

# PENNSYLVANIA BULLETIN

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## Part II

This part contains the  
Governor's Office's  
Catalog of Nonregulatory  
Documents Notice





# NOTICES

## GOVERNOR'S OFFICE

### Catalog of Nonregulatory Documents

Under Executive Order 1996-1, agencies under the jurisdiction of the Governor must catalog and publish nonregulatory documents such as policy statements, guidance manuals, decisions, rules and other written materials that provide compliance related information. The following compilation is the twenty-third list of the nonregulatory documents.

This catalog is being provided to ensure that the public has complete access to the information necessary to understand and comply with state regulations. We have made every effort to ensure that the catalog includes all documents in effect as of July 23, 2019; however, due to the breadth and changing nature of these documents, we cannot guarantee absolute accuracy. Facilitating access to information is important to enhancing the partnership between the regulated community and the State.

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#### Office of ADMINISTRATION (OA)

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**Editor's Note:** The Index of Issuances, Manual M210.3, issued by the Governor's Office of Administration, Directives Management System, includes Executive Orders, Management Directives and Manuals. New or revised documents to the Index are published monthly in the *Pennsylvania Bulletin* and the entire index is revised yearly in the *Pennsylvania Code*.

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#### Department of AGING

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The following is a catalog of current nonregulatory documents for the Pennsylvania Department of Aging. Documents dating prior to 2012 have been excluded but can often be found under the Publications & Reports section of the Department's website at [www.aging.pa.gov](http://www.aging.pa.gov).

#### I. LEGAL DECISIONS

Contact: Neeka Jones, Chief Counsel  
Office of Chief Counsel

- *Reynolds v. Department of Aging*, 570 A.2d 1373 (Pa. Commw. 1990).
- *Pennsylvania Department of Aging v. Lindbergh*, 469 A.2d 1012 (Pa. 1983).
- *Suburban/Bustleton v. Department of Aging*, 579 A.2d 426 (Pa. Commw. 1990).
- *McGuire v. Department of Aging*, 592 A.2d 830 (Pa. Commw. 1991).
- *Dickey v. Department of Aging*, 615 A.2d 990 (Pa. Commw. 1992).
- *In the Interest of M.B.*, 686 A.2d 87 (Pa. Commw. 1996).
- *Calabro v. Department of Aging*, 689 A.2d 34 (Pa. Commw. 1997).
- *Calabro v. Department of Aging*, 698 A.2d 596 (Pa. 1997).
- *Schaffren v. Philadelphia Corporation for Aging*, 1997 U.S. Dist. Lexis 17493 (M.D. Pa., 1997).
- *Scanlon v. Department of Aging*, 739 A.2d 635 (Pa. Commw. 1999).
- *Peek v. Department of Aging*, 873 A.2d (Pa. Commw. 2005).
- *Silo v. Commonwealth*, 886 A.2d 1193 (Pa. Commw. 2005).

- *Commonwealth v. TAP Pharmaceutical Products, Inc.*, 885 A.2d 1127 (Pa. Commw. 2005).
- *Christian Street Pharmacy v. Department of Aging*—unreported Commonwealth Court Opinion—May 30, 2007.
- *Christian Street Pharmacy v. Pa. Department of Aging*, 946 A.2d 798 (Pa. Commonwealth Court, April 10, 2008).
- *Commonwealth v. TAP Pharmaceutical Products, et al.*, 212 MD 2004.
- *Commonwealth v. Janssen Pharmaceutical Inc. Philadelphia Court of Common Pleas*, Case #002181.
- *Peake v. Commonwealth*, 132 A.3d 506 (Pa. Commw. 2015).

#### II. INTERNAL GUIDELINES

Current Aging Program Directives  
Contact: Dave Toth (717) 783-0508

#### A. AREA AGENCY ON AGING ADMINISTRATION

- 13-01-01 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 2012-13 Amendment #1
- 13-01-02 Area Agency on Aging Program Requirements, Planning Allocations and reporting Requirements for Nursing Home Transition Program FY 2012-13
- 13-01-04 2012-13 Aging Block Grant Amendment #1: Funding Allocations
- 13-01-05 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 2012-13
- 14-01-01 Area Agency on Aging Program Requirements, Planning Allocations And Aging Services Block Grant Format For FY 2013-2014-Revision #1
- 14-01-02 Options Services Reporting Instructions
- 14-01-04 Area Agency on Aging Program Requirements, Planning Allocations and Reporting Requirements for the Title XIX Agreement for FY 2013-14 Revision #1
- 14-01-05 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 2013-14 Revision #2
- 15-01-01 FY 2014-15 Allocations
- 15-01-02 OPTIONS Spending Plan
- 15-01-03 Pennsylvania Link to Aging and Disability Resources clarifies program requirements, structure and funding for FY 2014-2015 Link program
- 15-01-04 Area Agency on Aging Program Requirements, Planning Allocations and Reporting Requirements for the Title XIX Agreement, FY 2014-15 Revision #1
- 15-01-05 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format, FY 2014-2015 Revision #1

- 15-01-06 Administration
- 15-01-07 Hearings and Appeals
- 15-01-09 Assessment
- 15-01-10 Block Grant FY 2014-15 Allocation Revision
- 15-01-11 Title XIX Agreement FY 2014-15 Allocation Revision
- 16-01-07 Title XIX Funding Revision No. 1
- 16-01-07 Attachment
- 16-01-06 Cooperative Grant Agreement Allocation Revision No. 2
- 16-01-05 AAA 2016-20 Area Plan
- 16-01-05 FAQs
- 16-01-03 AAA Program Requirements, Planning Allocations & Reporting Requirements for Title XIX Agreement, FY 2015-2016 Revision #1
- 16-01-03 Attachment
- 16-01-02 OPTIONS Services Reporting Instructions
- 16-01-01 AAA Program Requirements, Planning Allocations & Aging Services Block Grant Format, FY 2015-2016 Revision #1
- 16-01-01 Attachment
- 17-01-04 AAA Program Requirements, Planning Allocations and Title XIX Format for FY 2016-17
- 17-01-03 Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 2016-17
- 17-01-02 AAA Program Requirements, Planning Allocations and Title XIX Format for FY 2016-17
- 17-01-01 AAA Program Requirements, Planning Allocations and Aging Services Block Grant Format
- 17-01-05 *Issuance of Aging Service Policy and Procedure Manual Chapter IV: OPTIONS Program*
- 18-01-01 Cooperative Agreement Initial 2017-18
- 18-01-02 Area Agency on Aging Program Requirements, Planning Allocations and Title XIX Format for FY 2017-18
- 18-01-03 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 2017-18 Revision #2
- 19-01-01 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 2018-19 Revision #1
- 19-01-02 Area Agency on Aging (AAA) Program Requirements, Planning Allocations and Title XIX Format for FY 2018-19 (PDF).
- 19-01-03 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 2018-19-Revision #2

**B. CONGREGATE MEALS**

- 15-03-01 Policies and Standards for Food Safety and Menu Compliance Monitoring
- 15-03-02 Policies and Standards for the Department of Aging Nutrition Services

**C. SOCIALIZATION, RECREATION, EDUCATION & HEALTH PROMOTION**

- 16-04-01 Older Americans Act Title IIID Funding For Evidence-Based Programs and Health & Wellness Program

**D. EMPLOYMENT SERVICES**

- 12-05-02 Fiscal Year (FY) 12-13 Title V Allocation, Slot Level, Fiscal, Program and Reporting Requirements
- 12-05-03 Fiscal Year (FY) 12-13 Amended SCSEP Allocations and Slot Levels
- 13-05-01 Fiscal Year (FY) 13-14 Title V Allocation, Slot Level, Fiscal, Program and Reporting Requirements
- 14-05-01 Fiscal Year (FY) 14-15 Title V Allocation, Slot Level, Fiscal, Program and Reporting Requirements
- 15-05-01 Fiscal Year (FY) 14-15 SCSEP Funding Allocations
- 16-05-01 Fiscal Year (FY) 15-16 SCSEP Funding
- 16-05-02 Fiscal Year (FY) 16-17 Title V Allocation, Slot Level, Fiscal, Program and Reporting Requirements
- 16-05-03 On-the-Job Experience Policy
- 16-05-04 Standardized Senior Community Service Employment Program (SCSEP) Participant File Contents and Monitoring Policy
- 17-05-02 Fiscal Year (FY) 17-18 Title V Allocations, Slot Level, Fiscal, Program and Reporting Requirements
- 18-05-01 Final Fiscal Year 17-18 SCSEP Funding Allocations
- 18-05-02 Fiscal Year 18-19 Title V Allocation, Slot Level, Fiscal, Program and Reporting Requirements
- 18-05-03 SCSEP Revised Durational Limit Policy
- 18-05-04 SCSEP Policies Governing Federal Holidays, necessary Sick Leave, Leave of Absence, Terminations, and Grievances (PDF)
- 19-05-01 Fiscal Year (FY) 19-20 Title V Allocation, Slot Level, Fiscal, Program and Reporting Requirements

**E. PASSENGER TRANSPORTATION**

- 14-07-01 Transportation Payer of Last Resort

**F. OMBUDSMAN**

- 13-10-01 Upgrade to Statewide Reporting System Ombudsman Manager (Replaces 02-10-01)
- 16-10-01 Long Term Care Ombudsman
- 16-10-01 *Regulation Compliance Manual*
- 16-10-01 Update to APD Memo

**G. ADULT DAY SERVICES**

- 14-20-01 Older Adult Daily Living Centers Dually Licensed as an Adult Training Facility

**H. PROTECTIVE SERVICES INTAKE AND INVESTIGATION**

- 15-24-01 RON Intake and Payment for Ages 18-59
- 16-24-01 Report of Need Notifications for Department of Health Licensed Facilities
- 18-24-01 Revised Report of Need and Instructions (replaces any previous versions and instructions)
- 17-24-01 Protective Services Quality Assurance and Monitoring Protocol
- 19-24-01 Missing Persons Investigation Requirements
- 19-24-02 Revisions to 18 Pa.C.S § 2713 (Neglect of a Care-Dependent Person), Including the Creation of § 2713.1 (Abuse of a Care-Dependent Person) and changes to the Investigation, Summary, and Assessment (IS&A) form

**I. DOMICILIARY CARE**

- 13-25-01 2014 Domiciliary Care Payment to Provider
- 15-25-01 2015 Domiciliary Care Payment to Provider
- 16-25-01 2016 Domiciliary Care Payment to Provider
- 17-25-01 2017 Domiciliary Care Payment to Provider
- 17-25-02 2018 Domiciliary Care Payment to Provider
- 18-25-01 2019 Domiciliary Care Payment to Provider

**III. POLICY AND PROCEDURES MANUAL:***I. Administration*

- A. Directive— *Issuance of Aging Service Policy & Procedure Manual* Chapter I: Administration
- B. Chapter—Chapter I: Administration
- C. Definitions and Service Standards
  - Appendix A. Definitions
- D. Documentation Requirements  
N/A
- E. Forms  
N/A
- F. SAMS Data Entry Requirements  
N/A
- G. Regulations and Citations  
N/A
- H. Resources

*II. Hearings and Appeals*

- A. Directive—*Issuance of Aging Service Policy & Procedure Manual* Chapter II: Hearings & Appeals
- B. Chapter—Chapter II: Hearings and Appeals
- C. Definitions and Service Standards  
N/A

- D. Documentation Requirements  
N/A

## E. Forms

- Notice of Appeal Rights
- Consumer—Adverse Action Notice and Appeal Instructions
- Provider—Adverse Action Notice and Appeal Instructions

- F. SAMS Data Entry Requirements  
N/A

## G. Regulations and Citations

- Appendix C.1—6 Pa. Code Chapter 3—Hearings and Appeals Opens In A New Window
- Appendix C.3—6 Pa. Code Chapter 21—Domiciliary Care Services for Adults Opens In A New Window

- H. Resources  
N/A

*III. Assessment*

- A. Directive—Coming Soon

- B. Chapter—Coming Soon

- C. Definitions and Service Standards—Coming Soon

- D. Documentation Requirements—Coming Soon

## E. Forms

- Caregiver Assessment Tool (CAT)
- Caregiver Assessment Tool (CAT) Instructions
- Needs Assessment Tool (NAT)
- Needs Assessment Tool (NAT) Instructions
- Needs Assessment Tool Express (NAT-E)
- Needs Assessment Tool Express (NAT-E) Instructions

- F. SAMS Data Entry Requirements—Coming Soon

- G. Regulations and Citations—Coming Soon

## H. Resources

- Disruptive Mood Dysregulation Disorder Fact Sheet
- Intellectual Disability Fact Sheet
- Obsessive Compulsive Disorder Fact Sheet
- PTSD Fact Sheet
- Schizophrenia Fact Sheet
- Somatic Symptom Disorder Fact Sheet

As of June 2017, the Area Agencies on Aging (AAAs) are no longer the assessment agency for level of care determinations for individuals seeking eligibility for Medicaid funded nursing facility care or Long-Term Services and Supports. Aging Well PA, LLC, a subsidiary of the Pennsylvania Association of AAAs, under contract with the Department of Human Services, assumed responsibility for completing level of care determinations. In April of 2019, the Level of Care Determination tool was replaced with a new Functional Eligibility Determination tool administered by Aging Well PA, LLC. The administration of the Needs Assessment Tool, The Needs Assessment Tool—Express, and the newly created Caregiver Assessment Tool used for enrollment into Aging Services Programs remain the responsibility of the AAAs. The Assessment Chapter of the *Aging Service Policy and Procedure Manual* is currently in the process of being revised to reflect these changes.

*IV. OPTIONS Program*

- A. Directive—*Issuance of Aging Service Policy and Procedure Manual* Chapter IV: OPTIONS Program

- B. Chapter—Chapter IV: OPTIONS Program

- C. Definitions and Service Standards
    - Appendix A.1 OPTIONS Service Standards
  - D. Documentation Requirements
    - Appendix B.1 OPTIONS Service Order Documentation Requirements
  - E. Forms
    - Appendix C.1 OPTIONS Consumer Reimbursement: Self-Employed/Independent Contractor Declaration
    - Appendix C.2 OPTIONS Consumer Reimbursement Form: Personal Care and Home Support
    - Appendix C.3 OPTIONS Consumer Reimbursement Form: Other
  - F. SAMS Data Entry Requirements
    - Appendix D.1 SAMS Data Entry Requirements
  - G. Regulations and Citations
    - Appendix E.1 28 Pa. Code Chapter 601: Home Health Care Agencies
    - Appendix E.2 28 Pa. Code Chapter 611: Home Care Agencies and Home Care Registries
  - H. Resources
    - Appendix F.1 U.S. Citizen and Lawful Permanent Resident Requirements
    - Appendix F.2 OPTIONS to MA Long-Term Services and Supports Transfer Process
    - Appendix F.3 OPTIONS Cost Share Scale
    - Appendix F.4 Financial Thresholds for Mandatory Medical Assistance Eligibility Determination Process
- V. *Care Management*
- A. Directive—Coming Soon
  - B. Chapter—Coming Soon
  - C. Definitions and Service Standards—Coming Soon
  - D. Documentation Requirements—Coming Soon
  - E. Forms—Coming Soon
  - F. SAMS Data Entry Requirements—Coming Soon
  - G. Regulations and Citations—Coming Soon
  - H. Resources—Coming Soon
- VI. *Caregiver Support Program*
- A. Directive—*Issuance of Aging Service Policy and Procedure Manual* Chapter VI: Caregiver Support Program
  - B. Chapter—Chapter VI: Caregiver Support Program
  - C. Definitions and Service Standards
    - Appendix A.1 CSP Eligibility Quick Reference Chart
    - Appendix A.2 CSP Program Service Standards
  - D. Documentation Requirements  
N/A
  - E. Forms
    - Appendix C.1 CSP Conditions of Participation/Certificate of Accountability Form
    - Appendix C.2 CSP Self-Employed/Independent Contractor Declaration Form
    - Appendix C.3 Caregiver Reimbursement for Services and Supplies Form
    - Appendix C.4 Caregiver Reimbursement for Personal Care and In-Home Respite Form
  - F. SAMS Data Entry Requirements
    - Appendix D.1 SAMS Data Entry Requirements
  - G. Regulations and Citations
    - Appendix E.1 PA Caregiver Support Program Regulations
    - Appendix E.2 Older American's Act
    - Appendix E.3 PA Caregiver Support Act of 2011
  - H. Resources
    - Appendix F.1 Acceptable Proof of PA Residency
    - Appendix F.2 CSP Reimbursement Percentage Guide
    - Appendix F.3 Resources for Caregivers of Children
- IV. TECHNICAL ASSISTANCE BULLETINS**
- 06-20-01: Interim Licensure Process for Older Adult Daily Living Centers
  - 06-20-02: Certificate of Occupancy Code for Older Adult Daily Living Centers
  - 18-24-01: Adult Protective Services Payment Requirements
  - 18-29-01: AAA/LIFE Program Interface
- V. COUNCIL ON AGING**
- Contact: Faith Haeussler, Executive Director
- Pennsylvania Council on Aging Bylaws
- VI. PHARMACEUTICAL PROGRAM (PACE)**
- Contact: PACE Operations Division (717) 787-7313
- *PACE Provider Manual*
- A. PROVIDER BULLETINS**
- PPB-19-001 Non Par Labeler Code Bulletin
  - PPB-19-002 REVISED Non Par Labeler Code Bulletin
  - PPB-19-004 AutoCAT and WCSF Termination Bulletin 2-26-19
  - PPB-19-005 PACE Valid Claim Data
  - PPB-19-006 PACE Medication Synchronization
  - PPB-18-001 Sensipar Bulletin PACE and CRDP
  - PPB-18-003 Carisoprodol Bulletin PACE
  - PPB-18-004 Standing Order for Naloxone Bulletin
  - PPB-18-005 Opioid Disaster Declaration
  - PPB-18-006 WEB PORTAL ENROLLMENT
  - PPB-18-007 NEW EDIT CRITERIA for BENZODIAZEPINES, SEDATIVE HYPNOTICS, MUSCLE RELAXANTS and OPIOIDS EFFECTIVE July 23, 2018
  - PPB-18-008 New Edit Criteria for Opioid max duration effective Oct 10, 2018
  - PPB-18-009 Non Par Labeler Code Bulletin
  - PPB-18-010 Benzodiazapines and Sedative Hypnotics MX bulletin
  - PPB-18-011 PACENET Income Limits Bulletin
  - PPB-18-012 PACE and SPBP Third Party Liability Recovery Project
  - PPB-18-013 PACE CRDP SPBP Get Help Now Campaign Bulletin
  - PPB-18-014 PACE and SPBP Third Party Liability Recovery Project FAQ Bulletin
  - PPB-18-015 Medicare Part D partner plans 2019
  - PPB-18-016 Get Help Now Campaign Reminder Bulletin
  - PPB-17-001 Medicare Part D Partner Plans 2017 sent January 2017

- PPB-17-002 Commonwealth of Pennsylvania Drug Manufacturers' Rebate Program Non Participating Manufacturers—sent February 2017
- PPB-17-003 Commonwealth of Pennsylvania Rebate Program Non Participating Drug Manufacturers Revised—sent February 2017
- PPB-17-004 Commonwealth of Pennsylvania Rebate Program Non Participating Drug Manufacturers—Revision #2—sent March 2017
- PPB-17-005 Date of Birth Edit—sent June 2017
- PPB-17-006 Restricted Stimulants for PACE—sent May 2017
- PPB-17-007 Commonwealth of Pennsylvania Drug Manufacturers' Rebate Program Non Participating Manufacturers sent May 2017
- PPB-17-008 Short Cycle Claims Reprocessing sent May 2017
- PPB-17-009 Date of Birth Edit—UPDATE—sent May 2017
- PPB-17-010 DUR Edits—sent June 2017
- PPB-17-011 Commonwealth of Pennsylvania Drug Manufacturers' Rebate Program REVISION—sent June 2017
- PPB-17-012 DOB Bulletin Implementation
- PPB-17-013 PACE CRDP SPBP2 Non participating Manufacturers Bulletin
- PPB-17-014 PACE Dispensing Fee Revision Bulletin
- PPB-17-015 PACE CRDP SPBP2 Non participating Manufacturers Bulletin
- PPB-17-016 Surrounding State Edit Bulletin
- PPB-17-017 Med D plans 2018 bulletin
- PPB-16-001 Prescriber Edit Enhancement sent January 2016
- PPB-16-002 Prescriber Edit Enhancement: Implementation sent January 2016
- PPB-16-003 Part D Transition Period: Ending sent February 2016
- PPB-16-004 AstraZeneca Recall sent February 2016
- PPB-16-005 Rejected Reversal Recovery sent March 2016
- PPB-16-006 Proton Pump Inhibitor (PPI) Implementation sent March 2016
- PPB-16-007 Update: Federal Upper Limits (FUL) sent March 2016
- PPB-16-008 Postponed Rejected Reversal Recovery sent March 2016
- PPB-16-009 Drug Manufacturers' Rebate Program Non Participating Manufacturer sent March 2016
- PPB-16-010 Mandatory Substitution sent April 2016
- PPB-16-011 Revised *Audit Manual* sent April 2016
- PPB-16-012 Compound Edit sent May 2016
- PPB-16-013 Update: Federal Upper Limits (FUL) sent April 2016
- PPB-16-014 DUR High Dose Edits sent May 2016
- PPB-16-015 New PACE Provider Agreement sent May 2016
- PPB-16-016 New PACE Legislation sent November 2016
- PPB-16-017 Drug Manufacturers' Rebate Program sent August 2016
- PPB-16-018 Short Term Opioid Edit sent September 2016
- PPB-16-019 Therapeutic Duplication Edit sent September 2016
- PPB-16-020 Drug Manufacturers Update sent September 2016
- PPB-15-001 New Edits Bulletin sent January 2015
- PPB-15-002 Medicare Part D Plan Information Bulletin sent January 2015
- PPB-15-003 FUL (Federal Upper Limits) Reimbursement Bulletin sent January 2015
- PPB-15-004 Alzheimer Disease Edits Bulletin sent February 2015
- PPB-15-005 Quantity Limits Bulletin sent March 2015
- PPB-15-006 Part D Plan Transition Period Bulletin sent March 2015
- PPB-15-007 System Upgrade Window Bulletin sent May 2015
- PPB-15-008 \$4,000 Prescription Procedure Revision Bulletin sent June 2015
- PPB-15-009 Drug Manufacturers' Rebate Program Non Participating Manufacturers sent August 2015
- PPB-15-010 Praluent® (alirocumab) Injection sent August 2015
- PPB-15-011 Mandatory Substitution sent August 2015
- PPB-15-012 Prolia® (denosumab) Injection sent August 2015
- PPB-15-014 Levemir® (Insulin Detemir [rDNA Origin] Injection) Day's Supply sent September 2015
- PPB-15-015 Immunizations: Influenza Vaccine sent October 2015
- PPB-15-016 Drug Manufacturers' Rebate Program Non Participating Manufacturers sent September 2015
- PPB-15-017 2016 Edit Enhancements sent December 2015
- PPB-15-018 Cost Exceeds Maximum Edit Revision sent October 2015
- PPB-15-019 Prescriber Edit Enhancement sent December 2015
- PPB-15-020 Medicare Part D Partner Plans 2016 sent December 2015
- PPB-14-005 ProDUR Editing of Part D claims Bulletin sent September 2014

- PPB-14-006 ProDUR Edit Additions Bulletin sent September 2014
- PPB-14-007 FUL (Federal Upper Limit) Reprocessing Bulletin sent September 2014
- PPB-14-009 Non-participating Manufacturers Bulletin sent October 2014
- PPB-13-002 FUL Reimbursement Bulletin sent May 2013
- PPB-13-003 New DUR Edits Bulletin sent March 2013
- PPB-13-004 Rejected Reversals Bulletin sent April 2013
- PPB-13-005 NCPDP 7C Edit Bulletin sent March 2013
- PPB-13-006 Compound Enhancement Bulletin sent May 2013
- PPB-13-007 Non-Participating Manufacturers Bulletin sent May 2013
- PPB-12-001 Part D Plans with Agreements Bulletin sent January 2012
- PPB-12-002 D.Ø Postponement Bulletin sent March 2012
- PPB-12-003 PACE Implementation Bulletin sent April 2012
- PPB-12-004 Correct BIN number on secondary claims sent March 2012
- PPB-12-006 PACE Implementation reminder Bulletin sent April 2012
- PPB-12-007 PACE Portal Announcement Bulletin sent April 2012
- PPB-12-008 NCPD v5.1 Denial Date Bulletin sent May 2012
- PPB-12-009 Prescriber NPI edit Bulletin sent May 2012
- PPB-12-010 4Rx Identifier Edit Bulletin sent June 2012
- PPB-12-013 Non-Participating Manufacturers Bulletin sent September 2012
- PPB-12-014 FUL (Federal Upper Limits) Bulletin sent October 2012
- PPB-12-015 Short Cycle Dispensing Bulletin sent October 2012
- PPB-12-016 Part D Plans for 2013 sent November 2012
- PPB-12-018 Pro DUR Bulletin sent November 2012

#### **B. PHYSICIAN EDUCATIONAL TRAINING**

- Evaluation and management of Alzheimer's Disease and related disorders
- Aggregating the evidence on antiplatelet drugs: A review of recent clinical trials
- Helping patients with COPD breathe easier: Integrating the latest evidence on chronic lung disease into primary care practice
- Preventing falls in the elderly: What primary care clinicians can do to reduce injury and death
- Acid Suppression Therapy: Neutralizing the Hype
- Managing pain in the elderly
- Managing pain without overusing opioids: Implementing safe, effective, and less risky analgesic strategies

- Weighing the evidence on obesity and its management
- Just a spoonful of medicine helps the sugar go down: Improving the management of type 2 diabetes
- Preventing overuse of antipsychotic drugs in nursing home care
- Evaluating and managing urinary incontinence
- Anticoagulation: a key strategy—slow(er), even if not steady, wins the race
- Heart failure: Managing risk and improving patient outcomes
- Managing type 2 diabetes: a spoonful of medicine helps the sugar go down, but there's more to it than that
- Lowering lipid levels

#### **VIII. PROTECTIVE SERVICES**

Contact: Denise Getgen, Director (717) 772-0184

- Older Adult Protective Services Guidance Tool

#### **VII. EDUCATION & OUTREACH**

Contact: Steve Rogers, Director (717) 783-7132

##### **A. APPRISE**

- *Telecenter Manual*
- *Local Coordinator Manual*
- *Volunteer Program Management Manual*
- APPRISE Volunteer Handbook
- *APPRISE On-site Assessment Guide for Local Programs*
- *APPRISE On-site Assessment Guide for Regional Coordinators*
- *APPRISE Mentee Guide*
- *APPRISE Mentor Guide*

##### **B. HEALTH & WELLNESS**

- *Health & Wellness Program Coordinator Manual*

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### **Department of AGRICULTURE**

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#### **I. POLICY STATEMENTS**

##### **A. Bureau of Administrative Services**

- Right-to-Know Procedures—Public Access to Information

Contact: Susan West (717) 787-5674

##### **B. Bureau of Food Assistance**

- Allowable Uses of State Food Purchase Program Capital Asset Program (CAP) Monies

Contact: Sandy Hopple (717) 772-2693

##### **C. Bureau of Market Development**

- Instructions for Completion of Application for Fairs Capital Improvement Matching Funds Grant

Contact: Tracy Barone (717) 772-3094

##### **D. State Horse Racing Commission**

- Licensing Procedures and Standards for Applicants—Bureau of Harness Racing

Contact: Andrew Bender (717) 265-7751

- Licensing Procedures and Standards for Applicants—Bureau of Horse Racing

Contact: Andrew Bender (717) 265-7751

#### **II GUIDANCE MANUALS**

##### **A. Bureau of Animal Health and Diagnostic Services**

- Pennsylvania Animal Diagnostic Laboratory System User Guide

Contact: Dr. Kevin Brightbill (717) 705-1626



- Pennsylvania Animal Diagnostic Laboratory System Fee Schedule

Contact: Deepanker Tewari (717) 787-8808

### **B. Bureau of Dog Law Enforcement**

- *Standard Operating Procedures Manual*
- Contact: Kristen Donmoyer (717) 787-3062

### **C. Bureau of Food Assistance**

- *Farmers Market Nutrition Program—Farmer/Vendor Procedure Manual*
  - *Woman, Infants, and Children (“WIC”) FMNP Procedure Manual*
  - Self Declaration of Need: Income Poverty Guidelines for TEFAP, with USDA Nondiscrimination Statement
- Contact: Sandy Hopple (717) 772-2693

### **D. Bureau of Food Safety and Laboratory Services**

- rBST Labeling Information
  - Application to Install or Remodel a Milking System
  - Supplement to a Farm Refrigerated Bulk Milk Storage Tank and/or a Precooler Installation Application
- Contact: Sheri Morris (717) 787-4315
- Open Air Markets Requirements for Food Protection within a Retail Food Facility
  - Guidelines for the Preparation of Sushi Products
  - Guidance for Labeling Packaged Foods in Retail Food Facilities
  - Guidance Document: Permits Allowing the Sale of Raw Milk for Human Consumption
  - Ground Beef and Fresh Sausage Manufacturing and Labeling/Deli Labeling
  - Checklist for Mobile Food Facilities in PA
  - Checklist for Temporary Food Facilities Operating with Permanent Licenses in PA
  - Checklist for Retail Food Facilities Operating with Temporary Licenses in PA
  - Current Good Manufacturing Practices (GMPs)—Food Establishment Checklist
  - Canning of Acid, Acidified, or Fermented Foods and Beverages—Guidance for PA Commercial Food Processors
  - Canning of Acid, Acidified, or Fermented Foods and Beverages—Guidance for PA Limited Food Establishments
  - Guidelines for Apple Cider/Juice Processors in PA
  - Guidelines for Maple Syrup Processors
  - Kombucha Brewing and Bottling Guidelines—Hazard Controls and Preventive Controls for Safety
  - Guidelines for Honey Processors in PA
  - Honey Registration Guide
  - Rabbit and Poultry Slaughter/Processing Requirements
  - Rabbit Slaughtering Operations—Rabbit Health
  - Application Packet for Food Establishments
  - Hunters Sharing the Harvest—Deer Processor Application Packet
  - Application Packet for Frozen Dessert License
  - Application Packet for Limited Food Establishments
  - Application Packet for Wholesale Shellfish Facility Plan Review
  - Shared Facility Agreement
  - Guidelines for Product Samples
  - Service Animals Allowed—Booklet
  - Sanitation and Food Safety in the Deli
  - Ready-to-Eat Time/Temperature Control for Safety Food—Date Marking
  - Labeling Requirements of Food Products at Retail Food Facilities—Unpackaged Food Portioned to Consumer Specifications

- Labeling Requirements of Food Products at Retail Food Facilities—Unpackaged Food—Customer Self-Service
  - Labeling Requirements of Food Products at Retail Food Facilities
  - Guidance for Labeling Packaged Foods in Retail Food Facilities
  - Eggs from Small Flock Producers
  - Clean-Up for Vomiting and Diarrheal Event in Retail Food Facilities
  - Mobile Food Facility Operation Guide—Guidelines for MFF Licensing—Permanent Licenses and Temporary Licenses
  - Barbequing in PA
  - Checklist for Retail Food Facilities Operating with Temporary Licenses in PA
  - Pre-Operational Guide for Temporary Food Facilities with Temporary Licenses
  - Specialized Processes at Retail
  - Growing Sprouts in Retail Food Establishment—CFP Issues 02-0III-01 and 04-III-012
  - “Canned” Food HACCP Decision Tree
  - Reduced Oxygen Packaging (ROP) Policy and Procedures
  - Consumer Food Safety for Emergencies
  - Restaurants and Retail Food Stores Reopening after Flooding
  - Emergency Guideline for Food Facilities during Boil Water Advisory and Other Public Notices
  - Restaurant and Retail Food Facilities—Responding to a Power Outage
  - Guidance for Loss of Water Service in Food Facilities
  - Appendix “N” Variance Application Packet
- Contact: Sheri L. Morris (717) 787-4315

### **E. Bureau of Plant Industry**

- Instructions for Licensing under the Pennsylvania Commercial Feed Law
  - Instructions for Licensing under the Pennsylvania Fertilizer Act
  - Directions for Renewing Specialty Fertilizer Registration in Pennsylvania
  - Instruction for Licensing under the Pennsylvania Agricultural Liming Materials Act
  - Commercial Feed Enforcement Action Matrix
- Contact: David Dressler (717) 772-5216
- Instructions for Licensing under the Pennsylvania Seed Act
- Contact: Johnny Zook (717) 787-4894
- Directions for Registering Pesticides in Pennsylvania
  - Experimental Pesticides Use Permits
- Contact: Daniel Duer (717) 772-5211
- Grower Record Keeping Guidelines for Pesticides Applications made under an Emergency Exemption
  - Instructions for Licensing under the Pennsylvania Soil and Plant Amendment Act
  - Directions for Soil and Plant Amendment Registration in Pennsylvania
- Contact: David Dressler (717) 772-5216
- *IPM for Pennsylvania Schools: A How-To Manual*
- Contact: Sarah Pickel (717) 772-5227
- Guidelines for Handling and Disposal of Flood Damaged Grain and Other Crop
- Contact: Erin Bubb (717) 772-5215

### **F. Bureau of Ride and Measurement Standards**

- *Amusement Ride Operators’ and Attendants’ Manual*
- Contact: Walt Remmert (717) 787-9089

**G. Pennsylvania State Conservation Commission**

- *Best Management Practices Manual for Pennsylvania Livestock and Poultry Operations*

Contact: Karl Brown (717) 787-8821

- Resource Enhancement and Protection Program (REAP)—Program Guidelines and Application

Contact: Joel Semke (717) 705-4032

- *Odor Management Guidance and Technical Manual*
- Odor Best Management (BMPs) for Facility Odor Management
- Odor Management Plan (OMP) Standard Plan Template
- Odor Management Vegetative Buffer Standard

Contact: Karl Dymond (570) 836-2181, ext. 3030

- Guidelines for the Agricultural Conservation Technical Assistance Program
- Guidelines for the Agricultural Conservation Easement Conservation District Administrative Support Program
- Special Project Guidelines—"Building for Tomorrow" Leadership Development Program
- Special Project Guidelines—Ombudsman Program
- Special Project Guidelines—Pennsylvania Envirothon Education Scholarship Program

Contact: Johan Berger (717) 772-4189

- *Pennsylvania's Nutrient Management Act Technical Manual*
- *Nutrient Management Program Administrative Manual*

Contact: Frank Schneider (717) 705-3895

- Dirt, Gravel, and Low Volume Roads Maintenance Program—Policy

Contact: Roy Richardson (717) 787-2103

**H. State Horse Racing Commission**

- Guidelines for Medications in Racehorses—Bureau of Harness Racing
- Guidelines for Medications in Racehorses—Bureau of Horse Racing

Contact: Jason Klouser (717) 705-1626

**III. INTERNAL GUIDELINES****A. Bureau of Animal Health and Diagnostic Services**

- Bureau of Animal Health and Diagnostic Service Policy and Field Personnel Guidance Field Personnel Involvement in Animal Cruelty Investigations

Contact: Dr. Kevin Brightbill (717) 705-1626

**B. Bureau of Farmland Preservation**

- Checklist for Review of an Agricultural Conservation Easement Purchase Recommendation
- Checklist for Evaluation of a County Agricultural Conservation Easement Purchase Program

Contact: Douglas M. Wolfgang (717) 783-3167

**C. Bureau of Food Safety and Laboratory Services**

- Summary of Enforcement Requirements for Violations of Bacterial Count, Somatic Cell Count and Antibiotic Residue Tests for Individual Milk Producer Samples
- Clarification of Enforcement Policy for a Producer Utilizing Two Bulk Milk Tanks
- Producer Record Transfer Program
- Tolerances for Egg Quality, below which a Warning Letter shall be issued to a store
- Tolerances for Egg Quality, below which Seizure of Eggs will be made at a store
- Tolerances for Egg Quality, below which Prosecution will be initiated against a store

- Tolerances for Egg Quality, below which Seizure of Eggs will be made at a plant
- Implementation Guidance for the Consumer Advisory Provision of the PA Food Code
- Potentially Hazardous Food Determination Enforcement Guidance: Frozen Dessert Law—Pasteurization Requirements for Dry Frozen Yogurt Mixes that contain Allowed Live Yogurt Cultures
- Inspection Requirement Guidelines for Farmers Markets and Stands
- Expired Food Products at Retail Sale

Contact: Sheri Morris (717) 787-4315

**D. Bureau of Market Development**

- Agricultural Fair Program State Premium Guideline Book
- Healthy Farms and Healthy Schools Program—Program Objectives
- PATH to Organic Program

Contact: Laura England (717) 783-8462

**E. Bureau of Plant Industry**

- Plant Pest Act Enforcement Action Penalty Matrix

Contact: Dana Rhodes (717) 772-5205

- Fertilizer Enforcement Action Penalty Matrix
- Soil and Plant Amendment Enforcement Action Penalty Matrix

Contact: David Dressler (717) 772-5216

- Pesticide Enforcement Action Penalty Matrix

Contact: Don Gilbert (717) 772-5214

- Seed Enforcement Action Penalty Matrix

Contact: Johnny Zook (717) 787-4894

**IV. OTHER****A. Bureau of Food Safety and Laboratory Services**

- Industry Responsibilities with respect to Broken Seals
- Hot and Cold Holding of Foods
- Guidelines for Maple Syrup Operations

Contact: Sheri L. Morris (717) 787-4315

- A Retailer's Guide to Assuring Shelf Egg Safety & Quality
- Safe Handling of Eggs
- Safe Handling of Fresh Fruits & Vegetables

Contact: Sheri Morris (717) 787-4315

**B. Bureau of Plant Industry**

- Pennsylvania Pesticide Hypersensitivity Registration Information
- Manufacture and Distribution of Raw Milk or Raw Milk Products for an Agronomic Purpose other than for Human Consumption

Contact: Erin K. Bubb (717) 772-5215

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**Department of  
BANKING AND SECURITIES  
(DOBS)**

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Nonregulatory public documents of the Department of Banking and Securities are divided into three indexed categories listed below: Letters from Secretaries of Banking and Securities to Regulated Entities; Guidance Available Regarding Compliance with Depository Institution Statutes and Regulations; and, Guidance Available Regarding Compliance with Licensee Statutes and Regula-

tions. The contact for all Department of Banking and Securities documents is the Office of Chief Counsel at (717) 787-1471.

### SECRETARIES' LETTERS

The following is a historical list of letters to regulated entities from respective Secretaries of Banking and Securities providing guidance regarding compliance with statutes and regulations applicable to Pennsylvania state-chartered banking institutions, savings associations, credit unions, and nondepository institutions licensed to make mortgage and other types of loans in Pennsylvania.

#### 2019

1/10/19 Secretary's Letter on Government Shut Down. Given the reality of delayed receipt of paychecks and income by federal workers who live and work in Pennsylvania, the Department asks banks, credit unions, and financial services companies to extend their support to affected federal employees.

#### 2018

9/19/18 2019 Bank Holidays

6/28/18 Secretary's Letter on Industrial Hemp and Banking to all Pennsylvania state-chartered, licensed and registered financial services institutions and companies to issue guidance in determining whether it is prudent for financial institutions to provide financial services to persons engaged in state and federal government-authorized industrial hemp research programs.

2/9/18 Deputy Secretary's Letter to update and clarify the acceptable means to comply with the annual audit requirements of section 1407 of the Banking Code of 1965. The annual audit requirements cover the financial records and internal controls of an institution including trust activities. This guidance rescinds and replaces any previous guidance issued by the Department.

#### 2017

11/13/17 Secretary's Letter to all Pennsylvania state-chartered, licensed, and registered financial services institutions and companies regarding Cybersecurity. Cybersecurity continues to be a top priority of the department, as it should be for every financial services institution and business. The department continues to develop and share resources available to companies and organizations to assist them in developing strong practices to address cybersecurity threats.

10/6/17 Secretary's Letter to all persons engaged in an activity regulated or licensed by the Commonwealth of Pennsylvania Department of Banking and Securities regardless of the means of delivery of such regulated financial service regarding Fintech Licensure. The Department reiterates its long-standing position that all persons offering financial services to the consumers of the Commonwealth of Pennsylvania must comply with all legal requirements associated with the offering of those services.

9/28/17 2018 Bank Holidays

#### 2016

12/13/16 Secretary's Letter to all licensed money transmitters regulated by the Commonwealth of Pennsylvania Department of Banking and Securities regarding on November 3, 2016, Governor Wolf signed into law Act 129 of 2016 and the provisions of the Act become effective 60 days after the November 3 enactment therefore, all licensees must be compliant with the provisions of Act 129 by the January 2, 2017 effective date.

10/27/16 Secretary's Letter to all Pennsylvania state-chartered, licensed, and registered financial services institutions and companies regarding the Department continuing to work collaboratively with federal regulators, other states financial regulators, and other Commonwealth agencies to address cybersecurity challenges.

9/23/16 2017 Bank Holidays

7/8/16 Acting Deputy Secretary's Letter to all licensed check cashers regarding amendments to the Check Casher Licensing Act following the passage of Senate Bill 489, signed into law on June 17, 2016, as Act 45 of 2016.

#### 2015

9/29/15 Secretary's Letter to all persons that are engaged in money transmission by selling services to persons including non-profits, religious organizations, charities and political campaigns ("third-party recipient") for the movement of money from a donor's bank account or credit card to a third-party recipient that this entities are in compliance with the money transmission laws of the Commonwealth.

9/16/15 2016 Bank Holidays

9/8/15 Secretary's Letter to all state-chartered, licensed, and registered financial services institutions and companies announcing the formation of a Cybersecurity Task Force, describing Commonwealth cybersecurity efforts, and encouraging the development of cybersecurity attack prevention and mitigation plans using available and recommended resources.

7/8/15 Deputy Secretary's Letter states that state-chartered credit unions are preapproved to include in their field of members the 12 types of associational groups enumerated in 12 CFR part 701.

3/20/15 Acting Secretary's Letter to all Licensees under the Debt Management Services Act regarding the Department's regulation addressing continuing education requirements.

2/19/15 Deputy Secretary's Letter to Chief Executive Officers of all Pennsylvania State-Chartered Banks, Bank and Trust Companies, and Savings Banks regarding the AOCI opt-out election on the institution's March 31, 2015 Call Report.

<b>2014</b>		6/24/13	Secretary's Letter addresses repeal of the Savings Association Code of 1967 by Act 23 of 2013.
10/18/14	Acting Deputy Secretary's Letter to mortgage loan correspondents providing guidance if assignment of loans to a warehouse table funder does not occur simultaneously with funding as required by Section 6102 of the Mortgage Licensing Act, 7 Pa.C.S. § 6102	2/1/13	Deputy Secretary's Letter to Chief Executive Officers of all Banks, Bank and Trust Companies, Savings Banks and Savings Associations to provide guidance on the Department's position concerning the calculation of the credit exposure arising from a derivative transaction or a securities financing transaction entered into by an Institution for purpose of determining an Institution's lending limit.
10/1/14	Secretary's Letter to all entities engaged in the Debt Settlement Services Business with Pennsylvania residents announces enactment of Debt Settlement Services Act		
9/5/14	2015 Bank Holidays		
8/22/14	Secretary's Letter to all Licensees under the Motor Vehicle Sales Finance Act informing them of the December 1, 2014, effective date of the new, consolidated Consumer Credit Code, Chapter 62 of which repeals and replaces the MVSFA.	<b>2012</b>	
		11/14/12	Secretary's Letter provides information regarding Acts 170-172 of 2012, House Bills 2368-2370, known as the "Banking Law Modernization Package."
7/30/14	Secretary's Letter to all Pennsylvania State-Chartered Banks, Bank and Trust Companies and Savings Banks announcing New Assessment Regulation	9/14/12	2013 Bank Holidays
		7/2/12	Joint Secretary's Letter with Federal Reserve Banks of Cleveland and Philadelphia announces Federal Reserve's Emergency Communications System and encourages all Pennsylvania state-chartered institutions to participate.
7/30/14	Secretary's Letter to all Pennsylvania State-Chartered Credit Unions announcing New Assessment Regulation		
		<b>2011</b>	
7/30/14	Secretary's Letter to all Pennsylvania State-Chartered Trust Companies announcing New Assessment Regulation	12/22/11	Secretary's Letter announces new Office of Client Financial Services.
6/26/14	Secretary's Letter to all Pennsylvania State-Chartered Credit Unions announces that on June 18, 2014, Governor Corbett signed into law House Bill 2009 as Act 62 of 2014, which updates and modernizes the Credit Union Code.	10/6/11	Secretary's Letter addresses final HUD SAFE Act Regulation and indicates Department will begin interpreting the Mortgage Licensing Act consistent with the HUD Final Regulation.
		9/15/11	2012 Bank Holidays
6/25/14	Secretary's Letter to all Broker-Dealers, Investment Advisers and Registrants of Securities Subject to the Pennsylvania Securities Act of 1972 announces that on June 10, 2014, Governor Corbett signed into law Senate Bill 1045 as Act 52 of 2014, which amends the Pennsylvania Securities Act of 1972 to reflect changes necessitated by the 2012 merger of the Pennsylvania Securities Commission into the Department of Banking and developments in federal and state securities laws over the past decade.	9/12/11	Secretary's Letter requests all regulated entities to work constructively with local governments, individuals and businesses which are experiencing financial difficulties due to Hurricane Irene and Tropical Storm Lee.
		7/21/11	Joint Secretary's Letter with Pennsylvania Housing Finance Agency addresses termination of the Homeowner's Emergency Mortgage Assistance Program.
1/16/14	Deputy Secretary's Letter announces that Pennsylvania one-page mortgage disclosure is no longer required to be issued by mortgage licensees.	1/27/11	Deputy Secretary's Letter addresses issues regarding and provides guidance on the Small Business Lending Fund, established by the U.S. Department of the Treasury.
		<b>2010</b>	
1/8/14	Deputy Secretary's Letter announces changes to coverage of the Consumer Equity Protection Act as a result of changes in federal law.	10/6/10	Deputy Secretary's Letter states that credit unions are preapproved to offer short-term, small amount loans ("STS Loans") in parity with the ability of federally chartered credit unions as authorized by the National Credit Union Administration ("NCUA") pursuant to Section 501(e)(1) and (f) of the Credit Union Code.
<b>2013</b>			
9/17/13	2014 Bank Holidays		
7/11/13	Secretary's Letter to persons engaged in the mortgage loan business in Pennsylvania or with Pennsylvania residents regarding the Governor's recent signing into law of House Bill 1124, enacted as Act 38 of 2013, which amends the Mortgage Licensing Act.	8/25/10	2011 Bank Holidays
		<b>2009</b>	
		9/18/09	2010 Bank Holidays

8/05/09	The letter provides information regarding Act 31 of 2009, House Bill 1654 (P.N. 2448), which amends Pennsylvania's existing mortgage industry licensing law, 7 Pa.C.S. Chapter 61, in order to implement the federal Secure and Fair Enforcement for Mortgage Licensing Act of 2008 (the "SAFE Act"), 12 U.S.C. § 5101 et seq.	12/06/07	Deputy Secretary's Letter stating that Pennsylvania state-chartered credit unions that are eligible members of Visa U.S.A. are pre-approved to receive and retain stock that will be issued by Visa Inc. as part of a corporate restructuring in parity with the ability of federally-chartered credit unions.
5/29/09	Secretary's Letter asking banking institutions to show flexibility and understanding toward state employees whose incomes may be temporarily disrupted as the result of a potential budget impasse.	10/10/07	2008 Bank Holidays
4/24/09	Secretary's Letter to discussing the depository institutions confidentiality provisions of the Department of Banking Code related to examination reports and enforcement proceedings.	9/14/07	Deputy Secretary's Letter addresses acceptable means by which the required annual audit of trust activities of trust companies, bank and trust companies, and savings banks and savings associations that exercise trust powers may be accomplished, as required by Section 1407 of the Banking Code.
1/08/09	Secretary's Letter regarding debt management services and debt settlement services in Pennsylvania under the Debt Management Services Act, effective February 6, 2009.	4/13/07	Letter provides guidance on nontraditional mortgage product risks.
<b>2008</b>		2/01/07	The Pennsylvania Department of Banking joins with the Federal Deposit Insurance Corporation in urging you to consider ways that your institution might choose to participate in the IRS' Volunteer Income Tax Assistance (VITA) program.
10/31/08	Secretary's Letter addresses questions regarding the ability of state-chartered banks, bank and trust companies and stock savings banks to participate in the United States Treasury's Capital Purchase Program in light of certain requirements contained in the Banking Code of 1965.	1/12/07	The Secretary's Letter announces the December 16, 2006 publication in the Pennsylvania Bulletin of a Statement of Policy which defines dishonest, fraudulent, illegal, unfair, unethical, negligent and incompetent conduct under Sections 313(a)(5) and (14) of the MBBCEPA.
10/27/08	Secretary's Letter regarding recently announced programs by the U.S. Treasury and FDIC to enhance the strength of financial institutions, foster market liquidity and promote market stability.	1/10/07	Letter announces that Pennsylvania state banking institutions and Pennsylvania national banks are hereby permitted to observe Monday, November 12, 2007, as an optional legal holiday in recognition of Veteran's Day.
9/09/08	2009 Bank Holidays	<b>2006</b>	
7/11/08	Secretary's Letter provides detailed explanation of three bills signed into law by Governor Edward G. Rendell on July 8, 2008: Act 56 of 2008, House Bill 2179 (P.N. 4020), the new consolidated mortgage licensing bill (the "Mortgage Act"), Act 57 of 2008, Senate Bill 483 (P.N. 2163), which amends the Loan Interest and Protection Law (the "LIPL"), and Act 58 of 2008, Senate Bill 484 (P.N. 2251), which amends the Department of Banking Code (the "DOB Code").	10/04/06	2007 Bank Holidays
4/23/08	Secretary's Letter discusses the MOU between NY, NJ and PA Department of Banking regarding regional interstate branching.	6/28/06	Secretary's Memo to State-Chartered Banking and Trust Institutions, Savings Associations and Credit Unions; National Banks and Federal Thrifts regarding the Rise in Reports of Fraudulent Cashier's Checks.
2/28/08	Secretary's Letter regarding General Assembly considering legislation to create a new licensing category for individual mortgage originators in the Commonwealth.	6/01/06	Secretary's Memo to State-Chartered Banking and Trust Institutions, Savings Associations and Credit Unions regarding the Influenza Pandemic Preparedness.
<b>2007</b>		<b>2005</b>	
12/10/07	Secretary's Letter asking financial institutions to work to meet the credit needs of Pennsylvania heating oil dealers during the 2007-2008 winter season.	10/14/05	2006 Bank Holiday Schedule
		4/13/05	Secretary's Letter states that overdraft protection programs are permissible for state-chartered depository institutions and provides guidelines for such programs.
		<b>2004</b>	
		12/1/04	The Secretary's Letter request that State and National Banks, State and Federally Chartered Savings Banks and State and Federally Chartered Savings and Loan Associations consider the difficult winter period and the effect it will have on the cash flow of over 600 heating oil dealers operating in the Commonwealth.

- 9/30/04 Pennsylvania state-chartered trust companies, bank and trust companies, and savings banks and savings associations with trust powers may engage in fiduciary activities to the same extent as national banks without notice to the Department.
- 9/23/04 Secretary's Letter on behalf of Governor Edward G. Rendell, encourage leaders of financial institutions to act with reasonable forbearance toward local governments, individuals and businesses which are experiencing financial difficulties due to the recent floods.
- 8/03/04 The Secretary's Letter informs all lenders and brokers under the jurisdiction of the Department of the Department's concerns related to the use of improperly influenced appraisals. Letter also addresses "builder exception" under the Mortgage Bankers and Brokers and Consumer Equity Protection Act.
- 3/19/04 Secretary's Letter addresses terms and conditions of "selective first payment due date" options and "deferred first payment" options that may be offered to buyers as part of installment sale contracts under the MVSFA.
- 2003**
- 9/30/03 The Secretary's Letter states that overdraft protection programs permissible for state-chartered depository institutions and provides guidelines for such programs. OCC Interpretive Letter #914
- 9/2/03 The Secretary's Letter informs all mortgage lenders and/or mortgage brokers of the restrictions regarding the use of lock-in agreements.
- 8/22/03 The Secretary's Letter reminds all motor vehicle lenders that PA law requires motor vehicle lienholders to mail or deliver the outstanding motor vehicle certificate of title to the vehicle owner immediately upon satisfaction of the respective lienholder's security interest in the vehicle.
- 8/11/03 The Secretary's Letter, informs all mortgage lenders and/or mortgage brokers of the requirement to provide the written cautionary notice disclosure to an applicant for a "covered loan" at least three business days prior to consummation of that type of mortgage loan transaction.
- 7/25/03 The Secretary's Letter discusses the terms and conditions of deferred payment programs that may be offered to buyers as part of installment sales contracts originated by licensees.
- 6/25/03 The Secretary's Letter is intended to clarify the Department's position regarding the terms and conditions of deferred payment programs that may be offered to buyers as part of installment sales contracts originated by licensees under the MVSFA.
- 6/11/03 The Secretary's Letter that requests licensees and registrants under the Check Casher Licensing Act to voluntarily adopt a policy of cashing all government-issued checks at the rate authorized for government assistance checks in Section 503(a)(1) of the Check Casher Licensing Act.
- 5/8/03 The Secretary's Letter states that the Act 207 of 2002 provides Pennsylvania state-chartered credit unions parity with federally-chartered credit unions in regard to activities, field of membership requests, and investing in credit union service organizations, subject to a notice requirement.
- 5/2/03 Secretary's Letter stating that check cashers licensed by the Department of Banking must comply with the statement of policy issued May of 1998 concerning the Check Casher Licensing Act. The statement of policy provides that check cashers should post a notice of exact fees and charges, which shall be within the maximum prescribed in the act. The notice should be in plain view and in a location readily apparent to the consumer transacting business at each check casher location.
- 5/2/03 Secretary's Letter stating that retail food stores registered with the Department of Banking must comply with the statement of policy issued May of 1998 concerning the Check Casher Licensing Act. The statement of policy provides that check cashers should post a notice of exact fees and charges, which shall be within the maximum prescribed in the act. The notice should be in plain view and in a location readily apparent to the consumer transacting business at each check casher location.
- 4/1/03 The Secretary's Letter discusses state-charted banks engaging in payday lending activities.
- 3/26/03 The Secretary's Letter discusses the Streamlined Call Report filing requirements.
- 2002**
- 9/23/02 The Secretary's Letter discusses that the Act 55 of 2001 definition of "Covered Loan" changes effective October 1, 2002; and that "Median Family Income" statistical estimates necessary for lenders to calculate (a) repayment ability of potential obligor under Section 512(b), and (b) whether negative amortization terms may be imposed on a potential obligor under Section 511(c), are now stated in the convenient chart attached to the letter.
- 6/3/02 Secretary's Letter discusses the Pilot Program for Residential Real Estate and Small Business Loans.

- 3/15/02 Secretary's Letter announces that by virtue of publication in the March 2, 2002 *Pennsylvania Bulletin* (Vol. 32, No. 9), the Mortgage Bankers and Brokers and Consumer Equity Protection Act ("MBBCEPA") Continuing Education Regulation (the "Regulation") is now in effect for all licensees under the MBBCEPA. Therefore, all licensees must be in compliance with the requirements contained in the Regulation by June 30, 2003, in order to renew a license.
- 2001**
- 12/21/01 This letter is to set forth in writing the Pennsylvania Department of Banking (the "Department") position on issues related to the ability of a Pennsylvania state-chartered bank, bank and trust company, or savings bank ("PA Bank") under Section 322 of the Banking Code of 1965 ("Section 322"). 7 P.S. § 322.
- 10/19/01 Secretary's Letter regarding President Bush's Executive Order Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit or Support Terrorism.
- 8/17/01 Letter to announce Act 55 of 2001, the Mortgage Bankers and Brokers and Consumer Equity Protection Act. A summary of Act 55 is attached to the Secretary's Letter.
- 1/4/01 Letter announces that Pennsylvania state banking institutions and Pennsylvania national banks are hereby permitted to observe Monday, November 12, 2001, as an optional legal holiday in recognition of Veteran's Day.
- 2000**
- 11/29/00 Governor Ridge signed into law as Act 89 of 2000, the Bank Parity Bill, HB 2533 of 2000 (P.N. 4073).
- 3/30/00 Pennsylvania State-chartered banks, bank and trust companies and savings banks may establish and operate messenger service branches.
- 3/23/00 Loans to Directors and Section 1414
- 1/18/00 Department's General Position on Internet Banking
- 1999**
- 8/23/99 Holidays for 2000
- 5/26/99 Letter interprets section 1414 of the Banking Code of 1965 as permitting Pennsylvania state-chartered banks, bank and trust companies, and savings banks to charge interest on loans to their executive officers to the same extent as permitted under Federal Reserve "Regulation O."
- 5/12/99 Permissible Bank Holidays for 2000.
- 5/12/99 Letter states that state-chartered banking institutions and offices of national banks located in Pennsylvania may remain open for business on January 1, 2, and 3, 2000, in order to address customers' questions and concerns regarding Year 2000 computer transaction issues.
- 1/22/99 Record Keeping Guidelines under the Mortgage Bankers and Brokers Act.
- 1/22/99 Record Keeping Guidelines under the Consumer Discount Company Act.
- 1998**
- 1/23/98 Year 2000 readiness and credit underwriting criteria for credit unions.
- 1/15/98 Year 2000 readiness and credit underwriting criteria.
- 1997**
- 8/27/97 Holidays for 1998.
- 6/9/97 Letter addresses electronic submission of Call Reports.
- 4/24/97 Letter discusses computer problems in the year 2000.
- 1/31/97 Letter regarding federal regulatory agencies having adopted a revised Uniform Financial Institutions Rating System which has been known as CAMEL.
- 1996**
- 11/25/96 Letter discusses the adjustment to the overhead assessment methodology for non-depository trust companies that it implemented in 1994.
- 4/16/96 Letter regarding authority of Pennsylvania state-chartered banking institutions to sell annuities issued by insurance companies.
- 1/26/96 Letter regarding heavy snowfall and floods having had a profound impact upon many communities in Pennsylvania and the financial hardships imposed upon your customers by this devastation.
- 1995**
- 10/10/95 Letter to Presidents of Pennsylvania State-chartered Credit Unions forwarding Investment Powers, Standards and Accounting Guidelines for Pennsylvania state-chartered credit unions as required by Section 501(b)(7) of the Credit Union Code which was amended by House Bill 2563, effective February 12, 1995.
- 7/11/95 Letter regarding Act 39 of 1995, amends the provisions of Pennsylvania's Banking Code to authorize full interstate banking and branching under Pennsylvania law and to facilitate the operations of interstate banks in Pennsylvania.
- 3/24/95 Letter regarding the Simplification and Availability of Bank Credit Act.
- 1994**
- 11/17/94 Letter to the Presidents and Chief Compliance Officers of Pennsylvania First Mortgage Companies regarding mortgage companies disbursing loan proceeds in a form prescribed by applicable law.

- 11/8/94 Letter to all Chief Executive Officers of Banks, Bank and Trust Companies, Savings Banks regarding Assets pledged for uninsured trust deposits.
- 10/13/94 Letter to the Presidents of Pennsylvania State-Chartered Credit Unions regarding automated teller machines at locations other than credit union's principal place of business.
- 10/5/94 Letter to all Chief Executive Officers of Banks, Bank and Trust Companies, Trust Companies, Savings Banks, Savings and Loan Associations regarding role change for outside auditors.
- 8/22/94 Letter to Chief Executive Officers of Pennsylvania Banking Institutions regarding bank holidays.
- 8/9/94 Letter to the Chief Executive Officers of Pennsylvania State-Chartered Banking Institutions, Savings Associations and Entities Licensed by the Department of Banking regarding enforcing the regulations of the Department of Banking Code, which provides for assessments of penalties and interest against financial institutions for failing to pay assessment and examination fees in a timely manner.
- 3/29/94 Letter to the Chief Executive Officers of Pennsylvania State-Chartered Non-Depository Trust Companies regarding the Department revising its examination/assessment billing method for non-depository trust companies.
- 1993**
- 12/9/93 Letter to the Presidents and Chief Executive Officers of Pennsylvania State-Chartered Banking Institutions regarding a new schedule for costs associated with the examination and supervision of state-chartered banks.
- 1992**
- 9/24/92 Letter to the Presidents and Chief Executive Officers of Pennsylvania State-Chartered Banking Institutions regarding evaluating the adequacy of capital and loan loss reserves separately.
- 1991**
- 9/3/91 Letter to all Motor Vehicle Sales Finance Companies discussing the problems with late delivery of certificates of title by motor vehicle lenders upon satisfaction of the existing loan. Letter states that title must be released immediately upon satisfaction of a loan.
- 8/23/91 Letter to all CEOs of Pennsylvania Chartered Savings Associations and all Pennsylvania Department of Banking Examiners clarifying its 7/29/91 interpretation of section 510 of the Savings Association Code of 1967, 7 P.S. § 6020-70(a)(3) which states that the Department will not object to and will not cite in an examination report a savings association employer for offering and providing favorable terms and rates on loans to such association's employees.
- 7/29/91 Letter to all CEOs of Pennsylvania Chartered Savings Associations and all Pennsylvania Department of Banking Examiners interpreting section 510 of the Savings Association Code of 1967, 7 P.S. § 6020-70(a)(3).
- 5/2/91 Letter to all Pennsylvania State-Chartered Banks, Savings Associations, and Credit Unions, OCC, OTS, NCUA, FDIC, Federal Reserve Board and all State Financial Regulatory Agencies informing them that Settlers Trust Savings Bank has not been and is not currently chartered to be a Pennsylvania state-chartered or federally chartered bank, bank and trust company, savings bank, or savings association.
- 1990**
- 12/3/90 Letter to the Executive Officer of the banking institution addressed: regarding the new minimum requirements for Annual Audits performed by Certified Public Accountants.
- 7/10/90 Letter to CEOs of Pennsylvania Financial Institutions informing them of an enforcement order against Mellon Bank, N.A. by the Pennsylvania Department of Insurance—re: Collateral Protection Insurance. Letter requests a summary of any existing collateral protection insurance programs to be used by the Department to assist the Department in drafting regulations to determine reasonable fees for licensees under the MVSEA.
- 7/10/90 Letter to CEOs of all Pennsylvania financial institutions informing them of the Department's opinion on the applicability of the "Anti-takeover law", Act 36 of 1990.
- 7/10/90 Letter to CEOs of all Pennsylvania Credit Unions informing them that credit unions must take immediate action in order to retain the power to indemnify their directors and volunteer officers. Also informing them that a special meeting of the board of directors should be called immediately to discuss adoption of a bylaw opting out of new provisions of the recently enacted "Anti-takeover Law", Act 36 of 1990.



