

PENNSYLVANIA BULLETIN

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See Parts II, III and IV pages 4433,
4565 and 4697

for the Governor's Office's
Catalog of Nonregulatory
Documents Notice

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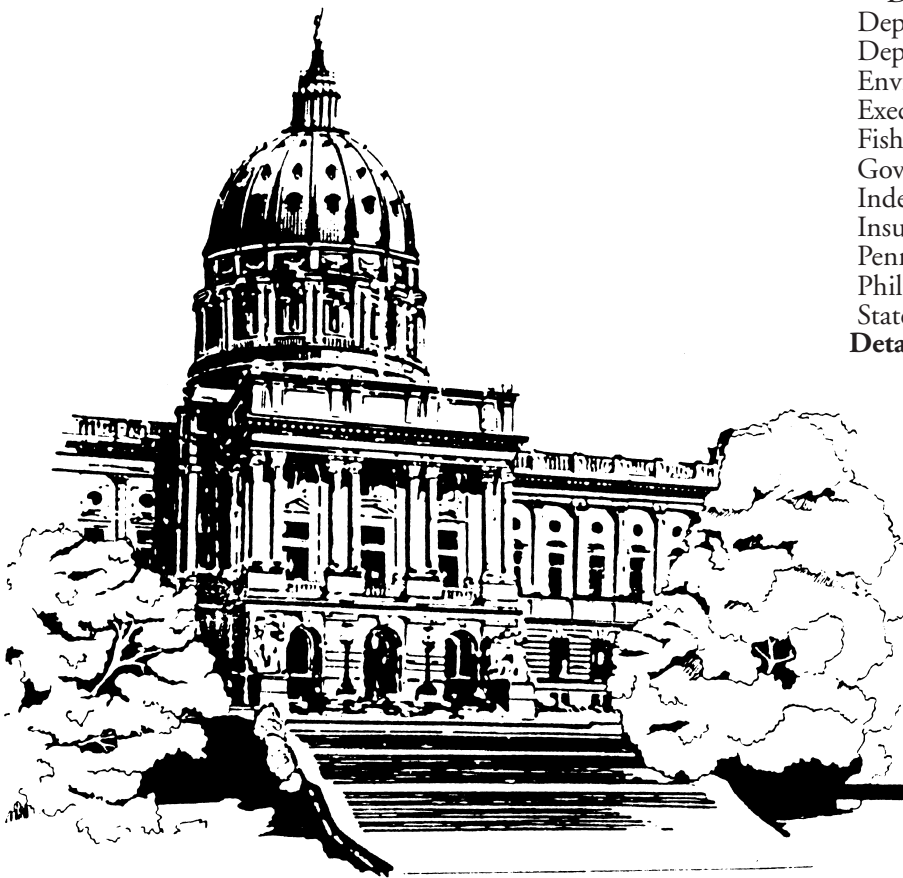
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**Latest Pennsylvania Code Reporter
(Master Transmittal Sheet):**

No. 561, August 2021

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Pennsylvania Bulletin

The *Pennsylvania Bulletin* is the official gazette of the Commonwealth of Pennsylvania. It is published weekly. A cumulative subject matter index is published quarterly.

The *Pennsylvania Bulletin* serves several purposes. It is the temporary supplement to the *Pennsylvania Code*, which is the official codification of agency rules and regulations, Statewide court rules, and other statutorily authorized documents. Changes in the codified text, whether by adoption, amendment, rescission, repeal or emergency action, must be published in the *Pennsylvania Bulletin*.

The following documents are published in the *Pennsylvania Bulletin*: Governor's Executive Orders; Summaries of Enacted Statutes; Statewide and Local Court Rules; Attorney General Opinions; Motor Carrier Applications before the Pennsylvania Public Utility Commission; Applications and Actions before the Department of Environmental Protection; Orders of the Independent Regulatory Review Commission; and other documents authorized by law.

The text of certain documents published in the *Pennsylvania Bulletin* is the only valid and enforceable text. Courts are required to take judicial notice of the *Pennsylvania Bulletin*.

Adoption, Amendment or Repeal of Regulations

Generally an agency wishing to adopt, amend or rescind regulations must first publish in the *Pennsylvania Bulletin* a Proposed Rulemaking. There are limited instances when the agency may omit the proposal step; it still must publish the adopted version.

The Proposed Rulemaking contains the full text of the change, the agency contact person, a fiscal note required by law and background for the action.

The agency then allows sufficient time for public comment before taking final action. A Final Rulemaking must be published in the *Pennsylvania Bulletin* before the changes can take effect. If the agency wishes to adopt changes to the Proposed Rulemaking to enlarge the scope, it must repropose.

Citation to the *Pennsylvania Bulletin*

Cite material in the *Pennsylvania Bulletin* by volume number, a page number and date. Example: Volume 1, *Pennsylvania Bulletin*, page 801, January 9, 1971 (short form: 1 Pa.B. 801 (January 9, 1971)).

Pennsylvania Code

The *Pennsylvania Code* is the official codification of rules and regulations issued by Commonwealth agencies, Statewide court rules and other statutorily authorized documents. The *Pennsylvania Bulletin* is the temporary supplement to the *Pennsylvania Code*, printing changes when they are adopted. These changes are then permanently codified by the *Pennsylvania Code Reporter*, a monthly, loose-leaf supplement.

The *Pennsylvania Code* is cited by title number and section number. Example: Title 10 *Pennsylvania Code* § 1.1 (short form: 10 Pa. Code § 1.1).

Under the *Pennsylvania Code* codification system, each regulation is assigned a unique number by title and section. Titles roughly parallel the organization of Commonwealth government.

How to Find Rules and Regulations

Search for your area of interest in the *Pennsylvania Code*. The *Pennsylvania Code* is available at www.pacodeandbulletin.gov.

Source Notes give the history of regulations. To see if there have been recent changes not yet codified, check the List of *Pennsylvania Code* Chapters Affected in the most recent issue of the *Pennsylvania Bulletin*.

A chronological table of the history of *Pennsylvania Code* sections may be found at www.legis.state.pa.us/cfdocs/legis/CH/Public/pcde_index.cfm.

A quarterly List of *Pennsylvania Code* Sections Affected lists the regulations in numerical order, followed by the citation to the *Pennsylvania Bulletin* in which the change occurred.

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Printing Format

Rules, Regulations and Statements of Policy in Titles 1—107 of the Pennsylvania Code

Text proposed to be added is printed in **underscored bold face**. Text proposed to be deleted is enclosed in brackets [] and printed in **bold face**.

Proposed new chapters and sections are printed in regular type to enhance readability. Final rulemakings and statements of policy are printed in regular type.

Ellipses, a series of five asterisks, indicate text that is not amended.

In Proposed Rulemakings and proposed Statements of Policy, existing text corresponds to the official codified text in the *Pennsylvania Code*.

Court Rules in Titles 201—246 of the Pennsylvania Code

Added text in proposed and adopted court rules is printed in **underscored bold face**. Deleted text in proposed and adopted court rules is enclosed in brackets [] and printed in **bold face**.

Proposed new chapters and rules are printed in regular type to enhance readability.

Ellipses, a series of five asterisks, indicate text that is not amended.

Fiscal Notes

Section 612 of The Administrative Code of 1929 (71 P. S. § 232) requires the Governor's Budget Office to prepare a fiscal note for regulatory actions and administrative procedures of the administrative departments, boards, commissions and authorities receiving money from the State Treasury. The fiscal note states whether the action or procedure causes a loss of revenue or an increase in the cost of programs for the Commonwealth or its political subdivisions. The fiscal note is required to be published in the *Pennsylvania Bulletin* at the same time as the change is advertised.

A fiscal note provides the following information: (1) the designation of the fund out of which the appropriation providing for expenditures under the action or procedure shall be made; (2) the probable cost for the fiscal year the program is implemented; (3) projected cost estimate of the program for each of the 5 succeeding fiscal years; (4) fiscal history of the program for which expenditures are to be made; (5) probable loss of revenue for the fiscal year of its implementation; (6) projected loss of revenue from the program for each of the 5 succeeding fiscal years; (7) line item, if any, of the General Appropriation Act or other appropriation act out of which expenditures or losses of Commonwealth funds shall occur as a result of the action or procedures; and (8) recommendation, if any, of the Secretary of the Budget and the reasons therefor.

The omission of an item indicates that the agency text of the fiscal note states that there is no information available with respect thereto. In items (3) and (6) information is set forth for the first through fifth fiscal years, following the year the program is implemented, which is stated. In item (4) information is set forth for the current and two immediately preceding years. In item (8) the recommendation, if any, made by the Secretary of the Budget is published with the fiscal note. "No fiscal impact" means no additional cost or revenue loss to the Commonwealth or its local political subdivision is intended. See 4 Pa. Code Chapter 7, Subchapter R (relating to fiscal notes).

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List of Pa. Code Chapters Affected

The following numerical guide is a list of the chapters of each title of the *Pennsylvania Code* affected by documents published in the *Pennsylvania Bulletin* during 2021.

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THE COURTS

Title 204—JUDICIAL SYSTEM GENERAL PROVISIONS

PART V. PROFESSIONAL ETHICS AND CONDUCT [204 PA. CODE CH. 81]

Amendment of Rule 8.4 of the Pennsylvania Rules of Professional Conduct; No. 213 Disciplinary Rules Doc.

Order

Per Curiam

And Now, this 26th day of July, 2021, upon the recommendation of the Disciplinary Board of the Supreme Court of Pennsylvania, the proposal having been submitted without publication in the interests of justice and efficient administration pursuant to Pa.R.J.A. No. 103(a)(3):

It Is Ordered pursuant to Article V, Section 10 of the Constitution of Pennsylvania that Rule 8.4 of the Rules of Professional Conduct is amended in the following form.

This *Order* shall be processed in accordance with Pa.R.J.A. No. 103(a), and shall be effective in 30 days.

Justice Mundy files a dissenting statement.

Annex A

TITLE 204. JUDICIAL SYSTEM GENERAL PROVISIONS

PART V. PROFESSIONAL ETHICS AND CONDUCT

Subpart A. PROFESSIONAL RESPONSIBILITY

CHAPTER 81. RULES OF PROFESSIONAL CONDUCT

Subchapter A. RULES OF PROFESSIONAL CONDUCT

§ 81.4. Rules of Professional Conduct.

The following are the Rules of Professional Conduct:

* * * * *

MAINTAINING THE INTEGRITY OF THE PROFESSION

Rule 8.4. Misconduct.

It is professional misconduct for a lawyer to:

* * * * *

(g) in the practice of law, [**by words or conduct, knowingly manifest bias or prejudice, or engage in**] **knowingly engage in conduct constituting** harassment or discrimination [, as those terms are defined in applicable federal, state or local statutes or ordinances, including but not limited to bias, prejudice, harassment or discrimination] based upon race, sex, gender identity or expression, religion, national origin, ethnicity, disability, age, sexual orientation, marital status, or socioeconomic status. This paragraph does not limit the ability of a lawyer to accept, decline or withdraw from a representation in accordance with Rule 1.16. This paragraph does not preclude advice or advocacy consistent with these Rules.

Comment:

* * * * *

(3) For the purposes of paragraph (g), conduct in the practice of law includes [**participation in activities that are required for a lawyer to practice law, including but not limited to continuing legal education seminars, bench bar conferences and bar association activities where legal education credits are offered**] (1) **interacting with witnesses, coworkers, court personnel, lawyers, or others, while appearing in proceedings before a tribunal or in connection with the representation of a client;** (2) **operating or managing a law firm or law practice;** or (3) **participation in judicial boards, conferences, or committees; continuing legal education seminars; bench bar conferences; and bar association activities where legal education credits are offered. The term “the practice of law” does not include speeches, communications, debates, presentations, or publications given or published outside the contexts described in (1)—(3).**

(4) [**The substantive law of antidiscrimination and anti-harassment statutes and case law guide application of paragraph (g) and clarify the scope of the prohibited conduct.**] **“Harassment” means conduct that is intended to intimidate, denigrate or show hostility or aversion toward a person on any of the bases listed in paragraph (g). “Harassment” includes sexual harassment, which includes but is not limited to sexual advances, requests for sexual favors, and other conduct of a sexual nature that is unwelcome.**

(5) **“Discrimination” means conduct that a lawyer knows manifests an intention: to treat a person as inferior based on one or more of the characteristics listed in listed in paragraph (g); to disregard relevant considerations of individual characteristics or merit because of one or more of the listed characteristics; or to cause or attempt to cause interference with the fair administration of justice based on one or more of the listed characteristics.**

[(5)] (6) A lawyer may refuse to comply with an obligation imposed by law upon a good faith belief that no valid obligation exists. The provisions of Rule 1.2(d) concerning a good faith challenge to the validity, scope, meaning or application of the law apply to challenges of legal regulation of the practice of law.

[(6)] (7) Lawyers holding public office assume legal responsibilities going beyond those of other citizens. A lawyer’s abuse of public office can suggest an inability to fulfill the professional role of lawyers. The same is true of abuse of positions of private trust such as trustee, executor, administrator, guardian, agent and officer, director or manager of a corporation or other organization.

Dissenting Statement

Justice Mundy

I dissent from the adoption of Rule of Professional Conduct 8.4(g) in its current form and scope. In my view, the proposed amendments fail to cure the Rule’s unconstitutional nature as articulated by Judge Kenney in *Greenberg v. Haggerty*, 491 F.Supp.3d 12 (E.D. Pa. 2020).

[Pa.B. Doc. No. 21-1227. Filed for public inspection August 6, 2021, 9:00 a.m.]

Title 207—JUDICIAL CONDUCT

PART II. CONDUCT STANDARDS

[207 PA. CODE CH. 33]

Formal Advisory Opinion 2021-1

Notice is hereby given that the Ethics Committee of the Pennsylvania Conference of State Trial Judges has adopted its Formal Advisory Opinion 2021-1 which is set forth as follows.

LINDA ROVDER FLEMING,
Chairperson
Ethics Committee of the
Pennsylvania Conference of State Trial Judges

Annex A

TITLE 207. JUDICIAL CONDUCT

PART II. CONDUCT STANDARDS

CHAPTER 33. CODE OF JUDICIAL CONDUCT

Subchapter B. FORMAL OPINIONS

§ 21-1. Reference Letters.

The Ethics Committee of the Pennsylvania Conference of State Trial Judges (“the Committee”) regularly receives inquiries regarding the propriety of sending reference letters and similar communications. Because these inquiries are frequent, the Committee previously issued Formal Advisory Opinions 93-1, 98-1, and 2015-1¹ to provide guidance to judicial officers subject to the Code of Judicial Conduct (“the Code”).² This Formal Advisory Opinion supersedes Formal Advisory Opinions 93-1, 98-1, and 2015-1.

Applicable Provisions of the Code of Judicial Conduct

The subject of reference letters³ primarily implicates the principle set forth in Canon 1:

Canon 1.

A judge shall uphold and promote the independence, integrity, and impartiality of the judiciary, and shall avoid impropriety and the appearance of impropriety.

Specifically, Rule 1.3 is relevant to these inquiries:

Rule 1.3. Avoiding Abuse of the Prestige of Judicial Office.

A judge shall not abuse the prestige of judicial office to advance the personal or economic interests of the judge or others, or allow others to do so.

The Code does not consider writing a reference letter to be an “abuse” of judicial office in all circumstances. Rather, Comment (2)⁴ of the Rule specifically authorizes writing such a letter in certain circumstances:

Comment (2)

A judge may provide a reference or recommendation for an individual based upon the judge’s personal knowledge. The judge may use official letterhead if the judge indicates that the reference is personal and

if there is no likelihood that the use of the letterhead would reasonably be perceived as an attempt to exert pressure by reasons of the judicial office.

General Guidelines

To provide further clarity, the Committee has adopted the following guidelines:

1. A judge should never write a reference letter for someone the judge does not personally know.

2. A judge may write a reference letter if it is the type of letter that would be written in the ordinary course of business (*e.g.*, a court employee seeking a reference regarding the employee’s work history) or a judge’s personal relationship. The letter should include a statement of the source and extent of the judge’s personal knowledge.

3. The letter ordinarily should be addressed directly to the person or entity for whose information it is being written. The “blank check” letter addressed “To Whom It May Concern” is discouraged because it is subject to indiscriminate circulation beyond the judge’s knowledge or control. In order to reduce the potential for the abuse of the prestige of office, the letter should describe the intended recipient with particularity (*e.g.*, “Managing Partner”, “Director of Operations”, *etc.*).

4. However, if the judge is concerned that a letter addressed to a particular person or entity might be construed as an attempt to exert pressure by reason of the judicial office, the more general salutation “To Whom It May Concern” may be used. For example, if the judge is writing a reference letter for a law clerk who seeks employment with a firm that regularly appears before the court, the general greeting may be more appropriate.

5. When a law clerk employed by the court seeks employment with an attorney or firm appearing before the court, the law clerk must comply with Rules of Professional Conduct 1.11(d) and 1.12(b) by advising the judge. The judge must determine whether it is advisable to write a reference letter under those circumstances, although the better course is to wait until the pending matter concludes.

6. Reference letters may be written by a judge for someone whom the judge knows personally and not professionally, such as a relative, close friend, neighbor, or student if the letters are the type that the judge would normally be requested to write as a result of the judge’s personal relationship. The relationship should be such that the judge ordinarily would be disqualified from hearing that person’s case. *See* RULE 2.11(A); FORMAL ADVISORY OPINION 2015-4 (DISQUALIFICATION AND RECUSAL).

7. Any letter that may be written by a judge may be written on official stationery as permitted by Rule 1.3, Comment (2).

8. The reference letter may not be written if the judge has reason to believe the letter may be used for purposes of litigation.

9. A judge writing a reference letter for someone who is the subject of a legal, investigative, or adjudicative proceeding must recognize that the mere writing of such a letter may be perceived as the judge abusing the prestige of judicial office by attempting to influence the process or result in violation of Rules 1.2, 1.3 and 3.1(D) of the Code. On the other hand, those legal, investigative, adjudicative or disciplinary entities may benefit from the judge’s knowledge about or experience with the subject of such

¹ The Committee issued Formal Advisory Opinions 93-1 and 98-1 under a prior version of the Code. The Committee issued Formal Advisory Opinion 2015-1 under the current version of the Code, effective July 1, 2014.

² CODE OF JUDICIAL CONDUCT, 42 P.A.C.S.A. (enacted on January 8, 2014, and effective July 1, 2014).

³ For purposes of this Formal Advisory Opinion, the term “reference letters” means and includes letters of recommendation.

⁴ The Ethics Committee acknowledges that the effect of the Comments is unclear. The Pennsylvania Supreme Court adopted Canons 1 through 4 and the corresponding Rules by Order dated January 8, 2014; the Court made no mention of the Comments, although they are published with the Code. Nonetheless, the Ethics Committee uses the Comments to determine the purpose, meaning, and proper application of the Canons and Rules. This is consistent with the ABA’s Revised Model Code of Judicial Conduct (2007).

proceedings. For these reasons, the recommended practice is to respond to a request for information from such authorities, not to initiate a reference letter to them. The subject of such inquiries is able to notify the appropriate authorities of the judge's knowledge and ability, upon their request, to furnish a reference letter. Significantly, and as discussed below, in these circumstances, a judge must not comment on the character of the subject. *See* RULE 3.3, citing RULE OF JUDICIAL ADMINISTRATION, 1701(e).

Character "Testimony"

In pertinent part, Rule of Judicial Administration 1701(e) states: "No judge or magisterial district judge shall testify voluntarily as a character witness." *See* RULE OF JUDICIAL ADMINISTRATION, 1701(e). Rule 3.3 of the Code specifically incorporates Rule 1701(e) as "a canon of ethics for the purposes of Section 17 of the Judiciary Article." *Id.* Moreover, Rule 1.1 of the Code requires judges to comply with the law, including the Rules of Judicial Administration.

The Ethics Committee has interpreted the phrase "testify voluntarily as a character witness" in Rule 1701(e) to include writing a reference letter on behalf of an individual involved in legal, investigatory, or adjudicative proceedings—whether administrative, civil, criminal, or otherwise. If a judge is asked to write such a reference letter, it is inconsequential that the judge is not under oath. In these circumstances, which would include, but not be limited to, writing a reference letter on behalf of an individual in connection with sentencing, parole,⁵ pardon, clemency, or discipline, a judge may not offer character evidence in any form without fully complying with Rule of Judicial Administration 1701, which requires and sets forth the procedure for obtaining a subpoena allowed by the Supreme Court. *See* RULE OF JUDICIAL ADMINISTRATION, 1701(b) ("No subpoena to compel a judge or magisterial district judge to testify as a character witness shall be issued or enforced unless the issuance of the subpoena shall have been specially allowed by the Supreme Court pursuant to this rule.").

This interpretation does not forbid a judge from commenting on character in other circumstances outside of legal, investigatory, or adjudicative proceedings, such as where the person is well-known by the judge and is seeking, for example, employment, education, appointment, admission, or award. The Ethics Committee does not consider the judge's comments in those situations to be "testi[mony]. . . as a character witness." For example, judges may be well-suited to comment on a law clerk's character when the law clerk is applying for employment, or on the character of a family friend who is applying to college; and it may be perfectly reasonable and appropriate to do so when the judge follows the General Guidelines above.

This approach, which either prohibits or conditionally permits statements of character depending in part on the purpose and target of the letter, recognizes the difficulty in drawing clear and meaningful distinctions between statements of character and similar statements regarding a person's abilities, qualities, personality, and demeanor, all of which may be extremely helpful to the recipient of the letter. Nonetheless, when writing any reference letter, a judge should be cautious and consider limiting the comments to facts and observations that avoid the complexities of a person's character.

⁵ For example, a sentencing judge may, without addressing character, make a recommendation regarding parole, as specifically permitted by Section 6134(b) of the Prisons and Parole Act. *See* 61 PA.C.S.A. § 6134.

Conclusion

To summarize, reference letters may be written by a judge if they are of the type that would be written in the ordinary course of business or personal relationships. A judge must take care, however, to be sure that a person with an insubstantial relationship to the judge is not attempting to use the judge's office to advance personal interests. Significantly, a judge may not voluntarily provide character testimony—even in the form of a letter—on behalf of an individual involved in legal, investigatory, or adjudicative proceedings. Conversely, the Code does not forbid a judge from commenting on the character of certain persons in certain contexts, including those where the subject person is well-known by the judge and is seeking employment, education, appointment, admission, or award.

This Formal Advisory Opinion is intended to provide judicial officers subject to the Code of Judicial Conduct with broad guidance regarding one of the Committee's most frequent areas of inquiry. If a judicial officer subject to the Code has a question concerning the application of these guidelines, the judicial officer should make a specific, written request for advice from a member of the Committee. The Code provides that, although such opinions are not *per se* binding on the Judicial Conduct Board, the Court of Judicial Discipline, or the Supreme Court of Pennsylvania, action taken in reliance thereon shall be considered in determining whether discipline should be recommended or imposed. Judicial officers are reminded that they will not be subject to this "rule of reliance" based solely on their reading of this Formal Advisory Opinion.

[Pa.B. Doc. No. 21-1228. Filed for public inspection August 6, 2021, 9:00 a.m.]

Title 231—RULES OF CIVIL PROCEDURE

PART I. GENERAL

[231 PA. CODE CHS. 200 AND 1500]

Proposed Amendment of Pa.R.C.P. Nos. 216, 227.1, 234.6, 1558, 1559, 1565, 1569, 1571, 1572, 1573 and 1574

The Civil Procedural Rules Committee is considering proposing to the Supreme Court of Pennsylvania the amendment of Rules 216, 227.1, 234.6, 1558, 1559, 1565, 1569, 1571, 1572, 1573, and 1574 for the reasons set forth in the accompanying explanatory report. Pursuant to Pa.R.J.A. 103(a)(1), the proposal is being published in the *Pennsylvania Bulletin* for comments, suggestions, or objections prior to submission to the Supreme Court.

Any reports, notes, or comments in the proposal have been inserted by the Committee for the convenience of those using the rules. They will neither constitute a part of the rules nor be officially adopted by the Supreme Court.

Additions to the text of the proposal are bolded and underlined; deletions to the text are bolded and bracketed.

The Committee invites all interested persons to submit comments, suggestions, or objections in writing to:

Karla M. Shultz, Counsel
 Civil Procedural Rules Committee
 Supreme Court of Pennsylvania
 Pennsylvania Judicial Center
 PO Box 62635
 Harrisburg, PA 17106-2635
 FAX: 717-231-9526
 civilrules@pacourts.us

All communications in reference to the proposal should be received by September 24, 2021. E-mail is the preferred method for submitting comments, suggestions, or objections; any e-mailed submission need not be reproduced and resubmitted via mail. The Committee will acknowledge receipt of all submissions.

*By the Civil Procedural
 Rules Committee*

JOHN J. HARE,
Chair

Annex A

TITLE 231. RULES OF CIVIL PROCEDURE

PART I. GENERAL

CHAPTER 200. BUSINESS OF COURTS

Rule 216. Grounds for Continuance.

[(A)] (a) The following are grounds for continuance:

(1) Agreement of all parties or their attorneys, if approved by the Court;

(2) Illness of counsel of record, a material witness, or a party. If requested a certificate of a physician shall be furnished, stating that such illness will probably be of sufficient duration to prevent the ill person from participating in the trial;

(3) Inability to subpoena or to take testimony by deposition, commission, or letters rogatory, of any material witness, shown by affidavit which shall state:

[(a)] (i) The facts to which the witness would testify if present or if deposed;

[(b)] (ii) The grounds for believing that the absent witness would so testify;

[(c)] (iii) The efforts made to procure the attendance or deposition of such absent witness; and

[(d)] (iv) The reasons for believing that the witness will attend the trial at a subsequent date, or that the deposition of the witness can and will be obtained.

(4) Such special ground as may be allowed in the discretion of the court;

(5) The scheduling of counsel to appear at any proceeding under the Pennsylvania Rules of Disciplinary Enforcement, whether:

[(a)] (i) as counsel for a respondent-attorney before a hearing committee, [**special master**] **hearing officer**, the Disciplinary Board or the Supreme Court;

[(b)] (ii) as a [**special master**] **hearing officer** or member of a hearing committee; or

[(c)] (iii) as a member of the Disciplinary Board;

(6) The scheduling of counsel to appear at any proceeding involving the discipline of a justice, judge or magisterial district judge under Section 18 of Article V of the Constitution of Pennsylvania, whether:

[(a)] (i) as counsel for a justice, judge, or magisterial district judge before the special tribunal provided for in 42 Pa.C.S. § 727, the Court of Judicial Discipline, the Judicial Conduct Board or any hearing committee or other arm of the Judicial Conduct Board; or

[(b)] (ii) as a member of the Court of Judicial Discipline, the Judicial Conduct Board or any hearing committee or other arm of the Judicial Conduct Board.

[(B)] (b) Except for cause shown in special cases, no reason above enumerated for the continuance of a case shall be of effect beyond one application made in behalf of one party or group of parties having similar interests.

[(C)] (c) No application for a continuance shall be granted if based on a cause existing and known at the time of publication or prior call of the trial list unless the same is presented to the court at a time fixed by the court, which shall be at least one week before the first day of the trial period. Applications for continuances shall be made to the court, or filed in writing with the officer in charge of the trial list, after giving notice of such application by mail, or otherwise, to all parties or their attorneys. Each court may, by local rule, designate the time of publication of the trial list for the purposes of this rule.

[(D)] (d) No continuance shall be granted due to the absence from court of a witness duly subpoenaed, unless:

(1) Such witness will be absent because of facts arising subsequent to the service of the subpoena and which would be a proper ground for continuance under the provisions of Rule [216(A)] 216(a); or

(2) On the day when the presence of such witness is required a prompt application is made for the attachment of such absent witness; or

(3) The witness, having attended at court has departed without leave, and an application for attachment is made promptly after the discovery of the absence of such witness; or the court is satisfied that the witness has left court for reasons which would be a proper ground for continuance under Rule [216(A)] 216(a).

[(E)] (e) Each Court may adopt local rules providing for the temporary passing of cases or governing applications for continuance because of the absence of a witness, not a party, who has not been served with a subpoena.

[(F)] (f) Rule [216(B)—(E)] 216(b)—(e) and Rule 217 shall not be applicable to a continuance granted for any of the reasons set forth in Rule [216(A)(5) or (6)] 216(a)(5) or (6).

Rule 227.1. Post-Trial Relief.

(a) After trial and upon the written Motion for Post-Trial Relief filed by any party, the court may

(1) order a new trial as to all or any of the issues; or
 (2) direct the entry of judgment in favor of any party; or

(3) remove a nonsuit; or

(4) affirm, modify or change the decision; or

(5) enter any other appropriate order.

Official Note: The motion for post-trial relief replaces the following motions and exceptions: motion for new trial, motion for judgment notwithstanding the verdict, motion upon the whole record after disagreement of a

jury, motion in arrest of judgment, motion to remove a nonsuit and exceptions following the decision of the judge in a trial without jury.

The following rules provide for the filing of exceptions, e.g., Equity Rule 1534 (exceptions to a fiduciary's account), Partition Rule 1569 (exceptions to a [**master's**] **hearing officer's** report) and Divorce Rule 1920.55-2 (exceptions to a [**master's**] **hearing officer's** report), Support Rule 1910.12(e) (exceptions to a hearing officer's report) and Execution Rule 3136(d) (exceptions to sheriff's schedule of proposed distribution).

* * * * *

EXPLANATORY COMMENT—1983

* * * * *

The term "exceptions" is used in the rules in contexts other than post-trial practice. No amendment is made to rules using the term in such other contexts. Thus under Rule 227, a party need not take "exception" to any ruling of the trial judge. A party must still file "exceptions" to an auditor's report under Rule 1530, a [**master's**] **hearing officer's** report under Partition Rule 1569, a hearing officer's report under Support Rule 1910.12, a [**master's**] **hearing officer's** report under Divorce Rule 1920.55 and a schedule of distribution under Execution Rule 3136.

* * * * *

Rule 234.6. Form of Subpoena.

A subpoena issued pursuant to Rule 234.1 shall be substantially in the following form:

Commonwealth of Pennsylvania
County of _____

(Caption)

SUBPOENA TO ATTEND AND TESTIFY

* * * * *

Official Note: This form of subpoena shall be used whenever a subpoena is issuable under Rule 234.1, including hearings in connection with depositions and before arbitrators, [**masters**] **hearing officers**, commissioners, etc.

To require the production of documents or things in addition to testimony, complete paragraph 2.

* * * * *

CHAPTER 1500. EQUITABLE RELIEF

Subchapter B. PARTITION OF REAL PROPERTY

Rule 1558. Preliminary Conference. Appointment of [**Master**] **Hearing Officer**.

(a) The court, after the entry of the order directing partition, shall direct the parties or their attorneys to appear for a preliminary conference to consider

- (1) whether the parties can agree upon a plan of partition or sale;
- (2) the simplification of the issues;
- (3) whether any issues or matters relating to the carrying out of the order of partition shall be referred to a [**master**] **hearing officer**; and
- (4) such other matters as may aid in the disposition of the action.

(b) The court, at any time after the preliminary conference, may appoint a [**master**] **hearing officer** to hear

the entire matter or to conduct any sale, or to act upon only specified issues or matters relating to the carrying out of the order of partition.

Official Note: adopted April 26, 1955, effective November 1, 1955.

Rule 1559. [**Master**] **Hearing Officer**. Hearing.

A [**master**] **hearing officer** who is appointed by the court shall make such examinations and hold such hearings as may be necessary, giving reasonable notice thereof. The [**master**] **hearing officer** may employ appraisers and, with the authorization of the court, such other experts as are necessary to enable the [**master**] **hearing officer** to perform [**his or her**] **the** duties of **the appointment**.

Rule 1565. Retention of Undivided Interests. Election. Parties not Appearing.

(a) The court shall permit the shares of any two or more co-tenants to remain undivided between them if they so elect by writing filed within such time as the court or [**master**] **hearing officer** shall direct.

(b) The court may permit the shares of any two or more co-tenants who do not appear in the action to remain undivided between them.

Official Note: adopted April 26, 1955, effective November 1, 1955.

Rule 1569. [**Master's**] **Hearing Officer's** Report. Exceptions.

(a) A [**master**] **hearing officer** who is appointed by the court shall file a report with respect to the matters submitted. The report shall follow the form of decision in Rule 1570, insofar as the scope of the reference to the [**master**] **hearing officer** permits.

(b) The [**master**] **hearing officer** shall give all persons in interest written notice of the date on which [**he or she**] **the hearing officer** intends to file the report and proposed order and shall specify an address within the county where they may be examined. The [**master**] **hearing officer** may change the report and proposed order as [**he or she**] **the hearing officer** deems proper before filing them, but if any changes are made written notice thereof shall be given to all parties.

(c) Within ten days after notice of the filing of the report exceptions may be filed by any party to rulings on evidence, to findings of fact, to conclusions of law and to the proposed order. The court may, with or without taking testimony, remand the report, or enter a decision in accordance with Rule 1570 which may incorporate by reference the findings and conclusions of the [**master**] **hearing officer** in whole or in part.

Rule 1571. Trustees to Satisfy Liens and Charges.

(a) The court, upon motion of any party or person in interest, or upon recommendation of the [**master**] **hearing officer**, may appoint a trustee to receive payment of

- (1) any sum due any party or person in whose favor a lien exists and who is unknown or cannot be found;
- (2) a principal sum necessary to secure the payment of any amount charged upon property to be partitioned;
- (3) the purchase price of any property sold in partition which is subject to a life estate and remainder.

(b) The trustee shall, upon entry of such security as the court shall direct and upon payment of the sums decreed, be authorized to satisfy of record any lien, whereupon the property shall be freed and discharged from such lien.

Official Note: adopted April 26, 1955, effective November 1, 1955.

Rule 1572. Sale not Confined to Parties.

(a) A sale not confined to the parties shall be conducted in such manner and upon such terms as the court shall direct by local rule or in the order of sale. It shall be subject to the power of the court to order a resale because of inadequacy of price.

(b) A public sale shall be held at such time and place as the court may direct. It shall be advertised in each county where any part of the property lies.

(c) A purchaser who is a party or a lien holder whose lien is discharged by the sale shall be allowed a credit equal to the amount of his or her distributive interest in the purchase price, less any charges assessed against him or her. The excess of the bid shall be paid in cash.

(d) If the court directs a [**master**] **hearing officer** to conduct the sale, the [**master**] **hearing officer** before accepting payment for the property shall file a bond in double the amount of the payment or in such lesser amount as shall be fixed by the court.

Rule 1573. Return of Sale and Schedule of Distribution.

(a) Where the sale has been conducted by a [**master**] **hearing officer**, the [**master**] **hearing officer** shall promptly file with the prothonotary a return of sale together with a proposed order which shall

- (1) confirm the sale;
- (2) authorize the [**master**] **hearing officer** to execute and deliver to the purchaser all necessary deeds and other instruments of title;
- (3) contain appropriate provisions for the protection of life tenants, unborn and unascertained remaindermen, persons whose whereabouts are unknown, or other persons in interest and for the release or discharge of such interests;
- (4) direct distribution of the proceeds to the persons or parties entitled; and
- (5) provide for the payment of costs.

(b) The [**master**] **hearing officer** shall give all persons in interest written notice of the date on which [**he or she**] **the hearing officer** intends to file the return of sale and proposed order and shall specify an address within the county where they may be examined. The [**master**] **hearing officer** may change the return of sale and proposed order as [**he or she**] **the hearing officer** deems proper before filing them, but if any changes are made written notice thereof shall be given to all parties.

(c) If the court approves the return of sale in whole or in part, the court shall enter an appropriate order. Any part of the order as to which a motion for post-trial relief is not filed within ten days shall become final.

Rule 1574. Costs and Counsel Fees.

Costs shall be paid by the parties in proportion to their interests in the property. The compensation of appraisers,

the [**master's**] **hearing officer's** fee and compensation of experts authorized by the court shall be taxed as part of the costs. Reasonable counsel fees may be charged against the property or fund resulting therefrom, and apportioned among the parties and their counsel in such amount and manner as the court shall deem equitable.

Official Note: adopted April 26, 1955, effective November 1, 1955; amended September 1, 1958, effective forthwith.

PUBLICATION REPORT

Pursuant to multiple requests, the Civil Procedural Rules Committee is considering proposing amendments of the Rules of Civil Procedure that replace the terms "master" and "special master" with "hearing officer." They include Pa.R.C.P. Nos. 216, 227.1, 234.6, 1558, 1559, 1565, 1569, 1571, 1572, 1573, and 1574.

The purpose of the proposed amendments is to two-fold. First, while the term "master" has traditionally identified a quasi-judicial officer and is considered neutral in legal proceedings, a pejorative connotation has been ascribed to the term in modern parlance outside of court. Second, the term has been either already replaced or proposed to be replaced in other bodies of rules. *See* 47 Pa.B. 2313 (April, 22, 2017) (amendments to the Rules of Juvenile Court Procedure) and 51 Pa.B. 1006 (February 27, 2021) (proposed amendments to the Rules of Civil Procedure Governing Domestic Relations proceedings). In addition, the Committee has observed that a number of judicial districts have also changed this terminology in their local rules.

The Committee invites all comments, objections, concerns, and suggestions regarding this proposed rule-making.

[Pa.B. Doc. No. 21-1229. Filed for public inspection August 6, 2021, 9:00 a.m.]

**Title 231—RULES OF CIVIL
PROCEDURE**

PART I. GENERAL

[231 PA. CODE CH. 1300]

Proposed Amendment of Pa.R.C.P. No. 1311.1

The Civil Procedural Rules Committee is considering proposing to the Supreme Court of Pennsylvania the amendment of Rule 1311.1 for the reasons set forth in the accompanying explanatory report. Pursuant to Pa.R.J.A. 103(a)(1), the proposal is being published in the *Pennsylvania Bulletin* for comments, suggestions, or objections prior to submission to the Supreme Court.

Any reports, notes, or comments in the proposal have been inserted by the Committee for the convenience of those using the rules. They will neither constitute a part of the rules nor be officially adopted by the Supreme Court.

Additions to the text of the proposal are bolded and underlined; deletions to the text are bolded and bracketed.

The Committee invites all interested persons to submit comments, suggestions, or objections in writing to:

Karla M. Shultz, Counsel
 Civil Procedural Rules Committee
 Supreme Court of Pennsylvania
 Pennsylvania Judicial Center
 PO Box 62635
 Harrisburg, PA 17106-2635
 FAX: 717-231-9526
 civilrules@pacourts.us

All communications in reference to the proposal should be received by September 24, 2021. E-mail is the preferred method for submitting comments, suggestions, or objections; any e-mailed submission need not be reproduced and resubmitted via mail. The Committee will acknowledge receipt of all submissions.

*By the Civil Procedural
 Rules Committee*

JOHN J. HARE,
 Chair

Annex A

TITLE 231. RULES OF CIVIL PROCEDURE

PART I. GENERAL

CHAPTER 1300. ARBITRATION

Subchapter A. COMPULSORY ARBITRATION

Rule 1311.1. Procedure on Appeal. Admission of Documentary Evidence.

(a) The plaintiff may elect [**a limit of \$25,000.00**] **an amount equal to the jurisdictional limit for compulsory arbitration of the judicial district in which the action was filed** as the maximum amount of damages recoverable upon the trial of an appeal from the award of arbitrators. The election shall be filed and served upon every other party at least [**thirty**] **30** days from the date the appeal is first listed for trial. The election may be withdrawn at any time by agreement of the parties. If the parties cannot agree, upon plaintiff’s motion to withdraw the election, the court may grant the withdrawal of the election upon good cause shown.

Official Note: The jurisdictional limit for compulsory arbitration is set forth in Section 7361 of the Judicial Code, 42 Pa.C.S. § 7361. Each judicial district is required pursuant to Rule 1301 to specify in a local rule the jurisdictional amount for actions that are submitted to compulsory arbitration.

(b) If the plaintiff has filed and served an election as provided in subdivision (a), any party may offer at trial the documents set forth in Rule 1305(b)(1). The documents offered shall be admitted if the party offering them has provided written notice to every other party of the intention to offer the documents at trial at least [**twenty**] **20** days from the date the appeal is first listed for trial. The written notice shall be accompanied by a copy of each document to be offered.

Official Note: The deadline for providing notice of the intention to use the procedures of this subdivision may be altered by the court upon cause shown, provided that no party is prejudiced.

The term “plaintiff” includes a defendant who is the plaintiff in a counterclaim.

(c) A document which is received into evidence under subdivision (b) may be used for only those purposes which would be permissible if the person whose testimony is waived by this rule were present and testifying at the hearing. The court shall disregard any portion of a

document so received that would be inadmissible if the person whose testimony is waived by this rule were testifying in person.

(d) Any other party may subpoena the person whose testimony is waived by this rule to appear at or serve upon a party a notice to attend the trial and any adverse party may cross-examine the person as to the document as if the person were a witness for the party offering the document. The party issuing the subpoena shall pay the usual and customary fees and costs of the person subpoenaed to testify, including a usual and customary expert witness fee if applicable.

(1) If another party subpoenas or otherwise arranges for the attendance at trial of the person whose testimony is waived by this rule, the document may be presented to the judge or jury as direct examination as if the person has not been subpoenaed by another person, or the plaintiff may conduct a direct examination of the witness.

(2) Any party, or the person subpoenaed, may require that the testimony be given by deposition pursuant to [**Pa.R.C.P.**] **Rule** 4020(a)(5). The party issuing the subpoena shall pay the witness’s usual and customary fee for such testimony.

(e) The election required by subdivision (a) shall be substantially in the following form:

(Caption)

Election to Limit Monetary Recovery Pursuant to Rule 1311.1

To: _____
 (Name of Party/Parties)

_____, plaintiff, elects \$[**25,000.00**] _____ as the maximum amount of damages recoverable upon the trial of the appeal from the award of arbitrators in the above captioned action.

 (Name of Plaintiff)

 (Attorney for Plaintiff)

 Date

Official Note: The term “plaintiff” includes a defendant who is the plaintiff in a counterclaim.

A plaintiff may include in a single document the election and the notice of intent to offer documents.

(f) The notice required by subdivision (b) shall be substantially in the following form:

(Caption)

Notice of Intent to Offer Documentary Evidence Pursuant to Rule 1311.1

To: _____
 (Name of Party/Parties)

_____, (Plaintiff, Defendant, Additional Defendant), intends to offer the documents attached hereto at the trial of the appeal from the

award of arbitrators, in the manner provided by Rule of Civil Procedure 1311.1. The following documents are attached (list all documents to be offered):

1. _____ .
2. _____ .

(Name of Party)

(Attorney for Party)

Date

PUBLICATION REPORT

Pursuant to a request, the Civil Procedural Rules Committee is considering proposing the amendment of Pa.R.C.P. No. 1311.1 governing the limit a party may elect as the maximum amount of damages recoverable upon the trial of an appeal from the award of arbitrators. Rule 1311.1 currently sets the maximum amount recoverable at \$25,000. The proposed amendment would establish the maximum amount of damages recoverable equal to the jurisdictional limit of compulsory arbitration in the judicial district in which the action was brought.

Section 7361 of the Judicial Code, 42 Pa.C.S. § 7361(b) sets the jurisdictional limit for compulsory arbitration: “No matter shall be referred [to compulsory arbitration]. . .where the amount in controversy, exclusive of interests and costs, exceeds \$50,000.” *Id.* Rule 1311.1 waives the necessity of testimony by a witness as a prerequisite to the admission of documentary evidence in an arbitration proceeding under Rule 1305(b). The rule applies to arbitration appeals in which the “plaintiff elects a limit of \$25,000.00 as the maximum amount of damages recoverable upon the trial of an appeal from the award of arbitrators.”

The Committee observed that not every judicial district sets its compulsory arbitration limit at \$50,000—approximately 15 judicial districts use a lower amount. In practice, the disconnect between the jurisdictional limit for arbitration and the maximum amount of damages permitted under Rule 1311.1 creates an unfair advantage to a defendant who appeals an award of arbitrators to the trial court knowing that the award on appeal will be lower than the award of the arbitrators. The proposed amendment of Rule 1311.1 is intended to eliminate this advantage by establishing that the maximum amount of damages is equal to the compulsory arbitration limit in each judicial district.

Accordingly, subdivision (a) would be amended to replace the current \$25,000 limit with “an amount equal to the jurisdictional limit for compulsory arbitration of the judicial district in which the action was filed. . .” A note would also be added to cross-refer to Section 7361(b) of the Judicial Code providing for the jurisdictional limit for compulsory arbitration and to Rule 1301 to indicate that the limit for a judicial district is set by local rule. In addition, some minor stylistic revisions are also proposed.

The Committee invites all comments, objections, concerns, and suggestions regarding this proposed rule-making.

[Pa.B. Doc. No. 21-1230. Filed for public inspection August 6, 2021, 9:00 a.m.]

Title 231—RULES OF CIVIL PROCEDURE

**PART II. ORPHANS’ COURT RULES
[231 PA. CODE PART II]**

Order Amending Rule 1.5 and Rescinding and Replacing Rules 15.1 through 15.9 of the Pennsylvania Orphans’ Court Rules, Pennsylvania Orphans’ Court Forms 15.6, 15.8 and 15.9, and Paragraph (F) of the Index to the Appendix of the Forms of the Pennsylvania Orphans’ Court Rules; No. 874 Supreme Court Rules Doc.

Order

Per Curiam

And Now, this 22nd day of July, 2021, upon the recommendation of the Orphans’ Court Procedural Rules Committee; the proposal having been published for public comments at 41 Pa.B. 2932 (June 11, 2011), 43 Pa.B. 6321 (October 26, 2013), and 46 Pa.B. 332 (January 16, 2016), it is Ordered pursuant to Article V, Section 10 of the Constitution of Pennsylvania that:

1) Pennsylvania Orphans’ Court Rule 1.5 is amended; and

2) Pennsylvania Orphans’ Court Rules 15.1 through 15.9, Pennsylvania Orphans’ Court Forms 15.6, 15.8, and 15.9, and Paragraph (F) of the Index to the Appendix of the Forms of the Pennsylvania Orphans’ Court Rules are rescinded and replaced;

in the following form. This Order shall be processed in accordance with Pa.R.J.A. No. 103(b) and shall be effective July 1, 2022.

(*Editor’s Note:* See 51 Pa.B. 4313 for an Order related to this Order.)

Annex A

**TITLE 231. RULES OF CIVIL PROCEDURE
PART II. ORPHANS’ COURT RULES
CHAPTER I. PRELIMINARY RULES**

Rule 1.5. Local Rules.

(a) All previously promulgated local rules are hereby vacated, effective September 1, 2016, except for those local rules promulgated under Chapter XIV regarding guardianship of incapacitated persons, Chapter XV regarding adoptions, and Chapter XVI regarding proceedings pursuant to Section 3206 of the Abortion Control Act.

(b) All previously promulgated local rules under Chapter XIV regarding guardianship of incapacitated persons are hereby vacated, effective June 1, 2019.

(c) All previously promulgated local rules under Chapter XV regarding adoptions are hereby vacated, effective July 1, 2022.

[(c)] (d) The requirements for the promulgation and amendment of local procedural rules for orphans’ court proceedings are set forth in Pennsylvania Rule of Judicial Administration 103(d).

[(d)] (e) The local rules applicable to practice in the Civil or Trial Division of the local Court of Common Pleas shall not be applicable in the Orphans’ Court Division unless so directed by these Rules or by local rule adopted

by the court of the particular judicial district in accordance with Pa.R.J.A. No. 103(d).

Note: Effective August 1, 2016, Pennsylvania Rule of Judicial Administration 103 was amended to consolidate and include all local rulemaking requirements. Accordingly, the rulemaking requirements under Pa. O.C. Rule 1.5 for the promulgation and amendment of local procedural rules for orphans' court proceedings were rescinded and replaced.

CHAPTER XV. Adoptions

(*Editor's Note:* Rule 15 of the Orphans' Court Rules, which appears in 231 Pa. Code pages 15-1 to 15-11, serial pages (382159) to (382160) and (366187) to (366195) are reserved and replaced with the following new rules.)

Rules 15.1—15.9. (Reserved).

Rule

- 15.1. Local Adoption Rules.
- 15.2. Definitions.
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- 15.21. Privacy; Withholding the Court File from Inspection.
- 15.22. Dissemination and Release of Information in the Court File.

Rule 15.1. Local Adoption Rules.

The practice and procedure with respect to adoptions shall be as provided by Act of Assembly and the Rules under this Chapter XV. Local rules further regulating the practice and procedure with respect to adoptions may be promulgated in accordance with Rule 1.5, provided such local rules shall not be inconsistent with these Rules and the Adoption Act, 23 Pa.C.S. §§ 2101 *et seq.*

Rule 15.2. Definitions.

In addition to the terms and definitions provided in Rule 1.3, the following words and phrases when used in Chapter XV shall have the following meaning:

"Adopted Child" or **"Adopted Individual"**—any individual for whom a decree of adoption has been entered in accordance with 23 Pa.C.S. § 2902 after a hearing, or in accordance with the laws of another country or state of a similar import;

"Adoptee"—an individual as defined in 23 Pa.C.S. § 2102;

"Agency"—an entity or organization providing adoption services as defined in 23 Pa.C.S. § 2102 or 23 Pa.C.S. § 2732, as applicable;

"Authorized Representative"—an individual as defined in 23 Pa.C.S. § 2911 trained by the Department to handle certain requests for identifying information and to search for the subject of the request as necessary;

"Birth Relative"—an individual as identified in 23 Pa.C.S. § 2732;

"Child"—an adoptee or adopted individual who is a minor, or the individual whose parent's rights are the subject of a termination proceeding;

"Clerk"—the clerk or department as defined in 23 Pa.C.S. § 2102;

"Contact Agreement"—a voluntary written agreement between a Prospective Adoptive Parent and a birth relative that is executed and approved by the court in accordance with 23 Pa.C.S. §§ 2731 *et seq.* and provides for continuing post-adoption contact or communication between the adopted child and the birth relative or between the adoptive parent and the birth relative;

"Court"—the division of the Court of Common Pleas conducting any proceeding under the Adoption Act;

"Department"—the Department of Human Services of the Commonwealth;

"Intermediary"—any person or agency arranging an adoption placement as defined in 23 Pa.C.S. § 2102;

"Minor"—a person who has not attained 18 years of age;

"Presumptive Father"—the man married to the child's mother at any time during the one-year period prior to the child's birth;

"Prospective Adoptive Parents"—individuals with whom the adoptee has been placed for the purpose of adoption, or who have filed a report of intention to adopt under 23 Pa.C.S. § 2531;

"Putative Father"—an alleged birth father whose parental status has not been legally established and who is not a presumptive father;

"Statement of medical, personal, or social history information"—the information concerning an adopted individual or the birth family of an adopted individual as set forth in 23 Pa.C.S. §§ 2102, 2911. The Rules in this Chapter use the term "statement of medical, personal, or social history information" because the Adoption Act refers to these statements in varying ways. *Compare* 23 Pa.C.S. §§ 2503(e), 2504(d), 2511(c) with 23 Pa.C.S. §§ 2923, 2934.

Explanatory Comment: In Philadelphia County, jurisdiction over adoptions, terminations of parental rights, birth records, and related proceedings is exercised

through the Family Court Division of the Philadelphia Court of Common Pleas. 20 Pa.C.S. § 713. In all other counties, family court judges who have adjudicated a child dependent, conducted permanency hearings, or conducted other dependency proceedings may be assigned to the Orphans' Court Division for purposes of hearing petitions to terminate parental rights or petitions to adopt a dependent child. 42 Pa.C.S. § 6351(i).

Rule 15.3. Prerequisites for any Petition to Terminate Parental Rights or Petition to Adopt.

(a) *Separate Petitions for Each Child and Any Adoptee.* Separate petitions must be filed for each child or adult adoptee who is the subject of a proceeding under Rule 15.7 (Voluntary Relinquishment to Agency), Rule 15.8 (Voluntary Relinquishment to Adult Intending to Adopt Child), Rule 15.9 (Alternative Procedure for Relinquishment by Confirmation of Consent to Adoption), Rule 15.10 (Involuntary Termination of Parental Rights), Rule 15.12 (Court Review and Approval of Contact Agreement), Rule 15.13 (Adoption), Rule 15.14 (Registration of Foreign Adoption Decree), Rule 15.15 (Petition for Adoption of a Foreign Born Child), Rule 15.17 (Petition to Modify a Contact Agreement), Rule 15.18 (Petition to Enforce a Contact Agreement), and Rule 15.19 (Petition to Discontinue a Contact Agreement).

(b) *Filing of Original Birth Certificate.* Unless previously filed, the child's original birth certificate or certification of registration of birth shall be filed when the petition to terminate parental rights is filed, and the clerk shall make the original birth certificate or certification of registration of birth part of the court file pertaining to that child.

Explanatory Comment: For the following reasons, a separate petition must be filed for each child and any adult adoptee who is the subject of any one of the enumerated proceedings: (i) privacy concerns; (ii) better and more accurate data collection, especially if siblings do not share the same birth parents; and (iii) facilitating appellate proceedings if an appeal from an order terminating parental rights is taken as to only one of the involved children. The court in its discretion may consolidate separate petitions for any hearing.

A county agency unduly burdened by the costs of filing separate petitions for a group of siblings may petition the court for relief from such filing costs. It is anticipated that such petitions for relief would be made only when the costs are burdensome.

Rule 15.4. Notice of Hearing to Terminate Parental Rights; Method and Time.

(a) *Contents of Notice; Service of Notice and Copies to Others.*

(1) For a petition filed under Rule 15.7 (relating to Voluntary Relinquishment to Agency) or Rule 15.8 (relating to Voluntary Relinquishment to Adult Intending to Adopt Child), notice shall be in the form and served upon the individuals as provided in 23 Pa.C.S. § 2503(b).

(2) For a petition filed under Rule 15.9 (relating to Alternative Procedure for Relinquishment by Confirmation of Consent to Adoption), notice shall be in the form provided in 23 Pa.C.S. § 2513(b) and served upon the individuals as provided in 23 Pa.C.S. § 2504(b).

(3) For a petition filed under Rule 15.10 (relating to Involuntary Termination of Parental Rights), notice shall be in the form and served upon the individuals as provided in 23 Pa.C.S. § 2513(b).

(b) *Method of Notice.*

(1) For a proceeding under Rule 15.7 (relating to Voluntary Relinquishment to Agency) or Rule 15.8 (relating to Voluntary Relinquishment to Adult Intending to Adopt Child), every person whose parental rights are sought to be terminated in the proceeding and any other person entitled to notice under 23 Pa.C.S. § 2503(b) shall be provided with notice of the hearing by one of the following means:

(A) personal service;

(B) registered or certified mail with delivery restricted to the addressee only and a return receipt requested, or first-class United States mail postage prepaid, mailed to the person's residence, location where he or she is known to be staying, or business where he or she is known to be currently employed;

(C) electronic transmission provided such person has signed a writing consenting that notice be sent by electronic transmission, providing an electronic mail address or social media account to which such notice shall be sent, and verifying that he or she regularly accesses and reviews such electronic mail address or social media account; or

(D) such other means including electronic transmission as the court may require under the facts of the individual case. Any person entitled to notice of the hearing may waive in writing such notice.

(2) For a proceeding under Rule 15.9 (relating to confirming consent as an Alternative Procedure for Relinquishment), every person whose parental rights are sought to be terminated in the proceeding and any other person entitled to notice under 23 Pa.C.S. § 2504(b) shall be provided with notice of the hearing by one of the following means:

(A) personal service;

(B) registered or certified mail with delivery restricted to the addressee only and a return receipt requested mailed to the person's residence, location where he or she is known to be staying, or business where he or she is known to be currently employed;

(C) electronic transmission provided such person has signed a writing consenting that notice be sent by electronic transmission, providing an electronic mail address or social media account to which such notice shall be sent, and verifying that he or she regularly accesses and reviews such electronic mail address or social media account; or

(D) such other means including electronic transmission as the court may require under the facts of the individual case.

Any person entitled to notice of the hearing may waive in writing such notice.

(3)(A) For a proceeding under Rule 15.10 (relating to Involuntary Termination of Parental Rights), every person entitled to notice as provided in 23 Pa.C.S. § 2513(b) shall be provided with notice of the hearing by one of the following means:

(i) personal service;

(ii) registered or certified mail with delivery restricted to the addressee only and a return receipt requested mailed to the person's residence, location where he or she is known to be staying, or business where he or she is known to be currently employed; or

(iii) such other means including electronic transmission as the court may require under the facts of the individual case.

(B) If the identity and location of the person whose parental rights are sought to be involuntarily terminated are known or can be determined after reasonable investigation, a copy of the petition for involuntary termination of parental rights shall be attached to the notice required by 23 Pa.C.S. § 2513(b).

(C) A person who is not the subject of the proceeding and whose parental rights are not sought to be terminated in the proceeding but who is entitled to receive notice of the hearing under 23 Pa.C.S. § 2513(b) may waive in writing such notice.

(4) If service cannot be obtained upon the person whose parental rights are sought to be terminated either because service is refused or unsuccessful and no alternative service is directed by the court or because the person's identity or whereabouts are unknown after reasonable investigation, then notice by publication shall be given as directed by the court, after a motion in accordance with Pa.R.C.P. No. 430(a) and upon a finding by the court that a reasonable investigation was made.

(A) In addition to any other requirements that may be imposed by the court, the publication notice shall include the last name of the birth mother, the date of the child's birth, the place of the child's birth and the child's gender. The publication notice shall include the contents of the notice required by 23 Pa.C.S. § 2503(b) or 23 Pa.C.S. § 2513(b), as applicable, but shall not include notice of the opportunity for a birth relative of the child to enter into a Contact Agreement.

(B) The publication notice shall direct the person whose parental rights are sought to be terminated to contact the petitioner or counsel for the petitioner as set forth in the notice to obtain a copy of the petition prior to the hearing.

(C) Publication shall occur once in a newspaper of general circulation for the county where the birth parent whose rights are sought to be terminated resides, or if not known, the place where the child was conceived.

(5) If service cannot be obtained upon a person who is not the subject of the proceeding and whose parental rights are not sought to be terminated in the proceeding but who is entitled to receive notice of the hearing under 23 Pa.C.S. § 2503(b), § 2504(b), or § 2513(b), and service could not be obtained either because service is refused or unsuccessful or because the person's identity or whereabouts are unknown after reasonable investigation, no further service of the notice shall be required.

(6) Once service has been obtained in a manner as provided upon the person whose parental rights are sought to be terminated, all persons entitled to receive any subsequent legal paper or notice may be served by hand delivery, by first-class United States mail, postage prepaid, to the person's last known residence, location where he or she is known to be staying or business where he or she is known to be currently employed, by electronic transmission provided such person has signed a writing consenting that notice be sent by electronic transmission, providing an electronic mail address or social media account to which such notice shall be sent, and verifying that he or she regularly accesses and reviews such electronic mail address or social media account, or to the person's counsel of record, if represented.

(c) *Timing of Notice.* Notice of the hearing shall be provided at least 10 days prior to the date of the hearing.

Explanatory Comment: The notice required by subparagraph (a)(3) advises a parent whose rights are subject to termination in an involuntary termination proceeding that he or she has the right to be represented at the hearing by a lawyer. The notice includes the contact information for the person or agency in the judicial district from whom information as to the availability of legal help may be obtained. The court shall appoint counsel for a parent whose rights are subject to termination in an involuntary termination proceeding, if upon petition of the parent, the court determines that the parent is unable to pay for counsel or that payment would result in substantial financial hardship. *See* 23 Pa.C.S. § 2313(a.1); Rule 15.10(d)(2).

Personal service in the context of this Rule means service by handing a copy to the person entitled to notice.

See Pa.R.C.P. No. 76 that certified mail is the equivalent of registered mail.

See also Pa.R.C.P. No. 430(a) regarding the averments necessary in a motion for alternative service if service cannot otherwise be accomplished. If the motion under Pa.R.C.P. No. 430(a) avers sufficient facts and includes sufficient supporting exhibits to establish that a reasonable investigation was made to ascertain the identity or whereabouts of the subject birth parent, the court need not conduct a hearing on the motion, but shall issue an order directing alternative service, including service by electronic transmission or publication.

The PACFile electronic filing system, developed and administered by the Administrative Office of Pennsylvania Courts, does not provide notice of the hearing that is compliant with the requirements of (b)(1)(C) and (b)(2)(C), unless a person consents in writing to notices being sent by electronic transmission. In the alternative, a court may, per subparagraphs (b)(1)(D), (b)(2)(D), and (b)(3)(A)(iii) and dependent upon the facts of an individual case, permit notification of the hearing by PACFile without requiring consent in writing that the notice be sent by electronic transmission.

Rule 15.5. Certification Filed with the Clerk Maintaining the Dependency Docket.

(a) Within seven days of the filing of a petition to terminate parental rights under Rules 15.7, 15.8, 15.9, or 15.10, or a petition to adopt under Rule 15.13, the county agency shall file a *praecipe* with the clerk of the court where the child was declared dependent using the caption of the dependency proceeding, notifying that clerk of the name of the petition filed and the date of its filing in substantially the form approved by the Supreme Court.

(b) Within seven days of receiving the court's disposition of the petitions described in paragraph (a), the county agency shall file a *praecipe* with the clerk of the court where the child was declared dependent using the caption of the dependency proceeding, notifying that clerk of the disposition of the petition and the date of the order in substantially the form approved by the Supreme Court.

(c) If a notice of appeal from an order described in paragraph (b) is filed, then within seven days of service of the notice of appeal, the county agency shall file a *praecipe* with the clerk of the court where the child was declared dependent using the caption of the dependency proceeding, notifying that clerk of the appeal and the date of its filing in substantially the form approved by the Supreme Court.

(d) Within seven days of receiving the appellate court's disposition of the appeal described in paragraph (c), the

county agency shall file a *praecipe* with the clerk of the court where the child was declared dependent using the caption of the dependency proceeding, notifying that clerk of the disposition of the appeal and the date of the decision in substantially the form approved by the Supreme Court.

Explanatory Comment: The purpose of the Rule is to provide a procedure for collecting data concerning children who have been declared dependent under the Juvenile Act and placed in the custody of the county agency. The information is entered into the Common Pleas Case Management System-Dependency Module to comply with reporting requirements and to monitor dependent children in the foster care system. Unlike a “notice,” as used in Rule 15.4, the county agency is not required to serve the *praecipe* upon the parties to the dependency, termination, or adoption proceeding. The definition of “county agency” as used in this Rule is that contained in Pa.R.J.C.P. 1120.

Pursuant to Rule 1.8 (Forms), the Supreme Court has approved forms for statewide practice to comply with the requirements of this Rule. These forms can be found in the Appendix to these Rules.

Rule 15.6. Filing of Termination Petitions when an Agency is Not Involved.

Except in cases involving an agency or as otherwise provided by law, a petition to terminate parental rights shall not be granted unless a Report of Intention to Adopt under 23 Pa.C.S. § 2531 or an adoption petition under Rule 15.13 has been filed.

Explanatory Comment: This Rule implements longstanding Pennsylvania Supreme Court precedent that a parent can petition to terminate the parental rights of the other parent only where there is evidence of a present plan for the child to be adopted by a stepparent or other person. *In re Adoption of M.R.D.*, 145 A.3d 1117, 1120 (Pa. 2016); *In re T.R.*, 465 A.2d 642 (Pa. 1983); *In re B.E.*, 377 A.2d 153 (Pa. 1977). See also *In re E.M.I.*, 57 A.3d 1278 (Pa. Super. 2012); *In re Adoption of J.F.*, 572 A.2d 223 (Pa. Super. 1990). A mere averment in the petition or testimony by the petitioning birth parent is insufficient; instead, evidence must be presented to the court considering the parental rights termination petition that the child’s adoption is intended and foreseeable. However, neither such averments nor evidence are required when a petition has been filed by a parent seeking to involuntarily terminate the parental rights of the other parent pursuant to 23 Pa.C.S. § 2511(a)(7) (relating to a child conceived as a result of a rape or incest). See 23 Pa.C.S. § 2514.

A Report of Intention to Adopt is required to be filed with the clerk within 30 days of when the child is placed with the non-relative individuals. 23 Pa.C.S. § 2532. In the case of an adoption by one not required to file such a report, see 23 Pa.C.S. § 2531(c), this Rule requires the adoption petition to be filed. If the adoption proceeding will occur in the same judicial district as the hearing on the parental rights termination petition, the court will be able to review the Report of Intention to Adopt or the adoption petition to determine if there are any possible impediments to completing the adoption, which then can be explored and investigated as part of the hearing on the parental rights termination petition.

Rule 15.7. Voluntary Relinquishment to Agency.

(a) *Petition.* A petition under 23 Pa.C.S. § 2501 to relinquish parental rights and duties with respect to a child who has been in the care of an agency shall contain the following averments:

(1) the name, address, age, and racial background of each petitioner;

(2) the information required in subparagraph (1) as to any parent who is not a petitioner, including the birth father, presumptive father and putative father, or the reasons why the court should find such information is not necessary;

(3) the marital status of the mother as of the time of the child’s birth and during one year prior thereto, and her maiden name;

(4) the name, age, date of birth, place of birth, racial background, and gender of the child;

(5) the name and address of the agency having care of the child;

(6) the date when the child was placed with the agency;

(7) the reasons for seeking relinquishment;

(8) whether each petitioner has been informed of counseling services concerning the termination of parental rights and the alternatives thereto and provided with a list of qualified counselors and counseling services;

(9) whether each petitioner has received any counseling concerning the termination of parental rights and the alternatives thereto and, if so, the name of the organization or qualified counselor providing such counseling services;

(10) whether each petitioner has been informed of the opportunity for a birth relative of the child, including the petitioner, to enter into a Contact Agreement with the Prospective Adoptive Parents, once identified;

(11) whether the agency’s consent to accept custody of the child until such time as the child is adopted is attached to the petition; and

(12) that each petitioner understands the petition, has considered the alternatives, and has executed the petition voluntarily.

(b) *Exhibits.* The following exhibits shall be attached to the petition:

(1) Documentation signed by each petitioner as required by 23 Pa.C.S. § 2501(a).

(2) A verified statement from a representative of the agency, counsel for the agency, or counsel representing any other party that written notice was provided to the petitioner birth parent regarding the opportunity of a birth relative to enter into a Contact Agreement, that such notice was provided by hand delivery, by first-class United States mail, postage prepaid, to the last known address, or by electronic transmission in accordance with Rule 15.4(b)(1)(C), and the date(s) that such notice was given. A copy of the notice shall accompany this verified statement.

(3) If, as part of the hearing on the petition, the parental rights of a putative father could be terminated pursuant to 23 Pa.C.S. § 2503(d), and if written notice of the opportunity to enter into a Contact Agreement has been provided to the putative father in advance of the petition’s filing, a verified statement from a representative of the agency, counsel for the agency, or counsel

representing any other party that written notice was provided to the putative father regarding the opportunity of a birth relative to enter into a Contact Agreement, that such notice was provided by hand delivery, by first-class United States mail, postage prepaid, to the last known address, or by electronic transmission in accordance with Rule 15.4(b)(1)(C), and the date(s) that such notice was given, or the reasons why such notice cannot be given, including efforts made to identify or locate the subject person. If notice was given, a copy of the notice shall accompany this verified statement.

(4) The joinder or consent of the agency having care of the child, including its consent to accept custody of the child until such time as the child is adopted.

(c) *Hearing and Decree.*

(1) Notice of the hearing on the petition shall be provided in accordance with 23 Pa.C.S. § 2503(b), and in accordance with 23 Pa.C.S. § 2503(d) if the rights of a putative father are to be terminated as part of the same proceeding, and shall be served in accordance with Rule 15.4(b)(1).

(2) On or before the hearing, the court shall be presented with a certificate of service stating that notice of the hearing on the petition was given to the petitioner and all others entitled to a copy of the notice in accordance with 23 Pa.C.S. § 2503 and Rule 15.4(b)(1).

(3) The petitioner birth parent voluntarily relinquish his or her parental rights shall be present at the hearing and available to be examined under oath.

(4) If as part of hearing on the petition, the parental rights of a putative father could be terminated pursuant to 23 Pa.C.S. § 2503(d), and if notice of the opportunity to enter into a Contact Agreement was not provided to the subject putative father prior to the petition's filing, then on or before the hearing, the court shall be presented with a verified statement from a representative of the agency, counsel for the agency, or counsel representing any other party that written notice was provided to the subject putative father regarding the opportunity of a birth relative to enter into a Contact Agreement, that such notice was provided by hand delivery, by first-class United States mail, postage prepaid, to the last known address, or by electronic transmission in accordance with Rule 15.4(b)(1)(C), and the date(s) that such notice was given or the reasons why such notice cannot be given, including efforts made to identify or locate the subject person. If notice was given, a copy of the notice shall accompany this verified statement.

Explanatory Comment: Section 2733(c) of the Adoption Act requires the agency, the intermediary or an attorney for a party to provide notice of the opportunity to enter into a Contact Agreement to the Prospective Adoptive Parents, a birth parent, and, in some instances, a child. Notice to a birth relative who is not a birth parent is not statutorily required, although birth relatives may enter into and become parties to a Contact Agreement.

An original birth certificate or certification of registration of the child's birth must be filed with the clerk by the time of filing the initial petition to terminate parental rights. *See* Rule 15.3(b).

Rule 15.8. Voluntary Relinquishment to Adult Intending to Adopt Child.

(a) *Petition.* A petition under 23 Pa.C.S. § 2502 to relinquish parental rights with respect to a child who has

been in the exclusive care of Prospective Adoptive Parents shall contain the following averments:

(1) the name, address, age, and racial background of each petitioner;

(2) the information required in subparagraph (1) as to any parent who is not a petitioner, including the birth father, presumptive father, and putative father, or the reasons why the court should find such information is not necessary;

(3) the marital status of the mother as of the time of the child's birth and during one year prior thereto, and her maiden name;

(4) the name, age, date of birth, place of birth, racial background, and gender of the child;

(5) the date when the child was placed with the Prospective Adoptive Parents;

(6) the date when the Report of Intention to Adopt was filed;

(7) the reasons for seeking relinquishment;

(8) whether each petitioner has been informed of counseling services concerning the termination of parental rights and the alternatives thereto and provided with a list of qualified counselors and counseling services;

(9) whether each petitioner has received any counseling concerning the termination of parental rights and the alternatives thereto and, if so, the name of the organization or qualified counselor providing such counseling services;

(10) whether each petitioner has been informed of the opportunity for a birth relative of the child, including the petitioner, to enter into a Contact Agreement with the Prospective Adoptive Parents;

(11) whether a Report of Intention to Adopt under 23 Pa.C.S. § 2531 or an adoption petition under Rule 15.13 has been filed;

(12) whether the Prospective Adoptive Parents' consent to accept custody of the child until such time as the child is adopted is attached to the petition; and

(13) that each petitioner understands the petition, has considered the alternatives, and has executed the petition voluntarily.

(b) *Exhibits.* The following exhibits shall be attached to the petition:

(1) A verified statement from a representative of the agency or intermediary, counsel for the agency or intermediary, or counsel representing any other party that written notice was provided to the petitioner birth parent regarding the opportunity to enter into a Contact Agreement, that such notice was provided by hand delivery, by first-class United States mail, postage prepaid, to the last known address, or by electronic transmission in accordance with Rule 15.4(b)(1)(C), and the date(s) that such notice was given. A copy of the notice shall accompany this verified statement.

(2) If, as part of the hearing on the petition, the parental rights of a putative father could be terminated pursuant to 23 Pa.C.S. § 2503(d), and if written notice of the opportunity to enter into a Contact Agreement has been provided to the putative father in advance of the petition's filing, a verified statement from a representative of the agency or intermediary, counsel for the agency or intermediary, or counsel representing any other party that written notice was provided to the putative father

regarding the opportunity of a birth relative to enter into a Contact Agreement, that such notice was provided by hand delivery, by first-class United States mail, postage prepaid, to the last known address, or by electronic transmission in accordance with Rule 15.4(b)(1)(C), and the date(s) that such notice was given, or the reason(s) why such notice cannot be given, including efforts made to identify or locate the subject person. If notice was given, a copy of the notice shall accompany this verified statement.

(3) The signed consents of the Prospective Adoptive Parents to accept custody of the child until such time as the adoption is completed.

(c) *Hearing and Decree.*

(1) Notice of the hearing on the petition shall be provided in accordance with 23 Pa.C.S. § 2503(b), and in accordance with 23 Pa.C.S. § 2503(d) if the rights of a putative father are to be terminated as part of the same proceeding, and shall be served in accordance with Rule 15.4(b)(1).

(2) On or before the hearing, the court shall be presented with a certificate of service stating that notice of the hearing on the petition was given to the petitioner and all others entitled to a copy of the notice in accordance with 23 Pa.C.S. § 2503 and Rule 15.4(b)(1).

(3) The petitioner birth parent voluntarily relinquishing his or her parental rights shall be present at the hearing and available to be examined under oath.

(4) If as part of hearing on the petition, the parental rights of a putative father could be terminated pursuant to 23 Pa.C.S. § 2503(d), and if notice of the opportunity to enter into a Contact Agreement was not provided to the subject putative father prior to the petition's filing, then on or before the hearing, the court shall be presented with a verified statement from a representative of the agency or intermediary, counsel for the agency or intermediary, or counsel representing any other party that written notice was provided to the subject putative father regarding the opportunity of a birth relative to enter into a Contact Agreement, that such notice was provided by hand delivery, by first-class United States mail, postage prepaid, to the last known address, or by electronic transmission in accordance with Rule 15.4(b)(1)(C), and the date(s) that such notice was given or the reason(s) why such notice cannot be given, including efforts made to identify or locate the subject person. If notice was given, a copy of the notice shall accompany this verified statement.

Explanatory Comment: An original birth certificate or certification of registration of the child's birth must be filed with the clerk by the time of filing the initial petition to terminate parental rights. See Rule 15.3(b). For additional information about notice of the opportunity to enter into a Contact Agreement, see the Explanatory Comment to Rule 15.7.

Rule 15.9. Alternative Procedure for Relinquishment by Confirmation of Consent to Adoption.

(a) *Petition.* A petition under 23 Pa.C.S. § 2504 to confirm the consent to adoption given by a birth parent, presumptive father, or putative father relinquishing parental rights and agreeing to have the child placed for adoption shall contain the following averments:

(1) the name, address, age, and racial background of the consenter;

(2) the information required in subparagraph (1) as to any parent who has not signed a consent to adoption,

including the birth father, presumptive father, and putative father, or the reasons why the court should find such information is not necessary;

(3) the marital status of the mother as of the time of the child's birth and during one year prior thereto, and her maiden name;

(4) the name, age, date of birth, place of birth, racial background, and gender of the child;

(5) the date when the consent to adoption was executed by the consenter and that the consent was executed in accordance with 23 Pa.C.S. §§ 2711 and 2712;

(6) the number of days that have elapsed since the consent to adoption was executed by the consenter;

(7) whether the petitioner, counsel for the petitioner, or the agency or intermediary in those cases where the agency or intermediary is not the petitioner, has received any writing from the consenter revoking or attempting to revoke the previously executed consent to adoption;

(8) whether the consenter was informed of counseling services concerning the termination of parental rights and the alternatives thereto and provided with a list of qualified counselors and counseling services;

(9) whether the consenter received counseling concerning the termination of parental rights and the alternatives thereto and, if so, the name of the organization or qualified counselor providing such counseling services;

(10) whether the consenter has been informed of the opportunity for a birth relative of the child, including the consenter, to enter into a Contact Agreement with the Prospective Adoptive Parents, once identified; and

(11) whether a consent by the Prospective Adoptive Parents or by the agency to accept custody of the child until such time as the child is adopted is attached to the petition, and if custody is to an individual, whether a Report of Intention to Adopt under 23 Pa.C.S. § 2531 or an adoption petition under Rule 15.13 has been filed.

(b) *Exhibits.* The following exhibits shall be attached to the petition:

(1) The original consent(s) to adoption.

(2) A verified statement from a representative of the agency or intermediary, counsel for the agency or intermediary, or counsel representing any other party that written notice was provided to the consenter regarding the opportunity of a birth relative to enter into a Contact Agreement, that such notice was provided by hand delivery, by first-class United States mail, postage prepaid, to the last known address, or by electronic transmission in accordance with Rule 15.4(b)(2)(C), and the date(s) that such notice was given. A copy of the notice shall accompany this verified statement.

(3) If, as part of the hearing on the petition, the parental rights of a putative father could be terminated pursuant to 23 Pa.C.S. § 2504(c), and if written notice of the opportunity to enter into a Contact Agreement has been provided to the putative father in advance of the petition's filing, a verified statement from a representative of the agency or intermediary, counsel for the agency or intermediary, or counsel representing any other party that written notice was provided to the putative father regarding the opportunity of a birth relative to enter into a Contact Agreement, that such notice was provided by hand delivery, by first-class United States mail postage prepaid, to the last known address, or by electronic transmission in accordance with Rule 15.4(b)(2)(C), and the date(s) on which such notice was given, or the reasons

why such notice cannot be given, including efforts made to identify or locate the subject person. If a notice was given, a copy of the notice shall accompany this verified statement.

(4) The signed consents of the Prospective Adoptive Parents or agency to accept custody of the child until such time as the adoption is completed.

(c) *Hearing and Decree.*

(1) Notice of the hearing on the petition shall be in the form specified in 23 Pa.C.S. § 2513(b) and shall be provided and served in accordance with 23 Pa.C.S. § 2504(b) and Rule 15.4(b)(2).

(2) On or before the hearing, the court shall be presented with a certificate of service stating that notice of the hearing on the petition was provided in the form specified in 23 Pa.C.S. § 2513(b) and given to the consenter and all others entitled to a copy of the notice in accordance with 23 Pa.C.S. § 2504(b) and Rule 15.4(b)(2).

(3) If as part of hearing on the petition, the parental rights of a putative father could be terminated pursuant to 23 Pa.C.S. § 2504(c), and if notice of the opportunity to enter into a Contact Agreement was not provided to the subject putative father prior to the petition's filing, then on or before the hearing, the court shall be presented with a verified statement from a representative of the agency or intermediary, counsel for the agency or intermediary, or counsel representing any other party that written notice was provided to the subject putative father regarding the opportunity of a birth relative to enter into a Contact Agreement, that such notice was provided by hand delivery, by first-class United States mail, postage prepaid, to the last known address, or by electronic transmission in accordance with Rule 15.4(b)(2)(C), and the date(s) that such notice was given, or the reason(s) why such notice cannot be given, including efforts made to identify or locate the subject person. If notice was given, a copy of the notice shall accompany this verified statement.

Explanatory Comment: An original birth certificate or certification of registration of the child's birth must be filed with the clerk by the time of filing the initial petition to terminate parental rights. *See* Rule 15.3(b). For additional information about notice of the opportunity to enter into a Contact Agreement, *see* the Explanatory Comment to Rule 15.7.

Rule 15.10. Involuntary Termination of Parental Rights.

(a) *Petition.* A petition for involuntary termination of parental rights under 23 Pa.C.S. §§ 2511-2512 shall contain the following averments:

- (1) the name and address of the petitioner(s);
- (2) the basis for the standing asserted by the petitioner(s);
- (3) the name, age, date of birth, place of birth, racial background, and gender of the child;
- (4) the name, address, age, and racial background of the birth parents, including the birth father, presumptive father, and putative father;
- (5) if a birth father, presumptive father or putative father is not identified in subparagraph, whether a claim for paternity has been filed under 23 Pa.C.S. § 5103 (relating to claim of paternity);
- (6) the marital status of the mother as of the time of the child's birth and during one year prior thereto, and her maiden name;

(7) the date when the child was placed in the care of the petitioner;

(8) the date when the child was removed from the parent who is the subject of the petition, if different than the date of placement with the petitioner;

(9) specific facts setting forth why the child was voluntarily placed in the custody of an entity or individual or involuntarily removed from the parent who is the subject of the petition;

(10) a reference to the applicable subsection(s) of 23 Pa.C.S. § 2511(a) providing the ground(s) for termination and specific facts to support terminating the parental rights of the subject birth parent pursuant to the subsection(s) referenced;

(11) whether either parent of the child is entitled to benefits under the Servicemembers Civil Relief Act of 1940, as amended (50 U.S.C. §§ 3901 *et seq.*);

(12) one of the following:

(A) that the parent who is the subject of the petition has been provided with written notice regarding the opportunity for a birth relative of the child, including the subject birth parent, to enter into a Contact Agreement with the Prospective Adoptive Parents, once identified;

(B) that such written notice will be given to the subject birth parent prior to the hearing by the agency, intermediary or counsel representing a party; or

(C) the reason(s) why such notice cannot be given, including efforts made to identify or locate the subject person.

(13) whether a consent by the petitioner, the Prospective Adoptive Parents, or the agency to accept custody of the child until such time as the child is adopted is attached to the petition, and if custody is to an individual, whether a Report of Intention to Adopt under 23 Pa.C.S. § 2531 or an adoption petition under Rule 15.13 has been filed or the reason why such consent or filing is not required by law; and

(14) that each petitioner understands the petition and believes its filing to best serve the developmental, physical and emotional needs and welfare of the child.

(b) *Exhibits.* The following exhibits shall be attached to the petition:

(1) A verified statement from a representative of the agency or intermediary, counsel for the agency or intermediary, or counsel representing any other party that written notice was provided to the subject birth parent regarding the opportunity of a birth relative to enter into a Contact Agreement, that such notice was provided by hand delivery, by first-class United States mail, postage prepaid, to the last known address, or by such other means as provided in Rule 15.4(b)(3)(A)(iii), and the date(s) that such notice was given, or the reason(s) why such notice cannot be given, including efforts made to identify or locate the subject person. If notice was given, a copy of the notice shall accompany this verified statement.

(2) Except as otherwise provided by law, the signed consent of the petitioner, the Prospective Adoptive Parents, or the agency to accept custody of the child until such time as the adoption is completed.

(c) *Hearing and Decree.*

(1) Notice of the hearing on the petition shall be provided and served in accordance with 23 Pa.C.S. § 2513(b) and Rule 15.4(b)(3).

(2) On or before the hearing, the court shall be presented with a certificate of service stating that notice of the hearing on the petition was given to the petitioner and all others entitled to a copy of the notice in accordance with 23 Pa.C.S. § 2503 and Rule 15.4(b)(3).

(3) If notice of the opportunity to enter into a Contact Agreement was not provided to the subject birth parent prior to the petition's filing, then on or before the hearing, the court shall be presented with a verified statement from a representative of the agency or intermediary, counsel for the agency or intermediary, or counsel representing any other party that written notice was provided to the subject birth parent regarding the opportunity of a birth relative to enter into a Contact Agreement, that such notice was provided by hand delivery, by first-class United States mail, postage prepaid, to the last known address, or by such other means as provided in Rule 15.4(b)(3)(A)(iii), and the date(s) that such notice was given or the reason(s) why such notice cannot be given, including efforts made to identify or locate the subject person. If notice was given, a copy of the notice shall accompany this verified statement.

(d) *Appointment of Counsel.*

(1) *Child.* In accordance with 23 Pa.C.S. § 2313(a), the court shall appoint counsel to represent the child in an involuntary termination proceeding when the proceeding is contested by one or both parents. If the court determines that the child requires counsel to represent both the best interests and legal interests of the child, the court shall determine on the record whether counsel can represent both interests without conflict before appointing an individual to serve as both guardian *ad litem* and counsel for the child.

(2) *Parent.* In accordance with 23 Pa.C.S. § 2313(a.1), the court shall appoint counsel for a parent whose rights are subject to termination in an involuntary termination proceeding if, upon petition of the parent, the court determines that the parent is unable to pay for counsel or that payment would result in a substantial financial hardship.

Explanatory Comment: An original birth certificate or certification of registration of the child's birth must be filed with the clerk by the time of filing the initial petition to terminate parental rights. *See* Rule 15.3(b).

If the petitioner is an agency, Prospective Adoptive Parents need not have been identified prior to the agency's filing of a petition to involuntarily terminate parental rights. Also, an averment of a present intent to adopt the child is not required if the petitioner is an agency. Where petitioner is an individual, see Rule 15.6. Neither the averments nor evidence set forth in subdivisions (a)(13) and (b)(2) are required when the petition has been filed by a parent seeking to involuntarily terminate the parental rights of the other parent pursuant to 23 Pa.C.S. § 2511(a)(7) (relating to a child conceived as a result of a rape or incest). *See* 23 Pa.C.S. § 2514.

Section 2733(c) of the Adoption Act requires the agency or intermediary, counsel representing the agency or intermediary, or counsel representing any other party to provide notice to the Prospective Adoptive Parents, birth parents, and, in some instances, a child of the opportunity to enter into a Contact Agreement. The statute does not require notice to birth relatives who are not the birth parents, although birth relatives may enter into and become parties to a Contact Agreement.

It is understood that County Agencies may be encouraged early in the process, even during dependency pro-

ceedings, to give notice to a birth parent of the opportunity to enter into a Contact Agreement. Requiring the verified statement to set forth the specific date(s) as to when notice was given is only to further ensure that the particular notice was given and not to suggest that providing this notice is time sensitive and expires after a certain time.

Rule 15.11. Notice of Right to File Statement of Medical, Personal, or Social History Information.

The clerk, in accordance with Rule 4.6, shall transmit the decree of termination to the parent whose rights are terminated or to counsel for that parent, if represented. In that mailing, the clerk shall include a reference to information and instructions for the parent to file with the clerk and with the Department medical, personal, or social history information and to update the information filed, whether or not the medical condition is in existence or discoverable at the time of adoption. The clerk shall also include a reference to information and instructions to redact the birth parent's name from the child's original birth certificate.

Explanatory Comment: The clerk may include in the mailing to the birth parent or birth parent's counsel any forms promulgated by the Department, any forms promulgated by the Department of Health, and any forms adopted by local rule, including forms authorizing the release of information, withholding authorization to release information, or revoking any prior authorization to release information.

Rule 15.12. Court Review and Approval of Contact Agreement.

(a) *Time and Filing.* An executed proposed agreement for post-adoption contact and communication signed by the Prospective Adoptive Parents and any birth relatives ("the proposed agreement") must be appended to a petition requesting the court to approve the proposed agreement.

(1) If Prospective Adoptive Parents have been identified by the time of the hearing terminating the parental rights of the parent whose birth relative is a party to the proposed agreement, the proposed agreement may be presented by separate petition to the same court that has or will conduct the hearing on the petition to terminate parental rights, and if not then presented, the proposed agreement shall be presented by petition to the court that will be presented with the adoption petition.

(2) If Prospective Adoptive Parents are identified after the time of the hearing to terminate parental rights, the proposed agreement shall be presented by separate petition to the court that will be presented with the adoption petition.

(3) The petition to approve the proposed agreement may be filed by the agency or intermediary, any party to the proposed agreement, or by the guardian *ad litem* appointed to represent the child.

(b) *Petition to Approve a Contact Agreement.* A petition to approve the proposed agreement under 23 Pa.C.S. § 2735 shall contain averments setting forth the following specific and material facts, to the extent known to the petitioner:

(1) the age and birth date of the child;

(2) if the child has attained 12 years of age, whether the child signed a written consent agreeing to the proposed agreement or signed the proposed agreement as evidence of his or her consent;

(3) whether the child has been represented by a guardian *ad litem*;

(4) whether a guardian *ad litem* is required to be appointed under 23 Pa.C.S. § 2733(b), and if so, whether such guardian *ad litem* has been appointed for any of the child's minor siblings;

(5) the length of time that the child has been under the care, custody and control of an individual other than a birth parent, even if such individual is other than the Prospective Adoptive Parents;

(6) the circumstances under which the child became freed for adoption, including the name of the judge who terminated parental rights if the petition and proposed agreement are not being presented to the court that heard the termination of parental rights petition or confirmation of consent petition;

(7) the length of time that the child has been in the care and custody of the Prospective Adoptive Parents;

(8) whether the proposed agreement will impact the child's adjustment to the home, school and community of the Prospective Adoptive Parents;

(9) the names of any other persons who are not parties to the proposed agreement but who routinely would be present when the birth relatives who are parties to the proposed agreement have contact or communications with the child and the child's interaction and relationship with such other persons;

(10) the willingness and ability of the signatory birth relatives to respect and appreciate the bond between the child and Prospective Adoptive Parents;

(11) the willingness and ability of the Prospective Adoptive Parents to respect and appreciate the bond between the child and the birth relatives who are parties to the proposed agreement;

(12) whether the petitioner is aware of any evidence or substantiated allegation that the child has been abused or neglected by the birth relatives who are parties to the proposed agreement; and

(13) that each petitioner has read and understands the petition and believes its filing and the proposed agreement to be in the best interests of the child.

(c) *Exhibits.* The following exhibits shall be attached to the petition:

(1) A copy of the proposed agreement signed by the Prospective Adoptive Parents and the involved birth relatives;

(2) The child's signed consent if required under 23 Pa.C.S. § 2734; and

(3) Affidavits of all parties to the proposed agreement affirmatively stating that the proposed agreement was entered into knowingly and voluntarily and is not the product of coercion, fraud, or duress. The affidavits may be executed jointly or separately.

(d) *Service of Petition.*

(1) The petitioner shall mail a copy of the petition with exhibits and a notice that any responsive pleading must be filed with the clerk within 10 days from the date indicated on the petition or notice letter, whichever is later, to the following:

(A) all parties to the proposed agreement or their counsel, if represented;

(B) the individual or entity having custody of the child at the time of the petition's filing;

(C) the child if he or she signed a separate written consent agreeing to the proposed agreement or signed the proposed agreement as evidence of his or her consent, or his or her attorney if acting as counsel;

(D) the child's guardian *ad litem* if one has been appointed; and any minor sibling who signed a separate written consent agreeing to the proposed agreement or signed the proposed agreement as evidence of his or her consent, or his or her attorney if acting as counsel, or his or her guardian *ad litem* if one has been appointed.

(2) A certificate of service shall be appended to the petition or filed separately and contemporaneously with the filing of the petition, stating the date when the petition with exhibits and the notice for filing a timely responsive pleading was mailed by first-class United States mail, postage prepaid, to those listed in subparagraphs (1)(A)—(1)(D), as applicable.

(e) *Guardian ad litem.* Upon its own motion, or if requested by the petitioner or by any previously appointed guardian *ad litem*, the court shall appoint a new guardian *ad litem* or reappoint any prior guardians *ad litem* for any or all of the following:

(1) the child if one is not currently serving; and

(2) any minor siblings of the child entitled to be represented by a guardian *ad litem* pursuant to 23 Pa.C.S. § 2733(b).

(f) *Court Review and Approval; Necessity of a Hearing and Notice of the Hearing.*

(1) If, upon a review of the petition and the attached exhibits, the court determines that the proposed agreement is in the best interest of the child, the court may issue a decree approving the proposed agreement attached to the petition, provided, however, that any such decree shall not be issued less than 10 days after the date of service unless all of those entitled to notice under subparagraph (d)(1) of this Rule have signed consents, joined in the petition, or waived in writing the notice required herein.

(2) The court shall schedule and conduct a closed hearing under any one of the following circumstances:

(A) upon a review of the petition and the attached exhibits, the court cannot determine if the proposed agreement is in the best interest of the child;

(B) any person receiving notice of the filing of the petition under subparagraph (d)(1) files a responsive pleading in opposition to the petition; or

(C) for any other reason within the court's discretion.

(3) *Notice of the Hearing.* The petitioner shall provide notice of the scheduled hearing to the same parties entitled to notice under subparagraph (d)(1) of this Rule and any other individual or entity that the court directs to receive notice.

(A) Notice of the hearing need not comport with the requirements of Rule 15.4. Notice of the hearing may be sent by first-class United States mail, postage prepaid, by electronic transmission, or by whatever other means will effectively inform everyone entitled to notice of the date, time, and place of the hearing.

(B) A certificate of service shall be presented to the court at the time of the hearing. The certificate of service shall indicate the method of notice and shall have attached thereto a copy of the notice, any affidavit by one

who made personal service, any receipt cards for service sent by registered or certified mail, and any electronic receipt confirmation for service sent by electronic transmission.

(g) *Court Decree*. The court shall review and grant or deny the petition to approve the proposed agreement on or before the date of any adoption decree issued in accordance with 23 Pa.C.S. § 2902.

Explanatory Comment: Although agreements providing for post-adoption contact and communication may be negotiated and entered without anyone seeking judicial approval, the court will enforce and provide remedies only for those agreements that receive court approval on or before the date when the adoption is finalized. See 23 Pa.C.S. §§ 2735(c), 2738(c)(2).

Discussions about post-adoption contact and communication agreements should begin as early as possible, especially once all the necessary parties are identified. To this end, the courts can review and approve a proposed agreement for post-adoption contact and communication at any time after termination of parental rights and prior to finalization of the adoption. If practical, a hearing on the petition to approve an executed proposed agreement may be conducted immediately following a hearing to terminate parental rights by the same judge who presided over the termination hearing. This Rule establishes where the petition to approve the proposed agreement may be filed depending upon whether Prospective Adoptive Parents have been identified by the time of the hearing to terminate parental rights.

Section 2735 of the Adoption Act, 23 Pa.C.S. § 2735, does not indicate who is responsible for filing the petition seeking court approval of the proposed agreement for post-adoption contact and communication. The Orphans' Court Procedural Rules Committee decided not to require a particular party to file the requisite petition in all instances, but rather, to allow the individuals to the proposed agreement and the agency or intermediary facilitating the negotiation and development of the proposed agreement to determine who should be responsible for drafting and filing the petition depending upon the resources and circumstances of all those involved.

Section 2735 of the Adoption Act, 23 Pa.C.S. § 2735, does not require a hearing in order for the court to approve the proposed agreement, and the Orphans' Court Procedural Rules Committee decided not to impose an evidentiary hearing requirement in all instances. Nevertheless, given that one who has not attained the age of 18 cannot attest to a notary that he or she executed or consented to a proposed agreement voluntarily, knowingly, without coercion, fraud or duress, best practices would be for the court to conduct its own inquiry whenever a child or any of the child's minor siblings signed a separate consent agreeing to the proposed agreement or signed the proposed agreement as evidence of such consent. At such hearing, the court can ensure that any individual who is a minor consented to or signed the proposed agreement voluntarily and fully understands the terms of the proposed agreement. Because section 2738(c)(3) of the Adoption Act, 23 Pa.C.S. § 2738(c)(3), requires a child who has attained 12 years of age to consent to the proposed agreement, best practices would be to conduct an evidentiary hearing in these situations.

The court must find, either by reviewing the petition and exhibits or by conducting an evidentiary hearing, the proposed agreement, as submitted, is in the child's best interests. Since the statute does not specify the standard

of proof, this question will have to be determined by developing case law. Section 2734 does specify that the proposed agreement may not be enforced unless the child who has attained 12 years of age at the time of the agreement's execution consents to the proposed agreement, thereby suggesting that a proposed agreement cannot be found to be in the best interests of a child who has attained 12 years of age and refuses to consent to the proposed agreement.

If the court finalizing the adoption will be different from the court that approved the Contact Agreement, the Contact Agreement must be filed with the clerk of the court that signs and enters the adoption decree under 23 Pa.C.S. §§ 2902, 2907. Neither the statute nor these Rules impose that obligation on any one of the signatories to the Contact Agreement, except as provided in Rule 15.13.

Rule 15.13. Adoption.

(a) *Petition*. A petition for adoption under 23 Pa.C.S. § 2701 shall contain the following averments:

(1) the name, current address, any other addresses for the past five years, marital status, age, occupation, racial background and religious affiliation of the petitioners;

(2) the name of the adoptee as it appears on the birth certificate or certification of registration of the child's birth;

(3) the relationship, if any, of the petitioners to the adoptee;

(4) whether the adoptee has resided with the petitioners, and if so, the length of time that adoptee has so resided with the petitioners;

(5) the name and address of the intermediary, if any;

(6) whether the home study and preplacement report under 23 Pa.C.S. § 2530, the Report of an Intention to Adopt under 23 Pa.C.S. § 2531, and the Report of Intermediary under 23 Pa.C.S. § 2533 have been filed;

(7) if there is no intermediary, if no Report of the Intermediary has been or will be filed, or if the adoptee has attained 18 years of age, all vital statistics and other information required in the Report of the Intermediary, so far as is applicable;

(8) whether the original birth certificate or certification of registration of the child's birth has been filed with the clerk where the adoption petition is being filed, and if not whether a birth certificate or certification of registration of the child's birth is attached to the petition as an exhibit, and if not previously filed or attached, the reason why it is has not been filed or is not attached, the efforts made to obtain the birth certificate or certification of registration of the child's birth, and evidence available to establish a date and place of the adoptee's birth;

(9) whether all the consents required by 23 Pa.C.S. § 2711 are attached to the petition as exhibits;

(10) whether the criminal history records information and child abuse clearance certificate for each Prospective Adoptive Parent prepared in accordance with 23 Pa.C.S. § 6344(b), (d)(1) are attached to the petition as exhibits;

(11) whether there are any court orders that remain in effect as of the date of the petition's filing and which:

(A) terminate parental rights of any birth parent, presumptive father, or putative father of the adoptee;

(B) establish rights of guardianship or custody of the adoptee in any person or entity other than the birth parent; or

(C) establish or set forth any special conditions concerning placement, custody, guardianship, or adoption of the adoptee;

(12) whether there has been compliance with the Interstate Compact on the Placement of Children if 62 P.S. §§ 761 *et seq.* applies to this placement;

(13) if any of the reports or exhibits listed in subparagraphs (a)(6)—(a)(12) have not been filed or are not attached to the petition, specific averments explaining why such reports have not been filed or exhibits have not been attached and the reasons showing cause why the court may enter a decree of adoption under 23 Pa.C.S. § 2901, notwithstanding the absence of all legal requirements having been met;

(14) whether the Prospective Adoptive Parents and the minor adoptee, if required by 23 Pa.C.S. § 2733(c), have been informed of the opportunity to enter into a Contact Agreement with any of the minor adoptee's birth relatives;

(15) if an agreement for post-adoption contact and communication has been negotiated and executed by the Prospective Adoptive Parents and one of more birth relatives, an averment of one of the following, as applicable:

(A) the date of the order and the name of the court approving the Contact Agreement and that the Contact Agreement and court order are attached as exhibits to the petition; or

(B) a petition to approve the executed proposed agreement for post-adoption contact and communication has been submitted and is pending before the court or is being filed under a separate petition simultaneously with the filing of this petition;

(16) whether the adoptee will retain his or her given birth name or the adoptee's proposed new name if a name change is desired;

(17) that the petitioners desire to have a "parent-child" relationship established between the petitioners and the adoptee; and

(18) that each petitioner has read and understands the petition and believes the adoptee's needs and welfare will be promoted by the adoption.

(b) *Exhibits.* Unless the petition contains averments explaining why an exhibit is not attached, the following exhibits shall be attached to the petition:

(1) Unless previously filed with the clerk where the adoption petition is being filed, a birth certificate or certification of registration of the child's birth.

(2) The consents required by 23 Pa.C.S. § 2711, as applicable.

(3) Unless previously filed, the Report of the Intermediary with the exhibits required under 23 Pa.C.S. § 2534.

(4) The criminal history records information and child abuse clearance certificate for each Prospective Adoptive Parent prepared in accordance with 23 Pa.C.S. § 6344(b).

(5) Copies of any court orders referenced in subparagraph (a)(11).

(6) Written approval by the Interstate Compact on the Placement of Children if 62 P.S. §§ 761 *et seq.* applies to this placement.

(7) A verified statement from a representative of the agency or intermediary, counsel representing the agency or intermediary, or counsel representing any other party

that written notice was provided to the Prospective Adoptive Parents and to the minor adoptee, if required by 23 Pa.C.S. § 2733(c), regarding the opportunity to enter into a Contact Agreement, that such notice was provided by hand delivery, by first-class United States mail, postage prepaid, to the last known address, or by electronic transmission in accordance with Rule 15.4(b)(1)(C), and the date(s) that such notice was provided. A copy of the notice shall accompany this verified statement.

(8) If previously approved, the Contact Agreement and the court order approving the Contact Agreement.

(c) *Notice or Consent—Parents of Child.*

(1) Notice of the hearing on the petition for adoption shall be given to the birth parent, putative father, and presumptive father in accordance with Rule 15.4 unless the parental rights of such birth parent, putative father, or presumptive father were terminated in a prior proceeding.

(2) If, as part of the adoption hearing, the petitioners are seeking court approval of an executed proposed agreement for post-adoption contact and communication, the petitioner shall mail a copy of the petition to approve the proposed agreement and the accompanying exhibits in accordance with subparagraph (d)(1) of Rule 15.12 to the individuals and entities therein listed, shall file a certificate of service as provided in subparagraph (d)(2) of Rule 15.12, and shall provide notice of the adoption hearing to these individuals and entities as provided in subparagraph (f)(3) of Rule 15.12.

(d) *Investigation.* A petition for adoption shall be subject to investigation as prescribed by local rules. The investigation report shall cover the matters alleged in the petition, any other matters that may affect the welfare of the adoptee, and the information required by 23 Pa.C.S. §§ 2535 and 2724.

(e) *Hearing.* The court shall schedule a hearing to allow for testimony pursuant to 23 Pa.C.S. §§ 2721—2724. Petitioner(s) and the adoptee shall appear at the hearing. After a hearing, if the court determines that the adoption can be granted, the court shall enter a decree conforming to the requirements of 23 Pa.C.S. §§ 2901-2902, 2904.

(1) If the petition for adoption contains averments requesting that the court waive a statutory requirement of the Adoption Act, the court shall determine if the petitioner has shown cause for failing to meet the statutory requirement and has demonstrated that the adoptee's needs and welfare nevertheless will be best served by entering a decree of adoption.

(2) At the hearing on the petition for adoption, there shall be offered in evidence a report, verified by the petitioners or counsel, setting forth the amount of fees and expenses paid or to be paid to counsel, and any other fees, costs and expenses paid or to be paid to an intermediary or to any other person or entity, in connection with the adoption. The court may request an itemization of any of the amounts reported.

(f) *Adult—Change of Name.* When the person to be adopted is over the age of 18 years and desires to assume the surname of the adopting parents, evidence showing compliance with the law relating to change of name must be introduced before a decree will be made. *See* 54 Pa.C.S. § 702.

Explanatory Comment: The court, in its discretion, can dispense with any statutory requirement of the Adoption Act for cause shown. *See* 23 Pa.C.S. § 2901. As

a result, if petitioner is unable to satisfy all the prerequisites or attach all the exhibits required by the Adoption Act, the adoption petition should not be dismissed summarily. Rather, the petitioner should be afforded an opportunity to demonstrate why a statutory requirement has not or cannot be met and why the proposed adoptee's best interests nevertheless are served by granting the adoption petition. *In re Adoption of R.B.F. and R.C.F.*, 803 A.2d 1195 (Pa. 2002). If, upon reviewing the petition's averments as to why a statutory requirement should be waived, the court determines that cause has been demonstrated, the court can grant the relief requested and dispense with the relevant statutory requirement without conducting a hearing. However, if the court is not inclined to waive the pertinent statutory requirement, the petitioner is entitled to a hearing and an opportunity to present evidence in support of the averments in the petition. *See In re Adoption of R.B.F. and R.C.F.*

Subparagraph (c)(1) of this Rule applies if a parent's parental rights are being terminated as part of the hearing on the adoption petition. In such cases, the birth parent, putative father, or presumptive father whose rights are being terminated must receive notice of the adoption hearing in accordance with Rule 15.4. On the other hand, such persons do not need to be notified of the adoption hearing if (i) he or she previously consented to the adoption and his or her consent was confirmed by the court as provided in 23 Pa.C.S. § 2504 and Rule 15.9; (ii) he or she previously relinquished his or her parental rights as provided in 23 Pa.C.S. §§ 2501, 2502 and Rule 15.7 or Rule 15.8 as applicable; or (iii) his or her parental rights were involuntarily terminated by the court as provided in 23 Pa.C.S. §§ 2511 *et seq.* and Rule 15.10.

Rule 15.14. Registration of Foreign Adoption Decree.

(a) Adopting parents may petition the court in the county of their residence to register a foreign adoption decree so that it will be given full and final effect in this Commonwealth. The petition and final decrees shall be in substantially the form approved by the Supreme Court. *See* Appendix of Forms to these Rules. As part of the Petition to Register Foreign Adoption Decree, an adopted child's name may be changed from that appearing on the foreign adoption decree if the adopted child has not yet attained 12 years of age.

(b) A foreign adoption decree previously registered or otherwise finalized by a court of this Commonwealth or of any other state may not be registered subsequently in another court of this Commonwealth.

(c) If the court determines that the foreign adoption decree can be registered, the court shall sign the final decree and shall direct the clerk to enter the date of the foreign adoption decree and identify the foreign court on the docket. The clerk shall send Form No. HD01273F, Certificate of Adoption of a Foreign-Born Child, and Form No. HD01275F, Statement of Citizenship and Residency, to the Department of Health, Division of Vital Records, along with a copy of U.S. Government Form N-560, Certificate of Citizenship, or a copy of the child's United States passport, or both, if the documents have been provided by the adopting parents. The clerk shall issue to the adopting parents a certificate of adoption in accordance with 23 Pa.C.S. § 2907.

(d) If the court determines that the foreign adoption decree cannot be registered, the adopting parents shall proceed as applicable under the provisions set forth in the

Adoption Act, 23 Pa.C.S. §§ 2101 *et seq.*, Rule 15.15 (specific to the adoption of a foreign born child), and local rules.

(e) Adopting parents who are eligible to register the foreign adoption decree under this Rule may, for any reason, proceed under Rule 15.15.

Explanatory Comment: Pursuant to 23 Pa.C.S. § 2908(b), as amended by Act 96 of 2006, a set of forms, consisting of a Petition to Register Foreign Adoption Decree, Final Decrees approving and denying the Petition, and detailed Instructions for the *pro se* petitioners are set forth in the Appendix to these Rules.

The petition should be filed with the clerk of the Orphans' Court, except in Philadelphia County, where it should be filed with the clerk of the Family Court Division. The petition and accompanying documents, including the final decree, are confidential and should be impounded and withheld from public inspection as provided in the Adoption Act, 23 Pa.C.S. §§ 2906, 2907, 2908(f), and 2911—2937 and Rule 15.21.

The clerk shall make available to petitioner(s) the necessary Department of Health, Division of Vital Records forms: Form No. HD01273F, Certificate of Adoption of a Foreign-Born Child; and Form No. HD01275F, Statement of Citizenship and Residency.

A change of name from that appearing on the foreign adoption decree is permitted without the need to comply with the procedures of 54 Pa.C.S. § 702 if the adopted child is younger than 12 years of age. *Cf.* 23 Pa.C.S. § 2711(a)(1). If the foreign born adopted child is 12 years of age or older, then the adopted child and parent(s) either may proceed under Rule 15.15 or follow the procedures set forth in 54 Pa.C.S. § 702. In this latter situation, the adopted child and parent(s) would not be foreclosed by 54 Pa.C.S. § 702(b)(5)(ii) because the name change petition would not be in connection with any adoption proceeding as the foreign adoption is full and final and therefore completed.

A foreign born child who has been issued an IR-2, IR-3 or IH-3 United States Visa has had the adoption proceeding fully completed in the foreign country and the foreign adoption decree only needs to be registered here to be given the full force and effect of an adoption decree issued by this Commonwealth. However, situations may arise that necessitate proceeding under Rule 15.15 even though the foreign born child has been issued an IR-2, IR-3 or IH-3 United States Visa, such as the inclusion of an incorrect birth year on the foreign adoption decree, or other personal family reasons. Proceeding under Rule 15.15 is permitted; Rule 15.14 is not the exclusive means to obtain a Pennsylvania adoption decree and birth certificate for a foreign born adopted child.

Only one court, whether in this Commonwealth or another state, should exercise jurisdiction over the foreign adoption decree. Thus, if the foreign adoption decree has been registered or otherwise finalized in another state court, the adopting parents need not and should not register the foreign adoption decree in this Commonwealth under this Rule. In similar fashion, if the foreign adoption decree has been registered in this Commonwealth, and thereafter, another petitioner in this Commonwealth seeks to adopt this adopted individual, the subsequent proceeding will be a proceeding under the applicable provisions of the Adoption Act, 23 Pa.C.S. §§ 2101 *et seq.* Such a situation could occur when the adopted child is to be adopted by a stepparent after divorce or death of the original adopting parents, or

when, after termination of parental rights, the adopted child is to be adopted by Prospective Adoptive Parents different than the original adopting parents.

If the court determines that the foreign adoption is not a full and final adoption because the foreign born child has been issued an IH-4 or IR-4 Visa, the adopting parent(s) shall proceed under subdivision (d) of this Rule. See also Rule 15.15.

Notice of the opportunity to enter into a Contact Agreement is not required to be given to the birth parent(s) of a foreign born adopted child if such adopted child has been issued an IR-2, IR-3, or IH-3 United States Visa because the adoption was completed in the native country of the foreign born adopted child pursuant to the laws and rules of that country. Under Rule 15.14, the court is merely registering the foreign adoption decree, which evidences a completed adoption, and giving it the full force and effect of a Pennsylvania adoption.

Rule 15.15. Petition for Adoption of a Foreign Born Child.

(a) *General Rule.* Prospective Adoptive Parents or adopting parents who are residents of the Commonwealth may petition the court in any county as provided in 23 Pa.C.S. § 2302 to proceed with an adoption of their foreign born child who has entered the United States pursuant to an IR-2, IR-3, IH-3, IR-4 or IH-4 United States Visa.

(b) *Required Documents.* The following documents shall be filed in the following order with the clerk:

- (1) Preliminary Decree;
- (2) Final Decree;
- (3) Petition for Adoption of a Foreign Born Child with a verification signed by the petitioners stating that the facts set forth therein are true and correct under penalties of 18 Pa.C.S. § 4904;
- (4) Copy of United States Visa;
- (5) Reports of investigations, home studies, preplacement and postplacement;
- (6) Copy of birth certificate of foreign born child (if available), with an English translation for those birth certificates not in English, certified by the translator to be a true and correct translation;
- (7) Copy of any other relevant foreign decrees and documents with an English translation for those decrees and documents not in English, certified by the translator to be a true and correct translation;
- (8) Consents of any person or agency having custody or legal or physical rights to the child;
- (9) Report of Intermediary (if an intermediary was involved) with a verification signed by the intermediary stating that the facts set forth therein are true and correct under penalties of 18 Pa.C.S. § 4904;
- (10) Pennsylvania Department of Health, Division of Vital Records Form No. HD01273F, Certificate of Adoption of a Foreign-Born Child with Parts 1 and 2 (and Part 3, if applicable) completed;
- (11) Pennsylvania Department of Health, Division of Vital Records Form No. HD01275F, Statement of Citizenship and Residency; and
- (12) A copy of U.S. Government Form N-560, Certificate of Citizenship, or a copy of the child's United States passport, or both, if the documents are available.

(c) *Form of Documents.* The Preliminary Decree, Final Decree, Petition for Adoption of a Foreign Born Child, and

Report of Intermediary (if applicable) shall be in substantially the form approved by the Supreme Court. See Appendix of Forms to these Rules.

(d) *Judicial Review and Hearing.*

(1) *Scope of Review.* The petition and accompanying documents filed under this Rule shall be subject to review by the court as prescribed by the Pennsylvania Adoption Act, 23 Pa.C.S. §§ 2101 *et seq.*, Pennsylvania Orphans' Court Rules and local rules.

(2) *Home Study and Investigation.* The court may rely in whole or in part upon a home study containing information required by 23 Pa.C.S. § 2530(b) and an investigative report containing information required by 23 Pa.C.S. § 2535(b) previously commissioned in the foreign adoption proceeding without regard to when such reports were prepared. The court may in its discretion require additional reports and investigations to be made in accordance with the Pennsylvania Adoption Act and local rules.

