, DI-98-25
- Davidson, Steven, DI-98-27
- David (Pack), Lori, DI-08-54
- David, Charles, DI-2012-157
- Davis, Thomas B., DI-96-04
- Dawson, Jeremy, T., DI-2012-066
- Decker, Albert, DI-93-05
- Deckman, Kenneth, DI-06-14
- Defrancesco, Kevin A., DI-12-14
- Deiuiliis, Alfonzo, M., DI-2013-116
- Dennison, William, DI-95-07
- Deppen, Matthew S., DI-10-03A

- Deppen, Matthew S., DI-2012-044
- Derck, David Allen, DI-93-10
- Deromo, Michael, DI-93-01
- Derr, Sharon, DI-03-04
- Devine, David C., DI-10-25
- Devine, David C., DI-11-77
- Diamond, Stanley, DI-95-12
- Dibenedetto, John, Jr, DI-93-24
- Dickinson, James Brann, DI-98-04
- Diddle, Dale A., DI-02-18
- Didonato, Richard, DI-2012-096
- Diggs, Richard T., DI-2012-084
- Digirolamo, Peter, DI-08-18
- Dimarino, David C., DI-97-07
- Dinnocenti, Steven T., DI-10-06
- Divires, Christopher V., DI-2012-095
- Dlugopolski, Amanda, DI-11-54
- Doherty, Joseph, DI-99-20
- Doll, Jason, DI-99-21
- Dolph, Brian A., DI-2012-018
- Domian, Ronald A., DI-10-11
- Dombloski, Robert A., DI-97-23
- Donahue, Gregg, DI-11-28
- Donnelly, Michael, DI-95-08
- Donnelly, Thomas, DI-03-05
- Doud, John, DI-91-02
- Dreisbach, William, DI-08-30
- Duda, Craig, DI-2012-091
- Dudeck, Garrett C., DI-2012-121
- Duffy, Alfred P., DI-00-02
- Dukulah, Sumo, DI-2013-083
- Dunegan, Matthew, DI-2012-187
- Durland, Lyle, DI-93-22
- Dutko, George L., DI-2013-041
- Egger, Craig, DI-07-37
- Eisenhauer, Zachary John, DI-11-04
- Eldred, Gregory L., DI-2012-200
- Eldred, Gregory L., DI-2013-084
- Ellis, Carl, DI-97-42
- Englebach, Craig, DI-05-19
- Eppley, Damon, DI-03-02
- Ercolano, Neal A., DI-2012-138
- Errett, Nicholas B., DI-2012-051
- Errett, Nicholas B., DI-2013-009
- Evans, John M., DI-02-20
- Evans, Monique, DI-98-43
- Evans, Jr., Robert A., DI-2013-087
- Evans, Todd C., DI-12-49
- Evans, Todd C., DI-2013-051
- Everts, Gary W., DI-2012-059
- Ewing, Raymond A., DI-08-34
- Ezyk, Justin M., DI-2012-143
- Falabella, William, DI-94-11
- Farley, Richard, DI-99-24
- Farr (Kauffman), Denise, DI-95-27
- Farrell, Rachel L., DI-12-34
- Faux, James R., DI-11-37
- Fayish, Michelle, DI-07-32
- Fecko, Megan, DI-08-03
- Felder, Victoria G., DI-2012-083
- Feldman, Suzan, DI-01-15
- Feltz, Dennis H., DI-2012-199
- Fenstermaker, Rick, DI-05-07
- Ferry, Daniel, DI-06-19
- Ferron, Onzelo, DI-93-06
- Fetty, Angie M., DI-09-30
- Finkle, Joetta W., DI-11-62
- Finkel, Susan B., DI-02-24
- Finnegan, Thomas P., DI-2012-154
- Fiorelli, Michael P., DI-09-07
- Fitzmier, James B., DI-09-09
- Flaherty, Terrence M., DI-11-10
- Flannery, Sean, DI-01-01
- Fleming, Ronald G., DI-06-11
- Foose, Donald R., DI-00-15
- Ford, Grady C., DI-2012-129
- Fox, Andrea, DI-08-53
- Fox, Stephen, DI-11-12
- Francis, David, DI-98-14
- Franczyk, Lee E., DI-00-08
- Frank, James, DI-08-12
- Frazier, Scott C., DI-2014-001
- Freeland Sokol, Justin, DI-09-29
- Freeland Sokol, Justin, DI-09-29A
- Freeman, Leroy, DI-01-21
- Fridy, James Thomas, DI-94-16
- Friedrichs, Jr, Edgar, DI-02-28
- Froehlich, Lindsey H., DI-11-83
- Fronhofer, Amy Lynn, DI-2012-103
- Frost, Thomas, DI-08-36
- Fuller, Richard, DI-93-29
- Fuller, Susan, DI-00-42
- Fullerton, David M., DI-2012-136
- Funk, John W., DI-04-29
- Gable, Amy J., DI-00-32
- Gadsden, Nathan L., DI-05-15
- Garcia, Juan E., DI-97-18
- Garre, Maria, DI-08-32
- Gates, James, DI-08-14
- Gates, Robin B., DI-96-08
- Gatto, Joseph, DI-92-01
- Geier, Joseph, DI-2012-139
- Gelormini, Matthew, DI-05-16
- Genco, Peter, KO-08-21
- Geyer, Steven J., DI-12-46
- Geyer, Steven J., DI-2012-170
- Gift, Robert D., DI-02-06
- Gill, James E., DI-02-09
- Glover, Iszel, DI-06-25
- Gmitter, Scott E., DI-05-05
- Goettler, Matthew S., DI-09-12
- Goldner, Jan M., DI-2012-098
- Goldstein, Larissa, DI-2012-040
- Gomez, Anthony D., DI-2013-067
- Goodling, Gabrielle D., DI-2012-044
- Goodman, Dana I., DI-2012-074
- Gotwals, Michel J. Hoover, DI-96-09
- Gow, Glenn, DI-96-17
- Graboski, Mark S., DI-05-06
- Greenamyer (Long), Barbara A., DI-2012-021
- Greenawalt, Jason W., DI-2013-053
- Grendysa, Christopher, DI-2012-127
- Greytock, John M., DI-97-10
- Grier, Robert, DI-2010-021
- Griffin, Geoffrey, DI-99-01
- Griffis, Scott, DI-07-20
- Grygo, Raymond, DI-00-24
- Guarneri, Gino L., DI-01-07
- Gugino, Daniel J., DI-2012-028
- Gully, Bradford D., DI-2012-007
- Guy, Richard, DI-95-22
- Guzzo, James, DI-98-02
- Hahn, Jr., Jeffrey A., DI-2012-120
- Hahn, Jr., Jeffrey A., DI-2013-072
- Hahn, Robert Jr., DI-96-03
- Hain, Jeffrey R., DI-00-33
- Hall, Bruce Allen, DI-08-50
- Halmi, Christian T., DI-02-15
- Hammond, Timothy K., DI-09-14
- Hardy, David, DI-96-30

- Hare, Megann E., DI-2012-069
- Harmer, Danielle, DI-08-43
- Harner, Timothy M., DI-2013-089
- Hartopp, Cynthia H., DI-2013-057
- Harvey, Jeffrey, DI-07-08
- Harvey, Rebecca A., DI-09-56A
- Haskins, Robert N., DI-2013-058
- Hasson, Jerome, DI-96-25
- Hawkins, Robert C., DI-09-50
- Hawkins, Robert C., DI-09-50A
- Hayden, Jeffrey, DI-10-07
- Hayes, Earl, DI-2012-149
- Hayes, William, DI-03-29
- Heath, David J., DI-06-09
- Hecht, Herbert, DI-93-13
- Heil, Warren A., DI-2012-147
- Heitzman, Gary, DI-95-32
- Heller, Roger, DI-98-31
- Hernandez, Jose, DI-2013-079
- Herrick, Charles, DI-93-12
- Herrington, James, DI-99-04
- Hibshman, Jeff A., DI-2012-086
- Hicks, Anthony, DI-98-13
- Hicks, Symantha L., DI-12-35
- Hicks, Symantha L., DI-2012-108
- Hightower, Reginald, DI-2012-195
- Hileman, Rian, DI-93-19
- Hill, Nancy J., DI-00-22
- Hoag, Thomas, DI-97-01
- Holcombe, Suzanne K., DI-2012-133
- Holden, Linnea, DI-07-29
- Holland, Susan L., DI-2013-026
- Holmes II, Westley, DI-91-01
- Hopkins, Valerie, DI-99-13
- Horstmann, Lisa, DI-2012-125
- Houck, Vanessa D., DI-2012-073
- Houck, Vanessa D., DI-2012-186
- Houshower, Delmar, DI-01-22
- Hovington, John, DI-91-05
- Howard, Daniel C., DI-02-12
- Hubbard, Edward A., DI-2012-160
- Hughes, Robert J., DI-02-03
- Hunsicker, Kevin, DI-02-01
- Hunter, Frederick, DI-09-24
- Hunter, Randall, DI-00-10
- Hurst, Charles D., DI-10-29
- Hurst, Charles D., DI-11-48
- Hutchinson, Daniel S., DI-09-16
- Hutchinson, Mary Elizabeth, DI-98-19
- Iman, Harry W., DI-02-07
- Ingerman, Jennifer M., DI-2013-097
- Irwin, Ryan M., DI-10-26
- Isbell, Jason L., DI-08-49
- Isbell, Jason L., DI-08-49A
- Jackson, Dustin C., DI-2012-036
- Jackson, Jr., Edward J., DI-2012-176
- Jamison, James R., DI-09-22
- Jenkins, Mary K., DI-2013-016
- Jetter, James F., DI-04-06
- Johnson, Cynthia L., DI-02-16
- Johnson, Jill, DI-98-35
- Johnson, Joseph Robert, DI-08-51
- Johnson, Joseph Robert, DI-08-51A
- Johnson, Patricia M., DI-12-17
- Jordan, Thomas E., DI-95-30
- Joyce, Maureen, DI-03-06
- Jumpp, Alvin, DI-03-21
- Kaiser, Paul F., DI-00-39
- Kalko, John Claude, DI-94-04
- Kandel, Mark W., DI-09-28
- Karuza, Kit, DI-92-26
- Kasperek, Anne, DI-05-03
- Keck, Nancy L., DI-2012-123
- Keck, Norman, DI-93-21
- Keefe, Kristen A., DI-01-05
- Keller, Brian M., DI-03-34
- Kellogg, Laurie, DI-92-24
- Kellogg, Laurie, DI-91-18
- Kelly, Andrew, DI-92-17
- Kennedy, Michael, DI-03-03
- Kenyon, John, DI-07-15
- Kephart, Jack, DI-08-56
- King, Daniel, DI-08-37
- King, Kevin, DI-06-07
- Kinniry, Francis, DI-94-23
- Kirby, Regis, DI-08-41
- Kirby, Regis, DI-08-41A
- Kirk, Gerald R., DI-2012-124
- Kiryk, Gary, DI, 05-08
- Kleckner, Jean M., DI-2012-178
- Kleja, Beth M., DI-2012-105
- Knaper, Robert, DI-99-23
- Knapp, Joseph J., DI-2012-085
- Knecht, Lisa J., DI-2012-166
- Knox, Robert C., DI-2013-015
- Knox, Stephen A., DI-95-26
- Koch, Denise E., DI-11-70
- Kosik, Christine, DI-80-39
- Kowalski, Bruce, DI-01-09
- Krause, Kenneth M., DI-2013-115
- Kratzer, Troy, DI-01-13
- Kremis, Kathleen, DI-11-34
- Krieger, Ryan W., DI-2012-063
- Krispinsky, Bernard, DI-02-26
- Kunda, Louis, DI-2013-040
- Kurtz, Tab, DI-03-35
- Lacey, Philip M., DI-2013-035
- Lamana, Peter J., DI-08-15
- Lambright, Randy, DI-93-27
- Landini, Stephen, DI-96-07
- Landis, Robert, DI-03-10
- Larkin, Kimberly J., DI-11-49
- Larkin, Kimberly J., DI-2012-077
- Lattari, Michael J., DI-09-21
- Laylor, Christina, DI-12-37
- Leathers, Autumn, DI-08-46
- Leathers, Autumn, DI-08-46A
- Lee, IV, Joseph F., DI-2012-153
- Lenaway, Michael, DI-05-01
- Lewin, Peter J., DI-2012-183
- Libert, John I., DI-11-09
- Libert, John I., DI-11-73
- Linnon, Craig M., DI-2013-048
- Lipscomb, Andrew S., DI-11-41
- Little, Kathleen E., DI-11-81
- Lobo, Jason I., DI-11-55
- Loeffler, David S., DI-2012-113
- Lofton, Curtis, DI-08-22
- Long, Carol D., DI-2012-146
- Lorah, Randy J., DI-2013-071
- Lott, Cristal Lynn, DI-30
- Loughner, Kenneth, DI-00-18
- Loughney, Frank J., DI-01-02
- Love, Thomas A., DI-01-04
- Luckyj, Theresa, DI-11-58
- Lutes, Lloyd M., DI-2012-128
- Lutz, Alan N., DI-09-18
- Lyon, John W., DI-99-27
- Macanga, Joseph E., DI-11-14
- Maclellan, Mark E., DI-11-79



- Maclellan, Mark E., DI-2012-078
- Madden, Walter, DI-99-22
- Major, Mark, DI-03-30
- Malley, James, DI-2012-110
- Marguriet, Valjean A., DI-11-29
- Maroni, Mark D., DI-97-08
- Marshall, Robert, DI-08-01
- Martin, Alexander B., DI-95-24
- Martin, Christine E., DI-09-33
- Martin, Christine E., DI-09-33A
- Martino, Michael, DI-96-28
- Marvelli, Gabrielle, DI-12-23
- Massey, Troy J., DI-11-87
- Matthew, Thomas, DI-07-06
- Mattson, Todd G., DI-06-17
- Maurer, Michael G., DI-2012-201
- Mavrodis, Amy L., DI-2012-053
- Maxson, Mary D., DI-00-09
- Mayes, David, DI-99-18
- Mayes, David T., DI-08-23
- Mazgaj, Mildred J., DI-2013-042
- McAndrew, Daniel W., DI-10-16
- McAndrew, David F., DI-09-08
- McClain, Douglas, DI-11-85
- McConahy, Sean, DI-2012-060
- McCorkle, Michael, DI-06-05
- McCullough, Sean M., DI-2012-188
- McCullough, Sean M., DI-2013-085
- McCullough, Todd D., DI-2014-017
- McCune, Jr., Eugene P., DI-2012-102
- McHugh, Joseph, DI-06-05
- McKnight, Lances, DI-92-25
- McKnight, Lances, DI-92-05
- McKnight, Lances T., DI-92-05
- McMullen, Brian T., DI-2013-052
- McMurtrie, Jason, DI-01-23
- Meagher, Randall L., DI-05-13
- Medvidovich, Joel, DI-97-12
- Melesenka, Timothy J., DI-96-36
- Meloy, Mark, DI-06-22
- Merker, Jr, Robert, DI-93-17
- Merker, Jr, Robert A., DI-91-14
- Michael, Ernest N., DI-00-12
- Mihalko, Lawrence, DI-01-08
- Milano, Christine, DI-99-17
- Milleo, Matthew, DI-07-09
- Miller, Brian, DI-09-27
- Miller, Brian, DI-09-27A
- Miller, David J., DI-96-01
- Miller, Larry D., DI-2013-013
- Miller, Melvin L., DI-97-02
- Miller (III), Newton H., DI-10-19
- Miller, Walter T., DI-97-11
- Miller Hysong, Donna, DI-2013-062
- Miscavage, Edward, DI-96-06
- Mogle Erwin, Nancy, DI-03-31
- Mogush, Danielle, DI-2012-056
- Moll, Timothy C., DI-2012-140
- Monaghan, Ryan, DI-10-18
- Monath, Andrew, DI-06-01
- Montanero, John J., DI-00-04
- Montgomery, David R., DI-11-52
- Montgomery, Robert, DI-91-08
- Monyer, Henry P., DI-95-25
- Mooney, Hugh A., DI-97-03
- Mosley-Baker, Elizabeth, DI-97-34
- Moyer, Jeffrey, DI-99-09
- Moyer, Jeffrey, DI-00-37
- Mulstay, Michael K., DI-2013-078
- Munley, John, DI-98-36
- Myers, Elissa Rae, DI-09-34
- Nagar, Vasanti, DI-91-10
- Nangle, Paul F., DI-2013-049
- Nanko, Regina, DI-92-22
- Nedley, Richard A., DI-95-09
- Nelson-Lott, Bonnie, DI-97-36
- Nemeth, Tammi Mae, DI-06-26
- Neuman, James, DI-94-09
- Newell, Curtis, Jr, DI-94-01
- Newfield, Carl, DI-11-33
- Newman, Eric, DI-2012-055
- Newman, Ryan K., DI-03-19
- Nichols, Hattie B., DI-09-51
- Noe, Chris, DI-94-13
- Nolan, Jason B., DI-2013-065
- Norris, Craig, DI-2012-067
- Norris, Jeffrey D., DI-09-36
- Norton, Bradley J., DI-2013-038
- Novak, Ryan, DI-08-10
- Novotny, Stephen, DI-96-11
- O'Connor, James, DI-98-26
- O'Herrick, William, DI-93-15
- Oatman, Steven J., DI-09-20
- Oatman, Steven J., DI-09-20A
- Offutt, Stephen B., DI-96-23
- Ogrizek, M. Barbara, DI-97-40
- Olk, Steven, DI-00-29
- Onderdonk, Adriaan, DI-03-32
- Onkst, Robert W., DI-10-24
- Opalek, Alan A., DI-92-10
- Oravitz, Jessica B., DI-11-61
- Ormsby, Dirk R., DI-05-17
- Orr, William L., DI-2012-182
- Overley, Benjamin D., DI-96-35
- Owen, Brandon, DI-2013-018
- Owens, Alma, DI-95-10
- Page-Quail, James, DI-11-38
- Pagnani, Santo, DI-96-33
- Palesky, David L., DI-2012-168
- Palko, Jr., Robert A., DI-2013-068
- Palmer, Lisa M., DI-98-08
- Palmer, Michael R., DI-09-45
- Palmer, Michael R., DI-09-45A
- Papadakis, Yorgo, DI-11-15
- Pardue, Jane E., DI-97-31
- Parish, Robert A., DI-2013-046
- Parker, Michael, DI-03-25
- Parks, Lawrence J., DI-97-27
- Parlton, Shelley, DI-07-39
- Parmer, Julia E., DI-2013-070
- Paulina, Vickie Lee, DI-92-03
- Pennypacker, Kristi L., DI-2013-021
- Peresie, Joseph R., DI-10-15
- Peresie, Joseph R., DI-11-20
- Person, Kathryn D., DI-2013-039
- Pesce, Michael, DI-03-01
- Peters, Suzanne, DI-08-07
- Peters, Tracey, DI-98-39
- Peterson, Vincent, DI-92-23
- Petron, Joseph M., DI-97-21
- Pettyjohn, Barry G., DI-2012-020
- Pfautz, Matthew R., DI-2012-161
- Pfeuffer, Timothy, DI-06-20
- Picklo, Amy, DI-03-11
- Phillips, Gary L., DI-2012-196
- Pittsinger, Eric A., DI-2013-080
- Plano, Ronald, DI-96-24
- Pollock, Ronald C., DI-00-26
- Ponder, Sally Ann, DI-95-28
- Poole, Daniel G., DI-00-11

- Popsack, Allan, DI-96-27
- Powell, Scott, DI-11-16
- Pratt, Timothy A., DI-10-13
- Preusser, Katharine L., DI-2013-054
- Price, Lloyd C., DI-11-18
- Price, III, Lloyd C., DI-2012-068
- Prough, Sherri L., DI-2012-169
- Prough, Sherri L., DI-2013-050
- Prusak, James, DI-08-13
- Putorek, Shane D., DI-2012-151
- Ramey, Donald G., DI-2012-033
- Ranck, John Jeffrey, DI-2013-022
- Rankin, Kevin J., DI-95-20
- Rankowitz-Mezzy, Mindy, DI-97-20
- Ransom, Evan, DI-05-10
- Raspberry, Charles, DI-99-14
- Regener, Jeffrey, DI-07-18
- Reid-Hertzog, Corinne, DI-10-01
- Reitz, David Gerald, DI-94-10
- Rembold, Charles, DI-07-05
- Richards, Robert, DI-08-19
- Richards, Robert, DI-08-19A
- Richards, Suzanne, DI-98-09
- Richmond, Merissa, DI-06-18
- Riley, Anthony, DI-2012-030
- Rinke, II, David A., DI-11-21
- Rigby, Alan, DI-95-11
- Ripper, Shelly L., DI-2012-114
- Ritter, Gregory G., DI-09-15
- Risell, Kristy C., DI-2012-206
- Rizzo, Gene, DI-08-27
- Robinson, John, DI-98-10
- Robison, Andrew, DI-99-29
- Roda, Ronald, DI-06-12
- Romanyazyn, Susan B., DI-09-13
- Rosenberger-Hable, Kristine, DI-97-19
- Rosenberry, Angie S., DI-2013-090
- Rosie, Donald, DI-07-16
- Ross, Kristen L., DI-2012-062
- Rotz, Larry E., DI-2012-054
- Rounds, Daniel G., DI-02-25
- Ruediger, James, DI-99-16
- Runge, Dale, DI-2012-010
- Rushing, Troy A., DI-11-74
- Russell, Robert, Peter, DI-91-17
- Sabarese, Valerie E., DI-2013-163
- Saler, Raphael, DI-99-05
- Salevsky, Shawn W., DI-2013-088
- Sanchez, Stephen M., DI-2012-177
- Savage, Edward Floyd, DI-97-39
- Saveri, David, DI-92-11
- Saviet, Kenneth, DI-03-28
- Sbuscio, Raymond, DI-00-34
- Scales, Aaron R., DI-02-19
- Schade, Jere, DI-98-20
- Schaeffer, Robert, DI-07-24
- Schanne, Robert, DI-2013-002
- Scheetz, Jennifer, DI-2012-022
- Schellinger, William J., DI-12-47
- Schellinger, William J., DI-2012-203
- Schenck, Kathleen M., DI-2012-112
- Schiappa, Jr., Stephen, DI-2012-057
- Schiappa, Jr., Stephen J., DI-2013-001
- Schmeider, Amber D., DI-11-31
- Schmutzler, Jeffrey B., DI-2013-106
- Scott, Tyson, DI-09-11
- Scull, Barbara B., DI-96-34
- Sedor, Michael, DI-2012-189
- Sedor, Michael, DI-2013-033
- Seitz, Jan, DI-93-25
- Seltzer, Lucille, DI-98-12
- Seman, Dennis A., DI-2012-106
- Sensor, Stephen, DI-94-03
- Serlo, Gary M., DI-97-35
- Shaeffer, William A., DI-01-11
- Shaffer, Jane, DI-99-11
- Shaffer, Scott M., DI-2011-053
- Shaffer, Stephen, DI-06-19
- Shelatz, Chad A., DI-05-12
- Shick, Phil, DI-03-15
- Shields, John, DI-2012-201
- Shilling, Lynn, DI-97-16
- Shipley, Kenneth, DI-98-07
- Shipman, Michael E., DI-01-12
- Shultz, David A., DI-00-13
- Sigel, Alan H., DI-2012-131
- Silverman, Scott A., DI-01-17
- Silvestri, Michael, DI-91-09
- Silvestri, Michael, DI-93-20
- Sims, Jeffrey E., DI-00-19
- Sinchak, John R., DI-2013-004
- Singleton, Robert M., DI-2012-107
- Skipper, Samuel C., DI-03-26
- Sledd, Christine L., DI-2012-065
- Smiley, Jeffrey, DI-1-06
- Smith, Christy L., DI-10-31
- Smith, Christy L., DI-2012-197
- Smith, Donna L., DI-2012-061
- Smith, Jacqueline, DI-2012-156
- Smith, Jennifer S., DI-11-50
- Smith, Kimberly L., DI-2012-081
- Smith, Leslie E., DI-11-47
- Smith, Robert A., DI-12-13
- Smith (Alston), Taylor, D., DI-11-84
- Smith, Thomas R. Jr., DI-00-05
- Spallone, Richard, DI-91-03
- Speer, William, DI-12-09
- Spicer, Marilyn, DI-93-07
- Spicer, Marilyn, DI-93-28
- Spicher, Kenneth, DI-95-02
- Spriggle, Heather M., DI-11-82
- Staton, Adam, DI-03-36
- Stauffer, Kirk S., DI-2012-042
- Stein, Paul L., DI-11-46
- Stella, Marisa, DI-95-05
- Stenz, John C., DI-12-05
- Stevens, Lacinda M., DI-2012-185
- Stevens, Matthew L., DI-2013-025
- Stockbine, Michael, DI-92-20
- Stocker, Terry O., DI-2013-095
- Stokes, David, DI-08-09
- Stoudt, Alfred L., DI-91-20
- Stover, Richard H., DI-01-14
- Strimel, Florine M., DI-00-14
- Sullivan, Stephen A., DI-11-22
- Sullivan, Stephen A., DI-2012-075
- Sullivan, Terrence B., DI-06-10
- Summers, Carl Carlito, DI-94-06
- Suppan, Keith, DI-99-07
- Susa, Craig S., DI-2012-126
- Swan, Amanda, DI-2012-175
- Sweitzer, James E., DI-10-12
- Sybrandy, Johannes, DI-09-03
- Szczepankowski, Thomas, DI-06-24
- Tabor, John, DI-92-15
- Tarr, Andrea N., DI-2013-037
- Tatman, Michael, DI-07-22
- Taylor, Scott E., DI-00-44
- Tazel, Johnnie E., DI-96-13
- Teaf, Adrian, DI-96-38

- Thompson, Bret A., DI-2012-172
- Thorn, Randall, DI-2013-032
- Tillson, Paul, DI-2012-087
- Titus, Melodee A., DI-02-11
- Todzia, Steven, DI-08-28
- Toler, Danie E., DI-11-03
- Tolliver, Reginald, DI-93-14
- Tomeo, Thomas, DI-08-33
- Treier, James A., DI-2013075
- Trivett, Daniel M., DI-04-04
- Truitt, Michael, DI-07-27
- Trymbiski, Carolyn, DI-2012-070
- Tuneberg, Michael E., DI-2012-088
- Turner, Robert, DI-08-08
- Turner, Robert C., DI-2013-055
- Uhrich, Joshua, DI-08-57
- Udzella, Justin M., DI-2013-028
- Uribe, Cynthia J., DI-2012-115
- Vanchieri, Anthony M., DI-2012-116
- Vanderveen, Eric, DI-93-18
- Venuto, Joseph, DI-94-02
- Venuto, Joseph L., DI-93-11
- Verdugo, Angel R., DI-2012-003
- Verga, Anthony J., DI-00-03
- Verschell, Jeffrey B., DI-07-03
- Vickery, Dennis, DI-07-13
- Vikingstad, Lars, DI-09-02
- Vislay, Peter P., DI-02-22
- Vitacco, Robert R., DI-2012-192
- Voelker, Kathryn L., DI-2012-101
- Volkman, Alan Henry, DI-91-12
- Vonah, Patricia, DI-07-14
- Voyt, Joseph P., DI-10-20
- Voyt, Joseph P., DI-10-20A
- Wagner, Jay Allen, DI-08-20
- Wagner, Jeffrey L., DI-00-16
- Walker, Arnard M., DI-92-14
- Walker, Gregory C., DI-02-13
- Wallace, Jane M., DI-96-02
- Wally, Andrew D., DI-11-08
- Wally, Andrew D., DI-11-72
- Walters, Dennis, DI-00-43
- Wanner, Joseph, DI-93-03
- Warady, Mark M., DI-2012-117
- Ward, Kevin, DI-09-48
- Warren, Carol L., DI-2013-044
- Warren, Deborah E., DI-00-23
- Washington, Marilyn, DI-98-05
- Waters, Eric L., DI-2012-012
- Weaver, Matthew B., DI-07-07
- Weckerly, Gary L., DI-12-38
- Weidemoyer, David, DI-11-17
- Weindorfer, Peter G., DI-09-35
- Whary, William M., DI-03-07
- White, Russell, DI-91-07
- Whittle, Arthur S., DI-2012-150
- Wiernusz, Gerald J., DI-10-17
- Wiewiora, Chad, DI-08-17
- Wildman, Andrew T., DI-10-10
- Wildman, Andrew T., DI-11-01
- Wilkes, Stanley, DI-91-06
- Williams, Joseph B., DI-01-24
- Williams, Kelynda M., DI-02-10
- Williams, Megan, DI-01-20
- Williams, Sr., Philip C., DI-05-11
- Wilson, Belinda, DI-94-19
- Wilson, Dennis, DI-03-17
- Wilson, Julio W., DI-96-21
- Wilson, Merton, DI-94-14
- Wilson, Nicholas J., DI-2013-027
- Winger, Donald, DI-11-39
- Winkis, Robin L., DI-06-13
- Winkleblech, Jarold, DI-07-12
- Wissinger, Charles, DI-07-33
- Wolak, Steven M., DI-2012-191
- Wolf, Michael, DI-07-01
- Wood, Bart, DI-03-23
- Wygant, Richard W., DI-2013-014
- Wzorek, Susan, DI-06-06
- Yarbenet, Gregory J., DI-03-18
- Yanniello (Dublinsky), Sondra, DI-2012-155
- Yates, Clyde, DI-03-22
- Yingst, John, DI-06-21
- Yohe, Moritz, DI-03-13
- Youngken, Denise M., DI-02-02
- Zaborowski, James R., DI-2012-041
- Zachry, Darlene M., DI-2013-047
- Zack, Michael S., DI-2012-119
- Zaharis, Dwyn K., DI-2012-118
- Zana, Mark, DI-08-05
- Zarnick, Jody A., DI-2012-132
- Zawrotuk, Ronald J., DI-11-24
- Zeltman, George S., DI-2012-045
- Zeo, Heather L., DI-09-38
- Zeo, Heather L., DI-09-38A
- Zorn, James, DI-07-19
- Zrncic, Michael, DI-08-47
- Zrncic, Michael, DI-08-47A

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#### **H. Professional Standards and Practices Reinstatement Decisions (7/1/2006-6/30/2007)**

- Blair, Jr., Frank J., RE-11-01
- Common, Matthew, RE-08-01
- Davidson, Steven, RE-06-01
- Franczyk, Lee, RE-10-04
- Helman, James E., RE-10-03
- Hicks, Anthony R., RE-09-03
- Honsel, Erik Scott, RE-12-01
- Hughes, Roberts, RE-05-04
- Salov, Sharon, RE-08-03
- Smith, Jeffrey M., RE-09-02
- Smith, Jr., Thomas R., RE-09-07
- Stich, Timothy W., RE-09-01
- Turner, Robert, RE-08-04

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#### **I. State Board of Private Licensed Schools**

- Security Officers Training Academy, 95-7
- Kittanning Truck Driving School, 95-9
- Andrew Blanco
- Wines, Steins and Cocktails, Ltd.
- Professional Bartender Training, Jeffrey McKnight, 97-6
- Pittsburgh Diesel Institute, 97-7
- Pro-Model Management & Jan Nagy Modeling and Finishing School, 98-5
- Philadelphia Wireless Technical Institute, 97-21
- Philadelphia Wireless Technical Institute, 99-14
- Computer Assistant, Inc., 00-02
- J.J. Trucking Consultants, 00-14
- Jonell, 00-03
- Lanop, 00-10
- Executrain of Philadelphia, 00-38
- Executrain of Allentown, 00-38
- Model Management, 01-25
- Falcon Transport, 01-26
- Wrightco Technologies, 01-12A, 01-13A, 01-14A, 01-15A, 01-16A, 01-17A, 01-18A, 01-19A, 01-20A, 01-21A

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**J. Special Education Hearing Officer Decisions**

File Number, Student Initials, Decision Date  
(Some information does not have a decision date because previous submissions did not provide that information)

- 00304 09-10 MF
- 00417 09-10 JD
- 00590 09-10 KS
- 00647 09-10 AS
- 00675 09-10 KB
- 00691 09-10 CV
- 00715 09-10 BS
- 00751 09-10 CM
- 00758 09-10 AM
- 00764 09-10 DB
- 00770 09-10 NB
- 00824 09-10 BP
- 00857 09-10 MG
- 00865 09-10 BD
- 00881 09-10 WE
- 00908 09-10 IH
- 00963 09-10 TB
- 00979 09-10 CF
- 00986 09-10 NG
- 01025 09-10 ND
- 01047 09-10 AS
- 01070 10-11 BD
- 01083 10-11 GJ
- 01129 09-10 KK
- 01134 09-10 JK
- 01141 09-10 JH
- 01184 09-10 TB
- 01201 09-10 DM
- 01215 09-10 HD
- 01259 09-10 JT
- 01265 09-10 DF
- 01270 09-10 RS
- 01271 09-10 JH
- 01277 09-10 LF
- 01279 09-10 DD
- 01297 09-10 MW
- 01321 09-10 DS
- 01351 10-11 ST
- 01367 10-11 GJ
- 01394 10-11 MM
- 01396 10-11 AW
- 01413 10-11 GF
- 01428 10-11 DJ
- 01449 10-11 BC
- 01481 10-11 IH
- 01491 10-11 SJ
- 01513 10-11 KP
- 01524 10-11 JD
- 01525 10-11 JD
- 01539 10-11 MM
- 01541 10-11 PV
- 01547 10-11 JT
- 01589 10-11 IH
- 01602 10-11 ND
- 01634 10-11 MJ
- 01639 10-11 SO
- 01650 10-11 TS
- 01679 10-11 NK
- 01689 10-11 XB
- 01706 10-11 JW
- 01714 10-11 JM
- 01716 10-11 KH
- 01759 10-11 AF
- 01786 10-11 DB
- 01801 10-11 AG
- 01822 10-11 RR
- 01842 10-11 AB
- 01849 10-11 AW
- 01867 10-11 MC
- 01889 10-11 KM
- 01903 10-11 AK
- 01933 10-11 JK
- 01972 10-11 AB
- 02002 10-11 AS
- 02004 10-11 IT
- 1443 10-11 AG
- 1446 10-11 TR
- 1448 10-11 AR
- 1454 10-11 CH
- 1494 10-11 NT
- 1513 10-11 NG
- 1544 10-11 RV
- 1546 10-11 CV
- 1608 10-11 SM
- 1649 10-11 JH
- 1658 10-11 AA
- 1661 10-11 FF
- 1665 10-11 VD
- 1698 10-11 LP
- 1792 10-11 AG
- 1839 10-11 LL
- 1883 10-11 JB
- 1900 10-11 RC
- 01919-10-11 RP 06/28/2011
- 1639-10-11 CH 06/30/2011
- 1729-10-11 LP 07/06/2011
- 01931-10-11 MS 07/06/2011
- 1854-10-11 DM 07/07/2011
- 00803-10-11 IK 07/08/2011
- 1597-10-11 JG 07/11/2011
- 2058-10-11 KR 07/11/2011
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- 1885-10-11 AL 07/15/2011
- 1462-10-11 JR 07/16/2011
- 1552-10-11 CG 07/18/2011
- 1765-10-11 LB 07/22/2011
- 1530-10-11 MD 07/27/2011
- 1590-10-11 ZG 07/28/2011
- 1824-10-11 HB 08/01/2011
- 2061-10-11 FC 08/02/2011
- 1504-10-11 KC 08/05/2011
- 1582-10-11 LG 08/06/2011
- 01784-10-11 RC 08/06/2011
- 2036-10-11 JT 08/09/2011
- 2046-10-11 AR 08/09/2011
- 00007-10-11 SL 08/10/2011
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- 1547-10-11 DV 08/23/2011
- 1803-10-11 SK 08/23/2011
- 1742-10-11 AD 08/26/2011
- 02001-10-11 RB 08/29/2011
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- 1806-10-11 TG 09/07/2011
- 2167-11-12 CC 09/16/2011
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- 01975-10-11 NS 09/26/2011
- 2098-11-12 BL 09/26/2011
- 1835-10-11 CE 09/27/2011
- 2166-11-12 JM 10/03/2011
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- 1933-10-11 DH 10/26/2011
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- 1711-10-11 MD 11/17/2011
- 2082-11-12 DF 11/21/2011
- 2198-11-12 WM 12/03/2011
- 2199-11-12 JT 12/03/2011
- 2200-11-12 SK 12/03/2011
- 2201-11-12 AW 12/03/2011
- 2202-11-12 DW 12/03/2011
- 2203-11-12 SG 12/03/2011
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- 1914-10-11 KF 12/08/2011
- 2285-11-12 ZR 12/08/2011
- 2007-10-11 SZ 12/12/2011
- 2150-11-12 SB 12/23/2011
- 1799-10-11 LP 12/24/2011
- 2432-11-12 MB 12/26/2011
- 2273-11-12 CD 12/29/2011
- 2128-11-12 CM 01/03/2012
- 2079-11-12 TZ 01/21/2012
- 2144-11-12 AS 01/21/2012
- 2524-11-12 DG 01/24/2012
- 2502-11-12 KO 01/29/2012
- 2654-11-12 ER 01/31/2012
- 2186-11-12 DU 02/05/2012
- 2341-11-12 BN 02/08/2012
- 2816-11-12 JB 02/14/2012
- 2619-11-12 GR 02/17/2012
- 2218-11-12 TF 02/19/2012
- 2568-11-12 YD 02/29/2012
- 2569-11-12 YD 02/29/2012
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- 2702-11-12 KS 03/06/2012
- 2866-11-12 ZR 03/06/2012
- 1899-10-11 OZ 03/11/2012
- 2527-11-12 RB 03/13/2012
- 2547-11-12 AS 03/15/2012
- 2577-11-12 EZ 03/15/2012
- 2225-11-12 DR 03/21/2012
- 2226-11-12 JR 03/21/2012
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- 2490-11-12 MM 03/31/2012
- 2595-11-12 JA 03/31/2012
- 2728-11-12 KM 04/11/2012
- 2557-11-12 CG 04/13/2012
- 2158-11-12 IK 04/18/2012
- 2636-11-12 FC 04/30/2012
- 2637-11-12 XC 04/30/2012
- 2617-11-12 DM 05/01/2012
- 2120-11-12 SH 05/05/2012
- 2552-11-12 SH 05/05/2012
- 2652-11-12 SH 05/05/2012
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- 2916-11-12 RC 05/21/2012
- 2323-11-12 AM 05/24/2012
- 3094-11-12 RH 05/26/2012
- 2923-11-12 CG 05/29/2012
- 2470-11-12 JC 06/05/2012
- 3035-11-12 HF 06/07/2012
- 3076-11-12 MB 06/07/2012
- 2721-11-12 MB 06/12/2012
- 3128-11-12 KN 06/12/2012
- 3111-11-12 IW 06/18/2012
- 3694-11-12 KA 06/22/2012
- 3208-11-12 SS 06/28/2012
- 3283-11-12 AF 06/30/2012
- 2889-11-12 SF 07/03/2012
- 2507-11-12 LM 07/04/2012
- 2573-11-12 KK 07/07/2012
- 3242-11-12 CB 07/07/2012
- 2787-11-12 JP 07/12/2012
- 2861-11-12 RJ 07/12/2012
- 3306-11-12 ES 07/22/2012
- 2877-11-12 JE 07/23/2012
- 2967-11-12 AP 07/23/2012
- 3231-11-12 CP 07/25/2012
- 2824-11-12 MH 07/31/2012
- 3108-11-12 RH 08/03/2012
- 2805-11-12 SS 08/06/2012
- 3304-11-12 EI 08/08/2012
- 3293-11-12 NK 08/12/2012
- 2803-11-12 TF 08/14/2012
- 2629-11-12 JC 08/15/2012
- 3093-11-12 MS 08/20/2012
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- 3264-11-12 MS 08/25/2012
- 3045-11-12 LP 08/30/2012
- 3158-11-12 HC 08/31/2012
- 3413-12-13 HS 09/03/2012
- 2612-11-12 AB 09/10/2012
- 3005-11-12 TS 09/12/2012
- 2975-11-12 JH 09/14/2012
- 3101-11-12 SS 09/16/2012
- 2705-11-12 KA 09/23/2012
- 3102-11-12 ES 10/03/2012
- 2610-11-12 KF 10/05/2012
- 2724-11-12 GL 10/09/2012
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- 13158-12-13 IW 10/29/2012
- 13124-12-13 RC 11/12/2012
- 3152-11-12 CS 11/18/2012
- 3281-11-12 IH 11/18/2012
- 2939-11-12 BK 11/20/2012
- 3315-11-12 BM 11/24/2012
- 2782-11-12 JB 11/25/2012
- 3420-12-13 CK 11/25/2012
- 3098-11-12 ZB 11/27/2012
- 13163-12-13 SB 11/27/2012
- 13083-12-13 CT 11/29/2012
- 3225-11-12 ML 12/01/2012
- 13123-12-13 KP 12/04/2012
- 13244-12-13 LV 12/12/2012
- 3235-11-12 AK 12/18/2012
- 13245-12-13 EM 12/20/2012
- 3343-12-13 KW 12/21/2012
- 3485-12-13 IH 12/29/2012
- 13101-12-13 TB 01/04/2013
- 13185-12-13 CB 01/04/2013
- 2509-11-12 MC 01/06/2013
- 2628-11-12 SP 01/07/2013
- 13201-12-13 CL 01/16/2013
- 3317-11-12 CN 01/19/2013
- 3127-11-12 MJ 01/21/2013
- 3465-12-13 JK 01/22/2013
- 3472-12-13 TE 01/22/2013
- 3296-11-12 JD 01/23/2013
- 13135-12-13 AS 01/28/2013
- 3202-11-12 MB 01/29/2013
- 3399-12-13 GB 01/29/2013
- 13422-12-13 JT 02/08/2013
- 13104-12-13 RE 02/13/2013
- 3050-11-12 HG 02/18/2013

- 13338-12-13 AZ 02/25/2013
- 13350-12-13 JS 02/26/2013
- 13114-12-13 NF 02/28/2013
- 13216-12-13 AZ 03/09/2013
- 3326-11-12 MR 03/12/2013
- 13604-12-13 AK 03/21/2013
- 3432-12-13 DP 03/26/2013
- 13276-12-13 MK 03/26/2013
- 3483-12-13 BZ 03/27/2013
- 13224-12-13 LD 04/02/2013
- 13272-12-13 KG 04/02/2013
- 13605-12-13 AB 04/04/2013
- 13355-12-13 JA 04/06/2013
- 3346-12-13 EN 04/09/2013
- 13459-12-13 SK 04/09/2013
- 13570-12-13 DS 04/12/2013
- 13571-12-13 DS 04/12/2013
- 13256-12-13 OR 04/18/2013
- 3366-12-13 NH 04/29/2013
- 13159-12-13 SB 05/01/2013
- 13461-12-13 SS 05/03/2013
- 13612-12-13 NM 05/03/2013
- 13373-12-13 IW 05/04/2013
- 13129-12-13 GK 05/08/2013
- 13352-12-13 RJ 05/08/2013
- 13127-12-13 JZ 05/14/2013
- 13715-12-13 MP 05/17/2013
- 13610-12-13 BR 05/22/2013
- 3402-12-13 LJ 05/28/2013
- 13564-12-13 JH 05/28/2013
- 13357-12-13 BS 05/29/2013
- 13561-12-13 TL 06/06/2013
- 13341-12-13 DH 06/08/2013
- 13126-12-13 MD 06/12/2013
- 13543-12-13 AW 06/15/2013
- 13322-12-13 FC 06/28/2013
- 13977-12-13 CP 06/29/2013
- 13952-12-13 JF 07/05/2013
- 13471-12-13 JG 07/08/2013
- 13762-12-13 MB 07/20/2013
- 13618-12-13 EG 07/25/2013
- 13375-12-13 MS 08/11/2013
- 14097-13-14 PA 08/15/2013
- 13460-12-13 SF 08/16/2013
- 13941-12-13 TJ 08/23/2013
- 13647-12-13 ZH 08/24/2013
- 13882-12-13 ZH 08/24/2013
- 13530-12-13 JP 08/27/2013
- 14020-12-13 JP 09/10/2013
- 13589-12-13 NW 09/13/2013
- 14071-12-13 EA 09/15/2013
- 13639-12-13 CO 09/17/2013
- 13677-12-13 AP 09/17/2013
- 13587-12-13 TW 09/20/2013
- 13719-12-13 JN 09/24/2013
- 13855-12-13 ES 10/02/2013
- 14211-13-14 EM 10/02/2013
- 14225-13-14 AE 10/04/2013
- 13552-12-13 MJ 10/05/2013
- 13553-12-13 NJ 10/05/2013
- 13518-12-13 LT 10/29/2013
- 13764-12-13 AR 10/29/2013
- 14323-13-14 NJ 11/07/2013
- 14072-12-13 GW 11/08/2013
- 14056-12-13 CH 11/11/2013
- 13735-12-13 VB 11/15/2013
- 14070-12-13 AF 11/15/2013
- 14136-13-14 IP 11/16/2013
- 14287-13-14 IP 11/16/2013
- 14221-13-14 AD 11/18/2013
- 14350-13-14 DC 11/18/2013
- 14214-13-14 SK 11/22/2013
- 14230-13-14 KC 11/22/2013
- 13950-12-13 TG 11/25/2013
- 14402-13-14 CM 12/04/2013
- 13978-12-13 CP 12/08/2013
- 14051-12-13 CP 12/08/2013
- 14032-12-13 ZG 12/10/2013
- 14171-13-14 J G 12/11/2013
- 13959-12-13 J M 12/15/2013
- 13439-12-13 C 12/17/2013
- 14455-13-14 J C 12/20/2013
- 14452-13-14 T C 12/26/2013
- 13815-12-13 K W 12/27/2013
- 14031-12-13 G S 01/03/2014
- 14119-13-14 J N 01/05/2014
- 14177-13-14 H S 01/17/2014
- 14380-13-14 P A 01/17/2014
- 14208-13-14 H S 01/19/2014
- 14384-13-14 J T 01/21/2014
- 14397-13-14 P A 01/23/2014
- 14522-13-14 A B 01/27/2014
- 14523-13-14 J G 01/27/2014
- 14382-13-14 E A 01/28/2014
- 14266-13-14 J M 02/05/2014
- 14486-13-14 ES 02/05/2014
- 14229-13-14 DC 02/19/2014
- 14391-13-14 TW 02/26/2014
- 13423-12-13 AZ 03/01/2014
- 14662-13-14 YB 03/10/2014
- 13887-12-13 IW 03/13/2014
- 14117-13-14 JN 03/13/2014
- 14684-13-14 RC 03/14/2014
- 14458-13-14 JP 03/17/2014
- 14583-13-14 LS 03/17/2014
- 14254-13-14 EE 03/18/2014
- 14272-13-14 GL 03/20/2014
- 14487-13-14 AH 03/24/2014
- 14096-13-14 LL 03/25/2014
- 14593-13-14 MB 03/26/2014
- 13807-12-13 MC 03/28/2014
- 14325-13-14 XF 04/03/2014
- 14223-13-14 JB 04/14/2014
- 14589-13-14 MM 04/15/2014
- 14526-13-14 MS 04/23/2014
- 14540-13-14 DQ 04/30/2014
- 14578-13-14 AQ 04/30/2014
- 14579-13-14 MQ 04/30/2014
- 14856-13-14 LC 04/30/2014
- 14284-13-14 EO 05/03/2014
- 14840-13-14 DM 05/06/2014
- 14845-13-14 DM 05/06/2014
- 14277-13-14 KN 05/07/2014
- 14800-13-14 KB 05/12/2014
- 14661-13-14 SM 05/14/2014
- 14330-13-14 JM 05/16/2014
- 14495-13-14 JH 05/19/2014
- 14665-13-14 JT 05/20/2014
- 14950-13-14 TS 05/24/2014
- 14922-13-14 MS 06/01/2014
- 14321-13-14 BC 06/04/2014
- 14737-13-14 CG 06/10/2014
- 14806-13-14 CF 06/17/2014
- 15036-13-14 JM 06/20/2014
- 15065-13-14 ES 06/21/2014
- 14573-13-14 RT 06/22/2014
- 14361-13-14 AK 07/02/2014
- 14362-13-14 NK 07/03/2014
- 15129-13-14 CH 07/04/2014
- 14550-13-14 SM 07/11/2014