- 6/11/90 Letter to CEOs and Boards of Directors of State-Chartered Credit Unions informing them that strict compliance with section 27 of the Credit Union Act, 15 Pa.C.S.A. § 12327, is required whenever a state-chartered credit union plans to merge or consolidate with any other credit union. In the future, failure to submit a merger application to the Department prior to the consummation of a merger will be viewed as a violation of law.
- 6/6/90 Letter to CEOs of state-chartered commercial banks and state-chartered credit unions informing them of the Department's opinion on the permissibility of the Federal Home Loan Bank of Pittsburgh ("FHLB/P") offering membership to other depository institutions in PA. Specifically, the FHLB/P would like to extend offers of membership to state-chartered commercial banks and state-chartered credit unions in PA.
- 5/17/90 Letter to CEOs of all Pennsylvania banking institutions informing them that the Department has recently issued an opinion regarding the impermissible collateralization of interest rate swap agreements.
- 4/30/90 Letter to all state-chartered credit unions issuing a new fee schedule for overhead assessment.
- 3/5/90 Letter to CEOs of all federally-insured state-chartered banks and S & Ls discussing the Resolution Trust Corporation, who is soliciting potential bidders for failing S&Ls. Letter requests institutions who are considering bidding to notify this Department before the bidding process begins.
- 1/18/90 Letter discusses FIRREA and additional language added to Section 222, entitled ACTIVITIES OF SAVINGS ASSOCIATIONS, which adds a new section to the Federal Deposit Insurance Act, Section 28, which states that Disclosures by Uninsured Savings Associations which are not insured by the Corporation, shall disclose clearly and conspicuously that the savings association's deposits are not federally insured.
- 1989**
- 11/1/89 Letter to CEOs of PA Banking Institutions discusses legal holidays for 1990. The Department has been advised by the Federal Reserve Banks of Philadelphia and Cleveland that it is their intention to observe Veterans' Day on Monday, November 12. The Department exercises its authority under Section 113(b)(x) that all state-chartered institutions have the option to observe Monday, November 12, 1990, as an optional holiday.
- 9/29/89 Letter lists legal bank holidays for 1990.
- 8/11/89 Letter to PA savings associations which are insured by the PSAIC regarding Financial Institutions Reform, Recovery and Enforcement Act and Section 222, entitled "Activities of Savings Associations" which requires certain disclosures be made by non-federally insured savings associations.
- 4/13/89 Letter discusses House Bill 979, Act 173 of 1988 which makes several significant changes in the Banking Code of 1965, including provisions which provide real estate investment and development authority to commercial savings banks; permit commercial and mortgage-backed securities powers; and, permit commercial and savings banks to make investments not presently permitted under statute in amounts up to 3% of assets with no more than 1% in any one investment.
- 1988**
- 11/3/88 Letter regarding survey of institutions offering low-cost checking and savings accounts.
- 11/2/88 Letter announces survey to be conducted by the Department regarding low-cost deposit accounts availability at banks and savings and loan associations.
- 10/17/88 Letter lists legal bank holidays for 1989.
- 9/30/88 Letter mailed to state-chartered banking institutions asking for a Report of Condition and Report of Income as of the close of business 9/30/88.
- 7/15/88 Letter to lenders asking them to act with forbearance toward farmers who may have been experiencing financial difficulties due to poor weather conditions.
- 6/30/88 Letter announces increase in assessments.
- 6/27/88 Letter to CEOs of bank and trust companies discusses the review of assessment fees for trust companies and trust departments. Letter asks institutions to complete a Report of Trust Assets.
- 6/3/88 Letter announces legislative amendments to sections 112, 166 & 117 of the Banking Code of 1965.
- 5/31/88 Letter to realtors discusses Senate Bill 7 of 1988, the Mortgage Bankers and Brokers Act.
- 4/6/88 Letter discusses the liquidation of TMIC Insurance Company and the need for some financial institutions to obtain alternate coverage.
- 1987**
- 12/11/87 Letter to bank and savings and loan association CEOs—re: provisions of the Uniform Commercial Code regarding full-day hours during the holidays.
- 11/4/87 Letter lists fixed and optional bank holidays for 1988.
- 8/28/87 Letter permits closing of institutions for Constitution Day celebration in Philadelphia, September 17, 1987.
- 6/24/87 Letter discusses requirements under Section 403 of the Banking Code of 1965 relating to report of condition & report of income.
- 3/23/87 Letter addressed to CEOs of all PA state-chartered banking institutions discusses Sections 1407(a) and 1407(c) of the Banking Code of 1965, which revises the minimum requirements for Directors' audits performed by CPAs.

- 2/5/87 Letter discusses permissibility of purchase or establishment of discount brokerage office subsidiaries under sections 311(b), 502(d) and 203(d) of the Banking Code of 1965.
- 1/16/87 Letter discusses Senate Bill 1389, Act No. 205 of 1986, amending various provisions of the Banking Code of 1965 (P.L. 847 No. 346) particularly § 1610 relating to fair pricing provisions.
- 1/6/87 Letter discusses permissibility of investment on mutual funds under the provision of the Banking Code of 1965, 7 P.S. § 307.
- 1986**
- 11/6/86 Letter contains a list of fixed and optional bank holidays for 1987.
- 9/30/86 Letter requests Report of Condition and Income as of September 30, 1986.
- 8/21/86 Letter discusses ownership of stock by state chartered institutions of out-of-state bank holding companies and 7 P.S. §§ 116, 311.
- 6/26/86 Letter requests Report of Condition and Income as of the close of business June 30, 1986.
- 3/17/86 Letter announces CSBS Computer Audit & Control Conference for bankers.
- 1985**
- 12/20/85 Letter requests report of condition and income for 4th Quarter of 1985.
- 12/16/85 Letter announces Martin Luther King, Jr.'s Birthday as a fixed holiday.
- 11/4/85 Letter lists all fixed and optional bank holidays for 1986.
- 9/25/85 Letter requests report of condition and income as of the close of business—9/30/85.
- 6/14/85 Letter announces upcoming examination of all corporations licensed under Pennsylvania's Secondary Mortgage Loan Act.
- 5/31/85 Letter discusses brokered loan fraud.
- 5/16/85 Letter announces "Day with the Secretar" program.
- 4/29/85 Letter discusses requirements for directors' audits pursuant to 7 P.S. § 1407(a) and the relevant regulations.
- 4/2/85 Letter announces CSBS Computer Audit & Control Conference for bankers.
- 1/30/85 Letter announces substantive amendments to 7 P.S. § 408, House Bill No. 2453, Act No. 1984-217.
- 1984**
- 12/20/84 Letter announces staff changes in the banking bureau of the Department.
- 12/12/84 Letter discusses requirement of § 1407 of the Banking Code of 1965 regarding audit requirements.
- 11/28/84 Letter discusses increasing fees and charges for traditional financial services.
- 10/19/84 Letter announces banking legal holidays for 1985.
- 10/9/84 Letter discusses Section 105(B.1) of the Banking Code of 1965, establishment of additional offices in Pennsylvania by foreign banking organizations.
- 7/26/84 Letter discusses Senate Bill 1304, Act No. 128 of 1984, Senate Bill 1305, Act No. 129 of 1984 and amendments to § 302, § 303, § 401 of the Banking Code of 1965.
- 7/26/84 Letter discusses Senate Bill No. 1304, Act No. 128 of 1984 which amended sections 203, 306, 308, 310, 311, 404, 405, 505, 805, 908, 1415, 1609, 1910, 2002 of the Banking Code of 1965.
- 7/26/84 Letter discusses Senate Bill No. 1080, Act No. 125 of 1984 which amended sections 311, 404, 514, 610, 802, 1217, 1405, 1609, 1801 and 1809 of the Banking Code of 1965.
- 7/13/84 Letter discusses amendment to Section 1910(d) of the Banking Code of 1965, which requires directors and officers to have an audit performed of the books and affairs of the institution at least once per year.
- 6/18/84 Letter announces Department's revisions to branch application forms.
- 6/14/84 Letter discusses Banking Code of 1965, § 307—Investment Securities (other than stock) and OCC revising its interpretation of ruling 7.1100, redefining capital and surplus for the purposes of investment limitations.
- 3/5/84 Letter is a reminder of importance of making and maintaining arrangements to backup data processing equipment and provide for reconstruction of records.
- 2/23/84 Letter discusses Section 319 of the Banking Code of 1965 and variable rate consumer installment loans.
- 2/17/84 Letter discusses the technological revolution which is affecting the banking industry. The letter also announces a presentation of CSBS Computer Audit and Control Conference for Bankers to be held in Philadelphia, PA on April 23-26, 1984.
- 1/24/84 Letter discusses Section 307 of the Banking Code of 1965 and investments in shares of money market mutual funds.
- 1983**
- 12/5/83 Letter discusses annual audits of one-bank holding companies and multi-bank holding companies in compliance with Sections 1407 of the Banking Code of 1965.
- 12/1/83 Letter discusses impact of deregulation on industry.
- 10/13/83 Letter announces deletion of Section 14.1 and 14.2 from Title 10 of the Pa. Code.
- 10/7/83 Letter announces 1984 legal bank holidays.
- 4/14/83 Letter discusses Garn-St. Germain Depository Act of 1982 and preemption of state law re: alternative mortgage loans and override of 7 P.S. § 505.
- 4/12/83 Letter regarding electronic automation.

- 4/8/83 Letter regarding the Garn-St. Germain Depository Institutions Act of 1982 overrides state law to the extent that it permits adjustable-rate mortgages to be made or purchased by state-chartered banks, bank and trust companies, trust companies, and private banks.
- 2/28/83 Letter discusses annual audits requirement contained in Section 17.1(a), Title 10 of the *Pennsylvania Code*.
- 2/15/83 Letter discusses mortgage loans requiring special consideration such as those affected by temporary unemployment of borrower.
- 2/2/83 Letter discusses Garn-St. Germain Depository Institution Act of 1982 overriding substantially equal payments requirements of Section 310 of the Banking Code of 1965.
- 1/24/83 Letter discusses exercising of compassion and forbearance in dealing with unemployed customers.
- 1/17/83 Letter discusses recent amendments to Chapter 7 of the Banking Code of 1965, as amended.
- 1/3/83 Letter concerns substantial increase in the number of institutions advertising repurchase agreements.
- 1982**
- 12/8/82 Letter discusses examination of PA Bank Holding Companies by Department.
- 11/1/82 Letter lists legal bank holidays for 1983.
- 7/30/82 Letter addressed to thrift CEOs and discusses asset restatement accounting.
- 7/2/82 Letter to MVSFA licensees discusses Act No. 160 of 1982 and maximum permissible finance charges.
- 6/4/82 Letter discusses House Bill No. 1739, Act No. 79 of 1982, which amended sections 202, 308, 311, 319, 320, 407, 504, 506, 610, 702, 703, 1414, 2004 and 1609 of the Banking Code of 1965.
- 6/4/82 Letter discusses House Bill No. 1889, Act No. 44 of 1982, which amended sections 113, 114, 115, 903, 904 and 905 of the Banking Code of 1965.
- 4/5/82 Letter announces change of policy from capital-to-deposit ratio as a measurement of capital adequacy to capital-to-assets ratio.
- 4/2/82 Letter discusses the technological revolution which is affecting the banking industry. The letter also announces a presentation of CSBS Bank Executives EDP/EFT Conference to be held in Philadelphia, April 27-28, 1982.
- 3/26/82 Letter discusses the technological revolution which is affecting the banking industry. The letter also announces a presentation of CSBS Bank Executives EDP/EFT Conference to be held in Philadelphia, April 27-28, 1982.
- 1981**
- 11/20/81 Letter lists legal bank holidays for 1982.
- 10/13/81 Letter discusses sections 702(c) and 610(c) of the Banking Code of 1965, as amended.
- 10/9/81 Letter announces CSBS Computer Audit and Control Conference for Bankers.
- 1/21/81 Notice of authorization to close banks in Philadelphia for official celebrations.
- 1980**
- 11/7/80 Letter lists legal bank holidays for 1981.
- 10/28/80 Letter discusses proposed amendments to Department regulations pertaining to Legal Reserve Funds, 10 Pa. Code, Chapter 11.
- 7/7/80 Letter announces "Day with the Secretary" program.
- 6/17/80 Letter discusses Chapter 7 and Section 103 of the Banking Code of 1965, as amended, and Section 202 of the Banking Code of 1933, as amended, legal reserves of PA nonmember banks.
- 6/10/80 Letter discusses Section 318 of the Banking Code of 1965 and permissible interest computations.
- 5/29/80 Letter discusses Act No. 51 of 1980, amending various provisions of the Banking Code of 1965 (P.L. 847, No. 346).
- 3/13/80 Letter discusses proposed legislation requiring mandatory reserves to be maintained at the Federal Reserve.
- 2/14/80 Letter discusses Act No. 286 of 1980 and new requirements for CPAs.
- 2/4/80 Letter discusses conversions of PA National Banks to State Charters.
- 1/2/80 Letter discusses federal law preemption of first lien residential mortgage rate portion of Pennsylvania usury law.
- 1979**
- 11/29/79 Letter discusses whether a bank or a bank and trust company may charge the Federal Reserve discount rate plus 1% on a residential mortgage loan.
- 11/16/79 Letter discusses legal bank holidays.
- 11/1/79 Letter discusses attempts to curb inflation and to maintain stability and balance in Pennsylvania.
- 10/26/79 Letter regarding a Conference on technological revolution involving electronics.
- 10/9/79 Letter discusses Outstanding Mortgage Loans
- 10/8/79 Letter discusses Outstanding Mortgage Loans
- 10/3/79 Letter discusses to what extent PA banks may invest in mortgage-backed pass-through certificates sold by banks through an underwriting syndicate.
- 7/26/79 Letter discusses Outstanding Mortgage Loans.
- 1975**
- 3/7/75 Letter discusses instructions for filing documents with the Corporation Bureau of the Department of State.
- 1966**
- 3-14-66 Letter discusses Saturday Banking Hours.

**POLICY STATEMENTS**

- \*10 Pa. Code Chapter 47—*Loan Modifications—Statement of Policy*
- \*10 Pa. Code Chapter 49—*Reverse Mortgage Loans—Statement of Policy*
- \*10 Pa. Code §§ 13.61—13.68—*Exception to Definition of “Branch”*
- \*10 Pa. Code § 41.3a—*Calculation of Consumer Discount Company Act default charges—Statement of Policy*
- \*10 Pa. Code § 7.9—*Disclosure Requirements—Statement of Policy*
- \*10 Pa. Code Chapter 81—*Check Cashers—Statement of Policy*
- \*10 Pa. Code § 13.51—*Simplification and Availability of Bank Credit—Statement of Policy*
- \*10 Pa. Code Chapter 48—*Mortgage Loan Business Practices—Statement of Policy*

**INDEX OF GUIDANCE AVAILABLE  
REGARDING COMPLIANCE WITH DEPOSITORY  
INSTITUTION STATUTES AND REGULATIONS**

The following is a list of applications and instructions to assist depository institutions in complying with various provisions of the statutes and regulations respectively applicable to Pennsylvania state-chartered banking institutions, thrift institutions, and credit unions.

\* *Branch Applications:*

DeNovo Branch—Bank, Credit Union, Non-Depository Trust Company  
 Purchase of Assets/Assumption of Liabilities—Bank  
 Branch Relocation—Bank  
 Branch Discontinuance—Bank  
 Foreign Bank Office

\* *Conversions*

National Bank to State Bank  
 Savings Association to Savings Bank  
 Mutual Savings Bank to Stock Savings Bank  
 Mutual Savings Association to Stock Savings Association  
 Federal Credit Union to State Credit Union

\* *Mergers*

Banks  
 Savings Associations  
 Credit Unions

\* *Charters*

Bank  
 Interim Bank  
 Credit Union  
 Non-Depository Trust Company

\* *Dissolutions*

Bank

\* *Intrastate Acquisitions*

Bank Holding Company  
 Thrift Holding Company

\* *Interstate Acquisitions*

Thrift Holding Company

\* *Other*

Change In Bank Control—Individuals  
 Mutual Holding Company Reorganizations  
 Trust Department—Bank  
 Bank Subsidiary and Parity Notice

**INDEX OF GUIDANCE AVAILABLE REGARDING  
COMPLIANCE WITH LICENSING STATUTES AND  
REGULATIONS**

Instructions for license applications and Guidelines for compliance are available regarding each of the following

statutes and, to the extent that regulations have been promulgated, their respective underlying regulations:

- Consumer Discount Company Act,
- Debt Management Services Act,
- Debt Settlement Services Act,
- Money Transmitter Act,
- Consumer Credit Code,
- Pawnbrokers License Act,
- Check Cashers Licensing Act,
- Credit Services Act, and
- Mortgage Licensing Act

In addition to the above indices, the Department of Banking and Securities maintains interpretive letters addressing the applicability of statutes and regulations administered by the Department of Banking and Securities to specific fact patterns. The Department may provide a summary of the Department's position on a particular issue or a redacted interpretive letter when appropriate in response to particular questions previously addressed by the Department, in order to assist the public and members of the lending industry in complying with laws administered by the Department. The Department of Banking and Securities will continue to issue interpretive letters on a case by case basis when appropriate regarding new issues raised by persons requesting such interpretive information.

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**Department of  
COMMUNITY & ECONOMIC DEVELOPMENT  
(DCED)**

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**A. Center for Business Financing Loans**

- Pennsylvania Industrial Development Authority Jared Lucas (717-783-5046)

**B. Center for Private Financing**

- Volume Cap Allocation  
Gail Boppe (717-783-1109)

**II. GUIDANCE MANUALS**

**A. Center for Community and Housing Development**

- CDBG-Disaster Recovery (buyouts/acquisition/infrastructure)
- CDBG-Disaster Recovery Monitoring Plan
- CDBG Monitoring Plan
- Citizen Participation Plan
- Economic Development Guide
- *Environmental Review Manual (2019)*
- ESG Monitoring Plan
- *Fair Housing and Equal Opportunity Manual (2017)*
- HOME Monitoring Plan
- 2018 Housing Rehabilitation Guidebook
- *Integrated Disbursement and Information System (IDIS)/Grant Based Accounting Manual*
- *Labor Standards Manual (2018)*
- Modular Housing Standards Guide
- Neighborhood Stabilization Program Monitoring Plan
- Procedures for Closeout of Contracts
- Procurement/Contract Guide
- Sample Construction Contract Documents
- Section 108 Loan Program Guidelines
- Section 108 Loan Program Standards for Financial Underwriting
- Section 3 Plan and Program Guide
- Special Assessments Guide  
Kathy Possinger (717-720-7315)

**B. Center for Community Services**

- *PA Standard Work Specifications (SWS) Field Manual (2016)*

Kathy Rulli (717-214-5494)

**C. Governor's Center for Local Government Services**

- Act 172-2016 Volunteer Firefighter Tax Credit Guide
- Administering Police Services in Small Communities
- Auditor's Guide
- Borough Council Handbook
- *Borough Mayor's Manual*
- Boundary Change Procedures
- Chart of Accounts
- Citizen's Guide to Local Government
- City Government in PA Handbook
- Councils of Governments Directory
- COG Director's Handbook
- Debt Management Handbook
- Elective Office in Local Government
- Financial Monitoring Workbook
- Fiscal Management Handbook
- Flood Plain Management Publications
- Home Rule in Pennsylvania
- Insurance Primer for Municipal Officials
- Intergovernmental Cooperation Handbook
- Local Government Regulation of Wireless Telecommunications Facilities
- Local Taxpayers Bill of Rights & Real Property Tax Payer Programs under Act 50 of 1998
- *Manual for County Chief Clerk's/Administrator*
- *Manual for County Commissioners*
- *Manual for Municipal Secretaries*
- *Model Hiring Manual for Pennsylvania Municipalities*
- Municipal Authorities in Pennsylvania
- Municipal Pension Handbook
- Municipalities Financial Recovery Act
- Open Meetings/Open Records
- *Public Works Manual*
- Purchasing Handbook
- Records Management—Retention Schedules
- Referendum Handbook
- Regional Fire Flyer
- Regional Police Services in Pennsylvania
- Risk Manager's Insurance Guide
- Solicitor's Handbook
- *Tax Collector's Manual*
- *Taxation Manual*
- Township Commissioner's Handbook
- *Township Supervisor's Manual*

**1. Planning Series**

- Municipalities Planning Code
  - No. 1—Local Land Use Controls in Pennsylvania
  - No. 2—The Planning Commission
  - No. 3—The Comprehensive Plan
  - No. 4—Zoning
  - No. 5—Technical Information on Floodplain Management
  - No. 6—The Zoning Hearing Board
  - No. 7—Special Exceptions, Conditional Uses and Variances
  - No. 8—Subdivision and Land Development
  - No. 9—The Zoning Officer
  - No. 10—Reducing Land Use Barriers to Affordable Housing
  - Planning for Agriculture
- Denny Puko (1-888-223-6837)

**2. Act 32 Related Publications and Forms**

- *Act 32 Procedure Manual*
- Employer Registration for Local Earned Income Tax Withholding
- Employer's Quarterly Earned Income Tax Return
- Residency Certification Form
- Taxpayer's Annual Local Earned Income Tax Return
- Taxpayer's Quarterly Estimated Earned Income Tax
- W2-R Annual Reconciliation of Earned Income Tax Withheld from Wages

**3. Tax Collector Training Guidelines**

- Act 48-2015 Qualified Tax Collector Training Program
- Act 48-2015 Appointment of a Deputy Tax Collector Form
- Act 48-2015 Tax Collector Registration and Continuing Education Credit Request
- Executive Summary of Act 48-2015
- Local Property Tax Collector Monthly Reporting Form and Instructions

Sean Sanderson (1-888-223-6837)

**4. Municipal Code Fiscal Related Publications**

- Annual Audit and Financial Report
- County Annual Financial Report

**D. Office of Business Financing**

- Business Financing Programs
- Customer Service: 1-800-379-7448 or 717-787-3405

**E. PA Business One-Stop Shop**

- Entrepreneur's Guide: Starting and Growing a Business in Pennsylvania 1-833-722-6778

**III. DECISIONS**

NONE.

**IV. INTERNAL GUIDELINES****A. Center for Community and Housing Development**

- Community Development Block Grant Program
  - Community Development Block Grant—Disaster Recovery Program Guidelines & Application Kit
- Donna Enrico (717-720-7343)

- Emergency Solutions Grant Program—Guidelines and Application Kit
- Madra Clay (717-720-7397)

- HOME Investment Partnerships Program—Guidelines and Application Kit
- Kathy Possinger (717-720-7315)

- Neighborhood Stabilization Program
  - Registered State Basic Agency (RSBA) ARC
- Melissa Williams (717-720-1424)

- Section 108 (of the Housing & Community Development Act) Loan Guarantee Program
- Kristina Powell (717-720-7349)

**B. Center for Community Services**

- Community Services Block Grant Guidelines
  - Community Services Block Grant Program Directives
- Melissa Tabb (717-425-7598)

- Neighborhood Assistance Program Enterprise Zone Tax Credit Program—Guidelines
  - Neighborhood Assistance Tax Credit Program Guidelines
- John Winters (717-720-1471)

- Weatherization Assistance Program Directives
- Weatherization Assistance Program Guidelines  
Ashley Seburn (717-720-7456)

### C. Commonwealth Financing Authority

- Tax Increment Financing Guarantee Program  
Brian Deamer (717-783-1109)
- First Industries Tourism Loan Guarantee Program
- First Industries Agriculture Loan Guarantee Program
- Second Stage Loan Program  
Craig Petrasic (717-783-1109)

### D. Local Government Services Center

- Fire Assistance Program
- Local Government Capital Project Loan Program
- Municipal Assistance Program
- Municipalities Financial Recovery Act Program
- Police Assistance Program
- Strategic Management Planning Program
- Tax Collector Training, Examination, Qualification & Continuing Education Program Act 48-2015
- Transit Revitalization Investment District Fund Grant (1-888-223-6837)
- State Tax Equalization Board
  - *STEB Policy and Procedure Manual for Common Level Ratio*
  - *STEB Policy and Procedure Manual for Market Value*
  - *STEB Sales Validation and Submission Operations Manual*

Renee Reynolds (717-720-1468)

### E. Office of Business Financing

#### 1. Center for Community Enhancement

- Commonwealth Financing Authority—Gaming Economic Development and Tourism Fund (GEDTF) Allegheny County
- Commonwealth Financing Authority—Local Share Account Fund (Gaming Funds) Luzerne County
- Commonwealth Financing Authority—Local Share Account Fund (Gaming Funds) Monroe County
- Commonwealth Financing Authority—Local Share Account Fund (Gaming Funds) Montgomery County
- Commonwealth Financing Authority—Local Share Account Fund (Gaming Funds) Northampton and Lehigh Counties
- Local Share Account Fund (Gaming Funds) Washington County
- Local Share Account Fund (Gaming Funds) Fayette County
- Keystone Communities Program  
Mandy Book (717-787-6245)

#### 2. Center for Private Financing

- Pennsylvania Community Development Bank:
    - Business Plan
    - Accreditation Standards
    - Capacity Building Grants
    - State Accreditation Guidelines and Application
    - Underwriting
  - Business Opportunity Fund
  - Pennsylvania Capital Access Program
  - Pennsylvania Economic Development Financing Authority:
    - Exempt Facility & Small Issue Bonds
    - Taxable and Tax-Exempt Bond Financing
- Steve Drizos, Craig Petrasic, Brian Deamer (717-783-1109)

- Next Generation Farmer Loan Program
- Revenue Bond & Mortgage Program  
Gail Boppe (717-783-1109)

### 3. Grants Division

- Commonwealth Financing Authority—Multimodal Transportation Fund (MTF)
- Commonwealth Financing Authority—Pennsylvania Dairy Investment Program (PDIP)
- Guaranteed Free Training Program (WEDnet)
- Pennsylvania First Program  
Ryan Emerson (717-787-6245)

### 4. Loans Division

- Commonwealth Financing Authority—First Industries/Agriculture/SBF
- Commonwealth Financing Authority—First Industries/Tourism/SBF
- Commonwealth Financing Authority—First Industries/Agriculture/MELF
- Commonwealth Financing Authority—First Industries/Tourism/MELF
- Pennsylvania Industrial Development Authority
- Small Diverse Business Capital Access Program  
Jared Lucas (717-783-5046)

### 5. Site Development Division

- Commonwealth Financing Authority—Alternative & Clean Energy (ACE)
- Commonwealth Financing Authority—Business in Our Sites (BOS)
- Commonwealth Financing Authority—Penn Works
- Commonwealth Financing Authority—Pennsylvania Small Water and Sewer Program
- Commonwealth Financing Authority—Building PA
- Commonwealth Financing Authority—H2O PA
- Commonwealth Financing Authority—Renewable Energy (REP)
- Commonwealth Financing Authority—High Performance Building (HPB)
- Commonwealth Financing Authority—Abandoned Mine Drainage Abatement & Treatment (AMDAT)
- Commonwealth Financing Authority—Baseline Water Quality Data (BWQD)
- Commonwealth Financing Authority—Flood Mitigation
- Commonwealth Financing Authority—Greenways, Trails & Recreation (GTR)
- Commonwealth Financing Authority—Orphan or Abandoned Well Plugging
- Commonwealth Financing Authority—Sewage Facilities
- Commonwealth Financing Authority—Solar Energy
- Commonwealth Financing Authority—Watershed Restoration and Protection (WRPP)
- Commonwealth Financing Authority—Pipeline Investment Program
- Infrastructure and Facilities Improvement Program (IFIP)
- Industrial Sites Reuse Program (ISR)
- Keystone Opportunity Zone (KOZ)
- Keystone Special Development Zone (KSDZ)
- Private Dam Financial Assurance Program (PDFAP)  
Brian Eckert (717-787-6245)

### 6. Tax Credit Division

- Coal Refuse Energy and Reclamation Tax Credit
- Educational Improvement Tax Credits (EITC)
- Historic Preservation Tax Credit (HPTC)
- Job Creation Tax Credit Program (JCTC)
- Manufacturing Tax Credit Program (MTC)
- Opportunity Scholarship Tax Credit (OSTC)

- Pre-Kindergarten Tax Credit Business Guidelines  
Jim O'Donnell (717-787-7120)

- Keystone Innovation Zone Tax Credit (KIZ)
- Research and Development Tax Credit
- Research and Development Tax Credit Sales & Assignment (R&D)
- Waterfront Development Tax Credit Program (WDTC)  
Sarah Spishock (717-787-7120)

#### 7. Workforce Development Initiatives

- PA Manufacturing Training-to-Career Grant Program  
Gwen Ross (717-720-7386)

#### F. Office of International Business Development

- Export 200 Block Grant  
Katherine Skopp (717-720-7361)

#### G. Pennsylvania Military Community Enhancement Commission

- Local Defense Group Grant—Program Guidelines  
Peter Witmer (717-720-1323)

#### H. Pennsylvania Minority Business Development Authority

- Pennsylvania Minority Business Development Authority Guidelines
- Pennsylvania Minority Business Development Authority Revolving Loan Fund Capitalization Program Guidelines  
Cathy Onyeaka (717-214-5321)

#### I. Technology & Innovation Office

- Appalachian Regional Commission (ARC)
- PA Manufacturing—Industrial Resource Centers
- Partnerships for Regional Economic Performance (PREP)  
Neil Fowler (717-214-5395)

- Engage!  
Jennifer Lench (717-720-7345)

- Ben Franklin Technology Partners (BFTP)
- Pennsylvania Technical Assistance Program (PennTap)
- Pittsburgh SuperComputing Center
- Powdered Metals Initiative  
Jennifer Leinbach (717-720-7388)

- BFTDA Venture Investment Program  
Diane Sterthous (717-720-1303)

- Pennsylvania Defense Industry Assistance Partnership (PDIA)  
Sue Suleski (717-214-5329)

- Life Sciences Greenhouse Program
- Pennsylvania Infrastructure Technology Alliance (PITA)
- PA Manufacturing Innovation Program  
Jennifer Leinbach (717-720-7388)

#### J. Marketing, Tourism and Film Offices

- Entertainment Economic Enhancement Program
- Film Production Tax Credit
- Marketing to Attract Business
- Marketing to Attract Tourism
- Tourism Accredited Zoos
- Video Game Production Tax Credit  
Janice Collier (717-720-1312)

#### V. OTHER

##### A. Center for Community and Housing Development

- 2019-2023 Consolidated Plan and 2019 Action Plan (also available in Spanish)

- 2014-2018 Consolidated Annual Performance and Evaluation Reports (CAPER)—Including the Performance Evaluation Report (PER)

M.J. Smith (717-214-9754)

##### B. Center for Community Services

- Community Services Block Grant State Plan
- DCED Weatherization Portion of PA LIHEAP Plan (Appendix C)
- Weatherization Assistance Program State Plan
- Neighborhood Assistance Tax Credit Program
- Neighborhood Assistance Enterprise Zone Tax Credit Program

Lynette Praster (717-720-1350)

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### Department of CONSERVATION AND NATURAL RESOURCES (DCNR)

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#### I. POLICY STATEMENTS:

##### A. Bureau of Forestry

- State Forest Natural Areas
- Acquisition Transfer or Exchange of State Forest Land Acquisition  
Contact: Seth Cassell (717-783-0389)

##### B. Bureau of State Parks

- State Park User Fees  
Contact: David Sariano (717-787-6640)
- Transfer or Exchange of State Park Land
- State Park Natural Areas  
Contact: Matt Azeles (717-772-0243)

##### C. Bureau of Recreation and Conservation

- Recreation and Conservation Grants  
Contact: Cindy Dunlap (717-783-0988)

#### II. GUIDANCE MANUALS:

##### A. Bureau of Facility Design and Construction

- Application for Vacant and Unimproved Public Lands  
Contact: John Timbrell (717-772-8393)

##### B. Bureau of Forestry

- *Cooperative Forest Insect Pests Suppression Program—Procedure for Cooperator Participation Manual—County/Municipal Cooperator*
- *Cooperative Forest Insect Pests Suppression Program—Procedure for Cooperator Participation Manual—Other Agency Cooperator*
- *Cooperative Forest Insect Pests Suppression Program—Procedure for Cooperator Participation Manual—Forest Stewardship Cooperator*
- *Cooperative Gypsy Moth Suppression Program Operating Procedure and Deadlines Manual*  
Contact: Donald Eggen (717-787-2336)

- Wild Plant Collection Permit  
Contact: Deb Fisler (717-783-3444)

- Ginseng Buyer/Seller License  
Contact: Deb Fisler (717-783-3444)

- Wild Resource Conservation Fund  
Contact: Rebecca Bowen (717-772-0258)

- Public and Private Wild Plant Sanctuaries  
Contact: Rebecca Bowen (717-772-0258)

- PA Conservation Explorer (PNDI)  
Contact: Greg Podnieszinski (717-214-7513)

- *Forest Fire Warden Manual*  
Contact: Michael Kern (717-787-2925)

- Pennsylvania Prescribed Fire Standards  
Contact: Todd Breininger (717-773-8011)

- Forest Camp Lease Guidelines
- Water Use Agreement  
Contact: Brad Wendt (717-783-4481)

- *Snowmobile Youth Safety Instructor's Manual*
- *ATV Youth Safety Instructor's Manual*  
Contact: Todd Miller (717-783-7941)

- Forest Products Permit
- *Silviculture Manual*
- District Forester Permit  
Contact: Bob Beleski (717-783-7932)
- Camping Permit
- Search and Rescue
- Special & Commercial Activities Agreement
- Conservation Volunteer Program  
Contact: Nathan Fite (717-783-7941)

- Road Use Agreement  
Contact: William Cook (717-346-9797)
- *Right-of-Way Administration Manual*
- License for Right of Way  
Contact: David Mong (717-783-7947)

- Prospecting Permit Coal & Water
- Seismic Survey Agreement
- Oil and Gas Leases
- Surface Use Agreements
- Gas Storage Leases
- Agreements of Consent to Assignments
- Coal Agreements
- Hard Mineral Agreement
- Unitization Agreements
- River Lands Gas Leases
- Guidelines for Administering Oil and Gas Activity on State Forest Lands  
Contact: Ted Borawski (717-772-0269)

- Pennsylvania State Forest Resource Management Plan  
Contact: Ryan Szuch (717-787-2980)

#### C. Bureau of Recreation and Conservation

- *Community Conservation Partnerships Program Grants—Manual and Process*  
Contact: Mike Eschenmann (717-783-2662)

- Small Communities Program  
Contact: Beth Helterbran (717-783-8526)

- Pennsylvania Scenic Rivers Program Guidelines
- Pennsylvania Scenic Rivers Program Management Guidelines
- Pennsylvania Scenic Rivers Program Eligibility Process and Criteria
- Riparian Forested Buffer Grant Program  
Contact: Kelly Rossiter (717-772-3319)

- All-Terrain Vehicle and Snowmobile Grant Program
- Pennsylvania Recreational Trails Program
- Pennsylvania Trails Advisory Committee  
Contact: Leslie Sarvis (717-772-3321)

- Land and Water Conservation Fund (LWCF)
- Outdoor Recreation Legacy Program (ORLP)  
Contact: Alex Tatanish (717-783-4735)

- Pennsylvania Heritage Area Program  
Contact: Mark Palerino (717-772-9175)

#### D. Bureau of State Parks

- Antenna Sites  
Contact: Rex Lord (717-787-8800)

- Boating/Boat Docks
- Geocaching
- *Marina Manuals*
- Search and Rescue
- *Swimming/Lifeguard Manuals*
- Rock Climbing  
Contact: Rachel Warrick (717-783-9677)

- Commercial Use Licenses
- Concession Leases
- Conservation Volunteer Program
- Leased Campsite & Houseboats
- Occupancy Agreements
- Road Use Agreements
- Rights-of-Way  
Contact: Judy Deiter (717-783-3307)

#### E. Bureau of Geological Survey

- Exploration and Development Well Information Network (EDWIN)  
Contact: Kristin Carter (412-442-4234)
- PA Ground Water Information System (PAGWIS)  
Contact: Stuart Reese (717-702-2028)

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#### Department of CORRECTIONS (DOC)

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- Recidivism Risk Reduction Incentive—Statement of Policy  
Adopted 4/3/2009 effective 4/4/2009 39 Pa.B. 1674
- Temporary Transfers For County Courts—Statement of Policy  
Adopted June 19, 2009 and effective June 20, 2009, 39 Pa.B. 3067.  
Contact: Jamie Boyd, Department of Corrections (717-728-7756)

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#### Department of DRUG AND ALCOHOL PROGRAMS (DDAP)

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**DDAP Contact:**  
Ali Gantz, Digital Director  
Phone: 717-979-8729

#### Agency Manuals

- *Fiscal Manual* (July 1, 2015—June 30, 2020)
- *Operations Manual* (July 1, 2015—June 30, 2020)
- *Prevention Manual* (July 1, 2015—June 30, 2020)
- *Treatment Manual* (July 1, 2015—June 30, 2020)
- *Gambling Treatment Services Manual* (January 2018)
- *Confidentiality Participant Manual* (November 2017)

#### Licensing Alerts—Active

- 01-2019 Staffing Regulations Qualifications
- 01-2018 Clarification Regarding Verification of Patient Identity in Licensed Narcotic Treatment Programs
- 02-2018 Reporting of Unusual Incidents
- 03-2018 Intake, Evaluation and Referral (IER) Licensing Alert Revision
- 01-2017 Urinalysis Testing
- 01-2015 Supervision of Counselor Assistants
- 02-2015 Staffing Regulations—Requirements for Qualifications for the Position of Counselor
- 03-2015 Staffing Regulations at 28 Pa. Code § 704.1—Project Wide Versus Facility Specific Enforcement



- 01-2014 Outpatient Clients Receiving Direct Counseling Less than Twice per Month
  - 02-2012 Staff Training Requirements for Health Care Professionals
  - 03-2012 Use of Buprenorphine Nonresidential Facilities—Requests for Exceptions to Regulations 28 Pa. Code Part V, Chapter 715 (Replaces Alert 2008-01)
  - 04-2012 Use of Buprenorphine—Residential Facilities—Requests for Exceptions to Regulations, 28 Pa. Code Part V, Chapter 715
  - 01-2011 Financial Audits
  - 02-2011 Revocation of Client Consent to Release Information
  - 03-2011 Use of Non-Narcotic Drugs in Drug and Alcohol Non-Residential Treatment Facilities (Vivitrol)
  - 02-2009 Narcotic Treatment Program Medication Take-Home Privileges
  - 01-2007 Licensed Drug and Alcohol Treatment Providers Use of SCA Assessments as a Basis for Developing Client's Psychosocial Histories
  - 01-2005 Electronic Clinical Records
  - 02-2005 Clinical Supervisor Requirements
  - 03-2005 Timing of Individual Training Plans
  - 04-2005 Dating of Signatures
  - 05-2005 Project Director Requirements
  - 02-2004 Locked Storage Containers: Record Storage
  - 01-2002 Chapter 705. Physical Plant Standards
  - 02-2002 Staffing Regulations—Qualifications/Degree in a Related Field (Updates Alert 1998-04)
  - 03-2002 Staffing Regulations—Primary Care Hours and Detoxification Activities
  - 04-2002 Staffing Regulations—Requirements for Direct Observation and Close Supervision of Counselor Assistants
  - 01-2001 Older Adult Protective Services Act Not Applicable to Drug and Alcohol Treatment Programs
  - 02-1999 Verification of Training, Experience and Professional Licensure or Certification
  - 05-1999 Staffing Qualifications for Clinical Supervisors and Counselors Hired Prior to March 4, 1996
  - 05-1998 Facility Closures
  - 06-1998 Scheduling of Licensing Inspections
  - 01-1997 Minimum Content Requirements for PA Department of Health Approved HIV/AIDS Curriculum
  - 02-1997 Restrictions on Licenses/Certificates of Compliance/Approval
  - 03-1997 Distinction Between Outpatient and Partial Hospitalization Services (Revised)
  - 04-1997 Requests for Exceptions to Regulations, Part V. Drug and Alcohol Activities, Chapter 701
  - 06-1997 Minimum Content Requirements for Pennsylvania Department of Health Approved Curriculum for Tuberculosis and Sexually Transmitted Diseases
  - 01-1996 Physical Examinations
  - 02-1996 Complaint Investigations
  - 03-1996 Scheduling of Licensing Inspections
  - 04-1996 Psychosocial Histories
  - 05-1996 Unannounced Visits
  - 06-1996 Drug and Alcohol Staffing Regulations Interpretive Guidelines
  - 01-1994 Licensed Capacity
  - 02-1994 Group Counseling
- Licensing Alerts—Inactive**
- 01-2016 Intake Evaluation and Referral
  - 01-2012 Satisfaction of Staff Training Requirements—(Updates Licensing Alert 2010-10)
  - 01-2010 Satisfaction of Staff Training Requirements (Updates Alert 2009-01)
  - 03-2010 Staffing Regulations—Qualifications/Degree in a Related Field (Updates Licensing Alerts 1998-04, 2002-02, and 2008-08)
  - 01-2009 Satisfaction of Staff Training Requirements
  - 01-2008 Exception Request Form (28 Pa. Code Chapter 715)/Buprenorphine
  - 01-2008 Nonresidential Facility Use of Buprenorphine—Requests for Exceptions to Regulations—28 Pa. Code Part V—Chapter 715
  - 02-2008 Supervision of Counselor Assistants
  - 03-2008 Staffing Regulations—Qualifications/Degree in a Related Field—(Updates Licensing Alert 1998-04 and 2002-02)
  - 01-2004 Division of Drug and Alcohol Program Licensure Web Page
  - 01-2000 Staffing Regulations—Qualifications/Degree From a Foreign Non-Accredited University/College (Updates Licensing Alert 1998-03)
  - 05-1999 1998 Standards Deficiencies
  - 01-1998 Recission of Shelter, Hotline, and Drop-In Regulations
  - 02-1998 Rescheduling of Levo-Alpha-Acetyl-Methodol (LAAM)
  - 03-1998 Staffing Regulations—Qualifications/Degree from a Foreign Non-Accredited University/College
  - 04-1998 Staffing Regulations—Qualifications/Degree in a Related Field
  - 05-1997 Reporting of Unusual Incidents

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**Department of  
EDUCATION  
(PDE)**

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**I. POLICY STATEMENTS****A. State Board of Education**

- Statement of Policy—Accrediting Organizations  
Contact: Karen Molchanow (717-787-3787)

**B. Bureau of Curriculum, Assessment and Instruction—Division of Student Services**

- Basic Education Circular Alternative Education for Disruptive Youth  
Contact: Dana Klouser (717-705-3771)

- Basic Education Circular Educating English Learners 22 Pa. Code 4.26  
Contact: Bob Measel (717-783-6595)

- Reclassification, Monitoring, and Redesignation of ELs Guidance (on PDE Website)
- EL Identification Procedure K-12 (on PDE website)
- EL Identification Procedure Pre-K (on PDE website)
- Language Instruction Educational Program (LIEP) Classification Guidance (on PDE website)
- Parental Right to Refuse Specialized EL Services Guidance (on PDE Website)

**C. Bureau of School Support—Division of Charter Schools**

- Charter School Application (on PDE Website)
- Cyber Charter School Application (on PDE Website)
- Cyber Charter School Application Revision and Resubmission Policy (on PDE Website)
- Cyber Charter School Renewal Application (on PDE Website)
- Charter Non-Renewal or Revocation Guidelines (on PDE Website)
- Pennsylvania Charter School Annual Report (Available Upon Request)
- Cyber Charter Schools Review (On PDE Website)
- Cyber Charter School Application Decisions (on PDE Website)
- Cyber Charter School Renewal Application Decisions (on PDE Website)
- Cyber Charter School Revocations (on PDE Website)
- Charter Appeal Board Decisions (on PDE Website)
- Charter Authorizer Toolkit (on PDE Website)
- Legal Obligations of Charter School Board of Trustees (on PDE Website)
- Charter School Enrollment Notification Form (on PDE Website)
- Statement on PA Supreme Court Decision on 4-year-old Kindergarten (on PDE Website)
- Charter School Invoice Templates (on PDE Website)
- Charter School Reconciliation Templates (on PDE Website)
- Timeline Notification (on PDE Website)
- General Fund Budget Forms and Instruction and Supplies Information on the Pennsylvania School Code Requirement (on PDE Website)

Contact: Division of Charter Schools (717) 787-9744

**D. Bureau of School Leadership and Teacher Quality**

- Pennsylvania Department of Education Standards, Policies and Procedures for State Approval of Certification Programs and for the Certification of Professional Educators for the Public Schools of Pennsylvania (on PDE website)

Contact: Christina Baumer (717-783-6720)

- Certification and Staffing Policies and Guidelines Regarding Education Certification and Staffing Requirements for Public Schools (on PDE website)  
Contact: Karen Turner (717-783-6730)

- CSPG No. 81—School Psychologists (6-12-10)
- CSPG No. 61—Special Education (8-1-2016)
- CSPG No. 203—Behaviour Analyst (8-1-2018)
- PIL Induction Requirements for Principals, Assistant and Vice Principals (8-3-2016)
- PIL Continuing Professional Education Requirements Reminder (8-3-2016)
- CSPG No. 14—Act 97 Waiver of Certification (9-1-2016)
- CSPG No. 21—Testing (9-1-2016)
- Vocational I—Increase in Service Years (9-2-2016)
- Certification Application Fee Increase (10-12-2016)
- Act 45 and Act 48 Credit Rollover (10-20-2016)
- CSPG No. 57—Reading Specialist (11-1-2016)
- CSPG No. 3—Validity of a Pennsylvania Certificate (1-1-2017)
- CSPG No. 48—Library Science (2-1-2017)
- CSPG No. 76—Elementary and Secondary School Counselor (2-1-2017)
- CSPG No. 32—Biology (3-1-2017)
- CSPG No. 34—Chemistry (3-1-2017)
- CSPG No. 40—Earth & Space Science (3-1-2017)
- CSPG No. 43—Environmental Education (3-1-2017)
- CSPG No. 46—General Science (3-1-2017)
- CSPG No. 56—Physics (3-1-2017)
- CSPG No. 5—Evaluation of Credentials for Individuals Prepared Outside of the U.S. (5-1-2017)
- CSPG No. 21—Testing (5-1-2017)
- CSPG No. 45—World Languages (6-1-2017)
- CSPG No. 65—Technology Education (6-1-2017)
- English Language Arts and Reading Specialist Certification and Staffing Guidelines (6-13-2017)
- CSPG No. 57—Reading Specialist (7-1-2017)
- PIL Introduction Requirement Reminder for Principals, Assistant and Vice Principals (11-2-2017)
- PIL Continuing Professional Education Requirements Reminder (11-2-2017)
- CSPG No. 105—Gifted Enrichment Programs (1-1-2018)
- CSPG No. 13—Emergency Permits (2-1-2018)
- CSPG No. 101—Utilization of Paraprofessional Staff (2-1-2018)
- CSPG No. 75—Dental Hygienist (3-1-2018)
- CSPG No. 25—Vocational Emergency Permits (4-1-2018)
- CSPG No. 42—English (4-1-2018)
- CSPG No. 48—Library Science (4-1-2018)
- Clarification of Professional Certification Requirements for Professional Staff in Charter Schools (6-7-2018)
- CSPG No. 41—American Sign Language (7-1-2018)
- CSPG No. 97—Vocational Administrative Director (8-1-2018)
- CSPG No. 68—English as a Second Language Program Specialist (9-1-2018)
- CSPG 12—Voluntary Deletion of Certification Areas (12-1-2018)
- CSPG 25—Vocational Emergency Permits (12-1-2018)
- CSPG No. 37—Cooperative Education (12-1-2018)
- CSPG No. 51—Middle Level English (12-1-2018)
- CSPG No. 61—Special Education PK-8 and 7-12 (12-1-2018)
- CSPG No. 66—Vocational Intern and Instructional Certificates (12-1-2018)
- CSPG No. 96—Superintendent PK-12 (12-1-2018)
- Act 82 of 2018 Grades 5 and 6 Add-On Option for PreK-4 Official Notification (12-18-2018)
- CSPG No. 106—Program Endorsements (1-1-2019)

- Initial Guidance on Expanding Special Education Grade Spans (1-28-2019)
- CSPG No. 7—Level II (Permanent) Certification (2-1-2019)
- Act 82 of 2018 Special Education PK-12 Guidance and FAQs (4-23-2019)
- Act 82 Special Education Certification Expansion Guidelines (5-28-2019)
- Act 82 Special Education Certification Chart (5-29-2019)
- In-State Applicants Adding a Test-Only Add-On (6-12-2019)

Contact: Kerry Helm (717-772-4508)

- Basic Skills Assessment Policy (March 17, 2016)
- New Grades 5-6 Add-on Option for Grades PK-4 Certificate Holders (May 13, 2016)
- Basic Skills Math Score Adjustment for PAPA and CORE (June 8, 2016)
- Annual Review Frequently Asked Questions (9-19-2016)
- Special Announcement—Testing Updates (11-9-2016)
- PDE Accepts the CAEP Accreditation for Major Reviews (5-31-2017)
- New Alternative for Meeting the Requirements for Basic Skill and Vocational Testing Requirements (7-13-2017)

Contact: Christina Baumer (717-783-6720)

- Specific Program Guidelines for State Approval of Professional Educators (January 2001)

Contact: Christina Baumer (717-783-6720)

### **E. Division of Federal Programs, Technical Assistance, Compliance & Monitoring**

- *Division of Federal Programs Administrative Manual*
- Division of Federal Programs Monitoring Instruments for the Consolidated Review

Contact: Erin Derr (717)787-7815

### **F. Office of Postsecondary and Higher Education**

- Policies Related to the Transfer and Articulation Oversight Committee and the Statewide College Credit Transfer System

Contact: Noe Ortega (717-772-3737)

### **G. Bureau of Postsecondary and Adult Education**

#### **1. Division of Adult Education**

- Adult Education and Family Literacy Guidelines for services offered with the following funding: Pennsylvania Act 143 of 1986, Title 24, Chapter 31 Adult and Family Literacy Education Act and Workforce Innovation and Opportunity Act, Title II (Federal Adult Education and Family Literacy Act)
- Renewal Application Guidelines
- Guidelines for Submission of 061 and 064 Budget and Agency Information
- Request for Grant Application Guidelines Adult Basic Education Direct Service (064)
- Request for Grant Application Guidelines Integrated English Literacy and Civics Education Program (061)
- Request for Grant Application Guidelines Statewide Distance Learning Project Direct Services (064)
- Federal State Leadership Distance Education Technical Assistance (099) Request for Grant Application Guidelines
- Integrated Education and Training Checklist
- Policy C.100, Adult Education and Family Literacy Performance Standards
- Policy C.130, Verification and Reporting Data
- Policy C.135, Cohorts for the Primary Indicators of Performance

- Policy C.330, Early Childhood Assessment
- Policy C.800, Nonimmigrant Foreign Students with F-1 Visa
- Policy C.900, Safety, Security, and Accessibility
- Policy D.100, Adult Learner Assessment
- Policy D.120, Special Needs Student Assessment
- Policy D.130, Distance Learning
- Policy D.150, Parenting Education and Interactive Literacy Activities
- Policy D.160, Interactive Literacy Activities Assessment
- Policy F.100, Professional Development
- Policy G.100, Adult Education and the Workforce Development System
- Policy H.100, Residency Requirements for Issuance of the Commonwealth Secondary School Diploma
- Policy H.200, High School Equivalency Testing for Institutionalized Youth
- Policy H.300, Verification of High School Equivalency Test Candidate Identity and Pennsylvania Residency
- Policy H.400, Foreign Language Versions of the High School Equivalency Tests
- Policy H.500, The Official Practice Test as a Condition for High School Equivalency Testing
- Policy H.600 Issuance of the Commonwealth Secondary School Diploma

• *eData v2 Instruction Manual and Glossary*

Contact: Amanda Harrison 717-772-3739

#### **2. Division of Higher and Career Education**

- Private Licensed Schools Memorandum—Revised Board Policy on the Use of the Term Tuition “Savings”
- Private Licensed Schools Memorandum—Revised Scholarships Policy
- Private Licensed Schools Memorandum—Applications for Approval of New Programs
- Private Licensed Schools Memorandum—Student Information Publications
- Private Licensed Schools Memorandum—Clock Hour/Lesson/Semester Credit/Quarter Credit
- Private Licensed Schools Memorandum—Statement Concerning Transfer of Credit Hours
- Private Licensed Schools Memorandum—Contract Bond Form
- Private Licensed Schools Memorandum—Allowable Administrative Fee and Refunds of \$25.00 or Less
- Private Licensed Schools Memorandum—Non-Resident Program Application
- Private Licensed Schools Memorandum—Program Applications
- Private Licensed Schools Memorandum—Leave of Absence
- Private Licensed Schools Memorandum—Enrollment in Single Courses
- Private Licensed Schools Memorandum—Non-Resident Program Application
- Private Licensed Schools Memorandum—Limit of 3 Applications
- Private Licensed Schools Memorandum—Enrollment Agreement and Alternate
- Private Licensed Schools Memorandum—Irrevocable Administrative Trust
- Private Licensed Schools Memorandum—Financial Reporting
- Private Licensed Schools Memorandum—Cure Period
- Private Licensed Schools Memorandum—Taking Attendance
- Private Licensed Schools Memorandum—Fines and Violations
- Private Licensed Schools Memorandum—Certificate of Occupancy Required

- Private Licensed Schools Memorandum—Trimester Credits
  - Private Licensed Schools Memorandum—Externships
  - Private Licensed Schools Memorandum—Electronic Financial Reporting
  - Private Licensed Schools Memorandum—Invitation to Provide Feedback
  - Private Licensed Schools Memorandum—New Director Seminar—Required
  - Private Licensed Schools Memorandum—Role and Authority of Financial Review Committee
  - Private Licensed Schools Memorandum—Application Quality
  - Private Licensed Schools Memorandum—Job Opportunities
  - Private Licensed Schools Memorandum—Fees
  - Private Licensed Schools Memorandum—Distance Education
  - Private Licensed Schools Memorandum—PA Locations for Out-of-State Providers
- Contact: Patricia Landis (717-772-3623)

#### **H. Bureau of Career and Technical Education**

- Carl D. Perkins Career and Technical Education Improvement Act of 2006, Five Year State Plan, Commonwealth of Pennsylvania
- Contact: Monique Burton (717-346-3188)
- Accreditation Guidelines for Pennsylvania Public Post-secondary Vocational Education
- Contact: Beth Marshall (717-783-6860)

#### **I. Bureau of Curriculum, Assessment and Instruction**

- Pennsylvania State Board of Education AIDS Policy—Admissions/Readmissions of Students or Staff Persons with AIDS, March 1987
- Contact: Nicholas Slotterback (717-772-0842)
- Enhanced Driver Education Program Guide
  - Procedures for Establishing a Private Driver Training School
- Contact: John Kashatus (717-783-4382)

#### **J. Bureau of Special Education**

- Basic Education Circular Education for Assistive Technology (20 USC § 1401(1-2))
- Contact: Wendy Reisinger (717-783-6882)
- Basic Education Circular Least Restrictive Environment (LRE) and Educational Placement for Students with Individualized Education Plans (IEPs) (22 Pa. Code § 14.102(a)(2)(xxiv))
- Contact: Wendy Reisinger (717-783-6882)
- Basic Education Circular Use of Restraints for Students with Disabilities (22 Pa. Code §§ 14.133; 711.46; 10.25)  
Keith Focht (717-783-6921)
- Intensive Interagency Coordination (20 USC § 1412(a)(12))
- Contact: Wendy Reisinger (717-783-6882)
- Basic Education Circular Education Programs for Students in Non-Educational Placements (22 Pa. Code Section 14.102 (a)(2)(xiii))
- Contact: Wendy Reisinger (717-783-6882)
- Basic Education Circular Instruction Conducted in the Home (34 CFR 300.39 and 115)
- Contact: Wendy Reisinger (717-783-6882)
- Basic Education Circular Placement Options for Special Education (22 Pa. Code § 14.102)
- Contact: Wendy Reisinger (717-783-6882)

#### **MEMORANDUM TO LOCAL EDUCATION AGENCIES (PENN\*LINK):**

- Use of Response to Intervention (RtI) in the Diagnosis of Specific Learning Disabilities (SLD) (March 2008)  
Contact: Wendy Reisinger (717-783-6882)
- PIMS and Special Education PennData Submissions (May 2008)  
Contact: Jodi Rissingner (717-783-6911)
- Revised Special Education Forms (June 2008)  
Contact: Wendy Reisinger (717-783-6882)
- Revised Chapters 14 and 711 (June 2008)  
Contact: Wendy Reisinger (717-783-6882)
- Questions and Answers for Paraprofessional Requirements in Chapter 14 (July 2008)  
Contact: Shatarupa Podder (717 772-2646)
- PA Guidelines for Identifying Students with Specific Learning Disabilities (SLD) (August 2008)  
Contact: Wendy Reisinger (717-783-6882)
- Paraprofessional Requirements Under Revised Chapter 14 (September 2008)  
Contact: Shatarupa Podder (717 772-2646)
- Gaskin Settlement Agreement Update—Individualized Education Program (IEP) Format and Supplementary Aids and Services (October 2008)  
Contact: Wendy Reisinger (717-783-6882)
- Side-by-Side Quick Reference of the State and Federal Special Education Regulations (October 2008)  
Contact: Wendy Reisinger (717-783-6882)
- Supplemental Regulations to 34 CFR Part 300 (Special Education Programs and Services) (December 2008)  
Contact: Wendy Reisinger (717-783-6882)
- Paraprofessional Online Courses For Special Education Paraeducator Credential of Competency Standards (February 2009)  
Contact: Shatarupa Podder (717-772-2646)
- Chapter 14 Questions and Answers (Volume 3) (February 2009)  
Contact: Wendy Reisinger (717-783-6882)
- Child Find, Equitable Participation, and Evaluations (May 2009)  
Contact: Wendy Reisinger (717-783-6882)
- Local Education Agency Representation for Individualized Education Program Team Meetings or Revisions (June 2009)  
Contact: Wendy Reisinger (717-783-6882)
- Individualized Education Program Team's Responsibility for Educational Placement in Partial Hospitalization Programs (January 2010)  
Contact: Wendy Reisinger (717-783-6882)
- Impact of School-Based ACCESS Program Services on MA Services (January 2010)  
Contact: Keith Focht (717-783-6921)
- Dual Enrollment for Special Education Students who are Parentally-Placed in a Nonpublic School (February 2010)  
Contact: Wendy Reisinger (717-783-6882)
- Guidance for School Districts and Charter Schools in Determining if a Student with a Disability is a Foster Child or Residential Child for Billing Purposes (February 2010)  
Contact: Wendy Reisinger (717-783-6882)

- Pennsylvania Guidelines for the Provision of Accessible Instructional Materials (AIM Guidelines) (March 2010)  
Contact: Frank Irzyk (800-360-7282, ext. 3334)
  - School-Based ACCESS Program Services and Use of Electronic Signatures (April 2010)  
Contact: Keith Focht (717-783-6921)
  - Questions and Answers Regarding Reevaluation Procedures and Process (April 2010)  
Contact: Wendy Reisinger (717-783-6882)
  - Revocation of Parental Consent for Special Education and Related Services (April 2010)  
Contact: Wendy Reisinger (717-783-6882)
  - The Right to Education Task Force (August 2010)  
Contact: Keith Focht (717-783-6921)
  - Special Education Plan Requirements—Instructional Guidelines for English Learners (October 2010)  
Contact: Amy DeLuca (717-736-2650)
  - Legal Requirements Governing Resolution Meetings (November 2010)  
Contact: Wendy Reisinger (717-783-6882)
  - BrainSTEPS Program (December 2010)  
Contact: Brenda Eagan Brown (724-944-6542)
  - Request for School Based ACCESS Program Restrict Account Monies—Retirement Contribution Calculations (January 2011)  
Contact: Del Hart (717-772-1114)
  - Keystone Exams and Participation of Students with Disabilities (March 2011)  
Contact: Lisa Hampe (724-425-3000)
  - Voter Registration as Part of Transition to Adult Life and Voter Registration as Part of Implementation of Chapter 15 Basic Education Circulars (March 2011)  
Contact: Wendy Reisinger (717-783-6882)
  - Revision to Revocation of Consent (March 2011)  
Contact: Wendy Reisinger (717-783-6882)
  - Participation of Students with Disabilities in the Keystone Exams (April 2011)  
Contact: Lisa Hampe (724-425-3000)
  - Growth Measure for Students with Complex Support Needs (April 2011)  
Contact: John Machella (412-851-0413)
  - Clarification of the Pendency/Stay Put Policy (April 2011)  
Contact: Wendy Reisinger (717-783-6882)
  - Educational Services for Students Who Turn 21 Years of Age During the School Term (May 2011)  
Contact: Wendy Reisinger (717-783-6882)
  - Clarification of Responsibilities Relating to “Host” Districts, “Resident” Districts and the Use of the Request for Change in Approved Private School Assignments (June 2011)  
Contact: Del Hart (717-772-1114)
  - Rosa’s Law—Change in Disability Terminology (January 2012)  
Contact: Wendy Reisinger (717-783-6882)
  - Internet-Based Tools and Dispute Resolution Services from the Office of Dispute Resolution (January 2012)  
Contact: Office for Dispute Resolution (800-222-3353)
  - Issuance of Prior Written Notice for Evaluations and Reevaluations (September 2012)  
Contact: Wendy Reisinger (717-783-6882)
  - Individualized Education Program (IEP) Assessment Changes (October 2012)  
Contact: John Machella (412-851-0413)
  - The Requirement of State Performance Plan Indicator 8 and PaTTAN Resources to Enhance Parent Engagement (February 2013)  
Contact: Barbara Mozina (814-974-2648)
  - Individuals with Disabilities Education Act Part B Parental Consent to Access Public Benefits or Insurance (e.g.) Medicaid (March 2013)  
Contact: Wendy Reisinger (717-783-6882)
  - Immunization Requirements and Students with Disabilities (April 2013)  
Contact: Wendy Reisinger (717-783-6882)
  - Student Enrollment in Department Funded Slots for Services Provided by the Approved Private Schools and Chartered Schools for the Deaf and Blind Basic Education Circular (April 2013)  
Contact: Del Hart (717-772-1114)
  - Extended School Year Eligibility (May 2013)  
Contact: Wendy Reisinger (717-783-6882)
  - Updates to Coordinated Early Intervening Services and Significant Disproportionality (August 2013)  
Contact: Jodi Rissinger (717-783-6911)
  - Meeting the Academic Needs of the Gifted Learner (September 2013)  
Contact: Shirley Moyer (717-705-5186)
  - School-Based ACCESS Program—Billing Procedures and Requirements for Reimbursements (November 2013)  
Contact: Del Hart (717-772-1114)
  - Pennsylvania System of Alternate Assessment and the Pennsylvania Core Standards (May 2014)  
Contact: Lisa Hampe (724-425-3000)
  - Alternate Assessment Update (May 2014)  
Contact: Lisa Hampe (724-425-3000)
  - Keystone Examination/Project-Based Assessment Update (July 2014)  
Contact: Lisa Hampe (724-425-3000)
  - Minor Changes to the School-Age Individualized Education Program Document (May 2014)  
Contact: Wendy Reisinger (717-783-6882)
  - Participation by Students with Disabilities in High School Graduation Ceremonies (April 2014)  
Contact: Wendy Reisinger (717-783-6882)
  - Transition from School to Community-Based Competitive Employment Grants (July 2014)  
Contact: Amy DeLuca (717-736-2650)
  - Updated Forms and Documentation in Relation to Gifted Education (April 2014)  
Contact: Shirley Moyer (717-705-5186)
- II. GUIDANCE MANUALS**
- A. Bureau of Special Education**
- Education of Students with Hearing Loss  
Contact: Shatarupa Podder (717-772-2646)
  - Special Education Complaint Investigation Manual  
Contact: Walter Howard (717-783-6142)
  - Intermediate Unit Special Education Plan Guidelines  
Contact: Shatarupa Podder (717-772-2646)
  - Individuals with Disabilities Education Act—Part B Program Guidelines for Local Education Agency Applications  
Contact: Wendy Reisinger (717-783-6882)