(3) *Original Documents, Decrees and Translations.* All original documents, decrees and translations must be available for review by the court upon request.

(4) *Pre-adoption Requirements.* In order to grant an adoption, the court must be satisfied that the pre-adoption requirements set forth in 23 Pa.C.S. §§ 2530—2535 have been met. If the Prospective Adoptive Parents or adopting parents were Pennsylvania residents at the time that the United States Visa was issued to the foreign born child, the court may accept an IH or IR United States Visa as proof that the pre-adoption requirements have been met.

(5) *Proof that the Child is an Orphan.* In order to grant an adoption, the court must be satisfied that the adoptee is an orphan. The court may accept the IH or IR United States Visa of the child as proof that the foreign born child is an orphan.

(6) *Hearing.* The court shall schedule a hearing to allow for testimony pursuant to 23 Pa.C.S. §§ 2721—2724. Petitioners and the adoptee or adopted child shall appear at the hearing. The court may in its discretion require the presence of additional persons, including a representative of the intermediary.

(e) *Disclosure of Fees and Costs.* At the hearing on the petition for adoption, there shall be offered in evidence a report, verified by the petitioners or counsel, setting forth the amount of fees, expenses, and costs paid or to be paid to counsel, and any other fees, costs and expenses paid or to be paid to an intermediary or to any other person or entity, in connection with the adoption of the foreign born adoptee or adopted child. The court may request an itemization of any of the amounts reported.

(f) *Final Decree.* After the hearing, the court shall determine if the adoption of the foreign born child can be granted, and if so, the court shall enter a decree as provided in 23 Pa.C.S. § 2902.

(g) *Clerk of the Appropriate Court.* Upon the filing of a decree granting the adoption under this Rule, the clerk shall enter the decree and date of the decree on the docket. The clerk shall send Form No. HD01273F, Certificate of Adoption of a Foreign-Born Child, and Form No. HD01275F, Statement of Citizenship and Residency, to the Department of Health, Division of Vital Records, along with a copy of U.S. Government Form N-560, Certificate of Citizenship, or a copy of the child's United States passport, or both, if the documents have been provided by the Prospective Adoptive Parents or adopting parent(s). The clerk shall issue to the Prospective Adop-

tive Parents or adopting parent(s) a certificate of adoption in accordance with 23 Pa.C.S. § 2907.

(h) *Only One Court May Assume Jurisdiction.* Prospective Adoptive Parents or adopting parent(s) shall not proceed under this Rule if the foreign adoption has been registered or otherwise finalized by a court of this Commonwealth or any other state.

Explanatory Comment: Pursuant to 23 Pa.C.S. § 2908(e), as amended by Act 96 of 2006, a set of forms, consisting of a Petition for Adoption of a Foreign Born Child, Report of Intermediary, Preliminary Decree, and Final Decree are set forth in the Appendix to these Rules.

In most instances, the adopting parent(s) of a foreign born adopted child who has entered the United States with an IR-2, IR-3 or IH-3 United States Visa will not need to proceed under Rule 15.15, but can register the foreign adoption decree pursuant to Rule 15.14. Situations may arise, though, that necessitate proceeding under this Rule, such as the inclusion of an incorrect birth year on the foreign adoption decree, or other personal family reasons. In these situations, adopting parent(s) of a foreign born adopted child entering the United States with an IR-2, IR-3, or IH-3 United States Visa may proceed under Rule 15.15; however, adopting parent(s) should be advised by counsel of the additional costs, additional documentation required, and the delay caused by the need for a hearing.

If a foreign born adoptee has entered the United States with an IH-4 or IR-4 United States Visa, the Prospective Adoptive Parents must proceed under Rule 15.15.

Only one state court, whether in this Commonwealth or another state, should exercise jurisdiction over the registration of the foreign adoption decree or the completion of the adoption initiated in the native country of the foreign born child. Thus, if the adoption has been finalized or the foreign adoption decree has been registered in another state court or in another court within this Commonwealth, the adopting parents need not and should not proceed under this Rule. In similar fashion, if the adoption of the foreign born adopted child has been finalized in this Commonwealth, and thereafter, another petitioner seeks to adopt this adopted individual, the subsequent proceeding will be a proceeding under the applicable provisions of the Adoption Act, 23 Pa.C.S. §§ 2101 *et seq.* Such a situation could occur when the adopted child is to be adopted by a stepparent after divorce or death of the original adopting parents, or when, after termination of parental rights, the adopted child is to be adopted by Prospective Adoptive Parents different than the adopting parents.

The documents referenced in Rule 15.15 should be filed with the clerk of the Orphans' Court, except in Philadelphia County, where they should be filed with the clerk of the Family Court Division. The petition and accompanying documents under this Rule, including the decree granting the adoption, are confidential and should be impounded and withheld from public inspection as provided in the Adoption Act, 23 Pa.C.S. §§ 2906, 2907, 2908(f), and 2911—2937 and Rule 15.21.

The clerk shall make available to the petitioners the necessary Department of Health, Division of Vital Records forms: Form No. HD01273F, Certificate of Adoption of a Foreign-Born Child; and Form No. HD01275F, Statement of Citizenship and Residency.

Notice of the opportunity to enter into a Contact Agreement is not required to be given to the birth parent(s) of a foreign born child under either Rule 15.14

or Rule 15.15. If the adopted child has been issued an IR-2, IR-3, or IH-3 United States Visa, then the adoption has been completed in the native country of the foreign born adopted child pursuant to the laws and rules of that country. If the foreign born child has been issued an IR-4 or IH-4 United States Visa, then the child has been determined to be an orphan and the parental rights of the child's parents have been terminated pursuant to the laws of the child's native country. The child thus has no legal parents to receive notice. *See* Rule 15.15(d)(5).

Rule 15.16. Notice and Service in Subsequent Petitions Regarding Contact Agreements.

(a) *Service of the Petition.*

(1) The petitioner shall mail by first-class United States mail, postage prepaid a copy of any petition to modify, enforce, or discontinue the Contact Agreement and a notice that a responsive pleading must be filed with the clerk within 20 days from the date indicated on the petition or notice letter, whichever is later, to the following:

(A) all parties to the Contact Agreement;

(B) the adopted child who is the subject of the Contact Agreement if he or she has attained 12 years of age at the time of the petition's filing;

(C) any sibling of the adopted child who has continuing contact or communication with the adopted child under the terms of the Contact Agreement; and

(D) all counsel who entered an appearance for any party, including appearing as counsel or guardian *ad litem* for the adopted child, in the proceeding to approve the Contact Agreement or who have filed an entry of an appearance in the current proceeding.

(2) A certificate of service shall be appended to the petition or filed separately and contemporaneously with the filing of the petition, stating the date when the petition and the notice for filing a timely responsive pleading was mailed by first-class, United States mail, postage prepaid, to those listed in subparagraphs (1)(A)—(1)(D), as applicable.

(b) *Service of Notice of the Hearing on the Petition.*

(1) The petitioner shall provide notice of any scheduled hearing on a petition to modify, enforce, or discontinue the Contact Agreement to the same parties entitled to notice under subparagraph (a)(1) of this Rule and any other individual or entity that the court directs to receive notice.

(2) Notice of the hearing need not comport with the requirements of Rule 15.4, and notice of the hearing may be sent by first-class United States mail, postage prepaid, by electronic transmission, or by whatever other means will effectively inform everyone entitled to notice of the date, time, and place of the hearing.

(3) A certificate of service shall be presented to the court at the time of the hearing. The certificate of service shall indicate the method of notice and shall have attached thereto a copy of the notice, any affidavit by one who made personal service, any receipt cards for service sent by registered or certified mail, and any electronic receipt confirmation for service sent by electronic transmission.

Rule 15.17. Petition to Modify a Contact Agreement.

(a) *General rule.* By filing a petition under 23 Pa.C.S. § 2737 with the court that entered the adoption decree,

the adopting parents or the adopted child, if he or she has attained 12 years of age, may seek to modify the Contact Agreement.

(b) *Contents of petition to modify.* The petition to modify the Contact Agreement shall set forth specific averments to establish the following facts:

- (1) the age and birth date of the adopted child;
- (2) the date when the court approved the Contact Agreement and that such date was on or before the date of the adoption decree;
- (3) whether the adopted child was then represented by a guardian *ad litem*;
- (4) whether the adopted child either signed a separate written consent agreeing to the Contact Agreement or signed the Contact Agreement as evidence of his or her consent, or that the adopted child had not attained 12 years of age at the time of the execution of the Contact Agreement;
- (5) whether there are siblings of the adopted child who have continuing contact or communication with the adopted child under the terms of the Contact Agreement, and if so, the names, ages, and birth dates of such siblings, the names of previously appointed guardians *ad litem*, if any, and who such guardian *ad litem* represented;
- (6) a description of the proposed modification; and
- (7) the reasons why the proposed modification will serve the needs, welfare and best interest of the adopted child.

(c) *Exhibits.* A copy of the Contact Agreement shall be attached to the petition.

(d) *Service.* The petition shall be served in accordance with Rule 15.16(a) and notice of any scheduled hearing shall be provided in accordance with Rule 15.16(b).

(e) *Decree.* After a hearing, if the court finds by clear and convincing evidence that modification of the Contact Agreement shall serve the needs, welfare and best interest of the adopted child, the court shall enter a decree so modifying the Contact Agreement as necessary.

Explanatory Comment: Section 2741(b) provides that a guardian *ad litem* may be appointed to represent siblings who have not attained 18 years of age in a proceeding to enforce or discontinue a Contact Agreement, but does not specifically mention a proceeding to modify a Contact Agreement. 23 Pa.C.S. § 2741(b)(1). However, the court has inherent powers to appoint a guardian *ad litem* whenever the court finds that the interests of a minor are not adequately represented by others who are *sui juris*.

The evidentiary standard of clear and convincing evidence is statutorily mandated. See 23 Pa.C.S. § 2737(b).

Rule 15.18. Petition to Enforce a Contact Agreement.

(a) *General Rule.* By filing a petition under 23 Pa.C.S. § 2738, any party to the Contact Agreement, the adopted child, or a sibling who has continuing contact or communication with the adopted child under the terms of the Contact Agreement may seek to enforce the terms of the Contact Agreement.

(b) *Contents of petition to enforce.* The petition to enforce the Contact Agreement shall set forth specific averments to establish the following facts:

- (1) the age and birth date of the adopted child;
- (2) the date when the court approved the Contact Agreement and that such date was on or before the date of the adoption decree;
- (3) whether the adopted child was then represented by a guardian *ad litem*;
- (4) whether the adopted child either signed a separate written consent agreeing to the Contact Agreement or signed the Contact Agreement evidencing his or her consent, or that the adopted child had not attained 12 years of age at the time of the execution of the Contact Agreement;
- (5) whether there are siblings of the adopted child who have continuing contact or communication with the adopted child under the terms of the Contact Agreement, and if so, the names, ages, and birth dates of such siblings, the names of previously appointed guardians *ad litem*, if any, and who such guardians *ad litem* represented;
- (6) whether the party seeking enforcement is in substantial compliance with the terms of the Contact Agreement;
- (7) the identity of the party who has breached the Contact Agreement and the nature and circumstances of the breach; and
- (8) that enforcement of the Contact Agreement serves the needs, welfare and best interest of the adopted child.

(c) *Exhibits.* A copy of the Contact Agreement shall be attached to the petition.

(d) *Service.* The petition shall be served in accordance with Rule 15.16(a) and notice of any scheduled hearing shall be provided in accordance with Rule 15.16(b).

(e) *Decree and Remedies.* After a hearing, if the court finds that the petitioner is in substantial compliance with the terms of the Contact Agreement and also finds by clear and convincing evidence that enforcement of the Contact Agreement serves the needs, welfare and best interest of the adopted child, the court shall enter a decree directing specific performance of the Contact Agreement.

Explanatory Comment: The evidentiary standard of clear and convincing evidence is statutorily mandated. See 23 Pa.C.S. § 2738(d)(2). For purposes of determining where to file a petition to enforce a Contact Agreement, petitioner should consider 23 Pa.C.S. § 2738(a) and 23 Pa.C.S. § 2738(e)(2).

Rule 15.19. Petition to Discontinue a Contact Agreement.

(a) *General rule.* By filing a petition under 23 Pa.C.S. § 2739 with the court that entered the adoption decree, any party to the Contact Agreement or the adopted child if he or she has attained 12 years of age may seek to discontinue the Contact Agreement.

(b) *Contents of petition to discontinue.* The petition to discontinue the Contact Agreement shall set forth specific averments to establish the following facts:

- (1) the age and birth date of the adopted child;
- (2) the date when the court approved the Contact Agreement and that such date was on or before the date of the adoption decree;
- (3) whether the adopted child was then represented by a guardian *ad litem*;
- (4) whether the adopted child either signed a separate written consent agreeing to the Contact Agreement or

signed the Contact Agreement evidencing his or her consent, or that the adopted child had not attained 12 years of age at the time of the execution of the Contact Agreement;

(5) whether there are siblings of the adopted child who have continuing contact or communication with the adopted child under the terms of the Contact Agreement, and if so, the names, ages, and birth dates of such siblings, the names of previously appointed guardians *ad litem*, if any, and who such guardian *ad litem* represented;

(6) the reasons why the petitioner seeks to discontinue the Contact Agreement; and

(7) why discontinuance of the Contact Agreement serves the needs, welfare and best interest of the adopted child.

(c) *Exhibits.* A copy of the Contact Agreement shall be attached to the petition.

(d) *Service.* The petition shall be served in accordance with Rule 15.16(a) and notice of any scheduled hearing shall be provided in accordance with Rule 15.16(b).

(e) *Decree.* After a hearing, if the court finds by clear and convincing evidence that discontinuance of the Contact Agreement shall serve the needs, welfare and best interest of the adopted child, the court shall enter a decree discontinuing the Contact Agreement.

Explanatory Comment: The evidentiary standard of clear and convincing evidence is statutorily mandated. See 23 Pa.C.S. § 2739(b).

Rule 15.20. Collection of Documents and Maintenance of Court File.

(a) The clerk where parental rights were terminated and the clerk where the adoption decree is entered shall maintain as a permanent court file all court records pertaining to the adoption, including the docket, all petitions, exhibits, reports, notes of testimony, decrees and other filed legal papers.

(b) The clerk where parental rights were terminated and the clerk where the adoption decree is entered shall also accept the following items that shall then become part of the permanent court file:

(1) a statement of medical, personal, or social history information filed by a birth parent, a survivor of a deceased birth parent, the adopted individual who is *sui juris*, the legal or natural guardian of a non-*sui juris* adopted individual, or the descendant of a deceased adopted individual;

(2) a form promulgated by the Department containing medical, personal, or social history information completed by an individual named in subparagraph (1);

(3) an authorization or consent form signed by a birth parent permitting the release of identifying information, including, but not limited to, any signed form promulgated by the Department to authorize the release of identifying information and any signed form promulgated by the Department of Health granting the issuance of a summary of the adopted individual's original birth record with identifying information about the birth parent;

(4) a form signed by a birth parent withholding the release of identifying information or revoking a prior authorization or consent given, including any such form promulgated by the Department or the Department of Health that is signed by the birth parent; and

(5) a notification from the Department given in accordance with 23 Pa.C.S. § 2915(c)(4) that an agency has closed and transferred its case records to another agency.

(c) In addition to the documents listed in paragraphs (a) and (b), the clerk where the adoption decree is entered shall also accept the following items that shall then become part of the permanent court file:

(1) an authorization or consent form signed by an adopted individual permitting the release of identifying information, or any form signed by an adopted individual withholding the release of identifying information or revoking a prior authorization or consent given, including any such form promulgated by the Department or the Department of Health that is signed by the adopted individual;

(2) requests for non-identifying or identifying information; and

(3) records or documents from an attorney who represented an individual in the adoption proceeding or who acted as counsel or as the guardian *ad litem* for the child, the minor birth parent, or a minor sibling of the child; provided that, the records and written documents concern the child, the birth family or the adopting family, such records and documents are in the format required by local rule, and the filing fee, if any, is paid.

(d) The clerk where parental rights were terminated shall copy and forward any statement of medical, personal, or social history information and forms signed by a birth parent authorizing the release of identifying information, withholding the release of identifying information, or revoking previously given authorizations as follows:

(1) a completed document in the form promulgated by the Department shall be forwarded to the Pennsylvania Adoption Information Registry ("PAIR"); and

(2) documents in whatever form or format shall be forwarded to the clerk where the adoption decree has been entered if the court entering the adoption decree is known or reasonably ascertainable from information in the court file of the court that terminated parental rights.

(e) All documents described in subparagraphs (b)(1), (b)(2), (b)(3), (b)(4), (c)(1), and (c)(3) shall be stamped with the date of receipt and an acknowledgement of receipt shall be sent to the individual who filed the document or the clerk who sent the document.

Explanatory Comment: In order to avoid confusion, the term "court file," rather than "court records," is being used to describe all documents that can be part of the court's file because "court records" is statutorily defined in 23 Pa.C.S. § 2911 to include only the petition, exhibits, reports, notes of testimony, decrees and other papers pertaining to the judicial proceeding.

The statute directs that notice of the filing of a statement of medical, personal, or social history information shall be given to "the individual who is at least 21 years of age and whom the information is intended to benefit, if known or identified in its records." 23 Pa.C.S. § 2934(e)(2). Rule 15.22(g) provides the procedure for determining who is the person intended to be benefitted and how notice of the filing of this Statement shall be provided to that intended beneficiary. Because the procedure in Rule 15.22(g) requires the filing of an initial request for information and because all requests for information are filed through the clerk where the adoption decree is entered, it is that court, and not the court that terminated parental rights, that shall review the statement of medical, personal, or social history information, determining who is the individual intended to be benefitted and whether and how information is to be provided to that individual. The clerk where parental

rights were terminated need only forward the statement of medical, personal, or social history information to the clerk where the adoption decree is entered, if such court is known or can be readily identified from items in the court file, and to the Pennsylvania Adoption Information Registry ("PAIR") if the completed Statement is in the form promulgated by the Department.

PAIR has a website (www.pagov-pair.org) and is requesting that any statement of medical, personal, or social history information be forwarded electronically in a .pdf format. The clerk shall forward the Statement to PAIR in a .pdf format as filed.

Notwithstanding the development of forms by the Department, the statute does not limit or restrict what statements and forms the clerk can accept from birth parents, adopted individuals or their statutorily permissible representatives. Thus, in keeping with the spirit of the statute, clerks are encouraged to accept any document that reveals medical, personal, or social history information from a birth parent, adopted individual, his or her statutorily permissible representative, descendants of a deceased adopted individual, or survivors of a deceased birth parent. Likewise, clerks are encouraged to accept and maintain any form or statement that reasonably can be construed as providing authorization or consent to release identifying information, withholding such authorization or consent, or revoking a prior authorization or consent given. The local courts are also free to adopt, through the promulgation of local rules, their own forms for such uses. The Department has designed sample forms for the local courts to use or to modify for use.

Because requests for identifying information are permitted to be filed only with the clerk where the adoption decree is entered, only the clerk where the adoption decree is entered shall accept requests for non-identifying or identifying information and forms from the adopted individual authorizing the release of identifying information or withholding or revoking such authorization. See 23 Pa.C.S. § 2931(a). Despite the preceding sentence, the statute implies that the clerk where parental rights were terminated must accept and maintain as part of its court file an authorization or consent to release identifying information or any document withholding or revoking such authorization signed by a birth parent. See 23 Pa.C.S. §§ 2933(a)(2)—(4). For this reason, Rule 15.20(d)(2) requires the clerk where parental rights were terminated to forward a copy of any such signed authorization or consent form or any document withholding or revoking authorization or consent to the clerk where the adoption decree is entered, if known, thereby streamlining the efforts required by the court that entered the adoption decree if a request for non-identifying or identifying information is later filed.

Finally, attorneys representing a party to an adoption proceeding or representing a child thereto either as counsel or as a guardian *ad litem* are permitted to forward their records and information only to the clerk where the adoption decree is entered. 23 Pa.C.S. § 2916. In this age of document management and given the judiciary's limited financial and physical resources, the attorney representing an agency may not deposit his or her records with the court as the agency already has record-keeping requirements imposed by the Department. See 23 Pa.C.S. § 2915. Moreover, the court, by local rule, may adopt procedures for attorneys forwarding documents to be retained in the court file, e.g., on a disc, CD-ROM, or other electronic format. The court may charge reasonable fees for the acceptance and retention of

an attorney's records. See 23 Pa.C.S. § 2913 ("Any court. . . may charge reasonable fees for services provided under this chapter.").

Rule 15.21. Privacy; Withholding the Court File from Inspection.

(a) All court records and all other documents in the court file, including, but not limited to, completed statements of medical, personal, or social history information, signed authorization or consent forms, signed forms withholding or revoking authorization, requests for identifying or non-identifying information, and attorney records shall be withheld from inspection except as provided by 23 Pa.C.S. §§ 2931 *et seq.* and Rule 15.22.

(b) Except as provided in (d), the docket, court records, and all other documents in the court file shall be closed.

(c) Certificates of adoption shall be issued as provided in 23 Pa.C.S. § 2907, reciting that the court has granted the adoption, but not disclosing the names of the birth parents or the name of the adopted individual before adoption.

(d) No decision under the Adoption Act of any hearing judge or an appellate court publicly reported or in any other way made available to the public by the court shall disclose the identity of the individual parties.

Rule 15.22. Dissemination and Release of Information in the Court File.

(a) One seeking non-identifying or identifying information or contact shall file a written request with the clerk where the adoption decree was entered and the written request shall contain the following information to the extent known:

(1) the name of the court that entered the adoption decree and the date of the adoption decree;

(2) the requester's relationship to the adoption proceeding as the adopted individual, the adopting parents, the adopted individual's legal guardian, a descendant of the adopted individual, a birth parent, a parent of a birth parent, or a birth sibling of the adopted individual; and

(A) If the requester is the adopted individual, the adopted individual's birth date and that he or she has attained 18 years of age.

(B) If the requester is an adopting parent, the adopted individual's birth date and that the adopted individual has not attained 18 years of age or has attained 18 years of age and been adjudicated incapacitated, including attaching a copy of the court decree of incapacity, or that the adopted individual is deceased, including attaching a copy of the death certificate.

(C) If the requester is a legal guardian of the adopted individual, the adopted individual's birth date and that the adopted individual has not attained 18 years of age or has attained 18 years of age and been adjudicated incapacitated, including attaching a copy of the court decree of incapacity.

(D) If the requester is a descendant of the adopted individual, a statement that the adopted individual is deceased, including attaching a copy of the death certificate.

(E) If the requester is a parent of a birth parent, a statement that the birth parent either consents to the request for information or contact, has been adjudicated incapacitated, or is deceased, including attaching a signed copy of the birth parent's consent, a copy of the court decree of incapacity, or a copy of the death certificate, as applicable.

(F) If the requester is related to the adopted individual as a sibling through either one or both of the birth parents, the birth date of the requester, that the requester has attained 21 years of age, and that either the requester remained in the custody of his or her parent and that this birth parent consents to the request for information or contact, has been adjudicated incapacitated, or is deceased, including attaching a signed copy of the birth parent's consent, a copy of the court decree of incapacity, or a copy of the death certificate, as applicable, or that the requester was adopted out of the birth family or did not remain in the custody of the birth parent, including a copy of the requester's adoption decree or the court order granting legal or physical custody of the requester to another.

(3) a general description of the individual who is the subject of the request explaining the subject's relationship to the adoption proceeding as the adopted individual, a birth parent, a parent of a birth parent, or a birth sibling of the adopted individual. In addition:

(A) If the subject of the request is the adopted individual, the adopted individual's birth date and that the adopted individual has attained 21 years of age.

(B) If the subject of the request is a parent of a birth parent, the adopted individual's birth date, that the adopted individual has attained 21 years of age, and that the birth parent either consents to the request for information or contact, has been adjudicated incapacitated, or is deceased, including attaching a signed copy of the birth parent's consent, a copy of the court decree of incapacity, or a copy of the death certificate, as applicable.

(C) If the subject of the request is related to the adopted individual as a sibling through either one or both of the birth parents, the birth dates of both the adopted individual and his or her birth sibling, that both the adopted individual and the birth sibling have attained 21 years of age, and that either the birth sibling remained in the custody of his or her parent and that this birth parent consents to the request for information or contact, has been adjudicated incapacitated, or is deceased, including attaching a signed copy of the birth parent's consent, a copy of the court decree of incapacity, or a copy of the death certificate, as applicable, or that the birth sibling was adopted out of the birth family or did not remain in the custody of the birth parent, including a copy of the birth sibling's adoption decree or the court order granting legal or physical custody of the birth sibling to another.

(b) The clerk shall accept and date stamp the request before forwarding it to the court for review and consideration.

(c) Upon a review of the request for non-identifying or identifying information or contact, the court shall determine if it is the proper court to handle the request, if the requester is permitted to seek the requested information or contact by 23 Pa.C.S. § 2931(a), and if the request inquires about an individual who can be the subject of the request per 23 Pa.C.S. § 2931(b).

(1) If the court cannot affirmatively answer all three of the questions in paragraph (c), the court shall notify the requester that his or her request for information is denied and the reasons for its denial.

(2) If the court affirmatively answers all three of the questions in paragraph (c), the court shall proceed under paragraphs (d) and (e), as applicable.

(d) If the request is for only non-identifying information, an authorization or consent to release information is not needed. To the extent available and provided that the

information will not reveal the identity of the subject of the request or compromise the confidentiality of the relationship between the adopted individual and his or her birth parent(s), the court shall provide a written report containing information such as the date, time and location of the adopted individual's birth; the adopted individual's birth weight and other physical characteristics; where the adopted individual's birth parents were born; the age of the birth parents when the adopted individual was born; the marital status of the birth parents when the adopted individual was born; the facts and circumstances relating to the nature and cause of the adoption; the nationality, ethnic background, race, tribal affiliation, and religious preference of the adopted individual's birth parents; the educational level, course of study, general occupation, talents and hobbies of the adopted individual's birth parents; a general physical description of the adopted individual's birth parents and other birth relatives, including height, weight, color of hair, color of eyes, complexion, and other similar information; whether other children were born to the adopted individual's birth parent, and if so, available non-identifying information about these children; information regarding the adopted individual's birth grandparents; the name of the agency involved in the adoption; the length of time the adopted individual was in the custody of an adopting parent; whether the adopted individual was ever placed in foster care, and if so, the number of foster care placements, the beginning and end dates of each foster care placement, and any significant occurrences in any foster care placement; and available health history of the adopted individual and the adopted individual's birth relatives, including psychological and psychiatric information which may have an effect on the adopted individual's physical or mental health. This report shall be made available to the requester as provided by local rule or practice.

(e) If the request is for identifying information or contact, the court shall appoint an Authorized Representative who shall determine if the court file includes an unrevoked authorization or consent from the individual who is the subject of the request:

(1) If the court file does include such authorization or consent, the Authorized Representative shall determine whether and how to deliver the requested identifying information to the requester or arrange for contact between the requester and the subject of the request and then shall either respond to the requester or report to the court if the Authorized Representative believes one of the circumstances described in subparagraph (3) exists.

(2) If the court file does not include such an authorization or consent, the Authorized Representative shall proceed in accordance with 23 Pa.C.S. § 2933 and his or her training and thereafter shall either respond to the requester or report to the court if the Authorized Representative believes one of the circumstances described in subparagraph (3) exists.

(3) The court shall not grant a request and shall not provide identifying information under either of the following circumstances:

(A) dissemination of the requested identifying information will compromise the identify or confidentiality of an individual who has not authorized release of the identifying information, and after appointing an Authorized Representative, the Authorized Representative reports to the court that such individual either cannot be located, or after being located, refuses to consent to the release of such identifying information; or

(B) dissemination of the requested identifying information could cause physical or emotional harm to the requestor or others, as determined by the court either with or without the assistance of a report from the Authorized Representative, and in such cases, the court shall issue an order to this effect setting forth the basis of its findings.

(f) Anyone requesting an original birth record or a summary of the original birth record shall be directed to contact the Department of Health.

(g) Upon the filing of a statement of medical, personal, or social history information, or a statement updating such information, or if either is received from the clerk where parental rights were terminated, the clerk where the adoption decree is entered shall send notice as follows:

(1) if the statement contains information about a birth parent, notice of its filing shall be sent to the adopted individual, the adopting parents, the legal guardian of an incapacitated adopted individual, or descendants of a deceased adopted individual, only if such person, at any time prior, had filed a request for non-identifying or identifying information that was approved by the court or was then denied by the court due only to the age of the requester or the age of the subject of the request; or

(2) if the statement contains information about the adopted individual, notice of its filing shall be sent to the birth parents, any legal guardian of a birth parent, the parents of a deceased birth parent, and in limited circumstances to a birth sibling, but only if such person, at any time prior, had filed a request for non-identifying or identifying information that was approved by the court or was then denied by the court due only to the age of the requester or the age of the subject of the request.

(3) Notice under this subparagraph (g) shall be provided to the individual at the address listed on the request for non-identifying or identifying information or at the last updated address in the court file.

(4) Notice shall inform the individuals that a statement of medical, personal, or social history information or a statement updating such information has been received, the date of its filing, and that the information contained in the statement may be provided either in redacted form or with identifying information upon the filing of new request for non-identifying or identifying information.

(5) If a new request for non-identifying or identifying information is thereafter filed, the request shall contain the information required in paragraph (a) and shall be processed as provided in paragraphs (b), (c), (d), and (e) as applicable.

(h) The court may permit reasonable fees to be charged for the filing, handling, and processing of any request for non-identifying or identifying information, and the fees may vary depending upon the time and efforts involved, the extent of information made available to the requester, whether an Authorized Representative is appointed by the court, and the extent of any search required.

Explanatory Comment: The handling of requests for non-identifying information, identifying information, or contact will largely be dictated by local rule, custom and practice. Judges, law clerks, or court personnel experienced in adoptions should handle and address requests for non-identifying information and only an appointed Authorized Representative duly trained by the Department should handle and address all requests for identifying information. The statute has very specific rules as to who may request non-identifying and identifying informa-

tion and the age or existence of one individual may change the requester’s right to have the request answered. See 23 Pa.C.S. § 2931(a). Further, the statute is specific about who can be the subject of a request. See 23 Pa.C.S. § 2931(b). Consequently, requests for non-identifying and identifying information or contact should be reviewed by those trained in the law or otherwise well versed in this statute.

The statutory deadlines set forth in 23 Pa.C.S. § 2932 for a court to notify a requester of the court’s receipt of a non-identifying information request and to fulfill the request are not incorporated in this Rule because these deadlines are procedural and compliance may not be practical in all cases. The statutory deadlines are aspirational, rather than mandatory. Individual judges must view the specific circumstances when enforcing a request for information and a non-response.

If the court believes that a request for identifying information or contact could cause physical or emotional harm to the requestor or others, the court shall issue an order to this effect that can be appealed by the requestor in accordance with 23 Pa.C.S. § 2936(b).

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FORMS ADOPTED BY SUPREME COURT
PURSUANT TO Pa. O.C. Rule 1.8**

Available as Fill-in Forms on Website
of Administrative Office of Pennsylvania Courts
<http://www.pacourts.us/forms/for-the-public/orphans-court-forms>

Orphans’ Court and Administration Forms

* * * * *

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IN THE COURT OF COMMON PLEAS
_____ COUNTY PENNSYLVANIA
JUVENILE COURT DIVISION
(FAMILY COURT DIVISION in Philadelphia County)

In the Interest : Docket No.: CP-_____ DP-_____ -20__
of _____, a Minor :
[Initials of Minor] :

Date of Birth _____ :

TO CLERK OF _____ :
[Title of Clerk Maintaining Dependency Docket]¹

Please kindly record the following in the CPCMS—Dependency Module:

I hereby notify you that the following has been filed on _____ [DATE OF FILING] _____ with the Orphans' Court in _____ [NAME] _____ County concerning the above-child:

- ☐ A petition to relinquish parental rights of _____ [INITIALS OF PARENT(S) NAMED IN THE PETITION] _____.
☐ A petition to terminate parental rights of _____ [INITIALS OF PARENT(S) NAMED IN THE PETITION] _____.
☐ A petition to confirm consent of _____ [INITIALS OF PARENT(S) NAMED IN THE PETITION] _____.
☐ A petition for adoption.

Date: _____ On behalf of: [County Agency]

¹In the First Judicial District (i.e., Philadelphia County), this Clerk will be the Clerk of the Family Court division; in the Fifth Judicial District (i.e., Allegheny County), this Clerk will be personnel at the Department of Records for the Civil/Family division; and in most of the other counties, the Clerk will be the Clerk of the Juvenile Court division.

THE COURTS

IN THE COURT OF COMMON PLEAS
_____ COUNTY PENNSYLVANIA
JUVENILE COURT DIVISION
(FAMILY COURT DIVISION in Philadelphia County)

In the Interest : Docket No.: CP-_____ DP-_____ -20__
of _____, a Minor :
[Initials of Minor] :

Date of Birth _____ :

TO CLERK OF _____ :
[Title of Clerk Maintaining Dependency Docket]¹

Please kindly record the following in the CPCMS—Dependency Module:

I hereby notify you that the following has entered on _____ [DATE OF FILING] _____ by the
Orphans' Court in _____ [NAME] _____ County concerning the above-child:

- An order granting denying (circle one) the petition to relinquish parental rights of _____ [INITIALS OF PARENT(S) NAMED IN THE PETITION] _____.
An order granting denying (circle one) the petition to terminate parental rights of _____ [INITIALS OF PARENT(S) NAMED IN THE PETITION] _____.
An order granting denying (circle one) the petition to confirm consent of _____ [INITIALS OF PARENT(S) NAMED IN THE PETITION] _____.
With the above-order relinquishing or terminating parental rights or confirming the consent of the parent(s), the child is available for adoption.

Do not check if at least one parent still has parental rights.

- An order granting denying (circle one) the petition for adoption.

Date: _____

On behalf of: [County Agency]

¹In the First Judicial District (i.e., Philadelphia County), this Clerk will be the Clerk of the Family Court division; in the Fifth Judicial District (i.e., Allegheny County), this Clerk will be personnel at the Department of Records for the Civil/Family division; and in most of the other counties, the Clerk will be the Clerk of the Juvenile Court division.

IN THE COURT OF COMMON PLEAS
_____ COUNTY PENNSYLVANIA
JUVENILE COURT DIVISION
(FAMILY COURT DIVISION in Philadelphia County)

In the Interest of _____, a Minor [Initials of Minor] : Docket No.: CP-_____ DP-_____ -20__

Date of Birth _____ :

TO CLERK OF _____ : [Title of Clerk Maintaining Dependency Docket]1

Please kindly record the following in the CPCMS—Dependency Module:

I hereby notify you that an appeal has been filed on _____ [DATE] _____ concerning the above-child from the following Orphans' Court order:

- An order granting denying (circle one) the petition to relinquish parental rights of _____ [INITIALS OF PARENT(S) NAMED IN THE ORDER] _____ .
An order granting denying (circle one) the petition to terminate parental rights of _____ [INITIALS OF PARENT(S) NAMED IN THE ORDER] _____ .
An order granting denying (circle one) the petition to confirm consent of _____ [INITIALS OF PARENT(S) NAMED IN THE ORDER] _____ .
An order granting denying (circle one) the petition for adoption.

Date: _____ On behalf of: [County Agency]

1In the First Judicial District (i.e., Philadelphia County), this Clerk will be the Clerk of the Family Court division; in the Fifth Judicial District (i.e., Allegheny County), this Clerk will be personnel at the Department of Records for the Civil/Family division; and in most of the other counties, the Clerk will be the Clerk of the Juvenile Court division.

THE COURTS

IN THE COURT OF COMMON PLEAS
_____ COUNTY PENNSYLVANIA
JUVENILE COURT DIVISION
(FAMILY COURT DIVISION in Philadelphia County)

In the Interest _____ : Docket No.: CP-_____ DP-_____ -20____
of _____, a Minor :
[Initials of Minor] :

Date of Birth _____ :

TO CLERK OF _____ :
[Title of Clerk Maintaining Dependency Docket]¹

Please kindly record the following in the CPCMS—Dependency Module:

I hereby notify you that the appeal from the Orphans’ Court order concerning the above-child has been disposed
_____ [DATE] _____ in the following manner:

- Quashed Affirmed Reversed Vacated & Remanded
- Other: _____

Date: _____
On behalf of: [County Agency]

¹In the First Judicial District (i.e., Philadelphia County), this Clerk will be the Clerk of the Family Court division; in the Fifth Judicial District (i.e., Allegheny County), this Clerk will be personnel at the Department of Records for the Civil/Family division; and in most of the other counties, the Clerk will be the Clerk of the Juvenile Court division.

COURT OF COMMON PLEAS OF _____ COUNTY

ORPHANS' COURT

DIVISION

IMPORTANT NOTICE

NOTICE OF PARENTAL RIGHTS TO PROVIDE MEDICAL INFORMATION AND DETERMINE ACCESS TO IDENTIFYING INFORMATION

To _____ :

Your parental rights to _____ have been terminated. Nevertheless, you have the ability (i) to make medical and personal information about you known to the adopting parents and/or your child; and (ii) to control if and how your identifying information is disclosed to the adopting parents and/or your child.

Forms to provide medical, personal, or social history information, update such information, authorize or restrict the release of identifying information, or withdraw authorization to release identifying information can be found online at www.adoptpakids.org/Forms.aspx or by calling 800-227-0225. These forms are provided free by PAIR (Pennsylvania Adoption Information Registry, Department of Human Services); they should be completed and returned to PAIR.

You may also file this information with the court using the same forms provided by PAIR or providing a written statement in your own words signed by you. Please make sure to include the case caption and docket number on your form or statement and send the documents to:

You may update this information as necessary to reflect a change in address or any other information pertaining to either biological parent.

Your consent to release identifying information may be withdrawn at any time by filing a withdrawal of consent form with PAIR and the court; likewise, you can change a prior refusal to provide identifying information by sending and filing an authorization to release.

Finally, for information about having your name redacted from your child's birth certificate, please visit https://www.health.pa.gov/topics/certificates/Pages/Adoptions.aspx . For assistance, call 724-656-3100 or toll-free 1-844-228-3516.

For any additional questions, you can contact PAIR, your Children & Youth Social Service Agency, any private licensed adoption agency, or the Orphans' Court Division of your county's Common Pleas Court.

By: _____
Clerk, Orphans' Court

**INSTRUCTIONS FOR FILING
PETITION TO REGISTER FOREIGN ADOPTION DECREE
PURSUANT TO 23 Pa.C.S. § 2908**

When a child is adopted in conformity with the laws of a foreign country, the adopting parent(s) may register the Foreign Adoption Decree so that the Decree is considered full and final, enforceable as if entered pursuant to the Pennsylvania Adoption Act, and a Pennsylvania birth certificate can be obtained.

Adopting parent(s) seeking to register the Foreign Adoption Decree must:

1. Complete, sign, and date the Petition to Register Foreign Adoption Decree and Verification. If a Foreign Adoption Decree shows that there are two adopting parents, both parent(s) *must* execute the Petition to Register Foreign Adoption Decree.

2. Attach the following documents to the Petition:

- A copy of the Foreign Adoption Decree;
- A copy of the child's birth certificate. If no birth certificate was issued, a copy of any other birth identification issued by the country of birth should be attached. If no birth certificate or birth identification can be obtained, an Affidavit stating the reason should be submitted;
- A copy of the child's United States Visa;
- An English translation of all documents not in English, certified by a translator to be true and correct;
- Pennsylvania Department of Health, Division of Vital Records Form No. HD01273F, Certificate of Adoption of a Foreign-Born Child with Parts 1 and 2 (and Part 3, if applicable) completed;
- Pennsylvania Department of Health, Division of Vital Records Form No. HD01275F, Statement of Citizenship and Residency;
- If available, a copy of U.S. Government Form N-560 and/or a copy of the child's U.S. Passport.

3. The Petition to Register with the attachments should be filed with the Clerk of the Orphans' Court Division of the Court of Common Pleas in the county in which the adopting parent(s) reside(s), except for Philadelphia County resident(s), who must file with the Family Court Division. A filing fee will be charged in accordance with the fee schedule of the county court.

After the Petition to Register is filed, it will be submitted to the court for review. If the Petition to Register and accompanying documents establish that the foreign adoption of the child is full and final, the court will enter a Decree directing the registration of the Foreign Adoption Decree. The Clerk of the appropriate court will then issue a certificate of adoption and transmit to the Department of Health, Division of Vital Records Forms HD01273F and HD01275F, and if provided by the adopting parent(s), a copy of U.S. Government Form N-560 and/or a copy of the child's United States passport.

If the court cannot determine that the foreign adoption is full and final, it will enter a Decree denying the petition. In that case, it will be necessary to proceed under Pa. O.C. Rule 15.15.

Some of the following are reasons why a foreign adoption may not be a full and final adoption eligible for registration:

- both adopting parents were not present for the adoption hearing in the foreign country and the foreign country is not a Hague Convention country; or
- the sole adopting parent was not present at the adoption hearing in the foreign country and the foreign country is not a Hague Convention country; or
- the foreign court did not enter a final adoption Decree or Order or its equivalent; or
- the child's United States Visa is not the type that affords the child full United States citizenship.

If the child has an IH-4 or IR-4 United States Visa, it will be necessary to proceed under Pa. O.C. Rule 15.15.

IN THE COURT OF COMMON PLEAS

_____ COUNTY, PENNSYLVANIA

ORPHANS' COURT (FAMILY COURT DIVISION IN PHILADELPHIA)

IN RE: FOREIGN ADOPTION OF _____

FILE NO. _____

PETITION TO REGISTER FOREIGN ADOPTION DECREE PURSUANT TO 23 Pa.C.S. § 2908

- 1. Petitioner(s), the Adopting Parent(s) of the above-named adopted child, is/are _____ .
- 2. Petitioner(s) reside(s) in _____ County, Pennsylvania, at

(Street Address)

(City, State, Zip)

3. Has any other court in this Commonwealth or in any other state reviewed, registered, finalized or otherwise assumed jurisdiction over the foreign adoption decree being registered here:

(check one) Yes No

If yes, please provide the name of the court, the state, and county, what was previously presented to the court and the resulting decision from the court (attach all court decrees):

4. The full name of the adopted child at birth as listed on the foreign birth certificate, if available, was _____

5. The full name of the adopted child as written on the foreign adoption decree is _____ .

6. The full name of the adopted child as he or she is to be known from this time forward is _____ .

7. The date of birth of the adopted child is _____ .

8. The date of the foreign adoption decree is _____ .

9. The type of United States Visa issued to the adopted child is:

(check one) IR-2 IR-3 IH-3 IR-4 IH-4

10. The following documents are attached to this Petition:

a. Copy of child's birth certificate or other birth identification issued by country of birth; if none, an affidavit of adopting parent(s) stating why none is available.

b. Copy of Decree of Adoption issued by foreign government; if Decree is not in English, an English translation certified by the translator to be true and correct.

c. Copy of adopted child's United States Visa.

d. Pennsylvania Department of Health, Division of Vital Records Form No. HD01273F, Certificate of Adoption of a Foreign- Born Child with Parts 1 and 2 (and Part 3, if applicable) completed.

e. Pennsylvania Department of Health, Division of Vital Records Form No. HD01275F, Statement of Citizenship and Residency.

f. Copy of U.S. Government Form N-560, Certificate of Citizenship, and/or a copy of the child's United States passport, if either or both documents are available.

WHEREFORE, Petitioner(s) request(s) that this Court enter a Decree authorizing the registration and docketing of the attached Foreign Adoption Decree with the Clerk of the appropriate Court and decreeing that

_____ shall henceforth be known as
(Name of child as written on Foreign Adoption Decree)

_____ and shall have all the rights of a child and heir of the Petitioner(s).
(Child's name from this time forward)

Signature of Adopting Parent¹

Signature of Adopting Parent

Daytime telephone no. for Adopting Parent(s)

¹When there are two adopting parents, both must sign.

**VERIFICATION TO PETITION TO REGISTER FOREIGN ADOPTION DECREE
PURSUANT TO 23 Pa.C.S. § 2908**

I/We, _____, verify that I/we am/are the Petitioner(s) named in the foregoing Petition, that I/we have read and understand the information set forth in the Instructions to the Petition to Register Foreign Adoption Decree, and that the facts set forth in the foregoing Petition are true and correct to the best of my/our knowledge, information and belief. I/We further verify that all documents attached to this Petition are true and correct copies of the originals. I/We understand that false statements made herein are subject to the penalties of 18 Pa.C.S. § 4904 relating to unsworn falsification to authorities.

Date: _____

Signature of Adopting Parent

Signature of Adopting Parent

IN THE COURT OF COMMON PLEAS

_____ COUNTY, PENNSYLVANIA

ORPHANS' COURT DIVISION

(FAMILY COURT DIVISION in Philadelphia County)

IN RE: FOREIGN ADOPTION OF _____

ADOPTION NO. _____

FINAL DECREE

AND NOW, this _____ day of _____, 20____, it is hereby ORDERED and DECREED that the Petition of _____

(Adopting Parent(s))

_____ to Register Foreign Adoption Decree is GRANTED and that this Court authorizes the registration and docketing of the Foreign Adoption Decree entered on _____ by _____ in _____
(Date of Foreign Adoption Decree) (Name of Foreign Court) (Foreign Country)

It is FURTHER ORDERED and DECREED that the above Foreign Adoption Decree shall be enforceable as if this Court had entered the Decree and that henceforth this child _____
(Name of child as written on Foreign Adoption Decree)
shall be known as _____ and shall
(Child's name from this time forward)
have all the rights of a child and heir of _____

(Adopting Parent(s))

BY THE COURT:

IN THE COURT OF COMMON PLEAS

_____ COUNTY, PENNSYLVANIA

ORPHANS' COURT DIVISION

(FAMILY COURT DIVISION in Philadelphia County)

IN RE: FOREIGN ADOPTION OF _____

ADOPTION NO. _____

FINAL DECREE

AND NOW, this _____ day of _____, 20____, it is hereby ORDERED and DECREED that the Petition of _____

(Adopting Parent(s))

_____ to Register Foreign Adoption Decree is DENIED.

BY THE COURT:

THE COURTS

IN THE COURT OF COMMON PLEAS OF
COUNTY, PENNSYLVANIA
ORPHANS' COURT DIVISION
(FAMILY COURT DIVISION in Philadelphia County)
IN RE: ADOPTION OF (initials only)

ADOPTION NO.

PETITION FOR ADOPTION OF A FOREIGN BORN CHILD

To the Honorable, the Judge of said Court:

The Petition of (Name(s) of Adopting Parent(s)) under

23 Pa.C.S. §§ 2701 and 2908 respectfully states that:

1. At least one of the Petitioners filing this Petition is a resident of the Commonwealth of Pennsylvania and has resided in this Commonwealth since (Provide at least month and year).

2. No other court in this Commonwealth or in any other state has reviewed, registered, finalized or otherwise assumed jurisdiction over the adoption of this child, except as follows:

(Provide name of court, county and state)

Explain the proceeding previously initiated and the resulting decision from the court (attach all court decrees):

[Blank lines for explanation of proceeding]

3. Petitioner(s) desire(s) to adopt this child known as (Name of child as written on Foreign Decree), and intend(s) that such child shall be treated as one of (his/her/their) heirs and hereby declare(s) that (he/she/they) will perform all the duties of parent(s) to him/her.

4. The child has entered the United States pursuant to a United States Visa. A true and correct copy of the United States Visa is attached as an exhibit to this Petition. The United States Visa was issued as an: (Please check one) [] IR-2 [] IR-3 [] IH-3 [] IR-4 [] IH-4

- 5. a) The child's full name as shown on the United States Visa is
b) The full birth name of the child as listed on the foreign birth certificate (if available) is
c) The full name of the child as it appears on the foreign decree is
d) The full name of the child as he/she is to be known from this time forward is

6. The child has resided with Petitioner(s) for the following length of time

- 7. Information concerning the Petitioner(s), the adopting parent(s), is as follows:
a) Adopting Parent #1:
1) Full name
2) Residence
3) Marital status
4) Age
5) Occupation
6) Religious affiliation
7) Racial background

- 8) Relationship to adoptee by blood or marriage, if any _____
- 9) Daytime telephone no. _____

b) Adopting Parent #2:

- 1) Full name _____
- 2) Residence _____
- 3) Marital status _____
- 4) Age _____
- 5) Occupation _____
- 6) Religious affiliation _____
- 7) Racial background _____
- 8) Relationship to adoptee by blood or marriage, if any _____
- 9) Daytime telephone no. _____

8. The following reports, as applicable, have been completed as of the dates set forth below. A true and correct copy of each of these reports is attached as an exhibit to this Petition.

- a) Report of Intermediary described in 23 Pa.C.S. § 2533
Completion Date: _____
- b) Home Study and/or Preplacement Reports described in 23 Pa.C.S. § 2530
Completion Date: _____
- c) Investigation Reports described in 23 Pa.C.S. § 2535
Completion Date: _____
- d) Postplacement Reports, if any
Completion Date (if applicable): _____

9. Information concerning the intermediary agency, if any, is as follows:

- Name of agency _____
- Address _____
- _____
- _____
- Telephone no. _____
- County where office is located _____

10. If there is no Report of an Intermediary, the following information is being provided by the Petitioner(s) as to the adoptee or adopted child:

- a) Sex _____
- b) Racial background _____
- c) Age _____
- d) Birth date _____
- e) Birthplace _____
- f) Places of residence since birth _____
- _____
- _____
- g) Religious affiliation _____
- h) A full statement of the value of all property owed or possessed by the child, if any _____
- _____
- _____
- _____

i) State whether medical history information was obtained, and if not, explain why not _____

11. If there is no Report of an Intermediary, and the adoptee or adopted child is under 18 years of age, provide the following information as to the birth mother, if known:

- a) Name _____
- b) Residence or last known address _____
- c) Racial background _____
- d) Age _____
- e) Marital status as of the time of the birth of child _____
- f) Marital status during one year prior to birth of child _____
- g) Religious affiliation _____
- h) Birth mother's parental rights were terminated by decree of _____
_____ dated _____

12. If there is no Report of an Intermediary, and the adoptee or adopted child is under 18 years of age, provide the following information as to the birth father, if known:

- a) Name _____
- b) Residence or last known address _____

- c) Racial background _____
- d) Age _____
- e) Marital status as of the time of the birth of child _____
- f) Marital status during one year prior to birth of child _____
- g) Religious affiliation _____
- h) Birth father's parental rights were terminated by decree of _____

_____ dated _____

13. If there is no Report of an Intermediary, attach a copy of the birth certificate, with an English translation for those birth certificates not in English, certified by a translator to be true and correct. If no birth certificate or other birth identification issued by the country of birth can be obtained, a statement of the reason and a detailed explanation of the efforts made to obtain the certificate are required and attached as an exhibit to this Petition.

14. If there is no Report of an Intermediary, attach copies of any foreign decrees and/or documents concerning this adoption, including any decree terminating the parental rights of birth mother and/or birth father, if needed, with an English translation for those decrees and/or documents not in English, certified by a translator to be true and correct translations of the foreign decrees and/or documents.

15. If there is no Report of an Intermediary, attach all consents required by Section 2711 of the Adoption Code, 23 Pa.C.S. § 2711. If consents are not required, explain:

16. Attach Pennsylvania Department of Health, Division of Vital Records Form No. HD01273F, Certificate of Adoption of a Foreign-Born Child with Parts 1 and 2 (and Part 3, if applicable) completed.

17. Attach Pennsylvania Department of Health, Division of Vital Records Form No. HD01275F, Statement of Citizenship and Residency.

18. Attach U.S. Government Form N-560, Certificate of Citizenship, and/or a copy of the child's United States passport, if either or both documents are available.

19. It is the desire of the Petitioner(s) to have a parent-child relationship established between the Petitioner(s) and the adoptee or adopted child.

WHEREFORE, Petitioner(s) pray your Honorable Court to enter a Final Decree that the child proposed to be adopted shall have all the rights of a child and heir of Petitioner(s) and Petitioner(s) shall be subject to the duties as parents of such child, and that the child's name shall henceforth be

DATE: _____

Signature of Adopting Parent¹

Signature of Adopting Parent

(If represented, counsel's name, address, and telephone number)

VERIFICATION TO PETITION FOR ADOPTION OF A FOREIGN BORN CHILD

I/We, _____, verify that I/we are the Petitioner(s) named in the foregoing Petition and that the facts set forth therein are true and correct to the best of my/our knowledge, information and belief. I/We further verify that all documents attached to this Petition are true and correct copies of the originals. I/We understand that false statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 relating to unsworn falsification to authorities.

DATE: _____

Signature of Adopting Parent

Signature of Adopting Parent

¹ When there are two adopting parents, both must sign.

THE COURTS

IN THE COURT OF COMMON PLEAS OF _____, PENNSYLVANIA

ORPHANS' COURT

(FAMILY COURT DIVISION in Philadelphia County)

IN RE: ADOPTION OF _____ (initials only)

ADOPTION NO. _____

REPORT OF THE INTERMEDIARY IN THE ADOPTION OF A FOREIGN BORN CHILD

The report of the agency, _____, as intermediary, under 23 Pa.C.S. § 2533, states as follows:

1. Intermediary's address: _____

Intermediary's telephone no: _____

County where office is located: _____

2. The facts as to the adoptee or adopted child are:

a) Name _____

b) Sex _____

c) Racial Background _____

d) Age _____

e) Birth Date _____

f) Birthplace _____

g) Religious affiliation _____

3. Date of the placement of the child with the Petitioner(s), adopting parent(s), _____

4. If known, the facts as to the birth mother are:

a) Name _____

b) Residence or last known address _____

c) Racial background _____

d) Age _____

e) Marital status as of the time of the birth of the child _____

f) Marital status during one year prior to birth of the child _____

g) Religious affiliation _____

h) Birth mother's parental rights were terminated by decree of _____

dated _____

5. If known, the facts as to the birth father are:

a) Name _____

b) Residence or last known address _____

c) Racial background _____

d) Age _____

e) Marital status as of the time of the birth of the child _____

f) Marital status during one year prior to birth of the child _____

g) Religious affiliation _____

h) Birth father's parental rights were terminated by decree of

dated

6. All consents required by 23 Pa.C.S. § 2711 are attached to this Report as exhibits or are not required for the following reasons, provide explanation:

7. a) Attach a true and correct copy of the birth certificate or a registration of the birth by the country of birth, with an English translation for those birth certificates or registrations of birth not in English certified by a translator to be true and correct. If no birth certificate or other birth identification issued by the country of birth can be obtained, a statement of the reason and a detailed explanation of the efforts made to obtain the certificate are attached as exhibits to this Report.

b) Attach copies of any foreign decrees and/or documents concerning this adoption, including any decree terminating the parental rights of birth mother and/or birth father, with an English translation for those decrees and/or documents not in English, certified by a translator to be true and correct translations of the decrees and/or documents.

8. Attach a verified list of itemized fees and/or expenses paid or to be paid to or received by the intermediary and/or any other person or persons to the knowledge of the intermediary by reason of the adoption placement.

9. A full description and statement of the value of all property owned or possessed by the child, if any, is as follows:

THE COURTS

- 10. No provision of any act regulating the interstate placement of children has been violated with respect to the placement of the child.
- 11. The child's medical history information was obtained and is available, except as follows:

DATE: _____

Signature

Print Name of signor

Title

Name of agency

VERIFICATION TO REPORT OF INTERMEDIARY

I, _____, verify that I am

(Title)

(Name of Agency)

and I am authorized to take this verification on its behalf, and that the facts set forth in the foregoing Report are true and correct to the best of my knowledge, information and belief. I further verify that all documents attached to this Report are true and correct copies of the originals. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 relating to unsworn falsification to authorities.

DATE: _____

Signature

IN THE COURT OF COMMON PLEAS OF

_____ COUNTY, PENNSYLVANIA

ORPHANS' COURT DIVISION

(FAMILY COURT DIVISION in Philadelphia County)

IN RE: ADOPTION OF _____
(initials only)

ADOPTION NO. _____

PRELIMINARY DECREE

AND NOW, this _____ day of _____, 20____, upon consideration of the within Petition and on the motion of _____, Esquire, attorney for Petitioner(s) or _____, *Pro Se*, a hearing thereon is fixed for _____ in _____ before the Honorable _____ at _____ am/pm.

Notice shall be given to the following persons and or entities having any legal and/or physical rights to the child:

- 1. NAME _____
ADDRESS _____
RELATIONSHIP _____
- 2. NAME _____
ADDRESS _____
RELATIONSHIP _____
- 3. NAME _____
ADDRESS _____
RELATIONSHIP _____

J.

IN THE COURT OF COMMON PLEAS OF
 COUNTY, PENNSYLVANIA

ORPHANS' COURT DIVISION

(FAMILY COURT DIVISION in Philadelphia County)

IN RE: ADOPTION OF _____

(initials only)

ADOPTION NO. _____

FINAL DECREE

AND NOW, this _____ day of _____, 20____, upon consideration of the within Petition and after the hearing thereon, the Court having made an investigation to verify the statements of the Petition and other facts to give the Court full knowledge as to the desirability of the proposed adoption; and the Court, being satisfied, finds that the statements made in the Petition are true, that the needs and welfare of the child proposed to be adopted will be promoted by this adoption, and that all requirements of the Adoption Act have been met, it is hereby

ORDERED, ADJUDGED and DECREED that this child, _____ is

(Name of child as written on Foreign Decree)

hereby adopted, shall be known as _____ and shall

(Child's name from this time forward)

have all the rights of a child and heir of _____,

(Adopting Parent(s))

and shall be subject to the duties of a child to said adopting parent(s).

J.

Adoption Report

**Amendment of Pa. O.C. Rule 1.5; Rescission of
 Pa. O.C. Rules 15.1—15.9,**

**Orphans' Court Forms 15.6, 15.8, and 15.9, and
 Paragraph (F) of the Appendix of Forms; Adoption
 of New Pa. O.C. Rules 15.1— 15.22, Orphans' Court
 Forms A-05 through A-09, and Paragraph (F) of the
 Appendix of Forms**

On July 22, 2021, the Supreme Court of Pennsylvania adopted a comprehensive rewrite of the Pennsylvania Orphans' Court Rules related to adoption proceedings pursuant to the Adoption Act, 23 Pa.C.S. §§ 2101—2938. The Rules were published for comment at 46 Pa.B. 332 (January 16, 2016); earlier versions of the Rules were published at 41 Pa.B. 2932 (June 11, 2011) and 43 Pa.B. 6321 (October 26, 2013.)

This is the Orphans' Court Procedural Rules Committee's Adoption Report related to the new rules. Please note that the Court does not adopt the Committee's Report.

Rule 1.5 Local Rules

Through amendment of Rule 1.5 and operation of Order, No. 874 Supreme Court Rules Docket (July 22, 2021), all previously promulgated local rules concerning adoption proceedings are vacated, effective July 1, 2022. For a local rule of procedure to be effective on July 1, 2022, it must be deemed necessary by the judicial district in light of the new statewide rules and be submitted to the Orphans' Court Procedural Rules Committee no later than February 1, 2022. This deadline is intended to afford the Committee sufficient time to review the local rules, respond to the judicial district, and permit publication in the *Pennsylvania Bulletin* pursuant to Pa.R.J.A. No. 103(d). Submissions after February 1, 2022 will be accepted; however, the Committee may not be able to give late submissions sufficient priority to clear the review

process before July 1, 2022. The effective date of the new local rules and new Chapter XV rules should coincide, *i.e.*, July 1, 2022.

Rule 15.1 Local Adoption Rules

Rule 15.1 is derived from former Rule 15.1 but with substantial amendments. Unlike the former Rule, new Rule 15.1 elevates statewide rules over local rules and provides parity between statewide rules and the statutory provisions of the Adoption Act. By having the Adoption Act and the statewide rules under Chapter XV govern the practice of adoptions in the first instance, adoption practice throughout the Commonwealth is standardized. Any judicial district seeking to promulgate local rules must follow Pa. O.C. Rule 1.5, which in turn cross-references Pa.R.J.A. 103.

Rule 15.2 Definitions

Rule 15.2 is an entirely new rule, defining terms thereafter used throughout Chapter XV. If a term is defined in the Adoption Act, then the definition in Rule 15.2 cross-references the statutory provision.

Rule 15.3 Prerequisites for any Petition to Terminate Parental Rights or Petition to Adopt

Rule 15.3 is an entirely new rule; it has no counterpart in the former Adoption Rules. Paragraph (a) of Rule 15.3 requires the filing of a separate adoption petition for each child or any adult adoptee as well as separate parental rights termination petitions for each child whose birth parent, presumptive father, or putative father is the subject of the petition. While there are efficiencies in preparing one petition listing multiple children, other concerns and issues outweigh this benefit, such as more accurate data collection of children involved in dependency proceedings, enhanced privacy and confidentiality, and facilitating appeals. The one child/one petition rule may result in increased filing fees as additional petitions will need to be filed in cases involving siblings or

half-siblings. A county agency unduly burdened by the costs of filing separate petitions for a group of siblings may petition the court for relief from the filing costs. It is anticipated that such petitions for relief would be made when the costs are burdensome.

Rule 15.4 Notice of Hearing to Terminate Parental Rights; Method and Time

Rule 15.4 establishes notice procedures for petitions seeking to terminate parental rights. Although Rule 15.4 is derived from former Rule 15.6(a), new Rule 15.4 reorganizes and augments the notice procedures in proceedings to terminate parental rights. Rule 15.4 is organized into three concepts: (i) who is to receive notice of the hearing to terminate parental rights and the form of the notice; (ii) how the notice is transmitted; and (iii) when the notice is provided.

Notably, Rule 15.4(b)(3) includes an additional requirement for a proceeding pursuant to Rule 15.10 (Involuntary Termination of Parental Rights). If the identity and location of the person whose parental rights are sought to be involuntarily terminated are known or can be determined after reasonable investigation, a copy of the petition for involuntary termination of parental rights shall be attached to the notice required by 23 Pa.C.S. § 2513(b).

Rule 15.5 Certification Filed with the Clerk Maintaining the Dependency Docket

Rule 15.5 is identical to former Rule 15.6(b). Pursuant to Rule 15.5 and former Rule 15.6(b), when pursuing termination of parental rights for a child who has been declared dependent by the juvenile court or when filing an adoption petition for such a child, the county agency must file *praecipis* with the clerk of the juvenile court so the juvenile court docket shows the status of the case in Orphans' Court.

Rule 15.6 Filing of Termination Petitions when an Agency is Not Involved

Rule 15.6 is an entirely new rule. It is intended to implement the long-standing precedent of the Court, namely that a parent cannot petition to terminate the parental rights of the other parent unless there is a present plan for the child's adoption either by a step-parent or another person. *In re Adoption of M.R.D.*, 145 A.3d 1117, 1120 (Pa. 2016); *In re T.R.*, 465 A.2d 642, 644 n.10 (Pa. 1983); *In re B.E.*, 377 A.2d 153 (Pa. 1977). See also 23 Pa.C.S. § 2512(b) ("If the petitioner is an agency it shall not be required to aver that an adoption is presently contemplated nor that a person with a present intent to adopt exists."). However, pursuant to Act 95 of 2020, a parent seeking the involuntary termination of the parental rights of the other parent pursuant to 23 Pa.C.S. § 2511(a)(7) (relating to grounds for termination of the basis of a child conceived as a result of rape or incest) may proceed without identifying an adoptive parent. See 23 Pa.C.S. §§ 2512(b)(2) and 2514.

Rule 15.7 Voluntary Relinquishment to Agency

Rule 15.7 is derived from former Rule 15.2 and addresses terminating parental rights by a petition to voluntarily relinquish the child to the care and custody of an agency. Rule 15.7, like the other rules covering termination petitions, is structured in the following manner: paragraph (a) sets forth the petition averments; paragraph (b) lists the exhibits that must be attached to the petition; and paragraph (c) addresses the hearing and serving notice of the hearing.

With respect to the required averments in Rule 15.7(a), a number of averments are substantially similar to averments in former Rule 15.2. Three averments were not carried over from former Rule 15.2: (1) the religious affiliation of the petitioning birth parent, the other known or alleged birth parent, and the child; (2) the names of the birth mother's former husbands (except when the birth mother was married at the time of the child's birth or during the one year prior to the child's birth); and (3) whether the child was born out of wedlock, and if so, whether the parents intend to marry. Three new averments were added to Rule 15.7(a) on the subjects of counseling services, contact agreements, and consents.

Rule 15.7(b) lists exhibits to a petition to voluntarily relinquish a child to an agency. It retains one of the exhibits required by former Rule 15.2(b), eliminates three exhibits previously required, and adds three new exhibits. Both rules require the petition to include the joinder or consent of the agency having care of the child, including its consent to accept custody until the child is adopted. See 23 Pa.C.S. § 2501(b).

With respect to the child's birth certificate or a certification of registration of the child's birth, required by former Rule 15.2(b)(2), it is relevant and should be part of the court's file. However, the child's birth certificate or a certification of registration of the child's birth does not need to be attached to every parental termination rights petition presented to the court. It is sufficient that the birth certificate or a certification of registration of the child's birth be filed once and made a part of the court's file, as reflected by Rule 15.3(b).

The exhibit required by former Rule 15.2(b), written consent of the parent or guardian of a minor petitioning birth parent, was eliminated because requiring its attachment is directly contrary to Section 2501(b) of the Adoption Act.

Three new exhibits are required to be attached to the voluntary relinquishment petition. First, the parent relinquishing care and custody of the child to an agency must sign a document indicating his or her present intent to transfer custody of the child to the agency. Next, to ensure that the petitioning birth parent received a notice regarding post-adoption contact and communication agreements ("PACA-notice"), a verified statement from the person who provided the notice, attesting that the PACA-notice was provided to the petitioning birth parent and the manner and date it was presented to this birth parent must be attached as an exhibit. The statement also requires that the PACA-notice be in writing and attached to the verification statement. Lastly, if there is a putative father and his rights may be terminated as part of the hearing on the voluntary relinquishment petition, a verification statement and the PACA-notice directed to the putative father must be attached as an exhibit to the petition. See Rule 15.7(b)(3).

Rule 15.7(c) addresses notice of the hearing and what must be presented at the hearing. Rule 15.7(c)(1) cross-references the statutory provisions setting forth the time for serving notice and those entitled to receive notice of the hearing on the voluntary relinquishment petition, as well as cross-referencing Rule 15.4 regarding permitted means of service. Rule 15.7(c) requires a certificate of service to be presented to the court at the hearing, attesting that notice was given to everyone entitled to notice under 23 Pa.C.S. § 2503 and in a manner permitted under Rule 15.4(b)(1). Paragraph (c)(3) is derived

from former Rule 15.2(c), requiring the petitioning birth parent to appear at the hearing and be available to testify.

The requirement in former Rule 15.2(c) that anyone who filed a joinder or consent to the petition must be present at the hearing was eliminated from Rule 15.7. It is implicit that when a joinder is filed by the other birth parent or putative father, then that individual is a petitioner and likewise needs to be present at the hearing.

The PACA-notice may not have been provided to a putative father at the time of the petition's filing. Regardless of the reason, when the rights of an alleged father may be terminated as part of the hearing on the birth mother's voluntary relinquishment petition and the PACA-notice was not previously sent to the putative father, then Rule 15.7(c) requires a verified statement to be presented to the court at the hearing indicating that an agency representative or counsel sent a PACA-notice to the putative father. As required by Rule 15.7(b)(3), a copy of the written PACA-notice must be attached to the verified statement.

Rule 15.8 Voluntary Relinquishment to Adult Intending to Adopt Child

Rule 15.8 is derived from former Rule 15.3 and addresses terminating parental rights by a petition to voluntarily relinquish the child to the care and custody of an adult who has, by a filing with a court, indicated his or her intent to adopt the child. Similar to Rule 15.7, Rule 15.8 is structured in the following manner: paragraph (a) sets forth the petition averments; paragraph (b) lists the exhibits that must be attached to the petition; and paragraph (c) addresses the hearing and service of notice of the hearing. Given that Rules 15.7 and 15.8 concern voluntary relinquishments, there is substantial overlap and duplication between the two rules.

Rule 15.9 Alternative Procedure for Relinquishment by Confirmation of Consent to Adoption

Rule 15.9 is an entirely new rule; however, it is structured in the same manner as Rules 15.7 and 15.8. The new rule implements an alternative procedure whereby parental rights can be voluntarily relinquished through the court's confirmation of a consent to adoption. Pursuant to Act 174 of 1982, this procedure became a third option for voluntary relinquishments.

Unlike the previously discussed voluntary relinquishment petitions, the alternative procedure for relinquishment by confirmation of consent to adoption does not require the birth parent to be either the petitioner or present at the hearing. After the birth parent signs a consent agreeing to relinquish parental rights and have the child adopted, the agency coordinating the adoption or the adopting parents, through counsel, files a petition seeking to have the court confirm the birth parent's previously executed consent to adoption, thereby terminating the parent's parental rights to the child. The contents and language of the consent are statutorily mandated by Section 2711(d) of the Adoption Act and must include the date and location of its execution as well as the names, addresses and signatures of two witnesses and an explanation of their relationship to the consenter.

Rule 15.9(a) sets forth the averments that must be contained in the petition to confirm the consent. Paragraphs (a)(1)—(4) are modeled after the averments required in the voluntary relinquishment petitions; however, the terminology is changed because the petitioner will not be the consenter, *i.e.*, person who signed the

consent to adopt. Paragraphs (a)(5) and (6) establish the consent was signed by the consenter in accordance with the statutory requirements under Sections 2711(c) and 2712 of the Adoption Act as well as informing the court that the requisite number of days has elapsed so that the previously executed consent to adoption is now irrevocable. Similarly, trying to establish that the consenter has not revoked the consent, paragraph (a)(7) asks whether the petitioner, counsel for the petitioner, the agency, or intermediary has received any revocation or attempt to revoke the previously executed consent to adoption. Paragraphs (a)(8)—(10) address counseling services, contact agreements, and consent.

Rule 15.9(b) lists the exhibits that must be attached to the petition to confirm consent and mirrors the exhibits required by Rules 15.7(b) and 15.8(b). Specifically, Rule 15.9(b)(1) requires that the original consent to adoption be attached to the petition, as mandated by Section 2504(a) of the Adoption Act. Rule 15.9(b)(2) and (b)(3) requires attachment of verified statements from an agency representative or counsel indicating that the PACA-notice was given first to the consenter and then also to the putative father, if there is a putative father and if the PACA-notice was provided to him prior to the filing of the petition to confirm consent. If a PACA-notice cannot be given to a putative father, Rule 15.9(b)(3) allows the agency representative or counsel to set forth in a verified statement why the PACA-notice could not be given to the putative father and the efforts that were made to identify or locate the subject person. Lastly, Rule 15.9(b)(4) requires that the consent of the agency or the Prospective Adoptive Parents be attached to the petition as the final exhibit, which shall provide that the agency or individuals agree to accept custody of the child until the adoption is completed.

Rule 15.9(c) addresses the hearing and what must be presented at the hearing. Rule 15.9(c)(1) cross-references statutory provisions regarding who must be served with notice, when service shall occur, and the form of notice about the hearing's scheduling. It also cross-references Rule 15.4 regarding how service is accomplished. Rule 15.9(c)(2) requires a certificate of service presented to the court at the hearing, attesting that notice of the hearing was given to everyone entitled to notice under Section 2504(b) of the Adoption Act and in a manner permitted under Rule 15.4(b)(2).

If there is an alleged father and his rights may be terminated as part of the hearing to confirm the consent executed by the consenting birth parent, and if the putative father did not receive a written PACA-notice prior to the petition's filing, Rule 15.9(c)(3) requires that a verified statement must be presented to the court during the hearing attesting that the written PACA-notice was provided to the putative father.

Rule 15.10 Involuntary Termination of Parental Rights

Rule 15.10 is modeled after former Rule 15.4 and establishes the petition averments, exhibits, and procedures for conducting a hearing to involuntarily terminate parental rights.

In Rule 15.10(a), the first eleven averments are substantially similar to the averments required under former Rule 15.4. Because standing is crucial in involuntary termination proceedings, the basis for the petitioner's standing is set forth as a distinct averment. Pursuant to Section 2512 of the Adoption Act, a petition to involuntarily terminate a person's parental rights may only be filed by (i) the other birth parent; (ii) an agency; (iii) an

individual having custody of the child or standing in *loco parentis* to the child and who also has filed a report of intention to adopt; or (iv) an attorney or guardian of a child who has been adjudicated dependent. Rule 15.4(a)(1) was slightly reworded to require the petitioner to provide the basis of his, her, or its standing under one of the four categories listed above.

The averments required by paragraph (a)(3) and paragraph (a)(4) are substantially similar to the second and third averments under former Rule 15.4, except the requirement to provide an averment as to the religious affiliation of the child or the subject birth parent was eliminated as discussed earlier in this Report with respect to Rules 15.7 and 15.8.

Paragraph (a)(5) is new and satisfies Section 2512(c) of the Adoption Act, which provides that the petition shall state whether a claim of paternity has been filed if the petition otherwise does not identify the child's father.

Rule 15.10(a)(6) is modeled after former Rule 15.4(a)(4); however, for the reasons previously set forth in this Report, the need to present an averment as to the names of the birth mother's former husbands was eliminated.

Rule 15.10(a)(7) is identical to former Rule 15.4(a)(5). Rule 15.10(a)(8) is new and relates to the date the child was removed from the parent who is the subject of the petition, if different than the date of placement with the petitioner. It seeks information that may not be provided to the court if the petitioner does not have custody of the child, such as the attorney or guardian *ad litem* representing a dependent child, and or if someone else had custody of the child before the petitioner obtained custody. Even though the date when the child is removed from the parent is rarely different from the date when the child is placed with the petitioner, it is important for this information to be conveyed to the court. This new pleading averment will provide the court with information as to why the child did not remain with his or her custodial parent. This information may be different than the information sought in paragraph (a)(10), which requires specificity in pleading facts to support the termination.

Rule 15.10(a)(10) is substantially similar to former Rule 15.4(a)(6). Likewise, Rule 15.10(a)(11) is identical to former Rule 15.14 (a)(7), except that the name of the federal legislation has been changed to reflect its current title.

As previously discussed in the context of Rule 15.7(a)(10), Rule 15.10(a)(12) addresses whether the petitioner has or will provide the PACA-notice, required by Section 2733(c) of the Adoption Act, to the birth parent who is the subject of the petition. This paragraph varies from its counterparts under Rules 15.7, 15.8, and 15.9 regarding whether the PACA-notice has been provided. (See *e.g.*, Rules 15.7(a)(10), 15.8(a)(10), and 15.9(a)(10)). The averment under this paragraph permits the petitioner to explain why the PACA-notice cannot be given to the subject birth parent and the requirement waived by the court.

Rule 15.10(a)(13) is derived from former Rule 15.4(a)(8). Rather than an averment in the petition that the petitioner will accept custody of the child until the child is adopted, this paragraph is reworded to require that a consent to this affect be attached as an exhibit to the petition. Paragraph (a)(13) also requires an additional averment, namely that a Report of Intention to Adopt or an adoption petition has been filed if it is an individual who is assuming custody of the child. This additional averment ensures compliance with Section 2512(b) of the

Adoption Act and Rule 15.6. The averment is not required when the petition has been filed by a parent seeking to involuntarily terminate the parental rights of the other parent pursuant to 23 Pa.C.S. § 2511(a)(7) (relating to a child conceived as a result of a rape or incest). See 23 Pa.C.S. § 2514.

Lastly, Rule 15.10(a)(14) requires an averment that the petitioner has read the petition and believes its filing to be in the child's best interests. Because the court must consider and determine the child's best interests before involuntarily terminating parental rights, the petitioner should represent to the court whether he, she or it believes the child's best interests are served by a termination.

Rule 15.10(b) lists the exhibits that need to be attached to a petition to involuntarily terminate parental rights. Paragraph (b) eliminates the exhibits previously required by former Rule 15.4(b) and adds two new exhibits. To ensure the PACA-notice is provided to the parent who is the subject of the involuntary termination petition, a verified statement from the person who provided the notice, attesting that the PACA-notice was provided to the subject birth parent, together with how and when it was presented, must be attached as an exhibit.

Rule 15.10(b)(1) also requires the written PACA-notice delivered to the subject birth parent be attached to the verification statement that is submitted with the petition as an exhibit. Requiring the PACA-notice in writing further ensures the birth parent is informed of the opportunity for post-adoption contact or communication, and is intended to minimize possible disputes between the birth parent and the representative providing the PACA-notice as to whether the notice was effectively given. If a PACA-notice is not provided, then paragraph (b)(1) requires the verified statement to attest to the efforts made to locate or identify the subject birth parent.

Lastly, in order to implement the requirement under Section 2512(b) of the Adoption Act, the signed consent of the petitioner, person, or agency that is accepting custody of the child until the child's adoption must be attached as an exhibit to the petition. Former Rule 15.4 required this consent to accept custody to be an averment set forth in the petition. Because consents are usually submitted as exhibits, the requirement was moved from the averments to the exhibits. It is not required when the petition has been filed by a parent seeking to involuntarily terminate the parental rights of the other parent pursuant to 23 Pa.C.S. § 2511(a)(7) (relating to a child conceived as a result of a rape or incest). See 23 Pa.C.S. § 2514.

Rule 15.10(c) addresses service of the hearing notice upon the appropriate individuals and other documents that must be presented at the hearing. This paragraph is modeled on former Rule 15.4(d). By cross-referencing Section 2513(b) of the Adoption Act and Rule 15.3(b)(3), Rule 15.10(c) requires the involuntary termination petition to be served 10 days in advance of the hearing on the parent who is the subject of the petition and for a copy given to the other parent, putative father, or parent or guardian of a minor parent whose rights are being involuntarily terminated. Rule 15.10(d)(2) requires a certificate of service to be presented to the court at the hearing, attesting that notice was given to everyone entitled to notice under Section 2513(b) of the Adoption Act and in a manner permitted under Rule 15.3(b)(3).

If the PACA-notice was not provided to the subject birth parent before the time of the petition's filing, then, pursuant Rule 15.10(c)(3), a verified statement must be

presented to the court at the hearing indicating that counsel or a representative of the agency or intermediary sent a written PACA-notice to the subject birth parent. Similar to Rule 15.10(b)(2) when the verified statement is attached to the petition, Rule 15.10(c)(3) requires the written PACA-notice to be attached to the verified statement. Finally, if a PACA-notice is not being provided, then the verified statement from counsel or the representative of the agency or intermediary needs to attest to the efforts made to identify or locate the subject birth parent.

Rule 15.10(d)(1) addresses the appointment of counsel for the child in a contested proceeding. If the court determines the child requires counsel to represent both the best interests and legal interests of the child, the court shall determine on the record whether counsel can represent both interests without conflict before appointing an individual to serve as both guardian *ad litem* and counsel for the child. *See In re: Adoption of K.M.G.*, 240 A.3d 1218 (Pa. 2020). The court may appoint counsel for a parent whose rights are subject to termination if it determines that the parent is unable to pay for counsel or that payment would result in substantial financial hardship.

Rule 15.11 Notice of Right to File Statement of Medical, Personal, or Social History Information

Rule 15.11 is new and implements requirements under Sections 2503(e), 2504(d), and 2511(c) of the Adoption Act. Pursuant to each of these statutory sections, at the time of issuing the decree terminating parental rights, the court shall advise the parent, in writing, of the parent's continuing right to provide and update medical, personal, or social history information with the court and with the Department of Human Services.

In order to inform birth parents of their rights post-termination, Rule 15.11 sets forth information that should be provided to a birth parent in the mailing with the termination decree. It directs the clerk to include a reference to information and instructions for the parent to file medical, personal, or social history information with the clerk and the Department. Rule 15.11 also requires the clerk to include information and instructions to redact the birth parent's name from the child's original birth certificate.

A new form was developed to provide information about: (i) providing and updating medical, personal, or social history information; (ii) the right to file forms with the court and the Department authorizing or not authorizing the release of identifying information; and (iii) the need to separately file a redaction request with the Department of Health to prevent the release of the original birth certificate to the child once the adopted child reaches adulthood. The form is titled "Notice to Provide Medical Information and Determine Access to Identifying Information (A-05)."

Rule 15.12 Court Review and Approval of Contact Agreement

Rule 15.12 is an entirely new rule designed to implement the provisions of 23 Pa.C.S. §§ 2731–2742, providing for voluntary post-adoption agreements for continuing contact or communication. Statutory sections 2731–2742 set forth various requirements and considerations; however, these provisions do not specify how a written agreement for post-adoption contact or communication ("Contact Agreement") is presented to the court, when it is to be presented to the court, and by whom. Rule 15.12(a) addresses these matters.

A proposed written Contact Agreement may be presented to the same court that has or will conduct the parental termination hearing if prospective adoptive parents have been identified by the time of the termination hearing. If the prospective adoptive parents are not identified until after a birth parent's parental rights have been terminated, then the Rule provides that the proposed written Contact Agreement be presented to the court that will be presented with the adoption petition.

The Rule does not dictate which party is responsible for filing the petition to have a proposed written Contact Agreement reviewed and approved by the court. The Rule provides that any party to the proposed written Contact Agreement, the agency or intermediary, or the guardian representing the child, may file the necessary petition depending upon which of these parties can do so most efficiently and expeditiously.

Rule 15.12(b) sets forth averments that must be contained in the petition to approve a proposed written Contact Agreement. The first four averments set forth information about the child who will be the subject of the proposed written Contact Agreement, whether the child is represented by a guardian *ad litem*, and whether the child has minor siblings who also should be represented by a guardian *ad litem*, pursuant to Section 2733(b) of the Adoption Act. Seven of the remaining averments are derived from the factors set forth in Section 2735(b)(2) that the court must consider in determining whether the Contact Agreement is in the best interest of the child. The averments set forth in Rule 15.12(b)(7), namely the length of time the child has been in the care and custody of the prospective adoptive parents, is relevant to a determination of the child's best interest. Finally, the petitioner is required to aver to the court that it is the petitioner's belief that the proposed written Contact Agreement is in the best interest of the child.

Rule 15.12(c) sets forth the exhibits that must be attached to the petition. A copy of the fully-executed proposed written Contact Agreement must be attached to the petition. This paragraph also requires the child's signed consent be attached to the petition if consent is required by Section 2734 of the Adoption Act (*i.e.*, a child who is 12 years of age or older must provide his or her consent to the proposed written Contact Agreement). Finally, the last required exhibit is the affidavit of all parties to the proposed Contact Agreement; these affidavits are required pursuant to Section 2735(b) of the Adoption Act.

Rule 15.12(d) provides the petition must be both filed with the court and served upon various individuals and entities set forth in paragraphs (d)(1)(A) through (d)(1)(E). This requirement provides notice of the filing of a petition to have the court approve a proposed written Contact Agreement to any person or entity that may have an interest in being heard before the court on the petition. The time to file a responsive pleading is within 10 days of the date on the petition or notice letter, which is consistent with the 10-day notice provided for holding a parental termination hearing.

Rule 15.12(e) provides for the appointment of a guardian *ad litem* for the child who is the subject of the proposed written Contact Agreement and any minor siblings entitled to representation pursuant to 23 Pa.C.S. § 2733(b). Finally, Rule 15.12(f) provides for court review, and if necessary, the holding of a hearing on the petition with notice to those who receive service of the petition. If the court is unable to make a determination based solely upon the pleading and exhibits, then it can schedule a

hearing to determine if the proposed written Contact Agreement is in the child's best interest.

The Explanatory Comment to this Rule suggests that the court conduct a hearing any time a child has signed the proposed written Contact Agreement or signed a separate consent agreeing to the proposed written Contact Agreement. In such instances, or where minor siblings are parties to the Agreements, the court is encouraged to conduct an evidentiary hearing to observe and question the minor participants. The court must also conduct a hearing if a responsive pleading opposing the petition has been filed.

Rule 15.13 Adoption

Rule 15.13 is modeled after former Rule 15.5. However, instead of merely cross-referencing the statutory section as in former Rule 15.5(a), new Rule 15.13(a) sets forth each averment statutorily required under Section 2701 of the Adoption Act. In addition to the required averments, this rule requires additional information and averments in order to implement other statutory sections. Rule 15.13(a)(2) contains a new averment; it requires the adoption petition to state the adoptee's name as it appears on the birth certificate, rather than the full name of the adoptee per Section 2701 of the Adoption Act. In all other respects, paragraphs (a)(1)—(a)(9) and paragraph (a)(16) track the statutory requirements under Section 2701 for an adoption petition.

In addition to the averments required by Section 2701 of the Adoption Act, there are additional averments contained in paragraphs (a)(10)—(a)(15) of Rule 15.13. These additional averments are explained briefly below.

Paragraph (a)(10) requires an affirmative averment that criminal history records and child abuse clearance certificates for each prospective adoptive parent are attached to the adoption petition as exhibits. Paragraph (a)(11) requires the petitioner to inform the court if there are any previously issued court orders impacting the ability of the court to grant the adoption petition. The existence of court orders establishing guardianship or custody of the adoptee in a person or entity other than the birth parent or court orders concerning placement, custody, guardianship or adoption of the adoptee also are pertinent to the court because previously issued orders might impede the court's ability to grant the adoption petition pending before it. In those situations where the adoptee was born in a state other than Pennsylvania, paragraph (a)(12) informs the court whether there has been compliance with the Interstate Compact on the Placement of Children if 62 P.S. §§ 761 *et seq.* applies to the placement.

Paragraph (a)(13) of the rule, implements the Court's holding in *In re Adoption of R.B.F. and R.C.F.*, 803 A.2d 1195 (Pa. 2002). If a particular report or exhibit cannot be attached to the adoption petition for any reason, the petitioner should have the opportunity to explain to the court why the report or exhibit is not attached and request that the court waive the required attachment in the particular instance.

Paragraph (a)(14) requires the court to be advised as to whether the prospective adoptive parents received the PACA-notice, and if required by Section 2733(c) of the Adoption Act, whether the adoptee received the same information.

Paragraph (a)(15) applies when the prospective adoptive parents and one or more birth relatives have negotiated a Contact Agreement. If an agreement exists, paragraph (a)(15) requires that the court before which the

adoption petition is pending either be informed and given a copy of the order and Contact Agreement or be advised that a petition to approve the proposed Contact Agreement has been submitted and is pending before the court.

Rule 15.13(b) lists all exhibits that must be attached to the adoption petition. The exhibits include the adoptee's birth certificate if not previously filed with the court before which the adoption petition is pending, the consents required under Section 2711 of the Adoption Act, where necessary a report of the intermediary unless previously filed, criminal history background checks and child abuse clearance certificates, copies of court orders terminating parental rights and other court's orders involving the guardianship, custody, placement or adoption of the adoptee, written approval by the Interstate Compact on the Placement of Children if 62 P.S. §§ 761 *et seq.* applies to the placement, a verified statement that the PACA-notice was provided to the prospective adoptive parents and the adoptee, if required by Section 2733(c) of the Adoption Act along with a copy of the PACA-notice attached to the verified statement, and if previously approved, the Contact Agreement and the court order approving the Contact Agreement.

Rule 15.13(c)(1) is modeled after former Rule 15.5(b). Notice of the hearing on the adoption petition must be given to any birth parent, putative father and presumptive father whose parental rights have not been terminated in earlier proceedings. If the parental rights of these individuals have been terminated, then there is no need to provide notice of the adoption hearing to such birth parent, putative father, or presumptive father. Paragraph (c)(2) is new and applies when the petitioners, as part of the adoption hearing, are seeking court approval of a proposed executed Contact Agreement. In that situation, by cross-referencing the applicable provisions of Rule 15.12, paragraph (c)(2) requires the necessary parties to receive notice of the filing of the petition to approve a Contact Agreement and notice of the date of the adoption hearing when the petition will be considered by the court.

Rule 15.13(d) is identical to former Rule 15.5(c) except that cross-references to the Adoption Act have been revised and updated.

Rule 15.13(e) is derived from former Rule 15.5(d) and cross-references applicable statutory provisions regarding the adoption hearing. Section 2721 of the Adoption Act requires a hearing on the adoption petition, and Section 2723 requires the adopting parents and the adoptee to attend.

Paragraph (e)(1) establishes that the petitioner shall have the opportunity at the hearing to present evidence to the court if for any reason one or more of the statutory requirements have not been satisfied or one or more reports and exhibits is not attached to the adoption petition. Paragraph (e)(2) is modeled after former Rule 15.5(d), requiring disclosure of all fees and costs incurred in connection with the adoption. Unlike former Rule 15.5(d) (requiring the disclosure statement to be verified by petitioner's counsel), paragraph (e)(2) provides that the report disclosing fees and costs may be verified by the petitioner or petitioner's counsel. The disclosure of fees and costs must be verified if the petitioners are proceeding without representation by counsel.

Rule 15.13(f) is identical to former Rule 15.5(e).

Rule 15.14 Registration of Foreign Adoption Decree

With a few exceptions, Rule 15.14 is identical to former Rule 15.8. Changes generally reflect style, use of defined terms, and an effort to achieve consistency across the Orphans' Court Rules.

With respect to the Explanatory Comment, a new paragraph was added expressly indicating that it need not be shown that the birth parents of the foreign born child were given the PACA-notice pursuant to Section 2733(c) of the Adoption Act, because the adoption was completed in the native country of the foreign-born adopted child, pursuant to the laws and rules of that country.

In addition to changes to Rule 15.8, minor revisions were made to the form Petition to Register Foreign Adoption Decree Pursuant to 23 Pa.C.S. § 2908 and the accompanying instructions. An additional change was made relative to providing a certified English translation of adoption decrees issued by a foreign government that are not in English. The documentation for the foreign born child issued by the foreign government often contains an English translation, with a stamp or separate page certifying the translation to be true and correct. It is not required to obtain a new and separate verification signed under oath by one residing in the United States who is certified to translate the language appearing on the birth certificate or adoption decree.

Rule 15.15 Petition for Adoption of a Foreign Born Child

With a few exceptions to be noted below, Rule 15.15 is nearly identical to former Rule 15.9. Changes generally reflect style, use of defined terms, and an effort to achieve consistency across the Orphans' Court Rules.

Former Rule 15.9(b)(1) (requiring standalone verifications by petitioners, intermediary, and translators) was eliminated in favor of verification requirements embedded in filings, e.g., Petition for Adoption of a Foreign Born Child and the Report of the Intermediary. See Rule 15.15(b)(3) and (9). Similarly, Rule 15.15(b)(6) and (7) (regarding documents translated into English) requires the certification of the translator filed with the documents. This change will eliminate the need for separate verifications and certifications.

Rule 15.16 Notice and Service in Subsequent Petitions Regarding Contact Agreements

As previously discussed, Rule 15.12 addresses how and when Contact Agreements are presented to the court, how interested parties are informed an agreement has been submitted to and is being considered by the court, and how the court should proceed when presented with an agreement. Rules 15.16—15.19 establish procedures for proceedings that can arise with respect to the Contact Agreement after the adoption is finalized, i.e., petitions to modify, enforce, or discontinue. Rule 15.16 is an entirely new rule and establishes means for notifying all interested parties of the commencement of a proceeding to modify, enforce, or discontinue a Contact Agreement. Pursuant to Rules 15.17, 15.18, and 15.19, any one of these three proceedings must be commenced by a petition filed with the court.

Rule 15.16(a)(1) provides that the party filing the petition must mail the petition along with a copy of a notice to plead to (i) every person who is a party to the Contact Agreement; (ii) the adopted child if he or she has attained age 12 by the time of the petition's filing; (iii) any sibling of the adopted child who has continuing

contact or communication with the adopted child under the terms of the Contact Agreement; and (iv) the counsel who represented or is presently representing any such party, including any guardian *ad litem* who previously represented the adopted child. The service requirements of Rule 15.16(a)(1) are modeled after Pa. O.C. Rules 2.5 and 3.5(b). Rule 15.16(a)(2) requires the petitioner to file a certificate of service with the court indicating when the petition and notice to plead was mailed to the individuals entitled to service.

Rule 15.16(b) establishes a procedure for notifying interested parties of the date when the court will conduct a hearing on the petition. Paragraph (b) requires the petitioner to provide notice of the hearing to the individuals who received service of the petition pursuant to paragraph (a)(1) regardless of whether any individual filed an objection or responsive pleading. Normally, notice would be provided only to those who filed an objection or responsive pleading; however, all interested parties should be notified of the date of the court hearing because the individuals involved likely will not be represented, even if they were represented when the Contact Agreement was negotiated, and if they attend the hearing, may have information for the court to consider. The evidentiary standard to modify, enforce, or discontinue the Contact Agreement is clear and convincing evidence that the requested relief will serve the needs, welfare, and best interest of the child.

Rule 15.16(b)(2) allows the petitioner to send the hearing notice by United States mail, electronic transmission, or any other means that will effectively inform the recipient of the date, time and place of the hearing. Pursuant to paragraph (b)(3), a certificate of service shall be presented at the start of the hearing indicating who received notice of the hearing date, how notice was transmitted to the recipient, and attaching a copy of the notice.

Rule 15.17 Petition to Modify a Contact Agreement

Rule 15.17 is an entirely new rule and implements Section 2737 of the Adoption Act, which provides for the modification of a Contact Agreement. Rule 15.17(a) establishes who may file a petition to modify the Contact Agreement and where the modification petition must be filed.

Paragraph (b) sets forth the averments that must be contained in a petition to modify a Contact Agreement. The averment required by paragraph (b)(1) identifies adopted child's present age. Through the averments required by paragraphs (b)(2) and (b)(4), the court can confirm that the subject Contact Agreement was approved as provided by Sections 2734 and 2735 of the Adoption Act. Paragraph (b)(3) will assist the court in determining whether any guardian *ad litem* who may have represented the adopted child at the time the court approved the Contact Agreement should receive notice of the petition to modify the Contact Agreement. Similarly, paragraph (b)(5) informs the court whether any siblings of the adopted child have continuing contact or communication with the adopted child pursuant to the Contact Agreement, and whether the siblings were represented by any guardians *ad litem* who should also receive notice of the petition's filing. Finally, paragraphs (b)(6) and (b)(7) require the petitioner to describe the proposed modification and explain why modification will serve the needs, welfare, and best interest of the adopted child. Pursuant to Section 2737(b) of the Adoption Act, the court may modify the Contact Agreement only if it finds by clear and

convincing evidence that the modification will serve “the needs, welfare and best interest of the child.”

Rule 15.17(c) requires the Contact Agreement to be attached to the petition as an exhibit. This requirement reflects Pa. O.C. Rule 3.3(j) and ensures all individuals receiving the modification petition will have a copy of the Contact Agreement that is sought to be modified.

Paragraph (d) implements the service requirements of Rule 15.16. Rule 15.17(e) requires a hearing in order for the court to determine whether the evidence presented meets the standard of clear and convincing evidence that the modification serves the needs, welfare and best interest of the child.

Rule 15.18 Petition to Enforce a Contact Agreement

Rule 15.18, another entirely new rule, implements Section 2738 of the Adoption Act, which addresses enforcement of a Contact Agreement. As provided in Section 2738(a) of the Adoption Act, Rule 15.18(a) establishes who may file a petition to modify the Contact Agreement. Unlike Rules 15.17(a) and 15.19(a), Rule 15.18(a) does not indicate where such enforcement petition must be filed because Section 2738(a) provides that an action to enforce the Contact Agreement is to be brought “in the court that finalized the adoption”; however, Section 2738(e)(2) provides that “[t]he court issuing final approval of an agreement shall have continuing jurisdiction over enforcement of the agreement until the child turns 18 years of age, unless the agreement otherwise stipulates or is modified by the court.” The Explanatory Comment advises the practitioner of this statutory conflict.

Rule 15.18(b) sets forth the averments in a petition seeking to enforce a Contact Agreement. The averment in paragraph (b)(1) indicates whether the adopted child should receive notice of the filing of the enforcement petition and an opportunity to be heard before the court. The information sought by paragraphs (b)(2) and (b)(4) enables the court to confirm the subject Contact Agreement was approved as provided by Section 2735 of the Adoption Act and, where applicable, that the adopted child consented to the agreement pursuant to Section 2734 of the Adoption Act. Similar to paragraph (b)(1), the averments required by paragraphs (b)(3) and (b)(5) assist the court in determining whether certain individuals should receive notice of the enforcement petition and an opportunity to be heard, specifically any guardian *ad litem* who may have represented the adopted child at the time the court approved the Contact Agreement, any siblings of the adopted child who have continuing contact or communication with the adopted child pursuant to the Contact Agreement, and in this latter instance, any guardians *ad litem* representing minor siblings. Paragraph (b)(6) requires the petitioner to affirm that he or she is in substantial compliance with the Contact Agreement. Finally, paragraphs (b)(7) and (b)(8) require the petitioner to identify the party who is breaching the Contact Agreement, describe breach, and explain why enforcement will serve the needs, welfare, and best interest of the adopted child. Section 2738(d) of the Adoption Act provides that the court may enforce the Contact Agreement only if the court makes two findings: first, that the petitioning party is in substantial compliance with the terms of the Contact Agreement, and second, by clear and convincing evidence that enforcement will serve “the needs, welfare and best interest of the child.”

Rule 15.18(c) requires the Contact Agreement to be an exhibit to the petition. Requiring the Contact Agreement

as an exhibit to the petition implements Pa. O.C. Rule 3.3(j) and ensures that all individuals receiving the petition have a copy of the Contact Agreement sought to be enforced. Paragraph (d) implements the service requirements of Rule 15.16.

Lastly, paragraph (e) requires a hearing so the court can receive evidence as to whether the petitioning party is in substantial compliance with the terms of the Contact Agreement and how enforcement will serve “the needs, welfare and best interest of the child.” See 23 Pa.C.S. § 2738(d). This latter finding must be established by clear and convincing evidence.

Rule 15.19 Petition to Discontinue a Contact Agreement

Rule 15.19 is an entirely new rule and implements Section 2739 of the Adoption Act, which provides for discontinuing a Contact Agreement. In accordance with Section 2739(a) of the Adoption Act, paragraph (a) establishes who may file a petition seeking to discontinue a Contact Agreement and where the petition must be filed.

Paragraph (b) lists the averments for a petition seeking to discontinue a Contact Agreement. The purpose of paragraph (b)(1) is three-fold: first, to determine if the adopted child needed to consent to the Contact Agreement at the time it was approved by the court; second, to determine if the adopted child could be a petitioner in the present action; and third, in the discretion of the court, whether the adopted child should testify at the hearing. Paragraphs (b)(2) and (b)(4) enable the court to confirm the Contact Agreement was approved in accordance with Sections 2734 and 2735 of the Adoption Act. The averments required by paragraphs (b)(3), and (b)(5) assist the court in determining whether other individuals should receive notice of the petition to discontinue and an opportunity to be heard at the hearing, specifically any guardian *ad litem* who may have represented the adopted child at the time the court approved the Contact Agreement, any siblings of the adopted child who have continuing contact with the adopted child pursuant to the Contact Agreement, and in this latter instance, any guardians *ad litem* who represented the minor siblings during the negotiation and court approval of the Contact Agreement. Finally, paragraphs (b)(6) and (b)(7) require the petitioner to describe the reasons for requesting the Contact Agreement be discontinued and why the action will serve the needs, welfare and best interest of the adopted child. Section 2739(b) of the Adoption Act provides that the court may discontinue the Contact Agreement only if the court finds by clear and convincing evidence that discontinuing the Contact Agreement will serve “the needs, welfare and best interest of the child.”

Rule 15.19(c) requires the Contact Agreement to be an exhibit to the petition. As explained above with respect to Rule 15.17, requiring the Contact Agreement as an exhibit to the petition implements Pa. O.C. Rule 3.3(j) and ensures all individuals receiving the petition will have a copy of the Contact Agreement that the petitioner is seeking to discontinue.

Paragraph (d) implements the service requirements of Rule 15.16.

Finally, paragraph (e) of Rule 15.19 requires a hearing so the court can determine whether the evidence clearly and convincingly establishes that discontinuing the Contact Agreement will serve the needs, welfare, and best interest of the adopted child.

Rule 15.20 Collection of Documents and Maintenance of Court File

Rule 15.20 is an entirely new rule, designed to implement in part the provisions of 23 Pa.C.S. §§ 2911—2916, 2931—2938, governing the collection and dissemination of information about birth parents, the adopted child, and siblings of the adopted child. If the adopting parents reside in the same county as the birth parent(s) or if the termination of parental right proceeding and the adoption proceeding were brought in the county where the agency maintained its office, then only one clerk is involved and the file of both proceedings is maintained together. However, it is commonplace for the adopting parents and the birth parent(s) to reside in different counties, in which case one clerk is maintaining the files pertaining to the termination of parental rights and the clerk in another county is maintaining court records pertaining to the adoption. Also, it is possible that the birth parents reside in different counties, and proceedings to terminate the parental rights of each parent were conducted in the county of the parent's residence.

Rule 15.20(a) requires the clerk where parental rights were terminated and the clerk where the adoption decree is entered to maintain the court records as part of a permanent court file. "Court records" is defined in Section 2911 of the Adoption Act as the "petition, exhibits, reports, notes of testimony, decrees, and other papers pertaining to a proceeding." 23 Pa.C.S. § 2911. Rule 15.20 uses the term "court file" because, as explained below, the clerk could receive additional papers and information after the proceeding terminating parental rights is concluded or the adoption finalized. Thus, court records are only some of the documents that may be part of the court file. Paragraphs (b) and (c) lists the other documents the clerk must accept and make part of the court file.

Rule 15.20(b) lists documents that must be accepted by both the clerk where parental rights were terminated and the clerk where the adoption was finalized, depending on where the documents are presented. Paragraphs (b)(1)—(b)(4) are the same documents referenced in Rule 15.11; they include (i) a statement by the birth parent of his or her medical, personal, or social history information, regardless of whether this information is provided in the official form promulgated by the Department or explained in an informal letter or other writing; (ii) any updated statement about the birth parent's medical, personal, or social history information; (iii) a birth parent's signed authorization or consent permitting the release of identifying information, regardless of whether the birth parent provides a written statement or uses forms promulgated by the Department or the Department of Health; and (iv) an informal statement or an official form signed by birth parent withholding the release of identifying information or revoking a previously given consent or authorization.

Rule 15.20(c) lists additional documents that must be accepted and maintained as part of the court file by the clerk of the county where the adoption was finalized. As provided in Rule 15.20(c)(2), the clerk should accept and file any request for non-identifying or identifying information only if the adoption was completed in the county. If an adopted individual wishes to place in the court file an official form or an informal statement authorizing the release of his or her identifying information, withholding the release of identifying information, or revoking a previously given consent or authorization, any statement or completed forms signed by the adopted individual should be accepted only by the clerk in the county where the adoption was finalized.

Section 2916 of the Adoption Act allows an attorney who represented any party to the adoption proceeding or acted as counsel or guardian *ad litem* for a child in the adoption proceeding to forward to the court that finalized the adoption the attorney's records and information pertaining to the child, birth family, or the adopting parents. Rule 15.20(c)(3) implements this provision, requiring the clerk where the adoption was finalized to accept records and information provided the remitting attorney submits the documents in the format dictated by local rule and pays any filing fee.

Rule 15.20(d) addresses situations when the proceedings to terminate parental rights and the adoption proceeding occurred in more than one county. Rule 15.20(d) directs the clerk where the parental rights were terminated to copy and forward the forms and information to both the Department of Human Services and to the clerk of the court where the adoption was finalized if the court is known or reasonably can be ascertained from information appearing in the clerk's court file.

Finally, with one exception, Rule 15.20(e) directs the clerk receiving documents to time-stamp the documents before placing them in the court file and to send an acknowledgement of receipt to the filing party or remitting clerk. The one exception is written requests for non-identifying and identifying information because these requests will be handled pursuant to Rule 15.22, as discussed below.

Rule 15.21 Privacy; Withholding the Court File from Inspection

Rule 15.21 is derived from former Rule 15.7, but has been revised in light of amendments to the Adoption Act and the Supreme Court's promulgation of the *Public Access Policy*, which took effect on January 1, 2018.

Rule 15.21(a) provides for the impounding of all proceedings, dockets, Intermediary reports, and certificates of adoption. However, as explained in the discussion concerning Rule 15.20, the court file may contain documents in addition to these items. Thus, Rule 15.21(a) updates the description of documents withheld from inspection and the statutory cross-references. Rule 15.21(a) expressly mandates that all items in the court file shall be withheld from inspection unless disclosure is permitted by 20 Pa.C.S. §§ 2931—2937 of the Adoption Act, and the implementing procedural rule, Rule 15.22.

Rule 15.22 Dissemination and Release of Information in the Court File

Rule 15.22 is a new rule designed to implement 23 Pa.C.S. §§ 2931—2938, regarding who can request non-identifying or identifying information about other parties in an adoption process.

Rule 15.22(a)(2) requires one requesting information from the court file to establish that he or she is an adult individual permitted to make a request under Section 2931 of the Adoption Act and in certain situations, that other preconditions have been satisfied. Rule 15.22(a)(3) requires one requesting information to describe the relationship between the requester and the individual who is the subject of the request, and in certain instances, that age requirements and other preconditions have been met.

Pursuant to Section 2933(a) of the Adoption Act, only an "Authorized Representative" can handle a request for identifying information; thus, the court must appoint an Authorized Representative whenever a request is received for identifying information. As defined in Section 2911, an Authorized Representative is an individual who has com-

pleted a standardized training program developed by the Department of Human Services.

In accordance with Section 2931(a) of the Adoption Act, Rule 15.22(a) provides that one seeking non-identifying or identifying information shall file a written request with the clerk where the adoption decree was entered. Pursuant to Rule 15.22(h), the local court may develop a reasonable fee schedule for these requests.

By local rule, a judicial district may require a particular format for these requests, develop a standardized form, or require the filing of a petition. Except in the case of birth parents, there is additional information that needs to be provided by the requester in order to determine if the requester is allowed to make his or her request for information. See Rule 15.22(a)(2)(A)—(a)(2)(F).

The written request must state who is the subject of the request. Section 2931(b) provides that the following individuals may be the subject of a request for information: (i) an adopted individual if the adopted individual has attained 21 years of age; (ii) the birth parent of an adopted individual; (iii) the parent of a birth parent if the birth parent consents, has been adjudicated incapacitated, or is deceased; and (iv) the birth sibling of an adopted individual if both the adopted individual and the birth sibling have attained 21 years of age, and if the birth sibling, remained in the custody of the birth parent, then the birth parent must consent to the request for information or contact, have been adjudicated incapacitated, or have died. Paragraphs (a)(3)(A)—(a)(3)(C) identifies individuals who may be the subject of a request for information and other special conditions that apply when the request pertains to an adopted individual, parent of a birth parent, or birth sibling of an adopted individual.

Rule 15.22(b) provides that the clerk shall accept and date stamp the written request before forwarding it to the court for review. The judge or court personnel experienced in adoptions is able to address requests for non-identifying information; only an Authorized Representative will address requests for identifying information.

As provided in Rule 15.22(c), upon receiving the request, the judge or other court personnel shall review the request, determining: (i) if it is the appropriate court to handle the request; (ii) if the requester is permitted by the statute to proceed with his or her requested inquiry; and (iii) if the person about whom information is sought or with whom contact is requested can be the subject of a request pursuant to 23 Pa.C.S. § 2931(b). If the answer to any one of these questions is “no”, then the court should inform the requester that his or her request is being denied and the reasons thereof. The response to the requester can be a letter and need not be a court order as it is not an appealable decision of the court. If the answer to all of the three above questions is “yes”, then, if the request seeks only non-identifying information, the request shall be handled in accordance with Rule 15.22(d), and if the request seeks identifying information or contact with an individual, it shall be assigned to an Authorized Representative who shall proceed as provided in Rule 15.22(e).

While Section 2932 of the Adoption Act imposes deadlines for acknowledging and responding to requests, such deadlines are not incorporated in Rule 15.22. The deadlines are aspirational or directory, but not mandatory.

Finally, Section 2934 of the Adoption Act concerns the filing of a statement of medical, personal, or social history information, acknowledging receipt of the filing to the person who filed the statement, and disseminating the

statement to others. Once filed, the statement of medical, personal, or social history information becomes part of the court file subject to impounding and confidentiality; this information should not be disseminated by the clerk absent a later filed request for such information approved by the court.

Pursuant to Rule 15.22(g) if a statement of medical, personal, or social history is filed, updated, or sent from the clerk of the court where parental rights were terminated because a birth parent recently filed a statement with that clerk, then the clerk of the court finalizing the adoption shall include the statement as part of the court file. The Rule sets establishes provisions for processing the statement, including contact with persons who have previously filed requests for information.

[Pa.B. Doc. No. 21-1231. Filed for public inspection August 6, 2021, 9:00 a.m.]

Title 231—RULES OF CIVIL PROCEDURE

PART II. ORPHANS’ COURT RULES

[231 PA. CODE PART II]

Review and Vacatur of Local Orphans’ Court Rules; No. 875 Supreme Court Rules Doc.

Order

Per Curiam

And Now, this 22nd day of July, 2021, upon the recommendation of the Orphans’ Court Procedural Rules Committee, it is Ordered pursuant to Article V, Section 10 of the Constitution of Pennsylvania that:

1) The continued necessity of existing local orphans’ court rules governing proceedings subject to the Adoption Act, 23 Pa.C.S. §§ 2101—2938, as of July 1, 2022 shall be reviewed by the President Judge or his or her designee in light of the Order of this Court, *see* No. 874 Supreme Court Rules Docket (July 22, 2021), rescinding Rules 15.1 through 15.9 of the Pennsylvania Orphans’ Court Rules and replacing them with Rules 15.1 through 15.22, amending Rule 1.5 of the Pennsylvania Orphans’ Court Rules, rescinding and replacing the Pennsylvania Orphans’ Court Forms 15.6, 15.8, and 15.9, and rescinding and replacing Paragraph (F) of the Index to the Appendix of the Forms of the Pennsylvania Orphans’ Court Rules.

2) A local orphans’ court rule deemed necessary shall be submitted to the Orphans’ Court Procedural Rules Committee no later than February 1, 2022 for review in accordance with Pa. O.C. Rule 1.5 and Pa.R.J.A. No. 103(d).

3) A local orphans’ court rule governing proceedings subject to the Adoption Act, 23 Pa.C.S. §§ 2101—2938, not adopted in accordance with Pa. O.C. Rule 1.5 and Pa.R.J.A. No. 103(d) shall be vacated effective July 1, 2022.

This Order shall be processed in accordance with Pa.R.J.A. No. 103(b) and shall be effective immediately.

(Editor’s Note: See 51 Pa.B. 4267 for an Order relating to this Order.)

Adoption Report

Amendment of Pa. O.C. Rule 1.5; Rescission of Pa. O.C. Rules 15.1—15.9, Orphans' Court Forms 15.6, 15.8, and 15.9, and Paragraph (F) of the Appendix of Forms; Adoption of New Pa. O.C. Rules 15.1—15.22, Orphans' Court Forms A-05 through A-09, and Paragraph (F) of the Appendix of Forms

On July 22, 2021, the Supreme Court of Pennsylvania adopted a comprehensive rewrite of the Pennsylvania Orphans' Court Rules related to adoption proceedings pursuant to the Adoption Act, 23 Pa.C.S. §§ 2101—2938. The Rules were published for comment at 46 Pa.B. 332 (January 16, 2016); earlier versions of the Rules were published at 41 Pa.B. 2932 (June 11, 2011) and 43 Pa.B. 6321 (October 26, 2013.)

This is the Orphans' Court Procedural Rules Committee's Adoption Report related to the new rules. Please note that the Court does not adopt the Committee's Report.