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- 14916-13-14 OK 07/18/2014
- 15167-13-14 JC 07/19/2014
- 14512-13-14 SM 07/22/2014
- 15180-13-14 EW 07/25/2014
- 15047-13-14 JH 07/26/2014
- 14530-13-14 CH 08/03/2014
- 14777-13-14 IQ 08/05/2014
- 14785-13-14 CP 08/06/2014
- 14830-13-14 KR 08/10/2014
- 15189-13-14 CH 08/12/2014
- 15115-13-14 EK 08/13/2014
- 14862-13-14 NA 08/18/2014
- 14715-13-14 BM 08/20/2014
- 15013-13-14 AL 08/25/2014
- 14488-13-14 JL 08/26/2014
- 14898-13-14 JR 08/27/2014
- 15058-13-14 JA 08/29/2014
- 15132-13-14 AH 09/02/2014
- 15265-14-15 DH 09/05/2014
- 15089-13-14 BF 09/09/2014
- 15205-14-15 BL 09/15/2014
- 14590-13-14 NM 09/17/2014
- 14872-13-14 SF 09/19/2014
- 15186-13-14 RH 09/25/2014
- 14846-13-14 AA 09/28/2014
- 14915-13-14 RT 10/03/2014
- 15342-14-15 CH 10/07/2014
- 15046-13-14 JH 10/10/2014
- 14998-13-14 GS 10/16/2014
- 15242-14-15 DF 10/18/2014
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- 15255-14-15 YK 10/20/2014
- 15112-13-14 AS 11/04/2014
- 14980-13-14 ZC 11/10/2014
- 15458-14-15 AM 11/20/2014
- 15488-14-15 CL 11/24/2014
- 15183-13-14 TL 11/26/2014
- 15140-13-14 AR 12/03/2014
- 15237-14-15 BS 12/09/2014
- 15522-14-15 JM 12/12/2014
- 14498-13-14 IW 12/17/2014
- 14868-13-14 DB 12/19/2014
- 15445-14-15 JS 12/19/2014
- 15648-14-15 DG 12/21/2014
- 15531-14-15 JF 12/23/2014
- 15090-13-14 WS 12/24/2014
- 15202-14-15 AD 12/24/2014
- 15203-14-15 AD 12/24/2014
- 15230-14-15 EH 12/29/2014
- 15236-14-15 LR 01/05/2015
- 15066-13-14 MT 01/10/2015
- 15671-14-15 SP 01/12/2015
- 15486-14-15 BL 01/19/2015
- 15052-13-14 AE 01/20/2015
- 15100-13-14 TD 01/20/2015
- 15417-14-15 TD 01/20/2015
- 15168-13-14 JG 01/30/2015
- 15378-14-15 SM 01/31/2015
- 15605-14-15 AF 01/31/2015
- 15330-14-15 DS 02/10/2015
- 15576-14-15 CB 02/15/2015
- 15478-14-15 CB 02/19/2015
- 15770-14-15 KS 02/20/2015
- 15677-14-15 BL 02/21/2015
- 15721-14-15 BL 02/21/2015
- 15737-14-15 BL 02/21/2015
- 15762-14-15 IS 02/21/2015

- 15811-14-15 BL 02/21/2015
- 15422-14-15 LB 02/26/2015
- 15270-14-15 PA 03/02/2015
- 15800-14-15 CR 03/02/2015
- 15359-14-15 DF 03/09/2015
- 15630-14-15 JB 03/16/2015
- 15632-14-15 TT 03/21/2015
- 15919-14-15 SS 03/21/2015
- 15455-14-15 TR 03/23/2015
- 15461-14-15 PA 03/31/2015
- 15661-14-15 PA 03/31/2015
- 15392-14-15 EW 04/13/2015
- 15777-14-15 MF 04/18/2015
- 16032-14-15 DR 05/02/2015
- 16036-14-15 BL 05/07/2015
- 16091-14-15 EK 05/08/2015
- 15604-14-15 KL 05/12/2015
- 15736-14-15 JM 05/12/2015
- 16099-14-15 ZB 05/19/2015
- 16207-14-15 TJ 05/20/2015
- 15910-14-15 GD 05/22/2015
- 16000-14-15 EC 05/24/2015
- 15166-13-14 AG 05/26/2015
- 15181-13-14 TR 05/26/2015
- 15751-14-15 AK 05/26/2015
- 15465-14-15 CM 05/30/2015
- 15850-14-15 SL 06/02/2015
- 16204-14-15 CK 06/03/2015
- 16048-14-15 BL 06/04/2015
- 15868-14-15 ML 06/05/2015
- 15477-14-15 CV 06/10/2015
- 15903-14-15 MV 06/11/2015
- 16286-14-15 KB 06/12/2015
- 15467-14-15 TM 06/15/2015
- 15757-14-15 TH 06/18/2015
- 16318-14-15 NR 06/18/2015
- 15726-14-15 DP 06/24/2015
- 15823-14-15 JW 06/24/2015

Contact: Kerry Smith, PaTTAN-Hbg., ODR, (717) 901-2166

#### **K. School Construction Decisions**

- In the Matter of: Reimbursement for the Rose Tree Media School District

Contact: Ernest Helling (717-787-5500)

#### **L. Act 48 Appeal Decisions**

- Adams, Paula
- Alansky, Eric
- Albensi, Denise
- Allen, Brian
- Allyn, Brenda
- Anderson, Stephanie
- Anelli, Kristin
- Angle, Bonnie
- Apice, Margaret
- Arena, Samuel
- Arffa, Sharon
- Ashton, Grace
- Austraw, Dean
- Azeff, Deborah
- Bailey, Sarah
- Baldassarre, Susan
- Barker, Angela
- Basile, David
- Battaglia, Lisa
- Baumgart, Mary
- Baylor, Eric
- Beccaloni, Gerald
- Belan, Lesley
- Bell, Donna

- Benhart, Jacque
- Berger, Kathleen
- Berman, Allen
- Berry, Edgar
- Bewick, Kristen
- Biehl, Bonita
- Binder, Melissa
- Bires, Rochelle
- Blohm, Josephine
- Bockol, Nancy
- Bold, Michael
- Bolinger, Shelley
- Bone, Megan
- Borbidge, Cheryl
- Boughton, David
- Bowden, Linda
- Bowe, Deborah
- Bowe, Patrick
- Brandle (Desthers), Megan
- Brenner, Matthew
- Brief, Jennifer
- Broadbent, Phyllis
- Brooks, Ida
- Brown, Mary
- Brown, Norman
- Bruner, Debra
- Brunken, John
- Buchs, Jennifer
- Buday, Sarah
- Bugher, Christine
- Burdette, Christopher
- Burk, Lindsay
- Burkins, Vickie
- Burrell, Gilbretta
- Caldwell (Booser), Lisa
- Canally, John
- Cannon, Harriet
- Cappella, Michael
- Carchidi, Joseph
- Carey, Diane
- Carpenter, Judith
- Carrigan, Jaime
- Casciano, Anthony
- Case, Lucille
- Casper, Vanessa
- Chalkey (Hill), Christine
- Chandlee, David
- Chandler, Victoria
- Chappell, Shari
- Chevalier, Louise
- Chicko, Wanda
- Clark, Debora
- Clifford, Donna Lynn
- Coffy, Ellis
- Cole, Beth
- Coll, Edward
- Collier, Markiya
- Colvin, Marie
- Compton, Pamela
- Concha, Ellen
- Conlon, Matthew
- Connor, Catherine
- Connors, Maureen
- Constantine, Kristine
- Cooperson, Leslie
- Corey, Trista
- Corso, James
- Cosgrove, Millie
- Cotton, Henry
- Couch, Brad
- Covelli, Joseph
- Cox, Jennifer
- Cramer, Harriet
- Crelli, Jeanne
- Crisi (Hart), Kathleen
- Cummins, James
- Curry, Sandr
- Cutchall, Millicent
- Cutler, Beverly
- Dachille, Ornella
- Daniels, Dorothy
- Daniels, Edward
- Dankulich, Marguerite
- Darlington, Joan
- Daugerdas, Blanca
- Davenport, Margaret
- Davis, Shellie
- Day, Margaret
- Deangelo-Mallion, Dana
- Decker, Gary
- Degan, (Castiglione), Annette
- DeGennaro, Donna
- DelVecchio, Imelda
- DeMarino, James
- Demby, Henry
- Demian, Sammy
- Deni, Anthony
- DePermentier, Bonnie
- Derosa, Alex
- Diamanatopoulos, Peter
- DiChristofaro, Patricia
- Dibble-Todd, Susan
- Diehl, Michele
- Dietrich, Kelly
- DiLauro, Patricia
- Dillon, Eileen
- DiMatteo, Cynthia
- Dinger, Kimberly
- Dixon, Kim
- Dobbs, Michael
- Dorm, Alfredia
- Dormer, Maria
- Dougherty, John
- Douglass, Nancy
- Downs, Elizabeth
- Drumm, Jennifer
- Dryer, Jennifer
- Dudek, Melissa
- Dudley, Lionel
- Dudzik, Alex
- Duffy, Julie
- Dukes, Delphyne
- Durko, Kathryn
- Dwyer, Amy
- Eaby, Dace
- Earnest, Anna
- Eddinger, Stephanie
- Edwards, Alison
- Edwards, Daneell
- Eggleston, Karen
- Eichler, Dorothy
- Ellis, Harriet
- Emery, Lisa
- Ermlick, Margaret
- Evanisko, Tamara
- Evans, Marcee
- Fabry, Christine
- Farrell, Frances
- Fattal, Laura
- Fatto, Rex



- Fay, Todd Powell, Joan
- Feather, Ralph
- Fehr, Robert
- Fellerath, Margaret
- Finamore, Laura
- Findlay, Tracy
- Finn, Noreen
- Fisher, Michael
- Fitzgerald, Danielle
- Flannick, Jamie
- Flemming, Hope
- Flickinger, Carol
- Flores, Nicole
- Foltz, Susan
- Fonde, Timothy
- Forrester, Lisa
- Fosbrink, Richard
- Foschini, Tara
- Frangione, Robert
- Frank, Nanette
- Frawley, Jennifer
- Frazier, Robert
- Freed, Peter
- Fretts, Donald
- Frey, Melissa
- Friel, Patricia
- Fromm, Judith
- Fugh, James
- Funck, Jean
- Fuscaldo, Patricia
- Gaffney, Daniel
- Gallagher, Ann Marie
- Gari, Joanne
- Gasker, Denise
- Gaskill, Carla
- Gavin, Patrick
- Gebhardt, Marilyn
- Gekoski, Carole
- Gelman, Lisa
- Gelotti, Scott
- Gentile, Richard
- Gentlesk, Jennifer
- Germont-Risser, Denise
- Gerry, Nancy
- Gialames, Christine
- Giampietro, Maria
- Gibson, Nancy
- Gibson, William
- Gilbert, Sheila
- Glackin, Michael
- Glanski, Lawrence
- Gleason, Theresa
- Gonzalez, Luis
- Goodman, Eileen
- Graff, Diane
- Gramling, Linda
- Grazis, Carolyn
- Greco, Romaine
- Greenly, Lynne
- Greico, Susan
- Griffin, Leanna
- Grignol, Eric
- Gryskewicz, Michelle
- Guignet, Dennis
- Haas, Eileen
- Haas, Kelly
- Habecker, Mary
- Haddad, Chestine
- Hahn, Harry
- Hall, James
- Hall, Melissa
- Hampson, Christie
- Haney, Lisa
- Hanlan, Elise
- Harchelroad, Jean
- Harakal, Donald
- Harkins-Kondel, Cynthia
- Harland, Marcia
- Harris, Wendy
- Haslam, Carol
- Havers, Cynthia
- Hayes, Mary Carla
- Hazel, Karen
- Hazell, David
- Heard, Walter
- Heimbach, Ricky
- Heitzenrater, Jon
- Heltzel, Amy
- Henderson, Marjorie
- Henthorne (Wylovich), Angie
- Hershaff, Stuart
- Herb, Betsy
- Hering, Gloria
- Herman, Adriene
- Hertzler, Cynthia
- Hertzog, D. Jay
- Hesington, Michael
- Hewitt, April
- Heywood, Marlong
- Higgins, James
- Higgins, Melanie
- Hines, Sherri
- Hinton, Sylvia
- Hoch, Donna
- Hoffer, Craig
- Hogue, Meta
- Holderbaum, Carrie
- Holinowsky, Monica
- Hollich, George
- Horn, Kathleen
- Horner, Joie
- Horten, Lori
- Horvath, Linda
- Hough, John
- Houliston, Craig
- Howitt-Battles, Nancy
- Hubbuch, Andrew
- Hubbard, Lisa
- Hurvitz, Susan
- Huxoll, Amy
- Huyett, Rodney
- Iacovel, Kimberly
- Ingraham, Linda
- Irwin, Alvin
- Jackson, Andrew
- Jackson III, William
- Jendrey, Judith
- Johns, Janelle
- Johns, Jr., William
- Johnson, Elmore
- Johnson, Julia
- Jolly, Anju
- Jones, Christopher
- Jones, Helen
- Jones, Jeannette
- Jones, Nicole
- Jordanoff, Katherine
- Judge, L. Loan
- Kalmanor, Ann
- Karch, Denise

- Kean, Steven
- Kearns, Jacqueline
- Keeney, Maureen
- Kegarsise, Kathleen
- Kelley, Karl
- Kelly, Michael
- Kennedy (Zajac), Kimberly
- Kent, Kelly
- Keys, Patricia
- Kibsey, Richard
- Killian, Lauri
- Kiick, Karen
- Kimmins, Bernard
- Kinder, Lori
- King, LaVerne
- Kinsner, Kathy
- Kirby, Carol
- Kirton, Juanita
- Klepser, Patricia
- Kline, Janet
- Kling, Bonnie
- Kloeker, Regina
- Knight, Danita
- Koch, Kimberlee
- Kohli, Aimee
- Korba, Donna
- Kosar, Sandra
- Kotch, Joanne
- Krell, Tracey
- Kum, Sharon
- LaFountain, Dawn
- Laisy (Lam), Anna
- Lally (Shortall), Dawn
- Lance, Linda
- Langford, Shawn
- Lattus, Mary
- Laus, Celeste
- Law, Celeste
- LeDonne, Vittoria
- Lee, Yujina
- Leitzel, Maureen
- Lemonovich, William
- Leo, Charles
- Leonard, Kristin
- Levandusky, Mary Ann
- Libassi, Paul
- Liller, Jobelle
- Lindeman, Rebecca
- Lindsay, Barry
- Lindsay, Cynthia
- Little, Ruth Ann
- Loch, Susan
- Locher, Stephen
- Lockyer, John
- Loeffler, Linda
- Loeser, Lisa Ann
- London, Marsha
- Long, Julianne
- Long, Loriann
- Lopano, Jenna
- Lorusso, Dominick
- Losch, Michelina
- Love, James
- Lowman, Heather
- Lowry, Robin
- Loy, Mary
- Lucas, Elizabeth
- Lutfy, Pamela
- Lutz, Joan
- Mackerchar, Pearl
- Magala, Ted
- Maguffee, William
- Maidman, Carol
- Makhoul, Sharon
- Malloy, Marianne
- Maloney, Cathryn
- Mann, Kerri
- Mapes, Susan
- Marcikonis, Mary
- Martin, Patrice
- Martindell, Sandra
- Mason, Lorrene
- Mason, Louise
- Massey (Carter), Jill
- Matkowski, Margot
- Matovich, Matt
- Matrunick, David
- Mayo, William
- McBride, Sarah
- McCarthy, Robin
- McClintic, Douglas
- McCracken, Faith
- McCrone, Ann Marie
- McCuen, Sara
- McCullough, Dennis
- McDonald, Karen
- McGarry, Colleen
- McGill, Danielle
- McGinniss, John
- McGowman, Janet
- McGlynn, Suzanne
- McGrogan, Deborah
- McKee, Margaret
- McKeen, Nancy
- McKenna, Christine
- McKeown, Theresa
- McLaughlin, Erin
- McLaughlin, Harold
- McNeil, John
- Meckes, Linda
- Medetsky, Tova
- Meihl, Joseph
- Meisner (Maslar), Angela
- Merhaut, Joseph
- Meshanko, Sherrill
- Metz, Cynthia
- Meza, Hector
- Mickelberg, Judith
- Miller, Ava
- Miller, Darryl
- Miller, Pamela
- Miller, Stephen
- Miller, Steven
- Minear, William
- Mingin, Wesley
- Mitchell, Jeanette
- Moman, Sherry
- Mondock, Marci
- Monek, Gloria
- Monroe, Patrick
- Montgomery, Lois
- Moore, Jill
- Moore III, Lawrence
- Morris, Mary Beth
- Morrow, Lindsay
- Moses (Ryan), Diane
- Murphy, Steffanee
- Muir, Marjorie
- Muldoon, Ann Marie
- Muller, Betty

- Murphy, John
- Murphy, Lori
- Murray, Heather
- Muscatello, Janet
- Myer, Barbara
- Natale (Weston), Pamela
- Neilsen, Drew
- Nelson, Jr., Marion
- Newby, Jane
- Newcombe, Ellen
- Newhart, Geraldine
- Newman, Dolores
- Nghiem, Chau
- Nicolaus, Leeann
- Niehoff, Jason
- Nieves, Sonia
- Noble, Maryellen
- Nowak, Christina
- Nyikos, Katalin
- Obert, Sherry
- O'Boyle, Minetta
- O'Brien, Beverly
- O'Connor, Martin
- Oliver (Graves), Helen
- O'Neill, Lauren
- O'Neill, Michael
- O'Neill, Teresa
- Orehotsky, David
- Orndorf, Nathan
- Osburn (Yost), Cory
- Ostrosky, Ronald
- Ott-Surcher
- Outlaw, Veronica
- Owens, Douglas
- Palmer, Caden
- Pannell, Stephen
- Papale, Marian
- Papurello, Ricky
- Parker, Donna
- Parker, Susan
- Parry, Alison
- Pashchuk, Natasha
- Pasko, Michael
- Patterson, Christine
- Payne, Sally
- Pehowic (Crumb), Heather
- Pelleschi, Dugene
- Pensiero, Tra
- Perry, Linda
- Peterson, Andrea
- Petrosky, Cathy
- Pfeiffenberger, Eleanor
- Phillips, Melissa
- Phillips (Kalmbach), Rebecca
- Piccirilli, Brandi
- Pilla, Filomena
- Pitorak, Susan
- Platt, Michael
- Pollet, Susan
- Poltersdorf, Nicki
- Polonoli, Deborah
- Pomaibo, Carmon
- Pomella, Stephen
- Pontzer, Cristina
- Pownall, Mary
- Price, P. Robin
- Prego, Donna
- Prigg, Brenda
- Probst, Joan
- Pugh, Jennifer
- Quann, Monica
- Quann, Thomas
- Quinn, Antoinetta
- Quinn, William
- Quinin, Donna
- Rademacher, Kathleen
- Ramage, Charlene
- Rannels, Carol
- Recine, Katie
- Reid, Shirley
- Reinsel, Jennifer
- Reitz, Rebecca
- Rengers, Mary
- Renninger, Amie
- Rhome, Lisa
- Richter, Jeannie
- Richwine, Constance
- Rickerman, Jonathan
- Ridinger, Rebecca
- Rimmler, Erin
- Ritter, Kurt
- Rivera, Rosary
- Robinette, William
- Robinson, Carletta
- Robinson, Maureen
- Rodgers, Courtney
- Rodgers, Tami
- Roesch, Heather
- Rogers, Brenda
- Rooney, Todd
- Rosado, Rosa
- Rose, Gertrude
- Rosen, Ronald
- Rosenberg, Jennifer
- Rossi, Jacob
- Rothrauff, Justin
- Rowe, Donna
- Ruba, Rachel
- Rubeis, Eileen
- Ruffini, Michael
- Ryan, Alice
- Ryan, Patricia
- Sabol, Angela
- Sack, Elaine Mazzei
- Sadoff, Maxine
- Salties, Susan
- Salvia, Elise
- Sanios, Joyan
- Santiago, Deborah
- Satira, Cara
- Savakinas, David
- Savitsky, Elizabeth
- Sawyer, Averyel
- Scalleat, Janine
- Scebelo, Alycia
- Scherer, Janice
- Schlegel, Jennifer
- Schmidt, Elaine
- Schreiber, Lora
- Schultz, Sandra
- Schwab (Caponi), Patricia
- Schwoebel, James
- Scott, Deborah
- Scott, Lakisha
- Scrimall, Marianne
- Scrivo, Coleen
- Seiverd, Karen
- Seneca, Denise
- Senia, Grace
- Sharlock, Lois

- Sheely, Beverly
- Shepski, Lorie
- Shields, Molly
- Shore, Matthew
- Shuey, Seth
- Shultz, Lois
- Sier, Ruth
- Silva, Steven
- Simon, Bruce
- Simpson, Stuart
- Sink, Jean
- Sinkuc, Valerie
- Six, Linda
- Slautterback, Bethany
- Slavkin, Jacqueline
- Slekar, Lori
- Slick, Cristy
- Slick, Deborah
- Smiles, Michelle
- Smiley, Judith
- Smith, Gwendolyn
- Smith, Jeffrey
- Smith, William
- Snyder, Andrea
- Snyder, Mark
- Snyder, Robin
- Solomon, Susan
- Sonson, Craig
- Sorrentino, Patricia
- Spadaccini, Adalis
- Spence, Stacy
- Stackiewicz, Stephen
- Stallone, Steven
- Stanhope, Rebecca
- Stapinski, Stanley
- Steck, Mary
- Steltz, Marion
- Stephens, Darren
- Stephens, Matthew
- Stewart, Susan
- Stock, Christine
- Stockbower, Anne Marie
- Stockwell, Ronald
- Stoffere, Maureen
- Stone, Michael
- Stoner, Robert
- Storch, Eric
- Strickler, Erin
- Strouse, Kristen
- Tabron, Elizabeth
- Tambellini, Marcia
- Taylor, Cheryl
- Tepe, Connie
- Ternowchek, Jeanne
- Terwillinger, Darlene
- Terrace, Robert
- Territo, Patricia
- Terrizzi-Meyers, Jacqueline
- Tesla-Berry, Sandra
- Thomas-Shah, Zenobia
- Timbario, Phyllis
- Torchia Thomas
- Toto, Mary
- Tracey, John
- Trate, Ann
- Trause, Richard
- Travis, Theresa
- Trelli, Joseph
- Trusky, Eileen
- Tsikoudis-Perez, Euthalia
- Turner, Mary
- Tyson, Denise
- Ulivitch, Melanie
- Urbano, Janet
- Valentovich, Joseph
- Valeriano (White), Nicole
- VanBuskirk, Cheryl
- Vanguard, Nelson
- Vaverchak, Frances
- Velasquez, Joyce
- Vergith, Kathy
- Vesolich, Anastacia
- Viray, Vita May
- Vogel, Michelle
- Volpe (Fittipaldo), Elaine
- Voss, Charlene
- Wagner, Danielle
- Wagner, Kimberly
- Walker, Merry
- Walker, Richard
- Walls, Edward
- Walsh, Tracye
- Walters, Rikk
- Walzak, Gloria
- Wanner, Donna
- Warren, Mary Ann
- Ward, Raymond
- Waruszewski, Mary
- Watkoski, Rhonda
- Watson, Elizabeth
- Weber, Matthew
- Weidler, Daniel
- Weiner, Daniel
- Weiser, Kate
- Weiss, Leslee
- Welch, Edward
- Wengert (Bernecker), Denise
- Wentzel III, Harvey
- Whitby, Cecelia
- White, Deborah
- White, Francine
- Wiener, Heather
- Wilbourne, Earl
- Wilhide, Ty
- Wilkins, Kristen
- Williams, David
- Williams, Demetria
- Williams, Evelyn
- Williams, Jason
- Williams, Marianne
- Williamson, Deborah
- Winkler, Paul
- Wise, Damaris
- Wise, Elizabeth
- Witherup, Thomas
- Wolf, Patricia
- Workman, Regina
- Worley, Eric
- Wright, Wilbert
- Wynkoop, Elizabeth
- Wynne, Kimberly
- Young, Deborah
- Young, Timothy
- Youssef, Neveen
- Yudt, Diane
- Yuknalis, John
- Zander, Kathy
- Zdarko, Jennifer

- Zdilla, Lawrence
  - Ziga, Gertrude
  - Zola, Michelle
- Contact: Robert Datorre (717) 787-5500

#### M. Miscellaneous Decisions

- *Farrell Area School District v. Commonwealth of Pennsylvania, Department of Education, Office of School Services*

Contact: Office of Chief Counsel (717-787-5500)

- *Shane B. Peck v. Edward L. Rech, Office of Postsecondary/Higher Education, Division of Private Licensed Schools*
- Contact: Patricia Landis (717-783-8228)

- *Greater Latrobe School District v. Bureau of Elementary and Secondary Education*
  - *Pottsgrove Taxpayers Alliance v. Department of Education*
  - *Hazleton Area School District v. Department of Education*
  - *Sleighton School v. Department of Education*
  - *Lehigh Carbon Community College v. Office of Postsecondary Education, FY 00-01, 01-02*
- Contact: Ernest Helling (717-787-5500)

- *Preeminence, Inc. v. Department of Education*
  - *Pennsylvania Department of Education v. The Right Prep, LLC*
- Contact: Robert Tomaine (717) 787-5500

- *Schuylkill Intermediate Unit v. Bureau of Special Education*
- Contact: Rosemary Mullaly (717) 787-5500

- *West Mifflin School District v. Department of Education*
  - *Pocono Mountain School District v. Department of Education, Division of Subsidy Data and Administration*
- Contact: Karen Feuchtenberger (717) 787-5500

- *Potomac College, Application for Certificate of Authority*
- Contact: Paula Fleck (717-772-3623)

- *Montgomery County Community College v. Department of Education*
- *Wyoming Valley West School District v. Department of Education, Bureau of Curriculum and Academic Services, Division of Federal Programs*
- *In Re: Commonwealth Connections Academy Charter School Cyber Charter School Application—2002*
- *In Re: Pennsylvania Leadership Charter School Cyber Charter School Application—2002*
- *In Re: Pennsylvania Distance & Electronic Learning Academy Charter School Cyber Charter School Application—2002*
- *In Re: Achievement House Charter School Cyber Charter School Application—(2002)*
- *In Re: Millennium Cyber Charter School Cyber Charter School Application—(2002)*
- *In Re: Commonwealth Connections Academy Charter School Revised Application—(2003)*
- *In Re: Pennsylvania Leadership Charter School Revised Application (2003)*
- *In Re: Achievement House Charter School Cyber Charter School Resubmission Application (2004)*
- *In Re: Achievement House Charter School Cyber Charter School Second Resubmission Application (2004)*
- *In Re: Commonwealth Connections Academy Charter School Cyber Charter School Second Resubmission Application (2003)*
- *In Re: Pennsylvania Distance Learning Charter School Cyber Charter School Resubmission Application (2003)*

- *In Re: Pennsylvania Distance Learning Charter School Cyber Charter School Second Resubmission Application (2004)*
- *In Re: Pennsylvania Leadership Charter School Cyber Charter School Second Resubmission Application (2003)*
- *In Re: Pennsylvania Leadership Charter School Cyber Charter School Third Resubmission Application (2003)*
- *In Re: Anchorage Cyber Charter School Cyber Charter School Application (2004)*
- *In Re: Pennsylvania Hinterland Mobile Cyber Charter School Cyber Charter School Application (2003)*
- *In Re: SusQ Cyber Charter School Cyber Charter School Renewal Application (2003)*

Contact: Karen Feuchtenberger (717-787-5500)

- Jeanette School District
  - Kennett Consolidated School District
  - Reading School District
- Contact: Samantha Snyder (717-787-5500)

- *North Hills School District v. Department of Education*
- Contact: Mark Zaccarelli (717-787-5500)

- *Palisades School District v. The Lehigh Valley Charter High School*
- Contact: Karen Feuchtenberger (717-787-5500)

- *Schuylkill Intermediate Unit 29 v. Bureau of Special Education*
- Contact: Rosemary Mullaly (717-787-5500)

- *Anchorage Cyber Charter School Application (2006)*
- Contact: Karen Feuchtenberger (717-787-5500)

- *Ambridge Area School District v. Division of School Services*
- Contact: Karen Feuchtenberger (717-787-5500)

- *Newport Area School District v. Department of Education, Office of School Services*
- Contact: Karen Feuchtenberger (717-787-5500)

- *Penn Hills School District v. Department of Education (180 Day Appeal)*
- Contact: Mark Zaccarelli (717-787-5500)

- *Penn Hills School District v. Department of Education (AYP Appeal)*
- Contact: Samantha Snyder (717-787-5500)

- *Slippery Rock Area School District v. Pennsylvania Cyber Charter School*
- Contact: Karen Feuchtenberger (717-787-5500)

- *Springfield Township School District v. Department of Education (180 Day Appeal)*
- Contact: Mark Zaccarelli (717-787-5500)

- *Williams Valley School District v. Department of Education, Office of School Services*
- Contact: Karen Feuchtenberger (717-787-5500)

- *Boyertown School District v. Department of Education (180 Day Appeal)*
- Contact: Karen Feuchtenberger (717-787-5500)

- *Bucks County Technical High School v. Bureau of Career and Technical Education*
- Contact: Mark Zaccarelli (717-787-5500)

- *Bureau of School Leadership and Teacher Qualify v. Virginia Casey (Certification Appeal)*
- Contact: Mark Zaccarelli (717-787-5500)

- *Colonial Intermediate Unit v. Department of Education (Certification Audit Appeal)*
- Contact: Mark Zaccarelli (717-787-5500)

- *Knauss, Keith v. Department of Education, Division of School Facilities (School Construction Appeal)*
- Contact: Robert Tomaine (717-787-5500)

- *Lenape Area Vocational-Technical School v. Department of Education* (2006 Adequate Yearly Progress Appeal)  
Contact: Samantha Snyder (717-787-5500)
- *Muhlenberg School District v. Department of Education* (Mandate Waiver Appeal)  
Contact: Robert Tomaine (717-787-5500)
- *Northampton Area School District v. Department of Education* (180 Day Appeal)  
Contact: Karen Feuchtenberger (717-787-5500)
- *Penn-Delco School District v. Pennsylvania Department of Public Welfare* (DPW/PDE Interagency Dispute Appeal)  
Contact: John Tommasini (717-787-6134)
- *Philadelphia School District v. Department of Education* (2006 Adequate Yearly Progress Appeal)  
Contact: Samantha Snyder (717-787-5500)
- *Quaker Valley School District v. PA Distance Learning Charter School*  
Contact: Karen Feuchtenberger (717-787-5500)
- *Reading School District v. Department of Education* (2005 Adequate Yearly Progress Appeal)  
Contact: Samantha Snyder (717-787-5500)
- *Reading School District v. Department of Education* (2004 Adequate Yearly Progress Appeal)  
Contact: Samantha Snyder (717-787-5500)
- *Reed, Jennifer v. Bureau of Career and Technical Education*  
Contact: Samantha Snyder (717-787-5500)
- *Stay on Top Tutoring, Inc. v. Division of Federal Programs*  
Contact: Samantha Snyder (717-787-5500)
- *Upper Moreland School District v. Montgomery County Office of Mental Health/Mental Retardation* (DPW/PDE Interagency Dispute Appeal)  
Contact: John Tommasini (717-787-6134)
- *Abington School District v. Department of Education* (2006 Adequate Average Yearly Progress Appeal)  
Contact: Samantha Snyder (717-787-5500)
- *Agora Cyber Charter School v. Department of Education* (2007 Adequate Yearly Progress Appeal)  
Contact: Samantha Snyder (717-787-5500)
- *Chartiers Valley School District v. Department of Education* (2007 Adequate Yearly Progress Appeal)  
Contact: Samantha Snyder (717-787-5500)
- *Harrisburg School District Science and Technology High School v. Department of Education* (2007 Adequate Yearly Progress Appeal)  
Contact: Samantha Snyder (717-787-5500)
- *Imhotep Institute Charter High School v. Department of Education* (2007 Adequate Yearly Progress Appeal)  
Contact: Samantha Snyder (717-787-5500)
- *North Allegheny School District v. Department of Education* (2007 Adequate Yearly Progress Appeal)  
Contact: Samantha Snyder (717-787-5500)
- *Northside Urban Pathways Charter School v. Department of Education* (2007 Adequate Yearly Progress Appeal)  
Contact: Samantha Snyder (717-787-5500)
- *Octotara Area School District v. Department of Education* (Single Audit Appeal)  
Contact: Patricia Fullerton (717-787-5500)
- *Philadelphia School District v. Department of Education* (2007 Adequate Yearly Progress Appeal)  
Contact: Samantha Snyder (717-787-5500)
- *Propel Schools v. McKeesport Area School District* (Charter Residency Appeal)  
Contact: Karen Feuchtenberger (717-787-5500)
- *Budget Reform for Student Learning v. Department of Education*  
Contact: Robert Tomaine (717-787-5500)
- *Bureau of School Leadership and Teacher Quality v. Virginia Casey*
- *Bureau of School Leadership and Teacher Quality v. Joseph DeLuca*
- *Bureau of School Leadership and Teacher Quality v. Laura Zlotowski*
- *Bureau of School Leadership and Teacher Quality v. Sarah Sleeper*
- *Bureau of School Leadership and Teacher Quality v. Karla Brown*
- *Bureau of School Leadership and Teacher Quality v. Erik Allsopp*
- *Bureau of School Leadership and Teacher Quality v. Charles Crissman*  
Contact: Mark Zaccarelli (717-787-5500)
- *Center for Student Learning Charter School at Pennsbury v. Department of Education*  
Contact: Samantha Snyder (717-787-5500)
- *In Re: Stephen L. Pellathy*  
Contact: Robert Tomaine (717-787-5500)
- *Independent School District Action-Porter Twp. Initiative v. East Stroudsburg and Wallenpaupack Area School Districts*  
Contact: M. Patricia Fullerton (717-787-5500)
- *Walter Palmer Leadership Charter School v. Philadelphia School District*  
Contact: Robert Datorre (717-787-5500)
- *Abington School District v. Department of Education*  
Contact: Alaina Koltash (717-787-5500)
- *Delaware Valley High School, Revocation of Alternative Education for Disruptive Youth*  
Contact: Robert Tomaine (717-787-5500)
- *Bucks County Technical High School v. Morrisville Borough School District*  
Contact: Samantha Snyder (717-787-5500)
- *Philadelphia School District v. Freire Charter School*  
Contact: Alaina Koltash (717-787-5500)
- *Ridley School District v. Bureau of Career and Technical Education*  
Contact: Samantha Snyder (717-787-5500)
- *Manheim Central School District v. Department of Education* (2011 Adequate Yearly Progress Appeal)
- *Jeannette City School District v. Department of Education* (2010 Adequate Yearly Progress Appeal)
- *Wissahickon School District v. Department of Education* (2019 Adequate Yearly Progress Appeal999)  
Contact: Samantha Snyder (717-787-5500)
- *Bureau of School Leadership and Teacher Quality v. David Cornelsen*
- *Bureau of School Leadership and Teacher Quality v. Erica Stout*
- *Bureau of School Leadership and Teacher Quality v. Jeffrey Liu*

- *Bureau of School Leadership and Teacher Quality v. Sakeenah El-Amin*  
Contact: Mark Zaccarelli (717-787-5500)

- *Bureau of School Leadership & Teacher Quality v. Chrystal Clodomir*
- *Bureau of School Leadership & Teacher Quality v. Kari Dalane*
- *Bureau of School Leadership & Teacher Quality v. Paul McDowell*
- *Bureau of School Leadership & Teacher Quality v. Laura Spreng*  
Contact: Robert Datorre (717-787-5500)

- *Commonwealth of PA, Division of Federal Programs v. The Right Prep*  
Contact: Patrick Lord (717-787-5500)

#### **N. Bureau of Curriculum, Assessment and Instruction**

- No Child Left Behind Act—Supplemental Education Services—Approved Provider List (on PDE Website)  
Contact: Karl Streckewald (717-783-3381)

#### **O. Executive Offices—Charter/Cyber Charter Schools**

##### **1. 2015 Cyber Charter School Decision (Decision on 2015 application approved/denied for the 2016-2017 school year)**

- Advance Cyber Charter School Application (PDF)  
Contact: Steven P. Carney (717-787-9744)

##### **2. 2014 Cyber Charter School Decision (Decision on 2014 application approved/denied for the 2015-2016 school year)**

- Insight Cyber Charter School (PDF)
- Synergy Cyber Charter School
- William Bailey Cyber Charter School Application  
Contact: Steven P. Carney (717-787-9744)

##### **3. 2013 Cyber Charter School Decisions (Decisions on 2012 applications approved/denied for 2013-14 school year)**

- Akoben Cyber Charter School
- Insight PA Cyber Charter School
- MB Resiliency Cyber Charter School
- Mercury Online Cyber Charter School
- PA Career Path Cyber Charter School
- PHASE 4 American Cyber Charter School
- Urban Cyber Charter School
- V3 Cyber Charter School  
Contact: Elizabeth Anzalone (717-787-9744)

##### **4. 2012 Cyber Charter School Decisions (Decisions on 2012 applications approved/denied for 2013-14 school year)**

- Achieving Community Transformation Decision
  - Akoben Cyber Charter Decision
  - Education Plus Academy Cyber Charter School Decision
  - Esperanza Cyber Charter School Decision
  - Innovate-U Cyber Charter School Decision
  - Mercury Online Cyber Charter School Decision
  - Solomon World Civilization Cyber Charter School Decision

Contact: Elizabeth Anzalone (717-787-9744)

##### **5. 2012 Cyber Charter School Renewal Decisions**

- Achievement House Charter School  
Contact: Elizabeth Anzalone (717-787-9744)

##### **6. 2011 Cyber Charter School Renewal Decisions**

- Commonwealth Connections Academy Cyber Charter School
- Pennsylvania Virtual Cyber Charter School  
Contact: Elizabeth Anzalone (717-787-9744)

#### **IV. INTERNAL GUIDELINES**

##### **A. Bureau of Special Education**

- Compliance Monitoring System
- Complaint Investigation Instructions  
Contact: Maria Mardula (717-787-5770)

##### **B. Bureau of Curriculum, Assessment and Instruction**

- 21st Century Community Learning Centers Funding Application Guidelines  
Contact: Carmen Medina (717-783-6466)
- Education for Homeless Children and Youth Request for Application Guidelines  
Contact: Storm Camara (717-772-2066)

- Certificate of Eligibility of Migrant Education Children to Enroll in Program
- State Parent Involvement Committee Members for Migrant Education Program
- Travel Expense Policy for Reimbursement to Parents of Migrant Education Children Participating in State Parent Involvement Committee Meeting
- Equal Educational Opportunities to Pennsylvania Children Regardless of their Legal Status  
Contact: Carmen Medina (717-783-6466)

##### **C. Office for Safe Schools**

- Safe Schools Grant Application Guidelines  
Contact: Mike Kozup (717-772-6612)

##### **D. Bureau of School Leadership and Teacher Quality**

- Interstate Agreement on Qualification of Educational Personnel—Policy for Certification of Educational Professionals Across State Jurisdictions
- Policy Regarding Acceptance on Educational Testing Service Facsimile Score Reports
- Program Approval for Teacher Certification Programs: Chairperson's Handbook
- Program Approval for Teacher Certification Programs: Team Member's Handbook
- General Standards Interpretation and Guidelines: Review Team Worksheets  
Contact: Christina Baumer (717-783-6720)

- Eligible Partnerships Application Guidelines  
Contact: Christina Baumer (717-783-6720)

- Accepting State Certificates for 3 out of 7 Experience (December 29, 2008)
- Code of Conduct Block Not Checked (March 25, 2009)
- Date of Certificate Policy—Processing Procedures (April 16, 2008)
- Resubmittal of Declaration of Intent Forms (March 24, 2008)
- Certification Documentation for Non-U.S. Citizens (October 24, 2008)
- Notarization of Non-Citizen Documentation (November 25, 2008)
- Testing Memo (November 25, 2008)  
Contact: Nancy Cheris or Phil Ferrari (717-728-3224)

**E. Bureau of Postsecondary and Adult Education**

- *Primary Program Monitoring Tool*  
Contact: Amanda Harrison (717-772-3739)

**F. Bureau of Career and Technical Education**

- Self-Study Monitoring Booklet of the Nurse Aide Training and Competency Evaluation Program
- Teaching the Educator Workshop for Nurse Aide Training and Competency Evaluation Program  
Contact: Sheri Weidman (717-772-4868)

- Federal and State Final Performance Reports  
Contact: John Bonchalk (717-772-4853)

- *Program Administration Manual: Policy and Procedures for Perkins Subgrants and Related State Grants*  
Contact: Monique Williams (717-783-6981)

- Establishing & Operating Effective Local Advisory Committees
- Establishing & Operating Effective Occupational Advisory Committees  
Contact: Delmar Hart (717-346-9735)

- Guidelines for Technical Institutes
- Perkins Statewide Articulation Agreement
- Student Documentation Coversheet for Programs of Study Articulation Agreements  
Contact: David Garnes (717-783-6859)

**V. OTHER****A. State Board of Education**

- Resolution regarding standards for consideration of future alternative certification program requests  
Contact: Karen Molchanow (717-787-3787)

**B. Bureau of State Library**

- *Disaster Response and Recovery Manual*  
Contact: William Fee (717-783-7014)
- State Library of Pennsylvania Collection Development Policy  
Contact: Alice Lubrecht (717-783-5968)

**C. Bureau of Curriculum, Assessment and Instruction**

- 2000 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2001 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2002 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2003 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2004 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2005 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2006 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2007 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2008 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2009 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- Cyber Charter School Application Decisions (On PDE Website)

Contact: Karen Feuchtenberger (717-787-5500)

**D. Bureau of School Leadership and Teacher Quality**

- Certification Testing Booklets  
Contact: Nancy Chervis or Phil Ferrari (717-728-3224)

**E. Office of Postsecondary and Higher Education**

- Professional Standards and Practices Commission—Pa. Code Title 22—Chapter 233 Bylaws—Statement of Policy, Annual Report, Professional Educator Discipline Act 24 P.S. §§ 2070.1—2070.18  
Contact: Shane Crosby (717-787-6576)

- Postsecondary and Higher Education Operating Institutions of Higher Education in Pennsylvania Legally Authorized to Grant Degrees  
Contact: Patricia Landis (717-772-3623)

**F. Bureau of Curriculum, Assessment and Instruction**

- Pennsylvania Literacy Framework  
Contact: Cindy Rhodes (717-783-9167)

**G. Bureau of Budget and Fiscal Management**

- Standard Contract for Food Service Management Services  
Contact: Carol Levan (717-787-7698) or (1-800-331-0129)

- Basic Education Circular 24 P.S. Section 7-707, Sale or Lease of Unused and Unnecessary Lands and Buildings
- Basic Education Circular 24 P.S. Section 7-733, School Construction Reimbursement Criteria
- Basic Education Circular 24 P.S. Section 7-775, Department Approval of School Buildings, Equipment and Premises Leased for Educational Purposes by School Districts Except School Districts of the First Class
- Basic Education Circular 24 P.S. Section 25-2574, Reimbursement for School Construction Bond Issues
- Basic Education Circular 22 PA Code Section 349.28, Subsidy Payments on Closed School Buildings  
Contact: Jim Vogel (717-787-5993)

**H. Bureau of Curriculum, Assessment and Instruction**

- Western Michigan University Five-Year Charter School Evaluation (on PDE Website)  
Contact: Elizabeth Anzalone (717-787-9744)

**I. State Board of Education**

- Professional Advisory Newsletter, Spring 2011  
Contact: Shane Crosby (717-787-6576)

**J. Charter Schools Transportation Appeals**

- *Norristown Area School District v. Renaissance Academy Charter School*, BBFM 13-2012-02
- *Penn Hills School District v. Manchester Academy Charter School*, BBFM 13-2013-01  
Contact: Robert Dattore (717-787-5500)

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**ENVIRONMENTAL HEARING BOARD (EHB)**


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Adjudications, Opinions and Orders of the Environmental Hearing Board are published annually and are available on the Board's website at: <http://ehb.courtapps.com>.

Also available on the Board's website are the following Guidance Materials:

- Filing Instructions and Notice of Appeal Form
  - Electronic Filing Instructions and Guidance
  - Practice and Procedure Manual
  - Internal Operating Procedures
- Contact(s): John Dixon, Esq., Assistant Counsel, (717) 787-7115, [johndixon@pa.gov](mailto:johndixon@pa.gov)  
Maryanne Wesdock, Esq., Senior Assistant Counsel, (412) 565-5245, [mwesdock@pa.gov](mailto:mwesdock@pa.gov)



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**Department of ENVIRONMENTAL PROTECTION  
(DEP)**


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**Policy and Technical Guidance Report  
August 2016**

The following is a current list of the Department of Environmental Protection's (Department) draft and final technical guidance documents. These documents are available to view and download on the Department's online eLibrary at <http://www.elibrary.dep.state.pa.us/dsweb/HomePage>. Persons who have questions or comments about a particular document should contact Abbey Cadden, at (717) 783-8727 or by e-mail to [ra-epthepolicy@pa.gov](mailto:ra-epthepolicy@pa.gov). The Department will continue to revise its technical guidance documents as necessary.