- Special Education Contingency Fund Guidelines  
Contact: Del Hart (717-772-1114)
- Individuals with Disabilities Education Act—Part B (IDEA-B), IDEA-B, Section 611, Special Education State Grant  
Contact: Wendy Reisinger (717-783-6882) or Del Hart (717-772-1114)
- PA Guidelines for De-escalation and the Use of Restraints in Educational Programs  
Contact: Keith Focht (717-783-6921)
- Chapter 14 Questions and Answers (Paraprofessional, Volume 2, and Volume 3)  
Contact: Shatarupa Podder (717-772-2646)
- PA Guidelines for Identifying Students with Specific Learning Disabilities (SLD)  
Contact: John Machella (814-536-1956)
- Identification of Students with Specific Learning Disabilities (SLD) using Response to Intervention (RtI)  
Contact: Wendy Reisinger (717-783-6882)
- Credential of Competency for Special Education Paraeducators  
Contact: Shatarupa Podder (717-772-2646)
- School District Special Education Plan Guidelines  
Contact: Amy DeLuca (717-736-2650)
- Secondary Transition Folder CD  
Contact: Walter Howard (717-783-6142)
- Special Education Mediation Services  
Contact: Kerry Smith (800-222-3353)
- State Plan under the Individuals with Disabilities Education Act—Part B  
Contact: Wendy Reisinger (717-783-6882)

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**PENN\*LINKS FOR 2015**

<i>Title</i>	<i>Date Sent</i>
Significant Revisions to Permission to Evaluate and Reevaluate Consent Forms Contact: Wendy Reisinger 717.783.6882	January 16, 2015
Annual Deaf-Blind Child Count Contact: Sue Ann House	February 3, 2015
Certification and Staffing Policy Guidelines No. 202—Orientation and Mobility Specialists Contact: Wendy Reisinger 717.783.6882	February 18, 2015
Participation by Students with Disabilities in High School Graduation Ceremonies Contact: Wendy Reisinger 717.783.6882	April 13, 2015
Secondary Transition: Planning for the Future Checklist Contact: Wendy Reisinger 717.783.6882	May 14, 2015
Revision to the Invitation to Participate in the Individualized Education Program Team Meeting or Other Meeting Contact: Wendy Reisinger 717.783.6882	May 26, 2015
Individualized Education Program Team's Responsibility for Educational Placement in Partial Hospitalization Programs Contact: Wendy Reisinger 717.783.6882	May 26, 2015
Transition from Preschool Early Intervention Programs to Kindergarten or First Grade Programs in Charter Schools Contact: Wendy Reisinger 717.783.6882	June 16, 2015
Unified English Braille Transition Contact: Wendy Reisinger 717.783.6882	July 21, 2015
Basic Education Circular: FAPE and One-To-One Support Obligations for Students with Disabilities Contact: Wendy Reisinger 717.783.6882	September 1, 2015
Reporting of Expenditures Relating to Exceptional Students Contact: Donald Dolbin 717.783.6879	September 8, 2015
Pennsylvania Alternate System of Assessment Update—Use of Technology Contact: Lisa Hampe 724.425.3000	October 19, 2015
Presentation of Pennsylvania System of School Assessment and Keystone Exam Accommodation Guidelines for Students with Individualized Education Programs and 504 Plans Contact: Lisa Hampe 724.425.3000	October 28, 2015
Chapter 10 Guidance for Students with Disabilities Contact: Wendy Reisinger 717.783.6882	October 29, 2015
Special Education Students Placed in Homebound Instruction or Instruction Conducted in the Home Contact: Wendy Reisinger 717.783.6882	November 19, 2015
Guidance Letter from USDE Office of Special Education and Rehabilitative Services on Dyslexia Contact: Wendy Reisinger 717.783.6882	December 1, 2015
Pennsylvania Alternate System of Assessment (PASA) Update—Alternate Eligible Content Contact: Lisa Hampe 724.425.3000	December 9, 2015

**PENN\*LINKS FOR 2016**

<i>Title</i>	<i>Date Sent</i>
Preschool to School-Age Transition Considerations for Children who are Deaf, Hard of Hearing or Deaf-Blind Contact: Shatarupa Podder 717.772.2646	February 3, 2016
Truancy Reporting and Transportation to Students with Disabilities Contact: Wendy Reisinger 717.783.6882	February 4, 2016
Clarification of Responsibilities Relating to “Host” Districts, “Resident” Districts and the Use of the Request for Change in Approved Private School Assignment (PDE-4011) Contact: Del Hart 717.-772.1114	May 16, 2016
Electronic Submissions of 4010s Contact: Del Hart 717.-772.1114	June 7, 2016
Approved Private Schools and Chartered Schools for the Deaf and Blind Electronic Management Calendar Submissions for the 2015-16 School Year (Fiscal Year 2016-17) Contact: Holly Fan 717.346.9644	June 10, 2016
New Annotated Evaluation Report and Annotated Reevaluation Report on the Pennsylvania Training and Technical Assistance Network (PaTTAN) Website Contact: Wendy Reisinger 717.783.6882	June 15, 2016
Pennsylvania Training and Technical Assistance Network Office in King of Prussia Relocating to Malvern Contact: Cathy Pfanders 800.441.3215, ext. 7217	June 16, 2016
Special Education Students Placed in Homebound Instruction or Instruction Conducted in the Home Contact: Wendy Reisinger 717.783.6882	October 11, 2016
Pennsylvania Alternate System of Assessment (PASA) Eligibility Criteria and 1 Percent Cap Contacts: Lisa Hampe 724.425.3000	October 19, 2016
Updated Guidelines for Calculating Educational Environment for Federal Special Education Reporting Contact: Wendy Reisinger 717.783.6882	November 4, 2016
Pennsylvania System of School Assessment (PSSA) and Keystone Exam Accommodation Guidelines for Students with Individualized Education Programs and 504 Plans Contact: Lisa Hampe 724.425.3000	November 15, 2016
Section 1306 Students with Disabilities in State Hospitals or State Developmental Centers Contacts: Wendy Reisinger 717.783.6882	November 16, 2016

**PENN\*LINKS FOR 2017  
As of December 21, 2017**

<i>Title</i>	<i>Date Sent</i>
Annual Deaf-Blind Child Count for Infants, Toddlers, Preschoolers and Students Contact: Sue Ann Houser 800.441.3215, ext. 7243	February 1, 2017
Guidelines for English Learners with Individualized Education Programs Contact: Robert Measel 717.787.8913	February 7, 2017
Revisions to the Using Response to Intervention for Specific Learning Disability Determination School Building Application (K-12) for Approval Contact: Jessica Haas 610.678.6059	March 1, 2017
Individuals with Disabilities Education Act: State Regulations that Exceed Federal Requirements Contact: Wendy Reisinger 717.783.6882	March 2, 2017
Revised Basic Education Circular: Least Restrictive Environment and Educational Placement for Students with Individualized Education Programs Contact: Wendy Reisinger 717.783.6882	April 20, 2017
Office for Dispute Resolution Timelines Contact: Wendy Reisinger 717.783.6882	April 21, 2017
Act 26 of 2016: “Work Experience for High School Students with Disabilities Act” Questions and Answers Contact: Wendy Reisinger 717.783.6882	May 8, 2017
Special Education Students Placed in Homebound Instruction or Instruction Conducted in the Home Updated Contact List Contact: Wendy Reisinger 717.783.6882	June 6, 2017

<i>Title</i>	<i>Date Sent</i>
Significant Disproportionality Requirements under the Individuals with Disabilities Education Act Contact: Wendy Reisinger 717.783.6882	June 28, 2017
Training in Response to Recent Changes by the Federal Office of Special Education Programs Contact: Del Hart 717.-772.1114	July 28, 2017
Basic Education Circular Review—Intensive Interagency Coordination Contact: Wendy Reisinger 717.783.6882	August 2, 2017
Individuals with Disabilities Education Act Amendment—Rosa’s Law Change in Disability Terminology Contact: Wendy Reisinger 717.783.6882	August 15, 2017
Significant Disproportionality Stakeholders’ Submission of Written Comments Contact: Barbara Mozina 814.974.2648	October 2, 2017
Special Education Students Placed in Homebound Instruction or Instruction Conducted in the Home Contact: Amy Deluca 724.938.4348	October 3, 2017
Special Education Plan Requirements—Identification of Students with Specific Learning Disabilities using the Response to Intervention Contact: Jessica Haas 610.678.6059	October 4, 2017
Clarifications Regarding Documents Rescinded by the U.S. Department of Education Contact: Wendy Reisinger 717.783.6882	November 2, 2017
Placement Options for Special Education Contact: Wendy Reisinger 717.783.6882	November 13, 2017
Out of State Transfers for Students with Disabilities Contact: Wendy Reisinger 717.783.6882	November 14, 2017

**PENN\*LINKS FOR 2018  
As of August 8, 2018**

<i>Title</i>	<i>Date Sent</i>
State Performance Plan Data Requirements—Postsecondary School Survey (Cohort 3) Contact: Hillary Mangis 800.446.5607, ext. 6878	January 18, 2018
Approved Private School Electronic Management System Enrollments Contact: Holly Fan 717.346.9644	January 22, 2018
Annual Deaf-Blind Child Count for Infants, Toddlers, Preschoolers, and Students Contact: Sue Ann Houser 800.441.3215, ext. 7243	February 1, 2018
2018 Writing Assessment for Students Enrolled in the Pennsylvania Alternate System of Assessment Contact: Lisa Hampe 724.425.3000	February 27, 2018
Revised Basic Education Circular: Placement Options for Special Education Contact: Wendy Reisinger 717.783.6882	February 27, 2018
Pennsylvania Unified English Braille Implementation Plan Contact: Wendy Reisinger 717.783.6882	March 1, 2018
2017-18 School Year Restraint Information System Collection Tracking—3rd Quarter Reporting Contact: Keith Focht 717.783.6921	March 2, 2018
State Performance Plan Data Requirements—Postsecondary School Survey—Cohort Two Contact: Hillary Mangis 800.446.5607 ext. 6878	March 12, 2018
Pennsylvania Unified English Braille Implementation Plan Stakeholders’ Forums Contact: Wendy Reisinger 717.783.6882	March 19, 2018
Individuals with Disabilities Education Act: State Regulations that Exceed Federal Requirements Contact: Wendy Reisinger 717.783.6882	April 4, 2018
Pennsylvania Unified English Braille Implementation Plan Stakeholders’ Submission of Written Comments Contact: Wendy Reisinger 717.783.6882	April 25, 2018
Revised Basic Education Circular: Educational Programs for Students in Non-Educational Placements Contact: Wendy Reisinger 717.783.6882	April 27, 2018
Local Educational Agency Special Education Data Reports Online Preview Contact: Jodi Rissinger 717.783.6911	May 4, 2018
Survey of Parents of Students with Disabilities Contact: Barbara Mozina 814.674.2648	May 10, 2018



<i>Title</i>	<i>Date Sent</i>
2017-18 School Year Restraint Information System Collection Tracking—4th Quarter Reporting Contact: Keith Focht 717.783.6921	May 23, 2018
Local Educational Agency Special Education Data Reports Online Contact: Jodi Rissinger 717.783.6911	May 25, 2018
July 2018 PennData Table 8A Submission Contact: Jodi Rissinger 717.783.6911	May 30, 2018
2018-19 Special Education Compliance Monitoring Schedule Contact: Jill Deitrich 717.783.6876	June 13, 2018
Approved Private School Preliminary Deductions Contact: Holly Fan 717.364.9644	June 19, 2018
Annual Notice Amendment Contact: Wendy Reisinger 717.783.6882	July 12, 2018
Revised Basic Education Circular: Instruction Conducted in the Home Contact: Wendy Reisinger 717.783.6882	July 12, 2018
2018-19 School-Based ACCESS Program Statewide Training Sessions Contact: Jonathan McVey (DHS) 717.395.9435	July 18, 2018
Indicator 13: Training Session for What Local Educational Agencies Need to Know for Continuous Improvement for Cyclical Monitoring Contact: Hillary Mangis 800.446.5607, ext. 6878	July 19, 2018
Child Find for Thought to be Gifted Students Attending a Charter School or Cyber Charter School Contact: Wendy Reisinger 717.783.6882	July 23, 2018
Pennsylvania Chapter 14: Final-Omitted Rulemaking to Amend Terminology Contact: Wendy Reisinger 717.783.6882	August 1, 2018
Indicator 13: Effective Transition Practices Contact: Hillary Mangis 800.446.5607, ext. 6878	August 2, 2018
Pennsylvania's Individuals with Disabilities Education Act (IDEA) Part B 2018 Determination Contact: Barbara Mozina 814.974.2648	August 3, 2018
State Performance Plan Data Requirements—Postsecondary School Survey (Cohort 4) Contact: Hillary Mangis 800.446.5607, ext. 6878	August 8, 2018

## **B. Office of Child Development and Early Learning**

### **1. Pennsylvania Pre-K Counts**

- Pennsylvania Pre-K Counts Statute, Regulations and Guidelines, Effective July 1, 2018  
Contact: Deborah C. Wise (717-787-7489)

### **2. Head Start Supplemental Assistance Program**

- Head Start Supplemental Assistance Program Request for Applications Guidelines, FY 17-18  
Contact: Deborah C. Wise (717-787-7489)

### **3. Early Intervention Services**

- 2013-2014 Pennsylvania State Interagency Coordinating Council—Early Intervention in Pennsylvania—Annual Report Submitted to the Governor  
Contact: Carl Beck (717-783-7213)
- Intermediate Unit Special Education Plan Guidelines  
Contact: Carl Beck (717-783-7213)
- State Early Intervention, Fiscal Guidelines  
Contact: Brian Bell (717-214-7130)
- Certificate of Competency—COC EI Standards for Licensed Private Providers applications and renewal instructions  
Contact: Kathy Vradenburgh (717-346-1117)
- EI-07 #12 PA Pre-K Counts and Early Intervention Working Together 10/24/2007
- EI-08 #03 Extent and Duration of Early Intervention Programs for Preschoolers, Including Services During Scheduled Breaks in Their Programs 04/16/2008
- EI-08 #09 Early Intervention Special Education Plan Review Notice (EI SEPRN) 08/18/2008
- EI-09 #13 Childfind System Including Children who are Wards of the State, Children Living in Residential Facilities Children Who Were Abused and Children who are Homeless 09/11/2009
- EI-09 #17 Qualifications for Individuals to Provide Speech-Language Pathology Services in Early Intervention and the Requirements for Billing 10/05/2009

• EI-09 #19	Transition of Preschool Children to School Age Programs	10/20/2009
• EI-10 #02	Release of Information	01/29/2010
• EI-10 #06	Funding Responsibilities for Early Intervention Services For Children at Kindergarten Age	05/18/2010
• EI-10 #07	Paraprofessional Qualifications	06/15/2010
• EI-10 #08	Amended Behavior Supports for Young Children	10/25/2010
• EI-11 #01	IDEA Early Intervention Complaint Procedures	06/01/2011
• EI-11 #02	ACT 24 of 2011 Implementations—PELICAN Data Moratorium	08/01/2011
• EI-11 #03	Early Intervention Annual Data Review	10/27/2011
• EI-12 #01	Screening, Evaluation and Assessment in Early Intervention	04/11/2012
• EI-12 #03	Confidentiality, Parent Consent and Surrogate Parents	04/11/2012
• EI-12 #07	Collecting and Reporting Child Outcome Data in Infant/ Toddler and Preschool Early Intervention Programs	10/26/2012
• EI-12 #08	Local Determination Process	10/26/2012
• EI-12 #09	Public Participation Requirements under the Individuals with Disabilities Education Act	10/26/2012
• EI-13 #01	Transition of Toddlers to Preschool or Other Community Services	01/30/2013
• EI-13 #03	Session Notes	04/26/2013
• OCDEL-13 #01	Children Experiencing Homelessness	05/09/2013
• EI-13 #06	Children who Have a Hearing Loss	08/01/2013
• EI-13 #07	Positive Behavior Support	08/29/2013
• EI-13 #08	Eligibility for Infant/Toddlers and Preschool Early Intervention	12/13/2013
• EI-16 #01	Provider Qualifications	02/12/2016
• EI-16 #02	Lead Exposure in Infants/Toddlers and Preschoolers	08/31/2016
• EI-17 #01	Inclusion of All Childhood Program in Pennsylvania	07/01/2017
• EI-17 #02	Reduction of Expulsion and Suspension in Early Childhood Programs in Pennsylvania	07/01/2017

Contact: Andrea Algatt 717-783-5058

### C. Data Quality Office

PDE Data Access and Use Policy  
Contact: Dave Ream (717-783-6698)

- Pennsylvania Department of Education Student Data Access and Use Policy, 11/2017
- Agreement to Conduct a Study Using De-Identified Unit Level Data from the Pennsylvania Information Management System (PIMS), 06/2017
- Agreement to Conduct a Study Using Unit Level Data from the Pennsylvania Information Management System (PIMS), 06/2017 Research Agenda, Research Requests and Institutional Review Board (IRB):  
Contact Julie Patton (717-346-1085)
- Pennsylvania Department of Education Research Agenda, 04/2017
- Letter of Intent to Request Access to Unit Record Data from the Pennsylvania Department of Education, 06/2017
- Pennsylvania Department of Education (PDE) Institutional Review Board (IRB) Application for Full PDE IRB Review, 11/11/17

PAsecureID Guidelines and Directions:  
Contact: Deb Rodrigues (717-783-6764)

- Editing/Updating Student Records in PAsecureID, 02/2016
- PAsecureID—Creating a Student Batch File, 2017-18
- Race Ethnicity Guidelines, 2010-11
- PAsecureID—Resolving Near Matches, 09/2016

- 
- Who Reports Whom, 02/28/08
  - *Pennsylvania Information Management System User Manual, Vol 1 and 2, 2018-19*  
Contact: Dave Ream (717-783-6698)

Elementary/Secondary Data Collection Calendar, 2018-19  
Contact: Deb Rodrigues (717-783-6764)

Pennsylvania Information Management System (PIMS) Data Sets How-To Guides and Training Documents:  
Contact: Deb Rodrigues (717-783-6764)

- October Student Data Set, 2017-18
- October Staff Data Set, 2017-18
- Special Education Data Set, 10/16/17
- Graduation Dropout Cohort Data Set, 09/12/18
- PIMS Data Attribution Rules, 2017-18
- Pennsylvania Value-Added Assessment System (PVAAS) Data Set , 10/05/16
- Pennsylvania Educator Effectiveness Rating System (PEERS), 02/15/17
- Location of Residence Valid Grades, 09/18/18
- PIMS Adult and Secondary Career and Technical Education (CTE) Data Set, 2017-18

*Private and Nonpublic Enrollment Instructional Manual, 2018-19*  
Contact: Deb Rodrigues (717-783-6764)

PIMS Postsecondary Perkins CTE Collections  
Contact: Cheryl Wenger (717-783-6750)

- *Pennsylvania Information Management System, 2017-18 Postsecondary Perkins User Manual, Volume 1*, 06/2018
- *Pennsylvania Information Management System, 2017-18 Postsecondary Perkins User Manual, Volume 2*, 06/2018
- Pennsylvania Information Management System Postsecondary Perkins Sample File Instructions, 06/2018

#### D. Bureau of State Library

- Revised Classification Scheme for Pennsylvania State Publications,  
Contact: Mary Spila (717-783-3884)

#### E. Bureau of Library Development

- 2015 Pennsylvania Library Statistics, 2017
- A Handbook for Public Library Trustees, Fifth Edition, 2003
- Continuing Education Guidelines for Public Library Staff, 2005
- Directory of Pennsylvania Libraries, 2016
- Guidelines for Negotiating Agreements for District Library Center Services, 2017
- Guidelines for Statewide Library Card System, 2019
- Guidelines for Library Services for Older Pennsylvanians, 2012
- Guidelines for Distribution of State Aid by Pennsylvania public Library Systems, 2010
- Guidelines for Youth Services in Pennsylvania's Public Libraries, 2009
- Interlibrary Loan Lending Policy—Pennsylvania State Correctional Institutions, 2005
- Library Service and Technology Act Five-Year State Plan—Federal Fiscal years: 2018-2023, 2017
- Measuring Up To Standards Findings: The Impact of School Library Programs and Information Literacy in Pennsylvania Schools, 2000
- Pennsylvania Guidelines for School Library Information Programs, 2019
- Pennsylvania Interlibrary Loan Guidelines, 2011
- *Pennsylvania Interlibrary Loan Procedures Manual, 2011*
- *Pennsylvania Library Accounting Manual, 2010*
- Rare Books Expenditure Guidelines, 2006  
Contact: Matthew Spiegel (717-783-5738)

#### F. Bureau of Curriculum, Assessment and Instruction

##### G. Office for Safe Schools

- Alternative Education for Disruptive Youth  
Contact: Dana Klouser (717-705-3771)
- Commonwealth Student Assistance Program Training System Handbook: Guidelines, Monitoring Procedures, Standards and Core Competencies, and Related Information  
Contact: Joe Loccisano (717-346-4253)
- Compulsory Attendance and Truancy Elimination Plan  
Contact: Joe Loccisano (717-346-4253)
- School Attendance Improvement and Truancy Reduction Toolkit  
Contact: Joe Loccisano (717-346-4253)
- Bullying Prevention Support Plan  
Contact: Carol Kuntz (717-783-6469)
- Model Dating Violence Policy  
Contact: Joe Loccisano (717-346-4253)
- Model Youth Suicide Awareness and Prevention Policy  
Contact: Joe Loccisano (717-346-4253)

#### H. School Services Office

- Basic Education Circulars (BECs)—Current collection of Pennsylvania Department of Education guidance statements on state and federal basic education laws and regulations. These guidance statements cover several areas of the School Code within Title 24 of *Purdon's Statutes*, Articles 1—25, and State Board of Education Regulations—Title 22 of the *Pennsylvania Code*, Chapters 1—23, 342 and 349, and other state and federal laws and regulations. Topics include among others: Access to Secondary Students—Enrollment of Students—Emergency School Closings—Home Education Programs—Special Education—Payments for Education—Graduation of Seniors—School Construction—Safe Schools—Copyright Law—Commissions—Instructional Time. (Link to BECs: [http://www.education.state.pa.us/portal/server.pt/community/basic\\_education\\_circulars/7497](http://www.education.state.pa.us/portal/server.pt/community/basic_education_circulars/7497))  
Contact: Thomas Dubbs (717-214-8212)

- Access to Secondary Students  
Contact: Lyneice Parker-Hunter (717-783-6610)
- Background Checks (Act 114)  
Contact: Jeanette Morales (717-787-3750)
- Child Labor Laws and Employment of Minors  
Contact: April Queeley (717-783-4860)
- Commissions  
Contact: Debra Haines (717-783-6722)
- Days Schools Not to be Kept Open  
Contact: Monica Washington (717-783-6746)
- Emergency School Closings  
Contact: Lyneice Parker-Hunter (717-783-6610)
- Enrollment of Students  
Contact: Lyneice Parker-Hunter (717-783-6610)
- Foreign Student's Eligibility for Enrollment  
Contact: Monica Washington (717-783-6746)
- Graduation of Seniors  
Contact: Lyneice Parker-Hunter (717-783-6610)
- Home Education Program  
Contact: Thomas Dubbs (717-214-8212)
- School Services Programs on PDE Website
  - Disclosure of Interscholastic Athletic Opportunities Survey
  - Opportunity Scholarship Tax Credit Program
 Contact: Thomas Dubbs (717-214-8212)

#### I. Bureau of School Leadership and Teacher Quality

- Pennsylvania Department of Education Application and Instructions for Professional Educator (Includes background information, application forms, and directions  
Contact: Kerry Helm (717-772-4508)
- Application Booklets (Revised May 2001)
  - Applicant Prepared Outside of Pennsylvania (Revised 1/11)
  - Emergency Permits and Act 97 Waivers (Revised 1/11)
  - Letter of Equivalency for Master's Degree (Revised 7/10)
  - Applicant Prepared In Pennsylvania (Revised 7/10)
- Professional Educator Certificate (Revised 6/08)
- Letter of Equivalency for Master's Degree (Issued 3/00)
- Letter of Equivalency for Bachelor's Degree (Issued 3/00)
  - Application information and form
  - Letter of Equivalency with seal

- Emergency Permit with seal (Issued 3/00)
- Private School Certificate Application (Revised 6/11)
- Requirements of Act 48 of 1999
  - Application for Voluntary Inactive Certification (Form 338R)
  - Approval notice for Voluntary Inactive Certification
  - Application for Removal of Voluntary Inactive Certification (Form 338R2)
  - Approval notice for Removal of Voluntary Inactive Certification
  - Four and five-year notices for educators and school entities
  - Informational Handout: Important Information About Your Certificate (Revised 6/02)

Contact: Kerry Helm, 717-772-4508

## **J. Bureau of Postsecondary and Adult Education**

### **1. Division of Higher and Career Education**

- Records Accessibility Policy for Closing/Closed Degree Granting Institutions
- Substantive Change Policy for Degree Programs
- AP 176 Instructions for Preparing the Private Licensed Schools Contract Bond

Contact: Patricia Landis (717-772-3623)

### **K. Office of Postsecondary and Higher Education**

- Guidelines for the Establishment of Public Community Colleges in Pennsylvania
- Guidelines for the Establishment of the Rural Regional College

Contact: Michael Dotts (717-705-7787)

- Procedures and Guidance Related to the Transfer and Articulation Oversight Committee and the Statewide College Credit Transfer System
- 30-Credit Transfer Framework and Framework Equivalency Standards
- Statewide Program-to-Program Articulation Agreements
- Pennsylvania Transfer and Articulation Center (PA TRAC) website

Contact: Noe Ortega (717-772-3737)

- Horace Mann Bond-Leslie Pinckney Hill Scholarship Program Guidelines

Contact: Noe Ortega (717-772-3737)

- Technical College Programs Guidelines

Contact: Noe Ortega (717-772-3737)

- Application Guidelines for Community Education Councils

Contact: Michael Dotts (717-705-7787)

- Pennsylvania Information Management System Postsecondary Guidelines for Unit Level Data Collection
- Pennsylvania Information Management System Postsecondary Data Collection Opt Out Policy
- 2017-18 PIMS PERKINS MOE Manual for Community Colleges

Contact: Michael Dotts (717-705-7787)

### **L. Bureau of Career & Technical Education**

- Guidelines for Administrator: How to Comply with Federal and State Laws and Regulations
- Sample Training Agreement for Cooperative Education PDE-4555
- Sample Training Plan for Cooperative Education PDE-4617
- Sample Training Plan for Cooperative Education PDE-4617A
- Pennsylvania Cooperative Education Association—State and Federal Child Labor Laws, Instructional Resources and Sample Forms

- Child Labor Act
- Prohibited Occupations Under the Child Labor Act  
Contact: Mike Stanger (717-772-4870)

- Application for Approval of Nurse Aide Training and Competency Evaluation Program  
Contact: Sheri Weidman (717-772-4868)

- A Guide to Student Occupational Competency Testing
- Student Occupational Competency Testing in Pennsylvania  
Contact: Kevin Springman (717-783-6623)

- Professional Personnel Development Centers Grants  
Contact: Beth Marshall (717-783-6860)

- Perkins Local Plan Funding Guidelines Title I Carl D. Perkins Career and Technical Education Improvement Act of 2006 P.L. 109-270  
Contact: Monique Burton (717-346-3188)

- CATS Secondary Program Approval Instructions
- Career & Technical Education Secondary POS Pathways
- Annual Educational and Occupational Objectives for Students Enrolled in a Secondary Career and Technical Education Approved Program
- Approved Secondary Program and Industry Credential Search

- Sample Scope and Sequence (PDF)

Contact: Jean Kelleher (717-783-6962)

- *Occupational Competency Assessment Policy Manual*  
Contact: Beth Marshall (717-783-6860)

- Child Development Laboratory Procedures Guidelines
- CDA-Ready Verification Form
- CDA-Ready Certificate Documentation, Preschool
- CDA-Ready Certificate Documentation, Infant/Toddler
- Family and Consumer Sciences Education  
Contact: Jean Kelleher (717-783-6962)

- Industry-Recognized Credentials for Career and Technical Education Programs: Resource Guide  
Contact: Beth Marshall (717-783-6860)

- Career and Technical Student Organizations of PA  
Contact: Jean Kelleher (717-783-6962)

- Self-Study Booklet for Compliance Review for Approval of a Nurse Aide Training and Competency Evaluation Program

Contact: Sheri Weidman (717-772-4868)

- Perkins Statewide Articulation Agreement
- Student Documentation Coversheet for Programs of Study Articulation Agreements  
Contact: David Garnes (717-783-6859)

- Final Expenditure Reports  
Contact: Monique Burton (717-346-3188)

- Competitive Equipment Grants  
Contact: Monique Burton (717-346-3188)

- Effective Practices for Occupational Advisory Committees
- Establishing & Operating Effective Local Advisory Committees
- Establishing & Operating Effective Occupational Advisory Committees  
Contact: Jean Kelleher (717-783-6962)

- Supplemental Equipment Grant  
Contact: Janelle Smith (717-783-6990)

### **M. Bureau of Curriculum, Assessment and Instruction**

- Home Language Survey  
Contact: Tami Shaffer (717-705-3829)

- Post Exit Monitoring Guidance & Sample Monitoring Forms  
Contact: Bob Measel (717-783-6595)
- Pennsylvania Department of Education Gifted Guidelines, August 2010  
Contact: Division of Instructional Quality (717-783-3958)
- Online Theory Drive Education Policy  
Contact: Division of Instructional Quality (717-783-3958)
- Pennsylvania Literacy Framework  
Contact: Rebekah Baum-Leaman (717-783-6538)
- No Child Left Behind Act—Supplemental Education Services—Instructions for Completing the Provider Application (on PDE Website)  
Contact: Division of Federal Programs (717-783-3381)
- BEC 22 Pa. Code § 04.26\* Educating Students With Limited English Proficiency (LEP) and English Language Learners (ELL)  
Contact: Bob Measel (717-783-6595)

#### **N. Bureau of School Support**

- Act 48 Professional Education Plan Guidelines, March 2007  
Contact: Kraig Kiehl (717-783-4307)
- Act 48 Approved Provider Guidelines, September 2013  
Contact: Kraig Kiehl (717-783-4307)
- Induction Plan Guidelines, September 2013  
Contact: Kraig Kiehl (717-783-4307)

#### **N. PENNLINKS:**

- PA Environmental Education Act of 1993. This Act set responsibilities for the Department of Education as it relates to environmental education for the school districts of the Commonwealth. It also sets responsibilities for formal and non-formal educational entities. This Act is incorporated into the PA School Code of 1949.  
Contact: Dave Bauman (717-783-6598)

#### **O. Bureau of Budget and Fiscal Management**

- Planning and Construction Workbook (Forms Used to Apply for Commonwealth Reimbursement for a School Construction Project)  
Contact: Jesse Fry (717-787-5993)
- Charter School Lease Reimbursement Program  
Contact: Patti Garman-Scott (717-787-5993)
- Pennsylvania Community Colleges Capital Funding Framework—2018-19
- Application for State Assistance for Construction of Community College Facilities  
Contact: Naomi Rudisill (717-787-5993)
- Instructions for Reporting Child Accounting Data
- Instructions for Reporting Pupil Transportation Data
- Instructions for Charter Schools to Request Subsidy Withholding from School Districts  
Contact: Benjamin Hanft (717-787-5423)
- Out-of-State Special Education Placements Approval and Reimbursement (jointly with the Bureau of Special Education)  
Contact: Benjamin Hanft (717-787-5423)

#### **P. Bureau of Curriculum, Assessment and Instruction**

- Assessment Handbooks  
Contact: Ray Young (717-783-6633)
- Accommodations Guidelines for Students with IEPs, and Students with 504 Plans  
Contact: Diane Simaska (717-346-8064)

- Accommodations Guidelines for English Language Learners  
Contact: Diane Simaska (717-346-8064)
- Assessment Participation and Performance Attribution Map  
Contact: Shazia Waters (717-772-0020)
- PSSA Test Security Procedures  
Contact: Jay Gift (717-783-1144)

#### **Q. Bureau of School Support—Division of Student Services**

- Education Leading to Employment and Career Training Monthly Attendance Instructions
- Education Leading to Employment and Career Training Guidelines  
Contact: Carmen Medina (717-783-6466)

### **III. DECISIONS**

#### **A. State Charter School Appeal Board**

- Vitalistic Therapeutic Center Charter School (Bethlehem Area SD) CAB # 1999-6
- William Bradford Academy Charter School (Keystone Oaks SD) CAB # 1999-8
- Wonderland Charter School (State College Area SD) CAB # 1999-3
- Sugar Valley Rural Charter School (Keystone Central SD) CAB # 1999-4
- Phoenix Academy Charter School (Phoenixville Area SD) CAB # 1999-10
- Hills Academy Charter School (Penn Hills SD) CAB # 1999-12
- Collegium Charter School (West Chester Area SD) CAB # 1999-9
- Vitalistic Therapeutic Center Charter School (Allentown City SD) CAB # 1999-5
- Shenango Valley Regional Charter School (Hermitage and Sharon City SD) CAB # 1999-11
- Ronald G. Brown Charter School (Harrisburg City SD) CAB # 1999-1
- Edith & Eloise Academy (Steel Valley and Pittsburgh School Districts) CAB # 1999-13
- Creative Educational Concepts Charter School (Chester Upland SD) CAB # 1999-15
- Souderton Charter School Collaborative (Souderton Area SD) CAB # 1999-2
- Bucks County Montessori Charter School (Pennsbury SD) CAB # 1999-7
- Environmental Charter School (Palisades SD) CAB # 1999-14
- W.E.B. Dubois Charter School (Philadelphia SD) CAB # 2000-10
- William Bradford Academic Charter School (Philadelphia SD) CAB # 2000-1
- Dimensions of Learning Academic Charter School (Philadelphia SD) CAB # 2000-7
- Rising Sun Academy Charter School (Philadelphia SD) CAB # 2000-4
- Leadership Learning Partners Charter School (Philadelphia SD) CAB # 2000-8
- Delaware Valley High Charter School (Philadelphia SD) CAB # 2000-5
- Lincoln-Edison Charter School (York SD) CAB # 2000-11
- Independence Charter School (Philadelphia SD) CAB # 2000-2
- Kemetic Institute Charter School (Philadelphia SD) CAB # 2000-6
- Genesis Charter School (Philadelphia SD) CAB # 2000-9

- Legacy Charter School (Council Rock SD) CAB # 2000-14
- Lehigh Valley Academy Regional Charter School (Bethlehem Area SD) CAB # 2000-12
- Lehigh Valley Academy Regional Charter School (Saucon Valley SD) CAB # 2000-13
- Vitalistic Therapeutic Center Charter School (Bethlehem Area SD) CAB # 2000-15
- Dr. Lorraine K. Monroe Academy Charter School (Millcreek Township SD) CAB # 2000-16
- Learning Connection Charter School (Chester Upland SD) CAB # 2001-1
- Renaissance Academy of Pittsburgh, Alternative of Hope Edison Charter School (SD of Pittsburgh) CAB #2001-2
- Elan Charter School (Pennsbury SD) CAB # 2001-3
- Ricci J. Hausley Charter School (Philadelphia SD) CAB # 2001-4
- Thurgood Marshall Charter School (Wilkes-Barre SD) CAB # 2001-5
- Phoenix Charter School (Philadelphia SD) CAB # 2001-6
- Penn Hills Charter School (Penn Hills SD) CAB # 2001-7
- David P. Richardson Charter School (Philadelphia SD) CAB # 2001-8
- Fell Charter School (Carbondale Area SD) CAB # 2001-9
- Graystone Academy Charter School (Coatesville Area School District) CAB #2002-1
- Infinity Charter School (Central Dauphin School District) CAB #2002-4
- Einstein Academy Charter School (Morrisville Borough School District) CAB #2002-6
- Wonderland Charter School (State College Area School District) CAB #2002-7
- Lincoln-Edison Charter School (School District of the City of York) CAB #2002-03
- Montessori Regional Charter School (Millcreek Township School District) CAB #2002-05
- Einstein Academy Charter School (Morrisville Borough School District) CAB #2002-06
- Wonderland Charter School (State College Area School District) CAB #2002-07
- Propel Charter School (Steel Valley School District) CAB # 2003-01
- Bear Creek Community Charter School (Wilkes-Barre School District) CAB #2003-03
- Bucks County Montessori Charter School (Pennsbury School District) CAB #2003-04
- Propel Charter School (McKeesport Area School District) CAB #2004-01
- Bear Creek Community Charter School (Wilkes-Barre Area School District) CAB #2004-2
- Propel Montour Charter School (Montour School District) CAB # 2004-03
- Sugar Valley Rural Charter School (Keystone Central SD) CAB # 2004-04
- Pocono Mountain Math Science & Technology Charter School (Pocono Mountain SD) CAB # 2004-05
- Propel Charter School-East (Penn Hills SD) CAB #2005-01
- Propel Charter School-East (Woodland Hills SD) CAB # 2005-02
- Lincoln Charter School (SD of the City of York) CAB # 2005-03
- Lehigh Valley Academy Regional C.S. (Bethlehem ASD) CAB # 2005-04
- Arts & 3 R's Inc. (Wyoming Valley West SD) CAB #2005-05
- Lehigh Valley Academy Regional C.S. (Saucon Valley SD) CAB # 2005-06
- Vitalistic Therapeutic C.S. (Bethlehem SD) CAB # 2005-07
- Ronald H. Brown Charter School (Harrisburg City School District) CAB # 2005-08
- Voyager Charter School (Garnet Valley School District) CAB # 2005-09
- City College Prep Charter School (Pittsburgh School District) CAB # 2006-01
- Career Connections Charter Middle School (Pittsburgh School District) CAB # 2006-03
- Propel Montour (Montour School District) CAB # 2006-04
- Family Choice (Towanda, Wyalusing & Northeast Bradford) CAB # 2006-05
- Propel Charter School Duquesne (Duquesne School District) CAB # 2006-06
- Education Innovations Lab Charter School (Pittsburgh School District) CAB # 2007-01
- RAPAH (Pittsburgh Public School District) CAB # 2007-03
- Fell Charter School (Carbondale Area School District) CAB # 2007-04
- Environmental School in Frick Park (School District of Pittsburgh) CAB # 2007-05
- Capital Academy Charter School (Harrisburg School District) CAB # 2007-02
- Family Choice Charter School (Towanda and Northeast Bradford School Districts) CAB # 2007-06
- Lincoln Charter Middle School (School District of the City of York) CAB # 2008-01
- IDEA Cyber Charter School, CAB # 2008-03
- The Lighthouse Cyber Charter School CAB # 2008-04
- Penn Johns Charter School (Conestoga Valley School District) CAB # 2008-05
- Germantown Settlement Charter School (Philadelphia School District) CAB # 2008-06
- Renaissance Charter School (Philadelphia School District) CAB # 2008-07
- Mt. Jewett Area Charter School for Academic Excellence (Kane Area School District) CAB # 2009-01
- Vida Charter School (Gettysburg Area and Hanover Public School Districts) CAB # 2009-02
- Propel Charter School—Sunrise (Woodland Hills School District) CAB # 2009-03
- Thomas Paine Charter School (Catasaugua and Northampton School Districts) CAB # 2000-04
- Montessori Regional Charter School (Millcreek Twp. And Erie School Districts) CAB # 2009-05
- *ASPIRA Bilingual Charter School v. Department of Education* CAB # 2009-06
- Sugar Valley Rural Charter School (Keystone Central School District) CAB # 2009-07
- Northside Urban Pathways Charter School (Pittsburgh Public School District) CAB # 2010-01
- Community Services Leadership Development Charter School (Pittsburgh Public School District) CAB#2012-02
- Young Scholars of Western Pennsylvania Charter School (Baldwin Area School District) CAB # 2010-03
- Vitalistic Therapeutic Charter School (Bethlehem Area School District) CAB # 2010-04
- Valley Academy Charter School (Hazleton Area School District) CAB # 2010-05
- Leadership Academy for Math & Science (Pittsburgh, Woodland Hills & Penn Hills SDs) CAB 2011-01
- Pocono Mountain Charter School Appeal 3/16/11 Decision Not to Renew (Pocono Mountain School District) CAB 2011-02

- Baden Academy Charter School (Ambridge Area School District CAB 2011-02
  - Howard Gardner Multiple Intelligence Charter School (Scranton & Abington Heights School Districts) CAB 2011-04
  - Community Academy of Philadelphia (Philadelphia School District) CAB 2011-05
  - Lehigh Valley Academy Regional Charter School (Bethlehem School District) CAB 2011-06
  - Chester Charter School for the Arts (Chester Upland School District) CAB 2012-02
  - Pocono Mountain Charter School (Pocono Mountain School District) CAB 2010-06
  - Graystone Academy Charter School (Coatesville Area School District) CAB 2012-01
  - Washington Classical Charter School (Trinity Area School District) CAB 2012-05
  - Roberto Clemente Elementary Charter School (Allentown School District) CAB 2012-10
  - Steam Charter School of Harrisburg (Harrisburg School District) CAB 2012-11
  - Career Connections Charter High School (School District of Pittsburgh) CAB 2012-12
  - New Hope Academy Charter School (School District of the City of York) CAB 2012-13
  - Duquesne Charter School (City of Duquesne School District) CAB 2013-01
  - Propel Charter School—Hazelwood (School District of Pittsburgh) CAB 2013-02
  - Discovery Charter School (School Reform Commission & School District of Philadelphia) CAB 2013-06
  - Lehigh Valley Dual Language Charter School (Bethlehem Area School District) CAB 2013-07
  - Bensalem Keystone Academy Charter School (Bensalem Township School District) CAB 2012-14
  - Propel Charter School—West (Sto-Rox School District) CAB 2013-09
  - Truebright Science Academy Charter School (School District of Philadelphia) CAB 2013-11
  - Community Academy of Philadelphia Charter School (School District of Philadelphia) CAB 2013-12
  - Young Scholars of McKeesport Charter School (McKeesport Area School District) CAB 2013-14
  - Lehigh Valley Dual Language Charter School (Bethlehem Area School District) CAB 2013-15
  - Allentown Engineering Academy Charter School (Allentown School District) CAB 2014-01
  - MAST-Neshaminy Charter School (Neshaminy Township School District) CAB 2014-02
  - Arts Academy Elementary Charter School (Allentown School District) CAB 2014-03
  - Collaborative North Penn Charter School (North Penn School District) CAB 2014-05
  - Provident Charter School (William Penn School District) CAB 2014-06
  - Choices of William Penn Charter School (William Penn School District) CAB 2014-07
  - Vision Academy Charter School (William Penn School District) CAB 2015-03
  - Imani Education Circle Charter School (School District of Philadelphia) CAB 2014-08
  - Insight PA Cyber Charter School (PA Department of Education) CAB 2015-01
  - Penn Hills Charter School of Entrepreneurship (Penn Hills School District) CAB 2015-02
  - *Education for New Generations Charter School v. North Penn School District* CAB 2013-10
  - *New Castle Arts Academy Charter School v. New Castle Area School District* CAB 2014-14
  - *Environmental Charter School at Frick Park v. School District of Philadelphia* CAB 2016-01
  - *Spartanburg Community Charter School v. Corry Area School District* CAB 2016-02
  - *Delaware Valley Charter High School v. School District of Philadelphia School Reform Commission* CAB 2016-06
  - *Lehigh Valley Academy Regional Charter School v. Bethlehem Area School District and Saucon Valley School District* CAB 2016-14
  - *I-LEAD Charter School v. Reading School District* CAB 2016-05
  - *Gillingham Charter School v. Pottsville Area School District* CAB 2016-06
  - *Fell Charter School v. Carbondale Area School District* CAB 2017-02
  - *Khepera Charter School v. Tthe School District of Philadelphia* CAB 2018-01
  - *In re Application for Franklin Towne Charter Middle School* CAB 2018-02
- Contact: Mark Zaccarelli (717) 787-5500

### B. Teacher Tenure Appeals

- *Patricia A. Gorman v. East Allegheny School District*, No. 4-96
- *In Re: Petition of Stroudsburg Area School District*, No. 6-96
- *Bridget E. Kelly v. Stroudsburg Area School District*, No. 6-96A
- *Joseph G. Cesari v. North Schuylkill School District*, No. 2-96
- *Deborah N. Collins v. Bethlehem Area Vocational-Technical School, Teacher No. 3-96*
- *Renee Czubowicz-Drouse v. Mid Valley School District*, No. 6-95
- *Margaret M. McMackin v. Pittsburgh School District*, No. 8-95
- *Wayne Sousa v. Palisades School District*, No. 10-95
- *James D. Holt v. Muncy Area School District and Board of Directors*, No. 12-94
- *Roland H. Holvey v. Northumberland County Area Vocational-Technical School*, No. 13-94
- *Sally Bollinger v. Curwensville Area School District and Board of School Directors*, No. 9-94
- *William Dopko, et al. v. Riverside Board of School Directors*, No. 2-94
- *Callie Anderson, et al. v. Board of Education of the School District of Philadelphia*, No. 16-94
- *Patricia Peiffer v. Lake-Lehman School District*, No. 9-93
- *Mary Ellen Mela v. Morrisville School District*, No. 5-95
- *Angela Martino v. Philadelphia City School District*, No. 7-95
- *Shawn-Kimberly Kocher v. Salisbury School District*, No. 5-97
- *Dale Kessler v. Line Mountain School District*, No. 11-94
- *Thomas Katruska v. Bethlehem-Center School District*, No. 4-97
- *Jane L. Shaffer v. Riverview Intermediate Unit*, No. 6-97
- *John Reber and Thomas L. McDevitt v. Reading School District*, No. 12-95
- *Mark Berman, et al v. Philadelphia School District*, No. 3-97
- *Jay Mastro v. City of Pittsburgh School Board*, No. 1-98
- *Carol Ann Russo v. Easton Area School District*, No. 4-98
- *Mary Anne Norris v. Penns Valley Area District*, No. 2-98

- *Alice Hirsch v. Montour School District, Teacher, No. 2-97*
- *Karen Korman v. Penns Valley Area School District, No. 1-99*
- *Kevin Santry v. Philadelphia School District, No. 2-99*
- *Stephen Moiles v. Marple Newtown School District, No. 1-00*
- *James B. Dickinson, Jr. v. Gettysburg Area School District, No. 3-98*
- *Dale Clymer v. Berks County Intermediate Unit, No. 2-00*
- *Nancy J. Zelno v. Lincoln Intermediate Unit, No. 3-00*
- *Colleen Sheptock v. Muncy School District, No. 4-00*
- *Priscilla Barto v. Williamsport Area School District, No. 3-99*
- *Margaret McMackin v. Pittsburgh School District, No. 5-99*
- *Mary Claire Brown v. Parkland Area School District, No. 7-97*
- *Robert Adams v. Harrisburg School District, No. 5-00*
- *Dr. Henry Benz v. Board of Public Education of the School District of Pittsburgh, No. 3-01*
- *Glenn Gow v. Big Spring School District, No. 1-97*
- *Carol Ann Russo v. Easton Area School District, No. 4-98A*
- *Maureen Joyce v. Board of Directors of Spring-Ford School District, No. 2-01*
- *Kenna Williams v. Clearfield County Vocational-Technical School, No. 4-99*
- *Barbara Palumbo v. Board of Directors of DuBois Area School District, No. 4-01*
- *Jacquelyn N'Jai v. Pittsburgh School District, No. 5-01*
- *William Brunson v. Coatesville Area School District, No. 1-02*
- *Thomas Hajduz v. Peters Twp. School District, No. 1-03*
- *Dr. Linda Portlock v. Harrisburg Area School District, No. 2-02*
- *Edwin Hasson v. Glendale School District, No. 5-03*
- *Joanne Henshaw v. Boyertown Area School District, No. 7-03*
- *Shirley Curl v. Solanco School District, No. 1-04*
- *Peter Igoe v. Dunmore School District, No. 3-03*
- *Cecil E. Clugston v. Franklin County Career and Technology Center, No. 4-03*
- *Eleanor Jones v. School District of Pittsburgh, No. 3-04*
- *Donald Becker v. York County School of Technology, No. 4-04*
- *Dr. Brenda G. Turner v. Wilkinsburg School District, No. 5-04*
- *Faith Kline v. Loyalsock Township School District, No. 1-05*
- *Bradley Flickinger v. Lebanon School District, No. 2-05*
- *Dr. Adrienne Lancaster v. Carlynton School District, No. 3-05*
- *Albert J. Papada v. Pine Grove Area School District, No. 4-05*
- *Shirley Curl v. Solanco School District, No. 1-04A*
- *Carol J. Belas v. Juniata School District, No. 2-04*
- *Cassandra Richardson Kemp, Richard Mascari, Lorraine Eberhardt Tyler & Margaret Brown v. City of Pittsburgh Public Schools, No. 1-06*
- *Gene Lawrence Rizzo v. Apollo-Ridge School District, No. 2-06*
- *Marilyn Chapleskie v. Williams Valley School District, No. 2-07*
- *Rox-Ann Reifer v. Williamsburg Area School District, No. 1-07*
- *Judith Sargent v. Schuylkill Valley School District, No. 2-08*
- *Lee V. McFerrin v. Farrell Area School District, 3-08*
- *Ronald J. McCauley v. Lenape Vocational Technical School, No. 4-08*
- *Kimla Robinson v. School District of Philadelphia, No. 1-09*
- *Shahla Mazdeh v. School District of Philadelphia, No. 2-09*
- *Gertrude W. Rose v. School District of Philadelphia, No. 5-09*
- *Eric Waters v. Harrisburg School District, No. 7-09*
- *Jeffrey Madden v. Perkiomen Valley School District, No. 5-08*
- *Vicky Rose v. School District of Pittsburgh, No. 4-09*
- *Dr. Carole Policastro v. Steel Valley School District, No. 6-09*
- *Robert J. Ritz, Jr. v. Hazleton Area School District, No. 8-09*
- *Dr. Joseph W. Findley, Jr. v. Montour School District, No. 1-10*
- *Richard Migliore v. Philadelphia City School District, No. 2-10*
- *Ellis Jones v. School District of Philadelphia, No. 1-11*
- *Angela DeBattista v. McKeesport Area School District, No. 2-11*
- *Richard W. Migliore, J.D. v. School District of Philadelphia and School Reform Commission of Philadelphia, No. 3-11*
- *Tara Buske v. Neshaminy School District, No. 4-11*
- *Andrea Christine Butterfield v. Dover Area School District, No. 5-11*
- *Jodi Johnson v. Southeastern Greene School District, No. 1-12*
- *Andrew Samuelson v. Hanover Public School District, No. 3-12*
- *Elaine Cutler v. Bellefonte Area School District, No. 1-13*
- *Davaun Barnett v. Penn Hills School District, No. 5-13*
- *Dr. Darla Hammond v. Chester Upland School District, No. 1-14*
- *Serge Vladimirkys v. School District of Philadelphia, School Reform Commission, No. 2-12*
- *Jeffrey Zollars v. Moon Township School District, No. 4-13*
- *Gwendolyn Damiano v. Scranton School District, No. 2-15*
- *Steven T. Furst v. Easton Area School District, No. 3-13*
- *Alonzo Deluliis v. Pittsburgh Board of Education, No. 2-14*
- *Richard Erdlen, Jr., v. Lincoln Intermediate Unit, No. 4-15*
- *Ronald Harrison Burnett, II v. School District of Philadelphia, No. 5-15*
- *Joseph Giansante v. City of Pittsburgh Board of Education, No. 6-15*
- *Heath Bullard v. Bethlehem Area Vocational Technical School, No. 7-15*
- *Staci Fitzpatrick v. McKeesport Area School District, No. 1-16*
- *Timothy Metz v. Bethlehem Area School District, No. 2-16*
- *Joseph P. Moffitt v. Tunkhannock Area School District, No. 3-16*
- *Ronald Harrison Burnett, III v. School District of Philadelphia, No. 4-16*
- *David Haninchick v. Lebanon School District, No. 3-17*
- *Joseph J. McBarron v. School District of Philadelphia, No. 1-17*
- *Dr. Steven Greenfield v. Hanover Area School District, No. 1-18*
- *Beth E. Spangler v. School District of Philadelphia, No. 2-18*



- *Tracey R. Weller v. William Valley School District, No. 3-18*
- *James R. Slater v. School District of Philadelphia, No. 1-19*

Contact: Robert Tomaine (717) 787-5500

### C. Certification Appeal Committee

- John DiLeonard, Certification Appeal #01-01
- Mark Lysiak, Certification Appeal #01-02
- Donna Radice, Certification Appeal #01-03
- Edward Penn, Certification Appeal #01-04
- Brook Kabakjian, Certification Appeal #01-05
- Mark Mannella, Certification Appeal #01-06
- Timothy Kalajainen, Certification Appeal #01-07
- Andrew Igbineweka, Certification Appeal #01-08
- Frances Santiago, Certification Appeal #01-09
- Ronald Duska, Certification Appeal #01-10
- Kim Cuff, Certification Appeal #01-11
- John Hillard, Certification Appeal #01-12
- Gregory Williams, Certification Appeal #01-13
- Shirley Dickinson, Certification Appeal #01-14
- Mary Lamm, Certification Appeal #01-15
- Thomas Podpora, Certification Appeal #01-16
- Joseph Liberati, Certification Appeal #01-17
- M Miller, Certification Appeal #01-18
- Dianne Hammett, Certification Appeal #01-19
- Sandra Williams, Certification Appeal #01-20
- Paul Gomes, Certification Appeal #01-21
- John Lyman, Certification Appeal #01-22
- Robert Gockley, Certification Appeal #01-23
- Ronald Mihalko, Certification Appeal #01-24
- Patricia Hoffman-Miller, Certification Appeal #01-25
- Thomas Smith, Certification Appeal #01-26
- Susan Karnbauer, Certification Appeal #01-27
- Bryan McGraw, Certification Appeal #01-28
- Sister Marilyn Chapleski, Certification Appeal #01-29
- John Ray, Certification Appeal #01-30
- Carol McKnight, Certification Appeal #01-31
- Teresa Dodds, Certification Appeal #01-33
- Donna Papocchia, Certification Appeal #01-34
- William Miller, Certification Appeal #01-35
- Karen Overfield, Certification Appeal #01-36
- Phillip Calderone, Certification Appeal #02-01
- Patty Todd, Certification Appeal #02-02
- Bruce Hess, Certification Appeal #02-03
- Michael Knobloch, Certification Appeal #02-04
- Vera White, Certification Appeal #02-05
- Patti MacPhee, Certification Appeal #02-06
- Marie-Pierre Murray, Certification Appeal #02-07
- Charles Whittier, Certification Appeal #02-08
- Kara Konrad, Certification Appeal #02-09
- David Danner, Certification Appeal #02-10
- Alice Goldberg, Certification Appeal #02-11
- Keith Laser, Certification Appeal #02-12
- Marian Smith, Certification Appeal #02-13
- Lata Anatheswaran, Certification Appeal #02-14
- Marilyn Klein, Certification Appeal #02-15
- Susan Cunnup, Certification Appeal #02-17
- Wallace Gary, Certification Appeal #02-19
- Curtis James, Certification Appeal #02-20
- Esther Beck, Certification Appeal # 02-21
- Sheryl Johnson, Certification Appeal #02-22
- Robert Bryson, Certification Appeal #02-24
- Jennifer Boylan, Certification Appeal #02-25
- Andrew Bowalick, Certification Appeal #02-26
- Irene Conrad, Certification Appeal #02-27
- Richard Rhinesmith, Certification Appeal #02-28
- Nicodemo Lombardo, Certification Appeal #02-29
- Marian Menapace, Certification Appeal #02-30
- Dale Herman, Certification Appeal #02-31
- Eugene Williams, Certification Appeal #02-32
- Chris Shaeffer, Certification Appeal #02-34
- Deborah Cox, Certification Appeal #02-35
- Eric Fraunfelter, Certification Appeal #02-36
- Thomas Hojnowski, Certification Appeal #02-37
- Robyn Fasolino, Certification Appeal #02-38
- Joan Nedwreski, Certification Appeal #02-39
- Greg Protzman, Certification Appeal #02-40
- Terrance Gumper, Certification Appeal #02-41
- James Burnworth, Certification Appeal #02-42
- Paul Kennedy, Certification Appeal #02-43
- Jason Geissler, Certification Appeal #02-44
- Richard Mooberry, Certification Appeal #02-45
- William Millar, Certification Appeal #02-46
- Jeannie French, Certification Appeal #02-47
- Kelly Harbaugh, Certification Appeal #02-48
- Ellen Braffman Certification Appeal #03-01
- Oscar Torres Certification Appeal #03-02
- Susan Dinnocenti Certification Appeal #03-03
- Judith Karakawa Certification Appeal #03-04
- Carol Morgan Certification Appeal #03-05
- William Richman Certification Appeal #03-06
- Kelly Davenport Certification Appeal #03-07
- Jesse Denkins Certification Appeal #03-08
- Peter Leo Certification Appeal #03-09
- Mary Jane Londis Certification Appeal #03-10
- Joseph Martin Certification Appeal #03-11
- Caryl Parker Certification Appeal #03-12
- Tricia Reitz Certification Appeal #03-13
- Nicholas Schiappo Certification Appeal #03-14
- Gregory Wilson Certification Appeal #03-15
- Karen Kanter Certification Appeal #03-16
- George Custer Certification Appeal #03-17
- Christie Homell Certification Appeal #03-18
- Jonathan Hornbeck Certification Appeal #03-19
- Alexander Nicolas Certification Appeal #03-20
- Laura Wilson Bonner Certification Appeal #03-21
- Patricia Raugh Certification Appeal #03-22
- Wesley Alexander Certification Appeal #03-23
- Susan Ehler Certification Appeal #03-24
- Mark Swoger Certification Appeal #03-25
- Janet Faccioli Certification Appeal #03-26
- Christopher Fulco Certification Appeal #03-27
- Michael Lowe Certification Appeal #03-28
- Benjamin Peterson Certification Appeal #03-29
- Joseph Carchidi Certification Appeal #03-30
- Joseph Dubinski Certification Appeal #03-31
- James Frank Certification Appeal #03-32
- Mary Franko Certification Appeal #03-33
- Jeannine French Certification Appeal #03-34
- Constance Johnson Certification Appeal #03-35
- Steve Kameika Certification Appeal #03-36
- Janeen Marzewski Certification Appeal #03-37
- Paul Plott Certification Appeal #03-38
- Mary Jo Walsh Certification Appeal #03-39
- Denise Wing Certification Appeal #03-40
- Edward Zigerell Certification Appeal #03-41
- Zorka Karanxha Certification Appeal #03-42
- Donna Nugent Certification Appeal #03-43
- Janet Shulte Certification Appeal #03-44
- Craig Smith Certification Appeal #03-45
- Marguerite Courbin Certification Appeal #03-46
- Richard Vitale Certification Appeal #04-01
- Christopher Smith Certification Appeal #04-02
- Margaret Rubin Certification Appeal #04-03
- James Kist Certification Appeal #04-04
- Richard Daubert Certification Appeal #04-05
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  - Lenhart, Gregory, Certification Appeal #2017-02
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  - Hare, Anna, Certification Appeal #2018-01
- Contact: Robert Tomaine (717-787-5500)

#### D. Certification Audit Appeals

- Colonial Intermediate Unit
  - Lancaster School District
- Contact: Mark Zaccarelli (717-787-5500)

#### E. Teacher Decertification

- *Commonwealth of Pennsylvania v. Benjamin Lucciola, DI-87-07*
  - *Commonwealth of Pennsylvania v. Malachi Robinson, 1996-3*
  - *Commonwealth of Pennsylvania v. Bobby Wilson*
- Contact: M. Patricia Fullerton (717-787-5500)

#### F. Food and Nutrition Appeals

- *William Penn School District v. Division of Food & Nutrition*
- *Auntie Sherry's Christian Child Care v. Division of Food & Nutrition*
- *Heaven's Angels Day Care v. Division of Food & Nutrition*
- *Little Paradise Day Care Center v. Division of Food & Nutrition*
- *Little People Day Care School, Inc. v. Division of Food & Nutrition*
- *Lower Kensington Environmental Center Youth Services, Child Care Food Program 1995-1 v. Division of Food & Nutrition*
- *Tots Yearn to Learn, Inc. v. Division of Food & Nutrition*
- *Cassoria Learning Centers, Inc. v. Division of Food & Nutrition*
- *Blessed Hope S.D.C. Church v. Division of Food & Nutrition*
- *Jim Mattered d/b/a Apple Pie Day Care v. Division of Food & Nutrition*
- *Joan Enz-Doerschner d/b/a Once Upon a Time v. Division of Food & Nutrition*
- *Michael Zaverukha d/b/a Grace Adult Day Health Care v. Division of Food & Nutrition*
- *Sharon Lyons and Stacy Blackshear d/b/a Children R Us v. Division of Food & Nutrition*
- *Theodore G. McNair d/b/a B & T Early Learning and Child Care Center*
- *United Jewish Children's Fund d/b/a The King's Soldiers v. Division of Food & Nutrition*
- *Theresa Loving d/b/a Little Einstein's Daycare Center v. Division of Food & Nutrition*
- *LaShone Sanders d/b/a Sanders Bundles of Love v. Division of Food & Nutrition*
- *Dominic Longo and Bunita Longo d/b/a The Children's Pantry, Inc. v. Division of Food & Nutrition v. Division of Food & Nutrition*