Rule 1.5 Local Rules

Through amendment of Rule 1.5 and operation of Order, No. 874 Supreme Court Rules Docket (July 22, 2021), all previously promulgated local rules concerning adoption proceedings are vacated, effective July 1, 2022. For a local rule of procedure to be effective on July 1, 2022, it must be deemed necessary by the judicial district in light of the new statewide rules and be submitted to the Orphans' Court Procedural Rules Committee no later than February 1, 2022. This deadline is intended to afford the Committee sufficient time to review the local rules, respond to the judicial district, and permit publication in the *Pennsylvania Bulletin* pursuant to Pa.R.J.A. No. 103(d). Submissions after February 1, 2022 will be accepted; however, the Committee may not be able to give late submissions sufficient priority to clear the review process before July 1, 2022. The effective date of the new local rules and new Chapter XV rules should coincide, *i.e.*, July 1, 2022.

Rule 15.1 Local Adoption Rules

Rule 15.1 is derived from former Rule 15.1 but with substantial amendments. Unlike the former Rule, new Rule 15.1 elevates statewide rules over local rules and provides parity between statewide rules and the statutory provisions of the Adoption Act. By having the Adoption Act and the statewide rules under Chapter XV govern the practice of adoptions in the first instance, adoption practice throughout the Commonwealth is standardized. Any judicial district seeking to promulgate local rules must follow Pa. O.C. Rule 1.5, which in turn cross-references Pa.R.J.A. 103.

Rule 15.2 Definitions

Rule 15.2 is an entirely new rule, defining terms thereafter used throughout Chapter XV. If a term is defined in the Adoption Act, then the definition in Rule 15.2 cross-references the statutory provision.

Rule 15.3 Prerequisites for any Petition to Terminate Parental Rights or Petition to Adopt

Rule 15.3 is an entirely new rule; it has no counterpart in the former Adoption Rules. Paragraph (a) of Rule 15.3 requires the filing of a separate adoption petition for each child or any adult adoptee as well as separate parental rights termination petitions for each child whose birth parent, presumptive father, or putative father is the subject of the petition. While there are efficiencies in preparing one petition listing multiple children, other

concerns and issues outweigh this benefit, such as more accurate data collection of children involved in dependency proceedings, enhanced privacy and confidentiality, and facilitating appeals. The one child/one petition rule may result in increased filing fees as additional petitions will need to be filed in cases involving siblings or half-siblings. A county agency unduly burdened by the costs of filing separate petitions for a group of siblings may petition the court for relief from the filing costs. It is anticipated that such petitions for relief would be made when the costs are burdensome.

Rule 15.4 Notice of Hearing to Terminate Parental Rights; Method and Time

Rule 15.4 establishes notice procedures for petitions seeking to terminate parental rights. Although Rule 15.4 is derived from former Rule 15.6(a), new Rule 15.4 reorganizes and augments the notice procedures in proceedings to terminate parental rights. Rule 15.4 is organized into three concepts: (i) who is to receive notice of the hearing to terminate parental rights and the form of notice; (ii) how the notice is transmitted; and (iii) when the notice is provided.

Notably, Rule 15.4(b)(3) includes an additional requirement for a proceeding pursuant to Rule 15.10 (Involuntary Termination of Parental Rights). If the identity and location of the person whose parental rights are sought to be involuntarily terminated are known or can be determined after reasonable investigation, a copy of the petition for involuntary termination of parental rights shall be attached to the notice required by 23 Pa.C.S. § 2513(b).

Rule 15.5 Certification Filed with the Clerk Maintaining the Dependency Docket

Rule 15.5 is identical to former Rule 15.6(b). Pursuant to Rule 15.5 and former Rule 15.6(b), when pursuing termination of parental rights for a child who has been declared dependent by the juvenile court or when filing an adoption petition for such a child, the county agency must file *praecipis* with the clerk of the juvenile court so the juvenile court docket shows the status of the case in Orphans' Court.

Rule 15.6 Filing of Termination Petitions when an Agency is Not Involved

Rule 15.6 is an entirely new rule. It is intended to implement the long-standing precedent of the Court, namely that a parent cannot petition to terminate the parental rights of the other parent unless there is a present plan for the child's adoption either by a step-parent or another person. *In re Adoption of M.R.D.*, 145 A.3d 1117, 1120 (Pa. 2016); *In re T.R.*, 465 A.2d 642, 644 n.10 (Pa. 1983); *In re B.E.*, 377 A.2d 153 (Pa. 1977). *See also* 23 Pa.C.S. § 2512(b) ("If the petitioner is an agency it shall not be required to aver that an adoption is presently contemplated nor that a person with a present intent to adopt exists."). However, pursuant to Act 95 of 2020, a parent seeking the involuntary termination of the parental rights of the other parent pursuant to 23 Pa.C.S. § 2511(a)(7) (relating to grounds for termination of the basis of a child conceived as a result of rape or incest) may proceed without identifying an adoptive parent. *See* 23 Pa.C.S. §§ 2512(b)(2) and 2514.

Rule 15.7 Voluntary Relinquishment to Agency

Rule 15.7 is derived from former Rule 15.2 and addresses terminating parental rights by a petition to voluntarily relinquish the child to the care and custody of an agency. Rule 15.7, like the other rules covering

termination petitions, is structured in the following manner: paragraph (a) sets forth the petition averments; paragraph (b) lists the exhibits that must be attached to the petition; and paragraph (c) addresses the hearing and serving notice of the hearing.

With respect to the required averments in Rule 15.7(a), a number of averments are substantially similar to averments in former Rule 15.2. Three averments were not carried over from former Rule 15.2: (1) the religious affiliation of the petitioning birth parent, the other known or alleged birth parent, and the child; (2) the names of the birth mother's former husbands (expect when the birth mother was married at the time of the child's birth or during the one year prior to the child's birth); and (3) whether the child was born out of wedlock, and if so, whether the parents intend to marry. Three new averments were added to Rule 15.7(a) on the subjects of counseling services, contact agreements, and consents.

Rule 15.7(b) lists exhibits to a petition to voluntarily relinquish a child to an agency. It retains one of the exhibits required by former Rule 15.2(b), eliminates three exhibits previously required, and adds three new exhibits. Both rules require the petition to include the joinder or consent of the agency having care of the child, including its consent to accept custody until the child is adopted. See 23 Pa.C.S. § 2501(b).

With respect to the child's birth certificate or a certification of registration of the child's birth, required by former Rule 15.2(b)(2), it is relevant and should be part of the court's file. However, the child's birth certificate or a certification of registration of the child's birth does not need to be attached to every parental termination rights petition presented to the court. It is sufficient that the birth certificate or a certification of registration of the child's birth be filed once and made a part of the court's file, as reflected by Rule 15.3(b).

The exhibit required by former Rule 15.2(b), written consent of the parent or guardian of a minor petitioning birth parent, was eliminated because requiring its attachment is directly contrary to Section 2501(b) of the Adoption Act.

Three new exhibits are required to be attached to the voluntary relinquishment petition. First, the parent relinquishing care and custody of the child to an agency must sign a document indicating his or her present intent to transfer custody of the child to the agency. Next, to ensure that the petitioning birth parent received a notice regarding post-adoption contact and communication agreements ("PACA-notice"), a verified statement from the person who provided the notice, attesting that the PACA-notice was provided to the petitioning birth parent and the manner and date it was presented to this birth parent must be attached as an exhibit. The statement also requires that the PACA-notice be in writing and attached to the verification statement. Lastly, if there is a putative father and his rights may be terminated as part of the hearing on the voluntary relinquishment petition, a verification statement and the PACA-notice directed to the putative father must be attached as an exhibit to the petition. See Rule 15.7(b)(3).

Rule 15.7(c) addresses notice of the hearing and what must be presented at the hearing. Rule 15.7(c)(1) cross-references the statutory provisions setting forth the time for serving notice and those entitled to receive notice of the hearing on the voluntary relinquishment petition, as well as cross-referencing Rule 15.4 regarding permitted means of service. Rule 15.7(c) requires a certificate of

service to be presented to the court at the hearing, attesting that notice was given to everyone entitled to notice under 23 Pa.C.S. § 2503 and in a manner permitted under Rule 15.4(b)(1). Paragraph (c)(3) is derived from former Rule 15.2(c), requiring the petitioning birth parent to appear at the hearing and be available to testify.

The requirement in former Rule 15.2(c) that anyone who filed a joinder or consent to the petition must be present at the hearing was eliminated from Rule 15.7. It is implicit that when a joinder is filed by the other birth parent or putative father, then that individual is a petitioner and likewise needs to be present at the hearing.

The PACA-notice may not have been provided to a putative father at the time of the petition's filing. Regardless of the reason, when the rights of an alleged father may be terminated as part of the hearing on the birth mother's voluntary relinquishment petition and the PACA-notice was not previously sent to the putative father, then Rule 15.7(c) requires a verified statement to be presented to the court at the hearing indicating that an agency representative or counsel sent a PACA-notice to the putative father. As required by Rule 15.7(b)(3), a copy of the written PACA-notice must be attached to the verified statement.

Rule 15.8 Voluntary Relinquishment to Adult Intending to Adopt Child

Rule 15.8 is derived from former Rule 15.3 and addresses terminating parental rights by a petition to voluntarily relinquish the child to the care and custody of an adult who has, by a filing with a court, indicated his or her intent to adopt the child. Similar to Rule 15.7, Rule 15.8 is structured in the following manner: paragraph (a) sets forth the petition averments; paragraph (b) lists the exhibits that must be attached to the petition; and paragraph (c) addresses the hearing and service of notice of the hearing. Given that Rules 15.7 and 15.8 concern voluntary relinquishments, there is substantial overlap and duplication between the two rules.

Rule 15.9 Alternative Procedure for Relinquishment by Confirmation of Consent to Adoption

Rule 15.9 is an entirely new rule; however, it is structured in the same manner as Rules 15.7 and 15.8. The new rule implements an alternative procedure whereby parental rights can be voluntarily relinquished through the court's confirmation of a consent to adoption. Pursuant to Act 174 of 1982, this procedure became a third option for voluntary relinquishments.

Unlike the previously discussed voluntary relinquishment petitions, the alternative procedure for relinquishment by confirmation of consent to adoption does not require the birth parent to be either the petitioner or present at the hearing. After the birth parent signs a consent agreeing to relinquish parental rights and have the child adopted, the agency coordinating the adoption or the adopting parents, through counsel, files a petition seeking to have the court confirm the birth parent's previously executed consent to adoption, thereby terminating the parent's parental rights to the child. The contents and language of the consent are statutorily mandated by Section 2711(d) of the Adoption Act and must include the date and location of its execution as well as the names, addresses and signatures of two witnesses and an explanation of their relationship to the consenter.

Rule 15.9(a) sets forth the averments that must be contained in the petition to confirm the consent. Para-

graphs (a)(1)—(4) are modeled after the averments required in the voluntary relinquishment petitions; however, the terminology is changed because the petitioner will not be the consenter, *i.e.*, person who signed the consent to adopt. Paragraphs (a)(5) and (6) establish the consent was signed by the consenter in accordance with the statutory requirements under Sections 2711(c) and 2712 of the Adoption Act as well as informing the court that the requisite number of days has elapsed so that the previously executed consent to adoption is now irrevocable. Similarly, trying to establish that the consenter has not revoked the consent, paragraph (a)(7) asks whether the petitioner, counsel for the petitioner, the agency, or intermediary has received any revocation or attempt to revoke the previously executed consent to adoption. Paragraphs (a)(8)—(10) address counseling services, contact agreements, and consent.

Rule 15.9(b) lists the exhibits that must be attached to the petition to confirm consent and mirrors the exhibits required by Rules 15.7(b) and 15.8(b). Specifically, Rule 15.9(b)(1) requires that the original consent to adoption be attached to the petition, as mandated by Section 2504(a) of the Adoption Act. Rule 15.9(b)(2) and (b)(3) requires attachment of verified statements from an agency representative or counsel indicating that the PACA-notice was given first to the consenter and then also to the putative father, if there is a putative father and if the PACA-notice was provided to him prior to the filing of the petition to confirm consent. If a PACA-notice cannot be given to a putative father, Rule 15.9(b)(3) allows the agency representative or counsel to set forth in a verified statement why the PACA-notice could not be given to the putative father and the efforts that were made to identify or locate the subject person. Lastly, Rule 15.9(b)(4) requires that the consent of the agency or the Prospective Adoptive Parents be attached to the petition as the final exhibit, which shall provide that the agency or individuals agree to accept custody of the child until the adoption is completed.

Rule 15.9(c) addresses the hearing and what must be presented at the hearing. Rule 15.9(c)(1) cross-references statutory provisions regarding who must be served with notice, when service shall occur, and the form of notice about the hearing's scheduling. It also cross-references Rule 15.4 regarding how service is accomplished. Rule 15.9(c)(2) requires a certificate of service presented to the court at the hearing, attesting that notice of the hearing was given to everyone entitled to notice under Section 2504(b) of the Adoption Act and in a manner permitted under Rule 15.4(b)(2).

If there is an alleged father and his rights may be terminated as part of the hearing to confirm the consent executed by the consenting birth parent, and if the putative father did not receive a written PACA-notice prior to the petition's filing, Rule 15.9(c)(3) requires that a verified statement must be presented to the court during the hearing attesting that the written PACA-notice was provided to the putative father.

Rule 15.10 Involuntary Termination of Parental Rights

Rule 15.10 is modeled after former Rule 15.4 and establishes the petition averments, exhibits, and procedures for conducting a hearing to involuntarily terminate parental rights.

In Rule 15.10(a), the first eleven averments are substantially similar to the averments required under former Rule 15.4. Because standing is crucial in involuntary termination proceedings, the basis for the petitioner's

standing is set forth as a distinct averment. Pursuant to Section 2512 of the Adoption Act, a petition to involuntarily terminate a person's parental rights may only be filed by (i) the other birth parent; (ii) an agency; (iii) an individual having custody of the child or standing in *loco parentis* to the child and who also has filed a report of intention to adopt; or (iv) an attorney or guardian of a child who has been adjudicated dependent. Rule 15.4(a)(1) was slightly reworded to require the petitioner to provide the basis of his, her, or its standing under one of the four categories listed above.

The averments required by paragraph (a)(3) and paragraph (a)(4) are substantially similar to the second and third averments under former Rule 15.4, except the requirement to provide an averment as to the religious affiliation of the child or the subject birth parent was eliminated as discussed earlier in this Report with respect to Rules 15.7 and 15.8.

Paragraph (a)(5) is new and satisfies Section 2512(c) of the Adoption Act, which provides that the petition shall state whether a claim of paternity has been filed if the petition otherwise does not identify the child's father.

Rule 15.10(a)(6) is modeled after former Rule 15.4(a)(4); however, for the reasons previously set forth in this Report, the need to present an averment as to the names of the birth mother's former husbands was eliminated.

Rule 15.10(a)(7) is identical to former Rule 15.4(a)(5). Rule 15.10(a)(8) is new and relates to the date the child was removed from the parent who is the subject of the petition, if different than the date of placement with the petitioner. It seeks information that may not be provided to the court if the petitioner does not have custody of the child, such as the attorney or guardian *ad litem* representing a dependent child, and or if someone else had custody of the child before the petitioner obtained custody. Even though the date when the child is removed from the parent is rarely different from the date when the child is placed with the petitioner, it is important for this information to be conveyed to the court. This new pleading averment will provide the court with information as to why the child did not remain with his or her custodial parent. This information may be different than the information sought in paragraph (a)(10), which requires specificity in pleading facts to support the termination.

Rule 15.10(a)(10) is substantially similar to former Rule 15.4(a)(6). Likewise, Rule 15.10(a)(11) is identical to former Rule 15.14 (a)(7), except that the name of the federal legislation has been changed to reflect its current title.

As previously discussed in the context of Rule 15.7(a)(10), Rule 15.10(a)(12) addresses whether the petitioner has or will provide the PACA-notice, required by Section 2733(c) of the Adoption Act, to the birth parent who is the subject of the petition. This paragraph varies from its counterparts under Rules 15.7, 15.8, and 15.9 regarding whether the PACA-notice has been provided. (*See e.g.*, Rules 15.7(a)(10), 15.8(a)(10), and 15.9(a)(10)). The averment under this paragraph permits the petitioner to explain why the PACA-notice cannot be given to the subject birth parent and the requirement waived by the court.

Rule 15.10(a)(13) is derived from former Rule 15.4(a)(8). Rather than an averment in the petition that the petitioner will accept custody of the child until the child is adopted, this paragraph is reworded to require that a consent to this affect be attached as an exhibit to the petition. Paragraph (a)(13) also requires an additional

avertment, namely that a Report of Intention to Adopt or an adoption petition has been filed if it is an individual who is assuming custody of the child. This additional averment ensures compliance with Section 2512(b) of the Adoption Act and Rule 15.6. The averment is not required when the petition has been filed by a parent seeking to involuntarily terminate the parental rights of the other parent pursuant to 23 Pa.C.S. § 2511(a)(7) (relating to a child conceived as a result of a rape or incest). *See* 23 Pa.C.S. § 2514.

Lastly, Rule 15.10(a)(14) requires an averment that the petitioner has read the petition and believes its filing to be in the child's best interests. Because the court must consider and determine the child's best interests before involuntarily terminating parental rights, the petitioner should represent to the court whether he, she or it believes the child's best interests are served by a termination.

Rule 15.10(b) lists the exhibits that need to be attached to a petition to involuntarily terminate parental rights. Paragraph (b) eliminates the exhibits previously required by former Rule 15.4(b) and adds two new exhibits. To ensure the PACA-notice is provided to the parent who is the subject of the involuntary termination petition, a verified statement from the person who provided the notice, attesting that the PACA-notice was provided to the subject birth parent, together with how and when it was presented, must be attached as an exhibit. Rule 15.10(b)(1) also requires the written PACA-notice delivered to the subject birth parent be attached to the verification statement that is submitted with the petition as an exhibit. Requiring the PACA-notice in writing further ensures the birth parent is informed of the opportunity for post-adoption contact or communication, and is intended to minimize possible disputes between the birth parent and the representative providing the PACA-notice as to whether the notice was effectively given. If a PACA-notice is not provided, then paragraph (b)(1) requires the verified statement to attest to the efforts made to locate or identify the subject birth parent.

Lastly, in order to implement the requirement under Section 2512(b) of the Adoption Act, the signed consent of the petitioner, person, or agency that is accepting custody of the child until the child's adoption must be attached as an exhibit to the petition. Former Rule 15.4 required this consent to accept custody to be an averment set forth in the petition. Because consents are usually submitted as exhibits, the requirement was moved from the averments to the exhibits. It is not required when the petition has been filed by a parent seeking to involuntarily terminate the parental rights of the other parent pursuant to 23 Pa.C.S. § 2511(a)(7) (relating to a child conceived as a result of a rape or incest). *See* 23 Pa.C.S. § 2514.

Rule 15.10(c) addresses service of the hearing notice upon the appropriate individuals and other documents that must be presented at the hearing. This paragraph is modeled on former Rule 15.4(d). By cross-referencing Section 2513(b) of the Adoption Act and Rule 15.3(b)(3), Rule 15.10(c) requires the involuntary termination petition to be served 10 days in advance of the hearing on the parent who is the subject of the petition and for a copy given to the other parent, putative father, or parent or guardian of a minor parent whose rights are being involuntarily terminated. Rule 15.10(d)(2) requires a certificate of service to be presented to the court at the hearing, attesting that notice was given to everyone entitled to notice under Section 2513(b) of the Adoption Act and in a manner permitted under Rule 15.3(b)(3).

If the PACA-notice was not provided to the subject birth parent before the time of the petition's filing, then, pursuant Rule 15.10(c)(3), a verified statement must be presented to the court at the hearing indicating that counsel or a representative of the agency or intermediary sent a written PACA-notice to the subject birth parent. Similar to Rule 15.10(b)(2) when the verified statement is attached to the petition, Rule 15.10(c)(3) requires the written PACA-notice to be attached to the verified statement. Finally, if a PACA-notice is not being provided, then the verified statement from counsel or the representative of the agency or intermediary needs to attest to the efforts made to identify or locate the subject birth parent.

Rule 15.10(d)(1) addresses the appointment of counsel for the child in a contested proceeding. If the court determines the child requires counsel to represent both the best interests and legal interests of the child, the court shall determine on the record whether counsel can represent both interests without conflict before appointing an individual to serve as both guardian *ad litem* and counsel for the child. *See In re: Adoption of K.M.G.*, 240 A.3d 1218 (Pa. 2020). The court may appoint counsel for a parent whose rights are subject to termination if it determines that the parent is unable to pay for counsel or that payment would result in substantial financial hardship.

Rule 15.11 Notice of Right to File Statement of Medical, Personal, or Social History Information

Rule 15.11 is new and implements requirements under Sections 2503(e), 2504(d), and 2511(c) of the Adoption Act. Pursuant to each of these statutory sections, at the time of issuing the decree terminating parental rights, the court shall advise the parent, in writing, of the parent's continuing right to provide and update medical, personal, or social history information with the court and with the Department of Human Services.

In order to inform birth parents of their rights post-termination, Rule 15.11 sets forth information that should be provided to a birth parent in the mailing with the termination decree. It directs the clerk to include a reference to information and instructions for the parent to file medical, personal, or social history information with the clerk and the Department. Rule 15.11 also requires the clerk to include information and instructions to redact the birth parent's name from the child's original birth certificate.

A new form was developed to provide information about: (i) providing and updating medical, personal, or social history information; (ii) the right to file forms with the court and the Department authorizing or not authorizing the release of identifying information; and (iii) the need to separately file a redaction request with the Department of Health to prevent the release of the original birth certificate to the child once the adopted child reaches adulthood. The form is titled "Notice to Provide Medical Information and Determine Access to Identifying Information (A-05)."

Rule 15.12 Court Review and Approval of Contact Agreement

Rule 15.12 is an entirely new rule designed to implement the provisions of 23 Pa.C.S. §§ 2731—2742, providing for voluntary post-adoption agreements for continuing contact or communication. Statutory sections 2731—2742 set forth various requirements and considerations; however, these provisions do not specify how a written agreement for post-adoption contact or communication ("Contact Agreement") is presented to the court, when it

is to be presented to the court, and by whom. Rule 15.12(a) addresses these matters.

A proposed written Contact Agreement may be presented to the same court that has or will conduct the parental termination hearing if prospective adoptive parents have been identified by the time of the termination hearing. If the prospective adoptive parents are not identified until after a birth parent's parental rights have been terminated, then the Rule provides that the proposed written Contact Agreement be presented to the court that will be presented with the adoption petition.

The Rule does not dictate which party is responsible for filing the petition to have a proposed written Contact Agreement reviewed and approved by the court. The Rule provides that any party to the proposed written Contact Agreement, the agency or intermediary, or the guardian representing the child, may file the necessary petition depending upon which of these parties can do so most efficiently and expeditiously.

Rule 15.12(b) sets forth averments that must be contained in the petition to approve a proposed written Contact Agreement. The first four averments set forth information about the child who will be the subject of the proposed written Contact Agreement, whether the child is represented by a guardian *ad litem*, and whether the child has minor siblings who also should be represented by a guardian *ad litem*, pursuant to Section 2733(b) of the Adoption Act. Seven of the remaining averments are derived from the factors set forth in Section 2735(b)(2) that the court must consider in determining whether the Contact Agreement is in the best interest of the child. The averments set forth in Rule 15.12(b)(7), namely the length of time the child has been in the care and custody of the prospective adoptive parents, is relevant to a determination of the child's best interest. Finally, the petitioner is required to aver to the court that it is the petitioner's belief that the proposed written Contact Agreement is in the best interest of the child.

Rule 15.12(c) sets forth the exhibits that must be attached to the petition. A copy of the fully-executed proposed written Contact Agreement must be attached to the petition. This paragraph also requires the child's signed consent be attached to the petition if consent is required by Section 2734 of the Adoption Act (*i.e.*, a child who is 12 years of age or older must provide his or her consent to the proposed written Contact Agreement). Finally, the last required exhibit is the affidavit of all parties to the proposed Contact Agreement; these affidavits are required pursuant to Section 2735(b) of the Adoption Act.

Rule 15.12(d) provides the petition must be both filed with the court and served upon various individuals and entities set forth in paragraphs (d)(1)(A) through (d)(1)(E). This requirement provides notice of the filing of a petition to have the court approve a proposed written Contact Agreement to any person or entity that may have an interest in being heard before the court on the petition. The time to file a responsive pleading is within 10 days of the date on the petition or notice letter, which is consistent with the 10-day notice provided for holding a parental termination hearing.

Rule 15.12(e) provides for the appointment of a guardian *ad litem* for the child who is the subject of the proposed written Contact Agreement and any minor siblings entitled to representation pursuant to 23 Pa.C.S. § 2733(b). Finally, Rule 15.12(f) provides for court review, and if necessary, the holding of a hearing on the petition

with notice to those who receive service of the petition. If the court is unable to make a determination based solely upon the pleading and exhibits, then it can schedule a hearing to determine if the proposed written Contact Agreement is in the child's best interest.

The Explanatory Comment to this Rule suggests that the court conduct a hearing any time a child has signed the proposed written Contact Agreement or signed a separate consent agreeing to the proposed written Contact Agreement. In such instances, or where minor siblings are parties to the Agreements, the court is encouraged to conduct an evidentiary hearing to observe and question the minor participants. The court must also conduct a hearing if a responsive pleading opposing the petition has been filed.

Rule 15.13 Adoption

Rule 15.13 is modeled after former Rule 15.5. However, instead of merely cross-referencing the statutory section as in former Rule 15.5(a), new Rule 15.13(a) sets forth each averment statutorily required under Section 2701 of the Adoption Act. In addition to the required averments, this rule requires additional information and averments in order to implement other statutory sections. Rule 15.13(a)(2) contains a new averment; it requires the adoption petition to state the adoptee's name as it appears on the birth certificate, rather than the full name of the adoptee per Section 2701 of the Adoption Act. In all other respects, paragraphs (a)(1)—(a)(9) and paragraph (a)(16) track the statutory requirements under Section 2701 for an adoption petition.

In addition to the averments required by Section 2701 of the Adoption Act, there are additional averments contained in paragraphs (a)(10)—(a)(15) of Rule 15.13. These additional averments are explained briefly below.

Paragraph (a)(10) requires an affirmative averment that criminal history records and child abuse clearance certificates for each prospective adoptive parent are attached to the adoption petition as exhibits. Paragraph (a)(11) requires the petitioner to inform the court if there are any previously issued court orders impacting the ability of the court to grant the adoption petition. The existence of court orders establishing guardianship or custody of the adoptee in a person or entity other than the birth parent or court orders concerning placement, custody, guardianship or adoption of the adoptee also are pertinent to the court because previously issued orders might impede the court's ability to grant the adoption petition pending before it. In those situations where the adoptee was born in a state other than Pennsylvania, paragraph (a)(12) informs the court whether there has been compliance with the Interstate Compact on the Placement of Children if 62 P.S. §§ 761 *et seq.* applies to the placement.

Paragraph (a)(13) of the rule, implements the Court's holding in *In re Adoption of R.B.F. and R.C.F.*, 803 A.2d 1195 (Pa. 2002). If a particular report or exhibit cannot be attached to the adoption petition for any reason, the petitioner should have the opportunity to explain to the court why the report or exhibit is not attached and request that the court waive the required attachment in the particular instance.

Paragraph (a)(14) requires the court to be advised as to whether the prospective adoptive parents received the PACA-notice, and if required by Section 2733(c) of the Adoption Act, whether the adoptee received the same information.

Paragraph (a)(15) applies when the prospective adoptive parents and one or more birth relatives have negotiated a Contact Agreement. If an agreement exists, paragraph (a)(15) requires that the court before which the adoption petition is pending either be informed and given a copy of the order and Contact Agreement or be advised that a petition to approve the proposed Contact Agreement has been submitted and is pending before the court.

Rule 15.13(b) lists all exhibits that must be attached to the adoption petition. The exhibits include the adoptee's birth certificate if not previously filed with the court before which the adoption petition is pending, the consents required under Section 2711 of the Adoption Act, where necessary a report of the intermediary unless previously filed, criminal history background checks and child abuse clearance certificates, copies of court orders terminating parental rights and other court's orders involving the guardianship, custody, placement or adoption of the adoptee, written approval by the Interstate Compact on the Placement of Children if 62 P.S. §§ 761 *et seq.* applies to the placement, a verified statement that the PACA-notice was provided to the prospective adoptive parents and the adoptee, if required by Section 2733(c) of the Adoption Act along with a copy of the PACA-notice attached to the verified statement, and if previously approved, the Contact Agreement and the court order approving the Contact Agreement.

Rule 15.13(c)(1) is modeled after former Rule 15.5(b). Notice of the hearing on the adoption petition must be given to any birth parent, putative father and presumptive father whose parental rights have not been terminated in earlier proceedings. If the parental rights of these individuals have been terminated, then there is no need to provide notice of the adoption hearing to such birth parent, putative father, or presumptive father. Paragraph (c)(2) is new and applies when the petitioners, as part of the adoption hearing, are seeking court approval of a proposed executed Contact Agreement. In that situation, by cross-referencing the applicable provisions of Rule 15.12, paragraph (c)(2) requires the necessary parties to receive notice of the filing of the petition to approve a Contact Agreement and notice of the date of the adoption hearing when the petition will be considered by the court.

Rule 15.13(d) is identical to former Rule 15.5(c) except that cross-references to the Adoption Act have been revised and updated.

Rule 15.13(e) is derived from former Rule 15.5(d) and cross-references applicable statutory provisions regarding the adoption hearing. Section 2721 of the Adoption Act requires a hearing on the adoption petition, and Section 2723 requires the adopting parents and the adoptee to attend.

Paragraph (e)(1) establishes that the petitioner shall have the opportunity at the hearing to present evidence to the court if for any reason one or more of the statutory requirements have not been satisfied or one or more reports and exhibits is not attached to the adoption petition. Paragraph (e)(2) is modeled after former Rule 15.5(d), requiring disclosure of all fees and costs incurred in connection with the adoption. Unlike former Rule 15.5(d) (requiring the disclosure statement to be verified by petitioner's counsel), paragraph (e)(2) provides that the report disclosing fees and costs may be verified by the petitioner or petitioner's counsel. The disclosure of fees and costs must be verified if the petitioners are proceeding without representation by counsel.

Rule 15.13(f) is identical to former Rule 15.5(e).

Rule 15.14 Registration of Foreign Adoption Decree

With a few exceptions, Rule 15.14 is identical to former Rule 15.8. Changes generally reflect style, use of defined terms, and an effort to achieve consistency across the Orphans' Court Rules.

With respect to the Explanatory Comment, a new paragraph was added expressly indicating that it need not be shown that the birth parents of the foreign born child were given the PACA-notice pursuant to Section 2733(c) of the Adoption Act, because the adoption was completed in the native country of the foreign-born adopted child, pursuant to the laws and rules of that country.

In addition to changes to Rule 15.8, minor revisions were made to the form Petition to Register Foreign Adoption Decree Pursuant to 23 Pa.C.S. § 2908 and the accompanying instructions. An additional change was made relative to providing a certified English translation of adoption decrees issued by a foreign government that are not in English. The documentation for the foreign born child issued by the foreign government often contains an English translation, with a stamp or separate page certifying the translation to be true and correct. It is not required to obtain a new and separate verification signed under oath by one residing in the United States who is certified to translate the language appearing on the birth certificate or adoption decree.

Rule 15.15 Petition for Adoption of a Foreign Born Child

With a few exceptions to be noted below, Rule 15.15 is nearly identical to former Rule 15.9. Changes generally reflect style, use of defined terms, and an effort to achieve consistency across the Orphans' Court Rules.

Former Rule 15.9(b)(1) (requiring standalone verifications by petitioners, intermediary, and translators) was eliminated in favor of verification requirements embedded in filings, *e.g.*, Petition for Adoption of a Foreign Born Child and the Report of the Intermediary. *See* Rule 15.15(b)(3) and (9). Similarly, Rule 15.15(b)(6) and (7) (regarding documents translated into English) requires the certification of the translator filed with the documents. This change will eliminate the need for separate verifications and certifications.

Rule 15.16 Notice and Service in Subsequent Petitions Regarding Contact Agreements

As previously discussed, Rule 15.12 addresses how and when Contact Agreements are presented to the court, how interested parties are informed an agreement has been submitted to and is being considered by the court, and how the court should proceed when presented with an agreement. Rules 15.16—15.19 establish procedures for proceedings that can arise with respect to the Contact Agreement after the adoption is finalized, *i.e.*, petitions to modify, enforce, or discontinue. Rule 15.16 is an entirely new rule and establishes means for notifying all interested parties of the commencement of a proceeding to modify, enforce, or discontinue a Contact Agreement. Pursuant to Rules 15.17, 15.18, and 15.19, any one of these three proceedings must be commenced by a petition filed with the court.

Rule 15.16(a)(1) provides that the party filing the petition must mail the petition along with a copy of a notice to plead to (i) every person who is a party to the Contact Agreement; (ii) the adopted child if he or she has attained age 12 by the time of the petition's filing; (iii) any sibling of the adopted child who has continuing contact or communication with the adopted child under

the terms of the Contact Agreement; and (iv) the counsel who represented or is presently representing any such party, including any guardian *ad litem* who previously represented the adopted child. The service requirements of Rule 15.16(a)(1) are modeled after Pa. O.C. Rules 2.5 and 3.5(b). Rule 15.16(a)(2) requires the petitioner to file a certificate of service with the court indicating when the petition and notice to plead was mailed to the individuals entitled to service.

Rule 15.16(b) establishes a procedure for notifying interested parties of the date when the court will conduct a hearing on the petition. Paragraph (b) requires the petitioner to provide notice of the hearing to the individuals who received service of the petition pursuant to paragraph (a)(1) regardless of whether any individual filed an objection or responsive pleading. Normally, notice would be provided only to those who filed an objection or responsive pleading; however, all interested parties should be notified of the date of the court hearing because the individuals involved likely will not be represented, even if they were represented when the Contact Agreement was negotiated, and if they attend the hearing, may have information for the court to consider. The evidentiary standard to modify, enforce, or discontinue the Contact Agreement is clear and convincing evidence that the requested relief will serve the needs, welfare, and best interest of the child.

Rule 15.16(b)(2) allows the petitioner to send the hearing notice by United States mail, electronic transmission, or any other means that will effectively inform the recipient of the date, time and place of the hearing. Pursuant to paragraph (b)(3), a certificate of service shall be presented at the start of the hearing indicating who received notice of the hearing date, how notice was transmitted to the recipient, and attaching a copy of the notice.

Rule 15.17 Petition to Modify a Contact Agreement

Rule 15.17 is an entirely new rule and implements Section 2737 of the Adoption Act, which provides for the modification of a Contact Agreement. Rule 15.17(a) establishes who may file a petition to modify the Contact Agreement and where the modification petition must be filed.

Paragraph (b) sets forth the averments that must be contained in a petition to modify a Contact Agreement. The averment required by paragraph (b)(1) identifies adopted child's present age. Through the averments required by paragraphs (b)(2) and (b)(4), the court can confirm that the subject Contact Agreement was approved as provided by Sections 2734 and 2735 of the Adoption Act. Paragraph (b)(3) will assist the court in determining whether any guardian *ad litem* who may have represented the adopted child at the time the court approved the Contact Agreement should receive notice of the petition to modify the Contact Agreement. Similarly, paragraph (b)(5) informs the court whether any siblings of the adopted child have continuing contact or communication with the adopted child pursuant to the Contact Agreement, and whether the siblings were represented by any guardians *ad litem* who should also receive notice of the petition's filing. Finally, paragraphs (b)(6) and (b)(7) require the petitioner to describe the proposed modification and explain why modification will serve the needs, welfare, and best interest of the adopted child. Pursuant to Section 2737(b) of the Adoption Act, the court may modify the Contact Agreement only if it finds by clear and convincing evidence that the modification will serve "the needs, welfare and best interest of the child."

Rule 15.17(c) requires the Contact Agreement to be attached to the petition as an exhibit. This requirement reflects Pa. O.C. Rule 3.3(j) and ensures all individuals receiving the modification petition will have a copy of the Contact Agreement that is sought to be modified.

Paragraph (d) implements the service requirements of Rule 15.16. Rule 15.17(e) requires a hearing in order for the court to determine whether the evidence presented meets the standard of clear and convincing evidence that the modification serves the needs, welfare and best interest of the child.

Rule 15.18 Petition to Enforce a Contact Agreement

Rule 15.18, another entirely new rule, implements Section 2738 of the Adoption Act, which addresses enforcement of a Contact Agreement. As provided in Section 2738(a) of the Adoption Act, Rule 15.18(a) establishes who may file a petition to modify the Contact Agreement. Unlike Rules 15.17(a) and 15.19(a), Rule 15.18(a) does not indicate where such enforcement petition must be filed because Section 2738(a) provides that an action to enforce the Contact Agreement is to be brought "in the court that finalized the adoption"; however, Section 2738(e)(2) provides that "[t]he court issuing final approval of an agreement shall have continuing jurisdiction over enforcement of the agreement until the child turns 18 years of age, unless the agreement otherwise stipulates or is modified by the court." The Explanatory Comment advises the practitioner of this statutory conflict.

Rule 15.18(b) sets forth the averments in a petition seeking to enforce a Contact Agreement. The averment in paragraph (b)(1) indicates whether the adopted child should receive notice of the filing of the enforcement petition and an opportunity to be heard before the court. The information sought by paragraphs (b)(2) and (b)(4) enables the court to confirm the subject Contact Agreement was approved as provided by Section 2735 of the Adoption Act and, where applicable, that the adopted child consented to the agreement pursuant to Section 2734 of the Adoption Act. Similar to paragraph (b)(1), the averments required by paragraphs (b)(3) and (b)(5) assist the court in determining whether certain individuals should receive notice of the enforcement petition and an opportunity to be heard, specifically any guardian *ad litem* who may have represented the adopted child at the time the court approved the Contact Agreement, any siblings of the adopted child who have continuing contact or communication with the adopted child pursuant to the Contact Agreement, and in this latter instance, any guardians *ad litem* representing minor siblings. Paragraph (b)(6) requires the petitioner to affirm that he or she is in substantial compliance with the Contact Agreement. Finally, paragraphs (b)(7) and (b)(8) require the petitioner to identify the party who is breaching the Contact Agreement, describe breach, and explain why enforcement will serve the needs, welfare, and best interest of the adopted child. Section 2738(d) of the Adoption Act provides that the court may enforce the Contact Agreement only if the court makes two findings: first, that the petitioning party is in substantial compliance with the terms of the Contact Agreement, and second, by clear and convincing evidence that enforcement will serve "the needs, welfare and best interest of the child."

Rule 15.18(c) requires the Contact Agreement to be an exhibit to the petition. Requiring the Contact Agreement as an exhibit to the petition implements Pa. O.C. Rule 3.3(j) and ensures that all individuals receiving the

petition have a copy of the Contact Agreement sought to be enforced. Paragraph (d) implements the service requirements of Rule 15.16.

Lastly, paragraph (e) requires a hearing so the court can receive evidence as to whether the petitioning party is in substantial compliance with the terms of the Contact Agreement and how enforcement will serve “the needs, welfare and best interest of the child.” See 23 Pa.C.S. § 2738(d). This latter finding must be established by clear and convincing evidence.

Rule 15.19 Petition to Discontinue a Contact Agreement

Rule 15.19 is an entirely new rule and implements Section 2739 of the Adoption Act, which provides for discontinuing a Contact Agreement. In accordance with Section 2739(a) of the Adoption Act, paragraph (a) establishes who may file a petition seeking to discontinue a Contact Agreement and where the petition must be filed.

Paragraph (b) lists the averments for a petition seeking to discontinue a Contact Agreement. The purpose of paragraph (b)(1) is three-fold: first, to determine if the adopted child needed to consent to the Contact Agreement at the time it was approved by the court; second, to determine if the adopted child could be a petitioner in the present action; and third, in the discretion of the court, whether the adopted child should testify at the hearing. Paragraphs (b)(2) and (b)(4) enable the court to confirm the Contact Agreement was approved in accordance with Sections 2734 and 2735 of the Adoption Act. The averments required by paragraphs (b)(3), and (b)(5) assist the court in determining whether other individuals should receive notice of the petition to discontinue and an opportunity to be heard at the hearing, specifically any guardian *ad litem* who may have represented the adopted child at the time the court approved the Contact Agreement, any siblings of the adopted child who have continuing contact with the adopted child pursuant to the Contact Agreement, and in this latter instance, any guardians *ad litem* who represented the minor siblings during the negotiation and court approval of the Contact Agreement. Finally, paragraphs (b)(6) and (b)(7) require the petitioner to describe the reasons for requesting the Contact Agreement be discontinued and why the action will serve the needs, welfare and best interest of the adopted child. Section 2739(b) of the Adoption Act provides that the court may discontinue the Contact Agreement only if the court finds by clear and convincing evidence that discontinuing the Contact Agreement will serve “the needs, welfare and best interest of the child.”

Rule 15.19(c) requires the Contact Agreement to be an exhibit to the petition. As explained above with respect to Rule 15.17, requiring the Contact Agreement as an exhibit to the petition implements Pa. O.C. Rule 3.3(j) and ensures all individuals receiving the petition will have a copy of the Contact Agreement that the petitioner is seeking to discontinue.

Paragraph (d) implements the service requirements of Rule 15.16.

Finally, paragraph (e) of Rule 15.19 requires a hearing so the court can determine whether the evidence clearly and convincingly establishes that discontinuing the Contact Agreement will serve the needs, welfare, and best interest of the adopted child.

Rule 15.20 Collection of Documents and Maintenance of Court File

Rule 15.20 is an entirely new rule, designed to implement in part the provisions of 23 Pa.C.S. §§ 2911—2916,

2931—2938, governing the collection and dissemination of information about birth parents, the adopted child, and siblings of the adopted child. If the adopting parents reside in the same county as the birth parent(s) or if the termination of parental right proceeding and the adoption proceeding were brought in the county where the agency maintained its office, then only one clerk is involved and the file of both proceedings is maintained together. However, it is commonplace for the adopting parents and the birth parent(s) to reside in different counties, in which case one clerk is maintaining the files pertaining to the termination of parental rights and the clerk in another county is maintaining court records pertaining to the adoption. Also, it is possible that the birth parents reside in different counties, and proceedings to terminate the parental rights of each parent were conducted in the county of the parent’s residence.

Rule 15.20(a) requires the clerk where parental rights were terminated and the clerk where the adoption decree is entered to maintain the court records as part of a permanent court file. “Court records” is defined in Section 2911 of the Adoption Act as the “petition, exhibits, reports, notes of testimony, decrees, and other papers pertaining to a proceeding.” 23 Pa.C.S. § 2911. Rule 15.20 uses the term “court file” because, as explained below, the clerk could receive additional papers and information after the proceeding terminating parental rights is concluded or the adoption finalized. Thus, court records are only some of the documents that may be part of the court file. Paragraphs (b) and (c) lists the other documents the clerk must accept and make part of the court file.

Rule 15.20(b) lists documents that must be accepted by both the clerk where parental rights were terminated and the clerk where the adoption was finalized, depending on where the documents are presented. Paragraphs (b)(1)—(b)(4) are the same documents referenced in Rule 15.11; they include (i) a statement by the birth parent of his or her medical, personal, or social history information, regardless of whether this information is provided in the official form promulgated by the Department or explained in an informal letter or other writing; (ii) any updated statement about the birth parent’s medical, personal, or social history information; (iii) a birth parent’s signed authorization or consent permitting the release of identifying information, regardless of whether the birth parent provides a written statement or uses forms promulgated by the Department or the Department of Health; and (iv) an informal statement or an official form signed by birth parent withholding the release of identifying information or revoking a previously given consent or authorization.

Rule 15.20(c) lists additional documents that must be accepted and maintained as part of the court file by the clerk of the county where the adoption was finalized. As provided in Rule 15.20(c)(2), the clerk should accept and file any request for non-identifying or identifying information only if the adoption was completed in the county. If an adopted individual wishes to place in the court file an official form or an informal statement authorizing the release of his or her identifying information, withholding the release of identifying information, or revoking a previously given consent or authorization, any statement or completed forms signed by the adopted individual should be accepted only by the clerk in the county where the adoption was finalized.

Section 2916 of the Adoption Act allows an attorney who represented any party to the adoption proceeding or acted as counsel or guardian *ad litem* for a child in the adoption proceeding to forward to the court that finalized

the adoption the attorney's records and information pertaining to the child, birth family, or the adopting parents. Rule 15.20(c)(3) implements this provision, requiring the clerk where the adoption was finalized to accept records and information provided the remitting attorney submits the documents in the format dictated by local rule and pays any filing fee.

Rule 15.20(d) addresses situations when the proceedings to terminate parental rights and the adoption proceeding occurred in more than one county. Rule 15.20(d) directs the clerk where the parental rights were terminated to copy and forward the forms and information to both the Department of Human Services and to the clerk of the court where the adoption was finalized if the court is known or reasonably can be ascertained from information appearing in the clerk's court file.

Finally, with one exception, Rule 15.20(e) directs the clerk receiving documents to time-stamp the documents before placing them in the court file and to send an acknowledgement of receipt to the filing party or remitting clerk. The one exception is written requests for non-identifying and identifying information because these requests will be handled pursuant to Rule 15.22, as discussed below.

Rule 15.21 Privacy; Withholding the Court File from Inspection

Rule 15.21 is derived from former Rule 15.7, but has been revised in light of amendments to the Adoption Act and the Supreme Court's promulgation of the *Public Access Policy*, which took effect on January 1, 2018.

Rule 15.21(a) provides for the impounding of all proceedings, dockets, Intermediary reports, and certificates of adoption. However, as explained in the discussion concerning Rule 15.20, the court file may contain documents in addition to these items. Thus, Rule 15.21(a) updates the description of documents withheld from inspection and the statutory cross-references. Rule 15.21(a) expressly mandates that all items in the court file shall be withheld from inspection unless disclosure is permitted by 20 Pa.C.S. §§ 2931–2937 of the Adoption Act, and the implementing procedural rule, Rule 15.22.

Rule 15.22 Dissemination and Release of Information in the Court File

Rule 15.22 is a new rule designed to implement 23 Pa.C.S. §§ 2931–2938, regarding who can request non-identifying or identifying information about other parties in an adoption process.

Rule 15.22(a)(2) requires one requesting information from the court file to establish that he or she is an adult individual permitted to make a request under Section 2931 of the Adoption Act and in certain situations, that other preconditions have been satisfied. Rule 15.22(a)(3) requires one requesting information to describe the relationship between the requester and the individual who is the subject of the request, and in certain instances, that age requirements and other preconditions have been met.

Pursuant to Section 2933(a) of the Adoption Act, only an "Authorized Representative" can handle a request for identifying information; thus, the court must appoint an Authorized Representative whenever a request is received for identifying information. As defined in Section 2911, an Authorized Representative is an individual who has completed a standardized training program developed by the Department of Human Services.

In accordance with Section 2931(a) of the Adoption Act, Rule 15.22(a) provides that one seeking non-identifying or

identifying information shall file a written request with the clerk where the adoption decree was entered. Pursuant to Rule 15.22(h), the local court may develop a reasonable fee schedule for these requests.

By local rule, a judicial district may require a particular format for these requests, develop a standardized form, or require the filing of a petition. Except in the case of birth parents, there is additional information that needs to be provided by the requester in order to determine if the requester is allowed to make his or her request for information. See Rule 15.22(a)(2)(A)—(a)(2)(F).

The written request must state who is the subject of the request. Section 2931(b) provides that the following individuals may be the subject of a request for information: (i) an adopted individual if the adopted individual has attained 21 years of age; (ii) the birth parent of an adopted individual; (iii) the parent of a birth parent if the birth parent consents, has been adjudicated incapacitated, or is deceased; and (iv) the birth sibling of an adopted individual if both the adopted individual and the birth sibling have attained 21 years of age, and if the birth sibling, remained in the custody of the birth parent, then the birth parent must consent to the request for information or contact, have been adjudicated incapacitated, or have died. Paragraphs (a)(3)(A)—(a)(3)(C) identifies individuals who may be the subject of a request for information and other special conditions that apply when the request pertains to an adopted individual, parent of a birth parent, or birth sibling of an adopted individual.

Rule 15.22(b) provides that the clerk shall accept and date stamp the written request before forwarding it to the court for review. The judge or court personnel experienced in adoptions is able to address requests for non-identifying information; only an Authorized Representative will address requests for identifying information.

As provided in Rule 15.22(c), upon receiving the request, the judge or other court personnel shall review the request, determining: (i) if it is the appropriate court to handle the request; (ii) if the requester is permitted by the statute to proceed with his or her requested inquiry; and (iii) if the person about whom information is sought or with whom contact is requested can be the subject of a request pursuant to 23 Pa.C.S. § 2931(b). If the answer to any one of these questions is "no", then the court should inform the requester that his or her request is being denied and the reasons thereof. The response to the requester can be a letter and need not be a court order as it is not an appealable decision of the court. If the answer to all of the three above questions is "yes", then, if the request seeks only non-identifying information, the request shall be handled in accordance with Rule 15.22(d), and if the request seeks identifying information or contact with an individual, it shall be assigned to an Authorized Representative who shall proceed as provided in Rule 15.22(e).

While Section 2932 of the Adoption Act imposes deadlines for acknowledging and responding to requests, such deadlines are not incorporated in Rule 15.22. The deadlines are aspirational or directory, but not mandatory.

Finally, Section 2934 of the Adoption Act concerns the filing of a statement of medical, personal, or social history information, acknowledging receipt of the filing to the person who filed the statement, and disseminating the statement to others. Once filed, the statement of medical, personal, or social history information becomes part of the court file subject to impounding and confidentiality; this

information should not be disseminated by the clerk absent a later filed request for such information approved by the court.

Pursuant to Rule 15.22(g) if a statement of medical, personal, or social history is filed, updated, or sent from the clerk of the court where parental rights were terminated because a birth parent recently filed a statement with that clerk, then the clerk of the court finalizing the adoption shall include the statement as part of the court file. The Rule sets establishes provisions for processing the statement, including contact with persons who have previously filed requests for information.

[Pa.B. Doc. No. 21-1232. Filed for public inspection August 6, 2021, 9:00 a.m.]

Title 255—LOCAL COURT RULES

CENTRE COUNTY

Local Rule in Accordance with Rule 205.4 of the Pennsylvania Rules of Civil Procedure; No. 2021-22 CM

Order

And Now, this 23rd day of July, 2021, It is Hereby Ordered as follows:

1. The following Local Rule 205.4 is Adopted by this Court and shall be effective thirty (30) days after being published in the *Pennsylvania Bulletin*.

2. The Centre County Judicial Law Clerk is Ordered and Directed to:

a. Distribute this Order and the following Local Rule to the Legislative Reference Bureau for publication in the *Pennsylvania Bulletin* by emailing a copy of this Order to bulletin@palrb.us and sending two copies to:

Legislative Reference Bureau
Pa. Code and Bulletin Office
647 Main Capitol Building
Harrisburg, PA 17120-0033

b. Amend this Court's website to include the following Local Rule within thirty (30) days after the publication in the *Pennsylvania Bulletin*.

c. File one (1) copy of this Local Rule with the Administrative Office of Pennsylvania Courts (AOPC).

By the Court

PAMELA A. RUEST,
President Judge

Rule 205.4. Electronic Filing.

A. Electronic Filing

1. The Centre County Court of Common Pleas hereby permits the electronic filing of legal papers and the electronic service of such papers under the terms described in this Local Rule. In the context of this rule, "legal papers" which may be filed electronically do not include cases involving Domestic Relations, Protection From Abuse, Orphans' Court, and Mental Health/Intellectual Disability.

B. Form of Documents Electronically Filed

1. All electronic filings shall be in Portable Document Format (PDF) or any other electronic format, if any, that the Court by local rule designates. A paper presented for

filing in a format other than PDF shall be converted to PDF and maintained by the Prothonotary/Clerk of Courts in that format.

2. A legal paper filed electronically shall be deemed the original document. The Prothonotary/Clerk of Courts shall maintain a hard copy of the document filed.

3. Scanned signatures will be accepted as originals. An electronically filed document shall be deemed to have been signed by the filer if it bears a facsimile or typographical signature of the filer, e.g. Is/ John Doe. The electronic filing of a legal paper constitutes a certification by the filing party that a hard copy of the legal paper was properly signed and, where applicable, verified; and a certification as provided by the signature to a legal paper under Pa.R.C.P. 1023.1 the violation of which shall be subject to the sanction provided by Pa.R.C.P. 1023.1(d).

4. The filing party shall maintain the signed hard copy of the document filed for two (2) years after the later of: the disposition of the case; the entry of an order resolving the issue raised by the legal paper; or, the disposition by an appellate court of the issue raised by the legal paper.

5. Any other party at any time may serve upon the filing party a notice to produce for inspection the signed hard copy within fourteen (14) days of service of the notice. The Court upon motion may grant appropriate sanctions for failure to produce the signed hard copy pursuant of the notice.

6. As required by Pa.R.C.P. 205.5, the filing party shall include the statewide cover sheet with the initial filing.

C. Access

1. The Prothonotary/Clerk of Courts shall provide electronic access at all times.

2. All legal papers that are filed electronically shall be filed through the Prothonotary/Clerk of Court's Electronic Filing System which shall be accessible at Prothonotary/Clerk of Courts-orders@centrecountypa.gov,

3. Prothonotary/Clerk of Courts-orders@centrecountypa.gov shall only be used for filing documents and not for any other purposes.

4. The Prothonotary/Clerk of Courts shall maintain a public access terminal available to the general public to allow access to the Court's electronic case record in all electronically filed cases in its office.

5. The Prothonotary/Clerk of Courts, Courts or Court Administrator shall not be obligated to print documents that are filed electronically. A fee will be charged for any documents exceeding 25 pages which need to be printed by the Prothonotary/Clerk of Courts, including a hard copy of any pleadings.

D. Filing Fees

1. The Prothonotary/Clerk of Courts will accept for payment of filing fees the following credit and debit cards: American Express, Discover, Master Card and Visa. Any convenience fee charged will be the responsibility of the filer. The Prothonotary will not accept advance deposit on account of future filing fees.

E. Time of Filing

1. Upon receipt of the legal paper, the Prothonotary/Clerk of Courts shall provide the filing party with an acknowledgement, which includes the date and time the legal paper was received by the Electronic Filing System. The Prothonotary/Clerk of Courts shall also provide the filing party with notice that the legal paper was accepted

for filing. All filings must be received by 4:30 p.m. to be time stamped for that business day.

2. The Prothonotary/Clerk of Courts shall affix "Filed by Email" near the time stamp.

3. If a legal paper is not accepted upon presentation for filing or is refused for filing by the Electronic Filing System, the Prothonotary/Clerk of Courts shall immediately, or if the office is closed, immediately upon opening, notify the party presenting the legal paper for filing of the date of presentation, the fact the document was not accepted or was refused for filing by the system, and the reason it was not accepted or was refused.

4. A filing party shall be responsible for any delay, disruption, interruption of the electronic signals and legibility of the document electronically filed, except when caused by the failure of the electronic filing system's website.

F. Service of Legal Papers

1. Once the electronic filing has been accepted, it shall be the responsibility of the filing party to provide the Sheriff with the proper service fee and the documents for Original Service and Writs.

[Pa.B. Doc. No. 21-1233. Filed for public inspection August 6, 2021, 9:00 a.m.]

RULES AND REGULATIONS

Title 49—PROFESSIONAL AND VOCATIONAL STANDARDS

STATE BOARD OF PHYSICAL THERAPY [49 PA. CODE CH. 40]

Child Abuse Reporting Requirements

The State Board of Physical Therapy (Board) amends §§ 40.12, 40.16, 40.19, 40.67, 40.162, 40.191, 40.192 and 40.201—40.207, and adds §§ 40.208 and 40.209 (relating to child abuse recognition and reporting—mandatory training requirement; and child abuse recognition and reporting course approval process) to read as set forth in Annex A.

Effective Date

This final-form rulemaking will be effective upon publication in the *Pennsylvania Bulletin*.

Statutory Authority

Section 3(a) of the Physical Therapy Practice Act (63 P.S. § 1303(a)) sets forth the Board's general rule-making authority. Under 23 Pa.C.S. Chapter 63 (relating to Child Protective Services Law) (CPSL), specifically section 6383(b)(2) of the CPSL (relating to education and training), the Board is required to promulgate regulations to implement the mandatory reporting requirements for licensees and certificate holders of the Board.

Purpose and Explanation

Since 2014, the General Assembly has made numerous amendments to the CPSL, including the requirement imposed by the act of April 15, 2014 (P.L. 411, No. 31) (Act 31) on all health-related Boards to require training in child abuse recognition and reporting for licensees and certificate holders who are considered "mandated reporters" under the CPSL. Section 2 of Act 31 provided that these training requirements would apply to all persons applying for a license or certificate, or applying for renewal of a license or certificate, on or after January 1, 2015. The Board implemented the training requirements as mandated at the beginning of 2015 and subsequently proposed this rulemaking to update the Board's existing regulations on the subject of child abuse reporting to be consistent with the CPSL, as amended.

The proposed rulemaking was published at 50 Pa.B. 7181 (December 19, 2020) for 30 days of public comment, but no public comments were received. The Independent Regulatory Review Commission (IRRC) submitted comments on February 17, 2021. The House Professional Licensure Committee (HPLC) and the Senate Consumer Protection and Professional Licensure Committee (SCP/PLC) did not submit comments. The following represents a summary of IRRC's comments and the Board's response, along with a description of the amendments made to this final-form rulemaking.

Summary of IRRC's Comments; the Board's Response; and Description of Amendments to the Final-Form Rulemaking

First, IRRC commented that § 40.16(b)(1)—(3) (relating to licensure by endorsement) are duplicative in that subsection (b)(1) and (2) appear elsewhere in the Board's regulations and subsection (b)(3) is duplicative of subsection (a)(3), which is cross-referenced in the opening

statement of subsection (b). The Board agrees with this observation and has stricken these duplicative provisions.

Next, IRRC noted that § 40.208(a), which requires individuals applying for an initial license or certificate to complete at least 3 hours of mandatory training in child abuse recognition and reporting, does not address the documentation and reporting of completion of the mandatory training as required by the CPSL under 23 Pa.C.S. § 6383(b)(3)(i). IRRC asked the Board to revise this subsection to include the implementation procedures for applicants. Initially, the Board notes that the procedure is essentially the same as for licensure/certificate renewal. The applicant for an initial license or certificate certifies on the application that the applicant has completed the required 3 hours of mandatory training in child abuse recognition and reporting. The approved course provider submits the attendance/participation report to the Bureau of Professional and Occupational Affairs (Bureau) electronically and it is appended to the applicant's application file. This relieves the applicant of additional paperwork requirements and assures the Board that the applicant took an approved course. The PALS system will not issue the license/certificate without the electronic report from the approved course provider unless the applicant has been granted an exemption by the Board.

In response to this comment, the Board has updated both subsections (a) and (b) to include the requirement that the applicant/licensee certify on the application that the required training/continuing education has been completed. In addition, the Board has added to subsection (a) notice that the course must be approved by both the Department of Human Services (DHS) and the Bureau, and that the Board will not issue a license or certificate unless the Bureau has received an electronic report from an approved course provider documenting the attendance/participation by the applicant or the applicant has obtained an exemption under subsection (c). The Board also finds it necessary to amend §§ 40.12(a)(5), 40.16(a)(3) and 40.162(a)(5) (relating to application for licensure; licensure by endorsement; and application for certification) to clarify that applicants are required to complete "approved" training in child abuse recognition and reporting in accordance with § 40.208(a).

Finally, IRRC points out an error in § 40.202(c)(1) (relating to suspected child abuse—mandated reporting requirements) in that the reference to "subparagraph" should be corrected to "paragraph." This correction has been made to this final-form rulemaking.

In addition to the amendments made in response to IRRC's comments, the Board corrected an error in § 40.208(c)(2)(i) by deleting the word "section."

Fiscal Impact and Paperwork Requirements

The Board does not anticipate any significant fiscal impact or paperwork requirements relating to these amendments. Because licensees and certificate holders are already required to complete mandatory continuing education, and these 2 hours in child abuse recognition and reporting are incorporated in the existing requirement, there would be no increased burden. Only applicants for licensure or certification would incur an additional requirement, and as there are many low-cost and free options available to complete the training, the Board anticipates this impact to also be minimal. Because all approved training providers of the mandatory training in child abuse recognition and reporting are required to

report attendance/participation electronically, there are no additional paperwork requirements imposed on licensees or certificate holders. In addition, the implementation of an electronic reporting system for mandated reporters of child abuse under the CPSL by Department of Human Services has decreased the paperwork requirements related to the mandatory reporting requirements.

Regulatory Review

Under section 5(a) of the Regulatory Review Act (71 P.S. § 745.5(a), on December 9, 2020, the Board submitted a copy of the notice of proposed rulemaking, published at 50 Pa.B. 7181, to IRRC and the Chairpersons of the HPLC and the SCP/PLC for review and comment.

Under section 5(c) of the Regulatory Review Act, the Board shall submit to IRRC, the HPLC and the SCP/PLC copies of comments received during the public comment period, as well as other documents when requested. In preparing this final-form rulemaking, the Board has considered all comments received from IRRC. No public comments were received. The Board also received no comments from the HPLC or the SCP/PLC.

Under section 5.1(j.2) of the Regulatory Review Act (71 P.S. § 745.5a(j.2)), on June 16, 2021, the final-form rulemaking was deemed approved by the HPLC and the SCP/PLC. Under section 5.1(e) of the Regulatory Review Act, IRRC met on June 17, 2021, and approved the final-form rulemaking.

Additional Information

Additional information may be obtained by writing to Michelle Roberts, Board Administrator, State Board of Physical Therapy, P.O. Box 2649, Harrisburg, PA 17105-2649, st-physical@pa.gov.

Findings

The Board finds that:

(1) Public notice of proposed rulemaking was given under sections 201 and 202 of the act of July 31, 1968 (P.L. 769, No. 240) (45 P.S. §§ 1201 and 1202), known as the Commonwealth Documents Law and the regulations promulgated thereunder, 1 Pa. Code §§ 7.1 and 7.2 (relating to notice of proposed rulemaking required; and adoption of regulations).

(2) A public comment period was provided as required by law, but no comments were received.

(3) The amendments to this final-form rulemaking do not enlarge the original purpose of the proposed rulemaking published at 50 Pa.B. 7181.

(4) This final-form rulemaking is necessary and appropriate for the administration of the CPSL.

Order

The Board, acting under its authorizing statute, orders that:

(a) The regulations of the Board at 49 Pa. Code Chapter 40 are amended by amending §§ 40.12, 40.16, 40.19, 40.67, 40.162, 40.191, 40.192 and 40.201—40.207, and adding §§ 40.208 and 40.209 to read as set forth in Annex A, with ellipses referring to the existing text of the regulations.

(b) The Board shall submit the final-form regulation to the Office of Attorney General and the Office of General Counsel for approval as required by law.

(c) The Board shall submit the final-form regulation to IRRC, the HPLC and the SCP/PLC as required by law.

(d) The Board shall certify the final-form regulation and deposit it with the Legislative Reference Bureau as required by law.

(e) This final-form rulemaking shall take effect upon publication in the *Pennsylvania Bulletin*.

CYNTHIA POTTER, PT, DPT,
Chairperson

(*Editor's Note:* For IRRC's approval order, see 51 Pa.B. 3680 (July 3, 2021).)

Fiscal Note: Fiscal Note 16A-6518 remains valid for the final adoption of the subject regulations.

Annex A

TITLE 49. PROFESSIONAL AND VOCATIONAL STANDARDS

PART I. DEPARTMENT OF STATE

Subpart A. PROFESSIONAL AND OCCUPATIONAL AFFAIRS

CHAPTER 40. STATE BOARD OF PHYSICAL THERAPY

Subchapter A. PHYSICAL THERAPISTS LICENSURE

§ 40.12. Application for licensure.

(a) Evidence, satisfactory to the Board, shall be submitted indicating that the applicant:

(1) Is at least 20 years of age, unless otherwise waived upon application to and review by the Board.

(2) Is of good moral character.

(3) Is not addicted to the habitual use of alcohol, narcotics or other habit forming drugs.

(4) Has met the professional requirements in § 40.11 (relating to educational requirements for licensure by examination).

(5) Has completed at least 3 hours of approved training in child abuse recognition and reporting in accordance with § 40.208(a) (relating to child abuse recognition and reporting—mandatory training requirement).

(b) The applicant shall apply on forms supplied by the Board, answer all questions fully and provide all documentation required under subsection (a).

(c) The applicant shall pay the fee in § 40.5 (relating to fees) for application for physical therapist licensure by examination/endorsement.

§ 40.16. Licensure by endorsement.

(a) An applicant for licensure by endorsement who is educated in another state or territory of the United States is required to submit the professional credentials in § 40.11 (relating to license by examination; requirements for examination), and comply with the following:

(1) The applicant shall submit a written application on forms provided by the Board, together with evidence satisfactory to the Board that the applicant is licensed or otherwise registered as a physical therapist in another state or territory of the United States, or in the District of Columbia, if the requirements for licensure or registration in the state, territory or district were, at the date of licensure or registration, substantially equal to the requirements for licensure or registration in this Commonwealth under the act.

(2) The applicant shall submit the fee prescribed in § 40.5 (relating to fees) for licensure by endorsement.

(3) The applicant shall have completed at least 3 hours of approved training in child abuse recognition and reporting in accordance with § 40.208(a) (relating to child abuse recognition and reporting—mandatory training requirement).

(b) In addition to the requirements in subsection (a), an applicant for licensure by endorsement who received education in a country outside of the United States is required to meet the educational requirements as set forth in § 40.17(5) and (6) (relating to foreign-educated physical therapists applying to take the licensure examination and pursue a clinical experience).

§ 40.19. Renewal of physical therapist license.

* * * * *

(c) A licensee applying for biennial renewal shall:

(1) Complete and submit the renewal application, including payment of the biennial renewal fee in § 40.5 (relating to fees) for application for biennial renewal of physical therapist license.

(2) Disclose any license to practice as a physical therapist in another state, territory, possession or country.

(3) Disclose any disciplinary action pending before the appropriate healthcare licensing authority in any other jurisdiction or taken since the most recent application for renewal, whether or not licensed to practice in that other jurisdiction.

(4) Disclose any pending criminal charges and any finding or verdict of guilt, admission of guilt, plea of nolo contendere or other criminal conviction since the most recent application for renewal.

(5) Verify that the licensee has complied with the continuing education requirements mandated by section 7.2 of the act (63 P.S. § 1307.2) during the biennial period immediately preceding the period for which renewal is sought in accordance with § 40.67 (relating to continuing education for licensed physical therapist), including at least 2 hours of approved courses in child abuse recognition and reporting in accordance with § 40.208(b) (relating to child abuse recognition and reporting—mandatory training requirement). The Board will not renew a license if the licensee has not completed the continuing education required under § 40.67 during the biennial period immediately preceding the period for which renewal is sought.

(6) Verify that, if practicing as a physical therapist in this Commonwealth, the licensee maintains professional liability insurance coverage in accordance with section 9(b)(4) of the act (63 P.S. § 1309(b)(4)) and § 40.69 (relating to professional liability insurance).

CONTINUING EDUCATION

§ 40.67. Continuing education for licensed physical therapist.

(a) *Contact hour requirements.* A licensed physical therapist shall satisfy the following continuing education requirements.

(1) During each biennial renewal period, a licensee shall complete qualifying continuing education equal to at least 30 contact hours of continuing physical therapy education, including at least 2 contact hours in law or ethics applicable to the practice of physical therapy, and at least 2 contact hours in child abuse recognition and reporting in accordance with § 40.208(b) (relating to child abuse recognition and reporting—mandatory training requirement).

* * * * *

Subchapter C. PHYSICAL THERAPIST ASSISTANTS

CERTIFICATION

§ 40.162. Application for certification.

(a) The applicant shall submit evidence satisfactory to the Board, on forms supplied by the Board, that the applicant has met the following criteria. The applicant:

(1) Is at least 18 years of age, unless otherwise determined by the Board that the applicant has proved the capability to accept and handle the responsibilities appurtenant to certification.

(2) Is of good moral character.

(3) Is not addicted to the habitual use of alcohol, narcotics or other habit-forming drugs.

(4) Has met the professional requirements for certification under § 40.163 (relating to requirements for certification).

(5) Has completed at least 3 hours of approved training in child abuse recognition and reporting in accordance with § 40.208(a) (relating to child abuse recognition and reporting—mandatory training requirement).

(b) An applicant for certification issued by the Board shall apprise the Board of the following:

(1) A license, certificate, registration or other authorization to practice a profession issued, denied or limited by another state, territory or possession of the United States, a branch of the Federal government or another country.

(2) Disciplinary action instituted against the applicant by a licensing authority of another state, territory or possession of the United States, a branch of the Federal government or another country.

(3) A finding or verdict of guilt, an admission of guilt or a plea of nolo contendere to a felony offense or an offense involving moral turpitude.

* * * * *

MAINTENANCE OF CERTIFICATION

§ 40.191. Renewal of certification.

* * * * *

(c) To retain the right to provide services as a physical therapist assistant, the certified physical therapist assistant's certification shall be renewed by the certified physical therapist assistant in the manner prescribed by the Board, and the required fee shall be paid by the certified physical therapist assistant prior to the expiration of the next biennium. A certified physical therapist assistant applying for biennial certificate renewal shall:

(1) Complete and submit the renewal application, including payment of the biennial renewal fee in § 40.5 (relating to fees) for application for biennial renewal of physical therapist assistant certificate.

(2) Disclose any license, certificate, registration or other authorization to provide services as a physical therapist assistant in another state, territory, possession or country.

(3) Disclose any disciplinary action pending before the appropriate healthcare licensing authority in any other jurisdiction or taken since the most recent application for renewal, whether or not licensed, registered or certified to practice in that other jurisdiction.

(4) Disclose any pending criminal charges and any finding or verdict of guilt, admission of guilt, plea of nolo

contendere or other criminal conviction since the most recent application for renewal.

(5) Verify that the certified physical therapist assistant has complied with the continuing education requirements mandated by section 9.1(j) of the act (63 P.S. § 1309.1(j)) during the biennial period immediately preceding the period for which renewal is sought in accordance with § 40.192 (relating to continuing education for certified physical therapist assistant), including at least 2 hours of approved courses in child abuse recognition and reporting in accordance with § 40.208(b) (relating to child abuse recognition and reporting—mandatory training requirement). The Board will not renew a physical therapist assistant certification if the certified physical therapist assistant has not completed the continuing education required under § 40.192 during the biennial period immediately preceding the period for which renewal is sought.

* * * * *

CONTINUING EDUCATION

§ 40.192. Continuing education for certified physical therapist assistant.

(a) *Contact hour requirements.* A certified physical therapist assistant shall satisfy the following continuing education requirements.

(1) During each biennial renewal period, a certified physical therapist assistant shall complete qualifying continuing education equal to at least 30 contact hours of continuing physical therapy education, including at least 4 contact hours in identifying and responding to emergency health conditions, at least 2 contact hours in law or ethics applicable to the practice of physical therapy and at least 2 contact hours in child abuse recognition and reporting in accordance with § 40.208(b) (relating to child abuse recognition and reporting—mandatory training requirement).

* * * * *

Subchapter D. CHILD ABUSE REPORTING REQUIREMENTS

§ 40.201. Definitions.

The following words and terms, when used in this subchapter, have the following meanings, unless the context clearly indicates otherwise:

Act—The Physical Therapy Practice Act (63 P.S. §§ 1301—1312).

Bodily injury—Impairment of physical condition or substantial pain.

Bureau—Bureau of Professional and Occupational Affairs within the Department of State of the Commonwealth.

Child—An individual under 18 years of age.

Child abuse—Intentionally, knowingly or recklessly doing any of the following:

(i) Causing bodily injury to a child through any recent act or failure to act.

(ii) Fabricating, feigning or intentionally exaggerating or inducing a medical symptom or disease which results in a potentially harmful medical evaluation or treatment to the child through any recent act.

(iii) Causing or substantially contributing to serious mental injury to a child through any act or failure to act or a series of such acts or failures to act.

(iv) Causing sexual abuse or exploitation of a child through any act or failure to act.

(v) Creating a reasonable likelihood of bodily injury to a child through any recent act or failure to act.

(vi) Creating a likelihood of sexual abuse or exploitation of a child through any recent act or failure to act.

(vii) Causing serious physical neglect of a child.

(viii) Engaging in any of the following recent acts:

(A) Kicking, biting, throwing, burning, stabbing or cutting a child in a manner that endangers the child.

(B) Unreasonably restraining or confining a child, based on consideration of the method, location or duration of the restraint or confinement.

(C) Forcefully shaking a child under 1 year of age.

(D) Forcefully slapping or otherwise striking a child under 1 year of age.

(E) Interfering with the breathing of a child.

(F) Causing a child to be present at a location while a violation of 18 Pa.C.S. § 7508.2 (relating to operation of methamphetamine laboratory) is occurring, provided that the violation is being investigated by law enforcement.

(G) Leaving a child unsupervised with an individual, other than the child's parent, who the actor knows or reasonably should have known:

(I) Is required to register as a Tier II or Tier III sexual offender under 42 Pa.C.S. Chapter 97, Subchapter H (relating to registration of sexual offenders), when the victim of the sexual offense was under 18 years of age when the crime was committed.

(II) Has been determined to be a sexually violent predator under 42 Pa.C.S. § 9799.24 (relating to assessments) or any of its predecessors.

(III) Has been determined to be a sexually violent delinquent child as defined in 42 Pa.C.S. § 9799.12 (relating to definitions).

(IV) Has been determined to be a sexually violent predator under 42 Pa.C.S. § 9799.58 (relating to assessments) or has to register for life under 42 Pa.C.S. § 9799.55(b) (relating to registration).

(ix) Causing the death of the child through any act or failure to act.

(x) Engaging a child in a severe form of trafficking in persons or sex trafficking, as those terms are defined under section 103 of the Trafficking Victims Protection Act of 2000 (Division A of Pub.L. No. 106-386).

ChildLine—An organizational unit of the Department of Human Services, which operates a 24-hour a day Statewide toll-free telephone system for receiving reports of suspected child abuse, referring reports for investigation and maintaining the reports in the appropriate file.

Mandated reporter—A person who is required under 23 Pa.C.S. § 6311 (relating to persons required to report suspected child abuse) to make a report of suspected child abuse. For purposes of this subchapter, the term includes all physical therapists and physical therapist assistants.

Parent—A biological parent, adoptive parent or legal guardian.

Perpetrator—A person who has committed child abuse as defined in this section.

(i) This term includes only the following:

(A) A parent of the child.

(B) A spouse or former spouse of the child's parent.

(C) A paramour or former paramour of the child's parent.

(D) A person 14 years of age or older and responsible for the child's welfare or having direct contact with children as an employee of child-care services, a school or through a program, activity or service.

(E) An individual 14 years of age or older who resides in the same home as the child.

(F) An individual 18 years of age or older who does not reside in the same home as the child but is related within the third degree of consanguinity or affinity by birth or adoption of the child.

(G) An individual 18 years of age or older who engages a child in severe forms of trafficking in persons or sex trafficking, as those terms are defined under section 103 of the Trafficking Victims Protection Act of 2000 (Division A of Pub.L. No. 106-386).

(ii) Only the following may be considered a perpetrator for failing to act, as provided in this section:

(A) A parent of the child.

(B) A spouse or former spouse of the child's parent.

(C) A paramour or former paramour of the child's parent.

(D) A person 18 years of age or older and responsible for the child's welfare.

(E) A person 18 years of age or older who resides in the same home as the child.

Person responsible for the child's welfare—A person who provides permanent or temporary care, supervision, mental health diagnosis or treatment, training or control of a child in lieu of parental care, supervision and control.

Program, activity or service—Any of the following in which children participate and which is sponsored by a school or a public or private organization:

- (i) A youth camp or program.
- (ii) A recreational camp or program.
- (iii) A sports or athletic program.
- (iv) A community or social outreach program.
- (v) An enrichment or educational program.
- (vi) A troop, club or similar organization.

Recent act or failure to act—An act or failure to act committed within 2 years of the date of the report to the Department of Human Services or county agency.

Serious mental injury—A psychological condition, as diagnosed by a physician or licensed psychologist, including the refusal of appropriate treatment, that does one or more of the following:

(i) Renders a child chronically and severely anxious, agitated, depressed, socially withdrawn, psychotic or in reasonable fear that the child's life or safety is threatened.

(ii) Seriously interferes with a child's ability to accomplish age-appropriate developmental and social tasks.

Serious physical neglect—Any of the following when committed by a perpetrator that endangers a child's life or health, threatens a child's well-being, causes bodily injury or impairs a child's health, development or functioning:

(i) A repeated, prolonged or egregious failure to supervise a child in a manner that is appropriate considering the child's developmental age and abilities.

(ii) The failure to provide a child with adequate essentials of life, including food, shelter or medical care.

Sexual abuse or exploitation—Any of the following:

(i) The employment, use, persuasion, inducement, enticement or coercion of a child to engage in or assist another individual to engage in sexually explicit conduct, which includes the following:

(A) Looking at sexual or other intimate parts of a child or another individual for the purpose of arousing or gratifying sexual desire in any individual.

(B) Participating in sexually explicit conversation either in person, by telephone, by computer or by a computer-aided device for the purpose of sexual stimulation or gratification of any individual.

(C) Actual or simulated sexual activity or nudity for the purpose of sexual stimulation or gratification of any individual.

(D) Actual or simulated sexual activity for the purpose of producing visual depiction, including photographing, videotaping, computer depicting or filming.

(ii) Any of the following offenses committed against a child:

(A) Rape as defined in 18 Pa.C.S. § 3121 (relating to rape).

(B) Statutory sexual assault as defined in 18 Pa.C.S. § 3122.1 (relating to statutory sexual assault).

(C) Involuntary deviate sexual intercourse as defined in 18 Pa.C.S. § 3123 (relating to involuntary deviate sexual intercourse).

(D) Sexual assault as defined in 18 Pa.C.S. § 3124.1 (relating to sexual assault).

(E) Institutional sexual assault as defined in 18 Pa.C.S. § 3124.2 (relating to institutional sexual assault).

(F) Aggravated indecent assault as defined in 18 Pa.C.S. § 3125 (relating to aggravated indecent assault).

(G) Indecent assault as defined in 18 Pa.C.S. § 3126 (relating to indecent assault).

(H) Indecent exposure as defined in 18 Pa.C.S. § 3127 (relating to indecent exposure).

(I) Incest as defined in 18 Pa.C.S. § 4302 (relating to incest).

(J) Prostitution as defined in 18 Pa.C.S. § 5902 (relating to prostitution and related offenses).

(K) Sexual abuse as defined in 18 Pa.C.S. § 6312 (relating to sexual abuse of children).

(L) Unlawful contact with a minor as defined in 18 Pa.C.S. § 6318 (relating to unlawful contact with minor).

(M) Sexual exploitation as defined in 18 Pa.C.S. § 6320 (relating to sexual exploitation of children).

(iii) For the purposes of subparagraph (i), the term does not include consensual activities between a child who is 14 years of age or older and another person who is 14 years of age or older and whose age is within 4 years of the child's age.

§ 40.202. Suspected child abuse—mandated reporting requirements.

(a) *General rule.* Under 23 Pa.C.S. § 6311 (relating to persons required to report suspected child abuse), all physical therapists and physical therapist assistants are considered mandated reporters. A mandated reporter shall make a report of suspected child abuse in accordance with this section if the mandated reporter has reasonable cause to suspect that a child is a victim of child abuse under any of the following circumstances:

(1) The mandated reporter comes into contact with the child in the course of employment, occupation and practice of the profession or through a regularly scheduled program, activity or service.

(2) The mandated reporter is directly responsible for the care, supervision, guidance or training of the child, or is affiliated with an agency, institution, organization, school, regularly established church or religious organization or other entity that is directly responsible for the care, supervision, guidance or training of the child.

(3) A person makes a specific disclosure to the mandated reporter that an identifiable child is the victim of child abuse.

(4) An individual 14 years of age or older makes a specific disclosure to the mandated reporter that the individual has committed child abuse.

(b) *Staff members of public or private agencies, institutions and facilities.* Whenever a physical therapist or physical therapist assistant is required to make a report under subsection (a) in the capacity as a member of the staff of a medical or other public or private institution, school, facility or agency, the physical therapist or physical therapist assistant shall report immediately in accordance with subsection (c) and shall immediately thereafter notify the person in charge of the institution, school, facility or agency or the designated agent of the person in charge.

(c) *Reporting procedure.* A mandated reporter shall immediately make a report of suspected child abuse to the Department of Human Services by either:

(1) Making an oral report of suspected child abuse by telephone to ChildLine at (800) 932-0313, followed by a written report within 48 hours to the Department of Human Services or the county agency assigned to the case in a manner and format prescribed by the Department of Human Services. The written report submitted under this paragraph may be submitted electronically.

(2) Making an electronic report of suspected child abuse in accordance with 23 Pa.C.S. § 6305 (related to electronic reporting) through the Department of Human Service's Child Welfare Information Solution self-service portal at www.compass.state.pa.us/cwis. A confirmation by the Department of Human Services of the receipt of a report of suspected child abuse submitted electronically relieves the mandated reporter of the duty to make an additional oral or written report.

(d) *Written or electronic reports.* A written or electronic report of suspected child abuse shall include the following information, if known:

(1) The names and addresses of the child, the child's parents and any other person responsible for the child's welfare.

(2) Where the suspected child abuse occurred.

(3) The age and sex of each subject of the report.

(4) The nature and extent of the suspected child abuse including any evidence of prior abuse to the child or any sibling of the child.

(5) The name and relationship of each individual responsible for causing the suspected abuse and any evidence of prior abuse by each individual.

(6) Family composition.

(7) The source of the report.

(8) The name, telephone number and e-mail address of the person making the report.

(9) The actions taken by the person making the report, including actions taken under 23 Pa.C.S. §§ 6314—6317.

(10) Other information required by Federal law or regulation.

(11) Other information which the Department of Human Services may require by regulation.

§ 40.203. Photographs, medical tests and X-rays of child subject to report.

A physical therapist or physical therapist assistant may take or cause to be taken photographs of the child who is subject to a report and, if clinically indicated, cause to be performed a radiological examination and other medical tests on the child. Medical summaries or reports of the photographs, X-rays and relevant medical tests taken shall be sent to the county children and youth social service agency at the time the written report is sent, or within 48 hours after an electronic report is made under § 40.202(c)(2) (relating to suspected child abuse—mandated reporting requirements), or as soon thereafter as possible. The county children and youth social service agency shall have access to actual photographs or duplicates and X-rays and may obtain them or duplicates of them upon request.

§ 40.204. Suspected death as a result of child abuse—mandated reporting requirement.

A physical therapist or physical therapist assistant who has reasonable cause to suspect that a child died as a result of child abuse shall report that suspicion to the coroner or medical examiner of the county where death occurred or, in the case where the child is transported to another county for medical treatment, to the coroner or medical examiner of the county where the injuries were sustained.

§ 40.205. Immunity from liability.

Under 23 Pa.C.S. § 6318 (relating to immunity from liability) a physical therapist or physical therapist assistant who participates in good faith in the making of a report of suspected child abuse, making a referral for general protective services, cooperating or consulting with an investigation including providing information to a child fatality or near fatality review team, testifying in a proceeding arising out of an instance of suspected child abuse or general protective services or engaging in any action authorized under 23 Pa.C.S. §§ 6314—6317, shall have immunity from civil and criminal liability that might otherwise result by reason of the physical therapist's or physical therapist assistant's actions. For the purpose of any civil or criminal proceeding, the good faith of the physical therapist or physical therapist assistant shall be presumed. The Board will uphold the same good faith presumption in any disciplinary proceeding that might result by reason of a physical therapist's or physical therapist assistant's actions under §§ 40.202—40.204 (relating to suspected child abuse—mandated reporting requirements; photographs, medical tests and X-rays of

child subject to report; and suspected death as a result of child abuse—mandated reporting requirement).

§ 40.206. Confidentiality—waived.

To protect children from abuse, the reporting requirements of §§ 40.202—40.204 (relating to suspected child abuse—mandated reporting requirements; photographs, medical tests and X-rays of child subject to report; and suspected death as a result of child abuse—mandated reporting requirement) take precedence over the confidentiality provisions in § 40.52(c) (relating to unprofessional conduct; physical therapists) and any other client confidentiality, ethical principle or professional standard that might otherwise apply. In accordance with 23 Pa.C.S. § 6311.1 (relating to privileged communications), privileged communications between a mandated reporter and a patient does not apply to a situation involving child abuse and does not relieve the mandated reporter of the duty to make a report of suspected child abuse.

§ 40.207. Noncompliance.

(a) *Disciplinary action.* A physical therapist or physical therapist assistant who willfully fails to comply with the reporting requirements in §§ 40.202—40.204 (relating to suspected child abuse—mandated reporting requirements; photographs, medical tests and X-rays of child subject to report; and suspected death as a result of child abuse—mandated reporting requirement) will be subject to disciplinary action under section 11 of the act (63 P.S. § 1311).

(b) *Criminal penalties.* Under 23 Pa.C.S. § 6319 (relating to penalties), a physical therapist or physical therapist assistant who is required to report a case of suspected child abuse or to make a referral to the appropriate authorities and who willfully fails to do so commits a criminal offense, as follows:

(1) An offense not otherwise specified in paragraphs (2), (3) or (4) is a misdemeanor of the second degree.

(2) An offense is a felony of the third degree if all of the following apply:

- (i) The mandated reporter willfully fails to report.
- (ii) The child abuse constitutes a felony of the first degree or higher.
- (iii) The mandated reporter has direct knowledge of the nature of the abuse.

(3) If the willful failure to report continues while the mandated reporter knows or has reasonable cause to suspect a child is being subjected to child abuse by the same individual, or while the mandated reporter knows or has reasonable cause to suspect that the same individual continues to have direct contact with children through the individual’s employment, program, activity or service, the mandated reporter commits a felony of the third degree, except that if the child abuse constitutes a felony of the first degree or higher, the mandated reporter commits a felony of the second degree.

(4) A mandated reporter who, at the time of sentencing for an offense under 23 Pa.C.S. § 6319, has been convicted of a prior offense under 23 Pa.C.S. § 6319, commits a felony of the third degree, except that if the child abuse constitutes a felony of the first degree or higher, the penalty for the second or subsequent offense is a felony of the second degree.

§ 40.208. Child abuse recognition and reporting—mandatory training requirement.

(a) Except as provided in subsection (c), individuals applying to the Board for an initial license or certificate

shall complete, as a condition of licensure, at least 3 hours of training in child abuse recognition and reporting requirements which has been approved by the Department of Human Services and the Bureau, as set forth in § 40.209 (relating to child abuse recognition and reporting course approval process). The applicant shall certify on the application that the applicant has either completed the required training or has been granted an exemption under subsection (c). The Board will not issue a license or certificate unless the Bureau has received an electronic report from an approved course provider documenting the attendance/participation by the applicant or the applicant has obtained an exemption under subsection (c).

(b) Except as provided in subsection (c), licensees and certificate holders seeking renewal of a license or certificate issued by the Board shall complete, as a condition of biennial renewal of the license or certificate, at least 2 hours of approved continuing education in child abuse recognition and reporting, as a portion of the total continuing education required for biennial renewal. For credit to be granted, the continuing education course or program must be approved by the Bureau, in consultation with the Department of Human Services, as set forth in § 40.209. The licensee or certificate holder shall certify on the biennial renewal application that the licensee or certificate holder has either completed the required continuing education or has been granted an exemption under subsection (c). The Board will not renew a license or certificate unless the Bureau has received an electronic report from an approved course provider documenting the attendance/participation by the licensee or certificate holder in an approved course or the licensee or certificate holder has obtained an exemption under subsection (c).

(c) An applicant, licensee or certificate holder may apply in writing for an exemption from the training/continuing education requirements set forth in subsections (a) and (b) provided the applicant, licensee or certificate holder meets one of the following:

(1) The applicant, licensee or certificate holder submits documentation demonstrating that:

(i) The applicant, licensee or certificate holder has already completed child abuse recognition training as required by section 1205.6 of the Public School Code of 1949 (24 P.S. § 12-1205.6).

(ii) The training was approved by the Department of Education in consultation with the Department of Human Services.

(iii) The amount of training received equals or exceeds the amount of training or continuing education required under subsection (a) or (b), as applicable.

(2) The applicant, licensee or certificate holder submits documentation demonstrating that:

(i) The applicant, licensee or certificate holder has already completed child abuse recognition training required by 23 Pa.C.S. § 6383(c) (relating to education and training).

(ii) The training was approved by the Department of Human Services.

(iii) The amount of training received equals or exceeds the amount of training or continuing education required under subsection (a) or (b), as applicable.

(3) The applicant, licensee or certificate holder submits documentation demonstrating that the applicant, licensee or certificate holder should not be subject to the training

or continuing education requirement. Each request for an exemption under this paragraph will be considered on a case-by-case basis.

§ 40.209. Child abuse recognition and reporting course approval process.

(a) An individual, entity or organization may apply for approval to provide mandated reporter training as required under 23 Pa.C.S. § 6383(b) (relating to education and training) by submitting the course materials set forth in subsection (b) simultaneously to the Department of Human Services, Office of Children, Youth and Families and to the Bureau at the following addresses:

(1) Department of Human Services, Office of Children, Youth and Families, Health and Welfare Building, 625 Forster Street, Harrisburg, PA 17120; or electronically at RA-PWOCYFCPSL@pa.gov.

(2) Bureau of Professional and Occupational Affairs, 2601 North Third Street, P.O. Box 2649, Harrisburg, PA 17105-2649; or electronically at RA-stcpsl_course_app@pa.gov.

(b) Submissions shall include the following:

(1) Contact information (mailing address, e-mail address and telephone number) for the agency/course administrator.

(2) General description of the training and course delivery method.

(3) Title of the course.

(4) Timed agenda and estimated hours of training.

(5) Learning objectives.

(6) Intended audience.

(7) All course related materials, including as applicable:

(i) Handouts.

(ii) Narrated script or talking points.

(iii) Interactive activities or exercises.

(iv) Videos and audio/visual content.

(v) Knowledge checks, quizzes or other means of assessing participant's understanding of the material.

(vi) For online courses, a transcript or recording of audio training.

(8) Citation of sources, including written permission to use copyrighted material, if applicable.

(9) Anticipated credentials or experience of the presenter, or biography of presenter, if known.

(10) Printed materials used to market the training.

(11) Evaluation used to assess participants' satisfaction with the training.

(12) Sample certificate of attendance/participation, which shall include:

(i) Name of participant.

(ii) Title of training.

(iii) Date of training.

(iv) Length of training (2 or 3 hours).

(v) Name and signature of the authorized representative of the provider. The signature may be an electronic signature.

(vi) Statement affirming the participant attended the entire course.

(13) Verification of ability to report participation/attendance electronically to the Bureau in a format prescribed by the Bureau.

(c) The Bureau will notify the applicant in writing upon approval of the course and will post a list of approved courses on the Bureau's web site and the Board's web site.

[Pa.B. Doc. No. 21-1234. Filed for public inspection August 6, 2021, 9:00 a.m.]

PROPOSED RULEMAKING

ENVIRONMENTAL QUALITY BOARD

[25 PA. CODE CHS. 121 AND 129]

Additional RACT Requirements for Major Sources of NO_x and VOCs for the 2015 Ozone NAAQS

The Environmental Quality Board (Board) proposes to amend Chapters 121 and 129 (relating to general provisions; and standards for sources) to read as set forth in Annex A. This proposed rulemaking would amend Chapter 129 by adopting additional presumptive reasonably available control technology (RACT) requirements and RACT emission limitations for certain major stationary sources of oxides of nitrogen (NO_x) and volatile organic compound (VOC) emissions in existence on or before August 3, 2018, to address the 2015 8-hour ozone National Ambient Air Quality Standards (NAAQS).

This proposed rulemaking would amend § 121.1 (relating to definitions) by adding the terms “combustion source” and “natural gas compression and transmission facility fugitive VOC air contamination source” to support the proposed amendments to Chapter 129.

This proposed rulemaking will be submitted to the United States Environmental Protection Agency (EPA) for approval as a revision to the Commonwealth’s State Implementation Plan (SIP) following promulgation of the final-form rulemaking.

This proposed rulemaking was adopted by the Board at its meeting on May 19, 2021.

A. Effective Date

This proposed rulemaking will be effective upon final-form publication in the *Pennsylvania Bulletin*.

B. Contact Persons

For further information, contact Viren Trivedi, Chief, Division of Permits, Bureau of Air Quality, Rachel Carson State Office Building, P.O. Box 8468, Harrisburg, PA 17105-8468, (717) 783-9476; or Jesse C. Walker, Assistant Counsel, Bureau of Regulatory Counsel, Rachel Carson State Office Building, P.O. Box 8464, Harrisburg, PA 17105-8464, (717) 787-7060. Information regarding submitting comments on this proposed rulemaking appears in section J of this preamble. Persons with a disability may use the Pennsylvania Hamilton Relay Service, (800) 654-5984 (TDD users) or (800) 654-5988 (voice users). This proposed rulemaking is available on the Department of Environmental Protection’s (Department) web site at www.dep.pa.gov (select “Public Participation,” then “Environmental Quality Board”).

C. Statutory Authority

This proposed rulemaking is authorized under section 5(a)(1) of the Air Pollution Control Act (APCA) (35 P.S. § 4005(a)(1)), which grants the Board the authority to adopt rules and regulations for the prevention, control, reduction and abatement of air pollution in this Commonwealth; and section 5(a)(8) of the APCA, which grants the Board the authority to adopt rules and regulations designed to implement the provisions of the Clean Air Act (CAA) (42 U.S.C.A. §§ 7401—7671q).

D. Background and Purpose

This proposed rulemaking would establish §§ 129.111—129.115 (relating to additional RACT requirements for major sources of NO_x and VOCs for the 2015 ozone

NAAQS) to meet CAA requirements. Emissions of NO_x and VOCs are precursors for ground-level ozone formation. Ground-level ozone, a public health and welfare hazard, is not emitted directly to the atmosphere from air contamination sources, but forms from the photochemical reaction between emissions of VOCs and NO_x in the presence of sunlight.

Ground-level ozone is a highly reactive gas which at sufficient concentrations can produce a wide variety of harmful effects. At elevated concentrations, ground-level ozone can adversely affect human health, vegetation, materials, economic values, and personal comfort and well-being. It can cause damage to important food crops, forests, livestock and wildlife. Repeated exposure to ground-level ozone pollution may cause a variety of adverse health effects for both healthy people and those with existing conditions including difficulty in breathing, chest pains, coughing, nausea, throat irritation and congestion. It can worsen bronchitis, heart disease, emphysema and asthma, reduce lung capacity and lead to increased morbidity. Asthma is a significant and growing threat to children and adults. High levels of ground-level ozone also affect animals including pets, livestock and wildlife in ways similarly to humans.

The EPA is responsible for establishing NAAQS, or maximum allowable concentrations in the ambient air, for six criteria pollutants considered harmful to public health and welfare, including the environment: ground-level ozone; particulate matter; NO_x; carbon monoxide; sulfur dioxide; and lead. Section 109 of the CAA (42 U.S.C.A. § 7409) established two types of NAAQS: primary standards, which are limits set to protect public health; and secondary standards, which are limits set to protect public welfare and the environment, including protection against visibility impairment and from damage to animals, crops, vegetation and buildings. The EPA established primary and secondary ground-level ozone NAAQS to protect public health and welfare.

On April 30, 1971, the EPA promulgated primary and secondary NAAQS for photochemical oxidants, which include ozone, under section 109 of the CAA. See 36 FR 8186 (April 30, 1971). These were set at an hourly average of 0.08 parts per million (ppm) total photochemical oxidants not to be exceeded more than 1 hour per year. On February 8, 1979, the EPA announced a revision to the then-current 1-hour standard. See 44 FR 8202 (February 8, 1979). The final rulemaking revised the level of the primary 1-hour ozone standard from 0.08 ppm to 0.12 ppm and set the secondary standard identical to the primary standard. This revised 1-hour standard was reaffirmed on March 9, 1993. See 58 FR 13008 (March 9, 1993).

Section 110(a) of the CAA (42 U.S.C.A. § 7410(a)) gives states the primary responsibility for achieving the NAAQS. Section 110(a) of the CAA provides that each state shall adopt and submit to the EPA a plan to implement measures (a SIP) to enforce the NAAQS or a revision to the NAAQS promulgated under section 109(b) of the CAA. A SIP includes the regulatory programs, actions and commitments a state will carry out to implement its responsibilities under the CAA. Once approved by the EPA, a SIP is legally enforceable under both Federal and state law.

Section 172(c)(1) of the CAA (42 U.S.C.A. § 7502(c)(1)) provides that SIPs for nonattainment areas must include

“reasonably available control measures,” including RACT, for affected sources of emissions. RACT is defined as the lowest emissions limitation that a particular source is capable of meeting by the application of control technology that is reasonably available considering technological and economic feasibility. See 44 FR 53762 (September 17, 1979). Section 182 of the CAA (42 U.S.C.A. § 7511a) requires that, for areas that exceed the NAAQS for ozone, states shall develop and administer a program that mandates that certain major stationary sources implement RACT. Under sections 182(f)(1) and 184(b)(2) of the CAA (42 U.S.C.A. §§ 7511a(f)(1) and 7511c(b)(2)), these RACT requirements are applicable to all sources in this Commonwealth that emit or have a potential to emit 100 tons per year (TPY) or more of NO_x. Under sections 182(b)(2) and 184(b)(2) of the CAA (42 U.S.C.A. § 7511c(b)(2)), these RACT requirements are applicable to all sources in this Commonwealth that emit or have a potential to emit at least 50 TPY of VOCs.

For RACT implementation purposes, this entire Commonwealth is treated as a “moderate” ozone nonattainment area, because this Commonwealth is included in the Ozone Transport Region (OTR) established by operation of law under sections 176A and 184 of the CAA (42 U.S.C.A. §§ 7506a and 7511c). Section 184(b) of the CAA addresses provisions for the SIP of a state included in the OTR. Section 184(b)(1)(B) of the CAA requires that states in the OTR, including this Commonwealth, submit a SIP revision requiring implementation of RACT for all major stationary sources of NO_x and VOC emissions in the state and not just for those sources that are located in designated nonattainment areas of the state. The proposed RACT requirements would apply to all major facilities or sources in this Commonwealth that emit or have a potential to emit equal to or greater than 100 TPY of NO_x or 50 TPY of VOCs, as required under section 184 of the CAA for states in the OTR. Consequently, the Commonwealth’s SIP must include RACT regulations applicable Statewide to affected major stationary sources of NO_x and VOC emissions. The Commonwealth’s RACT regulations under §§ 129.91—129.95 (relating to stationary sources of NO_x and VOCs) were implemented Statewide in January 1994 for the 1979 and 1993 1-hour ozone standard. See 24 Pa.B. 467 (January 15, 1994). Additionally, because the five-county Philadelphia area was designated as severe ozone nonattainment for the 1979 1-hour standard, existing sources of 25 TPY or more of either pollutant in the five-county Philadelphia area were required under section 182(d) of the CAA to implement the RACT requirements in §§ 129.91—129.95. These requirements remain applicable to these sources of 25 TPY or more in the five-county Philadelphia area.

On July 18, 1997, the EPA concluded that revisions to the then-current 1-hour ozone primary standard to provide increased public health protection were appropriate at this time to protect public health with an adequate margin of safety. Further, the EPA determined that it was appropriate to establish a primary standard of 0.08 ppm averaged over 8 hours. At this time, the EPA also established a secondary standard equal to the primary standard. See 62 FR 38856 (July 18, 1997). In 2004, the EPA designated 37 counties in this Commonwealth as 8-hour ozone nonattainment areas for the 1997 8-hour ozone NAAQS. See 69 FR 23858, 23931 (April 30, 2004).

On March 27, 2008, the EPA lowered the primary and secondary 8-hour ozone standards from 0.08 ppm to 0.075 ppm. See 73 FR 16436 (March 27, 2008). The EPA made designations for the 2008 8-hour ozone standards on April 30, 2012, with an effective date of July 20, 2012. The EPA

designated all or portions of Allegheny, Armstrong, Beaver, Berks, Bucks, Butler, Carbon, Chester, Delaware, Fayette, Lancaster, Lehigh, Montgomery, Northampton, Philadelphia, Washington and Westmoreland Counties as “marginal” nonattainment for the 2008 8-hour ozone NAAQS, with the rest of this Commonwealth designated unclassifiable/attainment. See 77 FR 30088, 30143 (May 21, 2012).

The Commonwealth’s RACT regulations under §§ 129.96—129.100 (relating to additional RACT requirements for major sources of NO_x and VOCs) were implemented in April 2016 for the 1997 and 2008 8-hour ozone standards. See 46 Pa.B. 2036 (April 23, 2016).

On October 26, 2015, the EPA lowered the primary and secondary 8-hour ozone standards from 0.075 ppm to 0.070 ppm. See 80 FR 65292 (October 26, 2015). The EPA made designations for the 2015 8-hour ozone standards on June 4, 2018, with an effective date of August 3, 2018. On June 4, 2018, the EPA designated Bucks, Chester, Delaware, Montgomery and Philadelphia Counties as “marginal” nonattainment, with the rest of this Commonwealth designated attainment/unclassifiable. See 83 FR 25776, 25828 (June 4, 2018). The Department’s preliminary analysis of the 2020 ambient air ozone season monitoring data shows that all ozone samplers in this Commonwealth are monitoring attainment of the 2015 8-hour ozone NAAQS except these three: the Bristol sampler in Bucks County and the Philadelphia Air Management Services Northeast Airport and Northeast Waste samplers in Philadelphia County; all ozone samplers in this Commonwealth are projected to monitor attainment of the 2008 and 1997 8-hour ozone NAAQS.

The EPA’s final rules to implement the 2008 and 2015 8-hour ozone NAAQS require states with areas classified as “moderate” nonattainment or higher to submit a demonstration, as a revision to the SIP, that their current regulations fulfill 8-hour ozone RACT requirements for all control technique guideline (CTG) categories and all major non-CTG sources. See 80 FR 12264 (March 6, 2015) and 83 FR 62998 (December 6, 2018). Therefore, a re-evaluation of what constitutes RACT for affected sources must be fulfilled each time the EPA revises a NAAQS. This was the case in 1997 when the EPA replaced the 1993 1-hour ozone standard with the 8-hour ozone standard and was the case in 2008 and 2015 for the 8-hour ozone standard. State regulations to control emissions of NO_x and VOCs from major stationary sources will be reviewed by the EPA to determine if the provisions meet the RACT requirements of the CAA and its implementing regulations designed to attain and maintain the ozone NAAQS. Therefore, the Commonwealth must submit a SIP revision to demonstrate how it will attain and maintain the 2015 8-hour ozone standard in the nonattainment areas.

The EPA’s past implementation of regulations for revised NAAQS ozone standards have required OTR states to submit RACT SIP revisions based on the timeframe provided in section 184 of the CAA as measured from the effective date of designations made for those revised NAAQS, rather than from November 15, 1990. This requirement was first codified in 40 CFR 51.916 (relating to what are the requirements for an Ozone Transport Region under the 8-hour NAAQS?) for the 1997 8-hour ozone NAAQS, later codified for the 2008 8-hour ozone NAAQS in 40 CFR 51.1116 (relating to requirements for an Ozone Transport Region) and most recently codified for the 2015 8-hour ozone NAAQS in 40 CFR 51.1316 (relating to requirements for an Ozone Transport Region). Under these provisions, states in the OTR are required to

submit SIP revisions addressing the RACT requirements of section 184 of the CAA not later than 2 years after the effective date of designations for nonattainment areas for the revised 2015 8-hour ozone NAAQS, or by August 3, 2020.

The Department must ensure that the 1997, 2008 and 2015 8-hour ozone NAAQS are attained and maintained by implementing permanent and Federally-enforceable control measures. Reductions in ozone precursor emissions that are achieved following the adoption and implementation of RACT emission control measures for source categories covered by this proposed rulemaking will assist the Commonwealth in making substantial progress in achieving and maintaining the 1997, 2008 and 2015 8-hour ozone NAAQS. The Board has determined that the proposed requirements are reasonably necessary to attain and maintain the health-based and welfare-based 8-hour ozone NAAQS in this Commonwealth and to satisfy related CAA requirements.

The Department conducted a generic RACT analysis to determine if additional controls would represent RACT for the 2015 8-hour ozone NAAQS. That generic analysis identified existing affected source categories by size and fuel type; identified available feasible NO_x or VOC control options, or both, for each type of existing source; estimated emission reduction potential for each control technology; identified costs for technologies, using appropriate updates; and evaluated cost-effectiveness using the guidance provided in the EPA Air Pollution Control Cost Manual, EPA/452/B-02-001, 6th Edition, January 2002, as amended, for both uncontrolled and controlled sources (combinations of technologies). After conducting this analysis, the Department determined the RACT for each source category.

Based on this analysis, the Board has determined that additional cost-effective controls represent RACT for the 2015 8-hour ozone NAAQS. There are ten existing source categories that would be affected by this proposed rulemaking: combustion units; municipal solid waste landfills; municipal waste combustors; process heaters; turbines; stationary internal combustion engines; cement kilns; glass melting furnaces; lime kilns; and direct-fired heaters, furnaces or ovens; as well as other existing source categories that are not regulated elsewhere under Chapter 129.

The proposed RACT requirements would apply to all sources in this Commonwealth that emit or have a potential to emit 100 TPY or more of NO_x or 50 TPY of VOCs. There are approximately 500 Title V facilities in this Commonwealth under the Department's jurisdiction that may be subject to this proposed rulemaking. The Department preliminarily determined that the owners and operators of approximately 10–30 affected major facilities under the Department's jurisdiction meet the definition of "small business" specified in section 3 of the Regulatory Review Act (71 P.S. § 745.3). The owners and operators of the affected facilities are familiar with the existing requirements for emissions control, recordkeeping and reporting for their entity and have the professional and technical skills needed for continued compliance with these requirements.

The Board has determined that this proposed rulemaking would fulfill requirements for re-evaluation and be less resource intensive than imposing case-by-case analysis for affected facilities in the covered categories. As more fully discussed in section E of this preamble, the Board proposes a compliance option hierarchy whereby the owner or operator of a subject source that cannot

meet the presumptive RACT emission limitations and requirements under proposed § 129.112 (relating to presumptive RACT requirements, RACT emission limitations and petition for alternative compliance schedule) may apply for a facility-wide or system-wide NO_x emissions averaging plan under proposed § 129.113 (relating to facility-wide or system-wide NO_x emissions averaging plan general requirements) or an alternative case-by-case RACT determination under proposed § 129.114 (relating to alternative RACT proposal and petition for alternative compliance schedule).

The Department consulted with the Air Quality Technical Advisory Committee (AQTAC) in the development of this proposed rulemaking. On October 17, 2019, the Department presented an overview of this proposed rulemaking to AQTAC. On February 13, 2020, the Department presented more refined concepts of this proposed rulemaking to AQTAC. The draft proposed Annex A was presented to AQTAC as an action item at its meeting on April 16, 2020. However, the AQTAC postponed voting and requested additional information for a special meeting on May 7, 2020. After discussion at its meeting of May 7, 2020, the AQTAC voted 17-2-0 to concur with the Department's recommendation to move this proposed rulemaking forward to the Board for consideration as a proposed rulemaking. The draft proposed Annex A was presented to the Small Business Compliance Advisory Committee (SBCAC) on April 22, 2020. The SBCAC voted 7-0-0 to concur with the Department's recommendation to move this proposed rulemaking forward to the Board for consideration as proposed rulemaking. The Department also conferred with the Citizens Advisory Council's (CAC) Policy and Regulatory Oversight Committee concerning this proposed rulemaking on May 8, 2020. On May 19, 2020, the full CAC concurred with the Department's recommendation to move this proposed rulemaking forward to the Board for consideration.

The Department made revisions to this proposed rulemaking after presentations were made to the AQTAC, SBCAC and CAC, which are explained more thoroughly in section E. The Department revised § 129.112(g)(1)(xv) to correct a cross-reference. The Department deleted § 129.112(g)(1)(xvi) and (xvii), which specified emission rates for the electric generating units at the Brunner Island Steam Electric Plant. The Department deleted § 129.112(g)(1)(vii), (viii) and (x)—(xiv) because the presumptive NO_x RACT emission limitations and requirements were no longer deemed approvable by the EPA as a result of the United State Court of Appeals for the Third Circuit's decision in *Sierra Club v. EPA*, (*Sierra Club*) 972 F.3d 290 (3d Cir. 2020). The Department also deleted plant-specific Portland cement kiln and lime kiln emission rates in § 129.112(h) and (j). Section 129.112(g)(1), (h) and (j) are revised as explained in section E. The Department also deleted § 129.112(g)(2)(v) for simple cycle or regenerative cycle combustion turbines with a rated output equal to or greater than 60,000 bhp to evaluate emerging NO_x control technology as explained in section E. The Department also revised § 129.112(g)(3)(i) and (ii) from 2,500 bhp to 3,500 bhp due to a correction made to the cost analysis.

E. Summary of Regulatory Requirements

§ 121.1. Definitions

This proposed rulemaking would amend § 121.1 to add the terms "combustion source" and "natural gas compression and transmission facility fugitive VOC air contamination source" to support the proposed amendments to Chapter 129. The term originally presented to the AQTAC

on May 7, 2020, was “natural gas compression and transmission facility VOC air contamination source.” That term has been amended in this proposed rulemaking to “natural gas compression and transmission facility fugitive VOC air contamination source” and the definition has also been amended from what was presented to AQTAC on May 7, 2020, based on a comment received from a member of the AQTAC.

A natural gas compression and transmission facility fugitive VOC air contamination source is defined as the group of fugitive-VOC-emitting components associated with an individual stationary source. As defined in § 121.1, fugitive emissions are those emissions which could not reasonably pass through a stack, chimney, vent or other functionally equivalent opening. The group of fugitive-VOC-emitting components is considered an individual VOC emitting source and the fugitive VOC emissions from the group of fugitive-VOC-emitting components are not aggregated with the VOC emissions from the associated individual stationary source. For example, a dehydrator unit would be an individual stationary source. All fugitive-VOC-emitting components such as flanges, crankcase vents, compressor seals, seal vents, valves and connectors associated with this dehydrator unit would be grouped together as a separate natural gas compression and transmission facility fugitive VOC air contamination source. Additionally, all pipeline pigging operations at the natural gas compression or transmission facility would be grouped together as one individual fugitive-VOC-emitting source.

If a natural gas compression and transmission facility fugitive VOC air contamination source has a potential to emit VOCs greater than 2.7 TPY, then a VOC RACT presumptive requirement or limitation under § 129.112 would not apply. The owner or operator would be subject to § 129.114 and required to submit a case-by-case VOC RACT proposal.

§ 129.111. *Applicability*

Proposed subsection (a) provides that, except as specified in subsection (c), the NO_x requirements of this section and §§ 129.112—129.115 would apply Statewide to the owner and operator of a major NO_x emitting facility, and the VOC requirements of this section and §§ 129.112—129.115 would apply Statewide to the owner and operator of a major VOC emitting facility that were in existence on or before August 3, 2018, for which a requirement or emission limitation, or both, has not been established in §§ 129.51, 129.52(a)—(k) and Table I categories 1—11, 129.52a—129.52e, 129.54—129.63a, 129.64—129.69, 129.71—129.73, 129.75, 129.77 and 129.101—129.107. The owner or operator shall identify and list the sources in paragraphs (1) and (2) in the written notification required under § 129.115(a) (relating to written notification, compliance demonstration and recordkeeping and reporting requirements).