Title	Identification Number			
<i>Policy Office</i>				
Policy for Consideration of Local Comprehensive Plans and Zoning Ordinances in GRANTS Review	012-0200-002		Formats for Required Electronic Deliverable CAD Attachments	013-0830-006
Policy for Applications for Technical or Financial Assistance Proposals	012-0200-004		Formats for Required Electronic Deliverable GIS Attachments	013-0830-007
Public Access to Information and Right to Know Law Policy	012-0200-005		Geospatial Digital Data Submission Guideline	013-0830-008
DEP Mediation Confidentiality	012-0501-001		<i>Office of Program Integration</i>	
Environmental Justice Public Participation Policy	012-0501-002		Policy for PA Natural Diversity Inventory (PNDI) Coordination During Permit Review and Evaluation	021-0200-001
Policies and Procedures for Implementing the History Code	012-0700-001		Policy for Permit Coordination	021-2000-301
Guidance for Implementation of the Agricultural Land Preservation Policy	012-0700-002		Policy for Implementing the DEP Permit Review Process and Permit Decision Guarantee	021-2100-001
Confidential Security Information	012-0800-001		<i>Office of Administration</i>	
Policy for Development, Approval and Distribution of Regulations	012-0820-001		DEP Policy on Professional Work Assignments Conducted by Licensed Professional Engineers, Geologists	150-0200-001
Policy to Encourage Voluntary Compliance by Means of Environmental Audits	012-0840-001		<i>Laboratories</i>	
Policy for Development and Publication of Technical Guidance	012-0900-001		Operator Certification Program Guidelines	150-0200-002
Policy on Public Participation in the Permit Review Process	012-0900-003		Critical Elements for Certification of Laboratories for Chemistry	150-2302-001
Public Participation in the Development of Regulations and Technical Guidance	012-1920-001		Critical Elements for Certification of Laboratories for Microbiology	150-2302-002
Advisory Committee Guidelines	012-1920-002		Critical Elements for Certification of Laboratories for Radionuclides	150-2302-003
Policy on Meeting the Requirements of the 1996 Amendments to Engineer, Land Surveyor and Geologist Registration Law	012-2000-001		Procedures for the Approval and Accreditation of Laboratories in PA, Utilizing the NELAC Standards	150-2302-004
Policy for the Consideration of Community Environmental Projects in Conjunction with Assessment of Civil Penalty	012-4180-001		Procedures for the Approval and Accreditation of Drinking Water Laboratories in the Commonwealth of Pennsylvania	150-2302-005
<i>Information Technology</i>				
DEP Locational Data Policy	013-0830-003		<i>Waste Management</i>	
Loan of DEP Personal Computers to Local Procurement Units	013-0830-004		Guidance on Radioactivity Monitoring at Municipal and Residual Waste Processing/Disposal Facilities	250-3100-001
Suggested Formats for Required Electronic Deliverable Attachments	013-0830-005		Quality Assurance Program	250-3100-401
			Execution of Release Forms by Waste Management Field Inspectors	250-3120-320
			Purge Water from Groundwater Sampling	250-3130-763
			Citing Inspection Violations	250-4000-001
			Enforcement Actions	250-4000-002
			Violations Requiring a Long Term to Correct	250-4000-003
			Program Implementation Guidance	250-4000-004
			Notices of Violations (NOVs)	250-4110-001
			Calculation of Civil Penalties	250-4180-302
			Risk Assessment Guidelines for Facilities Burning Hazardous Waste	251-0300-402
			Exclusionary Siting Criteria—Hazardous Waste Treatment & Disposal	251-2000-704
			Revisions to Exclusionary Siting Criteria Document	251-2000-705

Time Frame for Application of Hazardous Waste Exclusionary Siting Criteria	251-2000-706	Best Practices for Environmental Protection in the Mushroom Farm Community	254-5401-001
Hazardous Sites Cleanup Act, Preapplication Meetings	251-2100-203	Guidelines for Yard Waste Composting Facilities	254-5403-100
Policy and Procedure for Municipal Waste Facilities Equivalency Approvals	251-2100-727	Guidelines for the Development and Implementation of PPG Plans for Generators/Burners of Waste Oil	254-5900-001
Review Procedure for Hazardous Waste Transfer Facilities for PBR Status	251-2149-713	Guidance for Commonwealth Funded Water Supply Response Actions	255-5800-001
Household Hazardous Waste Collection Program	251-2200-502	New Waste Streams Review	258-2000-764
Guidance for the Application of Section 269a.(46)—Transportation Standards, Phase II Hazardous Waste Siting Criteria	251-2200-503	Chemical Analysis	258-2000-767
Establishment of Household Hazardous Waste (HHW) Program	251-2200-515	Management of Fill	258-2182-773
Performing Hazardous Waste Facility Inspections	251-3120-001	<i>Environmental Cleanup and Brownfields</i>	
Reimbursement to Host County for Hazardous Review	251-5500-758	Policy for Coordinating Immediate Responses and Final Remediation of Releases of Regulated Substances	260-0500-001
Section 902 Recycling Grant Applications that must comply with Act 57	252-5500-100	Land Recycling Program Technical Guidance Manual	261-0300-101
Review of Residual and Hazardous Waste Source Reduction Strategies	252-6600-516	Guidelines for the Storage Tank Cleanup Program—Identifying, Tracking and Resolving Violations for Storage Tanks	262-4000-001
Assessing the Potential for Vapor Intrusion into Buildings from Groundwater and Soil	253-0300-101	Applicable or Relevant and Appropriate Requirements (ARARs) for Cleanup Response and Remedial Actions in Pennsylvania	262-4500-606
Clean Fill Policy and Procedures	254-2000-715	Outdoor Shooting Range Guidance	262-5400-001
Local Municipality Involvement Process	254-2100-100	Issuance of Grants for Technical Evaluations under Act 108	262-5500-001
Environmental Assessment Process, Phase I Review	254-2100-101	Stationary/Nonstationary Tanks	263-0900-006
Municipal Waste Facility Review—Traffic Analysis	254-2100-102	Exemption From Registration Fees for Volunteer Fire Cos/Volunteer EMS Orgs	263-0900-009
Process for Evaluating Daily Volume	254-2100-103	Storage Tank Modification and Maintenance Issues	263-0900-011
Areas Where Municipal Waste Landfills (MWLF) are Prohibited	254-2153-721	Storage Tank Cleaning Activities	263-0900-012
Leak Detection Tests for Installed Liners	254-2153-723	Applicability of 40 CFR, Subpart 280, Sub G to Previously Closed Tanks	263-0900-014
Issue of Emergency Municipal Waste Transfer	254-2158-745	Implementation of Act 16	263-0900-015
Guidelines for the Development of County Waste Management Plan Revisions	254-2212-504	Implementation of Act 34	263-0900-016
Act 90 Waste Transportation Safety Program Placarded Authorizations	254-2412-002	UST/AST System Variances	263-0900-021
Performing Municipal and Residual Waste Facility Inspection	254-3120-001	Verification of Emergency Containment Structures for Aboveground Storage Tanks	263-0900-022
BMP's for Storage, Processing, or Disposal of Land-Clearing, Grubbing, and Excavation Wastes	254-5400-001	Underground Storage Tank Class A and Class B Operator Training Courses	263-2300-001
The Food Processing Residual Management Manual	254-5400-100	Policy for Existing Field—Constructed Hazardous Substance Underground Storage Tanks at Facilities Regulated under the Safe Drinking Water Act	263-2320-001
		Evaluation of Underground Storage Tank Liners	263-3120-001
		Storage Tank Program Internal Policy on Inspections and On-Site Visits	263-3120-002

Guidelines for Conducting Underground Storage Tank Facility Operations Inspections	263-3120-003	Stage I Penalty Assessment Guidance	273-4130-006
Permeability of Secondary Containment & Emergency Containment	263-3300-002	Compliance Strategy for Mushroom Composting Operations	273-5401-001
Storage Tank Product Delivery Prohibition	263-4000-001	Continuous Source Monitoring Manual	274-0300-001
Penalty Assessment Matrix	263-4180-001	Continuous Emissions Monitoring Manual	274-0300-003
Storage Tank Program Compliance Assistance Strategy	263-4180-002	Applicability Determination for Continuous Source Monitoring Manual Revision No. 8 and PA EDR Record Type Formats and Reporting Instructions Version 2.00	274-0300-005
Closure Requirements for Aboveground Storage Tank Systems	263-4200-001	Policy for Stage II Vapor Recovery Testing Requirements	274-3100-001
Guidelines for the Evaluation of Underground Storage Tank Cathodic Protection Systems	263-4200-002	Interim Procedures Pertaining to Continuous Source Monitoring System Quarterly Data Reports	274-3100-002
Closure Requirements for Underground Storage Tank Systems	263-4500-601	Air Quality Operating Permit—Protocol	275-2101-001
<i>Air Quality</i>		AQ Operating Permit—Permitting Procedures	275-2101-002
Guidance Document for the Pennsylvania Clean Vehicles Program	270-0810-005	Air Quality Permit Exemptions	275-2101-003
Guidance for Performing Single Stationary Source Determinations for the Oil and Gas Industries	270-0810-006	AQ Operating Permit—Modification/Reactivation	275-2101-004
Policy on Clean Alternative Fuel Conversion Systems	270-0810-007	AQ Operating Permit—Delegation Conditions & Policy Performance Test Waivers	275-2101-005
Interstate Ozone Reduction/Chapter 145 Regulation Overview	271-5000-002	AQ Operating Permit—Requirements	275-2101-006
Compliance Assurance Policy for Cement Kilns with CEMS	273-4000-001	AQ Operating Permit—Best Available Technology & Other Permitting Criteria	275-2101-007
Compliance Assurance Policy for Hospital Waste Incinerators	273-4000-002	AQ Operating Permit—Hazardous Waste Incineration	275-2101-008
Compliance Assurance Policy for Municipal Waste Incinerators, including Revisions	273-4000-003	AQ Operating Permit—Waste Derives Liquid Fuel Policies	275-2101-009
Enforcement Policy for CEMS on Fluid Catalytic Crackling Units	273-4000-004	AQ Operating Permit—Air Toxics Policies	275-2101-010
Enforcement Policy—CEMS and Coal Sampling/Analysis Systems	273-4000-005	AQ Operating Permit—Public Notification	275-2101-011
Interim Compliance Strategy on RACT for NOx Sources with CEMS	273-4000-007	AQ Operating Permit—Prevention of Significant Deterioration	275-2101-014
Policy for Sampling/Determination of Compliance with Low RVP Gasoline Requirements in the Pittsburgh	273-4000-008	AQ Operating Permit—Volatile Organic Compounds	275-2101-015
Guidelines for Identifying, Tracking and Resolving Violations for Air Quality	273-4110-001	AQ Operating Permit—Continuous Source Monitors	275-2101-016
Guidance for Rounding, Determination of Significant Figures, Test Method Error Tolerances and Timeliness for Evaluation of Air Contaminant Emissions and Concentrations	273-4110-002	<i>Radiation Protection</i>	
DEP/EPA Asbestos Demolition/Renovation Civil Penalty Policy	273-4130-001	Compliance and Enforcement Policy	291-4100-001
Guidance for Application of Regional Civil Assessment Procedure	273-4130-003	Medical X-Ray Procedures Operator Training Guide	291-4200-001
Compliance Docket Procedure	273-4130-004	Conducting Radiological Performance Assessments For LLRW Disposal in PA	293-2400-001
Stage II Penalty Assessment Guidance	273-4130-005	Requirements for LLRW Minimization Plan	293-2400-003
		Radon Certification Policy	294-2309-001
		Radon Mitigation Standards	294-2309-002
		Schematic Radon Mitigation Installation for New Construction	294-2309-004

Radon Reduction Techniques for Existing Detached Houses	294-2309-005	Sewage Facilities Planning: Preparing Act 537 Update Revisions	362-0300-003
Application of Radon Reduction Techniques	294-2309-006	A Guide to Requirements and Procedures For Obtaining Permits Etc. for Industrial Wastewater Mgt. Systems	362-0300-004
Using Engineered Structures to Provide Enhanced Containment	294-2400-002	Handbook—NPDES Permit for Industrial Wasterwater Dischargers	362-0300-006
<i>Waterways Engineering and Wetlands</i>		NPDES Program Implementation—MOU Concerning WQM, NPDES Program Implementation, and Related Matters	362-0400-001
Interagency Agreement with the Susquehanna River Basin	310-0600-002	National Pollutant Discharge Elimination System Program Implementation	362-0600-001
Implementation Plan for Act 162 of 2014	310-2135-001	Agreement Between Oil/Gas Mgmt. and Water Quality on Pollution Discharge	362-0600-002
Riparian Buffer or Riparian Forest Buffer Equivalency Demonstration	310-2135-002	Locational Data Policy for the Wastewater Management Program	362-0830-001
Riparian Buffer or Riparian Forest Buffer Offsetting	310-2135-003	Permitting Policy and Procedure Manual	362-2000-001
Pennsylvania Function Based Aquatic Resource Compensation Protocol	310-2137-001	Policy for Permitting Surface Water Diversions	362-2000-003
Pennsylvania Wetland Condition Level 2 Rapid Assessment Protocol	310-2137-002	Conducting Technical Reviews of Minor NPDES Renewal Applications	362-2000-008
Pennsylvania Riverine Condition Level 2 Rapid Assessment Protocol	310-2137-003	Manual for Land Application of Treated Sewage and Industrial Wastewaters	362-2000-009
Pennsylvania Lacustrine Condition Level 2 Rapid Assessment Protocol	310-2137-004	Technology-Based Control Requirements for Water Treatment Plant Wastes	362-2183-003
Land Acquisition Policies	310-2139-002	Technical Guidance for Development of NPDES Permit Requirements Steam Electric Industry	362-2183-004
Criteria and Fees for Dam Safety Limited Power Permits	310-2140-001	Guidelines for Agricultural Utilization of Sewage Sludge	362-2192-003
Annual Dam Inspection Report Policy	310-3120-001	Guidelines for Identifying, Tracking and Resolving Violations for the Land Application of Biosolids	362-2192-004
Transient Noncommunity Water Systems: New Source Sampling Requirements for Groundwater Sources	313-3130-108	Review and Coordination of Chapter 94 Reports and Act 537 Planning	362-2206-001
<i>Water Management</i>		Policy Establishing New Program Direction for Act 537 Comprehensive Planning	362-2206-007
Conservation District Fund Allocation Program	361-0100-001	Impact/Subsurface Disposal on Ground Water Nitrate-Nitrogen Levels	362-2207-004
Chesapeake Bay Nonpoint Source Pollution Abatement Program	361-0100-002	Administration of Fee Collection for Planning Module Reviews	362-2207-008
Water Quality Toxics Management Strategy (Now: 385-0100-001)	361-0100-003	Municipal Guidance—Reconstructive Planning	362-2208-002
Manure Management for Environmental Protection	361-0300-001	Technical Decision Making and the Use of Technology in Onlot Sewage System Repair Situations	362-2208-003
Field Application of Manure	361-0300-002	Act 537 Program Guidance; Local Agency, Municipality Evaluation and Compliance Activity	362-2208-003
Principles for Ground Water Pollution Prevention and Remediation	361-0800-001	Act 537 Program Guidance, Sewage Enforcement Officer Evaluation and Compliance Activity	362-4000-004
Administrative Manual for the Special Projects Funding Program of the Pennsylvania Chesapeake Bay Program	361-5500-001		
Chesapeake Bay Financial Assistance Funding Program Guidelines	361-5500-004		
Manual for Land Treatment of Wastewater	362-0200-009		
Domestic Wastewater Facilities Manual	362-0300-001		
Guidelines for Design, Installation and Operation of Small Flow Treatment Facilities	362-0300-002		

Act 537 Program Guidance— Identifying, Tracking, and Resolving of Sewage Facilities Act Violations	362-4000-005	Guidance on the Utilization of Disadvantaged Business Enterprise Firms (DBE)	381-5511-014
Guidelines for Identifying, Tracking and Resolving Violations for Water Quality	362-4000-006	Guidelines for the Uniform Environmental Review Process	381-5511-111
Guidance for Calculating Civil Penalty Assessment Amounts under the Sewage Facilities Act	362-4180-004	Handbook for PennVest Wastewater Projects	381-5511-113
Act 537 Program Guidance: Civil Penalty Assessment Processing	362-4180-005	Policy for Recognizing succession to Water Rights as a Result of Change of Ownership	382-2130-012
Civil Penalty Assessment Informal Hearing Procedure	362-4180-006	Ground Source Heat Pump Manual	383-0300-001
PA Sewage Facilities Act 537, Enforcement Reimbursement	362-5512-001	Working Guide to the Lead and Copper Rule	383-0300-107
Act 537 Sewage Facilities Planning Grants	362-5512-002	Health Effects and Risk Management Staff Handbook	383-0400-104
Recognition of Selected Cost Items Associated with “Inflow and Infiltration Studies”	362-5512-003	Safe Drinking Water Program Compliance Strategy	383-0400-110
Recognition of Cost Items Associated with Concurrent Act 537 and Combined Sewer Overflow LTCP Planning	362-5512-004	Pennsylvania’s Capability Enhancement Strategy	383-0400-114
Delegation of Authority for Chapters 105—106	363-0200-002	Principles for Ground Water Pollution Prevention and Remediation	383-0800-001
Pennsylvania Wetland Replacement Project	363-0200-003	Summary of Key Requirements for Phase 2 & Phase 5 Wellhead Protection Rule	383-0810-105
Design Criteria—Wetland Replacement/Monitoring	363-0300-001	Summary of Key Requirements for Surface Water Identification Protocol	383-0810-206
Delegation of Chapter 105 Functions to County Conservation Districts	363-0600-001	Summary of Key Requirements for Vended/Bulk Water Hauling	383-0810-303
Interagency agreement with Susquehanna River Basin Commission	363-0600-002	Quality Management Plan for the Bureau of Water Supply and Wastewater Management	383-0830-001
Agreement with the U.S. Army Corps of Engineers	363-0600-003	Comprehensive State Ground Water Protection Program (CSGWPP)	383-2000-030
Delegation of Chapter 105 Functions to Oil & Gas and Field Operations	363-2100-002	Guidance for Construction and Operation Permits Guidance	383-2000-108
Erosion and Sedimentation Pollution Control Manual	363-2134-008	Pilot Plant Filtration Studies for Filtration of Surface Sources	383-2000-208
Underground Utility Line Construction	363-2134-012	DEP Permit Guide to Public Water Systems	383-2100-108
Permit Guidelines for Phased Projects for NPDES Stormwater Discharges, w/Erosion and SPC & WRP Permits	363-2134-013	DEP Approval Guide for Noncommunity Water Systems	383-2100-208
Criteria and Fees for Waterways Management Limited Power Permits	363-2140-001	Proposals to Add or Remove Fluoridation Treatment by a Community Water System	383-2125-001
Chapter 105 General Permits	363-2141-001	Public Water Supply Manual, Part 2—Community Water System Design Standards	383-2125-108
Certification for Corps Nationwide Permits (Wetlands)	363-2316-001	Development of a Replacement Source for a Community Water System	383-2125-110
Guidelines for Determining Bonds	363-2505-001	Permitting of Vended Water Systems	383-2126-103
Experimental Onlot Wastewater Technology Verification Program	381-2208-001	Permitting of Retail Water Facilities	383-2126-203
Guidance for Reviewing Capital Grants for Construction	381-5500-001	Permitting of Bulk Water Hauling Systems	383-2127-103
DEP and Pennsylvania Infrastructure Investment Authority Agreement	381-5511-012	Public Water Supply Manual, Part IV—Noncommunity System Design Standards	383-2128-108

Guidance for Evaluating Alternate Recycle Return Locations Proposed Under the FBRR	383-2129-002	Laboratory Reporting Instructions for Disinfectant Residuals, Disinfection Byproducts and Precursors	383-3301-306
Consumer Confidence Report Handbook	383-2129-003	Pennsylvania Vulnerability Assessment Summary	383-3500-105
Policy for Responding to Loss of Positive Pressure Situations in the Distribution System	383-2129-004	Guidance for Surface Water Identification	383-3500-106
Policy for Issuing and Removing Water Supply Warnings	383-2129-005	Surface Water Identification Protocol—NCWS	383-3500-112
Screening Criteria on Water Quality/Quantity Impacts for Drinking Water Permits	383-2131-001	Guidelines for Identifying, Tracking and Resolving Violations for the Drinking Water Program	383-4000-002
Guidance for the Review & Approval of an Existing Well Water Source for Use at a Public Water System	383-2200-108	Source Water Assessment and Protection Program	383-5000-001
Groundwater Monitoring Guidance Manual	383-3000-001	PENNVEST Guidance	383-5500-113
Safe Drinking Water Program Field-Related Compliance	383-3000-101	Public Water Supply Manual, Part VI	383-5900-111
Program Guidance on the Total Coliform Rule Guidance	383-3000-102	Wastewater Treatment Requirements	385-0810-001
Corrosion Control Treatment—Basic Feasibility Study	383-3000-307	Designation Criteria for Regulated Small Municipal Separate Storm Sewer Systems (MS4)	385-0820-001
Public Water Supply Manual, Part 7	383-3100-111	Pennsylvania Combined Sewer Overflow Policy	385-2000-011
Public Water Supply Manual—Part 5, Sections 1 & 2	383-3110-111	Policy and Procedure for NPDES Permitting of Discharges of Total Dissolved Solids (TDS)—25 Pa. Code § 95.10	385-2100-002
Public Water Supply Manual, Part 5, App A	383-3110-211	Reuse of Treated Wastewater Guidance Manual	385-2188-002
Surveillance Strategy and Implementation Guidance	383-3120-101	Act 537 Program Guidance; Training Provider Manual for the Pennsylvania Onlot Sewage System Training Program	385-2314-001
Filter Plant Performance Evaluations and Response	383-3120-106	Act 537 Guidance; Sewage Enforcement Officer Certification and Training Program	385-2314-002
Giardia Sampling and Response	383-3130-106	Field Order Instruction Manual for the Clean Water Program	385-4000-002
Pennsylvania's Ground Water Quality Monitoring Network: Ambient and Fixed Station Network	383-3200-009	Commonwealth of Pennsylvania Coastal Zone Management Program and Final Environmental Impact Statement	386-3000-001
Quality Assurance Work Plans for Groundwater Monitoring Stations	383-3200-016	Application Review Instructions for NPDES CAFO Permits and Water Quality Management Permits for Manure Storage Facilities	390-2100-001
Laboratory Reporting Instructions for Total and Fecal Coliform Bacteria	383-3301-102	Water Quality Antidegradation Implementation Guidance	391-0300-002
Guide to Laboratory Reporting Instructions for BVRBs	383-3301-103	Establishment of Alternate Thermal Effluent Limitations	391-2000-002
Laboratory Reporting Instructions for Chemical Contaminants	383-3301-105	Determining Water Quality Based Point Source Effluent Limits	391-2000-003
Turbidity and LT2 ESWTR Reporting Instructions for Public Water Systems Using Filtered Surface Water or GUDI Systems	383-3301-106	Implementation Guidance Design Conditions	391-2000-006
Laboratory Reporting Instructions, Lead and Copper Rule	383-3301-107	Technical Reference Guide—Wasteload Allocation Program for Dissolved Oxygen and Ammonia Nitrogen	391-2000-007
Laboratory Reporting Instructions/Radiological Contaminants/Drinking Water Distribution	383-3301-205	Implementation Guidance for the Sampling and Analysis of Osmotic Pressure	391-2000-008
Filter Rule Reporting Instructions for Public Water Supply Systems Using Unfiltered Surface Water	383-3301-206		

Implementation Guidance for Phosphorus Discharges to Lakes, Ponds, and Impoundments	391-2000-010	Locational Data Policy for the Water Allocation Program and the Water Use Data System	392-0830-001
TRG PENNTOXSD for Windows PA Single Discharge Wasteload Allocation Program for Toxics	391-2000-011	Trading of Nutrient and Sediment Reduction Credits—Policy and Guidelines	392-0900-001
Implementation Guidance of Section 93.7 Ammonia Criteria	391-2000-013	General Policy and Procedures for the Review of Water Allocation Permit Applications	392-2130-001
Implementation Guidance for Evaluating Wastewater Discharges to Drainage Ditches and Swales	391-2000-014	Subsidiary Water Allocation Permit Requirement	392-2130-002
Implementation Guidance for Total Residual Chlorine (TRC) Regulation	391-2000-015	Attorney General Opinion 361 re: 1939 Water Rights Act	392-2130-003
Implementation Guidance for Temperature Criteria	391-2000-017	Rescission of Water Rights	392-2130-004
Implementation Guidance for Section 95.9 Phosphorus Discharges to Free Flowing Streams	391-2000-018	Policy for Regulation of Interbasin Transfers	392-2130-005
Implementation Guidance for Application of Section 93.5(e)	391-2000-019	Metering of Withdrawals under Orders of Confirmation	392-2130-006
Protocol/Estimating First Order Pollutant Fate Coefficients/Volatile Organic Substances	391-2000-020	Constant Gallons per Capita per Day (GPCD)	392-2130-007
Field Data Collection & Evaluation Protocol/Determining Stream & Point Source Discharge Hardness	391-2000-021	Permit Life	392-2130-008
Ambient Water Quality in the Determination of Wasteload Allocations and NPDES Effluent Limitations	391-2000-022	Recognizing Succession to Water Rights as a Result of Changes of Ownership	392-2130-012
Design Stream Flows	391-2000-023	Guidelines for Identification of Critical Water Planning Areas	392-2130-014
Field Data Collection and Evaluation Protocol for Deriving Daily and Hourly Discharge Coefficients	391-2000-024	Guidelines for Development of Critical Area Resource Plans	392-2130-015
Drinking Water and Wastewater Systems Operator Certification Program Handbook	391-2300-001	New Source Sampling Requirements for Surface Water Sources	393-3130-108
Operator Certification Program Board Guidelines	391-2300-002	Community and Nontransient Noncommunity Water Systems: New Source Sampling for Groundwater Sources	393-3130-208
Training Provider Manual for the Pennsylvania Water and Wastewater System Operator Training Program	391-2300-003	Commonwealth of Pennsylvania Coastal Zone Management Program and Final Environmental Impact Statement	394-0300-001
Quality Assurance Work Plan: Cause/Effect Surveys	391-3200-003	PA's Continuous Planning Process (CPP) for Water Quality Management 1999 Update	394-0810-001
Aquatic Life Use Attainability Studies—Flow Water & Impoundment	391-3200-004	Municipal Reference Document—Department Guidance for the Bluff Recession and Setback Act	394-2000-001
Quality Assurance Work Plan: Toxics Surveys	391-3200-006	PA's Nonpoint Source Management Program	394-2000-002
Stream Enrichment Risk Analysis	391-3200-007	Aquifer Testing Guidance for Public Water Systems	394-2125-001
Quality Assurance Work Plan: Advanced Treatment Model—Calibration/Verification Surveys	391-3200-008	Riparian Forest Buffer Guidance	394-5600-001
Evaluation of Phosphorus to Lakes, Ponds & Impoundments	391-3200-013	<i>Field Operations</i>	
Stormwater Management Guidelines and Model Ordinances	392-0300-001	Policy for Model Permit Application Process	400-2000-300
Comprehensive Stormwater Management Policy	392-0300-002	Guidelines for the Development and Implementation of Environmental Emergency Response Plans	400-2200-001
		Emergency Operations Plan	400-5900-101
		Policy for Authorizing Emergency Response Expenditure	400-5900-102

Policy for Emergency Response Critiques	400-5900-103	Guidelines for Submitting Oil/Gas Bonds	550-2501-101
Policy for Authorities of DEP On-Scene Coordinators	400-5900-104	Civil Penalty Assessments in the Oil and Gas Program	550-4180-001
Policy for Emergency Response Contracting	400-5900-105	Addressing Spills and Releases from Oil & Gas Wells and Related Operations	550-5000-001
Policies for Authorities of DEP's Director of Emergency Response	400-5900-107	Civil Penalty Assessment Informal Hearing Procedure for the Office of Oil and Gas Management	800-4000-002
Policy for Contracting with Fire Companies or HAZMAT Teams	400-5900-108	Standards and Guidelines for Identifying, Tracking and Resolving Oil and Gas Violations	820-4000-001
Policy for Authorization of Emergency Transport/Storage of Hazardous Waste	400-5900-109	<i>Mining Programs</i>	
Policy for Field Order Authorization of Emergency Response Team	400-5900-110	Review of Surface Mine Permit Applications by the Pennsylvania Fish and Boat Commission	560-0700-302
Procedures for Emergency Contracting to Extinguish Mine Fire	400-5900-111	Review of Surface Mine Permit Applications by the Pennsylvania Game Commission	560-0700-303
Policy for Gasoline Fume Emergency Criteria	400-5900-112	Mine Drainage Treatment Trust Real Property Disposition Guidelines	560-5000-001
Chlorine Safety Procedures	400-5900-113	Small Operator Assistance Program (SOAP) and Remining Operator's Assistance Program (ROAP) Application Processing and Preassignment Field Conference	561-2305-201
Hazardous Material and Hazardous Atmosphere Safety Policy	400-5900-114	Small Operator Assistance Program (SOAP) & Remining Operator's Assistance Program (ROAP) Report Review	561-2305-203
Policy for Electrofishing Personnel and Equipment Safety	400-5900-116	Small Operator Assistance Program (SOAP) and Remining Operator's Assistance Program (ROAP) Applicant Liability and Reimbursement Procedure	561-2305-601
Standard Operating Procedures for the Acceptance, Collection, Transport etc. of Elemental Mercury	400-5900-117	Insurance Sales Guidance	561-5300-101
Acid Mine Drainage Set-Aside Program: Program Implementation Guidelines	546-5500-001	Damage Claim Processing	561-5300-201
<i>Oil and Gas Management</i>		Environmental Good Samaritan Projects	562-2000-001
Oil and Gas Operators Manual	550-0300-001	Changes to Licenses, Bonds and Permits	562-2000-703
PA's Plan for Addressing Problem Abandoned Wells and Orphaned Wells	550-0800-001	Mining Contract Operator Approval	562-2000-705
Administrative Policies and Procedures Manual	550-2000-001	Blasting Activity Permits and Permits by Rule	562-2100-001
Oil and Gas Wastewater Permitting Manual	550-2100-002	Alternative Peak Particle Velocity or Airblast Level	562-2100-002
Oil and Gas Well Drilling Permit Applications and Related Approvals	550-2100-003	Municipal Mining Licenses, Permits and Bonds	562-2100-704
Transfer of Oil and Gas Well Permit or Registration	550-2100-004	Aboveground Storage Tanks on Coal Mine Permit Areas	562-2112-101
Redrilling Incidental to Authorized Plugging of an Abandoned Well	550-2100-005	Prompt Closure of Abandoned Underground Mine Openings	562-2112-315
Coal Pillars	550-2100-006	Sealing Bituminous Underground Mine Openings	562-2112-316
Approval of Brine Roadspreading Plans	550-2100-007	Sealing Anthracite Underground Mine Openings	562-2112-317
Interim Policy for NPDES Permits for Stormwater Discharges Associated with Construction Activities at Oil and Gas Wells	550-2100-008		
Oil and Gas Locational Guidance	550-2100-009		
Interim Technical Guidance For Attachments to Electronic Submissions—Oil and Gas Program	550-2500-001		



Blasting Near Utility Lines on Mining and Construction Sites and Bituminous Coal Mining Within the Right-of-Way or Easement of Utility Lines	562-2112-503	Right of Entry	563-2000-208
Blasting Complaint Protocol	562-2112-504	Review Process for Approval of a Bituminous Coal Blast Plan	563-2000-223
Blaster's License Suspension and Revocation Procedure	562-2402-501	Use of Reclamation Fill at Active Noncoal Sites	563-2000-301
Insurance Requirements and Water Supply Replacement Assurance	562-2500-702	Beneficial Use of Sewage Sludge at Active Mine Sites	563-2000-602
Surety Reclamation of Bond Forfeiture Sites	562-2504-312	Roads Associated with Coal Mining Activities	563-2000-609
Coal and Industrial Mineral Mining Inspections	562-3000-102	Validating Abandoned Underground Mine Maps and Establishing Barrier Pillars	563-2000-610
Field Evaluation of Pit Size Variances	562-3000-105	Surface Water Protection— Underground Bituminous Coal Mining Operations	563-2000-655
Applicant Violator System (AVS) Inspections	562-3000-110	Coal Mine Activity Permit Renewals	563-2100-216
Applicant Violator System (AVS) Compliance	562-3000-802	Noncommercial Exemption from Requirements of the Noncoal Surface Mining Conservation and Reclamation Act	563-2111-101
Fixing Water Samples	562-3200-203	Building Construction Exemption from Requirements of the Noncoal Surface Mining Conservation and Reclamation Act	563-2111-102
Normal/Favorable Planting Season	562-3200-205	Stabilizing Pre-Act Highwalls, Noncoal Operations	563-2111-111
Citizens' Requests: Receiving, Tracking, Investigating, Appealing and Filing	562-3900-402	Highwall Stability In Long-Term, Multiple Bench Quarries	563-2111-112
Water Supply Replacement and Compliance	562-4000-101	Borrow Pits for Oil and Gas Well Development Activities	563-2111-115
Increased Operation and Maintenance Costs of Replacement Water Supplies on All Coal and Surface Noncoal Sites	562-4000-102	Beneficial Use of General Permit Materials at Active Coal Mines	563-2112-001
Compliance/Enforcement Procedures	562-4100-301	Aboveground Storage Tanks on Coal Mine Permit Areas	563-2112-101
Alternative Enforcement	562-4100-307	Developing National Pollutant Discharge Elimination System (NPDES) Permits for Mining Activities	563-2112-115
Explosives Program	562-4100-311	Boundary Changes to Mining Permits	563-2112-203
Bond Forfeiture	562-4170-308	Review Guide and Written Findings	563-2112-205
Noncoal Civil Penalty Assessments	562-4180-101	Beneficial Use of Coal Ash at Active Coal Mine Sites	563-2112-206
Noncoal Compliance/Enforcement Procedures	562-4180-102	Completeness Review for Acceptance of Coal Mining Activity Permit Applications	563-2112-211
Civil Penalty Assessments	562-4180-306	Evaluation and Approval of Land Use Changes for Surface Coal Mine Operations	563-2112-212
Reclamation in Lieu of Cash Payment for Civil Penalties	562-4180-309	Coal Surface Mining Activity Permit Pre-Application Review	563-2112-214
Bankrupt Surety Company Bond Replacement Requirements and Civil Penalty Calculations	562-4180-310	Review of Accepted Coal Mining Activity Permit Applications	563-2112-215
Civil Penalty Collections	562-4180-311	Alkaline Addition for Surface Coal Mines	563-2112-217
Surface Mine Accident Investigations	562-5900-001	Permit Transfers for Coal and Noncoal Operators	563-2112-218
Engineering Manual for Mining Operations	563-0300-101	Cumulative Hydrologic Impact Assessments (CHIAs)	563-2112-219
Government-Financed Construction Contracts	563-2000-001		
Incidental Coal Extraction for Government-Financed Construction Projects or Government-Financed Reclamation Projects	563-2000-003		
Coal Exploration	563-2000-102		
Homeowner Notification of Right to Pre-Blast Survey	563-2000-204		

Coal Surface Mining—Oil and Gas Well Barriers	563-2112-222
Guidelines for the Beneficial Use of Coal Ash at Coal Mines	563-2112-228
Evaluation and Approval of Innovative Mining and Reclamation Techniques	563-2112-603
Auger Mining	563-2112-604
Water Supply Replacement and Permitting	563-2112-605
Procedures for Establishing the Quantity of Water in Low-Yield Wells	563-2112-606
Marketing of Anthracite Coal Reject Materials	563-2112-607
Constructed Wetlands for Mine Drainage Treatment	563-2112-608
Determining Eligibility of Pre-Existing Pollutational Discharges under Subchapter F of 25 Pa. Code Chapter 87 and Subchapter G of 25 Pa. Code Chapter 88	563-2112-610
Permitting Pre-existing Pollutational Discharges under Subchapter F of 25 Pa. Code Chapter 87 and Subchapter G of 25 Pa. Code Chapter 88	563-2112-611
Underground Mining Near Oil and Gas Wells	563-2112-652
Permitting Ventilation Boreholes for Underground Coal Mines	563-2112-653
Technical Review, Mine Stability	563-2112-654
Liners—Impoundments, Stockpiles and Coal Refuse Storage Areas	563-2112-656
Underground Mining—Delineating Protection Zones for Public Water Supplies	563-2112-657
Imminent Hazards Associated with Subsidence from Active Mining	563-2112-658
Coal Refuse Disposal—Site Selection	563-2113-660
Noncoal Surface Mining Payment in Lieu of Bond	563-2500-401
Conventional Bonding for Land Reclamation	563-2504-001
Land Maintenance Financial Guarantees	563-2504-002
Procedures for Calculating Mine Subsidence Bonds	563-2504-101
Blanket Bond Program for Coal Surface Mine Sites	563-2504-201
Anthracite Mine Operator's Emergency Bond Loan (A.E.B.L.) Program	563-2504-405
Bonding, Direct Submittal of Bonds	563-2504-407
Phased Deposit of Collateral Coal and Noncoal Mining	563-2504-409
Processing Completion Reports	563-2504-411
Evaluating Postmining Discharges	563-2504-412
Bonding, Anthracite Underground Mines	563-2504-451

Qualifying, Processing and Tracking Financial Guarantees and Bond Credits	563-2504-501
Monitoring, Compliance and Bond Release for Subchapters F and G Permits	563-2504-612
<i>Mine Safety</i>	
Accident Reporting Requirements	580-0100-001
Section 316(h): Use of Electronic Atmospheric Detectors in lieu of Approved Flame Safety Lamps	580-2200-003
Procedures for Processing Requests to Adopt New Items or Methods	580-2200-004
Guidelines for Use of Internal Combustion Motors in Underground Mines other than Coal	580-2200-008
Use of Electronic/Oxygen Detectors in Lieu of Approved Flame Safety Lamps	580-2200-009
Underground Storage of Explosives	580-2200-010
Safety Requirements for Construction of Shafts for Underground Mines	580-2200-011
Section 247—Guidelines to Approve Ventilation Plans for Abandoned and Unused Mine Areas	580-2219-002
Section 253(b)—Guidelines for Approving Roof Bolts as Primary Support	580-2219-003
Alternate Method of Test Drilling	580-2219-004
Submission of Mine Maps when a Mine is Abandoned	580-2219-008
Bureau of Deep Mine Safety's Compliance and Enforcement Procedures	580-3000-002
Clarification of Pertinence of DEP Statutes Concerning Coal Processing Facilities	580-3000-005
Underground Mine Accident and Production/Man-hour Reporting	580-3300-001

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**Department of GENERAL SERVICES (DGS)**

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**I. POLICY STATEMENTS**

**A. Deputy Secretary for Property Management (Contact: Julien Gaudion, 717-783-5028)**

- Use of the Public Areas of the Capitol Complex, 4 Pa. Code §§ 86.1—86.6

**B. Deputy Secretary for Public Works (Contact: Elizabeth O'Reilly, 717-787-7095)**

- Steel Products Procurement, 4 Pa. Code § 67a.1.

**C. Bureau of Diversity, Inclusion, and Small Business Opportunities (Contact: DeShawn Lewis, 717-783-3119)**

- Small Diverse Business Opportunities within Construction Contracts, 4 Pa. Code §§ 68.102
- Small Business Self-Certification and Small Diverse Business Verification, 4 Pa. Code §§ 58.303—58.308

**D. Bureau of Real Estate (Contact: Elizabeth Woods, 717-787-2834)**

- Department of General Services Downtown Location Law Guidelines Statement of Policy (Revised)

**E. Bureau of Procurement (Contact: Jenny Doherty, 717-787-5862)**

- Guidelines for Administering and Enforcing the Public Works Employment Verification Act, 4 Pa. Code §§ 66.1—66.9

**II. GUIDANCE MANUALS****A. Bureau of Procurement (Contact: Jenny Doherty, 717-787-5862)**

- M215.3 Procurement Handbook

**B. Bureau of Publications (Contact: Marcie Carr, 717-787-9047)**

- M210.4 Forms Management (8/16/1983)
- M210.5 Standard (STD) Forms Management (9/15/1998)
- M210.6 Publications Management (8/01/1984)

**C. Bureau of Real Estate (Contact: Elizabeth Woods, 717-787-2834)**

- M260.1 Manual for Space Utilization (3/11/2004)

**D. Bureau of Vehicle Management (Contact: James Fiore, 717-787-3162)**

- M615.3 Commonwealth Fleet Procedures Manual (11/10/2011)

**III. INTERNAL GUIDELINES****A. Bureau of Human Resources-Shared Services-DGS & Dept. of State (Contact: Patrick Striggle, 717-783-1277)**

- Standards of Conduct and Behavior GSP 30-13\*
- Overtime/Compensatory Leave Policy GSP 30-18
- Policy Statement: Equal Employment Opportunity\*
- Policy Statement: Harassment Free Work Environment\*
- Policy Statement: Disability-Related Employment (\*Permanently posted on all bulletin boards)

**B. Bureau of Police and Safety (Contact: Joseph Jacob, 717-787-9013)**

- Capitol Police Duty Manual

**C. Bureau of Supplies and Surplus Operations (Contact: Ken Clemence, 717-787-5940)**

- Surplus Property Distribution Report Systems User's Manual (4/28/2004) and related forms and email registration
- Warehouse and Distribution Division Policies and Procedures Manual (8/15/2006) and related forms and metrics

**D. Commonwealth Agency Recycling Office (Contact: Matt Blascovich, 717-772-2300)**

- Recycling Policy Recycling Guide
- Agency Waste Paper Recycling
- Agency Toner Cartridge Recycling
- Agency Battery Recycling

**IV. MANAGEMENT DIRECTIVES and ADMINISTRATIVE CIRCULARS****A. Bureau of Facilities Management (Contact: Jason Snyder, 717-787-5341)**

- A.C. 14-13 Holiday Trees and Decorations in Commonwealth-Owned or Leased Buildings (09/24/14)
- M.D. 625.8 Contracting for Bargaining Unit Work (2/25/1994)
- M.D. 720.5 Energy Conservation and Electrical Devices in Commonwealth-Owned or Leased Buildings (7/25/2008)

**B. Bureau of Police and Safety (Contact: Joseph Jacob, 717-787-9013)**

- M.D. 205.38 Emergency Evacuation and Safe Assembly (01/31/14)
- M.D. 205.24 Display of Flags on Commonwealth Grounds and Buildings and Grounds (10/12/2011)
- M.D. 625.4 Enforcement of Fire and Panic Regulations (3/27/1991)
- M.D. 625.10 Card Reader and Emergency Response Access to Certain Capitol Complex Buildings and Other State Office Buildings (06/02/2014)
- M.D. 720.7 Bomb Threats and Suspicious Packages (7/29/2010)

**C. Bureau of Publications (Contact: Marcie Carr, 717-704-1029)**

- M.D. 220.9 Publication Services (11/25/13)
- M.D. 240.7 Submission of Changes to the Commonwealth Telephone Directory (8/18/2008)

**D. Bureau of Procurement (Contact: Jenny Doherty, 717-787-5862)**

- M.D. 215.8 Contractor Integrity Provisions for Commonwealth Contracts (01/14/2015)
- M.D. 215.9 Contractor Responsibility Program (10/25/2010)
- M.D. 215.12 Provisions Concerning the Americans with Disabilities Act (10/14/2011)
- M.D. 215.13 Contract Provision for Donation of Excess Prepared Food (10/12/2011)
- M.D. 310.31 Purchase Order Receiving, Invoice Processing and Invoice Reconciliation Process (5/11/2009)
- M.D. 310.33 Processing Electronic Invoices in SAP (8/21/2009)
- M.D. 620.1 Coal Sampling and Reporting (10/4/2005)

**E. Commonwealth Agency Recycling Office (Contact: Ken Clemence, 717-787-5940)**

- M.D. 205.22 Recycling, Waste Reduction and Procurement of Environmentally Preferable Products (9/19/2014)

**F. Commonwealth Media Services (Contact: Suzanne Chubb, 717-783-8653)**

- M.D. 220.1 Commonwealth Media Services (01/14/2008)

**G. Bureau of Risk and Insurance Management (Contact: Kenneth Love, 717-787-2492)**

- M.D. 630.2 Reporting of Employee Liability Claims (5/15/2013)

**H. Bureau of Diversity, Inclusion, and Small Business Opportunities (Contact: DeShawn Lewis, 717-783-3119)**

- M.D. 215.16 Contract Compliance Program (02/24/2015)

**I. Bureau of Real Estate (Contact: Elizabeth Woods, 717-787-2834)**

- M.D. 615.15 Vehicle Parking License Agreements (10/26/2006)
- M.D. 625.1 Repairs, Alterations, and Improvements to Commonwealth Buildings under the Direct Supervision of the Department of General Services (10/4/2004)
- M.D. 625.2 Inventory of Commonwealth Real Property (9/16/2008)
- M.D. 625.5 Reporting Surplus Real Property (5/6/1996)
- M.D. 625.6 Leasehold Improvements (5/1/2009)
- M.D. 625.7 Use of Form STD-291, Request for Lease Action and Budget Approval (11/6/1997)

**J. Bureau of Publications (Contact: Marcie Carr, 717-787-9047)**

- A.C. 14-12 Availability—Commonwealth Telephone Directory (08/20/2014)

**K. Bureau of Vehicle Management (Contact: James Fiore, 717-787-3162)**

- M.D. 615.1 Commonwealth Temporary Transportation Vehicles (2/27/2013)
- M.D. 615.16 Commonwealth Fleet Policy (11/10/2011)

**V. EXTERNAL GUIDELINES****A. Bureau of Construction (Contact: Dan Weinzierl, 717-787-6330)**

- Administrative Procedures for DGS Construction Contracts, 2012 Edition
  - Administrative Procedures for DGS Constructions Contracts, September 2013 Edition
  - Administrative Procedures for Small Business, September 2013 Edition
  - Administrative Procedures for Small Business Construction Contracts, May 2014 Edition
  - General Conditions of the Construction Contract, 2014 Edition
  - Standard Form of Contract, Contract Bond and General Conditions of the Construction Contract, 2012 Edition
  - Standard Form of Contract, Contract Bond and General Conditions of the Construction Contract, 2013 Edition
  - Standard Form of Contract, Contract Bond and General Conditions of the Construction Contract, September 2013 Edition
  - Guidelines for Small Business Construction Contracts May 2014 Edition
  - Small Business Standard Form of Contract and Contract Bond, September 2013 Edition
  - Small Business Standard Form of Contract and Contract Bond, 2014 Edition
- (additional Construction Forms available on DGS website)

**B. Bureau of Pre-Construction (Contact: Gary Taylor, 717-787-6200)**

- (additional Design Forms and Small Business Forms available on the DGS website)
- Professional Agreement and General Conditions to the Agreement, 2010 Edition
  - Bureau of Engineering & Architecture: Project Procedure Manual, 2010 Edition
  - Division 1—General Requirements, 2010 Edition
  - Guidelines for Small Business Design Contracts, May 2014 Edition
  - Small Business Design Contract and General Conditions, 2013 Edition
  - Instructions to Bidders, 2010 Edition
  - Instructions to Bidders, 2012 Edition
  - Instructions to Bidders, 2013 Edition
  - Instructions for Small Business Bidders, 2013 Edition
  - Instructions for Small Business Bidders, 2014 Edition

**C. Bureau of Facilities Management (Contact: Jason Snyder, 717-787-5341)**

- Application for Use of Public Areas of Capitol Complex (Updated January 2010)

**D. Bureau of Diversity, Inclusion, and Small Business Opportunities (Contact: DeShawn Lewis, 717-783-3119)**

Available on the DGS website:

- Small Diverse Business Verification Process
- Procurement Small Diverse Business Program

- Construction Small Diverse Business Program Small Business Contracting Programs
  - Small and Small Diverse Business Application and Instruction Registration Guide
- (additional information available on the DGS website)

**E. Bureau of Supplies and Surplus Operations (Contact: Ken Clemence, 717-787-5940) Available on the DGS website:**

- Surplus Property Operations
- Surplus Sampler Newsletter
- Sign up for Email alerts
- State Surplus Property Program
- Heavy Equipment Sale Flyer
- Fixed Price Auto Sales
- Federal Surplus (Property Program)
- Federal Surplus online inventory list
- Federal Surplus for Veterans Flyer & guidelines
- Federal Surplus—SBA 8(a) information
- Federal Surplus Application—Required documents
- 1122 Law Enforcement Program
- GSA schedules for 1122 Program
- 1033 Law Enforcement (Program)
- Federal Surplus Application
- Law Enforcement Program Application
- Bureau Informational Brochure
- Bridge Marketing
- Request Property form
- Warehouse and Distribution Division
- Federal Surplus—Direct Allocation
- Federal Surplus—Just Arrived
- Commonwealth Recycling

**F. Bureau of Procurement (Contact: Jenny Doherty, 717-787-5862)**

Available on the DGS website:

- Supplier Registration Guide
  - Doing Business with the Commonwealth
  - eMarketplace Solicitations and Bidding Guide
  - Cooperative Purchasing Program (COSTARS)
  - Green Procurement Information available on DGS website
- (additional Procurement Forms available on the DGS website)

**G. Bureau of Risk and Insurance Management (Contact: Kenneth Love, 717-787-2492)**

Available on the DGS website:

- Processing an Act 101 and/or Act 51 Claim (Updated June 2015)
- Act 101 amount added (Updated July 2016)