- *Kelli Jackson d/b/a All About Kids Daycare and Learning Center, LLC v. Division of Food and Nutrition*
- *Lynne Butler and Gail Reaser d/b/a Children's Garden Early Education Center v. Division of Food and Nutrition*
- *Michael Fink and Nathan Young d/b/a Studio Kids Early Learning Center, LLC v. Division of Food & Nutrition*
- *Educational Management Services v. Division of Food and Nutrition*
- *Little Hands Daycare v. Division of Food and Nutrition*
- *Logan Child Care and Resource Center v. Division of Food and Nutrition*
- *Through the Years v. Division of Food and Nutrition*
- *Kids Choice Learning Centers v. Division of Food and Nutrition*
- *Little Treasures Learning Centers v. Division of Food and Nutrition*
- *Safe Kids at Nicetown v. Division of Food and Nutrition*
- *Senior Care Centers of PA v. Division of Food and Nutrition*
- *Bucks County Technical High School v. Division of Food and Nutrition*
- *LaShone L. Sanders d/b/a Bundles of Love v. Division of Food and Nutrition*
- *Little Treasures Day Care Center v. Division of Food & Nutrition*
- *Nicole Gipe d/b/a Strawberry Garden Elementary Childhood Learning Center v. Division of Food and Nutrition*
- *Yolanda Edwards and Tacita Carter-Mobley d/b/a Personal Touch Childcare Service v. Division of Food and Nutrition*
- *New Hope Adult Day Care v. Division of Food and Nutrition*
- *Ty's Daycare and Pre K Center, Inc. v. Division of Food and Nutrition*
- *Ameena Haynes dba Miracle Hands of Care Next Level, LLC v. Division of Food and Nutrition*
- *Basic Steps Day Care, Inc. v. Division of Food and Nutrition*
- *California Area School District v. Division of Food and Nutrition*
- *Davida McCullough and Tiffany Robinson dba Memorable Moments Learning Center, Inc. v. Division of Food and Nutrition*
- *Dynamic Kidz v. Division of Food and Nutrition*
- *Erie Rise Leadership Charter School v. Division of Food and Nutrition*
- *Harambee Institute of Science and Technology v. Division of Food and Nutrition*
- *Lynne Butler and Gail Reaser dba Children's Garden Early Education Center v. Division of Food and Nutrition*
- *Young Scholars of Western PA Charter School v. Division of Food and Nutrition*
- *Harrisburg City School District v. Division of Food and Nutrition*
- *Nana's Daycare v. Division of Food and Nutrition*
- *Tullis's Day Care v. Division of Food and Nutrition*
- *The Hundred Acre Woods Daycare and Learning Center v. Division of Food and Nutrition*
- *Playway Loving Child Care Center, LLC v. Division of Food and Nutrition*
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- *Urban Pathways (K-5) College Charter School v. Division of Food and Nutrition*
- *Young Scholars of Western PA Charter School v. Division of Food and Nutrition*

- *Nicole Childs, Donna Childs & Anina Castra dba A Child's Dream Leadership, Inc. v. Division of Food and Nutrition*
- *Leonard Davenport dba Turning Points Academy v. Division of Food and Nutrition*
- *Mee-Mom's Quality Plus Child Care Center v. Division of Food and Nutrition*
- *Nyeisha Cabiness dba Prestige Learning Center, LLC v. Division of Food and Nutrition*
- *Najee Hannigan and Naimah Ellis dba Extraordinary Scholars Academy v. Division of Food and Nutrition*
- *Woodlyn Academy, LLC v. Division of Food and Nutrition*
- *Spring House Early Learning Center v. Division of Food and Nutrition*
- *Terry Smith dba Love Learn & Play Childcare v. Division of Food and Nutrition*

Contact: Robert Tomaine (717) 787-5500

#### **G. Professional Standards and Practices Commission Adjudications, Memoranda and/or Orders**

- Abraham, Joseph, DI-09-01
- Adams, Jason, DI-08-55
- Adams, Kim, DI-03-14
- Adsit, Richard E., DI-18-179
- Agresti, Stephen, DI-2014-113
- Agrippine, Michael J., DI-2013-073
- Akins, Kyle S., DI-17-116
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- Amato, Stephanie M., DI-17-110
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- Amodio, Tarelle L., DI-17-200
- Anders, Ronald W., DI-2017-038
- Anderson, Danielle N., DI-2016-121
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- Anderson, Lyle E., DI-2012-100
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- Andrews, David, DI-92-21
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- Antinore, Brenda S., DI-02-08
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- Armor, William D., DI-18-065
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- Artz, Carissa M., DI-2016-033
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- Baker, Bryce A., DI-2016-048
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- Baker, John D., DI-99-25
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- Baney, Todd, DI-92-09
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- Barbieri, Philicia A., DI-2012-109
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- Barrett, Gordon O., DI-2012-142
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- Bates, Bruce W., DI-17-117
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- Baum, Eric, DI-06-15
- Bauman, John, DI-05-09
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- Baxter, Curtis D., DI-2012-031
- Bealer, Russel, DI-98-33
- Beard, April, R. DI-2013-069
- Bechtold, Paul G., DI-2016-056
- Beck, Justin M., DI-11-71
- Becker, Joseph D., DI-2016-029
- Becker, Kirbie A., DI-17-130
- Beddia, Brandon A., DI-18-046
- Bedoya, John Fredy, DI-12-173
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- Bell, Christopher, DI-05-18
- Bell, Corry L., DI 2016-019
- Bell, Jonathan D., DI-2012-198
- Bell, William J., DI-18-083
- Bellicini, Shawn, DI-08-11
- Bengston, Edwin G., DI-2012-026
- Bennett, Jerome, DI-08-40
- Bennett, Jerome, DI-08-40A
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- Benson, Bruce M., DI-2011-080
- Bergen, Tracy A., DI-11-26
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- Blanchard, Harlianne, DI-2016-108
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- Blimmel, Kimberly Ann, DI-98-41
- Blosky (Kollra), Elizabeth A., DI-2012-019
- Blouse, Robert D., DI-17-129
- Blume, Justin D., DI-2015-108
- Blyler, Cory, DI-2013-064
- Boandl, Bradley, DI-2017-025
- Bodle, Leon Drake, DI-09-05
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- Bodolus, David, DI-2017-083
- Boguslawski, Charles, DI-01-10
- Boldwyn, Charles J., DI-2012-137
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- Bombicino, Beverly S., DI-2012-093
- Bond, Dane P., DI-2017-033
- Bonello, Robert, DI-95-13
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- Bonner, Robert C., DI-2013-029
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- Brooks, Robert C., DI-19-006
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- Bult, Anthony G., DI-94-17
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- Caldwell, Jr., Robert D., DI-2017-017
- Caldwell, Sr., Robert D., DI-2015-088
- Caldwell, Sr., Robert D., DI-2017-016
- Caliguiri, Clyde, DI-92-19
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- Cammisa, Gary, DI-98-29
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- Cangie, Michael P., DI-96-14
- Cappellini, Joseph, DI-96-32
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- Carbone, Kathleen M., DI-2016-030
- Carroll, John, DI-97-22
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- Carter, David M., DI-19-004
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- Cassidy, Sean D., DI-2012-159
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- Catania, Joseph Jr, DI-01-16
- Cellitti, Anthony, DI-18-105
- Ceraso, Frank, DI-96-19
- Chandler, Frederick B, DI-01-03
- Chappell, Maria C., DI-16-111
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- Chase Pacheco, Marion, DI-2012-122
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- Christensen, Lisa M., DI-97-41
- Christofano, Gloria M. DI-18-123
- Chung, Grace, DI-2016-015
- Ciabattoni, Christopher, DI-98-03
- Cicero, James, DI-94-12
- Cihocki, Albert, DI-2017-085
- Cinefra, Michael F., DI-2016-006
- Cinefra, Michael, DI-2017-055
- Cirner, Michael S., DI-10-30
- Cirner, Michael S., DI-11-56
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- Citron, Mark C., DI-2012-082
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- Clark, Elmer S., DI-10-09
- Clark, James, DI-2017-056
- Clark, Thomas J., DI-2013-034
- Clarke, George F., DI-02-05
- Clarke, Robert B., DI-2012-141
- Cloherty, Dorothy M., DI-2016-058
- Cloud, Alfred R., DI-18-201
- Clough, Megan F., DI-2015-070
- Clough, Megan F., DI-18-158
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- Clugston, Patrick M., DI-09-32
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- Coates, Ashley Lynn, DI-2016-124
- Cobb, Kyle J., DI-2012-071
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- Cober, Christa A., DI-18-103
- Cohen, Jay W., DI-10-23
- Coladonato, Gene, DI-2015-077
- Cole, Cindy Z., DI-2012-111
- Colelli, Richard, DI-94-05
- Coleman, Darnell J., DI-2016-086
- Coleman, James W., DI-2012-058
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- Colistra, Timothy L., DI-11-19
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- Cook, Dusten R., DI-18-037

- Cook, Maurice, DI-07-10
- Cooper, Jason E., DI-2015-035
- Cooper, Jason E., DI-2015-035
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- Corcoran, Brian P., DI-11-94
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- Corna, Deborah A., DI-2016-073
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- Costanza, David, DI-07-28
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- Covert, Joshua S., DI-11-95
- Cowmeadow, John R., DI-2012-097
- Cox, Joe Jr., DI-16-007
- Cox, John M., DI-18-188
- Craig, James A., DI-2012-090
- Cramer, Harry J., DI-2017-014
- Crawford, Carl J., DI-17-076
- Crawford, Carl J., DI-18-010
- Crawley, Sandra Spicer, DI-93-23
- Cressler, Alfred B., DI-97-29
- Crosby, Jr., Richard M., DI-2012-052
- Cross, Katie L., DI-2015-086
- Cross, Katie L., DI-2015-086
- Crowe, Regina, DI-06-03
- Crum, Jonathan, M., DI-2013-064
- Cunningham, Garret J., DI-19-026
- Cunningham, Kelly DI-17-052
- Curren, II, Vincent, DI-06-04
- Curtis, David E., DI-92-18
- Curtiss, Sara, DI-17-221
- Czukoski, Troy, A., DI-2013-045
- Dalinka, Lynne, DI-92-06
- Dame, Thomas A., DI-18-137
- Dana, Norm Jay, DI-2015-110
- Dankert, Brian M., DI-11-60
- Danner, Jack, DI-98-25
- Dascomb, Samantha, DI-18-056
- Davidson, Steven, DI-98-27
- David (Pack), Lori, DI-08-54
- David, Charles, DI-2012-157
- Davis, Scott, DI-2016-017
- Davis, Thomas B., DI-96-04
- Dawson, Jeremy, T., DI-2012-066
- Dean, Jill, DI-2016-153
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- Decker, Albert, DI-93-05
- Deckman, Kenneth, DI-06-14
- Defrain, Jonathan D., DI-18-005
- Defrain, Jonathan D., DI-18-194
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- Delorso, Dennis A., DI-17-197
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- Dengel, Michael, DI-17-217
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- Deppen, Matthew S., DI-10-03A
- Deppen, Matthew S., DI-2012-044
- Derck, David Allen, DI-93-10
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- Devine, David C., DI-11-77
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- Dibenedetto, John, Jr, DI-93-24
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- Diddle, Dale A., DI-02-18
- Didonato, Richard, DI-2012-096
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- Domian, Ronald A., DI-10-11
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- Dukulah, Sumo, DI-2013-083
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- Dunegan, Matthew, DI-2012-187
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- Dunlap (Anderson), Robin, N., DI-19-063
- Dunning Jr., Thomas E., DI-18-127
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- Eck, Thomas, DI-17-123
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- Elinsky, Jeanne L., DI-2017-047
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- Evans, Mattie J., DI-2016-144
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- Evans, Jr., Robert A., DI-2013-087
- Evans, Todd C., DI-12-49
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- Everts, Gary W., DI-2012-059
- Ewing, Raymond A., DI-08-34

- Ezyk, Justin M., DI-2012-143
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- Falabella, William, DI-94-11
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- Farrell, Rachel L., DI-12-34
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- Faux, James R., DI-11-37
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- Fedor, Meghan C., DI-19-021
- Felder, Victoria G., DI-2012-083
- Feldman, Suzan, DI-01-15
- Feltz, Dennis H., DI-2012-199
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- Ferry, Daniel, DI-06-19
- Ferron, Onzelo, DI-93-06
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- Finkle, Joetta W., DI-11-62
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- Flaherty, Terrence M., DI-11-10
- Flatley, Brandon W., DI-2015-067
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- Fleming, Ronald G., DI-06-11
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- Foote, Therese M., DI-2016-044
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- Frank, James, DI-08-12
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- Frantz, Rachel, DI-2017-068
- Frazier, Scott C., DI-2014-001
- Frazier, Scott C., DI-15-22
- Freeland Sokol, Justin, DI-09-29
- Freeland Sokol, Justin, DI-09-29A
- Freeman, Leroy, DI-01-21
- Fridy, James Thomas, DI-94-16
- Friedrichs, Jr, Edgar, DI-02-28
- Froehlich, Lindsey H., DI-11-83
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- Gates, Robin B., DI-96-08
- Gatto, Joseph, DI-92-01
- Gattuso, Jason T., DI-2016-150
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- Genco, Peter, KO-08-21
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- Gessler, Kristin, DI-2016-093
- Getz, Mark, DI-18-174
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- Glover, Iszel, DI-06-25
- Glus, Robert V., DI-2016-013
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- Golden, David S. Jr., DI-18-150
- Goldner, Jan M., DI-2012-098
- Goldstein, Larissa, DI-2012-040
- Gomez, Anthony D., DI-2013-067
- Goodling, Gabrielle D., DI-2012-044
- Goodman, Dana I., DI-2012-074
- Goodman, Marvin L., DI-18-039
- Gordon, Nicole, DI-17-151
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- Graboski, Mark S., DI-05-06
- Grace, Ronald K., DI-2016-118
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- Grasso, Edward, DI-19-019
- Graupp, Donna M., DI-2017-074
- Greenamyer (Long), Barbara A., DI-2012-021
- Greenawalt, Jason W., DI-2013-053
- Grendysa, Christopher, DI-2012-127
- Greytock, John M., DI-97-10
- Gribble, Teryll L., DI-19-065
- Grier, Robert, DI-2010-021
- Griffin, Antoinette, DI-19-002
- Griffin, Geoffrey, DI-99-01
- Griffis, Scott, DI-07-20
- Grillo, Rae Dawn, DI-2017-019
- Groh, Mandi, DI-2015-106
- Gross, Brian G., DI-2013-093
- Grygo, Raymond, DI-00-24
- Guarneri, Gino L., DI-01-07
- Gugino, Daniel J., DI-2012-028
- Gully, Bradford D., DI-2012-007
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- Hagopian, Matthew C., DI-18-215
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- Hamilton, Jr., Kenneth F., DI-2015-065
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- Harris-Lewis, De'Angelo DI-18-171
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- Haser, Randall J., DI-2017-093
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- Hayden, Jeffrey, DI-10-07
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- Heil, Warren A., DI-2012-147
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- Hertzog, Nancy M., DI-18-006
- Hewes, Joshua A., DI-2016-045
- Hewitt, Leighton O., DI-18-004
- Hiatt, Jamee C., DI-18-107
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- Hicks, Anthony, DI-98-13
- Hicks, Symantha L., DI-12-35
- Hicks, Symantha L., DI-2012-108
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- Hightower, Reginald, DI-2012-195
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- Hooper Matthew P., DI-17-199
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- Hornberger, Daniel L., DI-18-146
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- Hott, Melissa M., (Stoe), DI-2016-003
- Houck, Vanessa D., DI-2012-073
- Houck, Vanessa D., DI-2012-186
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- Hunsinger, Henry W., DI-18-214
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- Hurst, Charles D., DI-10-29
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- Hutchinson, Mary Elizabeth, DI-98-19
- Iman, Harry W., DI-02-07
- Ingerman, Jennifer M., DI-2013-097
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- Irwin, Ryan M., DI-10-26
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- Jackson, Dustin C., DI-2012-036
- Jackson, Jr., Edward J., DI-2012-176
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- Janesko, Rebecca, DI-2015-085
- Jeckell, Kayla, DI-17-089
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- Jericho, Michael A. Jr., DI-18-141
- Jetter, James F., DI-04-06
- Johnson, Christopher, DI-18-095
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- Johnson, Cynthia L., DI-02-16
- Johnson, Carolyn, DI-18-142
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- Johnson, Cynthia L., DI-02-16
- Johnson, Daniel B., DI-17-086
- Johnson, David R., DI-18-143
- Johnson, Jill, DI-98-35
- Johnson, Joseph Robert, DI-08-51
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- Johnson, Patricia M., DI-12-17
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- Jones, John, DI-2017-063



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- Kaiser, Paul F., DI-00-39
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- Kurtz, Tab, DI-03-35
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- Larkin, Kimberly J., DI-11-49
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- Laroche, Tami, DI-2016-133
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- Leathers, Autumn, DI-08-46
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- Lenaway, Michael, DI-05-01
- Leonard, Tara R., DI-2016-080
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- Loughran, Carl F., DI-17-225
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- Luckenbach, Lang H., DI-18-228
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- Macanga, Joseph E., DI-11-14
- Macarthur, Douglas J., DI-18-131
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- Maclay, Nathan A., DI-2017-034
- Maclellan, Mark E., DI-11-79
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- MacWhorter, James S., DI-2017-103
- Madden, Walter, DI-99-22
- Major, Mark, DI-03-30
- Malley, James, DI-2012-110
- Maneval, Jason J., DI-2016-040
- Mann, Matthew, DI-2016-034
- Manning, Matthew, DI-2015-116
- Marcini, Leigh, DI-2016-043
- Marguriet, Valjean A., DI-11-29

- Maritz, Jr., Edward J., DI-2016-024
- Mark, Elisha, DI-17-156
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- Marquart, Matthew J., DI-2016-023
- Marucci, Marc-Andrew, DI-18-133
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- Marszalec, Deborah L., DI-2015-071
- Marszalek, Lisa A., DI-19-024
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- Martin, Christine E., DI-09-33
- Martin, Christine E., DI-09-33A
- Martin, Nathan L., DI-18-028
- Martin, Stephen, DI-2016-099
- Martinez, James, DI-2016-152
- Martino, Michael, DI-96-28
- Marvelli, Gabrielle, DI-12-23
- Masluk, Julianna, DI-2016-050
- Massey, Troy J., DI-11-87
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- Mattson, Todd G., DI-06-17
- Maurer, Michael G., DI-2012-201
- Mavrodis, Amy L., DI-2012-053
- Maxson, Mary D., DI-00-09
- May, Stefan H., DI-2017-098
- Mayes, David, DI-99-18
- Mayes, David T., DI-08-23
- Mazgaj, Mildred J., DI-2013-042
- McAndrew, Daniel W., DI-10-16
- McAndrew, David F., DI-09-38A
- McBride, Steven, DI-18-077
- McClain, Douglas, DI-11-85
- McCloskey, Thomas F., DI-18-227
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- McConkey, Thomas, DI-17-090
- McCorkle, Michael, DI-06-05
- McCreary, James E., DI-2016-155
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- McCullough, Todd D., DI-2015-066
- McCune, Jr., Eugene P., DI-2012-102
- McEldowney, Jennifer L. DI-18-122
- McFarland, James, DI-2016-001
- McGarry, Colleen, DI-2016-147
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- McLaine, Patrick, DI-2017-015
- McLaughlin, Cole G., DI-2015-058
- McLaughlin, Kimberly L., DI-18-125
- McLoughlin, Shaun K., DI-17-139
- McMullen, Brian T., DI-2013-052
- McMullen, John M., DI-2017-088
- McMullin, William G., DI-18-217
- McMurtrie, Jason, DI-01-23
- McNees, Karen L., DI-2015-123
- Meagher, Randall L., DI-05-13
- Mealy, Scott DI-19-043
- Medvidovich, Joel, DI-97-12
- Meinzer, Scott S., DI-2016-022
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- Yarbenet, Gregory J., DI-03-18
- Yanniello (Dublinsky), Sondra, DI-2012-155
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- Yauger, Cecelia H., DI-18-164
- Yingst, John, DI-06-21
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- Youngken, Denise M., DI-02-02
- Yungwirth, Aaron J., DI-2015-076
- Zabady, Jason, DI-2017-026
- Zaborowski, James R., DI-2012-041
- Zachry, Darlene M., DI-2013-047
- Zack, Michael S., DI-2012-119
- Zaharis, Dwyn K., DI-2012-118
- Zana, Mark, DI-08-05
- Zarnick, Jody A., DI-2012-132
- Zawrotuk, Ronald J., DI-11-24
- Zeltman, George S., DI-2012-045
- Zeltt, Jeffrey, DI-17-032
- Zeltt, Jeffrey, DI-17-120
- Zeo, Heather L., DI-09-38
- Zeo, Heather L., DI-09-38A
- Zimmerman, Ryan W., DI-2016-020
- Zinn, Courtney K., DI-19-031
- Zorn, James, DI-07-19
- Zrncic, Michael, DI-08-47
- Zrncic, Michael, DI-08-47A
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- Zuccaro, John R., DI-17-204
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- Zurenko, Randi L., DI-17-132
- Zyck, Amy Moll, DI-18-007

Contact: Shane Crosby (717-787-6576)

#### H. Professional Standards and Practices Reinstatement Decisions

- Re-1990-01 Startzel, Ronald
- Re-1990-02 Reid, James Frances
- Re-1991-01 Van Dyke, Ned
- Re-1992-01 Missimer, Michael
- Re-1992-02 Gunoskey, Sr., Joseph
- Re-1992-03 Barber, Carol
- Re-1992-04 Dohanic, Michael
- Re-1993-01 Volkman, Alan
- Re-1993-02 Comer, Jr., Ulysses
- Re-1993-03 Feola, Leighann
- Re-1994-01 Miller, Rodney
- Re-1994-02 Sharp (Crawley), Sandra Spicer
- Re-1995-01 Gabriel, Anthony
- Re-1995-02 Neuman, James
- Re-1996-01 Paulina, Vicki Lee
- Re-1996-02 Fuller, Richard
- Re-1996-03 Smith, Jr., Homer
- Re-1997-01 Landini, Stephen
- Re-1997-02 Gatto, Joseph
- Re-1998-01 Vance, Joseph

- Re-1999-01 Baracca, Martin
  - Re-1999-02 Slegelmilch, Lindalee
  - Re-1999-03 Dempsey, Timothy
  - Re-1999-04 Blimmel, Kimberly
  - Re-2000-01 Spicer-Sharp, Sandra
  - Re-2000-02 Ceraso, Frank
  - Re-2000-03 Merrell-Thomas, James A.
  - Re-2000-04 Callahan, Kevin
  - Re-2001-01 Harris, Craig
  - Re-2001-02 Robinson, John
  - Re-2001-03 Wesley, Stephen
  - Re-2002-01 Hopkins, Valerie
  - Re-2003-01 Milano, Christine
  - Re-2003-02 Slegelmilch, Lindalee
  - Re-2003-03 Flannery, Sean
  - Re-2003-04 Salov, Sharon Lynn
  - Re-2004-01 Matechak, Jennifer
  - Re-2005-01 Burwell, Zachary
  - Re-2005-02 O'herrick, William
  - Re-2005-03 Hesselgesser, Amy
  - Re-2005-04 Hughes, Robert
  - Re-2006-01 Davidson, Steven
  - Re-2006-02 Monath, Andrew
  - Re-2007-01 Roda, Ronald
  - Re-2007-02 Oaster, Joseph
  - Re-2007-03 Rotolo, Brian
  - Re-2008-01 Common, Matthew
  - Re-2008-02 Bartolomeo, Ann
  - Re-2008-03 Salov, Sharon
  - Re-2008-04 Turner, Robert
  - Re-2009-01 Stich, Timothy W.
  - Re-2009-02 Smith, Jeffrey M.
  - Re-2009-03 Hicks, Anthony R.
  - Re-2009-04 Grogan, John J.
  - Re-2009-05 Lacey, Timothy P.
  - Re-2009-06 Thimons, Jennifer J.
  - Re-2009-07 Smith, Jr., Thomas R.
  - Re-2010-01 Hasson, Jerome K.
  - Re-2010-02 Fox, Andrea R.
  - Re-2010-03 Helman, James E.
  - Re-2010-04 Franczyk, Lee
  - Re-2011-01 Blair Jr., Frank J.
  - Re-2011-02 Bartolomeo, Ann M.
  - Re-2011-03 Jumpp, Alvin Weston
  - Re-2012-01 Honsel, Erik Scott
  - Re-2012-02 Lofton, Curtis T.
  - Re-2012-03 Roda, Ronald D.
  - Re-2012-04 Blair Jr., Frank J.
  - Re-2013-01 Graziano, Nicholas
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  - Re-2013-03 McCreary, Jeffrey
  - Re-2013-04 Wolstoncroft, Howard S.
  - Re-2013-05 Collins, Gary Leroy
  - Re-2014-01 Udzella, Justin
  - Re-2014-02 Richmond, Merissa
  - Re-2014-03 Hayden, Jeffrey J.
  - Re-2014-04 McGill, Brian Dennis
  - Re-2015-01 Reeves-Darden, Christina A.
  - Re-2016-01 McCreary, Jeffrey
  - Re-2016-02 Dressler, Jarred G.
  - Re-2016-03 Markle, Gretta
  - Re-2017-01 Rubendall, Amber
  - Re-2017-02 Kyle, Merideth
  - Re-2017-03 Dunphy, John
  - Re-2018-01 Slade, Michael
  - Re-2018-02 Lebakken, Christopher
  - Re-2018-03 Rubendall, Amber
  - Re-2019-01 Mogush, Danielle L.
- Contact: Shane Crosby (717-787-6576)

### I. State Board of Private Licensed Schools

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  - Andrew Blanco
  - Wines, Steins and Cocktails, Ltd.
  - Professional Bartender Training, Jeffrey McKnight, 97-6
  - Pittsburgh Diesel Institute, 97-7
  - Pro-Model Management & Jan Nagy Modeling and Finishing School, 98-5
  - Philadelphia Wireless Technical Institute, 97-21
  - Philadelphia Wireless Technical Institute, 99-14
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- Contact: Patricia Landis (717-783-8228)

### J. Special Education Hearing Officer Decisions

File Number, Student Initials, Decision Date

(Some information does not have a decision date because previous submissions did not provide that information)

- 00304 09-10 MF
- 00417 09-10 JD
- 00590 09-10 KS
- 00647 09-10 AS
- 00675 09-10 KB
- 00691 09-10 CV
- 00715 09-10 BS
- 00751 09-10 CM
- 00758 09-10 AM
- 00764 09-10 DB
- 00770 09-10 NB
- 00824 09-10 BP
- 00857 09-10 MG
- 00865 09-10 BD
- 00881 09-10 WE
- 00908 09-10 IH
- 00963 09-10 TB
- 00979 09-10 CF
- 00986 09-10 NG
- 01025 09-10 ND
- 01047 09-10 AS
- 01070 10-11 BD
- 01083 10-11 GJ
- 01129 09-10 KK
- 01134 09-10 JK
- 01141 09-10 JH
- 01184 09-10 TB
- 01201 09-10 DM
- 01215 09-10 HD
- 01259 09-10 JT
- 01265 09-10 DF
- 01270 09-10 RS
- 01271 09-10 JH
- 01277 09-10 LF
- 01279 09-10 DD
- 01297 09-10 MW
- 01321 09-10 DS
- 01351 10-11 ST
- 01367 10-11 GJ
- 01394 10-11 MM

- 01396 10-11 AW
- 01413 10-11 GF
- 01428 10-11 DJ
- 01449 10-11 BC
- 01481 10-11 IH
- 01491 10-11 SJ
- 01513 10-11 KP
- 01524 10-11 JD
- 01525 10-11 JD
- 01539 10-11 MM
- 01541 10-11 PV
- 01547 10-11 JT
- 01589 10-11 IH
- 01602 10-11 ND
- 01634 10-11 MJ
- 01639 10-11 SO
- 01650 10-11 TS
- 01679 10-11 NK
- 01689 10-11 XB
- 01706 10-11 JW
- 01714 10-11 JM
- 01716 10-11 KH
- 01759 10-11 AF
- 01786 10-11 DB
- 01801 10-11 AG
- 01822 10-11 RR
- 01842 10-11 AB
- 01849 10-11 AW
- 01867 10-11 MC
- 01889 10-11 KM
- 01903 10-11 AK
- 01933 10-11 JK
- 01972 10-11 AB
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- 1443 10-11 AG
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- 1698 10-11 LP
- 1792 10-11 AG
- 1839 10-11 LL
- 1883 10-11 JB
- 1900 10-11 RC
- 01919-10-11 RP 06/28/2011
- 1639-10-11 CH 06/30/2011
- 1729-10-11 LP 07/06/2011
- 01931-10-11 MS 07/06/2011
- 1854-10-11 DM 07/07/2011
- 00803-10-11 IK 07/08/2011
- 1597-10-11 JG 07/11/2011
- 2058-10-11 KR 07/11/2011
- 1453-10-11 HG 07/13/2011
- 1885-10-11 AL 07/15/2011
- 1462-10-11 JR 07/16/2011
- 1552-10-11 CG 07/18/2011
- 1765-10-11 LB 07/22/2011
- 1530-10-11 MD 07/27/2011
- 1590-10-11 ZG 07/28/2011
- 1824-10-11 HB 08/01/2011
- 2061-10-11 FC 08/02/2011
- 1504-10-11 KC 08/05/2011
- 1582-10-11 LG 08/06/2011
- 01784-10-11 RC 08/06/2011
- 2036-10-11 JT 08/09/2011
- 2046-10-11 AR 08/09/2011
- 00007-10-11 SL 08/10/2011
- 1442-10-11 NH 08/16/2011
- 1547-10-11 DV 08/23/2011
- 1803-10-11 SK 08/23/2011
- 1742-10-11 AD 08/26/2011
- 02001-10-11 RB 08/29/2011
- 2012-10-11 KS 09/02/2011
- 1806-10-11 TG 09/07/2011
- 2167-11-12 CC 09/16/2011
- 2162-11-12 GM 09/23/2011
- 01975-10-11 NS 09/26/2011
- 2098-11-12 BL 09/26/2011
- 1835-10-11 CE 09/27/2011
- 2166-11-12 JM 10/03/2011
- 1756-10-11 AF 10/04/2011
- 1697-10-11 KR 10/05/2011
- 1652-10-11 RA 10/25/2011
- 1933-10-11 DH 10/26/2011
- 2057-10-11 BS 10/28/2011
- 2029-10-11 BW 11/04/2011
- 1782-10-11 AS 11/08/2011
- 2076-11-12 DS 11/08/2011
- 1631-10-11 LB 11/13/2011
- 2231-11-12 CS 11/15/2011
- 1711-10-11 MD 11/17/2011
- 2082-11-12 DF 11/21/2011
- 2198-11-12 WM 12/03/2011
- 2199-11-12 JT 12/03/2011
- 2200-11-12 SK 12/03/2011
- 2201-11-12 AW 12/03/2011
- 2202-11-12 DW 12/03/2011
- 2203-11-12 SG 12/03/2011
- 1938-10-11 LR 12/07/2011
- 1914-10-11 KF 12/08/2011
- 2285-11-12 ZR 12/08/2011
- 2007-10-11 SZ 12/12/2011
- 2150-11-12 SB 12/23/2011
- 1799-10-11 LP 12/24/2011
- 2432-11-12 MB 12/26/2011
- 2273-11-12 CD 12/29/2011
- 2128-11-12 CM 01/03/2012
- 2079-11-12 TZ 01/21/2012
- 2144-11-12 AS 01/21/2012
- 2524-11-12 DG 01/24/2012
- 2502-11-12 KO 01/29/2012
- 2654-11-12 ER 01/31/2012
- 2186-11-12 DU 02/05/2012
- 2341-11-12 BN 02/08/2012
- 2816-11-12 JB 02/14/2012
- 2619-11-12 GR 02/17/2012
- 2218-11-12 TF 02/19/2012
- 2568-11-12 YD 02/29/2012
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- 2330-11-12 CD 03/02/2012
- 2702-11-12 KS 03/06/2012
- 2866-11-12 ZR 03/06/2012
- 1899-10-11 OZ 03/11/2012
- 2527-11-12 RB 03/13/2012
- 2547-11-12 AS 03/15/2012
- 2577-11-12 EZ 03/15/2012
- 2225-11-12 DR 03/21/2012
- 2226-11-12 JR 03/21/2012
- 2591-11-12 AK 03/27/2012
- 1548-10-11 SK 03/31/2012
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- 2595-11-12 JA 03/31/2012
- 2728-11-12 KM 04/11/2012
- 2557-11-12 CG 04/13/2012
- 2158-11-12 IK 04/18/2012
- 2636-11-12 FC 04/30/2012
- 2637-11-12 XC 04/30/2012
- 2617-11-12 DM 05/01/2012
- 2120-11-12 SH 05/05/2012
- 2552-11-12 SH 05/05/2012
- 2652-11-12 SH 05/05/2012
- 3068-11-12 JH 05/06/2012
- 3041-11-12 TP 05/12/2012
- 2555-11-12 HL 05/15/2012
- 2786-11-12 CS 05/15/2012
- 2663-11-12 JV 05/16/2012
- 2916-11-12 RC 05/21/2012
- 2323-11-12 AM 05/24/2012
- 3094-11-12 RH 05/26/2012
- 2923-11-12 CG 05/29/2012
- 2470-11-12 JC 06/05/2012
- 3035-11-12 HF 06/07/2012
- 3076-11-12 MB 06/07/2012
- 2721-11-12 MB 06/12/2012
- 3128-11-12 KN 06/12/2012
- 3111-11-12 IW 06/18/2012
- 2694-11-12 KA 06/22/2012
- 3208-11-12 SS 06/28/2012
- 3283-11-12 AF 06/30/2012
- 2889-11-12 SF 07/03/2012
- 2507-11-12 LM 07/04/2012
- 2573-11-12 KK 07/07/2012
- 3242-11-12 CB 07/07/2012
- 2787-11-12 JP 07/12/2012
- 2861-11-12 RJ 07/12/2012
- 3306-11-12 ES 07/22/2012
- 2877-11-12 JE 07/23/2012
- 2967-11-12 AP 07/23/2012
- 3231-11-12 CP 07/25/2012
- 2824-11-12 MH 07/31/2012
- 3108-11-12 RH 08/03/2012
- 2805-11-12 SS 08/06/2012
- 3304-11-12 EI 08/08/2012
- 3293-11-12 NK 08/12/2012
- 2803-11-12 TF 08/14/2012
- 2629-11-12 JC 08/15/2012
- 3093-11-12 MS 08/20/2012
- 3219-11-12 LS 08/21/2012
- 3264-11-12 MS 08/25/2012
- 3045-11-12 LP 08/30/2012
- 3158-11-12 HC 08/31/2012
- 3413-12-13 HS 09/03/2012
- 2612-11-12 AB 09/10/2012
- 3005-11-12 TS 09/12/2012
- 2975-11-12 JH 09/14/2012
- 3101-11-12 SS 09/16/2012
- 2705-11-12 KA 09/23/2012
- 3102-11-12 ES 10/03/2012
- 2610-11-12 KF 10/05/2012
- 2724-11-12 GL 10/09/2012
- 3440-12-13 BS 10/16/2012
- 3355-12-13 JK 10/19/2012
- 13158-12-13 IW 10/29/2012
- 13124-12-13 RC 11/12/2012
- 3152-11-12 CS 11/18/2012
- 3281-11-12 IH 11/18/2012
- 2939-11-12 BK 11/20/2012
- 3315-11-12 BM 11/24/2012
- 2782-11-12 JB 11/25/2012
- 3420-12-13 CK 11/25/2012
- 3098-11-12 ZB 11/27/2012
- 13163-12-13 SB 11/27/2012
- 13083-12-13 CT 11/29/2012
- 3225-11-12 ML 12/01/2012
- 13123-12-13 KP 12/04/2012
- 13244-12-13 LV 12/12/2012
- 3235-11-12 AK 12/18/2012
- 13245-12-13 EM 12/20/2012
- 3343-12-13 KW 12/21/2012
- 3485-12-13 IH 12/29/2012
- 13101-12-13 TB 01/04/2013
- 13185-12-13 CB 01/04/2013
- 2509-11-12 MC 01/06/2013
- 2628-11-12 SP 01/07/2013
- 13201-12-13 CL 01/16/2013
- 3317-11-12 CN 01/19/2013
- 3127-11-12 MJ 01/21/2013
- 3465-12-13 JK 01/22/2013
- 3472-12-13 TE 01/22/2013
- 3296-11-12 JD 01/23/2013
- 13135-12-13 AS 01/28/2013
- 3202-11-12 MB 01/29/2013
- 3399-12-13 GB 01/29/2013
- 13422-12-13 JT 02/08/2013
- 13104-12-13 RE 02/13/2013
- 3050-11-12 HG 02/18/2013
- 13338-12-13 AZ 02/25/2013
- 13350-12-13 JS 02/26/2013
- 13114-12-13 NF 02/28/2013
- 13216-12-13 AZ 03/09/2013
- 3326-11-12 MR 03/12/2013
- 13604-12-13 AK 03/21/2013
- 3432-12-13 DP 03/26/2013
- 13276-12-13 MK 03/26/2013
- 3483-12-13 BZ 03/27/2013
- 13224-12-13 LD 04/02/2013
- 13272-12-13 KG 04/02/2013
- 13605-12-13 AB 04/04/2013
- 13355-12-13 JA 04/06/2013
- 3346-12-13 EN 04/09/2013
- 13459-12-13 SK 04/09/2013
- 13570-12-13 DS 04/12/2013
- 13571-12-13 DS 04/12/2013
- 13256-12-13 OR 04/18/2013
- 3366-12-13 NH 04/29/2013
- 13159-12-13 SB 05/01/2013
- 13461-12-13 SS 05/03/2013
- 13612-12-13 NM 05/03/2013
- 13373-12-13 IW 05/04/2013
- 13129-12-13 GK 05/08/2013
- 13352-12-13 RJ 05/08/2013
- 13127-12-13 JZ 05/14/2013
- 13715-12-13 MP 05/17/2013
- 13610-12-13 BR 05/22/2013
- 3402-12-13 LJ 05/28/2013
- 13564-12-13 JH 05/28/2013
- 13357-12-13 BS 05/29/2013
- 13561-12-13 TL 06/06/2013
- 13341-12-13 DH 06/08/2013
- 13126-12-13 MD 06/12/2013
- 13543-12-13 AW 06/15/2013
- 13322-12-13 FC 06/28/2013
- 13977-12-13 CP 06/29/2013
- 13952-12-13 JF 07/05/2013
- 13471-12-13 JG 07/08/2013
- 13762-12-13 MB 07/20/2013
- 13618-12-13 EG 07/25/2013
- 13375-12-13 MS 08/11/2013
- 14097-13-14 PA 08/15/2013
- 13460-12-13 SF 08/16/2013
- 13941-12-13 TJ 08/23/2013

- 13647-12-13 ZH 08/24/2013
- 13882-12-13 ZH 08/24/2013
- 13530-12-13 JP 08/27/2013
- 14020-12-13 JP 09/10/2013
- 13589-12-13 NW 09/13/2013
- 14071-12-13 EA 09/15/2013
- 13639-12-13 CO 09/17/2013
- 13677-12-13 AP 09/17/2013
- 13587-12-13 TW 09/20/2013
- 13719-12-13 JN 09/24/2013
- 13855-12-13 ES 10/02/2013
- 14211-13-14 EM 10/02/2013
- 14225-13-14 AE 10/04/2013
- 13552-12-13 MJ 10/05/2013
- 13553-12-13 NJ 10/05/2013
- 13518-12-13 LT 10/29/2013
- 13764-12-13 AR 10/29/2013
- 14323-13-14 NJ 11/07/2013
- 14072-12-13 GW 11/08/2013
- 14056-12-13 CH 11/11/2013
- 13735-12-13 VB 11/15/2013
- 14070-12-13 AF 11/15/2013
- 14136-13-14 IP 11/16/2013
- 14287-13-14 IP 11/16/2013
- 14221-13-14 AD 11/18/2013
- 14350-13-14 DC 11/18/2013
- 14214-13-14 SK 11/22/2013
- 14230-13-14 KC 11/22/2013
- 13950-12-13 TG 11/25/2013
- 14402-13-14 CM 12/04/2013
- 13978-12-13 CP 12/08/2013
- 14051-12-13 CP 12/08/2013
- 14032-12-13 ZG 12/10/2013
- 14171-13-14 J G 12/11/2013
- 13959-12-13 J M 12/15/2013
- 13439-12-13 C 12/17/2013
- 14455-13-14 J C 12/20/2013
- 14452-13-14 T C 12/26/2013
- 13815-12-13 K W 12/27/2013
- 14031-12-13 G S 01/03/2014
- 14119-13-14 J N 01/05/2014
- 14177-13-14 H S 01/17/2014
- 14380-13-14 P A 01/17/2014
- 14208-13-14 H S 01/19/2014
- 14384-13-14 J T 01/21/2014
- 14397-13-14 P A 01/23/2014
- 14522-13-14 A B 01/27/2014
- 14523-13-14 J G 01/27/2014
- 14382-13-14 E A 01/28/2014
- 14266-13-14 J M 02/05/2014
- 14486-13-14 ES 02/05/2014
- 14229-13-14 DC 02/19/2014
- 14391-13-14 TW 02/26/2014
- 13423-12-13 AZ 03/01/2014
- 14662-13-14 YB 03/10/2014
- 13887-12-13 IW 03/13/2014
- 14117-13-14 JN 03/13/2014
- 14684-13-14 RC 03/14/2014
- 14458-13-14 JP 03/17/2014
- 14583-13-14 LS 03/17/2014
- 14254-13-14 EE 03/18/2014
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- 14487-13-14 AH 03/24/2014
- 14096-13-14 LL 03/25/2014
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- 14325-13-14 XF 04/03/2014
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- 14800-13-14 KB 05/12/2014
- 14661-13-14 SM 05/14/2014
- 14330-13-14 JM 05/16/2014
- 14495-13-14 JH 05/19/2014
- 14665-13-14 JT 05/20/2014
- 14950-13-14 TS 05/24/2014
- 14922-13-14 MS 06/01/2014
- 14321-13-14 BC 06/04/2014
- 14737-13-14 CG 06/10/2014
- 14806-13-14 CF 06/17/2014
- 15036-13-14 JM 06/20/2014
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- 15129-13-14 CH 07/04/2014
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- 14626-13-14 GL 07/11/2014
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- 14777-13-14 IQ 08/05/2014
- 14785-13-14 CP 08/06/2014
- 14830-13-14 KR 08/10/2014
- 15189-13-14 CH 08/12/2014
- 15115-13-14 EK 08/13/2014
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- 15833-14-15 AV 07/31/2015
- 16242-14-15 NM 08/04/2015
- 16178-14-15 CC 08/06/2015
- 15980-14-15 WS 08/14/2015
- 16094-14-15 AH 08/14/2015
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- 16219-14-15 GL 09/20/2015
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- 16677-15-16 RC 10/20/2015
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- 17099-15-16 RB 05/25/2016
- 16887-15-16 JV 05/30/2016
- 16150-14-15 JL 05/31/2016
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- 17510-15-16 GD 06/14/2016
- 17641-15-16 JW 06/20/2016
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- 17382-15-16 CJ 07/11/2016
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- 18090-16-17 AV 09/22/2016
- 17822-15-16 XW 09/27/2016
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- 17818-15-16 GD 12/05/2016
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- 18638-16-17 EM 02/03/2017
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- 18898-16-17 HD 07/24/2017
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- 18790-16-17 AD 07/07/2017
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- 20287-17-18 SM 04/29/2018
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- 20146-17-18 DH 05/11/2018
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- 19819-17-18 WM 05/28/2018
- 20110-17-18 ES 06/04/2018
- 20088-17-18 JW 06/19/2018
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- 20830-17-18 SC 06/28/2018
- 20345-17-18 TT 07/15/2018
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- 20499-17-18 MI 07/17/2018
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- 20712-17-18 DH 07/05/2018
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- 20840-17-18 JQ 08/07/2018
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- 20768-17-18 MA 08/14/2018
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- 21053-18-19 AB 10/16/2018
- 20663-17-18 AL 10/30/2018
- 20469-17-18 SD 10/20/2018
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- 20099-17-18 ZJ 11/16/2018
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- 20384-17-18 BT 11/30/2018
- 20805-17-18 CM 11/30/2018
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- 20604-17-18 CM 12/12/2018
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- 21263-18-19 TC 12/30/2018
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- 21027-18-19 NS 12/31/2018
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- 20893-17-18 RD 01/04/2019
- 20925-18-19 TC 01/22/2019
- 21043-18-19 KW 01/23/2019
- 21230-18-19 KW 01/23/2019
- 21448-18-19 MD 01/01/2019
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- 21408-18-19 SE 02/11/2019
- 21469-18-19 AB 02/11/2019
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- 21033-18-19 EC 02/28/2019
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- 21279-18-19 AM 03/09/2019
- 21096-18-19 TB 03/10/2019
- 21090-18-19 EK 03/15/2019
- 21358-18-19 MB 03/19/2019
- 21167-18-19 AK 03/22/2019
- 21315-18-19 LY 03/27/2019
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- 21218-18-19 EF 04/03/2019
- 21886-18-19 AS 04/05/2019
- 21918-18-19 SA 04/11/2019
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- 21646-18-19 ES 04/15/2019
  - 21647-18-19 MC 04/13/2019
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  - 21691-18-19 MC 04/13/2019
  - 21435-18-19 AS 04/05/2019
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  - 21831-18-19 HP 05/31/2019
  - 21856-18-19 HP 05/31/2019
  - 21128-18-19 ZG 06/03/2019
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#### **K. School Construction**

- In the Matter of: Reimbursement for the Rose Tree Media School District  
Office of Chief Counsel (717) 787-5500

#### **L. Act 48 Appeals**

- Adams, Paula
- Alansky, Eric
- Albensi, Denise
- Allen, Brian
- Allyn, Brenda
- Anderson, Stephanie
- Anelli, Kristin
- Angle, Bonnie
- Apice, Margaret
- Arena, Samuel
- Arffa, Sharon
- Ashton, Grace
- Austraw, Dean
- Azeff, Deborah
- Bailey, Sarah
- Baldassarre, Susan
- Bargo, Hannah
- Barker, Angela
- Basile, David
- Battaglia, Lisa
- Baumgart, Mary
- Baylor, Eric
- Beccaloni, Gerald
- Belan, Lesley
- Bell, Donna
- Benhart, Jacque
- Berger, Kathleen
- Berman, Allen
- Berry, Edgar
- Bewick, Kristen
- Biehl, Bonita
- Binder, Melissa
- Bires, Rochelle
- Blohm, Josephine
- Bockol, Nancy
- Bold, Michael
- Bolinger, Shelley
- Bone, Megan
- Borbidge, Cheryl
- Boughton, David
- Bowden, Linda
- Bowe, Deborah
- Bowe, Patrick
- Brandle (Desthers), Megan
- Brenner, Matthew
- Brief, Jennifer
- Broadbent, Phyllis
- Brooks, Ida
- Brown, Mary
- Brown, Norman
- Bruner, Debra
- Brunken, John
- Buchs, Jennifer
- Buday, Sarah
- Bugher, Christine
- Burdette, Christopher
- Burk, Lindsay
- Burkins, Vickie
- Burrell, Gilbretta
- Caldwell (Booser), Lisa
- Canally, John
- Cannon, Harriet
- Cappella, Michael
- Caratelli, Jessica
- Carchidi, Joseph
- Carey, Diane
- Carpenter, Judith
- Carrigan, Jaime
- Casciano, Anthony
- Case, Lucille
- Casper, Vanessa
- Chalkey (Hill), Christine
- Chandlee, David
- Chandler, Victoria
- Chappell, Shari
- Chevalier, Louise
- Chicko, Wanda
- Ciocco, Patricia
- Clark, Debora
- Clifford, Donna Lynn
- Coffy, Ellis
- Cole, Beth
- Coll, Edward
- Collier, Markiya
- Colvin, Marie
- Compton, Pamela
- Concha, Ellen
- Conlon, Matthew
- Connor, Catherine
- Connors, Maureen
- Constantine, Kristine
- Cooperson, Leslie
- Corey, Trista
- Corso, James
- Cosgrove, Millie
- Cotton, Henry
- Couch, Brad
- Covelli, Joseph
- Cox, Jennifer
- Cramer, Harriet
- Crelli, Jeanne
- Crisi (Hart), Kathleen
- Cummins, James
- Curry, Sandr
- Cutchall, Millicent
- Cutler, Beverly
- Dachille, Ornella
- Daniels, Dorothy
- Daniels, Edward
- Dankulich, Marguerite
- Darlington, Joan
- Daugerdas, Blanca
- Davenport, Margaret
- Davis, Shellie
- Day, Margaret
- Deangelo-Mallion, Dana
- Decker, Gary
- Degan, (Castiglione), Annette
- DeGennaro, Donna

- DelVecchio, Imelda
- DeMarino, James
- Demby, Henry
- Demian, Sammy
- Deni, Anthony
- DePermentier, Bonnie
- Derosa, Alex
- Diamanatopoulos, Peter
- DiChristofaro, Patricia
- Dibble-Todd, Susan
- Diehl, Michele
- Dietrich, Kelly
- DiLauro, Patricia
- Dillon, Eileen
- DiMatteo, Cynthia
- Dinger, Kimberly
- Dipippa, Stephen
- Dixon, Kim
- Dobbs, Michael
- Dorm, Alfredia
- Dormer, Maria
- Dougherty, John
- Douglass, Nancy
- Downs, Elizabeth
- Dredge, Margaret
- Druding, Donna
- Drumm, Jennifer
- Dryer, Jennifer
- Dudek, Melissa
- Dudley, Lionel
- Dudzik, Alex
- Duffy, Julie
- Dukes, Delphyne
- Durko, Kathryn
- Dwyer, Amy
- Eaby, Dace
- Earnest, Anna
- Eddinger, Stephanie
- Edwards, Alison
- Edwards, Daneell
- Eggleston, Karen
- Eichler, Dorothy
- Ellis, Harriet
- Emery, Lisa
- Ermlick, Margaret
- Evanisko, Tamara
- Evans, Marcee
- Fabry, Christine
- Farrell, Frances
- Fattal, Laura
- Fatto, Rex
- Fay, Todd Powell, Joan
- Feather, Ralph
- Fehr, Robert
- Fellerath, Margaret
- Finamore, Laura
- Findlay, Tracy
- Finn, Noreen
- Fisher, Michael
- Fitzgerald, Danielle
- Flannick, Jamie
- Flemming, Hope
- Flickinger, Carol
- Flores, Nicole
- Foltz, Susan
- Fonde, Timothy
- Forrester, Lisa
- Fosbrink, Richard
- Foschini, Tara
- Frangione, Robert
- Frank, Nanette
- Frawley, Jennifer
- Frazier, Robert
- Freed, Peter
- Fretts, Donald
- Frey, Melissa
- Friel, Patricia
- Fromm, Judith
- Fugh, James
- Funck, Jean
- Fuscaldo, Patricia
- Gaffney, Daniel
- Gallagher, Ann Marie
- Gamler, Rachel
- Gari, Joanne
- Gasker, Denise
- Gaskill, Carla
- Gavin, Patrick
- Gebhardt, Marilyn
- Gekoski, Carole
- Gelman, Lisa
- Gelotti, Scott
- Gentile, Richard
- Gentlesk, Jennifer
- Germont-Risser, Denise
- Gerry, Nancy
- Gialames, Christine
- Giampietro, Maria
- Gibson, Nancy
- Gibson, William
- Gilbert, Sheila
- Glackin, Michael
- Glanski, Lawrence
- Gleason, Theresa
- Gonzalez, Luis
- Goodman, Eileen
- Graff, Diane
- Gramling, Linda
- Grazis, Carolyn
- Greco, Romaine
- Greenly, Lynne
- Greico, Susan
- Griffin, Leanna
- Grignol, Eric
- Grisolia, Jason
- Gryskewicz, Michelle
- Guagliardo, Laura
- Guignet, Dennis
- Gulnac, Nathanael
- Haas, Eileen
- Haas, Kelly
- Habecker, Mary
- Haddad, Chestine
- Hahn, Harry
- Hall, James
- Hall, Melissa
- Hampson, Christie
- Haney, Lisa
- Hanlan, Elise
- Harchelroad, Jean
- Harakal, Donald
- Harkins-Kondel, Cynthia
- Harland, Marcia
- Harris, Wendy
- Haslam, Carol
- Havers, Cynthia
- Hayes, Mary Carla
- Hazel, Karen
- Hazell, David
- Heard, Walter

- Heimbach, Ricky
- Heitzenrater, Jon
- Heltzel, Amy
- Henderson, Marjorie
- Henthorne (Wylovich), Angie
- Hershaff, Stuart
- Herb, Betsy
- Hering, Gloria
- Herman, Adriene
- Hertzler, Cynthia
- Hertzog, D. Jay
- Hesington, Michael
- Hewitt, April
- Heywood, Marlong
- Higgins, James
- Higgins, Melanie
- Hines, Sherri
- Hinton, Sylvia
- Hoch, Donna
- Hoffer, Craig
- Hogue, Meta
- Holderbaum, Carrie
- Holinowsky, Monica
- Hollich, George
- Horn, Kathleen
- Horner, Joie
- Horten, Lori
- Horvath, Linda
- Hough, John
- Houliston, Craig
- Howitt-Battles, Nancy
- Hubbuch, Andrew
- Hubbard, Lisa
- Hurvitz, Susan
- Huxoll, Amy
- Huyett, Rodney
- Iacovel, Kimberly
- Ingraham, Linda
- Irwin, Alvin
- Jackson, Andrew
- Jackson III, William
- Jendrey, Judith
- Johns, Janelle
- Johns, Jr., William
- Johnson, Elmore
- Johnson, Julia
- Jolly, Anju
- Jones, Christopher
- Jones, Helen
- Jones, Jeannette
- Jones, Jacquelyn
- Jones, Nicole
- Jordanoff, Katherine
- Judge, L. Loan
- Kaczor, Marjorie
- Kalmanor, Ann
- Karch, Denise
- Kean, Steven
- Kearns, Jacqueline
- Keeney, Maureen
- Kegarsise, Kathleen
- Kelley, Karl
- Kelly, Michael
- Kennedy (Zajac), Kimberly
- Kent, Kelly
- Keys, Patricia
- Kibsey, Richard
- Killian, Lauri
- Kiick, Karen
- Kimmins, Bernard
- Kinder, Lori
- King, LaVerne
- Kinsner, Kathy
- Kirby, Carol
- Kirton, Juanita
- Klepser, Patricia
- Kline, Janet
- Kling, Bonnie
- Kloeker, Regina
- Knight, Danita
- Koch, Kimberlee
- Kohli, Aimee
- Korba, Donna
- Kosar, Sandra
- Kotch, Joanne
- Krell, Tracey
- Kwitowski, Nicole
- Kum, Sharon
- LaFountain, Dawn
- Laisy (Lam), Anna
- Lally (Shortall), Dawn
- Lance, Linda
- Langford, Shawn
- Lattus, Mary
- Laus, Celeste
- Law, Celeste
- LeDonne, Vittoria
- Lee, Yujina
- Leitzel, Maureen
- Lemonovich, William
- Leo, Charles
- Leonard, Kristin
- Levandusky, Mary Ann
- Libassi, Paul
- Liller, Jobelle
- Lindeman, Rebecca
- Lindsay, Barry
- Lindsay, Cynthia
- Little, Ruth Ann
- Loch, Susan
- Locher, Stephen
- Lockyer, John
- Loeffler, Linda
- Loeser, Lisa Ann
- London, Marsha
- Long, Julianne
- Long, Loriann
- Lopano, Jenna
- Lorusso, Dominick
- Losch, Michelina
- Love, James
- Lowman, Heather
- Lowry, Robin
- Loy, Mary
- Lucas, Elizabeth
- Lutfy, Pamela
- Lutz, Joan
- Mackerchar, Pearl
- Magala, Ted
- Maguffee, William
- Maidman, Carol
- Makhoul, Sharon
- Malloy, Marianne
- Maloney, Cathryn
- Mann, Kerri
- Mapes, Susan
- Marcikonis, Mary
- Martin, Patrice
- Martindell, Sandra
- Mason, Lorrene



- Mason, Louise
- Massey (Carter), Jill
- Matkowski, Margot
- Matovich, Matt
- Matrunick, David
- Mayo, William
- McBride, Sarah
- McCarthy, Robin
- McClintic, Douglas
- McCracken, Faith
- McCrone, Ann Marie
- McCuen, Sara
- McCullough, Dennis
- McDevitt, Suzanne
- McDonald, Karen
- McGarry, Colleen
- McGill, Danielle
- McGinniss, John
- McGowman, Janet
- McGlynn, Suzanne
- McGrogan, Deborah
- McKee, Margaret
- McKeen, Nancy
- McKenna, Christine
- McKeown, Theresa
- McLaughlin, Erin
- McLaughlin, Harold
- McNeil, John
- Meckes, Linda
- Medetsky, Tova
- Meihl, Joseph
- Meisner (Maslar), Angela
- Merhaut, Joseph
- Meshanko, Sherrill
- Metz, Cynthia
- Meza, Hector
- Mickelberg, Judith
- Miller, Ava
- Miller, Darryl
- Miller, Pamela
- Miller, Stephen
- Miller, Steven
- Miller, Tracy
- Minear, William
- Mingin, Wesley
- Mitchell, Jeanette
- Moman, Sherry
- Mondock, Marci
- Monek, Gloria
- Monroe, Patrick
- Montgomery, Lois
- Moore, Jill
- Moore III, Lawrence
- Morris, Mary Beth
- Morrow, Lindsay
- Moses (Ryan), Diane
- Murphy, Steffanee
- Muir, Marjorie
- Muldoon, Ann Marie
- Muller, Betty
- Murphy, John
- Murphy, Lori
- Murray, Heather
- Muscatello, Janet
- Myer, Barbara
- Nassar, Courtney
- Natale (Weston), Pamela
- Neilsen, Drew
- Nelson, Jr., Marion
- Newby, Jane
- Newcombe, Ellen
- Newhart, Geraldine
- Newman, Dolores
- Nghiem, Chau
- Nicolaus, Leeann
- Niehoff, Jason
- Nieves, Sonia
- Noble, Maryellen
- Nowak, Christina
- Nyikos, Katalin
- Obert, Sherry
- O'Boyle, Minetta
- O'Brien, Beverly
- O'Connor, Martin
- Oliver (Graves), Helen
- O'Neill, Lauren
- O'Neill, Michael
- O'Neill, Teresa
- Orehotsky, David
- Orndorf, Nathan
- Osburn (Yost), Cory
- Ostrosky, Ronald
- Ott-Surcher
- Outlaw, Veronica
- Owens, Douglas
- Palmer, Caden
- Pannell, Stephen
- Papale, Marian
- Papurello, Ricky
- Parker, Donna
- Parker, Susan
- Parry, Alison
- Pashchuk, Natasha
- Pasko, Michael
- Patterson, Christine
- Payne, Sally
- Pehowic (Crumb), Heather
- Pelleschi, Dugene
- Pensiero, Tra
- Perry, Linda
- Peterson, Andrea
- Petrosky, Cathy
- Pfeiffenberger, Eleanor
- Phillips, Melissa
- Phillips (Kalmbach), Rebecca
- Piccirilli, Brandi
- Pilla, Filomena
- Pitorak, Susan
- Platt, Michael
- Pollet, Susan
- Poltersdorf, Nicki
- Polonoli, Deborah
- Pomaibo, Carmon
- Pomella, Stephen
- Pontzer, Cristina
- Pownall, Mary
- Price, P. Robin
- Prego, Donna
- Prigg, Brenda
- Probst, Joan
- Pugh, Jennifer
- Quann, Monica
- Quann, Thomas
- Quinn, Antoinetta
- Quinn, William
- Qunin, Donna
- Rademacher, Kathleen
- Ramage, Charlene
- Rannels, Carol
- Recine, Katie

- Reid, Shirley
- Reinsel, Jennifer
- Reitz, Rebecca
- Rengers, Mary
- Renninger, Amie
- Rhome, Lisa
- Richter, Jeannie
- Richwine, Constance
- Rickerman, Jonathan
- Ridinger, Rebecca
- Rimmler, Erin
- Ritter, Kurt
- Rivera, Rosary
- Robinette, William
- Robinson, Carletta
- Robinson, Maureen
- Rodgers, Courtney
- Rodgers, Tami
- Roesch, Heather
- Rogers, Brenda
- Rooney, Todd
- Rosado, Rosa
- Rose, Gertrude
- Rosen, Ronald
- Rosenberg, Jennifer
- Rossi, Jacob
- Rothrauff, Justin
- Rowe, Donna
- Ruba, Rachel
- Rubeis, Eileen
- Ruffini, Michael
- Ryan, Alice
- Ryan, Patricia
- Sabol, Angela
- Sack, Elaine Mazzei
- Sadoff, Maxine
- Saltiel, Susan
- Salvia, Elise
- Sanios, Joyan
- Santiago, Deborah
- Satira, Cara
- Savakinas, David
- Savitsky, Elizabeth
- Sawyer, Averyel
- Scalleat, Janine
- Scebelo, Alycia
- Scherer, Janice
- Schlegel, Jennifer
- Schmidt, Elaine
- Schreiber, Lora
- Schultz, Sandra
- Schwab (Caponi), Patricia
- Schwoebel, James
- Scott, Deborah
- Scott, Lakisha
- Scrimall, Marianne
- Scrivo, Coleen
- Seiverd, Karen
- Seneca, Denise
- Senia, Grace
- Shannon, Michael
- Sharlock, Lois
- Sheely, Beverly
- Shepski, Lorie
- Shields, Molly
- Shore, Matthew
- Shuey, Seth
- Shultz, Lois
- Sier, Ruth
- Silva, Steven
- Simon, Bruce
- Simpson, Stuart
- Sink, Jean
- Sinkuc, Valerie
- Six, Linda
- Slautterback, Bethany
- Slavkin, Jacqueline
- Slekar, Lori
- Slick, Cristy
- Slick, Deborah
- Smiles, Michelle
- Smiley, Judith
- Smith, Christina
- Smith, Gwendolyn
- Smith, Jeffrey
- Smith, William
- Snyder, Andrea
- Snyder, Mark
- Snyder, Robin
- Solomon, Susan
- Sonson, Craig
- Sorrentino, Patricia
- Spadaccini, Adalis
- Spence, Stacy
- Stackiewicz, Stephen
- Stallone, Steven
- Stanhope, Rebecca
- Stapinski, Stanley
- Steck, Mary
- Steltz, Marion
- Stephens, Darren
- Stephens, Matthew
- Stewart, Katherine
- Stewart, Susan
- Stock, Christine
- Stockbower, Anne Marie
- Stockwell, Ronald
- Stoffere, Maureen
- Stone, Michael
- Stoner, Malinda
- Stoner, Robert
- Storch, Eric
- Strickler, Erin
- Strouse, Kristen
- Tabron, Elizabeth
- Tambellini, Marcia
- Taylor, Cheryl
- Tepe, Connie
- Ternowchek, Jeanne
- Terwillinger, Darlene
- Terrace, Robert
- Territo, Patricia
- Terrizzi-Meyers, Jacqueline
- Tesla-Berry, Sandra
- Thomas-Shah, Zenobia
- Timbario, Phyllis
- Torchia Thomas
- Toto, Mary
- Tracey, John
- Trate, Ann
- Trause, Richard
- Travis, Theresa
- Trelli, Joseph
- Trusky, Eileen
- Tsikoudis-Perez, Euthalia
- Turner, Mary
- Tyson, Denise
- Ulivitch, Melanie
- Urbano, Janet
- Valentovich, Joseph