Proposed subsection (b) provides that, except as specified in subsection (c), the NO_x requirements of this section and §§ 129.112—129.115 would apply Statewide to the owner and operator of a NO_x emitting facility, and the VOC requirements of this section and §§ 129.112—129.115 would apply Statewide to the owner and operator of a VOC emitting facility when the installation of a new source or a modification or change in operation of an existing source after August 3, 2018, results in the source or facility meeting the definition of a major NO_x emitting facility or a major VOC emitting facility and for which a requirement or an emission limitation, or both, has not been established in §§ 129.51, 129.52(a)—(k) and Table I

categories 1—11, 129.52a—129.52e, 129.54—129.63a, 129.64—129.69, 129.71, 129.72, 129.73, 129.75, 129.77 and 129.101—129.107. The owner or operator shall identify and list the sources in paragraphs (1) and (2) in the written notification required under § 129.115(a).

Proposed subsection (c) establishes that §§ 129.112—129.114 do not apply to the owner and operator of a NO_x air contamination source that has the potential to emit less than 1 TPY of NO_x located at a major NO_x emitting facility subject to subsection (a) or (b), or of a VOC air contamination source that has the potential to emit less than 1 TPY of VOC located at a major VOC emitting facility subject to subsection (a) or (b). The owner or operator shall identify and list these sources in the written notification required under § 129.115(a).

Proposed subsection (d) establishes that this section and §§ 129.112—129.115 do not apply to the owner and operator of a facility that is not a major NO_x emitting facility or a major VOC emitting facility on or before the effective date of the final-form rulemaking.

§ 129.112. *Presumptive RACT requirements, RACT emission limitations and petition for alternative compliance schedule*

Proposed subsection (a) establishes that the owner and operator of a source listed in one or more of subsections (b)—(k) located at a major NO_x emitting facility or major VOC emitting facility subject to § 129.111 (relating to applicability) shall comply with the applicable presumptive RACT requirement or RACT emission limitation, or both, beginning with the specified compliance date in paragraph (1) or (2), unless an alternative compliance schedule is submitted and approved under subsections (n)—(p) or under § 129.114. Paragraph (1) specifies the compliance date of January 1, 2023, for a source subject to § 129.111(a). Paragraph (2) specifies the compliance date of January 1, 2023, or 1 year after the date the source meets the definition of a major NO_x emitting facility or major VOC emitting facility, whichever is later, for a source subject to § 129.111(b). The owner or operator shall meet the applicable standards or regulations within the time frame required by standards or regulations even if the permit is not revised to incorporate the standards or regulations.

Proposed subsection (b) establishes that the owner and operator of the combustion unit types listed in paragraph (1)(i) and (ii) that are located at a major NO_x emitting facility or major VOC emitting facility subject to § 129.111 shall comply with the applicable presumptive RACT requirement for that source, which includes, among other things, inspection and adjustment requirements. Paragraph (3) specifies that compliance with the applicable presumptive RACT requirements in paragraph (1) and recordkeeping and reporting requirements in paragraph (2) assures compliance with the provisions in §§ 129.93(b)(2)—(5) and 129.97(b)(1)—(3) (relating to presumptive RACT emissions limitations; and presumptive RACT requirements, RACT emission limitations and petition for alternative compliance schedule).

Proposed subsection (c) establishes that the owner and operator of a source listed in this subsection located at a major NO_x emitting facility or major VOC emitting facility subject to § 129.111 shall comply with the applicable presumptive RACT requirement, which is the installation, maintenance and operation of the source in accordance with the manufacturer’s specifications and with good operating practices.

Proposed subsection (d) establishes that, except as specified in subsection (c), the owner and operator of a

combustion unit, brick kiln, cement kiln, lime kiln or other combustion source located at a major VOC emitting facility subject to § 129.111 shall comply with the specified presumptive RACT requirement, which is the installation, maintenance and operation of the source in accordance with the manufacturer's specifications and with good operating practices for the control of the VOC emissions from the combustion unit or other combustion source.

Proposed subsection (e) establishes that the owner and operator of a municipal solid waste landfill subject to § 129.111 shall comply with the applicable presumptive RACT requirement specified in paragraphs (1)–(3). Paragraph (2) was amended and paragraph (3) was added after the advisory committee meetings to incorporate new Federal requirements for municipal solid waste landfills.

Proposed subsection (f) establishes that the owner and operator of a municipal waste combustor subject to § 129.111 shall comply with the presumptive RACT emission limitation of 150 ppmvd NO_x @ 7% oxygen. The presumptive NO_x emission limitation presented to the AQTAC on May 7, 2020, was 180 ppmvd NO_x @ 7% oxygen. After the advisory committee meetings, the Ozone Transport Commission provided updated information on the emissions from municipal waste combustors. The Department re-analyzed continuous emissions monitoring system (CEMS) data for NO_x emissions from these sources in this Commonwealth in light of the additional information from the Ozone Transport Commission, and revised the presumptive RACT emission limitation to 150 ppmvd NO_x @ 7% oxygen in Annex A of this proposed rulemaking. The Board is specifically seeking comment on the presumptive RACT emission limitation of 150 ppmvd NO_x @ 7% oxygen.

Proposed subsection (g) establishes that, except as specified in subsection (c), the owner and operator of a NO_x air contamination source listed in this subsection that is located at a major NO_x emitting facility or a VOC air contamination source listed in this subsection that is located at a major VOC emitting facility subject to § 129.111 may not cause, allow or permit NO_x or VOCs to be emitted from the air contamination source in excess of the applicable presumptive RACT emission limitation specified in paragraphs (1)–(4). Subsection (g)(1) was revised after the advisory committee and CAC meetings. Subparagraphs (xvi) and (xvii) as presented to the advisory committees and the CAC specified limitations for the electric generating units at the Brunner Island Steam Generating Plant based on the requirements expressed in the consent decree signed on May 16, 2018, between the Sierra Club, Talen Energy Corporation and Brunner Island, LLC. The Department determined that the requirements of subparagraphs (xvi) and (xvii) are not RACT for the Brunner Island facility and deleted these subparagraphs in this proposed rulemaking. The Department deleted § 129.112(g)(1)(vii), (viii) and (x)–(xiv) because the form of these presumptive NO_x RACT provisions was no longer deemed to be approvable by the EPA as a result of the Third Circuit Court of Appeals *Sierra Club* decision. In *Sierra Club*, the Third Circuit issued an opinion vacating and remanding three aspects of the EPA's May 9, 2019, approval of the Commonwealth's 2016 RACT II Rule based on the administrative record. See 84 FR 20274 (May 9, 2019). Because of operating parameter variability and other plant-specific characteristics of large coal-fired combustion units, the Department concludes that a case-by-case approach for NO_x RACT is more appropriate than setting a presumptive NO_x RACT emission limitation for all large coal-fired combustion units. Case-by-case RACT determinations include a top-

down analysis. The Department will review the proposed case-by-case determinations and incorporate the final determinations and associated conditions into the facility's Title V operating permit upon consideration of public comments. The RACT determinations incorporated into the Title V operating permit would then be submitted to the EPA as part of the SIP revision. A coal-fired combustion unit with a rated heat input equal to or greater than 250 million Btu/hour that is not a circulating fluidized bed coal-fired combustion unit is currently required to submit an alternative RACT proposal under § 129.99 (relating to alternative RACT proposal and petition for alternative compliance schedule). The enumerator for subparagraph (ix) in § 129.112(g)(1) was revised to subparagraph (vii). The enumerators for subparagraphs (xiv) and (xv) in § 129.112(g)(1) were revised to subparagraphs (vii) and (viii). The Department added clarification that § 129.112(g)(1)(viii) only applies to circulating fluidized bed coal-fired combustion units. The Department made minor clarifying revisions to § 129.112(g)(1)(vi) and (vii). After the advisory committee meetings, the Department revised § 129.112(g)(1)(vi) to establish two different fuel categories for circulating fluidized bed boilers. The categories are gob and culm, which are types of waste coal or coal refuse. The Department is seeking comment on the presumptive NO_x RACT emission limitation for circulating fluidized bed boilers firing primarily culm. After the advisory committee meetings, the Department deleted § 129.112(g)(2)(v) for simple cycle or regenerative cycle combustion turbines with a rated output equal to or greater than 60,000 bhp. The Department determined that the baseline NO_x emission rates for this category are wide-ranging and, therefore, not appropriate to establish a presumptive NO_x RACT emission limit at this time. In addition, it is more appropriate for owners and operators of turbines in this category to submit case-by-case RACT proposals that employ emerging retrofit NO_x reduction technologies, such as can-annular, reverse-flow combustion systems. After the advisory committee meetings, the Department revised § 129.112(g)(3)(i) and (ii) from 2,500 bhp to 3,500 bhp due to a correction made to the cost analysis.

Proposed subsection (h) establishes that the owner and operator of a Portland cement kiln subject to § 129.111 shall comply with the applicable presumptive RACT emission limitation in paragraphs (1)–(3). The draft proposed rulemaking Annex A presented to the advisory committees and the CAC included paragraphs (1)–(5). After the advisory committee and CAC meetings, paragraph (1) was revised from what was presented to the advisory committees and the CAC based on a comment received from a member of AQTAC. The proposed NO_x RACT emission limitation for a long wet-process cement kiln in paragraph (1) was revised from 2.30 to 3.88 pounds of NO_x per ton of clinker produced. Also, after the advisory committee and CAC meetings, the Department determined that the plant-specific cement kiln emission rates in paragraphs (4) and (5) were unnecessary and paragraphs (4) and (5) are deleted in this proposed rulemaking.

Proposed subsection (i) establishes that the owner and operator of a glass melting furnace subject to § 129.111 shall comply with the applicable presumptive RACT emission limitation in paragraphs (1)–(5).

Proposed subsection (j) establishes that the owner and operator of a lime kiln subject to § 129.111 shall comply with the applicable presumptive RACT emission limitation. Subsection (j) was revised after the advisory committee and CAC meetings. The draft proposed rulemaking

Annex A presented to the advisory committees and the CAC included paragraphs (1)—(4). When expressed as pounds of NO_x per ton of lime produced rather than pounds of NO_x per hour, the applicable operating permit plant-specific lime kiln emission rates for the three lime kilns in paragraphs (1)—(3) comply with the presumptive RACT emission limitation in paragraph (4) of 4.6 pounds of NO_x per ton of lime produced. Therefore, the Department deletes paragraphs (1)—(4) and amends subsection (j) to only specify the presumptive RACT emission limitation of 4.6 pounds of NO_x per ton of lime produced.

Proposed subsection (k) establishes that the owner and operator of a direct-fired heater, furnace or oven with a rated heat input equal to or greater than 20 million Btu/hour subject to § 129.111 shall comply with the applicable presumptive RACT emission limitation.

Proposed subsection (l) provides that the requirements and emission limitations of this section would supersede the requirements and emission limitations of a RACT permit issued to the owner or operator of an air contamination source subject to one or more of subsections (b)—(k) prior to the effective date of the final-form rulemaking under §§ 129.91—129.95 or under §§ 129.96—129.100 to control, reduce or minimize NO_x emissions or VOC emissions, or both, from the air contamination source unless the RACT permit contains more stringent requirements or emission limitations, or both.

Proposed subsection (m) provides that the requirements and emission limitations of this section would supersede the requirements and emission limitations of §§ 129.201—129.205, 145.111—145.113 and 145.141—145.146 (relating to additional NO_x requirements; emissions of NO_x from stationary internal combustion engines; and emissions of NO_x from cement manufacturing) unless the requirements or emission limitations of §§ 129.201—129.205, 145.111—145.113 or 145.141—145.146 are more stringent.

Proposed subsection (n) establishes that the owner or operator of a major NO_x emitting facility or a major VOC emitting facility subject to § 129.111 that includes an air contamination source subject to one or more of subsections (b)—(k) that cannot meet the applicable presumptive RACT requirement or RACT emission limitation without installation of an air cleaning device may submit a petition to the Department or appropriate approved local air pollution control agency, in writing, requesting an alternative compliance schedule in accordance with paragraphs (1) and (2).

Proposed subsection (o) provides that the Department or appropriate approved local air pollution control agency would review the timely and complete written petition requesting an alternative compliance schedule submitted in accordance with subsection (n) and approve or deny the petition in writing.

Proposed subsection (p) provides that approval or denial under subsection (o) of the timely and complete petition for an alternative compliance schedule submitted under subsection (n) would be effective on the date the letter of approval or denial of the petition is signed by the authorized representative of the Department or appropriate approved local air pollution control agency.

Proposed subsection (q) provides that the Department will submit each petition for an alternative compliance schedule approved under subsection (o) to the Administrator of the EPA for approval as a revision to the Commonwealth's SIP. The owner and operator of the facility shall

bear the costs of public hearings and notifications, including newspaper notices, required for the SIP submittal. Subsection (q) was added after the advisory committee meetings to address concerns from the EPA.

§ 129.113. Facility-wide or system-wide NO_x emissions averaging plan general requirements

Proposed subsection (a) provides that the owner or operator of a major NO_x emitting facility subject to § 129.111 that includes an air contamination source subject to a NO_x RACT emission limitation in § 129.112 that cannot meet the applicable NO_x RACT emission limitation may elect to meet the applicable NO_x RACT emission limitation in § 129.112 by averaging NO_x emissions on either a facility-wide or system-wide basis. System-wide emissions averaging must be among sources under common control of the same owner or operator within the same ozone nonattainment area in this Commonwealth.

Proposed subsection (b) provides that the owner or operator of each facility that elects to comply with subsection (a) shall submit a written NO_x emissions averaging plan to the Department or appropriate approved local air pollution control agency as part of an application for an operating permit modification or a plan approval, if otherwise required. The application incorporating the requirements of this section shall be submitted by the applicable date specified in paragraph (1) or (2).

Proposed subsection (c) provides that each NO_x air contamination source included in the application for an operating permit modification or a plan approval, if otherwise required, for averaging NO_x emissions on either a facility-wide or system-wide basis submitted under subsection (b) must be an air contamination source subject to a NO_x RACT emission limitation in § 129.112.

Proposed subsection (d) provides that the application for the operating permit modification or the plan approval, if otherwise required, for averaging NO_x emissions on either a facility-wide or system-wide basis submitted under subsection (b) must demonstrate that the aggregate NO_x emissions emitted by the air contamination sources included in the facility-wide or system-wide NO_x emissions averaging plan are not greater than the NO_x emissions that would be emitted by the group of included sources if each source complied with the applicable NO_x RACT emission limitation in § 129.112 on a source-specific basis.

Proposed subsection (e) provides that the application for the operating permit modification or a plan approval, if otherwise required, specified in subsections (b)—(d) may include facility-wide or system-wide NO_x emissions averaging only for NO_x emitting sources or NO_x emitting facilities that are owned or operated by the applicant.

Proposed subsection (f) provides that the application for the operating permit modification or a plan approval, if otherwise required, specified in subsections (b)—(e) must include the information identified in paragraphs (1)—(3). Paragraph (1) specifies that the application must identify each air contamination source included in the NO_x emissions averaging plan. Paragraph (2) specifies that the application must list each air contamination source's applicable emission limitation in § 129.112. Paragraph (3) specifies that the application must include methods for demonstrating compliance and recordkeeping and reporting requirements in accordance with § 129.115 for each source included in the NO_x emissions plan submitted under subsection (b).

Proposed subsection (g) provides that an air contamination source or facility included in the facility-wide or system-wide NO_x emissions averaging plan submitted in accordance with subsections (b)—(f) may be included in only one facility-wide or system-wide NO_x emissions averaging plan.

Proposed subsection (h) provides that the Department or appropriate approved local air pollution control agency will review the timely and complete NO_x emissions averaging plan submitted in accordance with subsection (b) and approve, deny or modify the NO_x emissions averaging plan, in writing.

Proposed subsection (i) provides that the proposed NO_x emissions averaging plan submitted under subsection (b) will be approved, denied or modified by the Department or appropriate approved local air pollution control agency in accordance with subsection (h) in writing through the issuance of a plan approval or operating permit modification prior to the owner or operator implementing the NO_x emissions averaging plan.

Proposed subsection (j) provides that the owner or operator of an air contamination source or facility included in the facility-wide or system-wide NO_x emissions averaging plan submitted in accordance with subsections (b)—(g) shall submit the reports and records specified in subsection (f)(3) to the Department or appropriate approved local air pollution control agency to demonstrate compliance with § 129.115.

Proposed subsection (k) provides that the owner or operator of an air contamination source or facility included in a facility-wide or system-wide NO_x emissions averaging plan submitted in accordance with subsections (b)—(g) that achieves emission reductions in accordance with other emission limitations required under the APCA or the CAA, or regulations adopted under the APCA or the CAA, that are not NO_x RACT emission limitations may not substitute those emission reductions for the emission reductions required by the facility-wide or system-wide NO_x emissions averaging plan submitted to the Department or appropriate approved local air pollution control agency under subsection (b).

Proposed subsection (l) provides that the owner or operator of an air contamination source subject to a NO_x RACT emission limitation in § 129.112 that is not included in a facility-wide or system-wide NO_x emissions averaging plan submitted under subsection (b) shall operate the source in compliance with the applicable NO_x RACT emission limitation in § 129.112.

Proposed subsection (m) provides that the owner and operator of the air contamination source included in a facility-wide or system-wide NO_x emissions averaging plan submitted under subsection (b) shall be liable for a violation of an applicable NO_x RACT emission limitation at each source included in the NO_x emissions averaging plan.

Proposed subsection (n) provides that the Department will submit each NO_x emissions averaging plan approved under subsection (i) to the Administrator of the EPA for approval as a revision to the SIP. The owner and operator of the facility shall bear the costs of public hearings and notifications, including newspaper notices, required for the SIP submittal.

§ 129.114. Alternative RACT proposal and petition for alternative compliance schedule

Proposed subsection (a) provides that the owner or operator of an air contamination source subject to

§ 129.112 located at a major NO_x emitting facility or major VOC emitting facility subject to § 129.111 that cannot meet the applicable presumptive RACT requirement or RACT emission limitation of § 129.112 may propose an alternative RACT requirement or RACT emission limitation in accordance with subsection (d).

Proposed subsection (b) provides that the owner or operator of a NO_x air contamination source with a potential emission rate equal to or greater than 5.0 tons of NO_x per year that is not subject to § 129.112 or §§ 129.201—129.205 located at a major NO_x emitting facility subject to § 129.111 shall propose a NO_x RACT requirement or RACT emission limitation in accordance with subsection (d).

Proposed subsection (c) provides that the owner or operator of a VOC air contamination source with a potential emission rate equal to or greater than 2.7 tons of VOC per year that is not subject to § 129.112 located at a major VOC emitting facility subject to § 129.111 shall propose a VOC RACT requirement or VOC RACT emission limitation in accordance with subsection (d).

Proposed subsection (d) provides that the owner or operator proposing an alternative RACT requirement or RACT emission limitation under subsection (a), (b) or (c) shall comply with all of the requirements in paragraphs (1)—(7).

Proposed subsection (e) provides that the Department or appropriate approved local air pollution control agency will review the timely and complete alternative RACT proposal submitted in accordance with subsection (d) and approve, modify or deny in writing the application as specified in paragraphs (1)—(3).

Proposed subsection (f) provides that the proposed alternative RACT requirement or RACT emission limitation and the implementation schedule will be approved, denied or modified by the Department or appropriate approved local air pollution control agency in accordance with subsection (e) in writing through the issuance of a plan approval or operating permit modification prior to the owner or operator implementing the alternative RACT requirement or RACT emission limitation.

Proposed subsection (g) provides that the emission limit and requirements specified in the plan approval or operating permit issued by the Department or appropriate approved local air pollution control agency under subsection (f) supersede the emission limit and requirements in the existing plan approval or operating permit issued to the owner or operator of the source prior to the effective date of the final-form rulemaking, on the date specified in the plan approval or operating permit issued by the Department or appropriate approved local air pollution control agency under subsection (f), except to the extent the existing plan approval or operating permit contains more stringent requirements.

Proposed subsection (h) provides that the Department will submit each alternative RACT requirement or RACT emission limitation approved under subsection (f) to the Administrator of the EPA for approval as a revision to the SIP. The owner and operator of the facility shall bear the costs of public hearings and notifications, including newspaper notices, required for the SIP submittal.

Proposed subsection (i) provides that compliance with the requirements in § 129.99(a)—(h) assures compliance with the provisions in subsections (a)—(h), except for sources subject to § 129.112(b)(11), (h)(4) and (5) or (i)—(k).

Proposed subsection (j) provides that the owner and operator of a facility proposing to comply with the applicable RACT requirement or RACT emission limitation under subsection (a), (b) or (c) through the installation of an air cleaning device may submit a petition, in writing, requesting an alternative compliance schedule in accordance with paragraphs (1) and (2).

Proposed subsection (k) provides that the Department or appropriate approved local air pollution control agency will review the timely and complete written petition requesting an alternative compliance schedule submitted in accordance with subsection (j) and approve or deny the petition in writing.

Proposed subsection (l) provides that the emission limit and requirements specified in the plan approval or operating permit issued by the Department or appropriate approved local air pollution control agency under subsection (k) supersede the emission limit and requirements in the existing plan approval or operating permit issued to the owner or operator of the source prior to the effective date of the final-form rulemaking, on the date specified in the plan approval or operating permit issued by the Department or appropriate approved local air pollution control agency under subsection (k), except to the extent the existing plan approval or operating permit contains more stringent requirements.

Proposed subsection (m) provides that approval or denial under subsection (k) of the timely and complete petition for an alternative compliance schedule submitted under subsection (j) will be effective on the date the letter of approval or denial of the petition is signed by the authorized representative of the Department or appropriate approved local air pollution control agency.

Proposed subsection (n) provides that the Department will submit each petition for an alternative compliance schedule approved under subsection (k) to the Administrator of the EPA for approval as a revision to the Commonwealth's SIP. The owner and operator of the facility shall bear the costs of public hearings and notifications, including newspaper notices, required for the SIP submittal. Subsection (n) was added after the advisory committee meetings to address concerns from the EPA.

§ 129.115. Written notification, compliance demonstration and recordkeeping and reporting requirements

Proposed subsection (a) provides that the owner and operator of an air contamination source subject to this section and § 129.111 shall submit a written notification to the appropriate Regional Manager by 6 months after the effective date of the final-form rulemaking that proposes how the owner and operator intend to comply with the requirements of this section and §§ 129.111—129.114. This written notification shall include the information specified in paragraphs (1)—(6). After the advisory committee meetings, the language of subsection (a)(1), (2), (4) and (5) was revised to clarify the information that is required to be included in the written notification.

Proposed subsection (b) provides that, except as specified in subsection (d), the owner and operator of an air contamination source subject to a NO_x RACT requirement or RACT emission limitation or VOC RACT requirement or RACT emission limitation, or both, listed in § 129.112 shall demonstrate compliance with the applicable RACT requirement or RACT emission limitation by performing the monitoring or testing procedures under paragraphs (1)—(5). Due to the deletion of § 129.112(g)(1)(vii), (viii) and (x)—(xiv), the Department amended § 129.115(b)(1)

to reference § 129.112(g)(1) and deleted § 129.115(b)(1)(i). The enumerators for subparagraphs (ii) and (iii) in § 129.115(b)(1) were amended to subparagraphs (i) and (ii). The Department amended § 129.115(b)(4) to reference § 129.112(g)(1). After the advisory committee meetings, the Department amended § 129.115(b)(5) to require stack testing to demonstrate initial compliance and subsequently on a schedule set forth in the applicable permit.

Proposed subsection (c) provides that the owner or operator of a combined-cycle combustion turbine may comply with the requirements in § 129.112(g)(2)(ii) on a mass-equivalent basis. The actual emissions during the compliance period must be less than the allowable emissions during the compliance period. The allowable emissions are calculated by multiplying actual heat input in million Btu during the compliance period by the applicable factor listed in paragraphs (1)—(4).

The draft proposed Annex A presented to the advisory committees contained a typographical error such that the enumerator for subsection (c) was used twice. The Annex A published with this proposed rulemaking is amended to correct this error.

Proposed subsection (d) provides that, except as specified in §§ 129.112(n) and 129.114(j), the owner and operator of an air contamination source subject to subsection (a) shall demonstrate compliance with the applicable RACT requirement or RACT emission limitation in accordance with the procedures in subsection (a) not later than the applicable date in paragraphs (1) and (2).

Proposed subsection (e) provides that an owner or operator of an air contamination source subject to this section and §§ 129.111—129.113 may request a waiver from the requirement to demonstrate compliance with the applicable emission limitation listed in § 129.112 if the requirements in paragraphs (1)—(4) are met.

Proposed subsection (f) provides that the owner and operator of an air contamination source subject to this section and §§ 129.111—129.114 shall keep records to demonstrate compliance with §§ 129.111—129.114 as set forth in paragraphs (1)—(3). This subsection clarifies the owners' and operators' reporting obligations for an air contamination source as a result of the Third Circuit Court of Appeals ruling in *Sierra Club*. Due to the deletion of § 129.112(g)(1)(vii), (viii) and (x)—(xiv), the Department deleted § 129.115(f)(3).

Proposed subsection (g) provides that, beginning with the compliance date specified in § 129.112(a), the owner or operator of an air contamination source claiming that the air contamination source is exempt from the applicable NO_x emission rate threshold specified in § 129.114(b) and the requirements of § 129.112 based on the air contamination source's potential to emit shall maintain records that demonstrate to the Department or appropriate approved local air pollution control agency that the air contamination source is not subject to the specified emission rate threshold.

Proposed subsection (h) provides that, beginning with the compliance date specified in § 129.112(a), the owner or operator of an air contamination source claiming that the air contamination source is exempt from the applicable VOC emission rate threshold specified in § 129.114(c) and the requirements of § 129.112 based on the air contamination source's potential to emit shall maintain records that demonstrate to the Department or appropriate approved local air pollution control agency that the air contamination source is not subject to the specified emission rate threshold.

Proposed subsection (i) provides that the owner or operator of a combustion unit subject to § 129.112(b) shall record each adjustment conducted under the procedures in § 129.112(b). This record must contain, at a minimum, the information specified in paragraphs (1)–(6).

Proposed subsection (j) provides that the owner or operator of a Portland cement kiln subject to § 129.112(h) shall maintain a daily operating log for each Portland cement kiln. The record for each kiln must include the information specified in paragraphs (1)–(4).

Proposed subsection (k) provides that the records shall be retained by the owner or operator for 5 years and made available to the Department or appropriate approved local air pollution control agency upon receipt of a written request from the Department or appropriate approved local air pollution control agency.

F. *Benefits, Costs and Compliance*

Benefits

The Department estimates that implementation of the proposed control measures could reduce NO_x emissions by as much as 9,000 TPY from engines, turbines and municipal waste combustors. These reductions in NO_x emissions would benefit the health and welfare of approximately 12.8 million residents and numerous animals, crops, vegetation and natural areas of this Commonwealth by reducing the amount of ground-level ozone air pollution. Reduced ambient concentrations of ground-level ozone would reduce the incidences of hospital admissions for respiratory ailments, including asthma, and improve the quality of life for citizens overall. While children, the elderly and those with respiratory problems are most at risk, even healthy individuals may experience increased respiratory ailments and other symptoms when they are exposed to high levels of ambient ground-level ozone while engaged in activities that involve physical exertion.

Adoption of the presumptive RACT limitations and RACT requirements in this proposed rulemaking would allow this Commonwealth to make substantial progress in achieving and maintaining the 1997, 2008 and 2015 8-hour ozone NAAQS Statewide. Implementation of and compliance with the proposed RACT control measures would assist the Commonwealth in reducing the levels of ozone precursor emissions that contribute to potential nonattainment of the 2015 8-hour ozone NAAQS. As a result, the proposed RACT control measures are reasonably necessary to attain and maintain the health-based and welfare-based 8-hour ozone NAAQS in this Commonwealth and to satisfy related CAA requirements.

The EPA estimated that the monetized health benefits of attaining the 2008 8-hour ozone NAAQS of 0.075 ppm range from \$8.3 billion to \$18 billion on a National basis by 2020. Prorating that benefit to this Commonwealth, based on population, results in a public health benefit of \$337 million to \$732 million. Similarly, the EPA estimated that the monetized health benefits of attaining the 2015 8-hour ozone NAAQS of 0.070 ppm range from \$1.5 billion to \$4.5 billion on a National basis by 2025. Prorating that benefit to this Commonwealth, based on population, results in a public health benefit of \$63 million to \$189 million. The Department is not stating that these estimated monetized health benefits would all be the result of implementing the proposed RACT measures, but the EPA estimates are indicative of the benefits to Commonwealth residents of attaining and maintaining the 2008 and 2015 8-hour ozone NAAQS

through the implementation of control measures to reduce ozone precursor emissions in the aggregate from different source categories.

This proposed rulemaking may create economic opportunities for NO_x and VOC emission control technology innovators, manufacturers and distributors through an increased demand for new or improved equipment. In addition, the owners and operators of regulated facilities may be required to install and operate an emissions monitoring system or equipment necessary for an emissions monitoring method to comply with this proposed rulemaking, thereby creating an economic opportunity for the emissions monitoring industry.

Compliance costs

Compliance costs will vary for each facility depending on which compliance option is chosen by the owners and operators of a facility. This proposed rulemaking includes two alternative compliance options: a provision allowing the owner and operator of an affected facility that cannot meet the applicable NO_x RACT or VOC RACT emission limitation to elect to meet the applicable NO_x RACT requirement or NO_x RACT emission limitation in § 129.112 by averaging NO_x emissions on either a facility-wide or system-wide basis; and a provision allowing the affected owner and operator to submit a case-specific RACT proposal for an alternative RACT requirement or RACT emission limitation to the Department for approval.

Under proposed § 129.113, the owner or operator of an affected major NO_x emitting facility that includes an air contamination source subject to a NO_x RACT requirement or emission limitation in § 129.112 that cannot meet the applicable presumptive NO_x RACT requirement or NO_x RACT emission limitation may elect to meet the requirement or emission limitation by averaging NO_x emissions on either a facility-wide or system-wide basis. System-wide emissions averaging must be among sources under common control of the same owner or operator in this Commonwealth and within the same nonattainment area.

Under proposed § 129.114, the owner or operator of an air contamination source that cannot meet the applicable presumptive RACT requirement or RACT emission limitation of § 129.112 may propose an alternative NO_x RACT requirement, NO_x RACT emission limitation, VOC RACT requirement or VOC RACT emission limitation.

Under these alternative compliance provisions, the owner or operator is required to demonstrate to the Department's satisfaction that it is economically or technically infeasible to meet the applicable proposed NO_x RACT or VOC RACT emission limitation. As such, these provisions may minimize compliance costs to the owner or operator of an affected facility.

The RACT emission limitations and RACT requirements established by this proposed rulemaking will not require the owner or operator to submit an application for amendments to an existing operating permit. These requirements will be incorporated when the permit is renewed if less than 3 years remain in the permit term, as specified under § 127.463(c) (relating to operating permit revisions to incorporate applicable standards). If 3 years or more remain in the permit term, the requirements would be incorporated as applicable requirements in the permit within 18 months of the promulgation of the final-form rulemaking, as required under § 127.463(b). The owner or operator shall meet the applicable standards or regulations within the time frame required by standards or regulations even if the permit is not revised to incorporate the standards or regulations.

Compliance assistance plan

The Department plans to educate and assist the public and the regulated community in understanding the proposed requirements and how to comply with them. The Department will continue to work with the Department's provider of the Small Business Stationary Source Technical and Environmental Compliance Assistance services. These services are currently provided by the Environmental Management Assistance Program (EMAP) of the Pennsylvania Small Business Development Centers. The Department has partnered with EMAP to fulfill the Department's obligation to provide confidential technical and compliance assistance to small businesses as required by the APCA, section 507 of the CAA (42 U.S.C.A. § 7661f) and authorized by the Small Business and Household Pollution Prevention Program Act (35 P.S. §§ 6029.201—6029.209).

In addition to providing one-on-one consulting assistance and onsite assessments, EMAP also operates a toll-free phone line to field questions from small businesses, as well as businesses wishing to start up in, or relocate to, this Commonwealth. EMAP operates and maintains a resource-rich environmental assistance web site and distributes an electronic newsletter to educate and inform small businesses about a variety of environmental compliance issues.

Paperwork requirements

The recordkeeping and reporting requirements for owners and operators of applicable sources under this proposed rulemaking are minimal because the records required are in line with the records already required to be kept for emission inventory purposes and for other Federal and State requirements.

G. Pollution Prevention

The Pollution Prevention Act of 1990 (42 U.S.C.A. §§ 13101—13109) established a National policy that promotes pollution prevention as the preferred means for achieving state environmental protection goals. The Department encourages pollution prevention, which is the reduction or elimination of pollution at its source, through the substitution of environmentally friendly materials, more efficient use of raw materials and the incorporation of energy efficiency strategies. Pollution prevention practices can provide greater environmental protection with greater efficiency because they can result in significant cost savings to facilities that permanently achieve or move beyond compliance. Implementation of the proposed RACT requirements would allow the Department and approved local air pollution control agencies to maintain or increase the reductions of NO_x and VOC emissions from the regulated sources in this Commonwealth, sustain the gains made in healthful air quality and ensure continued protection of the environment and the public health and welfare of the citizens of this Commonwealth.

H. Sunset Review

This Board is not establishing a sunset date for this proposed rulemaking, since it is needed for the Department to carry out its statutory authority. The Department will closely monitor this proposed rulemaking after promulgation as a final-form rulemaking in the *Pennsylvania Bulletin* for its effectiveness and recommend updates to the Board as necessary.

I. Regulatory Review

Under section 5(a) of the Regulatory Review Act (71 P.S. § 745.5(a)), on July 14, 2021, the Department submitted a copy of this proposed rulemaking and a copy

of a Regulatory Analysis Form to the Independent Regulatory Review Commission (IRRC) and the Chairpersons of the House and Senate Environmental Resources and Energy Committees. A copy of this material is available to the public upon request.

Under section 5(g) of the Regulatory Review Act, IRRC may convey any comments, recommendations or objections to the proposed rulemaking within 30 days of the close of the public comment period. The comments, recommendations or objections must specify the regulatory review criteria in section 5.2 of the Regulatory Review Act (71 P.S. § 745.5b) which have not been met. The Regulatory Review Act specifies detailed procedures for review, prior to final publication of the rulemaking, by the Department, the General Assembly and the Governor.

J. Public Comments

Interested persons are invited to submit to the Board written comments, suggestions, support or objections regarding this proposed rulemaking. Comments, suggestions, support or objections must be received by the Board by October 12, 2021.

Comments may be submitted to the Board by accessing the Board's online comment system at <http://www.ahs.dep.pa.gov/eComment>.

Comments may also be submitted by e-mail to RegComments@pa.gov. A subject heading of this proposed rulemaking and a return name and address must be included in each transmission.

If an acknowledgement of comments submitted online or by e-mail is not received by the sender within 2 working days, the comments should be retransmitted to the Board to ensure receipt. Comments submitted by facsimile will not be accepted.

Comments may also be submitted to the Board by mail or express mail. Written comments should be mailed to the Environmental Quality Board, P.O. Box 8477, Harrisburg, PA 17105-8477. Express mail should be sent to the Environmental Quality Board, Rachel Carson State Office Building, 16th Floor, 400 Market Street, Harrisburg, PA 17101-2301.

K. Public Hearings

The Board will hold three public hearings for the purpose of accepting comments on this proposed rulemaking. The hearings will be held at 1 p.m. on the following dates:

- | | |
|-------------------|--|
| September 7, 2021 | Department of Environmental Protection
Southwest Regional Office
Waterfront Conference Rooms
A and B
400 Waterfront Drive
Pittsburgh, PA 15222 |
| September 8, 2021 | Department of Environmental Protection
Southeast Regional Office
Schuylkill Conference Rooms
2 East Main Street
Norristown, PA 19401 |
| September 9, 2021 | Department of Environmental Protection
Southcentral Regional Office
Susquehanna Conference Rooms
A and B
909 Elmerton Avenue
Harrisburg, PA 17110 |

Persons wishing to present testimony at a hearing are requested to contact the Environmental Quality Board, P.O. Box 8477, Harrisburg, PA 17105-8477, (717) 787-4526, RA-EPEQB@pa.gov, at least 1 week in advance of the hearing to reserve a time to present testimony. Language interpretation services are available upon request. Persons in need of language interpretation services must contact Jennifer Swan at (717) 787-4526 by 5 p.m. on August 30, 2021.

Verbal testimony is limited to 5 minutes for each witness. Witnesses are requested to submit two written copies of their oral testimony to the hearing chairperson at the hearing. Organizations are limited to designating one witness to present testimony on their behalf at each hearing.

Persons in need of accommodations as provided for in the Americans with Disabilities Act of 1990 should contact the Board at (717) 787-4526 or through the Pennsylvania Hamilton Relay Service at (800) 654-5984 (TDD) or (800) 654-5988 (voice users) to discuss how the Board may accommodate their needs.

PATRICK McDONNELL,
Chairperson

Fiscal Note: 7-561. No fiscal impact; (8) recommends adoption.

Annex A

**TITLE 25. ENVIRONMENTAL PROTECTION
PART I. DEPARTMENT OF ENVIRONMENTAL PROTECTION**

Subpart C. PROTECTION OF NATURAL RESOURCES

ARTICLE III. AIR RESOURCES

CHAPTER 121. GENERAL PROVISIONS

§ 121.1. Definitions.

The definitions in section 3 of the act (35 P.S. § 4003) apply to this article. In addition, the following words and terms, when used in this article, have the following meanings, unless the context clearly indicates otherwise:

* * * * *

Combustion efficiency—A measure of the extent of a combustion reaction, abbreviated C. E. and computed as follows:

$$C. E. = \frac{[CO_2]}{[CO_2] + [CO]} \times 100\%$$

where: [CO₂] = concentration of carbon dioxide and
[CO] = concentration of carbon monoxide

Combustion source—

(i) A stationary device that combusts solid, liquid or gaseous fuel used to produce heat or energy for industrial, commercial or institutional use by direct heat transfer.

(ii) The term does not include:

(A) Brick kilns.

(B) Cement kilns.

(C) Lime kilns.

Combustion unit—A stationary equipment used to burn fuel primarily for the purpose of producing power or heat by indirect heat transfer.

* * * * *

Natural-finish hardwood plywood panel—A panel on which the original grain pattern is enhanced by an essentially transparent finish frequently supplemented by filler and toner.

Natural gas compression and transmission facility fugitive VOC air contamination source—**The group of fugitive-VOC-emitting components associated with an individual stationary source. Both of the following apply:**

(i) The group of fugitive-VOC-emitting components is considered an individual VOC-emitting source.

(ii) Fugitive VOC emissions from the group of fugitive-VOC-emitting components are not aggregated with the VOC emissions from the associated individual stationary source.

Necessary preconstruction approvals or permits—Those permits or approvals required under the Clean Air Act or the act and regulations adopted under the acts, which are part of the applicable SIP.

* * * * *

**CHAPTER 129. STANDARDS FOR SOURCES
ADDITIONAL RACT REQUIREMENTS FOR MAJOR SOURCES OF NO_x AND VOCs FOR THE 2015 OZONE NAAQS**

(Editor's Note: The following sections are proposed to be added and printed in regular type to enhance readability.)

§ 129.111. Applicability.

(a) Except as specified in subsection (c), the NO_x requirements of this section and §§ 129.112—129.115 apply Statewide to the owner and operator of a major NO_x emitting facility and the VOC requirements of this section and §§ 129.112—129.115 apply Statewide to the owner and operator of a major VOC emitting facility that were in existence on or before August 3, 2018, for which a requirement or emission limitation, or both, has not been established in §§ 129.51, 129.52(a)—(k) and Table I categories 1—11, 129.52a—129.52e, 129.54—129.63a, 129.64—129.69, 129.71—129.73, 129.75, 129.77 and 129.101—129.107. The owner or operator shall identify and list the following sources and facilities in the written notification required under § 129.115(a) (relating to written notification, compliance demonstration and recordkeeping and reporting requirements):

(1) The sources and facilities for which a requirement or emission limitation has not been established in §§ 129.51, 129.52(a)—(k) and Table I categories 1—11, 129.52a—129.52e, 129.54—129.63a, 129.64—129.69, 129.71—129.73, 129.75, 129.77 and 129.101—129.107.

(2) The sources and facilities subject to §§ 129.51, 129.52(a)—(k) and Table I categories 1—11, 129.52a—129.52e, 129.54—129.63a, 129.64—129.69, 129.71—129.73, 129.75, 129.77 and 129.101—129.107.

(b) Except as specified in subsection (c), the NO_x requirements of this section and §§ 129.112—129.115 apply Statewide to the owner and operator of a NO_x emitting facility and the VOC requirements of this section and §§ 129.112—129.115 apply Statewide to the owner and operator of a VOC emitting facility when the installation of a new source or a modification or change in

operation of an existing source after August 3, 2018, results in the source or facility meeting the definition of a major NO_x emitting facility or a major VOC emitting facility and for which a requirement or an emission limitation, or both, has not been established in §§ 129.51, 129.52(a)—(k) and Table I categories 1—11, 129.52a—129.52e, 129.54—129.63a, 129.64—129.69, 129.71—129.73, 129.75, 129.77 and 129.101—129.107. The owner or operator shall identify and list the following sources and facilities in the written notification required under § 129.115(a):

(1) The sources and facilities for which a requirement or emission limitation has not been established in §§ 129.51, 129.52(a)—(k) and Table I categories 1—11, 129.52a—129.52e, 129.54—129.63a, 129.64—129.69, 129.71—129.73, 129.75, 129.77 and 129.101—129.107.

(2) The sources and facilities subject to §§ 129.51, 129.52(a)—(k) and Table I categories 1—11, 129.52a—129.52e, 129.54—129.63a, 129.64—129.69, 129.71—129.73, 129.75, 129.77 and 129.101—129.107.

(c) Sections 129.112—129.114 do not apply to the owner and operator of a NO_x air contamination source that has the potential to emit less than 1 TPY of NO_x located at a major NO_x emitting facility subject to subsection (a) or (b) or a VOC air contamination source that has the potential to emit less than 1 TPY of VOC located at a major VOC emitting facility subject to subsection (a) or (b). The owner or operator shall identify and list these sources in the written notification required under § 129.115(a).

(d) This section and §§ 129.112—129.115 do not apply to the owner and operator of a facility that is not a major NO_x emitting facility or a major VOC emitting facility on or before *blank* (*Editor's Note: The blank refers to the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking.*)

§ 129.112. Presumptive RACT requirements, RACT emission limitations and petition for alternative compliance schedule.

(a) The owner and operator of a source listed in one or more of subsections (b)—(k) located at a major NO_x emitting facility or major VOC emitting facility subject to § 129.111 (relating to applicability) shall comply with the applicable presumptive RACT requirement or RACT emission limitation, or both, beginning with the specified compliance date as follows, unless an alternative compliance schedule is submitted and approved under subsections (n)—(p) or § 129.114 (relating to alternative RACT proposal and petition for alternative compliance schedule):

(1) January 1, 2023, for a source subject to § 129.111(a).

(2) January 1, 2023, or 1 year after the date the source meets the definition of a major NO_x emitting facility or major VOC emitting facility, whichever is later, for a source subject to § 129.111(b).

(b) The owner and operator of a source listed in this subsection that is located at a major NO_x emitting facility or major VOC emitting facility subject to § 129.111 shall comply with the applicable presumptive RACT requirements in paragraph (1) and recordkeeping and reporting requirements in paragraph (2).

(1) The owner or operator of a:

(i) Combustion unit with a rated heat input equal to or greater than 20 million Btu/hour and less than 50 million Btu/hour shall conduct a biennial tune-up in accordance

with the procedures in 40 CFR 63.11223 (relating to how do I demonstrate continuous compliance with the work practice and management practice standards?).

(A) Each biennial tune-up shall occur not less than 3 months and not more than 24 months after the date of the previous tune-up.

(B) The biennial tune-up must include, at a minimum, the following:

(I) Inspection and cleaning or replacement of fuel-burning equipment, including the burners and components, as necessary, for proper operation as specified by the manufacturer.

(II) Inspection of the flame pattern and adjustment of the burner, as necessary, to optimize the flame pattern to minimize total emissions of NO_x and, to the extent possible, emissions of CO.

(III) Inspection and adjustment, as necessary, of the air-to-fuel ratio control system to ensure proper calibration and operation as specified by the manufacturer.

(ii) Combustion unit with an oxygen trim system that maintains an optimum air-to-fuel ratio that would otherwise be subject to a biennial tune-up shall conduct a tune-up of the boiler one time in each 5-year calendar period in accordance with the following:

(A) Each tune-up shall occur not less than 3 months and not more than 60 months after the date of the previous tune-up.

(B) The tune-up must include, at a minimum, the following:

(I) Inspection and cleaning or replacement of fuel-burning equipment, including the burners and components, as necessary, for proper operation as specified by the manufacturer.

(II) Inspection of the flame pattern and adjustment of the burner, as necessary, to optimize the flame pattern to minimize total emissions of NO_x and, to the extent possible, emissions of CO.

(III) Inspection and adjustment, as necessary, of the air-to-fuel ratio control system to ensure proper calibration and operation as specified by the manufacturer.

(2) The applicable recordkeeping and reporting requirements of § 129.115(e), (f) or (g) (relating to written notification, compliance demonstration and recordkeeping and reporting requirements).

(3) Compliance with the applicable presumptive RACT requirements in paragraph (1) and recordkeeping and reporting requirements in paragraph (2) assures compliance with the provisions in §§ 129.93(b)(2), (3), (4) and (5) and 129.97(b)(1), (2) and (3) (relating to presumptive RACT emissions limitations; and presumptive RACT requirements, RACT emission limitations and petition for alternative compliance schedule).

(c) The owner and operator of a source listed in this subsection that is located at a major NO_x emitting facility or major VOC emitting facility subject to § 129.111 shall install, maintain and operate the source in accordance with the manufacturer's specifications and with good operating practices:

(1) A NO_x air contamination source that has the potential to emit less than 5 TPY of NO_x.

(2) A VOC air contamination source that has the potential to emit less than 2.7 TPY of VOC.

(3) A natural gas compression and transmission facility fugitive VOC air contamination source that has the potential to emit less than 2.7 TPY of VOC.

(4) A boiler or other combustion source with an individual rated gross heat input less than 20 million Btu/hour.

(5) A combustion turbine with a rated output less than 1,000 bhp.

(6) A lean burn stationary internal combustion engine rated at less than 500 bhp (gross).

(7) A rich burn stationary internal combustion engine rated at less than 100 bhp (gross).

(8) An incinerator, thermal oxidizer or catalytic oxidizer used primarily for air pollution control.

(9) A fuel-burning unit with an annual capacity factor of less than 5%.

(i) For a combustion unit, the annual capacity factor is the ratio of the unit's heat input (in million Btu or equivalent units of measure) to the unit's maximum rated hourly heat input rate (in million Btu/hour or equivalent units of measure) multiplied by 8,760 hours during a period of 12 consecutive calendar months.

(ii) For an electric generating unit, the annual capacity factor is the ratio of the unit's actual electric output (expressed in MWe/hr) to the unit's nameplate capacity (or maximum observed hourly gross load (in MWe/hr) if greater than the nameplate capacity) multiplied by 8,760 hours during a period of 12 consecutive calendar months.

(iii) For any other unit, the annual capacity factor is the ratio of the unit's actual operating level to the unit's potential operating level during a period of 12 consecutive calendar months.

(10) An emergency standby engine operating less than 500 hours in a 12-month rolling period.

(11) An electric arc furnace.

(d) Except as specified in subsection (c), the owner and operator of a combustion unit, brick kiln, cement kiln, lime kiln or other combustion source located at a major VOC emitting facility subject to § 129.111 shall install, maintain and operate the source in accordance with the manufacturer's specifications and with good operating practices for the control of the VOC emissions from the combustion unit or other combustion source.

(e) The owner and operator of a municipal solid waste landfill subject to § 129.111 shall comply with the following applicable presumptive RACT requirements. The owner or operator of a:

(1) Municipal solid waste landfill constructed, reconstructed or modified on or before May 29, 1991, shall comply with the emission guidelines and compliance times in 40 CFR Part 60, Subpart Cc (relating to emission guidelines and compliance times for municipal solid waste landfills), which are adopted and incorporated by reference in § 122.3 (relating to adoption of standards), and the applicable Federal or state plans in 40 CFR Part 62 (relating to approval and promulgation of state plans for designated facilities and pollutants).

(2) Municipal solid waste landfill constructed, reconstructed or modified on or after May 30, 1991, but on or before July 17, 2014, shall comply with the New Source Performance Standards in 40 CFR Part 60, Subpart WWW (relating to standards of performance for municipal solid waste landfills that commenced construction, recon-

struction, or modification on or after May 30, 1991, but before July 18, 2014), which are adopted and incorporated by reference in § 122.3.

(3) Municipal solid waste landfill constructed, reconstructed or modified on or after July 18, 2014, shall comply with the New Source Performance Standards in 40 CFR Part 60, Subpart XXX (relating to standards of performance for municipal solid waste landfills that commenced construction, reconstruction, or modification after July 17, 2014), which are adopted and incorporated by reference in § 122.3.

(f) The owner and operator of a municipal waste combustor subject to § 129.111 shall comply with the presumptive RACT emission limitation of 150 ppmvd NO_x @ 7% oxygen.

(g) Except as specified in subsection (c), the owner and operator of a NO_x air contamination source listed in this subsection that is located at a major NO_x emitting facility or a VOC air contamination source listed in this subsection that is located at a major VOC emitting facility subject to § 129.111 may not cause, allow or permit NO_x or VOCs to be emitted from the air contamination source in excess of the applicable presumptive RACT emission limitation specified in the following paragraphs:

(1) The owner or operator of:

(i) A natural gas-fired, propane-fired or liquid petroleum gas-fired combustion unit or process heater with a rated heat input equal to or greater than 50 million Btu/hour shall comply with 0.10 lb NO_x/million Btu heat input.

(ii) A distillate oil-fired combustion unit or process heater with a rated heat input equal to or greater than 50 million Btu/hour shall comply with 0.12 lb NO_x/million Btu heat input.

(iii) A residual oil-fired or other liquid fuel-fired combustion unit or process heater with a rated heat input equal to or greater than 50 million Btu/hour shall comply with 0.20 lb NO_x/million Btu heat input.

(iv) A refinery gas-fired combustion unit or process heater with a rated heat input equal to or greater than 50 million Btu/hour shall comply with 0.25 lb NO_x/million Btu heat input.

(v) A coal-fired combustion unit with a rated heat input equal to or greater than 50 million Btu/hour and less than 250 million Btu/hour shall comply with 0.45 lb NO_x/million Btu heat input.

(vi) A circulating fluidized bed combustion unit firing waste products of coal mining, physical coal cleaning and coal preparation operations that contain coal, matrix material, clay and other organic and inorganic material with a rated heat input equal to or greater than 250 million Btu/hour shall comply with the following presumptive RACT emission limitations as applicable:

(A) 0.16 lb NO_x/million Btu heat input when firing primarily bituminous waste such as gob.

(B) 0.16 lb NO_x/million Btu heat input when firing primarily anthracite waste such as culm.

(vii) A solid fuel-fired combustion unit that is not a coal-fired combustion unit with a rated heat input equal to or greater than 50 million Btu/hour shall comply with 0.25 lb NO_x/million Btu heat input.

(viii) A circulating fluidized bed coal-fired combustion unit subject to subparagraph (vi) shall control the NO_x emissions each operating day by operating the installed

air pollution control technology and combustion controls at all times consistent with the technological limitations, manufacturer specifications, good engineering and maintenance practices and good air pollution control practices for controlling emissions.

(2) The owner or operator of a:

(i) Combined cycle or combined heat and power combustion turbine with a rated output equal to or greater than 1,000 bhp and less than 180 MW shall comply with the following presumptive RACT emission limitations as applicable:

(A) 42 ppmvd NO_x @ 15% oxygen when firing natural gas or a noncommercial gaseous fuel.

(B) 5 ppmvd VOC (as propane) @ 15% oxygen when firing natural gas or a noncommercial gaseous fuel.

(C) 96 ppmvd NO_x @ 15% oxygen when firing fuel oil.

(D) 9 ppmvd VOC (as propane) @ 15% oxygen when firing fuel oil.

(ii) Combined cycle or combined heat and power combustion turbine with a rated output equal to or greater than 180 MW shall comply with the following presumptive RACT emission limitations as applicable:

(A) 4 ppmvd NO_x @ 15% oxygen when firing natural gas or a noncommercial gaseous fuel.

(B) 2 ppmvd VOC (as propane) @ 15% oxygen when firing natural gas or a noncommercial gaseous fuel.

(C) 8 ppmvd NO_x @ 15% oxygen when firing fuel oil.

(D) 2 ppmvd VOC (as propane) @ 15% oxygen when firing fuel oil.

(iii) Simple cycle or regenerative cycle combustion turbine with a rated output equal to or greater than 1,000 bhp and less than 3,000 bhp shall comply with the following presumptive RACT emission limitations as applicable:

(A) 85 ppmvd NO_x @ 15% oxygen when firing natural gas or a noncommercial gaseous fuel.

(B) 9 ppmvd VOC (as propane) @ 15% oxygen when firing natural gas or a noncommercial gaseous fuel.

(C) 150 ppmvd NO_x @ 15% oxygen when firing fuel oil.

(D) 9 ppmvd VOC (as propane) @ 15% oxygen when firing fuel oil.

(iv) Simple cycle or regenerative cycle combustion turbine with a rated output equal to or greater than 3,000 bhp and less than 60,000 bhp shall comply with the following presumptive RACT emission limitations as applicable:

(A) 42 ppmvd NO_x @ 15% oxygen when firing natural gas or a noncommercial gaseous fuel.

(B) 9 ppmvd VOC (as propane) @ 15% oxygen when firing natural gas or a noncommercial gaseous fuel.

(C) 96 ppmvd NO_x @ 15% oxygen when firing fuel oil.

(D) 9 ppmvd VOC (as propane) @ 15% oxygen when firing fuel oil.

(3) The owner or operator of a:

(i) Lean burn stationary internal combustion engine with a rating equal to or greater than 500 bhp and less than 3,500 bhp shall comply with the following presumptive RACT emission limitations as applicable:

(A) 3.0 grams NO_x/bhp-hr when firing natural gas or a noncommercial gaseous fuel.

(B) 0.5 gram VOC/bhp-hr excluding formaldehyde when firing natural gas or a noncommercial gaseous fuel, liquid fuel or dual-fuel.

(ii) Lean burn stationary internal combustion engine with a rating equal to or greater than 3,500 bhp shall comply with the following presumptive RACT emission limitations as applicable:

(A) 0.6 gram NO_x/bhp-hr when firing natural gas or a noncommercial gaseous fuel.

(B) 0.5 gram VOC/bhp-hr excluding formaldehyde when firing natural gas or a noncommercial gaseous fuel, liquid fuel or dual-fuel.

(iii) Stationary internal combustion engine with a rating equal to or greater than 500 bhp shall comply with 1.6 grams NO_x/bhp-hr when firing liquid fuel or dual-fuel.

(iv) Rich burn stationary internal combustion engine with a rating equal to or greater than 100 bhp shall comply with the following presumptive RACT emission limitations as applicable:

(A) 0.6 gram NO_x/bhp-hr when firing natural gas or a noncommercial gaseous fuel.

(B) 0.5 gram VOC/bhp-hr when firing natural gas or a noncommercial gaseous fuel.

(4) Except as specified in subparagraph (ii), the owner or operator of a unit firing multiple fuels shall comply with:

(i) The applicable RACT multiple fuel emission limit determined on a total heat input fuel weighted basis in accordance with the following:

(A) Using the following equation:

$$E_{HI\text{weighted}} = \frac{\sum_{i=1}^n E_i H_i}{\sum_{i=1}^n H_i}$$

Where:

$E_{HI\text{weighted}}$ = The heat input fuel weighted multiple fuel emission rate or emission limitation for the compliance period, expressed in units of measure consistent with the units of measure for the emission limitation.

E_i = The emission rate or emission limit for fuel i during the compliance period, expressed in units of measure consistent with the units of measure for the emission limitation.

H_i = The total heat input for fuel i during the compliance period.

n = The number of different fuels used during the compliance period.

(B) Excluding a fuel representing less than 2% of the unit's annual fuel consumption on a heat input basis when determining the applicable RACT multiple fuel emission limit calculated in accordance with clause (A).

(ii) The determination in subparagraph (i) does not apply to a stationary internal combustion engine that is subject to the RACT emission limits in paragraph (3).

(h) The owner and operator of a Portland cement kiln subject to § 129.111 shall comply with the following presumptive RACT emission limitations as applicable:

(1) 3.88 pounds of NO_x per ton of clinker produced for a long wet-process cement kiln as defined in § 145.142 (relating to definitions).

(2) 3.0 pounds of NO_x per ton of clinker produced for a long dry-process cement kiln as defined in § 145.142.

(3) 2.30 pounds of NO_x per ton of clinker produced for:

(i) A preheater cement kiln as defined in § 145.142.

(ii) A precalciner cement kiln as defined in § 145.142.

(i) The owner and operator of a glass melting furnace subject to § 129.111 shall comply with the following presumptive RACT emission limitations as applicable:

(1) 4.0 pounds of NO_x per ton of glass pulled for container glass furnaces.

(2) 7.0 pounds of NO_x per ton of glass pulled for pressed or blown glass furnaces.

(3) 4.0 pounds of NO_x per ton of glass pulled for fiberglass furnaces.

(4) 7.0 pounds of NO_x per ton of glass pulled for flat glass furnaces.

(5) 6.0 pounds of NO_x per ton of glass pulled for all other glass melting furnaces.

(j) The owner and operator of a lime kiln subject to § 129.111 shall comply with the presumptive RACT emission limitation of 4.6 pounds of NO_x per ton of lime produced.

(k) The owner and operator of a direct-fired heater, furnace or oven with a rated heat input equal to or greater than 20 million Btu/hour subject to § 129.111 shall comply with the presumptive RACT emission limitation of 0.10 lb NO_x/million Btu heat input on a daily average basis or as determined through a stack test.

(l) The requirements and emission limitations of this section supersede the requirements and emission limitations of a RACT permit issued to the owner or operator of an air contamination source subject to one or more of subsections (b)—(k) prior to *blank* (*Editor's Note: The blank refers to the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking.*), under §§ 129.91—129.95 (relating to stationary sources of NO_x and VOCs) or under §§ 129.96—129.100 (relating to additional RACT requirements for major sources of NO_x and VOCs) to control, reduce or minimize NO_x emissions or VOC emissions, or both, from the air contamination source unless the permit contains more stringent requirements or emission limitations, or both.

(m) The requirements and emission limitations of this section supersede the requirements and emission limitations of §§ 129.201—129.205, 145.111—145.113 and 145.141—145.146 (relating to additional NO_x requirements; emissions of NO_x from stationary internal combustion engines; and emissions of NO_x from cement manufacturing) unless the requirements or emission limitations of §§ 129.201—129.205, §§ 145.111—145.113 or §§ 145.141—145.146 are more stringent.

(n) The owner or operator of a major NO_x emitting facility or a major VOC emitting facility subject to § 129.111 that includes an air contamination source subject to one or more of subsections (b)—(k) that cannot meet the applicable presumptive RACT requirement or RACT emission limitation without installation of an air cleaning device may submit a petition, in writing, requesting an alternative compliance schedule in accordance with the following:

(1) The written petition shall be submitted to the Department or appropriate approved local air pollution control agency as soon as possible but not later than:

(i) *blank* (*Editor's Note: The blank refers to the date 6 months after the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking.*), for a source subject to § 129.111(a).

(ii) *blank* (*Editor's Note: The blank refers to the date 6 months after the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking.*), or 6 months after the date that the source meets the definition of a major NO_x emitting facility or a major VOC emitting facility, whichever is later, for a source subject to § 129.111(b).

(2) The written petition must include:

(i) A description, including make, model and location, of each affected source subject to a RACT requirement or a RACT emission limitation in one or more of subsections (b)—(k).

(ii) A description of the proposed air cleaning device to be installed.

(iii) A schedule containing proposed interim dates for completing each phase of the required work to install the air cleaning device described in subparagraph (ii).

(iv) A proposed interim emission limitation that will be imposed on the affected source until compliance is achieved with the applicable RACT requirement or RACT emission limitation.

(v) A proposed final compliance date that is as soon as possible but not later than 3 years after the written approval of the petition by the Department or the appropriate approved local air pollution control agency. The approved petition shall be incorporated in an applicable operating permit or plan approval.

(o) The Department or appropriate approved local air pollution control agency will review the timely and complete written petition requesting an alternative compliance schedule submitted in accordance with subsection (n) and approve or deny the petition in writing.

(p) Approval or denial under subsection (o) of the timely and complete petition for an alternative compliance schedule submitted under subsection (n) will be effective on the date the letter of approval or denial of the petition is signed by the authorized representative of the Department or appropriate approved local air pollution control agency.

(q) The Department will submit each petition for an alternative compliance schedule approved under subsection (o) to the Administrator of the EPA for approval as a revision to the Commonwealth's SIP. The owner and operator of the facility shall bear the costs of public hearings and notifications, including newspaper notices, required for the SIP submittal.

§ 129.113. Facility-wide or system-wide NO_x emissions averaging plan general requirements.

(a) The owner or operator of a major NO_x emitting facility subject to § 129.111 (relating to applicability) that includes at least one air contamination source subject to a NO_x RACT emission limitation in § 129.112 (relating to presumptive RACT requirements, RACT emission limitations and petition for alternative compliance schedule) that cannot meet the applicable NO_x RACT emission limitation may elect to meet the applicable NO_x RACT emission limitation in § 129.112 by averaging NO_x emissions on either a facility-wide or system-wide basis. System-wide emissions averaging must be among sources

under common control of the same owner or operator within the same ozone nonattainment area in this Commonwealth.

(b) The owner or operator of each facility that elects to comply with subsection (a) shall submit a written NO_x emissions averaging plan to the Department or appropriate approved local air pollution control agency as part of an application for an operating permit modification or a plan approval, if otherwise required. The application incorporating the requirements of this section shall be submitted by the applicable date as follows:

(1) *blank* (Editor's Note: The blank refers to the date 6 months after the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking.), for a source subject to § 129.111(a).

(2) *blank* (Editor's Note: The blank refers to the date 6 months after the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking.), or 6 months after the date that the source meets the definition of a major NO_x emitting facility, whichever is later, for a source subject to § 129.111(b).

(c) Each NO_x air contamination source included in the application for an operating permit modification or a plan approval, if otherwise required, for averaging NO_x emissions on either a facility-wide or system-wide basis submitted under subsection (b) must be an air contamination source subject to a NO_x RACT emission limitation in § 129.112.

(d) The application for the operating permit modification or the plan approval, if otherwise required, for averaging NO_x emissions on either a facility-wide or system-wide basis submitted under subsection (b) must demonstrate that the aggregate NO_x emissions emitted by the air contamination sources included in the facility-wide or system-wide NO_x emissions averaging plan are not greater than the NO_x emissions that would be emitted by the group of included sources if each source complied with the applicable NO_x RACT emission limitation in § 129.112 on a source-specific basis.

(e) The application for the operating permit modification or a plan approval, if otherwise required, specified in subsections (b)—(d) may include facility-wide or system-wide NO_x emissions averaging only for NO_x emitting sources or NO_x emitting facilities that are owned or operated by the applicant.

(f) The application for the operating permit modification or a plan approval, if otherwise required, specified in subsections (b)—(e) must include the following information:

(1) Identification of each air contamination source included in the NO_x emissions averaging plan.

(2) Each air contamination source's applicable emission limitation in § 129.112.

(3) Methods for demonstrating compliance and record-keeping and reporting requirements in accordance with § 129.115 (relating to written notification, compliance demonstration and recordkeeping and reporting requirements) for each source included in the NO_x emissions averaging plan submitted under subsection (b).

(g) An air contamination source or facility included in the facility-wide or system-wide NO_x emissions averaging plan submitted in accordance with subsections (b)—(f) may be included in only one facility-wide or system-wide NO_x emissions averaging plan.

(h) The Department or appropriate approved local air pollution control agency will:

(1) Review the timely and complete NO_x emissions averaging plan submitted in accordance with subsection (b).

(2) Approve the NO_x emissions averaging plan submitted under subsection (b), in writing, if the Department or appropriate approved local air pollution control agency is satisfied that the NO_x emissions averaging plan complies with the requirements of subsection (b) and that the proposed NO_x emissions averaging plan is RACT for the air contamination sources.

(3) Deny or modify the NO_x emissions averaging plan submitted under subsection (b), in writing, if the proposal does not comply with the requirements of subsection (b).

(i) The proposed NO_x emissions averaging plan submitted under subsection (b) will be approved, denied or modified by the Department or appropriate approved local air pollution control agency in accordance with subsection (h) in writing through the issuance of a plan approval or operating permit modification prior to the owner or operator implementing the NO_x emissions averaging plan.

(j) The owner or operator of an air contamination source or facility included in the facility-wide or system-wide NO_x emissions averaging plan submitted in accordance with subsections (b)—(g) shall submit the reports and records specified in subsection (f)(3) to the Department or appropriate approved local air pollution control agency to demonstrate compliance with § 129.115.

(k) The owner or operator of an air contamination source or facility included in a facility-wide or system-wide NO_x emissions averaging plan submitted in accordance with subsections (b)—(g) that achieves emission reductions in accordance with other emission limitations required under the act or the Clean Air Act, or regulations adopted under the act or the Clean Air Act, that are not NO_x RACT emission limitations may not substitute those emission reductions for the emission reductions required by the facility-wide or system-wide NO_x emissions averaging plan submitted to the Department or appropriate approved local air pollution control agency under subsection (b).

(l) The owner or operator of an air contamination source subject to a NO_x RACT emission limitation in § 129.112 that is not included in a facility-wide or system-wide NO_x emissions averaging plan submitted under subsection (b) shall operate the source in compliance with the applicable NO_x RACT emission limitation in § 129.112.

(m) The owner and operator of the air contamination sources included in a facility-wide or system-wide NO_x emissions averaging plan submitted under subsection (b) shall be liable for a violation of an applicable NO_x RACT emission limitation at each source included in the NO_x emissions averaging plan regardless of each individual facility's NO_x emission rate.

(n) The Department will submit each NO_x emissions averaging plan approved under subsection (i) to the Administrator of the EPA for approval as a revision to the SIP. The owner and operator of the facility shall bear the costs of public hearings and notifications, including newspaper notices, required for the SIP submittal.

§ 129.114. Alternative RACT proposal and petition for alternative compliance schedule.

(a) The owner or operator of an air contamination source subject to § 129.112 (relating to presumptive

RACT requirements, RACT emission limitations and petition for alternative compliance schedule) located at a major NO_x emitting facility or major VOC emitting facility subject to § 129.111 (relating to applicability) that cannot meet the applicable presumptive RACT requirement or RACT emission limitation of § 129.112 may propose an alternative RACT requirement or RACT emission limitation in accordance with subsection (d).

(b) The owner or operator of a NO_x air contamination source with a potential emission rate equal to or greater than 5.0 tons of NO_x per year that is not subject to § 129.112 or §§ 129.201—129.205 (relating to additional NO_x requirements) located at a major NO_x emitting facility subject to § 129.111 shall propose a NO_x RACT requirement or RACT emission limitation in accordance with subsection (d).

(c) The owner or operator of a VOC air contamination source with a potential emission rate equal to or greater than 2.7 tons of VOC per year that is not subject to § 129.112 located at a major VOC emitting facility subject to § 129.111 shall propose a VOC RACT requirement or RACT emission limitation in accordance with subsection (d).

(d) The owner or operator proposing an alternative RACT requirement or RACT emission limitation under subsection (a), (b) or (c) shall:

(1) Submit a written RACT proposal in accordance with the procedures in § 129.92(a)(1)—(5), (7)—(10) and (b) (relating to RACT proposal requirements) to the Department or appropriate approved local air pollution control agency as soon as possible but not later than:

(i) *blank* (Editor's Note: The blank refers to the date 6 months after the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking.), for a source subject to § 129.111(a).

(ii) *blank* (Editor's Note: The blank refers to the date 6 months after the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking.), or 6 months after the date that the source meets the definition of a major NO_x emitting facility or major VOC emitting facility, whichever is later, for a source subject to § 129.111(b).

(2) Be in receipt of an approval issued by the Department or appropriate approved local air pollution control agency in writing through a plan approval or operating permit modification for a RACT proposal submitted under paragraph (1)(ii) prior to the installation, modification or change in the operation of the existing air contamination source that will result in the source or facility meeting the definition of a major NO_x emitting facility or major VOC emitting facility.

(3) Include in the RACT proposal the proposed alternative NO_x RACT requirement or RACT emission limitation or VOC RACT requirement or RACT emission limitation developed in accordance with the procedures in § 129.92(a)(1)—(5) and (b).

(4) Include in the RACT proposal a schedule for completing implementation of the RACT requirement or RACT emission limitation as soon as possible but not later than:

(i) *blank* (Editor's Note: The blank refers to the date 1 year after the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking.), for a source subject to § 129.111(a).

(ii) *blank* (Editor's Note: The blank refers to the date 1 year after the effective date of adoption of this

proposed rulemaking when published as a final-form rulemaking.), or 1 year after the date that the source meets the definition of a major NO_x emitting facility or major VOC emitting facility, whichever is later, for a source subject to § 129.111(b).

(5) Include interim dates in the schedule required under paragraph (4) for the:

(i) Issuance of purchase orders.

(ii) Start and completion of process, technology and control technology changes.

(iii) Completion of compliance testing.

(6) Include in the RACT proposal methods for demonstrating compliance and recordkeeping and reporting requirements in accordance with § 129.115 (relating to written notification, compliance demonstration and recordkeeping and reporting requirements) for each air contamination source included in the RACT proposal.

(7) Demonstrate to the satisfaction of the Department or the appropriate approved local air pollution control agency that the proposed requirement or RACT emission limitation is RACT for the air contamination source.

(e) The Department or appropriate approved local air pollution control agency will:

(1) Review the timely and complete alternative RACT proposal submitted in accordance with subsection (d).

(2) Approve the alternative RACT proposal submitted under subsection (d), in writing, if the Department or appropriate approved local air pollution control agency is satisfied that the alternative RACT proposal complies with the requirements of subsection (d) and that the proposed alternative requirement or RACT emission limitation is RACT for the air contamination source.

(3) Deny or modify the alternative RACT proposal submitted under subsection (d), in writing, if the proposal does not comply with the requirements of subsection (d).

(f) The proposed alternative RACT requirement or RACT emission limitation and the implementation schedule submitted under subsection (d) will be approved, denied or modified by the Department or appropriate approved local air pollution control agency in accordance with subsection (e) in writing through the issuance of a plan approval or operating permit modification prior to the owner or operator implementing the alternative RACT requirement or RACT emission limitation.

(g) The emission limit and requirements specified in the plan approval or operating permit issued by the Department or appropriate approved local air pollution control agency under subsection (f) supersede the emission limit and requirements in the existing plan approval or operating permit issued to the owner or operator of the source prior to *blank* (Editor's Note: The blank refers to the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking.), on the date specified in the plan approval or operating permit issued by the Department or appropriate approved local air pollution control agency under subsection (f), except to the extent the existing plan approval or operating permit contains more stringent requirements.

(h) The Department will submit each alternative RACT requirement or RACT emission limitation approved under subsection (f) to the Administrator of the EPA for approval as a revision to the SIP. The owner and operator of the facility shall bear the costs of public hearings and notifications, including newspaper notices, required for the SIP submittal.

(i) Compliance with the requirements in § 129.99(a)—(h) (relating to alternative RACT proposal and petition for alternative compliance schedule) assures compliance with the provisions in subsections (a)—(h), except for sources subject to § 129.112(b)(11), (h)(4) and (h)(5) or (i)—(k).

(j) The owner and operator of a facility proposing to comply with the applicable RACT requirement or RACT emission limitation under subsection (a), (b) or (c) through the installation of an air cleaning device may submit a petition, in writing, requesting an alternative compliance schedule in accordance with the following:

(1) The written petition requesting an alternative compliance schedule shall be submitted to the Department or appropriate approved local air pollution control agency as soon as possible but not later than:

(i) *blank* (Editor's Note: The blank refers to the date 6 months after the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking, for a source subject to § 129.111(a).

(ii) *blank* (Editor's Note: The blank refers to the date 6 months after the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking, or 6 months after the date that the source meets the definition of a major NO_x emitting facility or major VOC emitting facility, whichever is later, for a source subject to § 129.111(b).

(2) The written petition must include:

(i) A description, including make, model and location, of each air contamination source subject to a RACT requirement or RACT emission limitation in one or more of subsections (a)—(c).

(ii) A description of the proposed air cleaning device to be installed.

(iii) A schedule containing proposed interim dates for completing each phase of the required work to install the air cleaning device described in subparagraph (ii).

(iv) A proposed interim emission limitation that will be imposed on the affected air contamination source until compliance is achieved with the applicable RACT requirement or RACT emission limitation.

(v) A proposed final compliance date that is as soon as possible but not later than 3 years after the approval of the petition by the Department or the appropriate approved local air pollution control agency. If the petition is for the replacement of an existing source, the final compliance date will be determined on a case-by-case basis. The approved petition shall be incorporated in an applicable operating permit or plan approval.

(k) The Department or appropriate approved local air pollution control agency will review the timely and complete written petition requesting an alternative compliance schedule submitted in accordance with subsection (j) and approve or deny the petition in writing.

(l) The emission limit and requirements specified in the plan approval or operating permit issued by the Department or appropriate approved local air pollution control agency under subsection (k) supersede the emission limit and requirements in the existing plan approval or operating permit issued to the owner or operator of the source prior to *blank* (Editor's Note: The blank refers to the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking, on the date specified in the plan approval or operating permit issued by the Department or appropriate approved local air pollution control agency under subsection (k), except to

the extent the existing plan approval or operating permit contains more stringent requirements.

(m) Approval or denial under subsection (k) of the timely and complete petition for an alternative compliance schedule submitted under subsection (j) will be effective on the date the letter of approval or denial of the petition is signed by the authorized representative of the Department or appropriate approved local air pollution control agency.

(n) The Department will submit each petition for an alternative compliance schedule approved under subsection (k) to the Administrator of the EPA for approval as a revision to the Commonwealth's SIP. The owner and operator of the facility shall bear the costs of public hearings and notifications, including newspaper notices, required for the SIP submittal.

§ 129.115. Written notification, compliance demonstration and recordkeeping and reporting requirements.

(a) The owner and operator of an air contamination source subject to this section and § 129.111 (relating to applicability) shall submit a written notification to the appropriate Regional Manager by *blank* (Editor's Note: The blank refers to the date 6 months after the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking, that proposes how the owner and operator intend to comply with the requirements of this section and §§ 129.111—129.114. This written notification shall include the following information:

(1) The air contamination sources identified in § 129.111(a) as one of the following:

(i) Subject to a RACT requirement or RACT emission limitation in §§ 129.112—129.114.

(ii) Exempted from §§ 129.112—129.114.

(2) The air contamination sources identified in § 129.111(b) as one of the following:

(i) Subject to a RACT requirement or RACT emission limitation in §§ 129.112—129.114.

(ii) Exempted from §§ 129.112—129.114.

(3) The air contamination sources identified in § 129.111(c) that have a potential to emit less than 1 TPY of NO_x located at a major NO_x emitting facility subject to § 129.111(a) or (b) or a VOC air contamination source that has the potential to emit less than 1 TPY of VOC located at a major VOC emitting facility subject to § 129.111(a) or (b).

(4) The following information for each air contamination source listed in paragraph (1):

(i) A description, including make, model and location, of each source.

(ii) The applicable RACT requirement or RACT emission limitation, or both, in §§ 129.112—129.114 for each source listed in accordance with paragraph (1)(i).

(iii) How the owner or operator shall comply with subparagraph (ii) for each source listed in subparagraph (i).

(iv) The reason why the source is exempt from the RACT requirements and RACT emission limitations in §§ 129.112—129.114 for each source listed in accordance with paragraph (1)(ii).

(5) The following information for each air contamination source listed in paragraph (2):

(i) A description, including make, model and location, of each source.

(ii) The applicable RACT requirement or RACT emission limitation, or both, in §§ 129.112—129.114 for each source listed in paragraph (2)(i).

(iii) How the owner or operator shall comply with subparagraph (ii) for each source listed in subparagraph (i).

(iv) The reason why the source is exempt from the RACT requirements and RACT emission limitations in §§ 129.112—129.114 for each source listed in accordance with paragraph (2)(ii).

(6) The following information for each air contamination source listed in paragraph (3):

(i) A description, including make, model and location, of each source.

(ii) Information sufficient to demonstrate that the source has a potential to emit less than 1 TPY of NO_x or 1 TPY of VOC, as applicable.

(b) Except as specified in subsection (d), the owner and operator of an air contamination source subject to a NO_x RACT requirement or RACT emission limitation or VOC RACT requirement or RACT emission limitation, or both, listed in § 129.112 (relating to presumptive RACT requirements, RACT emission limitations and petition for alternative compliance schedule) shall demonstrate compliance with the applicable RACT requirement or RACT emission limitation by performing the following monitoring or testing procedures:

(1) For an air contamination source with a CEMS, monitoring and testing in accordance with the requirements of Chapter 139, Subchapter C (relating to requirements for source monitoring for stationary sources) using a 30-operating day rolling average, except for municipal waste combustors subject to § 129.112(f) and combustion units or process heaters subject to § 129.112(g)(1).

(i) A 30-operating day rolling average emission rate for each applicable RACT emission limitation shall be calculated for an affected air contamination source for each consecutive operating day.

(ii) Each 30-operating day rolling average emission rate for an affected air contamination source must include the emissions that occur during the entire operating day, including emissions from start-ups, shutdowns and malfunctions.

(2) For a Portland cement kiln with a CEMS, monitoring of clinker production rates in accordance with 40 CFR 63.1350(d) (relating to monitoring requirements).

(3) For a municipal waste combustor with a CEMS, monitoring and testing in accordance with the requirements in Chapter 139, Subchapter C, using a daily rolling average.

(4) For a combustion unit or process heater subject to § 129.112(g)(1) with a CEMS, monitoring and testing in accordance with the requirements in Chapter 139, Subchapter C, using a daily average.

(5) For an air contamination source without a CEMS, monitoring and testing in accordance with a Department-approved emissions source test that meets the requirements of Chapter 139, Subchapter A (relating to sampling and testing methods and procedures). The source test shall be conducted to demonstrate initial compliance and subsequently on a schedule set forth in the applicable permit.

(c) The owner or operator of a combined-cycle combustion turbine may comply with the requirements in § 129.112(g)(2)(ii) on a mass-equivalent basis. The actual emissions during the compliance period must be less than the allowable emissions during the compliance period. The allowable emissions are calculated by multiplying actual heat input in million Btu during the compliance period by the following:

(1) 0.015 lb NO_x/million Btu for sources subject to § 129.112(g)(2)(ii)(A).

(2) 0.031 lb NO_x/million Btu for sources subject to § 129.112(g)(2)(ii)(B).

(3) 0.014 lb VOC/million Btu for sources subject to § 129.112(g)(2)(ii)(C).

(4) 0.030 lb VOC/million Btu for sources subject to § 129.112(g)(2)(ii)(D).

(d) Except as specified in § 129.112(n) and § 129.114(j) (relating to alternative RACT proposal and petition for alternative compliance schedule), the owner and operator of an air contamination source subject to subsection (a) shall demonstrate compliance with the applicable RACT requirement or RACT emission limitation in accordance with the procedures in subsection (a) not later than:

(1) January 1, 2023, for a source subject to § 129.111(a) (relating to applicability).

(2) January 1, 2023, or 1 year after the date that the source meets the definition of a major NO_x emitting facility or major VOC emitting facility, whichever is later, for a source subject to § 129.111(b).

(e) An owner or operator of an air contamination source subject to this section and §§ 129.111, 129.112 and 129.113 (relating to facility-wide or system-wide NO_x emissions averaging plan general requirements) may request a waiver from the requirement to demonstrate compliance with the applicable emission limitation listed in § 129.112 if the following requirements are met:

(1) The request for a waiver is submitted, in writing, to the Department not later than:

(i) *blank* (Editor's Note: The blank refers to the date 6 months after the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking.), for a source subject to § 129.111(a).

(ii) *blank* (Editor's Note: The blank refers to the date 6 months after the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking.), or 6 months after the date that the source meets the definition of a major NO_x emitting facility or major VOC emitting facility, whichever is later, for a source subject to § 129.111(b).

(2) The request for a waiver demonstrates that a Department-approved emissions source test was performed in accordance with the requirements of Chapter 139, Subchapter A on or after:

(i) *blank* (Editor's Note: The blank refers to the date 1 year before the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking.), for a source subject to § 129.111(a).

(ii) *blank* (Editor's Note: The blank refers to the date 1 year before the effective date of adoption of this proposed rulemaking when published as a final-form rulemaking.), or within 12 months prior to the date that the source meets the definition of a major NO_x emitting facility or major VOC emitting facility, whichever is later, for a source subject to § 129.111(b).

(3) The request for a waiver demonstrates to the satisfaction of the Department that the test results show that the source's rate of emissions is in compliance with the source's applicable NO_x emission limitation or VOC emission limitation.

(4) The Department approves, in writing, the request for a waiver.

(f) The owner and operator of an air contamination source subject to this section and §§ 129.111—129.114 shall keep records to demonstrate compliance with §§ 129.111—129.114 and submit reporting to the Department in the following manner:

(1) The records shall include sufficient data and calculations to demonstrate that the requirements of §§ 129.111—129.114 are met.

(2) Data or information required to determine compliance shall be recorded and maintained in a time frame consistent with the averaging period of the requirement.

(3) The records necessary to determine compliance shall be reported to the Department on a schedule specified in the Subpart C, Article III (relating to air resources) regulations or as otherwise specified in the operating permit or plan approval for the air contamination source.

(g) Beginning with the compliance date specified in § 129.112(a), the owner or operator of an air contamination source claiming that the air contamination source is exempt from the applicable NO_x emission rate threshold specified in § 129.114(b) and the requirements of § 129.112 based on the air contamination source's potential to emit shall maintain records that demonstrate to the Department or appropriate approved local air pollution control agency that the air contamination source is not subject to the specified emission rate threshold.

(h) Beginning with the compliance date specified in § 129.112(a), the owner or operator of an air contamination source claiming that the air contamination source is exempt from the applicable VOC emission rate threshold

specified in § 129.114(c) and the requirements of § 129.112 based on the air contamination source's potential to emit shall maintain records that demonstrate to the Department or appropriate approved local air pollution control agency that the air contamination source is not subject to the specified emission rate threshold.

(i) The owner or operator of a combustion unit subject to § 129.112(b) shall record each adjustment conducted under the procedures in § 129.112(b). This record must contain, at a minimum:

(1) The date of the tuning procedure.

(2) The name of the service company and the technician performing the procedure.

(3) The final operating rate or load.

(4) The final NO_x and CO emission rates.

(5) The final excess oxygen rate.

(6) Other information required by the applicable operating permit.

(j) The owner or operator of a Portland cement kiln subject to § 129.112(h) shall maintain a daily operating log for each Portland cement kiln. The record for each kiln must include:

(1) The total hours of operation.

(2) The type and quantity of fuel used.

(3) The quantity of clinker produced.

(4) The date, time and duration of a start-up, shutdown or malfunction of a Portland cement kiln or emissions monitoring system.

(k) The records shall be retained by the owner or operator for 5 years and made available to the Department or appropriate approved local air pollution control agency upon receipt of a written request from the Department or appropriate approved local air pollution control agency.

[Pa.B. Doc. No. 21-1235. Filed for public inspection August 6, 2021, 9:00 a.m.]

STATEMENTS OF POLICY

Title 4—ADMINISTRATION

PART II. EXECUTIVE BOARD

[4 PA. CODE CH. 9]

Reorganization of the Department of Education

The Executive Board approved a reorganization of the Department of Education effective July 28, 2021.

The organization chart at 51 Pa.B. 4354 (August 7, 2021) is published at the request of the Joint Committee on Documents under 1 Pa. Code § 3.1(a)(9) (relating to contents of *Code*).

(Editor's Note: The Joint Committee on Documents has found organization charts to be general and permanent in nature. This document meets the criteria of 45 Pa.C.S. § 702(7) (relating to contents of *Pennsylvania Code*) as a document general and permanent in nature which shall be codified in the *Pennsylvania Code*.)

[Pa.B. Doc. No. 21-1236. Filed for public inspection August 6, 2021, 9:00 a.m.]

Title 4—ADMINISTRATION

PART II. EXECUTIVE BOARD

[4 PA. CODE CH. 9]

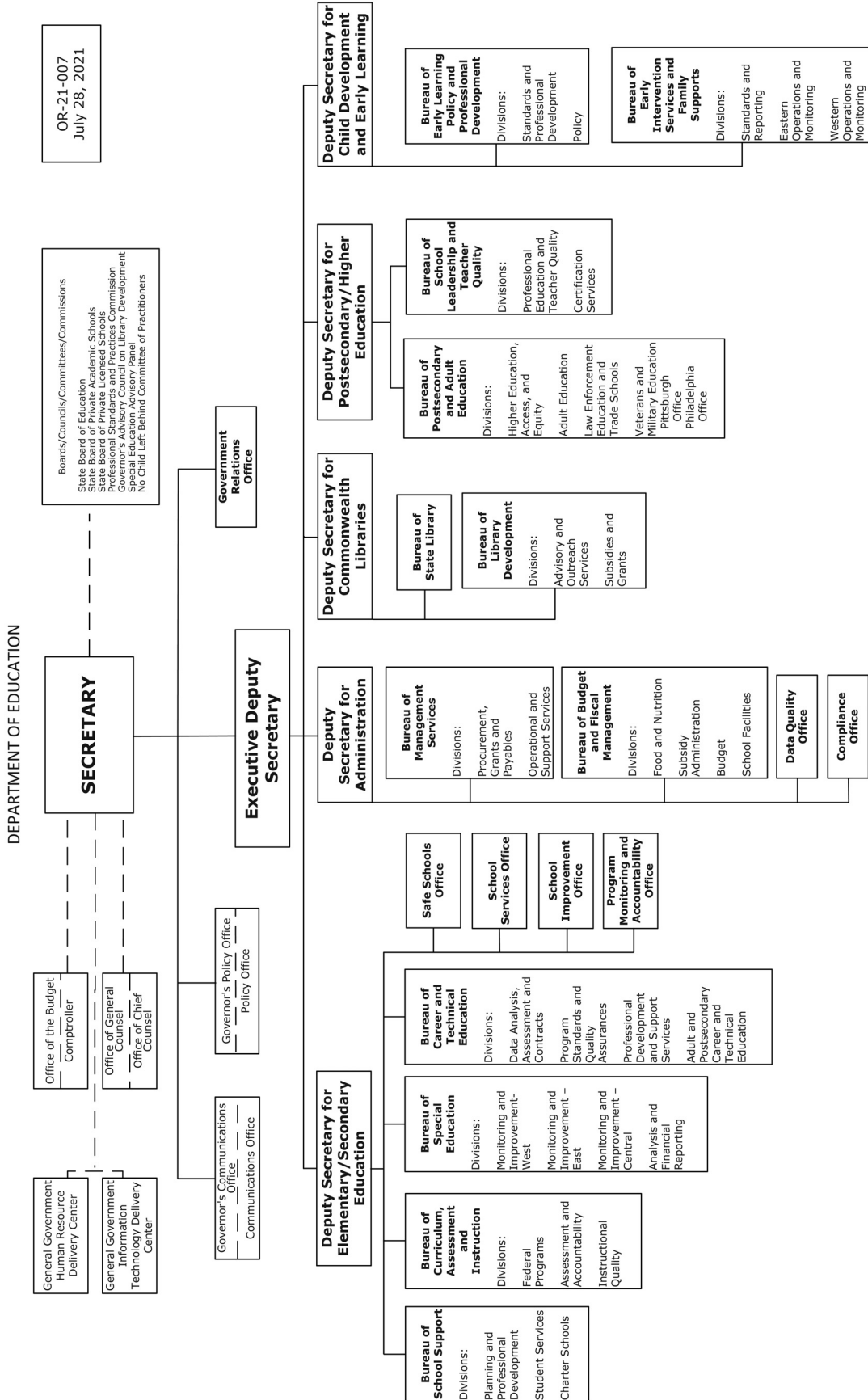
Reorganization of the Department of Human Services

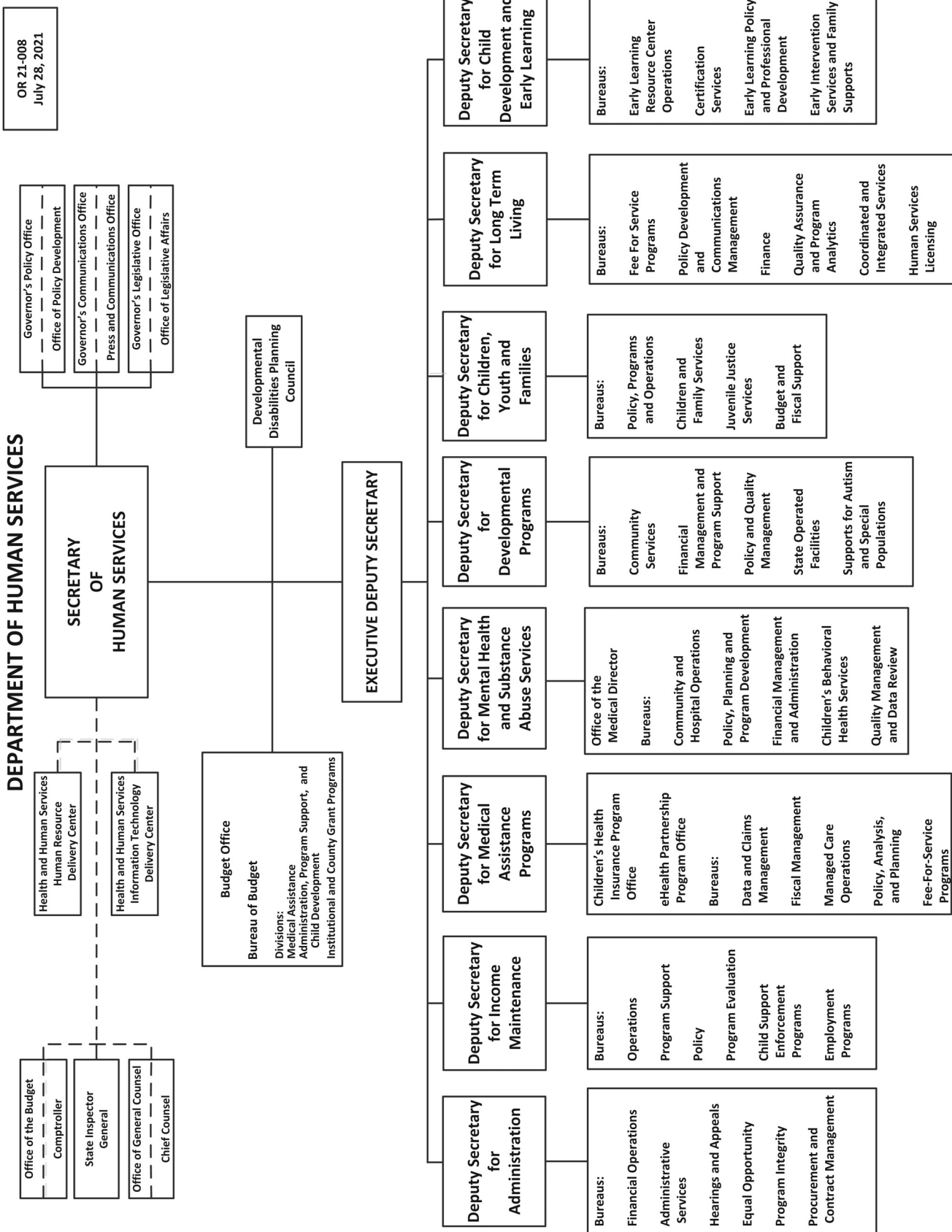
The Executive Board approved a reorganization of the Department of Human Services effective July 28, 2021.

The organization chart at 51 Pa.B. 4355 (August 7, 2021) is published at the request of the Joint Committee on Documents under 1 Pa. Code § 3.1(a)(9) (relating to contents of *Code*).

(Editor's Note: The Joint Committee on Documents has found organization charts to be general and permanent in nature. This document meets the criteria of 45 Pa.C.S. § 702(7) (relating to contents of *Pennsylvania Code*) as a document general and permanent in nature which shall be codified in the *Pennsylvania Code*.)

[Pa.B. Doc. No. 21-1237. Filed for public inspection August 6, 2021, 9:00 a.m.]





**DEPARTMENT OF HUMAN SERVICES
DEPUTY SECRETARY FOR CHILD DEVELOPMENT AND EARLY LEARNING**

OR 21-008
July 28, 2021

**DEPUTY SECRETARY
FOR
CHILD DEVELOPMENT AND EARLY LEARNING**

**Bureau of
Early Learning
Resource Center
Operations**
Divisions:
Fiscal Management and
Compliance
Technical Management
and Compliance

**Bureau of
Certification
Services**
Regional Offices:
Southeast North
Southeast South
Northeast
Central
Western

**Bureau of
Early Learning
Policy and
Professional
Development**
Divisions:
Standards and
Professional Development
Policy

**Bureau of
Early Intervention
Services and Family
Supports**
Divisions:
Standards and
Reporting
Eastern Operations and
Monitoring
Western Operations and
Monitoring

NOTICES

DEPARTMENT OF AGING

Pennsylvania Primary Caregiver Support Program

In accordance with the Pennsylvania Caregiver Support Act (62 P.S. §§ 3061—3068) (amended June 11, 2021, P.L. 52, No. 20), the Department of Aging is announcing its intent to change the maximum amount available to a qualified primary caregiver for out-of-pocket expenses incurred for services and the lifetime amount for home modifications or assistive devices. The new maximum amounts will be effective August 10, 2021.

The updated maximum reimbursement amounts are as follows:

- 1) The maximum monthly reimbursement amount (based on the caregiver's calculated reimbursement percentage) will increase to \$600.
- 2) The maximum lifetime reimbursement amount (based on the caregiver's calculated reimbursement percentage) for home modifications or assistive devices will increase to \$5,000.

Fiscal Impact

There is no fiscal impact for these changes. The amount of funding available for this program is dependent upon the funds appropriated by the General Assembly and the United States Department of Health and Human Services, Administration for Community Living.

ROBERT TORRES,
Secretary

[Pa.B. Doc. No. 21-1238. Filed for public inspection August 6, 2021, 9:00 a.m.]

DEPARTMENT OF AGRICULTURE

Action of Controlled Plant and Noxious Weed Committee; Addition of Noxious Weeds to Controlled Plants and Noxious Weed List

A meeting of the Controlled Plant and Noxious Weed Committee (Committee) was held virtually on July 15, 2021, by means of Microsoft Teams.

A special meeting notice was published at 51 Pa.B. 3607 (July 3, 2021).

The purpose of the meeting was to consider the addition of three plants to the noxious weed list, as authorized under 3 Pa.C.S. § 1511(b)(3)(ii) (relating to designation of noxious weeds and controlled plants).

A quorum of the Committee was present at the meeting. After a presentation by the Department of Conservation and Natural Resources and the Department of Agriculture (Department), the acknowledgement of written public comments received and a discussion of the Committee, the Committee voted to approve the following weeds for addition to the noxious weed list.

- *Berberis thunbergii*—Japanese Barberry as a Class B Noxious Weed
- *Microstegium vimineum*—Japanese stiltgrass as a Class B Noxious Weed

- *Alliaria petiolate*—Garlic mustard as a Class B Noxious Weed

Under the authority and requirements of 3 Pa.C.S. § 1511(b)(3)(iv), the Department hereby publishes the addition of Japanese barberry, Japanese stiltgrass and Garlic mustard to the noxious weed list.

The addition of the previously listed plants to the controlled plants and noxious weeds list will become effective 60 days from publication of this notice.

RUSSELL C. REDDING,
Secretary

[Pa.B. Doc. No. 21-1239. Filed for public inspection August 6, 2021, 9:00 a.m.]

DEPARTMENT OF AGRICULTURE

Commonwealth Specialty Crop Block Grant Program; 2021-2022 Program Guidelines

The Department of Agriculture (Department) announces the program requirements and application period for grants under the Commonwealth Specialty Crop Block Grant Program (Program). The Program is authorized under the act of July 1, 2019 (P.L. 279, No. 40) (3 Pa.C.S. §§ 10501—10509).

1. *Program objectives.*

The purpose of the Program is to enhance, but not replace, the Federal Specialty Crop Block Grant Program by establishing a Program for specialty crops that are not currently eligible for grant payments under the Federal Specialty Crop Block Grant Program, or that are otherwise designated high-priority specialty crops by the Secretary. Funding for the Program will assist the growth, certification of seed and marketing of these eligible specialty crops.

2. *Eligible applicants and projects.*

(a) *Eligibility of applicants.* State and local organizations, producer associations, academia, community-based organizations and other eligible specialty crops stakeholders are eligible to apply for grants under the Program.

(b) *Eligible projects.*

(1) Grants may not be awarded to projects that directly benefit a particular commercial product or provide a profit to a single organization, institution or individual.

(2) Grants must be for projects that are focused on an eligible specialty crop. For the Fiscal Year 2021-2022 round of grant applications, the Secretary designates the following as the high-priority specialty crops that are eligible for Program grants:

- (i) hemp;
- (ii) hardwoods;
- (iii) honey;
- (iv) hops; and
- (v) barley, rye and wheat for distilling, brewing and malting only.

(3) If a project relates to a processed eligible specialty crop, the processed product must consist of greater than 50% of the eligible specialty crop by weight, exclusive of added water.

(4) Projects must enhance the competitiveness of eligible specialty crops and benefit the eligible specialty crop industry as a whole and may include, but are not limited to, projects such as:

(i) Increasing child and adult nutrition knowledge and consumption of specialty crops.

(ii) Participation of industry representatives at meetings of international standard setting bodies in which the Federal government participates.

(iii) Improving efficiency and reducing costs of distribution systems.

(iv) Assisting all entities in the specialty crop distribution chains in developing good agricultural practices, including the use of cover crops for specialty crop production; good handling practices; good manufacturing practices; and in cost-share arrangements for funding audits of such systems for small farmers, packers and processors.

(v) Investing in specialty crop research, including the use of cover crops for specialty crop production, organic research to focus on conservation and environmental outcomes and enhancing food safety.

(vi) Developing new and improved seed varieties and specialty crops.

(vii) Pest and disease control.

(viii) Sustainability.

3. Definitions.

The following words and terms have the following meanings:

Cover Crops—Grasses, legumes or forbs planted for seasonal vegetative cover to support one or more of the following purposes: a) reduce erosion from wind and water; b) maintain or increase soil health and organic matter content; c) reduce water quality degradation by utilizing excessive soil nutrients; d) suppress excessive weed pressures and break pest cycles; e) improve soil moisture use efficiency; and f) minimize soil compaction.

Crop—Plants that are cultivated for sale, production, processing or subsistence. The term does not include wild plants.

Department—The Department of Agriculture of the Commonwealth.

Eligible specialty crop—A specialty crop designated as a high-priority specialty crop by the Secretary, with priority given to crops, plants and products that are not currently eligible for funding under the Federal Specialty Crop Block Grant Program. For the Fiscal Year 2021-2022 round of grant applications, these designated eligible specialty crops are hemp, hardwoods, honey, hops and the following grains if used for distilling, brewing and malting only: barley, rye and wheat.

Federal Specialty Crop Block Grant Program—The Specialty Crops Competitiveness Act of 2004 (Pub.L. 108-465, 118 Stat. 3882).

General evaluation criteria—The evaluation criteria established by the Department and utilized for the Federal Specialty Crop Block Grant Program.

Horticultural crop—A crop that is used by people for food, medicinal purposes and aesthetic gratification.

Population density—The total population of this Commonwealth as determined by the most recent Federal decennial census, divided by the total area of this Commonwealth in square miles.

Program—The Commonwealth Specialty Crop Block Grant Program established under Act 40 of 2019 (3 Pa.C.S. §§ 10501—10509).

Rural municipality—A municipality of this Commonwealth with a population density less than the Statewide average population density or a total population less than 2,500, unless more than 50% of the population lives in an urbanized area, as defined by the United States Census Bureau.

Secretary—The Secretary of the Department.

Silvicultural product—A product of a forest or woodland, including, but not limited to, timber.

Specialty crop—A horticultural crop or silvicultural product, a plant cultivated and utilized for fiber or biofuel purposes or an apiary product.

Urban municipality—A municipality of this Commonwealth not defined as a rural municipality.

4. Limitations on grants.

(a) *Project duration*. A project must have a completion date of no later than June 30, 2024.

(b) *Reimbursement grants*. Grant funds will be awarded as reimbursement grants.

5. Available funds; allocation of moneys.

(a) *Funds-available basis*. The sum of \$460,000 is available for grants under the Program. Grants will be awarded on a funds-available basis.

(b) *Allocation of funding*. Moneys made available by the Department for Program grants will be allocated as follows:

(1) An amount equal to 6.2% of the money will be allocated to recipients and projects located in rural municipalities where at least 20% of the population has been below the Federal poverty line since 1990, based on census data. A list of these rural municipalities can be accessed at the following internet address, under the Program link at www.agriculture.pa.gov/pafarmbill.

(2) An amount equal to 3.8% of the money will be allocated to recipients and projects located in urban municipalities where at least 20% of the population has been below the Federal poverty line since 1990 based on census data. A list of these urban municipalities can be reviewed on the Department's web site, at the Internet address provided in paragraph (1).

(3) The balance of the money remaining after making these allocations, and after deducting for the Department's permissible administrative costs, will be allocated to recipients and projects in a manner which seeks to distribute the money evenly among types of eligible specialty crops and, where practicable, in a manner that distributes the money across this Commonwealth.

6. Applications.

(a) *Full proposal required.* The Department will accept proposals for eligible projects as part of a two-phase competitive process. Eligible applicants must submit a full proposal for a project which describes how the grant would be used to enhance the competitiveness of the subject eligible specialty crop through market development, technology, innovation, food safety, nutrition knowledge, sustainable practices or management, or both. Full proposals should include, in this order: a statement of the project purpose; an estimated timeline for completion of the project; a statement of project goals; objectives and expected measurable outcomes; a work plan; and a project budget. A template for the full proposal may be found on the Department's web site, at the Internet address provided in paragraph 5(b)(1).

(b) *Electronic applications only.* Interested applicants must submit a complete electronic full proposal using the Department of Community and Economic Development's Electronic Single Application web site, at <https://www.esa.dced.state.pa.us/login.aspx?var=5>.

(c) *Application window.* Completed full proposals may be electronically submitted beginning August 9, 2021. All full proposals must be received by no later than 4:59 p.m. on September 17, 2021.

7. Review of application.

The Secretary will review and evaluate the full proposal and supporting documentation and will consider the following factors, which are consistent with the general evaluation criteria of the Federal Specialty Crop Block Grant Program, in deciding whether to approve or reject the full proposal:

(1) The full proposal involves a project for an eligible specialty crop as previously defined.

(2) The proposal states the specific issue, problem, or need the project will address, the timeliness and relevance to the specialty crop industry, if it will provide a direct benefit to the specialty crop industry, and if the approach is rational and sound.

(3) The proposals will result in at least one of the eight outcomes as predetermined by the United States Department of Agriculture Specialty Crop Block Grant Program. Outcomes are measurable changes in behavior or conditions that reflect a positive impact to the specialty crop industry. Only one outcome and indicator is required. Scoring will be based on the outcome selected and the project's likelihood of success and relevance to the specialty crop industry.

(4) The predetermined indicator (as described on the application form) listed under the outcome identified, and the quantifiable results written for the indicator selected.

(5) How the data will be collected and how well the project will accomplish the outcome and indicator selected.

(6) The extent to which the budget is reasonable and consistent with the project's purpose, outcome and indicator. Are matching funds or in-kind contributions anticipated? Is it feasible that the proposed work can be accomplished given the proposed budget? Matching funds are not a requirement of the Program; however, matching

funds are encouraged and may serve as evidence to demonstrate industry commitment to, or support for, the project.

(7) The extent to which the full proposal meets the requirements for an "eligible project" presented in section 2(b).

(8) Whether the subject specialty crop is not currently eligible for grant payments under the Federal Specialty Crop Block Grant Program.

8. Notice of disposition of application.

The Department will e-mail written notice of the acceptance or rejection of a full proposal. This notice will be by e-mail to the e-mail address provided by the applicant in the application. Applicants of successful full proposals will be invited to submit an application containing a final proposal for the Program. This application will be provided by the Department with instructions for submittal. Only those applicants notified by the Department will be eligible to submit a final proposal. The Department will evaluate all final proposals by applying the allocation percentages presented in section 5 and the evaluation factors presented in section 7.

9. Grant agreement.

After the Secretary approves a grant application, and as a precondition to the Department's release of grant moneys to a successful applicant, the Department and the applicant will execute a written or electronic Grant Agreement which describes the terms and conditions subject to which the grant is made. The Grant Agreement shall contain and conform to the requirements of this notice and shall also contain special terms and conditions as required by the Secretary.

10. Verification of project completion.

(a) *General.* Within 30 days of completion of the subject project, the applicant shall provide the Department with proof of the completion of the project and eligibility to receive reimbursement grant funds from the Department.

(b) *Required documentation.* The proof described in subsection (a) shall consist of:

(1) copies of invoices for goods or services directly related to the project, along with the written certification of the president or treasurer of the applicant that the goods or services that are the subject of the invoices have been delivered or provided to the applicant; and

(2) a certificate of completion, signed by its president or treasurer, verifying completion of the subject project and stating that the grant funds will reimburse the applicant for a portion of the costs incurred by the applicant in completing the subject project.

11. Questions and additional information.

Questions on this Program, including on the online application process may be directed to Morgan Sheffield, Bureau of Market Development, Department of Agriculture, 2301 North Cameron Street, Room 310, Harrisburg, PA 17110-9408, (717) 787-3568, msheffield@pa.gov.

RUSSELL C. REDDING,
Secretary

[Pa.B. Doc. No. 21-1240. Filed for public inspection August 6, 2021, 9:00 a.m.]

DEPARTMENT OF AGRICULTURE

List of Pesticides Which May be Used by Medical Marijuana Grower and Processors

The following pesticide active ingredients can be used legally in the growing and processing of seeds, immature medical marijuana plants, medical marijuana plants or medical marijuana and in accordance with the Pennsylvania Pesticide Control Act of 1973 (3 P.S. §§ 111.21—112). To qualify, products containing the following active ingredients must also be registered in the Commonwealth, and labeled for use in greenhouses on unspecified food crops or unspecified herbs, or both. Commonwealth pesticide registration can be checked at <https://www.paplants.pa.gov/ProductRegFSA/BrandSearch.aspx>.

The Department of Agriculture (Department) evaluates potential pesticide active ingredients for inclusion on this list on an annual basis. Candidates for addition to this list should be submitted to the Department by June 1st of each year. This list will be reviewed and updated September of each calendar year. Deletions of active ingredients will occur on an as-needed basis. Submissions can be sent to the Department of Agriculture, Attn: Pesticide Registration, 2301 North Cameron Street, Harrisburg, PA 17110.

Active ingredients will be considered for inclusion on this list by the following criteria:

- 1) The active ingredient is in at least one Environmental Protection Agency (EPA) registered pesticide, or is exempt under section 25(b) of the Federal Insecticide, Fungicide, and Rodenticide (7 U.S.C.A. § 136w(b)).
- 2) Pesticides containing this ingredient are labeled for unspecified food or herb crops.
- 3) The active ingredient is exempt from the requirements of a tolerance on all food crops.

The Department may also consider other factors, such as pyrolysis data or whether addition of an active ingredient may likely lead to widespread misuse.

List of Pesticide Active Ingredients approved for use by Medical Marijuana Grower/Processors			
<i>EPA Status</i>	<i>Pesticide Type</i>	<i>Comments</i>	<i>Active Ingredient</i>
25(b)	Insecticide		Castor Oil
25(b)	Insecticide		Cedar Oil
25(b)	Insecticide		Cinnamon
25(b)	Fungicide, Insecticide		Cinnamon Oil
25(b)	Fungicide, Insecticide		Citric Acid
25(b)	Bactericide, Fungicide		Clove
25(b)	Insecticide		Clove Oil
25(b)	Fungicide		Corn Oil
25(b)	Insecticide		Cottonseed Oil
25(b)	Insecticide		Garlic
25(b)	Insect Repellent		Garlic Oil
25(b)	Fungicide		Geraniol
25(b)	Insecticide		Geranium Oil
25(b)	Fungicide, Insecticide		Lemon Grass Oil
25(b)	Insecticide		Peppermint Oil
25(b)	Insecticide		Peroxyacetic Acid
25(b)	Fungicide		Potassium Sorbate
25(b)	Insecticide		Rosemary
25(b)	Insecticide		Rosemary Oil
25(b)	Fungicide, Insecticide, Miticide		Sesame Oil
25(b)	Fungicide, Insecticide		Sodium Lauryl Sulfate
25(b)	Insecticide		Soybean Oil
25(b)	Fungicide		Thyme
25(b)	Fungicide, Insecticide, Miticide		Thyme Oil
25(b)	Insecticide		White Pepper
Sec 3 Products	Insecticide		Azadirachtin
Sec 3 Products	Fungicide		Bacillus Amyloliquefaciens Strain D747

List of Pesticide Active Ingredients approved for use by Medical Marijuana Grower/Processors			
<i>EPA Status</i>	<i>Pesticide Type</i>	<i>Comments</i>	<i>Active Ingredient</i>
Sec 3 Products	Fungicide	For use in protected growing environments only (for example, greenhouses).	Bacillus Pumilus Strain GHA 180
Sec 3 Products	Fungicide		Bacillus Subtilis QST713 Strain
Sec 3 Products	Insecticide		Bacillus Thuringiensis SSP. Aizawai
Sec 3 Products	Insecticide		Bacillus thuringiensis ssp israelensis
Sec 3 Products	Insecticide		Beauveria bassiana Strain GHA
Sec 3 Products	Insecticide		Burkholderia ssp Strain A396
Sec 3 Products	Insecticide		Canola Oil
Sec 3 Products	Insect Repellent		Capsicum Oleoresin Extract
Sec 3 Products	Insecticide		Chromobacterium Sub Strain PRAA4-1 Cells
Sec 3 Products	Fungicide, Insecticide		Clarified Hydrophobic Extract of Neem Oil
Sec 3 Products	Fungicide		Copper Octanoate
Sec 3 Products	PGR		Cytokinin (Kinetin)
Sec 3 Products	Insecticide		Diatomaceous Earth
Sec 3 Products	PGR		Gibberellins (Gibberellic Acid)
Sec 3 Products	PGR		Harpin Alpha Beta
Sec 3 Products	Antimicrobial, Fungicide	Post-harvest application prohibited	Hydrogen Peroxide
Sec 3 Products	PGR	Applications allowed in furrow at planting or in hydroponics only.	IBA (Indole-3-Butyric Acid)
Sec 3 Products	Insecticide		Isaria fumosorosea Apopka Strain 97
Sec 3 Products	Insecticide, PGR		Kaolin
Sec 3 Products	Insecticide		Mineral Oil
Sec 3 Products	Fungicide	Use only allowed prior to final transplant, unless grown in recirculating hydroponics systems.	Mono-Potassium and Di-Potassium Salts of Phosphorous Acid
Sec 3 Products	Insecticide		Monopotassium Phosphate
Sec 3 Products	Nematicide		Myrothecium Verrucaria
Sec 3 Products	Fungicide, Insecticide		Neem Oil, Cold Pressed
Sec 3 Products	Fungicide		Potassium bicarbonate
Sec 3 Products	Insecticide	Use allowed prior to final transplant.	Potassium Laurate
Sec 3 Products	Fungicide, Insecticide		Potassium Salts of Fatty Acids
Sec 3 Products	Insecticide		Pyrethrins
Sec 3 Products	Fungicide		Reynoutria sachalinensis extract
Sec 3 Products	Molluscicide		Sodium Ferric EDTA

List of Pesticide Active Ingredients approved for use by Medical Marijuana Grower/Processors			
<i>EPA Status</i>	<i>Pesticide Type</i>	<i>Comments</i>	<i>Active Ingredient</i>
Sec 3 Products	Fungicide		Streptomyces lydicus WYEC 108
Sec 3 Products	Fungicide		Trichoderma Asperellum Strain ICC 012

RUSSELL C. REDDING,
Secretary

[Pa.B. Doc. No. 21-1241. Filed for public inspection August 6, 2021, 9:00 a.m.]