**H. Deputy Secretary for Public Works (Contact: Elizabeth O'Reilly, 717-787-7095)**

- Request for Proposal Process Guidelines, 2013 Edition
- Application for Qualification Process Guidelines

**I. Right to Know Law (Contact: Troy Thompson, 717-787-3197)**

- Departmental Policy GSP 4-12 Right-to-Know Policy

**J. Deputy Secretary for Property and Asset Management (Contact: Julien Gaudion, 717-783-5028)**

- Administrative Procedures for the GESA Contract, 2014 Edition
- General Conditions of the GESA Contract, 2014 Edition

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**Department of HEALTH (DOH)**


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**I. POLICY STATEMENTS**

- Procedures Applicable to Right-to-Know Law Request (1/1/09). (This document is electronically available at [www.health.state.pa.us](http://www.health.state.pa.us))

Contact: Doug Snyder (717) 783-2500

**A. Bureau of Health Promotion and Risk Reduction**

- Position Statement on Colorectal Cancer Screening (Revised 3/04)
- Position Statement on Prostate Cancer Screening (Revised 3/04)
- Position Statement on Cervical Cancer Screening (Revised 3/04)
- Position Statement on Sun Safety (Revised 5/03)
- Policy Statement on Clinical Trials (3/04)
- Policy Statement on Unsolicited Proposals Requesting Funding From the Cancer Control Program (10/03)
- Position Statement on Breast Cancer Screening (Revised 5/04)

Contact: Tomas Aguilar (717) 787-6214

**II. GUIDANCE MANUALS****A. Bureau of Community Health Systems**

- Public Bathing Place Manual, Part I General Purpose Recreational Swimming Pools and Specialty Pools, Including Wading and Spray Pools (February 2002)
- Public Bathing Place Manual, Part II General Purpose Recreational Bathing Beaches (February 2002)
- Public Bathing Place Manual, Part III Hot Tubs and Spas (February 2002)
- Application to Operate a Public Bathing Place (June 2009)
- Public Swimming & Bathing Places—Operational & Biological Contamination Protocol Recommendations (March 18, 2008)

Contact: Nancy Rising (570) 327-3400

- Guidelines for Pennsylvania Schools for the Administration of Medications and Emergency Care (2010)
- Request for Reimbursement and Report of School Health Services Instruction Manual (Revised 2013)
- Procedures for the Growth Screening Program for Pennsylvania's School-Age Population (2004)
- Procedures for the Scoliosis Screening Program for Pennsylvania's School-Age Population (2001)
- Procedures for the Hearing Screening Program for Pennsylvania's School-Age Population (2016)
- Procedures for the Vision Screening Program for Pennsylvania's School-Age Population (2002)
- Indoor Air Quality Guidelines for Pennsylvania Schools (2006)
- Diabetes in School Children: Recommendations & Resource Guide for School Personnel (2009)
- Pennsylvania Guidelines for Management of Food Allergies in Schools: Recommendations & Resource Guide for School Personnel (2011)

Contact: Beth Ann Bahn (717) 787-2390

(All documents are only available electronically at [www.health.state.pa.us](http://www.health.state.pa.us))

**B. Bureau of Epidemiology**

Environmental Health Fact Sheets

1. Arsenic
2. Barium
3. Benzene
4. Bisphenol A
5. Boron
6. Bromide

7. Cadmium
8. Carbon Dioxide
9. Carbon Monoxide
10. Chloramine in Drinking Water
11. Copper
12. di (2-ethylhexyl) phthalate
13. Cyanuric Acid and Stabilized Chlorine Products
14. Ethylbenzene
15. Ethylene Glycol
16. Fungal (Mold) Contamination in Indoor Environments
17. Ice Skating Ring Resurfacing Machine and Indoor Air Quality Issues
18. Indoor Air Guidelines for Pennsylvania Schools
19. Latex
20. Lead
21. Manganese
22. Mercury
23. Methane
24. Methyl tert-butyl ether (MTBE)
25. Naphthalene
26. PFOS and PFOA
27. Phenol
28. Nitrate and Nitrites
29. Polycythemia Vera
  - i. Patient Information
  - ii. JAK2 and Polycythemia vera
  - iii. Polycythemia vera and Myeloproliferative Neoplasms (MPNs)
  - iv. Polycythemia vera in Northeast Pennsylvania
  - v. Resources for People with the JAK2 Mutation, PV or other MPNs
  - vi. Physician Information
  - vii. Polycythemia vera in Northeast Pennsylvania—Activities Polycythemia vera in Northeast Pennsylvania—Epidemiology Polycythemia vera and JAK2 testing information
  - viii. Reporting Polycythemia vera
  - ix. Polycythemia vera Binder
  - x. Updated Publications on Polycythemia vera in Pennsylvania, sponsored by the PA Department of Health/Division of Environmental Health Epidemiology:
    - Article: *A Multidisciplinary Investigation of a Polycythemia vera Cancer Cluster of Unknown Origin*
    - Article: *Use of Molecular Testing to Identify a Cluster of Patients with Polycythemia vera in Eastern Pennsylvania*
    - Fact sheet: *Polycythemia vera Research in Pennsylvania—Schuylkill, Luzerne, and Carbon Counties*
30. Radon
31. Selenium
32. Strontium
33. Styrene
34. Suspected Former Lead Smelters—Fact Sheets and Maps
34. Toluene
35. Vapor Intrusion
36. Vapor Intrusion Investigation
37. Xylene

**C. Health Assessment Program Consultations and Reports**

- Baghurst Drive NPL site Health Consultation March 2016
- Barefoot Disposal Site Review of Private Well Sampling Data Letter Health Consultation May 2013
- Bernhart Park Berks County Health Consultation Oct 2019
- BoRit Ambler Cancer Evaluation July 2011
- BoRit Asbestos National Priority List Site Public Health Assessment Final January 2015

- Blood Barium Levels Evaluation Letter Health Consultation March 2013
- BoRit Groundwater Monitoring Data Review Health Consultation August 2012
- BoRit Asbestos NPL site Public Health Assessment Public Comments version July 2013
- BoRit Asbestos NPL Site Health Consultation Final July 2013
- Bruce Mansfield Power Plant: Evaluation of Air Monitoring Data (2008-2009) Health Consultation March 2009
- Chem Fab Indoor Air of Homes Letter Health Consultation Feb 2013
- Chem Fab Cancer Data Review Letter Health Consultation March 2013
- Chem Fab Evaluation of Indoor Air TCE at Businesses Letter Health Consultation Aug 2013
- Chem Fab Evaluation of 2013 Indoor Air TCE Concentrations Letter Health Consultation Feb 2015
- Chestnut Valley Letter Health Consultation Feb 10 2013
- Daleville Groundwater Evaluation of Sodium and MTBE Letter Health Consultation Nov 2014
- Eastwick Cancer Incidence Analysis Letter Health Consultation Feb 2012
- Former Mohr Orchard Site Health Consultation July 2013
- Foster Wheeler Church Road TCE Site Health Consultation July 2010
- Good Oil Hoff Site Vapor Intrusion Evaluation Letter Health Consultation Oct 2013
- Imperial Landfill Letter Health Consultation May 2010
- LDCA City Park Surface Soil Letter Health Consultation Feb 2013
- Metro Container Health Consultation Feb 2013
- Monessen Air Sampling Results Letter Health Consultation April 2015
- Passyunk PGW Health Consultation May 2013
- Precision Site Letter Health Consultation November 2011
- Price Battery Public Health Assessment March 2012
- Pittston Cancer Incidence Analysis—Pittston, Luzerne County, Letter Health Consultation February 2011
- Salford Quarry Site Water Analysis of Private Wells Nov 2012
- Tervita Landfill Evaluation of Ambient Air Monitoring Data Letter Health Consultation April 2013
- Tobyhanna Cancer Data Review Letter Health Consultation March 2013

#### D. Guidelines

- Indoor Air Quality Guidelines for Pennsylvania Schools
- Guidelines on Ice Skating Rink Resurfacing Machine and Indoor Air Quality Issues
- Guidelines for Families Living Near a Former Lead Smelter
- DOH comments on the environmental and toxicological components of the expert report regarding the health impacts of the Departments Issuance of well permits at the Geyer well site.

Contact: James Logue, DrPh, MPH (717) 787-1708

#### E. West Nile Virus

The following documents can be found at the following website: <http://westnile.state.pa.us/>

- 2000-2012WNV Surveillance Results
  - 2013 West Nile Control Program Plan
- Contact: Dr. James Rankin (717) 547-3514

#### F. Influenza

The following documents can be found at the following website: <http://www.health.pa.gov/My%20Health/Diseases%20and%20Conditions/I-L/Pages/Influenza.aspx#.V5d8s6HD-Uk>

- 2015/16 Influenza Season Data
- 2014/15 Influenza Season Data
- 2013/14 Influenza Season Data
- 2012/13 Influenza Season Data
- 2011/12 Influenza Season Data
- 2010/11 Influenza Season Data
- 2009/10 Influenza Season Data
- 2008/09 Influenza Season Data
- 2007/08 Influenza Season Data
- 2006/07 Influenza Season Data
- 2005/06 Influenza Season Data

Contact: Sameh Bektor, M.D., M.P.H., Influenza Surveillance Coordinator (717) 789-3350

#### G. Rabies

The following documents can be found at the following website: <http://www.health.pa.gov/Your-Department-of-Health/Offices%20and%20Bureaus/epidemiology/Pages/Rabies0318-2639.aspx#.V5D0iyHD8eN>

- Rabies Fact Sheet
  - 2015 Oral Raccoon Rabies Vaccination (ORV) Program Notice
  - 2008-2015 Annual Rabies Reports
  - 2016 Monthly Rabies Reports
- Contact: Kirsten Waller, MD MPH (717) 787-3350

#### H. HIV/AIDS Summaries

The following documents can be found at the following website: [http://www.health.pa.gov/My%20Health/Diseases%20and%20Conditions/E-H/HIV%20And%20AIDS%20Epidemiology/Pages/HIV-AIDS-Annual-Summary-and-Other-Reports.aspx#.V4\\_cAzfD-Uk](http://www.health.pa.gov/My%20Health/Diseases%20and%20Conditions/E-H/HIV%20And%20AIDS%20Epidemiology/Pages/HIV-AIDS-Annual-Summary-and-Other-Reports.aspx#.V4_cAzfD-Uk)

- HIV/AIDS Surveillance Annual Summary—December 2005
  - HIV/AIDS Surveillance Annual Summary—December 2006
  - HIV/AIDS Surveillance Annual Summary—December 2007
  - HIV/AIDS Surveillance Annual Summary—December 2008
  - HIV/AIDS Surveillance Annual Summary—December 2009
  - HIV/AIDS Surveillance Annual Summary—December 2010
  - HIV/AIDS Surveillance Annual Summary—December 2011
- Contact: Godwin Obiri, MS, DrPH (717) 783-0481

#### I. Integrated Epidemiologic Profile of HIV/AIDS in Pennsylvania & HIV Epidemiology Investigation Reports

The following documents can be found at the following website: <http://www.health.pa.gov/My%20Health/Diseases%20and%20Conditions/E-H/HIV%20And%20AIDS%20Epidemiology/Documents/Epi-Profile-of-HIV-in-PA-2012-2013-1stEd-F.pdf>

- Integrated Epidemiologic Profile of HIV/AIDS in Pennsylvania
- Epidemiology Data/Resources for Prevention & Care Services

Contact: Godwin Obiri, MS, DrPH, (717) 783-0481

**J. Communicable Diseases Fact Sheets:**

The following documents can be found at the following website: <http://www.health.pa.gov/My%20Health/Diseases%20and%20Conditions/Pages/default.aspx#V5EH1yHD8eP>

- Amebiasis
- Anaplasmosis
- Anthrax
- Arenaviruses
- Aseptic Meningitis
- Avian Influenza
- Babesiosis
- Bacterial Meningitis
- Bed Bugs
- Body Lice
- Botulism
- Bovine Spongiform Encephalopathy (Mad Cow)
- Brucellosis
- Brucellosis in dogs
- Campylobacteriosis
- Cat Scratch Disease
- Central-line Associated Bloodstream Infections
- Chickenpox
- Chikungunya
- Cholera
- Chronic Wasting Disease
- Clostridium difficile
- Creutzfeldt-Jakob Disease
- Crimean-Congo Hemorrhagic Fever
- Croup
- Cryptosporidiosis
- Dengue Fever
- Diphtheria
- Disease Surveillance
- Eastern Equine Encephalitis
- E. Coli 0157:H7
- Ebola Ebola FAQ
- Ehrlichiosis
- EV-D68
- Epstein-Barr Virus (Mononucleosis)
- Fifth Disease
- Flu
- Foodborne Diseases
- Genital Human Papilloma Virus
- German Measles (Rubella)
- Giardiasis
- Glanders
- Group A Streptococcal
- Group B Streptococcal
- Guillain-Barre Syndrome
- Haemophilus Influenzae Type B (HiB)
- Hand, Foot and Mouth
- Hand Hygiene
- Hantavirus
- Head Lice
- Hendra/Nipah Disease
- Hepatitis A
- Hepatitis B
- Hepatitis C
- Herpes B Virus
- Herpes Gladiatorum
- Histoplasmosis
- Hookworm
- Human Papillomavirus (HPV)
- Influenza, Seasonal
- Kawasaki Syndrome
- Klebsiella
- LaCrosse Encephalitis
- Lassa Fever
- Legionellosis
- Leishmaniasis
- Leptospirosis
- Listeriosis
- Lyme Disease
- Lymphocytic Choriomeningitis (LCM)
- Malaria
- Marburg Hemorrhagic Fever
- Measles
- Melioidosis
- Meningococcal Disease
- Methicillin Resistant Staph Aureus (MRSA)
- Monkeypox
- Mosquito Pesticide Spraying
- Mumps
- Norovirus
- Orf
- Pertussis
- Pinworm Infection
- Plague
- Pneumococcal Disease
- Pneumonia
- Polio
- Powassan Virus
- Psittacosis
- Prion Disease
- Pubic Lice
- Q Fever
- Rabies
- Raw Milk
- Reportable Diseases
- Respiratory Syncytial Virus (RSV)
- Ricin
- Rift Valley Fever
- Rocky Mountain Spotted Fever
- Saint Louis Encephalitis
- Salmonellosis
- Scabies Infestation
- Severe Acute Respiratory Syndrome (SARS)
- Severe Acute Respiratory Syndrome (SARS) :: Fact Sheet
- Shigellosis (English and Spanish)
- Shingles
- Smallpox
- Staphylococcal enterotoxin B (SEB)
- Surgical Site Hospital-Acquired Infection
- Sylvatic Typhus
- Tetanus
- Tickborne Diseases
- Toxocariasis (Roundworm Infection)
- Toxoplasmosis
- Traveler's Health
- Tularemia
- Typhoid Fever
- Urinary Tract Infections
- Vancomycin Intermediate/Vancomycin Resistant Staph Aureus (VISA/VRSA)
- Vancomycin Resistant Enterococci (VRE)
- Vibrio Parahaemolyticus
- Vibrio Vulnificus
- Viral Hemorrhagic Fevers
- West Nile Virus
- Yellow Fever
- Yersiniosis
- Zika virus

Contact: Chandra Marriott, MPH (412) 258-3694

The Bureau of Epidemiology Quarterly Newsletter is electronically available at: <http://www.health.pa.gov/Your-Department-of-Health/Offices%20and%20Bureaus/epidemiology/Pages/EpiNotes.aspx#.V5D91yHD8eO>

- EpiNotes 2011 Volume 1, Issues 1-4
- EpiNotes 2012 Volume 2, Issues 1-4
- EpiNotes 2013 Volume 3, Issues 1-2
- EpiNotes 2014 Volume 4, Issues 1-2
- EpiNotes 2016 Volume 5, Issue 1

The Annual Health-Care Associated Infections Reports are electronically available at: [http://www.health.pa.gov/infections/Consumers/Healthcare%20Associated%20Infection%20\(HAI\)/Pages/HAI-Annual-Reports.aspx#.VZU0x2TD-Uk](http://www.health.pa.gov/infections/Consumers/Healthcare%20Associated%20Infection%20(HAI)/Pages/HAI-Annual-Reports.aspx#.VZU0x2TD-Uk)

- 2008 Report: Healthcare Associated Infections (HAIs) in Pennsylvania Hospitals
- 2009 Report: Healthcare Associated Infections (HAIs) in Pennsylvania Hospitals
- 2010 Report: Healthcare Associated Infections (HAIs) in Pennsylvania Hospitals
- 2011 Report: Healthcare-Associated Infections (HAIs) in Pennsylvania Hospitals
- 2012 Report: Healthcare-Associated Infections (HAIs) in Pennsylvania Hospitals
- 2013 Report: Healthcare-Associated Infections (HAIs) in Pennsylvania Hospitals
- 2014 Report: Healthcare-Associated Infections (HAIs) in Pennsylvania Hospitals

Contact: Kimberly Buffington (717) 425-5422

#### **K. Bureau of Emergency Medical Services**

(Some of these documents are electronically available at [http://www.portal.state.pa.us/portal/server.pt/community/emergency\\_medical\\_services/14138](http://www.portal.state.pa.us/portal/server.pt/community/emergency_medical_services/14138))

- Overview of Pennsylvania Department of Health Ambulance Licensure Program
- Statewide Advanced and Basic Life Support Protocols
- Out-of-Hospital Do-Not-Resuscitate Questions and Answers
- Voluntary Rescue Service Recognition Program Manual
- Pennsylvania Rescue Program Administration Manual
- EMS Patient Care Reporting Standards
- EMS Practitioner Registry
- EMS Notices in *PA Bulletin*
- EMS Information Bulletins

Contact: Aaron Rhone (717) 787-8740

#### **L. Bureau of Health Planning**

- PA Primary Care Loan Repayment Program, Practitioner Application and Program Guidance (Revised 2013, available on the Department's website at [www.health.state.pa.us](http://www.health.state.pa.us))
- J-1 Visa Waiver Program (Conrad 30) Statement of Policy (Revised 3/14, available on the Department's website at [www.health.state.pa.us](http://www.health.state.pa.us))
- DOH Appalachian Regional Commission J-1 Visa Waiver Program Policy (Revised 3/14, available on the Department's website at [www.health.state.pa.us](http://www.health.state.pa.us))

Contact: Ed Naugle (717) 772-5298

#### **M. Bureau of Health Statistics and Registries**

- Application for Access to Protected Data (Revised 6/15)
- User's Guide for Access to Protected Data (Revised 6/15)
- Application for Access to Protected Data for State, Federal & Local Government Agencies (Revised 6/15)
- User's Guide for Access to Protected Data for Government Agencies (Revised 6/15)

Contact: Frank Caniglia (717) 783-2548

#### **N. Bureau of Managed Care**

- Technical Advisory: Sample Enrollee Consent Form (6/26/04)
- Technical Advisory: Enrollee Consent for Provider-Initiated Grievances (6/19/04)
- Technical Advisory: Gatekeeper and Point-of-Service Plans seeking to offer benefit plans with less than 8-% plan paid co-insurance for out-of-network services (10/13/04)
- Technical Advisory: Interpreting 28 Pa. Code § 9.752(f) (Relating to UR Standards) requiring a UR decision to include a contractual basis and clinical reason for denial (1/1/05)
- Technical Advisory: Interpreting 28 Pa. Code § 9.752(f) (Relating to Time Frames for UR)—Communicating the UR Decision. (1/1/05)
- Technical Advisory: Interpreting 28 Pa. Code § 9.704(c) (Relating To Appeal Of A Complaint Decision) and 28 Pa. Code § 9.707(b)(6) (Relating to External Grievance process) Regarding Content of Transmittal Letters of Enrollees' Case Files (12/03/05)
- Technical Advisory: Interpreting 28 Pa. Code § 9.761-2 Provider Credentialing and Credentialing Standards as related to "Provisional Credentialing" as Recognized by NCQA (2/11/06)
- Technical Advisory: Interpreting 28 Pa. Code § 9.761-2 Provider Credentialing and Credentialing Standards as related to Medical Director sign-off of clean credentialing files (2/11/06)
- Technical Advisory: Interpreting 28 Pa. Code § 9.684(a)(3) (Relating To Continuity of Care) Regarding Notification of Enrollees Affected by the Termination of Non-Primary Care Providers/Specialists by a Managed Care Plan (5/6/06)
- Technical Advisory: Interpreting 28 Pa. Code § 9.679(d) (Relating to Travel Distance to Participating Providers) (5/19/2012)
- Technical Advisory: Interpreting 28 Pa. Code § 9.679 (Relating to Access Requirements in Service Areas) (9/10/2013)

Contact: William Wiegmann (717) 787-5193

#### **O. Bureau of Communicable Diseases**

##### **1. Division of Immunizations**

- PA VFC Fraud and Abuse Procedures (01/15)
- Vaccine Preventable Diseases Surveillance Follow-up Protocol (07/11)
- Vaccine Cold Chain Protocol for Immunization Providers (12/14)
- Vaccine Eligibility Criteria (12/14)
- Vaccines for Children Provider Handbook (05/15)
- Vaccines for Children Quality Assurance Manual (11/14)
- Perinatal Hepatitis B Prevention Program Case Follow-up Actions (12/14)
- Guidelines for Prevention of Perinatal Hepatitis B (11/13)
- Protocols for Perinatal Hepatitis B Prevention Program (02/13)
- Recommendations for Varicella Outbreak Prevention and Control in School or Childcare Group Settings (08/14)
- Immigration Status and Data Entry into the Statewide Immunization/Information System
- Mass Immunization Liability Protection Guidelines (08/14)



- Pennsylvania Quick Guides for Measles (02/15), Mumps (12/13), Rubella (12/13), Varicella (01/14), Pertussis (05/15), Procedure Manual School Immunization Regulations (05/10)

Contact: Cindy Findley (717) 787-5681

## 2. Healthcare Associated Infection Prevention Section

- Healthcare Associated Infection and Patient Identifier Reporting (December 5, 2007)
- NHSN Update, Re: Issue Clarification Summary (April 3, 2008)
- Reporting a Patient Identification Number (April 2008), 38 Pa.B. 1783
- Technical Advisory: HAI-2009-001, Multidisciplinary Infection Control Committee Membership Composition
- Technical Advisory: HAI-2009-002, Written Notification of Health Care-Associated Infections to Responsible Parties in Healthcare Facilities
- Technical Advisory: HAI-2009-003, Health Care-Associated Infection Confirmation in Nursing Homes

Contact: Kimberly Buffington (717) 425-5422

## P. Bureau of Public Health Preparedness

- Pennsylvania Emergency Preparedness Guide (revised 3/2010)
- Pennsylvania Public Health and Medical Emergency Preparedness Plan (2011-2015)
- Online Registry—SERVPA—For Volunteers During Disasters or Emergencies
- State Emergency Registry of Volunteers in Pennsylvania (SERVPA) Operations Manual (Version I—12/1/11), which may be found on the SERVPA website home page at <https://www.serv.pa.gov>
- PA Prepared Learning Management Fact Sheet (HD0483P Rev 09/08)
- Medical Surge Management Series (March 2010). This guidance can be found on the PA DOH website at: <http://www.portal.state.pa.us/portal/server.pt/community/communication/14147/pa-mems/725592>
- Pennsylvania Modular Emergency Medical Systems (PA MEMS) Version 1.0 October 2010
- Preparing for Public Health Emergencies: A Planning Aid for Public Health and Healthcare Professionals (02/2012)
- Pennsylvania Public Health Emergency Preparedness Tool and Manual
- Integrating Community Pediatricians Into Public Health and Preparedness Response Activities in Pennsylvania (06/2013)
- A Communications Toolkit for Public Health Emergencies that Impact Children: Resources for Pediatric Practices, Schools, and Childcare Programs (05/2013)
- The Pennsylvania Public Health Risk Assessment Tool (01/2013)

Contact: Jeffrey Backer (717) 346-0640

## III. INTERNAL GUIDELINES

### A. Bureau of Health Statistics and Registries

- Policy and Procedures for Assisted Conception Birth Registrations (10/03)

Contact: Debra Romberger (717) 547-3700

### B. Bureau of Communicable Diseases

#### 1. Division of Immunizations

- Perinatal HB Protocols
- Quality Assurance Handbook
- Cold Chain Failure Follow-up (12/01/14)
- VFC Provider suspension (05/07/11)

Contact: Cindy Findley (717) 787-5681

## 2. STD Program

- Guidelines: Use of the Internet to Perform Partner Service and Health Education Activities
- Biological Room Standard Operating Procedures (TB/STD)
- Data Security and Confidentiality Policy and Standards for Integrated Data Sharing Manual—TB/STD/HIV (01/13)
- Child Protective Services Guidelines for STD/HIV Field Staff (05/15)

Contact: Beth Butler (717) 787-3981

## 3. Division of HIV/AIDS

- HIV Counseling and Testing Operations Manual
- Housing Opportunities For Persons With AIDS Operations Manual
- Coalition and Fiscal Agents Operations Manual
- Combined Statewide Coordinated Statement of Need and Comprehensive Plan
- Jurisdictional Community HIV Prevention Plan

Contact: Lana Adams (717) 783-0572

## 4. Institutional Review Board

- Institutional Review Board Policies and Procedures (03/04)

Contact: Atmaram Nambiar, MD MPH (717) 787-3350

## IV. OTHER

### A. Bureau of Health Planning

- Pennsylvania State Health Assessment, 2013 (available on the Department's website at [www.health.state.pa.us](http://www.health.state.pa.us))
- Pennsylvania State Health Improvement Plan, 2015-2020 (available on the Department's website at [www.health.state.pa.us](http://www.health.state.pa.us))
- HIPP Newsletter, August/September 2015 (available on the Department's website at [www.health.state.pa.us](http://www.health.state.pa.us))
- 2012-2013 Pulse of Pennsylvania's Registered Nurse Workforce Report (available on the Department's website at [www.health.state.pa.us](http://www.health.state.pa.us))
- 2013 Pennsylvania Nursing Education Program Report (available on the Department's website at [www.health.state.pa.us](http://www.health.state.pa.us))
- 2012 Pulse of Pennsylvania's Physician and Physician Assistant Workforce Report (available on the Department's website at [www.health.state.pa.us](http://www.health.state.pa.us))
- 2013 Pulse of Pennsylvania's Dentist and Dental Hygienist Workforce Report (available on the Department's website at [www.health.state.pa.us](http://www.health.state.pa.us))
- 2014 Pulse of Pennsylvania's Licensed Practical Nurse Workforce Report (available on the Department's website at [www.health.state.pa.us](http://www.health.state.pa.us))

Contact: Janet Bargh (717) 772-5298

### B. Bureau of Emergency Medical Services

- Prehospital Care Response Report
- Statewide Emergency Medical Services System Development Plan
- 2008 Annual EMS Report
- Reports on EMS System Issues
- EMS Statistics
- EMS Training Information
- EMS Practitioner Registry
- List of Disciplinary Sanctions Imposed
- Tool for Locating Regional EMS Councils by County
- EMS Incident Self Reporting Process

### 1. Information Bulletins

- EMS Information Bulletin # 1—EMS Personnel Called to Active Military Duty (8/5/03)
- EMS Information Bulletin # 2—Epinephrine Auto Injector Administration by EMTs (8/13/03)
- EMS Information Bulletin # 3—EMS Vehicle Collision Accident Form (9/30/03)
- EMS Information Bulletin # 4—EMS Instructor Update Requirement (Revised 3/2/04)
- EMS Information Bulletin # 5—Cyanide Compound Exposure Protocol (9/9/03)
- EMS Information Bulletin # 6—Continuing Education Requirement—ALS Medical Command (11/5/03)
- EMS Information Bulletin # 7—On-Line Continuing Education (11/6/03)
- EMS Information Bulletin # 8—Distribution of Continuing Education Handbook (12/9/03)
- EMS Information Bulletin # 10—MS License Plates (2/11/04)
- EMS Information Bulletin # 11—Public Access AED (2/13/04)
- EMS Information Bulletin # 13—EMS Vehicle Collision and Personal Injury Form (Revised 4/1/04)
- EMS Information Bulletin # 14—Epinephrine Auto-Injector Administration (Revised 3/10/04)
- EMS Information Bulletin # 15—Emergency Response Employees (ERES) (4/30/04)
- EMS Information Bulletin # 16—Electronic Ambulance Licensure Application Amendment Procedure (4/30/04)
- EMS Information Bulletin # 17—Statewide BLS Medical Treatment Protocols and Guidelines (5/6/04)
- EMS Information Bulletin # 19—CD and Web-Based ACLS Programs (6/18/04)
- EMS Information Bulletin # 20—Certificates, Wallet Cards and Patches (6/8/04)
- EMS Information Bulletin # 21—System Status Management (6/18/04)
- EMS Information Bulletin # 22—EMTs Assisting With ALS Procedures (7/28/04)
- EMS Information Bulletin # 23—Ambulance Licensing Overview (10/19/04)
- EMS Information Bulletin # 25—Surge Response Services Update (12/13/04)
- EMS Information Bulletin # 26 AED Mode Use on ALS Monitor/Defibrillator Devices (4/11/2006)
- EMS Information Bulletin # 27 Interfacility Transport Guidelines (7/8/2005)
- EMS Information Bulletin # 28 Grand Rounds (7/25/2005)
- EMS Information Bulletin # 29 EMS Office Organization Chart (8/3/2005)
- EMS Information Bulletin # 30 Ambulance Vehicle Standards (10/19/2005)
- EMS Information Bulletin # 31 Draft ALS Protocols (10/25/2005)
- EMS Information Bulletin # 32 Patients Exposed to Tasers (11/10/2005)
- EMS Information Bulletin # 33 New Electronic Applications (11/17/2005)
- EMS Information Bulletin # 34 Ambulance Vehicle Markings (12/20/2005)
- EMS Information Bulletin # 35 Updated AHA Standards (12/23/2005)
- EMS Information Bulletin # 36 New BLS Protocols (4/7/2006)
- EMS Information Bulletin # 37 Epinephrine Auto-Injector Approval Update (4/11/2006)
- EMS Information Bulletin # 38 Implementation of New AHA Standards (5/23/2006)
- EMS Information Bulletin # 39A Statewide BLS Protocols and AED Utilization (10/31/06)
- EMS Information Bulletin # 40 Update to Statewide BLS Protocol Course (11/14/06)
- EMS Information Bulletin # 41 Revised Ambulance Licensure Equipment (11/17/06)
- EMS Information Bulletin # 42 Changes to Scope of Practice and Equipment (11/17/06)
- EMS Information Bulletin # 43 Continuing Education Requirements for ALS Medical Command Authorization (12/01/06)
- EMS Information Bulletin # 44 Centralized Registration for the Learning Management System (12/31/06)
- EMS Information Bulletin # 45 State Recognized CPR Programs (03/05/07)
- EMS Information Bulletin # 46 Comprehensive Laboratory Improvement Amendments (03/19/07)
- EMS Information Bulletin # 47 Replacement of Promethazine with Ondansetron (03/19/07)
- EMS Information Bulletin # 48 Capnography Frequently Asked Questions (08/14/07)
- EMS Information Bulletin # 50 First Responder Equivalences (11/05/07)
- EMS Information Bulletin # 51 State Recognized CPR Programs (11/05/07)
- EMS Information Bulletin # 52 Recognized Emergency Vehicle Operators Courses (11/05/07)
- EMS Information Bulletin # 53 Medical Command Authorization 2007 (12/01/07)
- EMS Information Bulletin # 54 Implementation of National EMS Information System (NEMSIS) (12/20/07)
- EMS Information Bulletin # 55 National Ski Patrol (02/28/08)
- EMS Information Bulletin # 56 Paramedic—PHRN Certification Process (03/05/08)
- EMS Information Bulletin # 57 Air Ambulance Guidelines (06/23/08)
- EMS Information Bulletin # 58 Emergency Contraception Guidelines (10/07/08)
- EMS Information Bulletin # 59 Emergency Vehicle Operator Courses (10/20/08)
- EMS Information Bulletin # 60 Amended Continuous Positive Airway Pressure for Basic Life Support (10/27/08)
- EMS Information Bulletin # 61 Suspension of Ambulance Driving Privilege (11/13/08)
- EMS Information Bulletin # 62 Implementation of Updated Protocols (11/21/08)
- EMS Information Bulletin # 63 Basic Life Support Skill Sheets (12/31/08)
- EMS Information Bulletin # 64 Operation of Ambulance and Other Emergency Vehicles While at Hospital Emergency Department (01/22/09)
- EMS Information Bulletin # 65 State Recognized CPR Programs (01/28/09)
- EMS Information Bulletin # 66 Guidelines for CPAP Devices (01/30/09)
- EMS Information Bulletin # 67 Trauma Patient Destination/Statewide Air Ambulance Transport Protocol (05/06/09)
- EMS Information Bulletin # 68 State Recognized CPR Programs (06/30/09)
- EMS Information Bulletin # 69 Approved Emergency Vehicle Operator Courses (07/01/09)
- EMS Information Bulletin # 70 Guidelines for Reflective Chevrons (09/08/09)

- EMS Information Bulletin # 71 Picture Identification Cards (09/08/09)
- EMS Information Bulletin # 72 Statewide BLS (605) and ALS (6005) Blast Protocols (09/15/09)
- EMS Information Bulletin # 73 (Amended) Paramedic Liability Protection (10/28/09)
- EMS Information Bulletin # 74 Stretcher and Wheelchair Vehicle (02/08/10)
- EMS Information Bulletin # 75 EMS Provider Examination Policy (04/10/10)
- EMS Information Bulletin 2013-007 Patient Care Report Submissions
- EMS Information Bulletin 2013-005 State Recognized CPR Programs
- EMS Information Bulletin 2011-012 Wind Effects on Ambulance Vehicles
- EMS Information Bulletin 2011-008 Verification of EMS Practitioner Status for Endorsement
- EMS Information Bulletin 2011-007 Re-Entry of EMS Personnel with Expired Certifications prior to NSC of 1995
- EMS Information Bulletin 2011-006 Bed Bug Information
- EMS Information Bulletin 2011-005 Drowning Data Collection
- EMS Information Bulletin 2011-004 ALS and BLS Statewide Protocols Implementation
- EMS Information Bulletin 2011-003 Pediatric Transport Guidelines
- EMS Information Bulletin 2011-002 Implementation of Updated ALS-BLS Statewide Protocols
- EMS Information Bulletin 2011-001 Continuing Education Hour Calculation
- EMS Information Bulletin 2012-015 Yellow DOT
- EMS Information Bulletin 2012-014 Approved Emergency Vehicle Operator Course
- EMS Information Bulletin 2012-013-C State Recognized CPR Programs
- EMS Information Bulletin 2012-011 Picture Identification
- EMS Information Bulletin 2012-010 Drug Shortage
- EMS Information Bulletin 2012-009 EMS Transfer of Care Form
- EMS Information Bulletin 2012-008 Stretcher Vans
- EMS Information Bulletin 2012-007 Defibrillation Doses
- EMS Information Bulletin 2012-004 PA NJ ConEd Document
- EMS Information Bulletin 2013-010 Lapse of Registration
- EMS Information Bulletin 2013-009 Cognitive Exam Acknowledgement Form
- EMS Information Bulletin 2013-008 Expired Medications
- EMS Information Bulletin 2013-007 Patient Care Report Submissions
- EMS Information Bulletin 2013-005 State Recognized CPR Programs
- EMS Information Bulletin 2013-004 ALS/BLS Protocol
- EMS Information Bulletin 2013-003 Mechanical CPR
- EMS Information Bulletin 2013-002 Emergency Medical Responder
- EMS Information Bulletin 2013-001 Out of Service Decal
- EMS Information Bulletin 2014-002 Transfer of Care
- EMS Information Bulletin 2014-001 State Recognized CPR Programs

Contact: Robert Cooney (717) 787-8740

### C. Office of Quality Assurance

- QA Annual Report
- Achieving Better Care by Monitoring All Prescriptions (ABC-MAP)

Contact: Office of Quality Assurance (717) 783-1078

### D. Bureau of Facility Licensure and Certification

#### 1. Division of Nursing Care Facilities (Long Term Care Provider Bulletins)

- Abuse, Neglect, Misappropriation of Property by Nurse Aides or Others—LTC PB No. 22 (Reviewed 6/19/15)
- Nurse Aide Registry Update—LTC PB No. 29 (Reviewed 6/19/15)
- Training of Companions/Sitters in T18 or 19 Facilities—LTC PB No. 31 (Reviewed 6/25/14)
- Disposition of Patient Medications—LTC PB No. 35 (Reviewed 6/19/15)
- Exception/Waiver Requests—LTC PB No. 37 (Reviewed 6/19/15)
- Taping of Exit Conference—LTC PB No. 42 (Reviewed 6/19/15)
- Informal Dispute Resolution—LTC PB No. 44 (Reviewed 6/19/15)
- Surety Bond Requirements—Clarification of “Obligee”—LTC PB No. 48 (Reviewed 6/19/15)
- Department Access to Records at Nursing Homes Pursuant to 35 P.S. § 448.813—LTC PB No. 49 (Reviewed 6/19/15)
- Independent Informal Dispute Resolution (Section 6111 of the Patient Protection and Affordable Care Act of 2010/Sections 1819(h) and 1919(h) of the Social Security Act, 42 U.S.C. §§ 1395i-3(h) and 1396r(h), and 42 C.F.R. § 488.431)—LTC PB No. 2011-12 (Issued December 8, 2011) (Reviewed 6/19/15)
- Department of State Referrals of Licensed Professionals when allegations have been unsubstantiated—LTC PB No. 2012-2-1 (Issued February 14, 2012) (Reviewed 6/19/15)
- Long-Term Care Nursing Facility Independent Informal Dispute Resolution Act, Act 128 of 2011—LTC PB No. 2012-05-1 (Issued May 24, 2012) (Reviewed 6/19/15)
- Provider Bulletin 2012-11-13 Required Reportable Events/Actions by Facility (Issued 11/13/2012) (Reviewed 6/19/15)
- Provider Bulletin 2012-11-29 National Partnership to Improve Dementia Care and Reduce Antipsychotic Drug Use in Nursing Homes (Issued 11/29/2012) (Reviewed 6/19/15)

Contact: Susan Williamson (717) 787-1816

#### 2. Division of Acute and Ambulatory Care

- Abortion Control Act (footnoted)
- Ambulatory Gynecological Surgery in Hospitals and Clinics Regulations (footnoted)
- Abortion: Making a Decision
- Services for Pregnant and Parenting Women
- Application of Abortion Control Act to Abortions Induced by Drugs
- Template (use is optional) for Patient Safety Plan

Contact: Ann Chronister (717) 787-8015

- PA Department of Health Message Board <http://app2.health.state.pa.us/commonpoc/content/FacilityWeb/FacMsgBoard.asp?Distribution=F&Selection=All>
- Stroke Center Listing
- Exception Process
- Expedited Exception Process and Request Form for Hospitals and Ambulatory Surgery Facilities

- Exception Committee Procedure: Elective Percutaneous Coronary Interventions (PCI)
- Telemedicine Survey Guidelines and Department of Health Survey Policy—General Statement  
Contact: Garrison Gladfelter (717) 783-8980

### **E. Bureau of Community Programs, Licensure & Certification**

- Application for Tanning Registration HD01628F: 07/07/2014
- Indoor Tanning FAQs 07/07/2014 Updated: 07/16/2014  
Contact: George Hindson (717) 736-7362

#### **1. Division of Home Health**

- Home Health Survey Guideline: Physician Verbal Orders 5/3/2013
  - Application forms for a Home Health license and/or Medicare Certification
  - Technical Advisory 5/3/2013
  - FAQ Regarding Medications
  - FAQ Regarding Act 179
  - Consumer Notice of Direct Care Worker Status form
  - Department of Aging Criminal Background Unit
  - Department of Human Services ChildLine
  - Directory of Birth Centers and Other Types of Health Care Facilities by County and Survey Results
  - Application forms for Birth Center licensure
  - American Association for Birth Centers
  - American Association for Birth Centers: Standards for Birth Centers
  - Application forms for Hospice licensure and/or Medicare certification
  - CMS Approved Accreditation Associations: Community Health Accreditation Program (CHAP)
  - The Joint Commission (TJC)
  - Hospice FAQs
  - Search for Hospice agencies by county
  - PA Hospice Network
  - Hospice Association of America
  - National Hospice and Palliative Care Organization
  - Application forms for Medicare certification for ESRDs
  - ESRD FAQ
  - List of Fiscal Intermediaries
  - Search for ESRD Survey History by County
  - Complete Listing of ESRDs In Your Area
  - National Kidney Foundation
  - American Association of Kidney Patients
  - Centers for Medicare/Medicaid Services
  - American Kidney Fund
  - ESRD Network 4, Inc.
  - Directory of PECCs by county with survey results
  - Generic Drug Substitution/Equivalency Overview of Laws/Regulations
  - Narrow Therapeutic Index General Information
  - Federal Requirements for Electronic Orders and Prescriptions
  - Pennsylvania Wholesale Prescription Drug Distributors License Act FAQ
  - Submit a New Registration Online
  - Renew/Update/Cancel Existing Registration
  - Download Blank Application Forms
  - Infant Hearing Education Assessment Reporting & Referral (IHEARR) Act
  - Registration Requirements for Fitters and Dealers
  - Department of State (Board of Speech, Hearing, Audiology & Board of Medicine)
  - American Speech & Hearing Association (ASHA)
  - National Board Certification Program
  - International Hearing Society
- Contact: Linda Chamberlain (717) 736-7350

### **F. Bureau of Family Health**

- Lead Case Management Guidelines for Community Health Nurses (2014)
- Screening Young Child For Lead Poisoning: Guidance for State and Local Public Health Officials, Statement by the Centers for Disease Control—11/97 (Federal guidelines adopted by Department)
- Application for Chronic Renal Disease Transportation Services
- Application for Head Injury Program Services (Division of Program Support and Coordination—Form # HD1072F)
- Traumatic Brain Injury Needs Assessment (2003)
- Traumatic Brain Injury State Action Plan (2003)  
Contact: Carolyn Cass (717) 772-2762

- Application for Special Needs Services (Division of Program Support and Coordination—Form # HD1072F)  
Contact: Roxann Arbegast-Boes (717) 346-2619

#### **1. Division of Newborn Screening and Genetics**

- Universal Newborn Hearing Screening Program Guidelines for Infant Hearing Screening
- Early Hearing Detection and Intervention Program: Pennsylvania Department of Health Early Hearing Detection and Intervention (EHDI) Program Report on Screening and Follow-up for 2004-2006 Births
- Newborn Screening Provider Manual for the Commonwealth of Pennsylvania-Division of Newborn Screening and Genetics Bureau of Family Health
- Brochure to Parents: Pennsylvania Screening Services for Newborn Babies—Protecting Babies, Preventing Problems, Screening Right After Birth, Starting Treatment Early
- Application for Newborn Screening and Follow-up Program-Metabolic Formula Order Form
- Application for Services Metabolic Formula Program Pharmacy Selection Form
- Application for Services Metabolic Formula Program (Form No. HD1072F)
- Application for Services HEALTH INSURANCE BENEFITS INFORMATION SHEET
- Application for Services Certification and Authorization Statements
- Neonatal Testing for Genetic Disorders—Specimen Submittal Requirements  
Contact: Roxann Arbegast-Boes (717) 772-2762

### **G. Bureau of Women, Infants and Children (WIC)**

- WIC State Plan of Operations  
Contact: Will Cramer (717) 783-1289

### **H. Bureau of Communicable Diseases**

#### **1. TB Program**

- TB Control Manual
- TB Outbreak Response Plan  
Contact: Kimberly Fitzpatrick (717) 787-6267

#### **2. STD Program**

- STD Outbreak Response Plan
- PA NEDSS STD Program Reference Guide (available online)
- Sexually Transmitted Diseases Treatment Guidelines 2015 (available online)
- Testing Guidelines for Obstetricians and Gynecologists for Hepatitis B, HIV and STD
- Program Operation Guidelines for STD Prevention (published by Centers for Disease Control and Prevention (CDC))  
Contact: Beth Butler (717) 787-3981

**I. Bureau of Health Statistics and Registries**

- Application for Certified Copy of Birth or Death Record, Form H105.102.
- Birth Corrections Affidavit, Form H105.133.
- Death Correction Statement, Form H105.135.
- Application for Multi-Year Search of Birth Record, Form HD1124F.
- Application for Multi-Year Search of Death Record, Form HD 1125F.
- Biological Parent Registration Identification Form, Form H105.700.
- Withdrawal of Biological Parent Consent Form, Form H105.702.
- Statement from Requestors Not Possessing an Acceptable Government Issued Photo-ID, Form HD123F.
- Change in Civil Status Form, Form H105.132.
- Disposition/Transit Permit, Form HD01232F
- Disinterment/Reinterment Permit, Form HD01189F
- Record for Interment of Cremated Remains, Form H105.111
- Certificate of Adoption, Form H105.091
- Certificate of Adoption of a Foreign-Born Child, Form HD01273F
- Statement of Citizenship and Residency, Form HD01275F
- Affidavit of Mother for Registration Other than as Child of Mother's Husband, Form H105.004
- Affidavit of Husband for Registration Other than as Child of Mother's Husband, Form H105.005
- Delayed Birth Certificate, H105.019
- Local Registrar's Certification of Death (P), Form H105.805
- Local Registrar's Certification of Death (T), Form H105.112
- Local Registrar's Monthly Report-Summary Schedule of Activity and Income, Form H106.026
- Local Registrar's Monthly Report-Schedule of Certified Copies Issued and Income Earned, Form H105.028
- Certification of Death (Death Security Paper), Form H105.905
- DAVE Certifications (DAVE Security Paper), Form H105.105.1D
- Certificate of Live Birth, Form H105.142
- Certificate of Death, Form H105.143
- Certificate of Fetal Death, Form H105.024
- Supplemental Report of Assisted Conception, Form H105.030
- Large Envelope—New Castle Office, Form H105.174
- Medium Envelope—New Castle Office, Form HD10249F
- Small Window Envelope (Standard)—New Castle Office, Form H105.038
- Small Window Envelope (Window)—New Castle Office, Form H105.037
- Business Reply Envelope (Standard)—New Castle Office, Form H105.180
- Business Reply Envelope (Blue)—New Castle Office, Form H105.180/LR-B
- Business Reply Envelope—Pittsburgh Branch Office, Form H105.180/02
- Business Reply Envelope—Harrisburg Branch Office, Form H105.180/22
- Business Reply Envelope—Erie Branch Office, Form H105.180/25
- Business Reply Envelope—Scranton Branch Office, Form H105.180/35
- Business Reply Envelope—Philadelphia Branch Office, Form H105.180/51
- DAVE User Agreement and Confidentiality Policy, Form HD01590F

- DAVE Birth Certifier Form, Form HD01591F
- DAVE Facility-Level Administrator Form, Form HD01592F

The following forms are electronically available at [www.health.pa.gov/MyRecords/Certificates](http://www.health.pa.gov/MyRecords/Certificates)

- Application for Certified Copy of Birth or Death Record, Form H105.102
- Birth Corrections Affidavit, Form H105.133
- Death Correction Statement, Form H105.135
- Application for Multi-Year Search of Birth Record, Form HD1131FW
- Application for Multi-Year Search of Death Record, Form HD1132FW
- Statement from Requestors Not Possessing an Acceptable Government Issued Photo-ID, Form HD123F
- Change in Civil Status Form, Form H105.132
- Biological Parent Registration Identification Form, Form H105.700
- Withdrawal of Biological Parent Registration Identification Form, Form H105.702
- Affidavit of Mother for Registration Other than as Child of Mother's Husband, Form H105.004
- Affidavit of Husband for Registration Other than as Child of Mother's Husband, Form H105.005
- Application for Multi-Year Search of Birth Record, Form HD1124F
- Application for Multi-Year Search of Death Record, Form HD1125F