- Valeriano (White), Nicole
  - VanBuskirk, Cheryl
  - Vanguard, Nelson
  - Vaverchak, Frances
  - Velasquez, Joyce
  - Vergith, Kathy
  - Vesolich, Anastacia
  - Viray, Vita May
  - Vogel, Michelle
  - Volpe (Fittipaldo), Elaine
  - Voss, Charlene
  - Wagner, Danielle
  - Wagner, Kimberly
  - Walker, Merry
  - Walker, Richard
  - Walls, Edward
  - Walsh, Tracye
  - Walters, Rikk
  - Walzak, Gloria
  - Wanner, Donna
  - Warren, Mary Ann
  - Ward, Raymond
  - Waruszewski, Mary
  - Watkoski, Rhonda
  - Watson, Elizabeth
  - Weber, Matthew
  - Weidler, Daniel
  - Weiner, Daniel
  - Weiser, Kate
  - Weiss, Leslee
  - Welch, Edward
  - Wengert (Bernecker), Denise
  - Wentzel III, Harvey
  - Whitby, Cecelia
  - White, Deborah
  - White, Francine
  - Wiener, Heather
  - Wilbourne, Earl
  - Wilhide, Ty
  - Wilkins, Kristen
  - Williams, David
  - Williams, Demetria
  - Williams, Evelyn
  - Williams, Jason
  - Williams, Marianne
  - Williamson, Deborah
  - Willis, Alison
  - Winkler, Paul
  - Wise, Damaris
  - Wise, Elizabeth
  - Witherup, Thomas
  - Wolf, Patricia
  - Workman, Regina
  - Worley, Eric
  - Wright, Wilbert
  - Wynkoop, Elizabeth
  - Wynne, Kimberly
  - Young, Deborah
  - Young, Timothy
  - Youssef, Neveen
  - Yudt, Diane
  - Yuknalis, John
  - Zander, Kathy
  - Zdarko, Jennifer
  - Zdilla, Lawrence
  - Ziga, Gertrude
  - Zola, Michelle
- Contact: Mark Zaccarelli (717) 787-5500

### M. Adequate Yearly Progress Appeals

- *Kennett Consolidated School District v. Department of Education (2004)*
  - *Reading School District v. Department of Education (2004)*
  - *Penn Hills School District v. Department of Education (2005)*
  - *Reading School District v. Department of Education (2005)*
  - *Abington School District v. Department of Education (2006)*
  - *Lenape Area Vocational-Technical School v. Department of Education (2006)*
  - *Philadelphia School District v. Department of Education (2006)*
  - *Agora Cyber Charter School v. Department of Education (2007)*
  - *Chartiers Valley School District v. Department of Education (2007)*
  - *Harrisburg School District Science and Technology High School v. Department of Education (2007)*
  - *Imhotep Institute Charter High School v. Department of Education (2007)*
  - *North Allegheny School District v. Department of Education (2007)*
  - *Northside Urban Pathways Charter School v. Department of Education (2007)*
  - *Philadelphia School District v. Department of Education (2007)*
  - *Center for Student Learning Charter School at Pennsbury v. Department of Education*
  - *Jeannette School District v. Department of Education (2010)*
  - *Wissahickon School District v. Department of Education (2010)*
  - *Manheim Central School District v. Department of Education (2011)*
- Contact: Samantha Snyder (717-787-5500)

### N. Intern Certificate Appeals

- *Bureau of School Leadership and Teacher Quality v. Virginia Casey*
- *Bureau of School Leadership and Teacher Quality v. Joseph DeLuca*
- *Bureau of School Leadership and Teacher Quality v. Laura Zlotowski*
- *Bureau of School Leadership and Teacher Quality v. Sarah Sleeper*
- *Bureau of School Leadership and Teacher Quality v. Karla Brown*
- *Bureau of School Leadership and Teacher Quality v. Erik Allsopp*
- *Bureau of School Leadership and Teacher Quality v. Charles Crissman*
- *Bureau of School Leadership and Teacher Quality v. David Cornelsen*
- *Bureau of School Leadership and Teacher Quality v. Erica Stout*
- *Bureau of School Leadership and Teacher Quality v. Jeffrey Liu*
- *Bureau of School Leadership and Teacher Quality v. Sakeenah El-Amin*
- *Bureau of School Leadership & Teacher Quality v. Chrystal Clodomir*
- *Bureau of School Leadership & Teacher Quality v. Kari Dalane*
- *Bureau of School Leadership & Teacher Quality v. Paul McDowell*
- *Bureau of School Leadership & Teacher Quality v. Laura Spreng*

- *Bureau of School Leadership & Teacher Quality v. Akin Ozturk*
- *Bureau of School Leadership & Teacher Quality v. Cherie Williams*

Contact: Mark Zaccarelli (717-787-5500)

#### **O. Charter School Withholding Appeals**

- *Abington School District v. Education Plus Academy Cyber Charter School, Docket Nos. BBFM-03-2015-02; BBFM-02-2015-13; BBFM-12-2014-14; BBFM-09-2014-08; BBFM-09-2014-06; BBFM-07-2014-03; BBFM-06-2014-02; BBFM-05-2014-04; BBFM-03-2014-04; BBFM-12-2013-15; BBFM-11-2013-03; BBFM-07-2013-02; BBFM-06-2013-04; BBFM-05-2013-02*
- *Abington School District v. Education Plus Academy Cyber Charter School. BBFM 01-2015-07; BBFM 02-2014-08*
- *Abington School District v. Education Plus Academy Cyber Charter School. BBFM 01-2015-07; BBFM 02-2014-08*
- *Avella Area School District v. Pennsylvania Leadership Charter School. BBFM 11-2013-05; 12-2013-13; 01-2014-06; 02-2014-05; 03-2014-01; 04-2014-04*
- *Bangor Area School District v. Agora Cyber Charter School. BBFM 12-2011-24*
- *Bristol Borough School District v. Pennsylvania Cyber Charter School, BBFM 12-2011-20*
- *Central Greene School District v. Pennsylvania Cyber Charter School, BBFM 11-2011-15*
- *Chartiers Valley School District v. Pennsylvania Leadership Charter School, BBFM 02-2013-11*
- *Cheltenham Township School District v. Education Plus Academy Cyber Charter School, Docket Nos. BBFM-08-2013-08; BBFM-10-2013-24; BBFM-12-2013-14; BBFM-02-2014-07; BBFM-04-2014-03; BBFM-05-2014-03; BBFM-06-2014-01; BBFM-07-2014-02; BBFM-09-2014-05; BBFM-12-2014-15; BBFM-02-2015-12*
- *Cheltenham Township School District v. Education Plus Academy Cyber Charter School, Docket Nos. BBFM 10-2012-11; 01-2013-16; 03-2013-01; 05-2013-10; 08-2013-07*
- *Chichester School District v. Chester Community Charter School, BBFM 01-2013-04*
- *Cocalico School District v. Pennsylvania Cyber Charter School, BBFM 11-2012-05*
- *East Stroudsburg Area School District v. Agora Cyber Charter School, BBFM 05-2013-11*
- *Fannett-Metal School District v. Achievement House Charter School, BBFM 04-2013-06*
- *Fort Cherry School District v. Pennsylvania Cyber Charter School, BBFM 04-2013-07*
- *Fort LeBoeuf School District v. Montessori Regional Charter School. BBFM 10-2012-20*
- *Freedom Area School District v. Achievement House Charter School, BBFM 04-2013-05*
- *Freedom Area School District v. Lincoln Park Performing Arts Charter School, BBFM 12-2012-09*
- *Grove City Area School District v. Commonwealth Connections Academy Charter School, BBFM 11-2012-08*
- *Kennett Consolidated School District v. Pennsylvania Cyber Charter School, BBFM 02-2013-02*
- *Marple Newtown School District v. Agora Cyber Charter School, BBFM 08-2012-03; 12-2012-15; 04-2013-08; 05-2013-04*
- *Marple Newtown School District v. Achievement House Charter School. BBFM 08-2012-09*
- *North Hills School District v. Manchester Academy Charter School, BBFM 02-2012-11, 11-2012-01*
- *North Hills School District v. The Pennsylvania Cyber Charter School, BBFM 03-2012-07. 06-2012-08, 08-2012-01*

- *Methacton School District v. Pennsylvania Cyber Charter School. BBFM 11-2012-14*
  - *Pottsville Area School District v. Gillingham Charter School, BBFM 07-2013-01*
  - *Quaker Valley School District v. Pennsylvania Cyber Charter School, BBFM 11-2012-21*
  - *Riverview School District v. Academy Charter School, BBFM 11-2012-16*
  - *Unionville-Chadds Ford School District v. Pennsylvania Cyber Charter School, BBFM 11-2012-30*
  - *Western Beaver County School District v. Lincoln Park Performing Arts Charter School, BBFM 12-2011-11*
  - *Western Beaver County School District v. Pennsylvania Cyber Charter School, BBFM 11-2012-23*
  - *William Penn School District v. Chester Community Charter School, BBFM 00-2015-07*
  - *William Penn School District v. Eastern University Academy Charter School, BBFM 10-2012-27, 01-2013-10; 03-2013-04*
  - *Bensalem Township School District v. New Foundations Charter School, BBFM 03-2012-03*
- Contact: Wallace Rejrat (717) 787-5500

#### **P. Charter Schools Transportation Appeals**

- *Norristown Area School District v. Renaissance Academy Charter School, BBFM 13-2012-02*
  - *Penn Hills School District v. Manchester Academy Charter School, BBFM 13-2013-01*
- Contact: Wallace Rejrat (717-787-5500)

#### **Q. Miscellaneous**

- *Abington School District v. Department of Education*
- *Ambridge Area School District v. Division of School Services #1*
- *Ambridge Area School District v. Division of School Services #2*
- *Athens Area School District v. Office of School Services*
- *Bucks County Technical High School v. Morrisville Borough School District*
- *Boyetown School District v. Department of Education (180 Day Appeal)*
- *Bucks County Technical High School v. Bureau of Career and Technical Education*
- *Budget Reform for Student Learning v. Department of Education*
- *Catasauqua Area School District v. Department of Education*
- *Central Columbia School District v. Hazleton Area School District*
- *Delaware Valley High School, Revocation of Alternative Education for Disruptive Youth*
- *Farrell Area School District v. Department of Education, Office of School Services*
- *Greater Latrobe School District v. Bureau of Elementary and Secondary Education*
- *Hazleton Area School District v. Department of Education*
- *Highlands School District v. Office of School Services*
- *In Re: Grace B. Luhrs University Elementary School*
- *In Re: Petition for Formation of Independent School District Consisting of Borough of Highspire*
- *In Re: Stephen L. Pellathy*
- *Independent School District Action-Porter Twp. Initiative v. East Stroudsburg and Wallenpaupack Area School Districts*
- *Knauss, Keith v. Department of Education, Division of School Facilities*
- *Lehigh Carbon Community College v. Office of Postsecondary Education, FY 00-01, 01-02*
- *Montgomery County Community College v. Department of Education*

- *Muhlenberg School District v. Department of Education (Mandate Waiver Appeal)*
  - *Newport Area School District v. Department of Education, Office of School Services*
  - *North Hills School District v. Department of Education*
  - *Northampton Area School District v. Department of Education (180 Day Appeal)*
  - *Octotara Area School District v. Department of Education (Single Audit Appeal)*
  - *Palisades School District v. The Lehigh Valley Charter High School*
  - *Peck, Shane B. v. Edward L. Rech, Office of Post-secondary/Higher Education, Division of Private Licensed Schools*
  - *Penn Hills School District v. Department of Education (180 Day Appeal)*
  - *Penn-Delco School District v. Pennsylvania Department of Public Welfare (DPW/PDE Interagency Dispute Appeal)*
  - *Pennsylvania Department of Education v. The Right Prep, LLC*
  - *Philadelphia School District v. Freire Charter School*
  - *Pocono Mountain School District v. Department of Education, Division of Subsidy Data and Administration*
  - *Pottsgrove Taxpayers Alliance v. Department of Education*
  - *Preeminence, Inc. v. Department of Education*
  - *Propel Schools v. McKeesport Area School District (Charter Residency Appeal)*
  - *Quaker Valley School District v. PA Distance Learning Charter School*
  - *Reed, Jennifer v. Bureau of Career and Technical Education*
  - *Ridley School District v. Bureau of Career and Technical Education*
  - *Schuylkill Intermediate Unit 29 v. Bureau of Special Education*
  - *Shenango Area School District v. The School at McGuire Memorial*
  - *Sleighton School v. Department of Education*
  - *Slippery Rock Area School District v. Pennsylvania Cyber Charter School*
  - *Springfield Township School District v. Department of Education (180 Day Appeal)*
  - *Stay on Top Tutoring, Inc. v. Division of Federal Programs*
  - *T.H. o/b/o K.B., minor v. Department of Education*
  - *Tobin, Gary v. Office for Elementary and Secondary Education*
  - *Upper Moreland School District v. Montgomery County Office of Mental Health/Mental Retardation (DPW/PDE Interagency Dispute Appeal)*
  - *Walter Palmer Leadership Charter School v. Philadelphia School District*
  - *West Mifflin School District v. Department of Education*
  - *Williams Valley School District v. Department of Education, Office of School Services*
  - *Young Scholars Kenderton Charter School v. Bureau of Special Education*
- Office of Chief Counsel (717) 787-5500

#### **R. Bureau of School Support—Division of Charter Schools**

##### **1. 2015 Cyber Charter School Decision (Decision on 2015 application approved/denied for the 2016-2017 school year)**

- Advance Cyber Charter School Application (PDF)
- Contact: Division of Charter Schools (717) 787-9744

##### **2. 2014 Cyber Charter School Decision (Decision on 2014 application approved/denied for the 2015-2016 school year)**

- Insight Cyber Charter School (PDF)
  - Synergy Cyber Charter School
  - William Bailey Cyber Charter School Application
- Contact: Division of Charter Schools (717) 787-9744

##### **3. 2013 Cyber Charter School Decisions (Decisions on 2012 applications approved/denied for 2013-14 school year)**

- Akoben Cyber Charter School
- Insight PA Cyber Charter School
- MB Resiliency Cyber Charter School
- Mercury Online Cyber Charter School
- PA Career Path Cyber Charter School
- PHASE 4 American Cyber Charter School
- Urban Cyber Charter School
- V3 Cyber Charter School

Contact: Division of Charter Schools (717) 787-9744

##### **4. 2012 Cyber Charter School Decisions (Decisions on 2012 applications approved/denied for 2013-14 school year)**

- Achieving Community Transformation Decision
- Akoben Cyber Charter Decision
- Education Plus Academy Cyber Charter School Decision
- Esperanza Cyber Charter School Decision
- Innovate-U Cyber Charter School Decision
- Mercury Online Cyber Charter School Decision
- Solomon World Civilization Cyber Charter School Decision

Contact: Division of Charter Schools (717) 787-9744

##### **5. 2012 Cyber Charter School Renewal Decisions**

- Achievement House Charter School
- Contact: Division of Charter Schools (717) 787-9744

##### **6. 2011 Cyber Charter School Renewal Decisions**

- Commonwealth Connections Academy Cyber Charter School
  - Pennsylvania Virtual Cyber Charter School
- Contact: Division of Charter Schools (717) 787-9744

#### **IV. INTERNAL GUIDELINES A. Bureau of Special Education**

- Compliance Monitoring System
  - Complaint Investigation Instructions
- Contact: Maria Mardula (717-787-5770)

#### **B. Bureau of School Support—Division of Student Services**

- 21st Century Community Learning Centers Funding Application Guidelines
- Contact: Carmen Medina (717-783-6466)

- Education for Homeless Children and Youth Request for Application Guidelines
- Contact: Storm Camara (717-772-2066)

- Certificate of Eligibility of Migrant Education Children to Enroll in Program
  - State Parent Involvement Committee Members for Migrant Education Program
  - Travel Expense Policy for Reimbursement to Parents of Migrant Education Children Participating in State Parent Involvement Committee Meeting
  - Equal Educational Opportunities to Pennsylvania Children Regardless of their Legal Status
- Contact: Carmen Medina (717-783-6466)

**C. Office for Safe Schools**

- Safe Schools Grant Application Guidelines  
Contact: Russ Alves (717-783-6777)

**D. Bureau of School Leadership and Teacher Quality**

- Interstate Agreement on Qualification of Educational Personnel—Policy for Certification of Educational Professionals Across State Jurisdictions
- Policy Regarding Acceptance on Educational Testing Service Facsimile Score Reports
- Program Approval for Teacher Certification Programs: Chairperson's Handbook
- Program Approval for Teacher Certification Programs: Team Member's Handbook
- General Standards Interpretation and Guidelines: Review Team Worksheets

Contact: Christina Baumer (717-783-6720)

- Eligible Partnerships Application Guidelines  
Contact: Christina Baumer (717-783-6720)
- Accepting State Certificates for 3 out of 7 Experience (December 29, 2008)
- Code of Conduct Block Not Checked (March 25, 2009)
- Date of Certificate Policy—Processing Procedures (April 16, 2008)
- Resubmittal of Declaration of Intent Forms (March 24, 2008)
- Certification Documentation for Non-U.S. Citizens (October 24, 2008)
- Notarization of Non-Citizen Documentation (November 25, 2008)
- Testing Memo (November 25, 2008)  
Contact: Phil Ferrari (717-728-3224)

**E. Bureau of Postsecondary and Adult Education**

- *Primary Program Monitoring Tool*  
Contact: Amanda Harrison (717-772-3739)

**V. OTHER****A. State Board of Education**

- Resolution regarding standards for consideration of future alternative certification program requests  
Contact: Karen Molchanow (717-787-3787)

**B. Bureau of State Library**

- *Disaster Response and Recovery Manual*  
Contact: William Fee (717-783-7014)
- State Library of Pennsylvania Collection Development Policy  
Contact: Alice Lubrecht (717-783-5968)

**C. Bureau of Curriculum, Assessment and Instruction**

- 2000 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2001 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2002 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2003 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2004 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2005 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2006 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2007 Mandate Waiver Applications Received and Action Taken (on PDE Website)

- 2008 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- 2009 Mandate Waiver Applications Received and Action Taken (on PDE Website)

**D. Bureau of School Leadership and Teacher Quality**

- Certification Testing Booklets  
Contact: Kerry Helm (717-772-4508)

**E. Office of Postsecondary and Higher Education**

- Professional Standards and Practices Commission—Pa. Code Title 22—Chapter 233 Bylaws—Statement of Policy, Annual Report, Educator Discipline Act 24 P.S. §§ 2070.1a—2070.18  
Professional Standards and Practices Commission—Professional Advisory Newsletter, Spring 2011  
Professional Standards and Practices Commission—Brochure-*Recognizing and Reporting Sexual Misconduct under the Educator Discipline Act*-February 2016.  
Professional Standards and Practices Commission—Brochure-*The Ethical Educator and Professional Practices: Frequently Asked Questions*-February 2016.  
Professional Standards and Practices Commission—Brochure-*Roles and Responsibilities of Non-Certificated Educators under the Educator Discipline Act*-February 2016.  
Professional Standards and Practices Commission—Brochure-*Why, When, and How Do I Report Educator Misconduct?*-February 2016.  
Contact: Shane Crosby (717-787-6576)
- Postsecondary and Higher Education Operating Institutions of Higher Education in Pennsylvania Legally Authorized to Grant Degrees  
Contact: Patricia Landis (717-772-3623)

**F. Bureau of Curriculum, Assessment and Instruction**

- Pennsylvania Literacy Framework  
Contact: Cindy Rhodes (717-783-9167)

**G. Bureau of Budget and Fiscal Management**

- Standard Contract for Food Service Management Services  
Contact: Amanda Dakan (717-787-7698) or (1-800-331-0129)
- Basic Education Circular 24 P.S. Section 7-707, Sale or Lease of Unused and Unnecessary Lands and Buildings
- Basic Education Circular 24 P.S. Section 7-733, School Construction Reimbursement Criteria
- Basic Education Circular 24 P.S. Section 7-775, Department Approval of School Buildings, Equipment and Premises Leased for Educational Purposes by School Districts Except School Districts of the First Class
- Basic Education Circular 24 P.S. Section 25-2574, Reimbursement for School Construction Bond Issues
- Basic Education Circular 22 Pa. Code Section 349.28, Subsidy Payments on Closed School Buildings  
Contact: Jesse Fry (717-787-5993)

**H. Bureau of School Support**

- Western Michigan University Five-Year Charter School Evaluation (on PDE Website)  
Contact: Division of Charter Schools (717) 787-9744

**I. State Board of Education**


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**ENVIRONMENTAL HEARING BOARD  
(EHB)**

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Adjudications, Opinions and Orders of the Environmental Hearing Board are published annually and are available on the Board's website at: <http://ehb.courtapps.com>.

Also available on the Board's website are the following Guidance Materials:

- Filing Instructions and Notice of Appeal Form
- Electronic Filing Instructions and Guidance

- *Practice and Procedure Manual*

- Internal Operating Procedures

Contact: Maryanne Wesdock, Esq., Senior Assistant Counsel, (412) 565-5245, mwesdock@pa.gov

**Department of  
ENVIRONMENTAL PROTECTION  
(DEP)**

**Policy and Technical Guidance Report  
August 2019**

The following is a current list of the Department of Environmental Protection's (Department) draft and final technical guidance documents. These documents are available to view and download on the Department's online eLibrary at <http://www.elibrary.dep.state.pa.us/dsweb/HomePage>. Persons with questions or comments about a particular document should contact Abbey Cadden, at (717) 783-8727 or by e-mail to [ra-epthepolicyofficepa.gov](mailto:ra-epthepolicyofficepa.gov). The Department will continue to revise its technical guidance documents as necessary.

<i>Title</i>	<i>Identification Number</i>
<i>Policy Office</i>	
Policy for Consideration of Local Comprehensive Plans and Zoning Ordinances in GRANTS Review	012-0200-002
Policy for Applications for Technical or Financial Assistance Proposals	012-0200-004
Public Access to Information and Right to Know Law Policy	012-0200-005
DEP Mediation Confidentiality	012-0501-001
Environmental Justice Public Participation Policy	012-0501-002
Policies and Procedures for Implementing the History Code	012-0700-001
Guidance for Implementation of the Agricultural Land Preservation Policy	012-0700-002
Confidential Security Information	012-0800-001
Development and Review of Regulations	012-0820-001
Policy to Encourage Voluntary Compliance by Means of Environmental Audits	012-0840-001
Policy for Development and Publication of Technical Guidance	012-0900-001
Policy on Public Participation in the Permit Review Process	012-0900-003
Public Participation in the Development of Regulations and Technical Guidance	012-1920-001
Advisory Committee Guidelines	012-1920-002
Policy on Meeting the Requirements of the 1996 Amendments to Engineer, Land Surveyor and Geologist Registration Law	012-2000-001
Policy for the Consideration of Community Environmental Projects in Conjunction with Assessment of Civil Penalty	012-4180-001
<i>Information Technology</i>	
DEP Locational Data Policy	013-0830-003
Loan of DEP Personal Computers to Local Procurement Units	013-0830-004
Suggested Formats for Required Electronic Deliverable Attachments	013-0830-005
Formats for Required Electronic Deliverable CAD Attachments	013-0830-006
Formats for Required Electronic Deliverable GIS Attachments	013-0830-007
Geospatial Digital Data Submission Guideline	013-0830-008
<i>Office of Program Integration</i>	
Policy for PA Natural Diversity Inventory (PNDI) Coordination During Permit Review and Evaluation	021-0200-001
Policy for Permit Coordination	021-2000-301
Policy for Implementing the DEP Permit Review Process and Permit Decision Guarantee	021-2100-001
<i>Office of Administration</i>	
DEP Policy on Professional Work Assignments Conducted by Licensed Professional Engineers, Geologists	150-0200-001
<i>Laboratories</i>	
Operator Certification Program Guidelines	150-0200-002

<i>Title</i>	<i>Identification Number</i>
Critical Elements for Certification of Laboratories for Chemistry	150-2302-001
Critical Elements for Certification of Laboratories for Microbiology	150-2302-002
Critical Elements for Certification of Laboratories for Radionuclides	150-2302-003
Procedures for the Approval and Accreditation of Laboratories in PA, Utilizing the NELAC Standards	150-2302-004
Procedures for the Approval and Accreditation of Drinking Water Laboratories in the Commonwealth of Pennsylvania	150-2302-005
<i>Waste Management</i>	
Guidance on Radioactivity Monitoring at Municipal and Residual Waste Processing/Disposal Facilities	250-3100-001
Quality Assurance Program	250-3100-401
Execution of Release Forms by Waste Management Field Inspectors	250-3120-320
Purge Water from Groundwater Sampling	250-3130-763
Citing Inspection Violations	250-4000-001
Enforcement Actions	250-4000-002
Violations Requiring a Long Term to Correct	250-4000-003
Program Implementation Guidance	250-4000-004
Notices of Violations (NOVs)	250-4110-001
Calculation of Civil Penalties	250-4180-302
Risk Assessment Guidelines for Facilities Burning Hazardous Waste	251-0300-402
Exclusionary Siting Criteria—Hazardous Waste Treatment & Disposal	251-2000-704
Revisions to Exclusionary Siting Criteria Document	251-2000-705
Time Frame for Application of Hazardous Waste Exclusionary Siting Criteria	251-2000-706
Hazardous Sites Cleanup Act, Preapplication Meetings	251-2100-203
Policy and Procedure for Municipal Waste Facilities Equivalency Approvals	251-2100-727
Review Procedure for Hazardous Waste Transfer Facilities for PBR Status	251-2149-713
Household Hazardous Waste Collection Program	251-2200-502
Guidance for the Application of Section 269a.(46)—Transportation Standards, Phase II Hazardous Waste Siting Criteria	251-2200-503
Establishment of Household Hazardous Waste (HHW) Program	251-2200-515
Performing Hazardous Waste Facility Inspections	251-3120-001
Reimbursement to Host County for Hazardous Review	251-5500-758
Section 902 Recycling Grant Applications that must comply with Act 57	252-5500-100
Review of Residual and Hazardous Waste Source Reduction Strategies	252-6600-516
Assessing the Potential for Vapor Intrusion into Buildings from Groundwater and Soil	253-0300-101
Issuance of Grants for Technical Evaluations under HSCA	253-5500-612
Clean Fill Policy and Procedures	254-2000-715
Local Municipality Involvement Process	254-2100-100
Environmental Assessment Process, Phase I Review	254-2100-101
Municipal Waste Facility Review—Traffic Analysis	254-2100-102
Process for Evaluating Daily Volume	254-2100-103
Areas Where Municipal Waste Landfills (MWLF) are Prohibited	254-2153-721
Leak Detection Tests for Installed Liners	254-2153-723
Issue of Emergency Municipal Waste Transfer	254-2158-745
Guidelines for the Development of County Waste Management Plan Revisions	254-2212-504
Act 90 Waste Transportation Safety Program Placarded Authorizations	254-2412-002
Performing Municipal and Residual Waste Facility Inspection	254-3120-001
BMP's for Storage, Processing, or Disposal of Land-Clearing, Grubbing, and Excavation Wastes	254-5400-001



<i>Title</i>	<i>Identification Number</i>
<i>The Food Processing Residual Management Manual</i>	254-5400-100
Best Practices for Environmental Protection in the Mushroom Farm Community	254-5401-001
Guidelines for Yard Waste Composting Facilities	254-5403-100
Guidelines for the Development and Implementation of PPG Plans for Generators/Burners of Waste Oil	254-5900-001
Guidance for Commonwealth Funded Water Supply Response Actions	255-5800-001
New Waste Streams Review	258-2000-764
Chemical Analysis	258-2000-767
Management of Fill	258-2182-773
<i>Environmental Cleanup and Brownfields</i>	
Policy for Coordinating Immediate Responses and Final Remediation of Releases of Regulated Substances	260-0500-001
<i>Land Recycling Program Technical Guidance Manual for Vapor Intrusion into Buildings from Groundwater and Soil under Act 2</i>	261-0300-101
Guidelines for the Storage Tank Cleanup Program—Identifying, Tracking and Resolving Violations for Storage Tanks	262-4000-001
Applicable or Relevant and Appropriate Requirements (ARARs) for Cleanup Response and Remedial Actions in Pennsylvania	262-4500-606
Outdoor Shooting Range Guidance	262-5400-001
Issuance of Grants for Technical Evaluations under Act 108	262-5500-001
Stationary/Nonstationary Tanks	263-0900-006
Exemption From Registration Fees for Volunteer Fire Cos/Volunteer EMS Orgs	263-0900-009
Storage Tank Modification and Maintenance Issues	263-0900-011
Storage Tank Cleaning Activities	263-0900-012
Applicability of 40 CFR, Subpart 280, Sub G to Previously Closed Tanks	263-0900-014
Implementation of Act 16	263-0900-015
Implementation of Act 34	263-0900-016
UST/AST System Variances	263-0900-021
Verification of Emergency Containment Structures for Aboveground Storage Tanks	263-0900-022
Underground Storage Tank Class A and Class B Operator Training Courses	263-2300-001
Evaluation of Underground Storage Tank Liners	263-3120-001
Storage Tank Program Internal Policy on Inspections and On-Site Visits	263-3120-002
Guidelines for Conducting Underground Storage Tank Facility Operations Inspections	263-3120-003
Permeability of Secondary Containment & Emergency Containment	263-3300-002
Storage Tank Product Delivery Prohibition	263-4000-001
Penalty Assessment Matrix	263-4180-001
Storage Tank Program Compliance Assistance Strategy	263-4180-002
Closure Requirements for Aboveground Storage Tank Systems	263-4200-001
Guidelines for the Evaluation of Underground Storage Tank Cathodic Protection Systems	263-4200-002
Guidelines for Reuse and Disposal of Hydrostatic Test Liquids	263-4200-003
Closure Requirements for Underground Storage Tank Systems	263-4500-601
<i>Air Quality</i>	
Guidance Document for the Pennsylvania Clean Vehicles Program	270-0810-005
Policy on Clean Alternative Fuel Conversion Systems	270-0810-007
Employer Trip Reduction Policy	271-5000-001
Interstate Ozone Reduction/Chapter 145 Regulation Overview	271-5000-002
Compliance Assurance Policy for Cement Kilns with CEMS	273-4000-001
Compliance Assurance Policy for Hospital Waste Incinerators	273-4000-002
Compliance Assurance Policy for Municipal Waste Incinerators, including Revisions	273-4000-003

<i>Title</i>	<i>Identification Number</i>
Enforcement Policy for CEMS on Fluid Catalytic Cracking Units	273-4000-004
Enforcement Policy—CEMS and Coal Sampling/Analysis Systems	273-4000-005
Interim Compliance Strategy on RACT for NO <sub>x</sub> Sources with CEMS	273-4000-007
Guidelines for Identifying, Tracking and Resolving Violations for Air Quality	273-4110-001
Guidance for Rounding, Determination of Significant Figures, Test Method Error Tolerances and Timeliness for Evaluation of Air Contaminant Emissions and Concentrations	273-4110-002
DEP/EPA Asbestos Demolition/Renovation Civil Penalty Policy	273-4130-001
Guidance for Application of Regional Civil Assessment Procedure	273-4130-003
Compliance Docket Procedure	273-4130-004
Stage II Penalty Assessment Guidance	273-4130-005
Stage I Penalty Assessment Guidance	273-4130-006
Compliance Strategy for Mushroom Composting Operations	273-5401-001
<i>Continuous Source Monitoring Manual</i>	274-0300-001
<i>Continuous Emissions Monitoring Manual</i>	274-0300-003
<i>Applicability Determination for Continuous Source Monitoring Manual</i> Revision No. 8 and PA EDR Record Type Formats and Reporting Instructions Version 2.00	274-0300-005
Policy for Stage II Vapor Recovery Testing Requirements	274-3100-001
Interim Procedures Pertaining to Continuous Source Monitoring System Quarterly Data Reports	274-3100-002
Air Quality Operating Permit—Protocol	275-2101-001
AQ Operating Permit—Permitting Procedures	275-2101-002
Air Quality Permit Exemptions	275-2101-003
AQ Operating Permit—Modification/Reactivation	275-2101-004
AQ Operating Permit—Delegation Conditions & Policy Performance Test Waivers	275-2101-005
AQ Operating Permit—Requirements	275-2101-006
AQ Operating Permit—Best Available Technology & Other Permitting Criteria	275-2101-007
AQ Operating Permit—Hazardous Waste Incineration	275-2101-008
AQ Operating Permit—Waste Derives Liquid Fuel Policies	275-2101-009
AQ Operating Permit—Air Toxics Policies	275-2101-010
AQ Operating Permit—Public Notification	275-2101-011
AQ Operating Permit—Prevention of Significant Deterioration	275-2101-014
AQ Operating Permit—Volatile Organic Compounds	275-2101-015
AQ Operating Permit—Continuous Source Monitors	275-2101-016
<i>Radiation Protection</i>	
Compliance and Enforcement Policy	291-4100-001
Conducting Radiological Performance Assessments For LLRW Disposal in PA	293-2400-001
Requirements for LLRW Minimization Plan	293-2400-003
Radon Certification Policy	294-2309-001
Radon Mitigation Standards	294-2309-002
Schematic Radon Mitigation Installation for New Construction	294-2309-004
Radon Reduction Techniques for Existing Detached Houses	294-2309-005
Application of Radon Reduction Techniques	294-2309-006
Using Engineered Structures to Provide Enhanced Containment	294-2400-002
<i>Waterways Engineering and Wetlands</i>	
Interagency Agreement with the Susquehanna River Basin	310-0600-002
Policy for State Water Quality Certification Issuance for Interstate Natural Gas Transmission Pipeline Projects Regulated by the Federal Energy Regulatory Commission	310-2100-001
Implementation Plan for Act 162 of 2014	310-2135-001

<i>Title</i>	<i>Identification Number</i>
Riparian Buffer or Riparian Forest Buffer Equivalency Demonstration	310-2135-002
Riparian Buffer or Riparian Forest Buffer Offsetting	310-2135-003
Pennsylvania Function Based Aquatic Resource Compensation Protocol	310-2137-001
Pennsylvania Wetland Condition Level 2 Rapid Assessment Protocol	310-2137-002
Pennsylvania Riverine Condition Level 2 Rapid Assessment Protocol	310-2137-003
Pennsylvania Lacustrine Condition Level 2 Rapid Assessment Protocol	310-2137-004
Chapter 105 Water Obstruction & Encroachment Permit Comprehensive Environmental Assessment of Proposed Project Impacts	310-2137-006
Land Acquisition Policies	310-2139-002
Criteria and Fees for Dam Safety Limited Power Permits	310-2140-001
Annual Dam Inspection Report Policy	310-3120-001
Category 3 Dam Inspection Program	310-3140-002
<i>Water Management</i>	
Conservation District Fund Allocation Program	361-0100-001
Chesapeake Bay Nonpoint Source Pollution Abatement Program	361-0100-002
Manure Management for Environmental Protection	361-0300-001
Field Application of Manure	361-0300-002
Principles for Ground Water Pollution Prevention and Remediation	361-0800-001
<i>Administrative Manual for the Special Projects Funding Program of the Pennsylvania Chesapeake Bay Program</i>	361-5500-001
Chesapeake Bay Financial Assistance Funding Program Guidelines	361-5500-004
<i>Manual for Land Treatment of Wastewater</i>	
Guidelines for Design, Installation and Operation of Small Flow Treatment Facilities	362-0200-009
Sewage Facilities Planning: Preparing Act 537 Update Revisions	362-0300-002
Sewage Facilities Planning: Preparing Act 537 Update Revisions	362-0300-003
A Guide to Requirements and Procedures For Obtaining Permits Etc. for Industrial Wastewater Mgt. Systems	362-0300-004
Handbook—NPDES Permit for Industrial Wastewater Dischargers	362-0300-006
NPDES Program Implementation—MOU Concerning WQM, NPDES Program Implementation, and Related Matters	362-0400-001
National Pollutant Discharge Elimination System Program Implementation	362-0600-001
Agreement Between Oil/Gas Mgmt. and Water Quality on Pollution Discharge	362-0600-002
Locational Data Policy for the Wastewater Management Program	362-0830-001
<i>Permitting Policy and Procedure Manual</i>	
Policy for Permitting Surface Water Diversions	362-2000-001
Policy for Permitting Surface Water Diversions	362-2000-003
Conducting Technical Reviews of Minor NPDES Renewal Applications	362-2000-008
<i>Manual for Land Application of Treated Sewage and Industrial Wastewaters</i>	362-2000-009
Technology-Based Control Requirements for Water Treatment Plant Wastes	362-2183-003
Technical Guidance for Development of NPDES Permit Requirements Steam Electric Industry	362-2183-004
Guidelines for Agricultural Utilization of Sewage Sludge	362-2192-003
Guidelines for Identifying, Tracking and Resolving Violations for the Land Application of Biosolids	362-2192-004
Review and Coordination of Chapter 94 Reports and Act 537 Planning	362-2206-001
Policy Establishing New Program Direction for Act 537 Comprehensive Planning	362-2206-007
Impact/Subsurface Disposal on Ground Water Nitrate-Nitrogen Levels	362-2207-004
Administration of Fee Collection for Planning Module Reviews	362-2207-008
Municipal Guidance—Reconstructive Planning	362-2208-002
Technical Decision Making and the Use of Technology in Onlot Sewage System Repair Situations	362-2208-003
Act 537 Program Guidance; Local Agency, Municipality Evaluation and Compliance Activity	362-2208-004

<i>Title</i>	<i>Identification Number</i>
Act 537 Program Guidance, Sewage Enforcement Officer Evaluation and Compliance Activity	362-4000-004
Act 537 Program Guidance—Identifying, Tracking, and Resolving of Sewage Facilities Act Violations	362-4000-005
Guidelines for Identifying, Tracking and Resolving Violations for Water Quality	362-4000-006
Guidance for Calculating Civil Penalty Assessment Amounts under the Sewage Facilities Act	362-4180-004
Act 537 Program Guidance: Civil Penalty Assessment Processing	362-4180-005
Civil Penalty Assessment Informal Hearing Procedure	362-4180-006
PA Sewage Facilities Act 537, Enforcement Reimbursement	362-5512-001
Act 537 Sewage Facilities Planning Grants	362-5512-002
Recognition of Selected Cost Items Associated with "Inflow and Infiltration Studies"	362-5512-003
Recognition of Cost Items Associated with Concurrent Act 537 and Combined Sewer Overflow LTCP Planning	362-5512-004
Delegation of Authority for Chapters 105—106	363-0200-002
Pennsylvania Wetland Replacement Project	363-0200-003
Design Criteria—Wetland Replacement/Monitoring	363-0300-001
Delegation of Chapter 105 Functions to County Conservation Districts	363-0600-001
Interagency agreement with Susquehanna River Basin Commission	363-0600-002
Agreement with the U.S. Army Corps of Engineers	363-0600-003
Delegation of Chapter 105 Functions to Oil & Gas and Field Operations	363-2100-002
Underground Utility Line Construction	363-2134-012
Permit Guidelines for Phased Projects for NPDES Stormwater Discharges, w/Erosion and SPC & WRP Permits	363-2134-013
Criteria and Fees for Waterways Management Limited Power Permits	363-2140-001
Chapter 105 General Permits	363-2141-001
Certification for Corps Nationwide Permits (Wetlands)	363-2316-001
Guidelines for Determining Bonds	363-2505-001
Experimental Onlot Wastewater Technology Verification Program	381-2208-001
Guidance for Reviewing Capital Grants for Construction	381-5500-001
DEP and Pennsylvania Infrastructure Investment Authority Agreement	381-5511-012
Guidance on the Utilization of Disadvantaged Business Enterprise Firms (DBE)	381-5511-014
Guidelines for the Uniform Environmental Review Process	381-5511-111
Handbook for PennVest Wastewater Projects	381-5511-113
Policy for Recognizing succession to Water Rights as a Result of Change of Ownership	382-2130-012
Disadvantaged Business Enterprise (DBE) Firm Solicitation Guidance	382-5511-014
<i>Ground Source Heat Pump Manual</i>	383-0300-001
Working Guide to the Lead and Copper Rule	383-0300-107
Health Effects and Risk Management Staff Handbook	383-0400-104
Safe Drinking Water Program Compliance Strategy	383-0400-110
Pennsylvania's Capability Enhancement Strategy	383-0400-114
Principles for Ground Water Pollution Prevention and Remediation	383-0800-001
Summary of Key Requirements for Phase 2 & Phase 5 Wellhead Protection Rule	383-0810-105
Summary of Key Requirements for Surface Water Identification Protocol	383-0810-206
Summary of Key Requirements for Vended/Bulk Water Hauling	383-0810-303
Comprehensive State Ground Water Protection Program (CSGWPP)	383-2000-030
Guidance for Construction and Operation Permits Guidance	383-2000-108
Pilot Plant Filtration Studies for Filtration of Surface Sources	383-2000-208
DEP Permit Guide to Public Water Systems	383-2100-108
DEP Approval Guide for Noncommunity Water Systems	383-2100-208

<i>Title</i>	<i>Identification Number</i>
Proposals to Add or Remove Fluoridation Treatment by a Community Water System	383-2125-001
<i>Public Water Supply Manual, Part 2—Community Water System Design Standards</i>	383-2125-108
Development of a Replacement Source for a Community Water System	383-2125-110
Permitting of Vended Water Systems	383-2126-103
Permitting of Retail Water Facilities	383-2126-203
Permitting of Bulk Water Hauling Systems	383-2127-103
<i>Public Water Supply Manual, Part IV—Noncommunity System Design Standards</i>	383-2128-108
Guidance for Evaluating Alternate Recycle Return Locations Proposed Under the FBRR	383-2129-002
Consumer Confidence Report Handbook	383-2129-003
Policy for Responding to Loss of Positive Pressure Situations in the Distribution System	383-2129-004
Policy for Issuing and Removing Water Supply Warnings	383-2129-005
<i>Groundwater Monitoring Guidance Manual</i>	383-3000-001
Surveillance Strategy and Implementation Guidance	383-3120-101
Pennsylvania Vulnerability Assessment Summary	383-3500-105
Stormwater Management for Agricultural High Tunnels	383-4200-001
<i>Soil Erosion and Sedimentation Control Manual for Agricultural Operations</i>	383-4200-002
PENNVEST Guidance	383-5500-113
Wastewater Treatment Requirements	385-0810-001
Designation Criteria for Regulated Small Municipal Separate Storm Sewer Systems (MS4)	385-0820-001
Pennsylvania Combined Sewer Overflow Policy	385-2000-011
Policy and Procedure for NPDES Permitting of Discharges of Total Dissolved Solids (TDS)— 25 Pa. Code § 95.10	385-2100-002
<i>Reuse of Treated Wastewater Guidance Manual</i>	385-2188-002
<i>Act 537 Program Guidance; Training Provider Manual for the Pennsylvania Onlot Sewage System Training Program</i>	385-2314-001
Act 537 Guidance; Sewage Enforcement Officer Certification and Training Program	385-2314-002
Field Order Instruction Manual for the Clean Water Program	385-4000-002
Application Review Instructions for NPDES CAFO Permits and Water Quality Management Permits for Manure Storage Facilities	386-2100-001
<i>Erosion and Sedimentation Pollution Control Manual</i>	386-2134-001
Act 162 Implementation Guidance	386-2135-001
Commonwealth of Pennsylvania Coastal Zone Management Program and Final Environmental Impact Statement	386-3000-001
Cryptosporidia, E.Coli, and Turbidity LT2ESWTR Laboratory Instructions for Public Water Systems Using Surface Water or Groundwater Under the Direct Influence of Surface Water (GUDI) Sources	390-3301-001
Water Quality Antidegradation Implementation Guidance	391-0300-002
Pennsylvania's Capability Enhancement Strategy	391-0400-001
Establishment of Alternate Thermal Effluent Limitations	391-2000-002
Determining Water Quality Based Point Source Effluent Limits	391-2000-003
Implementation Guidance Design Conditions	391-2000-006
Technical Reference Guide—Wasteload Allocation Program for Dissolved Oxygen and Ammonia Nitrogen	391-2000-007
Implementation Guidance for the Sampling and Analysis of Osmotic Pressure	391-2000-008
Implementation Guidance for Phosphorus Discharges to Lakes, Ponds, and Impoundments	391-2000-010
TRG PENNTOXSD for Windows PA Single Discharge Wasteload Allocation Program for Toxics	391-2000-011
Implementation Guidance of Section 93.7 Ammonia Criteria	391-2000-013
Implementation Guidance for Evaluating Wastewater Discharges to Drainage Ditches and Swales	391-2000-014

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Implementation Guidance for Total Residual Chlorine (TRC) Regulation	391-2000-015
Implementation Guidance for Temperature Criteria	391-2000-017
Implementation Guidance for Section 95.9 Phosphorus Discharges to Free Flowing Streams	391-2000-018
Implementation Guidance for Application of Section 93.5(e)	391-2000-019
Protocol/Estimating First Order Pollutant Fate Coefficients/Volatile Organic Substances	391-2000-020
Field Data Collection & Evaluation Protocol/Determining Stream & Point Source Discharge Hardness	391-2000-021
Ambient Water Quality in the Determination of Wasteload Allocations and NPDES Effluent Limitations	391-2000-022
Design Stream Flows	391-2000-023
Field Data Collection and Evaluation Protocol for Deriving Daily and Hourly Discharge Coefficients	391-2000-024
Drinking Water and Wastewater Systems Operator Certification Program Handbook	391-2300-001
Operator Certification Program Board Guidelines	391-2300-002
<i>Training Provider Manual for the Pennsylvania Water and Wastewater System Operator Training Program</i>	391-2300-003
Filter Plant Performance Evaluations and Response	391-3120-001
Quality Assurance Work Plan: Advanced Treatment Model—Calibration/Verification Surveys	391-3200-008
Evaluation of Phosphorus to Lakes, Ponds & Impoundments	391-3200-013
Stormwater Management Guidelines and Model Ordinances	392-0300-001
Comprehensive Stormwater Management Policy	392-0300-002
Guidelines for Identification of Critical Water Planning Areas	392-2130-014
Guidelines for Development of Critical Area Resource Plans	392-2130-015
Working Guide to the Lead and Copper Rule	393-0300-001
Health Effects and Risk Management Staff Handbook	393-0400-001
Revised Total Coliform Rule	393-2129-001
Consumer Confidence Report Handbook	393-2129-002
Policy for Responding to Loss of Positive Pressure Situations in the Distribution System	393-2129-003
Policy for Issuing and Removing Water Supply Warnings	393-2129-004
New Source Sampling Requirements for Surface Water Sources	393-3130-108
Community and Nontransient Noncommunity Water Systems: New Source Sampling for Groundwater Sources	393-3130-208
Transient Noncommunity Water Systems: New Source Sampling Requirements for Groundwater Sources	393-3130-308
Laboratory Reporting Instructions for Total and Fecal Coliform Bacteria	393-3301-001
Guide to Laboratory Reporting Instructions for BVRBs	393-3301-002
Turbidity and LT2 ESWTR Reporting Instructions for Public Water Systems Using Filtered Surface Water or GUDI Systems	393-3301-003
Laboratory Reporting Instructions, Lead and Copper Rule	393-3301-004
Laboratory Reporting Instructions/Radiological Contaminants/Drinking Water Distribution	393-3301-005
Filter Rule Reporting Instructions for Public Water Supply Systems Using Unfiltered Surface Water	393-3301-006
Laboratory Reporting Instructions for Disinfectant Residuals, Disinfection Byproducts and Precursors	393-3301-007
Guidelines for Identifying, Tracking and Resolving Violations for the Drinking Water Program	393-4000-001
Commonwealth of Pennsylvania Coastal Zone Management Program and Final Environmental Impact Statement	394-0300-001
<i>Ground Source Heat Pump Manual</i>	394-0300-002
Safe Drinking Water Program Compliance Strategy	394-0400-001
Principles for Ground Water Pollution Prevention and Remediation	394-0800-001

<i>Title</i>	<i>Identification Number</i>
PA's Continuous Planning Process (CPP) for Water Quality Management 1999 Update	394-0810-001
Summary of Key Requirements for Surface Water Identification Protocol	394-0810-002
Locational Data Policy for the Water Allocation Program and the Water Use Data System	394-0830-001
Municipal Reference Document—Department Guidance for the Bluff Recession and Setback Act	394-2000-001
PA's Nonpoint Source Management Program	394-2000-002
Comprehensive State Ground Water Protection Program (CSGWPP)	394-2000-003
Guidance for Construction and Operation Permits Guidance	394-2000-004
Pilot Plant Filtration Studies for Filtration of Surface Sources	394-2000-005
DEP Permit Guide to Public Water Systems	394-2100-001
Treatment of Groundwater Under the Direct Influence of Surface Water Sources at Noncommunity Water Systems and Small Community Water Systems	394-2100-002
DEP Approval Guide for Noncommunity Water Systems	394-2100-003
Aquifer Testing Guidance for Public Water Systems	394-2125-001
4-Log Treatment of Viruses Demonstration Guidance	394-2125-002
Proposals to Add or Remove Fluoridation Treatment by a Community Water System	394-2125-003
<i>Public Water Supply Manual, Part 2—Community Water System Design Standards</i>	394-2125-004
Development of a Replacement Source for a Community Water System	394-2125-005
Permitting of Vended Water Systems	394-2126-001
Permitting of Retail Water Facilities	394-2126-002
<i>Public Water Supply Manual, Part III</i>	394-2126-003
<i>Public Water Supply Manual, Part IV—Noncommunity System Design Standards</i>	394-2128-002
Guidance for Evaluating Alternate Recycle Return Locations Proposed Under the FBRR	394-2129-001
General Policy and Procedures for the Review of Water Allocation Permit Applications	394-2130-001
Subsidiary Water Allocation Permit Requirement	394-2130-002
Attorney General Opinion 361 re: 1939 Water Rights Act	394-2130-003
Rescission of Water Rights	394-2130-004
Policy for Regulation of Interbasin Transfers	394-2130-005
Metering of Withdrawals under Orders of Confirmation	394-2130-006
Constant Gallons per Capita per Day (GPCD)	394-2130-007
Permit Life	394-2130-008
Recognizing Succession to Water Rights as a Result of Changes of Ownership	394-2130-009
Screening Criteria on Water Quality/Quantity Impacts for Drinking Water Permits	394-2131-001
<i>Groundwater Monitoring Guidance Manual</i>	394-3000-002
Safe Drinking Water Program Field-Related Compliance	394-3000-003
Corrosion Control Treatment—Basic Feasibility Study	394-3000-005
<i>Public Water Supply Manual, Part 7</i>	394-3100-002
<i>Public Water Supply Manual, Part 5, App A</i>	394-3110-001
Giardia Sampling and Response	394-3130-001
Pennsylvania's Ground Water Quality Monitoring Network: Ambient and Fixed Station Network	394-3200-001
Quality Assurance Work Plans for Groundwater Monitoring Stations	394-3200-002
Laboratory Reporting Instructions for Chemical Contaminants	394-3301-001
Guidance for Surface Water Identification	394-3500-001
Surface Water Identification Protocol—NCWS	394-3500-002
Source Water Assessment and Protection Program	394-5000-001
Riparian Forest Buffer Guidance	394-5600-001
<i>Public Water Supply Manual, Part VI</i>	394-5900-001

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<i>Field Operations</i>	
Policy for Model Permit Application Process	400-2000-300
Guidelines for the Development and Implementation of Environmental Emergency Response Plans	400-2200-001
Emergency Operations Plan	400-5900-101
Policy for Authorizing Emergency Response Expenditure	400-5900-102
Policy for Emergency Response Critiques	400-5900-103
Policy for Authorities of DEP On-Scene Coordinators	400-5900-104
Policy for Emergency Response Contracting	400-5900-105
Policies for Authorities of DEP's Director of Emergency Response	400-5900-107
Policy for Contracting with Fire Companies or HAZMAT Teams	400-5900-108
Policy for Authorization of Emergency Transport/Storage of Hazardous Waste	400-5900-109
Policy for Field Order Authorization of Emergency Response Team	400-5900-110
Procedures for Emergency Contracting to Extinguish Mine Fire	400-5900-111
Policy for Gasoline Fume Emergency Criteria	400-5900-112
Chlorine Safety Procedures	400-5900-113
Hazardous Material and Hazardous Atmosphere Safety Policy	400-5900-114
Policy for Electrofishing Personnel and Equipment Safety	400-5900-116
Standard Operating Procedures for the Acceptance, Collection, Transport etc. of Elemental Mercury	400-5900-117
Acid Mine Drainage Set-Aside Program: Program Implementation Guidelines	546-5500-001
<i>Oil and Gas Management</i>	
Oil and Gas Well Drilling Permit Applications and Related Approvals	550-2100-003
Transfer of Oil and Gas Well Permit or Registration	550-2100-004
Redrilling Incidental to Authorized Plugging of an Abandoned Well	550-2100-005
Coal Pillars	550-2100-006
Approval of Brine Roadspreading Plans	550-2100-007
Oil and Gas Locational Guidance	550-2100-009
Interim Technical Guidance For Attachments to Electronic Submissions—Oil and Gas Program	550-2500-001
Guidelines for Submitting Oil/Gas Bonds	550-2501-101
Civil Penalty Assessments in the Oil and Gas Program	550-4180-001
Addressing Spills and Releases from Oil & Gas Wells and Related Operations	550-5000-001
Guidelines for Implementing Area of Review of Regulatory Requirements for Unconventional Wells	800-0810-001
Policy for the Replacement or Restoration of Private Water Supplies Impacted by Unconventional Operations	800-0810-002
Guidelines for Development of Operator Pressure Barrier Policy for Unconventional Wells	800-0810-003
Guidelines for Chain Pillar Development and Longwall Mining Adjacent to Unconventional Wells	800-0810-004
Interim Policy for NPDES Permits for Stormwater Discharges Associated with Construction Activities at Oil & Gas Wells	800-2100-008
Standards and Guidelines for Identifying, Tracking and Resolving Oil and Gas Violations	820-4000-001
<i>Mining Programs</i>	
Interagency Agreement with the Fish and Boat Commission	560-0600-101
MOU Between PA Game Commission and DEP	560-0600-102
Interagency Agreement, Historical Museum Commission	560-0600-104
Interagency Agreement, Waste Management	560-0600-105
Office of Surface Mining MOU	560-0600-204
Review of Surface Mine Permit Applications by the Pennsylvania Fish and Boat Commission	560-0700-302



<i>Title</i>	<i>Identification Number</i>
Review of Surface Mine Permit Applications by the Pennsylvania Game Commission	560-0700-303
Mine Drainage Treatment Trust Real Property Disposition Guidelines	560-5000-001
Insurance Sales Guidance	561-5300-101
Damage Claim Processing	561-5300-201
Environmental Good Samaritan Projects	562-2000-001
Changes to Licenses, Bonds and Permits	562-2000-703
Mining Contract Operator Approval	562-2000-705
Blasting Activity Permits and Permits by Rule	562-2100-001
Alternative Peak Particle Velocity or Airblast Level	562-2100-002
Municipal Mining Licenses, Permits and Bonds	562-2100-704
Aboveground Storage Tanks on Coal Mine Permit Areas	562-2112-101
Prompt Closure of Abandoned Underground Mine Openings	562-2112-315
Sealing Bituminous Underground Mine Openings	562-2112-316
Sealing Anthracite Underground Mine Openings	562-2112-317
Blasting Near Utility Lines on Mining and Construction Sites and Bituminous Coal Mining Within the Right-of-Way or Easement of Utility Lines	562-2112-503
Blasting Complaint Protocol	562-2112-504
Blaster's License Suspension and Revocation Procedure	562-2402-501
Insurance Requirements and Water Supply Replacement Assurance	562-2500-702
Surety Reclamation of Bond Forfeiture Sites	562-2504-312
Coal and Industrial Mineral Mining Inspections	562-3000-102
Field Evaluation of Pit Size Variances	562-3000-105
Applicant Violator System (AVS) Inspections	562-3000-110
Applicant Violator System (AVS) Compliance	562-3000-802
Fixing Water Samples	562-3200-203
Normal/Favorable Planting Season	562-3200-205
Citizens' Requests: Receiving, Tracking, Investigating, Appealing and Filing	562-3900-402
Water Supply Replacement and Compliance	562-4000-101
Increased Operation and Maintenance Costs of Replacement Water Supplies on All Coal and Surface Noncoal Sites	562-4000-102
Compliance/Enforcement Procedures	562-4100-301
Alternative Enforcement	562-4100-307
Explosives Program Compliance/Enforcement Procedures	562-4100-311
Bond Forfeiture	562-4170-308
Noncoal Civil Penalty Assessments	562-4180-101
Noncoal Compliance/Enforcement Procedures	562-4180-102
Civil Penalty Assessments for Coal Mining Operations	562-4180-306
Reclamation in Lieu of Cash Payment for Civil Penalties	562-4180-309
Bankrupt Surety Company Bond Replacement Requirements and Civil Penalty Calculations	562-4180-310
Civil Penalty Collections	562-4180-311
Surface Mine Accident Investigations	562-5900-001
<i>Engineering Manual for Mining Operations</i>	563-0300-101
Government-Financed Construction Contracts	563-2000-001
Incidental Coal Extraction for Government-Financed Construction Projects or Government-Financed Reclamation Projects	563-2000-003
Coal Exploration	563-2000-102
Homeowner Notification of Right to Pre-Blast Survey	563-2000-204
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Use of Reclamation Fill at Active Noncoal Sites	563-2000-301
Beneficial Use of Sewage Sludge at Active Mine Sites	563-2000-602
Roads Associated with Coal Mining Activities	563-2000-609
Validating Abandoned Underground Mine Maps and Establishing Barrier Pillars	563-2000-610
Surface Water Protection—Underground Bituminous Coal Mining Operations	563-2000-655
Coal Mine Activity Permit Renewals	563-2100-216
Noncommercial Exemption from Requirements of the Noncoal Surface Mining Conservation and Reclamation Act	563-2111-101
Building Construction Exemption from Requirements of the Noncoal Surface Mining Conservation and Reclamation Act	563-2111-102
Stabilizing Pre-Act Highwalls, Noncoal Operations	563-2111-111
Highwall Stability In Long-Term, Multiple Bench Quarries	563-2111-112
Borrow Pits for Oil and Gas Well Development Activities	563-2111-115
Beneficial Use of General Permit Materials at Active Coal Mines	563-2112-001
Aboveground Storage Tanks on Coal Mine Permit Areas	563-2112-101
Developing National Pollutant Discharge Elimination System (NPDES) Permits for Mining Activities	563-2112-115
Boundary Changes to Mining Permits	563-2112-203
Review Guide and Written Findings	563-2112-205
Completeness Review for Acceptance of Coal Mining Activity Permit Applications	563-2112-211
Evaluation and Approval of Land Use Changes for Surface Coal Mine Operations	563-2112-212
Coal Surface Mining Activity Permit Pre-Application Review	563-2112-214
Review of Accepted Coal Mining Activity Permit Applications	563-2112-215
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Coal Surface Mining—Oil and Gas Well Barriers	563-2112-222
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Evaluation and Approval of Innovative Mining and Reclamation Techniques	563-2112-603
Auger Mining	563-2112-604
Water Supply Replacement and Permitting	563-2112-605
Procedures for Establishing the Quantity of Water in Low-Yield Wells	563-2112-606
Marketing of Anthracite Coal Reject Materials	563-2112-607
Constructed Wetlands for Mine Drainage Treatment	563-2112-608
Determining Eligibility of Pre-Existing Pollutational Discharges under Subchapter F of 25 Pa. Code Chapter 87 and Subchapter G of 25 Pa. Code Chapter 88	563-2112-610
Permitting Pre-existing Pollutational Discharges under Subchapter F of 25 Pa. Code Chapter 87 and Subchapter G of 25 Pa. Code Chapter 88	563-2112-611
Underground Mining Near Oil and Gas Wells	563-2112-652
Permitting Ventilation Boreholes for Underground Coal Mines	563-2112-653
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Underground Mining—Delineating Protection Zones for Public Water Supplies	563-2112-657
Imminent Hazards Associated with Subsidence from Active Mining	563-2112-658
Coal Refuse Disposal—Site Selection	563-2113-660
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Phased Deposit of Collateral Coal and Noncoal Mining	563-2504-409
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Financial Assurance and Bond Adjustments for Mine Sites With Post-mining Discharges	563-2504-450
Bonding, Anthracite Underground Mines	563-2504-451
Qualifying, Processing and Tracking Financial Guarantees and Bond Credits	563-2504-501
Monitoring, Compliance and Bond Release for Subchapters F and G Permits	563-2504-612
<i>Mine Safety</i>	
Accident Reporting Requirements	580-0100-001
Section 316(h): Use of Electronic Atmospheric Detectors in lieu of Approved Flame Safety Lamps	580-2200-003
Procedures for Processing Requests to Adopt New Items or Methods	580-2200-004
Guidelines for Use of Internal Combustion Motors in Underground Mines other than Coal	580-2200-008
Use of Electronic/Oxygen Detectors in Lieu of Approved Flame Safety Lamps	580-2200-009
Underground Storage of Explosives	580-2200-010
Safety Requirements for Construction of Shafts for Underground Mines	580-2200-011
Section 247—Guidelines to Approve Ventilation Plans for Abandoned and Unused Mine Areas	580-2219-002
Section 253(b)—Guidelines for Approving Roof Bolts as Primary Support	580-2219-003
Alternate Method of Test Drilling	580-2219-004
Submission of Mine Maps when a Mine is Abandoned	580-2219-008
Bureau of Deep Mine Safety's Compliance and Enforcement Procedures	580-3000-002
Clarification of Pertinence of DEP Statutes Concerning Coal Processing Facilities	580-3000-005
Underground Mine Accident and Production/Man-hour Reporting	580-3300-001

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**Department of  
GENERAL SERVICES  
(DGS)**

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**I. POLICY STATEMENTS****A. Deputy Secretary for Property Management  
(Contact: Julien Gaudion, 717-783-5028)**

- Use of the Public Areas of the Capitol Complex, 4 Pa. Code §§ 86.1—86.6

**B. Deputy Secretary for Public Works (Contact: Elizabeth O'Reilly, 717-787-7095)**

- Steel Products Procurement, 4 Pa. Code § 67a.1
- Commonwealth of Pennsylvania Universal Restroom Policy, 4 Pa. Code §§ 67b.1—67b.6

**C. Bureau of Diversity, Inclusion, and Small Business Opportunities (Contact: Lisa Sanford, 717-787-7131)**

- Small Diverse Business Opportunities within Construction Contracts, 4 Pa. Code §§ 68.102
- Small Business Self-Certification and Small Diverse Business Verification, 4 Pa. Code §§ 58.303—58.308

**D. Bureau of Real Estate (Contact: Elizabeth Christian, 717-787-4394)**

- Department of General Services Downtown Location Law Guidelines Statement of Policy (Revised)

**E. Bureau of Procurement (Contact: Janice Pistor, 717-787-5862)**

- Guidelines for Administering and Enforcing the Public Works Employment Verification Act, 4 Pa. Code §§ 66.1—66.9

**II. GUIDANCE MANUALS****A. Bureau of Procurement (Contact: Janice Pistor, 717-787-5862)**

- M215.3 Procurement Handbook

**B. Bureau of Publications (Contact: Marcie Carr, 717-704-1033)**

- M210.4 Forms Management (8/16/1983)
- M210.5 Standard (STD) Forms Management (9/15/1998)
- M210.6 Publications Management (8/01/1984)