DEPARTMENT OF BANKING AND SECURITIES

Actions on Applications

The Department of Banking and Securities (Department), under the authority in the Banking Code of 1965 (7 P.S. §§ 101—2204), the Department of Banking and Securities Code (71 P.S. §§ 733-1—733-1203) and 17 Pa.C.S. (relating to Credit Union Code), has taken the following actions on applications received for the week ending July 27, 2021.

Under section 503.E of the Department of Banking and Securities Code (71 P.S. § 733-503.E), any person wishing to comment on the following applications, with the exception of branch applications, may file comments in writing with the Department of Banking and Securities, Bank Supervision or Credit Union and Trust Supervision (as applicable), 17 North Second Street, Suite 1300, Harrisburg, PA 17101-2290. Comments must be received no later than 30 days from the date notice regarding receipt of the application is published in the *Pennsylvania Bulletin*. The nonconfidential portions of the applications are on file at the Department and are available for public inspection, by appointment only, during regular business hours. To schedule an appointment, for banks (717) 783-8240 and for credit unions and trust companies (717) 783-2253. Photocopies of the nonconfidential portions of the applications may be requested consistent with the Department's Right-to-Know Law Records Request policy.

BANKING INSTITUTIONS

Section 112 Acquisitions

<i>Date</i>	<i>Name and Location of Applicant</i>	<i>Action</i>
07-27-2021	Elizabeth J. Poggi Pittsburgh Allegheny County Application for approval to acquire 13.86% of the common stock of Smithfield Trust Company, Pittsburgh.	Approved
07-27-2021	Timothy D. Rice Pittsburgh Allegheny County Application for approval to acquire 30.21% of the common stock of Smithfield Trust Company, Pittsburgh.	Approved

Branch Applications

De Novo Branches

<i>Date</i>	<i>Name and Location of Applicant</i>	<i>Location of Branch</i>	<i>Action</i>
07-21-2021	Peoples Security Bank and Trust Company Scranton Lackawanna County	444 Hoes Lane Suite 301 Piscataway Middlesex County, NJ	Filed
07-27-2021	Somerset Trust Company Somerset Somerset County	226 Main Street Suite 4 Irwin Westmoreland County, PA (Limited Service Facility)	Filed

CREDIT UNIONS

Change of Principal Place of Business

<i>Date</i>	<i>Name and Location of Institution</i>	<i>Address</i>	<i>Action</i>
06-28-2021	Lancaster Red Rose Credit Union Lancaster Lancaster County	<i>To:</i> 16 East Main Street Leola Lancaster County <i>From:</i> 1010 New Holland Avenue Lancaster Lancaster County	Effective

The Department's web site at www.dobs.pa.gov includes public notices for more recently filed applications.

RICHARD VAGUE,
Secretary

[Pa.B. Doc. No. 21-1242. Filed for public inspection August 6, 2021, 9:00 a.m.]

DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

Community Services Block Grant Program's Proposed State Plan; Virtual Public Hearing

The Department of Community and Economic Development (Department) publishes notice of a virtual public hearing to be held at 3 p.m. on Thursday, August 26, 2021, by means of the Microsoft Teams virtual platform by the information listed as follows. The purpose of this virtual public hearing is to receive comments on the proposed Community Services Block Grant (CSBG) Program State Plan (State Plan) for Federal Fiscal Years 2022 and 2023.

The 2022-2023 State Plan will authorize the current formula-based distribution for each of the 43 Federally designated Community Action Agencies in this Commonwealth. The State Plan includes the following:

- A description of the State's roles and responsibilities in administering the CSBG Program.
- A listing of the 43 current eligible entities and their service areas.
- A description of the process for allocating funds.
- A projected goal for each year's rate of agency compliance with required organizational standards.
- A plan for training and technical assistance provision to the eligible entities.
- A description of potential discretionary spending projects.
- A plan for agency risk assessment, program monitoring and corrective action.

Copies of the draft 2022-2023 State Plan may be obtained beginning August 16, 2021, by contacting the Department of Community and Economic Development, Center for Community Services, Commonwealth Keystone Building, 400 North Street, 4th Floor, Harrisburg, PA 17120, (717) 425-7597 or it can be downloaded from the Department's web site at www.dced.pa.gov.

Written comments may be submitted to Lynette Praster, Director, Center for Community Services, Commonwealth Keystone Building, 400 North Street, 4th Floor, Harrisburg, PA 17120 until 5 p.m. on August 30, 2021.

There is no registration required to attend the virtual public hearing.

Individuals can join the virtual public hearing at https://teams.microsoft.com/l/meetup-join/19%3ameeting_OTNhZjdkY2YtNzRjMy00MGI5LTgzYzctZTgzNDkyZGYxZjc3%40thread.v2/0?context=%7b%22Tid%22%3a%22418e2841-128-4dd5-9b6c-47fc5a9a1bde%22%2c%22Oid%22%3a%224226e4a2-bf80-4a9b-8593-fe809f2d77e6%22%7d.

Individuals can join the virtual public hearing by phone at (267) 332-8737. The conference ID is 510 253 416#.

Persons with a disability who wish to attend this virtual public hearing and require auxiliary aid, services or other accommodations to participate in the proceedings should contact Yvonne Adams at (717) 425-7597 to discuss how the Department may accommodate their needs.

DENNIS M. DAVIN,
Secretary

[Pa.B. Doc. No. 21-1243. Filed for public inspection August 6, 2021, 9:00 a.m.]

DEPARTMENT OF ENVIRONMENTAL PROTECTION

Applications, Actions and Special Notices

APPLICATIONS

THE PENNSYLVANIA CLEAN STREAMS LAW AND THE FEDERAL CLEAN WATER ACT

APPLICATIONS FOR NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMITS AND WATER QUALITY MANAGEMENT (WQM) PERMITS UNDER THE CLEAN STREAMS LAW AND FEDERAL CLEAN WATER ACT

This notice provides information about persons who have applied to the Department of Environmental Protection (DEP) for a new, renewed, or amended NPDES or WQM permit, or a permit waiver for certain stormwater discharges, or have submitted a Notice of Intent (NOI) for coverage under a General Permit. The applications and NOIs concern, but are not limited to, effluent discharges from sewage treatment facilities and industrial facilities to surface waters or groundwater; stormwater discharges associated with industrial activity (industrial stormwater), construction activity (construction stormwater), and municipal separate storm sewer systems (MS4s); the application of pesticides; the operation of Concentrated Animal Feeding Operations (CAFOs); and the construction of sewage, industrial waste, and manure storage, collection and treatment facilities. This notice is provided in accordance with 25 Pa. Code Chapters 91 and 92a and 40 CFR Part 122, implementing The Clean Streams Law (35 P.S. §§ 691.1—691.1001) and the Federal Clean Water Act (33 U.S.C.A. §§ 1251—1376). More information on the types of NPDES and WQM permits that are available can be found on DEP's website (visit www.dep.pa.gov and select Businesses, Water, Bureau of Clean Water, Wastewater Management, and NPDES and WQM Permitting Programs).

<i>Section</i>	<i>Category</i>
I	Individual and General WQM Permit Applications/NOIs Received, General NPDES Permit NOIs Received, and All Transfer and Minor Amendment Applications/NOIs Received
II	Individual NPDES Permits—New, Renewal, and Major Amendment Applications and Draft Permits for Discharges Relating to Sewage, Industrial Waste, Industrial Stormwater, MS4s, Pesticides and CAFOs
III	Individual NPDES Permit Applications for Discharges of Stormwater Associated with Construction Activity

Section I identifies the following applications and NOIs that have been received by DEP:

- Individual and General WQM Permit Applications Received—DEP provides a 15-day public comment period for Individual WQM Permit Applications for new and reissued permits. There is no public comment period for General WQM Permit NOIs.
- General NPDES Permit NOIs Received—There is no public comment period for General NPDES NOIs received.
- All Transfer and Minor Amendment Applications/NOIs Received—Transfer and Minor Amendment Applications/NOIs received for Individual and General WQM Permits and Individual and General NPDES Permits are identified but do not have public comment periods. DEP provides a 15-day public comment period for Individual WQM Permit Applications for amendments.

Additional information on these applications and NOIs may be reviewed by generating the “Applications and NOIs without Comment Periods Report” or, for Individual WQM Permit Applications, the “Applications Received with Comment Periods Report” on DEP's website at www.dep.pa.gov/CWPublicNotice.

Section II identifies individual NPDES permit applications received and draft permits issued by DEP relating to sewage, industrial waste, industrial stormwater, MS4s, pesticides and CAFOs. A 30-day public comment period applies to these applications, except when a site-specific water quality criterion is used to establish effluent limitations, in which case a 45-day public comment period applies. The period for comment may be extended at the discretion of the Department for one additional 15-day period. Additional information, including links to draft permits and fact sheets that explain the basis for DEP's tentative determinations may be reviewed by generating the “Applications Received with Comment Periods Report” on DEP's website at www.dep.pa.gov/CWPublicNotice. Notification of 15-day extensions for comment will be provided in the “Applications Received with Comment Periods Report” (Comments column).

Section III provides notice of applications and draft individual permits for stormwater discharges associated with construction activities. Where indicated, DEP has made tentative determinations, based on preliminary review, to issue permits subject to proposed effluent limitations consisting of best management practices identified in the erosion and sediment control (E&S) plans and post-construction stormwater management (PCSM) plans submitted with the applications, as well as other terms and conditions based on the permit applications. A 30-day public comment period applies to these applications.

Applications and NOIs may be reviewed at the DEP office that received the application or NOI. Contact information for each DEP office for Sections I & II is listed as follows. Contact information for Section III is available within the table. Members of the public are encouraged to use DEP's website to obtain additional information as previously discussed.

Comments received within the appropriate comment periods for WQM and NPDES permit applications will be retained by DEP and considered in the final determinations regarding the applications. A comment submittal should include the name, address and telephone number of the writer and a concise statement to inform DEP of the exact basis of a comment and the relevant facts upon which it is based.

DEP office contact information to review applications and NOIs in Sections I & II and to submit comments for those application and NOIs, when applicable, is as follows:

DEP Southeast Regional Office (SERO)—2 E. Main Street, Norristown, PA 19401-4915. File Review Coordinator: 484.250.5910. Email: RA-EPNPDES_SERO@pa.gov.

DEP Northeast Regional Office (NERO)—2 Public Square, Wilkes-Barre, PA 18701-1915. File Review Coordinator: 570.826.5472. Email: RA-EPNPDES_NERO@pa.gov.

DEP Southcentral Regional Office (SCRO)—909 Elmerton Avenue, Harrisburg, PA 17110. File Review Coordinator: 717.705.4732. Email: RA-EPNPDES_SCRO@pa.gov.

DEP Northcentral Regional Office (NCRO)—208 W. Third Street, Suite 101, Williamsport, PA 17701. File Review Coordinator: 570.327.3693. Email: RA-EPNPDES_NCRO@pa.gov.

DEP Southwest Regional Office (SWRO)—400 Waterfront Drive, Pittsburgh, PA 15222. File Review Coordinator: 412.442.4286. Email: RA-EPNPDES_SWRO@pa.gov.

DEP Northwest Regional Office (NWRO)—230 Chestnut Street, Meadville, PA 16335. File Review Coordinator: 814.332.6340. Email: RA-EPNPDES_NWRO@pa.gov.

DEP Bureau of Clean Water (BCW)—400 Market Street, Harrisburg, PA 17105. File Review Coordinator: 717.787.5017. Email: RA-EPNPDES_Permits@pa.gov.

DEP will also accept requests or petitions for public hearings on applications. The request or petition must indicate the interest of the party filing and the reasons why a hearing is warranted. A hearing will be held if the Department determines that there is a significant public interest. If a hearing is scheduled, a notice of the hearing will be published in the *Pennsylvania Bulletin* and a newspaper of general circulation within the relevant geographical area. DEP will postpone its final determination until after a public hearing is held.

Persons with a disability who require an auxiliary aid, service, including TDD users, or other accommodations to seek additional information should contact the Department through the Pennsylvania Pennsylvania Hamilton Relay Service at (800) 654-5984.

I. Individual and General WQM Permit Applications/NOIs Received, General NPDES Permit NOIs Received, and All Transfer and Minor Amendment Applications/NOIs Received.

<i>Application Number</i>	<i>Permit Type</i>	<i>Application Type</i>	<i>Applicant Name & Address</i>	<i>Municipality, County</i>	<i>DEP Office</i>
4615201	Industrial Waste Individual WQM Permit	Amendment	Unitech Service Group Inc. 401 North 3rd Avenue Royersford, PA 19468-1950	Royersford Borough Montgomery County	SERO
6200201	Industrial Waste Individual WQM Permit	Amendment	United Refinery Co. of PA P.O. Box 780 15 Bradley Street Warren, PA 16365-0780	Warren City Warren County	NWRO
6207201	Industrial Waste Individual WQM Permit	Amendment	United Refinery Co. of PA P.O. Box 780 15 Bradley Street Warren, PA 16365-0780	Warren City Warren County	NWRO
PA0013021	Minor Industrial Waste Facility without ELG Individual NPDES Permit	Amendment, Minor	PQ LLC 1201 W Front Street Chester, PA 19013-3436	Chester City Delaware County	SERO
NNOEXSC20	No Exposure Certification	Renewal	The Hershey Co. Tech Center 1025 Reese Avenue P.O. Box 805 Hershey, PA 17033-2272	Derry Township Dauphin County	SCRO
NOEXNC108	No Exposure Certification	New	PMG PA Corp 187 Enterprise Drive Philipsburg, PA 16866-3172	Rush Township Centre County	NCRO
NOEXNC138	No Exposure Certification	Renewal	Novipax LLC 1123 West Valley Avenue Drawer 4 Route 487 Paxinos, PA 17860	Ralpho Township Northumberland County	NCRO

<i>Application Number</i>	<i>Permit Type</i>	<i>Application Type</i>	<i>Applicant Name & Address</i>	<i>Municipality, County</i>	<i>DEP Office</i>
PAG033659	PAG-03 NPDES General Permit for Industrial Stormwater	New	Wenger Feeds LLC 101 W Harrisburg Avenue P.O. Box 26 Rheems, PA 17570-0026	Martinsburg Borough Blair County	SCRO
PAG034883	PAG-03 NPDES General Permit for Industrial Stormwater	New	Risser Grain P.O. Box 26 Rheems, PA 17570-0026	Lewis Township Northumberland County	NCRO
PAG123717	PAG-12 NPDES General Permit for CAFOs	Renewal	Flintrock Corp 16 E Brubaker Valley Road Lititz, PA 17543-9630	Elizabeth Township Lancaster County	SCRO
PAG123854	PAG-12 NPDES General Permit for CAFOs	Renewal	LHF Enterprises LLC 932 Turner Camp Road Schellsburg, PA 15559	Napier Township Bedford County	SCRO
PAG123924	PAG-12 NPDES General Permit for CAFOs	New	Shives Jason L 455 Lear Road Harrisonville, PA 17228-9155	Licking Creek Township Fulton County	SCRO
0483402	Sewage Treatment Facilities Individual WQM Permit	Amendment	Beaver Borough Municipal Authority 469 3rd Street Beaver, PA 15009	Beaver Borough Beaver County	SWRO
1021412	Sewage Treatment Facilities Individual WQM Permit	New	Kuhn David W 110 Seaton Crest Drive Mars, PA 16046-3064	Jefferson Township Butler County	NWRO
2521422	Sewage Treatment Facilities Individual WQM Permit	New	Beatrice & William Smith 1706 Clifford Drive Erie, PA 16505-2806	Conneaut Township Erie County	NWRO
2821403	Sewage Treatment Facilities Individual WQM Permit	New	Reiff Martin 10280 Newburg Road Orrstown, PA 17244-9637	Lurgan Township Franklin County	SCRO
4215401	Sewage Treatment Facilities Individual WQM Permit	Transfer	Cobb Joshua 2365 W Washington Street Bradford, PA 16701-2448	Corydon Township McKean County	NWRO
4320412	Sewage Treatment Facilities Individual WQM Permit	Transfer	Fortwangler Caleb 1147 Brent Road Volant, PA 16156-1601	Springfield Township Mercer County	NWRO
5300401	Sewage Treatment Facilities Individual WQM Permit	Amendment	Harrison Township Potter County 205 E Main Street Harrison Valley, PA 16927-1203	Harrison Township Potter County	NCRO
6221408	Sewage Treatment Facilities Individual WQM Permit	New	Mullen Craig 1330 Daugherty Run Road Warren, PA 16365-5236	Conewango Township Warren County	NWRO
6221409	Sewage Treatment Facilities Individual WQM Permit	New	Perfectprop LLC 110 2nd Avenue Warren, PA 16365-2404	Pine Grove Township Warren County	NWRO
6509404	Sewage Treatment Facilities Individual WQM Permit	Transfer	Mahadevji LLC P.O. Box 287 Donegal, PA 15628-0287	Donegal Township Westmoreland County	SWRO
PA0288829	Single Residence STP Individual NPDES Permit	Transfer	Fortwangler Caleb 1147 Brent Road Volant, PA 16156-1601	Springfield Township Mercer County	NWRO

II. Individual NPDES Permits—New, Renewal, and Major Amendment Applications and Draft Permits for Discharges Relating to Sewage, Industrial Waste, Industrial Stormwater, MS4s, Pesticides and CAFOs.

Northeast Regional Office

PA0036382, Sewage, SIC Code 7032, **Camp Morasha Inc.**, 274 High Lake Road, Lakewood, PA 18439. Facility Name: Camp Morasha. This existing facility is located in Buckingham Township, **Wayne County**.

Description of Existing Activity: The application is for a renewal of an NPDES permit for an existing discharge of treated sewage.

The receiving stream(s), Unnamed Tributary to Equinunk Creek (HQ-CWF), is located in State Water Plan watershed 1-A and is classified for High Quality Waters—Cold Water Fishes, aquatic life, water supply and recreation. The discharge is not expected to affect public water supplies.

The proposed effluent limits for Outfall 001 are based on a design flow of .045 MGD.—Limits.

Parameters	Mass Units (lbs/day)		Minimum	Concentrations (mg/L)		IMAX
	Average Monthly	Average Weekly		Average Monthly	Maximum	
E. Coli (No./100 ml)	XXX	XXX	XXX	Report Annl Avg	XXX	XXX

The proposed effluent limits for Outfall 001 are based on a design flow of .045 MGD.—Limits.

Parameters	Mass Units (lbs/day)		Minimum	Concentrations (mg/L)		IMAX
	Average Monthly	Average Weekly		Average Monthly	Maximum	
Flow (MGD)	Report	Report Daily Max	XXX	XXX	XXX	XXX
pH (S.U.)	XXX	XXX	6.0	XXX	XXX	9.0
Dissolved Oxygen	XXX	XXX	6.0	XXX	XXX	XXX
Total Residual Chlorine (TRC)	XXX	XXX	XXX	0.24	XXX	0.57
Carbonaceous Biochemical Oxygen Demand (CBOD ₅)	XXX	XXX	XXX	25.0	XXX	50
Raw Sewage Influent	XXX	XXX	XXX	Report	XXX	XXX
CBOD ₅ Minimum % Removal (%)	XXX	XXX	XXX	Report	XXX	XXX
Total Suspended Solids	XXX	XXX	XXX	30.0	XXX	60
Fecal Coliform (No./100 ml)						
Oct 1 - Apr 30	XXX	XXX	XXX	2,000	XXX	10,000
May 1 - Sep 30	XXX	XXX	XXX	Geo Mean 200	XXX	1,000
Nitrate-Nitrite as N	XXX	XXX	XXX	Report	XXX	XXX
Total Nitrogen	XXX	XXX	XXX	Report	XXX	XXX
Ammonia-Nitrogen						
Nov 1 - Apr 30	XXX	XXX	XXX	6.0	XXX	12
May 1 - Oct 31	XXX	XXX	XXX	4.2	XXX	8.4
Total Kjeldahl Nitrogen	XXX	XXX	XXX	Report	XXX	XXX
Total Phosphorus	XXX	XXX	XXX	Report	XXX	XXX

The proposed effluent limits for Outfall 001 are based on a design flow of .045 MGD.—Limits.

Parameters	Mass Units (lbs/day)		Minimum	Concentrations (mg/L)		IMAX
	Average Monthly	Average Weekly		Average Monthly	Maximum	
Total Dissolved Solids	XXX	XXX	XXX	Report Avg Qrtly	XXX	XXX

You may make an appointment to review the DEP files on this case by calling the File Review Coordinator at 570-826-5472.

The EPA Waiver is in effect.

Northwest Regional Office

PA0026379 A-2, Sewage, SIC Code 4952, **Bradford Sanitary Authority**, 28 Kennedy Street, Bradford, PA 16701-2006. Facility Name: Bradford STP. This existing facility is located in Foster Township, **McKean County**.

Description of Existing Activity: The application is for an amendment of a NPDES permit for an existing discharge of treated sewage to extend the final WQBELs compliance date.

The receiving stream(s), Tunungwant Creek (WWF), is located in State Water Plan watershed 16-C and is classified for Warm Water Fishes, aquatic life, water supply and recreation. The discharge is not expected to affect public water supplies.

The proposed effluent limits for Outfall 001 are based on a design flow of 8.8 MGD.—Interim Limits.

<i>Parameters</i>	<i>Mass Units (lbs/day)</i>		<i>Minimum</i>	<i>Concentrations (mg/L)</i>		<i>IMAX</i>
	<i>Average Monthly</i>	<i>Weekly Average</i>		<i>Average Monthly</i>	<i>Weekly Average</i>	
Carbonaceous Biochemical Oxygen Demand (CBOD ₅)						
Nov 1 - Apr 30	1835	2,935	XXX	25.0	40.0	50
May 1 - Oct 31	1,100	1,650	XXX	15.0	22.5	30
Total Suspended Solids	2,200	3,300	XXX	30.0	45.0	60
Ammonia-Nitrogen						
Nov 1 - Apr 30	770	XXX	XXX	10.5	XXX	21
May 1 - Oct 31	255	XXX	XXX	3.5	XXX	7

The proposed effluent limits for Outfall 001 are based on a design flow of 8.8 MGD.—Final Limits.

<i>Parameters</i>	<i>Mass Units (lbs/day)</i>		<i>Minimum</i>	<i>Concentrations (mg/L)</i>		<i>IMAX</i>
	<i>Average Monthly</i>	<i>Weekly Average</i>		<i>Average Monthly</i>	<i>Weekly Average</i>	
Carbonaceous Biochemical Oxygen Demand (CBOD ₅)	730	1,100	XXX	10.0	15.0	20
Total Suspended Solids	730	1,100	XXX	10.0	15.0	20
Ammonia-Nitrogen						
Nov 1 - Apr 30	550	XXX	XXX	7.5	XXX	13
May 1 - Oct 31	180	XXX	XXX	2.5	XXX	5

The proposed effluent limits for Outfall 001 are based on a design flow of 8.8 MGD.—Limits.

<i>Parameters</i>	<i>Mass Units (lbs/day)</i>		<i>Minimum</i>	<i>Concentrations (mg/L)</i>		<i>IMAX</i>
	<i>Average Monthly</i>	<i>Daily Maximum</i>		<i>Average Monthly</i>	<i>Maximum</i>	
Flow (MGD)	Report	Report Wkly Avg	XXX	XXX	XXX	XXX
pH (S.U.)	XXX	XXX	6.0	XXX	9.0	XXX
Dissolved Oxygen	XXX	XXX	Daily Min 5.0	XXX	Daily Max XXX	XXX
Total Residual Chlorine (TRC)	XXX	XXX	Daily Min XXX	0.2 Geo Mean	XXX	0.65
Biochemical Oxygen Demand (BOD ₅)	Report	Report	XXX	Report	XXX	XXX
Raw Sewage Influent						
Total Suspended Solids	Report	Report	XXX	Report	XXX	XXX
Raw Sewage Influent						
Fecal Coliform (No./100 ml)						
Oct 1 - Apr 30	XXX	XXX	XXX	2,000 Geo Mean	XXX	10,000
May 1 - Sep 30	XXX	XXX	XXX	200 Geo Mean	XXX	1,000
Total Nitrogen	Report Avg Qrtly	XXX	XXX	Report Avg Qrtly	XXX	XXX
Total Phosphorus	Report Avg Qrtly	XXX	XXX	Report Avg Qrtly	XXX	XXX
Copper, Total	Report	XXX	XXX	0.016	XXX	0.032

In addition, the permit contains the following major special conditions:

- POTW Pretreatment Program Implementation
- Toxic Reduction Evaluation
- Whole Effluent Toxicity (WET)

You may make an appointment to review the DEP files on this case by calling the File Review Coordinator at 814-332-6078.

The EPA Waiver is not in effect.

PA0289329, Sewage, SIC Code 8800, **Melissa Arnold & Ronald Ryan**, 23096 N Townline Road, Conneautville, PA 16406-5547. Facility Name: Melissa Arnold & Ronald Ryan SRSTP. This proposed facility is located in Spring Township, **Crawford County**.

Description of Proposed Activity: The application is for a new NPDES permit for a new discharge of treated SRSTP sewage.

The receiving stream(s), Crazy Run (CWF, MF), is located in State Water Plan watershed 15-A and is classified for Cold Water Fishes and Migratory Fishes, aquatic life, water supply and recreation. The discharge is not expected to affect public water supplies.

The proposed effluent limits for Outfall 001 are based on a design flow of .0004 MGD.—Limits.

<i>Parameters</i>	<i>Mass Units (lbs/day)</i>		<i>Minimum</i>	<i>Concentrations (mg/L)</i>		<i>IMAX</i>
	<i>Average Monthly</i>	<i>Average Weekly</i>		<i>Annual Average</i>	<i>Maximum</i>	
Flow (GPD)	Report Annl Avg	XXX	XXX	XXX	XXX	XXX
pH (S.U.)	XXX	XXX	6.0 Inst Min	XXX	XXX	9.0
Biochemical Oxygen Demand (BOD ₅)	XXX	XXX	XXX	10.0	XXX	20
Total Suspended Solids	XXX	XXX	XXX	10.0	XXX	20
Fecal Coliform (No./100 ml)	XXX	XXX	XXX	200	XXX	XXX

You may make an appointment to review the DEP files on this case by calling the File Review Coordinator at 814-332-6078.

The EPA Waiver is in effect.

PA0289507, Sewage, SIC Code 8800, **Duane Dehass**, 625 State Line Road, Bessemer, PA 16112. Facility Name: Duane Dehass SRSTP. This proposed facility is located in North Beaver Township, **Lawrence County**.

Description of Proposed Activity: The application is for a new NPDES permit for a new discharge of treated SRSTP sewage.

The receiving stream(s), Unnamed Tributary to Hickory Run (TSF), is located in State Water Plan watershed 20-B and is classified for Trout Stocking, aquatic life, water supply and recreation. The discharge is not expected to affect public water supplies.

The proposed effluent limits for Outfall 001 are based on a design flow of .0004 MGD.—Limits.

<i>Parameters</i>	<i>Mass Units (lbs/day)</i>		<i>Minimum</i>	<i>Concentrations (mg/L)</i>		<i>IMAX</i>
	<i>Average Monthly</i>	<i>Average Weekly</i>		<i>Annual Average</i>	<i>Maximum</i>	
Flow (GPD)	Report Annl Avg	XXX	XXX	XXX	XXX	XXX
pH (S.U.)	XXX	XXX	6.0 Inst Min	XXX	XXX	9.0
Biochemical Oxygen Demand (BOD ₅)	XXX	XXX	XXX	10.0	XXX	20
Total Suspended Solids	XXX	XXX	XXX	10.0	XXX	20
Fecal Coliform (No./100 ml)	XXX	XXX	XXX	200	XXX	XXX

You may make an appointment to review the DEP files on this case by calling the File Review Coordinator at 814-332-6078.

The EPA Waiver is in effect.

Southcentral Regional Office

PA0034304, Industrial, SIC Code 3351, **Cambridge Lee Industries LLC**, 86 Tube Drive, Reading, PA 19612. Facility Name: Cambridge Lee Ind., LLC. This existing facility is located in Ontelaunee Township, **Berks County**.

Description of Existing Activity: The application is for a renewal of an NPDES permit for an existing discharge of treated industrial waste.

The receiving stream(s), Schuylkill River (WWF, MF) and Maiden Creek (WWF), is located in State Water Plan watershed 3-B and is classified for Migratory Fishes and Warm Water Fishes, aquatic life, water supply and recreation. The discharge is not expected to affect public water supplies.

The proposed effluent limits for Outfall 001 are based on a design flow of .015 MGD.—Interim Limits.

<i>Parameters</i>	<i>Mass Units (lbs/day)</i>		<i>Minimum</i>	<i>Concentrations (mg/L)</i>		<i>IMAX</i>
	<i>Average Monthly</i>	<i>Average Weekly</i>		<i>Average Monthly</i>	<i>Daily Maximum</i>	
Flow (MGD)	Report	Report Daily Max	XXX	XXX	XXX	XXX
pH (S.U.)	XXX	XXX	6.0 Inst Min	XXX	XXX	9.0
Total Residual Chlorine (TRC)	XXX	XXX	XXX	0.5	XXX	1.6
Temperature (°F)	XXX	XXX	XXX	XXX	XXX	110
Total Suspended Solids	XXX	XXX	XXX	30.0	60.0	75
Total Dissolved Solids	XXX	XXX	XXX	15,200.0	Report	XXX

<i>Parameters</i>	<i>Mass Units (lbs/day)</i>		<i>Minimum</i>	<i>Concentrations (mg/L)</i>		<i>IMAX</i>
	<i>Average Monthly</i>	<i>Average Weekly</i>		<i>Average Monthly</i>	<i>Daily Maximum</i>	
Oil and Grease	XXX	XXX	XXX	15.0	XXX	30
Copper, Total	XXX	XXX	XXX	Report	Report	XXX
PCBs, Total (pg/L)	XXX	XXX	XXX	XXX	Report	XXX

The proposed effluent limits for Outfall 001 are based on a design flow of .015 MGD.—Final Limits.

<i>Parameters</i>	<i>Mass Units (lbs/day)</i>		<i>Minimum</i>	<i>Concentrations (mg/L)</i>		<i>IMAX</i>
	<i>Average Monthly</i>	<i>Average Weekly</i>		<i>Average Monthly</i>	<i>Daily Maximum</i>	
Flow (MGD)	Report	Report	XXX	XXX	XXX	XXX
pH (S.U.)	XXX	XXX	6.0	XXX	XXX	9.0
Total Residual Chlorine (TRC)	XXX	XXX	Inst Min	0.5	XXX	1.6
Temperature (°F)	XXX	XXX	XXX	XXX	XXX	110
Total Suspended Solids	XXX	XXX	XXX	30.0	60.0	75
Total Dissolved Solids	XXX	XXX	XXX	15,200.0	Report	XXX
Oil and Grease	XXX	XXX	XXX	15.0	XXX	30
Copper, Total	XXX	XXX	XXX	0.19	0.30	0.48
PCBs, Total (pg/L)	XXX	XXX	XXX	XXX	Report	XXX

The proposed effluent limits for Outfall 002 are based on a design flow of .929 MGD.—Limits.

<i>Parameters</i>	<i>Mass Units (lbs/day)</i>		<i>Minimum</i>	<i>Concentrations (mg/L)</i>		<i>IMAX</i>
	<i>Average Monthly</i>	<i>Daily Maximum</i>		<i>Average Monthly</i>	<i>Daily Maximum</i>	
Flow (MGD)	Report	Report	XXX	XXX	XXX	XXX
pH (S.U.)	XXX	XXX	6.0	XXX	XXX	9.0
Total Residual Chlorine (TRC)	XXX	XXX	Inst Min	0.5	XXX	1.6
Temperature (deg F) (°F)	XXX	XXX	XXX	XXX	XXX	110
Total Suspended Solids	232	465	XXX	30.0	60.0	75
Total Dissolved Solids	Report	Report	XXX	1,000.0	2,000.0	2,500
Oil and Grease	XXX	XXX	XXX	15.0	XXX	30
Copper, Total	1.5	2.3	XXX	0.19	0.30	0.48
PCBs, Total (pg/L)	XXX	XXX	XXX	XXX	Report	XXX

The proposed effluent limits for stormwater Outfalls 003—006 are based on a design flow of 0 MGD.—Limits.

<i>Parameters</i>	<i>Mass Units (lbs/day)</i>		<i>Minimum</i>	<i>Concentrations (mg/L)</i>		<i>IMAX</i>
	<i>Average Monthly</i>	<i>Average Weekly</i>		<i>Average Monthly</i>	<i>Daily Maximum</i>	
pH (S.U.)	XXX	XXX	XXX	XXX	Report	XXX
Total Suspended Solids	XXX	XXX	XXX	XXX	Report	XXX
Oil and Grease	XXX	XXX	XXX	XXX	Report	XXX
Aluminum, Total	XXX	XXX	XXX	XXX	Report	XXX
Cadmium, Total	XXX	XXX	XXX	XXX	Report	XXX
Chromium, Total	XXX	XXX	XXX	XXX	Report	XXX
Copper, Total	XXX	XXX	XXX	XXX	Report	XXX
Iron, Total	XXX	XXX	XXX	XXX	Report	XXX
Lead, Total	XXX	XXX	XXX	XXX	Report	XXX
Zinc, Total	XXX	XXX	XXX	XXX	Report	XXX

In addition, the permit contains the following major special conditions:

- Additional sampling at outfall 004 in the event of an emergency overflow of cooling water from Plant 2 cooling towers conveyed to outfall 004;
- Reporting Chemical Additive usage and not discharging a chemical additive at a concentration greater than the water quality-based effluent limitation for the chemical additive;
 - Only using Chemical Additives on DEP's Approved List;
 - Using Best Management Practices to minimize the exposure of stormwater to industrial activities;
 - Implementing a Preparedness, Prevention and Contingency (PPC) Plan that includes responses to spills;
 - Providing DEP with information on the cooling water intake in an annual report and providing information on any new units prior to their operation;
- Developing a PCB Pollutant Minimization Plan which will be submitted to DEP and then implementing the Plan after DEP's approval

You may make an appointment to review the DEP files on this case by calling the File Review Coordinator at 717-705-4732.

The EPA Waiver is not in effect.

PA0029106, Sewage, SIC Code 4952, **Greenfield Township Municipal Authority Blair County**, P.O. Box 372, Claysburg, PA 16625-0372. Facility Name: Greenfield Township STP. This existing facility is located in Greenfield Township, **Blair County**.

Description of Existing Activity: The application is for a renewal of an NPDES permit for an existing discharge of treated sewage.

The receiving stream(s), Frankstown Branch Juniata River (TSF), is located in State Water Plan watershed 11-A and is classified for Trout Stocking, aquatic life, water supply and recreation. The discharge is not expected to affect public water supplies.

The proposed effluent limits for Outfall 001 are based on a design flow of .8 MGD.—Limits.

Parameters	Mass Units (lbs/day)		Instantaneous Minimum	Concentrations (mg/L)		IMAX
	Average Monthly	Weekly Average		Average Monthly	Weekly Average	
E. Coli (No./100 ml)	XXX	XXX	XXX	XXX	Report Daily Max	XXX

The proposed effluent limits for Outfall 001 are based on a design flow of .8 MGD.—Limits.

Parameters	Mass Units (lbs/day)		Instantaneous Minimum	Concentrations (mg/L)		IMAX
	Average Monthly	Weekly Average		Average Monthly	Weekly Average	
Flow (MGD)	Report	Report Daily Max	XXX	XXX	XXX	XXX
pH (S.U.)	XXX	XXX	6.0	XXX	XXX	9.0
Dissolved Oxygen	XXX	XXX	5.0	XXX	XXX	XXX
Carbonaceous Biochemical Oxygen Demand (CBOD ₅)						
Nov 1 - Apr 30	167	267	XXX	25.0	40.0	50
May 1 - Oct 31	133	200	XXX	20.0	30.0	40
Biochemical Oxygen Demand (BOD ₅)	Report	Report Daily Max	XXX	Report	XXX	XXX
Raw Sewage Influent						
Total Suspended Solids	200	300	XXX	30.0	45.0	60
Raw Sewage Influent	Report	Report Daily Max	XXX	Report	XXX	XXX
Fecal Coliform (No./100 ml)						
Oct 1 - Apr 30	XXX	XXX	XXX	2,000 Geo Mean	XXX	10,000
May 1 - Sep 30	XXX	XXX	XXX	200 Geo Mean	XXX	1,000
Ultraviolet light transmittance (%)	XXX	XXX	Report	XXX	XXX	XXX
Nitrate-Nitrite as N	XXX	XXX	XXX	Report	XXX	XXX
Nitrate-Nitrite as N (Total Load, lbs) (lbs)	Report Total Mo	XXX	XXX	XXX	XXX	XXX
Total Nitrogen (Total Load, lbs) (lbs)	Report Total Mo	XXX	XXX	Report XXX	XXX	XXX
Ammonia-Nitrogen						
Nov 1 - Apr 30	110	XXX	XXX	16.5	XXX	33
May 1 - Oct 31	37	XXX	XXX	5.5	XXX	11
Ammonia-Nitrogen (Total Load, lbs) (lbs)	Report Total Mo	XXX	XXX	XXX	XXX	XXX
Total Kjeldahl Nitrogen (Total Load, lbs) (lbs)	Report Total Mo	XXX	XXX	Report XXX	XXX	XXX
Total Phosphorus (Total Load, lbs) (lbs)	Report Total Mo	XXX	XXX	Report XXX	XXX	XXX
Copper, Total	0.28	XXX	XXX	0.042	XXX	0.084

You may make an appointment to review the DEP files on this case by calling the File Review Coordinator at 717-705-4732.

The EPA Waiver is not in effect.

PA0267490, Sewage, SIC Code 8800, **Martin Reiff**, 10280 Newburg Road, Orrstown, PA 17244-9637. Facility Name: Reiff SRSTP. This proposed facility is located in Lurgan Township, **Franklin County**.

Description of Proposed Activity: The application is for a new NPDES permit for a new discharge of treated SRSTP sewage.

The receiving stream(s), dry stream channel to Paxton Run (WWF, MF), is located in State Water Plan watershed 7-B and is classified for Migratory Fishes and Warm Water Fishes, aquatic life, water supply and recreation. The discharge is not expected to affect public water supplies.

The proposed effluent limits for Outfall 001 are based on a design flow of .0004 MGD.—Limits.

Parameters	Mass Units (lbs/day)			Concentrations (mg/L)		IMAX
	Average Monthly	Average Weekly	Minimum	Annual Average	Maximum	
Flow (MGD)	Report Annl Avg	XXX	XXX	XXX	XXX	XXX
Carbonaceous Biochemical Oxygen Demand (CBOD ₅)	XXX	XXX	XXX	10.0	XXX	20
Total Suspended Solids	XXX	XXX	XXX	10.0	XXX	20
Fecal Coliform (No./100 ml)	XXX	XXX	XXX	200	XXX	1,000

You may make an appointment to review the DEP files on this case by calling the File Review Coordinator at 717-705-4732.

The EPA Waiver is in effect.

Southwest Regional Office

PA0094137, Sewage, SIC Code 6515, **RJ & L Ltd**, 524 Meadow Avenue Loop, Banner Elk, NC 28604. Facility Name: Suburban Terrace MHC STP. This existing facility is located in Hopewell Township, **Beaver County**.

Description of Existing Activity: The application is for a renewal of an NPDES permit for an existing discharge of treated sewage.

The receiving stream(s), Unnamed Tributary to Boggs Run (WWF), is located in State Water Plan watershed 20-G and is classified for Warm Water Fishes, aquatic life, water supply and recreation. The discharge is not expected to affect public water supplies.

The proposed effluent limits for Outfall 001 are based on a design flow of .023 MGD.—Limits.

Parameters	Mass Units (lbs/day)			Concentrations (mg/L)		IMAX
	Average Monthly	Average Weekly	Minimum	Average Monthly	Maximum	
E. Coli (No./100 ml)	XXX	XXX	XXX	XXX	XXX	Report
Total Nitrogen	XXX	XXX	XXX	XXX	Report Daily Max	XXX
Total Phosphorus	XXX	XXX	XXX	XXX	Report Daily Max	XXX
Flow (MGD)	0.023	XXX	XXX	XXX	XXX	XXX
pH (S.U.)	XXX	XXX	6.0	XXX	XXX	9.0
Dissolved Oxygen	XXX	XXX	Inst Min 4.0	XXX	XXX	XXX
Total Residual Chlorine (TRC)	XXX	XXX	XXX	0.01	XXX	0.03
Carbonaceous Biochemical Oxygen Demand (CBOD ₅)	XXX	XXX	XXX	10	XXX	20
Total Suspended Solids	XXX	XXX	XXX	10	XXX	20
Fecal Coliform (No./100 ml)						
Oct 1 - Apr 30	XXX	XXX	XXX	2,000	XXX	10,000
May 1 - Sep 30	XXX	XXX	XXX	Geo Mean 200	XXX	1,000
Ammonia-Nitrogen				Geo Mean		
Nov 1 - Apr 30	XXX	XXX	XXX	2.5	XXX	5.5
May 1 - Oct 31	XXX	XXX	XXX	1.5	XXX	3.5

You may make an appointment to review the DEP files on this case by calling the File Review Coordinator at 412-442-4000.

The EPA Waiver is in effect.

PA0255939, Sewage, SIC Code 8800, **Janet A. George**, 225 Sunridge Drive, Freedom, PA 15042-2641. Facility Name: George SRSTP. This proposed facility is located in New Sewickley Township, **Beaver County**.

Description of Proposed Activity: The application is for a new NPDES permit for a new discharge of treated SRSTP sewage.

The receiving stream(s), Pine Run (WWF), is located in State Water Plan watershed 20-G and is classified for Warm Water Fishes, aquatic life, water supply and recreation. The discharge is not expected to affect public water supplies.

The proposed effluent limits for Outfall 001 are based on a design flow of 0.0004 MGD.—Limits.

<i>Parameters</i>	<i>Mass Units (lbs/day)</i>		<i>Minimum</i>	<i>Concentrations (mg/L)</i>		<i>IMAX</i>
	<i>Average Monthly</i>	<i>Average Weekly</i>		<i>Annual Average</i>	<i>Maximum</i>	
Flow (MGD)	0.0004	XXX	XXX	XXX	XXX	XXX
pH (S.U.)	Annl Avg XXX	XXX	6.0 Inst Min XXX	XXX	XXX	9.0
Biochemical Oxygen Demand (BOD ₅)	XXX	XXX	XXX	10.0	XXX	20.0
Total Suspended Solids	XXX	XXX	XXX	10.0	XXX	20.0
Fecal Coliform (No./100 ml)	XXX	XXX	XXX	200	XXX	XXX

You may make an appointment to review the DEP files on this case by calling the File Review Coordinator at 412-442-4000.

The EPA Waiver is in effect.

Southeast Regional Office

PA0243906, Storm Water, SIC Code 3273, **Delaware Valley Concrete Co. Inc.**, 248 East County Line Road, Hatboro, PA 19040-2116. Facility Name: Delaware Valley Concrete New Britain Batch Plant. This existing facility is located in New Britain Borough, **Bucks County**.

Description of Existing Activity: The application is for a renewal of an NPDES permit for an existing discharge of treated industrial stormwater.

The receiving streams, Unnamed tributary to Neshaminy Creek (TSE,MF) and Cooks Run (WWF, MF), are located in State Water Plan watershed 2-F and is classified for Migratory Fishes and Warm Water Fishes, aquatic life, water supply and recreation. The discharge is not expected to affect public water supplies.

The proposed effluent limits for Outfall 001 are based on an average flow of stormwater—Limits.

<i>Parameters</i>	<i>Mass Units (lbs/day)</i>		<i>Minimum</i>	<i>Concentrations (mg/L)</i>		<i>IMAX</i>
	<i>Average Monthly</i>	<i>Average Weekly</i>		<i>Average Quarterly</i>	<i>Daily Maximum</i>	
pH (S.U.)	XXX	XXX	6.0 Inst Min XXX	XXX	XXX	9.0
Total Suspended Solids	XXX	XXX	XXX	50.0	100.0	XXX
Oil and Grease	XXX	XXX	XXX	Report	Report	XXX

The proposed effluent limits for Outfall 002 are based on an average flow of stormwater—Limits.

<i>Parameters</i>	<i>Mass Units (lbs/day)</i>		<i>Minimum</i>	<i>Concentrations (mg/L)</i>		<i>IMAX</i>
	<i>Average Monthly</i>	<i>Average Weekly</i>		<i>Average Quarterly</i>	<i>Daily Maximum</i>	
pH (S.U.)	XXX	XXX	6.0 Inst Min XXX	XXX	XXX	9.0
Total Suspended Solids	XXX	XXX	XXX	50.0	100.0	XXX
Oil and Grease	XXX	XXX	XXX	Report	Report	XXX

In addition, the permit contains the following major special conditions:

- A. Stormwater Outfalls
- B. BMPs
- C. Additional Requirements for Concrete Batch Plants
- D. Routine Inspections
- E. PPC Plan
- F. Stormwater Monitoring
- G. Other Requirements
 - (i) Acquire Necessary Property Rights
 - (ii) Proper Sludge Disposal

You may make an appointment to review the DEP files on this case by calling the File Review Coordinator at 484-250-5910.

The EPA Waiver is in effect.

III. Individual NPDES Permit Applications for Discharges of Stormwater Associated with Construction Activity.

<i>Application Number</i>	<i>Application Type</i>	<i>Applicant Name & Address</i>	<i>Municipality, County</i>	<i>Office</i>
PAD510012 A-12	Amendment	Philadelphia Authority for Industrial Development Dylan Langley 4747 South Broad Street Building 101 Suite 120 Philadelphia, PA 19112	City of Philadelphia Philadelphia County	SERO
PAD480141 A-2	Renewal	Barnsdale Associates, LLC 221 W. Langhorne Avenue Bethlehem, PA 18017	Freemansburg Borough Bethlehem Township Northampton County	NERO
PAD450142	New	Ronald A. and Elizabeth M. Eick 474 Jonas Road Effort, PA 18330	Chestnuthill Township Monroe County	NERO
PAD180027	New Individual Permit	Horses of Hope Inc. Dutch Hollow Road Woolrich, PA 17779	Pine Creek Township Clinton County	NCRO
PAD140078	New Individual Permit	Eric J. Stashak 328 Government Place Williamsport, PA 17701	Harris Township Centre County	NCRO
PAD250013	New	Erie Solar LLC 3402 Pico Boulevard Santa Monica, CA 90405	Girard Township Erie County	NWRO
PAD240008	Renewal	Charles J Merlo Inc. 234 Merlo Road Mineral Point, PA 15942	Jones Township Elk County	NWRO

**STATE CONSERVATION COMMISSION
PROPOSED NUTRIENT MANAGEMENT PLANS RELATED TO APPLICATIONS
FOR NPDES PERMITS FOR CAFOs**

This notice provides information about agricultural operations that have submitted nutrient management plans (NMPs) for approval under 3 Pa.C.S. Chapter 5 and that have or anticipate submitting applications for new, amended or renewed (National Pollutant Discharge Elimination System) NPDES permits, or Notices of Intent (NOIs) for coverage under a general permit, for CAFOs, under 25 Pa. Code Chapter 92a. This notice is provided in accordance with 25 Pa. Code Chapter 92a and 40 CFR Part 122, implementing The Clean Streams Law and the Federal Clean Water Act.

Based upon preliminary reviews, the State Conservation Commission (SCC) or County Conservation Districts (CCD) working under a delegation agreement with the SCC have completed an administrative review of NMPs described. These NMPs are published as proposed plans for comment prior to taking final actions. The NMPs are available for review at the CCD office for the county where the agricultural operation is located. A list of CCD office locations is available at <http://www.nacdnet.org/about/districts/directory/pa.phtml> or can be obtained from the SCC at the office address listed or by calling (717) 787-8821.

Persons wishing to comment on an NMP are invited to submit a statement outlining their comments on the plan to the CCD, with a copy to the SCC for each NMP, within 30-days from the date of this public notice. Comments received within the respective comment periods will be considered in the final determinations regarding the NMPs. Comments should include the name, address and telephone number of the writer and a concise statement to inform the SCC of the exact basis of the comments and the relevant facts upon which they are based. Comments should be sent to the SCC, Agriculture Building, Room 310, 2301 North Cameron Street, Harrisburg, PA 17110.

Persons with a disability who require an auxiliary aid, service, including TDD users or other accommodations to seek additional information should contact the SCC through the Pennsylvania Hamilton Relay Service at (800) 654-5984.

**ACT 38
NUTRIENT MANAGEMENT PLANS
CAFO PUBLIC NOTICE SPREADSHEET—APPLICATIONS**

<i>Agricultural Operation Name and Address</i>	<i>County</i>	<i>Total Acres</i>	<i>Animal Equivalent Units</i>	<i>Animal Type</i>	<i>Special Protection Waters (HQ or EV or NA)</i>	<i>Renewal / New</i>
Gary Pfleegor 560 Goodman Road Lewisburg, PA 17837	Union	80	601.78	Swine	NA	Renewal
J. Douglas Metzler 81 Douts Hill Road Pequea, PA 17565	Lancaster	57.3	412.14	Layers	HQ	Renewal

PUBLIC WATER SUPPLY PERMITS

Under the Pennsylvania Safe Drinking Water Act (35 P.S. §§ 721.1—721.17), the following parties have applied for PWS permits to construct or substantially modify public water systems.

Persons wishing to comment on permit applications are invited to submit statements to the office listed before the application within 30 days of this public notice. Comments received within this 30-day comment period will be considered in the formulation of the final determinations regarding an application. A comment should include the name, address and telephone number of the writer and a concise statement to inform the Department of the exact basis of a comment and the relevant facts upon which it is based. A public hearing may be held after consideration of comments received during the 30-day public comment period.

Following the comment period, the Department will make a final determination regarding the proposed permit. Notice of this final determination will be published in the *Pennsylvania Bulletin* at which time this determination may be appealed to the Environmental Hearing Board.

The permit application and related documents are on file at the office listed before the application and available for public review. Arrangements for inspection and copying information should be made with the office listed before the application.

Persons with a disability that require an auxiliary aid, service or other accommodations to participate during the 30-day public comment period should contact the office listed before the application. TDD users may contact the Department through the Pennsylvania Hamilton Relay Service at (800) 654-5984.

SAFE DRINKING WATER

Applications Received Under the Pennsylvania Safe Drinking Water Act (35 P.S. §§ 721.1—721.17).

Northeast Region: Watershed Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790, 570-826-2511.

Contact: Gillian Ostrum, Clerk Typist 2, 570-830-3077.

Application No. 6421501, Public Water Supply.
Applicant **Woodland Hills Association, Inc.**
7 Pine Tree Court
Lakeville, PA 19438

Township and County Paupack Township
Wayne County
Responsible Official Joseph Bonamico
P.O. Box 189
Hamlin, PA 18427
Type of Facility Public Water Supply
Consulting Engineer Ms. Sarah Bue-Morris, P.E.
Bue-Morris Associates Inc.
P.O. Box 201
Newfoundland, PA 18445
Application Received Date July 10, 2021
Description of Action Application proposes modifications to an existing CWS system including a new storage tank, 4-log revisions for Well Nos. 1 and 2, treatment system modifications, booster pump installation and the addition of an emergency generator.

Application No. 6621504, Public Water Supply.
Applicant **Deer Park Lumber, Inc.**
3042 US-6
Tunkhannock, PA 18657
Township and County Tunkhannock Township
Wyoming County
Responsible Official Mr. Dan DiMeolo
Deer Park Lumber, Inc.
3042 US-6
Tunkhannock, PA 18657
Type of Facility PWS
Consulting Engineer Mr. Michael Paul Goodwin, P.E.
Milnes Engineering
12 Frear Hill Road
Tunkhannock, PA 18657

Application Received Date July 6, 2021
Description of Action Applicant proposes the addition of corrosion control treatment per the Lead and Copper Rule.

Southcentral Region: Safe Drinking Water Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.

Permit No. 3621505, Public Water Supply.
Applicant **H2O To Go Inc.**
Municipality East Donegal Township

County **Lancaster**
 Responsible Official Josh Markle
 Operations Manager
 12 East Elizabeth Street
 Maytown, PA 17550

Type of Facility Public Water Supply
 Consulting Engineer Clayton E. Bubeck, P.E.
 Rettew Associates Inc
 3020 Columbia Avenue
 Lancaster, PA 17603

Application Received: January 27, 2021
 Description of Action Vended water treatment systems
 at six (6) locations.

Permit No. 2821512, Public Water Supply.
 Applicant **T & J Valley View MHP LLC**
 Municipality Antrim Township
 County **Franklin**
 Responsible Official Joseph Elhadj
 Owner
 1 West King Street
 Suite 2A
 Shippensburg, PA 17257

Type of Facility Public Water Supply
 Consulting Engineer Robert H. Schemmerling, P.E.
 RHS Engineering, Inc.
 41 S Antrim Way
 Greencastle, PA 17225

Application Received: June 29, 2021
 Description of Action Manganese treatment, 4-log
 treatment of viruses, new well
 pump, and new booster pumps.

*Northcentral Region: Safe Drinking Water Program
 Manager, 208 West Third Street, Williamsport, PA 17701.*

Permit No. 0821501, Major, Public Water Supply.
 Applicant **Stars Hollow MHP**
 16850 Berwick Turnpike
 Gillet, PA 16925

Township or Borough Ridgebury Township
 County **Bradford**
 Responsible Official Walter Herman
 Type of Facility Public Water Supply
 Consulting Engineer Joseph J. Hunt, P.E.
 JHA Companies
 466 South Main Street
 Montrose, PA 18801

Application Received Date July 26, 2021
 Description of Action Modification of the existing
 process for addition of
 continuous monitoring of each
 individual filter effluent (IFE)
 for turbidity & continuous
 monitoring of entry point free
 chlorine residual. The
 installation of alarm/shutdown
 measures for exceedance of
 various operations conditions.

LAND RECYCLING AND ENVIRONMENTAL REMEDIATION

UNDER ACT 2, 1995 PREAMBLE 1

Acknowledgment of Notices of Intent to Remediate Submitted Under the Land Recycling and Environmental Remediation Standards Act (35 P.S. §§ 6026.101—6026.908).

Sections 302—305 of the Land Recycling and Environmental Remediation Standards Act (Act) require the Department of Environmental Protection (Department) to publish in the *Pennsylvania Bulletin* an acknowledgment noting receipt of any Notices of Intent to Remediate. An acknowledgment of the receipt of a Notice of Intent (NOI) to Remediate is used to identify a site where a person proposes to, or has been required to, respond to a release of a regulated substance at a site. Persons intending to use the background standard, Statewide health standard, the site-specific standard, or who intend to remediate a site as a special industrial area, must file a (NOI) to Remediate with the Department. A NOI to Remediate filed with the Department provides a brief description of the location of the site, a list of known or suspected contaminants at the site, the proposed remediation measures for the site, and a description of the intended future use of the site. A person who demonstrates attainment of one, or a combination of the cleanup standards, or who receives approval of a special industrial area remediation identified under the Act, will be relieved of further liability for the remediation of the site for any contamination identified in reports submitted to and approved by the Department. Furthermore, the person shall not be subject to citizen suits or other contribution actions brought by responsible persons not participating in the remediation.

Under Sections 304(n)(1)(ii) and 305(c)(2) of the Act, there is a 30-day public and municipal comment period for sites proposed for remediation using a site-specific standard, in whole or in part, and for sites remediated as a special industrial area. This period begins when a summary of the NOI to Remediate is published in a newspaper of general circulation in the area of the site. For the following identified site(s), proposed for remediation to a site-specific standard or as a special industrial area, the municipality, within which the site is located, may request to be involved in the development of the remediation and reuse plans for the site if the request is made within 30-days of the following specified date. During this comment period the municipality may request that the following identified person, as the remediator of the site, develop and implement a public involvement plan. Requests to be involved, and comments, should be directed to the remediator of the site.

For further information concerning the content of a NOI to Remediate, please contact the Environmental Cleanup Program Manager in the Department of Environmental Protection Regional Office under which the notice appears. If information concerning this acknowledgment is required in an alternative form, contact the Community Relations Coordinator at the appropriate Regional Office listed. TDD users may telephone the Department through the Pennsylvania Hamilton Relay Service at (800) 654-5984.

The Department of Environmental Protection has received the following Notice(s) of Intent to Remediate:

Southeast Region: Environmental Cleanup & Brownfields Program Manager; 2 East Main Street, Norristown, PA 19401, 484-250-5787, Charline Bass.

PECO Bristol Former MGP Site, Mifflin and Linden Streets, Bristol, PA 19007, Bristol Borough, **Bucks County**. Douglas Kier, PG, AECOM, 625 West Ridge Pike, Suite E-100, Conshohocken, PA 19428 on behalf of Peter Farrand, PECO Energy Company, 2301 Market Street, 03-NW-023W, Philadelphia, PA 19103 Douglas Kier, PG, AECOM, 625 West Ridge Pike, Suite E-100, Conshohocken, PA 19428 submitted a Notice of Intent to Remediate. Soil and groundwater have been contaminated with PAHs, VOCs, and inorganics. PECO anticipates that the parcels will remain under current ownership and be zoned for light industrial use for the foreseeable future. The proposed cleanup standard for the site is site-specific standard/Statewide Health Standard. The Notice of Intent to Remediate was published in *The Advance of Bucks County* on June 15, 2021.

Southcentral Region: Environmental Cleanup and Brownfields Program Manager; 909 Elmerton Avenue, Harrisburg, PA 17110.

Bob Klinger's New-Used Pallets, 33 North Hill Road, Bernville, PA 19506, North Heidelberg Township, **Berks County**. Reliance Environmental, Inc., 235 North Duke Street, Lancaster, PA 17602, on behalf of Bob Klinger's New-Used Pallets, 33 North Hill Road, Bernville, PA 19506, submitted a Notice of Intent to Remediate site groundwater and soil contaminated with diesel fuel. The site will be remediated to the residential Statewide health standard. Future use of the site will remain for residential/commercial purposes. The Notice of Intent to Remediate was published in the *Reading Eagle* on June 24, 2021.

Yokum Residence, 7307 Emily Lane, Alexandria, PA 16611, Porter Township, **Huntingdon County**. Mountain Research, 825 25th Street, Altoona, PA 16601, on behalf of Timothy Yokum, 7307 Emily Lane, Alexandria, PA 16611, submitted a Notice of Intent to Remediate site soil contaminated with heating oil. The site will be remediated to the residential Statewide health standard. Future use of the site will continue to be used for residential purposes. The Notice of Intent to Remediate was published in *The Daily News* on July 6, 2021.

Southwest Region: Environmental Cleanup & Brownfield Development Program Manager; 400 Waterfront Drive, Pittsburgh, PA 15222-4745.

Former Metalworking Machinery Site, 700 Constitution Blvd., New Kensington, PA 15065, New Kensington City, **Westmoreland County**. KU Resources Inc., 22 South Linden Street, Duquesne PA 15110, on behalf of the Redevelopment Authority of the Count of Westmoreland, 40 N. Pennsylvania Ave, Suite 520, Fifth Floor, Greensburg, PA 15601, has submitted a Notice of Intent to Remediate. Soil and groundwater at the site has been contaminated with inorganics, lead, chlorinated solvents, and other organics. The proposed cleanup standard for the site is the site-specific standard. The Notice of Intent to Remediate was published in the *Pittsburgh Post-Gazette* on June 24, 2021.

Midland Proposed MITCS Site, 7 South 12th St., Midland, PA 15059, Midland Borough, **Beaver County**. RT Environmental, 2001 Waterdam Plaza Drive, Canonsburg, PA 15317, on behalf of Midland, LP, 100 Bet-Tech Dr., Aliquippa, PA 15001, has submitted a Notice of Intent to Remediate. Soil at the site has been

contaminated with PAH's and inorganics. The proposed future use of property will be residential. The proposed cleanup standard for the site is the site-specific standard. The Notice of Intent to Remediate was published in the *Beaver County Times, Ellwood City Ledger* on May 10, 2021.

Cannon Boiler Works, Inc., 510 Constitution Blvd., New Kensington, PA 15068, New Kensington City, **Westmoreland County**. Insite Group, Inc., 611 S. Irvine Avenue, Sharon, PA 16146, on behalf of Cannon Boiler Works, Inc., 510 Constitution Blvd., New Kensington, PA 15068, has submitted a Notice of Intent to Remediate. Soil and groundwater at the site has been contaminated with chlorinated solvents and other organics. The proposed future use of property will be nonresidential. The proposed cleanup standard for the site is the nonresidential Statewide health standard. The Notice of Intent to Remediate was published in the *Valley News Dispatch Ledger* on May 25, 2021.

Northwest Region: Environmental Cleanup and Brownfields Program Manager; 230 Chestnut Street, Meadville, PA 16335-3481.

Mark's Tire & Auto Service, 7421 West Lake Road, Fairview, PA 16415, Fairview Township, **Erie County**. Moody & Associates, Inc., 11548 Cotton Road, Meadville, PA 16335 on behalf of Mark Przybyzewski, 7421 West Lake Road, Fairview, PA 16415 has submitted a Notice of Intent to Remediate. Gasoline and diesel fuel underground storage tanks were removed in 1995. No soil impacts were discovered at that time. A follow-up assessment identified groundwater contamination in the area of the former tanks. Future use of the property will be commercial. The Notice of Intent to Remediate was published in the *West County News Journal* on May 21, 2021.

AIR QUALITY

PLAN APPROVAL AND OPERATING PERMIT APPLICATIONS

The Department has developed an "integrated" plan approval, State Operating Permit and Title V Operating Permit program. This integrated approach is designed to make the permitting process more efficient for the Department, the regulated community and the general public. This approach allows the owner or operator of a facility to submit permitting documents relevant to its application for all sources related to a facility or a proposed project, affords an opportunity for public input, and provides for a decision on the issuance of the necessary permits.

The Department received applications for Plan Approvals or Operating Permits from the following facilities. Copies of the application, the Department's analysis, all pertinent documents used in the evaluation of the application and subsequently prepared proposed plan approvals/operating permits are available for public review during normal business hours at the appropriate Department Regional Office. Appointments for scheduling a review must be made by calling the appropriate Department Regional Office. The address and phone number of the Regional Office is listed before the application notices.

Persons wishing to file a written protest or provide comments or additional information, which they believe should be considered prior to the issuance of a permit, may submit the information to the Department's Regional Office. A 30-day comment period from the date of this

publication will exist for the submission of comments, protests and information. Each submission must contain the name, address and telephone number of the person submitting the comments, identification of the proposed Plan Approval/Operating Permit including the permit number and a concise statement regarding the relevancy of the information or objections to issuance of the permit.

A person wishing to request a hearing may do so during the 30-day comment period. A public hearing may be held, if the Department, in its discretion, decides that a hearing is warranted based on the information received. Persons submitting comments or requesting a hearing will be notified of the decision to hold a hearing by publication in the newspaper, the *Pennsylvania Bulletin* or by telephone, when the Department determines this type of notification is sufficient. Requests for a public hearing and any relevant information should be directed to the appropriate Department Regional Office.

Permits issued to the owners or operators of sources subject to 25 Pa. Code Chapter 127, Subchapter D or E, or located within a Title V facility or subject to 25 Pa. Code § 129.51(a) or permits issued for sources with limitations on their potential to emit used to avoid otherwise applicable Federal requirements may be submitted to the United States Environmental Protection Agency for review and approval as a revision to the State Implementation Plan. Final Plan Approvals and Operating Permits will contain terms and conditions to ensure that the sources are constructed and operating in compliance with applicable requirements in the Air Pollution Control Act (35 P.S. §§ 4001—4015), 25 Pa. Code Chapters 121—145, the Federal Clean Air Act (42 U.S.C.A. §§ 7401—7671q) and regulations adopted under the Federal Clean Air Act.

Persons with a disability who wish to comment and require an auxiliary aid, service or other accommodation to participate should contact the Regional Office listed before the application. TDD users may contact the Department through the Pennsylvania Hamilton Relay Service at (800) 654-5984.

PLAN APPROVALS

Plan Approval Applications Received under the Air Pollution Control Act (35 P.S. §§ 4001—4015) and 25 Pa. Code Chapter 127, Subchapter B that may have special public interest. These applications are in review and no decision on disposition has been reached.

Northwest Region: Air Quality Program, 230 Chestnut Street, Meadville, PA 16335-3481.

Contact: Dave Balog, New Source Review Chief, (814) 332-6328.

32-040D: Seward Generation LLC (595 Plant Road, New Florence, PA 15944), for the proposed re-evaluation of SO_x BAT for the existing Boilers (# 1 & 2). The facility is located in East Wheatfield Township, **Indiana County**. This is a Title V facility.

Intent to Issue Plan Approvals and Intent to Issue or Amend Operating Permits under the Air Pollution Control Act (35 P.S. §§ 4001—4015) and 25 Pa. Code Chapter 127, Subchapter B. These actions may include the administrative amendments of an associated operating permit.

Southeast Region: Air Quality Program, 2 East Main Street, Norristown, PA 19401.

Contact: James Beach, New Source Review Chief, (484) 250-5920.

09-0027J: Fres-Co System USA, Inc. (3005 State Road, Telford, PA 18969), located in West Rockhill Township, **Bucks County**. Fres-Co submitted a Plan Approval application to the Department for the installation of a new Regenerative Thermal Oxidizer (RTO). Fres-Co is a manufacturer of printed flexible packaging material for the coffee, pet food, agricultural and food industries. Fres-Co is classified as a major facility for VOC emissions. The new RTO will be used to control VOC emission from a laminator that was installed under Plan Approval 09-0027I. The VOC emissions from the laminator will be captured by a permanent total enclosure and sent to the new RTO that will reduce the VOC emissions by at least 98%. The Plan Approval will contain testing, monitoring, recordkeeping, and work practice restrictions designed to minimize emissions and keep the facility operating within all applicable air quality requirements.

Anyone wishing to request information regarding this action can do so by contacting the Southeast Regional Office through the contact person listed in the previously listed header. Comments on the draft plan approval can be submitted through the Air Quality resource account at RA-EPSEROPUBCOM@pa.gov.

OPERATING PERMITS

Intent to Issue Title V Operating Permits under the Air Pollution Control Act (35 P.S. §§ 4001—4015) and 25 Pa. Code Chapter 127, Subchapter G.

Northcentral Region: Air Quality Program, 208 West Third Street, Williamsport, PA 17701.

Contact: Muhammad Q. Zaman, Program Manager, 570-327-3648.

08-00017: Northern Tier Solid Waste Authority (P.O. Box 10, Burlington, PA 18814) for renewal of the Title V Operating Permit for their municipal waste landfill located in West Burlington Township, **Bradford County**. The facility is currently operating under Title V Operating Permit 08-00017. The facility's sources include the municipal waste landfill and a leachate treatment operation. A landfill gas to energy facility owned and operated by EPP Renewable Energy LLC is also operated at this site pursuant to operating permit 08-00029. The facility has potential emissions of 21.5 tons per year of nitrogen oxides, 13.8 tons per year of sulfur oxides, 73.65 tons per year of carbon monoxide, 26.10 tons per year of particulate matter less than 10 microns in diameter, 5.98 tons per year of volatile organic compounds, and 8.25 tons per year of total hazardous air pollutants (HAPs). The emission limits, throughput limitations and work practice standards along with testing, monitoring, recordkeeping and reporting requirements have been included in the operating permit to ensure the facility complies with all applicable Federal and State air quality regulations. These operating permit conditions have been derived from the applicable requirements of 40 CFR Part 60 Subparts XXX, and 25 Pa. Code Article III, Chapters 121—145. All pertinent documents used in the evaluation of the application are available for public review during normal business hours at the Department's Northcentral Regional Office, 208 West Third Street, Suite 101, Williamsport, PA 17701. Appointments for scheduling a review must be made by calling 570-327-3636.

Intent to Issue Operating Permits under the Air Pollution Control Act (35 P.S. §§ 4001—4015) and 25 Pa. Code Chapter 127, Subchapter F.

Southeast Region: Air Quality Program, 2 East Main Street, Norristown, PA 19401.

Contact: Janine Tulloch-Reid, Facilities Permitting Chief, (484) 250-5920.

09-00075: Dunmore International Corp. (145 Wharton Rd., Bristol, PA 19007) located in Bristol Township, **Bucks County** for the renewal of their Air Quality State Only Operating Permit. Dunmore operates three rotogravure presses and produces coated and laminated films, foils, and tapes. A regenerative thermal oxidizer is used to control and reduce the VOC emissions. Dunmore is required to maintain a site wide VOC emission limit of less than 24.99 tons per year and is classified as a synthetic minor facility for VOC emissions and a minor facility for HAP emissions. The Operating Permit contains testing, monitoring and recordkeeping condition along with work practice standards designed to keep the sources and the facility operating within all applicable air quality requirements. Anyone wishing to request information regarding this action can do so by contacting the Southeast Regional Office through the contact person listed in the previously listed header. Comments on the draft permit can be submitted through the Air Quality resource account at RA-EPSEROPUBCOM@pa.gov.

Southcentral Region: Air Quality Program, 909 Elmerston Avenue, Harrisburg, PA 17110.

Contact: Thomas Hanlon, Facilities Permitting Chief, (717) 705-4862, Thomas Bianca, New Source Review Chief, (717) 705-4863, or William Weaver, Regional Air Quality Manager, (717) 705-4702.

07-05039: Chicago Rivet & Machine Co. (2728 Adams Ave, Tyrone, PA 16686) to issue a State Only Operating Permit for the rivet and rivet machine manufacturing facility located in Tyrone Borough, **Blair County**. The potential emissions from the facility are estimated at 2.75 tons per year of VOC and less than 1 ton per year of HAP. The Operating Permit will include emission limits and work practice standards along with monitoring, recordkeeping and reporting requirements to ensure the facility complies with the applicable air quality regulations. Among other items, the conditions include provisions derived from 25 Pa. Code, § 129.63—degreasing operations and 40 CFR Part 63, Subpart WWWW—National Emission Standards for Hazardous Air Pollutants: Area Source Standards for Plating and Polishing Operations.

06-05073: Dyer Quarry, Inc. (P.O. Box 188, Rock Hollow Road, Birdsboro, PA 19508) to issue a State-Only Operating Permit for their quarry and stone crushing facility in Robeson Township, **Berks County**. Actual emissions from the facility in 2020 were estimated at 26.51 tons CO, 6.73 tons NO_x, 27.42 tons PM₁₀, & 0.79 ton SO_x. The Operating Permit will include emission limits and work practice standards along with monitoring, recordkeeping and reporting requirements to ensure the facility complies with the applicable air quality regulations. Among other items, the conditions include provisions derived from 40 CFR 60, Subpart OOO—Standards of Performance for Nonmetallic Mineral Processing Plants.

Northcentral Region: Air Quality Program, 208 West Third Street, Williamsport, PA 17701.

Contact: Muhammad Q. Zaman, Program Manager, 570-327-3648.

08-00052: REV LNG SSL BC, LLC (6603 W. Broad St., Richmond, VA 23230) to issue a State Only Operating Permit for the Towanda Facility located in Herrick Township, **Bradford County**. The facility is currently operating under Plan Approval 08-00052B. The facility's main sources include three 2,175 bhp, natural gas-fired, Caterpillar G3516C, 4 stroke, ultra-lean burn, prime power generator engines each equipped with 2-way catalytic oxidizers; one 302 bhp, natural gas-fired, Kohler 200 REZXB standby generator equipped with a Doosan D111TIC, 4 stroke, lean burn engine equipped with a 2-way catalytic oxidizer; three LNG storage tanks, truck loading stations and various other sources of emissions controlled by two elevated flares; and various fugitive emissions, including, but not limited to, a site access road, equipment valves, connectors and flanges. The facility has potential emissions of 22.29 TPY of CO; 35.26 TPY of NO_x; 0.14 TPY of SO_x; 5.27 TPY of PM/PM₁₀; 14.96 TPY of VOCs; 8.08 TPY HAPs; 12,160 TPY GHGs. All engines are subject to 40 CFR 63, Subpart ZZZZ—National Emission Standards for Hazardous Air Pollutants for Stationary Reciprocating Internal Combustion Engines and 40 CFR 60, Subpart JJJJ—Standards of Performance for Stationary Spark Ignition Internal Combustion Engines. The emission limits and work practice standards along with testing, monitoring, recordkeeping and reporting requirements have been included in the operating permit to ensure the facility complies with all applicable Federal and State air quality regulations. These operating permit conditions have been derived from the applicable requirements of 25 Pa. Code Chapters 121—145, as well as 40 CFR Parts 60 and 63. All pertinent documents used in the evaluation of the application are available for public review during normal business hours at the Department's Northcentral Regional Office, 208 West Third Street, Suite 101, Williamsport, PA 17701. Appointments for scheduling a review must be made by calling 570-327-3636.

Southwest Regional Office, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.

Contact: Thomas Joseph, Facilities Permitting Chief, 412.442.4336.

04-00412: PSC Metals, Inc. (P.O. Box N, Koppel, PA 16136) natural minor operating permit for the operation of a ferrous and nonferrous scrap metals recycling plant located off of Westgate Drive in the Koppel and Big Beaver Boroughs, **Beaver County**. The facility contains three main air emission processes: one 65 tons per hour car shredder, a sorter, and torch cutting operations. Air cleaning devices include the use of water sprays and a cyclone system. A parts washer is also on site. The facility's potential emissions are estimated to be 9.5 TPY PM₁₀, 9.5 TPY PM_{2.5}, 0.3 TPY VOC, 0.5 TPY NO_x, 0.3 TPY CO, and 119 TPY CO_{2e}. The facility is limited to a maximum opacity from any processing equipment of 20 percent. This facility is subject to the applicable requirements of 25 Pa. Code Chapters 121—145. The proposed State-Only Operating Permit includes emission restrictions, monitoring, recordkeeping, reporting, and work practice standards requirements for the site.

Those who wish to provide the Department with additional written information that they believe should be considered prior to the issuance of the State-Only Operating Permit may submit the information to Tom Joseph, Facilities Permit Chief, Department of Environmental

Protection, Southwest Regional Office, 400 Waterfront Drive, Pittsburgh, PA 15222. Written comments must contain the name, address and telephone number of the person submitting the comments, identification of the proposed Operating Permit (04-00412) and concise statements regarding the relevancy of the information or objections to issuance of the Operating Permit.

A public hearing may be held, if the Department, in its discretion, decides that such a hearing is warranted based on the information received. All persons submitting comments or requesting a hearing will be notified of the decision to hold a hearing by publication in the newspaper or by the *Pennsylvania Bulletin*, or by telephone, where the Department determines such notification by telephone is sufficient. Written comments or requests for a public hearing should be directed to Tom Joseph, Facilities Permit Chief, at the previously listed address.

All comments must be received prior to the close of business 30 days after the date of this publication.

The application, DEP's Review Memorandum, and the proposed permit are available for public review during normal business hours at DEP's Southwest Regional Office, 400 Waterfront Drive, Pittsburgh, PA 15222. A file review can be scheduled through the DEP's website at <https://www.dep.pa.gov/Citizens/PublicRecords/Pages/Informal-File-Review.aspx> or by contacting Tom Joseph, Facilities Permitting Chief, directly.

63-00400: Hansen Engineering Inc. (167 Laidley's Run Road, West Alexander, PA 15376) to issue a State-Only Operating Permit for the operation of the metals recovery facility in West Finley Township, **Washington County**. Potential emissions from the facility are estimated to be 0.33 tpy VOC, 15.78 tpy PM₁₀/PM_{2.5}, 0.48 tpy Total HAP, 4.06 tpy NO_x, 1.12 tpy SO_x, and 3.70 tpy CO. The Operating Permit will include emission limits and work practice standards along with monitoring, recordkeeping and reporting requirements to ensure the facility complies with the applicable air quality regulations.

Any person may submit comments, a request for the Department to hold a public hearing, or a protest to the proposed operating permit or a condition thereof by submitting the information to Tom Joseph, P.E., Air Quality Engineering Manager, at the Southwest Regional Office. A 30-day comment period from the date of publication of this notice will exist for the submission of comments. Each written comment must contain the name, address and telephone number of the person submitting the comments, identification of the proposed permit (specify Operating Permit 63-00400) and concise statements regarding the relevancy of the information in the proposed permit or objections to issuance of the permit.

A public hearing may be held in accordance with 25 Pa. Code § 127.429, if the Department, in its discretion, decides that such a hearing is warranted based on the information received. If a public hearing is held, all persons who have properly filed a protest under 25 Pa. Code § 127.426 may appear and give testimony. The applicant, the protestant, and other participants will be notified of the decision to hold a hearing (and the time, place and purpose of such hearing) by publication in the newspaper or by the *Pennsylvania Bulletin*, or by telephone, where the Department determines such notification by telephone is sufficient.

63-01003: EQM Gathering Opco, LLC (2200 Energy Drive, Canonsburg, PA 15317) initial natural minor State-Only Operating Permit for the continued operation of a natural gas compressor station located off of Finleyville-Elrama Road in Union Township, **Washington County**. The facility is currently operating under plan approval 63-01003A. Sources of emissions at the facility include four (4) 5,350-HP Caterpillar G3616TALE natural gas compressor engines and associated compressors controlled by oxidation catalysts, two (2) 259.0 MMscfd dehydration units controlled by flares and associated 3.85 MMBtu/hr reboilers, six (6) 2.28 MMBtu/hr microturbine gensets, fugitive emission sources including rod packing and crankcase vents, two (2) 8,200-gallon produced fluid storage tanks, one (1) 4,200-gallon waste oil storage tank, (8) 2,000-gallon miscellaneous storage tanks, condensate loadout, pigging, blowdowns, and one (1) 1.85 MMBtu/hr fuel gas heater.

The facility's potential-to-emit is estimated to be the following: 73.8 TPY NO_x; 48.9 TPY CO; 40.4 TPY VOC; 0.7 TPY SO_x; 8.2 TPY PM₁₀; 8.2 TPY PM_{2.5}; 22.4 TPY total HAP; 6.3 TPY single HAP; and 130,500 TPY CO_{2e}. This facility is subject to the applicable requirements of 25 Pa. Code Chapters 121—145, 40 CFR Part 63 Subpart HH, 40 CFR Part 60 Subpart JJJJ, 40 CFR Part 60 Subpart OOOOa, 40 CFR Part 63 Subpart ZZZZ. The proposed natural minor State-Only Operating Permit includes emission restrictions, testing, monitoring, recordkeeping, reporting, and work practice standards requirements for the site.

Those who wish to provide the Department with additional written information that they believe should be considered prior to the issuance of the State-Only Operating Permit may submit the information to Tom Joseph, Facilities Permit Chief, Department of Environmental Protection, Southwest Regional Office, 400 Waterfront Drive, Pittsburgh, PA 15222. Written comments must contain the name, address and telephone number of the person submitting the comments, identification of the proposed Operating Permit (63-01003) and concise statements regarding the relevancy of the information or objections to issuance of the Operating Permit.

A public hearing may be held, if the Department, in its discretion, decides that such a hearing is warranted based on the information received. All persons submitting comments or requesting a hearing will be notified of the decision to hold a hearing by publication in the newspaper or by the *Pennsylvania Bulletin*, or by telephone, where the Department determines such notification by telephone is sufficient. Written comments or requests for a public hearing should be directed to Tom Joseph, Facilities Permit Chief, at the previously listed address.

All comments must be received prior to the close of business 30 days after the date of this publication.

The application, DEP's Review Memorandum, and the proposed permit are available for public review during normal business hours at DEP's Southwest Regional Office, 400 Waterfront Drive, Pittsburgh, PA 15222. A file review can be scheduled through the DEP's website at <https://www.dep.pa.gov/Citizens/PublicRecords/Pages/Informal-File-Review.aspx> or by contacting Tom Joseph, Facilities Permitting Chief, directly.

PLAN APPROVALS

Receipt of Plan Approval Applications and Intent to Issue Plan Approvals, and Intent to Issue Amended Operating Permits under the Air Pollution Control Act (35 P.S. §§ 4001—4015) and 25 Pa. Code Chapter 127, Subchapter B and Subchapter F. These actions may include the administrative amendments of an associated operating permit.

Northeast Region: Air Quality Program, 2 Public Square, Wilkes-Barre, PA 18701-1915.

Contact: Norman Frederick, Facility Permitting Chief, (570) 826-2409.

54-00095A: Pine Creek Structures, Inc. (102 East Market Street, Gratz, PA 17030) for their facility located in Hubley Township, **Schuylkill County**.

In accordance with 25 Pa. Code §§ 127.44(a) and 127.45(a), that the Department of Environmental Protection (DEP) has received and intends to issue a Plan Approval to Pine Creek Structures, Inc. (102 East Market Street, Gratz, PA 17030) for their facility located in Hubley Township, Schuylkill County. This Plan Approval No. 54-00095A will be incorporated into a Synthetic Minor Permit at a later date.

Plan Approval No. 54-00095A is for construction and operation of one (1) paint spray booth to contain the paint coating operation which includes nineteen (19) paint spray guns. The company shall be subject to and comply with 25 Pa. Code § 129.52 for volatile organic compound (VOC) emissions for this source. VOC emissions from the plant will remain under 50 TPY threshold limit, 12-month rolling sum. The paint booth shall be controlled by the use of a dry filters and comply with 25 Pa. Code § 123.13 for particulate matter emissions which shall not exceed 0.04 grain/dscf. Total HAP emissions from the facility will be under 25 TPY, 12-month rolling sum. Single HAP emissions will be under 10 TPY, 12-month rolling sum. The company shall be subject to and comply with 25 Pa. Code § 123.31 for malodorous emissions. The company shall be subject to and comply with 25 Pa. Code § 123.41 for Visible emissions. These limits will meet BAT requirements for this source. The Plan Approval and Operating permit will contain additional recordkeeping and operating restrictions designed to keep the facility operating within all applicable air quality requirements.

Copies of the application, DEP's analysis and other documents used in the evaluation of the application are available for public review during normal business hours at Air Quality Program, 2 Public Square, Wilkes-Barre, PA 18701-1915.

Any person(s) wishing to provide DEP with additional information, which they believe should be considered prior to the issuance of this permit, may submit the information to the address shown in the preceding paragraph. Each written comment must contain the name, address and telephone number of the person submitting the comments, identification of the proposed permit No. 54-00095A and a concise statement regarding the relevancy of the information or objections to the issuance of the permit.

A public hearing may be held, if the Department of Environmental Protection, in its discretion, decides that such a hearing is warranted based on the comments received. All persons submitting comments or requesting

a hearing will be notified of the decision to hold a hearing by publication in the newspaper or the *Pennsylvania Bulletin* or by telephone, where DEP determines such notification is sufficient. Written comments or requests for a public hearing should be directed to Ray Kempa, Chief, New Source Review Section, Air Quality Program, 2 Public Square, Wilkes-Barre, PA 18701-1915, Phone 570-826-2511 within 30 days after publication date.

Contact: Raymond Kempa, New Source Review Chief, (570) 826-2531.

Notice is hereby given in accordance with 25 Pa. Code §§ 127.44(a) and 127.45(a), that the Department of Environmental Protection (DEP) has received and intends to issue a Plan Approval to **ALPLA Inc.** (289 Highway 155 South, McDonough, GA 30253) for their facility located in Bethlehem, **Northampton County**. This **Plan Approval No. 48-00120A** will be incorporated into a State Only Permit through an administrative amendment at a later date.

Plan Approval No. 48-00120A is for the installation of a plastic bottle manufacturing facility with filters, burn off oven and emergency generator. VOC emissions from the plant will be under the 50 TPY threshold limit, 12-month rolling sum. Particulate emissions will not exceed 0.04 grain/dscf from the filters. Total HAP emissions from the facility will be under 25 TPY, 12-month rolling sum. Single HAP emissions will be under 10 TPY, 12-month rolling sum. The company shall be subject to and comply with 25 Pa. Code § 123.31 for malodorous emissions. The company shall be subject to and comply with 25 Pa. Code § 123.41 for Visible emissions. Emissions from the lines will be controlled by the use of a dry filters, cyclone and burn off oven. These limits will meet BAT requirements for this source. The Plan Approval and Operating permit will contain additional recordkeeping and operating restrictions designed to keep the facility operating within all applicable air quality requirements.

Copies of the application, DEP's analysis and other documents used in the evaluation of the application are available for public review during normal business hours at Air Quality Program, 2 Public Square, Wilkes-Barre, PA 18711.

Any person(s) wishing to provide DEP with additional information, which they believe should be considered prior to the issuance of this permit, may submit the information to the address shown in the preceding paragraph. Each written comment must contain the name, address and telephone number of the person submitting the comments, identification of the proposed permit No. 48-00120A and a concise statement regarding the relevancy of the information or objections to the issuance of the permit.

A public hearing may be held, if the Department of Environmental Protection, in its discretion, decides that such a hearing is warranted based on the comments received. All persons submitting comments or requesting a hearing will be notified of the decision to hold a hearing by publication in the newspaper or the *Pennsylvania Bulletin* or by telephone, where DEP determines such notification is sufficient. Written comments or requests for a public hearing should be directed to Ray Kempa, Chief, New Source Review Section, Air Quality Program, 2 Public Square, Wilkes-Barre, PA 18711, Phone 570-826-2511 within 30 days after publication date.

COAL & NONCOAL MINING ACTIVITY APPLICATIONS

Applications under the Surface Mining Conservation and Reclamation Act (52 P.S. §§ 1396.1—1396.31); the Noncoal Surface Mining Conservation and Reclamation Act (52 P.S. §§ 3301—3326); the Clean Streams Law (35 P.S. §§ 691.1—691.1001); the Coal Refuse Disposal Control Act (52 P.S. §§ 30.51—30.66); the Bituminous Mine Subsidence and Land Conservation Act (52 P.S. §§ 1406.1—1406.21). Mining activity permits issued in response to such applications will also address the applicable permitting requirements of the following statutes: the Air Pollution Control Act (35 P.S. §§ 4001—4015); the Dam Safety and Encroachments Act (32 P.S. §§ 693.1—693.27); and the Solid Waste Management Act (35 P.S. §§ 6018.101—6018.1003).

The following permit applications to conduct mining activities have been received by the Department of Environmental Protection. A copy of the application is available for inspection at the District Mining Office indicated above each application. Notices of requests for 401 Water Quality Certifications are included in individual application notices, as noted.

Written comments or objections, or requests for an informal conference, or a public hearing, as applicable, on a mining permit application may be submitted by any person or any officer or head of any Federal, State or local government agency or authority to the Department at the address of the District Mining Office indicated above each application within 30-days of this publication, or within 30-days after the last publication of the appli-

cant's newspaper advertisement, as provided by 25 Pa. Code §§ 77.121—77.123 and 86.31—86.34 (relating to public notices of filing of permit applications, opportunity for comment, and informal conferences).

Written comments or objections related to a mining permit application should contain the name, address and telephone number of persons submitting comments or objections; application number; and a statement of sufficient detail to inform the Department on the basis of comment or objection and relevant facts upon which it is based.

Requests for an informal conference, or a public hearing, as applicable, on a mining permit application, as provided by 25 Pa. Code § 77.123 (relating to public hearing-informal conferences) or § 86.34 (relating to informal conferences), must contain the name, address and telephone number of the requestor; the application number; a brief summary of the issues to be raised by the requestor at the conference; and a statement whether the requestor desires to have the conference conducted in the locality of the proposed mining activities.

Where a National Pollutant Discharge Elimination System (NPDES) number is listed, the mining activity permit application was accompanied by an application for an individual NPDES permit. A separate notice will be provided after the draft NPDES permit is prepared.

Coal Applications Received

Effluent Limits—The following range of effluent limits will apply to NPDES permits issued in conjunction with the associated coal mining activity permit and, in some cases, noncoal mining permits:

Table 1

<i>Parameter</i>	<i>30-Day Average</i>	<i>Daily Maximum</i>	<i>Instantaneous Maximum</i>
Iron (total)	1.5 to 3.0 mg/l	3.0 to 6.0 mg/l	3.5 to 7.0 mg/l
Manganese (total)	1.0 to 2.0 mg/l	2.0 to 4.0 mg/l	2.5 to 5.0 mg/l
Suspended solids	10 to 35 mg/l	20 to 70 mg/l	25 to 90 mg/l
Aluminum (Total)	0.75 to 2.0 mg/l	1.5 to 4.0 mg/l	2.0 to 5.0 mg/l
pH ¹		greater than 6.0; less than 9.0	
Alkalinity greater than acidity ¹			

¹ The parameter is applicable at all times.

A settleable solids instantaneous maximum limit of 0.5 ml/l applied to: surface runoff (resulting from a precipitation event of less than or equal to a 10-year 24-hour event) from active mining areas; active areas disturbed by coal refuse disposal activities; and mined areas backfilled and revegetated; and drainage (resulting from a precipitation event of less than or equal to a 1-year 24-hour event) from coal refuse disposal piles.

California District Office: 25 Technology Drive, Coal Center, PA 15423, (724) 769-1100, (Contact: Bonnie Herbert).

Permit No. 30031301 and NPDES Permit No. PA0235610. Dana Mining Company of Pennsylvania, LLC, 966 Crafts Run Road, Madsville, WV 26541 to revise the permit and related NPDES permit for a post-mining land use change from existing forestland and unmanaged natural habitat to industrial/commercial for 4-West Mine in Dunkard, Perry, and Whiteley Townships, **Greene County**. No additional discharges. The application was considered administratively complete on July 15, 2021. Application received: March 12, 2021.

Moshannon District Mining Office: 186 Enterprise Drive, Philipsburg, PA 16866, (814) 342-8200, (Contact: Ashley Smith).

Permit No. 17100104 and NPDES No. PA0257320. RES Coal LLC, 224 Grange Hall Road, P.O. Box 228, Armagh, PA 15920. Permit renewal for continued operation and restoration of a bituminous surface coal mine located in Chest Township, **Clearfield County** affecting 125.0 acres. Receiving stream(s): Unnamed Tributaries to Chest Creek and Chest Creek classified for the following use(s): CWF. There are no potable water supply intakes within 10 miles downstream. Application received: July 21, 2021.

Noncoal Applications Received

Effluent Limits—The following effluent limits will apply to NPDES permits issued in conjunction with a noncoal mining permit:

Table 2

Parameter	30-day Average	Daily Maximum	Instantaneous Maximum
Suspended solids	10 to 35 mg/l	20 to 70 mg/l	25 to 90 mg/l
Alkalinity exceeding acidity* pH*			greater than 6.0; less than 9.0

* The parameter is applicable at all times.

A settleable solids instantaneous maximum limit of 0.5 ml/l applied to surface runoff resulting from a precipitation event of less than or equal to a 10-year 24-hour event. If coal will be extracted incidental to the extraction of noncoal minerals, at a minimum, the technology-based effluent limitations identified under coal applications will apply to discharges of wastewater to streams.

Pottsville District Mining Office: 5 West Laurel Boulevard, Pottsville, PA 17901, (570) 621-3118, (Contact: Theresa Reilly-Flannery).

Permit No. 5177SM2T2. Twin Falls Resources, LLC, 326 Post Hill Road, Falls, PA 18615, transfer of an existing quarry operation from William J. Geary dba Geary Enterprises Concrete in Exeter Township, **Wyoming County** affecting 22.4 acres. Receiving stream: Susquehanna River, classified for the following uses: warm water and migratory fishes. Application received: July 6, 2021.

Permit No. 64070814. Louie J. Stone, 5196 Gelatt Road, Thompson, PA 18465, Stage I & II bond release of a quarry operation in Starrucca Borough, **Wayne County** affecting 2.0 acres on quarry owned by Louie J. Stone. Application received: July 22, 2021.

Permit No. 66060803. Frank A. Remington, 105 Allen Road, New Albany, PA 18833, Stage I & II bond release of a quarry operation in Braintrim Township, **Wyoming County** affecting 2.0 acres on quarry owned by Frank A. Remington. Application received: July 16, 2021.

Permit No. 58980829. PA Quarried Bluestone Co., P.O. Box 4, South Gibson, PA 18842, Stage I & II bond release of a quarry operation in Lenox Township, **Susquehanna County** affecting 1.0 acre on quarry owned by PA Quarried Bluestone Co. Application received: July 23, 2021.

FEDERAL WATER POLLUTION CONTROL ACT SECTION 401

The following permit applications, requests for Environmental Assessment approval and requests for 401 Water Quality Certification have been received by the Department of Environmental Protection. Section 401 of the Federal Water Pollution Control Act (FWPCA) (33 U.S.C.A. § 1341), requires the State to certify that the involved projects will not violate the applicable provisions of Sections 301–303, 306 and 307 of the FWPCA (33 U.S.C.A. §§ 1311–1313, 1316 and 1317), as well as relevant State requirements. Persons objecting to approval of a request for certification under Section 401 or to the issuance of a Dam Permit or Water Obstruction and Encroachment Permit, or the approval of an Environmental Assessment must submit any comments, suggestions or objections within 30-days of the date of this notice, as well as any questions to the office noted above the application. Comments should contain the name, address and telephone number of the person commenting, identification of the certification request to which the comments or objections are addressed, and a concise statement of comments, objections or suggestions including the relevant facts upon which they are based.

The Department may conduct a fact-finding hearing or an informal conference in response to comments if deemed necessary. Each individual will be notified, in writing, of the time and place of a scheduled hearing or conference concerning the certification request to which the comment, objection or suggestion relates. Maps, drawings and other data pertinent to the certification request are available for inspection between the hours of 8:00 AM and 4:00 PM on each working day at the office noted above the application.

If you are a person with a disability and wish to attend the hearing and you require an auxiliary aid, service or other accommodation to participate in the proceedings,

please contact the specified program. TDD users may contact the Department through the Pennsylvania Hamilton Relay Service at (800) 654-5984.

WATER OBSTRUCTIONS AND ENCROACHMENTS

Applications Received Under the Dam Safety and Encroachments Act (32 P.S. §§ 693.1–693.27) and Section 302 of the Flood Plain Management Act (32 P.S. § 679.302) and Requests for Certification Under Section 401 of the Federal Water Pollution Control Act (33 U.S.C.A. § 1341(a)).

Northeast Region: Waterways & Wetlands Program, 2 Public Square, Wilkes-Barre, PA 18701-1915.

Contact: Gillian Ostrum, Clerk Typist 2, 570-830-3077.

E4802121-006: Pa Department of Transportation, Eng District 5-0, 1002 Hamilton Street, Allentown, PA 18101, Stockerton Borough and Palmer Township, **Northampton County**, Army Corps of Engineers, Philadelphia District.

To authorize the following water obstructions and encroachments associated with the SR 0033-05B Bridge Replacement Project:

- To remove the existing northbound and southbound structures and to construct and maintain a 228-foot wide three-span stream enclosure consisting of a concrete arch and two 8-foot diameter overflow pipes carrying SR 0033 across Bushkill Creek (HQ-CWF, MF). The concrete arch has a 60-foot-clear span and a 19.1-foot underclearance. Floodway fill appurtenant to the structure replacement will also occur.

The project is located along S.R. 0033 Sec 05B Segment 0110 Offset 1609 to Segment 0120 Offset 2587 (Northbound) and Segment 0111 Offset 1574 to Segment 0131 Offset 0069 (Southbound), approximately 0.50 mile south

of the S.R. 0033/SR 0191 intersection (Nazareth, PA Quadrangle Latitude: 40° 44' 55.82" N, Longitude: 75° 15' 52.34" W).

Southcentral Region: Waterways & Wetlands Program, 909 Elmerton Avenue, Harrisburg, PA 17110.

E3603221-002. High Properties, 1853 William Penn Way, Lancaster, PA 17601-6713, East Lampeter Township, **Lancaster County**, U.S. Army Corps of Engineers Baltimore District.

To 1.) construct and maintain a 20.0-foot long by 5.0-foot wide timber bridge having an underclearance of 2.8 feet across Stauffer Run (WWF, MF); 2.) to construct and maintain a 12.4-foot long by 5.0-foot wide timber bridge having an underclearance of 2.96 feet across Stauffer Run (WWF, MF) and palustrine emergent wetlands, impacting 62 square feet of wetlands; 3.) construct and maintain a pedestrian walkway in palustrine emergent wetlands, impacting 300 square feet of wetland; 4.) construct and maintain a pedestrian walkway in the floodway of an unnamed tributary to Stauffer Run (WWF, MF), impacting 2,451 square feet of floodway; and 5.) construct and maintain a pedestrian walkway in the floodway of Stauffer Run (WWF, MF) impacting 3,039 square feet of floodway, all for the purpose of improving connectivity and access to the network of trails and sidewalks within and adjacent to the existing corporate center facility. The project is located near the intersection of Olde Homestead Lane and William Penn Way (Latitude: 40.05289°N; Longitude: 76.24475°W) in East Lampeter Township, Lancaster County. Wetland impacts are de minimus and replacement is not required.

Northcentral Region: Waterways & Wetlands Program Manager, 208 West Third Street, Williamsport, PA 17701, 570-327-3636.

E6004221-001. Hufnagle Park, S. 6th Street, Lewisburg, PA 17837, Lewisburg Township, **Union County**, ACOE Baltimore if in Susquehanna Basin District (Lewisburg, PA Quadrangle Latitude: 40.961685°N; Longitude: 76.886342°W).

The proposed project consists of the construction of a 2 stall ADA complaint bathroom with site improvements and associated utility connections. The structure will be 173 square feet (sf) and associated work includes directional drilling of utilities under railroad tracks, installation of a grinder pump, and required grade to meet ADA standards.

As development of the project will result in an earth disturbance less than 1 acre, no stormwater mitigation is required. As such, no stormwater management best management practices (BMPs) are proposed.

A portion of the project site will be constructed within the Limestone Run floodway and floodplain. The completion of the project will result in a net reduction in the floodway obstructions.

E6004221-002, Fairground Road Park, 589 Fairground Road, Lewisburg, PA 17837, East Buffalo Township, **Union County**, ACOE Baltimore if in Susquehanna Basin District (Lewisburg, PA Quadrangle Latitude: 40.963°N; Longitude: 76.907°W).

The proposed project will replace existing dugouts, one of the existing pedestrian bridges, the regrade of the parking lot and the enhancement of the walking trails. The scope also includes the required stormwater facilities needed for the project.

The site is generally sloped in a direction towards existing stormwater pipe and swales that carry drainage into Limestone Run, whose Designated Use is classified as warm-water fishes (WWF) and migratory fishes (MF). Historically within the past 5 years, the site was used as multi-use park with some grass and wooded areas. The 50 years before the past 5 years, the site had also been used as multi-use park with some grasses and wooded areas.

The existing pedestrian bridge will be demolished and a new one installed at the same location. The bridge will be placed on new precast abutments and the abutments will be wrapped in R-7 rock to protect from scour. New ADA complaint ramps will be installed on both sides and tie into the proposed walking trails and sidewalks.

The existing parking lot will be regraded and paved so that majority of the runoff will drain to the center. The project design shows an increase of impervious area by approximately 1,300 sq. ft. and to offset this additional area being added, a rain garden will be installed in the center of the parking lot. The rain garden is made up of a 24" x 24" inlet box and connected to a 6" Ductile Iron stormwater pipe and will have amended soils and a perforated drain to meet water quality requirements. The storm water will exit through the discharge pipe and outlet towards Limestone Run. Sidewalks around the parking lot will be installed on existing grade.

The existing dugouts at the ball field will be replaced with the new ones having a slightly larger footprint. Instead of being concrete block wall, like the existing ones, the new ones will not have any wall and be constructed with poles and chain-link fence. New sidewalks leading from the parking lot up to the ball field will be installed on existing grade.

Approximately 740 feet of walking paths will be installed on the north sides of Limestone Run. The walking paths connect parking areas, while also providing trails around the park. All new sidewalks will be installed on existing grade and will not have any resource impacts.

The pond has an existing 12" metal pipe that intakes water from an unnamed tributary of Limestone Run through a concrete weir structure. The structure will remain in place but the existing pipe will be replaced with a new 12" SLCP pipe. The pipe is located within wetlands that border the pond. During construction, the top layer of wetland material will be excavated out and kept separate from the rest of the trenching material. Doing so, will only impact the wetland temporarily and once the crossing is complete, then the material will be placed back in the appropriate order.

E4104221-008. Lewis Township Pavilion Project, 899 Lower Bodines Road, Trout Run, PA 17771, Lewis Township, **Lycoming County**, ACOE Baltimore if in Susquehanna Basin District (Bodines, PA Quadrangle Latitude: 41.4338°N; Longitude: 76.9952°W).

To construct and maintain the location of the proposed project is the property identified as 899 Lower Bodines Road, Trout Run, PA 17771. The previous land use of the property was a mobile home park that was devastated during the flooding event of 2004. The only remaining infrastructure is a cinder block pump house that contains the well and pumping equipment that provided water to the mobile homes and it is still functional to date. There is also an underground electrical utility access box on the property that is a component of the electrical network that supplied the mobile home park and it still provides power to the pump house.

The parcel is a single property located within the floodway of Lycoming Creek that was previously acquired by the Board of Supervisors of Lewis Township, Lycoming County through the FEMA buyout program in 2006 as a result of a Presidentially Declared Disaster that occurred in 2004. The scope of the project includes the construction of a 80' x 42' open sided pavilion, a prefabricated, concrete 26' x 22' restroom facility and a septic tank. Several proposed utility poles are to be used for temporary lighting for future recreation events held at the location. The township intends to make the facility available for both public and private use events once the project has been completed.

The conditions outlined in the current deed for the property allow for recreational use and specifically identify a pavilion and bathroom as acceptable improvements

to the property. Due to the timeline involved with the PA DEP/US ACE permit authorization process the municipality anticipates having the property ready for use for recreational activities in July 2022. In addition to the beneficial land use gained by implementing the Lewis Township Pavilion Project, the effort is also intended to encourage municipalities to acquire buyout properties that become available as the result of natural disasters. The Lycoming County Planning and Community Development office is supporting the project in hopes that the effort will demonstrate that buyout properties can be repurposed and become an asset to the community after they have been condemned.

The location of the proposed project is Lat: 41.433820; Long: -76.995202.

ACTIONS

THE PENNSYLVANIA CLEAN STREAMS LAW AND THE FEDERAL CLEAN WATER ACT

FINAL ACTIONS TAKEN FOR NPDES PERMITS AND WQM PERMITS

The Department has taken the following actions on previously received applications for new, amended, and renewed NPDES and WQM permits, applications for permit waivers, and NOIs for coverage under General Permits, as listed in the tables below. This notice of final action is published in accordance with 25 Pa. Code Chapters 91, 92a, and 102 and 40 CFR Part 122, implementing provisions of The Clean Streams Law (35 P.S. §§ 691.1—691.1001) and the Federal Clean Water Act (33 U.S.C.A. §§ 1251—1376). The official file for each listed action can be reviewed at the DEP or delegated county conservation district (CCD) office identified in the table for the action. DEP/CCD office contact information is listed below for Section I and is contained within the table for Section II. Additional information for permits issued under 25 Pa. Code Chapters 91 and 92a, including links to Individual NPDES and WQM Permits, may be reviewed by generating the “Final Actions Report” on DEP’s website at www.dep.pa.gov/CWPUBLICNOTICE.

DEP office contact information to review official files relating to the final actions in Section I. is as follows:

DEP Southeast Regional Office (SERO)—2 E. Main Street, Norristown, PA 19401-4915. File Review Coordinator: 484.250.5910. Email: RA-EPNPDES_SERO@pa.gov.

DEP Northeast Regional Office (NERO)—2 Public Square, Wilkes-Barre, PA 18701-1915. File Review Coordinator: 570.826.5472. Email: RA-EPNPDES_NERO@pa.gov.

DEP Southcentral Regional Office (SCRO)—909 Elmerton Avenue, Harrisburg, PA 17110. File Review Coordinator: 717.705.4732. Email: RA-EPNPDES_SCRO@pa.gov.

DEP Northcentral Regional Office (NCRO)—208 W. Third Street, Suite 101, Williamsport, PA 17701. File Review Coordinator: 570.327.3693. Email: RA-EPNPDES_NCRO@pa.gov.

DEP Southwest Regional Office (SWRO)—400 Waterfront Drive, Pittsburgh, PA 15222. File Review Coordinator: 412.442.4286. Email: RA-EPNPDES_SWRO@pa.gov.

DEP Northwest Regional Office (NWRO)—230 Chestnut Street, Meadville, PA 16335. File Review Coordinator: 814.332.6340. Email: RA-EPNPDES_NWRO@pa.gov.

DEP Bureau of Clean Water (BCW)—400 Market Street, Harrisburg, PA 17105. File Review Coordinator: 717.787.5017. Email: RA-EPNPDES_Permits@pa.gov.

Persons aggrieved by an action may appeal that action to the Environmental Hearing Board (Board) under section 4 of the Environmental Hearing Board Act (35 P.S. § 7514) and 2 Pa.C.S. §§ 501—508 and 701—704 (relating to Administrative Agency Law). The appeal should be sent to the Environmental Hearing Board, Second Floor, Rachel Carson State Office Building, 400 Market Street, P.O. Box 8457, Harrisburg, PA 17105-8457, (717) 787-3483. TDD users may contact the Board through the Pennsylvania Hamilton Relay Service, (800) 654-5984. Appeals must be filed with the Board within 30-days of publication of this notice in the *Pennsylvania Bulletin* unless the appropriate statute provides a different time period. Copies of the appeal form and the Board’s rules of practice and procedure may be obtained from the Board. The appeal form and the Board’s rules of practice and procedure are also available in Braille or on audiotape from the Secretary to the Board at (717) 787-3483. This paragraph does not, in and of itself, create a right of appeal beyond that permitted by applicable statutes and decisional law.

For individuals who wish to challenge an action, the appeal must reach the Board within 30-days. A lawyer is not needed to file an appeal with the Board.

Important legal rights are at stake, however, so individuals should contact a lawyer at once. Persons who cannot afford a lawyer may qualify for free pro bono representation. Call the Secretary to the Board at (717) 787-3483 for more information.

I. Final Actions on NPDES and WQM Permit Applications and NOIs for Sewage, Industrial Waste, Industrial Stormwater, MS4s, Pesticides and CAFOs.

<i>Application Number</i>	<i>Permit Type</i>	<i>Action Taken</i>	<i>Permittee Name & Address</i>	<i>Municipality, County</i>	<i>DEP Office</i>
PA0275816	Industrial Stormwater Individual NPDES Permit	Issued	Bosch Rexroth Corp 2315 City Line Road Bethlehem, PA 18018-2131	Bethlehem Township Northampton County	NERO
0915801	Joint DEP/PFBC Pesticides Permit	Issued	Kallatch Jennifer 135 Brownsburg Road Newtown, PA 18940-9624	Wrightstown Township Bucks County	SERO
2520803	Joint DEP/PFBC Pesticides Permit	Issued	Terry Crowe 7365 W Stancliff Road Girard, PA 16417	Franklin Township Erie County	NWRO
2520812	Joint DEP/PFBC Pesticides Permit	Issued	Gary Schell 6111 South Creek Road Girard, PA 16417	Girard Township Erie County	NWRO
3515803	Joint DEP/PFBC Pesticides Permit	Issued	McAndrews Catherine A 800 McAndrews Road Moscow, PA 18444-9104	Moscow Borough Lackawanna County	NERO
PA0021814	Major Sewage Facility with CSOs Individual NPDES Permit	Issued	Mansfield Borough Municipal Authority Tioga County 14 S Main Street Mansfield, PA 16933-1527	Mansfield Borough Tioga County	NCRO
PA0000914	Minor Industrial Waste Facility without ELG Individual NPDES Permit	Issued	Naval Reactors Lab Fld OFC P.O. Box 109 West Mifflin, PA 15122-0109	West Mifflin Borough Allegheny County	SWRO
PA0012416	Minor Industrial Waste Facility without ELG Individual NPDES Permit	Issued	PA American Water Co. 852 Wesley Drive Mechanicsburg, PA 17055-4436	West Caln Township Chester County	SERO
PA0114081	Minor Sewage Facility < 0.05 MGD Individual NPDES Permit	Issued	Orange Township Columbia County 2028 State Route 487 Orangeville, PA 17859-9029	Orange Township Columbia County	NCRO
PA0218308	Minor Sewage Facility < 0.05 MGD Individual NPDES Permit	Issued	Outside in School of Experiential Ed 196 Hamill School Road Bolivar, PA 15923-2525	Fairfield Township Westmoreland County	SWRO
PA0026336	Minor Sewage Facility >= 0.05 MGD and < 1 MGD Individual NPDES Permit	Issued	Hopewell Township Beaver County 1700 Clark Boulevard Aliquippa, PA 15001-4205	Hopewell Township Beaver County	SWRO
PA0096229	Minor Sewage Facility >= 0.05 MGD and < 1 MGD Individual NPDES Permit	Issued	Marianna Borough & West Bethlehem Township Joint Sewer Authority Washington County P.O. Box 428 Marianna, PA 15345-0428	West Bethlehem Township Washington County	SWRO
PAG033657	PAG-03 NPDES General Permit for Industrial Stormwater	Issued	A Duie Pyle Inc. 651 Westtown Road P.O. Box 564 West Chester, PA 19382-4951	Antrim Township Franklin County	SCRO

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<i>Application Number</i>	<i>Permit Type</i>	<i>Action Taken</i>	<i>Permittee Name & Address</i>	<i>Municipality, County</i>	<i>DEP Office</i>
PAG036230	PAG-03 NPDES General Permit for Industrial Stormwater	Issued	Hanson Aggregates PA, LLC 2200 Springfield Pike Connellsville, PA 15425-6412	Coraopolis Borough Allegheny County	SWRO
PAR326110	PAG-03 NPDES General Permit for Industrial Stormwater	Issued	Hanson Aggregates PA, LLC 2200 Springfield Pike Connellsville, PA 15425-6412	Hempfield Township Westmoreland County	SWRO
PAR706121	PAG-03 NPDES General Permit for Industrial Stormwater	Issued	Hanson Aggregates PA, LLC 2200 Springfield Pike Connellsville, PA 15425-6412	Economy Borough Beaver County	SWRO
PAG043669	PAG-04 NPDES General Permit for Small Flow Treatment Facilities	Issued	Broad Top Township Bedford County P.O. Box 57 Defiance, PA 16633-0057	Broad Top Township Bedford County	SCRO
PAG046273	PAG-04 NPDES General Permit for Small Flow Treatment Facilities	Issued	Weaver Travis E 770 Old Lincoln Highway Stoystown, PA 15563-6442	Quemahoning Township Somerset County	SWRO
PAG123716	PAG-12 NPDES General Permit for CAFOs	Issued	Rohrer Laverne H 118 Bentz Mill Road East Berlin, PA 17316-9108	Washington Township York County	SCRO
PAG123753	PAG-12 NPDES General Permit for CAFOs	Issued	Bridge Valley Farm, LLC 326 Pinkerton Road Mount Joy, PA 17552-9209	Rapho Township Lancaster County	SCRO
PAG123779	PAG-12 NPDES General Permit for CAFOs	Issued	Zimmerman Justin L 201 Bartho Drive Landisburg, PA 17040-9228	Tyrone Township Perry County	SCRO
PAG123873	PAG-12 NPDES General Permit for CAFOs	Issued	Shale Rock Acres 170 Werners Road Fredericksburg, PA 17026-9115	Swatara Township Lebanon County	SCRO
PAG123914	PAG-12 NPDES General Permit for CAFOs	Issued	Woglemuth Doug 1197 Landis Road Elizabethtown, PA 17022-9799	Mount Joy Borough Lancaster County	SCRO
1519407	Sewage Land Application Individual WQM Permit	Issued	Franklin Township Chester County 20 Municipal Lane P.O. Box 118 Kemblesville, PA 19347	Franklin Township Chester County	SERO
2503418	Sewage Treatment Facilities Individual WQM Permit	Issued	Waterford Borough Municipal Authority Erie County P.O. Box 49 30 South Park Row Waterford, PA 16441-0049	Waterford Borough Erie County	NWRO
4105401	Sewage Treatment Facilities Individual WQM Permit	Issued	Hughesville Borough & Wolf Township Joint Municipal Authority Lycoming County 547 Woolen Mill Road Hughesville, PA 17737-9091	Wolf Township Lycoming County	NCRO
5603403	Sewage Treatment Facilities Individual WQM Permit	Issued	Weaver Travis E 770 Old Lincoln Highway Stoystown, PA 15563-6442	Quemahoning Township Somerset County	SWRO
5621401	Sewage Treatment Facilities Individual WQM Permit	Issued	Indian Lake Borough Somerset County 7785 Lincoln Highway Central City, PA 15926-7500	Indian Lake Borough Somerset County	SWRO

<i>Application Number</i>	<i>Permit Type</i>	<i>Action Taken</i>	<i>Permittee Name & Address</i>	<i>Municipality, County</i>	<i>DEP Office</i>
1505405	Sewer Extensions and Pump Stations Individual WQM Permit	Issued	Kennett Square Borough Chester County 120 Marshall Street Kennett Square, PA 19348-3108	Kennett Square Borough Chester County	SERO
4921402	Sewer Extensions and Pump Stations Individual WQM Permit	Issued	Milton Region Sewer Authority Northumberland County 1428 Rovendale Drive Watsontown, PA 17777-8459	Lewis Township Northumberland County	NCRO
PA0264059	Single Residence STP Individual NPDES Permit	Issued	Carpin Christopher 3715 Williams Road Erie, PA 16510-6147	Harborcreek Township Erie County	NWRO
PA0221279	Small Flow Treatment Facility Individual NPDES Permit	Issued	Station Road Properties Owners Association Inc. 7018 Station Road Erie, PA 16510-4847	Harborcreek Township Erie County	NWRO

II. Final Actions on PAG-02 General NPDES Permit NOIs and Individual NPDES Permit Applications for Construction Stormwater.