Contact: Debra Romberger (717) 547-3700

**J. Bureau of Laboratories**

(Some of these documents are electronically available at <http://www.portal.state.pa.us/portal/server.pt/community/laboratories/14158>)

- Submission of Rabies Specimens
- General Specimen Submission Form
- CDC Specimen Submission Form
- Compliance with Shipping of Diagnostic Specimen/Etiologic Agent
- Laboratory Submission Form for Viral Encephalitis/Meningitis
- Lyme Disease Testing Form
- Bioterrorism Agents (various) Information
- Sputum Collection for Tuberculosis
- Nasal or Throat Swab Procedure for Virus Isolation
- CDC MERS-CoV Clinical Specimen Guidelines
- Food collection guidelines
- Neisseria gonorrhoea collection guidelines
- Water Collection guidelines for Legionella testing
- Stool collection guideline for patient
- Stool collection guideline for public health site
- Bordetella pertussis collection guidelines
- Measles collection guidelines
- Material transfer agreement
- Division of Chemistry and Toxicology contact list
- Division of Laboratory Improvement contact list
- Division of Microbiology contact list
- Bureau of Laboratories Directory of Services
- Bureau of Laboratories Directory of Services
- Postmortem Blood Testing on Motor Vehicle Accident Victims—Specimen Submittal Requirements
- Environmental Lead Analysis—Specimen Submittal Requirements
- Alcohol in Blood and/or Serum Testing Approval Requirements
- Lead in Blood Testing Approval Requirements
- Erythrocyte Protoporphyrin Testing Approval Requirements

- Drugs of Abuse in Blood and/or Serum Testing Approval Requirements
  - Drugs of Abuse in Urine Testing Approval Requirements
  - Pennsylvania Clinical Laboratory Permit Application for In-State Laboratories
  - Multiphasic Screening Procedure
  - Pennsylvania Clinical Laboratory Permit Application for Out-of-State Laboratories
  - Pennsylvania Clinical Laboratory Permit Application—Mobile Labs
  - Pennsylvania Clinical Laboratory Permit Application—Screening Sites
  - Change of Status Form
  - May 18, 2012 Letter regarding Policy Changes
  - Laboratory Requirement for Zika Virus Test submission
  - Zika Virus Laboratory Submission form
  - Quick guide for Clinicians: How to interpret Zika Virus Test Results
  - Guidelines for Pennsylvania Laboratories Handling Specimens for patients with suspected or confirmed Ebola virus disease
  - Sexual Assault Testing and Evidence Collection Act Initial Data Reporting Form
  - Sexual Assault Testing and Evidence Collection Act Annual Data Reporting Form
  - Act 27 Frequently Asked Questions
  - Pennsylvania Clinical Laboratory Permit and Proficiency Testing Program Fees
  - May 28, 2014 Letter Regarding Revisions to the Pennsylvania Clinical Laboratory Act—Act 122-2013
  - Frequently Asked Questions—Volume 1 (Questions 1—28) Act 122-2013 May 28, 2014
  - Frequently Asked Questions—Volume 2 (Questions 29—38) Act 122-2013 June 23, 2014
  - Frequently Asked Questions—Volume 3 (Questions 39—52) Act 122-2013 July 31, 2014
  - Act 122-2013 Clinical Laboratory Complaint Form  
Contact: James R. Lute, Ph.D. (610) 280-3464
- K. Bureau of Health Promotion and Risk Reduction**
- Why We Recommend Community Water Fluoridation
  - Policy for Determining Eligibility and Compliance of Service Providers Currently
  - Receiving Funding From a Tobacco Company, a Tobacco Company Subsidiary, or Their Agent (6/04)  
Contact: Tomas Aguilar (717) 787-6214
- L. Bureau of Public Health Preparedness**
- State Emergency Registry of Volunteers in Pennsylvania Criminal History Policy and Code of Conduct (2011-01) July 1, 2011  
Contact: Jeffrey Backer (717) 346-0640
- M. Pennsylvania Center for Practice Transformation and Innovation**
- 1. State Innovation Model Grant**
- State Innovation Model Plan  
Contact: Stephanie Kupper-Smith (717) 547-3103

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**Department of HUMAN SERVICES (DHS)**

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*(Editor's Note: Statements of Policy are in upper and lower case. Notices of Rule Change are in all capitals. Notices of Rule Change adopted more than 180 days before deposit are starred (\*).*

**Office of Children's Health Insurance Program—Contact: Marcy Domen (717) 705-4196**

Children's Health Insurance Program (CHIP) State Plan

10/01/2012 Children's Health Insurance Program Policy and Procedures Manual

**POLICY STATEMENTS:**

<i>Year</i>	<i>Subject</i>	<i>Effective Date</i>	<i>Clarification number</i>
2012	Release of CHIP Policy and Procedures Manual	10/20/2012	2012-06
2012	Discontinuance of Act 68 Quarterly Complaints and Grievances Reports (Medical and Behavioral Health/Substance Abuse); Options for Review Process	12/31/2012	2012-07
2013	Revised CHIP Policy and Procedures Manual—Chapter 37.2: Benefits Package	02/05/2013	2013-01
2013	HIPAA Breach Reports	01/17/2013	2013-02
2013	Aetna Discontinuance in 18 Counties	01/17/2013	2013-04
2013	Exhausted Dental and Orthodontia Benefits Reporting CY2013	01/01/2013	2013-05
2013	834 Monthly Audit/Compare File	03/01/2013	2013-06
2013	Internal Cross Match	03/01/2013	2013-07
2013	Revised Letter to Physician (Appendix 19E)	02/27/2013	2013-09
2013	CHIP and AdultBasic Notice of Privacy Practices	09/16/2013	2013-11
2013	Elimination of the Uninsured Period	10/23/2013	2013-13
2014	Incomplete Applications for Children's Tax Filing Status	02/18/2014	2014-01
2014	Instructions for Processing Federally-Facilitated Marketplace (FFM) Referrals	02/21/2014	2014-03
2014	CHIP Policy & Procedure Manual Updates	04/08/2014	2014-05

<i>Year</i>	<i>Subject</i>	<i>Effective Date</i>	<i>Clarification number</i>
2014	Changes to the Prospective Payment System (PPS)	05/12/2014	2014-07
2014	Revised CHIP Policy and Procedures Manual—Chapters 39 and 40 Contact Information	05/30/2014	2014-08
2014	HIPAA Breach Reports	06/12/2014	2014-09
2014	Discontinuance of Submission of Quarterly Pharmacy Data	06/12/2014	2014-10
2014	Discontinuance of 834 Monthly Audit/Compare File	11/17/2014	2014-12
2014	Discontinuance of the Monthly Internal Cross Match Report	11/17/2014	2014-13
2015	HIPAA Breach Reports	02/02/2015	2015-02
2015	Changes to CHIP Application and Renewal Notices	02/26/2015	2015-04
2015	Compliance with Utilization Review Methodology of Act 106 of 1989	07/01/2015	2015-05
2015	Handling Service Limits on Children Moving To/From At-Cost CHIP	07/01/2015	2015-06
2015	Contractor Compliance	08/04/2015	2015-07
2015	Revised Letter to Physician (Appendix 19E)	02/27/2015	2015-08
2015	Including Minimal Essential Coverage Benefits to Free and Low-Cost CHIP	08/28/2015	2015-09
2015	Transformed Medicaid Statistical Information System (TMSIS)	10/13/2015	2015-10
2015	Healthcare Effectiveness Data and Information Set (HEDIS) 2016 and the Consumer Assessment of Health Plans Survey (CAHPS) 2016 Survey	10/22/2015	2015-11
2015	Extended Dental Benefits and Orthodontia Reporting Stated in CY 2012	11/01/2015	2015-12
2016	CHIP PPS Monthly Reporting Requirements	03/15/2016	2016-01
2016	2016 CHIP Routine Reporting Requirements	03/18/2016	2016-02
2016	Changes to COMPASS and HealthCare Handshake Routing Rules	06/27/2016	2016-03
2016	Monthly HEDIS Measures	06/20/2016	2016-04

<i>Year</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Clarification Number</i>
2012	Change to Household Composition Computation	05/25/2012	# 2012-01
2012	Processing CAO Referrals with Zero Income	06/29/2012	# 2012-02
2012	Delay in Health Choices Expansion	09/04/2012	# 2012-03
2014	Outreach and Enrollment to Children Denied for Incomplete Applications Due to Tax Filing Status	03/28/2014	# 2014-01
2014	Implementation of Transmittal 2014-5	04/30/2014	# 2014-02
2014	Acceptable Income Verification Documentation within 60 Days	05/08/2014	# 2014-03
2014	Processing Applications and Renewals Without Verified Income Deductions	06/04/2014	# 2014-04
2014	CHIP Application Revision	07/03/2014	# 2014-05
2014	Vision Benefits—Eyeglass Replacement	07/28/2014	# 2014-06
2014	Issues Related to CAPS Release 21	08/13/2014	# 2014-07
2015	FFM Application Received within 90 Days of Renewal Due Date	01/30/2015	# 2015-01
2016	Lead Screening Requirements	06/14/2016	# 2016-01

**Office of Income Maintenance—Contact: Cathy Buhrig (717) 787-4081**

**POLICY STATEMENTS:**

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1983	Ch. 166	Computation of CWEP Hrs.	10/25/83	166-83-57
	Ch. 275	Postmark Date as the Receipt Indicator for Appeals and for Requests for Reconsideration	03/15/84	275-84-10
1993	*CH. 166	PROVIDING SUPPORTIVE SERVICES TO PARTICIPANTS IN THE COMMUNITY WORK EXPERIENCE PROGRAM	08/21/93	166-93-01
1995	*CH. 257	MA ESTATE RECOVERY—CHAPTER 178—MEDICAL ASSISTANCE RESOURCES; CHAPTER 257—REIMBURSEMENT	06/01/95	257-95-01
1996	*CH. 125	ACT 1995-20 PROVISIONS RELATING TO PERSONS SENTENCED OR CHARGED FOR A FELONY OR MISDEMEANOR	04/05/96	125-96-01

**GUIDANCE MANUALS:**

- Cash Assistance Handbook
- Supplemental Nutrition Assistance Program (SNAP) Handbook
- Medical Assistance Eligibility Handbook
- Long Term Care Handbook
- Supplemental Handbook
- Medicaid in Pennsylvania
- Low-Income Home Energy Assistance Program Final State Plan
- Actions for Support
- TANF State Plan
- Homeless Assistance Program—Instructions and Requirements
- Summary of Pennsylvania's State Food Stamp Employment and Training Program
- TANF Work Verification Plan
- LIHEAP Handbook
- Pennsylvania Child Support Handbook
- Employment, Advancement and Retention Network (EARN) Program and Policy Procedures Manual
- WORK READY Program and Policy Procedures Manual
- Keystone Education Yields Success (KEYS) Program Policy and Procedures Manual
- Maximizing Participation Project (MPP) Program Policy and Procedures Manual
- Human Services Development Fund Instructions and Requirements
- Early Intervention Annual Expenditure Report Instructions
- Human Services Block Grant Annual Expenditure Report Instructions
- Human Services Non-Block Grant Annual Expenditure Report Instructions

**Office of Medical Assistance—Contact: Dan De Lellis (717) 772-6341**

**POLICY STATEMENTS:**

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1981	Ch. 1251	Clarification of M.A. Bulletin # 22-80-01	08/19/81	22-81-01
	Ch. 1121	Info. Concerning Claims Submitted as Compounded Prescriptions	06/30/82	19-82-02
1984	Ch. 1251	Revisions to MA Chapter 1251 (Funeral Directors' Services)	05/11/84	22-84-01
1984	Ch. 1101	Third Party Resource and Copay	11/01/84	99-84-15
1985	Ch. 1141	Physician Assistant Use	04/22/85	01-85-05
	Ch. 1101	Allergy Testing—Exemptions from Co-Payments	10/15/85	01-85-18 11-85-20 12-85-11 10-85-02
	Ch. 1101	Professional Component Billing Regarding Patient Transport	10/15/85	01-85-16
	Ch. 5100	Requirements for Treatment Plans Documentation of Treatment	10/31/85	29-85-02 33-85-02
1986	Ch. 1141	Payment Policy for Abortion Clinic Visits	09/10/86	10-86-02 11-86-10
	Ch. 1101	Policy Clarification Re: Provider's Signature	09/19/86	99-86-06
	Ch. 1150	Payment Policy for Consultations	10/23/86	03-86-07



## NOTICES

5265

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1101	Preclusion of Convicted Persons, Not Providers, from Participation or Involvement in the MA Program	10/24/86	99-86-09
	Ch. 1123	Durable Medical Equipment Warranties	10/28/86	05-86-02 19-86-07
1987	Ch. 1101	Physicians' Responsibility when Ordering Home Health Services	01/12/87	01-87-01
	Ch. 1149	Palliative Emergency Treatment	04/24/87	03-87-02 27-87-01
	Ch. 1187	Barber and Beauty Costs	05/15/87	35-87-04 36-87-01
	Ch. 1101 Ch. 1123	Coverage for Motorized Wheelchairs	07/30/87	05-87-02 01-87-08 19-87-06
	Ch. 1123	Policy Relating to Apnea Monitors	09/02/87	01-87-15 05-87-04 19-87-09
	Ch. 1187	Barber and Beauty Costs	10/22/87	35-87-07 36-87-08
	Ch. 140	Use of the PA 162 Forms for Notification of Medical Assistance Eligibility	10/22/87	99-87-10
	Ch. 5310	Medical Assistance Coverage for Recipients Residing in Community Residential Facilities	10/23/87	99-87-11
	Ch. 1150	Time Limit for Claim Resubmissions And Recovery of Overpayments	11/03/87	99-87-12
1988	Ch. 1150	Place of Service Review (PSR) Program	01/04/88	01-88-01 03-88-01 04-88-01 06-88-01 08-88-01 11-88-01
	Ch. 1150	Place of Service Review (PSR) Program	03/04/88	01-88-02 03-88-02 04-88-02 06-88-02 08-88-02 11-88-03
	Ch. 140	Healthy Beginning—Presumptive Eligibility Program	04/01/88	99-88-04
	Ch. 1123	List of Accredited Rehabilitation Facilities to be used for Motorized Wheelchair Evaluation	04/06/88	01-88-04 05-88-02 19-88-03
	Ch. 150	Medical Assistance Eligibility Change For Aliens	04/13/88	99-88-05
	Ch. 1151	Revisions to Chapters 1151 and 1163 1163 Regulations	06/29/88	11-88-02 12-88-05 13-88-05 1151-88-02 1163-88-02
	Ch. 1101	Policy Clarification Regarding Physician License	07/01/88	1101-88-01
	Ch. 1223	Revision of Inpatient Hospital Drug And Alcohol Detoxification Payment Policy	09/09/89	01-88-11 11-88-11 1163-88
	Ch. 1150	Desk Reference	10/06/88	29-88-01 33-88-01
1989	Ch. 140	Healthy Horizons and Medicare Cost Sharing	01/04/89	99-89-02
	Ch. 1150	Billing Instructions—Services Covered Only By Medicare	05/18/89	99-89-03
	—	Signature Requirements and Encounter Forms	05/26/89	99-89-05
	Ch. 1150	Proper Use of Place of Service Codes	07/05/89	03-89-05

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1101	Policy Reminder Regarding Practitioner License Requirements		1101-89-02 03-89-08 04-89-07 07-89-02 15-89-02 31-89-02
	Ch. 1101 1150	Penalty for Bypassing Place of Service Review	11/03/89	01-89-09 03-89-06 04-89-05 06-89-04 08-89-04 11-89-10
	Ch. 1150	Michael Dallas Model Waiver Program For Technology—Dependent Children	11/03/89	99-89-13
	Ch. 1247	Targeted Case Management Services	11/13/89	99-89-12 1247-89-01
	—	Additional Category Eligible for Medicare-Cost Sharing Benefits	12/27/89	99-89-15
1990	Ch. 1121	Special Billing Instructions for Persantine	01/19/90	01-90-01
	Ch. 1150 1163 1249 1121 1126	AIDS Waiver Program	04/02/90	01-90-02 02-90-01 05-90-02 19-90-01 23-90-01 38-90-01 39-90-01
	Ch. 1150	Payment Policy for Consultations	04/27/90	1150-90-01
	Ch. 1150	The Medicare Catastrophic Coverage Act of 1988 the Medicare Catastrophic Coverage Repeal Act of 1989	05/18/90	34-90-09
	Ch. 1140	Provider Participation Requirements for Healthy Beginning Plus	06/12/90	1140-90-01 01-90-06 09-90-01 10-90-02 11-90-04 23-90-05 26-90-02 30-90-02 31-90-01
	Ch. 1163	Inpatient Hospital Services Retrospective Review Findings	07/09/90	11-90-08 12-90-03 13-90-02
	Ch. 1144	Certified Registered Nurse Practitioner	07/31/90	99-90-05 1144-90-01
	—	Increase in Eligibility Guidelines	08/15/90	99-90-06
	Ch. 1241	EPSDT Services	10/15/90	99-90-07 1241-90-01
	Ch. 1141	Allergen Immunotherapy		
1991	Ch. 1141 1149 1143 1221	Billing Procedures—Multiple Surgical Surgical/Obstetrical and Anesthesia Procedures	03/01/91	01-91-01 03-91-01 04-91-01 10-91-01 11-91-01 44-91-01 49-91-01
	Ch. 1150	180-day Exception Request and Invoice Submission Time Frame	03/01/91	99-91-02

## NOTICES

5267

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1123	Incontinence Products and Diapers	03/21/91	01-91-02 02-91-01 05-91-01 19-91-01 23-91-01
	Ch. 1121	Manufacturers' Rebate Program Corrections and Clarifications	05/20/91	01-91-07 02-91-03 03-91-05 04-91-05 10-91-04 11-91-06 12-91-03 19-91-05 26-91-03 28-91-02 29-91-02 30-91-02 33-91-02 49-91-03
	Ch. 1121	Manufacturers' Rebate Program	05/31/91	01-91-08 02-91-04 03-91-06 04-91-06 10-91-05 11-91-07 12-91-04 19-91-06 26-91-04 28-91-03 29-91-03 30-91-03 33-91-03 49-91-04
	—	Certification of Need—Medical Assistance Patients Under the Age of 21	06/24/91	13-91-01
	Ch. 1101	Lock-In Enhanced Recipient Restriction Program	07/12/91	99-91-04
	—	Third Party Resources Edits 608 and 616	07/26/91	99-91-05
	*CH. 1101	EPSDT—OBRA '89	08/02/91	1101-91-01
	CH. 1121			1121-91-02
	CH. 1123			1123-91-01
	CH. 1241			1241-91-01
	Ch. 1123	Repair and Replacement of Durable Medical Equipment (DME), Orthotics And Prosthetics	10/01/91	05-91-04 19-91-14
	Ch. 1101 1150 1241	Payments for Vaccines	11/06/91	1221-91-01
	Ch. 1121	Clorazil Monitoring and Evaluation Visit	11/06/91	29-91-07 1153-91-01
1992	Ch. 1221	Billing for Emergency Room Services for Recipients Who are Hospitalized On the Same Day	01/17/92	11-92-02 13-92-01 12-92-01 53-92-01
	Ch. 1147	Increased Fees for Vision Services	01/31/92	01-92-02 05-92-01 15-92-01 19-92-02
	*Ch. 1141 *Ch. 1153	Clozapine Support Services	01/31/92	1141-92-01 1153-92-01 01-92-04 29-92-02 33-92-04

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	—	Independent Team—Certification of Need—Medical Assistance Patients Under the Age 21	02/21/92	13-92-03
	Ch. 1149	Dental Management Fee Guidelines	02/21/92	03-92-03
	Ch. 1147	Clarification of Vision Services	04/17/92	01-92-05 05-92-02 15-92-03 19-92-04
	Ch. 1181	Reimbursement for Hospital Reserved Bed Days During A Medicare Benefit Period	05/01/92	1181-92-04
	—	Qualified Medicare Beneficiary Healthy Horizons Program	06/19/92	99-92-03
	Ch. 1163	Inpatient Hospital Services Retrospective Review Findings	07/03/92	11-92-11 12-92-11 13-92-07 53-92-05
	Ch. 1163	Automated Admission Certification	07/22/92	01-92-12 03-92-05 04-92-04
	Ch. 1163	Hospital Utilization Review Changes	07/22/92	06-92-01 08-92-01 11-92-12 12-92-12 13-92-08 53-92-06
	Ch. 1126	Increase in Hospital Special Treatment Room Support Component—Payment For Observation and Monitoring in ASC's and SPU's	08/11/92	06-92-02 08-92-02 11-92-13
	Ch. 1121	Norplant Coverage	12/07/92	01-92-20 10-92-10 11-92-21 30-92-06
	Ch. 1101	Basic Health Care for Adult General Assistance Recipients	12/23/92	99-92-07
	Ch. 1121	Changes in Medical Assistance Pharmaceutical Benefits	12/23/92	01-92-19 02-92-03 03-92-08 04-92-09 10-92-09 11-92-20 12-92-16 19-92-15 26-92-05 28-92-03 29-92-03 30-92-05 33-92-04 49-92-08
1993	—	Accessing Mental Health Services Not Currently Included in the Medical Assistance Fee Schedule for Eligible Children and Adolescents Under 21 Years Of Age	01/19/93	01-93-03 29-93-02 33-93-02 41-93-01 48-93-01
	—	Payment for Mental Health Services Provided in a Residential Treatment Facility for Eligible Individuals Under 21 Years of Age	01/19/93	01-93-04 11-93-02 13-93-02 41-93-02 53-93-02 1165-93-07
	—	Enrollment Procedure Changes	01/22/93	29-93-01 33-93-01

## NOTICES

5269

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1101	<i>Interim Agreement Felix et al. v. Casey et al.</i>	01/28/93	99-93-01 1101-93-02
	Ch. 1123	Reminder that Medical Equipment And Supplies Must be Prescribed	01/29/93	01-93-02 03-93-01 04-93-01 05-93-01 07-93-01 19-93-02
	Ch. 1101	Additional Copayment Expenses	02/17/93	01-93-01 19-93-01 1101-93-01
	Ch. 1123	Prior Authorization Rental of Nebulizers	04/09/93	01-93-06 05-93-03 19-93-04
	Ch. 1121	Intrauterine Devices	05/13/93	01-93-09 10-93-01 11-93-04
	Ch. 1101 1150	Voucher System For the General Assistance Basic Health Care Package Update	06/30/93	01-93-12 04-93-04 07-93-03 10-93-04 11-93-07 15-93-02 19-93-09 26-93-04 30-93-03 49-93-04
	*CH. 1121	CHANGES IN THE MEDICAL ASSISTANCE PHARMACEUTICAL BENEFITS	07/09/93	1121-93-01
	*CH. 1149	DENTAL SERVICES FOR ADULTS	07/09/93	1149-93-01
	Ch. 1150	Revised Definition for Established Patient Evaluation and Management Visit and Consultation	07/13/93	01-93-14 04-93-05
	*CH. 1101	BASIC HEALTH CARE FOR ADULT GENERAL ASSISTANCE RECIPIENTS ( <i>FELIX ET. AL. V. CASEY ET. AL.</i> ) STIPULATION OF SETTLEMENT	07/21/93	1101-93-03
	*CH. 1101	UPDATE TO EXCEPTIONS PROCESS AND CRITERIA UNDER THE GENERAL ASSISTANCE BASIC HEALTH CARE PACKAGE	07/21/93	1101-93-04
	Ch. 1147	Specific Procedure Code for Deluxe Eyeglass Frames	08/02/93	01-93-16 05-93-05 15-93-04 19-93-12
	Ch. 1163	Change in Automated Utilization Review Toll-Free Telephone Number	08/04/93	01-93-17 03-93-06 04-93-07 06-93-01 08-93-01 11-93-10 12-93-05 13-93-04 26-93-05 53-93-03
	Ch. 1241	Centers for Disease Control Blood Lead Testing	09/03/93	1241-93-01 01-93-18 10-93-06 11-93-12 17-93-02 26-93-06 49-93-06

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1101	Business Arrangements Between Nursing Facilities and Pharmacy Providers	10/08/93	1101-93-05 19-93-16 25-93-01 35-93-03 36-93-03
	Ch. 1101 1150	Payment Policy for the Professional Component of Radiology Services And Electrocardiograms	10/29/93	01-93-19 11-93-13 12-93-06 13-93-05 53-93-04
	Ch. 1101 1150	Procedures for Submitting Invoices For Services Provided to Retroactively Eligible Newborns	12/06/93	99-93-11
	Ch. 1241	Environmental Lead Investigations	12/15/93	99-93-12
	Ch. 1101 1150	Newborn Eligibility Update and Corrections to Previous Bulletins	12/20/93	09-93-02 11-93-15 31-93-02
	Ch. 1101 1150	Newborn Eligibility Update	12/20/93	99-93-14
	Ch. 1245	Payment for Non-emergency Transportation for Nursing Home Patients	12/27/93	18-93-01
	—	OBRA Procedures for Individuals with Mental Retardation	12/30/93	00-93-30
1994		EVS Response Worksheet (MA 464)	01/20/94	99-94-01
	Ch. 1101	General Assistance (GA) Basic Health Care Package Voucher System and Rejected Invoices	03/02/94	01-94-03 04-94-01 07-94-01 10-94-01 11-94-02 15-94-01 19-94-02 26-94-01 30-94-01 49-94-02
	Ch. 1101	General Assistance (GA) Basic Health Care Package Voucher System and Rejected Invoices	03/02/94	04-94-01 07-94-01 10-94-01 11-94-02 15-94-01 19-94-02 26-94-01 30-94-01 49-94-02
	—	1. ACCESS to Medical Assistance for Children, Pregnant Women and Their Families (PA 600C) 2. Provider Application For Benefits (PA 600P)	03/31/94	99-94-05
	—	Implementation of the Family Care Network: A Primary Care Case Management Program for Children and Adolescents	04/01/94	99-94-06
	—	Plan of Care Summary	04/01/94	01-94-05 41-94-02 48-94-02 49-94-03 50-94-02
	Ch. 1241	Update to Blood Lead Testing Guidelines	04/08/94	1241-94-01
	Ch. 1123	Audiological Services	04/28/94	01-94-08 05-94-03 11-94-06 19-94-04 50-94-03

## NOTICES

5271

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	—	Billing Procedures for Partial Hospitalization Services that Exceed The Total Number of Hours	04/29/94	33-94-01
	Ch. 1149	Provider Training on Completing The Dental Services Invoice (MA 300D)	05/05/94	03-94-02
	—	Medicare Part B Crossover	05/05/94	99-94-07
	*CH. 1239	MA CASE MANAGEMENT SERVICES FOR RECIPIENTS UNDER THE AGE OF 21	05/17/94	1239-94-01 99-94-08
	Ch. 1249	Procedures for Prior Authorization Of Home Health Services	06/10/94	23-94-04
	Ch. 1121	Discontinuance of Pharmacy Vouchers For General Assistance Recipients and Enforcement of Limits	06/24/94	01-94-13 19-94-09
	*CH. 1121	PHARMACEUTICAL SERVICES DRUG COVERAGE FOR MEDICALLY NEEDY IN NURSING FACILITIES	06/24/94	1121-94-01
	Ch. 1121	Brand Medically Necessary Drugs Prior Authorization Billing Procedure And Drug List	07/01/94	19-94-10
	Ch. 1121	Brand Medically Necessary Drugs Prior Authorization Request Procedure And Drug List	07/01/94	01-94-15 03-94-03 04-94-04
	—	Medical Case Management Recordkeeping Forms	07/06/94	99-94-11
	Ch. 1147	Proper Billing of Tonography and Provocative Test for Glaucoma	07/14/94	01-94-14 15-94-03
	*CH. 1121	PHARMACEUTICAL SERVICES PRIOR AUTHORIZATION REQUIREMENT MULTISOURCE BRAND NAME DRUGS	08/26/94	1121-94-02 01-94-17 03-94-04 04-94-05 19-94-11
	*CH. 1121 CH. 1126 CH. 1129 CH. 1141 CH. 1163 CH. 1221 CH. 1225 CH. 1242	TREATMENT OF INFERTILITY—DISCONTINUED COVERAGE FOR DRUGS AND RELATED SERVICES	08/30/94	1121-94-03 1126-94-01 1129-94-01 1141-94-01 1163-94-01 1221-94-01 1225-94-01 1242-94-01 99-94-13
	*CH. 1101	GENERAL ASSISTANCE RESTRUCTURE AS A RESULT OF ACT 49	09/02/94	1101-94-01 99-94-14
		Medicare Deductible and Coinsurance Amounts for Medical Supplies for Residents in a Nursing Home	09/02/94	05-94-07 19-94-13
	Ch. 1141 1143	Selected Office Surgical Procedures Performed in the Office	09/02/94	01-94-19 04-94-06
	—	Clarification Bulletin 18-93-01	09/23/94	18-94-01
	Ch. 1150	Revised Billing Instructions for the HCFA1500	11/14/94	99-94-15
	*CH. 1153	PRIOR AUTHORIZATION OF PARTIAL HOSPITALIZATION	12/30/94	1153-94-01
1995	—	Signature Requirements	02/01/95	01-95-01 29-95-01 33-95-01 41-95-01 49-95-01 50-95-01
	—	Payment of Partial Hospitalization Services After Medicare	02/14/95	33-95-02
	—	AIDS Waiver Program (0192 Waiver Program); the Physician's Role In Recipient Enrollment	02/23/95	01-95-02 02-95-01 10-95-01 11-95-01

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Implementation of the Lancaster Community Health Plan	03/27/95	99-95-02
—		Reimbursement of Nurse Aide Training And Testing Fees	04/06/95	34-95-01 35-95-01 36-95-01 1181-95-01
—		Nutritional Consultations under the AIDS Waiver Program (0192 Waive)	04/26/95	01-95-05 02-95-03 10-95-02 11-95-02 23-95-02 27-95-01 28-95-01 30-95-01 38-95-01 39-95-01
—		Changes to the Services Available Under the AIDS (0192) Waiver Program	05/12/95	01-95-06 02-95-05 05-95-02 10-95-03 11-95-03 17-95-01 19-95-03 23-95-03 27-95-02 28-95-02 30-95-02 38-95-02 39-95-02
Ch. 1141		Mammography Quality Standards Act (MQSA)	06/02/95	01-95-09 10-95-05 11-95-06 12-95-02 20-95-02 30-95-05
—		1. Announcement of New Forms Printing Contractor 2. Instructions on Ordering Medical Assistance (MA) Forms	07/14/95	99-95-06
Ch. 1121		Prescription Payment Systems Revisions	09/22/95	01-95-14 19-95-05
Ch. 1141		Payment for Cleft Palate Services For Individuals Under 21 Years of Age	10/06/95	01-95-16 03-95-03 41-95-05 50-95-05
Ch. 1221		Non-Emergency Use of the Emergency Room	10/13/95	01-95-19 11-95-11 12-95-06
—		Announcement of the Pennsylvania Department of Aging (PDA) Waiver	10/16/95	01-95-17 05-95-04 18-95-01 19-95-06
		Changes to the Eligibility Verification System	11/22/95	99-95-08



## NOTICES

5273

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	—	Additional Benefits Covered by the Special Pharmaceutical Benefits Program	11/30/95	01-95-22 02-95-07 05-95-06 11-95-14 13-95-03 14-95-03 19-95-08 23-95-10 26-95-03 27-95-03 29-95-06 32-95-09 33-95-07 35-95-08 36-95-08 49-95-03
	CH. 1163	Payment Policy For Abortion Services	12/15/95	1163-95-02
	Ch. 1221	Change in Billing Procedure for Emergency Room Visits	12/28/95	01-95-23
1996	Ch. 1121	Brand Name Drugs Prior Authorization 0 Updated List	1/19/96	01-96-01 02-96-01 03-96-01 04-96-01 10-96-01 11-96-01 12-96-01 19-96-01 26-96-01 28-96-01 29-96-01 30-96-01 33-96-01 49-96-01
	Ch. 1141	Rate Change for Pediatric Office Visits	02/05/96	01-96-02 10-96-02 11-96-02 26-96-02 49-96-02 50-96-01
	—	Continuity of Prior Authorized Services Between Fee-for-Service and Managed Care Plans for Individuals Under Age 21	02/29/96	99-96-01
	—	Revisions to Billing Instructions for the Pennsylvania Department of Aging (PDA) Waiver	04/01/96	01-96-07 05-96-02 18-96-01 19-96-07 23-96-03 28-96-05 29-96-04 33-96-04 39-96-01
	Ch. 1121	Procedure to Request Prior Authorization For Anti-Ulcer Drugs	04/02/96	01-96-05 02-96-03 03-96-03 04-96-03 10-96-04 11-96-04 12-96-03 26-96-04 28-96-03 29-96-03 30-96-03 33-96-03 49-96-04

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Procedure to Bill Anti-Ulcer Drugs Requiring Prior Authorization	04/02/96	19-96-05
	Ch. 1121	Prior Authorization of Anti-Ulcer Drugs	04/02/96	01-96-08 02-96-05 03-96-04 04-96-04 10-96-05 11-96-07 12-96-05 19-96-08 26-96-06 28-96-06 29-96-05 30-96-06 33-96-05 49-96-06
	Ch. 1101 1150	Hearing Aid Batteries Added to Medical Assistance Program Fee Schedule	04/02/96	03-96-09 05-96-03 11-96-08 19-96-09 50-96-02
		Procedure for Service Description	04/29/96	01-96-11 41-96-01 48-96-01 50-96-04
	—	InterQual Intensity/Severity/Discharge (ISD) Criteria for Review of Hospital Admissions	05/22/96	01-96-13 11-96-12 13-96-01
	—	Provider Billing Information for the Family Care Network (FCN) Program	05/23/96	99-96-04
	—	Implementation of Act No. 1996-35	06/14/96	99-96-05
	Ch. 1141	Clarification of the Rate Change for Pediatric Office Visits Bulletin	07/19/96	01-96-16 10-96-08 11-96-15 26-96-09 49-96-08 50-96-06
	—	HealthCare Benefits Package 12 Employability Assessment Procedure Code List	08/19/96	01-96-17 10-96-09 11-96-17 12-96-11 15-96-02 16-96-03 20-96-02 26-96-10 28-96-08 29-96-07 49-96-09

NOTICES

5275

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Additions to the Special Pharmaceutical Benefits Program Drug Formulary	09/03/96	01-96-18 02-96-06 05-96-05 11-96-18 13-96-04 14-96-03 19-96-15 23-96-06 26-96-11 27-96-01 29-96-08 32-96-01 33-96-06 35-96-08 36-96-08 49-96-10
	Ch. 1101	GA and GA-related Medical Assistance Deductible Procedures	09/30/96	06-96-03 08-96-03 11-96-20 12-96-13 13-96-06 53-95-02
	Ch. 1241	Statewide Implementation of the Vaccines for Children (VFC) Program	10/04/96	01-96-19 10-96-10 11-96-21 26-96-12
	Ch. 1149	Information on New Procedures for Submitting Evaluating Orthodontic Prior Authorization Requests	10/21/96	03-96-06
	Ch. 1163 1141	Neonatal Intensive Care Procedure Costs	10/25/96	01-96-20
—		Healthcare Benefit Package 12 Employability Assessment Update	11/15/96	01-96-22 10-96-12 11-96-23 12-96-15 15-96-03 16-96-04 20-96-03 26-96-14 28-96-09 29-96-09 49-96-11
—		Implementation of the HealthChoices Program	11/18/96	99-96-08
	Ch. 1141	Revision to Physician Assistant and Midwife Supervision Requirements	11/22/96	01-96-21 02-96-07 06-96-04 08-96-04 09-96-01 10-96-11 11-96-22 12-96-14 25-96-02 26-96-13 30-96-08 37-96-02 38-96-01 1141-96-01

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	—	Clarification of Act 35 Issues	12/04/96	01-96-23 10-96-13 11-96-24 12-96-16 13-96-07 14-96-04 26-96-15 28-96-10 29-96-10
	—	Special Pharmaceutical Benefits Program Automated Claims Processing System	12/11/96	01-96-24 02-96-08 05-96-06 11-96-25 13-96-08 14-96-05 19-96-16 23-96-07 26-96-16 29-96-11 32-96-02 33-96-07 49-96-12
1997	Ch. 1145	Change in Recipient Access to Chiropractic Services in the Family Care Network (FCN) Program	02/12/97	99-97-02
	Ch. 1121	HealthChoices Protease Inhibitors Special Billing Procedure	02/21/97	19-97-02
	Ch. 1121	Prospective Drug Use Review Therapeutic Duplication Screening	02/21/97	19-97-01
	—	Expansion of the Pennsylvania Department of Aging (PDA) Waiver	02/28/97	23-97-01 28-97-01 29-97-01 33-97-01
	—	Expansion of the Pennsylvania Department of Aging (PDA) Waiver	02/28/97	01-97-02 05-97-01 18-97-01 19-97-03 55-97-01
	—	Pennsylvania Department of Aging (PDA) Waiver Program Handbook	02/28/97	35-97-03 36-97-03
	—	Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions	02/28/97	23-97-03 28-97-03 29-97-03 33-97-03
	—	Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions	02/28/97	01-97-03 05-97-02 18-97-02 19-97-04
	—	Pennsylvania Department of Aging (PDA) Waiver Program Handbook	02/28/97	55-97-02
	—	Pennsylvania Department of Aging (PDA) Waiver Certification Process	02/28/97	23-97-02 28-97-02 29-97-02 33-97-02 35-97-02 36-97-02
	—	Expansion of the Pennsylvania Department of Aging (PDA) Waiver	02/28/97	35-97-01 36-97-01

NOTICES

5277

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Brand Name Drugs Prior Authorization Updated List	03/17/97	01-97-06 02-97-01 03-97-02 04-97-02 10-97-01 11-97-03 12-97-01 19-97-06 26-97-02 28-97-04 29-97-04 30-97-01 33-97-04 49-97-01
	Ch. 1121	Updates to State Maximum Allowable Cost (State MAC) List	03/21/97	01-97-04 19-97-05
	Ch. 1150 1141	Discontinuance of the Mandatory Second Program (SOP)	03/25/97	01-97-05 03-97-01 04-97-01 06-97-01 08-97-01 11-97-02 12-97-02 26-97-01 1150-97-01
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 1997 HCPCS Updates	04/10/97	05-97-03 19-97-07 23-97-04
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 1997 HCPCS Updates	04/10/97	01-97-07 03-97-03 04-97-03 10-97-02 11-97-04 12-97-03 15-97-01 16-97-01 17-97-02 20-97-01 30-97-02 43-97-01 49-97-02 50-97-01
	Ch. 1221	Change in Billing Procedure for Emergency Room Visits	05/12/97	11-97-05 12-97-04 13-97-01
	Ch. 1141 1144 1241	Diagnostic and Psychological Evaluations	05/28/97	01-97-08 17-97-03 41-97-01 48-97-01 49-97-03 50-97-02
	—	Pennsylvania Department of Aging (PDA) Waiver Procedure Code Update	06/06/97	01-97-09 05-97-04 18-97-03 19-97-08 23-97-05 28-97-05 29-97-05 33-97-05

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Coverage of COMVAX	06/11/97	01-97-10 10-97-03 11-97-06 17-97-04 19-97-09 26-97-03
	Ch. 1101 1150	Provider Produced Invoices	06-11-97	99-97-03
—		HealthChoices Phase 2 Extension Of Enrollment Period	06/17/97	99-97-04
	Ch. 1101 1150	Changes to the Medical Assistance Program 1997 HCPCS Updates	06/30/97	01-97-11 03-97-04 04-97-04 10-97-04 11-97-07 12-97-05 15-97-02 16-97-02 17-97-05 20-97-02 30-97-03 43-97-02 49-97-04 50-97-04
—		InterQual Intensity/Severity/Discharge (ISD) Criteria for Review of Hospital Admissions	07/01/97	01-97-12 11-97-08 12-97-06 13-97-02
	Ch. 1241	Training for EPSDT Expanded Services (Provider Type 50) on Completing Medical Assistance Invoices	07/07/97	50-97-03
	Ch. 1241	Revised Recommended Childhood Immunization Guidelines	07/23/97	1241-97-01 01-97-13 01-97-13 10-97-05 11-97-09 17-97-06 26-97-04 49-97-05
	Ch. 1141	Revision to Physician Assistance and Midwife Supervision Requirements	07/30/97	01-97-14 02-97-02 06-97-02 08-97-02 09-97-01 10-97-06 11-97-11 12-97-07 25-97-01 26-97-05 30-97-04 31-97-01 37-97-01 38-97-01 1141-97-01
	Ch. 1121	Pharmacy Recordkeeping Requirements	08/04/97	19/97/10
—		Revised Social Security Administration Definition of Disability for Children	08/08/97	99-97-05
	Ch. 1163	Cost Outlier Payments for Certain Burn And Neonate Cases	08/11/97	11-97-10
—		Reporting Procedures for Residents Targeted Under OBRA '87 and OBRA '90	08/29/97	34-97-01 35-97-04 36-97-04

NOTICES

5279

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1101 1150	Accurate Billing for Units of Service Based on Periods of Time	09/17/97	99-97-06
	Ch. 1121	Updates to State Maximum Allowable Cost (State MAC) List	09/17/97	01-97-15 19-97-11
	—	The Addition of Viracept to the Special Pharmaceutical Benefits Program Formulary	11/10/97	01-97-18 02-97-03 11-97-12 19-97-13 23-97-06 26-97-06 28-97-07 30-97-05 35-97-05 36-97-05 37-97-02 45-97-01 46-97-01
	—	Amendment to Medical Assistance Bulletin # 99-96-08	11/20/97	99-96-11
	Ch. 1121	Updates to State Maximum Allowable Cost (State MAC) List	11/21/97	01-97-17 19-97-12
	—	Amendment to Medical Assistance Bulletin # 99-96-08	11/27/97	99-96-09
	Ch. 1101 1150	Billing Instructions for Medicare Part B Claims	11/27/97	99-96-10
	Ch. 1147	Revisions to the HealthCare Benefits Packages Reference Chart (MA 446)	12/18/97	99-97-07
	—	HealthChoices Southwest Mandatory Managed Care Program Implementation Schedule	12/19/97	99-97-08
1998	Ch. 1141	Physician Services Handbook Replacement Pages	01/20/98	01-98-01
	Ch.1150	Clarification of Procedures for Requesting Copies of Medical Assistance Recipients' Bills	02/27/98	99-98-01
	—	Training for Nursing Facilities on Completing Medical Assistance Invoices	03/03/98	35-98-02 36-98-02
	—	Medical Assistance (Medicaid) Financial Eligibility Application For Long Term Care, Supports and Services (PA 600L)	03/03/98	11-98-01 12-98-01 14-98-01 24-98-01 25-98-01 34-98-01 35-98-01 36-98-01 51-98-01 53-98-01 55-98-01 56-98-01
	—	Second Expansion of the Pennsylvania Department of Aging PDA Waiver	03/13/98	01-98-03 05-98-02 18-98-02 19-98-02 55-98-03
	—	Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (2nd Expansion)	03/13/98	01-98-02 05-98-01 18-98-01 19-98-01
	—	Second Expansion of the Pennsylvania Department of Aging (PDA) Waiver	03/13/98	35-98-05 36-98-05
	—	Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (2nd Expansion)	03/13/98	55-98-02

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Pennsylvania Department of Aging (PDA) Waiver Certification Process (2nd Expansion)	03/13/98	23-98-02 28-98-02 29-98-01 33-98-01 35-98-03 36-98-03
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (2nd Expansion)	03/13/98	35-98-04 36-98-04
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (2nd Expansion)	03/13/98	23-98-03 28-98-03 29-98-02 33-98-02
—		Second Expansion of the Pennsylvania Department of Aging (PDA) Waiver	03/13/98	23-98-04 28-98-04 29-98-03 33-98-03
	Ch. 1101 1150	Announcement of Revised Millennium Medical Assistance Claims Forms	03/16/98	99-98-02
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 1998 HCPCS Updates	03/25/98	05-98-03 04/06/98 01-98-04 03-98-01 04-98-01 10-98-01 11-98-02 12-98-02 15-98-01 16-98-01 17-98-01 20-98-01 30-98-01 43-98-01 49-98-01 50-98-01
	Ch. 1101 1150	Revisions to and Instructions for Completing & Submitting Revised "Millennium" Medical Assistance (MA) Claim Forms	04/22/98	99-98-04
—		Clarification of the HealthChoices Recipient Coverage Policy for Behavioral Health Services	04/30/97	01-98-05 17-98-02 41-98-01 48-98-01 49-98-02 50-98-02 53-98-02 80-98-01
—		Medical Assistance Surety Bonds Interim Procedures	05/01/97	23-98-06
	Ch. 1163	Revision of Utilization Guidelines for Inpatient Hospital Drug and Alcohol Services under the Medical Assistance Program	05/18/98	01-98-06 11-98-03 12-98-03 17-98-03 1163-98-01
—		Revised Case-Mix Reimbursement System Cost Report (MA-11)	05/20/98	35-98-07



## NOTICES

5281

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Revised Medical and Treatment Self—Directive Statement	06/19/98	11-98-04 12-98-04 13-98-02 14-98-02 17-98-04 23-98-07 34-98-02 35-98-08 36-98-08 37-98-01 38-98-01 53-98-03
	Ch. 1101 Ch. 1141 Ch. 1150 Ch. 1221	Regulation Changes Regarding “Emergency Medical Condition”	07/01/98	1101-98-01 1141-98-01 1150-98-01 1121-98-01
		Medical Assistance Tele-Response System	07/01/98	99-98-05
—		The Addition of Viramune and Rescriptor to the Special Pharmaceutical Benefits Program Formulary	07/01/98	01-98-08 02-98-01 11-98-05 19-98-05 23-98-08 26-98-01 28-98-05 30-98-02 35-98-09 36-98-09 37-98-02 45-98-01 46-98-01
	Ch. 1150 1241	Increase in the Fees for the Administration Of Vaccines	07/01/98	01-98-09 10-98-02 11-98-06 12-98-05 49-98-03
	Ch. 1121	Updates to State Maximum Allowable Cost (State MAC) List	07/06/98	01-98-07 19-98-04
—		Preparation of Statements of Claim For Recipients Enrolled in Managed Care	07/07/98	99-98-07 258-98-01
	Ch. 1150	Implementation of “Millennium” Claims Submission	07/10/98	99-98-08
—		Change in Billing Procedure for Behavioral Health Rehabilitation Services	07/10/98	01-98-10 41-98-02 48-98-02 49-98-04 50-98-03
	Ch. 1101	Revisions to the HealthCare Benefits Packages Reference Chart (MA 446)	07/17/98	99-98-09
	Ch. 1123	Nebulizer Codes	07/24/98	01-98-11 05-98-04 10-98-03 11-98-07 12-98-06 19-98-06 23-98-09
	Ch. 1121	Updates to State Maximum Allowable (State MAC) List	08/14/98	01-98-12 19-98-07