**C. Bureau of Real Estate (Contact: Elizabeth Christian, 717-787-4394)**

- *M260.1 Manual for Space Utilization* (3/11/2004)

**D. Bureau of Vehicle Management (Contact: James Fiore, 717-787-3162)**

- *M615.3 Commonwealth Fleet Procedures Manual* (11/10/2011)

**III. INTERNAL GUIDELINES****A. Bureau of Police and Safety (Contact: Joseph Jacob, 717-787-9013)**

- *Capitol Police Duty Manual*

**B. Bureau of Supplies and Surplus Operations (Contact: Ken Clemence, 717-787-5940)**

- *Surplus Property Distribution Report Systems User's Manual* (4/28/2004) and related forms and email registration
- *Warehouse and Distribution Division Policies and Procedures Manual* (6/30/2015) and related forms and metrics

**C. Commonwealth Agency Recycling Office (Contact: Matt Blascovich, 717-772-2300)**

- Recycling Policy Recycling Guide
- Agency Waste Paper Recycling
- Agency Toner Cartridge Recycling
- Agency Battery Recycling

**IV. MANAGEMENT DIRECTIVES and ADMINISTRATIVE CIRCULARS****A. Bureau of Facilities Management (Contact: Jason Snyder, 717-787-5341)**

- A.C. 14-13 Holiday Trees and Decorations in Commonwealth-Owned or Leased Buildings (09/24/14)
- M.D. 205.38 Emergency Evacuation and Safe Assembly (01/31/14)
- M.D. 625.8 Contracting for Bargaining Unit Work (2/25/1994)
- M.D. 720.5 Energy Conservation and Electrical Devices in Commonwealth-Owned or Leased Buildings (7/25/2008)

**B. Bureau of Police and Safety (Contact: Joseph Jacob, 717-787-9013)**

- M.D. 205.24 Display of Flags on Commonwealth Grounds and Buildings and Grounds (10/12/2011)
- M.D. 625.4 Enforcement of Fire and Panic Regulations (3/27/1991)
- M.D. 625.10 Card Reader and Emergency Response Access to Certain Capitol Complex Buildings and Other State Office Buildings (06/02/2014)
- M.D. 720.7 Bomb Threats and Suspicious Packages (7/29/2010)

**C. Bureau of Publications (Contact: Marcie Carr, 717-704-1029)**

- M.D. 220.9 Publication Services (11/25/13)
- M.D. 240.7 Submission of Changes to the Commonwealth Telephone Directory (8/18/2008)

**D. Bureau of Procurement (Contact: Janice Pistor, 717-787-5862)**

- M.D. 215.8 Contractor Integrity Provisions for Commonwealth Contracts (01/14/2015)
- M.D. 215.9 Contractor Responsibility Program (10/25/2010)
- M.D. 215.12 Provisions Concerning the Americans with Disabilities Act (10/14/2011)
- M.D. 215.13 Contract Provision for Donation of Excess Prepared Food (10/12/2011)
- M.D. 310.31 Purchase Order Receiving, Invoice Processing and Invoice Reconciliation Process (5/11/2009)
- M.D. 310.33 Processing Electronic Invoices in SAP (8/21/2009)
- M.D. 620.1 Coal Sampling and Reporting (10/4/2005)

- Bureau of Procurement Policy Directive 2018-1 Transitioning from Invitation to Bids to Request for Proposals (02/09/2018)

**E. Commonwealth Agency Recycling Office (Contact: Ken Clemence, 717-787-5940)**

- M.D. 205.22 Recycling, Waste Reduction and Procurement of Environmentally Preferable Products (9/19/2014)

**F. Commonwealth Media Services (Contact: Suzanne Rigby, 717-783-8653)**

- M.D. 220.1 Commonwealth Media Services (09/01/2017)

**G. Bureau of Risk and Insurance Management (Contact: Kenneth Love, 717-787-2492)**

- M.D. 630.2 Reporting of Employee Liability Claims (5/15/2013)

**H. Bureau of Diversity, Inclusion, and Small Business Opportunities (Contact: Lisa Sanford, 717-787-7131)**

- M.D. 215.16 Contract Compliance Program (08/2/2018)

**I. Bureau of Real Estate (Contact: Elizabeth Christian, 717-787-4394)**

- M.D. 615.15 Vehicle Parking License Agreements (10/26/2006)
- M.D. 625.1 Repairs, Alterations, and Improvements to Commonwealth Buildings under the Direct Supervision of the Department of General Services (10/4/2004)
- M.D. 625.2 Inventory of Commonwealth Real Property (9/16/2008)
- M.D. 625.5 Reporting Surplus Real Property (5/6/1996)
- M.D. 625.6 Leasehold Improvements (5/1/2009)

**J. Bureau of Publications (Contact: Marcie Carr, 717-704-1033)**

- A.C. 14-12 Availability—Commonwealth Telephone Directory (08/20/2014)

**K. Bureau of Vehicle Management (Contact: James Fiore, 717-787-3162)**

- M.D. 615.1 Commonwealth Temporary Transportation Vehicles (2/27/2013)
- M.D. 615.16 Commonwealth Fleet Policy (11/10/2011)

**V. EXTERNAL GUIDELINES****A. Bureau of Capital Projects Construction (Contact: Michael Hudzik, 610-871-0233)**

- Administrative Procedures for DGS Constructions Contracts, September 2013 Edition
- General Conditions of the Construction Contract, 2014 Edition
- Standard Form of Contract, Contract Bond and General Conditions of the Construction Contract, 2013 Edition
- General Conditions of the Construction Contract, 2017 Edition
- Administrative Procedures for DGS Construction Contracts, 2017 Edition
- Construction and Contract Bond, 2017 Edition

**B. Bureau of Pre-Construction (Contact: Gary Taylor, 717-787-6200)**

- Professional Agreement and General Conditions to the Agreement, 2017 Edition
- Professional Agreement and General Conditions to the Agreement, 2017 Edition v2
- Attachment 1 Negotiated Project Scope for the Professional Agreement, 2017 Edition
- Summary of Changes for the Professional Agreement, 2017 Edition v2

- *Project Procedure Manual*, 2017 Edition
  - *Project Procedure Manual*, 2017 Edition v2
  - Division 1—General Requirements, 2017 Edition
  - Division 1—General Requirements, 2017 Edition v2
  - *Addendum to the Project Procedure Manual*, 2017 Edition
  - *Summary of Changes for the Project Procedure Manual*, 2017 Edition
  - Public Works Professional Selections Process Guidelines (2018 Edition)
  - Instructions for Completing and Submitting Applications for Design Professional Selections (2018 Edition)
- C. Bureau of Facilities Management (Contact: Jason Snyder, 717-787-5341)**

- Application for Use of Public Areas of Capitol Complex (Updated January 2010)

**D. Bureau of Diversity, Inclusion, and Small Business Opportunities (Contact: Lisa Sanford, 717-787-7131)**

Available on the DGS website:

- Small Diverse Business Verification Process
  - Procurement Small Diverse Business Program
  - Construction Small Diverse Business Program Small Business Contracting Programs
  - Small and Small Diverse Business Application and Instruction Registration Guide (additional information available on the DGS website)
- Agency Liaison Program  
Mentor Protégé Program

**E. Bureau of Supplies and Surplus Operations (Contact: Ken Clemence, 717-787-5940)**

Available on the DGS website:

- Surplus Property Operations
- Sign up for Email alerts
- State Surplus Property Program
- Heavy Equipment Sale Flyer
- Fixed Price Auto Sales
- Federal Surplus (Property Program)
- Federal Surplus online inventory list
- Federal Surplus for Veterans Flyer & guidelines
- Federal Surplus—SBA 8(a) information
- Federal Surplus Application—Required documents
- 1122 Law Enforcement Program
- GSA schedules for 1122 Program
- 1033 Law Enforcement (Program)
- Federal Surplus Application
- Law Enforcement Program Application
- Bureau Informational Brochure
- Bridge Marketing
- Request Property form
- Warehouse and Distribution Division
- Federal Surplus—Direct Allocation
- Federal Surplus—Just Arrived
- Commonwealth Recycling

**F. Bureau of Procurement (Contact: Janice Pistor, 717-787-5862)**

Available on the DGS website:

- Supplier Registration Guide
- Doing Business with the Commonwealth
- eMarketplace Solicitations and Bidding Guide
- Cooperative Purchasing Program (COSTARS)
- Green Procurement Information available on DGS website (additional Procurement Forms available on the DGS website)

- Request for Proposal (RFP), ITQ/RFP JAGGAER SYSTEM Public Works Employment Verification

**G. Bureau of Risk and Insurance Management (Contact: Kenneth Love, 717-787-2492)**

Available on the DGS website:

- Processing an Act 101 and/or Act 51 Claim (Updated June 2015)
- Act 101 amount added (Updated July 2017)

**H. Deputy Secretary for Public Works (Contact: Elizabeth O'Reilly, 717-787-7095)**

- Request for Proposal Process Guidelines, 2013 Edition
- Application for Qualification Process Guidelines

**I. Right to Know Law (Contact: Troy Thompson, 717-787-3197)**

- Departmental Policy GSP 4-12 Right-to-Know Policy

**J. Deputy Secretary for Property and Asset Management (Contact: Julien Gaudion, 717-783-5028)**

- Administrative Procedures for the GESA Contract, 2014 Edition
- General Conditions of the GESA Contract, 2014 Edition

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**Department of  
HEALTH  
(DOH)**

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**I. GUIDANCE MANUALS**

**A. Bureau of Community Health Systems**

- *Public Bathing Place Manual, Part II General Purpose Recreational Bathing Beaches* (February 2015)
- Application to Operate a Public Bathing Place (June 2015)
- Application for Recognition as a Lifeguard Certifying Authority, March 2019
- Local Health Officer Handbook, April 2004
- Public Bathing Places Lifeguard Requirements Q & A, March 2019
- Public Bathing Places Sampling and Laboratory Requirements Q & A, July 2017
- Public Swimming & Bathing Places-Operational & Biological Contamination Protocol Recommendations (Nov 2016)

Contact: Richard Pugh (717) 787-4366

- Guidelines for Pennsylvania Schools for the Administration of Medications and Emergency Care (2010)
- *Request for Reimbursement and Report of School Health Services Instruction Manual* (Revised 2016)
- Procedures for the Growth Screening Program for Pennsylvania's School-Age Population (2011)
- Procedures for the Hearing Screening Program for Pennsylvania's School-Age Population (2016)
- Procedures for the Vision Screening Program for Pennsylvania's School-age Population (2011)
- Diabetes in School Children: Recommendations & Resource Guide for School Personnel (2017)
- Pennsylvania Guidelines for Management of Food Allergies in Schools: Recommendations & Resource Guide for School Personnel (2011)
- Naloxone Programs for Schools application to purchase directly from Adapt Pharma

Contact: Jill Clodgo (717) 787-2390

(All documents are only available electronically at [www.health.pa.gov/schoolhealth](http://www.health.pa.gov/schoolhealth))

**B. Bureau of Epidemiology****Oil and Natural Gas Production (ONGP) Health Concerns**

(<https://www.health.pa.gov/topics/envirohealth/Pages/OilGas.aspx#impact>)

- Monthly ONGP Reports:
  - January-March 2019
  - October-December 2018
  - July-September 2018
    - June 2018
  - May 2018
  - April 2018
  - March 2018
  - February 2018
  - January 2018
- Frequently Asked Questions about UONGD

**PFAS Projects**

(<https://www.health.pa.gov/topics/envirohealth/Pages/PFAS.aspx>)

- PEATT Pilot Project Final Report—4/29/2019
- PEATT Pilot project Report—12/18/2018
- PFAS Exposure Assessment Technical Tools
- PEATT Project Fact Sheet
- PFAS Pilot project Community Presentation—5/16/18
- PFAS Pilot project Community Presentation—5/30/18
- PEATT Pilot Project Community Presentation—9/13/18
- PEATT Pilot project Community Presentation—12/19/18
- PEATT Pilot Project Community Presentation—4/29/19
- Cancer Data Review (1985-2013)
- Addendum 1 to Cancer Data Review
- Addendum 2 to Cancer Data Review
- Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS) Fact Sheet
- Family Tree of perfluoroalkyl and polyfluoroalkyl substances (PFAS)

**Childhood Lead Surveillance Annual Report**

([https://www.health.pa.gov/topics/disease/Lead %20Poisoning/Pages/Lead%20poisoning.aspx](https://www.health.pa.gov/topics/disease/Lead%20Poisoning/Pages/Lead%20poisoning.aspx))

- 2017 Childhood Lead Surveillance Annual Report
  - 2016 Childhood Lead Surveillance Annual Report
- Contact: Zhen-qiang Ma (717) 547-3484

**Environmental Public Health Tracking Program**

(<https://www.health.pa.gov/topics/envirohealth/Pages/EPHT.aspx>)

Information and data on:

(Under revision per Communications Office directions)

Air Quality  
 Drinking Water Quality  
 Childhood Lead Poisoning  
 Asthma  
 Birth Defects  
 Cancer  
 Carbon Monoxide Poisoning Hospitalizations  
 Chronic Obstructive Pulmonary Disease (COPD)  
 Heart Attack  
 Heat-related Conditions  
 Lyme Disease  
 Reproductive Health Outcomes  
 BRFSS: Behavioral Risk Factor Surveillance System  
 Carbon Monoxide Poisoning Mortality  
 Population  
 Births  
 Deaths  
 Infant Deaths  
 Reported Pregnancies

Information on:

PA County Health Profiles

Environmental Health Fact Sheets:

(Under revision per Communications Office directions)

Arsenic  
 Barium  
 Benzene  
 Bisphenol A  
 Boron  
 Bromide  
 Cadmium  
 Carbon Dioxide  
 Carbon Monoxide  
 Chloramine in Drinking Water  
 Copper  
 di (2-ethylhexyl) phthalate  
 Ethylbenzene  
 Ethylene Glycol  
 Fungal (Mold) Contamination in Indoor Environments  
 Ice Skating Ring Resurfacing Machine and Indoor Air Quality Issues  
 Indoor Air Guidelines for Pennsylvania Schools  
 Latex  
 Lead  
 Manganese  
 Mercury  
 Methane  
 Methyl tert-butyl ether (MTBE)  
 Naphthalene  
 PFOS and PFOA  
 Phenol  
 Polycythemia Vera  
 JAK2 and Polycythemia vera  
 Polycythemia vera and Myeloproliferative Neoplasms (MPNs)  
 Polycythemia vera in Northeast Pennsylvania  
 Resources for People with the JAK2 Mutation, PV or other MPNs  
 Polycythemia vera in Northeast Pennsylvania—Activities  
 Polycythemia vera in Northeast Pennsylvania—Epidemiology  
 Polycythemia vera and JAK2 testing information  
 Reporting Polycythemia vera  
 Polycythemia vera Binder

Radon

Selenium  
 Strontium  
 Styrene  
 Suspected Former Lead Smelters—Fact Sheets and Maps  
 Toluene  
 Vapor Intrusion  
 Vapor Intrusion Investigation  
 Xylene

**C. Health Assessment Program Consultations and Reports**

Recently-Released Documents:

Keystone sanitary Landfill Health Consultation (Final version)  
 Keystone Sanitary Landfill Health Consultation (Public Comments version)  
 Keystone Sanitary Landfill Health Consultation—Executive Summary  
 Long-Term Air Health Consultation  
 American Zinc Recycling LHC  
 Toxic Metals LHC Northampton County  
 Precision National Plating Site Timeline  
 Chem Fab: 2016-2018 Workplace TCE

**PADOH-Released Documents:**

Barefoot Disposal Site: Vapor Intrusion, LHC, 09/19/16  
 Barefoot Disposal Site Review of Private Well Sampling Data, LHC, 05/14/13  
 Bruce Mansfield Power Plant, HC, 04/22/11  
 Chem Fab Cancer Data Review, LHC, 03/11/13  
 Chestnut Valley Landfill, LHC, 02/07/14  
 Daleville Groundwater Contamination, LHC, 11/25/14  
 Eastwick Cancer Incidence Analysis, LHC, 02/16/12  
 Elk Lake: OP-FTIR Data Review, LHC, 09/22/17  
 Glasgow Ambient Air, LHC, 08/25/16 Lower Darby Creek Area: City Park Soil, LHC, 02/20/13  
 Monessen Ambient Air, LHC, 04/15/15 Passyunk Soil Gas Site, LHC, 05/17/13  
 Passyunk Soil Gas Site, LHC, 01/09/18  
 Pittston Cancer Incidence Analysis, HC, 02/29/12 Precision National Plating Site, LHC, 11/08/11  
 Price Battery Site, PHA, 03/20/12  
 Tervita Landfill LHC, 04/26/13 Tobyhanna Cancer Data Review LHC, 03/13/13

**Fact Sheets:**

Keystone Sanitary Landfill Health Consultation  
 BoRit Asbestos

**D. Guidelines**

Indoor Air Quality Guidelines for Pennsylvania Schools  
 Guidelines for Families Living Near a Former Lead Smelter

Contact: Anil Nair (717) 547-3485

**E. West Nile Virus**

The following documents can be found at the following website: <http://www.depgis.state.pa.us/WNV/index.html>

- PA Arbovirus Annual Report 2016
- 2000-2018 WNV Surveillance Results
- 2017 West Nile Control Program Plan
- West Nile Virus fact sheet

Contact: Krystal Mason, ScM (717) 787-3350

**F. Influenza**

The following documents can be found at the following website: [www.flufreepa.com](http://www.flufreepa.com)

**Educational documents:**

- Seasonal influenza fact sheet
- Influenza in long term care facilities: Toolkit for facilities
- "Stopping the flu starts with you" educational materials for the general public and long-term care facilities
- Recommendations for child-care facilities
- Recommendations for the Home
- Recommendations for businesses
- Recommendations for schools
- Recommendations for health care facilities and EMS

**Data Archive:**

- 2016/17 Influenza Season Data
- 2015/16 Influenza Season Data
- 2014/15 Influenza Season Data

Contact: Sameh Boktor, M.D., M.P.H., Influenza Surveillance Coordinator (717) 789-3350

**G. Rabies**

The following documents can be found at the following website: <http://www.health.pa.gov/Your-Department-of-Health/Offices%20and%20Bureaus/epidemiology/Pages/Rabies0318-2639.aspx#.V5D0iyHD8eN>

- Rabies Fact Sheet
- 2017 Oral Raccoon Rabies Vaccination (ORV) Program Notice
- 2008-2017 Annual Rabies Reports

- 2018 Monthly Rabies Reports
- Contact: Betsy Schroeder, DVM MPH (717) 787-3350

**H. HIV/AIDS Summaries**

The following documents can be found at the following website: <https://www.health.pa.gov/topics/programs/HIV/Pages/Annual-Summary.aspx>

- HIV/AIDS Surveillance Annual Summary—December 2005
- HIV/AIDS Surveillance Annual Summary—December 2006
- HIV/AIDS Surveillance Annual Summary—December 2007
- HIV/AIDS Surveillance Annual Summary—December 2008
- HIV/AIDS Surveillance Annual Summary—December 2009
- HIV/AIDS Surveillance Annual Summary—December 2010
- HIV/AIDS Surveillance Annual Summary—December 2011
- HIV/AIDS Surveillance Annual Summary—December 2012
- HIV/AIDS Surveillance Annual Summary—December 2013
- HIV/AIDS Surveillance Annual Summary—December 2014
- HIV/AIDS Surveillance Annual Summary—December 2015
- HIV/AIDS Surveillance Annual Summary—December 2016
- HIV/AIDS Surveillance Annual Summary—December 2017

Contact: Godwin Obiri, MS, DrPH (717) 783-0481

**I. Integrated Epidemiologic Profile of HIV/AIDS in Pennsylvania & HIV Epidemiology Investigation Reports**

The following documents can be found at the following website: <https://www.health.pa.gov/topics/Documents/Programs/HIV/Epi-Profile-of-HIV-in-PA-2012-2013-1stEd-F.pdf>

- Integrated Epidemiologic Profile of HIV/AIDS in Pennsylvania
- Epidemiology Data/Resources for Prevention & Care Services

Contact: Godwin Obiri, MS, DrPH, (717) 783-0481

**J. Communicable Diseases Fact Sheets:**

The following documents can be found at the following website: <https://www.health.pa.gov/topics/disease/Pages/Diseases-Conditions.aspx>

- Acute Flaccid Myelitis (AFM)
- Adenovirus
- Amebiasis
- Anaplasmosis
- Anthrax
- Arenaviruses
- Aseptic Meningitis
- Avian Influenza
- Babesiosis
- Bacterial Meningitis (English and Spanish)
- Bed Bugs (English and Spanish)
- Body Lice
- Botulism
- Bovine Spongiform Encephalopathy (Mad Cow)
- Brucellosis
- Burkholderia cepacia
- Campylobacteriosis (English and Spanish)
- Central-line Associated Bloodstream Infections

- Chickenpox (English and Spanish)
  - Chikungunya (English and Spanish)
  - Cholera
  - Chronic Wasting Disease
  - Clostridium difficile
  - Creutzfeldt-Jakob Disease
  - Crimean-Congo Hemorrhagic Fever
  - Croup
  - Cryptosporidiosis
  - Dengue Virus Infection (English and Spanish)
  - Diphtheria
  - Eastern Equine Encephalitis
  - Ebola
  - Ehrlichiosis
  - Epstein-Barr Virus
  - E. coli O157 (English and Spanish)
  - Fifth Disease (English and Spanish)
  - Flu
  - Foodborne Diseases
  - German Measles (Rubella)
  - Giardiasis (English and Spanish)
  - Glanders
  - Group A Strep
  - Group B Strep
  - Guillain-Barre Syndrome
  - Haemophilus Influenzae Type B (HiB) (English and Spanish)
  - Hand, Foot and Mouth
  - Hand Hygiene
  - Hantavirus
  - Head Lice (English and Spanish)
  - Hendra and Nipah Viruses
  - Hepatitis A (English and Spanish)
  - Hepatitis B
  - Hepatitis C (English and Spanish)
  - Herpes B Virus
  - Herpes Gladiatorum
  - Histoplasmosis
  - Hookworm
  - Human Papilloma Virus (HPV)
  - Impetigo
  - Kawasaki Syndrome
  - Klebsiella
  - Lassa Fever
  - Legionellosis
  - Leishmaniasis
  - Leptospirosis
  - Listeriosis
  - Lyme Disease
  - Lymphocytic Choriomeningitis (LCM)
  - Malaria
  - Marburg Hemorrhagic Fever
  - Measles (English and Spanish)
  - Melioidosis
  - Meningococcal Disease (English and Spanish)
  - Methicillin Resistant Staph Aureus (MRSA)
  - Monkeypox
  - Mumps (English and Spanish)
  - Norovirus
  - Orf
  - Pertussis
  - Pinworm
  - Plague
  - Pneumococcal Disease
  - Pneumonia
  - Polio
  - Psittacosis
  - Prion Disease
  - Pubic Lice
  - Q Fever
  - Rabies
  - Raw Milk
  - Respiratory Syncytial Virus (RSV)
  - Ricin
  - Rift Valley Fever
  - Rocky Mountain Spotted Fever
  - Saint Louis Encephalitis
  - Salmonellosis
  - Scabies Infestation
  - Seoul Virus
  - Severe Acute Respiratory Syndrome (SARS)
  - Shiga Toxin-Producing *E. coli* (STEC) (English and Spanish)
  - Shigellosis
  - Shingles
  - Smallpox
  - Staphylococcal enterotoxin B (SEB)
  - Strep Throat
  - Surgical Site Infection
  - Sylvatic Typhus
  - Tetanus
  - Tickborne Disease
  - Tickborne Disease Fact Sheet
  - Toxocariasis (Roundworm Infection)
  - Traveler's Health
  - Tularemia
  - Typhoid Fever
  - Urinary Tract Infection
  - Vancomycin-Resistant Staph Aureus
  - Vancomycin-Resistant Enterococci (VRE)
  - Vibrio Parahaemolyticus
  - Vibrio Vulnificus
  - Viral Hemorrhagic Fever
  - West Nile Virus
  - Yellow Fever
  - Yersinia enterocolitica
  - Zika virus
- Contact: Chandra Marriott, MPH (412) 258-3694
- The Bureau of Epidemiology Quarterly Newsletter is electronically available at: <https://www.health.pa.gov/topics/Pages/E-Library.aspx>
- EpiNotes 2011 Volume 1, Issues 1-4
  - EpiNotes 2012 Volume 2, Issues 1-4
  - EpiNotes 2013 Volume 3, Issues 1-4
  - EpiNotes 2014 Volume 4, Issues 1-2
  - EpiNotes 2016 Volume 5, Issue 1
- Contact: Chandra Marriott, MPH (412) 258-3694
- The Annual Health-Care Associated Infections Reports are electronically available in the E-library: <https://www.health.pa.gov/topics/Pages/E-Library.aspx>
- Health Care Associated Infections in Pennsylvania: 2008 Report
  - Health Care Associated Infections in Pennsylvania: 2009 Report
  - Health Care Associated Infections in Pennsylvania: 2010 Report
  - Health Care Associated Infections in Pennsylvania: 2011 Report
  - Health Care Associated Infections in Pennsylvania: 2012 Report
  - Health Care Associated Infections in Pennsylvania: 2013 Report
  - Health Care Associated Infections in Pennsylvania: 2014 Report
  - Health Care Associated Infections in Pennsylvania: 2015 Report
  - Health Care Associated Infections in Pennsylvania: 2016 Report
- Contact: Ericka Kalp (717) 547-3602



**K. Bureau of Emergency Medical Services**

Some of these documents are electronically available at: <https://www.health.pa.gov/topics/EMS/Pages/EMS.aspx>

- Overview of Pennsylvania Department of Health Ambulance Licensure Program
- Statewide Basic, Advanced Life, Support, and Critical Care Protocols
- Out-of-Hospital Do-Not-Resuscitate Questions and Answers
- *Voluntary Rescue Service Recognition Program Manual*
- *Pennsylvania Rescue Program Administration Manual*
- EMS Patient Care Reporting Standards
- EMS Practitioner Registry
- EMS Notices in *Pennsylvania Bulletin*
- EMS Information Bulletins
- Bureau of EMS 2018 Year End Data Report
- CARES 2018 Annual Report
- Recognized Stroke Centers and Thrombectomy Capable Centers Listing

Contact: Aaron Rhone (717) 787-8740

**L. Bureau of Health Planning**

PA Primary Care Loan Repayment Program Request for Applications #67-83 (Revised 01/19, available on the Department's website at [www.health.pa.gov](http://www.health.pa.gov))

- Substance Use Disorder Loan Repayment Program Request for Applications #67-86 (Revised 05/19, available on the Department's website at [www.health.pa.gov](http://www.health.pa.gov))
- J-1 Visa Waiver Program (Conrad 30) Statement of Policy (Revised 3/14, available on the Department's website at [www.health.pa.gov](http://www.health.pa.gov))
- DOH Appalachian Regional Commission J-1 Visa Waiver Program Policy (Revised 3/14, available on the Department's website at [www.health.pa.gov](http://www.health.pa.gov))
- DOH National Interest Waiver Program Policy (7/09, available on the Department's website at [www.health.pa.gov](http://www.health.pa.gov))
- HPSA and MUA/P Designations
- National Health Services Corps (NHSC)

Contact: Ed Naugle (717) 772-5298

**M. Bureau of Health Statistics and Registries**

Application for Access to Protected Data (Revised 11/17)

- User's Guide for Access to Protected Data (Revised 11/17)
- Application for Access to Protected Data for State, Federal & Local Government Agencies (Revised 11/17)
- User's Guide for Access to Protected Data for Government Agencies (Revised 11/17)

Contact: Frank Caniglia (717) 783-2548

The following documents can be found at the following website: <https://www.health.pa.gov/topics/Reporting-Registries/Pages/EDRS.aspx>

- Coroner/Medical Examiner User Guide for EDRS (12/2017)
- Funeral Home User Guide for EDRS (12/2017)
- Local Registrar User Guide for EDRS (12/2017)
- Medical Facility User Guide for EDRS (12/2017)
- State Registrar Notices

The following documents can be found at the following website: <https://www.health.pa.gov/topics/Reporting-Registries/Pages/State-Registrar-Notices.aspx>

- 2017-01, Printing of Disposition Permits (PDF)
- 2017-02, Medical Certification by Physician Assistants (PDF)
- 2017-03, EDRS Workflow for Referrals to Coroners/Medical Examiners (PDF)

- 2017-04, Fee Increase for Death and Fetal Death Certificates (PDF)
- 2018-05, Death Certificate and Fetal Death Certificate Fees—Revised (PDF)
- 2018-06, Funeral Home Application for a Death Certificate (PDF)
- 2018-07, REMINDER—Death Certificate and Fetal Death Certificate Fee Modification (PDF)
- 2018-08, Procedural Changes due to Modification to Certificate Fees and New Funeral Director Application (PDF)
- 2018-09, EDRS Tip—Processing Medical Certification Data (PDF)
- 2018-10, Death Certificate Security Paper (PDF)
- 2019-01, EDRS Tip—Understanding the Relationship Between Resident Address and Place of Death (PDF)
- 2019-02, Reviewing Reports of Vital Events for Completeness and the Weekly Mailing to the Division of Vital Records (PDF)
- 2019-03, EDRS Tip, Correcting a Duplicate Case Error (PDF)
- 2019-05, Clearing Browser Cache May be Necessary to Resolve DAVE Issue After System Upgrade (PDF)
- 2019-06, EDRS Tip—Abandoning versus Relinquishing (PDF)
- 2019-07, Application of Intent to Participate in the Reporting of Pennsylvania Death Events (PDF)
- 2019-08, EDRS Phase 2 Implementation (PDF)
- 2019-09, EDRS Tip, Cancel Drop to Paper Function (PDF)

**N. Bureau of Managed Care**

- Technical Advisory: Sample Enrollee Consent Form (6/26/04)
- Technical Advisory: Enrollee Consent for Provider-Initiated Grievances (6/19/04)
- Technical Advisory: Gatekeeper and Point-of-Service Plans seeking to offer benefit plans with less than 8-% plan paid co-insurance for out-of-network services (10/13/04)
- Technical Advisory: Interpreting 28 Pa. Code § 9.752(f) (Relating to UR Standards) requiring a UR decision to include a contractual basis and clinical reason for denial (1/1/05)
- Technical Advisory: Interpreting 28 Pa. Code § 9.752(f) (Relating to Time Frames for UR)—Communicating the UR Decision. (1/1/05)
- Technical Advisory: Interpreting 28 Pa. Code § 9.704(c) (Relating To Appeal Of A Complaint Decision) and 28 Pa. Code § 9.707(b)(6) (Relating to External Grievance process) Regarding Content of Transmittal Letters of Enrollees' Case Files (12/03/05)
- Technical Advisory: Interpreting 28 Pa. Code § 9.761-2 Provider Credentialing and Credentialing Standards as related to "Provisional Credentialing" as Recognized by NCQA (2/11/06)
- Technical Advisory: Interpreting 28 Pa. Code § 9.761-2 Provider Credentialing and Credentialing Standards as related to Medical Director sign-off of clean credentialing files (2/11/06)
- Technical Advisory: Interpreting 28 Pa. Code § 9.684(a)(3) (Relating To Continuity of Care) Regarding Notification of Enrollees Affected by the Termination of Non-Primary Care Providers/Specialists by a Managed Care Plan (5/6/06)
- Technical Advisory: Interpreting 28 Pa. Code § 9.679 (d) (Relating to Travel Distance to Participating Providers) (5/19/2012)
- Technical Advisory: Interpreting 28 Pa. Code § 9.679

(Relating to Access Requirements in Service Areas)  
(9/10/2013)

Contact: William Wiegmann (717) 787-5193

## O. Bureau of Communicable Diseases

### 1. Division of Immunizations

- PA VFC Fraud and Abuse Procedures (02/19)
- Vaccine Preventable Diseases Surveillance Follow-up Protocol (03/17)
- Vaccine Cold Chain Protocol for Immunization Providers (1/17)
- Vaccine Eligibility Criteria (10/16)
- Vaccines for Children Provider Handbook (06/19)
- *Vaccines for Children Quality Assurance Manual (07/16)*
- Perinatal Hepatitis B Case and Contact Report Form (03/16)
- Perinatal Hepatitis B Prevention Program—Guidelines for District Offices/State Health Centers and County Municipal Health Departments (02/18)
- Perinatal Hepatitis B Infection and Management of Pregnant Women—Guidelines for Medical Care Providers (04/17)
- Recommendations for Varicella Outbreak Prevention and Control in School or Childcare Group Settings (08/14)
- Immigration Status and Data Entry into the Statewide Immunization/Information System
- Mass Immunization Liability Protection Guidelines (08/14)
- Pennsylvania Quick Guides for Measles (05/19), Mumps (02/18), Rubella (01/14), Varicella (08/18), Pertussis (08/18), *Procedure Manual School Immunization Regulations* (07/18)

Contact: Tom McCleaf (717) 787-5681

### P. Bureau of Public Health Preparedness

- Pennsylvania Emergency Preparedness Guide (revised 2018)
- Online Registry—SERVPA—For Volunteers During Disasters or Emergencies
- *State Emergency Registry of Volunteers in Pennsylvania (SERVPA) Operations Manual* (Version 2—12/29/14), which may be found on the SERVPA website home page at <https://www.serv.pa.gov>
- Preparing for Public Health Emergencies: A Planning Aid for Public Health and Healthcare Professionals (02/2013)
- Integrating Community Pediatricians Into Public Health and Preparedness Response Activities in Pennsylvania (06/2013)
- A Communications Toolkit for Public Health Emergencies that Impact Children: Resources for Pediatric Practices, Schools, and Childcare Programs (05/2013)
- Risk and Crisis Communications Tool Kit
- The Pennsylvania Public Health Risk Assessment Tool (01/2016)

Contact: Jeffrey Backer (717) 346-0640

### Q. Healthcare Associated Infection Prevention/Antimicrobial Stewardship Program

- Healthcare Associated Infection and Patient Identifier Reporting (December 5, 2007)
- NHSN Update, Re: Issue Clarification Summary (April 3, 2008)
- Reporting a Patient Identification Number (April 2008), 38 Pa.B. 1783
- Technical Advisory: HAI-2009-001, Multidisciplinary Infection Control Committee Membership Composition

- Technical Advisory: HAI-2009-002, Written Notification of Health Care-Associated Infections to Responsible Parties in Healthcare Facilities
- Technical Advisory: HAI-2009-003, Health Care-Associated Infection Confirmation in Nursing Homes  
Contact: Ericka Kalp (717) 547-3602

## II. INTERNAL GUIDELINES

### A. Bureau of Health Statistics and Registries

- Policy and Procedures for Assisted Conception Birth Registrations (10/03)

Contact: Audrey Marrocco (717) 783-2548

### B. Bureau of Communicable Diseases

#### 1. Division of Immunizations

- Perinatal HB Protocols (04/17)
- Quality Assurance Handbook
- Cold Chain Failure Follow-up (01/17)
- VFC Provider suspension (05/11)

Contact: Tom McCleaf (717) 787-5681

#### 2. STD Program

- Guidelines: Use of the Internet to Perform Partner Service and Health Education Activities
- Biological Room Standard Operating Procedures (TB/STD)
- *Data Security and Confidentiality Policy and Standards for Integrated Data Sharing Manual—TB/STD/HIV (01/16)*
- Child Protective Services Guidelines for STD/HIV Field Staff (05/15)

Contact: Beth Butler (717) 787-3981

#### 3. Division of HIV Disease

- *HIV Counseling and Testing Procedural Manual (2015)*
- *Housing Opportunities For Persons With AIDS Operations Manual (05/22/2019)*
- Integrated HIV Prevention and Care Plan (2017-2021)

Contact: Jill Garland (717) 783-0572

### C. Bureau of Epidemiology

- Institutional Review Board Policies and Procedures (03/04)

Contact: Atmaram Nambiar, MD MPH (717) 787-3350

## III. OTHER

### A. Bureau of Health Planning

- Department of Health Strategic Plan 2016-2019
- Pennsylvania State Health Assessment, 2013 updated in 2016 and 2017
- Pennsylvania State Health Improvement Plan, 2015-2020
- 2017 Pennsylvania State Health Improvement Plan Annual Report
- Health Improvement Partnership Program quarterly newsletters:
  - Spring 2018
  - Fall 2017
  - Summer 2017
  - Spring 2017
  - Winter 2017
  - Fall 2016
  - Summer 2016
  - August/September 2015
  - June/July 2015
  - April/May 2015
- 2012-2013 Pulse of Pennsylvania's Registered Nurse Workforce Report
- 2013 Pennsylvania Nursing Education Program Report
- 2014 Nursing Education Report

- 2014 Pulse of Pennsylvania's Physician and Physician Assistant Workforce Report
- 2015 Pulse of Pennsylvania's Dentist and Dental Hygienist Workforce Report
- 2013 Pulse of Pennsylvania's Dentist and Dental Hygienist Workforce
- 2014 Pulse of Pennsylvania's Licensed Practical Nurse Workforce Report

Contact: Janet Bargh (717) 772-5298

## B. Bureau of Emergency Medical Services

- Prehospital Care Response Report
- Statewide Emergency Medical Services System Development Plan
- 2008 Annual EMS Report
- Reports on EMS System Issues
- EMS Statistics
- EMS Training Information
- EMS Practitioner Registry
- List of Disciplinary Sanctions Imposed
- Tool for Locating Regional EMS Councils by County
- EMS Incident Self Reporting Process

### 1. Information Bulletins

- EMS Information Bulletin #1—EMS Personnel Called to Active Military Duty (8/5/03)
- EMS Information Bulletin #2—Epinephrine Auto Injector Administration by EMTs (8/13/03)
- EMS Information Bulletin #3—EMS Vehicle Collision Accident Form (9/30/03)
- EMS Information Bulletin #4—EMS Instructor Update Requirement (Revised 3/2/04)
- EMS Information Bulletin #5—Cyanide Compound Exposure Protocol (9/9/03)
- EMS Information Bulletin #6—Continuing Education Requirement-ALS Medical Command (11/5/03)
- EMS Information Bulletin #7—On-Line Continuing Education (11/6/03)
- EMS Information Bulletin #8—Distribution of Continuing Education Handbook (12/9/03)
- EMS Information Bulletin #10—EMS License Plates (2/11/04)
- EMS Information Bulletin #11—Public Access AED (2/13/04)
- EMS Information Bulletin #13—EMS Vehicle Collision and Personal Injury Form (Revised 4/1/04)
- EMS Information Bulletin #14—Epinephrine Auto-Injector Administration (Revised 3/10/04)
- EMS Information Bulletin #15—Emergency Response Employees (ERES) (4/30/04)
- EMS Information Bulletin #16—Electronic Ambulance Licensure Application Amendment Procedure (4/30/04)
- EMS Information Bulletin #17—Statewide BLS Medical Treatment Protocols and Guidelines (5/6/04)
- EMS Information Bulletin #19—CD and Web-Based ACLS Programs (6/18/04)
- EMS Information Bulletin #20—Certificates, Wallet Cards and Patches (6/8/04)
- EMS Information Bulletin #21—System Status Management (6/18/04)
- EMS Information Bulletin #22—EMTs Assisting With ALS Procedures (7/28/04)
- EMS Information Bulletin #23—Ambulance Licensing Overview (10/19/04)
- EMS Information Bulletin #25—Surge Response Services Update (12/13/04)
- EMS Information Bulletin #26 AED Mode Use on ALS Monitor/Defibrillator Devices (4/11/2006)
- EMS Information Bulletin #27 Interfacility Transport Guidelines (7/8/2005)
- EMS Information Bulletin #28 Grand Rounds (7/25/2005)
- EMS Information Bulletin #29 EMS Office Organization Chart (8/3/2005)
- EMS Information Bulletin #30 Ambulance Vehicle Standards (10/19/2005)
- EMS Information Bulletin #31 Draft ALS Protocols (10/25/2005)
- EMS Information Bulletin #32 Patients Exposed to Tasers (11/10/2005)
- EMS Information Bulletin #33 New Electronic Applications (11/17/2005)
- EMS Information Bulletin #34 Ambulance Vehicle Markings (12/20/2005)
- EMS Information Bulletin #35 Updated AHA Standards (12/23/2005)
- EMS Information Bulletin #36 New BLS Protocols (4/7/2006)
- EMS Information Bulletin #37 Epinephrine Auto-Injector Approval Update (4/11/2006)
- EMS Information Bulletin #38 Implementation of New AHA Standards (5/23/2006)
- EMS Information Bulletin #39A Statewide BLS Protocols and AED Utilization (10/31/06)
- EMS Information Bulletin #40 Update to Statewide BLS Protocol Course (11/14/06)
- EMS Information Bulletin #41 Revised Ambulance Licensure Equipment (11/17/06)
- EMS Information Bulletin #42 Changes to Scope of Practice and Equipment (11/17/06)
- EMS Information Bulletin #43 Continuing Education Requirements for ALS Medical Command Authorization (12/01/06)
- EMS Information Bulletin #44 Centralized Registration for the Learning Management System (12/31/06)
- EMS Information Bulletin #45 State Recognized CPR Programs (03/05/007)
- EMS Information Bulletin #46 Comprehensive Laboratory Improvement Amendments (03/19/07)
- EMS Information Bulletin #47 Replacement of Promethazine with Ondansetron (03/19/07)
- EMS Information Bulletin #48 Capnography Frequently Asked Questions (08/14/07)
- EMS Information Bulletin #50 First Responder Equivalences (11/05/07)
- EMS Information Bulletin #51 State Recognized CPR Programs (11/05/07)
- EMS Information Bulletin #52 Recognized Emergency Vehicle Operators Courses (11/05/07)
- EMS Information Bulletin #53 Medical Command Authorization 2007 (12/01/07)
- EMS Information Bulletin #54 Implementation of National EMS Information System (NEMIS) (12/20/07)
- EMS Information Bulletin #55 National Ski Patrol (02/28/08)
- EMS Information Bulletin #56 Paramedic—PHRN Certification Process (03/05/08)
- EMS Information Bulletin #57 Air Ambulance Guidelines (06/23/08)
- EMS Information Bulletin #58 Emergency Contraception Guidelines (10/07/08)
- EMS Information Bulletin #59 Emergency Vehicle Operator Courses (10/20/08)
- EMS Information Bulletin #60 Amended Continuous Positive Airway Pressure for Basic Life Support (10/27/08)
- EMS Information Bulletin #61 Suspension of Ambulance Driving Privilege (11/13/08)
- EMS Information Bulletin #62 Implementation of Updated Protocols (11/21/08)

- EMS Information Bulletin #63 Basic Life Support Skill Sheets (12/31/08)
- EMS Information Bulletin #64 Operation of Ambulance and Other Emergency Vehicles While at Hospital Emergency Department (01/22/09)
- EMS Information Bulletin #65 State Recognized CPR Programs (01/28/09)
- EMS Information Bulletin #66 Guidelines for CPAP Devices (01/30/09)
- EMS Information Bulletin #67 Trauma Patient Destination/Statewide Air Ambulance Transport Protocol (05/06/09)
- EMS Information Bulletin #68 State Recognized CPR Programs (06/30/09)
- EMS Information Bulletin #69 Approved Emergency Vehicle Operator Courses (07/01/09)
- EMS Information Bulletin #70 Guidelines for Reflective Chevrons (09/08/09)
- EMS Information Bulletin #71 Picture Identification Cards (09/08/09)
- EMS Information Bulletin #72 Statewide BLS (605) and ALS (6005) Blast Protocols (09/15/09)
- EMS Information Bulletin #73 (Amended) Paramedic Liability Protection (10/28/09)
- EMS Information Bulletin #74 Stretcher and Wheelchair Vehicle (02/08/10)
- EMS Information Bulletin #75 EMS Provider Examination Policy (04/10/10)
- EMS Information Bulletin 2013-007 Patient Care Report Submissions
- EMS Information Bulletin 2013-005 State Recognized CPR Programs
- EMS Information Bulletin 2011-012 Wind Effects on Ambulance Vehicles
- EMS Information Bulletin 2011-008 Verification of EMS Practitioner Status for Endorsement
- EMS Information Bulletin 2011-007 Re-Entry of EMS Personnel with Expired Certifications prior to NSC of 1995
- EMS Information Bulletin 2011-006 Bed Bug Information
- EMS Information Bulletin 2011-005 Drowning Data Collection
- EMS Information Bulletin 2011-004 ALS and BLS Statewide Protocols Implementation
- EMS Information Bulletin 2011-003 Pediatric Transport Guidelines
- EMS Information Bulletin 2011-002 Implementation of Updated ALS-BLS Statewide Protocols
- EMS Information Bulletin 2011-001 Continuing Education Hour Calculation
- EMS Information Bulletin 2012-015 Yellow DOT
- EMS Information Bulletin 2012-014 Approved Emergency Vehicle Operator Course
- EMS Information Bulletin 2012-013-C State Recognized CPR Programs
- EMS Information Bulletin 2012-011 Picture Identification
- EMS Information Bulletin 2012-010 Drug Shortage
- EMS Information Bulletin 2012-009 EMS Transfer of Care Form
- EMS Information Bulletin 2012-008 Stretcher Vans
- EMS Information Bulletin 2012-007 Defibrillation Doses
- EMS Information Bulletin 2012-004 PA NJ ConEd Document
- EMS Information Bulletin 2013-010 Lapse of Registration
- EMS Information Bulletin 2013-009 Cognitive Exam Acknowledgement Form
- EMS Information Bulletin 2013-008 Expired Medications
- EMS Information Bulletin 2013-007 Patient Care Report Submissions
- EMS Information Bulletin 2013-005 State Recognized CPR Programs
- EMS Information Bulletin 2013-004 ALS/BLS Protocol
- EMS Information Bulletin 2013-003 Mechanical CPR
- EMS Information Bulletin 2013-002 Emergency Medical Responder
- EMS Information Bulletin 2013-001 Out of Service Decal
- EMS Information Bulletin 2014-001 State Recognized CPR Programs
- EMS Information Bulletin 2014-002 Transfer of Care
- EMS Information Bulletin 2014-003 Ebola
- EMS Information Bulletin 2014-004 Naloxone
- EMS Information Bulletin 2014-005 Ebola Treatment Facilities
- EMS Information Bulletin 2014-006 Scope of Practice for EMS Providers
- EMS Information Bulletin 2014-007 EVZOTM Naloxone Autoinjector Donation Update
- EMS Information Bulletin 2015-001 Expired Medications
- EMS Information Bulletin 2015-002 CPR Requirements
- EMS Information Bulletin 2015-003 PA DOH Statewide Protocol Update
- EMS Information Bulletin 2015-004 Advance Emergency Medical Technician (AEMT) Certified Providers
- EMS Information Bulletin 2015-005 2015 PA DOH Statewide Protocol Update
- EMS Information Bulletin 2015-006 Voluntary Rescue Service Recognition (VRSR) Water Rescue Application
- EMS Information Bulletin 2015-007 State Recognized CPR Programs
- EMS Information Bulletin 2015-007A State Recognized CPR Programs
- EMS Information Bulletin 2015-008 Federal Specification for the Star-of-Life Ambulance, KKK-A-1822F Update
- EMS Information Bulletin 2015-009 2015 PA DOH Statewide AEMT Protocol
- EMS Information Bulletin 2015-010 Use of ALS monitor/defibrillators by BLS providers and AEMTs on vehicles used at the BLS and IALS levels
- EMS Information Bulletin 2015-011 2015 PA DOH Statewide Protocol Update
- EMS Information Bulletin 2015-012 New Release Update
- EMS Information Bulletin 2015-013 EMS providers performing legal blood draws
- EMS Information Bulletin 2015-014 EMS Certification Reminders
- EMS Information Bulletin 2015-015 Critical Care Transport and Air Ambulance Provider Expanded Scope of Practice.
- EMS Information Bulletin 2016-01 QRS Staffing Clarification
- EMS Information Bulletin 2016-02 Critical Care Transport and Air Ambulance Transport Approved Educational Programs
- EMS Information Bulletin 2016-03 Clarification for Chest Tubes in Paramedic Scope of Practice
- EMS Information Bulletin 2016-04 Critical Care Agency Licensure Process
- EMS Information Bulletin 2016-05 EMS Vehicle Operator Application
- EMS Information Bulletin 2016-06 EMS Provider Certification Exam Fees

- EMS Information Bulletin 2016-07 EMS Provider Certification Application
  - EMS Information Bulletin 2016-08 Pre-Hospital Registered Nurse Scope of Practice and Administration of Anesthetic Agents
  - EMS Information Bulletin 2016-09 Statewide ALS Protocol Update to Reflect Increased Naloxone Dosing in Altered Mental Status Protocols.
  - EMS Information Bulletin 2016-10 Direct Pay Tracking
  - EMS Information Bulletin 2017-02 Legal Blood Draws—Interim Guidelines
  - EMS Information Bulletin 2017-03 Naloxone Increased Dosage Option
  - EMS Information Bulletin 2017-05 CCT and Air Transport Approved Educational Programs
  - EMS Information Bulletin 2017-06 Minimum Staffing
  - EMS Information Bulletin 2017-07 Drowning and new drowning event reporting
  - EMS Information Bulletin 2017-08 WannaCry Ransomware
  - EMS Information Bulletin 2017-09 Announcing Updates
  - EMS Information Bulletin 2017-10 Pediatric Safe Transport Devices
  - EMS Information Bulletin 2017-11 Revising 2017-10 Pediatric Safe Transport Devices
  - EMS Information Bulletin 2017-12 Vehicle Equipment and Supplies Implementation Date
  - EMS Information Bulletin 2017-13 Direct Pay Notice of form Publication
  - EMS Information Bulletin 2017-14 ALS Certification Registration Expiration
  - EMS Information Bulletin 2017-15 NEMSIS 3.4 Data Collection Requirement
  - EMS Information Bulletin 2017-16 New Trauma Centers
  - EMS Information Bulletin 2017-17 Expired Meds
  - EMS Information Bulletin 2017-18 Trauma Center Updates Oct.
  - EMS Information Bulletin 2017-19 Potential Sterile Saline Solution Shortage
  - EMS Information Bulletin 2017-20 Limited ConEd TRAIN PA
  - EMS Information Bulletin 2017-21 Allowance of Multiple Pediatric Safe Transport Devices
  - EMS Information Bulletin 2018-01 mRACE Educational Program
  - EMS Information Bulletin 2018-02 Updated Naloxone Standing Order
  - EMS Information Bulletin 2018-03 Naloxone Leave Behind
  - EMS Information Bulletin 2018-04 FBI Clearance Service Codes Information
  - EMS Information Bulletin 2018-05 Naloxone Leave Behind Program Survey
  - EMS Information Bulletin 2018-06 EMS Agency NEMSIS Compliance Update
  - EMS Information Bulletin 2018—List of CCT and Air Ambulance Transport Approved Educational Programs
  - EMS Information Bulletin 2018-07 Updated CCT and Air Ambulance Transport Approved Educational Programs
  - EMS Information Bulletin 2018-08 Statewide ALS Protocol Update
  - EMS Information Bulletin 2018-09 Approved and Required Medication List Clarification
  - EMS Information Bulletin 2018-10 BLS Agency Survey of Voluntary Naloxone Participation
  - EMS Information Bulletin 2018-11 State Recognized CPR Programs
  - EMS Information Bulletin 2018-12 Emergency Medical Responder (EMR) courses (non-department of Health)
  - EMS Information Bulletin 2018-13 Out-of-State EMS Providers—PA EMS Education Institute Clinical and Field Experience
  - EMS Information Bulletin 2018-14 Revision to Required Autoinjectors for BLS Participating Agencies
  - EMS Information Bulletin 2018-15 Stop the Bleed App
  - EMS Information Bulletin 2018-16 Tourniquet Quantities
  - EMS Information Bulletin 2018-17 Ground Ambulances Supporting Air Ambulance Operations
  - EMS Information Bulletin 2018-18 CCT Air Protocol—Use of Department-approved Agency Air Medical Protocols
  - EMS Information Bulletin 2018-19 EMS Licensure Application Registry
  - EMS Information Bulletin 2018-20 Expired Providers Wanting to Reinstate at a Lower Level
  - EMS Information Bulletin 2018-21 Direct Pay Notice of Form Publication
  - EMS Information Bulletin 2018-22 PPE and Responder Safety
  - EMS Information Bulletin 2018-23 Crediting EMR Stations to EMT Psychomotor Exams
  - EMS Information Bulletin 2018-24 NREMT National Continued Competency Program NCCP
  - EMS Information Bulletin 2018-25 Approval of Law Enforcement K-9 Continuing Education Courses
  - EMS Information Bulletin 2019-01 Drowning and Near Drowning Event Reporting for PA Public
  - Bathing Place Regulated Facilities
  - EMS Information Bulletin 2019-02 EMS Student Clinical Experience
  - EMS Information Bulletin 2019-03 Measles Guidance for EMS Providers
- Contact: Aaron M. Rhone (717) 787-8740

### C. Office of Quality Assurance

- QA Annual Report
- Contact: Quality Assurance (717) 783-1078

### D. Bureau of Facility Licensure and Certification

#### 1. Division of Nursing Care Facilities (Long Term Care Provider Bulletins)

- Abuse, Neglect, Misappropriation of Property by Nurse Aides or Others—LTC PB No. 22 (Reviewed 6/19/15)
- Nurse Aide Registry Update—LTC PB No. 29 (Reviewed 6/19/15)
- Training of Companions/Sitters in T18 or 19 Facilities—LTC PB No. 31 (Reviewed 6/25/14)
- Disposition of Patient Medications—LTC PB No. 35 (Reviewed 6/19/15)
- Exception/Waiver Requests—LTC PB No. 37 (Reviewed 6/19/15)
- Taping of Exit Conference—LTC PB No. 42 (Reviewed 6/19/15)
- Informal Dispute Resolution—LTC PB No. 44 (Reviewed 6/19/15)
- Surety Bond Requirements—Clarification of “Obligee”—LTC PB No. 48 (Reviewed 6/19/15)
- Department Access to Records at Nursing Homes Pursuant to 35 P. S. § 448.813—LTC PB No. 49 (Reviewed 6/19/15)
- Independent Informal Dispute Resolution (Section 6111 of the Patient Protection and Affordable Care Act of 2010/Sections 1819(h) and 1919(h) of the Social Security Act, 42 U.S.C. §§ 1395i-3(h) and 1396r(h), and 42 C.F.R. § 488.431)—LTC PB No. 2011-12 (Issued December 8, 2011) (Reviewed 6/19/15)

- Department of State Referrals of Licensed Professionals when allegations have been unsubstantiated—LTC PB No. 2012-2-1 (Issued February 14, 2012) (Reviewed 6/19/15)
- Long-Term Care Nursing Facility Independent Informal Dispute Resolution Act, Act 128 of 2011—LTC PB No. 2012-05-1 (Issued May 24, 2012) (Reviewed 6/19/15)
- Provider Bulletin 2012-11-13 Required Reportable Events/Actions by Facility (Issued 11/13/2012) (Reviewed 6/19/15)

## 2. Division of Acute and Ambulatory Care

- Abortion Control Act (footnoted)
  - Ambulatory Gynecological Surgery in Hospitals and Clinics Regulations (footnoted)
  - Abortion: Making a Decision
- Contact: Ann Chronister (717) 787-8015

- PA Department of Health Message Board  
<http://app2.health.state.pa.us/commonpoc/content/FacilityWeb/FacMsgBoard.asp?Distribution=F&Selection=All>
  - Exception Process
  - Act 60 Hospital Authorization Form
  - Hospitals Not Providing Emergency Contraception to Sexual Assault Victims Based on Religious or Moral Beliefs listing
  - Expedited Exception Process and Request Form for Hospitals and Ambulatory Surgery Facilities
  - Exception Committee Procedure: Elective Percutaneous Coronary Interventions (PCI)
  - Telemedicine Survey Guidelines and Department of Health Survey Policy-General Statement
- Contact: Garrison Gladfelter (717) 783-8980

## E. Bureau of Community Programs, Licensure & Certification

- Application for Tanning Registration HD01628F: 07/07/2014
  - Indoor Tanning FAQs 07/07/2014 Updated: 07/16/2014
- Contact: Linda Chamberlain (717) 736-7350

### 1. Division of Home Health

- Home Health Survey Guideline: Physician Verbal Orders 5/3/2013
- Application forms for a Home Health license and/or Medicare Certification
- Technical Advisory 5/3/2013
- FAQ Regarding Medications
- FAQ Regarding Act 179
- Consumer Notice of Direct Care Worker Status form
- Department of Aging Criminal Background Unit
- Department of Human Services ChildLine
- Directory of Birth Centers and Other Types of Health Care Facilities by County and Survey Results
- Application forms for Birth Center licensure
- American Association for Birth Centers
- American Association for Birth Centers: Standards for Birth Centers
- Application forms for Hospice licensure and/or Medicare certification
- CMS Approved Accreditation Associations: Community Health Accreditation Program (CHAP)
- The Joint Commission (TJC)
- Hospice FAQs
- Search for Hospice agencies by county
- PA Hospice Network
- Hospice Association of America
- National Hospice and Palliative Care Organization
- Application forms for Medicare certification for ESRDs
- ESRD FAQ

- List of Fiscal Intermediaries
  - Search for ESRD Survey History by County
  - Complete Listing of ESRDs In Your Area
  - National Kidney Foundation
  - American Association of Kidney Patients
  - Centers for Medicare/Medicaid Services
  - American Kidney Fund
  - ESRD Network 4, Inc.
  - Directory of PECCs by county with survey results
  - Generic Drug Substitution/Equivalency Overview of Laws/Regulations
  - Narrow Therapeutic Index General Information
  - Federal Requirements for Electronic Orders and Prescriptions
  - Pennsylvania Wholesale Prescription Drug Distributors License Act FAQ
  - Submit a New Registration Online
  - Renew/Update/Cancel Existing Registration
  - Download Blank Application Forms
  - Infant Hearing Education Assessment Reporting & Referral (IHEARR) Act
  - Registration Requirements for Fitters and Dealers
  - Department of State (Board of Speech, Hearing, Audiology & Board of Medicine)
  - American Speech & Hearing Association (ASHA)
  - National Board Certification Program
  - International Hearing Society
- Contact: Linda Chamberlain (717) 736-7350

## F. Bureau of Family Health

- Application for Chronic Renal Disease Transportation Services (Form #HD01623S 11/4/2014)
  - Application for Head Injury Program Services (Form #HD1072F)
- Contact: Tara Trego (717) 346-3000

### 1. Division of Newborn Screening and Genetics

- Hearing Screening Instructions for Submitters
  - PCP Instructions for Follow-up Hearing Screening and Diagnostic Results
  - Early Hearing Detection and Intervention Program Report on Screening and Follow-up for 2016 Births
  - *2009 Newborn Screening Provider Manual*
  - Critical Congenital Heart Defect (CCHD) Screening Information for Submitters
  - Brochure to Parents: Pennsylvania Department of Health: Important Information For Parents About Newborn Screening
  - Brochure to Parents: Pennsylvania Department of Health: Important Information For Parents About Lysosomal Storage Disorders
  - Bureau of Family Health Cystic Fibrosis (CF), Spina Bifida (SB), and Metabolic Formula Program Application (Form # HD1072F Rev. 1/18)
- Contact: Kelly Holland (717) 783-8143

## G. Bureau of Women, Infants and Children (WIC)

- WIC State Plan of Operations
  - WIC Vendor Handbook
  - WIC Food List
  - PA Licensed Infant Formula Sellers
  - WIC Orientation Packet
- Contact: Will Cramer (717) 783-1289

## H. Bureau of Communicable Diseases

### 1. TB Program

- *TB Control Manual*
  - TB Outbreak Response Plan
- Contact: Kimberly Fitzpatrick (717)787-6267

## 2. STD Program

- STD Outbreak Response Plan
- PA NEDSS STD Program Reference Guide (available on line)
- Sexually Transmitted Diseases Treatment Guidelines 2015 (available online)
- Testing Guidelines for Obstetricians and Gynecologists for Hepatitis B, HIV and STD
- Program Operation Guidelines for STD Prevention (published by Centers for Disease Control and Prevention (CDC))

Contact: Beth Butler (717) 787-3981

## I. Bureau of Health Statistics and Registries

The following forms are available for stakeholders that report vital events:

- Affidavit of Husband to Register Child's Father Other Than as Mother's Husband, Form HD002122 (4/19)
- Affidavit of Mother to Register Child's Father Other Than as Mother's Husband, Form HD002143 (5/19)
- Certificate (Report) of Adoption of a Foreign-Born Child, Form HD01273F (1/11)
- Certificate (Report) of Adoption, Form H105.091 (4/04)
- Certificate (Report) of Death, Form H105.143 (11/17)
- Disinterment/Reinternment Permit, Form HD01189F
- Disposition/Transit Permit, Form HD01232F (11/2013)
- Local Registrar's Monthly Report—Summary Schedule of Activity and Income, Form H106.026 (7/18)
- Local Registrar's Monthly Report—Schedule of Certified Copies Issued and Income Earned, Form H105.028
- Mother's Worksheet (8/13)
- Report of Fetal Death, Form H105.024 (11/17)
- Report of Live Birth, Form H105.142 (11/17)
- Record for Interment of Cremated Remains, Form H105.111 (5/18)
- Supplemental Report of Assisted Conception, Form H105.030

Contact: Audrey Marrocco (717) 783-2548

The following forms are electronically available at: <https://www.health.pa.gov/topics/certificates/Pages/Forms.aspx>

- Adoptee's Application for Noncertified Copy of Original Birth Record, Form HD02045F (6/16)
- Application for Birth Certificate, Form H105.102 (6/18)
- Application for a Birth Certificate with Fees Waived Under the Disaster Declaration (for an Individual with an Opioid Disorder), Form HD1106F-O (5/18)
- Application for a Death Certificate, Form H02080F (6/18)
- Application for a Stillborn Birth Certificate, Form H02090F (7/18)
- Application to Add a Father to a Birth Record, Form HD002109 (3/19)
- Authorization for an Individual to Pick Up Certificates, Form (HD02082F (5/18)
- Authorization to Mail Certificate to Temporary Address due to a Recent Natural Disaster (9/18)
- Birth Corrections Statement, Form H105.133. (6/16)
- Death Correction Statement, Form H105.135 (6/16)
- Delayed Report of Birth, Form HD105.018 (4/19)
- Funeral Home Application for a Death Certificate, Form (HD02085F (6/18)
- Multi-Year Birth Application, Form HD1124F (3/15)
- Multi-Year Death Application, Form HD 1125F (3/15)
- Name Redaction Request, Form HD02046F (3/18)
- Report of Child Born Abroad, Form HD01273F (7/19)
- Solicitud de Copia Certificada del Acta de Nacimiento, Form H105.102 (8/14)

- Solicitud de Copia Certificada de Acta De Defuncion, Form H105.102 (8/14)
- Statement of Citizenship and Residency, Form HD01275F (4/19)

Contact: Audrey Marrocco (717) 783-2548

The following forms are electronically available at: <https://www.health.pa.gov/topics/Reporting-Registries/Pages/EDRS.aspx>

- DAVE User Agreement and Confidentiality Policy, Form HD01590F (2/16)
- DAVE User Account Request, Form HD01591F (8/16)
- DAVE Facility Account Manager Request Form, Form HD01592F (2/16)
- Electronic Death Registration System (EDRS) Training Continuing Education Units (CEUs) Acknowledgment and Attestation Form, Form HD02044F (5/17)
- Funeral Director Worksheet (11/15)
- Funeral Home Application for a Death Certificate, Form HD02085F (6/18)
- Medical Certification Worksheet, Form HD02036F (7/18)
- EDRS Medical Certifier Interested in Early Adoption of EDRS Form, Survey HD02034S
- Application of Intent to Participate in the Reporting of Deaths in Pennsylvania Form (4-19)

Contact: Audrey Marrocco (717) 783-2548

## J. Bureau of Laboratories

Some of these documents are electronically available at [www.health.pa.gov/topics/labs/Pages/Laboratories.aspx](http://www.health.pa.gov/topics/labs/Pages/Laboratories.aspx)

- Submission of Rabies Specimens
- General Specimen Submission Form
- CDC Specimen Submission Form
- Compliance with Shipping of Diagnostic Specimen/Etiologic Agent
- Laboratory Submission Form for Viral Encephalitis/Meningitis
- Lyme Disease Testing Form
- Bioterrorism Agents (various) Information
- Sputum Collection for Tuberculosis
- Nasal or Throat Swab Procedure for Virus Isolation
- CDC MERS-CoV Clinical Specimen Guidelines
- Food collection guidelines
- Neisseria gonorrhea collection guidelines
- Water Collection guidelines for Legionella testing
- Stool collection guideline for patient
- Stool collection guideline for public health site
- Bordetella pertussis collection guidelines
- Measles collection guidelines
- Material transfer agreement
- Division of Chemistry and Toxicology contact list
- Division of Laboratory Improvement contact list
- Division of Microbiology contact list
- Bureau of Laboratories Directory of Services
- Blood Alcohol & Drugs of Abuse Postmortem Specimen Collection Instructions
- Alcohol in Blood and/or Serum Testing Approval Requirements
- Requirements for the Approval of Laboratories That Perform Blood Lead Analysis
- Requirements for the Approval of Laboratories That Perform Erythrocyte Protoporphyrin and/or Zinc Protoporphyrin Analysis
- Drugs of Abuse in Blood and/or Serum Testing Approval Requirements
- Drugs of Abuse in Urine Testing Approval Requirements
- Pennsylvania Clinical Laboratory Permit Application for In-State Laboratories

- Multiphasic Screening Procedure
- Pennsylvania Clinical Laboratory Permit Application for Out-of-State Laboratories
- Pennsylvania Clinical Laboratory Permit Application—Mobile Labs
- Pennsylvania Clinical Laboratory Permit Application—Screening Sites
- Change of Status Form
- May 18, 2012 Letter regarding Policy Changes
- Laboratory Requirement for Zika Virus Test submission
- Zika Virus Laboratory Submission form
- Quick guide for Clinicians: How to interpret Zika Virus Test Results
- Guidelines for Pennsylvania Laboratories Handling Specimens for patients with suspected or confirmed Ebola virus disease
- Sexual Assault Testing and Evidence Collection Act Initial Data Reporting Form
- Sexual Assault Testing and Evidence Collection Act Annual Data Reporting Form
- Act 27 Frequently Asked Questions
- Understanding Clinical Laboratory Regulations in Pennsylvania
- May 28, 2014 Letter Regarding Revisions to the Pennsylvania Clinical Laboratory Act—Act 122-2013
- Frequently Asked Questions—Volume 1 (Questions 1—28) Act 122-2013 May 28, 2014
- Frequently Asked Questions—Volume 2 (Questions 29—38) Act 122-2013 June 23, 2014
- Frequently Asked Questions—Volume 3 (Questions 39—52) Act 122-2013 July 31, 2014
- Act 122-2013 Clinical Laboratory Complaint Form
- Instructions for Requesting Collection Kits for Blood Alcohol & Drugs of Abuse Postmortem Specimens
- 2019 Toxicology Proficiency Testing Program Fees
- Toxicology Proficiency Testing Programs 2019 Schedule
- Limits of Quantitation of Laboratories Approved to Analyze Blood for Controlled Substances and/or their Metabolites

Contact: James R. Lute, Ph.D. (610) 280-3464

#### **K. Bureau of Public Health Preparedness**

State Emergency Registry of Volunteers in Pennsylvania  
Criminal History Policy and Code of Conduct (2011-01)  
July 1, 2011

Contact: Jeffrey Backer (717) 346-0640

#### **L. Prescription Drug Monitoring Program Office**

The following can be found on the <https://www.health.pa.gov/topics/programs/PDMP/Pages/PDMP.aspx> website:

- Achieving Better Care by Monitoring All Prescriptions (ABC-MAP) Annual Report
- Prescriber Q & A
- PDMP Data Submission Dispenser Guide
- Pennsylvania Prescription Drug Monitoring Program System User Terms and Conditions
- *Pennsylvania Prescription Drug Monitoring Program (PA PDMP) User Registration Manual*
- *Pennsylvania Prescription Drug Monitoring Program (PA PDMP) Delegate Registration Manual*
- Prescriber and Pharmacist Delegate Assignment Policy
- Pennsylvania Prescription Drug Monitoring Program (PA PDMP) How to Approve a Delegate Account
- Pennsylvania Prescription Drug Monitoring Program (PA PDMP) How to search a patient's prescription record and identify "red flags"

- Searching for your patients across state lines
- PDMP Patient Notice Poster
- PDMP Patient Notice Poster (Spanish)
- PDMP Universal Claim Form
- Dispensation Data Submission Waiver Policy
- Application Request for Waiver of Reporting Requirements for Pennsylvania Prescription Drug Monitoring Program (PA PDMP)
- Patient Prescription Record Request
- Patient Prescription Correction Request
- Commonwealth of Pennsylvania Laws Surrounding Controlled Substances
- PDMP Pocket Cards: Laws
- PDMP Pocket Cards: Prescribing
- PDMP Pocket Cards: Steps of the brief Negotiated Interview
- PDMP Pocket Card: Tapering Opioids During Chronic Pain Management
- PDMP Pocket Card: The Prescription Drug Monitoring Program (PDMP) & Pain Management
- Pennsylvania Prescription Drug Monitoring Program (PDMP) System User and Stakeholder Training Referral to Treatment for Substance Use Disorder Related to Opioid Use
- Primary Care "Warm Handoff" For Substance Use Disorder
- Approaches to Addressing Substance Use Disorder with Patients Identified by the PDMP
- Key Components of Motivational Interviewing
- A Screening, Brief Intervention, and Referral to Treatment (SBIRT) Primer
- Frequently Asked Questions SBIRT Training and Implementation
- SBIRT Demonstration Videos Guide
- Effective Opioid Tapering Practices
- Opioid Tapering Flow Chart
- Summary of Opioid Prescribing Guidelines for Noncancer Chronic Pain
- Why Using the PDMP is Important for Achieving Optimal Health for Pennsylvania Citizens
- What is a PDMP?; How to Use the PDMP to Make Clinical Decisions?; How to Integrate the PDMP into the Clinical Workflow?; and How to Access Pennsylvania's PDMP
- Reporting Suspected Aberrant Medication Dispensing
- Reporting Suspected Aberrant Medication Prescribing
- Pharmacist Fact Sheet
- Prescriber Fact Sheet
- Using the PDMP to Optimize Pain Management
- Multimodal Pain Management Methods
- Opioid Prescribing Guide
- Opioid Prescribing Guidelines for Chronic Pain Checklist
- Meaningful Use Public Health Reporting Declaration of Readiness
- Pennsylvania PDMP Integration Guide: Integrating your health IT system with the Pennsylvania Prescription Drug Monitoring Program (PDMP)
- Interactive Data Report: Overdose Data Technical Notes
- Interactive Data Report: PDMP Data Technical Notes

Contact: Jared Shinaberry (717) 547-3309

#### **M. Health Research Office**

Annual CURE Report—available at <https://www.health.pa.gov/topics/Research/CURE/Pages/Reports.aspx>  
Contact: Penny E. Harris (717) 547-3706



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 Department of HUMAN SERVICES (DHS)
 

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(*Editor's Note:* Statements of Policy are in upper and lower case. Notices of Rule Change are in all capitals. Notices of Rule Change adopted more than 180 days before deposit are starred (\*).)