<i>Permit Number</i>	<i>Permit Type</i>	<i>Action Taken</i>	<i>Applicant Name & Address</i>	<i>Municipality, County</i>	<i>Office</i>
PAC510106	PAG-02 General Permit	Issued	CRP/GO Ridge Flats Owner, LLC 30 South 15th Street Suite 1000 Philadelphia PA 19102-4804	City of Philadelphia Philadelphia County	SERO
PAC230180 A-2	PAG-02 General Permit	Issued	Radnor Township School District 135 South. Wayne Avenue Wayne, PA 19087	Radnor Township Delaware County	SERO
PAD230053	Individual NPDES	Issued	Monroe Energy, LLC Trainer Refinery 4101 Post Road Trainer, PA 19061	Trainer Borough Marcus Hook Borough Chester Township Delaware County	SERO
PAD090045	Individual NPDES	Issued	The Wehrung Group 410 Lonely Cottage Drive Upper Black Eddy, PA 18972-9312	Nockamixon Township Bucks County	SERO
PAD150191	Individual NPDES	Issued	Weston Investment Properties, L.P. 1595 Paoli Pike West Chester, PA 19380	West Whiteland Township Chester County	SERO Department of Environmental Protection Southeast Regional Office 2 East Main Street Norristown, PA 19401-4915 RA-EPNPDES_ SERO@pa.gov
PAD450127	Individual NPDES	Issued	Lindenmere Sports Arts Center, LLC Route 715 Box 160A Henryville, PA 18332	Pocono Township Monroe County	NERO
PAD390194	Individual NPDES	Issued	Snowdrift Land Company, LLC 3609 Barrington Drive Allentown, PA 18104	Upper Macungie Township Lehigh County	NERO

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<i>Permit Number</i>	<i>Permit Type</i>	<i>Action Taken</i>	<i>Applicant Name & Address</i>	<i>Municipality, County</i>	<i>Office</i>
PAC400142 A-1	PAG-02 General Permit	Issued	Joseph Lettiere CAN DO, Inc. 1 South Church Street Hazle Township, PA 18201	Hazle Township Luzerne County	Luzerne Conservation District 325 Smiths Pond Road Shavertown, PA 18708 570-674-7991
PAD450123	Individual NPDES	Issued	Kobalt Construction, Inc. 216 Route 196 Tobyhanna, PA 18466-7700	Coolbaugh Township Monroe County	NERO
PAD450126	Individual NPDES	Issued	PA Game Commission Northeast Regional Office c/o Michael Beahm 3917 Memorial Highway Dallas, PA 18612-9214	Jackson Township Monroe County	NERO
PAD480140	Individual NPDES	Issued	Grace Church Bethlehem c/o Brant Lingle 521 East Locust Street Bethlehem, PA 18018	Bethlehem and Lower Nazareth Townships Northampton County	NERO
PAD390204	Individual NPDES	Issued	Wrenfield Properties, LLC 559 Main Street Suite 300 Bethlehem, PA 18018	Upper Macungie Township Lehigh County	NERO
PAD060051	Individual NPDES	Issued	Alan Griesemer 1318 Jackson Street Philadelphia, PA 19148-2930	Pike Township Berks County	SCRO
PAD210060	Individual NPDES	Issued	Walnut Bottom Road, LLC 1454 Baltimore Street Hanover, PA 17331	South Middleton Township Cumberland County	SCRO
PAD360066 A-1	Individual NPDES	Issued	PPL Electric Utilities Corporation 2 North Ninth Street GENN4 Allentown, PA 18101-1179	East Drumore Township Eden Township Colerain Township Bart Township Sadsbury Township Lancaster County	SCRO
PAC070092	PAG-02 General Permits	Issued	Logan Township 100 Chief Logan Circle Altoona, PA 16602	Logan Township Blair County	Blair County Conservation District 1407 Blair Street Hollidaysburg, PA 16648 814.696.0877, ext. 5
PAC220292	PAG-02 General Permits	Issued	Raymond L King 402 Luxemburg Road Lykens, PA 17048	Lykens Township Dauphin County	Dauphin County Conservation District 1451 Peters Mountain Road Dauphin, PA 17018 717.921.8100
PAC220290	PAG-02 General Permits	Issued	Lowell Gates 150 Corporate Center Drive Suite 100 Camp Hill, PA 17011	Susquehanna Township Dauphin County	Dauphin County Conservation District 1451 Peters Mountain Road Dauphin, PA 17018 717.921.8100
PAC220296	PAG-02 General Permits	Issued	Greg Glaser 9010 Overlook Boulevard Brentwood, TN 37027	Middletown Borough Dauphin County	Dauphin County Conservation District 1451 Peters Mountain Road Dauphin, PA 17018 717.921.8100

<i>Permit Number</i>	<i>Permit Type</i>	<i>Action Taken</i>	<i>Applicant Name & Address</i>	<i>Municipality, County</i>	<i>Office</i>
PAC220289	PAG-02 General Permits	Issued	Nikola Vranicar 392 Dairy Lane Palmyra, PA 17078	East Hanover Township Dauphin County	Dauphin County Conservation District 1451 Peters Mountain Road Dauphin, PA 17018 717.921.8100
PAC310022	PAG-02 General Permits	Issued	Jeffrey D Weaver 16403 Germany Valley Road Shirleysburg PA 17260	Shirley Township Huntingdon County	Huntingdon County Conservation District 10605 Raystown Road Suite A Huntingdon, PA 16652-9603 814.627.1627
PAC360616 A-1	PAG-02 General Permits	Issued	Yellow Goose Properties, LLC 2456 Noll Drive Lancaster, PA 17603	East Hempfield Township Lancaster County	Lancaster County Conservation District 1383 Arcadia Road Room 200 Lancaster, PA 17601-3149 717.299.5361, ext. 5
PAC360635	PAG-02 General Permits	Issued	Evergreen Wissler Holdings, LLC 415 West 4th Street Quarryville, PA 17566	Providence Township Lancaster County	Lancaster County Conservation District 1383 Arcadia Road Room 200 Lancaster, PA 17601-3149 717.299.5361, ext. 5
PAC500037	PAG-02 General Permits	Issued	Edgar P. Lingle 3445 Valley Road Marysville, PA 17053	Rye Township Perry County	Perry County Conservation District 31 West Main Street P.O. Box 36 New Bloomfield, PA 17068 717.582.8988, ext. 4
PAC670479	PAG-02 General Permits	Issued	Dover Township 2480 West Canal Road Dover, PA 17315	Dover Township York County	York County Conservation District 2401 Pleasant Valley Road Suite 101 Room 139 York, PA 17402 717.840.7430
PAC670441	PAG-02 General Permits	Issued	Yellow Breeches Sports Complex 700 Shawnee Court New Cumberland, PA 17070	Fairview Township York County	York County Conservation District 2401 Pleasant Valley Road Suite 101 Room 139 York, PA 17402 717.840.7430
PAC670465	PAG-02 General Permits	Issued	York Healthcare Real Estate, LLC 8435 Keystone Crossing Boulevard Suite 140 Indianapolis, IN 46240	York Township York County	York County Conservation District 2401 Pleasant Valley Road Suite 101 Room 139 York, PA 17402 717.840.7430

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<i>Permit Number</i>	<i>Permit Type</i>	<i>Action Taken</i>	<i>Applicant Name & Address</i>	<i>Municipality, County</i>	<i>Office</i>
PAC080058	PAG-02 General Permit	Issued	Will Rowe Dandy Corporate Center, LLC 6221 Milelane Rd Sayre, PA 18840	Athens Township Bradford County	Bradford County Conservation District 200 Lake Road Ste E Towanda, PA 18848
PAC140125	PAG-02 General Permit	Issued	Nittany Dental Associates W. College Ave & W. Whitehall Rd State College, PA 16801	Ferguson Township Centre County	Centre County Conservation District 414 Holmes Ave Ste 4 Bellefonte, PA 16823-1400
PAC470029	PAG-02 General Permit	Issued	Power Yards Real Estate, LP 3204 Point Township Drive Northumberland, PA 17857	Danville Borough Montour County	Montour County Conservation District 1210 Bloom Road Danville, PA 17821
PAC410066	PAG-02 General Permit	Issued	7th Day Adventist Church 2601 Reach Road Williamsport, PA 17701	South Williamsport Borough Lycoming County	Lycoming County Conservation District 542 County Farm Rd Suite 202 Montoursville, PA 17754-9209
PA550001C	PAG-02 General Permit	Issued	PPL Electric Utilities Corporation Sunbury Road Access Selinsgrove, PA 17870	Monroe Township Snyder County	Snyder County Conservation District 10541 Route 522 Middleburg, PA 17842
PAC550050	PAG-02 General Permit	Issued	PPL Electric Utilities Corporation CSV T ABR Shale Pit Area Selinsgrove, PA 17870	Monroe Township Snyder County	Snyder County Conservation District 10541 Route 522 Middleburg, PA 17842
PAC550022	PAG-02 General Permit	Issued	Marvin Weaver 93 Church Road Selinsgrove, PA 17870	Penn Township Snyder County	Snyder County Conservation District 10541 Route 52 Middleburg, PA 17842
PAC550051	PAG-02 General Permit	Issued	Ephraim King 636 Scholl Road Winfield, PA 17889	Jackson Township Snyder County	Snyder County Conservation District 10541 Route 522 Middleburg, PA 17842
PAD020035	Individual NPDES	Issued	DRI/CA Pittsburgh, LLC Suite 2100 130 East Randolph Street Chicago, IL 60601	City of Pittsburgh Allegheny County	Allegheny County Conservation District 317 East Carson Street Suite 119 Pittsburgh, PA 15219 412-291-8010
PAC020650	PAG-02 General Permit	Issued	Duquesne Light Company 2841 New Beaver Avenue Mail Drop N3-AM Pittsburgh, PA 15233-1003	West Mifflin Borough City of Duquesne Allegheny County	Allegheny County Conservation District 317 East Carson Street Suite 119 Pittsburgh, PA 15219 412-291-8010
PAC020629	PAG-02 General Permit	Issued	Phillips Family, LTD 88 Beaver Grade Road McKees Rocks, PA 15136	Robinson Township Allegheny County	Allegheny County Conservation District 317 East Carson Street Suite 119 Pittsburgh, PA 15219 412-291-8010

<i>Permit Number</i>	<i>Permit Type</i>	<i>Action Taken</i>	<i>Applicant Name & Address</i>	<i>Municipality, County</i>	<i>Office</i>
PAC020712	PAG-02 General Permit	Issued	Giant Eagle 101 Kappa Drive Pittsburgh, PA 15238	City of McKeesport Allegheny County	Allegheny County Conservation District 317 East Carson Street Suite 119 Pittsburgh, PA 15219 412-291-8010
PAC020735	PAG-02 General Permit	Issued	Clairton Municipal Authority 1 North State Street Clairton, PA 15205	City of Clairton Allegheny County	Allegheny County Conservation District 317 East Carson Street Suite 119 Pittsburgh, PA 15219 412-291-8010
PAC020674	PAG-02 General Permit	Issued	Sisters of Divine Providence 9000 Babcock Boulevard Allison Park, PA 15101	McCandless Township Allegheny County	Allegheny County Conservation District 317 East Carson Street Suite 119 Pittsburgh, PA 15219 412-291-8010
PAC020679	PAG-02 General Permit	Issued	Allegheny County Parks Department County Office Building 211 542 Forbes Avenue Pittsburgh, PA 15219	Indiana Township Allegheny County	Allegheny County Conservation District 317 East Carson Street Suite 119 Pittsburgh, PA 15219 412-291-8010
PAC020660	PAG-02 General Permit	Issued	CRAFT Pittsburgh USA, Inc. 301 Grant Street Pittsburgh, PA 15219	Robinson Township Allegheny County	Allegheny County Conservation District 317 East Carson Street Suite 119 Pittsburgh, PA 15219 412-291-8010
PAC020700	PAG-02 General Permit	Issued	PTV 1045, LLC Building 4 Suite 1000 400 Penn Center Boulevard Pittsburgh, PA 15235	Penn Hills Township Allegheny County	Allegheny County Conservation District 317 East Carson Street Suite 119 Pittsburgh, PA 15219 412-291-8010
PAC020664	PAG-02 General Permit	Issued	Legacy Development, LP 375 Golfside Drive Wexford, PA 15090	Collier Township Allegheny County	Allegheny County Conservation District 317 East Carson Street Suite 119 Pittsburgh, PA 15219 412-291-8010
PAD110011	Individual NPDES	Issued	Peoples Natural Gas Company, LLC 375 North Shore Drive Pittsburgh, PA 15212	Jackson Township Cambria County	Cambria County Conservation District 401 Candlelight Drive Suite 221 Ebensburg, PA 15931 814-472-2120
PAC110077	PAG-02 General Permit	Issued	Northern Cambria Municipal Authority 1202 Philadelphia Avenue Northern Cambria, PA 15714-3188	Susquehanna Township Cambria County	Cambria County Conservation District 401 Candlelight Drive Suite 221 Ebensburg, PA 15931 814-472-2120

<i>Permit Number</i>	<i>Permit Type</i>	<i>Action Taken</i>	<i>Applicant Name & Address</i>	<i>Municipality, County</i>	<i>Office</i>
PAD650028	Individual NPDES	Issued	Peoples Gas Company, LLC 375 North Shore Drive Pittsburgh, PA 15212	North Huntingdon Township Westmoreland County	Westmoreland County Conservation District 218 Donohoe Road Greensburg, PA 15601 724-837-5271
PAC250137	PAG-02 General Permit	Issued	Pennsylvania DCNR P.O. Box 8451 Harrisburg, PA 17105	Millcreek Township Erie County	Erie County Conservation District 1927 Wager Road Erie, PA 16509 814-825-6403
PAC030039	PAG-02 General Permit	Issued	Nonprofit Development Corporation Inc. 212-214 S Main Street Butler, PA 16001	Ford City Borough Armstrong County	Armstrong County Conservation District 120 S Grant Avenue Suite 2 Kittanning, PA 16201 724-548-3425
PAC250126	PAG-02 General Permit	Issued	Mr. Vincent A Palermo II 1430 Bear Creek Lane Erie, PA 16509	Summit Township Erie County	Erie County Conservation District 1927 Wager Road Erie, PA 16509 814-825-6403
PAC330031	PAG-02 General Permit	Issued	Brookville Municipal Authority 18 Western Avenue Suite A Brookville, PA 15825	Brookville Borough Jefferson County	Jefferson County Conservation District 1514 Route 28 Brookville, PA 15825 814-849-7463

STATE CONSERVATION COMMISSION

NUTRIENT MANAGEMENT PLANS RELATED TO APPLICATIONS FOR NPDES PERMITS FOR CAFOs

The State Conservation Commission has taken the following actions on previously received applications for nutrient management plans under 3 Pa.C.S. Chapter 5, for agricultural operations that have or anticipate submitting applications for new, amended or renewed NPDES permits or NOIs for coverage under a general permit for CAFOs under 25 Pa. Code Chapter 92a. This notice is provided in accordance with 25 Pa. Code Chapter 92a and 40 CFR Part 122, implementing The Clean Streams Law and the Federal Clean Water Act.

Persons aggrieved by an action may appeal under 3 Pa.C.S. § 517, section 4 of the Environmental Hearing Board Act and 2 Pa.C.S. §§ 501—508 and 701—704 to the Environmental Hearing Board, Second Floor, Rachel Carson State Office Building, 400 Market Street, P.O. Box 8457, Harrisburg, PA 17105-8457, (717) 787-3483. TDD users should contact the Environmental Hearing Board (Board) through the Pennsylvania Hamilton Relay Service at (800) 654-5984. Appeals must be filed with the Board within 30-days of publication of this notice in the *Pennsylvania Bulletin*. Copies of the appeal form and the Board’s rules of practice and procedure may be obtained from the Board. The appeal form and the Board’s rules of practice and procedure are also available in Braille or on audiotape from the Secretary of the Board at (717) 787-3483. This paragraph does not, in and of itself, create a right of appeal beyond that permitted by applicable statutes and decision law.

For individuals who wish to challenge actions, appeals must reach the Board within 30-days. A lawyer is not needed to file an appeal with the Board.

Important legal rights are at stake, however, so individuals should show this notice to a lawyer at once. Persons who cannot afford a lawyer may qualify for pro bono representation. Call the Secretary of the Board at (717) 787-3483 for more information.

**NUTRIENT MANAGEMENT PLAN
CAFO PUBLIC NOTICE SPREADSHEET—ACTIONS**

<i>Agricultural Operation Name and Address</i>	<i>County</i>	<i>Total Acres</i>	<i>AEU’s</i>	<i>Animal Type</i>	<i>Special Protection Waters (HQ or EV or NA)</i>	<i>Approved or Disapproved</i>
Hillside Poultry Farms, Inc. 1849 Letterkenny Road Chambersburg, PA 17202	Franklin	441.84	1,041.77	Poultry	NA	Approved

<i>Agricultural Operation Name and Address</i>	<i>County</i>	<i>Total Acres</i>	<i>AEU's</i>	<i>Animal Type</i>	<i>Special Protection Waters (HQ or EV or NA)</i>	<i>Approved or Disapproved</i>
Matt Nolt 131 Krumstown Road Myerstown, PA 17067	Lebanon	7.3	348.35	Broiler	NA	Approved
Jason L. and Stephanie E. Shives 455 Lear Rd Harrisonville, PA 17228	Fulton	45	722.56	Finishing Swine	N/A	Approved
White Oak Hollow Farms, LLC—Mike Mellott 766 White Oak Hollow Rd Warfordsburg, PA 17267	Fulton	202	776.81	Finishing Swine	N/A	Approved
Steve Weenger Wen-Crest Farm 549 Schaeffer Road Lebanon, PA 17042	Lebanon	1,430	1,177	Poultry Beef	NA	Approved

PUBLIC WATER SUPPLY PERMITS

The Department has taken the following actions on applications received under the Pennsylvania Safe Drinking Water Act (35 P.S. §§ 721.1—721.17) for the construction, substantial modification or operation of a public water system.

Persons aggrieved by an action may appeal that action to the Environmental Hearing Board (Board) under section 4 of the Environmental Hearing Board Act and 2 Pa.C.S. §§ 501—508 and 701—704. The appeal should be sent to the Environmental Hearing Board, Second Floor, Rachel Carson State Office Building, 400 Market Street, P.O. Box 8457, Harrisburg, PA 17105-8457, (717) 787-3483. TDD users may contact the Board through the Pennsylvania Hamilton Relay Service, (800) 654-5984. Appeals must be filed with the Board within 30 days of publication of this notice in the *Pennsylvania Bulletin* unless the appropriate statute provides a different time period. Copies of the appeal form and the Board's rules of practice and procedure may be obtained from the Board. The appeal form and the Board's rules of practice and procedure are also available in Braille or on audiotape from the Secretary to the Board at (717) 787-3483. This paragraph does not, in and of itself, create a right of appeal beyond that permitted by applicable statutes and decisional law.

For individuals who wish to challenge an action, the appeal must reach the Board within 30-days. A lawyer is not needed to file an appeal with the Board.

Important legal rights are at stake, however, so individuals should show this document to a lawyer at once. Persons who cannot afford a lawyer may qualify for free pro bono representation. Call the Secretary to the Board at (717) 787-3483 for more information.

SAFE DRINKING WATER

Actions taken under the Pennsylvania Safe Drinking Water Act (35 P.S. §§ 721.1—721.17).

Northeast Region: Watershed Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790, 570-826-2511.

Contact: Gillian Ostrum, Clerk Typist 2, 570-830-3077.

Permit No. 3921505MA, Public Water Supply.
 Applicant **Lehigh County Authority**
 (Reservoir Tank No. 5 Rehabilitation Project)
 1053 Spruce Street
 P.O. Box 3348
 Allentown, PA 18106-0348
 Township Lower Macungie Township
 County **Lehigh**
 Type of Facility PWS
 Consulting Engineer Mr. Jason G. Saylor, P.E.
 Utility Service Company, Inc.
 1230 Peachtree Street NE
 Suite 1100—Promenade
 Atlanta, GA 30309
 Permit to Construct Issued July 15, 2021

Permit No. 3921504, Public Water Supply.
 Applicant **BlueTriton Brands, Inc.**
 (Deer Park Plant Line 1 Modifications)
 405 Nestle Way
 Breinigsville, PA 18031
 Township Upper Macungie Township
 County **Lehigh**
 Type of Facility PWS
 Consulting Engineer Edward E. Davis, P.E.
 Miller Brothers Construction, Inc.
 P.O. Box 472
 Schuylkill Haven, PA 17972
 Permit to Construct Issued July 15, 2021

Southcentral Region: Safe Drinking Water Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.

Permit No. 0621503, Public Water Supply.
 Applicant **Giorgio Foods, Inc.**
 Municipality Maiden creek Township

County **Berks**
 Responsible Official Christopher Gordon
 Director—Environmental, Health
 & Safety
 P.O. Box 96
 Temple, PA 19560

Type of Facility Modifications to the potable
 water storage tanks and softener
 system.

Consulting Engineer Jamie Lorah, P.E.
 Spotts Stevens & McCoy
 1047 North Park Road
 Reading, PA 19610

Permit to Construct July 22, 2021
 Issued

Permit No. 5021501, Public Water Supply.

Applicant **Paradise Mobile
 Home Park, Inc.**

Municipality Wheatfield Township

County **Perry**

Responsible Official Suzanne H. Hammaker
 Property Manager/President
 P.O. Box 37
 Marysville, PA 17053

Type of Facility Iron and manganese treatment

Consulting Engineer Charles A. Kehew II, P.E.
 James R. Holley &
 Associates, Inc.
 18 South George Street
 York, PA 17401

Permit to Construct June 2, 2021
 Issued

Permit No. 0621507, Public Water Supply.

Applicant **Giorgi Mushroom Company**

Municipality Maiden creek Township

County **Berks**

Responsible Official Joe Caldwell
 President
 P.O. Box 96
 Temple, PA 19560

Type of Facility Installation of nitrate removal
 treatment.

Consulting Engineer James P. Cinelli, P.E.
 Liberty Environmental, Inc.
 50 North Street
 Reading, PA 19601

Permit to Construct July 20, 2021
 Issued

Permit No. 2221508 MA, Minor Amendment, Public
 Water Supply.

Applicant **Millersburg Area Authority**

Municipality Upper Paxton Township

County **Dauphin**

Responsible Official Nick McCarron
 Manager
 101 West Street
 Millersburg, PA 17601

Type of Facility Gas chlorine to sodium
 hypochlorite disinfection at the
 Chelton Avenue treatment
 facility.

Consulting Engineer Jamie R. Shambaugh, P.E.
 Gannett Fleming, Inc.
 P.O. Box 67100
 Harrisburg, PA 17106-7100

Permit to Construct July 8, 2021
 Issued

Comprehensive Operation Permit No. 7220025 is
 issued to: **David Properties, LLC (PWS ID No.
 7220025)**, Londonderry Township, **Dauphin County** on
 June 21, 2021, for the operation of facilities at Hi-Land
 Mobile Home Park submitted under Application No.
 7220025.

Operation Permit No. 2221513 MA issued to: **PA
 American Water (PWS ID No. 7220036)**, Steelton
 Borough, **Dauphin County** on June 24, 2021, for facil-
 ities at Steelton Borough Water System approved under
 Construction Permit No. 2221513 MA.

LAND RECYCLING AND ENVIRONMENTAL REMEDIATION

UNDER ACT 2, 1995 PREAMBLE 2

**The following plans and reports were submitted
 under the Land Recycling and Environmental
 Remediation Standards Act (35 P.S. §§ 6026.101—
 6026.908).**

Provisions of Sections 301—308 of the Land Recycling
 and Environmental Remediation Standards Act (act)
 (35 P.S. §§ 6026.301—6026.308) require the Department
 to publish in the *Pennsylvania Bulletin* a notice of
 submission of plans and reports. A final report is submit-
 ted to document cleanup of a release of a regulated
 substance at a site to one of the act's remediation
 standards. A final report provides a description of the site
 investigation to characterize the nature and extent of
 contaminants in environmental media, the basis for se-
 lecting the environmental media of concern, documenta-
 tion supporting the selection of residential or nonresiden-
 tial exposure factors, a description of the remediation
 performed and summaries of sampling analytical results
 which demonstrate that remediation has attained the
 cleanup standard selected. Submission of plans and re-
 ports, other than the final report, will also be published
 in the *Pennsylvania Bulletin*. These include the remedial
 investigation report, risk assessment report and cleanup
 plan for a site-specific standard remediation. A remedial
 investigation report includes conclusions from the site
 investigation; concentration of regulated substances in
 environmental media; benefits of reuse of the property;
 and, in some circumstances, a fate and transport analy-
 sis. If required, a risk assessment report describes poten-
 tial adverse effects caused by the presence of regulated
 substances. If required, a cleanup plan evaluates the
 abilities of potential remedies to achieve remedy require-
 ments.

For further information concerning plans or reports,
 contact the environmental cleanup program manager in
 the Department Regional Office under which the notice of
 receipt of plans or reports appears. If information con-
 cerning plans or reports is required in an alternative
 form, contact the community relations coordinator at the

appropriate Regional Office. TDD users may telephone the Department through the Pennsylvania Hamilton Relay Service at (800) 654-5984.

The Department has received the following plans and reports:

Southeast Region: Environmental Cleanup & Brownfields Program Manager, 2 East Main Street, Norristown, PA 19401, 484-250-5787, Charline Bass.

Existing Keystone Auto & Tire Center/Jeffrey's Auto World, LLC, 1538 & 1546 Easton Road, Abington, PA 19001, Abington Township, **Montgomery County**. Matthew Thurston, Envocare Environmental & Facility Management, 1527 Route 27, Somerset, NJ 08873 on behalf of Vince Tiberi, JSF Easton Road, LLC, 86 Summit Avenue, Suite 201, Summit, NJ 07901 submitted a Final Report concerning remediation of site soil and groundwater contaminated with 1,2,4-TMB, PCE, TCE, and MTBE. The report is intended to document remediation of the site to meet the Statewide health standard.

Northeast Region: Environmental Cleanup & Brownfields Program Manager, 2 Public Square, Wilkes-Barre, PA 18701-1915, 570-826-2511.

Contact: Eric Supey, Environmental Program Manager.

Santander Bank—Fairgrounds Branch, 1701 West Chew Street, Allentown, PA 18104, Allentown City, **Lehigh County**. Liberty Environmental, 505 Penn Street, Suite 400, Reading, PA 19601, on behalf of Santander Bank NA, 2 Morrissey Boulevard, Dorchester, MA 02125-3312, submitted a Final Report concerning remediation of soil and groundwater contaminated with Number 2 fuel oil from an underground storage tank. The report is intended to document remediation of the site to meet Statewide health standards.

Bethlehem Commerce Center Site—Lot 63, 26780 Commerce Center Avenue, Bethlehem, PA 18015, Bethlehem City, **Northampton County**. HDR Engineering, Inc., 1720 Spillman Drive, Suite 280, Bethlehem, PA 18015, on behalf of Lehigh Valley Industrial Park, Inc., 1720 Spillman Drive, Suite 150, Bethlehem, PA 18015, submitted a combined Remedial Investigation Report and Cleanup Plan concerning remediation of site soils contaminated with benzene, toluene, xylenes, naphthalene, phenol, wash oil, coke-oven gas, and coke-oven condensate from historic operations. The report is intended to document remediation of the site to meet the site-specific standard.

Southcentral Region: Environmental Cleanup and Brownfields Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.

Auto One Site, 1282 Manheim Pike, Lancaster, PA 17601, Manheim Township, **Lancaster County**. BL Companies, 2601 Market Place, Suite 350, Harrisburg, PA 17110, on behalf of 1282 Manheim Pike, LLC, 950 Smile Way, York, PA 17404, submitted a Final Report concerning remediation of site groundwater contaminated with chlorinated VOCs. The Final Report is intended to document remediation of the site to meet the Background Standard.

1451 West Leesport Road, Leesport, PA 19533, Bern Township, **Berks County**. Liberty Environmental, 505 Penn Street, Suite 400, Reading, PA 19601, on behalf of Ontelaunee Orchards, Inc., P.O. Box 182, Leesport, PA 19533 submitted a Final Report concerning remediation of site soil contaminated with diesel fuel. The Final

Report is intended to document remediation of the site to meet the residential Statewide health standard.

Southwest Region: Environmental Cleanup & Brownfield Development Program Manager, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.

Cannon Boiler Works, Inc., 510 Constitution Blvd., New Kensington, PA 15068, New Kensington City, **Westmoreland County**. Insite Group, Inc., 611 S. Irvine Avenue, Sharon, PA 16146, on behalf of Cannon Boiler Works, Inc., 510 Constitution Blvd., New Kensington, PA 15068, has submitted a combined Notice of Intent to Remediate and Final Report concerning the remediation of site soil and groundwater contaminated with chlorinated solvents and other organics. The Final report is intended to document remediation of the site to meet the Statewide health standard.

Northwest Region: Environmental Cleanup and Brownfields Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.

Thermoclad, 4690 Iroquois Avenue, Harborcreek Township, **Erie County**. Environmental Remediation & Recovery, Inc., 4250 Route 6N, Edinboro, PA 16412, on behalf of Iroquois Avenue, LLC, 4250 Route 6N, Edinboro, PA 16412, has submitted a Remedial Investigation/Risk Assessment/Final Report concerning remediation of site soil contaminated with 2-Butanone (MEK), 1,1-Dichloroethane, cis-1,2-Dichloroethene, Ethylbenzene, Methylene chloride (Dichloromethane), 4-Methyl-2-pentanone (MIBK), Tetrachloroethene (PCE), Toluene, 1,1,1-Trichloroethane, Trichloroethene (TCE), 1,2,4-Trimethylbenzene, 1,3,5-Trimethylbenzene, Total Xylenes, Benzo(a)anthracene, Benzo(b)fluoranthene, Benzo(g,h,i)perylene, Benzo(a)pyrene, Bis(2-ethylhexyl)phthalate, Chrysene, Din-octyl phthalate, Fluoranthene, Isophorone, 2-Methylnaphthalene, Naphthalene, N-Nitroso-di-n-propylamine, Phenanthrene, Phenol, Pyrene, Arsenic, Barium, Beryllium, Cadmium, Chromium (Total), Cobalt, Copper, Lead, Manganese, Molybdenum, Nickel, Selenium, Thallium, Vanadium, Zinc and site groundwater contaminated with Benzene, 2-Butanone (MEK), cis-1,2-Dichloroethene, Ethylbenzene, Toluene, 1,2,4-Trimethylbenzene, Total Xylenes, Barium, Boron, Manganese, Nickel, and Zinc. The report is intended to document remediation of the site to meet the site-specific and Statewide health standards.

LAND RECYCLING AND ENVIRONMENTAL REMEDIATION

UNDER ACT 2, 1995 PREAMBLE 3

The Department has taken action on the following plans and reports under the Land Recycling and Environmental Remediation Standards Act (35 P.S. §§ 6026.101—6026.907).

Section 250.8 of 25 Pa. Code and administration of the Land Recycling and Environmental Remediation Standards Act (act) require the Department to publish in the *Pennsylvania Bulletin* a notice of its final actions on plans and reports. A final report is submitted to document cleanup of a release of a regulated substance at a site to one of the remediation standards of the act. A final report provides a description of the site investigation to characterize the nature and extent of contaminants in environmental media, the basis of selecting the environmental media of concern, documentation supporting the selection of residential or nonresidential exposure factors, a description of the remediation performed and summaries of

sampling methodology and analytical results which demonstrate that the remediation has attained the cleanup standard selected. Plans and reports required by the act for compliance with selection of remediation to a site-specific standard, in addition to a final report, include a remedial investigation report, risk assessment report and cleanup plan. A remedial investigation report includes conclusions from the site investigation; concentration of regulated substances in environmental media; benefits of reuse of the property; and, in some circumstances, a fate and transport analysis. If required, a risk assessment report describes potential adverse effects caused by the presence of regulated substances. If required, a cleanup plan evaluates the abilities of potential remedies to achieve remedy requirements. A work plan for conducting a baseline remedial investigation is required by the act for compliance with selection of a special industrial area remediation. The baseline remedial investigation, based on the work plan, is compiled into the baseline environmental report to establish a reference point to show existing contamination, describe proposed remediation to be done and include a description of existing or potential public benefits of the use or reuse of the property. The Department may approve or disapprove plans and reports submitted. This notice provides the Department's decision and, if relevant, the basis for disapproval.

For further information concerning the plans and reports, contact the environmental cleanup program manager in the Department Regional Office under which the notice of the plan or report appears. If information concerning a final report is required in an alternative form, contact the community relations coordinator at the appropriate Regional Office. TDD users may telephone the Department through the Pennsylvania Hamilton Relay Service at (800) 654-5984.

The Department has received the following plans and reports:

Northeast Region: Environmental Cleanup & Brownfields Program Manager, 2 Public Square, Wilkes-Barre, PA 18701-1915, 570-826-2511.

Contact: Eric Supey, Environmental Program Manager.

Former Scranton Lace Complex, 1313 Meylert Avenue, Scranton, PA 18509, Scranton City, **Lackawanna County**. SCE Environmental Group, 1380 Mount Cobb Road, Lake Ariel, PA 18436, on behalf of Lace Building Affiliates, 538 Spruce Street, Scranton, PA 18503, submitted a Final Report concerning remediation of soil contaminated by historic operations and an underground gasoline storage tank. The Final Report demonstrated attainment of Statewide health standards and was approved by DEP on July 22, 2021.

Walker/Krohn Property, 2222 Kemmerer Street, Bethlehem, PA 18017, Bethlehem City, **Northampton County**. Keystone Consulting Engineers, 2870 Emrick Boulevard, Bethlehem, PA 18020, on behalf of Anne Walker, 2222 Kemmerer Street, Bethlehem, PA 18017, submitted a Final Report concerning remediation of soil contaminated by heating oil from an underground storage tank. The Final Report demonstrated attainment of Statewide health standards and was approved by DEP on July 23, 2021.

L. Aldrich Well Pad 1, 2758 Great Bend Turnpike, Susquehanna, PA 18847, Gibson Township, **Susquehanna County**. Resource Environmental Management, 50 Maple Street, Montrose, PA 18801, on behalf of Cabot Oil & Gas Corporation, 2000 Park Lane, Suite 300,

Pittsburgh, PA 15275, submitted a Final Report concerning remediation of a release of brine that impacted groundwater. The Final Report demonstrated attainment of Statewide health standards and was approved by DEP on July 23, 2021.

Southcentral Region: Environmental Cleanup and Brownfields Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.

Bear Road Farm, Bear Road & Willow Springs Lane, York, PA 17404, Manchester Township, **York County**. United Environmental Services, Inc., 1143 Long Run Road, Schuylkill Haven, PA 17972, on behalf of Rutter Children LP, CHR Corp., 2295 North Susquehanna Trail, submitted a Final Report concerning remediation of site soil contaminated with diesel fuel. The Final Report did not demonstrate attainment of the residential Statewide Standard and was disapproved by the Department on July 15, 2021.

Northcentral Region: Environmental Cleanup and Brownfields Program Manager, 208 West Third Street, Williamsport, PA 17701.

Rainbow 104H on the Rainbow BRA Pad, 986 Rouse Road, New Albany, PA 18833, Wilmot Township, **Bradford County**. Creston Environmental, LLC, P.O. Box 1373, Camp Hill, PA 17001, on behalf of Chesapeake Appalachia, LLC, 14 Chesapeake Lane, Sayre, PA 18840, has submitted a Final Report concerning remediation of site soil contaminated with produced water. The Final Report demonstrated attainment of the Statewide health standard and was approved by the Department on July 20, 2021.

Beech Resources Premier Well Site Release, 819 Waltz Mountain Drive, Williamsport, PA 17702, Lycoming Township, **Lycoming County**. Penn Environmental & Remediation, Inc., 13180 Route 6, Mansfield, PA 16933, on behalf of Beech Resources, LLC, 343 Pine Street, Suite 1, Williamsport, PA 17701, has submitted a Final Report concerning remediation of site soil contaminated with production water. The Final Report demonstrated attainment of the residential Statewide health standard and was approved by the Department on July 22, 2021.

Southwest Region: Environmental Cleanup & Brownfield Development Program Manager, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.

Former PPG Slurry Lagoon, Rt. 128, Cadogan, PA 16212, N. Buffalo Township, **Armstrong County**. Woodard & Curran, 300 Penn Center Blvd., Ste. 800, Pittsburgh, PA 15235, on behalf of PPG Industries, Inc., 4829 Fairland Rd., Barberton, OH 44203, has submitted a Cleanup Plan concerning the remediation of site soil and groundwater contaminated with PAH's, PCB's, inorganics, chlorinated solvents, and lead. The Final report demonstrated attainment of the site specific standard and was approved by the Department on June 25, 2021.

Cambria Iron Works, 108 Iron St., Johnstown, PA 15901, Johnstown City, **Cambria County**. Tetra Tech, 661 Andersen Dr., Pittsburgh, PA 15220, on behalf of the Johnstown Redevelopment Authority, 416 Main St., Johnstown, PA 15901, has submitted a Final Report concerning the remediation of site soil and groundwater contaminated with lead and inorganics. The Final report demonstrated attainment of the site specific standard and was approved by the Department on July 21, 2021.

Murray Residence # 2, 210 Hoover Rd., Greensburg, PA 15601, Unity Township, **Westmoreland County**.

Trimpi Associates, Inc., 1635 Old Plains Rd., Pennsburg, PA 18073, on behalf of State Farm Insurance, P.O. Box 106169, Atlanta, GA 30348, has submitted a Final Report concerning the remediation of site soil and groundwater contaminated with Fuel Oil No. 2, and MTBE's. The Final report demonstrated attainment of the Statewide health standard and was approved by the Department on July 21, 2021.

Southeast Region: Environmental Cleanup Program Manager, 2 East Main Street, Norristown, PA 19401, 484-250-5787, Charline Bass.

451 Gypsy Lane, 451 Gypsy Lane, King of Prussia, PA 19406, Upper Merion Township, **Montgomery County**. Stephen Huxta, PG, Brickhouse Environmental, 515 South Franklin Street, West Chester, PA 19382 on behalf of Marcia Taylor, 451 Gypsy Lane, King of Prussia, PA 19406 submitted a Final Report concerning the remediation of site soil contaminated with No. 2 heating oil constituents. The Final Report demonstrated attainment of the statewide health standard and was approved by the Department on July 15, 2021.

Wawa Store No. 8003, 705 South Trooper Road, Norristown, PA 19403, West Norriton Township, **Montgomery County**. Geoff Kristof, Aquaterra Technologies, Inc., 901 South Bolmar Street, Suite A, West Chester, PA 19382 on behalf of Joseph Standen Jr., Wawa Inc., 260 West Baltimore Pike, Media, PA 19063 submitted a Final Report concerning the remediation of site soil contaminated with benzene, toluene, ethylbenzene, total xylenes, MTBE, cumene, naphthalene, 1,2,4-trimethylbenzene, and 1,3,5-trimethylbenzene. The Final Report demonstrated attainment of the statewide health standard and was approved by the Department on July 19, 2021.

Dan Sensenig Trucking Diesel Fuel Release, 123 Old Racetrack Road, Coatesville, PA 19320, Highland Township, **Chester County**. Brett Dietz, Sovereign Consulting, Inc., 50 West Welsh Pool Road, Exton, PA 19341 on behalf of Daniel Sensenig, Dan Sensenig Trucking, 5 Becker Road, New Oxford, PA 17350 submitted a Final Report concerning the remediation of site soil contaminated with diesel fuel compounds. The Final Report demonstrated attainment of the statewide health standard and was approved by the Department on July 21, 2021.

Former Hale Products, Inc., 720 Spring Mill Avenue, Conshohocken, PA 19428, Borough of Conshohocken, **Montgomery County**. Jon Rutledge, ARCADIS U.S., Inc., 10 Friends Lane, Newtown, PA 18940 on behalf of Tim Zernzsch, Hurst Jaws of Life, Inc., 1925 West Field Court, Suite 200, Lake Forest, IL 60045-4824 submitted a Cleanup Plan concerning the remediation of site soil contaminated with VOCs, arsenic, cobalt, SVOCs, beryllium and vanadium. The Report was reviewed by the Department which issued a technical deficiency letter on July 21, 2021.

AIR QUALITY

General Plan Approval and Operating Permit Usage Authorized under the Air Pollution Control Act (35 P.S. §§ 4001—4015) and 25 Pa. Code Chapter 127 to construct, modify, reactivate or operate air contamination sources and associated air cleaning devices.

Northeast Region: Air Quality Program, 2 Public Square, Wilkes-Barre, PA 18711-0790.

Contact: Raymond Kempa, New Source Review Chief—Telephone: 570-826-2531.

AG5-58-00027A: Bluestone Pipeline Company of PA, LLC (1000 Nobel Energy Drive, Canonsburg, PA 15317) on July 26, 2021 the general operating permit GP5 renewed for the operation of natural gas compressor station at the facility located in New Milford Township, **Susquehanna County**.

Southcentral Region: Air Quality Program, 909 Elmer-ton Avenue, Harrisburg, PA 17110.

Contact: Thomas Hanlon, Facilities Permitting Chief, 717-705-4862, Thomas Bianca, New Source Review Chief, 717-705-4863, or William Weaver, Regional Air Quality Manager, 717-705-4702.

GP11-36-03215B: Mellott Company (100 Mellott Drive, Warfordsburg, PA 17267) on July 21, 2021, for the installation and operation four nonroad engines, under GP11, to power portable nonmetallic mineral processing equipment, at the Cedar Hill Quarry located in Fulton Township, **Lancaster County**.

Northcentral Region: Air Quality Program, 208 West Third Street, Williamsport, PA 17701.

Contact: Muhammad Q. Zaman, Program Manager, (570) 327-3648.

AG5-53-00003B: Pennsylvania General Energy Company, LLC (120 Market Street, Warren, PA 16365) was issued on July 23, 2021, an authorization for construction and operation of a compressor engine installation (Engine 1) at the Fisk Hollow Compressor Station in Pleasant Valley Township, **Potter County**, including a 400-bhp Caterpillar model G3408TA equipped with NSCR catalysts to power the on-site natural gas compression process, pursuant to the PA DEP Air Quality Bureau's General Plan Approval and General Operating Permit for Natural Gas Compression Stations, Processing Plants, and Transmission Stations (BAQ-GPA/GP-5).

AG5-41-00014A: HEP Pennsylvania Gathering (16211 La Cantera Pkwy, Suite 202, San Antonio, TX 78256) on July 23, 2021, was given authorization to construct and operate two 1,775 bhp natural gas fired 4-stroke lean burn Caterpillar model G3606 LE compressor engines equipped with oxidation catalysts and associated gas compressors pursuant to the General Plan Approval and/or General Operating Permit for Compression Stations, Processing Plants and Transmission Stations (BAQ-GPA/GP-5) at their Marshall Booster Compressor Station located in Jackson Township, **Lycoming County**. This notice corrects the authorization date of July 16, 2021, as published on July 31, 2021, to as shown above.

AG5-18-00006A: ARD Operating, LLC (33 West Third Street, Suite 300, Williamsport, PA 17701) on July 23, 2021, was given authorization for the construction and operation of a new source along with re-authorization of existing sources pursuant to the General Plan Approval and/or General Operating Permit for Natural Gas Compression Stations, Processing Plants, and Transmission Stations (BAQ-GPA/GP-5) at their Tract 285 Compressor Station located in Grugan Township, **Clinton County**. The sources include one (1) new 1,380 bhp Caterpillar model G3516TA four-stroke lean-burn natural-gas-fired compressor engine (ENG-003) equipped with oxidation catalyst; and the existing one (1) 1380 bhp Caterpillar model G3516TA-ULB four-stroke ultra-lean-burn natural-gas-fired compressor engine (ENG-004) equipped with

oxidation catalyst, one (1) 40 MMscf/day Valerus model GLY-DEHY-750 dehydration unit equipped with a 0.75 MMBtu/hr natural-gas fired reboiler and flash tank, two (2) 87 bhp Capstone model C65 Microturbine generators, two (2) 16,800-gallon produced water tanks, two (2) 500-gallon lube oil tanks, one (1) 500-gallon engine coolant tank, one (1) 500-gallon triethylene glycol tank and one (1) 1,000-gallon waste oil tank. This notice corrects the authorization date of July 19, 2021, as published on July 31, 2021, to as shown above.

AG5A-08-00011A: Chesapeake Appalachia, LLC (P.O. Box 18496, Oklahoma City, OK 73154) on July 26, 2021, for the construction and operation of a 1,380 bhp Caterpillar G3516J, 4-stroke, ultra-lean burn, natural gas-fired, engine equipped with a 2-way oxidation catalyst and for the continued operation of a produced water tank; truck load-out operation; various fugitive emissions; two gas processing units; a thermal powered generator; a thermal electric generator; pneumatic controllers; a pneumatic pump; and venting/blowdowns, pursuant to the General Plan Approval and/or General Operating Permit for Unconventional Natural Gas Well Site Operations and Remote Piggings Stations (BAQ-GPA/GP-5A) at the Cerca BRA Pad located in Wyalusing Township, **Bradford County**.

GP1-53-00004A: Eastern Gas Transmission & Storage, Inc. (6603 West Broad Street, Richmond, VA 23230) on July 23, 2021, authorized the construction and temporary operation of a 25.2 MMBtu/hr Hurst Series 400 Steam Boiler combustion unit equipped with a low-nitrogen oxide (NO_x) burner and flue gas recirculation pursuant to the General Plan Approval and General Operating Permit for Small Gas and No. 2 Oil Fired Combustion Units (BAQ-GPA/GP-1) at Harrison Station facility located in Harrison Township, **Potter County**. This notice corrects the authorization date of July 19, 2021, as published on July 31, 2021, to as shown above.

Southwest Regional Office, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.

Contact: Edward Orris, New Source Review Chief, 412.442.4168.

GP3-04-00252A: Alex E. Paris Contracting Co., Inc. (1595 Smith Township State Rd., Atlasburg, PA 15004) on July 20, 2021, to allow the construction and operation of: one (1) 400 tph Eagle Model # 33D7105 crusher, one (1) 400 tph Conveyor, one (1) 400 tph Norberg Model # LT105 crusher, one (1) 400 tph Viper Model # 301 vibratory screen, one (1) 400 tph conveyor, one (1) 400 tph Metso Model LT1213 impact crusher, and one (1) 400 tph 100' stacker at their Paris Fly Ash site located in Hanover Township, **Beaver County**.

Plan Approvals Issued under the Air Pollution Control Act (35 P.S. §§ 4001—4015) and regulations in 25 Pa. Code Chapter 127, Subchapter B relating to construction, modification and reactivation of air contamination sources and associated air cleaning devices.

Southcentral Region: Air Quality Program, 909 Elmerston Avenue, Harrisburg, PA 17110.

Contact: Thomas Hanlon, Facilities Permitting Chief, 717-705-4862, Thomas Bianca, New Source Review Chief, 717-705-4863, or William Weaver, Regional Air Quality Manager, 717-705-4702.

34-05002B: Texas Eastern Transmission/Perulack (3318 Pumping Station Road, East Waterford, PA 17021)

on July 21, 2021, for the construction of two (2) new Solar Titan 130, 18,100 HP, natural gas-fired, simple cycle turbines at the Perulack Compressor Station located in Lack Township, **Juniata County**. These new turbines will replace four (4) of the existing natural gas-fired, turbines (Source IDs 034, 035, 036 and 037). The turbines will be built with SoLoNO_x dry low NO_x (DLN) technology for the control of NO_x and equipped with oxidation catalysts for the control of CO, VOCs and organic hazardous air pollutants (HAPS). The facility is also replacing the current Waukesha 600 bhp emergency generator (Source ID 040) and Leroi 600 bhp emergency generator (Source ID 041) with Waukesha, VGF24GL, 585 bhp and Waukesha, VGF36GL, 880 bhp natural gas, emergency generators. The project will also include the installation of two (2) fuel gas heaters, each rated at 1.154 MMBtu/hr heat input, one (1) 1,880 gallon pipeline liquids tank, one (1) 3,550 gallon oil tank, one (1) 12,690 gallon oily water tank, one (1) truck loading source for pipeline liquids, one (1) truck loading source for used oil, one (1) truck loading source for oily water and five (5) separator vessels (two (2) 33 gallon vessels, (2) 83 gallon vessels and one (1) 185 gallon vessel) associated with the blowdown separators.

06-05034A: Texas Eastern Transmission/Bechtelsville (467 Forgedale Road, Barto, PA 19504) on July 22, 2021, for the construction of two (2) new natural gas-fired simple cycle turbines at the Bechtelsville Compressor Station located in Washington Township, **Berks County**. These new turbines will replace four (4) turbines. The turbines will be built with SoLoNO_x dry low NO_x (DLN) technology for the control of NO_x and equipped with oxidation catalysts for the control of CO, VOCs and organic hazardous air pollutants (HAPS). The facility is also replacing the current Leroi emergency generator (Source ID 105) with a Waukesha VGF24GL 585 bhp, natural gas, emergency generator. The project will also include the installation of five (5) natural gas fired heaters (one (1) 0.050 MMBtu/hr heat input unit, two (2) 0.105 MMBtu/hr heat input units and two (2) 1.154 MMBtu/hr heat input units), five (5) separator vessels (two (2) 83-gallon separator vessels, two (2) 33-gallon separator vessels, and one (1) 185-gallon vessel), one (1) 1,880 gallon pipeline liquids tank, one (1) 3,550 gallon oil tank and one (1) 12,690 gallon oily water tank.

36-001GCA: Transcontinental Gas Pipeline Company, LLC (2800 Post Oak Blvd, Suite 900, Houston, Texas 77056-6147) on July 14, 2021 to allow transfer and use of 86 tons of nitrogen oxide (NO_x) Emission Reduction Credits (ERCs) to offset emissions and satisfy requirements specified by the Federal Energy Regulatory Commission's (FERC) General Conformity Determination in **Lancaster County**.

Plan Approval Revisions Issued including Extensions, Minor Modifications and Transfers of Ownership under the Air Pollution Control Act (35 P.S. §§ 4001—4015) and 25 Pa. Code §§ 127.13, 127.13a and 127.32.

Southcentral Region: Air Quality Program, 909 Elmerston Avenue, Harrisburg, PA 17110.

Contact: Thomas Hanlon, Facilities Permitting Chief, 717-705-4862, Thomas Bianca, New Source Review Chief, 717-705-4863, or William Weaver, Regional Air Quality Manager, 717-705-4702.

01-05033B: Knouse Foods Cooperative, Inc. (800 Peach Glen-Idaville Road, Peach Glen, PA 17307) on July 15, 2021, for construction of a combined heat and power

(CHP) project to include an anaerobic digester, combustion flare, IC engine/generator set and catalytic oxidizer at the Peach Glen facility in Huntington Township, **Adams County**. The plan approval was extended.

67-05014C: York Group Inc. (2880 Black Bridge Road, York, PA 17406-9703) on July 21, 2021, for the approval of a Reasonably Available Control Technology 2 (RACT 2) plan for the Sources 200, 205, 220, 225, 230, 240, 260, 270, 280, 290, and 295, spray coating booths, at the casket manufacturing facility located in Manchester Township, **York County**. The plan approval authorizes removal of the existing VOC control system and replacement of it with a dual train regenerative thermal oxidizer control system, with each train preceded by a cartridge collector. The new system will control VOC emissions from Sources 220, 225, 230, 240, 260, and 295. The plan approval also addresses modification of the facility's RACT 1 requirements to reflect the modified control arrangements. The plan approval also adds a RACT compliance schedule for the facility, adds a 60.06 tpy emission cap to the sources in Group 003, and makes various minor administrative changes to the existing sources/requirements. The plan approval was extended.

21-05028C: Fry Communications, Inc., Building 3 (800 W. Church Rd., Mechanicsburg, PA 17055) on July 22, 2021, for the installation of a new 75" Manroland Lithoman IV 4-80 745 lithographic printing press at the Building 3 printing facility located in Mechanicsburg Borough, **Cumberland County**. The printing press includes an integral dryer and afterburner for the control of VOC emissions. The plan approval was extended.

Northcentral Region: Air Quality Program, 208 West Third Street, Williamsport, PA 17701.

Contact: Muhammad Q. Zaman, Program Manager, (570) 327-3648.

08-00058A: Bradford County Real Estate Partners, LLC (111 West 19th Street, 8th Floor, New York, NY 10011) on July 22, 2021, to extend the authorization for the construction of the BCRP Natural Gas Processing Plant LNG facility located in Wyalusing Township, **Bradford County** to July 22, 2022. The plan approval has been revised to extend the expiration date of the plan approval.

14-00043A: University Area Joint Authority (1576 Spring Valley Road, State College, PA 16801) on July 22, 2021, to extend the plan approval expiration date to February 9, 2022 to allow continued operation of a biofilter for the treatment of malodors at the Authority's Spring Creek Pollution Control Facility's sludge handling operations located in College Township, **Centre County**.

49-00064A: Milton Sewer Regional Authority (5585 State Route 405, P.O. Box 433, Milton, PA 17847), on July 15, 2021, to extend the authorization to temporarily operate sources pursuant to the plan approval an additional 180 days from July 15, 2021, to January 11, 2022, at their facility located in West Chilisquaque Township, **Northumberland County**. The plan approval has been extended.

14-00002N: Graymont (PA), Inc. (375 Graymont Rd., Bellefonte, PA 16823) was issued on July 19, 2021, an extension to authorize continued operation of the Kiln No. 8 project pending completion of the compliance evaluations and issuance of an operating permit for the new sources. The sources are located at their Pleasant Gap plant in Spring Township, **Centre County**. The plan approval has been extended for 180 days.

14-00002P: Graymont (PA), Inc. (375 Graymont Rd., Bellefonte, PA 16823) was issued on July 19, 2021, an extension to authorize continued operation of the Kiln No. 8 project pending completion of compliance evaluations and issuance of an operating permit for the new sources. The sources are located at their Pleasant Gap plant in Spring Township, **Centre County**. The plan approval has been extended for 180 days.

49-00067A: Custom Container Solutions, LLC (201 North Industrial Road, Milton, PA 17847) on July 26, 2021, was issued an authorization to extend the plan approval expiration date to January 24, 2022, for temporary operation of sources at their facility located in Milton Borough, **Northumberland County**. The plan approval has been extended.

Southwest Regional Office, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.

Contact: Edward Orris, New Source Review Chief, 412.442.4168.

PA-04-00751A Ext: Valmont Coatings, Inc. (9 S. 12th St., Midland, PA 15059-1641) Plan Approval extension issuance date effective July 22, 2021, to allow shakedown sources and air cleaning devices which include 2 boilers, kettle furnace, 9-process tanks, molten zinc kettle, and a dust collector at their facility located in Midland Borough, **Beaver County**.

30-00234A: Equitrans, LP (2200 Energy Dr., Canonsburg, PA 15317-1001) plan approval extension effective on July 28, 2021, with expiration on January 28, 2022, for continued temporary operation of sources and controls at its Redhook Compressor Station, a natural gas transmission station located in Franklin Township, **Greene County**.

63-00990C: Donora Dock, LLC (1501 Ligonier St., Latrobe, PA 15650) on July 23, 2021 to extend the period of installation and temporary operation at the facility located in Carroll Township, **Washington County**. The new expiration date is February 28, 2022.

Title V Operating Permits Issued under the Air Pollution Control Act (35 P.S. §§ 4001—4015) and 25 Pa. Code Chapter 127, Subchapter G.

Southcentral Region: Air Quality Program, 909 Elmerston Avenue, Harrisburg, PA 17110.

Contact: Thomas Hanlon, Facilities Permitting Chief, 717-705-4862, Thomas Bianca, New Source Review Chief, 717-705-4863, or William Weaver, Regional Air Quality Manager, 717-705-4702.

38-05041: Amcor Flexibles North America, Inc. (5 Keystone Drive, Lebanon Valley Business Park, Lebanon, PA 17042-9791) on July 19, 2021, for the flexible packaging manufacturing facility located in South Lebanon Township, **Lebanon County**. The Title V permit was renewed.

Operating Permits for Non-Title V Facilities Issued under the Air Pollution Control Act (35 P.S. §§ 4001—4015) and 25 Pa. Code Chapter 127, Subchapter F.

Northeast Region: Air Quality Program, 2 Public Square, Wilkes-Barre, PA 18711-0790.

Contact: Norman Frederick, Facility Permitting Chief—Telephone: 570-826-2409.

52-00007A: LP Cylinder Service Inc. (627 Route 434, Shohola, PA 18458) issued on July 20, 2021, for the operation of three (3) spray painting booths at the existing facility located in Shohola Township, **Pike County**.

Southwest Regional Office, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.

Contact: Thomas Joseph, Facilities Permitting Chief, 412.442.4336.

26-00488: Laurel Aggregates of Delaware, LLC/Lake Lynn Quarry (2480 Springhill Furnace Rd., Lake Lynn, PA 15451-1048). On July 27, 2021, the Department issued a Synthetic Minor Operating Permit renewal for the operation of the facility's air contamination sources consisting of two limestone processing plants with a maximum production rate of 800 tons per hour, a parts washer, and a 37 hp emergency generator. The facility will be limited to 3,560,000 tons/year of throughput and 4,450 hours/year of operation. The proposed operating permit includes conditions relating to applicable emission restrictions, testing, monitoring, recordkeeping, reporting, and work practice standards requirements for each unit located at the facility in Springhill Township, **Fayette County**.

26-00547: Pureon, Inc. (1101 Mountain View Drive, Smithfield, PA 15478). On July 21, 2021, the Department issued the renewal of the State Only operating permit for steel tube manufacturing facility located in Georges Township, **Fayette County**. The sources at the facility include a digester system controlled by a flare and an acid wash process controlled by a wet scrubber. The facility is a Natural Minor. The potential emissions from the facility are as follows: 0.5 tpy VOC; 1.3 tpy CO; 25 tpy NO_x; 0.04 tpy HCl; and 0.13 tpy HNO₃. The permit contains emission restrictions, recordkeeping, work practice, and additional requirements to ensure compliance with the Clean Air Act and the Air Pollution Control Act. Contact for this permit renewal is Northwest Region: Air Quality Program, 230 Chestnut Street, Meadville, PA 16335-3481. Contact: Matthew Williams, Facilities Permitting Chief, 814-332-6940.

30-00094: Texas Eastern Transmission, L.P., Waynesburg Compressor Station (5400 Westheimer Ct., Houston, TX 77056-5353), on July 21, 2021, the Department issued the renewal State-Only Operating Permit of a natural gas transmission facility located in Waynesburg Borough, **Greene County**. Permitted air contamination sources include a natural gas-fired compressor turbine, two emergency generators, a parts washer, and various fugitive emission sources. The facility is Natural Minor for permitting purposes. In this renewal, two emergency generators and a parts washer are added as permitted sources. As sources of fugitive emissions, storage tanks/vessels, venting/blowdown operations, and components at the facility are added as permitted sources for emissions inventory purposes. Monthly Audio, Visual & Olfactory inspections are also added as permit requirements for components that emit fugitive emissions. Implementation of a subsequent testing requirement is revised. Source test submittals for performance stack test are updated based on Source Testing Section's latest instructions. A previously permitted small emergency generator no longer onsite is removed from the permit.

65-00830: Menasha Packaging Company, LLC (567 Waltz Mill Rd., Ruffs Dale, PA 15679) On July 26, 2021, the Department issued a renewal Air Quality Natural

Minor State Only Operating Permit for the operation of the Menasha Yukon Plant in Sewickley Township, **Westmoreland County**.

Air contamination sources at this facility include a 20.92 MMBtu/hr, natural gas-fired Cleaver Brooks model # CB 200-500 boiler used to provide process steam for the corrugation process, fugitive VOC emissions from Ink Mixing/Printing, fugitive VOC emissions from Adhesive Usage, eight (8) natural gas-fired space heaters with a total heat input rating of 8.205 MMBtu/hr, a parts washer, and two (2) emergency generator engines used for emergency lighting. The facility is subject to the applicable requirements of Pa. Code Title 25, Article III, Chapters 121 through 145. The final renewal operating permit includes conditions incorporating requirements for applicable emissions limitations, monitoring, work practice standards, reporting, and recordkeeping.

ACTIONS ON COAL AND NONCOAL MINING ACTIVITY APPLICATIONS

Actions on applications under the Surface Mining Conservation and Reclamation Act (52 P.S. §§ 1396.1—1396.31); the Noncoal Surface Mining Conservation and Reclamation Act (52 P.S. §§ 3301—3326); and the Clean Streams Law (35 P.S. §§ 691.1—691.1001); the Coal Refuse Disposal Control Act (52 P.S. §§ 30.51—30.66); the Bituminous Mine Subsidence and Land Conservation Act (52 P.S. §§ 1406.1—1406.21). The final action on each application also constitutes action on the NPDES permit application and, if noted, the request for a Section 401 Water Quality Certification. Mining activity permits issued in response to such applications will also address the application permitting requirements of the following statutes; the Air Quality Control Act (35 P.S. §§ 4001—4015); the Dam Safety and Encroachments Act (32 P.S. §§ 693.1—693.27); and the Solid Waste Management Act (35 P.S. §§ 6018.101—6018.1003).

Coal Permits Issued

California District Office: 25 Technology Drive, Coal Center, PA 15423, 724-769-1100, (Contact: Bonnie Herbert).

Permit No. 11051301 and NPDES Permit No. PA0235652. Rosebud Mining Company, 301 Market Street, Kittanning, PA 16201, to revise the permit and related NPDES Permit for Cresson Mine located in Cresson and Washington Townships, **Cambria County** affected 576.5 underground acres and 576.5 subsidence control plan acres. No additional discharges. The application was considered administratively complete on December 1, 2017. Application received: October 3, 2017. Permit issued: April 27, 2021.

Permit No. 11051301 and NPDES Permit No. PA0235652. Rosebud Mining Company, 301 Market Street, Kittanning, PA 16201, to revise the permit and related NPDES Permit for Cresson Mine located in Cresson and Munster Townships, **Cambria County** affected 2,890.0 underground acres and 2,890.0 subsidence control plan acres. No additional discharges. The application was considered administratively complete on June 2, 2020. Application received: May 5, 2020. Permit issued: April 27, 2021.

Permit No. 17041301 and NPDES Permit No. PA0235628 and GP12-17041301-R12. Rosebud Mining Company, 301 Market Street, Kittanning, PA 16201, to

renew the permit and related NPDES permit which includes the renewal of Air Quality GPA/GP12 Authorization for Penfield Mine in Huston Township, **Clearfield County**. Approval is authorized under General Permit BAQ-GPA/GP12 and is required to meet all applicable limitations, terms, and conditions of authorization GP12-17041301-R12. No additional discharges. The application was considered administratively complete on February 12, 2020. Application received: January 13, 2020. Permit issued: May 25, 2021.

Permit No. 30121301 and NPDES Permit No. PA0236195. Consol Pennsylvania Coal Company, LLC, 1000 Consol Energy Drive, Suite 100, Canonsburg, PA 15317, to revise the permit and related NPDES Permit for installation of a degas borehole for Harvey Mine located in Richhill and Morris Townships, **Greene County** affecting 2.3 surface acres. No additional discharges. The application was considered administratively complete on March 25, 2021. Application received: January 26, 2021. Permit issued: June 17, 2021.

Cambria District Mining Office: 286 Industrial Park Road, Ebensburg, PA 15931, 814-472-1900, (Contact: Melanie Ford-Wigfield).

Permit No. 11841601 and NPDES No. PA0069143. E.P. Bender Coal Co., Inc., P.O. Box 594, Carrolltown, PA 15722, renewal to the NPDES permit and mining activity permit for the Fallentimber Preparation Plant in Reade Township, **Cambria County**. Receiving stream: Clearfield Creek and unnamed tributaries to Clearfield Creek classified for the following use: cold water fishes. There are no potable water supply intakes within 10 miles downstream. Application received: February 23, 2021. Permit issued: July 21, 2021.

Moshannon District Mining Office: 186 Enterprise Drive, Philipsburg, PA 16866, 814-342-8200, (Contact: Ashley Smith).

Permit No. 17070106 and NPDES PA0256528. Junior Coal Contracting, Inc., 2330 Six Mile Road, Philipsburg, PA 16866. Permit renewal for continued operation and restoration of a bituminous surface and auger coal mine located in Decatur Township, **Clearfield County** affecting 245.6 acres. Receiving stream(s): Unnamed Tributary to Big Run and Big Run classified for the following use(s): CWF. There are no potable water supply intakes within 10 miles downstream. Application received: November 20, 2020. Permit issued: July 22, 2021.

Permit No. 17000107 and NPDES PA0242951. King Coal Sales, Inc., P.O. Box 712, Philipsburg, PA 16866. Permit renewal for continued operation and restoration of a bituminous surface coal mine and major revision to delete 8.8 acres that have not been impacted by mining and to add 8.8 acres adjacent to the South East boundary of the permit located in Woodward and Bigler Townships, **Clearfield County** affecting a total of 167.6 acres. Receiving stream(s): Upper Morgan Run and Goss Run classified for the following use(s): CWF. There are no potable water supply intakes within 10 miles downstream. Application received: January 7, 2021. Permit issued: July 23, 2021.

New Stanton District Office: P.O. Box 133, New Stanton, PA 15672, 724-925-5500, (Contact: Tracy Norbert).

Permit No. 02823014 and NPDES Permit No. PA0617661. IREIT Pittsburgh Settlers Ridge, LLC, 2901 Butterfield Road, Oak Brook, IL 60523. Permit renewal issued for continued treatment to an existing

bituminous surface mine, located in Robinson Township, **Allegheny County**, affecting 0.404 acre. Receiving streams: Campbells Run. Application received: July 31, 2019. Renewal permit issued: July 22, 2021.

Pottsville District Mining Office: 5 West Laurel Boulevard, Pottsville, PA 17901, 570-621-3118, (Contact: Theresa Reilly-Flannery).

Permit No. 40980101R4 and NPDES Permit No. PA0224944. Hazleton Materials, LLC, P.O. Box 196, Skippack, PA 19474, renewal of an existing anthracite surface mine and coal refuse reprocessing operation and NPDES Permit for discharge of treated mine drainage in Foster Township, **Luzerne County** affecting 1,261.0 acres. Receiving streams: Little Sandy Run, unnamed tributary to Buck Mountain Creek, unnamed tributary to Hazle Creek and Black Creek. Application received: September 9, 2020. Renewal issued: July 21, 2021.

Noncoal Permits Issued

Cambria District Mining Office: 286 Industrial Park Road, Ebensburg, PA 15931, 814-472-1900, (Contact: Melanie Ford-Wigfield).

Permit No. 6477SM5 and NPDES No. PA0009059, Specialty Granules, LLC, 1455 Old Waynesboro Road, Blue Ridge Summit, PA 17214, renewal of an NPDES permit in Hamiltonban, Liberty and Washington Townships, **Adams and Franklin Counties**. Receiving stream: unnamed tributaries to Toms Creek classified for the following use: high quality cold water fishes. There are no potable water supply intakes within 10 miles downstream. NPDES renewal application received: April 19, 2021. Permit issued: July 21, 2021.

Permit No. 7574SM5 and NPDES NO. PA0613711, Penny Supply, Inc., P.O. Box 3331, Harrisburg, PA 17105-3331, renewal of an NPDES permit, North Dickinson Township, **Cumberland County**. Receiving stream: unnamed tributary to Yellow Breeches Creek, classified for the following use: high quality cold water fishes. There are no potable water supply intakes within 10 miles downstream. Application received: February 23, 2021. Permit issued: July 21, 2021.

Moshannon District Mining Office: 186 Enterprise Drive, Philipsburg, PA 16866, 814-342-8200, (Contact: Ashley Smith).

PAM220004-GP104. Meshoppen Stone, Inc., P.O. Box 127, Meshoppen, PA 18630. Renew coverage under the General NPDES Permit for Stormwater Discharges Associated with Mining Activities (BMP GP-104) on **Noncoal Permit No. 08960805** located in Tuscarora Township, **Bradford County**. Receiving stream(s): Transue Creek classified for the following use(s): CWF, MF. There are no potable water supply intakes within 10 miles downstream. Notice of Coverage received: July 13, 2021. Approval of Coverage: July 22, 2021.

PAM212004-GP104. Corbet Construction, Inc., 99 Treasure Lake, DuBois, PA 15801. Renew coverage under the General NPDES Permit for Stormwater Discharges Associated with Mining Activities (BMP GP-104) on **Noncoal Permit No. 17122801** located in Sandy Township, **Clearfield County**. Receiving stream(s): Sandy Lick Creek classified for the following use(s): CWF-TSF. There are no potable water supply intakes within 10 miles downstream. Notice of Coverage received: July 13, 2021. Approval of Coverage: July 22, 2021.

PAM219012-GP104. John Preston, 821 Township Road, Wyalusing, PA 18853. Renew coverage under the General NPDES Permit for Stormwater Discharges Associated with Mining Activities (BMP GP-104) on **Noncoal Permit No. 08060808** located in Wyalusing Township, **Bradford County**. Receiving stream(s): Susquehanna River classified for the following use(s): CWF, MF. There are no potable water supply intakes within 10 miles downstream. Notice of Coverage received: July 13, 2021. Approval of Coverage: July 22, 2021.

PAM219001-GP104. Meshoppen Stone, Inc., P.O. Box 127, Meshoppen, PA 18630. Renew coverage under the General NPDES Permit for Stormwater Discharges Associated with Mining Activities (BMP GP-104) on **Noncoal Permit No. 08182801** located in Tuscarora Township, **Bradford County**. Receiving stream(s): Little Tuscarora Creek to Susquehanna River classified for the following use(s): CWF, MF. There are no potable water supply intakes within 10 miles downstream. Notice of Coverage received: July 13, 2021. Approval of Coverage: July 22, 2021.

PAM216002-GP104. Shawn L. Adams, 3001 Sugar Hill Road, Sugar Run, PA 18846. Renew coverage under the General NPDES Permit for Stormwater Discharges Associated with Mining Activities (BMP GP-104) on **Noncoal Permit No. 08162801** located in Monroe Township, **Bradford County**. Receiving stream(s): Kent Run classified for the following use(s): CWF, MF. There are no potable water supply intakes within 10 miles downstream. Notice of Coverage received: July 13, 2021. Approval of Coverage: July 22, 2021.

PAM212009-GP104. M.R. Dirt, Inc., 21186 Route 187, Towanda, PA 18848. Renew coverage under the General NPDES Permit for Stormwater Discharges Associated with Mining Activities (BMP GP-104) on **Noncoal Permit No. 08120306** located in Asylum Township, **Bradford County**. Receiving stream(s): Unnamed Tributary to Bennetts Creek classified for the following use(s): WWF, MF. There are no potable water supply intakes within 10 miles downstream. Notice of Coverage received: July 22, 2021. Approval of Coverage: July 26, 2021.

PAM217027-GP104. Cynthia Russell, 2640 Greenville Pike, Grampian, PA 16838. Renew coverage under the General NPDES Permit for Stormwater Discharges Associated with Mining Activities (BMP GP-104) on **Noncoal Permit No. 17022802** located in Pike and Bloom Townships, **Clearfield County**. Receiving stream(s): Anderson Creek classified for the following use(s): CWF-MF. There are no potable water supply intakes within 10 miles downstream. Notice of Coverage received: July 22, 2021. Approval of Coverage: July 26, 2021.

PAM218007-GP104. George Richard Excavating, LLC, 2376 Richard Road, Middleburg, PA 17842. Renew coverage under the General NPDES Permit for Stormwater Discharges Associated with Mining Activities (BMP GP-104) on **Noncoal Permit No. SM 415-1** located in Center Township, **Snyder County**. Receiving stream(s): Unnamed Tributary to Dry Run classified for the following use(s): CWF. There are no potable water supply intakes within 10 miles downstream. Notice of Coverage received: July 22, 2021. Approval of Coverage: July 26, 2021.

PAM212013-GP104. Tri Lakes Construction, 146 Kilmer Lane, Lawrenceville, PA 16929. Renew coverage under the General NPDES permit for Stormwater Discharges Associated with Mining Activities (BMP GP-104)

on **Noncoal Permit No. 4976SM3** located in Lawrenceville Township, **Tioga County**. Receiving stream(s): Harts Creek classified for the following use(s): WWF. There are no potable water supply intakes within 10 miles downstream. Notice of Coverage received: July 22, 2021. Approval of Coverage: July 26, 2021.

Pottsville District Mining Office: 5 West Laurel Boulevard, Pottsville, PA 17901, 570-621-3118, (Contact: Theresa Reilly-Flannery).

Permit No. 7973SM2C15 and NPDES Permit No. PA0043901. Hanson Aggregates PA, LLC, 7660 Imperial Way, Allentown, PA 18195, renewal of an NPDES Permit for discharge of treated mine drainage from a quarry operation in Wrightstown Township, **Bucks County**. Receiving streams: Neshaminy Creek and unnamed tributary to Neshaminy Creek. Application received: September 1, 2017. Renewal issued: July 20, 2021.

Permit No. 54950302C18 and NPDES Permit No. PA0223603. Pennsy Supply, Inc., 2400 Thea Drive, Suite 3A, Harrisburg, PA 17110, renewal of an NPDES Permit for discharge of treated mine drainage from a quarry operation in Wayne Township, **Schuylkill County**. Receiving stream: Bear Creek. Application received: November 9, 2020. Permit issued: July 20, 2021.

ACTIONS ON BLASTING ACTIVITY APPLICATIONS

Actions on applications under the Explosives Acts of 1937 and 1957 and 25 Pa. Code § 211.124. Blasting activity performed as part of a coal or noncoal mining activity will be regulated by the mining permit for that coal or noncoal mining activity.

Blasting Permits Issued

Pottsville District Mining Office: 5 West Laurel Boulevard, Pottsville, PA 17901, 570-621-3118, (Contact: Theresa Reilly-Flannery).

Permit No. 58214002. M & S Blasting, LLC, 943 Gontarski Road, Hallstead, PA 18822, construction blasting for Thomas J. Bolles hilling road fill in Oakland Township, **Susquehanna County** with an expiration date of July 31, 2021. Permit issued: July 20, 2021.

Permit No. 67214110. J Roy's, Inc., P.O. Box 125, Bowmansville, PA 17507, construction blasting for South Heights in Penn Township, **York County** with an expiration date of July 25, 2022. Permit issued: July 23, 2021.

Permit No. 66214102. Meshoppen Blasting, Inc., P.O. Box 127, Meshoppen, PA 18630, construction blasting for Rossi Job 2 in Nicholson Township, **Wyoming County** with an expiration date of July 23, 2022. Permit issued: July 26, 2021.

FEDERAL WATER POLLUTION CONTROL ACT SECTION 401

The Department has taken the following actions on previously received permit applications, requests for Environmental Assessment approval, and requests for Water Quality Certification under Section 401 of the Federal Water Pollution Control Act (FWPCA) (33 U.S.C.A. § 1341).

Except as otherwise noted, the Department has granted 401 Water Quality Certification certifying that the construction and operation described will comply with the

applicable provisions of Sections 301—303, 306 and 307 of the FWPCA (33 U.S.C.A. §§ 1311—1313, 1316 and 1317), and that the construction will not violate applicable Federal and State Water Quality Standards.

Any person aggrieved by these actions may appeal, pursuant to Section 4 of the Environmental Hearing Board Act, 35 P.S. § 7514, and the Administrative Agency Law, 2 Pa.C.S. Chapter 5A, to the Environmental Hearing Board, Second Floor, Rachel Carson State Office Building, 400 Market Street, P.O. Box 8457, Harrisburg, PA 17105-8457, (717) 787-3483. TDD users may contact the Board through the Pennsylvania Hamilton Relay Service, (800) 654-5984. Appeals must be filed with the Environmental Hearing Board within 30-days of publication of this notice in the *Pennsylvania Bulletin*, unless the appropriate statute provides a different time period. Copies of the appeal form and the Board's rules of practice and procedure may be obtained from the Board. The appeal form and the Board's rules of practice and procedure are also available in braille or on audiotape from the Secretary to the Board at (717) 787-3483. This paragraph does not, in and of itself, create any right of appeal beyond that permitted by applicable statutes and decisional law.

If you want to challenge this action, your appeal must reach the Board within 30-days. You do not need a lawyer to file an appeal with the Board.

Important legal rights are at stake, however, so you should show this notice to a lawyer at once. If you cannot afford a lawyer, you may qualify for free pro bono representation. Call the Secretary to the Board (717) 787-3483 for more information.

WATER OBSTRUCTIONS AND ENCROACHMENTS

Actions on applications for the following activities filed under the Dam Safety and Encroachments Act (32 P.S. §§ 693.1—693.27), section 302 of the Flood Plain Management Act (32 P.S. § 679.302) and The Clean Streams Law and Notice of Final Action for Certification under section 401 of the FWPCA.

Southeast Region: Waterways & Wetlands Program Manager, 2 East Main Street, Norristown, PA 19401. Telephone 484.250.5160. E-mail: ra-epww-sero@pa.gov.

Permit No. E0901121-003, Pennsylvania Department of Transportation, Engineering District 6-0 (PennDOT District 6-0), 7000 Geerdes Boulevard, King of Prussia, PA 19406, Milford Township, Bucks County, ACOE Philadelphia District.

PennDOT District 6-0 is proposing to perform roadway shoulder and embankment restoration along northbound S.R. 0663 within the floodway of Unami Creek (HQ-TSF, MF) and includes 500 feet temporary repairs within existing roadway and right-of-way. This activity includes 94 square feet (0.01 acre) of permanent floodway impact due to placement of riprap for slope stabilization/protection of existing bridge abutment and 25,954 square feet (0.54 acre) of temporary floodway impact for construction access and slope stabilization with temporary impact to the 100-year floodplain.

This project is located west of the John Fries Highway and Allentown Road intersection in Milford Township, Bucks County (USGS PA Milford Square Quadrangle—Latitude 40.439072 N, Longitude 75.397383 W). Permit issued July 13, 2021.

Northeast Region: Waterways and Wetlands Program Manager, 2 Public Square, Wilkes-Barre, PA 18701-1915.

Contact: Gillian Ostrum, Clerk Typist 2, 570-830-3077.

E3902221-002. Bob and Gina Kline, 5703 Memorial Road, Germansville, PA 18053. Heidelberg Township, Lehigh County, Army Corps of Engineers Philadelphia District.

To construct and maintain the following water obstructions and encroachments associated with a single-family dwelling construction at 5707 Memorial Road:

1) To place fill in the floodway of a UNT of Jordan Creek (HQ-CWF, MF) equal to approximately 0.01 acre for the grading of an infiltration berm and private driveway.

2) To construct an outfall in the floodway of UNT of Jordan Creek a (HQ-CWF, MF) consisting of a diversion swale with R-4 riprap apron protection.

3) To permit a previously constructed driveway crossing of a UNT of Jordan Creek (HQ-CWF, MF) consisting of a single 25-foot long, 52" diameter HDPE culvert with riprap slope protection.

The project is located at 5707 Memorial Road (Slate-dale, PA Quadrangle Latitude: 40°41' 54"; Longitude: -75° 41' 3") in Heidelberg Township, Lehigh County.

E5202221-001. Pennsylvania Game Commission, 2001 Elmerton Avenue, Harrisburg, PA 17110-9797, in Blooming Grove Township, Pike County, U.S. Army Corps of Engineers, Philadelphia District.

To construct two viewing decks on State Game Lands # 180, located along the shoreline of Shohola Lake (HQ-CWF, MF). Site # 1 is located on the east shore of the lake about 150-yards upstream of the dam, with a proposed 48 by 24-foot deck. Site # 2 is located on the west shore of the lake about 2-miles upstream of the dam, with a proposed 24 by 24-foot deck. The viewing decks are wood frame structures on formed concrete piers. Stone foundation pads will be placed in the pool area of the lake for a portion of the viewing decks. The project is located in Blooming Grove Township, Pike County. Quadrangle Latitude: 41° 23' 24" Longitude: -74° 58' 10". (Shohola, PA Quadrangle, Latitude: 41° 23' 24"; Longitude: -74° 58' 10").

Southcentral Region: Waterways and Wetlands Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.

E2203221-001. Lower Paxton Township Authority, 425 Prince Street, Harrisburg, PA 17109. South Hanover Township, Dauphin County, U.S. Army Corps of Engineers, Baltimore District.

To modify and maintain an existing fill within 0.003-acre of the floodplain of Beaver Creek (CWF, MF) with work consisting of a 4.3-foot height increase to the concrete walls associated with an existing 9-foot wide by 17-foot long concrete slab housing a sanitary sewer metering chamber. The project is located 0.09 mile southeast of the intersection of South Nyes Road and Conway Road in South Hanover Township, Dauphin County. Quadrangle Latitude 40° 16' 26.48" Longitude: -76° 44' 50.85". Permit issued July 20, 2021.

E2203220-029. Samuel E. Blank, 122 Indian Trail Road, Lykens, PA 17048, Dauphin County, U.S. Army Corps of Engineers, Baltimore District.

To construct and maintain a 10-foot wide single span steel I-beam bridge crossing, having a 36.4-foot clear span

and an average 3.4-foot underclearance, across tributary Pine Creek (CWF, MF). The project is located at 542 Honeymoon Trail Road, approximately 0.2 mile North of intersection with Colemans Church Road. (Klingers-town, PA Quadrangle, Latitude: 40.629546; Longitude: -76.657706) in Lykens Township, Dauphin County. Permit issued July 23, 2021.

E2203220-026. Halifax Area Water and Sewer Authority, P.O. Box 443, 203 Armstrong Street, Halifax, PA 17032, Halifax Township, **Dauphin County**, U.S. Army Corps of Engineers, Baltimore District.

To construct and maintain the following water obstructions and encroachments associated with the Halifax Township Sewer Extension Project:

- 1) A utility line crossing consisting of a 2-inch diameter HDPE sewer line. The utility line will cross an 18-inch diameter reinforced concrete pipe conveying a UNT to Powell Creek (TSF, MF) below Parmer Drive.
- 2) A utility line crossing consisting of a 2-inch diameter HDPE sewer line. The utility line will cross a 15-inch diameter corrugated plastic pipe conveying a UNT to Powell Creek (TSF, MF) below Parmer Drive.
- 3) A utility line crossing consisting of an 8-inch diameter PVC sewer line. The utility line will cross a 24-inch diameter corrugated plastic pipe conveying a UNT to Powell Creek (TSF, MF) below Matamoras Road.
- 4) A utility line crossing consisting of an 8-inch diameter PVC sewer line. The utility line will cross a 24-inch diameter corrugated plastic pipe conveying a UNT to Powell Creek (TSF, MF) below Million Dollar Road.
- 5) A utility line crossing consisting of a 2-inch diameter HDPE sewer line. The utility line will cross a 36-inch diameter reinforced concrete pipe conveying a UNT to Powell Creek (TSF, MF) below Creek Road.
- 6) A utility line crossing consisting of an 8-inch diameter PVC sewer line. The utility line will cross a 48-inch diameter corrugated plastic pipe conveying a UNT to Powell Creek (TSF, MF) below Creek Road.
- 7) A fill within a de minimus area of PFO Wetlands (Other) with work consisting of the construction of a

sewage pump station that will include grading, asphalt paving, a generator pad, a valve vault, an electric equipment building, a 6-foot high privacy fence, a 3-inch diameter HDPE sewage force main pipe, and an 8-inch diameter PVC sanitary sewer pipe. This activity will result in 0.04-acre of permanent wetland impacts.

The regulated portions of the project are located on Parmer Drive, Matamoras Road, Million Dollar Road, and Creek Road (Halifax, PA Quadrangle, Latitude: 40° 25' 37"; Longitude: -76° 56' 20") in Halifax Township, Dauphin County. Permit issued July 26, 2021.

Northcentral Region: Waterways & Wetlands Program Manager, 208 West Third Street, Williamsport, PA 17701, 570-327-3636.

E5904221-004. Union Township Supervisors, 324 Union Centre Road, Canton, PA 17724. Goose Town Road Culvert Replacement, in Union Township, **Tioga County**, ACOE Baltimore District (Ralston, PA Quadrangle; Latitude: 41° 34' 50"; Longitude: -76° 59' 22").

To replace and relocate a crossing on Goose Town Road over UNT French Lick Creek. The stream involved is an unnamed tributary to French Lick Run (HQ-CWF, MF, Wild Trout) which presently passes through a 48" steel residential driveway culvert. It then flows along a steep bank in front of the residence and then through a 24" culvert under Goose Town Road before discharging into French Lick Run. The configuration is problematic and has a history of washout and overtopping. The selected solution is to install a new crossing under Goose Town Road just upstream of the driveway culvert. One hundred lineal feet of 71" x 103" CMPA will be installed to convey the flow directly into French Lick Run. The proposed outlet is on an outside bend that is experiencing significant erosion that could ultimately impact the road. Approximately 75 feet of stream bank will be stabilized with riprap in addition to the culvert outlet protection. The proposed structure will be depressed 12".

A PNDI search determined no known impacts. A wetland delineation determined no wetlands at the project site.

Watercourse Impact Table:

Impact #	Resource Name	Municipality	Activity	Chapter 93	Listed Trout	Impact Length Temp. (LF)	Impact Area Temp. (SF)	Impact Length Perm. (LF)	Impact Area Perm. (SF)	Lat. Long.
J-1	UNT French Lick Run	Union Twp.	Culvert Relocation	HQ/CWF-MF	Wild	115	2,300	115	920	41.583222 -76.990111
J-2	French Lick Run	Union Twp.	Stream-bank Stabilization	HQ/CWF-MF	Wild	-	-	75	600	41.583244 -76.990408
J-3	French Lick Run	Union Twp.	Stream-bank Stabilization	HQ/CWF-MF	Wild	-	-	14	280	41.583244 -76.990408
J-4	French Lick Run	Union Twp.	Stream-bank Stabilization	HQ/CWF-MF	Wild	-	-	190	950	41.580782 -76.990161

<i>Impact #</i>	<i>Resource Name</i>	<i>Municipality</i>	<i>Activity</i>	<i>Chapter 93</i>	<i>Listed Trout</i>	<i>Impact Length Temp. (LF)</i>	<i>Impact Area Temp. (SF)</i>	<i>Impact Length Perm. (LF)</i>	<i>Impact Area Perm. (SF)</i>	<i>Lat. Long.</i>
J-5	French Lick Run	Union Twp.	Stream-bank Stabilization	HQ/CWF-MF	Wild	-	-	70	350	41.580782 -76.989681
J-6	French Lick Run	Union Twp.	Stream-bank Stabilization	HQ/CWF-MF	Wild	-	-	90	450	41.580556 -76.989104
J-7	French Lick Run	Union Twp.	Stream-bank Stabilization	HQ/CWF-MF	Wild	-	-	20	400	41.579385 -76.987243
<i>Total</i>						115	2,300	574	3,950	

Floodway Impact Table: N/A

A total of one (1) permanent stream impact is proposed to UNT French Lick Run (HQ-CWF, MF) due the replacement of the culvert. Project watercourse impacts shall include and be limited to a total of 115 linear feet (2,300 square feet) of permanent stream impacts.

A total of six (6) permanent stream impacts are proposed to French Lick Run (HQ-CWF, MF) due the installation of streambank protection. Project watercourse impacts shall include and be limited to a total of 574 linear feet (3,950 square feet) of permanent stream impacts.

Southwest Region: Dana Drake, Waterways and Wetlands Program Manager; 400 Waterfront Drive, Pittsburgh, PA 15222-4745, 412-442-4000.

E0205220-041, CE—Gregg Station LP, P.O. Box 453, Carnegie, PA 15106, Collier Township, **Allegheny County**; Pittsburgh ACOE District.

Has been given consent to:

1. Construct and maintain a 228-linear foot, 36" SLCPP stream enclosure, and 20 linear foot riprap apron, conveying a UNT to Robinson Run (WWF), which will impact 284-linear feet of watercourse and 0.17-acre of floodway,

2. Place and maintain fill in 0.029-acre of Wetland 3B (PFO),

3. Place and maintain fill in 0.019-acre of Wetland 4 (PEM),

For the purpose of constructing an access road and lot development within a 70-lot residential subdivision. The project will cumulatively impact 284-linear feet of watercourse and 0.048-acre of wetland. As part of the project mitigation, 0.19 acre of wetland is proposed to be constructed on site, and 400 linear feet of stream S1 is proposed to be enhanced.

The project site is located on Gregg Station Road off the intersection of Gregg Station Road and Nike Site Road (Oakdale, PA USGS topographic quadrangle; N: 40°, 24', 21"; W: -80°, 09', 26"; Sub-basin 20F; USACE Pittsburgh District), in Collier Township, Allegheny County.

EA0205221-001, PennDOT District 11-0, 45 Thoms Run Road, Bridgeville, PA 15017, Crescent Township, **Allegheny County**; Pittsburgh ACOE District.

Has been given consent to:

Remove a 13' long, 27' wide, concrete encased I-beam structure, carrying SR 3111, Segment 0010, Offset 0080, over Shouse Run (WWF).

To construct and maintain bank stabilization along both banks of Shouse Run, including 40' long, 10' wide rock slopes and 10' long, 5' wide sections of willow whip plantings.

Having a permanent impact of 60 LF, and temporary impact of 60 LF, to Shouse Run, for the purpose of removing a structurally deficient structure, and restoring the stream channel.

The project site is located along Sugargrove Road. (Ambridge, PA USGS topographic quadrangle; N: 40°, 33', 44.279"; W: -80°, 13', 43.7672"; Sub-basin 20G; USACE Pittsburgh District), in Crescent Township, Allegheny County.

E6505220-032, Hunker Solar River, LLC, 475 17th St., Suite 570, Denver, CO 80202, Hempfield Township, **Westmoreland County**; Pittsburgh ACOE District.

Has been given consent to:

Operate and maintain solar panels with posts and utility lines, which will permanently impact 96 square feet of PEM wetlands and temporarily impact 1 acre of wetlands, to construct a 3MW solar generation facility. Permanent wetland impacts will be mitigated through the purchase of 0.2 wetland mitigation credits from the Shrader Hollow Mitigation Bank within the Youghiogheny River Sub-basin 19. In addition, 0.39 acre of permanent indirect wetland impacts will result from the operation of the solar farm. The applicant will mitigate for the 0.39 acre of permanent indirect wetland impacts by participating in the Pennsylvania Wetland Replacement Project.

The project site is located approximately 1,500 feet east of the intersection of Russ More Rd and Hunker Waltz Mill Rd., (Smithton, PA USGS topographic quadrangle; N: 40°, 12', 55.9227"; W: -79°, 38', 42.4739"; Sub-basin 19D; USACE Pittsburgh District), in Hempfield Township, Westmoreland County.

California District Mining Office, 25 Technology Drive, Coal Center, PA 15423.

Permit No. 30841312 and NPDES No. PA0013790. The Monongalia County Coal Company, 46226 National Road, St. Clairsville, OH 43950. To revise the permit for Monongalia County Mine in Unnamed Tribu-

tary 41821, Jackson Township, **Greene County**, Pittsburgh ACOE District (The mitigation is located in the Holbrook, PA Quadrangle at latitude 39 46' 52", longitude 80 20' 1"). The applicant proposed mitigation to include approximately 520 linear feet of stream restoration within the 17W longwall panel (Gate Cut). This is a Chapter 105 Water Obstruction and Encroachment permit application and 401 Water Quality Certification. Application Received: October 24, 2017. Permit issued: July 15, 2021

ENVIRONMENTAL ASSESSMENTS

Southcentral Region: Waterways & Wetlands Program, 909 Elmerton Avenue, Harrisburg, PA 17110.

EA2203221-002. First Pennsylvania Resource, LLC, 33 Terminal Way, Pittsburgh, PA 15219. Susquehanna Township, **Dauphin County**, U.S. Army Corps of Engineers, Baltimore District.

To the regrading and maintenance of 1.) 1,173.0-feet of unnamed tributaries to Asylum Run (WWF, MF); 2.) 0.49 acre of the floodway of unnamed tributaries to Asylum Run (WWF, MF) for the purpose of reducing sediment loading to the streams. The project is located immediately northeast of the intersection of N. Progress Avenue and Hall Street (Latitude: 40.2895°N, Longitude 76.8410°W) in Susquehanna Township, Dauphin County. No wetlands will be impacted by this project. Permit issued July 23, 2021.

EROSION AND SEDIMENT CONTROL

The following Erosion and Sediment Control permits have been issued.

Persons aggrieved by an action may appeal that action to the Environmental Hearing Board (Board) under section 4 of the Environmental Hearing Board Act and 2 Pa.C.S. §§ 501—508 and 701—704. The appeal should be sent to the Environmental Hearing Board, Second Floor, Rachel Carson State Office Building, 400 Market Street, P.O. Box 8457, Harrisburg, PA 17105-8457, (717) 787-3483. TDD users may contact the Board through the Pennsylvania Hamilton Relay Service, (800) 654-5984. Appeals must be filed with the Board within 30-days of publication of this notice in the *Pennsylvania Bulletin* unless the appropriate statute provides a different time

period. Copies of the appeal form and the Board's rules of practice and procedure may be obtained from the Board. The appeal form and the Board's rules of practice and procedure are also available in Braille or on audiotape from the Secretary to the Board at (717) 787-3483. This paragraph does not, in and of itself, create a right of appeal beyond that permitted by applicable statutes and decisional law.

For individuals who wish to challenge an action, the appeal must reach the Board within 30-days. A lawyer is not needed to file an appeal with the Board.

Important legal rights are at stake, however, so individuals should show this notice to a lawyer at once. Persons who cannot afford a lawyer may qualify for free pro bono representation. Call the Secretary to the Board at (717) 787-3483 for more information.

Northwest Region: Oil and Gas Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.

ESCGP-3 # ESG081021001-00—Polaris Well Pad ESG Applicant Name Lola Energy Petroco, LLC/Key EM Energy, LLC

Contact Person Leland Morris

Address 1900 Main Street

City, State, Zip Canonsburg, PA 15317-5861

County Butler

Township(s) Oakland Township

Receiving Stream(s) and Classification(s) Trib 35304 and 35299 to Pine Run (WWF)

Secondary Pine Run (WWF)

Eastern Region: Oil and Gas Management Program Manager, 208 West Third Street, Suite 101, Williamsport, PA 17701-6448.

ESCGP-3 # ESG290821045-00

Applicant Name Chesapeake Appalachia, LLC

Contact Person Eric Haskins

Address 14 Chesapeake Lane

City, State, Zip Sayre, PA 18840

County Bradford

Township(s) Wilmot

Receiving Stream(s) and Classification(s) Foster Branch (CWF), UNT to Sugar Run (CWF)

Secondary: Sugar Run (CWF), Sugar Run (CWF)

STORAGE TANKS

SITE-SPECIFIC INSTALLATION PERMITS

The following Storage Tank site-specific Installation Permits, under the authority of the Storage Tank Spill Prevention Act (35 P.S. §§ 6021.304, 6021.504, 6021.1101 and 6021.1102) and under 25 Pa. Code Chapter 245, Subchapter C, have been issued by the Bureau of Environmental Cleanup and Brownfields, Director, P.O. Box 8763, Harrisburg, PA 17105-8763.

SSIP

Permit No.	Applicant Name & Address	County	Municipality	Tank Type	Tank Capacity
21-09-016	BP Lubricants USA 775 Louis Drive Warminster, PA 18974 Attn: Eric Schwartz	Bucks	Warminster Township	1 AST storing petroleum products	24,735 gallons

CORRECTIVE ACTION UNDER ACT 32, 1989

PREAMBLE 2

The Following Plans and Reports Were Submitted Under the Storage Tank and Spill Prevention Act (35 P.S. §§ 6021.101—6021.2104).

Provisions of 25 Pa. Code Chapter 245, Subchapter D, Administration of the Storage Tank and Spill Prevention Program, require the Department of Environmental Protection (DEP) to publish in the *Pennsylvania Bulletin* a notice of submission of plans and reports. A remedial action plan is submitted to summarize the site characterization, document the design and construction details for the remedial action, and describe how the remedial action will attain the selected remediation standard. The remedial action plan also provides results of studies performed and data collected to support the remedial action and a description of postremediation care requirements. A remedial action completion report is submitted to document cleanup of a release of a regulated substance at a site to the selected remediation standard. A remedial action completion report provides a description of the site investigation to characterize the nature and extent of contaminants in environmental media, the basis of selecting the environmental media of concern, documentation supporting the selection of residential or nonresidential exposure factors, a description of the remediation performed and summaries of sampling methodology and analytical results which demonstrate that the remediation has attained the cleanup standard selected.

For further information concerning plans or reports, please contact the Environmental Cleanup Program Manager in the DEP Regional Office under which the notice of receipt of plans or reports appears. If information concerning plans or reports is required in an alternative form, contact the Community Relations Coordinator at the appropriate Regional Office listed. TDD users may telephone DEP through the Pennsylvania Hamilton Relay Service at (800) 654-5984.

DEP has received the following plans and reports:

Northeast Region: Environmental Cleanup & Brownfields Program Manager, 2 Public Square, Wilkes-Barre, PA 18701-1915, 570-826-2511.

Contact: Eric Supey, Environmental Program Manager.

Square One 107, Storage Tank ID # 48-32602, 249 South Broadway, Wind Gap, PA 18091, Wind Gap Borough, **Northampton County**, MEA, 1365 Ackermanville Road, Bangor, PA 18013, on behalf of Brenda Rosado, 2432 Emrick Boulevard, Bethlehem, PA 18020, submitted a Remedial Action Completion Report concerning remediation of soil and groundwater contaminated with gasoline. The report is intended to document remediation of the site to meet Statewide health standards.

Southcentral Regional Office: Environmental Cleanup & Brownfields Program, 909 Elmerton Avenue, Harrisburg, PA 17110, 717-705-4705.

Contact: Gregory Bowman, Environmental Group Manager.

Martin Paving, Storage Tank Facility ID # 36-61945, 531 East 28th Division Highway, Lititz, PA 17543, Elizabeth Township, **Lancaster County**. Crawford Environmental Services, LLC, 20 Cardinal Drive, Birdsboro, PA 19508, on behalf of Martin Paving, Inc., 531 East 28th

Division Highway, Lititz, PA 17543 submitted a Remedial Action Completion Report concerning remediation of soil contaminated with petroleum constituents. The plan is intended to document remediation of the site to meet the Statewide health standards.

Contact: Robin L. Yerger, LPG.

Royer's Gulf Service, Storage Tank Primary Facility ID # 21-12553, 263 York Road, Carlisle, PA 17013, South Middleton Township, **Cumberland County**. United Environmental Services, Inc., P.O. Box 701, Schuylkill Haven, PA 17972, on behalf of Royer's Gulf Service submitted a Remedial Action Plan concerning remediation of soil and groundwater contaminated with petroleum constituents. The report is intended to document remediation of the site to meet the Statewide health standard and site-specific standard.

Rutter's Farm Store # 16, Storage Tank Facility ID # 67-26955, 4430 West Market Street, York, PA 17408, West Manchester Township, **York County**. United Environmental Services, Inc., P.O. Box 701, Schuylkill Haven, PA 17972, on behalf of CHR Corporation, 2295 North Susquehanna Trail, Suite C, York, PA 17404 submitted a Remedial Action Completion Report concerning remediation of soil and groundwater contaminated with petroleum. The report is intended to document remediation of the site to meet the Statewide health standard.

Northcentral Regional Office: Environmental Cleanup & Brownfields Program, 208 West Third Street, Suite 101, Williamsport, PA 17701, 570-327-3636.

Contact: Randy Farmerie, Environmental Program Group Manager.

Uni Mart 04009, Storage Tank Facility ID # 17-31221, 208 Filbert Street, Curwensville, PA 16833, Curwensville Borough, **Clearfield County**. DMS Environmental Services, LLC, 312 Filbert Street, Curwensville, PA 16833, on behalf of Chiquita Holdings, LLC, 459 Meadow View Drive, Vacaville, CA 95688, submitted a Remedial Action Plan concerning remediation of soil and groundwater contaminated with petroleum. The plan is intended to document the remedial actions for meeting the residential Statewide health standard.

Southwest Region: Environmental Cleanup Program Manager, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.

Contact: Environmental Group Manager, Storage Tanks Program.

Gulf Terminal—Neville Island, Primary Facility ID # 02-80588, 2620 Neville Rd., Neville, PA 15225, Neville Township, **Allegheny County**. Piedmont Geologic, P.C., 6003 Chapel Hill Rd., Ste. 145, Raleigh, NC 27607, on behalf Lucknow-Highspire Terminals, LLC, P.O. Box 2621, Harrisburg, PA 17105, submitted a combined Site Characterization Report and Remedial Action Plan concerning the remediation of soil and groundwater contaminated with petroleum products. The report is intended to document remediation of the site to meet the site specific standard.

Mike & Rob's Sunoco, Primary Facility ID # 02-38345, 140 Millers Run Rd., Bridgeville, PA 15017, South Fayette Township, **Allegheny County**. CORE Environmental Services Inc., 3960 William Flinn Hwy., Ste. 100, Allison Park, PA 15101, on behalf Mike & Rob's Sunoco, 140 Millers Run Rd., Bridgeville, PA 15017 submitted a Remedial Action Plan concerning the remediation of soil and groundwater contaminated with petroleum products.

The report is intended to document remediation of the site to meet the site specific standard.

Golden Oil Dixon Texaco, Primary Facility ID # 02-03837, 335 Mt. Lebanon Blvd., Castle Shannon, PA 15234, Castle Shannon Borough, **Allegheny County**. Flynn Environmental, Inc., 5640 Whipple Ave., N.W., North Canton, OH 44720, on behalf of Golden Oil Company, P.O. Box 275, Oakdale, PA 15071, submitted a Remedial Action Completion Report concerning the remediation of soil and groundwater contaminated with petroleum products. The report is intended to document remediation of the site to meet the Statewide health standard.

Lombardi's Amoco, Primary Facility ID # 63-09747, 1297 W. Chestnut St., Washington, PA 15301, Washington City, **Washington County**. Letterle & Associates, Inc., 2859 Oxford Blvd, Allison Park, PA 15101, on behalf of Coen Markets, Inc., 1000 Philadelphia St., Canonsburg, PA 15317, submitted a Remedial Action Completion Report concerning the remediation of soil and groundwater contaminated with petroleum products. The report is intended to document remediation of the site to meet the Statewide health standard.

GetGo 3487, Primary Facility ID # 02-32168, 801 Mt. Royal Blvd., Pittsburgh, PA 15223, Shaler Township, **Allegheny County**. BJAAM Environmental, Inc., P.O. Box 523, Canal Fulton, OH 44614, on behalf Giant Eagle, Inc., 701 Alpha Dr., Pittsburgh, PA 15238, submitted a Remedial Action Completion Report concerning the remediation of soil and groundwater contaminated with petroleum products. The report is intended to document remediation of the site to meet the Statewide health standard.

Northwest Regional Office: Environmental Cleanup & Brownfields Program, 230 Chestnut Street, Meadville, PA 16335-3481, 814-332-6648.

Contact: Kim Bontrager, Clerk Typist 3.

Country Fair 59, Storage Tank Facility ID # 25-90128, 4526 Pine Avenue, Erie, PA 16504, City of Erie, **Erie County**. Groundwater & Environmental Services, Inc., 301 Commerce Park Drive, Cranberry Township, PA 16066, on behalf of Country Fair, Inc., 2251 E. 30th Street, Erie, PA 16510, submitted a Remedial Action Plan concerning remediation of soil and groundwater contaminated with benzene, toluene, ethylbenzene, naphthalene, cumene, methyl tertiary butyl ether (MTBE), xylenes, 1,2,4-trimethylbenzene (TMB) and 1,3,5-TMB. The plan is intended to document the remedial actions for meeting the Statewide health standard.

Jim's Auto, Storage Tank Facility ID # 25-90455, 13250 Route 6, Corry, PA 16407, Wayne Township, **Erie County**. Insite Group, Inc., 611 South Irvine Avenue, Sharon, PA 16146, on behalf of Jim Sibble, 13250 Route 6, Corry, PA 16407, submitted a Remedial Action Plan concerning remediation of soil and groundwater contaminated with benzene, toluene, ethylbenzene, naphthalene, cumene, MTBE, 1,2,4-trimethylbenzene and 1,3,5-trimethylbenzene. The plan is intended to document the remedial actions for meeting the Statewide health standard.

Valley Village, Storage Tank Facility ID # 03-06500, 10243 State Route 85, Kittanning, PA 16201, Cowanshannock Township, **Armstrong County**. Letterle & Associates, LLC, 191 Howard Street, Franklin, PA 16323, on behalf of Surya Shakti, Inc., 10243 State Route 85, Kittanning, PA 16201, submitted a Remedial Action Plan

concerning remediation of soil and groundwater contaminated with benzene, toluene, ethylbenzene, xylenes, naphthalene, cumene, MTBE, 1,2,4-trimethylbenzene and 1,3,5-trimethylbenzene. The plan is intended to document the remedial actions for meeting the Statewide health standard.

CORRECTIVE ACTION UNDER ACT 32, 1989

PREAMBLE 3

The Department of Environmental Protection (DEP) Has Taken Action on the Following Plans And Reports Under The Storage Tank and Spill Prevention Act ACT (35 P.S. §§ 6021.101—6021.2104).

Provisions of 25 Pa. Code Chapter 245, Subchapter D, Administration of the Storage Tank and Spill Prevention Program, require DEP to publish in the *Bulletin* a notice of its final actions on plans and reports.

A remedial action plan is submitted to summarize the site characterization, document the design and construction details for the remedial action, and describe how the remedial action will attain the selected remediation standard. The remedial action plan also provides results of studies performed and data collected to support the remedial action and a description of postremediation care requirements. A remedial action completion report is submitted to document cleanup of a release of a regulated substance at a site to the selected remediation standard. A remedial action completion report provides a description of the site investigation to characterize the nature and extent of contaminants in environmental media, the basis of selecting the environmental media of concern, documentation supporting the selection of residential or nonresidential exposure factors, a description of the remediation performed and summaries of sampling methodology and analytical results which demonstrate that the remediation has attained the cleanup standard selected.

DEP may approve or disapprove plans and reports submitted. This notice provides DEP's decision and, if relevant, the basis for disapproval.

For further information concerning the plans and reports, please contact the Environmental Cleanup Program Manager in the DEP Regional Office under which the notice of the plan or report appears. If information concerning a report is required in an alternative form, contact the Community Relations Coordinator at the appropriate Regional Office listed. TDD users may telephone DEP through the Pennsylvania Hamilton Relay Service at (800) 654-5984.

DEP has received the following plans and reports:

Northeast Region: Environmental Cleanup & Brownfields Program Manager, 2 Public Square, Wilkes-Barre, PA 18701-1915, 570-826-2511.

Contact: Eric Supey, Environmental Program Manager.

Saint Mary's Cemetery Association, Storage Tank ID # 40-50489, 1594 South Main Street, Wilkes-Barre, PA 18701, Hanover Township, **Luzerne County**. Terraphase Engineering, 1100 East Hector Street, Suite 416, Conshohocken, PA 19428, on behalf of Saint Mary's Cemetery Association, 134 South Washington Street, Wilkes-Barre, PA 18701, has submitted a Remedial Action Plan concerning remediation of groundwater contaminated with petroleum. The Remedial Action Plan was

acceptable to meet Statewide health standards and was approved by DEP on July 21, 2021.

A1 Gas Mini Mart, Storage Tank ID # 39-40896, 1247 West Turner Street, Allentown, PA 18102, Allentown City, **Lehigh County**. Center Point Tank Services, 536 East Benjamin Franklin Highway, Douglassville, PA 19518, on behalf of Moobi and Qasim Corporation, 1247 West Turner Street, Allentown, PA 18102, has submitted a revised Remedial Action Plan concerning remediation of soil contaminated with gasoline. The Remedial Action Plan was acceptable to meet site-specific standards and was approved by DEP on July 27, 2021.

Southcentral Regional Office: Environmental Cleanup & Brownfields Program, 909 Elmerton Avenue, Harrisburg, PA 17110, 717-705-4705.

Contact: Robin L. Yerger, LPG.

Rutter's Farm Store # 16, Storage Tank Facility ID # 67-26955, 4430 West Market Street, York, PA 17408, West Manchester Township, **York County**. United Environmental Services, Inc., P.O. Box 701, Schuylkill Haven, PA 17972, on behalf of CHR Corporation, 2295 North Susquehanna Trail, Suite C, York, PA 17404 submitted a Remedial Action Completion Report concerning remediation of soil and groundwater contaminated with petroleum. The Remedial Action Completion Report was not acceptable to meet the Statewide health standard and was disapproved by the DEP on July 27, 2021.

Royer's Gulf Service, Storage Tank Primary Facility ID # 21-12553, 263 York Road, Carlisle, PA 17013, South Middleton Township, **Cumberland County**. United Environmental Services, Inc., P.O. Box 701, Schuylkill Haven, PA 17972, on behalf of Royer's Gulf Service submitted a Remedial Action Plan concerning remediation of soil and groundwater contaminated with petroleum constituents. The Remedial Action Plan was acceptable to meet the Statewide health standard and site-specific standard and was approved by the DEP on July 28, 2021.

Northcentral Regional Office: Environmental Cleanup & Brownfields Program, 208 West Third Street, Suite 101, Williamsport, PA 17701, 570-327-3636.