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Brand Name Drugs Prior Authorization Updated List	08/24/98	01-98-13 02-98-02 03-98-02 04-98-02 10-98-04 11-98-08 12-98-07 19-98-08 26-98-02 28-98-07 29-98-04 30-98-03 33-98-04 49-98-05
—		InterQual Intensity/Sensitivity Discharge (ISD) Criteria for Review of Hospital Admissions	08/24/98	01-98-14 11-98-09 12-98-08 13-98-03
—		The Office of Social Program's (OSP)/Independence Waiver	09/11/98	99-98-10
—		Billing Instructions for the Community Services Program for Persons with Physical Disability Waivers	09/11/98	51-98-01
	Ch. 1150	Revised Billing Instructions for Medicare Part B Claims that Do Not Cross Over to Medical Assistance	09/14/98	99-98-11
	Ch. 1150	Medical Assistance Program Fee Schedule Revision 1998 HCPCS Updates	09/21/98	07-98-01
	Ch. 1150	Revision to Attachment Type Codes on Invoice Submissions	10/14/98	24-98-03 25-98-03 34-98-04 35-98-12 36-98-12
—		Change in Medical Assistance (MA) Bulletin Mailing Procedure	10/14/98	01-98-15 03-98-03 04-98-03 07-98-02 15-98-02 31-98-01 41-98-03 44-98-01 49-98-06
—		Statewide Expansion of the Pennsylvania Department of Aging (PDA) Waiver	11/17/98	10-98-05 11-98-10 12-98-09 13-98-04 14-98-03 17-98-05 20-98-02 23-98-10 26-98-03 28-98-08 29-98-05 33-98-05 37-98-03 41-98-04 43-98-02 45-98-02 46-98-02 48-98-03 49-98-07 51-98-03

NOTICES

5283

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Statewide Expansion of the Pennsylvania Department of Aging (PDA) Waiver	11/17/98	01-98-16 05-98-05 18-98-03 19-98-09 55-98-04
—		Statewide Expansion of the Pennsylvania Department of Aging (PDA) Waiver	11/17/98	35-98-13 36-98-13
—		Pennsylvania Department of Aging (PDA) Waiver Certification Process (Statewide Expansion)	11/17/98	10-98-06 11-98-11 12-98-10 13-98-05 14-98-04 17-98-06 20-98-03 23-98-11 26-98-04 23-98-09 29-98-06 33-98-06 35-98-14 36-98-14 37-98-04 41-98-05 43-98-03 45-98-03 46-98-03 48-98-04
—		Accurate Billing for Units of Service Based on Periods of Time	11/17/98	99-98-12
Ch. 1243		Clinical Laboratory Improvements Amendments (CLIA) Requirements	11/25/98	01-98-17 11-98-12 16-98-02 17-98-07
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (Statewide Expansion)	12/22/98	35-98-15 36-98-15
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (Statewide Expansion)	12/22/98	01-98-18 05-98-06 18-98-04 19-98-10
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (Statewide Expansion)	12/22/98	10-98-07 11-98-13 12-98-11 13-98-06 14-98-05 17-98-08 20-98-04 23-98-12 26-98-05 28-98-10 29-98-07 33-98-07 37-98-05 41-98-06 43-98-04 45-98-04 46-98-04 48-98-05 49-98-09 51-98-05
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (Statewide Expansion)	12/22/98	55-98-05

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1141 Ch. 1153	Clozapine Support Services	12/29/98	33-98-08 29-98-08 01-98-19
		Procedure for Requesting Prior Authorization of Medical Assistance Case Management Services for Recipients Under the Age of 21	12/31/98	05-98-04
1999		Medicheck List: (1) Providers, Entities And Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for which Registration has been denied or approval withdrawn	01/01/99	88-99-01
	—	Address Change for Provider Inquiry	01/27/99	99-99-01
	—	Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in The Medical Assistance Program (2) Shared Health Facilities for which Registration has Been Denied or Approval Withdrawn	02/01/99	88-99-02
	—	Change in Procedure for Billing Administration of DT and Td Vaccines	02/09/99	01-99-02 10-99-01 11-99-02 26-99-02 49-99-01
	Ch. 1140	New Procedure Code for Healthy Beginnings Plus Program	02/12/99	01-99-01 11-99-01 23-99-01 26-99-01 30-99-01 31-99-01
	—	Continued Existence of the Fee-For-Service (FFS) Delivery System in the HealthChoices Zones and Use of HealthChoices Zones and Use of Access Cards	02/12/99	99-99-03
	—	The addition of Sustiva (efavirenz) and Ziagen (abacavir) to the Special Pharmaceutical Benefits Program Formulary	02/15/99	01-99-03 02-99-01 11-99-03 19-99-01 23-99-02 26-99-03 28-99-01 30-99-02 35-99-01 36-99-01 37-99-01 45-99-01 46-99-01
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 1999 HCPCS updates	02/26/99	99-99-02
	—	Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	03/01/99	88-99-03
	Ch. 1225	Price Increase and Additional Services For Family Planning Clinics	03/04/99	34-99-01 35-99-02 36-99-02
	Ch. 1221	Change in Podiatric Billing Procedure For Emergency Room Visits	03/22/99	04-99-01
	—	Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	04/01/99	88-99-04
	Ch. 1101	Revised HealthCare Benefits Packages Reference Chart	04/20/99	99-99-04

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	05/01/99	88-99-05
—		Severity Two Hour Supply HealthChoices Southeast	05/28/99	19-99-02
—		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	06/01/99	88-99-06
		Capital Component Payments for Post Moratorium Beds	06/28/99	35-99-05 36-99-05 1187-99-01
—		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	07/01/99	88-99-07
	Ch. 1121	Prescriptions NOT received by the Medical Assistance (MA) Recipient	07/05/99	19-99-04
	Ch. 1149	Increased Fees for Selected Pediatric Dental Services	07/09/99	33-99-01
—		The Addition of Agenerase (amprenavir) To the Special Pharmaceutical Benefits Program Formulary	07/09/99	01-99-04 02-99-02 11-99-04 19-99-03 23-99-03 26-99-04 28-99-04 30-99-03 35-99-03 36-99-03 37-99-02 45-99-02 46-99-02
	Ch. 1121	Updates to State Maximum Allowable Cost (State MAC)	07/16/99	01-99-05 19-99-05
—		Millennium Compliance	07/27/99	99-99-05
	Ch. 1150 1163	Training for Inpatient Facilities on Completing the UB-92 Invoice	07/27/99	11-99-06 12-99-02 13-99-01 53-99-01
—		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	08/01/99	88-99-08
—		Additions and Corrections of Fee Increases For Specific Services Rendered by Outpatient Psychiatric clinics, Psychiatric partial Hospitalization Programs, and Outpatient Drug and Alcohol clinics	08/30/99	28-99-05 29-99-03 33-99-02
	Ch. 1150 1241	Clarification of Enrollment and Billing Procedures for Physical, Speech, and Occupational Therapy	08/30/99	43-99-01 50-99-01
—		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	09/01/99	88-99-09
	Ch. 1101	“Payment in Full”	09/17/99	99-99-06
		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	10/01/99	88-99-10
	Ch. 1145	Change in Recipient Access to Chiropractic Services in the Managed Care Delivery System	10/22/99	99-99-07

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	11/01/99	88-99-11
Ch. 1147		Medical Assistance (MA) Payment Policy For Eyeglasses Coverage	11/05/99	01-99-06 05-99-01 15-99-01
Ch. 1121		Prior Authorization of Viagra and Other Drugs for Erectile Dysfunction Treatment Criteria, Limits and Procedures	11/22/99	99-99-08
Ch. 1225		Price Increase and Additional Services For Family Planning Clinics	11/22/99	30-99-04
Ch. 1121		Fee Increase for the ParaGuard IUD	11/22/99	01-99-07 10-99-02 11-99-07
		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	12/01/99	88-99-12
Ch. 1241		Coverage of Medically Necessary Services And Equipment for Children in Early Intervention or Special Education Programs	12/03/99	01-99-08 05-99-02 11-99-08 17-99-01 23-99-04 43-99-02 50-99-02
Ch. 1241		Clarification of Enrollment and Billing Procedures for EPSDT Expanded Services Providers of Physical Therapy, Speech Therapy and Occupational Therapy	12/10/99	50-99-04
Ch. 1121		Prescription Refills Maintenance Medications	12/10/99	19-99-06
Ch. 1142		Expanded Procedures Codes for Provider Type 31 Midwives	12/29/99	31-99-02
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	01/01/00	88-00-01
—		Expansion of Special Pharmaceutical Benefits Clozaril Program	01/28/00	01-00-01 02-00-01 05-00-01 11-00-01 13-00-01 14-00-01 19-00-01 23-00-01 26-00-01 29-00-01 33-00-01 35-00-01 36-00-01 49-00-01
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	02/01/00	88-00-02
—		Revised Billing Instructions for the Community Services Program for Persons with Physical Disabilities (CSPPPD) Waivers	02/15/00	51-00-01
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	03/01/00	88-00-03

NOTICES

5287

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Changes in Terminology in Medical Assistance Program Fee Schedule for Type of Service/Procedure Code AG/W1855	03/13/00	28-00-01
Ch. 1121		Updated State Maximum Allowable Cost (MAC) List	03/17/00	01-00-02 19-00-02
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	04/01/00	88-00-04
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	05/01/00	88-00-05
—		Continued Existence of the Fee-for-Service (FFS) Delivery System in HealthChoices Zones and Use of ACCESS Cards	5/24/00	99-00-01
Ch. 1121		Prior Authorization List of Brand Name Drugs	5/25/00	01-00-04 02-00-02 03-00-01 04-00-01 10-00-01 11-00-02 12-00-01 19-00-05 26-00-02 28-00-02 29-00-02 30-00-01 33-00-01 49-00-02
Ch. 1121		Updated State Maximum Allowable Cost (MAC) List	05/26/00	01-00-03 19-00-04
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	06/01/00	88-00-06
Ch. 1141		Elimination of Physician Attestation Requirement	06/22/00	01-00-05 11-00-03
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	07/01/00	88-00-07
Ch. 1251		Increased Fees for Funeral Director Services	07/3/00	22-00-01
—		Implementation of the Medical Assistance Programs' Internet website <a href="http://www.dpw.state.pa.us/omap">www.dpw.state.pa.us/omap</a>	07/07/00	99-00-02
Ch. 1145		Change in Recipient Access to Chiropractic Services in the Managed Care Delivery System	07/12/00	99-00-03
Ch. 1121		Updated State Maximum Allowable Cost (MAC) List	07/19/00	01-00-06 19-00-06
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	08/01/00	88-00-08
Ch. 1121		Clarification of Billing Instructions for Methadone Maintenance Services	08/21/00	28-00-03
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	09/01/00	88-00-09

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1141 1163	Increased Fees for Selected Neonatal Intensive Care Procedure Codes and the Addition of a New Neonatal Intensive Care Procedure Code	09/01/00	01-00-07
	—	Prior Authorization Interim Supply of Medication HealthChoices Southwest (Revised)	09/07/00	19-00-07
	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	10/01/00	88-00-10
	Ch. 1150	Clarification of the 1150 Administrative Waiver Process also known as the Program Exception Process for Prosthetic and Orthotic Providers	10/04/00	01-00-08 05-00-02 19-00-08
	—	Application for Health Care Coverage	10/13/00	99-00-04
	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	11/01/00	88-00-11
	Ch. 1241	Pennsylvania Vaccines for Children (VFC) Program	11/15/00	01-00-10 10-00-03 11-00-05 26-00-04
	—	HealthCare Benefits Package 12 Updated Employability Assessment Procedure Code List	11/15/00	01-00-09 10-00-02 11-00-04 12-00-02 15-00-01 16-00-01 20-00-01 26-00-03 28-00-04 29-00-03 49-00-03
	Ch. 1243	Change in Payment Amount and Payment Method for the HIV-1 Viral Load Test (CPT Code 87536)	11/17/00	11-00-06 12-00-03 16-00-02
	—	The Addition of Kaletra (lopinavir/ritonavir) to the Special Pharmaceutical Benefits Program Formulary	11/21/00	01-00-11 02-00-03 11-00-07 19-00-09 23-00-02 26-00-05 28-00-05 30-00-02 35-00-02 36-00-02 37-00-01 45-00-01 46-00-01
	—	Consent Forms for the Release of Confidential Information	11/28/00	99-00-05
	—	Revised Target Resident Reporting Form (MA 408)*	11/28/00	34-00-02 35-00-05 36-00-04
	Ch. 1141	Medical Assistance (MA) Payment Policy for Multivisceral Transplants	11/28/00	01-00-12 11-00-08 17-00-02
	Ch. 1221	Voluntary Managed Care Organization's Payment Responsibility for Emergency Room Services	11/28/00	17-00-03



NOTICES

5289

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	—	Admissions Notice Packet (MA 401)	11/28/00	24-00-01 25-00-01 34-00-01 35-00-03 36-00-01
	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	12/01/00	88-00-12
	—	Revised Billing Instructions: Specified Medical Assistance (MA) Services in MA Voluntary Managed Care	12/8/00	01-00-14 03-00-02 04-00-02 05-00-03 08-00-01 10-00-04 11-00-09 12-00-04 16-00-03 17-00-04 20-00-02 23-00-03 31-00-01 40-00-01 41-00-02 44-00-01 45-00-02 49-00-05 50-00-03
	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	12/11/00	01-00-15 19-00-10
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 1999/2000 HCPCS Updates	12/22/00	99-00-06
	—	Freedom of Choice for Medical Assistance Recipients Requiring Behavioral Health Services	12/29/00	01-00-16 29-00-05 33-00-04 41-00-03 48-00-02 49-00-06 50-00-04
	Ch. 1149	Dental Fee Increase and Medical Assistance Program Fee Schedule Revisions	12/29/00	03-00-03
	—	Prior Authorization of Therapeutic Staff Support (TSS) Services	12/29/00	01-00-13 29-00-04 33-00-03 41-00-01 48-00-01 49-00-04 50-00-02
2001	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	01/01/01	88-01-01
	Ch. 1121	Diabetes Outpatient Self-Management Training and Education	01/15/01	99-01-01

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	List of Brand Name Drugs Requiring Prior Authorization	01/30/01	01-01-01 02-01-01 03-01-01 04-01-01 10-01-01 11-01-01 12-01-01 19-01-01 26-01-01 28-01-01 29-01-01 30-01-01 33-01-01 49-01-01
	Ch. 1101 1150	Delete Procedure Codes with Type of Service 35 from the Medical Assistance Program Fee Schedule	02/01/01	10-01-02 11-01-02 26-01-02
	Ch. 1149	Issuance of a Replacement Page to the January 1, 2001 Medical Assistance Program Fee Schedule for Dental Services	02/01/01	03-01-02
	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	02/01/01	88-01-02
	Ch. 1101 1223	Clarification of Coverage for Motorized Wheelchairs and Other Durable Medical Equipment	02/16/01	01-01-02 05-01-01 17-01-01 19-01-02 49-01-02 50-01-01 1101-01-01 1123-01-01
	Ch. 1149	Addition of Selected Periodontal Services to the Medical Assistance Program Fee Schedule	2/28/01	03-01-03
	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	03/01/01	88-01-03
	—	Expanded Hours of Operation for the Provider Services Toll-Free Inquiry Lines	03/28/01	99-01-02
	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	04/01/01	88-01-04
	Ch. 1150 1141	Medical Assistance (MA) Payment Policy for Multivisceral Transplants	04/06/01	01-01-03 11-01-03 17-01-02
	—	Behavioral Specialist Consultant and Mobile Therapist	04/26/01	01-01-04 17-01-03 29-01-02 33-01-02 41-01-01 48-01-01 49-01-03 50-01-02
	Ch. 1149	Implementation of the ADA Claim Form—Version 2000 and Revised Billing Instructions for Assistant Surgeons	04/27/01	03-01-04
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 2001 HCPCS Updates	4/27/01	99-01-03

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	05/01/01	88-01-05
—		Automated Clearinghouse (ACH)—Electronic Funds Transfer	05/04/01	99-01-04
—		Consent Forms for the Release of Confidential Information	05-18/01	99-01-05
—		Additional Place-of-Service (Office) for Psychotherapy	06-01-01	01-01-09 41-01-06
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	06/01/01	88-01-06
—		Revisions to Policies and Procedures Relating to Mobile Therapy, Behavioral Specialist Consultant and Therapeutic Staff Support Services	06/01/01	01-01-05 29-01-03 33-01-03 41-01-02 48-01-02 49-01-04 50-01-03
—		Section V—Billing Information Nursing Facility Services Handbook	06/04/01	35-01-01 36-01-01
Ch. 1142		Reissue Expanded Procedure Codes for Independent Certified Nurse Midwives	06/15/01	01-01-08 31-01-01
—		Addition of Behavioral Health Rehabilitation Service to the Medical Assistance (MA) Program Fee Schedule	06/21/01	01-01-07 29-01-05 33-01-05 41-01-04 48-01-04 49-01-06 50-01-05
—		Office of Medical Assistance Programs (OMAP) Fraud and Abuse Hotline	06/27/01	99-01-06
Ch. 1243		Training for Outpatient Laboratories on Completing the MA 319 and HCFA 1500 Invoices	06/29/01	11-01-04 16-01-01
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	07/01/01	88-01-07
Ch. 1241		Revision to the Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Program	07/01/01	01-01-10 10-01-03 11-01-05 17-01-04 26-01-03 49-01-07
Ch. 1121		Medicaid Drug Rebate Program Participating Drug Labelers Updated List	07/12/01	01-01-11 02-01-02 03-01-05 04-01-02 10-01-04 11-01-06 12-01-02 19-01-03 26-01-04 28-01-02 29-01-06 30-01-02 33-01-06 49-01-08

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Long Term Care Toll Free Inquiry Lines	07/16/01	24-01-01 25-01-01 34-01-01 35-01-02 36-01-02
—		The Use of Restraint and Seclusion in Psychiatric Residential Treatment Facilities (RTF)	07/23/01	53-01-01
Ch. 1145		Recipient Access to Chiropractic Services in the Managed Care Delivery System	07/31/01	99-01-07
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	08/01/01	88-01-08
Ch. 1121		Updated State Maximum Allowable Cost (MAC) List	08-09-01	01-01-12 19-01-04
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	09/01/01	88-01-09
Ch. 1101		Revised HealthCare Benefits Packages Reference Chart	09-10-01	99-01-08
Ch. 1121		ON-LINE Pharmacy Extended Reversal Implementation	09/11/01	19-01-05
—		Billing for Clozaril and Clozapine in the Voluntary HMOs	09/25/01	01-01-14 19-01-06
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	10/01/01	88-01-10
—		The Addition of Geodon Iziprasidone to the Special Pharmaceutical Benefits Program Formulary for Atypical Antipsychotic Medications	10/25/01	01-01-15 02-01-03 05-01-02 11-01-08 13-01-01 14-01-02 19-01-07 23-01-01 26-01-06 27-01-01 29-01-08 32-01-01 33-01-07 35-01-03 36-01-03 49-01-10
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	11/01/01	88-01-11
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	12/01/01	88-01-12

## NOTICES

5293

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	—	The Addition of Viread (tenofir Disoproxil fumarate) to the Special Pharmaceutical Benefits Program Formulary	12/7/01	01-01-16 02-01-04 11-01-09 19-01-08 23-01-02 26-01-07 28-01-04 30-01-03 35-01-04 36-01-04 37-01-01 45-01-01 46-01-01
	Ch. 1149	Revision to Medical Assistance Dental Services	12/19/01	03-01-06
	—	MCO-FFS Split Billing for Inpatient Services	12/20/01	11-01-10 12-01-04 17-01-05
	—	Medical Assistance for Workers with Disabilities (MAWD)	12/21/01	99-01-11
	Ch. 1121	Prior Authorization of Sustained/Controlled Release Oxycodone/OxyContin	12/11/01	99-01-10
	—	Breast and Cervical Cancer Prevention and Treatment Program	12/26/01	99-01-12
	Ch. 1249	Discontinuance of Prior Authorization Requirement for Home Health Postpartum Visits	12/27/01	01-01-19 11-01-11 23-01-03
	Ch. 1150	Ordering Medical Assistance Forms and Invoices	12/27/01	99-01-09
	Ch. 1141 1150	Increased Reimbursement for Anesthesia Procedure	12/27/01	01-01-14 44-01-01
	—	Billing for Protease Inhibitors for HealthChoices Southeast MCOs	12/27/01	01-01-18 19-01-19
	Ch. 1123	Coverage of Enteral Nutritional Supplements	12/28/01	99-01-13
2002	—	Discontinuance of Hard Copies of Medichex List	01/01/02	88-02-01
	Ch. 1121	Discontinuance Prior Authorization of Proton Pump Inhibitors and Prostaglandins	01/03/02	99-02-01
	Ch. 1249	Revisions to the Home Health Agency Enrollment Process	01/04/02	23-02-01
	Ch. 1121	Coverage of Tobacco Cessation Drug Products and Counseling Services	01/16/02	99-02-02
	Ch. 1241	Revision to the Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Program	01/22/02	01-02-01 10-02-01 11-02-01 17-02-01 26-02-01 49-02-01
	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	01/28/02	01-02-02 19-02-01

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	List of Brand Name Drugs Requiring Prior Authorization	01/30/02	01-02-03 02-02-01 03-02-01 04-02-01 10-02-02 11-02-02 12-02-01 19-02-02 26-02-02 28-02-01 29-02-01 30-02-01 33-02-01 49-02-02
	—	The Michael Dallas Waiver	01/30/02	99-02-03
	Ch. 1221	Diabetes Outpatient Self-Management Training and Education	02/06/02	99-02-04
	Ch. 1130	BPI Retrospective Review of Hospice Services	02/21/02	01-02-04 17-02-02 37-02-01
	—	Electronic Submission of the Cost Report (MA-11) Form for Reporting Periods Ending 12/21/2011 and Thereafter	02/21/02	35-02-01 36-02-01
	—	Reissue of Medical Assistance (MA) Bulletin Addition of Behavioral Health Rehabilitation Service to the MA Program Fee Schedule	03/06/02	01-02-05 29-02-02 33-02-02 41-02-01 48-02-01 49-02-03 50-02-01
	—	Urgent Care Transportation Requests through the Medical Assistance Transportation Program (MATP)	03/14/02	99-02-05
	—	Stopping Accidental Falls in Elders (SAFE)	03/21/02	01-02-06 11-02-03 12-02-02 13-02-41 14-02-01 35-02-02 36-02-02
	—	Documentation and Medical Record Keeping Requirements	03/21/02	29-02-03 33-02-03 41-02-02
	—	Medical Assistance Estate Recovery Program Brochure	04/03/22	34-02-01 35-02-03 36-02-03
	—	Reminder to Providers Who Prescribe Behavioral Health Rehabilitation Services of Documentation Requirements	04/03/02	01-02-07 29-02-04 33-02-04 41-02-03 48-02-02 50-02-02 09-02-04
	Ch. 1123	Exceptional Durable Medical Equipment (DME)	04/04/02	01-02-08 05-02-01 17-02-03 19-02-03 35-02-04 36-02-04
	—	Breast and Cervical Cancer Prevention and Treatment Program	05/03/02	99-02-06

## NOTICES

5295

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Clarification and Update to Bulletin 36-91-01 Regarding Invoice Exception Process for Long Term Care Facilities	05/21/02	25-02-01 35-02-05 36-02-05
—		Performance Expectations and Recommended Guidelines for the County Child and Adolescent Services System Program (CASSP)	06/06/02	OMHSAS-02-02
—		Health Insurance Portability & Accountability Act (HIPAA)	06/25/02	99-02-07
—		Electronic Provider Enrollment Automation Program (ePEAP)	07/18/02	99-02-08
—		Section VII—Utilization Management Review Nursing Facility Services Handbook	07/18/02	35-02-06 36-02-06
Ch. 1101		Revision to the HealthCare Benefits Packages Reference Chart (MA 446)	07/18/02	99-02-09
Ch. 1145		Change in Recipient Access to Chiropractic Services in the Managed Care Delivery System	08/12/02	99-02-10
—		Residential Treatment Facility Services Provided in a Secure Setting	10/01/02	01-02-11 11-02-04 12-02-03 13-02-02 17-02-04 41-02-04 50-02-03 53-02-01
—		Prior Authorization Interim Supply of Medication HealthChoices Lehigh/Capital Region	10/10/02	19-02-06
—		Community Care (COMMCARE) Waiver Provider Type 59	10/16/02	05-02-04 17-02-05 19-02-07 23-02-02 28-02-03 29-02-05 38-02-01 39-02-01 41-02-05 43-02-01 51-02-01 55-02-01 56-02-01 59-02-01
—		Outpatient Drug and Alcohol Clinics with Provisional Licenses	10/16/02	28-02-02
Ch. 1241		Addition of Procedure Code 90732 to Medical Assistance Fee Schedule for Administration of Pneumococcal Vaccine	11/18/02	01-02-13 10-02-04 11-02-06 17-02-07 26-02-04 49-02-06
Ch. 1241		2002 Recommended Childhood Immunizations Schedule	11/18/02	01-02-12 10-02-03 11-02-05 17-02-06 26-02-03 49-02-05
—		Continued Existence of the Fee-for-Service (FFS) Delivery System in HealthChoices Zones and Use of ACCESS Cards	11/27/02	99-02-11
Ch. 1101 1150		Medical Assistance Program Fee Schedule Revisions: HIPAA Compliant Procedure Codes	11/27/02	99-02-12
Ch. 1121		Misrepresentation of Prescriber on the Drug Claim	11/27/02	19-02-08

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1101	The Bureau of Program Integrity and the Medical Assistance Provider Self-Audit Protocol	12/02/02	99-02-13
	—	Home Health Agency Services Fee Increase and Medical Assistance Program Fee Schedule Revisions	12/20/02	23-02-03
	—	Prior Authorization Update for Interim Supply of Medication HealthChoices Southeast Region	12/27/02	19-02-09
2003	—	Additional Place of Service (Office) For Psychotherapy	01/06/03	01-03-01 41-03-01
	Ch. 1149	Elimination of the Use of the Dental Service Invoice (MA 300D) and Providing Training on Completion of The ADA Claim Form (Version 2000)	01/08/03	03-03-01
	Ch. 1147	Expanded Procedure Codes for Provider Type 15 Optometrist	01/13/03	15-03-01
	Ch. 1101	Revised Healthcare Benefit Packages Reference Chart	01/13/03	99-03-02
	—	Availability of Training for Completion Of Provider Behavioral Health Rehabilitation Services Reports	01/31/03	01-03-02 29-03-01 33-03-01 41-03-02 48-03-01 49-03-01 50-03-01
	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	03/03/03	01-03-03 19-03-01
	—	Introduction of the HIPAA Ready Provider Electronic Solutions Software And Statewide Training Seminars	03/11/03	99-03-03
	Ch. 1241	2003 Recommended Childhood Immunization Schedule	03/31/03	01-03-04 10-03-01 11-03-01 17-03-01 26-03-01 49-03-02
	Ch. 1163	Billing Procedures for Change in Delivery Systems during a Hospital Stay and Subsequent Hospital Admission	04/04/03	11-03-02 12-03-01 13-03-01 17-03-02
	Ch. 1249	Revised Prior Authorization and Program Exception Pages for the Home Health Services Handbook	04/08/03	23-03-01
	Ch. 1123	Information on Accredited Rehabilitation Facilities to be Used for Motorized Wheelchair Evaluation	04/14/03	01-03-05 05-03-02 19-03-03
	Ch. 1150	Elimination of the Use of the Medical Services Invoice	04/24/03	99-03-05
	Ch. 1150	Medical Assistance Program Fee Schedule Revision	05/01/03	05-03-01 19-03-02
	Ch. 1150	Revisions to the Prior Authorization and Program Exception Notices	05/08/03	99-03-04
	Ch. 1149	Medical Assistance Program Fee Schedule for Dental Services Revisions	05/12/03	03-03-02
	Ch. 1144	Pharmaceutical Services Prescribed and/or Dispensed by a Certified Registered Nurse Practitioner (CRNP)	05/12/03	99-03-06
	Ch. 1241	Coverage of Pediarix and Addition of Procedure Code 90723 to Medical Assistance Fee Schedule for Administration of Pediarix Vaccine	05/15/03	01-03-06 10-03-02 11-03-03 17-03-03 26-03-02 49-03-03
	—	Process to Handle Residential Treatment Facility (RTF) Reports of Death, Serious Injury or Attempted Suicide (Serious Occurrences)	06/13/03	53-03-01



NOTICES

5297

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Change of Protocol for Certain Provider Appeals. Appeals must be sent to Bureau of Hearings and Appeals	07/29/03	99-03-08
—		Requirement for Medical Assistance (MA) Providers to Submit Accurate and Complete Encounter Data to MA Managed Care Organizations	08/01/03	99-03-10
—		The Addition of Fuzeon (enfuvirtide) and Abilify (aripiprazole) to the Special Pharmaceutical Benefits Program	08/01/03	99-03-11
—		Obligation of Medical Assistance Providers Participating in the Managed Care Delivery System to Comply with MA Regulations	08/01/03	99-03-09
Ch. 1149		Continuity of Care for Orthodontia Treatment—From Managed Care to Fee-For-Service	08/11/03	03-03-03
—		Nursing Facility Responsibility to Notify HealthChoices and Voluntary Program MCOs of the Admission of an MCO Enrolled Member	08/27/03	35-03-02 36-03-02
—		Revisions to the Medical Evaluation Form	08/27/03	11-03-04 24-03-01 25-03-01 34-03-01 35-03-01 36-03-01
Ch. 1101		Liability for Cost Sharing for Recipients Enrolled in Medical Assistance through Fee for Service or Managed Care and a Private Third Party Insurer	09/01/03	99-03-12
—		Continuity of Care for Recipients Transferring Between and Among Fee for Service and Managed Care Organizations	09/01/03	99-03-13
Ch. 1121		Updated Maximum Allowable Cost (MAC) List	09/03/03	01-03-07 19-03-04 49-03-04
Ch. 1241		Elimination of the Pennsylvania Children’s Check-up (EPSDT) Form (MA-517)	09/05/03	01-03-08 10-03-03 11-03-05 17-03-04 26-03-03 49-03-05
Ch. 1121		Medicaid Drug Rebate Program Participating Drug Labelers Updated List	10/01/03	01-03-09 02-03-02 03-03-04 04-03-01 10-03-03 11-03-06 12-03-02 19-03-05 26-03-04 28-03-01 29-03-02 30-03-01 33-03-02 49-03-06
—		Elimination of the Requirement for the Outpatient Drug and Alcohol Clinic’s Supervisory Physician to Perform a Comprehensive Medical Examination Within 15 Days Following the Intake and Before the Provision of Treatment	10/01/03	28-03-02
Ch. 1101 1150		Replacing and End-dating Local Procedure Codes	10/01/03	99-03-14

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	—	The Addition of Reyataz (atazanavir sulfate) and Emtriva (emtricitabine) to the Special Pharmaceutical Benefits Program	10/15/03	99-03-16
	—	Special Pharmaceutical Benefits Program Time Sensitive Expansion Tiers Structure	10/17/03	99-03-19
	—	Changes to Electronic Claims Format	10/17/03	99-03-17
	—	Revisions to Medical Evaluation Form (MA 51)	10/17/03	01-03-10 11-03-07 24-03-02 25-03-02 34-03-02 35-03-03 36-03-03 99-03-17
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 2002 HCPCS Updates	10/17/03	99-03-18
	Ch. 1149	Supernumerary Tooth Enumeration and Quadrant Designation on the American Dental Association Claim Form (ADA Claim Form—Version 2000)	10/31/03	03-03-05
	—	Introduction to the Provider Reimbursement and Operations Management Information System (PROMISe)	10/31/03	99-03-20
	—	Clarification of Procedures for Requesting Copies of Medical Assistance Recipients' Bills	11/01/03	99-03-15
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision	11/01/03	05-03-04 19-03-06
	—	Health Insurance Portability and Accountability Act (HIPAA) Transaction and Code Sets Updates	12/01/03	99-03-21
	—	The Addition of Lexiva (fosamprenavir) to the Special Pharmaceutical Benefits Program	12/03/03	99-03-23
2005	Ch. 1101 1150	Revisions to Prior Authorization of Drugs for Erectile Dysfunction	01/10/05	99-05-02
	—	Alternative Sanction Guidelines for ICF/MR Medical Assistance Certification	01/28/05	00-04-15
	Ch. 1101 1150	2004 HCPCS Updates and Other Revisions to the Medical Assistance Fee Schedule	02/05/05	99-05-04
	Ch. 1121	List of Brand Name Drugs Requiring Prior Authorization	02/10/05	01-05-01 08-05-01 09-05-02 11-05-01 14-05-01 21-05-01 24-05-02 27-05-01 31-02-02
	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	02/10/05	09-05-01 24-05-01 31-05-01
	Ch. 1101	Change in Effective Date for Prior 1150 Authorization of Drugs That Exceed 1121 Established Quantity Limits and Brand Name Single Source Non-Steroidal Ant-Inflammatory Drugs (NSAIDS)	04/26/05	99-05-09
	—	Implementation of the ACCESS Plus Program	05/23/05	99-05-11
	Ch. 1241	2005 Recommended Childhood & Adolescents Immunization Schedule	05/26/05	33-05-01
	—	Integrated Children's Service Initiative	06/09/05	00-05-05
	—	Announcement of the National Provider Identifier Number	06/10/05	99-05-13

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Revised Maximum Participation Project Consent for Release of Information Form (PA 1723)	06/15/05	99-05-12
Ch. 1121		Non-Coverage of Drugs for the Treatment of Erectile Dysfunction for Sex Offenders	06-15-05	08-05-03 09-05-04 11-05-02 24-05-03 27-05-03 31-05-04
Ch. 1101 1150		Corrections to MA Bulletin 99-05-04: Addition of HCPCS Codes to Medical Assistance Programs Fee Schedule	06-20-05	99-05-10
—		Psychological/Psychiatric/Clinical Re-Evaluations and Re-Authorizations or Behavioral Health Rehabilitation (BHR) Services for Children and Adolescents with Behavioral Health Needs Compounded by Developmental Disorders	06/24/05	07-05-01 08-05-04 09-05-05 11-05-03 19-05-01 31-05-05
—		Nursing Facility Assessments/Supplemental Payments	06/24/05	03-05-01
Ch. 1128		Clarification and Instructions for Providers Who Bill Medical Assistance for Dialysis Services When Medicare is the Primary Insurer	06/29/05	30-05-01
Ch. 1121		Revisions to Payment for the Drug Cost Component of Brand Name and Generic Drugs	08/05/05	09-05-06 24-05-06 25-05-01 31-05-06
Ch. 1121		Prior Authorization of Drugs That Exceed Established Quantity Limits—Phase 1 Enforcement	08/10/05	99-05-14
Ch. 1121		Revisions to the State Maximum Allowable Cost for Pharmaceutical Services	08/18/05	09-05-07 24-05-07 25-05-02 31-05-07
Ch. 1149		Dental Fee Increase for Anesthesia and Behavior Management Services	08/22/08	27-05-02
Ch. 1101		Copayment Changes for Brand Name and Generic Prescription Drugs	08/26/05	24-05-05
—		Electronic Submission for the Cost Report (MA-11) Form for Reporting Periods Ending 06/30/2005 and Thereafter	08-26-05	03-05-02
Ch. 1101 1150		Medical Assistance Program Fee Schedule Procedure Code Changes for Behavioral Health Services	09/08/05	08-05-05 09-05-08 11-05-04 16-05-01 17-05-01 19-05-02 21-05-02 31-05-08 34-05-01
Ch. 1101 1150		2005 HCPCS Updates and Other Revisions to the Medical Assistance Fee Schedule; Prior Authorization Requirements	09/12/05	99-05-15
Ch. 1121		Prior Authorization of Drugs That Exceed Established Quantity Limits—Phase 2 Enforcement	09/16/05	99-05-17
Ch. 1249		Medical Assistance Program Fee Schedule Procedure Code Changes for Home Health Agency Services	09-16-05	05-05-01
Ch. 1121		Preferred Drug List	09/19/05	99-05-18
—		\$10,000 Lifetime Limit on Other Medical Expenses Related to Facility Services	09/20/05	03-05-03
—		Long Term Care Resource Transfer Penalty	09/20/05	99-05-16

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1101	Medical Assistance Program Fee 1150 Schedule Procedure Code Changes for Healthy Beginnings Plus Program Services	09/23/05	01-05-03 05-05-02 08-05-06 31-05-09 33-05-02 47-05-01
	Ch. 1101 1150	Revised Outpatient Service Authorization Request Form (MA-97)	09/26/05	99-05-19
	Ch. 1121	Preferred Drug List—Phase 1	10/07/05	02-05-01 03-05-04 08-05-08 09-05-10 11-05-05 14-05-02 24-05-08 27-05-04 30-05-02 31-05-11 32-05-02
	Ch. 1225	Medical Assistance Program Fee Schedule Procedure Code Changes for Family Planning Clinic Services	10/14/05	08-05-09
	Ch. 1101 1150 1241	Meningococcal Conjugate Vaccine Menactra (MCV4)	10/14/05	01-05-05 08-05-10 09-05-11 31-05-12 33-05-04
	Ch. 1241	Revisions to the Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Periodicity Schedule	10/25/05	01-05-04 08-05-07 09-05-09 31-05-10 33-05-03
	Ch. 1128	Medical Assistance Program Fee Schedule Procedure Code Changes for Renal Dialysis Services	10/27/05	30-05-03 31-05-13
	Ch. 1101	Medical Assistance Program Fee 1150 Schedule Procedure Code Changes for Case Management Services	10/27/05	21-05-03
	Ch. 1225	Medical Assistance Program Fee Schedule Procedure Code Changes for Federally Qualified Health Centers and Rural Health Clinics	10/27/05	08-05-11
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Procedure Code Changes for Medical Foster Care Services	10/27/05	40-05-01
	Ch. 1243	Medical Assistance Program Fee Schedule Procedure Code Changes for Laboratory Services	11/01/05	01-05-06 28-05-01
	Ch. 125	Title XIX Medical Assistance Program Family Planning Clinic Fee Schedule	11/1/05	08-05-12
	Ch. 1121	Tab for the—Prior Authorization of Pharmaceutical Services—Handbook	11/4/05	02-05-02 03-05-05 08-05-13 09-05-12 11-05-06 14-05-03 24-05-09 27-05-05 30-05-04 31-05-14 32-05-03

## NOTICES

5301

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Preferred Drug List—Phase 2	11/08/05	02-05-03 03-05-06 08-05-14 09-05-13 11-05-07 14-05-04 24-05-10 27-05-06 30-05-05 31-05-15 32-05-03
	Ch. 1121	Scope of Coverage of Pharmacy Services for Dual Eligibles in the Medical Assistance (MA) Program	11/17/05	99-05-21
	Ch. 1123	Addition of Prosthetic, Orthotic and Medical Supply Procedure Codes to the Medical Assistance Fee Schedule	11/21/05	24-05-11 25-05-03
	—	Rescind MAB 40-05-02 and Reissue the Medical Assistance Program Fee Schedule Procedure Code Changes for Provider Mileage	11/22/05	31-05-16 27-05-07 14-05-05 15-05-01 18-05-01 05-05-03 08-05-15 33-05-05 09-05-14
	Ch. 1121	Preferred Drug List—Phase 3	12/01/05	02-05-04 03-05-07 08-05-16 09-05-15 11-05-08 14-05-06 24-05-12 27-05-06 30-05-06 31-05-06 32-05-04
	Ch. 1123	Medical Assistance Program Fee Schedule Procedure Code Changes for Durable Medical Equipment, Medical Supplies, Vision Supplies and Hearing Supplies	12/01/05	05-05-04 24-05-13 25-05-04
	Ch. 1101	Changes to the Program Exception 1150 Process as a Result of End-Dating Local Procedure Codes	12/01/05	99-05-22
	Ch. 1144	Clarification of Enrollment Policy for CRNPs	12/16/05	09-05-16
	Ch. 1121	Prior Authorization of Prilosec Over-the-Counter (OTC) and Loratadine OTC for Dual Eligibles	12/23/05	02-05-05 03-05-08 08-05-17 09-05-17 11-05-09 14-05-07 24-05-13 27-05-07 30-05-07 31-05-18 32-05-05
	Ch. 1241	Medical Assistance Program Fee Schedule Procedure Code Changes for Occupational Therapy Services	12/27/05	17-05-02
	Ch. 1145	Medical Assistance Program Fee Schedule Procedure Code Changes for Chiropractic Services	12/27/05	15-05-02

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Pen and Ink Change—Medical Assistance Handbook, Prior Authorization of Pharmaceutical Services, Preferred Drug List	12/30/05	02-05-06 03-05-09 08-05-18 09-05-18 11-05-10 14-05-08 24-05-04 27-05-08 30-05-08 31-05-19 32-05-06
2006	Ch. 1123	Fee Increase for Enteral Nutritional Supplements	12/29/06	24-06-15 25-06-02
	Ch. 1243	Medical Assistance Program Fee Schedule Additions of Four Laboratory Codes	12/27/06	01-06-15 08-06-21 28-06-01
	Ch. 1101 1150	2006 HCPCS Updates; Prior Authorization Requirements	12/19/06	99-06-17
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision	12/19/06	99-06-18
	—	Implementation of the CMS-1500 Health Insurance Claim Form (Version 08/05)	12/18/06	99-06-16
	Ch. 1241	Rotavirus Vaccine	12/15/06	01-06-14 08-06-20 09-06-19 31-06-26 33-06-07
	Ch. 1101	Change to copayment requirements for recipients eligible under the Breast and Cervical Cancer Prevention and Treatment coverage group and Titles IV-B & IV-E Foster Care and Adoption Assistance	12/10/06	99-06-12
	Ch. 1101	Clarification of Exclusions from Copayment Requirements	12/10/06	99-06-13
	Ch. 1121	Preferred Drug List—Quarterly Update	12/08/06	02-06-10 09-06-18 24-06-14 31-06-25 03-06-16 11-06-09 27-06-13 32-06-08 08-06-19 14-06-11 30-06-08
	—	Mobile Mental Health Treatment	11/30/06	08-06-18
	Ch. 1153	Clarification of Payment Policy for Abortion Services	11/28/06	99-06-15
	—	Instructions for Registering Your National Provider Identifier (NPI) Number to the Department of Public Welfare	11/22/06	99-06-14
	Ch. 1245	Reimbursement for Non-Emergency Transportation Services	11/17/06	03-06-15
	Ch. 1245	Implementation of ACCESS Plus Referral Requirements	10/20/06	99-06-11
	Ch. 1101	Revised HealthCare Benefits Packages Provider Reference Chart (MA 446)	10/06/06	99-06-10
	—	Medical Invoice UB-04	09/22/06	01-06-12 02-06-09 03-06-13

## NOTICES

5303

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1241	Pennsylvania Vaccines for Children Program Update	09-22-06	01-06-11 08-06-17 09-06-17 31-06-23 33-06-06
	Ch. 1163	Medical Assistance Payment for Services of Teaching Physicians in Hospitals, Clinics and Emergency Rooms	09/16/06	1141-06-01 01-06-13 31-06-24
	Ch. 1121	Preferred Drug List—Quarterly Update	08/28/06	02-06-08 03-06-11 08-06-16 09-06-16 11-06-08 14-06-10 24-06-12 27-06-12 30-06-07 31-06-22 32-06-07
	—	Revision to Minimum Staff Qualifications of Therapeutic Staff Support (TSS) Workers	08/24/06	08-06-15 09-06-15 11-06-07 19-06-04 31-06-21
	—	The Addition of Atripla (efavirenz/emtricitabine/tenofovir) and Prezista (darunavir) to the Special Pharmaceutical Benefits Program	08/21/06	09-06-14 21-06-02 24-06-11 31-06-20
	Ch. 1121	Hepatitis A Vaccine	08/18/06	01-06-10 08-06-14 09-06-12 31-06-19 33-06-05
	Ch. 1241	Measles, Mumps, Rubella and Varicella (MMRV) Vaccine	08/10/06	01-06-09 08-06-13 09-06-11 31-06-18 33-06-04
	—	Federal Medicaid Citizenship and Identity Eligibility Requirements for Medical Assistance Nursing Home Applicants or Recipients	07/28/06	03-06-10
	Ch. 1101 1150 141	Medical Assistance Program Fee Schedule Revisions for Medical and Radiological Procedure Codes	07/27/06	01-06-08 03-06-09 08-06-12 14-06-09 29-06-01 31-06-17
	Ch. 1153	Federal Medicaid Citizenship and Identity Eligibility Requirements	07/24/06	99-06-07
	—	Notification of Medicare Appeals Project and Billing Reminders for Home Health Services	07/20/06	05-06-01
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Change	06/23/06	01-06-07 08-06-11 17-06-02 20-06-02 31-06-16
	Ch. 1163 1221	Medical Assistance Program Fee Schedule Procedure Code Changes for Acute Care General Hospitals and Hospitals Based Medical Clinics	06/17/06	01-06-05

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1163 1221	Medical Assistance Program Fee Schedule Procedure Code Changes for Medical Rehabilitation Units of General Hospitals and Rehabilitation Hospitals	06/17/06	01-06-06
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Procedure Code Changes	06/17/06	99-06-06
	Ch. 1123	Medical Assistance Program Fee Schedule Revision for Oxygen and Oxygen Equipment	06/06/06	24-06-10 25-06-01
	Ch. 1241	Tetanus Toxoid, Reduced Diphtheria Toxoid and Acellular Pertussis (Tdap) Vaccine	06/01/06	01-06-04 08-06-10 09-06-10 31-06-15 33-06-03
	Ch. 1121	Medicaid Drug Rebate Program Participating Drug Labelers Updated List	05-05-06	08-06-09 09-06-09 24-06-09 31-06-14
	Ch. 1123	Ventilator Dependent Respiratory (VDR) Program Preparing Table of Supply and Equipment Costs	04/28/06	03-06-08
	Ch. 1121	Preferred Drug List—Quarterly Update	04/24/06	02-06-07 11-06-06 30-06-06 03-06-07 14-06-08 31-06-13 08-06-08 24-06-08 32-06-05 09-06-07 27-06-10
	Ch. 1121	Prior Authorization of Revatio	04/24/06	02-06-06 11-06-05 30-06-05 03-06-06 14-06-07 31-06-12 08-06-07 24-06-07 32-06-05 09-06-07 27-06-10
	Ch. 1150	Prudent Payment of Claims	04/20/06	99-06-04
	Ch. 1241	2006 Recommended Childhood and Adolescent Immunization Schedule	04/16/06	01-06-03 08-06-06 09-06-05 31-06-11 33-06-02
	—	Continued Existence of the Fee-for-Service (FFS) Delivery System in HealthChoices Zones and Use of ACCESS Cards	04/14/06	99-06-05
	Ch. 1149	Elimination of Post-Operative Review of Endodontic Therapy for Individuals 21 Years of Age and Older	03-21-06	27-06-09
	Ch. 1121	Prior Authorization of Botox, Synagis and Xolair	03/09/06	02-06-05 03-06-04 08-06-05 09-06-04 11-06-04 14-06-06 24-06-05 27-06-08 30-06-03 31-06-08 32-06-03



NOTICES

5305

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	—	Special Pharmaceutical Benefits Program Revisions to Payment Methodology	03/07/06	19-06-03 24-06-06 31-06-10
	Ch. 1121	Federal Clarification—Elimination of Medicaid Coverage of Drugs for Treatment of Erectile Dysfunction	03/07/06	03-06-03 02-06-04 08-06-04 09-06-13 11-06-03 14-06-05 24-06-04 27-06-07 30-06-03 31-06-08 32-06-03
	Ch. 1150	Corrections to MA Bulletin 99-05-15 Addition of 2005 HCPCS Codes to Medical Assistance Programs Fee Schedule	03/01/06	99-06-02
	Ch. 1127	Medical Assistance Program Fee Schedule Procedure Code Changes for Birth Centers	02/28/06	47-06-01
	Ch. 1221	Medical Assistance Program Fee Schedule Procedure Code Changes for Independent Medical-Surgical Clinic Services	02/28/06	08-06-03
	Ch. 1121	Pen and Ink Change—Preferred Drug List (PDL), Phase 4	02/20/06	27-06-06
	Ch. 1130	Medical Assistance Program Fee Schedule Procedure Code Changes for Hospice Services	01/27/06	06-06-01 31-06-06
	Ch. 1150	Disenrollment of Dual Eligibles from Physical Health Managed Care	01/27/06	99-06-01
	Ch. 1141	Medical Assistance Program Fee Schedule Procedure Code Changes for Physician Services	01/27/06	31-06-05
	Ch. 1143	Medical Assistance Program Fee Schedule Procedure Code Changes for Podiatry Services	01/27/06	14-06-04
	Ch. 1121	Prior Authorization of Drugs that Exceed Est. Quantity Limits—Phase 3 Enforcement and Additional Drugs With Quantity Limits	01/27/06	02-06-03 03-06-02 08-06-02 09-06-02 11-06-02 14-06-03 24-06-02 27-06-05 30-06-02 31-06-04 32-06-02
	Ch. 1142	Medical Assistance Program Fee Schedule Procedure Code Changes for Certified Nurse Midwife Services	01/27/06	33-06-01
	Ch. 1144	Medical Assistance Program Fee Schedule Procedure Code Changes for Certified Registered Nurse Practitioner Services	01/27/06	09-06-03
	Ch. 1121	Preferred Drug List—Phase 4	01/25/06	02-06-02 03-06-01 08-06-01 09-06-01 11-06-01 14-06-02 24-06-01 27-06-04 30-06-01 31-06-03 32-06-01
	Ch. 1221	Removal of Prior Authorization Requirement for Sleep Studies	01/12/06	01-06-02 31-06-02