**Office of Children's Health Insurance Program—Contact: J. Diane Brannon-Nordtomme (717) 705-4196**

**POLICY STATEMENTS:**

<i>Year</i>	<i>Subject</i>	<i>Effective Date</i>	<i>Transmittal Number</i>
2012	<i>Release of CHIP Policy and Procedures Manual</i>	10/20/2012	2012-06
2012	Discontinuance of Act 68 Quarterly Complaints and Grievances Reports (Medical and Behavioral Health/Substance Abuse); Options for Review Process	12/31/2012	2012-07
2013	<i>Revised CHIP Policy and Procedures Manual—Chapter 37.2: Benefits Package</i>	02/05/2013	2013-01
2013	HIPAA Breach Reports	01/17/2013	2013-02
2013	Aetna Discontinuance in 18 Counties	01/17/2013	2013-04
2013	Exhausted Dental and Orthodontia Benefits Reporting CY2013	01/01/2013	2013-05
2013	834 Monthly Audit/Compare File	03/01/2013	2013-06
2013	Internal Cross Match	03/01/2013	2013-07
2013	Revised Letter to Physician (Appendix 19E)	02/27/2013	2013-09
2013	CHIP and Adult Basic Notice of Privacy Practices	09/16/2013	2013-11
2013	Elimination of the Uninsured Period	10/23/2013	2013-13
2014	Incomplete Applications for Children's Tax Filing Status	02/18/2014	2014-01
2014	Instructions for Processing Federally-Facilitated Marketplace (FFM) Referrals	02/21/2014	2014-03
2014	<i>CHIP Policy &amp; Procedure Manual Updates</i>	04/08/2014	2014-05
2014	Changes to the Prospective Payment System (PPS)	05/12/2014	2014-07
2014	<i>Revised CHIP Policy and Procedures Manual—Chapters 39 and 40 Contact Information</i>	05/30/2014	2014-08
2014	HIPAA Breach Reports	06/12/2014	2014-09
2014	Discontinuance of Submission of Quarterly Pharmacy Data	06/12/2014	2014-10
2014	Discontinuance of 834 Monthly Audit/Compare File	11/17/2014	2014-12
2014	Discontinuance of the Monthly Internal Cross Match Report	11/17/2014	2014-13
2015	HIPAA Breach Reports	02/02/2015	2015-02
2015	Changes to CHIP Application and Renewal Notices	02/26/2015	2015-04
2015	Compliance with Utilization Review Methodology of Act 106 of 1989	07/01/2015	2015-05
2015	Handling Service Limits on Children Moving To/From At-Cost CHIP	07/01/2015	2015-06
2015	Contractor Compliance	08/04/2015	2015-07
2015	Revised Letter to Physician (Appendix 19E)	02/27/2015	2015-08
2015	Including Minimal Essential Coverage Benefits to Free and Low-Cost CHIP	08/28/2015	2015-09
2015	Transformed Medicaid Statistical Information System (TMSIS)	10/13/2015	2015-10
2015	Extended Dental Benefits and Orthodontia Reporting Stated in CY 2012	11/01/2015	2015-12
2016	CHIP PPS Monthly Reporting Requirements	03/15/2016	2016-01
2016	2016 CHIP Routine Reporting Requirements	03/18/2016	2016-02
2016	Changes to COMPASS and HealthCare Handshake Routing Rules	06/27/2016	2016-03
2016	Monthly HEDIS Measures	06/20/2016	2016-04
2016	Federal Final Rule Nondiscriminatory	07/18/2016	2016-05

<i>Year</i>	<i>Subject</i>	<i>Effective Date</i>	<i>Transmittal Number</i>
2016	Application Form Revisions (English and Spanish Versions)	09/08/2016	2016-06
2016	Federal Final Rule "Notice of Nondiscrimination and Taglines"	11/08/2016	2016-07
2016	Salzmann Index	11/23/2016	2016-08
2016	Healthcare Effectiveness Data and Information Set (HEDIS®) 2017 and the Consumer Assessment of Health Plans Survey (CAHPS)® 2017 Survey	01/12/2017	2016-09 (Revised)
2017	Federal Poverty Income Guidelines for 2017	02/23/2017	2017-01
2017	2017 CHIP Routine Reporting Requirements	04/26/2017	2017-02
2017	Maternal Depression Screening	04/10/2017	2017-03
2017	Release of CHIP Eligibility and Benefits Handbook	04/17/2017	2017-04
2017	CHIP Federally Qualified Health Center (FQHC)/Rural Health Clinic (RHC) Cost Settlement Report Template and Reporting Requirements	05/23/2017	2017-05
2017	CHIP MCO Enrollment	06/06/2017	2017-06
2017	Changes to CHIP Renewal Notices	06/20/2017	2017-07
2017	CHIP Provider Enrollment	08/04/2017	2017-08
2017	Updated CHIP Paper Applications	09/11/2017	2017-09
2017	Healthcare Effectiveness Data and Information Set (HEDIS®) 2018 and the Consumer Assessment of Health Plans Survey (CAHPS)® 2018 Survey	11/13/2017	2017-10
2017	CHIP Returned Mail Procedures	04/1/2018	2017-11
2017	CHIP's HIPPA Privacy Coordinator	01/26/2018	2017-12
2017	Contractor Service Area Change Requests	01/22/2018	2017-13
2018	Mental Health Parity and Addiction Equity Act (MHPAEA) Compliance Requirement	01/26/2018	2018-01
2018	CHIP Performance Improvement Projects	01/22/2018	2018-02
2018	Federal Poverty Income Guidelines for 2018	02/28/2018	2018-03
2018	2018 CHIP Routine Reporting Requirements	03/08/2018	2018-04
2018	2017 Annual Report to the General Assembly		2018-05
2018	Children's Health Insurance Program (CHIP) Federally Qualified Health Center (FQHC)/Rural Health Clinic (RHC) Cost Settlement Report Template	06/28/2018	2018-06
2018	CHIP Provider Network Identification	08/14/2018	2018-07
2018	Children's Health Insurance Program (CHIP) Dental Periodicity Schedule	08/03/2018	2018-08
2018	CAPS IRS Tax Filing Threshold	10/22/2018	2018-09
2018	Healthcare Effectiveness Data and Information Set (HEDIS®) 2019 and the Consumer Assessment of Health Plans Survey (CAHPS)® 2019 Survey	12/21/2018	2018-10
2018	CHIP Provider Service Location Enrollment Deadline	02/04/2019	2018-11
2019	Transformed Medicaid Statistical Information System (T-MSIS) Data Quality	01/07/2019	2019-01
2019	2019 CHIP Routine Reporting Requirements	02/01/2019	2019-02
2019	Federal Poverty income Guidelines for 2019	03/01/2019	2019-03
2019	Provider Enrollment Communications to Members and Providers	04/29/2019	2019-04
2019	Retro-Activity Requests	06/03/2019	2019-06
<i>Year</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Clarification Number</i>
2012	Change to Household Composition Computation	05/25/2012	2012-01
2012	Processing CAO Referrals with Zero Income	06/29/2012	2012-02

<i>Year</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Clarification Number</i>
2012	Delay in Health Choices Expansion	09/04/2012	2012-03
2014	Outreach and Enrollment to Children Denied for Incomplete Applications Due to Tax Filing Status	03/28/2014	2014-01
2014	Implementation of Transmittal 2014-5	04/30/2014	2014-02
2014	Acceptable Income Verification Documentation within 60 Days	05/08/2014	2014-03
2014	Processing Applications and Renewals Without Verified Income Deductions	06/04/2014	2014-04
2014	CHIP Application Revision	07/03/2014	2014-05
2014	Vision Benefits—Eyeglass Replacement	07/28/2014	2014-06
2014	Issues Related to CAPS Release 21	08/13/2014	2014-07
2015	FFM Application Received within 90 Days of Renewal Due Date	01/30/2015	2015-01
2016	Lead Screening Requirements	06/14/2016	2016-01
2016	Federal Final Rule “Nondiscrimination in Health Programs and Activities”	09/22/2016	2016-02
2017	Eligibility and Benefits Handbook 2017	04/05/2017	2017-01
2017	Ordering, Referring, and Prescribing Providers	09/13/2017	2017-02
2017	Provider Enrollment Claims Processing	12/22/2017	2017-03
2018	Claims Denial for Non-Enrolled Network Providers and Impacts on the CHIP Enrollee Coverage		2018-01
2018	2018 CHIP Routine Reporting Requirements	09/05/2018	2018-02

Children’s Health Insurance Program (CHIP) State Plan approved 4-25-2019

December 2018 Children’s Health Insurance Program Procedures Handbook

CHIP Eligibility and Benefits Handbook 4/5/2017

**Office of Income Maintenance—Contact: Cathy Buhrig (717) 787-4081**

**POLICY STATEMENTS:**

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1983	Ch. 166	Computation of CWEP Hrs.	10/25/83	166-83-57
	Ch. 275	Postmark Date as the Receipt Indicator for Appeals and for Requests for Reconsideration	03/15/84	275-84-10
1993	*CH. 166	PROVIDING SUPPORTIVE SERVICES TO PARTICIPANTS IN THE COMMUNITY WORK EXPERIENCE PROGRAM	08/21/93	166-93-01
1995	*CH. 257	MA ESTATE RECOVERY—CHAPTER 178— MEDICAL ASSISTANCE RESOURCES; CHAPTER 257—REIMBURSEMENT	06/01/95	257-95-01
1996	*CH. 125	ACT 1995-20 PROVISIONS RELATING TO PERSONS SENTENCED OR CHARGED FOR A FELONY OR MISDEMEANOR	04/05/96	125-96-01

**GUIDANCE MANUALS:**

- Cash Assistance Handbook
- Supplemental Nutrition Assistance Program (SNAP) Handbook
- Medical Assistance Eligibility Handbook
- Long Term Care Handbook
- Supplemental Handbook
- Medicaid in Pennsylvania
- Low-Income Home Energy Assistance Program Final State Plan
- Actions for Support
- TANF State Plan
- Disaster Supplemental Nutrition Assistance Program Plan
- Supplemental Nutrition Assistance Program Ed (SNAP ED) State Plan
- Supplemental Nutrition Assistance Program (SNAP) Outreach State Plan
- County Assistance Office Employee and Visitors Access Policy
- Homeless Assistance Program—Instructions and Requirements
- Pennsylvania’s State SNAP Employment and Training Program State Plan
- TANF Work Verification Plan
- LIHEAP Handbook

- Pennsylvania Child Support Handbook
- *Employment, Advancement and Retention Network (EARN) Program and Policy Procedures Manual*
- *WORK READY Program and Policy Procedures Manual*
- *Keystone Education Yields Success (KEYS) Program Policy and Procedures Manual*
- *Maximizing Participation Project (MPP) Program Policy and Procedures Manual*
- Human Services Development Fund Instructions and Requirements
- Early Intervention Annual Expenditure Report Instructions
- Human Services Block Grant Annual Expenditure Report Instructions
- Human Services Non-Block Grant Annual Expenditure Report Instructions
- *CAOAA Procedures Manual*

**Office of Medical Assistance—Contact: Jamie Buchenauer (717) 772-6341**

**POLICY STATEMENTS:**

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1981	Ch. 1251	Clarification of M.A. Bulletin # 22-80-01	08/19/81	22-81-01
	Ch. 1121	Info. Concerning Claims Submitted as Compounded Prescriptions	06/30/82	19-82-02
1984	Ch. 1251	Revisions to MA Chapter 1251 (Funeral Directors' Services)	05/11/84	22-84-01
1984	Ch. 1101	Third Party Resource and Copay	11/01/84	99-84-15
1985	Ch. 1141	Physician Assistant Use	04/22/85	01-85-05
	Ch. 1101	Allergy Testing—Exemptions from Co-Payments	10/15/85	01-85-18 11-85-20 12-85-11 10-85-02
	Ch. 1101	Professional Component Billing Regarding Patient Transport	10/15/85	01-85-16
	Ch. 5100	Requirements for Treatment Plans Documentation of Treatment	10/31/85	29-85-02 33-85-02
1986	Ch. 1141	Payment Policy for Abortion Clinic Visits	09/10/86	10-86-02 11-86-10
	Ch. 1101	Policy Clarification Re: Provider's Signature	09/19/86	99-86-06
	Ch. 1150	Payment Policy for Consultations	10/23/86	03-86-07
	Ch. 1101	Preclusion of Convicted Persons, Not Providers, from Participation or Involvement in the MA Program	10/24/86	99-86-09
	Ch. 1123	Durable Medical Equipment Warranties	10/28/86	05-86-02 19-86-07
1987	Ch. 1101	Physicians' Responsibility when Ordering Home Health Services	01/12/87	01-87-01
	Ch. 1149	Palliative Emergency Treatment	04/24/87	03-87-02 27-87-01
	Ch. 1187	Barber and Beauty Costs	05/15/87	35-87-04 36-87-01
	Ch. 1101	Coverage for Motorized Wheelchairs	07/30/87	05-87-02
	Ch. 1123			01-87-08 19-87-06
	Ch. 1123	Policy Relating to Apnea Monitors	09/02/87	01-87-15 05-87-04 19-87-09
	Ch. 1187	Barber and Beauty Costs	10/22/87	35-87-07 36-87-08
	Ch. 140	Use of the PA 162 Forms for Notification of Medical Assistance Eligibility	10/22/87	99-87-10
	Ch. 5310	Medical Assistance Coverage for Recipients Residing in Community Residential Facilities	10/23/87	99-87-11
	Ch. 1150	Time Limit for Claim Resubmissions and Recovery of Overpayments	11/03/87	99-87-12

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1988	Ch. 1150	Place of Service Review (PSR) Program	01/04/88	01-88-01
				03-88-01
				04-88-01
				06-88-01
				08-88-01
	Ch. 1150	Place of Service Review (PSR) Program	03/04/88	11-88-01
				01-88-02
				03-88-02
				04-88-02
				06-88-02
	Ch. 140	Healthy Beginning—Presumptive Eligibility Program	04/01/88	08-88-02
	Ch. 1123	List of Accredited Rehabilitation Facilities to be used for Motorized Wheelchair Evaluation	04/06/88	99-88-04
				01-88-04
				05-88-02
				19-88-03
Ch. 150	Medical Assistance Eligibility Change for Aliens	04/13/88	99-88-05	
Ch. 1151	Revisions to Chapters 1151 and 1163 1163 Regulations	06/29/88	11-88-02	
			12-88-05	
			13-88-05	
			1151-88-02	
			1163-88-02	
Ch. 1101	Policy Clarification Regarding Physician License	07/01/88	1101-88-01	
Ch. 1223	Revision of Inpatient Hospital Drug and Alcohol Detoxification Payment Policy	09/09/89	01-88-11	
			11-88-11	
			1163-88	
Ch. 1150	Desk Reference	10/06/88	29-88-01	
			33-88-01	
1989	Ch. 140	Healthy Horizons and Medicare Cost Sharing	01/04/89	99-89-02
	Ch. 1150	Billing Instructions—Services Covered Only by Medicare	05/18/89	99-89-03
	—	Signature Requirements and Encounter Forms	05/26/89	99-89-05
	Ch. 1150	Proper Use of Place of Service Codes	07/05/89	03-89-05
	Ch. 1101	Policy Reminder Regarding Practitioner License Requirements		1101-89-02
				03-89-08
				04-89-07
				07-89-02
				15-89-02
				31-89-02
Ch. 1101 1150	Penalty for Bypassing Place of Service Review	11/03/89	01-89-09	
			03-89-06	
			04-89-05	
			06-89-04	
			08-89-04	
			11-89-10	
Ch. 1150	Michael Dallas Model Waiver Program for Technology—Dependent Children	11/03/89	99-89-13	
Ch. 1247	Targeted Case Management Services	11/13/89	99-89-12	
			1247-89-01	
—	Additional Category Eligible for Medicare-Cost Sharing Benefits	12/27/89	99-89-15	
1990	Ch. 1121	Special Billing Instructions for Persantine	01/19/90	01-90-01
	Ch. 1150 1163 1249 1121 1126	AIDS Waiver Program	04/02/90	01-90-02
				02-90-01
				05-90-02
				19-90-01
				23-90-01
			38-90-01	
			39-90-01	

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1150	Payment Policy for Consultations	04/27/90	1150-90-01
	Ch. 1150	The Medicare Catastrophic Coverage Act of 1988 the Medicare Catastrophic Coverage Repeal Act of 1989	05/18/90	34-90-09
	Ch. 1140	Provider Participation Requirements for Healthy Beginning Plus	06/12/90	1140-90-01 01-90-06 09-90-01 10-90-02 11-90-04 23-90-05 26-90-02 30-90-02 31-90-01
	Ch. 1163	Inpatient Hospital Services Retrospective Review Findings	07/09/90	11-90-08 12-90-03 13-90-02
	Ch. 1144	Certified Registered Nurse Practitioner	07/31/90	99-90-05 1144-90-01
	—	Increase in Eligibility Guidelines	08/15/90	99-90-06
	Ch. 1241	EPSDT Services	10/15/90	99-90-07 1241-90-01
	Ch. 1141	Allergen Immunotherapy		
1991	Ch. 1141 1149 1143 1221	Billing Procedures—Multiple Surgical Surgical/Obstetrical and Anesthesia Procedures	03/01/91	01-91-01 03-91-01 04-91-01 10-91-01 11-91-01 44-91-01 49-91-01
	Ch. 1123	Incontinence Products and Diapers	03/21/91	01-91-02 02-91-01 05-91-01 19-91-01 23-91-01
	Ch. 1121	Manufacturers' Rebate Program Corrections and Clarifications	05/20/91	01-91-07 02-91-03 03-91-05 04-91-05 10-91-04 11-91-06 12-91-03 19-91-05 26-91-03 28-91-02 29-91-02 30-91-02 33-91-02 49-91-03
	Ch. 1121	Manufacturers' Rebate Program	05/31/91	01-91-08 02-91-04 03-91-06 04-91-06 10-91-05 11-91-07 12-91-04 19-91-06 26-91-04 28-91-03 29-91-03 30-91-03 33-91-03 49-91-04

## NOTICES

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<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	—	Certification of Need—Medical Assistance Patients Under the Age of 21	06/24/91	13-91-01
	Ch. 1101	Lock-In Enhanced Recipient Restriction Program	07/12/91	99-91-04
	—	Third Party Resources Edits 608 and 616	07/26/91	99-91-05
	*CH. 1101	EPSDT—OBRA '89	08/02/91	1101-91-01
	CH. 1121			1121-91-02
	CH. 1123			1123-91-01
	CH. 1241			1241-91-01
	Ch. 1123	Repair and Replacement of Durable Medical Equipment (DME), Orthotics and Prosthetics	10/01/91	05-91-04 19-91-14
	Ch. 1101 1150 1241	Payments for Vaccines	11/06/91	1221-91-01
	Ch. 1121	Clorazil Monitoring and Evaluation Visit	11/06/91	29-91-07 1153-91-01
1992	Ch. 1221	Billing for Emergency Room Services for Recipients Who Are Hospitalized On the Same Day	01/17/92	11-92-02 13-92-01 12-92-01 53-92-01
	Ch. 1147	Increased Fees for Vision Services	01/31/92	01-92-02 05-92-01 15-92-01 19-92-02
	*Ch. 1141 *Ch. 1153	Clozapine Support Services	01/31/92	1141-92-01 1153-92-01 01-92-04 29-92-02 33-92-04
	—	Independent Team—Certification of Need—Medical Assistance Patients Under the Age 21	02/21/92	13-92-03
	Ch. 1149	Dental Management Fee Guidelines	02/21/92	03-92-03
	Ch. 1147	Clarification of Vision Services	04/17/92	01-92-05 05-92-02 15-92-03 19-92-04
	Ch. 1181	Reimbursement for Hospital Reserved Bed Days During a Medicare Benefit Period	05/01/92	1181-92-04
	—	Qualified Medicare Beneficiary Healthy Horizons Program	06/19/92	99-92-03
	Ch. 1163	Inpatient Hospital Services Retrospective Review Findings	07/03/92	11-92-11 12-92-11 13-92-07 53-92-05
	Ch. 1163	Automated Admission Certification	07/22/92	01-92-12 03-92-05 04-92-04
	Ch. 1163	Hospital Utilization Review Changes	07/22/92	06-92-01 08-92-01 11-92-12 12-92-12 13-92-08 53-92-06
	Ch. 1126	Increase in Hospital Special Treatment Room Support Component—Payment For Observation and Monitoring in ASCs and SPUs	08/11/92	06-92-02 08-92-02 11-92-13
	Ch. 1121	Norplant Coverage	12/07/92	01-92-20 10-92-10 11-92-21 30-92-06

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1101	Basic Health Care for Adult General Assistance Recipients	12/23/92	99-92-07
	Ch. 1121	Changes in Medical Assistance Pharmaceutical Benefits	12/23/92	01-92-19 02-92-03 03-92-08 04-92-09 10-92-09 11-92-20 12-92-16 19-92-15 26-92-05 28-92-03 29-92-03 30-92-05 33-92-04 49-92-08
1993	—	Accessing Mental Health Services Not Currently Included in the Medical Assistance Fee Schedule for Eligible Children and Adolescents Under 21 Years Of Age	01/19/93	01-93-03 29-93-02 33-93-02 41-93-01 48-93-01
	—	Payment for Mental Health Services Provided in a Residential Treatment Facility for Eligible Individuals Under 21 Years of Age	01/19/93	01-93-04 11-93-02 13-93-02 41-93-02 53-93-02 1165-93-07
	—	Enrollment Procedure Changes	01/22/93	29-93-01 33-93-01
	Ch. 1101	<i>Interim Agreement Felix et al. v. Casey et al.</i>	01/28/93	99-93-01 1101-93-02
	Ch. 1123	Reminder that Medical Equipment and Supplies Must Be Prescribed	01/29/93	01-93-02 03-93-01 04-93-01 05-93-01 07-93-01 19-93-02
	Ch. 1101	Additional Copayment Expenses	02/17/93	01-93-01 19-93-01 1101-93-01
	Ch. 1123	Prior Authorization Rental of Nebulizers	04/09/93	01-93-06 05-93-03 19-93-04
	Ch. 1121	Intrauterine Devices	05/13/93	01-93-09 10-93-01 11-93-04
	Ch. 1101 1150	Voucher System for the General Assistance Basic Health Care Package Update	06/30/93	01-93-12 04-93-04 07-93-03 10-93-04 11-93-07 15-93-02 19-93-09 26-93-04 30-93-03 49-93-04
	*CH. 1121	CHANGES IN THE MEDICAL ASSISTANCE PHARMACEUTICAL BENEFITS	07/09/93	1121-93-01
	*CH. 1149	DENTAL SERVICES FOR ADULTS	07/09/93	1149-93-01
	Ch. 1150	Revised Definition for Established Patient Evaluation and Management Visit and Consultation	07/13/93	01-93-14 04-93-05



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<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	*CH. 1101	BASIC HEALTH CARE FOR ADULT GENERAL ASSISTANCE RECIPIENTS ( <i>FELIX ET. AL. V. CASEY ET. AL.</i> ) STIPULATION OF SETTLEMENT	07/21/93	1101-93-03
	*CH. 1101	UPDATE TO EXCEPTIONS PROCESS AND CRITERIA UNDER THE GENERAL ASSISTANCE BASIC HEALTH CARE PACKAGE	07/21/93	1101-93-04
	Ch. 1147	Specific Procedure Code for Deluxe Eyeglass Frames	08/02/93	01-93-16 05-93-05 15-93-04 19-93-12
	Ch. 1163	Change in Automated Utilization Review Toll-Free Telephone Number	08/04/93	01-93-17 03-93-06 04-93-07 06-93-01 08-93-01 11-93-10 12-93-05 13-93-04 26-93-05 53-93-03
	Ch. 1241	Centers for Disease Control Blood Lead Testing	09/03/93	1241-93-01 01-93-18 10-93-06 11-93-12 17-93-02 26-93-06 49-93-06
	Ch. 1101	Business Arrangements Between Nursing Facilities and Pharmacy Providers	10/08/93	1101-93-05 19-93-16 25-93-01 35-93-03 36-93-03
	Ch. 1101 1150	Payment Policy for the Professional Component of Radiology Services and Electrocardiograms	10/29/93	01-93-19 11-93-13 12-93-06 13-93-05 53-93-04
	Ch. 1101 1150	Procedures for Submitting Invoices for Services Provided to Retroactively Eligible Newborns	12/06/93	99-93-11
	Ch. 1101 1150	Newborn Eligibility Update and Corrections to Previous Bulletins	12/20/93	09-93-02 11-93-15 31-93-02
	Ch. 1101 1150	Newborn Eligibility Update	12/20/93	99-93-14
	Ch. 1245	Payment for Non-emergency Transportation for Nursing Home Patients	12/27/93	18-93-01
	—	OBRA Procedures for Individuals with Mental retardation	12/30/93	00-93-30
1994	—	EVS Response Worksheet (MA 464)	01/20/94	99-94-01
	Ch. 1101	General Assistance (GA) Basic Health Care Package Voucher System and Rejected Invoices	03/02/94	01-94-03 04-94-01 07-94-01 10-94-01 11-94-02 15-94-01 19-94-02 26-94-01 30-94-01 49-94-02

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1101	General Assistance (GA) Basic Health Care Package Voucher System and Rejected Invoices	03/02/94	04-49-01 07-94-01 10-94-01 11-94-02 15-94-01 19-94-02 26-94-01 30-94-01 49-94-02
—		1. ACCESS to Medical Assistance for Children, Pregnant Women and Their Families (PA 600C) 2. Provider Application for Benefits (PA 600P)	03/31/94	99-94-05
—		Implementation of the Family Care Network: A Primary Care Case Management Program for Children and Adolescents	04/01/94	99-94-06
—		Plan of Care Summary	04/01/94	01-94-05 41-94-02 48-94-02 49-94-03 50-94-02
	Ch. 1241	Update to Blood Lead Testing Guidelines	04/08/94	1241-94-01
	Ch. 1123	Audiological Services	04/28/94	01-94-08 05-94-03 11-94-06 19-94-04 50-94-03
—		Billing Procedures for Partial Hospitalization Services that Exceed the Total Number of Hours	04/29/94	33-94-01
	Ch. 1149	Provider Training on Completing the Dental Services Invoice (MA 300D)	05/05/94	03-94-02
—		Medicare Part B Crossover	05/05/94	99-94-07
	*CH. 1239	MA CASE MANAGEMENT SERVICES FOR RECIPIENTS UNDER THE AGE OF 21	05/17/94	1239-94-01 99-94-08
	Ch. 1249	Procedures for Prior Authorization of Home Health Services	06/10/94	23-94-04
	Ch. 1121	Discontinuance of Pharmacy Vouchers for General Assistance Recipients and Enforcement of Limits	06/24/94	01-94-13 19-94-09
	*CH. 1121	PHARMACEUTICAL SERVICES DRUG COVERAGE FOR MEDICALLY NEEDY IN NURSING FACILITIES	06/24/94	1121-94-01
	Ch. 1121	Brand Medically Necessary Drugs Prior Authorization Billing Procedure and Drug List	07/01/94	19-94-10
	Ch. 1121	Brand Medically Necessary Drugs Prior Authorization Request Procedure and Drug List	07/01/94	01-94-15 03-94-03 04-94-04
—		Medical Case Management Recordkeeping Forms	07/06/94	99-94-11
	Ch. 1147	Proper Billing of Tonography and Provocative Test for Glaucoma	07/14/94	01-94-14 15-94-03
	*CH. 1121	PHARMACEUTICAL SERVICES PRIOR AUTHORIZATION REQUIREMENT MULTISOURCE BRAND NAME DRUGS	08/26/94	1121-94-02 01-94-17 03-94-04 04-94-05 19-94-11
	*CH. 1121	TREATMENT OF INFERTILITY—DISCONTINUED COVERAGE FOR DRUGS AND RELATED SERVICES	08/30/94	1121-94-03
	CH. 1126			1126-94-01
	CH. 1129			1129-94-01
	CH. 1141			1141-94-01
	CH. 1163			1163-94-01
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	*CH. 1101	GENERAL ASSISTANCE RESTRUCTURE AS A RESULT OF ACT 49	09/02/94	1101-94-01 99-94-14
		Medicare Deductible and Coinsurance Amounts for Medical Supplies for Residents in a Nursing Home	09/02/94	05-94-07 19-94-13
	Ch. 1141 1143	Selected Office Surgical Procedures Performed in the Office	09/02/94	01-94-19 04-94-06
	—	Clarification Bulletin 18-93-01	09/23/94	18-94-01
	Ch. 1150	Revised Billing Instructions for the HCFA1500	11/14/94	99-94-15
	*CH. 1153	PRIOR AUTHORIZATION OF PARTIAL HOSPITALIZATION	12/30/94	1153-94-01
1995	—	Signature Requirements	02/01/95	01-95-01 29-95-01 33-95-01 41-95-01 49-95-01 50-95-01
	—	Payment of Partial Hospitalization Services After Medicare	02/14/95	33-95-02
	—	AIDS Waiver Program (0192 Waiver Program); the Physician's Role in Recipient Enrollment	02/23/95	01-95-02 02-95-01 10-95-01 11-95-01
	—	Implementation of the Lancaster Community Health Plan	03/27/95	99-95-02
	—	Reimbursement of Nurse Aide Training and Testing Fees	04/06/95	34-95-01 35-95-01 36-95-01 1181-95-01
	—	Nutritional Consultations under the AIDS Waiver Program (0192 Waive)	04/26/95	01-95-05 02-95-03 10-95-02 11-95-02 23-95-02 27-95-01 28-95-01 30-95-01 38-95-01 39-95-01
	—	Changes to the Services Available Under the AIDS (0192) Waiver Program	05/12/95	01-95-06 02-95-05 05-95-02 10-95-03 11-95-03 17-95-01 19-95-03 23-95-03 27-95-02 28-95-02 30-95-02 38-95-02 39-95-02
	Ch. 1141	Mammography Quality Standards Act (MQSA)	06/02/95	01-95-09 10-95-05 11-95-06 12-95-02 20-95-02 30-95-05
	—	1. Announcement of New Forms Printing Contractor 2. Instructions on Ordering Medical Assistance (MA) Forms	07/14/95	99-95-06
	Ch. 1121	Prescription Payment Systems Revisions	09/22/95	01-95-14 19-95-05

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	Ch. 1141	Payment for Cleft Palate Services for Individuals Under 21 Years of Age	10/06/95	01-95-16 03-95-03 41-95-05 50-95-05
	Ch. 1221	Non-Emergency Use of the Emergency Room	10/13/95	01-95-19 11-95-11 12-95-06
	—	Announcement of the Pennsylvania Department of Aging (PDA) Waiver	10/16/95	01-95-17 05-95-04 18-95-01 19-95-06
	—	Changes to the Eligibility Verification System	11/22/95	99-95-08
	—	Additional Benefits Covered by the Special Pharmaceutical Benefits Program	11/30/95	01-95-22 02-95-07 05-95-06 11-95-14 13-95-03 14-95-03 19-95-08 23-95-10 26-95-03 27-95-03 29-95-06 32-95-09 33-95-07 35-95-08 36-95-08 49-95-03
	CH. 1163	Payment Policy for Abortion Services	12/15/95	1163-95-02
	Ch. 1221	Change in Billing Procedure for Emergency Room Visits	12/28/95	01-95-23
1996	Ch. 1121	Brand Name Drugs Prior Authorization 0 Updated List	01/19/96	01-96-01 02-96-01 03-96-01 04-96-01 10-96-01 11-96-01 12-96-01 19-96-01 26-96-01 28-96-01 29-96-01 30-96-01 33-96-01 49-96-01
	—	The Addition of Invirase to the Special Pharmaceutical Benefits Program Formulary	03/01/96	01-96-06 02-96-04 11-96-05 19-96-06 23-96-02 26-96-05 28-96-04 30-96-04 35-96-03 36-96-03 37-96-01 45-96-01 49-96-05
	Ch. 1141	Rate Change for Pediatric Office Visits	02/05/96	01-96-02 10-96-02 11-96-02 26-96-02 49-96-02 50-96-01

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—		Continuity of Prior Authorized Services Between Fee-for-Service and Managed Care Plans for Individuals Under Age 21	02/29/96	99-96-01
—		Revisions to Billing Instructions for the Pennsylvania Department of Aging (PDA) Waiver	04/01/96	01-96-07 05-96-02 18-96-01 19-96-07 23-96-03 28-96-05 29-96-04 33-96-04 39-96-01
Ch. 1121		Procedure to Request Prior Authorization for Anti-Ulcer Drugs	04/02/96	01-96-05 02-96-03 03-96-03 04-96-03 10-96-04 11-96-04 12-96-03 26-96-04 28-96-03 29-96-03 30-96-03 33-96-03 49-96-04
Ch. 1121		Procedure to Bill Anti-Ulcer Drugs Requiring Prior Authorization	04/02/96	19-96-05
Ch. 1121		Prior Authorization of Anti-Ulcer Drugs	04/02/96	01-96-08 02-96-05 03-96-04 04-96-04 10-96-05 11-96-07 12-96-05 19-96-08 26-96-06 28-96-06 29-96-05 30-96-06 33-96-05 49-96-06
Ch. 1101 1150		Hearing Aid Batteries Added to Medical Assistance Program Fee Schedule	04/02/96	03-96-09 05-96-03 11-96-08 19-96-09 50-96-02
		Procedure for Service Description	04/29/96	01-96-11 41-96-01 48-96-01 50-96-04
—		InterQual Intensity/Severity/Discharge (ISD) Criteria for Review of Hospital Admissions	05/22/96	01-96-13 11-96-12 13-96-01
—		Provider Billing Information for the Family Care Network (FCN) Program	05/23/96	99-96-04
—		Implementation of Act No. 1996-35	06/14/96	99-96-05
Ch. 1141		Clarification of the Rate Change for Pediatric Office Visits Bulletin	07/19/96	01-96-16 10-96-08 11-96-15 26-96-09 49-96-08 50-96-06

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—		HealthCare Benefits Package 12 Employability Assessment Procedure Code List	08/19/96	01-96-17 10-96-09 11-96-17 12-96-11 15-96-02 16-96-03 20-96-02 26-96-10 28-96-08 29-96-07 49-96-09
—		Additions to the Special Pharmaceutical Benefits Program Drug Formulary	09/03/96	01-96-18 02-96-06 05-96-05 11-96-18 13-96-04 14-96-03 19-96-15 23-96-06 26-96-11 27-96-01 29-96-08 32-96-01 33-96-06 35-96-08 36-96-08 49-96-10
Ch. 1101		GA and GA-related Medical Assistance Deductible Procedures	09/30/96	06-96-03 08-96-03 11-96-20 12-96-13 13-96-06 53-95-02
Ch. 1241		Statewide Implementation of the Vaccines for Children (VFC) Program	10/04/96	01-96-19 10-96-10 11-96-21 26-96-12
Ch. 1149		Information on New Procedures for Submitting Evaluating Orthodontic Prior Authorization Requests	10/21/96	03-96-06
Ch. 1163 1141		Neonatal Intensive Care Procedure Costs	10/25/96	01-96-20
—		Healthcare Benefit Package 12 Employability Assessment Update	11/15/96	01-96-22 10-96-12 11-96-23 12-96-15 15-96-03 16-96-04 20-96-03 26-96-14 28-96-09 29-96-09 49-96-11
—		Implementation of the HealthChoices Program	11/18/96	99-96-08

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	Ch. 1141	Revision to Physician Assistant and Midwife Supervision Requirements	11/22/96	01-96-21 02-96-07 06-96-04 08-96-04 09-96-01 10-96-11 11-96-22 12-96-14 25-96-02 26-96-13 30-96-08 37-96-02 38-96-01 1141-96-01
	—	Clarification of Act 35 Issues	12/04/96	01-96-23 10-96-13 11-96-24 12-96-16 13-96-07 14-96-04 26-96-15 28-96-10 29-96-10
	—	Special Pharmaceutical Benefits Program Automated Claims Processing System	12/11/96	01-96-24 02-96-08 05-96-06 11-96-25 13-96-08 14-96-05 19-96-16 23-96-07 26-96-16 29-96-11 32-96-02 33-96-07 49-96-12
1997	Ch. 1145	Change in Recipient Access to Chiropractic Services in the Family Care Network (FCN) Program	02/12/97	99-97-02
	Ch. 1121	HealthChoices Protease Inhibitors Special Billing Procedure	02/21/97	19-97-02
	Ch. 1121	Prospective Drug Use Review Therapeutic Duplication Screening	02/21/97	19-97-01
	—	Expansion of the Pennsylvania Department of Aging (PDA) Waiver	02/28/97	23-97-01 28-97-01 29-97-01 33-97-01
	—	Expansion of the Pennsylvania Department of Aging (PDA) Waiver	02/28/97	01-97-02 05-97-01 18-97-01 19-97-03 55-97-01
	—	Pennsylvania Department of Aging (PDA) Waiver Program Handbook	02/28/97	35-97-03 36-97-03
	—	Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions	02/28/97	23-97-03 28-97-03 29-97-03 33-97-03
	—	Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions	02/28/97	01-97-03 05-97-02 18-97-02 19-97-04
	—	Pennsylvania Department of Aging (PDA) Waiver Program Handbook	02/28/97	55-97-02

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—		Pennsylvania Department of Aging (PDA) Waiver Certification Process	02/28/97	23-97-02 28-97-02 29-97-02 33-97-02 35-97-02 36-97-02
—		Expansion of the Pennsylvania Department of Aging (PDA) Waiver	02/28/97	35-97-01 36-97-01
Ch. 1121		Brand Name Drugs Prior Authorization Updated List	03/17/97	01-97-06 02-97-01 03-97-02 04-97-02 10-97-01 11-97-03 12-97-01 19-97-06 26-97-02 28-97-04 29-97-04 30-97-01 33-97-04 49-97-01
Ch. 1121		Updates to State Maximum Allowable Cost (State MAC) List	03/21/97	01-97-04 19-97-05
Ch. 1150 1141		Discontinuance of the Mandatory Second Program (SOP)	03/25/97	01-97-05 03-97-01 04-97-01 06-97-01 08-97-01 11-97-02 12-97-02 26-97-01 1150-97-01
Ch. 1101 1150		Medical Assistance Program Fee Schedule Revision 1997 HCPCS Updates	04/10/97	05-97-03 19-97-07 23-97-04
Ch. 1101 1150		Medical Assistance Program Fee Schedule Revision 1997 HCPCS Updates	04/10/97	01-97-07 03-97-03 04-97-03 10-97-02 11-97-04 12-97-03 15-97-01 16-97-01 17-97-02 20-97-01 30-97-02 43-97-01 49-97-02 50-97-01
Ch. 1221		Change in Billing Procedure for Emergency Room Visits	05/12/97	11-97-05 12-97-04 13-97-01
Ch. 1141 1144 1241		Diagnostic and Psychological Evaluations	05/28/97	01-97-08 17-97-03 41-97-01 48-97-01 49-97-03 50-97-02



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—		Pennsylvania Department of Aging (PDA) Waiver Procedure Code Update	06/06/97	01-97-09 05-97-04 18-97-03 19-97-08 23-97-05 28-97-05 29-97-05 33-97-05
—		Coverage of COMVAX	06/11/97	01-97-10 10-97-03 11-97-06 17-97-04 19-97-09 26-97-03
	Ch. 1101 1150	Provider Produced Invoices	06/11/97	99-97-03
—		HealthChoices Phase 2 Extension of Enrollment Period	06/17/97	99-97-04
	Ch. 1101 1150	Changes to the Medical Assistance Program 1997 HCPCS Updates	06/30/97	01-97-11 03-97-04 04-97-04 10-97-04 11-97-07 12-97-05 15-97-02 16-97-02 17-97-05 20-97-02 30-97-03 43-97-02 49-97-04 50-97-04
—		InterQual Intensity/Severity/Discharge (ISD) Criteria for Review of Hospital Admissions	07/01/97	01-97-12 11-97-08 12-97-06 13-97-02
	Ch. 1241	Training for EPSDT Expanded Services (Provider Type 50) on Completing Medical Assistance Invoices	07/07/97	50-97-03
	Ch. 1241	Revised Recommended Childhood Immunization Guidelines	07/23/97	1241-97-01 01-97-13 01-97-13 10-97-05 11-97-09 17-97-06 26-97-04 49-97-05
	Ch. 1141	Revision to Physician Assistance and Midwife Supervision Requirements	07/30/97	01-97-14 02-97-02 06-97-02 08-97-02 09-97-01 10-97-06 11-97-11 12-97-07 25-97-01 26-97-05 30-97-04 31-97-01 37-97-01 38-97-01 1141-97-01
	Ch. 1121	Pharmacy Recordkeeping Requirements	08/04/97	19-97-10
—		Revised Social Security Administration Definition of Disability for Children	08/08/97	99-97-05

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	Ch. 1163	Cost Outlier Payments for Certain Burn and Neonate Cases	08/11/97	11-97-10
	—	Reporting Procedures for Residents Targeted Under OBRA '87 and OBRA '90	08/29/97	34-97-01 35-97-04 36-97-04
	Ch. 1101 1150	Accurate Billing for Units of Service Based on Periods of Time	09/17/97	99-97-06
	Ch. 1121	Updates to State Maximum Allowable Cost (State MAC) List	09/17/97	01-97-15 19-97-11
	—	The Addition of Viracept to the Special Pharmaceutical Benefits Program Formulary	11/10/97	01-97-18 02-97-03 11-97-12 19-97-13 23-97-06 26-97-06 28-97-07 30-97-05 35-97-05 36-97-05 37-97-02 45-97-01 46-97-01
	—	Amendment to Medical Assistance Bulletin #99-96-08	11/20/97	99-96-11
	Ch. 1121	Updates to State Maximum Allowable Cost (State MAC) List	11/21/97	01-97-17 19-97-12
	—	Amendment to Medical Assistance Bulletin #99-96-08	11/27/97	99-96-09
	Ch. 1101 1150	Billing Instructions for Medicare Part B Claims	11/27/97	99-96-10
	Ch. 1147	Revisions to the HealthCare Benefits Packages Reference Chart (MA 446)	12/18/97	99-97-07
	—	HealthChoices Southwest Mandatory Managed Care Program Implementation Schedule	12/19/97	99-97-08
1998	Ch. 1141	Physician Services Handbook Replacement Pages	01/20/98	01-98-01
	Ch.1150	Clarification of Procedures for Requesting Copies of Medical Assistance Recipients' Bills	02/27/98	99-98-01
	—	Training for Nursing Facilities on Completing Medical Assistance Invoices	03/03/98	35-98-02 36-98-02
	—	Medical Assistance (Medicaid) Financial Eligibility Application for Long Term Care, Supports and Services (PA 600L)	03/03/98	11-98-01 12-98-01 14-98-01 24-98-01 25-98-01 34-98-01 35-98-01 36-98-01 51-98-01 53-98-01 55-98-01 56-98-01
	—	Second Expansion of the Pennsylvania Department of Aging PDA Waiver	03/13/98	01-98-03 05-98-02 18-98-02 19-98-02 55-98-03
	—	Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (2nd Expansion)	03/13/98	01-98-02 05-98-01 18-98-01 19-98-01
	—	Second Expansion of the Pennsylvania Department of Aging (PDA) Waiver	03/13/98	35-98-05 36-98-05

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—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (2nd Expansion)	03/13/98	55-98-02
—		Pennsylvania Department of Aging (PDA) Waiver Certification Process (2nd Expansion)	03/13/98	23-98-02 28-98-02 29-98-01 33-98-01 35-98-03 36-98-03
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (2nd Expansion)	03/13/98	35-98-04 36-98-04
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (2nd Expansion)	03/13/98	23-98-03 28-98-03 29-98-02 33-98-02
—		Second Expansion of the Pennsylvania Department of Aging (PDA) Waiver	03/13/98	23-98-04 28-98-04 29-98-03 33-98-03
	Ch. 1101 1150	Announcement of Revised Millennium Medical Assistance Claims Forms	03/16/98	99-98-02
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 1998 HCPCS Updates	03/25/98	05-98-03 04-98-06 01-98-04 03-98-01 04-98-01 10-98-01 11-98-02 12-98-02 15-98-01 16-98-01 17-98-01 20-98-01 30-98-01 43-98-01 49-98-01 50-98-01
	Ch. 1101 1150	Revisions to and Instructions for Completing & Submitting Revised "Millennium" Medical Assistance (MA) Claim Forms	04/22/98	99-98-04
—		Clarification of the HealthChoices Recipient Coverage Policy for Behavioral Health Services	04/30/97	01-98-05 17-98-02 41-98-01 48-98-01 49-98-02 50-98-02 53-98-02 80-98-01
—		Medical Assistance Surety Bonds Interim Procedures	05/01/97	23-98-06
	Ch. 1163	Revision of Utilization Guidelines for Inpatient Hospital Drug and Alcohol Services under the Medical Assistance Program	05/18/98	01-98-06 11-98-03 12-98-03 17-98-03 1163-98-01
—		Revised Case-Mix Reimbursement System Cost Report (MA-11)	05/20/98	35-98-07

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—		Revised Medical and Treatment Self—Directive Statement	06/19/98	11-98-04 12-98-04 13-98-02 14-98-02 17-98-04 23-98-07 34-98-02 35-98-08 36-98-08 37-98-01 38-98-01 53-98-03
	Ch. 1101 Ch. 1141 Ch. 1150 Ch. 1221	Regulation Changes Regarding “Emergency Medical Condition”	07/01/98	1101-98-01 1141-98-01 1150-98-01 1121-98-01
		Medical Assistance Tele-Response System	07/01/98	99-98-05
—		The Addition of Viramune and Rescriptor to the Special Pharmaceutical Benefits Program Formulary	07/01/98	01-98-08 02-98-01 11-98-05 19-98-05 23-98-08 26-98-01 28-98-05 30-98-02 35-98-09 36-98-09 37-98-02 45-98-01 46-98-01
	Ch. 1150 1241	Increase in the Fees for the Administration of Vaccines	07/01/98	01-98-09 10-98-02 11-98-06 12-98-05 49-98-03
	Ch. 1121	Updates to State Maximum Allowable Cost (State MAC) List	07/06/98	01-98-07 19-98-04
—		Preparation of Statements of Claim for Recipients Enrolled in Managed Care	07/07/98	99-98-07 258-98-01
	Ch. 1150	Implementation of “Millennium” Claims Submission	07/10/98	99-98-08
—		Change in Billing Procedure for Behavioral Health Rehabilitation Services	07/10/98	01-98-10 41-98-02 48-98-02 49-98-04 50-98-03
	Ch. 1101	Revisions to the HealthCare Benefits Packages Reference Chart (MA 446)	07/17/98	99-98-09
	Ch. 1123	Nebulizer Codes	07/24/98	01-98-11 05-98-04 10-98-03 11-98-07 12-98-06 19-98-06 23-98-09
	Ch. 1121	Updates to State Maximum Allowable (State MAC) List	08/14/98	01-98-12 19-98-07

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	Ch. 1121	Brand Name Drugs Prior Authorization Updated List	08/24/98	01-98-13 02-98-02 03-98-02 04-98-02 10-98-04 11-98-08 12-98-07 19-98-08 26-98-02 28-98-07 29-98-04 30-98-03 33-98-04 49-98-05
—		InterQual Intensity/Sensitivity Discharge (ISD) Criteria for Review of Hospital Admissions	08/24/98	01-98-14 11-98-09 12-98-08 13-98-03
—		The Office of Social Program's (OSP)/Independence Waiver	09/11/98	99-98-10
—		Billing Instructions for the Community Services Program for Persons with Physical Disability Waivers	09/11/98	51-98-01
	Ch. 1150	Revised Billing Instructions for Medicare Part B Claims that Do Not Cross Over to Medical Assistance	09/14/98	99-98-11
	Ch. 1150	Medical Assistance Program Fee Schedule Revision 1998 HCPCS Updates	09/21/98	07-98-01
	Ch. 1150	Revision to Attachment Type Codes on Invoice Submissions	10/14/98	24-98-03 25-98-03 34-98-04 35-98-12 36-98-12
—		Change in Medical Assistance (MA) Bulletin Mailing Procedure	10/14/98	01-98-15 03-98-03 04-98-03 07-98-02 15-98-02 31-98-01 41-98-03 44-98-01 49-98-06
—		Statewide Expansion of the Pennsylvania Department of Aging (PDA) Waiver	11/17/98	10-98-05 11-98-10 12-98-09 13-98-04 14-98-03 17-98-05 20-98-02 23-98-10 26-98-03 28-98-08 29-98-05 33-98-05 37-98-03 41-98-04 43-98-02 45-98-02 46-98-02 48-98-03 49-98-07 51-98-03

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—		Statewide Expansion of the Pennsylvania Department of Aging (PDA) Waiver	11/17/98	01-98-16 05-98-05 18-98-03 19-98-09 55-98-04
—		Statewide Expansion of the Pennsylvania Department of Aging (PDA) Waiver	11/17/98	35-98-13 36-98-13
—		Pennsylvania Department of Aging (PDA) Waiver Certification Process (Statewide Expansion)	11/17/98	10-98-06 11-98-11 12-98-10 13-98-05 14-98-04 17-98-06 20-98-03 23-98-11 26-98-04 23-98-09 29-98-06 33-98-06 35-98-14 36-98-14 37-98-04 41-98-05 43-98-03 45-98-03 46-98-03 48-98-04
—		Accurate Billing for Units of Service Based on Periods of Time	11/17/98	99-98-12
Ch. 1243		Clinical Laboratory Improvements Amendments (CLIA) Requirements	11/25/98	01-98-17 11-98-12 16-98-02 17-98-07
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (Statewide Expansion)	12/22/98	35-98-15 36-98-15
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (Statewide Expansion)	12/22/98	01-98-18 05-98-06 18-98-04 19-98-10
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (Statewide Expansion)	12/22/98	10-98-07 11-98-13 12-98-11 13-98-06 14-98-05 17-98-08 20-98-04 23-98-12 26-98-05 28-98-10 29-98-07 33-98-07 37-98-05 41-98-06 43-98-04 45-98-04 46-98-04 48-98-05 49-98-09 51-98-05
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (Statewide Expansion)	12/22/98	55-98-05

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<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1141 Ch. 1153	Clozapine Support Services	12/29/98	33-98-08 29-98-08 01-98-19
		Procedure for Requesting Prior Authorization of Medical Assistance Case Management Services for Recipients Under the Age of 21	12/31/98	05-98-04
1999		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for which Registration has Been Denied or Approval Withdrawn	01/01/99	88-99-01
	—	Address Change for Provider Inquiry	01/27/99	99-99-01
	—	Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in The Medical Assistance Program (2) Shared Health Facilities for which Registration has Been Denied or Approval Withdrawn	02/01/99	88-99-02
	—	Change in Procedure for Billing Administration of DT and Td Vaccines	02/09/99	01-99-02 10-99-01 11-99-02 26-99-02 49-99-01
	Ch. 1140	New Procedure Code for Healthy Beginnings Plus Program	02/12/99	01-99-01 11-99-01 23-99-01 26-99-01 30-99-01 31-99-01
	—	Continued Existence of the Fee-For-Service (FFS) Delivery System in the HealthChoices Zones and Use of HealthChoices Zones and Use of Access Cards	02/12/99	99-99-03
	—	The addition of Sustiva (efavirenz) and Ziagen (abacavir) to the Special Pharmaceutical Benefits Program Formulary	02/15/99	01-99-03 02-99-01 11-99-03 19-99-01 23-99-02 26-99-03 28-99-01 30-99-02 35-99-01 36-99-01 37-99-01 45-99-01 46-99-01
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 1999 HCPCS updates	02/26/99	99-99-02
	—	Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	03/01/99	88-99-03
	Ch. 1225	Price Increase and Additional Services for Family Planning Clinics	03/04/99	34-99-01 35-99-02 36-99-02
	Ch. 1221	Change in Podiatric Billing Procedure for Emergency Room Visits	03/22/99	04-99-01
	—	Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	04/01/99	88-99-04
	Ch. 1101	Revised HealthCare Benefits Packages Reference Chart	04/20/99	99-99-04

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		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	05/01/99	88-99-05
—		Severity Two Hour Supply HealthChoices Southeast	05/28/99	19-99-02
—		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	06/01/99	88-99-06
		Capital Component Payments for Post Moratorium Beds	06/28/99	35-99-05 36-99-05 1187-99-01
—		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	07/01/99	88-99-07
Ch. 1121		Prescriptions NOT received by the Medical Assistance (MA) Recipient	07/05/99	19-99-04
Ch. 1149		Increased Fees for Selected Pediatric Dental Services	07/09/99	33-99-01
—		The Addition of Agenerase (amprenavir) To the Special Pharmaceutical Benefits Program Formulary	07/09/99	01-99-04 02-99-02 11-99-04 19-99-03 23-99-03 26-99-04 28-99-04 30-99-03 35-99-03 36-99-03 37-99-02 45-99-02 46-99-02
Ch. 1121		Updates to State Maximum Allowable Cost (State MAC)	07/16/99	01-99-05 19-99-05
—		Millennium Compliance	07/27/99	99-99-05
Ch. 1150 1163		Training for Inpatient Facilities on Completing the UB-92 Invoice	07/27/99	11-99-06 12-99-02 13-99-01 53-99-01
—		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	08/01/99	88-99-08
—		Additions and Corrections of Fee Increases for Specific Services Rendered by Outpatient Psychiatric clinics, Psychiatric partial Hospitalization Programs, and Outpatient Drug and Alcohol clinics	08/30/99	28-99-05 29-99-03 33-99-02
Ch. 1150 1241		Clarification of Enrollment and Billing Procedures for Physical, Speech, and Occupational Therapy	08/30/99	43-99-01 50-99-01
—		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	09/01/99	88-99-09
Ch. 1101		“Payment in Full”	09/17/99	99-99-06
		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	10/01/99	88-99-10
Ch. 1145		Change in Recipient Access to Chiropractic Services in the Managed Care Delivery System	10/22/99	99-99-07



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<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	11/01/99	88-99-11
Ch. 1147		Medical Assistance (MA) Payment Policy for Eyeglasses Coverage	11/05/99	01-99-06 05-99-01 15-99-01
Ch. 1121		Prior Authorization of Viagra and Other Drugs for Erectile Dysfunction Treatment Criteria, Limits and Procedures	11/22/99	99-99-08
Ch. 1225		Price Increase and Additional Services for Family Planning Clinics	11/22/99	30-99-04
Ch. 1121		Fee Increase for the ParaGuard IUD	11/22/99	01-99-07 10-99-02 11-99-07
		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	12/01/99	88-99-12
Ch. 1241		Coverage of Medically Necessary Services and Equipment for Children in Early Intervention or Special Education Programs	12/03/99	01-99-08 05-99-02 11-99-08 17-99-01 23-99-04 43-99-02 50-99-02
Ch. 1241		Clarification of Enrollment and Billing Procedures for EPSDT Expanded Services Providers of Physical Therapy, Speech Therapy and Occupational Therapy	12/10/99	50-99-04
Ch. 1121		Prescription Refills Maintenance Medications	12/10/99	19-99-06
Ch. 1142		Expanded Procedures Codes for Provider Type 31 Midwives2000 Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	12/29/99 — 01/01/00	31-99-02 88-00-01
—		Expansion of Special Pharmaceutical Benefits Clozaril Program	01/28/00	01-00-01 02-00-01 05-00-01 11-00-01 13-00-01 14-00-01 19-00-01 23-00-01 26-00-01 29-00-01 33-00-01 35-00-01 36-00-01 49-00-01
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	02/01/00	88-00-02
—		Revised Billing Instructions for the Community Services Program for Persons with Physical Disabilities (CSPPPD) Waivers	02/15/00	51-00-01
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	03/01/00	88-00-03
—		Changes in Terminology in Medical Assistance Program Fee Schedule for Type of Service/Procedure Code AG/W1855	03/13/00	28-00-01