Contact: Randy Farmerie, Environmental Program Group Manager.

Uni Mart 04009, Storage Tank Facility ID # 17-31221, 208 Filbert Street, Curwensville, PA 16833, Curwensville Borough, **Clearfield County**. DMS Environmental Services, LLC, 312 Filbert Street, Curwensville, PA 16833, on behalf of Chiquita Holdings, LLC, 459 Meadow View Drive, Vacaville, CA 95688, submitted a Remedial Action Plan concerning remediation of soil and groundwater contaminated with petroleum. The Remedial Action Plan was acceptable to meet the residential Statewide health standard and was approved by DEP on July 21, 2021.

Southwest Region: Environmental Cleanup Program Manager, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.

Contact: Environmental Group Manager, Storage Tanks Program.

Mt. Lebanon Auto Service, Primary Facility ID # 02-80722, 301 Cochran Rd., Mt. Lebanon, PA 15228, Mt. Lebanon Township, **Allegheny County**. Flynn Environmental, Inc., 5640 Whipple Ave., N.W., North Canton, OH 44720, on behalf of James Malacki, 301 Cochran Rd., Mt. Lebanon, PA 15228, submitted a Remedial Action Completion Report concerning the remediation of soil and

groundwater contaminated with petroleum products. The Remedial Action Completion Report demonstrated attainment of the Statewide health standard and was approved by DEP on July 15, 2021.

Leland Park Community Center, Primary Facility ID # 02-23038, 5230 Wolfe Dr., Pittsburgh, PA 15236, Baldwin Borough, **Allegheny County**. Flynn Environmental, Inc., 5640 Whipple Ave., N.W., North Canton, OH 44720, on behalf of Baldwin Borough of Allegheny County, 3344 Churchview Ave., Pittsburgh, PA 15227, submitted a combined Site Characterization Report and Remedial Action Plan concerning the remediation of soil and groundwater contaminated with petroleum products. The Site Characterization Report and Remedial Action Plan demonstrated attainment of the Statewide health standard and was approved by DEP on July 13, 2021.

Former 7 Eleven Store No. 36199, Storage Tank Facility ID # 02-80296, 1102 Perry Highway, Pittsburgh, PA 15237, Pittsburgh City, **Allegheny County**. AECOM, Inc., 625 W. Ridge Pike, Ste. E-100, Conshohocken, PA 19428, on behalf of 7-Eleven, Inc., 3200 Hackberry Road, P.O. Box 711 (0148), Dallas, TX 75221-0711, submitted a combined Site Characterization Report and Remedial Action Plan concerning the remediation of soil and groundwater contaminated with petroleum products. The Site Characterization Report and Remedial Action Plan demonstrated attainment of the Statewide health standard and was approved by DEP on July 21, 2021.

Former BP Service Station No. 00956, Storage Tank Facility ID # 02-80163, 2929 Churchview Ave., Pittsburgh, PA 15227, Baldwin Township, **Allegheny County**. Antea USA, Inc., 1055 Westlakes Dr., Ste. 300, Berwyn PA 19312, on behalf BP Products N. America Inc., 1 West Pennsylvania Ave., Ste. 440, Towson, MD 21204, submitted a revised combined Remedial Action Plan and Remedial Action Completion Report concerning the remediation of soil and groundwater contaminated with petroleum products. The Remedial Action Plan and Remedial Action Completion Report did not demonstrate attainment of the site specific standard and was disapproved by DEP on July 13, 2021.

Meyersdale Service Station, Primary Facility ID # 56-09276, 320 Grant St., Meyersdale, PA 15552, Meyersdale Borough, **Somerset County**. Flynn Environmental, Inc., 5640 Whipple Ave., N.W., North Canton, OH 44720, on behalf of Stephen Seifert, 664 Salisbury St., Meyersdale, PA 15552, submitted a combined Site Characterization Report and Remedial Action Plan concerning the remediation of soil and groundwater contaminated with petroleum products. The Site Characterization Report and Remedial Action Plan demonstrated attainment of the Statewide health standard and was approved by DEP on July 15, 2021.

Jeannette Exxon, Primary Facility ID # 65-80265, 9 Lincoln Highway East, Jeannette, PA 15644, Hempfield Township, **Westmoreland County**. Letterle & Associates, Inc., 191 Howard St., Ste. 108, Franklin, PA 16323, on behalf OM Shiva Enterprises, 9 Lincoln Highway East, Jeannette, PA 15644, submitted a Remedial Action Completion Report concerning the remediation of soil and groundwater contaminated with petroleum products. The Remedial Action Completion Report demonstrated attainment of the Statewide health standard and was approved by DEP on July 21, 2021.

Northwest Regional Office: Environmental Cleanup & Brownfields Program, 230 Chestnut Street, Meadville, PA 16335-3481, 814-332-6648.

Contact: Kim Bontrager, Clerk Typist 3.

Kwik Fill M 26, Storage Tank Facility ID # 61-23788, 1500 Riverside Drive, Oil City, PA 16301, Cranberry Township, **Venango County**. Groundwater & Environmental Services, Inc., 301 Commerce Park Drive, Cranberry Township, PA 16066, on behalf of United Refining Company of Pennsylvania, 814 Lexington Avenue, Warren, PA 16385, submitted a Remedial Action Plan concerning remediation of soil and groundwater contaminated with unleaded gasoline constituents. The Remedial Action Plan was acceptable to meet the Statewide health standard and was approved by DEP on July 23, 2021.

SPECIAL NOTICES

WATER PROGRAMS

FEDERAL WATER POLLUTION CONTROL ACT SECTION 401

The Department has taken the following actions on previously received permit applications, requests for Environmental Assessment approval and requests for Water Quality Certification under section 401 of the Federal Water Pollution Control Act (FWPCA) (33 U.S.C.A. § 1341).

Any person aggrieved by this action may file a petition for review pursuant to Section 19(d) of the Federal Natural Gas Act, 15 U.S.C.A. § 717r(d), with the Office of the Clerk, United States Court of Appeals for the Third Circuit, 21400 U.S. Courthouse, 601 Market Street, Philadelphia, PA 19106-1790 as provided by law. This paragraph does not, in and of itself, create a right of appeal beyond that permitted by applicable statutes and decisional law. Important legal rights are at stake, so you should show this document to a lawyer promptly.

Actions on applications for the following activities filed under the Dam Safety and Encroachments Act (32 P.S. §§ 693.1—693.27), section 302 of the Flood Plain Management Act (32 P.S. § 679.302) and The Clean Streams Law and Notice of Final Action for Certification under Section 401 of the FWPCA.

Permits, Environmental Assessments and 401 Water Quality Certifications Issued:

PUBLIC NOTICE OF FINAL STATE WATER QUALITY CERTIFICATION FOR FERC REGULATED PIPELINE PROJECT

State Water Quality Certification Issued by the Commonwealth of Pennsylvania, Department of Environmental Protection Pursuant to Section 401 of the Clean Water Act for the East 300 Upgrade Project-Compressor Station 321

Regional Permit Coordination Office: 400 Market Street, Harrisburg, PA 17101, Email: RA-EPREGIONAL.PERMITS@pa.gov.

WQ5883220-001, Tennessee Gas Pipeline Company, LLC, 1001 Louisiana Street, Suite 1000, Houston, Texas 77002. East 300 Upgrade Project, in Clifford Township, **Susquehanna County**, U.S. Army Corps of Engineers,

Baltimore District. The proposed project is located at 124 Tennessee Gas Road (Latitude: 41.7119°; Longitude: -75.5996°).

On June 30, 2020, Applicant filed an application with the Federal Energy Regulatory Commission (FERC) under Section 7 of the Natural Gas Act (15 U.S.C.A. § 717f) seeking a certificate of public convenience and necessity to construct and operate its Project (FERC Docket No. CP20-493-000). The FERC Environmental Assessment for the Project, which was issued on February 2, 2021, may be viewed on FERC's website at www.ferc.gov (search eLibrary; Docket Search; CP20-493-000).

September 30, 2020, Applicant requested a state water quality certification (SWQC) from the Pennsylvania Department of Environmental Protection (PADEP), as required by Section 401 of the Clean Water Act (33 U.S.C.A. § 1341), to ensure that the construction, operation and maintenance of the Project will protect water quality in Pennsylvania consistent with the requirements of State law and the Clean Water Act.

Project activities in Pennsylvania consist of the modification to existing Compressor Station 321 in Susquehanna County. An existing building will be expanded to accommodate a new compressor unit and auxiliary facilities. The proposed modifications require installation of underground piping and modifications to the existing stormwater management system. The Project will require approximately 27 acres of earth disturbance and impacts to approximately 0.008 acre of an isolated PEM wetland.

PADEP published notice of its proposed SWQC in the *Pennsylvania Bulletin* on March 13, 2021 (51 Pa.B. 1353) and received no comments from the public.

PADEP certifies that the construction, operation and maintenance of the Project complies with the applicable provisions of sections 301—303, 306 and 307 of the Federal Clean Water Act (33 U.S.C.A. §§ 1311—1313, 1316 and 1317). The PADEP further certifies that the construction, operation and maintenance of the Project complies with Pennsylvania water quality standards and that the construction, operation and maintenance of the Project will maintain and protect applicable Commonwealth water quality standards provided that the construction, operation and maintenance of the project complies with the following PADEP water quality permitting programs, criteria and conditions established pursuant to Pennsylvania law:

1. *Discharge of Hydrostatic Test Water*—Applicant shall obtain and comply with a National Pollutant Discharge Elimination System (NPDES) permit(s) for the discharge of water from the hydrostatic testing of the pipeline associated with the Project pursuant to Pennsylvania's Clean Streams Law (35 P.S. §§ 691.1—691.1001), 25 Pa. Code Chapter 92a (relating to NPDES permitting, monitoring and compliance), and all other applicable regulations.

2. *Erosion and Sediment Control and Stormwater Management*—All projects proposing earth disturbance must implement best management practices (BMPs) to protect and maintain water quality pursuant to Pennsylvania's Clean Streams Law (35 P.S. §§ 691.1—691.1001) and Storm Water Management Act (32 P.S. §§ 680.1—680.17), 25 Pa. Code Chapter 102 (relating to erosion and sediment control), and all other applicable regulations. Applicant shall obtain and comply with an Erosion and Sediment Control Permit(s) for earth disturbance associated with the Project as provided in 25 Pa. Code § 102.5.

3. *Water Obstruction and Encroachment Permits*—Applicant shall obtain and comply with a Water Obstruction and Encroachment Permit(s) for the construction, operation and maintenance of all stream and wetland crossings associated with the Project pursuant to Pennsylvania's Clean Streams Law, Dam Safety and Encroachments Act (32 P.S. §§ 693.1—693.27), and Flood Plain Management Act (32 P.S. §§ 679.101—679.601), 25 Pa. Code Chapter 105 (relating to dam safety and waterway management), 25 Pa. Code Chapter 106 (relating to floodplain management), and all other applicable regulations.

4. *Other Water Quality Requirements*—Applicant shall obtain any other permits, authorizations or approvals required to construct, operate, and maintain the Project from any interstate or international agency as required by an interstate compact or international agreement that has established water quality standards applicable to surface waters of this Commonwealth, including wetlands.

5. *Water Quality Monitoring*—PADEP retains the right to specify additional studies or monitoring to ensure that water quality in the receiving waters associated with the Project is not adversely impacted by any operational and construction process that may be employed by Applicant.

6. *Operation*—At all times, Applicant shall properly operate and maintain all Project facilities and systems of treatment and control (and related appurtenances) installed to achieve compliance with the terms and conditions of this SWQC and all required permits, authorizations and approvals. Proper operation and maintenance includes adequate laboratory controls, appropriate quality assurance procedures, and the operation of backup or auxiliary facilities or similar systems installed by Applicant.

7. *Inspection*—The Project, including all relevant records, are subject to inspection at reasonable hours and intervals by an authorized representative of PADEP or the delegated County Conservation District to determine compliance with this SWQC, including all permits, authorizations or approvals issued to ensure the project shall maintain and protect state water quality standards as required by this SWQC. Applicant shall provide a copy of this SWQC to an authorized representative conducting an inspection of the Project.

8. *Transfer of Projects*—If Applicant intends to transfer any legal or equitable interest in the Project or any portion(s) thereof, Applicant shall provide a copy of this SWQC and copies of any permits, authorizations or approvals obtained to comply with the SWQC upon the prospective transferee of the legal and equitable interest at least thirty (30) days prior to the contemplated transfer and shall simultaneously inform the appropriate PADEP Office of such intent. Notice to PADEP shall include a transfer agreement signed by the existing and new owners containing a specific date for transfer of responsibility, coverage, and liability under the SWQC and any permits, authorizations and approvals obtained to comply with the SWQC. The new owner shall submit to PADEP a new application form for the SWQC and any permits, authorizations and approvals required to comply with the SWQC signed by the new owner.

9. *Correspondence*—All correspondence with and submittals to PADEP concerning this SWQC shall be addressed to the Department of Environmental Protection, Regional Permit Coordination Office, Domenic Rocco, PE,

Director, 400 Market Street, Harrisburg, PA 17101, RA-EPREGIONALPERMIT@pa.gov.

10. *Reservation of Rights*—PADEP may modify, suspend or revoke this SWQC if (i) PADEP becomes aware of new facts about the Project that warrant such action; or (ii) PADEP determines that Applicant has not complied with the terms and conditions of this SWQC. PADEP may require additional measures to achieve compliance with any applicable law or regulation.

11. *Other Laws*—Nothing in this SWQC shall be construed to preclude the institution of any legal action or to relieve Applicant from any responsibilities, liabilities, or penalties established pursuant to any applicable law or regulation.

12. *Severability*—The provisions of this SWQC are severable and should any provision of this SWQC be declared invalid or unenforceable, the remainder of the SWQC shall not be affected thereby.

Any person aggrieved by this action may file a petition for review pursuant to Section 19(d) of the Federal Natural Gas Act, 15 U.S.C.A. § 717r(d), with the Office of the Clerk, United States Court of Appeals for the Third Circuit, 21400 U.S. Courthouse, 601 Market Street, Philadelphia, PA 19106-1790 as provided by law. This paragraph does not, in and of itself, create a right of appeal beyond that permitted by applicable statutes and decisional law. Important legal rights are at stake, so you should show this document to a lawyer promptly.

WATER OBSTRUCTIONS AND ENCROACHMENTS

Regional Permit Coordination Office: 400 Market Street, Harrisburg, PA 17101, Email: RA-EPREGIONAL PERMIT@pa.gov.

GP055883220-035. Tennessee Gas Pipeline Company, LLC, 1001 Louisiana Street, Suite 1000, Houston, Texas 77002, East 300 Upgrade—Compressor Station 321 Project in Clifford Township, **Susquehanna County**, U.S. Army Corps of Engineers, Baltimore District.

The Project includes the construction and maintenance of an 8-inch diameter and a 12-inch diameter pipe comprised of carbon steel to carry gas product to a ventilation system, across an isolated PEM wetland, impacting approximately 0.008 acre of the wetland. The proposed project is located at the Tennessee Gas Compressor Station 321 site at 124 Tennessee Gas Road (Latitude: 41.7119°; Longitude: -75.5996°).

EROSION AND SEDIMENT CONTROL

Regional Permit Coordination Office: 400 Market Street, Harrisburg, PA 17101, Email: RA-EPREGIONAL PERMIT@pa.gov.

ESG835820001-00. The Department of Environmental Protection (Department) provides notice of final action regarding the following Chapter 102, Erosion and Sediment Control Permit Application related to Earth Disturbance Associated with Oil and Gas Exploration, Production, Processing or Treatment Operations or Transmission Facilities. The East 300 Upgrade Project, which will consist of upgrades to an existing compressor station site. The project is located in Clifford Township, **Susquehanna County**.

<i>Permit No.</i>	<i>Applicant Name & Address</i>	<i>Counties</i>	<i>DEP Office</i>
ESG835820001-00	Tennessee Gas Pipeline Company, LLC 1001 Louisiana Street Suite 1000 Houston, TX 77002	Susquehanna	Regional Permit Coordination Office

Any person aggrieved by this action may file a petition for review pursuant to Section 19(d) of the Federal Natural Gas Act, 15 U.S.C.A. § 717r(d), with the Office of the Clerk, United States Court of Appeals for the Third Circuit, 21400 U.S. Courthouse, 601 Market Street, Philadelphia, PA 19106-1790 as provided by law. This paragraph does not, in and of itself, create a right of appeal beyond that permitted by applicable statutes and decisional law. Important legal rights are at stake, so you should show this document to a lawyer promptly.

[Pa.B. Doc. No. 21-1244. Filed for public inspection August 6, 2021, 9:00 a.m.]

DEPARTMENT OF ENVIRONMENTAL PROTECTION

Air Quality Technical Advisory Committee Meeting Cancellation

The August 12, 2021, Air Quality Technical Advisory Committee (Committee) meeting is cancelled. The next Committee meeting is scheduled for Thursday, October 14, 2021, at 9:15 a.m. in Room 105, Rachel Carson State Office Building, 400 Market Street, Harrisburg, PA. Individuals may attend the meeting in person or remotely. Individuals interested in providing public comments during the meeting are encouraged to sign up in advance by contacting ra-epAQTAC@pa.gov or Kirit Dalal at (717) 772-3436.

Information on how to join the meeting, as well as agenda and meeting materials, will be available on the Committee's webpage, found through the Public Participation tab on the Department of Environmental Protection's (Department) web site at www.dep.pa.gov (select "Public Participation," then "Advisory Committees," then "Air," then "Air Quality Technical Advisory Committee").

Individuals are encouraged to visit the Committee's webpage to confirm meeting date, time and location prior to each meeting. Questions concerning the October 14, 2021, meeting can be directed to ra-epAQTAC@pa.gov or Kirit Dalal at (717) 772-3436.

Persons in need of accommodations as provided for in the Americans with Disabilities Act of 1990 should contact Kirit Dalal at (717) 772-3436 or through the Pennsylvania Hamilton Relay Service at (800) 654-5984 (TDD users), or (800) 654-5988 (voice users) to discuss how the Department may accommodate their needs.

PATRICK McDONNELL,
Secretary

[Pa.B. Doc. No. 21-1245. Filed for public inspection August 6, 2021, 9:00 a.m.]

DEPARTMENT OF ENVIRONMENTAL PROTECTION

Availability of Rebates through the Pennsylvania Alternative Fuels Incentive Grant Program

The Department of Environmental Protection (Department) announces the continued availability of grants to Commonwealth residents under Pennsylvania's Alterna-

tive Fuel Vehicle (AFV) Rebate Program (Program). The Program, administered by the Department through the Alternative Fuels Incentive Grant Program, provides rebates to Commonwealth residents to assist individuals with the incremental costs of purchasing an AFV.

To qualify for the rebate, the alternative fuel vehicle must be registered in and be operated primarily within this Commonwealth. The rebate will be offered on a first-come, first-served basis in the order in which they are received.

AFV rebate applications must be submitted online through the Commonwealth's Electronic Single Application web site, eGrants, at www.esa.dced.state.pa.us. Rebate applications must be submitted no later than 6 months after the vehicle is purchased.

The Department has renewed the Program and is currently accepting applications.

- The Program will offer 2,000 rebates. The Program can be reassessed or changed at any time.
- Three rebate levels are offered for new, preowned and demonstration AFVs:
 - o A \$1,000 rebate for all hydrogen fuel cell vehicles.
 - o A \$750 rebate for all battery electric vehicles.
 - o A \$500 rebate for all plug-in hybrid electric vehicles, natural gas vehicles, propane vehicles and electric motorcycles (does not include electric scooters).
- An additional \$1,000 rebate is available for qualifying low-income Commonwealth residents. See Program guidelines for details and eligibility.

The Program guidelines and application instructions, as well as an up-to-date listing of rebate availability, can be viewed online at www.dep.pa.gov/AFVrebates. Interested applicants may contact the Department at (717) 783-8411 for more information.

PATRICK McDONNELL,
Secretary

[Pa.B. Doc. No. 21-1246. Filed for public inspection August 6, 2021, 9:00 a.m.]

DEPARTMENT OF ENVIRONMENTAL PROTECTION

Environmental Justice Advisory Board August Meeting

The Environmental Justice Advisory Board (Board) meeting scheduled for Thursday, August 19, 2021, will be

held from 1 p.m. to 7 p.m. in the Delaware Room, 16th Floor, Rachel Carson State Office Building, 400 Market Street, Harrisburg, PA. Individuals may attend the meeting in person or remotely. Individuals interested in providing public comments during the meeting are encouraged to sign up in advance by contacting Allison Acevedo at alacevedo@pa.gov or (717) 836-9066.

Information on how to join the meeting, as well as agenda and meeting materials, will be available on the Board's webpage, found through the Public Participation tab on the Department of Environmental Protection's (Department) web site at www.dep.pa.gov (select "Public Participation," then "Advisory Committees," then "Environmental Justice," then "Environmental Justice Advisory Board").

Individuals are encouraged to visit the Board's webpage to confirm meeting date, time and location prior to each meeting. Questions concerning the August 19, 2021, meeting can be directed to Allison Acevedo at alacevedo@pa.gov or (717) 836-9066.

Persons in need of accommodations as provided for in the Americans with Disabilities Act of 1990 should contact Allison Acevedo at (717) 836-9066 or through the Pennsylvania Hamilton Relay Service at (800) 654-5984 (TDD users) or (800) 654-5988 (voice users) to discuss how the Department may accommodate their needs.

PATRICK McDONNELL,
Secretary

[Pa.B. Doc. No. 21-1247. Filed for public inspection August 6, 2021, 9:00 a.m.]

DEPARTMENT OF ENVIRONMENTAL PROTECTION

Household Hazardous Waste Education Grant Awards under Section 901 of the Municipal Waste Planning, Recycling and Waste Reduction Act, Act 101 of 1988

The Department of Environmental Protection announces the following grants to Clearfield County, Lawrence County and Venango County under section 901 of the Municipal Waste Planning, Recycling and Waste Reduction Act (Act 101) (53 P.S. § 4000.901) and section 208 of the Small Business and Household Pollution Prevention Program Act (35 P.S. § 6029.208).

Planning grants are awarded to counties for 80% of approved costs for preparing municipal waste management plans, as required by Act 101, for carrying out related studies, surveys, investigations, inquiries, research and analysis, including those related to siting, environmental mediation, education programs on pollution prevention and household hazardous waste (HHW) and providing technical assistance to small businesses for pollution prevention. Grants may be awarded for feasibility studies and project development for municipal waste processing or disposal facilities, except for facilities for the combustion of municipal waste that are not proposed to be operated for the recovery of energy. All grant awards are predicated on the receipt of recycling fees required by sections 701 and 702 of Act 101 (53 P.S. §§ 4000.701 and 4000.702) and the availability of funds in the Recycling Fund.

Inquiries regarding the grant offerings can be directed to Mark Vottero, Department of Environmental Protection, Bureau of Waste Management, Division of Waste Minimization and Planning, Rachel Carson State Office Building, P.O. Box 8472, Harrisburg, PA 17105-8472, at mvottero@pa.gov or (717) 772-5719.

Act 101, Section 901 HHW Education Grants

<i>Region</i>	<i>County</i>	<i>Applicant</i>	<i>Project</i>	<i>Grant</i>
Northcentral	Clearfield	Clearfield County	HHW Education	\$11,400
Northwest	Lawrence	Lawrence County	HHW Education	\$6,511
Northwest	Venango	Venango County	HHW Education	\$6,102

PATRICK McDONNELL,
Secretary

[Pa.B. Doc. No. 21-1248. Filed for public inspection August 6, 2021, 9:00 a.m.]

DEPARTMENT OF HEALTH

Long-Term Care Nursing Facilities; Requests for Exception

The following long-term care nursing facility is seeking an exception to 28 Pa. Code § 201.22(e), (j) and (k) (relating to prevention, control and surveillance of tuberculosis (TB)):

Westmoreland Manor
2480 South Grande Boulevard
Greensburg, PA 15601
FAC ID # 231002

The following long-term care nursing facility is seeking an exception to 28 Pa. Code § 205.6(a) (relating to function of building):

New Eastwood Healthcare and Rehabilitation Center
2125 Fairview Avenue
Easton, PA 18042
FAC ID # 050102

These requests are on file with the Department of Health (Department). Persons may receive a copy of a request for exception by requesting a copy from the Department of Health, Division of Nursing Care Facilities, Room 526, Health and Welfare Building, Harrisburg, PA 17120, (717) 787-1816, fax (717) 772-2163, ra-paexcept@pa.gov.

Persons who wish to comment on an exception request may do so by sending a letter by mail, e-mail or facsimile to the Division at the previously listed address.

Comments received by the Department within 10 days after the date of publication of this notice will be

reviewed by the Department before it decides whether to approve or disapprove the request for exception.

Persons with a disability who wish to obtain a copy of the request and/or provide comments to the Department and require an auxiliary aid, service or other accommodation to do so should contact the Division at the previously listed address or phone number, or for speech and/or hearing-impaired persons, call the Pennsylvania Hamilton Relay Service at (800) 654-5984 (TDD users) or (800) 654-5988 (voice users).

ALISON BEAM,
Acting Secretary

[Pa.B. Doc. No. 21-1249. Filed for public inspection August 6, 2021, 9:00 a.m.]

DEPARTMENT OF HEALTH

Maternal Mortality Review Committee Virtual Public Meeting

The Maternal Mortality Review Committee, established under section 4 of the Maternal Mortality Review Act (35 P.S. § 10244), will hold a virtual public meeting on Wednesday, August 18, 2021, from 9 a.m. to 12 p.m. by means of a conference call. The purpose of the virtual public meeting is to discuss new and ongoing issues relating to treatment of maternal mortality and the Department of Health's programs related to care and treatment. To join the call, dial (267) 332-8737 and, when prompted, enter the following conference code: 804 357 314#.

For additional information, or for persons with a disability who wish to attend the virtual public meeting and require an auxiliary aid, service or other accommodation to do so, contact Tahesia Thomas, Program Administrator, Maternal Mortality Review Committee, Bureau of Family Health, 7th Floor East, Health and Welfare Building, 625 Forster Street, Harrisburg, PA 17120, (717) 547-3317, or for speech and/or hearing impaired persons, call the Pennsylvania Hamilton Relay Service at (800) 654-5984 (TDD users) or (800) 654-5988 (voice users).

This virtual public meeting is subject to cancellation without notice.

ALISON BEAM,
Acting Secretary

[Pa.B. Doc. No. 21-1250. Filed for public inspection August 6, 2021, 9:00 a.m.]

DEPARTMENT OF HEALTH

Pennsylvania Rural Health Redesign Center Authority Board Virtual Meeting

The Pennsylvania Rural Health Redesign Center Authority Board (Board) established under section 302 of the Pennsylvania Rural Health Redesign Center Authority Act (35 P.S. § 449.132), will hold its next virtual meeting on Tuesday, August 17, 2021, from 10 a.m. to 12 p.m. The meeting will be held virtually by means of Microsoft Teams at https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZDJINmUwOTctYzZmNC00MGU2LTliNzAtM2E5YjA4OTIzMzNk%40thread.v2/0?context=%7b%22Tid%22%3a%22418e2841-0128-4dd5-9b6c-47fc

5a9a1bde%22%2c%22Oid%22%3a%220fc4a4bd-5e1b-4934-80c5-00e4d2bb8f23%22%7d or by using the following information: toll number: (267) 332-8737; conference ID: 526183240#.

The Board is charged with administering the Pennsylvania Rural Health Model (Model) which aims to protect the financial viability of rural hospitals in this Commonwealth through transitioning them from a traditional fee-for-service model to a global budget payment model. The virtual meeting will provide updates on a variety of topics including Model status updates, Federal grant deliverables, global budget methodology and more. It will also discuss current and upcoming activities.

For additional information or for persons with a disability who wish to attend the virtual meeting and require an auxiliary aid, service or other accommodation to do so, contact Denise Williams, (717) 547-3162, deniswilli@pa.gov. For speech and/or hearing-impaired persons, call the Pennsylvania Hamilton Relay Service at (800) 654-5984 (TDD users) or (800) 654-5988 (voice users).

This virtual meeting is subject to cancellation without notice.

ALISON BEAM,
Acting Secretary

[Pa.B. Doc. No. 21-1251. Filed for public inspection August 6, 2021, 9:00 a.m.]

DEPARTMENT OF HEALTH

Spinal Cord Research Advisory Committee Virtual Public Meeting

The Department of Health's Spinal Cord Research Advisory Committee (Committee), established by section 903.1(b) of the Tobacco Settlement Act (35 P.S. § 5701.903A(b)), will hold a virtual public meeting on Thursday, August 12, 2021, from 9:30 a.m. to 11 a.m. The virtual public meeting will be held by means of Microsoft Teams at (267) 332-8737 with Conference ID: 901 407 468#.

The purpose of the virtual public meeting is to review the work of the Committee, to review the status of the current request for application and to plan the process to review the next spinal cord research applications.

For additional information or persons with disabilities who wish to attend the virtual public meeting and require an auxiliary aid, service or other accommodation, contact Penny E. Harris, MEd, CAC, LPC, Director, Health Research Office or Pamela Brown, Management Technician, Health Research Office, at (717) 231-2825, ra-healthresearch@pa.gov. For speech and/or hearing-impaired persons, call the Pennsylvania Hamilton Relay Service at (800) 654-5984 (TDD users) or (800) 654-5988 (voice users).

Check the Department of Health, Health Research Office CURE Spinal Cord Research Advisory Committee web site at <https://www.health.pa.gov/topics/Research/CURE/Pages/Spinal-Cord.aspx> for any changes to this virtual public meeting.

This virtual public meeting is subject to cancellation without notice.

ALISON BEAM,
Acting Secretary

[Pa.B. Doc. No. 21-1252. Filed for public inspection August 6, 2021, 9:00 a.m.]

ENVIRONMENTAL QUALITY BOARD

Meeting Cancellation

The August 17, 2021, meeting of the Environmental Quality Board (Board) is cancelled. The next regular meeting of the Board is tentatively scheduled for Tuesday, September 21, 2021. The meeting will begin at 9 a.m. in Room 105, Rachel Carson State Office Building, 400 Market Street, Harrisburg, PA. Individuals may attend the meeting in person or remotely.

Information on how to join the meeting, as well as agenda and meeting materials, will be available on the Board's webpage, found through the Public Participation tab on the Department of Environmental Protection's (Department) web site at www.dep.pa.gov (select "Public Participation," then "Environmental Quality Board," then "2021 Meetings").

Individuals are encouraged to visit the Board's webpage to confirm meeting date, time and location prior to each meeting. Questions concerning the September 21, 2021, meeting can be directed to Laura Griffin at laurgriffi@pa.gov or (717) 783-8727.

Persons in need of accommodations as provided for in the Americans with Disabilities Act of 1990 should contact the Department at (717) 783-8727 or through the Pennsylvania Hamilton Relay Service at (800) 654-5984 (TDD users) or (800) 654-5988 (voice users) to discuss how the Department may accommodate their needs.

PATRICK McDONNELL,
Chairperson

[Pa.B. Doc. No. 21-1253. Filed for public inspection August 6, 2021, 9:00 a.m.]

FISH AND BOAT COMMISSION

Changes to List of Class A Wild Trout Waters; July 2021

The Fish and Boat Commission (Commission) approved the addition of three stream sections to its list of Class A Wild Trout Streams. The proposed changes were set forth at 51 Pa.B. 2888 (May 22, 2021). Under 58 Pa. Code § 57.8a (relating to Class A wild trout streams), it is the Commission's policy to manage self-sustaining Class A wild trout populations as a renewable natural resource to conserve that resource and the angling it provides. Class A wild trout populations represent the best of this Commonwealth's naturally reproducing trout fisheries.

TIMOTHY D. SCHAEFFER,
Executive Director

[Pa.B. Doc. No. 21-1254. Filed for public inspection August 6, 2021, 9:00 a.m.]

FISH AND BOAT COMMISSION

Classification of Wild Trout Streams; Additions and Revisions; April 2021

The Fish and Boat Commission (Commission) approved the addition of 25 new waters to its list of wild trout streams currently listed, as set forth at 51 Pa.B. 2887

(May 22, 2021). Under 58 Pa. Code § 57.11 (relating to listing of wild trout streams), it is the policy of the Commission to accurately identify and classify stream sections supporting naturally reproducing populations of trout as wild trout streams. The listing of a stream section as a wild trout stream is a biological designation that does not determine how it is managed. The Commission relies upon many factors in determining the appropriate management of streams. The Commission's Fisheries Management Division maintains the complete list of wild trout streams, and it is available on the Commission's web site at <http://www.fishandboat.com/Fish/PennsylvaniaFishes/Trout/Pages/TroutWaterClassifications.aspx>.

TIMOTHY D. SCHAEFFER,
Executive Director

[Pa.B. Doc. No. 21-1255. Filed for public inspection August 6, 2021, 9:00 a.m.]

FISH AND BOAT COMMISSION

Removal of Waters from the Refuge Areas Program; July 2021

Under 58 Pa. Code § 67.2 (relating to refuge areas), the Executive Director of the Fish and Boat Commission (Commission), with the approval of the Commission, may designate waters as refuge areas to which 30 Pa.C.S. § 2306 (relating to refuge areas), shall apply. Section 2306 provides that the Commission may set aside, in its discretion, areas as it may judge best as refuge areas in which fishing, or entry, shall be prohibited for periods of time as the Commission prescribes. The designation of waters as refuge areas shall be effective upon posting of the waters after publication of a notice that the waters have been so designated in the *Pennsylvania Bulletin*. Refuge areas are closed to public fishing except during the period from June 15 until the last day of February of the following year. It is unlawful to disturb fish or other aquatic life in refuge areas by any means, including wading, throwing stones, rocks or other objects, or otherwise agitating the waters. The regulation will not be construed to prohibit fishing in these areas during the extended trout season.

Based on current conditions, there are reasons to remove the refuge area designation from 17 streams. For example, some streams are no longer being maintained as marked refuge areas, some streams are no longer stocked with trout and some streams are simply not being well utilized by anglers. These conditions are inconsistent with the premise for the use of refuge areas. Therefore, the Commission has approved the removal of refuge area designations from the sections of the following waters that have been so designated for the following reasons, consistent with its notice published at 51 Pa.B. 3314 (June 12, 2021):

County	Water Area	Rationale for Removal
Cameron	Hicks Run	No longer being maintained
Cameron	Upper Jerry Run	No longer stocked

<i>County</i>	<i>Water Area</i>	<i>Rationale for Removal</i>
Cameron	Wykoff Run	No longer being maintained
Cameron/Elk	East Branch Hicks Run	No longer stocked
Cameron/Elk	Mix Run	No longer being maintained
Cameron/Elk	West Branch Hicks Run	No longer being maintained
Clearfield	Jack Dent Branch	No longer stocked
Clearfield/Elk	Medix Run	No longer being maintained
McKean	Chappel Fork	No longer being maintained
McKean	Kinzua Creek	Delayed Harvest Area on stream
McKean	North Branch Sugar Run	No longer being maintained
McKean	Skinner Creek	No longer being maintained
McKean	South Branch Kinzua Creek	No longer being maintained
McKean	Sugar Run	No longer being maintained
McKean	Willow Creek	No longer being maintained
McKean/Warren	East Branch Tionesta Creek	No longer being maintained
McKean/Warren	Twomile Run	No longer being maintained

TIMOTHY D. SCHAEFFER,
Executive Director

[Pa.B. Doc. No. 21-1256. Filed for public inspection August 6, 2021, 9:00 a.m.]

FISH AND BOAT COMMISSION

Special Regulation Designations

The Fish and Boat Commission (Commission) took the following action with respect to waters subject to 58 Pa. Code Chapter 65 (relating to special fishing regulations), effective on January 1, 2022.

58 Pa. Code § 65.17. Catch-and-release lakes program

The Commission removed the following waters from its list of “catch-and-release lakes” regulated and managed under 58 Pa. Code § 65.17 (relating to catch and release lakes):

<i>County</i>	<i>Water</i>
Centre	Colyer Lake
Tioga	Lake Nessmuk

58 Pa. Code § 65.9. Big bass

The Commission added the following waters to its list of “big bass” waters regulated and managed under 58 Pa. Code § 65.9 (relating to big bass):

<i>County</i>	<i>Water</i>
Centre	Colyer Lake
Tioga	Lake Nessmuk

58 Pa. Code § 65.11. Panfish enhancement

The Commission added the following waters to its list of “panfish enhancement” waters regulated and managed under 58 Pa. Code § 65.11 (relating to panfish enhancement):

<i>County</i>	<i>Water</i>	<i>Species</i>
Centre	Colyer Lake	Crappie and sunfish
Tioga	Lake Nessmuk	Crappie and sunfish

TIMOTHY D. SCHAEFFER,
Executive Director

[Pa.B. Doc. No. 21-1257. Filed for public inspection August 6, 2021, 9:00 a.m.]

FISH AND BOAT COMMISSION

Triploid Grass Carp Permit Application

Under 58 Pa. Code § 71.7 (relating to triploid grass carp), the Fish and Boat Commission (Commission) may issue permits to stock triploid grass carp in Commonwealth waters. Triploid grass carp are sterile fish that may, in appropriate circumstances, help control aquatic vegetation. The Commission has determined, consistent with 58 Pa. Code § 71.7(e)(3), to seek public input with respect to any proposed stockings of triploid grass carp in waters having a surface area of more than 5 acres.

Interested persons are invited to submit written comments, objections or suggestions about the notice to the Executive Director, Fish and Boat Commission, P.O. Box 67000, Harrisburg, PA 17106-7000, within 10 days after publication of this notice in the *Pennsylvania Bulletin*. Comments submitted by facsimile will not be accepted. Comments also may be submitted electronically by completing the form at www.fishandboat.com/regcomments. If an acknowledgment of electronic comments is not received by the sender within 2 working days, the comments should be retransmitted to ensure receipt.

The following applications to stock triploid grass carp in waters having a surface area of greater than 5 acres are currently undergoing staff review:

<i>Applicant</i>	<i>Water</i>	<i>Location of Water</i>	<i>Description of Water</i>	<i>Nature of Vegetation to be Controlled</i>
Jay Pitassi	Pitassi Pond 41° 39' 46" -80° 01' 40"	Crawford County East Mead Township	6.62-acre lake tributary to Little Sugar Creek tributary to French Creek tributary to Allegheny River	<i>Pithophora spp.</i> <i>Lemna spp.</i> <i>Hydrilla verticillate</i> <i>Potamogeton spp.</i>

TIMOTHY D. SCHAEFFER,
Executive Director

[Pa.B. Doc. No. 21-1258. Filed for public inspection August 6, 2021, 9:00 a.m.]

INDEPENDENT REGULATORY REVIEW COMMISSION

Notice of Comments Issued

Section 5(g) of the Regulatory Review Act (71 P.S. § 745.5(g)) provides that the Independent Regulatory Review Commission (Commission) may issue comments within 30 days of the close of the public comment period. The Commission comments are based upon the criteria contained in section 5.2 of the Regulatory Review Act (71 P.S. § 745.5b).

The Commission has issued comments on the following proposed regulation. The agency must consider these comments in preparing the final-form regulation. The final-form regulation must be submitted within 2 years of the close of the public comment period or it will be deemed withdrawn.

<i>Reg. No.</i>	<i>Agency/Title</i>	<i>Close of the Public Comment Period</i>	<i>IRRC Comments Issued</i>
57-331	Pennsylvania Public Utility Commission Rulemaking to Comply with the Competitive Classification of Telecommunication Retail Services Under 66 Pa.C.S. § 3016(a); General Review of Regulations 52 Pa. Code Chapters 53, 63 and 64 51 Pa.B. 1999 (April 10, 2021)	6/23/21	7/23/21

Pennsylvania Public Utility Commission Regulation # 57-331 (IRRC # 3297)

Rulemaking to Comply with the Competitive Classification of Telecommunication Retail Services Under 66 Pa.C.S. § 3016(a); General Review of Regulations 52 Pa. Code, Chapter 53, Chapter 63 and Chapter 64

July 23, 2021

We submit for your consideration the following comments on the proposed rulemaking published in the March 20, 2021 *Pennsylvania Bulletin*. Our comments are based on criteria in Section 5.2 of the Regulatory Review Act (RRA) (71 P.S. § 745.5b). Section 5.1(a) of the RRA (71 P.S. § 745.5a(a)) directs the Public Utility Commission (PUC) to respond to all comments received from us or any other source.

1. Reasonableness of the regulation; Whether acceptable data is the basis of the regulation; and Possible conflict with statute.

In the Preamble to the proposed regulation, the PUC explains that it is initiating this proposed rulemaking to respond to changes in competitive market conditions in the telecommunications industry. The proposal, in particular, is intended to address whether regulations that were temporarily waived due to Verizon's competitive reclassification warrants the elimination of certain regulations applicable to jurisdictional telecommunications carriers in both competitive and noncompetitive areas. In addition, the PUC emphasizes that this rulemaking is not

“just the adjunct to their ANOPR.” It is, more importantly, the PUC's responsible exercise of regulation over utilities subject to its jurisdiction and those consumers who rely on that jurisdiction. The PUC asserts that even as the telecommunications market evolves, some matters, especially those involving service and safety, remain paramount. It further explains that it “has endeavored to reduce utility reports and other burdens while still ensuring a meaningful manner of addressing regulated services in order to find the *right balance between relieving utilities of existing burdens while retaining an adequate layer of consumer protections.*” (Regulatory Analysis Form # 10) (RAF) (Emphasis added).

While not all commentators agree with the PUC's approach, there is consensus that this review of the regulatory provisions of 52 Pa. Code Chapters 53 (Tariffs for Noncommon Carriers), 63 (Telephone Service) and 64 (Standards and billing practices for residential telephone service) is much needed and long overdue. Commentators expressed viewpoints ranging from the proposal does not go far enough in eliminating outdated and overly prescriptive rules to concerns that it goes too far in removing important consumer protection provisions.

The PUC explains that it is not proposing a bifurcated system of regulations that may be separately applicable to competitive and noncompetitive wire centers or geographic areas. Rather it proposes “that all retained regulations will continue to remain applicable in all areas and not in a bifurcated fashion that differentiates between competitive and noncompetitive areas.” While it

approved a two-tiered regulatory structure for the Verizon competitive and noncompetitive wire centers in the Re-classification Order, it concludes that such an approach is not workable as a permanent, industry-wide solution.

It goes on to state that “[H]aving endeavored to balance the burdens and benefits of each regulation, and to propose amendments that reduce regulatory burdens while also factoring in the separate consideration of modernizing our regulations where we can irrespective of any competitive analyses, we believe a one-tier, even-handed approach affords our utilities relief in a fashion that is manageable for both them and our staff while erring, where necessary, on the side of consumer protection.”

Commentators assert that the PUC’s proposal, which retains a large portion of its existing regulations, makes only minor changes and “falls short of bringing about meaningful change. In this regard, some commentators argue that the proposed rulemaking does not comply with the statutory directive of Chapter 30 of the Public Utility Code. They contend that the statute requires the PUC to reexamine the scope of and necessity for its regulation of voice services, to “review and revise” its rules, “tak[ing] into consideration the emergence of new industry participants, technological advancements, service standards and consumer demand,” and to reduce “the regulatory obligations” imposed on those telephone companies that it still regulates to levels more consistent with those imposed upon competing alternative service providers.” 66 Pa.C.S. §§ 3011(13) and 3019(b)(2).

The PUC’s approach to “redlining” existing regulations and reinstating a number of waived regulations, they say, does not fulfill its statutory obligation as discussed above. It is their belief that the PUC must presume elimination of all its rules and justify each new rule under Act 183 of 2004.

Commentators point out that the proposal lacks data or a comparative analysis to justify increasing regulation. Moreover, they maintain that competition has evolved to the point where regulations are largely unnecessary and, in fact, harmful. They point to the continued downward trend of the incumbent local exchange carrier (ILEC’s) share of the voice market as evidence that the “regulatory resolve” to create competition has been successful. This should be the compelling factual basis needed to reduce the regulatory burdens on the ILECs. Commentators observe that even with a streamlined set of regulations, the PUC retains its statutory authority over service quality and customer interactions for regulated services under 66 Pa.C.S. § 1501.

We ask the PUC to explain the reasonableness of its approach in determining what regulations were needed and how it comports with Chapter 30 of the Public Utility Code.

In addition, the proposal contains a statement submitted by PUC Chairperson Gladys Brown Dutrieuille indicating her support for revising the regulations. Her statement also includes additional questions to which she requests more input, including on the proposed language, as the PUC moves forward. Listed below are a few examples of the nine questions contained in the statement:

To ensure that Pennsylvania continues to have a safe, adequate, and reliable network under Sections 1501 of the Code, should Commission-approved reliability standards addressing the inspection, testing, surveillance, and interference minimization on the providers’ networks, down to the consumer’s Network Interface Device (NID) be developed?

The revision proposes to end any regulation of Automatic Dialing Devices, an earlier form of robocalls. Federal law and state efforts continue to try to eradicate robocalls. Should the Commission revise this subchapter to address robocalls? If so, how?

Should the Section 63.63 provisions governing transmissions on traditional and fiber networks use the definition for incumbent local exchange carrier or competitive telecommunications carrier, as proposed in Section 53.57 and not an undefined term like jurisdictional telecommunications public utility? Should the scope of Section 63.63 include traditional or fiber connection both fully and partially deployed given the patchwork quilt of Pennsylvania’s networks?

Commentators not only provided feedback on the proposed regulatory language, but most submitted reply comments and provided responses to the Chairperson’s questions. We believe the PUC should have posed the nine questions to the regulated community, accepted comments on those questions, drafted a proposed rulemaking based on the feedback received, and then commenced the formal rulemaking process. It is unclear whether or not the PUC will be considering the responses to these questions for a future rulemaking or if they are intended to help formulate the final version of this rulemaking. If it is the latter approach, the regulated community, the designated standing committees and IRRC will not have an opportunity to comment on any changes that are the result of that feedback. We recommend that an Advance Notice of Final Rulemaking be developed and shared with commentators. This would allow the regulated community and interested parties to provide feedback on the language that may become a permanent regulation.

2. Determining whether the regulation is in the public interest; and Compliance with the RRA.

Section 5.2 of the RRA (71 P.S. § 745.5b) directs this Commission to determine whether a regulation is in the public interest. When making this determination, the Commission considers criteria such as economic or fiscal impact and reasonableness. To make that determination, the Commission must analyze the text of the proposed regulation and the reasons for the new or amended language. The Commission also considers the information a promulgating agency is required to provide under Section 5 of the RRA in the Regulatory Analysis Form (RAF) (71 P.S. § 745.5(a)).

The information contained in the Regulatory Analysis Form (RAF) is not sufficient to allow this Commission to determine if the regulation is in the public interest. RAF # 15 requires the promulgating agency to identify the types and number of persons, businesses, small businesses and organizations which will be affected by the regulation. The PUC’s response does not include an estimate of how many of the affected providers are small

businesses. An estimate of the number of the small businesses subject to the regulation should be included in the RAF to the final-form regulation.

Also, the PUC should provide a revised response to RAF # 29, which sets forth a schedule for review of the regulation, when it submits the final rulemaking.

Chapter 53. Tariffs for Noncommon Carriers Tariff Filing Requirements for a Local Exchange Telecommunication Company and a Competitive Telecommunications Carrier

3. Section 53.57. Definitions.—Clarity.

“Joint or bundled service packages”

The PUC should adopt a definition for the term “joint or bundled service package” that is consistent with “bundled service package” contained in § 64.2 (relating to Definitions).

4. Section 53.58. Offering of competitive services.—Clarity; and Possible conflict with statute.

Subsections (a), (b) and (c)

Commentators suggest that revisions to these subsections should more fully reflect the revised Chapter 30, including the presumption that all services provided by a competitive local exchange carrier (CLEC) or competitive telecommunications carrier are by definition “competitive.” They assert that the legislature omitted the CLEC process from Section 3016 because the CLEC services are, by their nature and definition, “competitive.” If a party wants to change a service from “competitive,” it must pursue the reclassification process in Section 3016(c). Moreover, they say, nothing in Chapter 30 conditions the presumption that CLEC services are competitive on the competitive or non-competitive status of similar services in the ILEC territory.

Proposed § 53.58(a) includes a local exchange telecommunications company’s “protected services” that have been declared or determined to be competitive. But, the proposed definition of “protected service,” under § 53.57 (relating to Definitions), states that it is a service that has not been determined to be competitive. The PUC should revise this section to make it consistent with the definition of “protected service” or explain why it is unnecessary to do so.

Subsection (d)

Proposed subsection (d) requires competitive telecommunications carriers to “file a price list for stand-alone basic residential service” and permits the carrier to “provide rates and terms of basic dial tone service” through a product guide. A commentator asserts that these requirements appear to mandate that every carrier will offer basic service leaving no room for variety or innovation. This, they claim, is opposite to the goal of promoting product and provider diversity in the Commonwealth. The commentator further explains that technology they use to provide these innovative and customer focused offerings comes with limitations, primarily in the number of distinct service options that their software and billing vendors can accommodate. These limitations prevent companies from converting bundled voice products to “basic service” as required in Section 62.24 of the regulation. Therefore, the commentator recommends that in paragraph (1) “stand-alone basic” be replaced with “its

standard residential service product.” In paragraph (2), they suggest deleting “basic dial tone.”

Commentators representing the interests of consumers oppose the removal of the requirement for informational tariffs and price lists because it reduces the public’s access to past and current price information for competitively classified services offered by ILECs. They also assert the ability to monitor the competitiveness of the marketplace is diminished.

The PUC proposes in § 53.58(d)(2) to require carriers to maintain an archive of outdated rates, terms and conditions that were available in a product guide or similar document for a period of four years. The PUC believes this provision will allow it and consumers to “retain reasonable access to the nontariffed provisions.” Is it the intent of the PUC for the archives to be available on carrier websites so the public has access to them? If so, the PUC should specify, in the Annex to the final rulemaking, the location of where the archive is to be housed. It should also describe how the public will access it.

We will review the PUC’s response to each of these concerns raised by commentators as part of our determination of whether or not the regulation is in the public interest.

Chapter 63. Telecommunications Service

Subchapter A. General Provisions

5. Section 63.1. Definitions.—Clarity.

“Competitive wire centers” and “Non-competitive wire center”

These terms are defined in Chapters 63 and 64, but there are wording differences between the definitions in each chapter. The PUC should make certain that the definitions for these terms are consistent with the definitions in Section 64.2.

6. Section 63.15. Complaint procedures.—Clarity; and Need for the regulation.

The PUC adds new language that will provide all telecommunications public utilities, most particularly the ILECs, the option to participate in a “warm transfer” or similar program for service and/or billing-related disputes made to the PUC’s Bureau of Consumer Services (BCS). All ILECs would have the option to establish a program under which, with customer’s consent, the BCS will be able to automatically transfer customers with service or billing complaints in real time to a live person at the local exchange carrier (LEC) by way of a dedicated toll free number. Complaints that are not able to be resolved under this procedure will be returned to BCS for processing under other applicable regulations. The PUC states that this option promotes efficiency for both customers and ILECs.

The description provided by the PUC is a general overview of the process and does not provide sufficient detail about the implementation or technical requirements needed to participate. It does not explain how it promotes efficiency for both the customers and ILECs. Commentators characterize this option as burdensome, confusing to customers and resource-sapping. They claim it does not resolve customer issues efficiently because it is more focused on generating reports rather than promptly addressing customer’s needs.

A commentator asserts that the proposed language regarding the automatic customer transfer could be interpreted as requiring every company to facilitate the automatic transfers and the web interface for coordination with the BCS. They suggest that subsections (a) and (b) be modified to confirm that the program is optional for carriers. The PUC should provide greater detail pertaining to the process and technical requirements of this section. In addition, it should also describe how the automatic customer transfer option promotes efficiency for both customers and service providers. We will review the PUC's responses to the commentators' issues as part of our determination of whether or not the regulation is in the public interest.

7. Section 63.21. Directories.—Need for the regulation; Compliance with the RRA and its regulations.

Commentators representing the telecommunications industry and its ancillary services believe the PUC should repeal the directories regulations. They state that “the traditional market is now small enough, and competitive options ubiquitous enough, that no further regulation of any sort is in the public interest.” Commentators state that the current regulations, even in their modest form, create an ongoing cost of compliance, including facing lawsuits and citations for littering for delivering directories in some jurisdictions.

The PUC acknowledges that this regulation may be obsolete for end-user consumers that receive retail services, including protected basic local exchange services in all geographic areas. However, they also note that they are aware that not all end-user consumers or regulated telecommunication services may simultaneously have broadband access to electronic directory information. The PUC proposes to amend this section to codify the temporary waivers of directory distribution and availability that were granted to ILEC and rural ILECs (RLECs) under previous orders. Based on commentator concerns, the PUC should explain in a revised Preamble and RAF to the final-form regulation how the benefits of the regulation outweigh any cost and adverse effects.

In addition, paragraph (3) reads “print directories shall be distributed to consumers who are more likely to use them.” This is nonregulatory language and it should be replaced with a clear, enforceable standard.

8. Section 63.23. Construction and maintenance safety standards for facilities.—Clarity.

A commentator suggests that this section be clarified to reference the most recent IEEE National Electric Safety Code rather than “safe and reasonable standards as set forth. . . .” We agree with this suggestion.

Subchapter E. Telecommunications Quality Service Standards

9. Section 63.54. Record retention.—Reasonableness of the requirement.

A commentator suggests that rather than a five-year period requirement, the PUC should adopt a three-year time frame for retaining records. The PUC should explain its rationale for the time period contained in this section and explain why it is reasonable.

10. Section 63.57. Customer trouble reports.—Reasonableness of the requirement.

Subsection (b)

A commentator requests that the PUC retain the weekend exclusion contained in this subsection. They assert that it is not reasonable to expect the carrier to dispatch technical support for an isolated report. The existing regulations recognize a threshold level of 15 reports in an exchange in order to trigger the mandatory response requirement. The PUC should explain the rationale for and the reasonableness of removing the existing weekend exclusion from this section.

11. Section 63.58. Installation of service.—Reasonableness of the requirement.

A commentator observes that this provision may be reasonable when a carrier has a fully-constructed network or is relying on other strategies to serve customers. For companies that are still in the construction phase of building their network, fulfilling a customer order for new service may require additional construction to the customer's premises. A commentator asks the PUC to amend this section to account for delays in the installation of service due to construction. The existing regulations provide for this exception. As part of our consideration of whether or not this regulation is in the public interest, we will review the PUC's response to the commentator.

Chapter 64. Standards and Billing Practices for Residential Telecommunications Service

Subchapter B. Payment and Billing Standards

12. Section 64.11. Method of payment.—Clarity.

This section appears to allow the LEC to impose both a returned check charge and a handling charge, in the event of a failed payment transaction. The PUC should clarify the intent of this provision and, if necessary, revise it to be consistent with the intent.

13. Section 64.12. Due date for payment.—Clarity.

Commentators recommend that this section be modified to provide for the date of transmittal for bills generated and conveyed to the consumer electronically. We agree with this recommendation.

14. Section 64.13. Billing frequency.—Clarity.

The section currently references “in accordance with approved rate schedule.” We agree with the commentator that suggests this section should be amended to reflect the option to detariff competitive services by adding “product guide or similar document posted on the LEC's website” to the end of the regulation. The PUC should amend this provision to reflect the detariffing option or explain why it is unnecessary to do so.

Subchapter C. Credit and Deposit Standards Policy

15. Section 64.35. Deposit requirements for existing customers.—Clarity.

This provision, according to commentators, is subject to multiple interpretations of the process and timeline for a carrier to implement a deposit for an existing customer. The PUC should explain the intent of this section and make changes, as needed, to clarify the process and timeline.

16. Section 64.36. Method of making deposit.—Need for regulation.

This section specifies how the deposit will be calculated for applicants and existing customers. It also addresses methods for the applicant or customer to meet the deposit requirement.

A commentator recommends that the amount of deposit can be calculated based on the existing method, which provides that the amount of cash deposit required from an applicant may not exceed the estimated average 2-month bill for *basic service*, or based on two months of the cost for the customer's *bundled service package*. (Emphasis added). This suggested change, according to the commentator, would address situations where competitive carriers do not provide "basic service" and separately charged toll service.

Additionally, this same commentator urges the PUC to consider an alternate method for customers to meet the deposit requirement such as permitting customers to authorize automatic charges to their credit card to provide the vendor with payment assurance. Currently, the options for applicants and existing customers include posting a cash deposit or furnishing a written third-party guarantee. The PUC's response to Regulatory Analysis Form (RAF) # 26 states that there were no alternative regulatory provisions considered and rejected by the PUC.

The PUC should explain its rationale for and the need for Section 64.36. Should the PUC consider and reject the commentator's suggestion, it should explain how its approach is in the public's interest. Finally, it should provide an updated response, if appropriate, to Regulatory Analysis Form question # 26, when it submits the final version of the rulemaking.

Subchapter E. Suspension of Service

17. Section 64.61. Authorized suspension of service.—Clarity; and Protection of the public health, safety and welfare.

A commentator states that this section should recognize the ability of the telecommunications service provider to suspend services to prevent other types of abuse, or illegal activities. We will review the PUC's response to the commentator's suggestion in our determination of whether or not the rulemaking is in the public interest.

18. Section 64.73. Notice when dispute pending.—Clarity.

The PUC explains that this section needs to be simplified. It proposes the retention of Sections 64.73(a) and (b), including their uniform applicability in all geographic areas; and the elimination of the part "except where toll usage exceeds the following usage in a billing period after the filing of the notice of dispute or informal complaint;" and, subsections (1) and (2) of Section 64.73(a). A commentator points out that the description of the amendment does not address existing subsection (3). The PUC should make the necessary edits to clarify this provision.

Subchapter I. Public Information; Record Maintenance

19. Section 64.191. Public information.—Clarity.

Subsection (a) and (b)

Subsections (a) and (b) refer to the "least expensive single party basic service" option and the "least expensive type of single party basic service." A commentator suggests that "basic service" should be replaced with "of

service for which the applicant is eligible" in each subsection since some LECs may not provide "basic service" as contemplated in this regulation. We will review the PUC's response to the commentator's concern in our determination of whether or not the regulation is in the public interest.

Subsection (f)

Section 64.191(f)(4) refers to the "telephone directory." A commentator suggests that this provision can be deleted as it is no longer relevant given the movement away from saturation delivery of white page directories. We agree with this suggestion.

Subchapter J. Annual LEC Reporting Requirements

20. Section 64.201. Reporting requirements.—Need for the regulation.

Subsection (b)

The PUC proposes to rescind Section 64.201(b)(11) which requires periodic reporting of the total number of Chapter 64 disputes handled. A commentator submits that this tally is an important measure which should be retained. They assert that tracking the number of Chapter 64 disputes handled is particularly important given the PUC's proposed option for LECs to participate in a "warm transfer" arrangement to expedite receipt and resolution by the LEC of consumer complaints to the BCS. Retaining this provision will assist in providing useful information regarding the impact of such "warm transfer" arrangements. We ask the PUC to explain the need and rationale for eliminating this periodic reporting.

A commentator states that revised Chapter 30 authorizes the Commission to address affiliate transactions, safety, adequacy, reliability, privacy, ordering, installation, suspension, termination and restoration of service. 66 Pa.C.S. §§ 3019(b)(1) and (2). They assert that several of the reporting requirements contained in this section are outside the jurisdiction of the PUC. Specifically, they request that the PUC eliminate the following reporting requirements: §§ 64.201(b)(2), 64.201(b)(4), 64.201(b)(9) and 64.201(b)(10). The PUC should explain the need for these provisions in a revised Preamble to the final-form rulemaking.

Although they request relief from these reporting requirements, the commentator for reasons discussed previously, notes that the proposal uses the term "basic service" to describe what will be reported. The commentator suggests that where "basic service" appears in § 64.201 (relating to reporting requirements), it should be replaced with "telecommunication services." The PUC should make certain that it is consistent in its use of terms throughout the text of the regulation.

21. Miscellaneous.

- We ask the PUC to clarify in § 53.58(d), whether "by the Commission as competitive" should be removed from the bracket and retained so that the amendment reads "**Local exchange telecommunication companies and competitive telecommunications carriers** offering services determined by the Commission as competitive **or declared as competitive** . . ."

- In § 53.60(b), the “a” after “local exchange telecommunications companies” should be “and.”
- In § 64.2 (relating to Definitions), “competitive wire center” reads in part “. . .services have been declared or determined to be competitive by the Commission as competitive under 66 Pa.C.S. § 3016 (relating to competitive services).” We suggest that either “to be competitive” or “as competitive” be removed.

- In § 64.11 (relating to Method of payment), the “be” after “set forth” should be deleted in the new language.

GEORGE D. BEDWICK,
Chairperson

[Pa.B. Doc. No. 21-1259. Filed for public inspection August 6, 2021, 9:00 a.m.]

INDEPENDENT REGULATORY REVIEW COMMISSION

Notice of Filing of Final Rulemakings

The Independent Regulatory Review Commission (Commission) received the following regulations. They are scheduled to be considered on the dates noted. The Commission’s public meetings are held at 333 Market Street, 14th Floor, Harrisburg, PA at 10 a.m. To obtain a copy of the regulation, interested parties should first contact the promulgating agency. If a copy cannot be obtained from the promulgating agency, the Commission will provide a copy or individuals can obtain a copy from the Commission’s web site at www.irrc.state.pa.us.

<i>Final-Form Reg. No.</i>	<i>Agency/Title</i>	<i>Received</i>	<i>Public Meeting</i>
11-259	Insurance Department Minimum Reserve Standards for Individual and Group Health and Accident Insurance Contracts	7/9/21	9/1/21
7-552	Environmental Quality Board Administration of the Land Recycling Program	7/14/21	9/1/21

GEORGE D. BEDWICK,
Chairperson

[Pa.B. Doc. No. 21-1260. Filed for public inspection August 6, 2021, 9:00 a.m.]

INSURANCE DEPARTMENT

Physicians Mutual Insurance Company (SERFF # PHYS-132863495); Rate Increase Filing for Several LTC Forms; Rate Filing

Physicians Mutual Insurance Company is requesting approval to increase the premium an aggregate 36% on 104 policyholders with LTC forms: P103 and P104.

Unless formal administrative action is taken prior to October 22, 2021, the subject filing may be deemed approved by operation of law.

A copy of the filing is available on the Insurance Department’s web site at www.insurance.pa.gov (hover the cursor over the “Consumers” tab, then select “Pending Long Term Care Rate Filings”).

Interested parties are invited to submit written comments, suggestions or objections to James Laverty, Actuary, Insurance Department, Insurance Product Regulation and Market Enforcement, Room 1311, Strawberry Square, Harrisburg, PA 17120, jlaverty@pa.gov within 30 days after publication of this notice in the *Pennsylvania Bulletin*.

JESSICA K. ALTMAN,
Insurance Commissioner

[Pa.B. Doc. No. 21-1261. Filed for public inspection August 6, 2021, 9:00 a.m.]

PENNSYLVANIA PUBLIC UTILITY COMMISSION

Public Utility Service Termination Moratorium, M-2020-3019244; COVID-19 Cost Tracking and Creation of Regulatory Asset M-2020-3019775

Public Meeting held
July 15, 2021

Commissioners Present: Gladys Brown Dutrieuille, Chairperson, Statement; David W. Sweet, Vice Chairperson; John F. Coleman, Jr.; Ralph V. Yanora

Public Utility Service Termination Moratorium, M-2020-3019244; COVID-19 Cost Tracking and Creation of Regulatory Asset, M-2020-3019775

Order

By the Commission:

On March 6, 2020, Governor Tom Wolf issued a Proclamation of Disaster Emergency (Proclamation) that identified the COVID-19 pandemic as a disaster emergency affecting the entire Commonwealth. On March 13, 2020, relying on both the Proclamation and the Commission’s authority under the provisions of Section 1501 of the Public Utility Code, Chairman Gladys Brown Dutrieuille issued an Emergency Order (March 13 Emergency Order), Docket No. M-2020-3019244, establishing a prohibition on the termination of public utility service and directing the

reconnection of service to customers previously terminated, to the extent it could be done safely, for the duration of the Proclamation, or until a time otherwise established by the Commission. The Commission ratified the March 13 Emergency Order by unanimous vote at its March 26, 2020, Public Meeting.

On October 13, 2020, the Commission entered an Order modifying the March 13 Emergency Order by initiating Phase 2 of the public utility service termination moratorium (October 13 Order). The October 13 Order continued the termination moratorium for “protected customers” at or below 300% of the federal poverty income guideline (FPIG), under certain conditions, and established additional protections for certain residential and small business customers. That termination moratorium and customer protections established by the October 13 Order were set to expire on March 31, 2021.

On March 18, 2021, the Commission issued another Order lifting the utility service termination moratorium and providing that disconnections could commence effective April 1, 2021. Additionally, the Commission ordered certain additional modifications and customer protections to existing collection policies for all electric, natural gas, water, wastewater, telecommunications, and steam utilities subject to the Commission’s jurisdiction until December 31, 2021. The Commission authorized extended and additional repayment arrangements under the Proclamation.

Finally, in the March 18, 2021, Order, the Commission recognized that compliance with the March 13 Emergency Order, the October 13 Order, and that Order, may increase expenses for utilities. Consistent with the May 13, 2020, Secretarial letter at Docket No. M-2020-3019775, the Commission directed that utilities shall continue tracking extraordinary, nonrecurring incremental COVID-19 related expenses and shall maintain detailed accounting records of such expenses. Additionally, the Commission authorized electric, natural gas, water, wastewater, steam, and all rate base/rate of return telecommunications utilities to create a regulatory asset for any incremental expenses incurred above those embedded in rates resulting from the directives contained in that Order. We noted that to be eligible for inclusion in a utility’s COVID-19 designated regulatory asset, the utility must maintain detailed records of the incremental extraordinary, nonrecurring expenses incurred as a result of compliance with the Commission’s March 13 Emergency Order, the October 13 Order, and the March 18 Order.

On June 10, 2021, the Pennsylvania Legislature passed a Concurrent Resolution (HR106) which terminated the Governor’s Proclamation of Disaster Emergency originally declared on March 6, 2020, and as amended and renewed, in response to COVID-19. In a related action, Governor Wolf signed into law HB 854 on June 11, 2021, which provides “temporary regulatory flexibility authority” to “Commonwealth agencies” which issued an Order suspending a regulatory statute prescribing the procedures for conduct of Commonwealth business, or an Order, rule or Regulation which was suspended under the authority of the Governor. Such Orders are extended until September 30, 2021, unless sooner terminated by the authority initially authorizing them.

In light of the termination of the Proclamation of Disaster Emergency and the “temporary regulatory flexibility authority” provided in HB 854, the Commission hereby revises the March 18, 2021, Order. Specifically, to conform with the requirements of HB 854, the Commis-

sion revises the expiration date of the March 18, 2021, Order from December 31, 2021, to September 30, 2021.

Individual Commission Orders issued pursuant to the October 13, 2020, and March 18, 2021, Orders will have the full force and effect of law and will remain viable, even if they address obligations and actions that extend beyond September 30, 2021.

Payment Arrangements

As noted, all payment arrangements for residential customers and small business customers established before September 30, 2021, pursuant to provisions of the October 13, 2020, and March 18, 2021, Orders, shall continue for the duration of the arrangement under the terms and conditions outlined in the March 18, 2021, Order. After September 30, 2021, payment arrangements must adhere to the provisions of the Public Utility Code and Commission regulations.

Extraordinary Expenses Incurred By Utilities

The Commission acknowledged in its March 18, 2021, Order that its COVID-19 related Orders may benefit customers and increase expenses for utilities. Consistent with our May 13, 2020, Secretarial letter at Docket No. M-2020-3019775, the Commission hereby confirms that utilities shall continue tracking extraordinary, nonrecurring incremental COVID-19 related expenses and shall maintain detailed accounting records of such expenses. Additionally, the Commission hereby confirms that electric, natural gas, water, wastewater, steam, and all rate base/rate of return telecommunications utilities are authorized to create a regulatory asset for any incremental expenses incurred above those embedded in rates resulting from the directives contained in this Order. To be eligible for inclusion in a utility’s COVID-19 designated regulatory asset, the utility must maintain detailed records of the incremental extraordinary, nonrecurring expenses incurred as a result of compliance with the Commission’s March 13 Emergency Order, the October 13 Order, the March 18, 2021, Order and this Order.

Additional Utility Quarterly Reporting Requirements

Pursuant to the March 18, 2021, Order all electric, natural gas, water, wastewater, telecommunications, and steam utilities subject to the Commission’s jurisdiction have been directed to report information to the Commission quarterly concerning accounts at risk of termination, aggregate dollars of arrears and the number of accounts disconnected for non-payment with dollar amounts owed, including CAP and non-CAP low-income accounts. The remaining reports under the March 18, 2021, Order are to be filed with the Commission by the 15th of July 2021, relevant to the 2nd quarter of 2021; by the 15th of October, relevant to the 3rd quarter of 2021; and by the 15th of January, relevant to the 4th quarter of 2021. Pursuant to Section 504 of the Code, 66 Pa.C.S. § 504, utilities shall continue to provide the outstanding reports through the fourth quarter of 2021.

Commission-Approved COVID-19 Protection Plans

All Commission-approved COVID-19 customer protection plans submitted by utilities before September 30, 2021, shall remain in full force and effect according to their individual terms; *Therefore,*

It Is Ordered That:

1. The Commission’s March 18, 2021, Order is hereby modified consistent with this Order.

2. The Law Bureau shall publish a copy of this Order in the *Pennsylvania Bulletin*.

3. This docket shall be marked closed upon the filing of the last quarterly utility report required by this Order, but no later than January 31, 2022.

ROSEMARY CHIAVETTA,
Secretary

ORDER ADOPTED: July 15, 2021

ORDER ENTERED: July 15, 2021

Statement of Chairperson Gladys Brown Dutrieuille

Today the Commission takes action to acknowledge the upcoming expiration of our temporary regulatory authority. Over the course of the COVID Pandemic the Commission issued numerous iterations of temporary policy orders to ensure that utility service was maintained, utility bills were affordable, and that the Commission was able to prudently effectuate its public duties. I would like to commend all Commission Staff and my fellow colleagues for their tireless efforts to navigate through these extraordinary policies.

The Commonwealth has taken definitive steps to move us forward toward normalcy; with mask mandates lifted, businesses opening, and vaccination numbers increasing. It is under this context that the General Assembly and the Governor have modified the underlying legal foundation giving this Commission extraordinary regulatory accommodation. First, the passage of House Resolution 106 ended the Governor's Proclamation of Disaster Emergency on June 10th. Also, the passage of House Bill 854 extended Commonwealth Agencies' temporary regulatory authority until September 30, 2021.

I am pleased to take this step today officially acknowledging the finite expiration of our temporary COVID policy powers as of September 30th. I highlight that all Commission Orders issued under our temporary authority before September 30th will remain in force and effect even if such orders directed measures which continue past September 30th.

Thank you.

Date: July 15, 2021

GLADYS BROWN DUTRIEUILLE,
Chairperson

[Pa.B. Doc. No. 21-1262. Filed for public inspection August 6, 2021, 9:00 a.m.]

PENNSYLVANIA PUBLIC UTILITY COMMISSION

Service of Notice of Motor Carrier Applications

The following temporary authority and/or permanent authority applications for the right to render service as a common carrier or contract carrier in this Commonwealth have been filed with the Pennsylvania Public Utility Commission (Commission). Formal protests, petitions to intervene and answers must be filed in accordance with 52 Pa. Code (relating to public utilities) on or before August 23, 2021. Filings must be made electronically through eFiling to the Secretary of the Pennsylvania Public Utility Commission, 400 North Street, Harrisburg, PA 17120, with a copy served on the applicant by August

23, 2021. In accordance with the Commission's Emergency Order at M-2020-3019262, all parties participating in matters pending before the Commission are required to eFile their submissions by opening an eFiling account and accepting eService. Individuals can sign up for a free eFiling account with the Secretary of the Commission through the Commission's eFiling system at <https://www.puc.pa.gov/efiling/Default.aspx>. A protest shall indicate whether it applies to the temporary authority application, the permanent authority application, or both. Protests may only be filed if there is evidence that the applicant lacks fitness. Protests based on endangering or impairing operations of an existing carrier will not be honored. The documents filed in support of the application are only available for inspection through the Commission's web site at www.puc.pa.gov by searching under the previously listed docket number or by searching the applicant's web site.

Applications of the following for approval to *begin operating as common carriers for transportation of persons as described under each application.*

A-2021-3027308. First Expresscare Transportation, LLC (524 Fairywood Street, Pittsburgh, PA 15205) to transport, as a common carrier, by motor vehicle, persons in paratransit service, from points in the Counties of Allegheny, Beaver, Butler and Washington to points in Pennsylvania, and return.

A-2019-3027452. Tzadik Multiservice & Transportation, LLC (443 Pleasant Street, Minersville, Schuylkill County, PA 17954) persons, in limousine service, from points in Schuylkill County, to points in Pennsylvania, and return; excluding service that is under the jurisdiction of the Philadelphia Parking Authority.

Application of the following for approval of the *beginning of the exercise of the right and privilege of operating motor vehicles as common carriers for the transportation of household goods as described under the application.*

A-2021-3027422. Meetinghouse Movers, LLC (444 West Norris Street, Philadelphia, Philadelphia County, PA 19122) for the right to begin to transport, as a common carrier, by motor vehicle, household goods in use, between points in Pennsylvania. *Attorney:* Marc Davidson, Esquire, 290 King of Prussia Road, Suite # 110, Radnor, PA 19087.

Application of the following for the approval of the *right and privilege to discontinue/abandon operating as common carriers by motor vehicle and for cancellation of the certificate of public convenience as described under the application.*

A-2021-3026938 and A-8913963. North Shore Shuttles, LLC, t/a NSS Taxi (533 Marshall Avenue, Pittsburgh, PA 15214) for the discontinuance of service and cancellation of its certificate, to transport, as a common carrier, by motor vehicle, persons in call or demand service, in the City of Pittsburgh, Allegheny County. Subject to the following general conditions: A. That the operating authority granted herein, or now held, or subsequently granted to the applicant to the extent that it is duplicative, shall not be construed as conferring more than one operating right. B. That the approval hereby given is not to be understood as committing the Commission, in any proceedings that may be brought before it for any purpose, to fix a valuation on the property or rights, or both, to be acquired by applicant from the present certificate holder equal to the consideration to be paid therefor, or equal to any value that may

be placed thereon by applicant, or to approve or prescribe rates sufficient to yield a return thereon. C. That the applicant record in its utility account, the actual cost of the rights recorded by the original holder thereof. D. That the applicant charge to Account—Other Intangible Property, any amount of the consideration paid for the rights and going concern value attributable thereto in excess of the amounts recorded under previously listed conditions in C. E. That the certificate holder shall not transfer, sell or in any way convey any of its outstanding capital stock to any individual, partnership, corporation or any other entity, without the prior filing of an application and approval thereof by the Commission under 66 Pa.C.S. § 1102(a)(3) (relating to enumeration of acts requiring certificate). A-2014-2407338.

ROSEMARY CHIAVETTA,
Secretary

[Pa.B. Doc. No. 21-1263. Filed for public inspection August 6, 2021, 9:00 a.m.]

PENNSYLVANIA PUBLIC UTILITY COMMISSION

Service of Notice of Motor Carrier Formal Complaints

Formal complaints have been issued by the Pennsylvania Public Utility Commission. Answers must be filed in accordance with 52 Pa. Code (relating to public utilities). Answers are due August 23, 2021, and must be made with the Secretary, Pennsylvania Public Utility Commission, 400 North Street, Harrisburg, PA 17120, with a copy to the First Deputy Chief Prosecutor, Pennsylvania Public Utility Commission.

Pennsylvania Public Utility Commission; Bureau of Investigation and Enforcement v. National Medtrans, LLC; Docket No. C-2021-3026622

COMPLAINT

The Pennsylvania Public Utility Commission (Commission) is a duly constituted agency of the Commonwealth of Pennsylvania empowered to regulate public utilities within the Commonwealth. The Commission has delegated its authority to initiate proceedings which are prosecutory in nature to the Bureau of Investigation and Enforcement and other bureaus with enforcement responsibilities. Pursuant to that delegated authority and Section 701 of the Public Utility Code, the Bureau of Investigation and Enforcement hereby represents as follows:

1. That all authority issued to National Medtrans, LLC, (respondent) is under suspension effective June 09, 2021 for failure to maintain evidence of insurance on file with this Commission.
2. That respondent maintains a principal place of business at 992 South 2nd Street, Ronkonkoma, NY 11779.
3. That respondent was issued a Certificate of Public Convenience by this Commission on May 22, 2017, at A-6919658.
4. That respondent has failed to maintain evidence of Bond insurance on file with this Commission. The Bureau

of Investigation and Enforcement's proposed civil penalty for this violation is \$500.00 and cancellation of the Certificate of Public Convenience.

5. That respondent, by failing to maintain evidence of insurance on file with this Commission, violated 66 Pa.C.S. § 512, 52 Pa. Code § 32.2(c), and 52 Pa. Code § 32.11(a), § 32.12(a) or § 32.13(a).

Wherefore, unless respondent pays the penalty of \$500.00 or files an answer in compliance with the attached notice and/or causes its insurer to file evidence of insurance with this Commission within twenty (20) days of the date of service of this Complaint, the Bureau of Investigation and Enforcement will request that the Commission issue an Order which (1) cancels the Certificate of Public Convenience held by respondent at A-6919658 for failure to maintain evidence of current insurance on file with the Commission, (2) fines Respondent the sum of five hundred dollars (\$500.00) for the illegal activity described in this Complaint, (3) orders such other remedy as the Commission may deem to be appropriate, which may include the suspension of a vehicle registration and (4) imposes an additional fine on the respondent should cancellation occur.

Respectfully submitted,
Andrew Turriziani
Chief of Motor Carrier Enforcement
Bureau of Investigation and Enforcement
400 North Street
Harrisburg, PA 17120

VERIFICATION

I, Andrew Turriziani, Chief of Motor Carrier Enforcement, Bureau of Investigation and Enforcement, hereby state that the facts above set forth are true and correct to the best of my knowledge, information and belief and that I expect that the Bureau will be able to prove same at any hearing held in this matter. I understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 relating to unsworn falsification to authorities.

Date: 6/22/2021

Andrew Turriziani
Chief of Motor Carrier Enforcement
Bureau of Investigation and Enforcement

NOTICE

A. You must file an Answer within 20 days of the date of service of this Complaint. The date of service is the mailing date as indicated at the top of the Secretarial Letter. See 52 Pa. Code § 1.56(a). The Answer must raise all factual and legal arguments that you wish to claim in your defense, include the docket number of this Complaint, and be verified. You may file your Answer by mailing an original to:

Rosemary Chiavetta, Secretary
Pennsylvania Public Utility Commission
400 North Street
Harrisburg, PA 17120

Or, you may eFile your Answer using the Commission's website at www.puc.pa.gov. The link to eFiling is located under the Filing & Resources tab on the homepage. If your Answer is 250 pages or less, you are not required to file a paper copy. If your Answer exceeds 250 pages, you must file a paper copy with the Secretary's Bureau.

Additionally, a copy should either be mailed to:

Michael L. Swindler, Deputy Chief Prosecutor
 Pennsylvania Public Utility Commission
 Bureau of Investigation and Enforcement
 400 North Street
 Harrisburg, PA 17120

Or, emailed to Mr. Swindler at: RA-PCCmplntResp@pa.gov

B. If you fail to answer this Complaint within 20 days, the Bureau of Investigation and Enforcement will request that the Commission issue an Order imposing the penalty.

C. You may elect not to contest this Complaint by causing your insurer to file proper evidence of current insurance in accordance with the Commission's regulations and by paying the fine proposed in this Complaint by certified check or money order within twenty (20) days of the date of service of this Complaint. Accord certificates of insurance and faxed form Es and Hs are unacceptable as evidence of insurance.

The proof of insurance must be filed with the:

Compliance Office, Bureau of Technical Utility
 Services
 Pennsylvania Public Utility Commission
 400 North Street
 Harrisburg, PA 17120

Payment of the fine must be made to the Commonwealth of Pennsylvania and should be forwarded to:

Rosemary Chiavetta, Secretary
 Pennsylvania Public Utility Commission
 400 North Street
 Harrisburg, PA 17120

Your payment is an admission that you committed the alleged violation and an agreement to cease and desist from further violations. Upon receipt of the evidence of insurance from your insurer, and upon receipt of your payment, the Complaint proceeding shall be closed.

D. If you file an Answer which either admits or fails to deny the allegations of the Complaint, the Bureau of Investigation and Enforcement will request the Commission to issue an Order imposing the penalty set forth in this Complaint.

E. If you file an Answer which contests the Complaint, the matter will be assigned to an Administrative Law Judge for hearing and decision. The Judge is not bound by the penalty set forth in the Complaint, and may impose additional and/or alternative penalties as appropriate.

F. If you are a corporation, you must be represented by legal counsel. 52 Pa. Code § 1.21.

Alternative formats of this material are available for persons with disabilities by contacting the Commission's ADA Coordinator at 717-787-8714. Do not call this number if you have questions as to why you received this complaint. For those questions you may call 717-783-3847.

ROSEMARY CHIAVETTA,
 Secretary

[Pa.B. Doc. No. 21-1264. Filed for public inspection August 6, 2021, 9:00 a.m.]

PENNSYLVANIA PUBLIC UTILITY COMMISSION

Suspension of Regulatory and Statutory Deadlines; Modification to Filing and Service Requirements

Public Meeting held
 July 15, 2021

Commissioners Present: Gladys Brown Dutrieuille, Chairperson, Statement; David W. Sweet, Vice Chairperson; John F. Coleman, Jr.; Ralph V. Yanora

*Suspension of Regulatory and Statutory Deadlines;
 Modification to Filing and Service Requirements;
 M-2020-3019262*

Order

By the Commission:

On March 6, 2020, pursuant to subsection 7301(c) of the Emergency Management Services Code, 35 Pa.C.S. §§ 7101, et seq., Governor Tom Wolf issued a Proclamation of Disaster Emergency (Proclamation) proclaiming the existence of a disaster emergency throughout the Commonwealth, which Proclamation was timely renewed throughout the last fifteen months. The Proclamation authorized and directed the suspension of "the provisions of any regulatory statute prescribing the procedures for conduct of Commonwealth business, or the orders, rules or regulations of any Commonwealth agency, if strict compliance with the provisions. . . would in any way prevent, hinder, or delay necessary action in coping with this emergency."

In response to the COVID-19 pandemic, the Commission implemented telework for its entire staff. This means that the physical locations of the Commission, the Keystone Building in Harrisburg as well as satellite state office buildings in Philadelphia, Pittsburgh, and elsewhere across Pennsylvania, were not in use until further direction from the Commission. Obviously, this presented many challenges for the Commission, the regulated community, and the public.

Under these circumstances, it was necessary for the Commission to take additional measures to ensure continued operations. These measures were intended to prevent regulatory or statutory procedural rules, including those providing for the calculation of time periods for final Commission action, from interfering with the overall conduct of Commission business during the emergency. Therefore, on March 20, 2020, Chairman Gladys Brown Dutrieuille issued an Emergency Order that provided for the suspension of regulatory and statutory deadlines under appropriate circumstances and modified filing and service requirements. The Commission unanimously ratified the March 20 Emergency Order at its March 26, 2020, Public Meeting.

On June 10, 2021, the Pennsylvania Legislature passed a Concurrent Resolution (HR106) which terminates the Governor's Proclamation originally declared on March 6, 2020, and as amended and renewed. In a related action, Governor Wolf signed into law HB 854 on June 11, 2021, which provides "temporary regulatory flexibility authority" to "Commonwealth agencies" which issued an Order suspending a regulatory statute prescribing the procedures for conduct of Commonwealth business, or an Order, rule or regulation of a Commonwealth agency

which was suspended under 35 Pa.C.S. § 7301(F)(1). Under HB 854, such Orders are extended until September 30, 2021, unless sooner terminated by the authority initially authorizing them.

In light of the termination of the Proclamation of Disaster Emergency and the “temporary regulatory flexibility authority” provided in HB 854, the Commission hereby revises the March 26, 2020, Order. Specifically, to conform with the requirements of HB 854, the Commission adopts an expiration date of September 30, 2021.

Individual Commission Orders issued pursuant to the March 26, 2020, Order will have the full force and effect of law and will remain viable even if they address obligations and actions that extend beyond September 30, 2021.

Suspension / Extension of Deadlines

In our March 26, 2020, Order, we delegated the authority to determine the suspension, extension, waiver or change of any regulatory, statutory or procedural deadlines to individual Commission Bureau Directors whose bureaus are tasked with matters before the Commission. Each Bureau Director was authorized to make decisions regarding the necessity of modifying such deadlines. These modifications were treated as an action of staff and were reviewable by the Commission pursuant to 52 Pa. Code § 5.44 (regarding petitions for reconsideration from actions of the staff).

In addition, the Commission reserved the right to waive any statutory or regulatory deadline for action sua sponte, without request by any other party, in any proceeding in which it determined that strict adherence to an established deadline would interfere with its ability to administer the Public Utility Code.

The authority as described above, as authorized under the Proclamation of Disaster Emergency, will expire September 30, 2021.

Filing and Service Requirements During Emergency

The March 26, 2020, Order indicated that the Commission shall accept only e-filings of all documents. 52 Pa. Code § 1.4. Additionally, that Order provided that any filings containing confidential or proprietary information should be emailed to the Secretary of the Commission at rchiavetta@pa.gov. Finally, we directed that service by the Commission on parties will be exclusively electronic and service on Commission staff, as a party or otherwise, also shall be exclusively electronic.

The filing and service requirements as described above, as authorized under the Proclamation of Disaster Emergency, will expire September 30, 2021. Filing and service requirements after that date will be governed by our regulations. 52 Pa. Code Chapters 1, 3, and 5; *Therefore,*

It Is Ordered That:

1. The Commission’s March 26, 2020, Order is hereby modified consistent with this Order.
2. The Law Bureau shall publish a copy of this Order in the *Pennsylvania Bulletin*.

ROSEMARY CHIAVETTA,
Secretary

ORDER ADOPTED: July 15, 2021

ORDER ENTERED: July 15, 2021

Statement of Chairman Gladys Brown Dutrieuille

Today the Commission takes action to acknowledge the upcoming expiration of our temporary regulatory author-

ity. Over the course of the COVID Pandemic the Commission issued numerous iterations of temporary policy orders to ensure that utility service was maintained, utility bills were affordable, and that the Commission was able to prudently effectuate its public duties. I would like to commend all Commission Staff and my fellow colleagues for their tireless efforts to navigate through these extraordinary policies.

The Commonwealth has taken definitive steps to move us forward toward normalcy; with mask mandates lifted, businesses opening, and vaccination numbers increasing. It is under this context that the General Assembly and the Governor have modified the underlying legal foundation giving this Commission extraordinary regulatory accommodation. First, the passage of House Resolution 106 ended the Governor’s Proclamation of Disaster Emergency on June 10th. Also, the passage of House Bill 854 extended Commonwealth Agencies’ temporary regulatory authority until September 30, 2021.

I am pleased to take this step today officially acknowledging the finite expiration of our temporary COVID policy powers as of September 30th. I highlight that all Commission Orders issued under our temporary authority before September 30th will remain in force and effect even if such orders directed measures which continue past September 30th.

Thank you.

Date: July 15, 2021

GLADYS BROWN DUTRIEUILLE,
Chairperson

[Pa.B. Doc. No. 21-1265. Filed for public inspection August 6, 2021, 9:00 a.m.]

PENNSYLVANIA PUBLIC UTILITY COMMISSION

Telecommunications

A-2021-3027479. The United Telephone Company of Pennsylvania, LLC, d/b/a CenturyLink and Comcast Phone of Pennsylvania, LLC. Joint petition of The United Telephone Company of Pennsylvania, LLC, d/b/a CenturyLink and Comcast Phone of Pennsylvania, LLC for approval of an amendment to interconnection agreement under section 252(e) of the Telecommunications Act of 1996.

The United Telephone Company of Pennsylvania, LLC, d/b/a CenturyLink and Comcast Phone of Pennsylvania, LLC, by their counsel, filed on July 20, 2021, at the Pennsylvania Public Utility Commission (Commission), a joint petition for approval of an amendment to interconnection agreement under sections 251 and 252 of the Telecommunications Act of 1996.

Interested parties may file comments concerning the petition and agreement. Filings must be made electronically through eFiling with the Secretary, Pennsylvania Public Utility Commission, 400 North Street, Harrisburg, PA 17120. Comments are due on or before 10 days after the date of publication of this notice. The documents filed in support of The United Telephone Company of Pennsylvania, LLC, d/b/a CenturyLink and Comcast Phone of Pennsylvania, LLC joint petition are available for inspection.

tion at the Commission's web site at www.puc.pa.gov and at the applicant's business web site.

The contact person is Kathryn Sophy, Director, Office of Special Assistants, (717) 787-1827.

ROSEMARY CHIAVETTA,
Secretary

[Pa.B. Doc. No. 21-1266. Filed for public inspection August 6, 2021, 9:00 a.m.]

PHILADELPHIA PARKING AUTHORITY

Service of Notice of Motor Carrier Applications in the City of Philadelphia

The following permanent authority applications to render service as common carriers in the City of Philadelphia have been filed with the Philadelphia Parking Authority's (PPA) Taxicab and Limousine Division (TLD). Formal protests must be filed in accordance with 52 Pa. Code Part II (relating to Philadelphia Parking Authority) with the TLD's Office of the Clerk, 2415 South Swanson Street, Philadelphia, PA 19148, no later than August 23, 2021. The nonrefundable protest filing fee is \$5,000 payable to the PPA by certified check or money order. The applications are available for inspection at the TLD between 9 a.m. and 4 p.m., Monday through Friday (contact TLD Director Christine Kirlin, Esq. at (215) 683-9653 to make an appointment) or may be inspected at the business addresses of the respective applicants or attorneys, or both.

Doc. No. A-21-07-06. Galextar, LLC (3811 Warfield Drive, Huntingdon Valley, PA 19006): An application for a

medallion taxicab certificate of public convenience (CPC) to transport, as a common carrier, persons in taxicab service between points within the City of Philadelphia and from points in the City of Philadelphia to points in Pennsylvania, and return. *Attorney for Applicant:* David R. Alperstein, Esq., 314 Cherry Avenue, Voorhees, NJ 08043.

Doc. No. A-21-07-07. Badhan Taxi, LLC (207 Glendale Road, Upper Darby, PA 19082): An application for a medallion taxicab CPC to transport, as a common carrier, persons in taxicab service between points within the City of Philadelphia and from points in the City of Philadelphia to points in Pennsylvania, and return. *Attorney for Applicant:* David R. Alperstein, Esq., 314 Cherry Avenue, Voorhees, NJ 08043.

Doc. No. A-21-07-08. Khondoker, LLC (253 Ashby Road, Upper Darby, PA 19082): An application for a medallion taxicab CPC to transport, as a common carrier, persons in taxicab service between points within the City of Philadelphia and from points in the City of Philadelphia to points in Pennsylvania, and return. *Attorney for Applicant:* David R. Alperstein, Esq., 314 Cherry Avenue, Voorhees, NJ 08043.

Doc. No. A-21-07-09. Oromia Cab, LLC (6624 Harley Street, Philadelphia, PA 19142): An application for a medallion taxicab CPC to transport, as a common carrier, persons in taxicab service between points within the City of Philadelphia and from points in the City of Philadelphia to points in Pennsylvania, and return. *Attorney for Applicant:* David R. Alperstein, Esq., 314 Cherry Avenue, Voorhees, NJ 08043.

SCOTT PETRI,
Executive Director

[Pa.B. Doc. No. 21-1267. Filed for public inspection August 6, 2021, 9:00 a.m.]

PENNSYLVANIA BULLETIN

Volume 51

Number 32

Saturday, August 7, 2021 • Harrisburg, PA

Part II

This part contains the
Governor's Office's
Catalog of Nonregulatory
Documents Notice



NOTICES

GOVERNOR'S OFFICE

Catalog of Nonregulatory Documents

Under Executive Order 1996-1, agencies under the jurisdiction of the Governor must catalog and publish nonregulatory documents such as policy statements, guidance manuals, decisions, rules and other written materials that provide compliance related information. The following compilation is the twenty-fifth list of the nonregulatory documents.

This catalog is being provided to ensure that the public has complete access to the information necessary to understand and comply with State regulations. We have made every effort to ensure that the catalog includes all documents in effect as of August 10, 2021; however, due to the breadth and changing nature of these documents, we cannot guarantee absolute accuracy. Facilitating access to information is important to enhancing the partnership between the regulated community and the State.

**Office of
ADMINISTRATION
(OA)**

Editor's Note: The Index of Issuances, Manual M210.3, issued by the Governor's Office of Administration, Directives Management System, includes Executive Orders, Management Directives and Manuals. New or revised documents to the Index are published monthly in the *Pennsylvania Bulletin* and the entire index is revised yearly in the *Pennsylvania Code*.

**Department of
AGING**

The following is a catalog of current nonregulatory documents for the Pennsylvania Department of Aging. Documents dating prior to 2012 have been excluded but can often be found under the Publications & Reports section of the Department's website at www.aging.pa.gov.

I. LEGAL DECISIONS

Contact: Neeka Jones, Chief Counsel; (717) 783-0509
Office of Chief Counsel

- *Peek v. Department of Aging*, 873 A.2d (Pa. Commw. 2005).
- *Silo v. Commonwealth*, 886 A.2d 1193 (Pa. Commw. 2005).
- *Commonwealth v. TAP Pharmaceutical Products, Inc.*, 885 A.2d 1127 (Pa. Commw. 2005).
- *Christian Street Pharmacy v. Department of Aging*—unreported Commonwealth Court Opinion—May 30, 2007.
- *Christian Street Pharmacy v. Pa. Department of Aging*, 946 A.2d 798 (Pa. Commonwealth Court, April 10, 2008).
- *Commonwealth v. TAP Pharmaceutical Products, et al.*, 212 MD 2004.
- *Commonwealth v. Janssen Pharmaceutical Inc. Philadelphia Court of Common Pleas*, Case # 002181.
- *Peake v. Commonwealth*, 132 A.3d 506 (Pa. Commw. 2015).

II. INTERNAL GUIDELINES

Current Aging Program Directives

Contact: Steven Horner, Deputy Secretary; (717) 425-5065

A. AREA AGENCY ON AGING ADMINISTRATION

- 13-01-01 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 2012-13 Amendment # 1
- 13-01-02 Area Agency on Aging Program Requirements, Planning Allocations and reporting Requirements for Nursing Home Transition Program FY 2012-13
- 13-01-04 2012-13 Aging Block Grant Amendment # 1: Funding Allocations
- 13-01-05 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 2012-13
- 14-01-01 Area Agency on Aging Program Requirements, Planning Allocations And Aging Services Block Grant Format For FY 2013-2014-Revision # 1
- 14-01-02 OPTIONS Services Reporting Instructions
- 14-01-04 Area Agency on Aging Program Requirements, Planning Allocations and Reporting Requirements for the Title XIX Agreement for FY 2013-14 Revision # 1
- 14-01-05 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 2013-14 Revision # 2
- 15-01-01 FY 2014-15 Allocations
- 15-01-02 OPTIONS Spending Plan
- 15-01-03 Pennsylvania Link to Aging and Disability Resources clarifies program requirements, structure and funding for FY 2014-2015 Link program
- 15-01-04 Area Agency on Aging Program Requirements, Planning Allocations and Reporting Requirements for the Title XIX Agreement, FY 2014-15 Revision # 1

- 15-01-05 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format, FY 2014-15 Revision # 1
 - 15-01-06 Administration
 - 15-01-07 Hearings and Appeals
 - 15-01-09 Assessment
 - 15-01-10 Block Grant FY 2014-15 Allocation Revision
 - 15-01-11 Title XIX Agreement FY 2014-15 Allocation Revision
 - 16-01-07 Title XIX Funding Revision No. 1
 - 16-01-06 Cooperative Grant Agreement Allocation Revision No. 2
 - 16-01-05 AAA 2016-20 Area Plan
 - 16-01-03 AAA Program Requirements, Planning Allocations & Reporting Requirements for Title XIX Agreement, FY 2015-16 Revision # 1
 - 16-01-02 OPTIONS Services Reporting Instructions
 - 16-01-01 AAA Program Requirements, Planning Allocations & Aging Services Block Grant Format, FY 2015-2016 Revision # 1
 - 17-01-04 AAA Program Requirements, Planning Allocations and Title XIX Format for FY 2016-17
 - 17-01-03 Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 2016-17
 - 17-01-02 AAA Program Requirements, Planning Allocations and Title XIX Format for FY 2016-17
 - 17-01-01 AAA Program Requirements, Planning Allocations and Aging Services Block Grant Format
 - 18-01-01 Cooperative Agreement Initial 2017-18
 - 18-01-02 Area Agency on Aging Program Requirements, Planning Allocations and Title XIX Format for FY 2017-18
 - 18-01-03 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 2017-18 Revision # 2
 - 19-01-01 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 2018-19 Revision # 1
 - 19-01-02 Area Agency on Aging (AAA) Program Requirements, Planning Allocations and Title XIX Format for FY 2018-2019 (PDF).
 - 19-01-03 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 2018-19-Revision # 2
 - 20-01-01 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 19-20 Revision # 1
 - 20-01-02 Title XIX Funding Amendment No. 1 for FY 2019-20
 - 20-01-03 Area Agency on Aging Program Requirements, Planning Allocations and Aging Services Block Grant Format for FY 19-20 Revision # 2
 - 20-01-04 AAA 2020-24 Area Plan Requirements
 - 20-01-05 AAA Admin ASBG FY 19-20 Rev. # 3
 - 20-01-06 AAA Admin Title XIX FY 2019-20 Rev. # 1
- B. CONGREGATE MEALS**
- 15-03-01 Policies and Standards for Food Safety and Menu Compliance Monitoring
 - 15-03-02 Policies and Standards for the Department of Aging Nutrition Services
- C. SOCIALIZATION, RECREATION, EDUCATION & HEALTH PROMOTION**
- 19-04-01 OAA Title IIID Funding for Evidence-Based Programs and Health & Wellness Program—Effective 7-1-20
- D. EMPLOYMENT SERVICES**
- 12-05-02 Fiscal Year (FY) 12-13 Title V Allocation, Slot Level, Fiscal, Program and Reporting Requirements
 - 12-05-03 Fiscal Year (FY) 12-13 Amended SCSEP Allocations and Slot Levels
 - 13-05-01 Fiscal Year (FY) 13-14 Title V Allocation, Slot Level, Fiscal, Program and Reporting Requirements
 - 14-05-01 Fiscal Year (FY) 14-15 Title V Allocation, Slot Level, Fiscal, Program and Reporting Requirements
 - 15-05-01 Fiscal Year (FY) 14-15 SCSEP Funding Allocations
 - 16-05-01 Fiscal Year (FY) 15-16 SCSEP Funding
 - 16-05-02 Fiscal Year (FY) 16-17 Title V Allocation, Slot Level, Fiscal, Program and Reporting Requirements
 - 16-05-03 On-the-Job Experience Policy
 - 16-05-04 Standardized Senior Community Service Employment Program (SCSEP) Participant File Contents and Monitoring Policy
 - 17-05-02 Fiscal Year (FY) 17-18 Title V Allocations, Slot Level, Fiscal, Program and Reporting Requirements
 - 18-05-01 Final Fiscal Year 17-18 SCSEP Funding Allocations
 - 18-05-02 Fiscal Year 18-19 Title V Allocation, Slot Level, Fiscal, Program and Reporting Requirements
 - 18-05-03 SCSEP Revised Durational Limit Policy
 - 18-05-04 SCSEP Policies Governing Federal Holidays, necessary Sick Leave, Leave of Absence, Terminations, and Grievances (PDF)

- 19-05-01 Fiscal Year (FY) 19-20 Title V Allocation, Slot Level, Fiscal, Program and Reporting Requirements
- 20-05-01 SCSEP FY 20-21 Title V Allocation, Slot Level, Fiscal Program and Reporting Requirements
- 21-05-01 SCSEP FY 21-22 Title V Allocation, Slot Level, Fiscal Program and Reporting Requirements

E. PASSENGER TRANSPORTATION

- 14-07-01 Transportation Payer of Last Resort

F. OMBUDSMAN

- 13-10-01 Upgrade to Statewide Reporting System Ombudsman Manager (Replaces 02-10-01)
- 16-10-01 Long Term Care Ombudsman
- 16-10-01 Regulation Compliance Manual
- 16-10-01 Update to APD Memo

G. ADULT DAY SERVICES

- 14-20-01 Older Adult Daily Living Centers Dually Licensed as an Adult Training Facility

H. PROTECTIVE SERVICES INTAKE AND INVESTIGATION

- 15-24-01 RON Intake and Payment for Ages 18-59
- 16-24-01 Report of Need Notifications for Department of Health Licensed Facilities
- 18-24-01 Revised Report of Need and Instructions (replaces any previous versions and instructions)
- 17-24-01 Protective Services Quality Assurance and Monitoring Protocol
- 19-24-01 Missing Persons Investigation Requirements
- 19-24-02 Revisions to 18 Pa.C.S § 2713 (Neglect of a Care-Dependent Person), Including the Creation of § 2713.1 (Abuse of a Care-Dependent Person) and changes to the Investigation, Summary, and Assessment (IS&A) form
- 19-24-03 Investigative Requirements When an Older Adult Cannot Be Located (revised 19-24-01)

I. DOMICILIARY CARE

- 13-25-01 2014 Domiciliary Care Payment to Provider
- 15-25-01 2015 Domiciliary Care Payment to Provider
- 16-25-01 2016 Domiciliary Care Payment to Provider
- 17-25-01 2017 Domiciliary Care Payment to Provider
- 17-25-02 2018 Domiciliary Care Payment to Provider
- 18-25-01 2019 Domiciliary Care Payment to Provider
- 19-25-01 2020 Domiciliary Care Payment to Provider

III. POLICY AND PROCEDURES MANUAL:

I. Administration

- A. Directive—Issuance of Aging Service Policy & Procedure Manual Chapter I: Administration
- B. Chapter—Chapter I: Administration
- C. Definitions and Service Standards
 - Appendix A. Definitions
- D. Documentation Requirements
 - N/A
- E. Forms
 - N/A
- F. SAMS Data Entry Requirements
 - N/A
- G. Regulations and Citations
 - N/A
- H. Resources
 - Frequently Asked Questions (PDF)

II. Hearings and Appeals

- A. Directive—Issuance of Aging Service Policy & Procedure Manual Chapter II: Hearings & Appeals
- B. Chapter—Chapter II: Hearings and Appeals
- C. Definitions and Service Standards
 - N/A
- D. Documentation Requirements
 - N/A
- E. Forms
 - Notice of Appeal Rights (PDF)
 - Consumer—Adverse Action Notice and Appeal Instructions
 - Provider—Adverse Action Notice and Appeal Instructions
- F. SAMS Data Entry Requirements
 - N/A
- G. Regulations and Citations
 - Appendix C.1—6 Pa. Code Chapter 3—Hearings and Appeals
 - Appendix C.3—6 Pa. Code Chapter 21—Domiciliary Care Services for Adults
- H. Resources
 - N/A

III. Assessment

- A. Directive—Coming Soon
- B. Chapter—Coming Soon
- C. Definitions and Service Standards—Coming Soon
- D. Documentation Requirements—Coming Soon
- E. Forms
 - Caregiver Assessment Tool (CAT)
 - Caregiver Assessment Tool (CAT) Instructions
 - Needs Assessment Tool (NAT)
 - Needs Assessment Tool (NAT) Instructions
 - Needs Assessment Tool Express (NAT-E)
 - Needs Assessment Tool Express (NAT-E) Instructions
- F. SAMS Data Entry Requirements—Coming Soon
- G. Regulations and Citations—Coming Soon

IV. OPTIONS Program

- A. Directive—Issuance of Aging Service Policy and Procedure Manual Chapter IV: OPTIONS Program
- B. Chapter—Chapter IV: OPTIONS Program
- C. Definitions and Service Standards
 - Appendix A.1 OPTIONS Service Standards
- D. Documentation Requirements
 - Appendix B.1 OPTIONS Service Order Documentation Requirements
- E. Forms
 - Appendix C.1 OPTIONS Consumer Reimbursement: Self-Employed/Independent Contractor Declaration
 - Appendix C.2 OPTIONS Consumer Reimbursement Form: Personal Care and Home Support
 - Appendix C.3 OPTIONS Consumer Reimbursement Form: Other
- F. SAMS Data Entry Requirements
 - Appendix D.1 SAMS Data Entry Requirements
- G. Regulations and Citations
 - Appendix E.1 28 Pa. Code Chapter 601: Home Health Care Agencies
 - Appendix E.2 28 Pa. Code Chapter 611: Home Care Agencies and Home Care Registries
- H. Resources
 - Appendix F.1 U.S. Citizen and Lawful Permanent Resident Requirements
 - Appendix F.2 OPTIONS to MA Long-Term Services and Supports Transfer Process
 - Appendix F.3 OPTIONS Cost Share Scale
 - Appendix F.4 Financial Thresholds for Mandatory Medical Assistance Eligibility Determination Process

V. Care Management

- A. Directive—Coming Soon
- B. Chapter—Coming Soon
- C. Definitions and Service Standards—Coming Soon
- D. Documentation Requirements—Coming Soon
- E. Forms—Coming Soon
- F. SAMS Data Entry Requirements—Coming Soon
- G. Regulations and Citations—Coming Soon
- H. Resources—Coming Soon

VI. Caregiver Support Program

- A. Directive—Issuance of Aging Service Policy and Procedure Manual Chapter VI: Caregiver Support Program
- B. Chapter—Chapter VI: Caregiver Support Program
- C. Definitions and Service Standards
 - Appendix A.1 CSP Eligibility Quick Reference Chart
 - Appendix A.2 CSP Program Service Standards
- D. Documentation Requirements
 - N/A
- E. Forms
 - Appendix C.1 CSP Conditions of Participation/Certificate of Accountability Form
 - Appendix C.2 CSP Self-Employed/Independent Contractor Declaration Form
 - Appendix C.3 Caregiver Reimbursement for Services and Supplies Form

- Appendix C.4 Caregiver Reimbursement for Personal Care and In-Home Respite Form
- F. SAMS Data Entry Requirements
 - Appendix D.1 SAMS Data Entry Requirements
- G. Regulations and Citations
 - Appendix E.1 PA Caregiver Support Program Regulations
 - Appendix E.2 Older American's Act
 - Appendix E.3 PA Caregiver Support Act of 2011
- H. Resources
 - Appendix F.1 Acceptable Proof of PA Residency
 - Appendix F.2 CSP Reimbursement Percentage Guide
 - Appendix F.3 Resources for Caregivers of Children

IV. TECHNICAL ASSISTANCE BULLETINS

- 06-20-01: Interim Licensure Process for Older Adult Daily Living Centers
- 06-20-02: Certificate of Occupancy Code for Older Adult Daily Living Centers
- 18-24-01: Adult Protective Services Payment Requirements
- 18-29-01: AAA/LIFE Program Interface

V. COUNCIL ON AGING

Contact: Faith Haeussler, Executive Director; (717) 736-9402

- Pennsylvania Council on Aging Bylaws

VI. PHARMACEUTICAL PROGRAM (PACE)

Contact: PACE Operations Division; (717) 787-7313

- PACE Provider Manual

A. PROVIDER BULLETINS

- PPB-20-011 PACE-CRDP-SPBP Audit and Telephone Prescription Changes REVISED
- PPB-20-010 REVISED PACE RDP and SPBP2 Non Par Labeler Code Bulletin
- PPB-20-009 REVISED PACE CRDP and SPBP2 Non Par Labeler Code Bulletin
- PPB-20-008 PACE and CRDP Non Par Labeler Code Bulletin
- PPB-20-007 PACE-CRDP-SPBP Audit and Telephone Prescription Changes (002)
- PPB-20-006 REVISED PACE and CRDP Non Par Labeler Code Bulletin
- PPB-20-005 PACE and CRDP Non Par Labeler Code Bulletin
- PPB-20-004 PACE Early Refill Edit UPDATE
- PPB-20-003 PACE Early Refill Edit
- PPB-20-002 Billing Partial Fills
- PPB-20-001 340 B Pricing Reminder Bulletin
- PPB-19-001 Non Par Labeler Code Bulletin
- PPB-19-002 REVISED Non Par Labeler Code Bulletin
- PPB-19-004 AutoCAT and WCSF Termination Bulletin 2-26-19
- PPB-19-005 PACE Valid Claim Data
- PPB-19-006 PACE Medication Synchronization
- PPB-18-001 Sensipar Bulletin PACE and CRDP

- PPB-18-003 Carisoprodol Bulletin PACE
- PPB-18-004 Standing Order for Naloxone Bulletin
- PPB-18-005 Opioid Disaster Declaration
- PPB-18-006 WEB PORTAL ENROLLMENT
- PPB-18-007 NEW EDIT CRITERIA for BENZODIAZEPINES, SEDATIVE HYPNOTICS, MUSCLE RELAXANTS and OPIOIDS EFFECTIVE July 23, 2018
- PPB-18-008 New Edit Criteria for Opioid max duration effective Oct 10, 2018
- PPB-18-009 Non Par Labeler Code Bulletin
- PPB-18-010 Benzodiazepines and Sedative Hypnotics MX bulletin
- PPB-18-011 PACENET Income Limits Bulletin
- PPB-18-012 PACE and SPBP Third Party Liability Recovery Project
- PPB-18-013 PACE CRDP SPBP Get Help Now Campaign Bulletin
- PPB-18-014 PACE and SPBP Third Party Liability Recovery Project FAQ Bulletin
- PPB-18-015 Medicare Part D partner plans 2019
- PPB-18-016 Get Help Now Campaign Reminder Bulletin
- PPB-17-001 Medicare Part D Partner Plans 2017 sent January 2017
- PPB-17-002 Commonwealth of Pennsylvania Drug Manufacturers' Rebate Program Non Participating Manufacturers—sent February 2017
- PPB-17-003 Commonwealth of Pennsylvania Rebate Program Non Participating Drug Manufacturers Revised—sent February 2017
- PPB-17-004 Commonwealth of Pennsylvania Rebate Program Non Participating Drug Manufacturers—Revision # 2—sent March 2017
- PPB-17-005 Date of Birth Edit—sent June 2017
- PPB-17-006 Restricted Stimulants for PACE—sent May 2017
- PPB-17-007 Commonwealth of Pennsylvania Drug Manufacturers' Rebate Program Non Participating Manufacturers sent May 2017
- PPB-17-008 Short Cycle Claims Reprocessing sent May 2017
- PPB-17-009 Date of Birth Edit—UPDATE—sent May 2017
- PPB-17-010 DUR Edits—sent June 2017
- PPB-17-011 Commonwealth of Pennsylvania Drug Manufacturers' Rebate Program REVISION—sent June 2017
- PPB-17-012 DOB Bulletin Implementation
- PPB-17-013 PACE CRDP SPBP2 Non participating Manufacturers Bulletin
- PPB-17-014 PACE Dispensing Fee Revision Bulletin
- PPB-17-015 PACE CRDP SPBP2 Non participating Manufacturers Bulletin
- PPB-17-016 Surrounding State Edit Bulletin
- PPB-17-017 Med D plans 2018 bulletin
- PPB-16-001 Prescriber Edit Enhancement sent January 2016
- PPB-16-002 Prescriber Edit Enhancement: Implementation sent January 2016
- PPB-16-003 Part D Transition Period: Ending sent February 2016
- PPB-16-004 AstraZeneca Recall sent February 2016
- PPB-16-005 Rejected Reversal Recovery sent March 2016
- PPB-16-006 Proton Pump Inhibitor (PPI) Implementation sent March 2016
- PPB-16-007 Update: Federal Upper Limits (FUL) sent March 2016
- PPB-16-008 Postponed Rejected Reversal Recovery sent March 2016
- PPB-16-009 Drug Manufacturers' Rebate Program Non Participating Manufacturer sent March 2016
- PPB-16-010 Mandatory Substitution sent April 2016
- PPB-16-011 Revised Audit Manual sent April 2016
- PPB-16-012 Compound Edit sent May 2016
- PPB-16-013 Update: Federal Upper Limits (FUL) sent April 2016
- PPB-16-014 DUR High Dose Edits sent May 2016
- PPB-16-015 New PACE Provider Agreement sent May 2016
- PPB-16-016 New PACE Legislation sent November 2016
- PPB-16-017 Drug Manufacturers' Rebate Program sent August 2016
- PPB-16-018 Short Term Opioid Edit sent September 2016
- PPB-16-019 Therapeutic Duplication Edit sent September 2016
- PPB-16-020 Drug Manufacturers Update sent September 2016
- PPB-15-001 New Edits Bulletin sent January 2015
- PPB-15-002 Medicare Part D Plan Information Bulletin sent January 2015
- PPB-15-003 FUL (Federal Upper Limits) Reimbursement Bulletin sent January 2015
- PPB-15-004 Alzheimer Disease Edits Bulletin sent February 2015
- PPB-15-005 Quantity Limits Bulletin sent March 2015
- PPB-15-006 Part D Plan Transition Period Bulletin sent March 2015
- PPB-15-007 System Upgrade Window Bulletin sent May 2015
- PPB-15-008 \$4,000 Prescription Procedure Revision Bulletin sent June 2015