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	—	Dental Behavior Management Fee Increase	01/03/06	27-06-01
	Ch. 1149	Medical Assistance Program Fee Schedule Changes for	01/03/06	27-06-03
	1101	Orthodontic and Cleft Palate Services: Fee Increases,		17-06-01
	1150	Procedure Code Changes and New Prior Authorization Requirements		19-06-01
				20-06-01
				21-06-01
	Ch. 1163	Place of Service Review Procedures	01/03/06	14-06-01
				01-06-01
				02-06-01
				31-06-01
				27-06-02
	Ch. 1150	Prudent Payment of Claims	04/03/06	99-06-04
2007	—	“Issuance of an Updated MA Program Outpatient Fee Schedule for Durable Medical Equipment, Medical Supplies, Orthotics, Prosthetics, Vision and Hearing Supplies” included in MA Bulletin 05-05-04, et al titled “Medical Assistance Program Fee Schedule Procedure”	12/28/07	01-07-12
				05-07-03
				18-07-02
				20-07-06
				24-07-15
				25-07-07
				31-07-21
	—	Medical Assistance Program Fee Schedule Revision	12/21/07	99-07-21
	—	Revision to Medical Assistance Program Fee Schedule for Federally Qualified Health Centers and Rural Health Clinics	12/21/07	08-07-16
	Ch. 1150	The Addition of Isentress (raltegravir) to the Special Pharmaceutical Benefits Program	12/21/07	09-07-16
				21-07-04
				24-07-16
				31-07-22
	—	Nursing Facility Documentation Requirements for Movable Equipment That is Rented or Leased	12/07/07	03-07-10
	—	Error Reconciliation Recommendations for the National Provider Identifier (NPI)	12/01/07	99-07-20
	Ch. 1123	MA Program Outpatient Fee Schedule Revisions for Speech Generating Devices	11/29/07	24-07-11
				25-07-05
				31-07-18
	Ch. 1121	Preferred Drug List—Fall Update—Part 2	11/29/07	02-07-06
				11-07-07
				30-07-07
				03-07-09
				14-07-06
				31-07-20
				08-07-15
				24-07-14
				32-07-07
				09-07-14
				27-07-09
	Ch. 1149	Fee Increase for Select Dental Procedure Codes	11/01/07	27-07-08
	Ch. 1101	Childhood Nutrition and Weight Management Services for Recipients Under 21 Years of Age	11/01/07	99-07-19
	Ch. 1121	Preferred Drug List—Fall 2007 Update	11/01/07	02-07-05
				11-07-06
				30-07-05
				03-07-08
				14-07-05
				31-07-17
				08-07-14
				24-07-13
				32-07-06
				09-07-12
				27-07-07

## NOTICES

5307

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1141	Fee Increases for Select Office Visit and Office Consultation Procedure Codes	11/01/07	09-07-13 31-07-16 33-07-04
	Ch. 1121	Delay in Implementation of the Tamper-Resistant Pad Requirements	10/29/07	99-07-18
	Ch. 1121	Special Pharmaceutical Benefits Program (SPBP) Income Ceiling for HIV Applicants	10/15/07	09-07-10 21-07-03 24-07-10 31-07-14
	Ch. 1121	Tamper Resistant Prescription Pads	09/28/07	99-07-16
	Ch. 1123	2007 Power Mobility Device HCPCS Updates; Prior Authorization Requirements	09/19/07	99-07-15
	—	Peer Review Committee	09/14/07	99-07-14
	Ch. 1145	Change in Recipient Access to Chiropractic Services	09/14/07	15-07-01
	Ch. 1241	Correction of Billing Instructions for Physical and Occupational Therapy Evaluations, and Evaluations of Speech, Language, Voice, Communication and/or Auditory Processing	09/14/07	01-07-09 08-07-13 17-07-01 20-07-04 31-07-13
	—	Updated Regarding False Claims Provisions of Deficit Reduction Act of 2005—Employee Education About False Claims Recovery	09/07/07	99-07-13
	Ch. 1163	Medicare Inpatient Pricing Logic Modification	08/17/07	01-07-08
	Ch. 1123	Provider Specialty 220 Hearing Aid Dispenser Requirement and Updated Medical Assistance Program Fee Schedule for Hearing Aid Supplies	08/03/07	01-07-07 24-07-09 31-07-12 20-07-03 25-07-04
	—	Clarification of Act 169, also known as the Older Adult Protective Services Act (OAPSA), in regard to hiring Practices for inpatient and residential facilities	08/02/07	OMHSAS-07-01
	Ch. 1121	Preferred Drug List—May 2007 Technical Correction	07/31/07	02-07-04 11-07-05 30-07-04 03-07-07 14-07-04 31-07-11 08-07-12 24-07-08 32-07-05 09-07-09 27-07-06
	Ch. 1121	Preferred Drug List—Updates to Prior Authorization of Pharmaceutical Services Handbook Pages	07/27/07	02-07-03 11-07-04 30-07-03 03-07-06 14-07-03 31-07-10 08-07-11 24-07-07 32-07-04 09-07-08 27-07-05
	Ch. 1149	Discontinuance of the Prior Authorization Requirement for Dental Procedure Codes D7140 and D7210	07/11/07	27-07-04
	Ch. 1249	Rescission of the Statement of Policy Clarifying the Conditions Under Which Medical Assistance Recipients May Be Considered Homebound	07/10/07	1249-07-04 99-07-12

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1123	Special Pharmaceutical Benefits Program (SPBP) Income Ceiling Increase for HIV Applicants	07/01/07	09-07-05 21-07-02 24-07-04 31-07-07
	—	Revised MA Bulletin 03-07-01: Billing Instructions— Medicare Non-Coverage for Medicare Eligible Nursing Facility Residents	06/29/07	03-07-05
	Ch. 1101	The Elimination of Paper Vouchers	06/14/07	99-07-10
	—	Revised Citizenship and Identify Information Form	06/08/07	99-07-09
	Ch. 1123	Requirements for Coverage of Enteral Nutritional Supplements and Issuance of Enteral Nutritional Supplements MA Program Outpatient Fee Schedule	06/01/07	08-07-10 09-07-07 24-07-06 25-07-03 31-07-09
	Ch. 1121	Preferred Drug List—July 2007 Quarterly Update	06/01/07	02-07-02 03-07-03 08-07-08 09-07-06 11-07-02 14-07-02 24-07-05 27-07-03 30-07-02 31-07-08 32-07-03
	Ch. 1101	Co-pay/Deductibles on Exceptional Durable Medical Equipment (DME)	06/01/07	03-07-04
	—	Responsibility of MA Providers to Provide Requested Medical/Psychological Information to the Disability Advocacy Program (DAP)	05/18/07	99-07-08
	—	Instructions for Using Your National Provider Identifier (NPI) Number to Bill the Department of Public Welfare (DPW) and Contingency Plan	05/18/07	99-07-07
	Ch. 1150	Medical Assistance Program Fee Schedule Revision; Change to Conversion Factor for Anesthesia Services	05/10/07	31-07-05 32-07-0001
	Ch. 1243	Medical Assistance Program Fee Schedule Revision of Two Laboratory Procedure Codes	05/03/07	01-07-04 08-07-02 28-07-01
	Ch. 1121	Preferred Drug List—Quarterly Update	05/01/07	02-07-01 03-07-02 08-07-07 09-07-04 11-07-01 14-07-01 24-07-03 27-07-02 30-07-01 31-07-06 32-07-02
	Ch. 1101	Clarification Regarding the Definition of Medically Necessary—Statement of Policy	04/21/07	99-07-04 1101-07-03
	Ch. 1221	Pen and Ink Change—Medical Assistance Bulletin 'Medical Assistance Program Fee Schedule Procedure Code Changes For Family Planning Clinic Services'	03/30/07	08-07-06 08-05-09
	Ch. 1241	2007 Recommended Childhood and Adolescent Immunization Schedules	03/23/07	01-07-05 08-07-04 09-07-02 31-07-03 33-07-01
	Ch. 1149	Discontinuance of the Dental Services Handbook	03/23/07	27-07-1

## NOTICES

5309

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1241	Gardasil®, Human Papillomavirus (HPV) Vaccine	03/23/07	01-07-02 08-07-05 09-07-03 31-07-04 33-07-02
	Ch. 1129	Revision to Medical Assistance Program Local to National Provider Code Crosswalk for Federally Qualified Health Centers and Rural Health Clinics	03/23/07	08-07-03
	Ch. 1123	Medical Assistance Program Fee Schedule Procedure Code Changes For Hearing Aid Supplies	03/01/07	01-07-02 20-07-01 31-07-01
	Ch. 1123	Provider Specialty 220 (Hearing Aid Dispenser) Requirement	03/01/07	01-07-03 20-07-02 24-07-01 25-07-01 31-07-02
	Ch. 1245	Clarification of Procedure Codes and Modifiers to be Used When Billing For Ambulance Services	02/20/07	26-07-01
	—	Replace MA Bulletin 03-06-12: Billing Instructions—Medicare Non-Coverage For Medicare Eligible Nursing Facility Residents	02/20/07	03-07-01
	Ch. 1221	Correction to Title XIX Medical Assistance Program Family Planning Clinic Fee Schedule	02/06/07	08-07-01
	Ch. 1123	Behavioral Health Fee For Service (BH-FFS) Transfer from Office of Medical Assistance Programs (OMAP) To Office of Mental Health and Substance Abuse Services (OMHSAS)	01/31/07	OMHSAS-06-07
	—	Revised Medical Assessment Form (PA 635)	01/12/07	01-07-01 19-07-01 09-07-01
	Ch. 1150	Policy Reinforcement Regarding Billing For Tobacco Cessation Counseling Services	01/04/07	99-07-02
	—	False Act Claims Provisions of Deficit Reduction Act of 2005 Employee Education About False Claims Recovery	01/02/07	99-07-01
2008	Ch. 1121	Preferred Drug List—Fall 2007 Update Part 2 Technical Correction	01/11/08	02-07-08 03-07-11 08-07-17 09-07-17 11-07-08 14-07-07 24-07-17 27-07-10 30-07-08 31-07-23 32-07-08
	Ch. 1149	Implementation of ADA Claim Form—Version 2006 and Elimination of Dental Prior Authorization Forms	01/11/08	17-08-01 19-08-01 20-08-01 21-08-01 27-08-01
	Ch. 1163	Preventable Serious Adverse Events	01/14/08	01-07-11
	Ch. 1121	Legend Attachment to Medical Assistance Bulletin 01-07-12, et al	01/31/2008	01-08-01 05-08-01 18-08-01 20-08-01 24-08-01 25-08-01 31-08-01

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1101	Implementation of SelectPlan for Women	02/01/08	01-08-02 08-08-02 09-08-02 24-08-03 28-08-01 31-08-03 33-08-01
	Ch. 1241	Clarification of Childhood Nutrition and Weight Management Services for Recipients Under 21 Years of Age	02/15/08	99-08-01
	Ch. 1241	The Addition of Selzentry (maraviroc) and Intelence (etavirine) to the Special Pharmaceutical Benefits Program	02/29/08	09-08-03 24-08-04 21-08-01 31-08-04
	Ch. 1121	Medical Necessity Guidelines for Lyrica for Fibromyalgia	03/05/08	02-08-01 03-08-01 08-08-01 09-08-01 11-08-01 14-08-01 24-08-02 27-08-02 30-08-01 31-08-02 32-08-01
	Ch. 1141	Medical Assistance Program Outpatient Fee Schedule Changes for Select Chemotherapy Administration Procedure Codes	03/14/08	01-08-03 08-08-03 31-08-05
	Ch. 1101 1150	MA Program Fee Schedule Changes—2007 HCPCS Updates; Addition of Procedure Codes and Modifiers; Prior Authorization	03/14/08	99-08-04
	Ch. 1141 1126	Medical Assistance Program Outpatient Fee Schedule Changes for Select Office Visit Procedure Codes	03/14/08	31-08-06 09-08-04 33-08-02
	Ch. 1121	Tamper Resistant Prescription Pads	03/21/08	99-08-03
	Ch. 1241	2008 Recommended Childhood and Adolescent Immunization Schedules	3/21/08	01-08-04 08-08-04 09-08-05 31-08-07 33-08-07
	Ch. 1101	SelectPlan for Women Program—Addition of Covered Services	04/23/08	01-08-05 08-08-06 09-08-07 24-08-06 28-08-03 31-08-09 33-08-04
	Ch. 1150	Prudent Payment of Claims—Updated	04/25/08	99-08-05
	Ch. 1121	Preferred Drug List—Spring 2008 Update	06/02/08	02-08-03 03-08-03 08-08-07 09-08-08 11-08-03 14-08-03 24-08-07 27-08-04 30-08-03 31-08-10 32-08-03
—		Revised Error Reconciliation Recommendations for the National Provider Index (NPI)	06/05/08	99-08-07

## NOTICES

5311

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1149	ADA Claim Form—Version 2006 and Discontinuance of P.O. Box 8186	06/16/08	17-08-02
	Ch. 1123	Nursing Facility Documentation Requirements for Moveable Equipment That is Rented or Leased	07/07/08	03-08-04
	Ch. 1101	Fee-For-Service Coverage for Recipients In Health Care Benefits Package 12	07/16/08	99-08-09
	Ch. 1121	Prior Authorization of Early Refills of Prescriptions	07/18/08	02-08-04 11-08-04 30-08-08 03-08-08 08-08-11 09-08-12 14-08-04 24-08-08 27-08-07 31-08-15 32-08-04
	Ch. 1150	Medical Assistance Program Fee	07/22/08	18-08-04
	Ch. 1141	Increase for Select Ophthalmological Examinations		31-08-12
	Ch. 1147			
	Ch. 1150	Medical Assistance (MA) Program Fee	07/22/08	05-08-02
	Ch. 1249	Increases for Select Home Health Agency Services		
	Ch. 1150	Medical Assistance Program Fee	07/22/08	18-08-03
	Ch. 1141	Increases for Select Office Visits and Consultations for Vision Services		
	Ch. 1147			
	Ch. 1150	Medical Assistance Program Fee	07/22/08	05-08-03
	Ch. 1249	Increases for Select Private Duty/Shift Nursing Services to MA Recipients Under 21 Years of Age		16-08-01
	Ch. 1150	Medical Assistance Program Fee	07/22/08	27-08-06
	Ch. 1149	Increases for Select Dental Services		
	Ch. 1150	Medical Assistance Program Fee	07/22/08	09-08-09 31-08-11 33-08-05
	Ch. 1149	Increases for Select Office Visits and Consultations		
	Ch. 1150	Medical Assistance Program Fee	07/22/08	08-08-09 09-08-10 28-08-04 31-08-13 33-08-06
	Ch. 1243	Schedule Changes for Select Laboratory Procedure Codes		
	Ch. 1150	Medical Assistance Program Outpatient Fee Schedule Increase for a Select Colonoscopy Procedure	07/22/08	01-08-07
	Ch. 1141			
	Ch. 1150	Fee Increases for Select Healthy Beginnings Plus Services	07/25/08	05-08-04 08-08-13 31-08-17 33-08-08 47-08-11
	Ch. 1150	Screening for Developmental Delays and Autism Spectrum Disorders	07/25/08	99-08-10
	Ch. 1241			
	Ch. 1145	Recipient Access to Chiropractic Services	08/04/08	99-08-11
	Ch. 1150	Prior Authorization of Advanced Radiologic Imaging Services	08/05/08	99-08-08

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Prior Authorization of Tysabri	08/25/08	02-08-07 11-08-07 30-08-07 03-08-07 14-08-06 31-08-20 08-08-16 24-08-11 32-08-08 09-08-16
	Ch. 1121	Prior Authorization of Letaris, Methadone, and Myobloc	08/25/08	02-08-05 11-08-05 30-08-05 03-08-05 14-08-05 31-08-18 08-08-14 24-08-09 32-08-06 09-08-14 27-08-08
	Ch. 1121	Prior Authorization of Atypical Antipsychotics, Cough and Cold Medications, and Stimulants and Related Agents	08/25/08	02-08-06 11-08-06 30-08-06 03-08-06 14-08-06 31-08-19 08-08-15 24-08-10 32-08-07 09-08-15 27-08-09
	Ch. 1150 Ch. 1225	Medical Assistance Program Family Planning Clinic Select Fee Increases and Updates	08/29/08	08-08-08
	Ch. 1101 Ch. 1150 Ch. 1221	SelectPlan for Women Updated Covered Services Chart	09/05/08	01-08-09 08-08-17 09-08-17 24-08-12 28-08-06 31-08-21 33-08-09
	Ch. 1121	Prior Authorization of Erythropoiesis Stimulating Proteins	09/10/08	02-08-08 11-08-08 30-08-08 03-08-09 14-08-08 31-08-22 08-08-18 24-08-13 32-08-10 09-08-18 27-08-11
	Ch. 1163	Payment Policy for Hospital Readmissions	09/12/08	01-08-10
	Ch. 1241	Updates for Early Periodic Screening, Diagnosis and Treatment Program	09/18/08	99-08-13
	Ch. 1150 Ch. 1121	Reminder of Implementation of Tamper Resistant Prescription Pad Requirements	09/24/08	99-08-14



## NOTICES

5313

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Synagis—Updated Guidelines to Determine Medical Necessity	10/10/08	02-08-10 11-08-10 30-08-10 03-08-11 14-08-10 31-08-24 08-08-20 24-08-15 32-08-12 09-08-20 27-08-13
	Ch. 1121	Cytokine and CAM Antagonists—Updated Guidelines to Determine Medical Necessity	10/10/08	02-08-09 11-08-09 30-08-09 03-08-10 14-08-09 31-08-23 08-08-19 24-08-14 32-08-11 09-08-19 27-08-12
	Ch. 1141 1163	Increase to Maximum Medical Assistance Payment to Practitioners for Services Provided During a Period of Hospitalization	10/20/08	09-08-16
	Ch. 1101 1150	Implementation of Claim Check	10/20/08	99-08-17
	—	Specialty Pharmacy Drug Program	10/20/08	99-09-01
	Ch. 1121	Non-Payment of Anti-dementia Drugs for Children Less Than 18 Years of Age	10-20-08	99-08-15
	Ch. 1121	Preferred Drug List 2008 Update	10/31/08	02-08-11 03-08-12 08-08-21 09-08-21 11-08-11 14-08-11 24-08-16 27-08-14 30-08-11 31-08-25 32-08-13
	Ch. 1101 Ch. 1150	Implementation of Claim Check	10/02/08	99-08-17
	Ch. 1121	Grandfathering of Prescriptions for Non-Preferred Atypical Antipsychotics for Children Under Six (6) Years of Age	11/07/08	02-08-12 11-08-12 30-08-12 03-08-13 14-08-12 31-08-26 08-08-22 24-08-17 32-08-14 09-08-22 27-08-15
	Ch. 1150 Ch. 1147	Addition of Procedure Code 67820 to Optometrist Medical Assistance Program Outpatient Fee Schedule	11/14/08	18-08-07
	Ch. 1150	Preventable Serious Adverse Events	11/26/08	01-08-11
	—	Special Pharmaceutical Benefits Program (SPBP)—Updated Eligibility Criteria for SP1 Card Holders	12/05/08	08-08-23 09-08-23 24-08-18 01-08-04 31-08-27

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1150 Ch. 1147	Addition of Procedure Codes to the Medical Assistance Program Fee Schedule for Office Visits for Optometrists	12/29/08	18-09-01
2009	Ch. 1150 Ch. 1123 Ch. 1147	Removal of Prior Authorization Requirement for Eyeglass Lenses	02/09/09	18-09-02 24-09-01 25-09-01 31-09-01
	Ch. 1101 Ch. 1150 Ch. 1241	Pentacel® (DTaP-IPV/Hib), Kinrix® (DTaP-IPV) and Rotarix® (Rotavirus) Vaccines	02/09/09	01-09-01 08-09-01 09-09-01 31-09-02 33-09-01
	—	Special Pharmaceutical Benefits Program (SPBP)—2009 Federal Poverty Guidelines for SP1 Card Holders	02/13/09	01-09-03 24-09-03 08-09-03 28-09-02 09-09-03 31-09-04 21-09-02
	Ch. 1101 Ch. 1150 Ch. 1241	2009 Recommended Childhood and Adolescent Immunization Schedules	02/20/09	01-09-04 08-09-04 09-09-04 31-09-05 33-09-02
	—	Clarifying Medical Assistance (MA) Policy related to Medicare Cost Sharing under Part D for Dual Eligible Recipients in the MA Program	03/10/09	99-09-02
	—	Clarification of Procedures for Responding to Requests for Copies of Medical Assistance (MA) Recipients' Bills	03/20/09	99-09-03
	Ch. 1121	Prior Authorization of Hypoglycemics, Incretin Mimetics—Enhancers	03/20/09	02-09-01 11-09-01 30-09-01 03-09-01 14-09-01 31-09-06 08-09-05 24-09-04 32-09-01 09-09-05 27-09-01
	Ch. 1150	Medical Assistance Program Fee Schedule Procedure Code End-dating of Keratomileusis	03/27/09	99-09-04
	Ch. 1149	Implementation of the Pediatric Dental Periodicity Schedule	04/24/09	27-09-02
	Ch. 1121	Medical Necessity Guidelines for Cymbalta for Treatment of Fibromyalgia	05/22/09	01-09-05 02-09-02 03-09-02 08-09-06 09-09-06 11-09-02 14-09-02 24-09-05 27-09-03 30-09-02 31-09-07 32-09-02

## NOTICES

5315

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update	06/05/09	01-09-06 09-09-07 27-09-04 02-09-03 11-09-03 30-09-03 03-09-03 14-09-08 31-09-08 08-09-07 24-09-06 32-09-03
	Ch. 1150	Revisions to Medical Assistance Program Fee Schedule Rates for Select Services	06/15/09	99-09-05
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update—Cytokine and CAM Antagonists Updated Handbook Pages	06/19/09	01-09-09 02-09-06 03-09-06 08-09-10 09-09-10 11-09-06 14-09-06 24-09-09 27-09-07 30-09-06 31-09-11 332-09-06
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update—Hypoglycemics, Insulins Updated Handbook Pages	06/19/09	01-09-07 02-09-04 03-09-04 08-09-08 09-09-08 11-09-04 14-09-04 24-09-07 27-09-05 30-09-04 31-09-09 32-09-04
	Ch. 1121	Automated Prior Authorization of Pharmacy Services—Stimulants and Related Agents Updated Handbook Pages	06/29/09	01-09-11 08-09-12 14-09-08 30-09-08 02-09-08 09-09-12 24-09-11 31-09-13 03-09-08 11-09-08 27-09-08 32-09-08
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update—Antibiotics, GI Updated Handbook Pages	06/29/09	01-09-26 02-09-23 03-09-23 08-09-27 09-09-27 11-09-23 14-09-23 24-09-26 27-09-23 30-09-23 31-09-28 32-09-23

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Automated Prior Authorization of Pharmacy Services—Bronchodilators, Beta Agonist Updated Handbook Pages	06/29/09	01-09-25 02-09-22 03-09-22 08-09-26 09-09-26 11-09-22 14-09-22 24-09-25 27-09-22 30-09-22 31-09-27 32-09-22
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update—Inhaled Glucocorticoids Updated Handbook Pages	06/29/09	01-09-17 02-09-14 03-09-14 08-09-18 09-09-18 11-09-14 14-09-14 24-09-17 27-09-14 30-09-14 31-09-19 32-09-14
	Ch. 1121	Automated Prior Authorization of Pharmacy Services—Sedative Hypnotics Updated Handbook Pages	06/29/09	01-09-12 08-09-13 14-09-09 30-09-09 02-09-09 09-09-13 24-09-12 31-09-14 03-09-09 11-09-09 27-09-09 32-09-09
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update—Oral Antifungals Updated Handbook Pages	06/29/09	01-09-16 02-09-13 03-09-13 08-09-17 09-09-17 11-09-13 14-09-13 24-09-16 27-09-13 30-09-13 31-09-18 32-09-13
	Ch. 1121	Automated Prior Authorization of Pharmacy Services— Minimally Sedating Antihistamines Updated Handbook Pages	06/29/09	01-09-23 02-09-20 03-09-20 08-09-24 09-09-24 11-09-20 14-09-20 24-09-23 27-09-20 30-09-20 31-09-25 32-09-20

## NOTICES

5317

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update—Pulmonary Arterial Hypertension (PAH) Agents Handbook Pages	06/29/09	01-09-13 08-09-14 14-09-10 30-09-10 02-09-10 09-09-14 24-09-13 31-09-15 03-09-10 11-09-10 27-09-10 32-09-10
	Ch. 1121	Automated Prior Authorization of Pharmacy Services—Ophthalmic Immunomodulators Updated Handbook Pages	06/29/09	01-09-14 08-09-15 14-09-11 30-09-11 02-09-11 09-09-15 24-09-14 31-09-16 03-09-11 11-09-11 27-09-11 32-09-11
	Ch. 1121	Automated Prior Authorization of Pharmacy Services—Antidepressants, SSRIs Updated Handbook Pages	06/29/09	01-09-22 02-09-19 03-09-19 08-09-23 09-09-23 11-09-19 14-09-19 24-09-22 27-09-19 30-09-19 31-09-24 32-09-19
	Ch. 1121	Automated Prior Authorization of Pharmacy Services—Non-Steroidal Anti-Inflammatory Drugs (NSAIDs)	06/29/09	01-09-24 02-09-21 03-09-21 08-09-25 09-09-25 11-09-21 14-09-21 24-09-24 27-09-21 30-09-21 31-09-26 32-09-21
	Ch. 1121	Pharmacy Update—Oral Fluoroquinolones Updated Handbook Pages	06/29/09	01-09-20 02-09-17 03-09-17 08-09-21 09-09-21 11-09-17 14-09-17 24-09-20 27-09-17 30-09-17 31-09-22 32-09-17

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update—Intranasal Rhinitis Agents Updated Handbook Pages	06/29/09	01-09-18 02-09-15 03-09-15 08-09-19 09-09-19 11-09-15 14-09-15 24-09-18 27-09-15 30-09-15 31-09-20 32-09-15
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update—Growth Hormones Updated Handbook Pages	06/29/09	01-09-19 02-09-16 03-09-16 08-09-20 09-09-20 11-09-16 14-09-16 24-09-19 27-09-16 30-09-16 31-09-21 32-09-16
	Ch. 1121	Automated Prior Authorization of Pharmacy Services—Bronchodilators, Anticholinergic Updated Handbook Pages	06/29/09	01-09-21 02-09-18 03-09-18 08-09-22 09-09-22 11-09-18 14-09-18 24-09-21 27-09-18 30-09-18 31-09-23 32-09-18
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update—Acne Agents, Oral Updated Handbook Pages	06/29/09	01-09-10 08-09-11 14-09-07 30-09-07 02-09-07 09-09-11 24-09-10 31-09-12 03-09-07 11-09-07 27-09-08 32-09-07
	Ch. 1121	Automated Prior Authorization of Pharmacy Services—Lipotropics, Statins Updated Handbook Pages	06/29/09	01-09-15 02-09-12 03-09-12 08-09-16 09-09-16 11-09-12 14-09-12 24-09-15 27-09-12 30-09-12 31-09-17 32-09-12
	Ch. 1150	2008 HCPCS Updates and Other Procedure Code and Procedure Code/Modifier Combination Changes	07/06/09	99-09-06

NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Prior Authorization of Benzodiazepines—Pharmacy Services	07/27/09	01-09-31 02-09-28 03-09-28 08-09-32 09-09-32 11-09-28 14-09-28 24-09-31 27-09-29 30-09-28 31-09-33 32-09-28
	Ch. 1121	Prior Authorization of Buprenorphine Agents (Suboxone and Subutex)—Pharmacy Services	07/27/09	01-09-30 02-09-27 03-09-27 08-09-31 09-09-31 11-09-27 14-09-27 24-09-30 27-09-28 30-09-27 31-09-32 32-09-27
	Ch. 1121	Prior Authorization of Topical Acne Agents—Pharmacy Services	07/27/09	01-09-28 02-09-25 03-09-25 08-09-29 09-09-29 11-09-25 14-09-25 24-09-28 27-09-26 30-09-29 31-09-30 32-09-25
	Ch. 1121	State Maximum Allowable Cost (MAC) List (Including the Federal Upper Limit)—Pharmacy Services	07/27/09	01-09-32 02-09-29 03-09-29 08-09-33 09-09-33 11-09-29 14-09-29 24-09-32 27-09-30 30-09-29 31-09-34 32-09-29
	Ch. 1121	Prior Authorization of Cough and Cold Medications for Children Under Six (6) years of Age—Pharmacy Services	07/27/09	01-09-27 02-09-24 03-09-24 08-09-28 09-09-28 11-09-24 14-09-24 24-09-27 27-09-25 30-09-04 31-09-29 32-09-24

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	—	Special Pharmaceutical Benefits Program (SPBP)— Addition of CD4 Tests to the List of Outpatient Laboratory Services for SP1 Card Holders	08/03/09	01-09-33 08-09-34 09-09-35 21-09-03 24-09-33 28-09-03 31-09-36
	Ch. 1105 Ch. 1150	Revised Medical Assessment Form (PA 635)	8/10/09	31-09-38 19-09-01 09-09-34
	Ch. 1121	Prior Authorization of Skeletal Muscle Relaxants— Pharmacy Services	08/10/09	01-09-35 09-09-37 27-09-32 02-09-31 11-09-31 30-09-31 03-09-31 14-09-31 31-09-38 08-09-36 24-09-35 32-09-31
	Ch. 1121	Prior Authorization of Narcotic Analgesics— Pharmacy Services	08/10/09	01-09-34 09-09-36 27-09-31 02-09-30 11-09-30 30-09-30 03-09-30 14-09-30 31-09-37 08-09-35 24-09-34 32-09-30
	Ch. 1101 Ch. 1150	Changes to Procedure Codes for the Administration Fees for Kinrix® (DTaP-IPV) and Rotarix® (Rotavirus Vaccines	08/13/09	01-09-38 08-09-39 09-09-40 31-09-41 33-09-03
	Ch. 1101 Ch. 1150 Ch. 1141 Ch. 1221	SelectPlan for Women Program Formulary	09/01/09	01-09-39 08-09-40 09-09-41 24-09-38 28-09-04 31-09-42 33-09-04
	Ch. 1121	SUBJECT Prior Authorization of Atypical Antipsychotics—Pharmacy Services	09/01/09	01-09-36 09-09-38 27-09-33 02-09-32 11-09-32 30-09-32 03-09-32 14-09-32 31-09-39 08-09-37 24-09-36 32-09-32



NOTICES

5321

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>	
	Ch. 1101	SelectPlan for Women Program—Addition of Covered Services	09/08/09	01-09-40	
	Ch. 1150			08-09-41	
	Ch. 1141			09-09-42	
	Ch. 1221			24-09-39	
				28-09-05	
				31-09-43	
				33-09-05	
	Ch. 1150	Structured Screening for Developmental Delays and Autism Spectrum Disorders Prior Authorization of Neulasta—Pharmacy Services	09/08/09	99-09-07	
	Ch. 1241		09/17/09	01-09-29	
	Ch. 1121			02-09-26	
				03-09-26	
				08-09-30	
				09-09-30	
				11-09-26	
				14-09-26	
				24-09-29	
				27-09-27	
				30-09-26	
				31-09-31	
				32-09-26	
	Ch. 1121	Prior Authorization of Conventional (Typical) Antipsychotics—Pharmacy Services	09/21/09	01-09-37	
				09-09-39	
				27-09-34	
				02-09-33	
				11-09-33	
				30-09-33	
				03-09-33	
				14-09-33	
				31-09-40	
				08-09-38	
		24-09-37			
			32-09-33		
	Ch. 1121	Available Resources: 2009 Novel Influenza Virus A (H1N1)	09/24/09	01-09-41	
				08-09-42	
				09-09-43	
				31-09-44	
				33-09-06	
	Ch. 1141	Revisions to the Medical Assistance Program Fee Schedule Rates for Select Services	10/05/09	99-09-09	
	Ch. 1150				99-09-10
	Ch. 1101	Revision of the PROMISE® Individual Practitioner Enrollment Application and Implementation of Credentialing for Certain Providers Types	10/16/09	99-09-08	
	Ch. 1141				
	Ch. 1142				
	Ch. 1143				
	Ch. 1144				
	Ch. 1145				
	Ch. 1147				
	Ch. 1149				
	Ch. 1121	Prior Authorization of Proton Pump Inhibitors (PPIs)—Pharmacy Services	10/20/09	01-09-42	
				08-09-43	
				14-09-34	
				30-09-34	
				02-09-34	
				09-09-44	
				24-09-40	
				31-09-45	
			03-09-34		
			11-09-34		
			27-09-35		
			32-09-34		

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Fall 2009 Preferred Drug List (PDL) and Quantity Limits Update—Pharmacy Services	11/02/09	01-09-43 09-09-45 27-09-36 02-09-35 11-09-35 30-09-35 03-09-35 14-09-35 31-09-46 08-09-44 24-09-41 32-09-35
	Ch. 1141 Ch. 1145	Recipient Access to Chiropractic Services	11/30/09	99-09-11
	Ch. 1121	Steroids, Topical Low Handbook Pages Pharmacy Services Fall 2009 Preferred Drug List (PDL) Update	11/02/09	01-09-51 09-09-53 27-09-44 02-09-43 11-09-43 30-09-43 03-09-43 14-09-43 31-09-54 08-09-52 24-09-49 32-09-43
	Ch. 1121	Ophthalmic Antibiotics Updated Handbook Pages Pharmacy Services Fall 2009 Preferred Drug List (PDL) Update	11/02/09	01-09-58 09-09-59 27-09-50 02-09-49 11-09-49 30-09-49 03-09-49 14-09-49 31-09-60 08-09-58 24-09-55 32-09-49
	Ch. 1121	Steroids, Topical High Handbook Pages Pharmacy Services Fall 2009 Preferred Drug List (PDL) Update	11/02/09	01-09-54 09-09-55 27-09-46 02-09-45 11-09-45 30-09-45 03-09-45 14-09-45 31-09-56 08-09-54 24-09-51 32-09-45
	Ch. 1121	Platelet Aggregation Inhibitors Handbook Pages Pharmacy Services Fall 2009 Preferred Drug List (PDL) Update	11/02/09	01-09-47 09-09-49 27-09-40 02-09-39 11-09-39 30-09-39 03-09-39 14-09-39 31-09-50 08-09-48 24-09-45 32-09-39

## NOTICES

5323

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Pharmacy Services Fall 2009 Preferred Drug List (PDL) Pharmacy Update—Bronchodilators, Beta Agonists Updated Handbook Pages	11/02/09	01-09-48 09-09-50 27-09-41 02-09-40 11-09-40 30-09-40 03-09-40 14-09-40 31-09-51 08-09-49 24-09-46 32-09-40
	Ch. 1121	Antivirals, Topical Updated Handbook Pages Pharmacy Services Fall 2009 Preferred Drug List (PDL) Update	11/02/09	01-09-57 09-09-58 27-09-49 02-09-48 11-09-48 30-09-48 03-09-48 14-09-48 31-09-59 08-09-57 24-09-54 32-09-48
	Ch. 1121	Ophthalmic Anti-Inflammatories New Handbook Pages Pharmacy Services Fall 2009 Preferred Drug List (PDL) Update	11/02/09	01-09-49 09-09-51 27-09-42 02-09-41 11-09-41 30-09-41 03-09-41 14-09-41 31-09-52 08-09-50 24-09-47 32-09-41
	Ch. 1121	Pancreatic Enzymes Handbook Pages Pharmacy Services Fall 2009 Preferred Drug List (PDL) Update	11/02/09	01-09-50 09-09-52 27-09-43 02-09-42 11-09-42 30-09-42 03-09-42 14-09-42 31-09-53 08-09-51 24-09-48 32-09-42
	Ch. 1121	Steroids, Topical Very High Handbook Pages Pharmacy Services Fall 2009 Preferred Drug List (PDL) Update	11/02/09	01-09-55 09-09-56 27-09-47 02-09-46 11-09-46 30-09-46 03-09-46 14-09-46 31-09-57 08-09-55 24-09-52 32-09-46

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Fall 2009 Preferred Drug List (PDL) and Quantity Limits Update—Pharmacy Services	11/02/09	01-09-44 09-09-46 27-09-37 02-09-36 11-09-36 30-09-36 03-09-36 14-09-36 31-09-47 08-09-45 24-09-42 32-09-36
	Ch. 1121	Steroids, Topical Medium Handbook Pages Pharmacy Services Fall 2009 Preferred Drug List (PDL) Update	11/02/09	01-09-52 09-09-54 27-09-45 02-09-44 11-09-44 30-09-44 03-09-44 14-09-44 31-09-55 08-09-53 24-09-50 32-09-44
	Ch. 1121	Antidepressants, Other Handbook Pages Pharmacy Services Fall 2009 Preferred Drug List (PDL) Update	11/02/09	01-09-45 09-09-47 27-09-38 02-09-47 11-09-37 30-09-37 03-09-47 14-09-37 31-09-48 08-09-46 24-09-43 32-09-37
	Ch. 1121	Antifungals, Oral Updated Handbook Pages Pharmacy Services Fall 2009 Preferred Drug List (PDL) Update	11/02/09	01-09-46 09-09-48 27-09-39 02-09-38 11-09-38 30-09-38 03-09-38 14-09-38 31-09-49 08-09-47 24-09-44 32-09-38
	Ch. 1121	Bone Resorption Suppression and Related Agents Updated Handbook Pages Pharmacy Services Fall 2009 Preferred Drug List (PDL) Update	11/02/09	01-09-56 09-09-57 27-09-48 02-09-47 11-09-47 30-09-47 03-09-47 14-09-47 31-09-58 08-09-56 24-09-53 32-09-47
	Ch. 1143	Correction to Medical Assistance Bulletin 14-06-04 for Podiatrists	11/30/09	14-09-50

NOTICES

5325

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Prior Authorization and Quantity Limits of Botulinum Toxins Pharmacy Services	12/11/09	01-09-61 09-09-62 27-09-53 02-09-52 11-09-52 30-09-52 03-09-52 14-09-52 31-09-63 08-09-61 24-09-58 32-09-52
	Ch. 1121	Preferred Drug List (PDL) New Drugs to Market Handbook Pages Pharmacy Services	12/11/09	01-09-60 09-09-61 27-09-52 02-09-51 11-09-51 30-09-51 03-09-51 14-09-51 31-09-62 08-09-60 24-09-57 32-09-51
	—	Prone Restraints in Children’s Facilities	12/19/09	3800-09-02
	—	Strategies and Practices to Eliminate the Use of Unnecessary Restraints	12/19/09	3800-09-01
	Ch. 1101 Ch. 1150 Ch. 1241	Hiberix®, Haemophilus Influenzae Type b (Hib) Vaccine	12/31/09	01-09-62 08-09-61 09-09-62 31-09-64 33-09-07
2010	—	Special Pharmaceutical Benefits Program (SPBP)- Implementation of the Revised HIV/AIDS Formulary for SP1 Cardholders	01/25/10	08-10-02 09-10-02 24-10-02 31-10-02
	Ch. 1121	List of Drugs With Established Quantity Limits/Daily Dose Limits—Pharmacy Services	01/29/10	01-10-01 09-10-01 27-10-01 02-10-01 11-10-01 30-10-01 03-10-01 14-10-01 31-10-01 08-10-01 24-10-01 32-10-01
	Ch. 1121	Prior Authorization of Erythropoiesis Stimulating Proteins—Pharmacy Services	01/29/10	01-10-03 09-10-04 27-10-02 02-10-01 11-10-01 30-10-01 03-10-01 14-10-01 31-10-01 08-10-01 24-10-01 32-10-01

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Prior Authorization of Incretin Mimetic/Enhancer Hypoglycemics—Pharmacy Services	02/05/10	01-10-05 09-10-06 27-10-04 02-10-04 11-10-04 30-10-04 03-10-04 14-10-04 31-10-07 08-10-06 24-10-05 32-10-04
	Ch. 1150	Health Care Benefit Package 12 Updated Employability Assessment Procedure Code List	2-5-10	01-10-02 08-10-03 09-10-03 18-10-01 28-10-01 29-10-01 31-10-03
	Ch. 1147	Medical Assistance Program Outpatient Fee Schedule Procedure Code Changes for Vision Services	02/15/10	18-10-02 31-10-05
	Ch. 1150	Medical Assistance Program Fee Schedule Revisions	02/19/10	99-10-01
	Ch. 1101	2010 Recommended Childhood and Adolescent Immunization Schedules	03/15/10	01-10-06
	Ch. 1150			08-10-07
	Ch. 1241			09-10-07 31-10-09
	Ch. 1241			33-10-01
	Ch. 1141	Application of Topical Fluoride	03/15/10	09-10-08
	Ch. 1144	Varnish by Physicians and CRNPs		31-10-08
	Ch. 1121	Prior Authorization of Neulasta—Pharmacy Services	04/01/10	01-10-07 09-10-09 27-10-05 02-10-05 11-10-05 30-10-05 03-10-05 14-10-05 31-10-10 08-10-08 24-10-06 32-10-05
	Ch. 1121	Oral Buprenorphine Agents Updated Handbook Pages—Pharmacy Services	04/03/10	01-10-04 09-10-05 27-10-03 02-10-03 11-10-03 30-10-03 03-10-03 14-10-03 31-10-06 08-10-05 24-10-04 32-10-03
—	—	Implementation of New Physical Health Managed Care Organizations in the HealthChoices Southeast and Lehigh/Capital Zones	04/23/10	99-10-02

## NOTICES

5327

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Analgesics, Narcotic Long Acting Handbook Pages Pharmacy Services Spring 2010 Preferred Drug List (PDL) Update	05/01/10	01-10-15 09-10-17 27-10-12 02-10-12 11-10-12 30-10-12 03-10-13 14-10-12 31-10-18 08-10-16 24-10-13 32-10-12
	Ch. 1121	Fibromyalgia Agents Handbook Pages Pharmacy Services Spring 2010 Preferred Drug List (PDL) Update	05/03/10	01-10-10 09-10-12 27-10-08 02-10-08 11-10-08 30-10-08 03-10-08 14-10-08 31-10-13 08-10-11 24-10-09 32-10-08
	Ch. 1121	Spring 2010 Preferred Drug List (PDL) Quantity Limits Update—Pharmacy Services	05/03/10	01-10-08 09-10-10 27-10-06 02-10-06 11-10-06 30-10-06 03-10-06 14-10-06 31-10-11 08-10-09 24-10-07 32-10-06
	Ch. 1121	Oral Immunosuppressive Handbook Pages Pharmacy Services Spring 2010 Preferred Drug List (PDL) Update	05/03/10	01-10-12 09-10-14 27-10-10 02-10-10 11-10-10 30-10-10 03-10-10 14-10-10 31-10-15 08-10-13 24-10-11 32-10-10
	—	Limitation on Allowable Other Medical Expenses Related to Nursing Facility Services	05/03/10	03-10-02
	Ch. 1121	Multiple Sclerosis Agents Handbook Pages Pharmacy Services Spring 2010 Preferred Drug List (PDL) Update	05/03/10	01-10-13 09-10-15 27-10-11 02-10-11 11-10-11 30-10-11 03-10-11 14-10-11 31-10-16 08-10-14 24-10-12 32-10-11

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Hepatitis C Agents Handbook Pages Pharmacy Services Spring 2010 Preferred Drug List (PDL) Update	05/03/10	01-10-11 09-10-13 27-10-09 02-10-09 11-10-09 30-10-09 03-10-09 14-10-09 31-10-14 08-10-12 24-10-10 32-10-09
	Ch. 1121	Antidepressants, Other Handbook Pages Pharmacy Services Spring 2010 Preferred Drug List (PDL) Update	05/03/10	01-10-09 09-10-11 27-10-07 02-10-07 11-10-07 30-10-07 03-10-07 14-10-07 31-10-12 08-10-10 24-10-08 32-10-07
	Ch. 1150 Ch. 1121	Updated Recommendations for Gardasil® Quadrivalent Human Papillomavirus (HPV) Vaccine	05/03/10	01-10-14 08-10-15 09-10-16 31-10-17 33-10-02
	Ch. 1121	Oral Anticonvulsants Handbook Pages Pharmacy Services Spring 2010 Preferred Drug List (PDL) Update	05/21/10	01-10-18 09-10-20 27-10-15 02-10-15 11-10-15 30-10-15 03-10-16 14-10-15 31-10-21 08-10-19 24-10-16 32-10-15
	Ch. 1121	Angiotensin Modulator Combinations Handbook Pages Pharmacy Services Spring 2010 Preferred Drug List (PDL) Update	05/21/10	01-10-17 09-10-19 27-10-14 02-10-14 11-10-14 30-10-14 03-10-15 14-10-14 31-10-20 08-10-18 24-10-15 32-10-14
	Ch. 1121	Pulmonary Arterial hypertension Agents, Oral and Inhaled Handbook Pages Pharmacy Services Spring 2010 Preferred Drug List (PDL) Update	05/21/10	01-10-16 09-10-18 27-10-13 02-10-13 11-10-13 30-10-13 03-10-14 14-10-13 31-10-19 08-10-17 24-10-14 32-10-13



<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Analgesics, Narcotic Short Acting Handbook Pages Pharmacy Services Spring 2010 Preferred Drug List (PDL) Update	05/21/10	01-10-19 09-10-21 27-10-16 02-10-16 11-10-16 30-10-16 03-10-17 14-10-16 31-10-22 08-10-20 24-10-17 32-10-16
	—	Discontinued Mailing of Paper Remittance Advices	05/28/10	99-10-04
	Ch. 1101 Ch. 1150	Announcing the Federally Mandated Change to Electronic Healthcare Transactions for Healthcare and Pharmacy Transactions	06/08/10	99-10-07
	Ch. 1101 Ch. 1150 Ch. 1241	Revisions to the Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Program Periodicity Schedule	06/14/10	99-10-06
	Ch. 1150	2009 HCPCS Updates and Other Procedure Code and Procedure Code/Modifier Combination Changes	06/14/10	99-10-05
	Ch. 1150	Health Care Benefit Package 12 Updated Employability Assessment Procedure Code List	07/09/10	01-10-20 08-10-21 09-10-22 18-10-03 28-10-02 29-10-02 31-10-23
	Ch.	Change of Protocol for Certain Provider Appeals	07/09/10	99-10-08
	Ch. 1101 1102 1121 1123 1149 1151 1163 1181 1187 1230 1243	Policy Clarification Regarding Written Prescriptions—Statement of Policy	07/17/10	99-10-03 1101-10-01 1102-10-01 1121-10-01 1123-10-01 1149-10-01 1151-10-01 1163-10-01 1181-10-01 1187-10-01 1230-10-01 1243-10-01
	Ch. 1121	Prior Authorization of Spiriva (Bronchodilators, Anticholinergic)—Pharmacy Services	07/29/10	01-10-21 09-10-23 27-10-17 02-10-17 11-10-17 30-10-17 03-10-18 14-10-17 31-10-25 08-10-22 24-10-18 32-10-17
	Ch. 1101	SelectPlan For Women—Update to Covered Services	07/30/10	01-10-22 08-10-24 09-10-21 24-10-19 28-10-03 31-10-26 33-10-03
	Ch. 1225	Changes to the Provision of Hemoglobin Laboratory Services by Family Planning Clinics	07/30/10	08-10-23