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	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	03/17/00	01-00-02 19-00-02
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	04/01/00	88-00-04
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	05/01/00	88-00-05
—		Continued Existence of the Fee-for-Service (FFS) Delivery System in HealthChoices Zones and Use of ACCESS Cards	05/24/00	99-00-01
	Ch. 1121	Prior Authorization List of Brand Name Drugs	05/25/00	01-00-04 02-00-02 03-00-01 04-00-01 10-00-01 11-00-02 12-00-01 19-00-05 26-00-02 28-00-02 29-00-02 30-00-01 33-00-01 49-00-02
	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	05/26/00	01-00-03 19-00-04
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	06/01/00	88-00-06
	Ch. 1141	Elimination of Physician Attestation Requirement	06/22/00	01-00-05 11-00-03
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	07/01/00	88-00-07
	Ch. 1251	Increased Fees for Funeral Director Services	07/03/00	22-00-01
—		Implementation of the Medical Assistance Programs' Internet website <a href="http://www.dpw.state.pa.us/omap">www.dpw.state.pa.us/omap</a>	07/07/00	99-00-02
	Ch. 1145	Change in Recipient Access to Chiropractic Services in the Managed Care Delivery System	07/12/00	99-00-03
	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	07/19/00	01-00-06 19-00-06
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	08/01/00	88-00-08
	Ch. 1121	Clarification of Billing Instructions for Methadone Maintenance Services	08/21/00	28-00-03
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	09/01/00	88-00-09
	Ch. 1141 1163	Increased Fees for Selected Neonatal Intensive Care Procedure Codes and the Addition of a New Neonatal Intensive Care Procedure Code	09/01/00	01-00-07
—		Prior Authorization Interim Supply of Medication HealthChoices Southwest (Revised)	09/07/00	19-00-07

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<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	10/01/00	88-00-10
Ch. 1150		Clarification of the 1150 Administrative Waiver Process also known as the Program Exception Process for Prosthetic and Orthotic Providers	10/04/00	01-00-08 05-00-02 19-00-08
—		Application for Health Care Coverage	10/13/00	99-00-04
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	11/01/00	88-00-11
Ch. 1241		Pennsylvania Vaccines for Children (VFC) Program	11/15/00	01-00-10 10-00-03 11-00-05 26-00-04
—		HealthCare Benefits Package 12 Updated Employability Assessment Procedure Code List	11/15/00	01-00-09 10-00-02 11-00-04 12-00-02 15-00-01 16-00-01 20-00-01 26-00-03 28-00-04 29-00-03 49-00-03
Ch. 1243		Change in Payment Amount and Payment Method for the HIV-1 Viral Load Test (CPT Code 87536)	11/17/00	11-00-06 12-00-03 16-00-02
—		The Addition of Kaletra (lopinavir/ritonavir) to the Special Pharmaceutical Benefits Program Formulary	11/21/00	01-00-11 02-00-03 11-00-07 19-00-09 23-00-02 26-00-05 28-00-05 30-00-02 35-00-02 36-00-02 37-00-01 45-00-01 46-00-01
—		Consent Forms for the Release of Confidential Information	11/28/00	99-00-05
—		Revised Target Resident Reporting Form (MA 408) *	11/28/00	34-00-02 35-00-05 36-00-04
Ch. 1141		Medical Assistance (MA) Payment Policy for Multivisceral Transplants	11/28/00	01-00-12 11-00-08 17-00-02
Ch. 1221		Voluntary Managed Care Organization's Payment Responsibility for Emergency Room Services	11/28/00	17-00-03
—		Admissions Notice Packet (MA 401)	11/28/00	24-00-01 25-00-01 34-00-01 35-00-03 36-00-01
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	12/01/00	88-00-12

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	—	Revised Billing Instructions: Specified Medical Assistance (MA) Services in MA Voluntary Managed Care	12/08/00	01-00-14 03-00-02 04-00-02 05-00-03 08-00-01 10-00-04 11-00-09 12-00-04 16-00-03 17-00-04 20-00-02 23-00-03 31-00-01 40-00-01 41-00-02 44-00-01 45-00-02 49-00-05 50-00-03
	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	12/11/00	01-00-15 19-00-10
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 1999/2000 HCPCS Updates	12/22/00	99-00-06
	—	Freedom of Choice for Medical Assistance Recipients Requiring Behavioral Health Services	12/29/00	01-00-16 29-00-05 33-00-04 41-00-03 48-00-02 49-00-06 50-00-04
	Ch. 1149	Dental Fee Increase and Medical Assistance Program Fee Schedule Revisions	12/29/00	03-00-03
	—	Prior Authorization of Therapeutic Staff Support (TSS) Services	12/29/00	01-00-13 29-00-04 33-00-03 41-00-01 48-00-01 49-00-04 50-00-02
2001	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	01/01/01	88-01-01
	Ch. 1121	Diabetes Outpatient Self-Management Training and Education	01/15/01	99-01-01
	Ch. 1121	List of Brand Name Drugs Requiring Prior Authorization	01/30/01	01-01-01 02-01-01 03-01-01 04-01-01 10-01-01 11-01-01 12-01-01 19-01-01 26-01-01 28-01-01 29-01-01 30-01-01 33-01-01 49-01-01
	Ch. 1101 1150	Delete Procedure Codes with Type of Service 35 from the Medical Assistance Program Fee Schedule	02/01/01	10-01-02 11-01-02 26-01-02

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<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1149	Issuance of a Replacement Page to the January 1, 2001 Medical Assistance Program Fee Schedule for Dental Services	02/01/01	03-01-02
	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	02/01/01	88-01-02
	Ch. 1101 1223	Clarification of Coverage for Motorized Wheelchairs and Other Durable Medical Equipment	02/16/01	01-01-02 05-01-01 17-01-01 19-01-02 49-01-02 50-01-01 1101-01-01 1123-01-01
	Ch. 1149	Addition of Selected Periodontal Services to the Medical Assistance Program Fee Schedule	02/28/01	03-01-03
	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	03/01/01	88-01-03
	—	Expanded Hours of Operation for the Provider Services Toll-Free Inquiry Lines	03/28/01	99-01-02
	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	04/01/01	88-01-04
	Ch. 1150 1141	Medical Assistance (MA) Payment Policy for Multivisceral Transplants	04/06/01	01-01-03 11-01-03 17-01-02
	—	Behavioral Specialist Consultant and Mobile Therapist	04/26/01	01-01-04 17-01-03 29-01-02 33-01-02 41-01-01 48-01-01 49-01-03 50-01-02
	Ch. 1149	Implementation of the ADA Claim Form—Version 2000 and Revised Billing Instructions for Assistant Surgeons	04/27/01	03-01-04
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 2001 HCPCS Updates	04/27/01	99-01-03
	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	05/01/01	88-01-05
	—	Automated Clearinghouse (ACH)—Electronic Funds Transfer	05/04/01	99-01-04
	—	Consent Forms for the Release of Confidential Information	05/18/01	99-01-05
	—	Additional Place-of-Service (Office) for Psychotherapy	06-01-01	01-01-09 41-01-06
	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	06/01/01	88-01-06

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—		Revisions to Policies and Procedures Relating to Mobile Therapy, Behavioral Specialist Consultant and Therapeutic Staff Support Services	06/01/01	01-01-05 29-01-03 33-01-03 41-01-02 48-01-02 49-01-04 50-01-03
—		Section V—Billing Information Nursing Facility Services Handbook	06/04/01	35-01-01 36-01-01
Ch. 1142		Reissue Expanded Procedure Codes for Independent Certified Nurse Midwives	06/15/01	01-01-08 31-01-01
—		Addition of Behavioral Health Rehabilitation Service to the Medical Assistance (MA) Program Fee Schedule	06/21/01	01-01-07 29-01-05 33-01-05 41-01-04 48-01-04 49-01-06 50-01-05
		Office of Medical Assistance Programs (OMAP) Fraud and Abuse Hotline	06/27/01	99-01-06
Ch. 1243		Training for Outpatient Laboratories on Completing the MA 319 and HCFA 1500 Invoices	06/29/01	11-01-04 16-01-01
		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	07/01/01	88-01-07
Ch. 1241		Revision to the Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Program	07/01/01	01-01-10 10-01-03 11-01-05 17-01-04 26-01-03 49-01-07
Ch. 1121		Medicaid Drug Rebate Program Participating Drug Labelers Updated List	07/12/01	01-01-11 02-01-02 03-01-05 04-01-02 10-01-04 11-01-06 12-01-02 19-01-03 26-01-04 28-01-02 29-01-06 30-01-02 33-01-06 49-01-08
—		Long Term Care Toll Free Inquiry Lines	07/16/01	24-01-01 25-01-01 34-01-01 35-01-02 36-01-02
—		The Use of Restraint and Seclusion in Psychiatric Residential Treatment Facilities (RTF)	07/23/01	53-01-01
Ch. 1145		Recipient Access to Chiropractic Services in the Managed Care Delivery System	07/31/01	99-01-07
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	08/01/01	88-01-08
Ch. 1121		Updated State Maximum Allowable Cost (MAC) List	08/09/01	01-01-12 19-01-04

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<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	09/01/01	88-01-09
	Ch. 1101	Revised HealthCare Benefits Packages Reference Chart	09-10-01	99-01-08
	Ch. 1121	ON-LINE Pharmacy Extended Reversal Implementation	09/11/01	19-01-05
—		Billing for Clozaril and Clozapine in the Voluntary HMOs	09/25/01	01-01-14 19-01-06
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	10/01/01	88-01-10
—		The Addition of Geodon (Iziprasidone) to the Special Pharmaceutical Benefits Program Formulary for Atypical Antipsychotic Medications	10/25/01	01-01-15 02-01-03 05-01-02 11-01-08 13-01-01 14-01-02 19-01-07 23-01-01 26-01-06 27-01-01 29-01-08 32-01-01 33-01-07 35-01-03 36-01-03 49-01-10
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	11/01/01	88-01-11
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	12/01/01	88-01-12
—		The Addition of Viread (tenofir Disoproxil fumarate) to the Special Pharmaceutical Benefits Program Formulary	12/07/01	01-01-16 02-01-04 11-01-09 19-01-08 23-01-02 26-01-07 28-01-04 30-01-03 35-01-04 36-01-04 37-01-01 45-01-01 46-01-01
	Ch. 1149	Revision to Medical Assistance Dental Services	12/19/01	03-01-06
—		MCO-FFS Split Billing for Inpatient Services	12/20/01	11-01-10 12-01-04 17-01-05
—		Medical Assistance for Workers with Disabilities (MAWD)	12/21/01	99-01-11
	Ch. 1121	Prior Authorization of Sustained/Controlled Release Oxycodone/OxyContin	12/11/01	99-01-10
—		Breast and Cervical Cancer Prevention and Treatment Program	12/26/01	99-01-12
	Ch. 1249	Discontinuance of Prior Authorization Requirement for Home Health Postpartum Visits	12/27/01	01-01-19 11-01-11 23-01-03

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	Ch. 1150	Ordering Medical Assistance Forms and Invoices	12/27/01	99-01-09
	Ch. 1141 1150	Increased Reimbursement for Anesthesia Procedure	12/27/01	01-01-14 44-01-01
	—	Billing for Protease Inhibitors for HealthChoices Southeast MCOs	12/27/01	01-01-18 19-01-19
	Ch. 1123	Coverage of Enteral Nutritional Supplements	12/28/01	99-01-13
2002	—	Discontinuance of Hard Copies of Medichex List	01/01/02	88-02-01
	Ch. 1121	Discontinuance Prior Authorization of Proton Pump Inhibitors and Prostaglandins	01/03/02	99-02-01
	Ch. 1249	Revisions to the Home Health Agency Enrollment Process	01/04/02	23-02-01
	Ch. 1121	Coverage of Tobacco Cessation Drug Products and Counseling Services	01/16/02	99-02-02
	Ch. 1241	Revision to the Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Program	01/22/02	01-02-01 10-02-01 11-02-01 17-02-01 26-02-01 49-02-01
	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	01/28/02	01-02-02 19-02-01
	Ch. 1121	List of Brand Name Drugs Requiring Prior Authorization	01/30/02	01-02-03 02-02-01 03-02-01 04-02-01 10-02-02 11-02-02 12-02-01 19-02-02 26-02-02 28-02-01 29-02-01 30-02-01 33-02-01 49-02-02
	—	The Michael Dallas Waiver	01/30/02	99-02-03
	Ch. 1221	Diabetes Outpatient Self-Management Training and Education	02/06/02	99-02-04
	Ch. 1130	BPI Retrospective Review of Hospice Services	02/21/02	01-02-04 17-02-02 37-02-01
	—	Electronic Submission of the Cost Report (MA-11) Form for Reporting Periods Ending 12/21/2011 and Thereafter	02/21/02	35-02-01 36-02-01
	—	Reissue of Medical Assistance (MA) Bulletin Addition of Behavioral Health Rehabilitation Service to the MA Program Fee Schedule	03/06/02	01-02-05 29-02-02 33-02-02 41-02-01 48-02-01 49-02-03 50-02-01
	—	Urgent Care Transportation Requests through the Medical Assistance Transportation Program (MATP)	03/14/02	99-02-05
	—	Stopping Accidental Falls in Elders (SAFE)	03/21/02	01-02-06 11-02-03 12-02-02 13-02-41 14-02-01 35-02-02 36-02-02



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<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Documentation and Medical Record Keeping Requirements	03/21/02	29-02-03 33-02-03 41-02-02
—		Medical Assistance Estate Recovery Program Brochure	04/03/22	34-02-01 35-02-03 36-02-03
—		Reminder to Providers Who Prescribe Behavioral Health Rehabilitation Services of Documentation Requirements	04/03/02	01-02-07 29-02-04 33-02-04 41-02-03 48-02-02 50-02-02 09-02-04
Ch. 1123		Exceptional Durable Medical Equipment (DME)	04/04/02	01-02-08 05-02-01 17-02-03 19-02-03 35-02-04 36-02-04
—		Breast and Cervical Cancer Prevention and Treatment Program	05/03/02	99-02-06
—		Clarification and Update to Bulletin 36-91-01 Regarding Invoice Exception Process for Long Term Care Facilities	05/21/02	25-02-01 35-02-05 36-02-05
—		Performance Expectations and Recommended Guidelines for the County Child and Adolescent Services System Program (CASSP)	06/06/02	OMHSAS-02-02
—		Health Insurance Portability & Accountability Act (HIPAA)	06/25/02	99-02-07
—		Electronic Provider Enrollment Automation Program (ePEAP)	07/18/02	99-02-08
—		Section VII—Utilization Management Review Nursing Facility Services Handbook	07/18/02	35-02-06 36-02-06
Ch. 1101		Revision to the HealthCare Benefits Packages Reference Chart (MA 446)	07/18/02	99-02-09
Ch. 1145		Change in Recipient Access to Chiropractic Services in the Managed Care Delivery System	08/12/02	99-02-10
—		Residential Treatment facility Services Provided in a Secure Setting	10/01/02	01-02-11 11-02-04 12-02-03 13-02-02 17-02-04 41-02-04 50-02-03 53-02-01
—		Prior Authorization Interim Supply of Medication HealthChoices Lehigh/Capital Region	10/10/02	19-02-06
—		Community Care (COMMCARE) Waiver Provider Type 59	10/16/02	05-02-04 17-02-05 19-02-07 23-02-02 28-02-03 29-02-05 38-02-01 39-02-01 41-02-05 43-02-01 51-02-01 55-02-01 56-02-01 59-02-01

<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	—	Outpatient Drug and Alcohol Clinics with Provisional Licenses	10/16/02	28-02-02
	Ch. 1241	Addition of Procedure Code 90732 to Medical Assistance Fee Schedule for Administration of Pneumococcal Vaccine	11/18/02	01-02-13 10-02-04 11-02-06 17-02-07 26-02-04 49-02-06
	Ch. 1241	2002 Recommended Childhood Immunizations Schedule	11/18/02	01-02-12 10-02-03 11-02-05 17-02-06 26-02-03 49-02-05
	—	Continued Existence of the Fee-for-Service (FFS) Delivery System in HealthChoices Zones and Use of ACCESS Cards	11/27/02	99-02-11
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revisions: HIPAA Compliant Procedure Codes	11/27/02	99-02-12
	Ch. 1121	Misrepresentation of Prescriber on the Drug Claim	11/27/02	19-02-08
	Ch. 1101	The Bureau of Program Integrity and the Medical Assistance Provider Self-Audit Protocol	12/02/02	99-02-13
	—	Home Health Agency Services Fee Increase and Medical Assistance Program Fee Schedule Revisions	12/20/02	23-02-03
	—	Prior Authorization Update for Interim Supply of Medication HealthChoices Southeast Region	12/27/02	19-02-09
2003	—	Additional Place of Service (Office) For Psychotherapy	01/06/03	01-03-01 41-03-01
	Ch. 1149	Elimination of the Use of the Dental Service Invoice (MA 300D) and Providing Training on Completion of The ADA Claim Form (Version 2000)	01/08/03	03-03-01
	Ch. 1147	Expanded Procedure Codes for Provider Type 15 Optometrist	01/13/03	15-03-01
	Ch. 1101	Revised Healthcare Benefit Packages Reference Chart	01/13/03	99-03-02
	—	Availability of Training for Completion of Provider Behavioral Health Rehabilitation Services Reports	01/31/03	01-03-02 29-03-01 33-03-01 41-03-02 48-03-01 49-03-01 50-03-01
	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	03/03/03	01-03-03 19-03-01
	—	Introduction of the HIPAA Ready Provider Electronic Solutions Software and Statewide Training Seminars	03/11/03	99-03-03
	Ch. 1241	2003 Recommended Childhood Immunization Schedule	03/31/03	01-03-04 10-03-01 11-03-01 17-03-01 26-03-01 49-03-02
	Ch. 1163	Billing Procedures for Change in Delivery Systems during a Hospital Stay and Subsequent Hospital Admission	04/04/03	11-03-02 12-03-01 13-03-01 17-03-02
	Ch. 1249	Revised Prior Authorization and Program Exception Pages for the Home Health Services Handbook	04/08/03	23-03-01
	Ch. 1123	Information on Accredited Rehabilitation Facilities to be Used for Motorized Wheelchair Evaluation	04/14/03	01-03-05 05-03-02 19-03-03

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<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1150	Elimination of the Use of the Medical Services Invoice	04/24/03	99-03-05
	Ch. 1150	Medical Assistance Program Fee Schedule Revision	05/01/03	05-03-01 19-03-02
	Ch. 1150	Revisions to the Prior Authorization and Program Exception Notices	05/08/03	99-03-04
	Ch. 1149	Medical Assistance Program Fee Schedule for Dental Services Revisions	05/12/03	03-03-02
	Ch. 1144	Pharmaceutical Services Prescribed and/or Dispensed by a Certified Registered Nurse Practitioner (CRNP)	05/12/03	99-03-06
	Ch. 1241	Coverage of Pediarix and Addition of Procedure Code 90723 to Medical Assistance Fee Schedule for Administration of Pediarix Vaccine	05/15/03	01-03-06 10-03-02 11-03-03 17-03-03 26-03-02 49-03-03
—		Process to Handle Residential Treatment Facility (RTF) Reports of Death, Serious Injury or Attempted Suicide (Serious Occurrences)	06/13/03	53-03-01
—		Change of Protocol for Certain Provider Appeals. Appeals must be sent to Bureau of Hearings and Appeals	07/29/03	99-03-08
—		Requirement for Medical Assistance (MA) Providers to Submit Accurate and Complete Encounter Data to MA Managed Care Organizations	08/01/03	99-03-10
—		The Addition of Fuzeon (enfuvirtide) and Abilify (aripiprazole) to the Special Pharmaceutical Benefits Program	08/01/03	99-03-11
—		Obligation of Medical Assistance Providers Participating in the Managed Care Delivery System to Comply with MA Regulations	08/01/03	99-03-09
	Ch. 1149	Continuity of Care for Orthodontia Treatment—From Managed Care to Fee-For-Service	08/11/03	03-03-03
—		Nursing Facility Responsibility to Notify HealthChoices and Voluntary Program MCOs of the Admission of an MCO Enrolled Member	08/27/03	35-03-02 36-03-02
—		Revisions to the Medical Evaluation Form	08/27/03	11-03-04 24-03-01 25-03-01 34-03-01 35-03-01 36-03-01
	Ch. 1101	Liability for Cost Sharing for Recipients Enrolled in Medical Assistance through Fee for Service or Managed Care and a Private Third Party Insurer	09/01/03	99-03-12
—		Continuity of Care for Recipients Transferring Between and Among Fee for Service and Managed Care Organizations	09/01/03	99-03-13
	Ch. 1121	Updated Maximum Allowable Cost (MAC) List	09/03/03	01-03-07 19-03-04 49-03-04
	Ch. 1241	Elimination of the Pennsylvania Children's Check-up (EPSDT) Form (MA-517)	09/05/03	01-03-08 10-03-03 11-03-05 17-03-04 26-03-03 49-03-05

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	Ch. 1121	Medicaid Drug Rebate Program Participating Drug Labelers Updated List	10/01/03	01-03-09 02-03-02 03-03-04 04-03-01 10-03-03 11-03-06 12-03-02 19-03-05 26-03-04 28-03-01 29-03-02 30-03-01 33-03-02 49-03-06
—		Elimination of the Requirement for the Outpatient Drug and Alcohol Clinic's Supervisory Physician to Perform a Comprehensive Medical Examination Within 15 Days Following the Intake and Before the Provision of Treatment	10/01/03	28-03-02
	Ch. 1101 1150	Replacing and End-dating Local Procedure Codes	10/01/03	99-03-14
—		The Addition of Reyataz (atazanavir sulfate) and Emtriva (emtricitabine) to the Special Pharmaceutical Benefits Program	10/15/03	99-03-16
—		Special Pharmaceutical Benefits Program Time Sensitive Expansion Tiers Structure	10/17/03	99-03-19
—		Changes to Electronic Claims Format	10/17/03	99-03-17
—		Revisions to Medical Evaluation Form (MA 51)	10/17/03	01-03-10 11-03-07 24-03-02 25-03-02 34-03-02 35-03-03 36-03-03 99-03-17
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 2002 HCPCS Updates	10/17/03	99-03-18
	Ch. 1149	Supernumerary Tooth Enumeration and Quadrant Designation on the American Dental Association Claim Form (ADA Claim Form—Version 2000)	10/31/03	03-03-05
—		Introduction to the Provider Reimbursement and Operations Management Information System (PROMISe)	10/31/03	99-03-20
—		Clarification of Procedures for Requesting Copies of Medical Assistance Recipients' Bills	11/01/03	99-03-15
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision	11/01/03	05-03-04 19-03-06
—		Health Insurance Portability and Accountability Act (HIPAA) Transaction and Code Sets Updates	12/01/03	99-03-21
—		The Addition of Lexiva (fosamprenavir) to the Special Pharmaceutical Benefits Program	12/03/03	99-03-23
2005	Ch. 1101 1150	Revisions to Prior Authorization of Drugs for Erectile Dysfunction	01/10/05	99-05-02
—		Alternative Sanction Guidelines for ICF/MR Medical Assistance Certification	01/28/05	00-04-15
	Ch. 1101 1150	2004 HCPCS Updates and Other Revisions to the Medical Assistance Fee Schedule	02/05/05	99-05-04

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<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1121	List of Brand Name Drugs Requiring Prior Authorization	02/10/05	01-05-01 08-05-01 09-05-02 11-05-01 14-05-01 21-05-01 24-05-02 27-05-01 31-02-02
	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	02/10/05	0905-01 24-05-01 31-05-01
	Ch. 1101	Change in Effective Date for Prior 1150 Authorization of Drugs That Exceed 1121 Established Quantity Limits and Brand Name Single Source Non-Steroidal Ant-Inflammatory Drugs (NSAIDS)	04/26/05	99-05-09
	—	Implementation of the ACCESS Plus Program	05/23/05	99-05-11
	Ch. 1241	2005 Recommended Childhood & Adolescents Immunization Schedule	05/26/05	33-05-01
	—	Integrated Children's Service Initiative	06/09/05	00-05-05
	—	Announcement of the National Provider Identifier Number	06/10/05	99-05-13
	—	Revised Maximum Participation Project Consent for Release of Information Form (PA 1723)	06/15/05	99-05-12
	Ch. 1121	Non-Coverage of Drugs for the Treatment of Erectile Dysfunction for Sex Offenders	06/15/05	08-05-03 09-05-04 11-05-02 24-05-03 27-05-03 31-05-04
	Ch. 1101 1150	Corrections to MA Bulletin 99-05-04: Addition of HCPCS Codes to Medical Assistance Programs Fee Schedule	06/20/05	99-05-10
	—	Psychological/Psychiatric/Clinical Re-Evaluations and Re-Authorizations or Behavioral Health Rehabilitation (BHR) Services for Children and Adolescents with Behavioral Health Needs Compounded by Developmental Disorders	06/24/05	07-05-01 08-05-04 09-05-05 11-05-03 19-05-01 31-05-05
	—	Nursing Facility Assessments/Supplemental Payments	06/24/05	03-05-01
	Ch. 1128	Clarification and Instructions for Providers Who Bill Medical Assistance for Dialysis Services When Medicare is the Primary Insurer	06/29/05	30-05-01
	Ch. 1121	Revisions to Payment for the Drug Cost Component of Brand Name and Generic Drugs	08/05/05	09-05-06 24-05-06 25-05-01 31-05-06
	Ch. 1121	Prior Authorization of Drugs That Exceed Established Quantity Limits—Phase 1 Enforcement	08/10/05	99-05-14
	Ch. 1121	Revisions to the State Maximum Allowable Cost for Pharmaceutical Services	08/18/05	09-05-07 24-05-07 25-05-02 31-05-07
	Ch. 1149	Dental Fee Increase for Anesthesia and Behavior Management Services	08/22/08	27-05-02
	Ch. 1101	Copayment Changes for Brand Name and Generic Prescription Drugs	08/26/05	24-05-05
	—	Electronic Submission for the Cost Report (MA-11) Form for Reporting Periods Ending 06/30/2005 and Thereafter	08-26-05	03-05-02

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	Ch. 1101 1150	Medical Assistance Program Fee Schedule Procedure Code Changes for Behavioral Health Services	09/08/05	08-05-05 09-05-08 11-05-04 16-05-01 17-05-01 19-05-02 21-05-02 31-05-08 34-05-01
	Ch. 1101 1150	2005 HCPCS Updates and Other Revisions to the Medical Assistance Fee Schedule; Prior Authorization Requirements	09/12/05	99-05-15
	Ch. 1121	Prior Authorization of Drugs That Exceed Established Quantity Limits—Phase 2 Enforcement	09/16/05	99-05-17
	Ch. 1249	Medical Assistance Program Fee Schedule Procedure Code Changes for Home Health Agency Services	09-16-05	05-05-01
	Ch. 1121	Preferred Drug List	09/19/05	99-05-18
	—	\$10,000 Lifetime Limit on Other Medical Expenses Related to Facility Services	09/20/05	03-05-03
	—	Long Term Care Resource Transfer Penalty	09/20/05	99-05-16
	Ch. 1101	Medical Assistance Program Fee 1150 Schedule Procedure Code Changes for Healthy Beginnings Plus Program Services	09/23/05	01-05-03 05-05-02 08-05-06 31-05-09 33-05-02 47-05-01
	Ch. 1101 1150	Revised Outpatient Service Authorization Request Form (MA-97)	09/26/05	99-05-19
	Ch. 1121	Preferred Drug List—Phase 1	10/07/05	02-05-01 03-05-04 08-05-08 09-05-10 11-05-05 14-05-02 24-05-08 27-05-04 30-05-02 31-05-11 32-05-02
	Ch. 1225	Medical Assistance Program Fee Schedule Procedure Code Changes for Family Planning Clinic Services	10/14/05	08-05-09
	Ch. 1101 1150 1241	Meningococcal Conjugate Vaccine Menactra (MCV4)	10/14/05	01-05-05 08-05-10 09-05-11 31-05-12 33-05-04
	Ch. 1241	Revisions to the Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Periodicity Schedule	10/25/05	01-05-04 08-05-07 09-05-09 31-05-10 33-05-03
	Ch. 1128	Medical Assistance Program Fee Schedule Procedure Code Changes for Renal Dialysis Services	10/27/05	30-05-03 31-05-13
	Ch. 1101	Medical Assistance Program Fee 1150 Schedule Procedure Code Changes for Case Management Services	10/27/05	21-05-03
	Ch. 1225	Medical Assistance Program Fee Schedule Procedure Code Changes for Federally Qualified Health Centers and Rural Health Clinics	10/27/05	08-05-11
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Procedure Code Changes for Medical Foster Care Services	10/27/05	40-05-01

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	Ch. 1243	Medical Assistance Program Fee Schedule Procedure Code Changes for Laboratory Services	11/01/05	01-05-06 28-05-01
	Ch. 125	Title XIX Medical Assistance Program Family Planning Clinic Fee Schedule	11/1/05	08-05-12
	Ch. 1121	02-05-02 03-05-05 08-05-13 09-05-12 11-05-06 14-05-03 24-05-09 27-05-05 30-05-04 31-05-14 32-05-03	11/4/05	02-05-02 03-05-05 08-05-13 09-05-12 11-05-06 14-05-03 24-05-09 27-05-05 30-05-04 31-05-14 32-05-03
	Ch. 1121	Preferred Drug List—Phase 2	11/08/05	02-05-03 03-05-06 08-05-14 09-05-13 11-05-07 14-05-04 24-05-10 27-05-06 30-05-05 31-05-15 32-05-03
	Ch. 1121	Scope of Coverage of Pharmacy Services for Dual Eligibles in the Medical Assistance (MA) Program	11/17/05	99-05-21
	Ch. 1123	Addition of Prosthetic, Orthotic and Medical Supply Procedure Codes to the Medical Assistance Fee Schedule	11/21/05	24-05-11 25-05-03
	—	Rescind MAB 40-05-02 and Reissue the Medical Assistance Program Fee Schedule Procedure Code Changes for Provider Mileage	11/22/05	31-05-16 27-05-07 14-05-05 15-05-01 18-05-01 05-05-03 08-05-15 33-05-05 09-05-14
	Ch. 1121	Preferred Drug List—Phase 3	12/01/05	02-05-04 03-05-07 08-05-16 09-05-15 11-05-08 14-05-06 24-05-12 27-05-06 30-05-06 31-05-06 32-05-04
	Ch. 1123	Medical Assistance Program Fee Schedule Procedure Code Changes for Durable Medical Equipment, Medical Supplies, Vision Supplies and Hearing Supplies	12/01/05	05-05-04 24-05-13 25-05-04
	Ch. 1101	Changes to the Program Exception 1150 Process as a Result of End-Dating Local Procedure Codes	12/01/05	99-05-22
	Ch. 1144	Clarification of Enrollment Policy for CRNPs	12/16/05	09-05-16

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	Ch. 1121	Prior Authorization of Prilosec Over-the-Counter (OTC) and Loratadine OTC for Dual Eligibles	12/23/05	02-05-05 03-05-08 08-05-17 09-05-17 11-05-09 14-05-07 24-05-13 27-05-07 30-05-07 31-05-18 32-05-05
	Ch. 1241	Medical Assistance Program Fee Schedule Procedure Code Changes for Occupational Therapy Services	12/27/05	17-05-02
	Ch. 1145	Medical Assistance Program Fee Schedule Procedure Code Changes for Chiropractic Services	12/27/05	15-05-02
	Ch. 1121	Pen and Ink Change-Medical Assistance Handbook, Prior Authorization of Pharmaceutical Services, Preferred Drug List	12/30/05	02-05-06 03-05-09 08-05-18 09-05-18 11-05-10 14-05-08 24-05-04 27-05-08 30-05-08 31-05-19 32-05-06
2006	Ch. 1123	Fee Increase for Enteral Nutritional Supplements	12/29/06	24-06-15 25-06-02
	Ch. 1243	Medical Assistance Program Fee Schedule Additions of Four Laboratory Codes	12/27/06	01-06-15 08-06-21 28-06-01
	Ch. 1101 1150	2006 HCPCS Updates; Prior Authorization Requirements	12/19/06	99-06-17
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision	12/19/06	99-06-18
	—	Implementation of the CMS-1500 Health Insurance Claim Form (Version 08/05)	12/18/06	99-06-16
	Ch. 1241	Rotavirus Vaccine	12/15/06	01-06-14 08-06-20 09-06-19 31-06-26 33-06-07
	Ch. 1101	Change to copayment requirements for recipients eligible under the Breast and Cervical Cancer Prevention and Treatment coverage group and Titles IV-B & IV-E Foster Care and Adoption Assistance	12/10/06	99-06-12
	Ch. 1101	Clarification of Exclusions from Copayment Requirements	12/10/06	99-06-13
	Ch. 1121	Preferred Drug List—Quarterly Update	12/08/06	02-06-10 09-06-18 24-06-14 31-06-25 03-06-16 11-06-09 27-06-13 32-06-08 08-06-19 14-06-11 30-06-08
	—	Mobile Mental Health Treatment	11/30/06	08-06-18
	Ch. 1153	Clarification of Payment Policy for Abortion Services	11/28/06	99-06-15



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<i>Year</i>	<i>Code Citation(s)</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Instructions for Registering Your National Provider Identifier (NPI) Number to the Department of Public Welfare	11/22/06	99-06-14
	Ch. 1245	Reimbursement for Non-Emergency Transportation Services	11/17/06	03-06-15
	Ch. 1245	Implementation of ACCESS Plus Referral Requirements	10/20/06	99-06-11
	—	Medical Invoice UB-04	09/22/06	01-06-12 02-06-09 03-06-13
	Ch. 1241	Pennsylvania Vaccines for Children Program Update	09-22-06	01-06-11 08-06-17 09-06-17 31-06-23 33-06-06
	Ch. 1163	Medical Assistance Payment for Services of Teaching Physicians in Hospitals, Clinics and Emergency Rooms	09/16/06	1141-06-01 01-06-13 31-06-24
	Ch. 1121	Preferred Drug List—Quarterly Update	08/28/06	02-06-08 03-06-11 08-06-16 09-06-16 11-06-08 14-06-10 24-06-12 27-06-12 30-06-07 31-06-22 32-06-07
	—	Revision to Minimum Staff Qualifications of Therapeutic Staff Support (TSS) Workers	08/24/06	08-06-15 09-06-15 11-06-07 19-06-04 31-06-21
	—	The Addition of Atripla (efavirenz/ emtricitabine/tenofovir) and Prezista (darunavir) to the Special Pharmaceutical Benefits Program	08/21/06	09-06-14 21-06-02 24-06-11 31-06-20
	Ch. 1121	Hepatitis A Vaccine	08/18/06	01-06-10 08-06-14 09-06-12 31-06-19 33-06-05
	Ch. 1241	Measles, Mumps, Rubella and Varicella (MMRV) Vaccine	08/10/06	01-06-09 08-06-13 09-06-11 31-06-18 33-06-04
	—	Federal Medicaid Citizenship and Identity Eligibility Requirements for Medical Assistance Nursing Home Applicants or Recipients	07/28/06	03-06-10
	Ch. 1101 1150 141	Medical Assistance Program Fee Schedule Revisions for Medical and Radiological Procedure Codes	07/27/06	01-06-08 03-06-09 08-06-12 14-06-09 29-06-01 31-06-17
	Ch. 1153	Federal Medicaid Citizenship and Identity Eligibility Requirements	07/24/06	99-06-07
	—	Notification of Medicare Appeals Project and Billing Reminders for Home Health Services	07/20/06	05-06-01

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	Ch. 1101 1150	Medical Assistance Program Fee Schedule Change	06/23/06	01-06-07 08-06-11 17-06-02 20-06-02 31-06-16
	Ch. 1163 1221	Medical Assistance Program Fee Schedule Procedure Code Changes for Acute Care General Hospitals and Hospitals Based Medical Clinics	06/17/06	01-06-05
	Ch. 1163 1221	Medical Assistance Program Fee Schedule Procedure Code Changes for Medical Rehabilitation Units of General Hospitals and Rehabilitation Hospitals	06/17/06	01-06-06
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Procedure Code Changes	06/17/06	99-06-06
	Ch. 1123	Medical Assistance Program Fee Schedule Revision for Oxygen and Oxygen Equipment	06/06/06	24-06-10 25-06-01
	Ch. 1241	Tetanus Toxoid, Reduced Diphtheria Toxoid and Acellular Pertussis (Tdap) Vaccine	06/01/06	01-06-04 08-06-10 09-06-10 31-06-15 33-06-03
	Ch. 1121	Medicaid Drug Rebate Program Participating Drug Labelers Updated List	05/05/06	08-06-09 09-06-09 24-06-09 31-06-14
	Ch. 1123	Ventilator Dependent Respiratory (VDR) Program Preparing Table of Supply and Equipment Costs	04/28/06	03-06-08
	Ch. 1121	Preferred Drug List—Quarterly Update	04/24/06	02-06-07 11-06-06 30-06-06 03-06-07 14-06-08 31-06-13 08-06-08 24-06-08 32-06-05 09-06-07 27-06-10
	Ch. 1121	Prior Authorization of Revatio	04/24/06	02-06-06 11-06-05 30-06-05 03-06-06 14-06-07 31-06-12 08-06-07 24-06-07 32-06-05 09-06-07 27-06-10
	Ch. 1150	Prudent Payment of Claims	04/20/06	99-06-04
	Ch. 1241	2006 Recommended Childhood and Adolescent Immunization Schedule	04/16/06	01-06-03 08-06-06 09-06-05 31-06-11 33-06-02
—		Continued Existence of the Fee-for-Service (FFS) Delivery System in HealthChoices Zones and Use of ACCESS Cards	04/14/06	99-06-05
	Ch. 1149	Elimination of Post-Operative Review of Endodontic Therapy for Individuals 21 Years of Age and Older	03/21/06	27-06-09

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	Ch. 1121	Prior Authorization of Botox, Synagis and Xolair	03/09/06	02-06-05 03-06-04 08-06-05 09-06-04 11-06-04 14-06-06 24-06-05 27-06-08 30-06-03 31-06-08 32-06-03
—		Special Pharmaceutical Benefits Program Revisions to Payment Methodology	03/07/06	19-06-03 24-06-06 31-06-10
	Ch. 1121	Federal Clarification—Elimination of Medicaid Coverage of Drugs for Treatment of Erectile Dysfunction	03/07/06	03-06-03 02-06-04 08-06-04 09-06-13 11-06-03 14-06-05 24-06-04 27-06-07 30-06-03 31-06-08 32-06-03
	Ch. 1150	Corrections to MA Bulletin 99-05-15 Addition of 2005 HCPCS Codes to Medical Assistance Programs Fee Schedule'	03/01/06	99-06-02
	Ch. 1127	Medical Assistance Program Fee Schedule Procedure Code Changes for Birth Centers	02/28/06	47-06-01
	Ch. 1221	Medical Assistance Program Fee Schedule Procedure Code Changes for Independent Medical-Surgical Clinic Services	02/28/06	08-06-03
	Ch. 1121	Pen and Ink Change—Preferred Drug List (PDL), Phase 4	02/20/06	27-06-06
	Ch. 1130	Medical Assistance Program Fee Schedule Procedure Code Changes for Hospice Services	01/27/06	06-06-01 31-06-06
	Ch. 1150	Disenrollment of Dual Eligibles from Physical Health Managed Care	01/27/06	99-06-01
	Ch. 1141	Medical Assistance Program Fee Schedule Procedure Code Changes for Physician Services	01/27/06	31-06-05
	Ch. 1143	Medical Assistance Program Fee Schedule Procedure Code Changes for Podiatry Services	01/27/06	14-06-04
	Ch. 1121	Prior Authorization of Drugs that Exceed Est. Quantity Limits—Phase 3 Enforcement and Additional Drugs with Quantity Limits	01/27/06	02-06-03 03-06-02 08-06-02 09-06-02 11-06-02 14-06-03 24-06-02 27-06-05 30-06-02 31-06-04 32-06-02
	Ch. 1142	Medical Assistance Program Fee Schedule Procedure Code Changes for Certified Nurse Midwife Services	01/27/06	33-06-01
	Ch. 1144	Medical Assistance Program Fee Schedule Procedure Code Changes for Certified Registered Nurse Practitioner Services	01/27/06	09-06-03

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	Ch. 1121	Preferred Drug List—Phase 4	01/25/06	02-06-02 03-06-01 08-06-01 09-06-01 11-06-01 14-06-02 24-06-01 27-06-04 30-06-01 31-06-03 32-06-01
	Ch. 1221	Removal of Prior Authorization Requirement for Sleep Studies	01/12/06	01-06-02 31-06-02
	—	Dental Behavior Management Fee Increase	01/03/06	27-06-01
	Ch. 1149 1101 1150	Medical Assistance Program Fee Schedule Changes for Orthodontic and Cleft Palate Services: Fee Increases, Procedure Code Changes and New Prior Authorization Requirements	01/03/06	27-06-03 17-06-01 19-06-01 20-06-01 21-06-01
	Ch. 1163	Place of Service Review Procedures	01/03/06	14-06-01 01-06-01 02-06-01 31-06-01 27-06-02
	Ch. 1150	Prudent Payment of Claims	04/03/06	99-06-04
2007	—	“Issuance of an Updated MA Program Outpatient Fee Schedule for Durable Medical Equipment, Medical Supplies, Orthotics, Prosthetics, Vision and Hearing Supplies” included in MA Bulletin 05-05-04, et al titled “Medical Assistance Program Fee Schedule Procedure”	12/28/07	01-07-12 05-07-03 18-07-02 20-07-06 24-07-15 25-07-07 31-07-21
	—	Medical Assistance Program Fee Schedule Revision	12/21/07	99-07-21
	—	Revision to Medical Assistance Program Fee Schedule for Federally Qualified Health Centers and Rural Health Clinics	12/21/07	08-07-16
	Ch. 1150	The Addition of Isentress (raltegravir) to the Special Pharmaceutical Benefits Program	12/21/07	09-07-16 21-07-04 24-07-16 31-07-22
	—	Nursing Facility Documentation Requirements for Movable Equipment That is Rented or Leased	12/07/07	03-07-10
	—	Error Reconciliation Recommendations for the National Provider Identifier (NPI)	12/01/07	99-07-20
	Ch. 1123	MA Program Outpatient Fee Schedule Revisions for Speech Generating Devices	11/29/07	24-07-11 25-07-05 31-07-18
	Ch. 1121	Preferred Drug List—Fall Update—Part 2	11/29/07	02-07-06 11-07-07 30-07-07 03-07-09 14-07-06 31-07-20 08-07-15 24-07-14 32-07-07 09-07-14 27-07-09
	Ch. 1149	Fee Increase for Select Dental Procedure Codes	11/01/07	27-07-08
	Ch. 1101	Childhood Nutrition and Weight Management Services for Recipients Under 21 Years of Age	11/01/07	99-07-19

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	Ch. 1121	Preferred Drug List—Fall 2007 Update	11/01/07	02-07-05 11-07-06 30-07-05 03-07-08 14-07-05 31-07-17 08-07-14 24-07-13 32-07-06 09-07-12 27-07-07
	Ch. 1141	Fee Increases for Select Office Visit and Office Consultation Procedure Codes	11/01/07	09-07-13 31-07-16 33-07-04
	Ch. 1121	Delay in Implementation of the Tamper—Resistant Pad Requirements	10/29/07	99-07-18
	Ch. 1121	Special Pharmaceutical Benefits Program (SPBP) Income Ceiling for HIV Applicants	10/15/07	09-07-10 21-07-03 24-07-10 31-07-14
	Ch. 1121	Tamper Resistant Prescription Pads	09/28/07	99-07-16
	Ch. 1123	2007 Power Mobility Device HCPCS Updates; Prior Authorization Requirements	09/19/07	99-07-15
	—	Peer Review Committee	09/14/07	99-07-14
	Ch. 1145	Change in Recipient Access to Chiropractic Services	09/14/07	15-07-01
	Ch. 1241	Correction of Billing Instructions for Physical and Occupational Therapy Evaluations, and Evaluations of Speech, Language, Voice, Communication and/or Auditory Processing	09/14/07	01-07-09 08-07-13 17-07-01 20-07-04 31-07-13
	—	Updated Regarding False Claims Provisions of Deficit Reduction Act of 2005—Employee Education About False Claims Recovery	09/07/07	99-07-13
	Ch. 1163	Medicare Inpatient Pricing Logic Modification	08/17/07	01-07-08
	Ch. 1123	Provider Specialty 220 (Hearing Aid Dispenser Requirement and Updated Medical Assistance Program Fee Schedule for Hearing Aid Supplies	08/03/07	01-07-07 24-07-09 31-07-12 20-07-03 25-07-04
	—	Clarification of Act 169, also known as the Older Adult Protective Services Act (OAPSA), in regard to hiring Practices for inpatient and residential facilities	08/02/07	OMHSAS-07-01
	Ch. 1121	Preferred Drug List—May 2007 Technical Correction	07/31/07	02-07-04 11-07-05 30-07-04 03-07-07 14-07-04 31-07-11 08-07-12 24-07-08 32-07-05 09-07-09 27-07-06

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	Ch. 1121	Preferred Drug List—Updates to Prior Authorization of Pharmaceutical Services Handbook Pages	07/27/07	02-07-03 11-07-04 30-07-03 03-07-06 14-07-03 31-07-10 08-07-11 24-07-07 32-07-04 09-07-08 27-07-05
	Ch. 1149	Discontinuance of the Prior Authorization Requirement for Dental Procedure Codes D7140 and D7210	07/11/07	27-07-04
	Ch. 1249	Rescission of the Statement of Policy Clarifying the Conditions Under Which Medical Assistance Recipients May Be Considered Homebound	07/10/07	1249-07-04 99-07-12
	Ch. 1123	Special Pharmaceutical Benefits Program (SPBP) Income Ceiling Increase for HIV Applicants	07/01/07	09-07-05 21-07-02 24-07-04 31-07-07
—		Revised MA Bulletin 03-07-01: Billing Instructions—Medicare Non-Coverage for Medicare Eligible Nursing Facility Residents	06/29/07	03-07-05
	Ch. 1101	The Elimination of Paper Vouchers	06/14/07	99-07-10
—		Revised Citizenship and Identify Information Form	06/08/07	99-07-09
	Ch. 1123	Requirements for Coverage of Enteral Nutritional Supplements and Issuance of Enteral Nutritional Supplements MA Program Outpatient Fee Schedule	06/01/07	08-07-10 09-07-07 24-07-06 25-07-03 31-07-09
	Ch. 1121	Preferred Drug List—July 2007 Quarterly Update	06/01/07	02-07-02 03-07-03 08-07-08 09-07-06 11-07-02 14-07-02 24-07-05 27-07-03 30-07-02 31-07-08 32-07-03
	Ch. 1101	Co-pay/Deductibles on Exceptional Durable Medical Equipment (DME)	06/01/07	03-07-04
—		Responsibility of MA Providers to Provide Requested Medical/Psychological Information to the Disability Advocacy Program (DAP)	05/18/07	99-07-08
—		Instructions for Using Your National Provider Identifier (NPI) Number to Bill the Department of Public Welfare (DPW) and Contingency Plan	05/18/07	99-07-07
	Ch. 1150	Medical Assistance Program Fee Schedule Revision; Change to Conversion Factor for Anesthesia Services	05/10/07	31-07-05 32-07-0001
	Ch. 1243	Medical Assistance Program Fee Schedule Revision of Two Laboratory Procedure Codes	05/03/07	01-07-04 08-07-02 28-07-01

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	Ch. 1121	Preferred Drug List—Quarterly Update	05/01/07	02-07-01 03-07-02 08-07-07 09-07-04 11-07-01 14-07-01 24-07-03 27-07-02 30-07-01 31-07-06 32-07-02
	Ch. 1101	Clarification Regarding the Definition of Medically Necessary—Statement of Policy	04/21/07	99-07-04 1101-07-03
	Ch. 1221	Pen and Ink Change—Medical Assistance Bulletin 'Medical Assistance Program Fee Schedule Procedure Code Changes For Family Planning Clinic Services'	03/30/07	08-07-06 08-05-09
	Ch. 1241	2007 Recommended Childhood and Adolescent Immunization Schedules	03/23/07	01-07-05 08-07-04 09-07-02 31-07-03 33-07-01
	Ch. 1149	Discontinuance of the Dental Services Handbook	03/23/07	27-07-1
	Ch. 1241	Gardasil®, Human Papillomavirus (HPV) Vaccine	03/23/07	01-07-02 08-07-05 09-07-03 31-07-04 33-07-02
	Ch. 1129	Revision to Medical Assistance Program Local to National Provider Code Crosswalk for Federally Qualified Health Centers and Rural Health Clinics	03/23/07	08-07-03
	Ch. 1123	Medical Assistance Program Fee Schedule Procedure Code Changes For Hearing Aid Supplies	03/01/07	01-07-02 20-07-01 31-07-01
	Ch. 1123	Provider Specialty 220 (Hearing Aid Dispenser) Requirement	03/01/07	01-07-03 20-07-02 24-07-01 25-07-01 31-07-02
	Ch. 1245	Clarification of Procedure Codes and Modifiers to be Used When Billing For Ambulance Services	02/20/07	26-07-01
	—	Replace MA Bulletin 03-06-12: Billing Instructions—Medicare Non-Coverage For Medicare Eligible Nursing Facility Residents	02/20/07	03-07-01
	Ch. 1221	Correction to Title XIX Medical Assistance Program Family Planning Clinic Fee Schedule	02/06/07	08-07-01
	Ch. 1123	Behavioral Health Fee For Service (BH-FFS) Transfer from Office of Medical Assistance Programs (OMAP) To Office of Mental Health and Substance Abuse Services (OMHSAS)	01/31/07	OMHSAS-06-07
	—	Revised Medical Assessment Form (PA 635)	01/12/07	01-07-01 19-07-01 09-07-01
	Ch. 1150	Policy Reinforcement Regarding Billing For Tobacco Cessation Counseling Services	01/04/07	99-07-02
	—	False Act Claims Provisions of Deficit Reduction Act of 2005 Employee Education About False Claims Recovery	01/02/07	99-07-01

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2008	Ch. 1121	Preferred Drug List—Fall 2007 Update Part 2 Technical Correction	01/11/08	02-07-08 03-07-11 08-07-17 09-07-17 11-07-08 14-07-07 24-07-17 27-07-10 30-07-08 31-07-23 32-07-08
	Ch. 1149	Implementation of ADA Claim Form—Version 2006 and Elimination of Dental Prior Authorization Forms	01/11/08	17-08-01 19-08-01 20-08-01 21-08-01 27-08-01
	Ch. 1163	Preventable Serious Adverse Events	01/14/08	01-07-11
	Ch. 1121	Legend Attachment to Medical Assistance Bulletin 01-07-12, et al	01/31/08	01-08-01 05-08-01 18-08-01 20-08-01 24-08-01 25-08-01 31-08-01
	Ch. 1101	Implementation of Select Plan for Women	02/01/08	01-08-02 08-08-02 09-08-02 24-08-03 28-08-01 31-08-03 33-08-01
	Ch. 1241	Clarification of Childhood Nutrition and Weight Management Services for Recipients Under 21 Years of Age	02/15/08	99-08-01
	Ch. 1241	The Addition of Selzentry (maraviroc) and Intelence (etavirine) to the Special Pharmaceutical Benefits Program	02/29/08	09-08-03 24-08-04 21-08-01 31-08-04
	Ch. 1121	Medical Necessity Guidelines for Lyrica for Fibromyalgia	03/05/08	02-08-01 03-08-01 08-08-01 09-08-01 11-08-01 14-08-01 24-08-02 27-08-02 30-08-01 31-08-02 32-08-01
	Ch. 1141	Medical Assistance Program Outpatient Fee Schedule Changes for Select Chemotherapy Administration Procedure Codes	03/14/08	01-08-03 08-08-03 31-08-05
	Ch. 1101 1150	MA Program Fee Schedule Changes—2007 HCPCS Updates; Addition of Procedure Codes and Modifiers; Prior Authorization	03/14/08	99-08-04
	Ch. 1141 1126	Medical Assistance Program Outpatient Fee Schedule Changes for Select Office Visit Procedure Codes	03/14/08	31-08-06 09-08-04 33-08-02
	Ch. 1121	Tamper Resistant Prescription Pads	03/21/08	99-08-03



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	Ch. 1241	2008 Recommended Childhood and Adolescent Immunization Schedules	03/21/08	01-08-04 08-08-04 09-08-05 31-08-07 33-08-07
	Ch. 1101	Select Plan for Women Program—Addition of Covered Services	04/23/08	01-08-05 08-08-06 09-08-07 24-08-06 28-08-03 31-08-09 33-08-04
	Ch. 1150	Prudent Payment of Claims—Updated	04/25/08	99-08-05
	Ch. 1121	Preferred Drug List—Spring 2008 Update	06/02/08	02-08-03 03-08-03 08-08-07 09-08-08 11-08-03 14-08-03 24-08-07 27-08-04 30-08-03 31-08-10 32-08-03
—		Revised Error Reconciliation Recommendations for the National Provider Index (NPI)	06/05/08	99-08-07
	Ch. 1149	ADA Claim Form—Version 2006 and Discontinuance of P.O. Box 8186	06/16/08	17-08-02
	Ch. 1123	Nursing Facility Documentation Requirements for Moveable Equipment That is Rented or Leased	07/07/08	03-08-04
	Ch. 1101	Fee-For-Service Coverage for Recipients in Health Care Benefits Package 12	07/16/08	99-08-09
	Ch. 1121	Prior Authorization of Early Refills of Prescriptions	07/18/08	02-08-04 11-08-04 30-08-08 03-08-08 08-08-11 09-08-12 14-08-04 24-08-08 27-08-07 31-08-15 32-08-04
	Ch. 1150 Ch. 1141 Ch. 1147	Medical Assistance Program Fee Increase for Select Ophthalmological Examinations	07/22/08	18-08-04 31-08-12
	Ch. 1150 Ch. 1249	Medical Assistance (MA) Program Fee Increases for Select Home Health Agency Services	07/22/08	05-08-02
	Ch. 1150 Ch. 1141 Ch. 1147	Medical Assistance Program Fee Increases for Select Office Visits and Consultations for Vision Services	07/22/08	18-08-03
	Ch. 1150 Ch. 1249	Medical Assistance Program Fee Increases for Select Private Duty/Shift Nursing Services to MA Recipients Under 21 Years of Age	07/22/08	05-08-03 16-08-01
	Ch. 1150 Ch. 1149	Medical Assistance Program Fee Increases for Select Dental Services	07/22/08	27-08-06
	Ch. 1150	Medical Assistance Program Fee Increases for Select Office Visits and Consultations	07/22/08	09-08-09 31-08-11 33-08-05

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	Ch. 1243	Schedule Changes for Select Laboratory Procedure Codes		09-08-10 28-08-04 31-08-13 33-08-06
	Ch. 1150	Medical Assistance Program Outpatient	07/22/08	01-08-07
	Ch. 1141	Fee Schedule Increase for a Select Colonoscopy Procedure		
	Ch. 1150	Fee Increases for Select Healthy Beginnings Plus Services	07/25/08	05-08-04 08-08-13 31-08-17 33-08-08 47-08-11
	Ch. 1150	Screening for Developmental Delays	07/25/08	99-08-10
	Ch. 1241	and Autism Spectrum Disorders		
	Ch. 1145	Recipient Access to Chiropractic Services	08/04/08	99-08-11
	Ch. 1150	Prior Authorization of Advanced Radiologic Imaging Services	08/05/08	99-08-08
	Ch. 1121	Prior Authorization of Tysabri	08/25/08	02-08-07 11-08-07 30-08-07 03-08-07 14-08-06 31-08-20 08-08-16 24-08-11 32-08-08 09-08-16
	Ch. 1121	Prior Authorization of Letaris, Methadone, and Myobloc	08/25/08	02-08-05 11-08-05 30-08-05 03-08-05 14-08-05 31-08-18 08-08-14 24-08-09 32-08-06 09-08-14 27-08-08
	Ch. 1121	Prior Authorization of Atypical Antipsychotics, Cough and Cold Medications, and Stimulants and Related Agents	08/25/08	02-08-06 11-08-06 30-08-06 03-08-06 14-08-06 31-08-19 08-08-15 24-08-10 32-08-07 09-08-15 27-08-09
	Ch. 1150	Medical Assistance Program Family	08/29/08	08-08-08
	Ch. 1225	Planning Clinic Select Fee Increases and Updates		
	Ch. 1101	Select Plan for Women Updated	09/05/08	01-08-09
	Ch. 1150	Covered Services Chart		08-08-17 09-08-17 24-08-12 28-08-06 31-08-21 33-08-09
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	Ch. 1121	Prior Authorization of Erythropoiesis Stimulating Proteins	09/10/08	02-08-08 11-08-08 30-08-08 03-08-09 14-08-08 31-08-22 08-08-18 24-08-13 32-08-10 09-08-18 27-08-11
	Ch. 1163	Payment Policy for Hospital Readmissions	09/12/08	01-08-10
	Ch. 1241	Updates for Early Periodic Screening, Diagnosis and Treatment Program	09/18/08	99-08-13
	Ch. 1150	Reminder of Implementation of Tamper Resistant Prescription Pad Requirements	09/24/08	99-08-14
	Ch. 1121	Synagis—Updated Guidelines to Determine Medical Necessity	10/10/08	02-08-10 11-08-10 30-08-10 03-08-11 14-08-10 31-08-24 08-08-20 24-08-15 32-08-12 09-08-20 27-08-13
	Ch. 1121	Cytokine and CAM Antagonists—Updated Guidelines to Determine Medical Necessity	10/10/08	02-08-09 11-08-09 30-08-09 03-08-10 14-08-09 31-08-23 08-08-19 24-08-14 32-08-11 09-08-19 27-08-12
	Ch. 1141 1163	Increase to Maximum Medical Assistance Payment to Practitioners for Services Provided During a Period of Hospitalization	10/20/08	09-08-16
	Ch. 1101 1150	Implementation of Claim Check	10/20/08	99-08-17
	—	Specialty Pharmacy Drug Program	10/20/08	99-09-01
	Ch. 1121	Non-Payment of Anti-dementia Drugs for Children Less Than 18 Years of Age	10/20/08	99-08-15
	Ch. 1121	Preferred Drug List 2008 Update	10/31/08	02-08-11 03-08-12 08-08-21 09-08-21 11-08-11 14-08-11 24-08-16 27-08-14 30-08-11 31-08-25 32-08-13
	Ch. 1101 Ch. 1150	Implementation of Claim Check	10/02/08	99-08-17

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	Ch. 1121	Grandfathering of Prescriptions for Non-Preferred Atypical Antipsychotics for Children Under Six (6) Years of Age	11/07/08	02-08-12 11-08-12 30-08-12 03-08-13 14-08-12 31-08-26 08-08-22 24-08-17 32-08-14 09-08-22 27-08-15
	Ch. 1150 Ch. 1147	Addition of Procedure Code 67820 to Optometrist Medical Assistance Program Outpatient Fee Schedule	11/14/08	18-08-07
	Ch. 1150	Preventable Serious Adverse Events	11/26/08	01-08-11
	—	Special Pharmaceutical Benefits Program (SPBP)—Updated Eligibility Criteria for SP1 Card Holders	12/05/08	08-08-23 09-08-23 24-08-18 01-08-04 31-08-27
	Ch. 1150 Ch. 1147	Addition of Procedure Codes to the Medical Assistance Program Fee Schedule for Office Visits for Optometrists	12/29/08	18-09-01
2009	Ch. 1150 Ch. 1123 Ch. 1147	Removal of Prior Authorization Requirement for Eyeglass Lenses	02/09/09	18-09-02 24-09-01 25-09-01 31-09-01
	Ch. 1101 Ch. 1150 Ch. 1241	Pentacel® (DTaP-IPV/Hib), Kinrix® (DTaP-IPV) and Rotarix® (Rotavirus) Vaccines	02/09/09	01-09-01 08-09-01 09-09-01 31-09-02 33-09-01
	—	Special Pharmaceutical Benefits Program (SPBP)—2009 Federal Poverty Guidelines for SP1 Card Holders	02/13/09	01-09-03 24-09-03 08-09-03 28-09-02 09-09-03 31-09-04 21-09-02
	Ch. 1101 Ch. 1150 Ch. 1241	2009 Recommended Childhood and Adolescent Immunization Schedules	02/20/09	01-09-04 08-09-04 09-09-04 31-09-05 33-09-02
	—	Clarifying Medical Assistance (MA) Policy related to Medicare Cost Sharing under Part D for Dual Eligible Recipients in the MA Program	03/10/09	99-09-02
	—	Clarification of Procedures for Responding to Requests for Copies of Medical Assistance (MA) Recipients' Bills	03/20/09	99-09-03
	Ch. 1121	Prior Authorization of Hypoglycemics, Incretin Mimetics—Enhancers	03/20/09	02-09-01 11-09-01 30-09-01 03-09-01 14-09-01 31-09-06 08-09-05 24-09-04 32-09-01 09-09-05 27-09-01
	Ch. 1150	Medical Assistance Program Fee Schedule Procedure Code End-dating of Keratomileusis	03/27/09	99-09-04

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	Ch. 1149	Implementation of the Pediatric Dental Periodicity Schedule	04/24/09	27-09-02
	Ch. 1121	Medical Necessity Guidelines for Cymbalta for Treatment of Fibromyalgia	05/22/09	01-09-05 02-09-02 03-09-02 08-09-06 09-09-06 11-09-02 14-09-02 24-09-05 27-09-03 30-09-02 31-09-07 32-09-02
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update	06/05/09	01-09-06 09-09-07 27-09-04 02-09-03 11-09-03 30-09-03 03-09-03 14-09-08 31-09-08 08-09-07 24-09-06 32-09-03
	Ch. 1150	Revisions to Medical Assistance Program Fee Schedule Rates for Select Services	06/15/09	99-09-05
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update— Cytokine and CAM Antagonists Updated Handbook Pages	06/19/09	01-09-09 02-09-06 03-09-06 08-09-10 09-09-10 11-09-06 14-09-06 24-09-09 27-09-07 30-09-06 31-09-11 332-09-06
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*(Editor's Note: This document continues with the Department of Human Services (DHS) in Part III at 49 Pa.B. 4391 (August 10, 2019).)*