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Electronic Prescribing for Providers that have ePrescribing Software	08/04/10	03-10-19 09-10-25 14-10-18 18-10-04 24-10-20 27-10-18 31-10-24 33-10-04
	Ch. 1121	Prior Authorization of Analgesics, Narcotic Long Acting—Pharmacy Services	08/27/10	01-10-26 09-10-28 27-10-21 02-10-20 11-10-20 30-10-20 03-10-22 14-10-21 31-10-29 08-10-27 24-10-23 32-10-20
	Ch. 1121	Prior Authorization of Analgesics, Narcotic Short Acting—Pharmacy Services	08/27/10	01-10-25 09-10-27 27-10-20 02-10-19 11-10-19 30-10-19 03-10-21 14-10-20 31-10-28 08-10-26 24-10-22 32-10-19
	Ch. 1121	Updated List of Drugs With Established Quantity Limits/Daily Dose Limits—Pharmacy Services	08/27/10	01-10-23 09-10-26 27-10-19 02-10-18 11-10-18 30-10-18 03-10-20 14-10-19 31-10-27 08-10-25 24-10-21 32-10-18
	Ch. 1101 1150 1241	Updates to the Medical Assistance Program Fee Schedule for the Administration of the Vaccines Prevnar 13®, Cervarix®, Twinrix®, Recombivax HB®, and Menveo®	08/30/10	01-10-27 08-10-28 09-10-29 31-10-30 33-10-05
	Ch. 1163	Hospital Uncompensated Care Program and Charity Care Plan	08/30/10	01-10-24
	Ch. 1150	Revisions to the Medical Assistance Program Fee Schedule Rates for Select Services	08/30/10	99/10/09
	Ch. 1121 —	Retrospective Drug Use Review—Pharmacy Services Specialty Pharmacy Drug Program—Updated List of Covered Drugs—Pharmacy Services	09/01/10 09/27/10	99-10-10 99-10-11
	Ch. 1145	Recipient Access to Chiropractic Services	10/08/10	99-10-12

## NOTICES

5331

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Antipsychotics Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/05/10	01-10-33 09-10-35 27-10-25 02-10-24 11-10-24 30-10-24 03-10-26 14-10-25 31-10-36 08-10-34 24-10-27 32-10-24
	Ch. 1121	Analgesics/Anesthetics, Topical Agents Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/05/10	01-10-29 09-10-31 27-10-21 02-10-20 11-10-20 30-10-20 03-10-22 14-10-21 31-10-32 08-10-30 24-10-23 32-10-20
	Ch. 1121	Intranasal Rhinitis Agents Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/05/10	01-10-41 09-10-43 27-10-33 02-10-32 11-10-32 30-10-32 03-10-34 14-10-33 31-10-44 08-10-42 24-10-35 32-10-32
	Ch. 1121	Oral Fluoroquinolones Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/05/10	01-10-39 09-10-41 27-10-31 02-10-30 11-10-30 30-10-30 03-10-32 14-10-31 31-10-42 08-10-40 24-10-33 32-10-30
	Ch. 1121	Fall 2010 Preferred Drug List (PDL) and Quantity Limits Update—Pharmacy Services	11/05/10	01-10-28 09-10-30 27-10-20 02-10-19 11-10-19 30-10-19 03-10-21 14-10-20 31-10-31 08-10-29 24-10-22 32-10-19

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Inhaled Glucocorticoids Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/05/10	01-10-40 09-10-42 27-10-32 02-10-31 11-10-31 30-10-31 03-10-33 14-10-32 31-10-43 08-10-41 24-10-34 32-10-31
	Ch. 1121	Antihyperuricemics Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/05/10	01-10-31 09-10-33 27-10-23 02-10-22 11-10-22 30-10-22 03-10-24 14-10-23 31-10-34 08-10-32 24-10-25 32-10-22
	Ch. 1121	Bronchodilators, Beta Agonists Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/05/10	01-10-37 09-10-39 27-10-29 02-10-28 11-10-28 30-10-28 03-10-30 14-10-29 31-10-40 08-10-38 24-10-31 32-10-28
	Ch. 1121	Antivirals, Oral Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/05/10	01-10-34 09-10-36 27-10-26 02-10-25 11-10-25 30-10-25 03-10-27 14-10-26 31-10-37 08-10-35 24-10-28 32-10-25
	Ch. 1121	Macrolides/Ketolides Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/05/10	01-10/42 09-10-44 27-10-34 02-10-33 11-10-33 30-10-33 03-10-35 14-10-34 31-10-45 08-10-43 24-10-36 32-10-33

## NOTICES

5333

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Antibiotics, Inhaled Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/05/10	01-10-30 09-10-32 27-10-22 02-10-21 11-10-21 30-10-21 03-10-23 14-10-22 31-10-33 08-10-31 24-10-24 32-10-21
	Ch. 1121	Bone Resorption Suppression and Related Agents Handbook Pages—Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/05/10	01-10-30 09-10-32 27-10-22 02-10-21 11-10-21 30-10-21 03-10-23 14-10-22 31-10-33 08-10-31 24-10-24 32-10-21
	Ch. 1121	Bile Salts Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/05/10	01-10-35 09-10-37 27-10-27 02-10-26 11-10-26 30-10-26 03-10-28 14-10-27 31-10-38 08-10-36 24-10-29 32-10-26
	Ch. 1121	Antiparasitics, Topical Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/05/10	01-10-32 09-10-34 27-10-24 02-10-23 11-10-23 30-10-23 03-10-25 14-10-24 31-10-35 08-10-33 24-10-26 32-10-23
	Ch. 1121	Cytokine and CAM Antagonists Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/05/10	01-10-38 09-10-40 27-10-30 02-10-29 11-10-29 30-10-29 03-10-31 14-10-30 31-10-41 08-10-39 24-10-32 32-10-29

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Alzheimer's Agents Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/12/10	01-10-49 09-10-51 27-10-41 02-10-40 11-10-40 30-10-40 03-10-42 14-10-41 31-10-52 08-10-50 24-10-43 32-10-40
	Ch. 1121	Ophthalmic Antibiotics Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/12/10	01-10-44 09-10-46 02-10-35 11-10-35 30-10-35 03-10-37 14-10-36 31-10-47 08-10-45 24-10-38 32-10-35
	Ch. 1121	Non-Steroidal Anti-Inflammatory Drugs (NSAIDs) Handbook Pages—Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/12/10	01-10-43 09-10-45 27-10-35 02-10-34 11-10-34 30-10-34 03-10-36 14-10-35 31-10-46 08-10-44 24-10-37 32-10-34
	Ch. 1101 Ch. 1121	Requirement for Prescribing Provider National Provider Identifier (NPI) Number on Outpatient Pharmacy Claims—Pharmacy Services	11/12/10	99-10-13
	Ch. 1121	Cephalosporins Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/12/10	01-10-48 09-10-50 27-10-40 02-10-39 11-10-39 30-10-39 03-10-41 14-10-40 31-10-51 08-10-49 24-10-42 32-10-39
	Ch. 1121	Stimulants and Related Agents Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/12/10	01-10-47 09-10-49 27-10-39 02-10-38 11-10-38 30-10-38 03-10-40 14-10-39 31-10-50 08-10-48 24-10-41 32-10-38

## NOTICES

5335

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch.1121	Platelet Aggregation Inhibitors Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/12/10	01-10-46 09-10-48 27-10-38 02-10-37 11-10-37 30-10-37 03-10-39 14-10-38 31-10-49 08-10-47 24-10-40 32-10-37
	Ch. 1121	Ophthalmic Anti-Inflammatories Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/12/10	01-10-45 09-10-47 27-10-37 02-10-36 11-10-36 30-10-36 03-10-38 14-10-37 31-10-48 08-10-46 24-10-39 32-10-36
	Ch. 1129	Dental Encounter payment for Dental Services Rendered by Rural Health Clinics and Federally Qualified Health Centers	11/15/10	08-10-50
	Ch. 1245 1181	Payment for Non-Emergency Transportation Services	11/24/10	03-10-43 26-10-01
	Ch. 1121	Incretin Mimetic/Enhancer Hypoglycemics Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	12/01/10	01-10-50 09-10-51 27-10-42 02-10-41 11-10-42 30-10-41 03-10-44 14-10-42 31-10-53 08-10-51 24-10-44 32-10-41
	Ch. 1101	Missed Appointments	12/01/10	99-10-14
	Ch. 1101 1150 1241	Medical Assistance Program Coverage of the 2010-2011 Influenza Vaccines	12/01/10	99-10-16
	Ch. 1121	Oral Buprenorphine Agents Updated Handbook Pages—Pharmacy Services	12/13/10	01-10-51 09-10-52 27-10-42 02-10-42 11-10-42 30-10-42 03-10-45 14-10-43 31-10-54 08-10-52 24-10-45 32-10-42

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Hypoglycemics, TZDs Updated Handbook Pages Pharmacy Services	12/20/10	01-10-52 09-10-53 27-10-43 02-10-43 11-10-43 30-10-43 03-10-46 14-10-44 31-10-55 08-10-53 24-10-46 32-10-43
	Ch. 1121	Prior Authorization of Topamax/Topiramate Oral Anticonvulsants Updated Handbook Pages Pharmacy Services	12/24/10	01-10-53 09-10-54 27-10-44 02-10-44 11-10-44 30-10-44 03-10-47 14-10-45 31-10-56 08-10-54 24-10-47 32-10-44
	Ch. 1121	Prior Authorization of Methadone in Analgesics, Narcotic Long Acting Updated Handbook Pages Pharmacy Services	12/24/10	01-10-54 09-10-55 27-10-45 02-10-45 11-10-45 30-10-45 03-10-48 14-10-46 31-10-57 08-10-55 24-10-48 32-10-45
2011	—	Complex Case Planning	12/28/10	00-10-02
	Ch. 1150	2010 HCPCS Updates and Other Procedure Code and Procedure Code/Modifier Combination Changes	01/03/11	99-11-01
	Ch. 1123	Change in Billing of Repairs and Replacements for Durable Medical Equipment	01/14/11	24-11-01
	Ch. 1101 1150	Medical Assistance Electronic Health Records (EHR) Incentive Program For Eligible Professionals	01/25/11	08-11-02 09-11-01 27-11-01 31-11-01 33-11-01
	Ch. 1101 1150	Medical Assistance Electronic Health Records (EHR) Incentive Program for Eligible Hospitals	01/28/11	01-11-01
	Ch. 1225	Rescind MA Program Fee Increase for Oral Contraceptives Dispensed by Family Planning Clinics	02/09/11	08-11-03
	Ch. 1241	2011 Recommended Childhood and Adolescent Immunization Schedules	03/18/11	01-11-04 08-11-06 09-11-05 31-11-05 33-11-04
	Ch. 1101 1150	MA Program Outpatient Fee Schedule Decrease for Select Incontinence Products	04/05/11	24-11-02 25-11-02



NOTICES

5337

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	—	Electronic Prescribing Internet-based Application for Enrolled Medicaid Prescribers	04/08/11	03-11-01 09-11-02 14-11-01 18-11-01 24-11-03 27-11-02 31-11-02 33-11-03
	Ch. 1150	Health Care Benefit Package 12 Updated Employability Assessment Procedure Code List	04/13/11	01-11-02 08-11-04 09-11-03 18-11-02 28-11-01 29-11-01 31-11-03
	Ch. 1101	SelectPlan for Women Program—Update to Covered Services	04/13/11	01-11-03 08-11-05 09-11-04 24-11-04 28-11-02 31-11-04 33-11-03
	Ch. 1101 1150	Medical Assistance Electronic Health Record (EHR) Incentive Program Application Process for Eligible Professionals (EP)	05/13/11	08-11-07 09-11-06 27-11-03 31-11-06 33-11-05
	Ch. 1101 1150	Medical Assistance Electronic Health (EHR) Incentive Program Application Process For Eligible Hospitals	05/13/11	01-11-05
	Ch. 1121	Prior Authorization of Androgenic Agents—Pharmacy Services	05/26/11	01-11-06 09-11-07 27-11-04 02-11-01 11-11-01 30-11-01 03-11-02 14-11-02 31-11-07 08-11-08 24-11-05 32-11-01
	Ch. 1121	Prior Authorization of Angiotensin Modulators—Pharmacy Services	05/26/11	01-11-10 09-11-11 27-11-08 02-11-05 11-11-05 30-11-05 03-11-06 14-11-06 31-11-11 08-11-12 24-11-09 32-11-05

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Prior Authorization of Antidepressants, SSRIs— Pharmacy Services	05/26/11	01-11-08 09-11-09 27-11-06 02-11-03 11-11-03 30-11-03 03-11-04 14-11-04 31-11-09 08-11-10 24-11-07 32-11-03
	Ch. 1121	Prior Authorization of Atypical Antipsychotics— Pharmacy Services	05/26/11	01-11-09 09-11-10 27-11-07 02-11-04 11-11-04 30-11-04 03-11-05 14-11-05 31-11-10 08-11-11 24-11-08 32-11-04
	Ch. 1121	Prior Authorization of Proton Pump Inhibitors (PPIs)— Pharmacy Services	05/26/11	01-11-07 09-11-08 27-11-05 02-11-02 11-11-02 30-11-02 03-11-03 14-11-03 31-11-09 08-11-09 24-11-06 32-11-02
	Ch. 1150	Revisions to the Medical Assistance Program Fee Schedule Rates for Select Services	05/30/11	99-11-02
	Ch. 1121	Prior Authorization of Multiple Sclerosis Agents— Pharmacy Services	06/08/11	01-11-17
	Ch. 1121	Prior Authorization of Antihyperuricemics—Pharmacy Services	06/08/11	01-11-16 09-11-17 27-11-14 02-11-11 11-11-11 30-11-11 03-11-12 14-11-12 31-11-17 08-11-18 24-11-15 32-11-11
	Ch. 1121	Prior Authorization of Anticoagulants—Pharmacy Services	06/08/11	01-11-18 09-11-19 27-11-16 02-11-13 11-11-13 30-11-13 03-11-14 14-11-14 31-11-19 08-11-20 24-11-17 32-11-13

## NOTICES

5339

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Prior Authorization of Cymbalta Handbook Pages— Pharmacy Services	06/08/11	01-11-18 09-11-19 27-11-16 02-11-13 11-11-13 30-11-13 03-11-14 14-11-14 31-11-19 08-11-20 24-11-17 32-11-13
	Ch. 1121	Prior Authorization of Tysabri—Pharmacy Services	06/08/11	01-11-13 09-11-14 27-11-11 02-11-08 11-11-08 30-11-08 03-11-09 14-11-09 31-11-14 08-11-15 24-11-12 32-11-08
	Ch. 1121	Prior Authorization of Xolair—Pharmacy Services	06/08/11	01-11-15 09-11-16 27-11-13 02-11-10 11-11-10 30-11-10 03-11-11 14-11-11 31-11-16 08-11-17 24-11-14 32-11-10
	Ch. 1121	Compounded Hydroxyprogesterone Caproate (17-P)— Pharmacy Services	06/08/11	01-11-19 09-11-20 27-11-17 02-11-14 11-11-14 30-11-14 03-11-15 14-11-15 31-11-20 08-11-21 24-11-18 32-11-14
	Ch. 1121	Prior Authorization of Duplicate Therapy—Pharmacy Services	06/08/11	01-11-20 09-11-21 27-11-18 02-11-15
	Ch. 1121	Prior Authorization of Makena—Pharmacy Services	06/21/11	01-11-11 09-11-12 27-11-09 02-11-06 11-11-06 30-11-06 03-11-07 14-11-07 31-11-12 08-11-13 24-11-10 32-11-06

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Prior Authorization of Nuedexta—Pharmacy Services	06/21/11	01-11-12 09-11-13 27-11-10 02-11-07 11-11-07 30-11-07 03-11-08 14-11-08 31-11-12 08-11-14 24-11-11 32-11-07
	Ch. 1121	Anticoagulants Handbook Pages—Pharmacy Services	07/14/11	01-11-40 09-11-41 27-11-38 02-11-35 11-11-35 30-11-35 03-11-36 14-11-36 31-11-41 08-11-42 24-11-11 32-11-35
	Ch. 1121	Angiotensin Modulators Handbook Pages—Pharmacy Services	07/14/11	01-11-39 09-11-40 27-11-37 02-11-34 11-11-34 30-11-34 03-11-35 14-11-35 31-11-40 08-11-41 24-11-38 32-11-34
	Ch. 1121	Opiate Dependence Treatments (Formerly Oral Buprenorphine Agents) Handbook Pages—Pharmacy Services	07/14/11	01-11-34 09-11-35 27-11-32 02-11-29 11-11-29 30-11-29 03-11-30 14-11-30 31-11-35 08-11-36 24-11-33 32-11-29
	Ch. 1121	Bladder Relaxant Preparations Handbook Pages—Pharmacy Services	07/14/11	01-11-14 09-11-25 27-11-22 02-11-19 11-11-19 30-11-19 03-11-20 14-11-20 31-11-25 08-11-26 24-11-23 32-11-19

## NOTICES

5341

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Platelet Aggregation Inhibitors Handbook Pages— Pharmacy Services	07/14/11	01-11-38 09-11-39 27-11-36 02-11-33 11-11-33 30-11-33 03-11-34 14-11-34 31-11-39 08-11-40 24-11-37 32-11-33
	Ch. 1121	Cephalosporins and Related Agents Handbook Pages— Pharmacy Services	07/14/11	01-11-26 09-11-27 27-11-24 02-11-21 11-11-21 30-11-21 03-11-22 14-11-22 31-11-27 08-11-28 24-11-25 32-11-21
	Ch. 1121	Non-Steroidal Anti-Inflammatory Drugs (NSAIDs) Handbook Pages—Pharmacy Services	07/14/11	01-11-29 09-11-30 27-11-27 02-11-24 11-11-24 30-11-24 03-11-25 14-11-25 31-11-30 08-11-31 24-11-28 32-11-24
	Ch. 1121	Pulmonary Arterial Hypertension Agents, Oral and Inhaled Handbook Pages—Pharmacy Services	07/14/11	01-11-30 09-11-31 27-11-28 02-11-25 11-11-25 30-11-25 03-11-26 14-11-26 31-11-31 08-11-32 24-11-29 32-11-25
	Ch. 1121	Prior Authorization of Growth Hormones—Pharmacy Services	07/14/11	01-11-42 09-11-43 27-11-40 02-11-37 11-11-37 30-11-37 03-11-38 14-11-38 31-11-43 08-11-44 24-11-41 32-11-25

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Bone Resorption Suppression and Related Agents Handbook Pages—Pharmacy Services	07/14/11	01-11-32 09-11-33 27-11-30 02-11-27 11-11-27 30-11-27 03-11-28 14-11-28 31-11-33 08-11-34 24-11-31 32-11-27
	Ch. 1121	Multiple Sclerosis Agents Handbook Pages—Pharmacy Services	07/14/11	01-11-41 09-11-42 27-11-39 02-11-36 11-11-36 30-11-36 03-11-37 14-11-37 31-11-42 08-11-43 24-11-40 32-11-36
	Ch. 1121	Preferred Drug List (PDL) Update August 2011—Pharmacy Services	07/14/11	01-11-37 09-11-38 27-11-35 02-11-32 11-11-32 30-11-32 03-11-33 14-11-33 31-11-38 08-11-39 24-11-36 32-11-32
	Ch. 1121	Preferred Drug List (PDL) Update August 2011—Pharmacy Services	07/14/11	01-11-35 09-11-36 27-11-33 02-11-30 11-11-30 30-11-30 03-11-31 14-11-31 31-11-36 08-11-37 24-11-34 32-11-32
	Ch. 1121	Phosphate Binders Handbook Pages—Pharmacy Services	07/14/11	01-11-35 09-11-36 27-11-33 02-11-30 11-11-30 30-11-30 03-11-31 14-11-31 31-11-36 08-11-37 24-11-36 32-11-30

## NOTICES

5343

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Analgesics, Narcotics Short Acting Handbook Pages— Pharmacy Services	07/14/11	01-11-23 09-11-24 27-11-21 02-11-18 11-11-18 30-11-18 03-11-19 14-11-19 31-11-24 08-11-25 24-11-22 32-11-18
	Ch. 1121	Angiotensin Modulator Combinations Handbook Pages—Pharmacy Services	07/14/11	01-11-31 09-11-32 27-11-29 02-11-26 11-11-26 30-11-26 03-11-27 14-11-27 31-11-32 08-11-33 24-11-30 32-11-26
	Ch. 1121	HIV/AIDS Medications Handbook Pages—Pharmacy Services	07/14/11	01-11-22 09-11-23 27-11-20 02-11-17 11-11-17 30-11-17 03-11-18 14-11-18 31-11-23 08-11-24 24-11-21 32-11-17
	Ch. 1121	Antifungals, Topical Handbook Pages—Pharmacy Services	07/14/11	01-11-25 09-11-26 27-11-23 02-11-20 11-11-20 30-11-20 03-11-21 14-11-21 31-11-26 08-11-27 24-11-24 32-11-17
	Ch. 1121	Incretin Memetic/Enhancer Hypoglycemics Handbook Pages—Pharmacy Services	07/14/11	01-11-33 09-11-34 27-11-31 02-11-28 11-11-28 30-11-28 03-11-29 14-11-29 31-11-34 08-11-35 24-11-32 32-11-28

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Oral Contraceptives Handbook Pages—Pharmacy Services	07/14/11	01-11-28 09-11-29 27-11-26 02-11-23 11-11-23 30-11-23 03-11-24 14-11-24 31-11-29 08-11-30 24-11-27 32-11-23
	Ch. 1121	Prenatal Vitamins Handbook Pages—Pharmacy Services	07/14/11	01-11-36 09-11-37 27-11-34 02-11-31 11-11-31 30-11-31 03-11-32 14-11-32 31-11-87 08-11-38 24-11-35 32-11-31
	Ch. 1121	Colony Stimulating Factors Handbook Pages—Pharmacy Services	07/14/11	01-11-27 09-11-28 27-11-25 02-11-22 11-11-22 30-11-22 03-11-23 14-11-23 31-11-28 08-11-29 24-11-26 32-11-22
	Ch. 1121	Antiemetics (Promethazine)—Pharmacy Service	07/19/97	01-11-21 09-11-22 27-11-19 02-11-16 11-11-16 30-11-16 03-11-17 14-11-17 31-11-22 08-11-23 24-11-20 32-11-16
	Ch. 1121	Correction to Preferred Drug List (PDL) Update August 2011—Pharmacy Services	08/08/11	01-11-45 02-11-39 03-11-40 08-11-46 09-11-45 11-11-39 14-11-40 24-11-46 27-11-42 30-11-39 31-11-44 32-11-39 33-11-07



## NOTICES

5345

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Procedures to Submit Requests for Prior Authorization of Selected Medications by Facsimile (Fax)—Pharmacy Services	08/08/11	01-11-46 02-11-40 11-11-40 30-11-40 09-11-46 27-11-43 03-11-41 14-11-41 31-11-45 08-11-47 24-11-47 32-11-40 33-11-08
	Ch. 1150	2011 HCPCS Updates and Other Procedure Code Changes	08/08/11	00-11-04
	Ch. 1101	Provider Screening of Employees and Contractors for Exclusion From Participation in Federal Health Care Programs and the Effect of Exclusion on Participation	8/15/11	99-11-05
	Ch. 1121	Prior Authorization of Synagis—Pharmacy Services	08/15/11	01-11-47 09-11-47 27-11-44 02-11-41 11-11-41 30-11-41 03-11-42 14-11-42 31-11-46 08-11-48 24-11-48 32-11-41 33-11-09
	Ch. 1121	Early Refills—Pharmacy Services	08/15/11	01-11-47 09-11-47 27-11-44 02-11-41 11-11-41 30-11-41 03-11-42 14-11-42 31-11-46 08-11-48 24-11-48 32-11-41 03-11-09
	—	Specialty Pharmacy Drug Program —Updated List of Covered Drugs —Pharmacy Services	09/09/11	99-11-60
	Ch. 1149	Medical Assistance Dental Benefit Changes	9/26/11	27-11-47 08-11-51
	Ch. 1163	Revised Payment Policy for Hospital Readmissions	10/3/11	01-11-44
	—	Discontinued Mailing of Medical Assistance Bulletins	09/26/11	99-11-08
	Ch. 1150	Prudent Payment of Claims	09/30/11	99-11-07
	Ch. 1163	Revised Payment Policy for Hospital Readmission	09/30/11	01-11-44

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Prior Authorization of Stimulants and Related Agents—Pharmacy Services	10/17/11	01-11-48 09-11-48 27-11-45 02-11-42 11-11-42 30-11-42 03-11-43 14-11-43 31-11-47 08-11-49 24-11-49 32-11-42 33-11-10
	Ch. 1121	Prior Authorization of Xyrem—Pharmacy Services	10/17/11	01-11-49 09-11-49 27-11-46 02-11-43 11-11-43 30-11-43 03-11-44 14-11-44 31-11-48 08-11-50 24-11-50 32-11-43 33-11-11
	—	5010/D.0 Instructions to be Ready for Electronic Transaction Upgrades	10/27/11	99-11-09
	Ch. 1121	Prior Authorization of Benzodiazepines—Pharmacy Services	10/28/11	01-11-50
	Ch. 1121	Prior Authorization of Skeletal Muscle Relaxants—Pharmacy Services	10/28/11	01-11-50 09-11-50 27-11-48 02-11-44 11-11-44 30-11-44 03-11-45 14-11-45 31-11-49 08-11-52 24-11-51 32-11-44 33-11-12
	Ch. 1121	Prior Authorization of Early Refills Exemptions and Automated Approvals—Pharmacy Services	11/02/11	01-11-53 09-11-53 27-11-51 02-11-47 11-11-48 30-11-47 03-11-48 14-11-48 31-11-52 08-11-55 24-11-54 32-11-47 33-11-15
	Ch. 1150	Announcing the Federally Mandated Implementation of the National Correct Coding Initiative (NCCI) in the Pennsylvania Department of Public Welfare's Medical Assistance Program	11/10/11	99-11-10
	Ch. 1150	ClaimCheck® Claims Criteria—Update	11/23/11	99-11-11

NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1101 1150	Medical Assistance Electronic Health Record (EHR) Incentive Program Year 2 for Eligible Professionals (EP)	12/02/11	08-11-56 09-11-54 27-11-52 31-11-53 33-11-16
	Ch. 1101 1150	Medical Assistance Electronic Health Record (EHR) Incentive Program Year 2 for Eligible Hospitals (EH)	12/02/11	01-11-54
	Ch. 1121	Prior Authorization of Anticoagulants—Pharmacy Services	12/03/11	01-11-57 09-11-57 27-11-55 33-11-19 02-11-50 11-11-51 30-11-50 03-11-51 14-11-51 31-11-56 08-11-59 24-11-57 32-11-50
	Ch. 1121	Prior Authorization of Erythropoiesis Stimulating Agents—Pharmacy Services	12/03/11	01-11-56 09-11-56 27-11-54 33-11-18 02-11-49 11-11-50 30-11-49 03-11-50 14-11-50 31-11-55 08-11-58 24-11-56 32-11-49
	Ch. 1121	Prior Authorization of Antipsychotics—Pharmacy Services	12/09/11	01-11-52 09-11-52 27-11-50 02-11-46 11-11-46 30-11-46 03-11-47 14-11-47 31-11-51 08-11-54 24-11-53 32-11-46 33-11-14
	Ch. 1121	Prior Authorization of Hepatitis C Agents—Pharmacy Services	12/10/11	01-11-55 09-11-55 27-11-53 33-11-17 02-11-48 11-11-49 30-11-48 03-11-49 14-11-49 31-11-54 08-11-57 24-11-55 32-11-48

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Medical Assistance Pharmacy Benefit Package Change	12/30/11	99-11-58 14-11-52 18-11-03 24-11-58 27-11-56 31-11-57 33-11-20
2012	Ch. 1121	Prior Authorization of Antidepressants, Other— Pharmacy Services	01/26/12	01-12-02 09-12-02 27-12-02 33-12-02 02-12-02 11-12-02 30-12-02 03-12-02 14-12-02 31-12-02 08-12-02 24-12-02 32-12-02
	Ch. 1121	Prior Authorization of Antihypertensives, Sympatholytic—Pharmacy Services	01/26/12	01-12-04 08-12-04 14-12-04 30-12-04 33-12-04 02-12-04 09-12-04 24-12-04 31-12-04 03-12-04 11-12-04 27-12-04 32-12-04
	Ch. 1121	Prior Authorization of Antihistamines, Minimally Sedating—Pharmacy Services	01/26/12	01-12-03 09-12-03 27-12-03 33-12-03 02-12-03 11-12-03 30-12-03 03-12-03 14-12-03 31-12-03 08-12-03 24-12-03 32-12-03
	Ch. 1121	Preferred Drug List (PDL) Update February 2012— Pharmacy Services	01/26/12	01-12-01 09-12-01 27-12-01 33-12-01 02-12-01 11-12-01 30-12-01 03-12-01 14-12-01 31-12-01 08-12-01 24-12-01 32-12-01

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Prior Authorization of Cymbalta—Pharmacy Services	01/26/12	01-12-06 09-12-06 27-12-06 33-12-06 02-12-06 11-12-06 30-12-06 03-12-06 14-12-06 31-12-06 08-12-06 24-12-06 32-12-06
	Ch. 1121	Prior Authorization of Bronchodilators, Beta Agonists—Pharmacy Services	01/26/12	01-12-05 09-12-05 27-12-05 33-12-05 02-12-05 11-12-05 30-12-05 03-12-05 14-12-05 31-12-05 08-12-05 24-12-05 32-12-05
	Ch. 1121	Prior Authorization of Emollients—Pharmacy Services	01/30/12	01-12-08 09-12-08 27-12-08 33-12-08 02-12-08 11-12-08 30-12-08 03-12-08 14-12-08 31-12-08 08-12-08 24-12-08 32-12-08
	Ch. 1121	Prior Authorization of Antipsychotics—Pharmacy Services	01/30/12	01-12-07 09-12-07 27-12-07 33-12-07 02-12-07 11-12-07 30-12-07 03-12-07 14-12-07 31-12-07 08-12-07 24-12-07 32-12-07
	Ch. 1121	Prior Authorization of Intranasal Rhinitis Agents—Pharmacy Services	02/01/12	01-12-11 09-12-11 27-12-11 33-12-11 02-12-11 11-12-11 30-12-11 03-12-11 14-12-11 31-12-11 08-12-11 24-12-11 32-12-11

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Prior Authorization of Enzyme Replacements, Gauchers Disease—Pharmacy Services	02/01/12	01-12-09 08-12-09 14-12-09 30-12-09 33-12-09 02-12-09 09-12-09 24-12-09 31-12-09 03-12-09 11-12-09 27-12-09 32-12-09
	Ch. 1121	Prior Authorization of Immunomodulators, Atopic Dermatitis—Pharmacy Services	02/01/12	01-12-10 08-12-10 14-12-10 30-12-10 33-12-10 02-12-10 09-12-10 24-12-10 31-12-10 03-12-10 11-12-10 27-12-10 32-12-10
	Ch. 1121	Prior Authorization of Iron, Parenteral—Pharmacy Services	02/01/12	01-12-12 08-12-12 14-12-12 30-12-12 33-12-12 02-12-12 09-12-12 24-12-12 31-12-12 03-12-12 11-12-12 27-12-12 32-12-12
	Ch. 1121	Prior Authorization of Non-Steroidal Anti- Inflammatory Drugs (NSAIDs)—Pharmacy Services	02/03/12	01-12-15 09-12-15 27-12-15 33-12-15 02-12-15 11-12-15 30-12-15 03-12-15 14-12-15 31-12-15 08-12-15 24-12-15 32-12-15
	Ch. 1121	Prior Authorization of Myalgia and Neuropathy Agents—Pharmacy Services	02/03/12	01-12-14 08-12-14 14-12-14 30-12-14 33-12-14 02-12-14 09-12-14 24-12-14 31-12-14 03-12-14 11-12-14 27-12-14 32-12-14

NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Prior Authorization of Sedative Hypnotics—Pharmacy Services	02/06/12	01-12-19 09-12-19 27-12-19 33-12-19 02-12-19 11-12-19 30-12-19 03-12-19 14-12-19 31-12-19 08-12-19 24-12-19 32-12-19
	Ch. 1121	Prior Authorization of Botulinum Toxins—Pharmacy Services	02/06/12	01-12-13 09-12-13 27-12-13 33-12-13 02-12-13 11-12-13 30-12-13 03-12-13 14-12-13 31-12-13 08-12-13 24-12-13 32-12-13
	Ch. 1121	Prior Authorization of Stimulants and Related Agents—Pharmacy Services	02/06/12	01-12-21 09-12-21 27-12-21 33-12-21 02-12-21 11-12-21 30-12-21 03-12-21 14-12-21 31-12-21 08-12-21 24-12-21 32-12-21
	Ch. 1121	Prior Authorization of Otic Anti-Infectives and Anesthetics—Pharmacy Services	02/13/12	01-12-18 08-12-18 14-12-18 30-12-18 33-12-18 02-12-18 09-12-18 24-12-18 31-12-18 03-12-18 11-12-18 27-12-18 32-12-18
	Ch. 1121	Prior Authorization of Ophthalmic Antibiotic-Steroid Combinations—Pharmacy Services	02/13/12	01-12-17 08-12-17 14-12-17 30-12-17 33-12-17 02-12-17 09-12-17 24-12-17 31-12-17 03-12-17 11-12-17 27-12-17 02-12-17

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Prior Authorization of Smoking Cessation Products—Pharmacy Services	02/14/12	01-12-20 09-12-20 27-12-20 03-12-20 02-12-20 11-12-20 30-12-20 03-12-20 14-12-20 31-12-20 08-12-20 24-12-20 32-12-20
	Ch. 1128	Processing of Medicare Renal Dialysis Services Crossover Claims for Procedure Code 90999	2/21/12	30-12-22
	Ch. 1101 1150	Correction to Medical Assistance Electronic Health Record (EHR) Incentive Program Year 2 for Eligible Professionals (EP)	03/08/12	08-12-22 09-12-24 27-12-22 31-12-22 33-12-22
	Ch. 1121	Prior Authorization of Myalgia and Neuropathy Agents—Pharmacy Services	03/18/12	01-12-22 09-12-23 27-12-23 33-12-23 02-12-22 11-12-22 30-12-23 03-12-22 14-12-22 31-12-23 08-12-23 24-12-22 32-12-22
	Ch. 1121	Prior Authorization of Antibiotics, Topical—Pharmacy Services	03/18/12	01-12-24 09-12-25 27-12-24 33-12-25 02-12-23 11-12-23 30-12-24 03-12-23 14-12-23 31-12-25 08-12-25 24-12-23 32-12-23
	Ch. 1123	Removal of NU Pricing Modifier from Procedure Codes for Oxygen Contents	03/20/12	24-12-24 25-12-01
	Ch. 1121	Prior Authorization of Oncology Agents, Oral—Pharmacy Services	04/02/12	01-12-16 09-12-16 27-12-16 33-12-16 02-12-16 11-12-16 30-12-16 03-12-16 14-12-16 31-12-16 08-12-16 24-12-16 32-12-16
	—	Provider Electronic Solutions (PES) Software v3.59 replaces v3.58	04/06/12	99-12-01



NOTICES

5353

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1101	Updates to the Medical Assistance Program Fee Schedule for the Administration of Prevnar 13® Vaccine	04/06/12	01-12-25
	Ch. 1150			08-12-26
	Ch. 1241			09-12-26
				31-12-26
				33-12-26
	Ch. 1101	Updates to Medical Assistance Copayment Policy	04/16/12	99-12-03
	Ch. 1121	Changes to the Drug Cost Component of Payment for Brand Name and Generic Drugs—Pharmacy Services	05/01/12	01-12-28
				09-12-29
				27-12-26
				33-12-28
				02-12-25
				11-12-25
				30-12-26
				03-12-25
				14-12-25
				31-12-29
				08-12-28
				24-12-26
				32-12-25
	Ch. 1121	Changes to the Dispensing Fee Component of Payment for Brand Name and Generic Drugs—Pharmacy Services	05/01/12	01-12-27
				09-12-28
				27-12-25
				33-12-27
				02-12-24
				11-12-24
				30-12-25
				03-12-24
				14-12-24
				31-12-24
				08-12-27
		24-12-25		
		32-12-24		
	Ch. 1149	Revision of Online Training Module for the Application of Topical Fluoride Varnish	5/1/12	09-12-27
				31-12-27
	Ch. 1163	Newborn Payment Policy for Acute Care General Hospitals	5/4/12	01-12-26
	—	Specialty Pharmacy Drug Program—Updated List of Covered Drugs—Pharmacy Services	05/11/12	99-12-04
	—			99-12-02
	Ch. 1121	Prior Authorization of Makena—Pharmacy Services	05/11/12	01-12-29
				02-12-26
				03-12-26
				08-12-29
				09-12-30
				11-12-26
				14-12-26
				24-12-27
				27-12-27
				30-12-27
				31-12-30
		32-12-26		
		33-12-29		
	Ch. 1150	Consultations Performed Using Telemedicine	5/23/12	09-12-31
				31-12-31
				33-12-30
	Ch. 1229	HealthChoices Physical Health Managed Care Expansion	5/25/12	99-12-05

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	—	Provider Preventable Conditions	06/15/12	01-12-30 03-12-27 09-12-32 18-12-01 31-12-32 33-12-31 02-12-27 08-12-30 14-12-27 27-12-28 32-12-27 47-12-01
	—	FQHC Change in Scope of Service	06/20/12	08-12-31
	Ch. 1150	2012 HCPCS Updates and Other Procedure Code Changes	06/25/12	99-12-06
	Ch. 1121	Prior Authorization of Incretin Mimetic/Enhancers Hypoglycemics—Pharmacy Services	07/11/12	01-12-32 09-12-34 27-12-30 33-12-33 02-12-29 11-12-28 30-12-29 03-12-29 14-12-29 31-12-34 08-12-33 24-12-29 32-12-29
	Ch. 1121	Preferred Drug List (PDL) Update August 2012—Pharmacy Services	07/12/12	01-12-33 09-12-35 27-12-31 33-12-34 02-12-30 11-12-29 30-12-37 03-12-30 14-12-30 31-12-35 08-12-34 24-12-30 32-12-30
	Ch. 1121	Prior Authorization of Opiate Dependence Treatments—Pharmacy Services	07/13/12	01-12-36 08-12-36 14-12-31 30-12-31 33-12-35 02-12-31 09-12-37 24-12-32 31-12-37 03-12-31 11-12-30 27-12-33 32-12-31

## NOTICES

5355

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Prior Authorization of Platelet Aggregation Inhibitors—Pharmacy Services	08/03/12	01-12-45 09-12-43 27-12-39 33-12-41 02-12-37 11-12-36 30-12-37 03-12-37 14-12-37 31-12-43 08-12-42 24-12-38 32-12-37
	Ch. 1121	Prior Authorization of Pituitary Suppressive Agents, LHRH—Pharmacy Services	08/03/12	01-12-44 09-12-42 27-12-38 33-12-40 02-12-36 11-12-35 30-12-36 03-12-36 14-12-36 31-12-42 08-12-41 24-12-37 32-12-36
	Ch. 1121	Prior Authorization of Benign Prostatic Hyperplasia (BPH) Treatments—Pharmacy Services	08/03/12	01-12-41 09-12-40 27-12-36 33-12-38 02-12-34 11-12-33 30-12-34 03-12-34 14-12-34 31-12-40 08-12-39 24-12-35 32-12-34
	Ch. 1121	Prior Authorization of Erythropoiesis Stimulating Proteins—Pharmacy Services	08/03/12	01-12-42 09-12-41 27-12-37 33-12-39 02-12-35 11-12-34 30-12-35 03-12-35 14-12-35 31-12-41 08-12-40 24-12-36 32-12-35
	Ch. 1121	Prior Authorization of Antibiotics, GI—Pharmacy Services	08/03/12	01-12-39 09-12-38 27-12-34 33-12-36 02-12-32 11-12-31 30-12-32 03-12-32 14-12-32 31-12-38 08-12-37 24-12-33 32-12-32

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Prior Authorization of Anticoagulants—Pharmacy Services	08/03/12	01-12-40 09-12-39 27-12-35 33-12-37 02-12-33 11-12-32 30-12-33 03-12-33 14-12-33 31-12-39 08-12-38 24-12-34 32-12-33
	Ch. 1121	Prior Authorization of Lipotropics, Statins—Pharmacy Services	08/03/12	01-12-46 09-12-44 27-12-40 33-12-42 02-12-38 11-12-37 30-12-38 03-12-38 14-12-37 31-12-44 08-12-43 24-12-39 32-12-38
	Ch. 1121	Prior Authorization of Growth Factors—Pharmacy Services	08/07/12	01-12-31 08-12-32 14-12-28 30-12-28 33-12-32 02-12-28 09-12-33 24-12-28 31-12-33 03-12-28 11-12-27 27-12-29 32-12-28
	Ch. 1229	HealthChoices Physical Health Managed Care New West Zone Expansion	08/08/12	99-12-08
	Ch. 1101 Ch. 1150	Medical Assistance Program Fee Schedule Revisions	08/31/12	99-12-10
	Ch. 1150	Information Regarding Peritoneal Dialysis Treatment	09/13/12	01-12-50 30-12-43 31-12-49
	Ch. 1101 Ch. 1150	Medical Assistance Program Fee Schedule Changes for Renal Dialysis Services	09/13/12	30-12-39 13-12-45
	Ch. 1121	Prior Authorization of Hepatitis C Agents—Pharmacy Services	09/13/12	01-12-49 09-12-47 27-12-43 33-12-45 02-12-41 11-12-40 30-12-42 03-12-41 14-12-41 31-12-48 08-12-46 24-12-42 32-12-41

## NOTICES

5357

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Prior Authorization of Cytokine and CAM Antagonists—Pharmacy Services	09/13/12	01-12-48 09-12-46 27-12-42 33-12-44 02-12-40 11-12-39 30-12-41 03-12-40 14-12-40 31-12-47 08-12-45 24-12-41 32-12-40
	Ch. 1121	Prior Authorization of Bronchodilators, Anticholinergic—Pharmacy Services	09/13/12	01-12-47 09-12-45 27-12-41 33-12-43 02-12-39 11-12-38 30-12-40 03-12-39 14-12-39 31-12-46 08-12-44 24-12-40 32-12-39
	Ch. 1150	New Procedure Codes for Tobacco Cessation Counseling Services	10/03/12	99-12-09
	Ch. 1101	Delaying Alternative Cost Sharing for Families of Children with Disabilities with Incomes Over 200% of the Federal Poverty Income Guidelines	10/15/12	99-12-15
	Ch. 1121	Prior Authorization of Botulinum Toxins—Pharmacy Services	10/22/12	01-12-53 09-12-50 27-12-46 33-12-48 02-12-44 11-12-43 30-12-46 03-12-44 14-12-44 31-12-52 08-12-49 24-12-45 32-12-44
	Ch. 1121	Prior Authorization of Angiotensin Modulator Combinations—Pharmacy Services	10/22/012	01-12-52 02-12-43 03-12-43 08-12-48 09-12-49 11-12-42 14-12-43 24-12-44 27-12-45 30-12-45 31-12-51 32-12-43 33-12-47
	Ch. 1150	Federally Mandated Implementation: Updates to National Correct Coding Initiative (NCCI)	10/26/12	99-12-12

## NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Prior Authorization of Angiotensin Modulators—Pharmacy Services	10/30/12	01-12-54 08-12-50 14-12-45 30-12-47 33-12-49 02-12-45 09-12-51 24-12-46 31-12-53 03-12-45 11-12-44 27-12-47 32-12-45
	Ch. 1121	Prior Authorization of Multiple Sclerosis Agents—Pharmacy Services	10/30/12	01-12-56 08-12-52 14-12-47 30-12-49 33-12-51 02-12-47 09-12-53 24-12-48 31-12-55 03-12-47 11-12-46 27-12-49 32-12-47
	Ch. 1121	Prior Authorization of Tysabri—Pharmacy Services	10/30/12	01-12-57 08-12-53 14-12-48 30-12-50 33-12-52 02-12-48 09-12-54 24-12-49 31-12-56 03-12-48 11-12-47 27-12-50 32-12-48
	Ch. 1121	Prior Authorization of Incretin Mimetic/Enhancer Hypoglycemics—Pharmacy Services	10/30/12	01-12-55 08-12-51 14-12-46 30-12-48 33-12-50 02-12-46 09-12-52 24-12-47 31-12-54 03-12-46 11-12-45 27-12-48 32-12-46
	Ch.1123	Prior Authorization Requirements for the Rental of Medical Appliances and Durable Medical Equipment	12/10/12	24-12-55 25-12-02
	Ch. 1101 Ch. 1150	Medical Assistance Program Fee Schedule Revisions	12/10/12	99-12-13
	Ch. 1101 Ch. 1150 Ch. 1149	Addition to the Medical Assistance Program Fee Schedule for Administration of Flu Vaccine for Intradermal Use: Fluzone Intradermal®	12/13/12	01-12-64 08-12-59 09-12-60 31-12-62 33-12-58
	Ch. 1150	NPI Requirements on All Claim Submission Media	12/19/12	99-12-14

NOTICES

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	Anticoagulants—New Quantity Limit for Low Molecular Weight Heparins and Arixtra (Fondaparinux)—Pharmacy Services	12/21/12	01-12-63 09-12-59 27-12-55 33-12-57 02-12-53 11-12-52 30-12-55 03-12-53 14-12-53 31-12-61 08-12-58 24-12-54 32-12-53
	Ch. 1121	Prior Authorization of Kalydeco—Pharmacy	12/21/12	01-12-60 09-12-56 27-12-52 33-12-54 02-12-50 11-12-49 30-12-52 03-12-50 14-12-50 31-12-58 08-12-55 24-12-51 32-12-50
	Ch. 1121	Prior Authorization of Hypoglycemics, TZDs—Pharmacy Services	12/21/12	01-12-61 09-12-57 27-12-53 33-12-55 02-12-51 11-12-50 30-12-53 03-12-51 14-12-51 31-12-59 08-12-56 24-12-52 32-12-51
	Ch. 1121	Prior Authorization of Antipsychotics—Pharmacy Services	12/21/12	01-12-62 09-12-58 27-12-54 33-12-56 02-12-52 11-12-51 30-12-54 03-12-52 14-12-52 31-12-60 08-12-57 24-12-53 32-12-52
	Ch. 1121	Prior Authorization of Korlym—Pharmacy Services	12/21/12	01-12-59 09-12-55 27-12-51 33-12-53 02-12-49 11-12-48 30-12-51 03-12-49 14-12-49 31-12-57 08-12-54 24-12-50 32-12-49

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1150	Clinical Laboratory Improvement Amendments Requirements	12/28/12	01-12-67 08-12-62 09-12-63 28-12-01 31-13-65 33-13-61

*(Editor's Note:* This document continues with the Department of Human Services (DHS) in Part III at 46 Pa.B. 5363 (August 20, 2016).)