- PPB-15-009 Drug Manufacturers' Rebate Program Non Participating Manufacturers sent August 2015
- PPB-15-010 Praluent® (alirocumab) Injection sent August 2015
- PPB-15-011 Mandatory Substitution sent August 2015
- PPB-15-012 Prolia® (denosumab) Injection sent August 2015
- PPB-15-014 Levemir® (Insulin Detemir [rDNA Origin] Injection) Day's Supply sent September 2015
- PPB-15-015 Immunizations: Influenza Vaccine sent October 2015
- PPB-15-016 Drug Manufacturers' Rebate Program Non Participating Manufacturers sent September 2015
- PPB-15-017 2016 Edit Enhancements sent December 2015
- PPB-15-018 Cost Exceeds Maximum Edit Revision sent October 2015
- PPB-15-019 Prescriber Edit Enhancement sent December 2015
- PPB-15-020 Medicare Part D Partner Plans 2016 sent December 2015
- PPB-14-005 ProDUR Editing of Part D claims Bulletin sent September 2014
- PPB-14-006 ProDUR Edit Additions Bulletin sent September 2014
- PPB-14-007 FUL (Federal Upper Limit) Reprocessing Bulletin sent September 2014
- PPB-14-009 Non-participating Manufacturers Bulletin sent October 2014
- PPB-13-002 FUL Reimbursement Bulletin sent May 2013
- PPB-13-003 New DUR Edits Bulletin sent March 2013
- PPB-13-004 Rejected Reversals Bulletin sent April 2013
- PPB-13-005 NCPDP 7C Edit Bulletin sent March 2013
- PPB-13-006 Compound Enhancement Bulletin sent May 2013
- PPB-13-007 Non-Participating Manufacturers Bulletin sent May 2013
- PPB-12-001 Part D Plans with Agreements Bulletin sent January 2012
- PPB-12-002 D.Ø Postponement Bulletin sent March 2012
- PPB-12-003 PACE Implementation Bulletin sent April 2012
- PPB-12-004 Correct BIN number on secondary claims sent March 2012
- PPB-12-006 PACE Implementation reminder Bulletin sent April 2012
- PPB-12-007 PACE Portal Announcement Bulletin sent April 2012
- PPB-12-008 NCPD v5.1Denial Date Bulletin sent May 2012
- PPB-12-009 Prescriber NPI edit Bulletin sent May 2012
- PPB-12-010 4Rx Identifier Edit Bulletin sent June 2012
- PPB-12-013 Non-Participating Manufacturers Bulletin sent September 2012
- PPB-12-014 FUL (Federal Upper Limits) Bulletin sent October 2012
- PPB-12-015 Short Cycle Dispensing Bulletin sent October 2012
- PPB-12-016 Part D Plans for 2013 sent November 2012
- PPB-12-018 Pro DUR Bulletin sent November 2012

B. PHYSICIAN EDUCATIONAL TRAINING

- Evaluation and management of Alzheimer's Disease and related disorders
- Aggregating the evidence on antiplatelet drugs: A review of recent clinical trials
- Helping patients with COPD breathe easier: Integrating the latest evidence on chronic lung disease into primary care practice
- Preventing falls in the elderly: What primary care clinicians can do to reduce injury and death
- Acid Suppression Therapy: Neutralizing the Hype
- Managing pain in the elderly
- Managing pain without overusing opioids: Implementing safe, effective, and less risky analgesic strategies
- Weighing the evidence on obesity and its management
- Just a spoonful of medicine helps the sugar go down: Improving the management of type 2 diabetes
- Preventing overuse of antipsychotic drugs in nursing home care
- Evaluating and managing urinary incontinence
- Anticoagulation: a key strategy—slow(er), even if not steady, wins the race
- Heart failure: Managing risk and improving patient outcomes
- Managing type 2 diabetes: a spoonful of medicine helps the sugar go down, but there's more to it than that
- Lowering lipid levels

VII. PROTECTIVE SERVICES

Contact: Denise Getgen, Director; (717) 772-0184

- Older Adult Protective Services Guidance Tool

VIII. EDUCATION & OUTREACH

Contact: Steve Rodgers, Director; (717) 783-7132

A. APPRISE SHIP Tracking and Reporting System (STARS) Manual

- Telecenter Manual
- Local Coordinator Manual
- APPRISE Volunteer Handbook
- APPRISE On-site Assessment Guide for Local Programs
- APPRISE On-site Assessment Guide for Regional Coordinators
- APPRISE Mentee Guide
- APPRISE Mentor Guide

B. HEALTH & WELLNESS

- Health & Wellness Program Coordinator Manual

IX: COVID-19 GUIDANCE

Contact: Karen Gray, Director, Office of Communications;
(717) 705-3702

A. COVID-19 Closure Provider Guidance

- 3/15/20 Adult Day Centers
- 4/22/20 Domiciliary Care Backup Plan
- 4/7/20 FBI Background Checks
- 4/20/20 Legal Services
- 3/15/20 OPTIONS/Caregiver Support/Domiciliary Care
- 3/18/20 Protective Services
- 3/15/20 Senior Community Centers
- 4/29/20 Senior Community Service Employment Program

B. COVID-19 Reopening Provider Guidance

- 6/3/20 Adult Day Centers
- 8/12/20 Consumer Acknowledgment Form
- 6/8/20 Consumer Contact & In-Home Visits
- 8/12/20 Consumer Notice Form
- 6/23/20 Domiciliary Care
- 6/15/20 Protective Services
- 5/25/21 Senior Community Centers—Lifting Mitigation Strategies
- 5/18/21 Senior Community Service Employment Program Temporary Increase in Weekly Hours
- 6/13/20 Senior Community Center Reopening Guidance

C. COVID-19 Resurgence Provider Guidance

- 8/28/20 Aging Services
- 8/28/20 Protective Services
- 8/28/20 Senior Community Centers
- 12/3/20 Senior Community Service Employment Program

D. COVID-19 Provider Forms

- 8/12/20 Consumer Acknowledgment Form
- 8/12/20 Consumer Notice Form
- 8/28/20 Mitigation Strategies Change Form

**Department of
AGRICULTURE**

I. POLICY STATEMENTS**A. Bureau of Administrative Services**

- Right-to-Know Procedures—Public Access to Information

Contact: Susan West (717) 787-5674

B. Bureau of Food Assistance

- Allowable Uses of State Food Purchase Program Capital Asset Program (CAP) Monies

Contact: Sandy Hopple (717) 772-2693

C. Bureau of Market Development

- Instructions for Completion of Application for Fairs Capital Improvement Matching Funds Grant

Contact: Tracy Barone (717) 772-3094

D. State Horse Racing Commission

- Licensing Procedures and Standards for Applicants—Bureau of Harness Racing

Contact: Nicole McCrone (717) 265-7751

- Licensing Procedures and Standards for Applicants—Bureau of Horse Racing

Contact: Nicole McCrone (717) 265-7751

II. GUIDANCE MANUALS**A. Bureau of Animal Health and Diagnostic Services**

- Pennsylvania Animal Diagnostic Laboratory System User Guide
- Guidance on Veterinary Practices Amid COVID-19 Pandemic
- COVID-19 Guidance: Livestock Markets
- COVID-19 Guidance: Agricultural Auctions and Markets
- National Poultry Improvement Plan (NPIP) Enrollment Instructions for Subpart 145E Non-Commercial Hatcheries in PA
- National Poultry Improvement Plan (NPIP) Enrollment Instructions for Subpart 145E Commercial Hatcheries in PA
- National Poultry Improvement Plan (NPIP) LPAI Monitored Program Enrollment Instructions for Commercial Table Egg Layer Flocks; Slaughter Plants and Affiliated Flocks; and Raised-for-Release Game Birds/Waterfowl in PA
- Certified Poultry Technician User Guide
- Dealers, Agents and Haulers of Domestic Animals—Requirements

Contact: Dr. Kevin Brightbill (717) 705-1626

- Pennsylvania Animal Diagnostic Laboratory System Fee Schedule

Contact: Deepanker Tewari (717) 787-8808

B. Bureau of Dog Law Enforcement

- Standard Operating Procedures Manual

Contact: Kristen Donmoyer (717) 787-3062

C. Bureau of Farmland Preservation

- A Guidebook to Farmland Preservation
- Agricultural Security Area Handbook

Contact: Doug Wolfgang (717) 783-3167

D. Bureau of Food Assistance

- Farmers Market Nutrition Program—Farmer/Vendor Procedure Manual
- Woman, Infants, and Children (“WIC”) FMNP Procedure Manual
- Self Declaration of Need: Income Poverty Guidelines for TEFAP, with USDA Nondiscrimination Statement
- CSFP Applicant Self-Declaration of Need with USDA Nondiscrimination Statement

Contact: Sandy Hopple (717) 772-2693

E. Bureau of Food Safety and Laboratory Services

- Open Air Markets Requirements for Food Protection within a Retail Food Facility
- Guidelines for the Preparation of Sushi Products
- Guidance for Labeling Packaged Foods in Retail Food Facilities
- Checklist for Mobile Food Facilities in PA
- Checklist for Temporary Food Facilities Operating with Permanent Licenses in PA
- Checklist for Retail Food Facilities Operating with Temporary Licenses in PA

- Current Good Manufacturing Practices (GMPs)—Food Establishment Checklist
- Canning of Acid, Acidified, or Fermented Foods and Beverages—Guidance for PA Commercial Food Processors
- Canning of Acid, Acidified, or Fermented Foods and Beverages—Guidance for PA Limited Food Establishments
- Guidelines for Apple Cider/Juice Processors in PA
- Guidelines for Maple Syrup Processors
- Kombucha Brewing and Bottling Guidelines—Hazard Controls and Preventive Controls for Safety
- Guidelines for Honey Processors in PA
- Honey Registration Guide
- Rabbit and Poultry Slaughter/Processing Requirements
- Rabbit Slaughtering Operations—Rabbit Health
- Guidelines for Product Samples
- Sanitation and Food Safety in the Deli
- Ready-to-Eat Time/Temperature Control for Safety Food—Date Marking
- Labeling Requirements of Food Products at Retail Food Facilities—Unpackaged Food Portioned to Consumer Specifications
- Labeling Requirements of Food Products at Retail Food Facilities—Unpackaged Food—Customer Self-Service
- Labeling Requirements of Food Products at Retail Food Facilities
- Guidance for Labeling Packaged Foods in Retail Food Facilities
- Eggs from Small Flock Producers
- Clean-Up for Vomiting and Diarrheal Event in Retail Food Facilities
- Mobile Food Facility Operation Guide—Guidelines for MFF Licensing—Permanent Licenses and Temporary Licenses
- Barbequing in PA
- Pre-Operational Guide for Temporary Food Facilities with Temporary Licenses
- Specialized Processes at Retail
- Reduced Oxygen Packaging (ROP) Policy and Procedures
- Consumer Food Safety for Emergencies
- Restaurants and Retail Food Stores Reopening after Flooding
- Emergency Guideline for Food Facilities during Boil Water Advisory and Other Public Notices
- Restaurant and Retail Food Facilities—Responding to a Power Outage
- Guidance for Loss of Water Service in Food Facilities
- Farmers Market General Guidelines
- Farmers Market Guide to Licensing and Sales Tax
- Current Local Health Jurisdiction listing
- Temporary vs. Permanent at Event Requirements Comparison Chart
- HACCP General Guide to Hazards
- HACCP Plan in PA Retail Food Facilities—Plan Content Requirements
- Food Employee Certification—List of Course Providers
- Food Employee Certification—Food Safety for Non Profits
- Seasonal Farm Labor Camps—An Operators Guide to Farm Labor Camps in PA
- Seasonal Farm Labor Camps—SFLC Plan Review Checklist
- Seasonal Farm Labor Camps—SFLC Self—Inspection
- Manufactured Foods—Canned Food Decision Tree
- Manufactured Foods—Foods with a Standard of Identity
- Manufactured Foods—Manufacturing Reference Sheet
- Frozen Desserts—Frozen Dessert Cleaning Flowchart

- Frozen Desserts—Frozen Dessert Guidelines
 - Frozen Desserts—Frozen Dessert Machine Cleaning Procedures
 - Frozen Desserts—Frozen Dessert Testing Fact Sheet
 - Milk—Milk Labeling Standards
 - Milk—Milk Labeling Flexibility Memo
- Contact: Sheri L. Morris (717) 787-4315

F. Bureau of Plant Industry

- Instructions for Licensing under the Pennsylvania Commercial Feed Law
 - Veterinary Feed Directive from FDA
 - Exhibitor's Guide to Veterinary Feed Directive
 - Instructions for Licensing under the Pennsylvania Fertilizer Act
 - Directions for Renewing Specialty Fertilizer Registration in Pennsylvania
 - Instruction for Licensing under the Pennsylvania Agricultural Liming Materials Act
- Contact: David Dressler (717) 772-5216

- Instructions for Licensing under the Pennsylvania Seed Act
 - Non-commercial Seed Library Policy
 - Seed Library Protocol
 - Seed Program FAQs
- Contact: Johnny Zook (717) 787-4894

- Directions for Registering Pesticides in Pennsylvania
 - Restricted Use Pesticide Record Template
 - Notice Regarding Section 18 Applications for Surface Antimicrobial Pesticide Products Against SARS CoV-2
- Contact: Daniel Duer (717) 772-5211

- Guidance for Sponsors of Pesticide Course
- Contact: Jessica Lenker (717) 772-5217

- Instructions for Licensing under the Pennsylvania Soil and Plant Amendment Act
 - Directions for Soil and Plant Amendment Registration in Pennsylvania
- Contact: David Dressler (717) 772-5216

- IPM for Pennsylvania Schools: A How-To Manual
 - Hemp Grower/Processor Application Instructions
 - Checklists for Hemp Application and Permit Requirements:
 - Hemp Sampling Agent Training, protocols, and forms
 - Hemp Testing Laboratories Requirements and Registry
- Contact: Sarah Pickel (717) 772-5227

- Guidelines for Handling and Disposal of Flood Damaged Grain and Other Crops
- Contact: Erin Bubb (717) 772-5215

- Spotted Lanternfly Checklist for Residents
 - Spotted Lanternfly Quarantine Decision Tree
- Contact: Shane Philipps (717) 836-3255

- Voluntary Best Management Practices for Beekeepers
- Contact: Karen Roccasecca (717) 346-9567

G. Bureau of Ride and Measurement Standards

- Amusement Ride Operators' and Attendants' Manual
 - Seller, Installer, Repairer Policy Statement
 - Certified Examiner of Weights and Measures Policy Statement
- Contact: Walt Remmert (717) 787-9089

H. Pennsylvania State Conservation Commission

- Best Management Practices Manual for Pennsylvania Livestock and Poultry Operations
- Contact: Karl Brown (717) 787-8821

- Resource Enhancement and Protection Program (REAP)—Program Guidelines and Application
Contact: Joel Semke (717) 705-4032

- Odor Management Guidance and Technical Manual
- Odor Best Management (BMPs) for Facility Odor Management
- Odor Management Plan (OMP) Standard Plan Template
- Odor Management Plan (OMP) Amendment Standard Plan Template
- Odor Management Vegetative Buffer Standard
Contact: Karl Dymond (215) 287-4564

- Conservation Excellence Grant Program—Program Guidelines
- Guidelines for the Agricultural Conservation Technical Assistance Program
- Guidelines for the Agricultural Conservation Easement Conservation District Administrative Support Program
- Special Project Guidelines—“Building for Tomorrow” Leadership Development Program
- Special Project Guidelines—Ombudsman Program
- Special Project Guidelines—Pennsylvania Envirothon Education Scholarship Program
Contact: Johan Berger (717) 772-4189

- Pennsylvania’s Nutrient Management Act Technical Manual
- Nutrient Management Program Administrative Manual
Contact: Frank Schneider (717) 705-3895

- Dirt, Gravel, and Low Volume Roads Maintenance Program—Policy
- Dirt, Gravel, and Low Volume Roads Maintenance Program—Administrative Manual
Contact: Roy Richardson (717) 787-2103

I. State Horse Racing Commission

- Guidelines for Medications in Racehorses—Bureau of Harness Racing
- Guidelines for Medications in Racehorses—Bureau of Horse Racing
Contact: Jason Klouser (717) 705-1626

III. INTERNAL GUIDELINES

A. Bureau of Animal Health and Diagnostic Services

- Bureau of Animal Health and Diagnostic Service Policy and Field Personnel Guidance Field Personnel Involvement in Animal Cruelty Investigations
Contact: Dr. Kevin Brightbill (717) 705-1626

B. Bureau of Farmland Preservation

- Checklist for Review of an Agricultural Conservation Easement Purchase Recommendation
- Checklist for Evaluation of a County Agricultural Conservation Easement Purchase Program
Contact: Douglas M. Wolfgang (717) 783-3167

C. Bureau of Food Assistance

- Temporary Enforcement Guidance: State Food Purchase Program Act—Program Participant Eligibility
Contact: Caryn Long Earl (717) 772-2688

D. Bureau of Food Safety and Laboratory Services

- Summary of Enforcement Requirements for Violations of Bacterial Count, Somatic Cell Count and Antibiotic Residue Tests for Individual Milk Producer Samples
Clarification of Enforcement Policy for a Producer Utilizing Two Bulk Milk Tanks

- Enforcement Guidance: Frozen Dessert Law—Pasteurization Requirements for Dry Frozen Yogurt Mixes that contain Allowed Live Yogurt Cultures
- Producer Record Transfer Program
- Tolerances for Egg Quality, below which a Warning Letter shall be issued to a store
- Tolerances for Egg Quality, below which Seizure of Eggs will be made at a store
- Tolerances for Egg Quality, below which Prosecution will be initiated against a store
- Tolerances for Egg Quality, below which Seizure of Eggs will be made at a plant
- Bureau, Division of Food Safety Standard Operating Procedures Manual
Contact: Sheri Morris (717) 787-4315

E. Bureau of Market Development

- Agricultural Fair Program State Premium Guideline Book
- Healthy Farms and Healthy Schools Program—Program Objectives
- PATH to Organic Program
Contact: Laura England (717) 783-8462

F. Bureau of Plant Industry

- Plant Pest Act Enforcement Action Penalty Matrix
Contact: Dana Rhodes (717) 772-5205
- Fertilizer Enforcement Action Penalty Matrix
- Commercial Feed Enforcement Action Penalty Matrix
- Soil and Plant Amendment Enforcement Action Penalty Matrix
Contact: David Dressler (717) 772-5216
- Pesticide Enforcement Action Penalty Matrix
Contact: Don Gilbert (717) 772-5214
- Seed Enforcement Action Penalty Matrix
Contact: Johnny Zook (717) 787-4894

IV. OTHER

A. Bureau of Food Safety and Laboratory Services

- Industry Responsibilities with respect to Broken Seals
Contact: Sheri Morris (717) 787-4315

B. Bureau of Plant Industry

- Pennsylvania Pesticide Hypersensitivity Registration Information
Contact: Jessica Lenker (717) 772-5217
- Manufacture and Distribution of Raw Milk or Raw Milk Products for an Agronomic Purpose other than for Human Consumption
Contact: Erin K. Bubb (717) 772-5215

Department of BANKING AND SECURITIES (DOBS)

Nonregulatory public documents of the Department of Banking and Securities are divided into three indexed categories listed below: Letters from Secretaries of Banking and Securities to Regulated Entities; Guidance Available Regarding Compliance with Depository Institution Statutes and Regulations; and, Guidance Available Regarding Compliance with Licensee Statutes and Regulations. The contact for all Department of Banking and Securities documents is the Office of Chief Counsel at (717) 787-1471.

SECRETARIES’ LETTERS

The following is a historical list of letters to regulated entities from respective Secretaries of Banking and Secu-

rities providing guidance regarding compliance with statutes and regulations applicable to Pennsylvania state-chartered banking institutions, savings associations, credit unions, and nondepository institutions licensed to make mortgage and other types of loans in Pennsylvania.

2021

- 4/16/21 Deputy Secretary's Letter on 2020 Annual Audit Report for Banks, Bank & Trust, and Savings Banks.
- 2/1/2021 Deputy Secretary's Letter reminding firms to contact regulators with issues related to SolarWinds breach.
- 1/26/21 Secretary's Letter on Establishing a Self-Service Web Portal. The Department is in the process of establishing a self-service web portal to provide for a more efficient, cost-effective, and secure digital process for the professionals, institutions, and businesses regulated by the agency.

2020

- 09/28/20 2021 Bank Holidays
- 5/12/20 Secretary's Letter Regarding Assessment Impact of PPP loans. In response to the COVID-19 pandemic, the Pennsylvania Department of Banking and Securities ("Department") seeks to neutralize the financial impact on assessment of loans originated by state-chartered financial institutions pursuant to the Small Business Administration (SBA) Paycheck Protection Program ("PPP Loans").

2019

- 10/7/19 2020 Bank Holidays
- 7/29/19 Secretary's Letter on LIBOR Transition. The Department urges state-regulated banks, credit unions, and financial services companies to take action and prepare for the replacement of London Interbank Offered Rate (LIBOR).
- 1/10/19 Secretary's Letter on Government Shut Down. Given the reality of delayed receipt of paychecks and income by federal workers who live and work in Pennsylvania, the Department asks banks, credit unions, and financial services companies to extend their support to affected federal employees.

2018

- 9/19/18 2019 Bank Holidays
- 6/28/18 Secretary's Letter on Industrial Hemp and Banking to all Pennsylvania state-chartered, licensed and registered financial services institutions and companies to issue guidance in determining whether it is prudent for financial institutions to provide financial services to persons engaged in state and federal government-authorized industrial hemp research programs.
- 2/9/18 Deputy Secretary's Letter to update and clarify the acceptable means to comply with the annual audit requirements of section 1407 of the Banking Code of 1965. The annual audit requirements cover the financial records and internal controls of an institution including trust activities. This guidance rescinds and replaces any previous guidance issued by the Department.

2017

- 11/13/17 Secretary's Letter to all Pennsylvania state-chartered, licensed, and registered financial services institutions and companies regarding Cybersecurity. Cybersecurity continues to be a top priority of the department, as it should be for every financial services institution and business. The department continues to develop and share resources available to companies and organizations to assist them in developing strong practices to address cybersecurity threats.
- 10/6/17 Secretary's Letter to all persons engaged in an activity regulated or licensed by the Commonwealth of Pennsylvania Department of Banking and Securities regardless of the means of delivery of such regulated financial service regarding Fintech Licensure. The Department reiterates its long-standing position that all persons offering financial services to the consumers of the Commonwealth of Pennsylvania must comply with all legal requirements associated with the offering of those services.
- 9/28/17 2018 Bank Holidays

2016

- 12/13/16 Secretary's Letter to all licensed money transmitters regulated by the Commonwealth of Pennsylvania Department of Banking and Securities regarding on November 3, 2016, Governor Wolf signed into law Act 129 of 2016 and the provisions of the Act become effective 60 days after the November 3 enactment therefore, all licensees must be compliant with the provisions of Act 129 by the January 2, 2017 effective date.
- 10/27/16 Secretary's Letter to all Pennsylvania state-chartered, licensed, and registered financial services institutions and companies regarding the Department continuing to work collaboratively with federal regulators, other states financial regulators, and other Commonwealth agencies to address cybersecurity challenges.
- 9/23/16 2017 Bank Holidays
- 7/8/16 Acting Deputy Secretary's Letter to all licensed check cashers regarding amendments to the Check Casher Licensing Act following the passage of Senate Bill 489, signed into law on June 17, 2016, as Act 45 of 2016.

2015

- 9/29/15 Secretary's Letter to all persons that are engaged in money transmission by selling services to persons including non-profits, religious organizations, charities and political campaigns ("third-party recipient") for the movement of money from a donor's bank account or credit card to a third-party recipient that this entities are in compliance with the money transmission laws of the Commonwealth.

- 9/16/15 2016 Bank Holidays
- 9/8/15 Secretary's Letter to all state-chartered, licensed, and registered financial services institutions and companies announcing the formation of a Cybersecurity Task Force, describing Commonwealth cybersecurity efforts, and encouraging the development of cybersecurity attack prevention and mitigation plans using available and recommended resources.
- 7/8/15 Deputy Secretary's Letter states that state-chartered credit unions are preapproved to include in their field of members the 12 types of associational groups enumerated in 12 CFR part 701.
- 3/20/15 Acting Secretary's Letter to all Licensees under the Debt Management Services Act regarding the Department's regulation addressing continuing education requirements.
- 2/19/15 Deputy Secretary's Letter to Chief Executive Officers of all Pennsylvania State-Chartered Banks, Bank and Trust Companies, and Savings Banks regarding the AOCI opt-out election on the institution's March 31, 2015 Call Report.
- 2014**
- 10/18/14 Acting Deputy Secretary's Letter to mortgage loan correspondents providing guidance if assignment of loans to a warehouse table funder does not occur simultaneously with funding as required by Section 6102 of the Mortgage Licensing Act, 7 Pa.C.S. § 6102
- 10/1/14 Secretary's Letter to all entities engaged in the Debt Settlement Services Business with Pennsylvania residents announces enactment of Debt Settlement Services Act
- 9/5/14 2015 Bank Holidays
- 8/22/14 Secretary's Letter to all Licensees under the Motor Vehicle Sales Finance Act informing them of the December 1, 2014, effective date of the new, consolidated Consumer Credit Code, Chapter 62 of which repeals and replaces the MV\$FA.
- 7/30/14 Secretary's Letter to all Pennsylvania State-Chartered Banks, Bank and Trust Companies and Savings Banks announcing New Assessment Regulation
- 7/30/14 Secretary's Letter to all Pennsylvania State-Chartered Credit Unions announcing New Assessment Regulation
- 7/30/14 Secretary's Letter to all Pennsylvania State-Chartered Trust Companies announcing New Assessment Regulation
- 6/26/14 Secretary's Letter to all Pennsylvania State-Chartered Credit Unions announces that on June 18, 2014, Governor Corbett signed into law House Bill 2009 as Act 62 of 2014, which updates and modernizes the Credit Union Code.
- 6/25/14 Secretary's Letter to all Broker-Dealers, Investment Advisers and Registrants of Securities Subject to the Pennsylvania Securities Act of 1972 announces that on June 10, 2014, Governor Corbett signed into law Senate Bill 1045 as Act 52 of 2014, which amends the Pennsylvania Securities Act of 1972 to reflect changes necessitated by the 2012 merger of the Pennsylvania Securities Commission into the Department of Banking and developments in federal and state securities laws over the past decade.
- 1/16/14 Deputy Secretary's Letter announces that Pennsylvania one-page mortgage disclosure is no longer required to be issued by mortgage licensees.
- 1/8/14 Deputy Secretary's Letter announces changes to coverage of the Consumer Equity Protection Act as a result of changes in federal law.
- 2013**
- 9/17/13 2014 Bank Holidays
- 7/11/13 Secretary's Letter to persons engaged in the mortgage loan business in Pennsylvania or with Pennsylvania residents regarding the Governor's recent signing into law of House Bill 1124, enacted as Act 38 of 2013, which amends the Mortgage Licensing Act.
- 6/24/13 Secretary's Letter addresses repeal of the Savings Association Code of 1967 by Act 23 of 2013.
- 2/1/13 Deputy Secretary's Letter to Chief Executive Officers of all Banks, Bank and Trust Companies, Savings Banks and Savings Associations to provide guidance on the Department's position concerning the calculation of the credit exposure arising from a derivative transaction or a securities financing transaction entered into by an Institution for purpose of determining an Institution's lending limit.
- 2012**
- 11/14/12 Secretary's Letter provides information regarding Acts 170-172 of 2012, House Bills 2368-2370, known as the "Banking Law Modernization Package."
- 9/14/12 2013 Bank Holidays
- 7/2/12 Joint Secretary's Letter with Federal Reserve Banks of Cleveland and Philadelphia announces Federal Reserve's Emergency Communications System and encourages all Pennsylvania state-chartered institutions to participate.
- 2011**
- 12/22/11 Secretary's Letter announces new Office of Client Financial Services.
- 10/6/11 Secretary's Letter addresses final HUD SAFE Act Regulation and indicates Department will begin interpreting the Mortgage Licensing Act consistent with the HUD Final Regulation.

- 9/15/11 2012 Bank Holidays
- 9/12/11 Secretary's Letter requests all regulated entities to work constructively with local governments, individuals and businesses which are experiencing financial difficulties due to Hurricane Irene and Tropical Storm Lee.
- 7/21/11 Joint Secretary's Letter with Pennsylvania Housing Finance Agency addresses termination of the Homeowner's Emergency Mortgage Assistance Program.
- 1/27/11 Deputy Secretary's Letter addresses issues regarding and provides guidance on the Small Business Lending Fund, established by the U.S. Department of the Treasury.
- 2010**
- 10/6/10 Deputy Secretary's Letter states that credit unions are preapproved to offer short-term, small amount loans ("STS Loans") in parity with the ability of federally chartered credit unions as authorized by the National Credit Union Administration ("NCUA") pursuant to Section 501(e)(1) and (f) of the Credit Union Code.
- 8/25/10 2011 Bank Holidays
- 2009**
- 9/18/09 2010 Bank Holidays
- 8/05/09 The letter provides information regarding Act 31 of 2009, House Bill 1654 (P.N. 2448), which amends Pennsylvania's existing mortgage industry licensing law, 7 Pa.C.S. Chapter 61, in order to implement the federal Secure and Fair Enforcement for Mortgage Licensing Act of 2008 (the "SAFE Act"), 12 U.S.C. § 5101 et seq.
- 5/29/09 Secretary's Letter asking banking institutions to show flexibility and understanding toward state employees whose incomes may be temporarily disrupted as the result of a potential budget impasse.
- 4/24/09 Secretary's Letter to discussing the depository institutions confidentiality provisions of the Department of Banking Code related to examination reports and enforcement proceedings.
- 1/08/09 Secretary's Letter regarding debt management services and debt settlement services in Pennsylvania under the Debt Management Services Act, effective February 6, 2009.
- 2008**
- 10/31/08 Secretary's Letter addresses questions regarding the ability of state-chartered banks, bank and trust companies and stock savings banks to participate in the United States Treasury's Capital Purchase Program in light of certain requirements contained in the Banking Code of 1965.
- 10/27/08 Secretary's Letter regarding recently announced programs by the U.S. Treasury and FDIC to enhance the strength of financial institutions, foster market liquidity and promote market stability.
- 9/09/08 2009 Bank Holidays
- 7/11/08 Secretary's Letter provides detailed explanation of three bills signed into law by Governor Edward G. Rendell on July 8, 2008: Act 56 of 2008, House Bill 2179 (P.N. 4020), the new consolidated mortgage licensing bill (the "Mortgage Act"), Act 57 of 2008, Senate Bill 483 (P.N. 2163), which amends the Loan Interest and Protection Law (the "LIPL"), and Act 58 of 2008, Senate Bill 484 (P.N. 2251), which amends the Department of Banking Code (the "DOB Code").
- 4/23/08 Secretary's Letter discusses the MOU between NY, NJ and PA Department of Banking regarding regional interstate branching.
- 2/28/08 Secretary's Letter regarding General Assembly considering legislation to create a new licensing category for individual mortgage originators in the Commonwealth.
- 2007**
- 12/10/07 Secretary's Letter asking financial institutions to work to meet the credit needs of Pennsylvania heating oil dealers during the 2007-2008 winter season.
- 12/06/07 Deputy Secretary's Letter stating that Pennsylvania state-chartered credit unions that are eligible members of Visa U.S.A. are pre-approved to receive and retain stock that will be issued by Visa Inc. as part of a corporate restructuring in parity with the ability of federally-chartered credit unions.
- 10/10/07 2008 Bank Holidays
- 9/14/07 Deputy Secretary's Letter addresses acceptable means by which the required annual audit of trust activities of trust companies, bank and trust companies, and savings banks and savings associations that exercise trust powers may be accomplished, as required by Section 1407 of the Banking Code.
- 4/13/07 Letter provides guidance on nontraditional mortgage product risks.
- 2/01/07 The Pennsylvania Department of Banking joins with the Federal Deposit Insurance Corporation in urging you to consider ways that your institution might choose to participate in the IRS' Volunteer Income Tax Assistance (VITA) program.
- 1/12/07 The Secretary's Letter announces the December 16, 2006 publication in the *Pennsylvania Bulletin* of a Statement of Policy which defines dishonest, fraudulent, illegal, unfair, unethical, negligent and incompetent conduct under Sections 313(a)(5) and (14) of the MBCEPA.
- 1/10/07 Letter announces that Pennsylvania state banking institutions and Pennsylvania national banks are hereby permitted to observe Monday, November 12, 2007, as an optional legal holiday in recognition of Veteran's Day.

2006

10/04/06 2007 Bank Holidays

6/28/06 Secretary's Memo to State-Chartered Banking and Trust Institutions, Savings Associations and Credit Unions; National Banks and Federal Thrifts regarding the Rise in Reports of Fraudulent Cashier's Checks.

6/01/06 Secretary's Memo to State-Chartered Banking and Trust Institutions, Savings Associations and Credit Unions regarding the Influenza Pandemic Preparedness.

2005

10/14/05 2006 Bank Holiday Schedule

4/13/05 Secretary's Letter states that overdraft protection programs are permissible for state-chartered depository institutions and provides guidelines for such programs.

2004

12/1/04 The Secretary's Letter request that State and National Banks, State and Federally Chartered Savings Banks and State and Federally Chartered Savings and Loan Associations consider the difficult winter period and the effect it will have on the cash flow of over 600 heating oil dealers operating in the Commonwealth.

9/30/04 Pennsylvania state-chartered trust companies, bank and trust companies, and savings banks and savings associations with trust powers may engage in fiduciary activities to the same extent as national banks without notice to the Department.

9/23/04 Secretary's Letter on behalf of Governor Edward G. Rendell, encourage leaders of financial institutions to act with reasonable forbearance toward local governments, individuals and businesses which are experiencing financial difficulties due to the recent floods.

8/03/04 The Secretary's Letter informs all lenders and brokers under the jurisdiction of the Department of the Department's concerns related to the use of improperly influenced appraisals. Letter also addresses "builder exception" under the Mortgage Bankers and Brokers and Consumer Equity Protection Act.

3/19/04 Secretary's Letter addresses terms and conditions of "selective first payment due date" options and "deferred first payment" options that may be offered to buyers as part of installment sale contracts under the MVSFA.

2003

9/30/03 The Secretary's Letter states that overdraft protection programs permissible for state-chartered depository institutions and provides guidelines for such programs. OCC Interpretive Letter # 914

9/2/03 The Secretary's Letter informs all mortgage lenders and/or mortgage brokers of the restrictions regarding the use of lock-in agreements.

8/22/03 The Secretary's Letter reminds all motor vehicle lenders that PA law requires motor vehicle lienholders to mail or deliver the outstanding motor vehicle certificate of title to the vehicle owner immediately upon satisfaction of the respective lienholder's security interest in the vehicle.

8/11/03 The Secretary's Letter, informs all mortgage lenders and/or mortgage brokers of the requirement to provide the written cautionary notice disclosure to an applicant for a "covered loan" at least three business days prior to consummation of that type of mortgage loan transaction.

7/25/03 The Secretary's Letter discusses the terms and conditions of deferred payment programs that may be offered to buyers as part of installment sales contracts originated by licensees.

6/25/03 The Secretary's Letter is intended to clarify the Department's position regarding the terms and conditions of deferred payment programs that may be offered to buyers as part of installment sales contracts originated by licensees under the MVSFA.

6/11/03 The Secretary's Letter that requests licensees and registrants under the Check Casher Licensing Act to voluntarily adopt a policy of cashing all government-issued checks at the rate authorized for government assistance checks in Section 503(a)(1) of the Check Casher Licensing Act.

5/8/03 The Secretary's Letter states that the Act 207 of 2002 provides Pennsylvania state-chartered credit unions parity with federally-chartered credit unions in regard to activities, field of membership requests, and investing in credit union service organizations, subject to a notice requirement.

5/2/03 Secretary's Letter stating that check cashers licensed by the Department of Banking must comply with the statement of policy issued May of 1998 concerning the Check Casher Licensing Act. The statement of policy provides that check cashers should post a notice of exact fees and charges, which shall be within the maximum prescribed in the act. The notice should be in plain view and in a location readily apparent to the consumer transacting business at each check casher location.

5/2/03 Secretary's Letter stating that retail food stores registered with the Department of Banking must comply with the statement of policy issued May of 1998 concerning the Check Casher Licensing Act. The statement of policy provides that check cashers should post a notice of exact fees and charges, which shall be within the maximum prescribed in the act. The notice should be in plain view and in a location readily apparent to the consumer transacting business at each check casher location.

4/1/03 The Secretary's Letter discusses state-charted banks engaging in payday lending activities.

3/26/03 The Secretary's Letter discusses the Streamlined Call Report filing requirements.

2002

- 9/23/02 The Secretary's Letter discusses that the Act 55 of 2001 definition of "Covered Loan" changes effective October 1, 2002; and that "Median Family Income" statistical estimates necessary for lenders to calculate (a) repayment ability of potential obligor under Section 512(b), and (b) whether negative amortization terms may be imposed on a potential obligor under Section 511(c), are now stated in the convenient chart attached to the letter.
- 6/3/02 Secretary's Letter discusses the Pilot Program for Residential Real Estate and Small Business Loans.
- 3/15/02 Secretary's Letter announces that by virtue of publication in the March 2, 2002 *Pennsylvania Bulletin* (Vol. 32, No. 9), the Mortgage Bankers and Brokers and Consumer Equity Protection Act ("MBBCEPA") Continuing Education Regulation (the "Regulation") is now in effect for all licensees under the MBBCEPA. Therefore, all licensees must be in compliance with the requirements contained in the Regulation by June 30, 2003, in order to renew a license.

2001

- 12/21/01 This letter is to set forth in writing the Pennsylvania Department of Banking (the "Department") position on issues related to the ability of a Pennsylvania state-chartered bank, bank and trust company, or savings bank ("PA Bank") under Section 322 of the Banking Code of 1965 ("Section 322"). 7 P.S. § 322.
- 10/19/01 Secretary's Letter regarding President Bush's Executive Order Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit or Support Terrorism.
- 8/17/01 Letter to announce Act 55 of 2001, the Mortgage Bankers and Brokers and Consumer Equity Protection Act. A summary of Act 55 is attached to the Secretary's Letter.
- 1/4/01 Letter announces that Pennsylvania state banking institutions and Pennsylvania national banks are hereby permitted to observe Monday, November 12, 2001, as an optional legal holiday in recognition of Veteran's Day.

2000

- 11/29/00 Governor Ridge signed into law as Act 89 of 2000, the Bank Parity Bill, HB 2533 of 2000 (P.N. 4073).
- 3/30/00 Pennsylvania State-chartered banks, bank and trust companies and savings banks may establish and operate messenger service branches.
- 3/23/00 Loans to Directors and Section 1414
- 1/18/00 Department's General Position on Internet Banking

1999

- 8/23/99 Holidays for 2000

5/26/99 Letter interprets section 1414 of the Banking Code of 1965 as permitting Pennsylvania state-chartered banks, bank and trust companies, and savings banks to charge interest on loans to their executive officers to the same extent as permitted under Federal Reserve "Regulation O."

5/12/99 Permissible Bank Holidays for 2000.

5/12/99 Letter states that state-chartered banking institutions and offices of national banks located in Pennsylvania may remain open for business on January 1, 2, and 3, 2000, in order to address customers' questions and concerns regarding Year 2000 computer transaction issues.

1/22/99 Record Keeping Guidelines under the Mortgage Bankers and Brokers Act.

1/22/99 Record Keeping Guidelines under the Consumer Discount Company Act.

1998

1/23/98 Year 2000 readiness and credit underwriting criteria for credit unions.

1/15/98 Year 2000 readiness and credit underwriting criteria.

1997

8/27/97 Holidays for 1998.

6/9/97 Letter addresses electronic submission of Call Reports.

4/24/97 Letter discusses computer problems in the year 2000.

1/31/97 Letter regarding federal regulatory agencies having adopted a revised Uniform Financial Institutions Rating System which has been known as CAMEL.

1996

11/25/96 Letter discusses the adjustment to the overhead assessment methodology for non-depository trust companies that it implemented in 1994.

4/16/96 Letter regarding authority of Pennsylvania state-chartered banking institutions to sell annuities issued by insurance companies.

1/26/96 Letter regarding heavy snowfall and floods having had a profound impact upon many communities in Pennsylvania and the financial hardships imposed upon your customers by this devastation.

1995

10/10/95 Letter to Presidents of Pennsylvania State-chartered Credit Unions forwarding Investment Powers, Standards and Accounting Guidelines for Pennsylvania state-chartered credit unions as required by Section 501(b)(7) of the Credit Union Code which was amended by House Bill 2563, effective February 12, 1995.

7/11/95 Letter regarding Act 39 of 1995, amends the provisions of Pennsylvania's Banking Code to authorize full interstate banking and branching under Pennsylvania law and to facilitate the operations of interstate banks in Pennsylvania.

3/24/95 Letter regarding the Simplification and Availability of Bank Credit Act.

1994

- 11/17/94 Letter to the Presidents and Chief Compliance Officers of Pennsylvania First Mortgage Companies regarding mortgage companies disbursing loan proceeds in a form prescribed by applicable law.
- 11/8/94 Letter to all Chief Executive Officers of Banks, Bank and Trust Companies, Savings Banks regarding Assets pledged for uninsured trust deposits.
- 10/13/94 Letter to the Presidents of Pennsylvania State-Chartered Credit Unions regarding automated teller machines at locations other than credit union's principal place of business.
- 10/5/94 Letter to all Chief Executive Officers of Banks, Bank and Trust Companies, Trust Companies, Savings Banks, Savings and Loan Associations regarding role change for outside auditors.
- 8/22/94 Letter to Chief Executive Officers of Pennsylvania Banking Institutions regarding bank holidays.
- 8/9/94 Letter to the Chief Executive Officers of Pennsylvania State-Chartered Banking Institutions, Savings Associations and Entities Licensed by the Department of Banking regarding enforcing the regulations of the Department of Banking Code, which provides for assessments of penalties and interest against financial institutions for failing to pay assessment and examination fees in a timely manner.
- 3/29/94 Letter to the Chief Executive Officers of Pennsylvania State-Chartered Non-Depository Trust Companies regarding the Department revising its examination/assessment billing method for non-depository trust companies.

1993

- 12/9/93 Letter to the Presidents and Chief Executive Officers of Pennsylvania State-Chartered Banking Institutions regarding a new schedule for costs associated with the examination and supervision of state-chartered banks.

1992

- 9/24/92 Letter to the Presidents and Chief Executive Officers of Pennsylvania State-Chartered Banking Institutions regarding evaluating the adequacy of capital and loan loss reserves separately.

1991

- 9/3/91 Letter to all Motor Vehicle Sales Finance Companies discussing the problems with late delivery of certificates of title by motor vehicle lenders upon satisfaction of the existing loan. Letter states that title must be released immediately upon satisfaction of a loan.

- 8/23/91 Letter to all CEOs of Pennsylvania Chartered Savings Associations and all Pennsylvania Department of Banking Examiners clarifying its 7/29/91 interpretation of section 510 of the Savings Association Code of 1967, 7 P.S. § 6020-70(a)(3) which states that the Department will not object to and will not cite in an examination report a savings association employer for offering and providing favorable terms and rates on loans to such association's employees.
- 7/29/91 Letter to all CEOs of Pennsylvania Chartered Savings Associations and all Pennsylvania Department of Banking Examiners interpreting section 510 of the Savings Association Code of 1967, 7 P.S. § 6020-70(a)(3).
- 5/2/91 Letter to all Pennsylvania State-Chartered Banks, Savings Associations, and Credit Unions, OCC, OTS, NCUA, FDIC, Federal Reserve Board and all State Financial Regulatory Agencies informing them that Settlers Trust Savings Bank has not been and is not currently chartered to be a Pennsylvania state-chartered or federally chartered bank, bank and trust company, savings bank, or savings association.

1990

- 12/3/90 Letter to the Executive Officer of the banking institution addressed: regarding the new minimum requirements for Annual Audits performed by Certified Public Accountants.
- 7/10/90 Letter to CEOs of Pennsylvania Financial Institutions informing them of an enforcement order against Mellon Bank, N.A. by the Pennsylvania Department of Insurance—re: Collateral Protection Insurance. Letter requests a summary of any existing collateral protection insurance programs to be used by the Department to assist the Department in drafting regulations to determine reasonable fees for licensees under the MVSFA.
- 7/10/90 Letter to CEOs of all Pennsylvania financial institutions informing them of the Department's opinion on the applicability of the "Anti-takeover law," Act 36 of 1990.
- 7/10/90 Letter to CEOs of all Pennsylvania Credit Unions informing them that credit unions must take immediate action in order to retain the power to indemnify their directors and volunteer officers. Also informing them that a special meeting of the board of directors should be called immediately to discuss adoption of a bylaw opting out of new provisions of the recently enacted "Anti-takeover Law," Act 36 of 1990.
- 6/11/90 Letter to CEOs and Boards of Directors of State-Chartered Credit Unions informing them that strict compliance with section 27 of the Credit Union Act, 15 Pa.C.S.A. § 12327, is required whenever a state-chartered credit union plans to merge or consolidate with any other credit union. In the future, failure to submit a merger application to the Department prior to the consummation of a merger will be viewed as a violation of law.

- 6/6/90 Letter to CEOs of state-chartered commercial banks and state-chartered credit unions informing them of the Department's opinion on the permissibility of the Federal Home Loan Bank of Pittsburgh ("FHLB/P") offering membership to other depository institutions in PA. Specifically, the FHLB/P would like to extend offers of membership to state-chartered commercial banks and state-chartered credit unions in PA.
- 5/17/90 Letter to CEOs of all Pennsylvania banking institutions informing them that the Department has recently issued an opinion regarding the impermissible collateralization of interest rate swap agreements.
- 4/30/90 Letter to all state-chartered credit unions issuing a new fee schedule for overhead assessment.
- 3/5/90 Letter to CEOs of all federally-insured state-chartered banks and S & Ls discussing the Resolution Trust Corporation, who is soliciting potential bidders for failing S & Ls. Letter requests institutions who are considering bidding to notify this Department before the bidding process begins.
- 1/18/90 Letter discusses FIRREA and additional language added to Section 222, entitled ACTIVITIES OF SAVINGS ASSOCIATIONS, which adds a new section to the Federal Deposit Insurance Act, Section 28, which states that Disclosures by Uninsured Savings Associations which are not insured by the Corporation, shall disclose clearly and conspicuously that the savings association's deposits are not federally insured.
- 1989**
- 11/1/89 Letter to CEOs of PA Banking Institutions discusses legal holidays for 1990. The Department has been advised by the Federal Reserve Banks of Philadelphia and Cleveland that it is their intention to observe Veterans' Day on Monday, November 12. The Department exercises its authority under Section 113(b)(x) that all state-chartered institutions have the option to observe Monday, November 12, 1990, as an optional holiday.
- 9/29/89 Letter lists legal bank holidays for 1990.
- 8/11/89 Letter to PA savings associations which are insured by the PSAIC regarding Financial Institutions Reform, Recovery and Enforcement Act and Section 222, entitled "Activities of Savings Associations" which requires certain disclosures be made by non-federally insured savings associations.
- 4/13/89 Letter discusses House Bill 979, Act 173 of 1988 which makes several significant changes in the Banking Code of 1965, including provisions which provide real estate investment and development authority to commercial savings banks; permit commercial and mortgage-backed securities powers; and, permit commercial and savings banks to make investments not presently permitted under statute in amounts up to 3% of assets with no more than 1% in any one investment.
- 1988**
- 11/3/88 Letter regarding survey of institutions offering low-cost checking and savings accounts.
- 11/2/88 Letter announces survey to be conducted by the Department regarding low-cost deposit accounts availability at banks and savings and loan associations.
- 10/17/88 Letter lists legal bank holidays for 1989.
- 9/30/88 Letter mailed to state-chartered banking institutions asking for a Report of Condition and Report of Income as of the close of business 9/30/88.
- 7/15/88 Letter to lenders asking them to act with forbearance toward farmers who may have been experiencing financial difficulties due to poor weather conditions.
- 6/30/88 Letter announces increase in assessments.
- 6/27/88 Letter to CEOs of bank and trust companies discusses the review of assessment fees for trust companies and trust departments. Letter asks institutions to complete a Report of Trust Assets.
- 6/3/88 Letter announces legislative amendments to sections 112, 166 & 117 of the Banking Code of 1965.
- 5/31/88 Letter to realtors discusses Senate Bill 7 of 1988, the Mortgage Bankers and Brokers Act.
- 4/6/88 Letter discusses the liquidation of TMIC Insurance Company and the need for some financial institutions to obtain alternate coverage.
- 1987**
- 12/11/87 Letter to bank and savings and loan association CEOs—re: provisions of the Uniform Commercial Code regarding full-day hours during the holidays.
- 11/4/87 Letter lists fixed and optional bank holidays for 1988.
- 8/28/87 Letter permits closing of institutions for Constitution Day celebration in Philadelphia, September 17, 1987.
- 6/24/87 Letter discusses requirements under Section 403 of the Banking Code of 1965 relating to report of condition & report of income.
- 3/23/87 Letter addressed to CEOs of all PA state-chartered banking institutions discusses Sections 1407(a) and 1407(c) of the Banking Code of 1965, which revises the minimum requirements for Directors' audits performed by CPAs.
- 2/5/87 Letter discusses permissibility of purchase or establishment of discount brokerage office subsidiaries under sections 311(b), 502(d) and 203(d) of the Banking Code of 1965.
- 1/16/87 Letter discusses Senate Bill 1389, Act No. 205 of 1986, amending various provisions of the Banking Code of 1965 (P.L. 847 No. 346) particularly § 1610 relating to fair pricing provisions.
- 1/6/87 Letter discusses permissibility of investment on mutual funds under the provision of the Banking Code of 1965, 7 P.S. § 307.

1986

- 11/6/86 Letter contains a list of fixed and optional bank holidays for 1987.
- 9/30/86 Letter requests Report of Condition and Income as of September 30, 1986.
- 8/21/86 Letter discusses ownership of stock by state chartered institutions of out-of-state bank holding companies and 7 P.S. §§ 116, 311.
- 6/26/86 Letter requests Report of Condition and Income as of the close of business June 30, 1986.
- 3/17/86 Letter announces CSBS Computer Audit & Control Conference for bankers.

1985

- 12/20/85 Letter requests report of condition and income for 4th Quarter of 1985.
- 12/16/85 Letter announces Martin Luther King, Jr.'s Birthday as a fixed holiday.
- 11/4/85 Letter lists all fixed and optional bank holidays for 1986.
- 9/25/85 Letter requests report of condition and income as of the close of business—9/30/85.
- 6/14/85 Letter announces upcoming examination of all corporations licensed under Pennsylvania's Secondary Mortgage Loan Act.
- 5/31/85 Letter discusses brokered loan fraud.
- 5/16/85 Letter announces "Day with the Secretary" program.
- 4/29/85 Letter discusses requirements for directors' audits pursuant to 7 P.S. § 1407(a) and the relevant regulations.
- 4/2/85 Letter announces CSBS Computer Audit & Control Conference for bankers.
- 1/30/85 Letter announces substantive amendments to 7 P.S. § 408, House Bill No. 2453, Act No. 1984-217.

1984

- 12/20/84 Letter announces staff changes in the banking bureau of the Department.
- 12/12/84 Letter discusses requirement of § 1407 of the Banking Code of 1965 regarding audit requirements.
- 11/28/84 Letter discusses increasing fees and charges for traditional financial services.
- 10/19/84 Letter announces banking legal holidays for 1985.
- 10/9/84 Letter discusses Section 105(B.1) of the Banking Code of 1965, establishment of additional offices in Pennsylvania by foreign banking organizations.
- 7/26/84 Letter discusses Senate Bill 1304, Act No. 128 of 1984, Senate Bill 1305, Act No. 129 of 1984 and amendments to § 302, § 303, § 401 of the Banking Code of 1965.
- 7/26/84 Letter discusses Senate Bill No. 1304, Act No. 128 of 1984 which amended sections 203, 306, 308, 310, 311, 404, 405, 505, 805, 908, 1415, 1609, 1910, 2002 of the Banking Code of 1965.

- 7/26/84 Letter discusses Senate Bill No. 1080, Act No. 125 of 1984 which amended sections 311, 404, 514, 610, 802, 1217, 1405, 1609, 1801 and 1809 of the Banking Code of 1965.
- 7/13/84 Letter discusses amendment to Section 1910(d) of the Banking Code of 1965, which requires directors and officers to have an audit performed of the books and affairs of the institution at least once per year.
- 6/18/84 Letter announces Department's revisions to branch application forms.
- 6/14/84 Letter discusses Banking Code of 1965, § 307—Investment Securities (other than stock) and OCC revising its interpretation of ruling 7.1100, redefining capital and surplus for the purposes of investment limitations.
- 3/5/84 Letter is a reminder of importance of making and maintaining arrangements to backup data processing equipment and provide for reconstruction of records.
- 2/23/84 Letter discusses Section 319 of the Banking Code of 1965 and variable rate consumer installment loans.
- 2/17/84 Letter discusses the technological revolution which is affecting the banking industry. The letter also announces a presentation of CSBS Computer Audit and Control Conference for Bankers to be held in Philadelphia, PA on April 23-26, 1984.
- 1/24/84 Letter discusses Section 307 of the Banking Code of 1965 and investments in shares of money market mutual funds.

1983

- 12/5/83 Letter discusses annual audits of one-bank holding companies and multi-bank holding companies in compliance with Sections 1407 of the Banking Code of 1965.
- 12/1/83 Letter discusses impact of deregulation on industry.
- 10/13/83 Letter announces deletion of Section 14.1 and 14.2 from Title 10 of the Pa. Code.
- 10/7/83 Letter announces 1984 legal bank holidays.
- 4/14/83 Letter discusses Garn-St. Germain Depository Act of 1982 and preemption of state law re: alternative mortgage loans and override of 7 P.S. § 505.
- 4/12/83 Letter regarding electronic automation.
- 4/8/83 Letter regarding the Garn-St. Germain Depository Institutions Act of 1982 overrides state law to the extent that it permits adjustable-rate mortgages to be made or purchased by state-chartered banks, bank and trust companies, trust companies, and private banks.
- 2/28/83 Letter discusses annual audits requirement contained in Section 17.1(a), Title 10 of the *Pennsylvania Code*.
- 2/15/83 Letter discusses mortgage loans requiring special consideration such as those affected by temporary unemployment of borrower.

- 2/2/83 Letter discusses Garn-St. Germain Depository Institution Act of 1982 overriding substantially equal payments requirements of Section 310 of the Banking Code of 1965.
- 1/24/83 Letter discusses exercising of compassion and forbearance in dealing with unemployed customers.
- 1/17/83 Letter discusses recent amendments to Chapter 7 of the Banking Code of 1965, as amended.
- 1/3/83 Letter concerns substantial increase in the number of institutions advertising repurchase agreements.
- 1982**
- 12/8/82 Letter discusses examination of PA Bank Holding Companies by Department.
- 11/1/82 Letter lists legal bank holidays for 1983.
- 7/30/82 Letter addressed to thrift CEOs and discusses asset restatement accounting.
- 7/2/82 Letter to MVSFSA licensees discusses Act No. 160 of 1982 and maximum permissible finance charges.
- 6/4/82 Letter discusses House Bill No. 1739, Act No. 79 of 1982, which amended sections 202, 308, 311, 319, 320, 407, 504, 506, 610, 702, 703, 1414, 2004 and 1609 of the Banking Code of 1965.
- 6/4/82 Letter discusses House Bill No. 1889, Act No. 44 of 1982, which amended sections 113, 114, 115, 903, 904 and 905 of the Banking Code of 1965.
- 4/5/82 Letter announces change of policy from capital-to-deposit ratio as a measurement of capital adequacy to capital-to-assets ratio.
- 4/2/82 Letter discusses the technological revolution which is affecting the banking industry. The letter also announces a presentation of CSBS Bank Executives EDP/EFT Conference to be held in Philadelphia, April 27-28, 1982.
- 3/26/82 Letter discusses the technological revolution which is affecting the banking industry. The letter also announces a presentation of CSBS Bank Executives EDP/EFT Conference to be held in Philadelphia, April 27-28, 1982.
- 1981**
- 11/20/81 Letter lists legal bank holidays for 1982.
- 10/13/81 Letter discusses sections 702(c) and 610(c) of the Banking Code of 1965, as amended.
- 10/9/81 Letter announces CSBS Computer Audit and Control Conference for Bankers.
- 1/21/81 Notice of authorization to close banks in Philadelphia for official celebrations.
- 1980**
- 11/7/80 Letter lists legal bank holidays for 1981.
- 10/28/80 Letter discusses proposed amendments to Department regulations pertaining to Legal Reserve Funds, 10 Pa. Code, Chapter 11.
- 7/7/80 Letter announces "Day with the Secretary" program.
- 6/17/80 Letter discusses Chapter 7 and Section 103 of the Banking Code of 1965, as amended, and Section 202 of the Banking Code of 1933, as amended, legal reserves of PA nonmember banks.
- 6/10/80 Letter discusses Section 318 of the Banking Code of 1965 and permissible interest computations.
- 5/29/80 Letter discusses Act No. 51 of 1980, amending various provisions of the Banking Code of 1965 (P.L. 847, No. 346).
- 3/13/80 Letter discusses proposed legislation requiring mandatory reserves to be maintained at the Federal Reserve.
- 2/14/80 Letter discusses Act No. 286 of 1980 and new requirements for CPAs.
- 2/4/80 Letter discusses conversions of PA National Banks to State Charters.
- 1/2/80 Letter discusses federal law preemption of first lien residential mortgage rate portion of Pennsylvania usury law.
- 1979**
- 11/29/79 Letter discusses whether a bank or a bank and trust company may charge the Federal Reserve discount rate plus 1% on a residential mortgage loan.
- 11/16/79 Letter discusses legal bank holidays.
- 11/1/79 Letter discusses attempts to curb inflation and to maintain stability and balance in Pennsylvania.
- 10/26/79 Letter regarding a Conference on technological revolution involving electronics.
- 10/9/79 Letter discusses Outstanding Mortgage Loans
- 10/8/79 Letter discusses Outstanding Mortgage Loans
- 10/3/79 Letter discusses to what extent PA banks may invest in mortgage-backed pass-through certificates sold by banks through an underwriting syndicate.
- 7/26/79 Letter discusses Outstanding Mortgage Loans.
- 1975**
- 3/7/75 Letter discusses instructions for filing documents with the Corporation Bureau of the Department of State.
- 1966**
- 3-14-66 Letter discusses Saturday Banking Hours.

POLICY STATEMENTS

- *10 Pa. Code Chapter 47—Loan Modifications—Statement of Policy*
- *10 Pa. Code Chapter 49—Reverse Mortgage Loans—Statement of Policy*
- *10 Pa. Code §§ 13.61—13.68—Exception to Definition of "Branch"*
- *10 Pa. Code § 41.3a—Calculation of Consumer Discount Company Act default charges—Statement of Policy*
- 10 Pa. Code § 7.9—Disclosure Requirements—Statement of Policy*

**10 Pa. Code Chapter 81—Check Cashers—Statement of Policy*

**10 Pa. Code § 13.51—Simplification and Availability of Bank Credit—Statement of Policy*

**10 Pa. Code Chapter 48—Mortgage Loan Business Practices—Statement of Policy*

**INDEX OF GUIDANCE AVAILABLE
REGARDING COMPLIANCE WITH DEPOSITORY
INSTITUTION STATUTES AND REGULATIONS**

The following is a list of applications and instructions to assist depository institutions in complying with various provisions of the statutes and regulations respectively applicable to Pennsylvania state-chartered banking institutions, thrift institutions, and credit unions.

**Branch Applications:*

DeNovo Branch—Bank, Credit Union, Non-Depository Trust Company
Purchase of Assets/Assumption of Liabilities—Bank
Branch Relocation—Bank
Branch Discontinuance—Bank
Foreign Bank Office

**Conversions*

National Bank to State Bank
Savings Association to Savings Bank
Mutual Savings Bank to Stock Savings Bank
Mutual Savings Association to Stock Savings Association
Federal Credit Union to State Credit Union

**Mergers*

Banks
Savings Associations
Credit Unions

**Charters*

Bank
Interim Bank
Credit Union
Non-Depository Trust Company

**Dissolutions*

Bank

**Intrastate Acquisitions*

Bank Holding Company
Thrift Holding Company

**Interstate Acquisitions*

Thrift Holding Company

**Other*

Change In Bank Control—Individuals
Mutual Holding Company Reorganizations
Trust Department—Bank
Bank Subsidiary and Parity Notice

**INDEX OF GUIDANCE AVAILABLE REGARDING
COMPLIANCE WITH LICENSING STATUTES AND
REGULATIONS**

Instructions for license applications and Guidelines for compliance are available regarding each of the following statutes and, to the extent that regulations have been promulgated, their respective underlying regulations:

- Consumer Discount Company Act,
- Debt Management Services Act,
- Debt Settlement Services Act,
- Money Transmitter Act,
- Consumer Credit Code,
- Pawnbrokers License Act,
- Check Cashers Licensing Act,
- Credit Services Act, and
- Mortgage Licensing Act

In addition to the above indices, the Department of Banking and Securities maintains interpretive letters addressing the applicability of statutes and regulations administered by the Department of Banking and Securities to specific fact patterns. The Department may provide a summary of the Department's position on a particular issue or a redacted interpretive letter when appropriate in response to particular questions previously addressed by the Department, in order to assist the public and members of the lending industry in complying with laws administered by the Department. The Department of Banking and Securities will continue to issue interpretive letters on a case by case basis when appropriate regarding new issues raised by persons requesting such interpretive information.

**Department of
COMMUNITY & ECONOMIC DEVELOPMENT
(DCED)**

I. POLICY STATEMENTS

A. Center for Business Financing Loans

- Pennsylvania Industrial Development Authority
Jared Lucas (717-783-5046)

B. Center for Private Financing

- Volume Cap Allocation
Gail Boppe (717-783-1109)

II. GUIDANCE MANUALS

A. Center for Community and Housing Development

- CDBG Program Administration Manual July 2020
- CDBG-Disaster Recovery (buyouts/acquisition/infrastructure)
- CDBG-Disaster Recovery Monitoring Plan
- CDBG Monitoring Plan
- Citizen Participation Plan for Consolidated Plan, Action Plans, and CAPER, May 2020
- Economic Development Guide (Slated for Update to Respond to CDBG-CV Funding)
- Environmental Review Manual (2019)
- ESG Monitoring Plan
- ESG Policies and Procedures Manual (2021)
- Fair Housing and Equal Opportunity Manual (2017)
- Grantee Citizen Participation Guidelines and Plan Manual, April 2020
- HOME Monitoring Plan
- 2018 Housing Rehabilitation Guidebook
- Integrated Disbursement and Information System (IDIS)/Grant Based Accounting Manual
- Labor Standards Manual (2018)
- Modular Housing Standards Guide
- Neighborhood Stabilization Program Monitoring Plan
- Procedures for Closeout of Contracts
- Recovery Housing Program (RHP)
- Sample Construction Contract Documents
- Section 108 Loan Program Guidelines
- Section 108 Loan Program Standards for Financial Underwriting
- Section 3 Plan and Program Guide
- Special Assessments Guide
Angela Susten (717-720-1435)

B. Center for Community Services

- PA Weatherization Assistance Program Standard Work Specifications (SWS) Field Manual (2016)
Kathy Rulli (717-214-5494)

C. Governor's Center for Local Government Services

- Act 172-2016 Volunteer Firefighter Tax Credit Guide
- Administering Police Services in Small Communities
- Auditor's Guide
- Borough Council Handbook
- Borough Mayor's Manual
- Boundary Change Procedures
- Chart of Accounts
- Citizen's Guide to Local Government
- City Government in PA Handbook
- Councils of Governments Directory
- COG Director's Handbook
- Debt Management Handbook
- Elective Office in Local Government
- Financial Monitoring Workbook
- Fiscal Management Handbook
- Flood Plain Management Publications
- Home Rule in Pennsylvania
- Insurance Primer for Municipal Officials
- Intergovernmental Cooperation Handbook
- Local Government Regulation of Wireless Telecommunications Facilities
- Local Taxpayers Bill of Rights & Real Property Tax Payer Programs under Act 50 of 1998
- Manual for County Chief Clerk's/Administrator
- Manual for County Commissioners
- Manual for Municipal Secretaries
- Model Hiring Manual for Pennsylvania Municipalities
- Municipal Authorities in Pennsylvania
- Municipal Pension Handbook
- Municipalities Financial Recovery Act
- Open Meetings/Open Records
- Public Works Manual
- Purchasing Handbook
- Records Management—Retention Schedules
- Referendum Handbook
- Regional Fire Flyer
- Regional Police Services in Pennsylvania
- Risk Manager's Insurance Guide
- Solicitor's Handbook
- Tax Collector's Manual
- Taxation Manual
- Township Commissioner's Handbook
- Township Supervisor's Manual

1. *Planning Series*

- Municipalities Planning Code
- No. 1—Local Land Use Controls in Pennsylvania
- No. 2—The Planning Commission
- No. 3—The Comprehensive Plan
- No. 4—Zoning
- No. 5—Technical Information on Floodplain Management
- No. 6—The Zoning Hearing Board
- No. 7—Special Exceptions, Conditional Uses and Variances
- No. 8—Subdivision and Land Development
- No. 9—The Zoning Officer
- No. 10—Reducing Land Use Barriers to Affordable Housing
- Planning for Agriculture
Denny Puko (1-888-223-6837)

2. *Act 32 Related Publications and Forms*

- Act 32 Procedure Manual
- Employer Registration for Local Earned Income Tax Withholding
- Employer's Quarterly Earned Income Tax Return

- Residency Certification Form
- Taxpayer's Annual Local Earned Income Tax Return
- Taxpayer's Quarterly Estimated Earned Income Tax
- W2-R Annual Reconciliation of Earned Income Tax Withheld from Wages

3. *Tax Collector Training Guidelines*

- Act 48-2015 Qualified Tax Collector Training Program
- Act 48-2015 Appointment of a Deputy Tax Collector Form
- Act 48-2015 Tax Collector Registration and Continuing Education Credit Request
- Executive Summary of Act 48-2015
- Local Property Tax Collector Monthly Reporting Form and Instructions
Sean Sanderson (1-888-223-6837)

4. *Municipal Code Fiscal Related Publications*

- Annual Audit and Financial Report
- County Annual Financial Report

D. *Office of Business Financing*

- Business Financing Programs
Customer Service: 1-800-379-7448 or 717-787-3405

E. *Innovation & Entrepreneurship Office PA Business One-Stop Shop*

- Entrepreneur's Guide: Starting and Growing a Business in Pennsylvania 1-833-722-6778

III. DECISIONS

NONE.

IV. INTERNAL GUIDELINES

A. *Center for Community and Housing Development*

- Community Development Block Grant Program
- Community Development Block Grant—Disaster Recovery Program
- Community Development Block Grant—CARES Act (CDBG-CV) Program Guidelines and Addenda May 2020
- Neighborhood Stabilization Program
- Registered State Basic Agency (RSBA) ARC
Donna Enrico (717-720-7343)

- Emergency Solutions Grant Program—Guidelines and Application Kit
- Emergency Solutions Grant—CARES Act (ESG-CV) Program—Guidelines and Application Kit January 2021 May 2020

Angela Susten (717-720-1435)

- HOME Investment Partnerships Program—Guidelines and Application Kit
Kimberly Polm (717-214-5310)
- Neighborhood Stabilization Program
- Registered State Basic Agency (RSBA) ARC
Melissa Williams (717-720-1424)

- Section 108 (of the Housing & Community Development Act) Loan Guarantee Program
Kristina Powell (717-720-7349)

B. *Center for Community Services*

- Community Services Block Grant Guidelines
- Community Services Block Grant Program Directives
Melissa Tabb (717-425-7598)
- Neighborhood Assistance Program Enterprise Zone Tax Credit Program—Guidelines

- Neighborhood Assistance Tax Credit Program Guidelines
John Winters (717-720-1471)

- Weatherization Assistance Program Directives
- Weatherization Assistance Program Guidelines
Ashley Seburn (717-720-7456)

C. Commonwealth Financing Authority

- Tax Increment Financing Guarantee Program
Brian Deamer (717-783-1109)
- First Industries Tourism Loan Guarantee Program
- First Industries Agriculture Loan Guarantee Program
- Second Stage Loan Program
Craig Petrasic (717-783-1109)
- New PA Venture Investment Program
Diane Sterthous (717-720-1303)

D. Local Government Services Center

- Fire Assistance Program
 - Local Government Capital Project Loan Program
 - Municipal Assistance Program
 - Municipalities Financial Recovery Act Program
 - Police Assistance Program
 - Strategic Management Planning Program
 - Tax Collector Training, Examination, Qualification & Continuing Education Program Act 48-2015
 - Transit Revitalization Investment District Fund Grant (1-888-223-6837)
 - State Tax Equalization Board
 - STEB Policy and Procedure Manual for Common Level Ratio
 - STEB Policy and Procedure Manual for Market Value
 - STEB Sales Validation and Submission Operations Manual
- Renee Reynolds (717-720-1468)

E. Office of Business Financing

1. Center for Community Enhancement

- Commonwealth Financing Authority—Gaming Economic Development and Tourism Fund (GEDTF) Allegheny County
- Commonwealth Financing Authority—Local Share Account Fund (Gaming Funds) Luzerne County
- Commonwealth Financing Authority—Local Share Account Fund (Gaming Funds) Monroe County
- Commonwealth Financing Authority—Local Share Account Fund (Gaming Funds) Northampton and Lehigh Counties
- Commonwealth Financing Authority—Blight Remediation Program
- Local Share Account Fund (Gaming Funds) Washington County
- Local Share Account Fund (Gaming Funds) Fayette County
- Local Share Account Fund (Gaming Funds) Philadelphia
- Keystone Communities Program
Mandy Book (717-787-6245)

2. Center for Private Financing

- Pennsylvania Community Development Bank:
 - Business Plan
 - Accreditation Standards
 - Capacity Building Grants
 - State Accreditation Guidelines and Application
 - Underwriting
- Business Opportunity Fund
- Pennsylvania Capital Access Program

- Pennsylvania Economic Development Financing Authority:
 - Exempt Facility & Small Issue Bonds
 - Taxable and Tax-Exempt Bond Financing
- Steve Drizos, Craig Petrasic, Brian Deamer (717-783-1109)

- Next Generation Farmer Loan Program
- Revenue Bond & Mortgage Program
Gail Boppe (717-783-1109)

3. Grants Division

- Commonwealth Financing Authority—Multimodal Transportation Fund (MTF)
- Commonwealth Financing Authority—Pennsylvania Dairy Investment Program (PDIP)
- Commonwealth Financing Authority—COVID-19 Cultural and Museum Preservation Grant Program
- COVID-19 PA Hazard Pay Grant
- Guaranteed Free Training Program (WEDnet)
- Hospital Emergency Loan Program (A component of Pennsylvania First Program)
- Pennsylvania First Program
Ryan Emerson (717-787-6245)

4. Loans Division

- Commonwealth Financing Authority—First Industries/Agriculture/SBF
- Commonwealth Financing Authority—First Industries/Tourism/SBF
- Commonwealth Financing Authority—First Industries/Agriculture/MELF
- Commonwealth Financing Authority—First Industries/Tourism/MELF
- Pennsylvania Industrial Development Authority
- Small Diverse Business Capital Access Program
Jared Lucas (717-783-5046)

5. Site Development Division

- Commonwealth Financing Authority—Business in Our Sites (BOS)
- Commonwealth Financing Authority—Building PA
- Commonwealth Financing Authority—Abandoned Mine Drainage Abatement & Treatment (AMDAT)
- Commonwealth Financing Authority—Flood Mitigation
- Commonwealth Financing Authority—Orphan or Abandoned Well Plugging
- Commonwealth Financing Authority—Watershed Restoration and Protection (WRPP)
- Commonwealth Financing Authority—Pipeline Investment Program
- Infrastructure and Facilities Improvement Program (IFIP)
- Industrial Sites Reuse Program (ISR)
- Private Dam Financial Assurance Program (PDFAP)
Brian Eckert (717-787-6245)
- Commonwealth Financing Authority—Alternative & Clean Energy (ACE)
- Commonwealth Financing Authority—Penn Works
- Commonwealth Financing Authority—Pennsylvania Small Water and Sewer Program
- Commonwealth Financing Authority—H2O PA
- Commonwealth Financing Authority—Renewable Energy (REP)
- Commonwealth Financing Authority—High Performance Building (HPB)
- Commonwealth Financing Authority—Baseline Water Quality Data (BWQD)
- Commonwealth Financing Authority—Greenways, Trails & Recreation (GTR)

- Commonwealth Financing Authority—Sewage Facilities
- Commonwealth Financing Authority—Solar Energy
- Commonwealth Financing Authority—Unserved High-Speed Broadband Funding
Greg Welker (717-720-1321)

- Keystone Opportunity Zone (KOZ)
- Keystone Special Development Zone (KSDZ)
Tara Santore (717-346-0327)

6. Tax Credit Division

- Coal Refuse Energy and Reclamation Tax Credit
- Educational Improvement Tax Credits (EITC)
- Historic Preservation Tax Credit (HPTC)
- Job Creation Tax Credit Program (JCTC)
- Manufacturing Tax Credit Program (MTC)
- Opportunity Scholarship Tax Credit (OSTC)
- Pre-Kindergarten Tax Credit Business Guidelines
Jim O'Donnell (717-787-7120)
- Keystone Innovation Zone Tax Credit (KIZ)
- Research and Development Tax Credit
- Research and Development Tax Credit Sales & Assignment (R&D)
- Waterfront Development Tax Credit Program (WDTC)
Sarah Spishock (717-787-7120)

7. Workforce Development Initiatives

- PA Manufacturing Training-to-Career Grant Program
Gwen Ross (717-720-7386)

F. Office of International Business Development

- Regional Export Network Grant (formerly known as the Export 2000 Block Grant)
Katherine Skopp (717-720-7361)

G. Pennsylvania Military Community Enhancement Commission

- Local Defense Group Grant—Program Guidelines
Peter Witmer (717-720-1323)

H. Pennsylvania Minority Business Development Authority

- Pennsylvania Minority Business Development Authority Guidelines
- Pennsylvania Minority Business Development Authority Revolving Loan Fund Capitalization Program Guidelines
Cathy Onyeaka (717-214-5321)

I. Financial Management Center

1. Quality Assurance and Operational Support

- Financial Management Center Contracting and Invoicing Directives
Nadine Ibberson (717-346-7743)

J. Innovation & Entrepreneurship Office

- Appalachian Regional Commission (ARC)
- PA Manufacturing—Industrial Resource Centers
- Partnerships for Regional Economic Performance (PREP)
- Public Television Technology (PTT)
Neil Fowler (717-214-5395)
- Engage!
Jennifer Lench (717-720-7345)
- Ben Franklin Technology Partners (BFTP)
- Ben Franklin Technology Development Authority Technology Development

- Pittsburgh SuperComputing Center
- Powdered Metals Initiative
Jennifer Leinbach (717-720-7388)

- BFTDA Venture Investment Program
- BFTDA COVID-19 Venture Investment Program
Diane Sterthous (717-720-1303)

- Pennsylvania Defense Industry Assistance Partnership (PDIA)
Sue Suleski (717-214-5329)

- Life Sciences Greenhouse Program
- Pennsylvania Infrastructure Technology Alliance (PITA)
- PA Manufacturing Innovation Program
Jennifer Leinbach (717-720-7388)

K. Marketing, Tourism and Film Offices

- Entertainment Economic Enhancement Program
- Film Production Tax Credit
- Marketing to Attract Business
- Marketing to Attract Tourism
- Tourism Accredited Zoos
- Video Game Production Tax Credit
Janice Collier (717-720-1312)

V. OTHER

A. Center for Community and Housing Development

- 2019-2023 Consolidated Plan and 2019 Annual Action Plan w/ Amendments (available in Spanish)
- 2021 Annual Action Plan—(available in Spanish)
- 2019 and 2020 Consolidated Annual Performance and Evaluation Report (CAPER) including the Performance Evaluation Report (PER)—(available in Spanish)
- 2019-2023 Consolidated Plan and Annual Action Plans w/amendments—(available in Spanish)
Angela Susten (717-720-1435)

B. Center for Community Services

- Community Services Block Grant State Plan
- DCED Weatherization Portion of PA LIHEAP Plan (Appendix C)
- Weatherization Assistance Program State Plan
- Neighborhood Assistance Tax Credit Program
- Neighborhood Assistance Enterprise Zone Tax Credit Program
Lynette Praster (717-720-1350)

**Department of
CONSERVATION AND NATURAL RESOURCES
(DCNR)**

I. POLICY STATEMENTS:

A. Bureau of Forestry

- State Forest Natural Areas
- Acquisition Transfer or Exchange of State Forest Land Acquisition
Contact: Seth Cassell (717-783-0389)

B. Bureau of State Parks

- State Park User Fees
Contact: David Sariano (717-787-6640)
- Transfer or Exchange of State Park Land
- State Park Natural Areas
Contact: Matt Azeles (717-772-0243)

C. Bureau of Recreation and Conservation

- Recreation and Conservation Grants
Contact: Cindy Dunlap (717-783-0988)

II. GUIDANCE MANUALS:**A. Bureau of Facility Design and Construction**

- Application for Vacant and Unimproved Public Lands
Contact: John Timbrell (717-772-8393)

B. Bureau of Forestry

- Cooperative Forest Insect Pests Suppression Program—Procedure for Cooperator Participation Manual—County/Municipal Cooperator
- Cooperative Forest Insect Pests Suppression Program—Procedure for Cooperator Participation Manual—Other Agency Cooperator
- Cooperative Forest Insect Pests Suppression Program—Procedure for Cooperator Participation Manual—Forest Stewardship Cooperator
- Cooperative Gypsy Moth Suppression Program Operating Procedure and Deadlines Manual
- Pennsylvania DCNR Bureau of Forestry Standards for Using the Insecticide Tebufenozide (MIMIC 2LV) on State Forest Lands for Control of Gypsy Moth in 2018 to 2021
- NPDES Permit No. PA0270776 for the Gypsy Moth Suppression Program—Authorization to Discharge Under the National Pollutant Discharge Elimination System, Discharge Requirements for the Application of Pesticides
- Ash Management in State Forest Lands Under Pressure from the Emerald Ash Borer
- Eastern Hemlock Conservation Plan
- 2019 DCNR Invasive Species Management Plan
Contact: Donald Eggen (717-787-2336)
- Wild Plant Collection Permit
Contact: Deb Fisler (717-783-3444)
- Ginseng Buyer/Seller License
Contact: Deb Fisler (717-783-3444)
- Wild Resource Conservation Fund
Contact: Rebecca Bowen (717-772-0258)
- Public and Private Wild Plant Sanctuaries
Contact: Rebecca Bowen (717-772-0258)
- PA Conservation Explorer (PNDI)
Contact: Greg Podniesinski (717-214-7513)
- Forest Fire Warden Manual
Contact: Michael Kern (717-787-2925)
- Pennsylvania Prescribed Fire Standards
Contact: Todd Breining (717-773-8011)
- Forest Camp Lease Guidelines
- Water Use Agreement
Contact: Brad Wendt (717-783-4481)
- Snowmobile Youth Safety Instructor's Manual
- ATV Youth Safety Instructor's Manual
Contact: Todd Miller (717-783-7941)
- Forest Products Permit
- Silviculture Manual
- District Forester Permit
Contact: Bob Beleski (717-783-7932)
- Camping Permit
- Search and Rescue
- Special & Commercial Activities Agreement
- Conservation Volunteer Program
Contact: Nathan Fite (717-783-7941)

- Road Use Agreement
Contact: William Cook (717-346-9797)
- Right-of-Way Administration Manual
- License for Right of Way
Contact: David Mong (717-783-7947)
- Prospecting Permit Coal & Water
- Seismic Survey Agreement
- Non-Surface Disturbance Oil and Gas Leases
- Surface Use Agreements
- Gas Storage Leases
- Agreements of Consent to Assignments
- Coal Agreements
- Hard Mineral Agreement
- Unitization Agreements
- River Lands Gas Leases
- Guidelines for Administering Oil and Gas Activity on State Forest Lands
Contact: Arianne Proctor (717-787-4835)
- Pennsylvania State Forest Resource Management Plan
Contact: Ryan Szuch (717-787-2980)

C. Bureau of Recreation and Conservation

- Community Conservation Partnerships Program Grants—Manual and Process
Contact: Mark Hansford (717-783-2662)
- Small Communities Program
Contact: Beth Helterbran (717-783-8526)
- Pennsylvania Scenic Rivers Program Guidelines
- Pennsylvania Scenic Rivers Program Management Guidelines
- Pennsylvania Scenic Rivers Program Eligibility Process and Criteria
- Riparian Forested Buffer Grant Program
Contact: Kelly Rossiter (717-772-3319)
- All-Terrain Vehicle and Snowmobile Grant Program
- Pennsylvania Recreational Trails Program
- Pennsylvania Trails Advisory Committee
Contact: Leslie Sarvis (717-772-3321)
- Land and Water Conservation Fund (LWCF)
- Outdoor Recreation Legacy Program (ORLP)
Contact: Alex Tatanish (717-783-4735)
- Pennsylvania Heritage Area Program
Contact: Mark Palerino (717-772-9175)

D. Bureau of State Parks

- Antenna Sites
Contact: Rex Lord (717-787-8800)
- Boating/Boat Docks
- Geocaching
- Marina Manuals
- Search and Rescue
- Swimming/Lifeguard Manuals
- Rock Climbing
Contact: Rachel Warrick (717-783-9677)
- Commercial Use Licenses
- Concession Leases
- Conservation Volunteer Program
- Leased Campsite & Houseboats
- Occupancy Agreements
- Road Use Agreements
- Rights-of-Way
Contact: Judy Deiter (717-783-3307)

E. Bureau of Geological Survey

- Exploration and Development Well Information Network (EDWIN)
Contact: Kristin Carter (412-442-4234)
- PA Ground Water Information System (PAGWIS)
Contact: Simeon Suter (717-702-2047)

**Department of
CORRECTIONS
(DOC)**

- Recidivism Risk Reduction Incentive—Statement of Policy
Adopted 4/3/2009 effective 4/4/2009 39 Pa.B. 1674
 - Temporary Transfers For County Courts—Statement of Policy
Adopted June 19, 2009 and effective June 20, 2009, 39 Pa.B. 3067.
- Contact: Jamie Boyd, Department of Corrections (717-728-7756)

**Department of
DRUG AND ALCOHOL PROGRAMS
(DDAP)**

DDAP Contact:

Ali Gantz, Communications Director
Phone: 717-979-8729

Agency Manuals

- Fiscal Manual (July 1, 2020—June 30, 2025)
- Operations Manual (July 1, 2020—June 30, 2025)
- Prevention Manual (July 1, 2020—June 30, 2025)
- Case Management and Clinical Services Manual (July 1, 2020—June 30, 2025)
- Gambling Treatment Services Manual (January 2018)
- Confidentiality Participant Manual (November 2017)

Licensing Alerts—Active

- 01-2021 Use of Medication for Treatment of Substance Use Disorder within Licensed Facilities (Replaces Alerts 03-2011, 03-2012, 04-2012)
- 01-2020 Suspension of Regulation at 28 Pa. Code § 715.16(e)
- 02-2020 Suspension of Regulation at 28 Pa. Code § 715.9(a)(4)
- 03-2020 Suspension of Regulation at 28 Pa. Code § 715.6(d)
- 01-2019 Staffing Regulations Qualifications
- 01-2018 Clarification Regarding Verification of Patient Identity in Licensed Narcotic Treatment Programs
- 02-2018 Reporting of Unusual Incidents
- 03-2018 Intake, Evaluation and Referral (IER) Licensing Alert Revision
- 01-2017 Urinalysis Testing
- 01-2015 Supervision of Counselor Assistants
- 02-2015 Staffing Regulations—Requirements for Qualifications for the Position of Counselor
- 03-2015 Staffing Regulations at 28 Pa. Code § 704.1—Project Wide Versus Facility Specific Enforcement
- 01-2014 Outpatient Clients Receiving Direct Counseling Less than Twice per Month
- 02-2012 Staff Training Requirements for Health Care Professionals
- 01-2011 Financial Audits
- 02-2011 Revocation of Client Consent to Release Information
- 02-2009 Narcotic Treatment Program Medication Take-Home Privileges

- 01-2007 Licensed Drug and Alcohol Treatment Providers Use of SCA Assessments as a Basis for Developing Client's Psychosocial Histories
- 01-2005 Electronic Clinical Records
- 02-2005 Clinical Supervisor Requirements
- 03-2005 Timing of Individual Training Plans
- 04-2005 Dating of Signatures
- 05-2005 Project Director Requirements
- 02-2004 Locked Storage Containers: Record Storage
- 01-2002 Chapter 705. Physical Plant Standards
- 02-2002 Staffing Regulations—Qualifications/Degree in a Related Field (Updates Alert 1998-04)
- 03-2002 Staffing Regulations—Primary Care Hours and Detoxification Activities
- 04-2002 Staffing Regulations—Requirements for Direct Observation and Close Supervision of Counselor Assistants
- 01-2001 Older Adult Protective Services Act Not Applicable to Drug and Alcohol Treatment Programs
- 02-1999 Verification of Training, Experience and Professional Licensure or Certification
- 05-1999 Staffing Qualifications for Clinical Supervisors and Counselors Hired Prior to March 4, 1996
- 05-1998 Facility Closures
- 06-1998 Scheduling of Licensing Inspections
- 01-1997 Minimum Content Requirements for PA Department of Health Approved HIV/AIDS Curriculum
- 02-1997 Restrictions on Licenses/Certificates of Compliance/Approval
- 03-1997 Distinction Between Outpatient and Partial Hospitalization Services (Revised)
- 04-1997 Requests for Exceptions to Regulations, Part V. Drug and Alcohol Activities, Chapter 701
- 06-1997 Minimum Content Requirements for Pennsylvania Department of Health Approved Curriculum for Tuberculosis and Sexually Transmitted Diseases
- 01-1996 Physical Examinations
- 02-1996 Complaint Investigations
- 03-1996 Scheduling of Licensing Inspections
- 04-1996 Psychosocial Histories
- 05-1996 Unannounced Visits
- 06-1996 Drug and Alcohol Staffing Regulations Interpretive Guidelines
- 01-1994 Licensed Capacity
- 02-1994 Group Counseling

Licensing Alerts—Inactive

- 01-2016 Intake Evaluation and Referral
- 04-2012 Use of Buprenorphine—Residential Facilities—Requests for Exceptions to Regulations, 28 Pa. Code Part V, Chapter 715
- 03-2012 Use of Buprenorphine Nonresidential Facilities—Requests for Exceptions to Regulations 28 Pa. Code Part V, Chapter 715 (Replaces Alert 2008-01)
- 01-2012 Satisfaction of Staff Training Requirements—(Updates Licensing Alert 2010-10)
- 03-2011 Use of Non-Narcotic Drugs in Drug and Alcohol Non-Residential Treatment Facilities (Vivitrol)
- 01-2010 Satisfaction of Staff Training Requirements (Updates Alert 2009-01)
- 03-2010 Staffing Regulations—Qualifications/Degree in a Related Field (Updates Licensing Alerts 1998-04, 2002-02, and 2008-08)
- 01-2009 Satisfaction of Staff Training Requirements
- 01-2008 Exception Request Form (28 Pa. Code Chapter 715)/Buprenorphine
- 01-2008 Nonresidential Facility Use of Buprenorphine—Requests for Exceptions to Regulations—28 Pa. Code Part V—Chapter 715
- 02-2008 Supervision of Counselor Assistants

- 03-2008 Staffing Regulations—Qualifications/Degree in a Related Field—(Updates Licensing Alert 1998-04 and 2002-02)
- 01-2004 Division of Drug and Alcohol Program Licensure Web Page
- 01-2000 Staffing Regulations—Qualifications/Degree From a Foreign Non-Accredited University/College (Updates Licensing Alert 1998-03)
- 05-1999 1998 Standards Deficiencies
- 01-1998 Recission of Shelter, Hotline, and Drop-In Regulations
- 02-1998 Rescheduling of Levo-Alpha-Acetyl-Methodol (LAAM)
- 03-1998 Staffing Regulations—Qualifications/Degree from a Foreign Non-Accredited University/College
- 04-1998 Staffing Regulations—Qualifications/Degree in a Related Field
- 05-1997 Reporting of Unusual Incidents

**Department of
EDUCATION
(PDE)**

I. POLICY STATEMENTS

A. State Board of Education

- Statement of Policy—Accrediting Organizations
Contact: Karen Molchanow (717-787-3787)

B. Office for Elementary and Secondary Education

1. Bureau of Curriculum, Assessment and Instruction

a. Division of Instructional Quality

- Basic Education Circular Educating English Learners 22 Pa. Code 4.26
Contact: Bob Measel (717-783-6595)
- Reclassification, Monitoring, and Redesignation of ELs Guidance (on PDE Website)
- EL Identification Procedure K-12 (on PDE Website)
- EL Identification Procedure Pre-K (on PDE Website)
- Provisional English Learner Identification Procedure During Extended School Closures (COVID-19)—K-12
- Language Instruction Educational Program (LIEP) Classification Guidance (on PDE Website)
- Parental Right to Refuse Specialized EL Services Guidance (on PDE Website)
- Overall Composite Proficiency Level (OaCPL) Calculation Tool (on PDE Website)

b. Division of Federal Programs, Technical Assistance, Compliance & Monitoring

- Division of Federal Programs Administrative Manual
- Division of Federal Programs Monitoring Instruments for the Consolidated Review
Contact: Erin Derr (717) 787-7815

c. Miscellaneous

Pennsylvania State Board of Education AIDS Policy—Admissions/Readmissions of Students or Staff Persons with AIDS, March 1987
Contact: Nicholas Slotterback (717-772-0842)

- Enhanced Driver Education Program Guide
- Procedures for Establishing a Private Driver Training School
Contact: John Kashatus (717-783-4382)

2. Bureau of School Support—Division of Charter Schools

- Charter School Application (on PDE Website)
- Cyber Charter School Application (on PDE Website)
- Cyber Charter School Application Revision and Resubmission Policy (on PDE Website)
- Cyber Charter School Renewal Application (on PDE Website)
- Charter Non-Renewal or Revocation Guidelines (on PDE Website)
- Pennsylvania Charter School Annual Report (Available Upon Request)
- Cyber Charter Schools Review (On PDE Website)
- Cyber Charter School Application Decisions (on PDE Website)
- Cyber Charter School Renewal Application Decisions (on PDE Website)
- Charter Charter School Revocations (on PDE Website)
- Charter Appeal Board Decisions (on PDE Website)
- Charter Authorizer Toolkit (on PDE Website)
- Legal Obligations of Charter School Board of Trustees (on PDE Website)
- Charter School Enrollment Notification Form (on PDE Website)
- Statement on PA Supreme Court Decision on 4-year-old Kindergarten (on PDE Website)
- Charter School Invoice Templates (on PDE Website)
- Charter School Reconciliation Templates (on PDE Website)
- Timeline Notification (on PDE Website)
- General Fund Budget Forms and Instruction and Supplies Information on the Pennsylvania School Code Requirement (on PDE Website)
Contact: Division of Charter Schools (717-787-9744)

3. Bureau of Career and Technical Education

Perkins V: 4-Year State Plan

Contact: Monique Burton (717-346-3188)

- Accreditation Guidelines for Pennsylvania Public Post-secondary Vocational Education
Contact: Beth Marshall (717-783-6860)

4. Bureau of Special Education

- Basic Education Circular Education for Assistive Technology (20 USC § 1401(1-2))
Contact: Jeanette Alexander (717-783-6882)
- Basic Education Circular Least Restrictive Environment (LRE) and Educational Placement for Students with Individualized Education Plans (IEPs) (22 Pa. Code § 14.102(a)(2)(xxiv))
Contact: Jeanette Alexander (717-783-6882)
- Basic Education Circular Use of Restraints for Students with Disabilities (22 Pa. Code §§ 14.133; 711.46; 10.25)
Contact: Keith Focht (717-783-6921)
- Intensive Interagency Coordination (20 USC § 1412(a)(12))
Contact: Jeanette Alexander (717-783-6882)
- Basic Education Circular Education Programs for Students in Non-Educational Placements (22 Pa. Code Section 14.102(a)(2)(xiii))
Contact: Jeanette Alexander (717-783-6882)
- Basic Education Circular Instruction Conducted in the Home (34 CFR 300.39 and 115)
Contact: Jeanette Alexander (717-783-6882)

- Basic Education Circular Placement Options for Special Education (22 Pa. Code 14.102)
Contact: Jeanette Alexander (717-783-6882)

MEMORANDUM TO LOCAL EDUCATION AGENCIES (PENN*LINK):

- Use of Response to Intervention (RtI) in the Diagnosis of Specific Learning Disabilities (SLD) (March 2008)
Contact: Jeanette Alexander (717-783-6882)
- PIMS and Special Education PennData Submissions (May 2008)
Contact: Jodi Rissinger (717-783-6911)
- Revised Special Education Forms (June 2008)
Contact: Jeanette Alexander (717-783-6882)
- Revised Chapters 14 and 711 (June 2008)
Contact: Jeanette Alexander (717-783-6882)
- Questions and Answers for Paraprofessional Requirements in Chapter 14 (July 2008)
Contact: Laura Bray (717-787-5389)
- PA Guidelines for Identifying Students with Specific Learning Disabilities (SLD) (August 2008)
Contact: Jeanette Alexander (717-783-6882)
- Paraprofessional Requirements Under Revised Chapter 14 (September 2008)
Contact: Laura Bray (717-787-5387)
- Gaskin Settlement Agreement Update—Individualized Education Program (IEP) Format and Supplementary Aids and Services (October 2008)
Contact: Jeanette Alexander (717-783-6882)
- Side-by-Side Quick Reference of the State and Federal Special Education Regulations (October 2008)
Contact: Jeanette Alexander (717-783-6882)
- Supplemental Regulations to 34 CFR Part 300 (Special Education Programs and Services) (December 2008)
Contact: Jeanette Alexander (717-783-6882)
- Paraprofessional Online Courses For Special Education Paraeducator Credential of Competency Standards (February 2009)
Contact: Laura Bray (717-787-5387)
- Chapter 14 Questions and Answers (Volume 3) (February 2009)
Contact: Jeanette Alexander (717-783-6882)
- Child Find, Equitable Participation, and Evaluations (May 2009)
Contact: Jeanette Alexander (717-783-6882)
- Local Education Agency Representation for Individualized Education Program Team Meetings or Revisions (June 2009)
Contact: Jeanette Alexander (717-783-6882)
- Individualized Education Program Team’s Responsibility for Educational Placement in Partial Hospitalization Programs (January 2010)
Contact: Jeanette Alexander (717-783-6882)
- Impact of School-Based ACCESS Program Services on MA Services (January 2010)
Contact: Del Hart (717-772-1114)
- Dual Enrollment for Special Education Students who are Parentally-Placed in a Nonpublic School (February 2010)
Contact: Jeanette Alexander (717-783-6882)
- Guidance for School Districts and Charter Schools in Determining if a Student with a Disability is a Foster Child or Residential Child for Billing Purposes (February 2010)
Contact: Jeanette Alexander (717-783-6882)
- Pennsylvania Guidelines for the Provision of Accessible Instructional Materials (AIM Guidelines) (March 2010)
Contact: Angela Kirby (800-360-7282, ext. 3334)
- School-Based ACCESS Program Services and Use of Electronic Signatures (April 2010)
Contact: Del Hart (717-772-1114)
- Questions and Answers Regarding Reevaluation Procedures and Process (April 2010)
Contact: Jeanette Alexander (717-783-6882)
- Revocation of Parental Consent for Special Education and Related Services (April 2010)
Contact: Jeanette Alexander (717-783-6882)
- The Right to Education Task Force (August 2010)
Contact: Keith Focht (717-783-6921)
- Special Education Plan Requirements—Instructional Guidelines for English Learners (October 2010)
Contact: Amy DeLuca (717-736-2650)
- Legal Requirements Governing Resolution Meetings (November 2010)
Contact: Jeanette Alexander (717-783-6882)
- BrainSTEPS Program (December 2010)
Contact: Brenda Eagan Brown (724-944-6542)
- Request for School Based ACCESS Program Restrict Account Monies—Retirement Contribution Calculations (January 2011)
Contact: Del Hart (717-772-1114)
- Keystone Exams and Participation of Students with Disabilities (March 2011)
Contact: Lisa Hampe (724-425-3000)
- Voter Registration as Part of Transition to Adult Life and Voter Registration as Part of Implementation of Chapter 15 Basic Education Circulars (March 2011)
Contact: Jeanette Alexander (717-783-6882)
- Revision to Revocation of Consent (March 2011)
Contact: Jeanette Alexander (717-783-6882)
- Participation of Students with Disabilities in the Keystone Exams (April 2011)
Contact: Lisa Hampe (724-425-3000)
- Growth Measure for Students with Complex Support Needs (April 2011)
Contact: Jeanette Alexander (717-783-6882)
- Clarification of the Pendency/Stay Put Policy (April 2011)
Contact: Jeanette Alexander (717-783-6882)
- Educational Services for Students Who Turn 21 Years of Age During the School Term (May 2011)
Contact: Jeanette Alexander (717-783-6882)
- Clarification of Responsibilities Relating to “Host” Districts, “Resident” Districts and the Use of the Request for Change in Approved Private School Assignments (June 2011)
Contact: Del Hart (717-772-1114)
- Rosa’s Law—Change in Disability Terminology (January 2012)
Contact: Jeanette Alexander (717-783-6882)

- Internet-Based Tools and Dispute Resolution Services from the Office of Dispute Resolution (January 2012)
Contact: Office for Dispute Resolution (800-222-3353)
- Issuance of Prior Written Notice for Evaluations and Reevaluations (September 2012)
Contact: Jeanette Alexander (717-783-6882)
- Individualized Education Program (IEP) Assessment Changes (October 2012)
Contact: Lisa Hampe (724-425-3000)
- The Requirement of State Performance Plan Indicator 8 and PaTTAN Resources to Enhance Parent Engagement (February 2013)
Contact: Barbara Mozina (814-974-2648)
- Individuals with Disabilities Education Act Part B Parental Consent to Access Public Benefits or Insurance (e.g.) Medicaid (March 2013)
Contact: Jeanette Alexander (717-783-6882)
- Immunization Requirements and Students with Disabilities (April 2013)
Contact: Jeanette Alexander (717-783-6882)
- Student Enrollment in Department Funded Slots for Services Provided by the Approved Private Schools and Chartered Schools for the Deaf and Blind Basic Education Circular (April 2013)
Contact: Del Hart (717-772-1114)
- Extended School Year Eligibility (May 2013)
Contact: Jeanette Alexander (717-783-6882)
- Updates to Coordinated Early Intervening Services and Significant Disproportionality (August 2013)
Contact: Jodi Rissinger (717-783-6911)
- Meeting the Academic Needs of the Gifted Learner (September 2013)
Contact: Shirley Moyer (717-705-5186)
- School-Based ACCESS Program—Billing Procedures and Requirements for Reimbursements (November 2013)
Contact: Del Hart (717-772-1114)
- Pennsylvania System of Alternate Assessment and the Pennsylvania Core Standards (May 2014)
Contact: Lisa Hampe (724-425-3000)
- Alternate Assessment Update (May 2014)
Contact: Lisa Hampe (724-425-3000)
- Keystone Examination/Project-Based Assessment Update (July 2014)
Contact: Lisa Hampe (724-425-3000)
- Minor Changes to the School-Age Individualized Education Program Document (May 2014)
Contact: Jeanette Alexander (717-783-6882)
- Participation by Students with Disabilities in High School Graduation Ceremonies (April 2014)
Contact: Jeanette Alexander (717-783-6882)
- Transition from School to Community-Based Competitive Employment Grants (July 2014)
Contact: Amy DeLuca (717-736-2650)
- Updated Forms and Documentation in Relation to Gifted Education (April 2014)
Contact: Shirley Moyer (717-705-5186)

C. Office for Postsecondary and Higher Education

1. Bureau of School Leadership and Teacher Quality

- Pennsylvania Department of Education Standards, Policies and Procedures for State Approval of Certification Programs and for the Certification of Professional Educators for the Public Schools of Pennsylvania (on PDE website)
Contact: Debra Heath-Thornton (717-783-6720)
- Certification and Staffing Policies and Guidelines Regarding Education Certification and Staffing Requirements for Public Schools (on PDE website)
Contact: Karen Turner (717-783-6730)
- CSPG No. 203—Behaviour Analyst (8-1-2018)
- PIL Induction Requirements for Principals, Assistant and Vice Principals (8-3-2016)
- PIL Continuing Professional Education Requirements Reminder (8-3-2016)
- CSPG No. 14—Act 97 Waiver of Certification (9-1-2016)
- CSPG No. 21—Testing (9-1-2016)
- Vocational I—Increase in Service Years (9-2-2016)
- Certification Application Fee Increase (10-12-2016)
- Act 45 and Act 48 Credit Rollover (10-20-2016)
- CSPG No. 32—Biology (3-1-2017)
- CSPG No. 34—Chemistry (3-1-2017)
- CSPG No. 40—Earth & Space Science (3-1-2017)
- CSPG No. 46—General Science (3-1-2017)
- CSPG No. 56—Physics (3-1-2017)
- CSPG No. 5—Evaluation of Credentials for Individuals Prepared Outside of the U.S. (5-1-2017)
- CSPG No. 21—Testing (5-1-2017)
- CSPG No. 45—World Languages (6-1-2017)
- English Language Arts and Reading Specialist Certification and Staffing Guidelines (6-13-2017)
- CSPG No. 57—Reading Specialist (7-1-2017)
- PIL Introduction Requirement Reminder for Principals, Assistant and Vice Principals (11-2-2017)
- PIL Continuing Professional Education Requirements Reminder (11-2-2017)
- CSPG No. 105—Gifted Enrichment Programs (1-1-2018)
- CSPG No. 75—Dental Hygienist (3-1-2018)
- CSPG No. 42—English (4-1-2018)
- Clarification of Professional Certification Requirements for Professional Staff in Charter Schools (6-7-2018)
- CSPG No. 41—American Sign Language (7-1-2018)
- CSPG No. 97—Vocational Administrative Director (8-1-2018)
- CSPG No. 68—English as a Second Language Program Specialist (9-1-2018)
- CSPG 12—Voluntary Deletion of Certification Areas (12-1-2018)
- CSPG No. 37—Cooperative Education (12-1-2018)
- CSPG No. 51—Middle Level English (12-1-2018)
- CSPG No. 61—Special Education PK-8 and 7-12 (12-1-2018)
- CSPG No. 96—Superintendent PK-12 (12-1-2018)
- Act 82 of 2018 Grades 5 and 6 Add-On Option for PreK-4 Official Notification (12-18-2018)
- CSPG No. 106—Program Endorsements (1-1-2019)
- Initial Guidance on Expanding Special Education Grade Spans (1-28-2019)

- CSPG No. 7—Level II (Permanent) Certification (2-1-2019)
- Act 82 of 2018 Special Education PK-12 Guidance and FAQs (4-23-2019)
- Act 82 Special Education Certification Expansion Guidelines (5-28-2019)
- Act 82 Special Education Certification Chart (5-29-2019)
- In-State Applicants Adding a Test-Only Add-On (6-12-2019)
- CSPG No. 69—Grades PK-4 (8-1-2019)
- CSPG No. 33—Business, Computer, and Information Technology (9-1-2019)
- CSPG No. 43—Environmental Education (9-1-2019)
- CSPG No. 44—Family & Consumer Sciences (9-1-2019)
- CSPG No. 47—Health and Physical Education (9-1-2019)
- CSPG No. 48—Library Science (9-1-2019)
- CSPG No. 49—Marketing/Distributive Education (9-1-2019)
- CSPG No. 55—Music Education (9-1-2019)
- CSPG No. 57—Reading Specialist (9-1-2019)
- CSPG No. 63—Special Education—Speech and Language Impaired PK-12 (9-1-2019)
- CSPG No. 64—Teacher Intern (9-1-2019)
- CSPG No. 65—Technology Education (9-1-2019)
- CSPG No. 13—Emergency Permits (10-1-2019)
- CSPG No. 76—Elementary and Secondary School Counselor (10-1-2019)
- CSPG No. 77—Home and School Visitor (10-1-2019)
- CSPG No. 78—Instructional Technology Specialist (10-1-2019)
- CSPG No. 80—School Nurse (10-1-2019)
- CSPG No. 81—School Psychologist (10-1-2019)
- CSPG No. 86—School Speech and Language Pathologist (10-1-2019)
- CSPG No. 30—Agriculture (11-1-2019)
- CSPG No. 24—Appropriate Certification in Charter Schools (12-13-2019)
- CSPG No. 25—Career and Technical Emergency Permits (1-1-2020)
- CSPG No. 53—Middle Level Mathematics (1-1-2020)
- CSPG No. 66—Career and Technical Intern Instructional (1-1-2020)
- CSPG No. 9—Experience Requirements for Initial Supervisory, Administrative Certificates and Letters of Eligibility (2-1-2020)
- CSPG No. 52—Middle Level Social Studies (2-1-2020)
- CSPG No. 92—Supervisor of Career and Technical Education (2-1-2020)
- CSPG No. 19—Credits Earned Through In-Service Education, by Examination and CEUs (6-1-2020)
- CSPG No. 3—Validity of a PA Certificate (11-1-2020)
- CSPG No. 71—Computer Science 7-12 (new 12-1-2020)
- CSPG No. 4—Evaluation of Certificate Eligibility by the Bureau of School Leadership and Teacher Quality (2-1-2021)
- CSPG No. 61—Special Education PK-12 (3-1-2021)
- CSPG No. 87—School Social Worker Certification (4-1-2021)
- CSPG No. 101—Utilization of Paraprofessional Staff (5-1-2021)

Contact: Kerry Helm (717-772-4508)

- Basic Skills Assessment Policy (March 17, 2016)
- New Grades 5-6 Add-on Option for Grades PK-4 Certificate Holders (May 13, 2016)
- Basic Skills Math Score Adjustment for PAPA and CORE (June 8, 2016)

- Annual Review Frequently Asked Questions (9-19-2016)
- Special Announcement—Testing Updates (11-9-2016)
- PDE Accepts the CAEP Accreditation for Major Reviews (5-31-2017)
- New Alternative for Meeting the Requirements for Basic Skill and Vocational Testing Requirements (7-13-2017)

Contact: Debra Heath-Thornton (717-783-6720)

- Specific Program Guidelines for State Approval of Professional Educators (January 2001)

Contact: Debra Heath-Thornton (717-783-6720)

COVID-19 related Documents

- Act 13 of 2020; Flexibility in Field Experiences for Student Teaching
- Act 13 of 2020; Waiver of Type 01 Emergency Permits
- Act 13 of 2020; Waiver of Level I to Level II Requirement
- Act 136 of 2020; Waiver of Basic Skills Requirement and Reporting of Waiver cohort to PDE.
- Act 136 of 2020; Issue Temporary Provisional in Cases where applicants meet all of the requirements for conversion to a Level I certificate with the exception of the completion of an assessment required by 22 Pa. Code § 49.18(c) because the assessment was canceled and could not be scheduled.
- Act 136 of 2020; Extension of Type 01 Emergency Permits

Contact: Debra Heath-Thornton (717-783-6720)

2. Bureau of Postsecondary and Adult Education

a. Division of Adult Education

- Adult Education and Family Literacy Guidelines for services offered with the following funding: Pennsylvania Act 143 of 1986, Title 24, Chapter 31 Adult and Family Literacy Education Act and Workforce Innovation and Opportunity Act, Title II (Federal Adult Education and Family Literacy Act)
- Renewal Application Guidelines
- Guidelines for Submission of 064 Budget and Agency Information
- Guidelines for Submission of 061 Budget and Agency Information
- Request for Grant Application Guidelines Adult Basic Education Direct Service (064)
- Request for Grant Application Guidelines Integrated English Literacy and Civics Education Program (061)
- Request for Grant Application Guidelines Statewide Distance Learning Project Direct Services (064)
- Federal State Leadership Distance Education Technical Assistance (099) Request for Grant Application Guidelines
- Integrated Education and Training Checklist
- Integrated English Literacy and Civics Education Checklist
- Integrated English Literacy and Civics Education (IELCE) Content Guide
- Integrated Education and Training Proposal
- Policy C.100, Adult Education and Family Literacy Performance Standards
- Policy C.130, Verification and Reporting Data
- Policy C.135, Cohorts for the Primary Indicators of Performance
- Policy C.330, Early Childhood Assessment
- Policy C.800, Nonimmigrant Foreign Students with F-1 Visa
- Policy C.900, Safety, Security, and Accessibility

- Policy D.100, Adult Learner Assessment
 - Policy D.120, Special Needs Student Assessment
 - Policy D.130, Distance Learning
 - Policy D.150, Parent Education and Interactive Literacy Activities
 - Policy D.160, Interactive Literacy Activities Assessment
 - Policy F.100, Professional Development
 - Policy G.100, Adult Education and the Workforce Development System
 - Policy H.100, Residency Requirements for Issuance of the Commonwealth Secondary School Diploma
 - Policy H.200, High School Equivalency Testing for Institutionalized Youth
 - Policy H.300, Verification of High School Equivalency Test Candidate Identity and Pennsylvania Residency
 - Policy H.400, Foreign Language Versions of the High School Equivalency Tests
 - Policy H.500, The Official Practice Test as a Condition for High School Equivalency Testing
 - Policy H.600, Issuance of the Commonwealth Secondary School Diploma
 - eData v2 Instruction Manual and Glossary
- Contact: Amanda Harrison (717-772-3739)

b. Division of Law Enforcement Education and Trade Schools

- Private Licensed Schools Memorandum # 12—Enrollment Agreement and Alternate
- Private Licensed Schools Memorandum # 19—Statement Concerning Transfer of Credits
- Private Licensed Schools Memorandum # 25—Bond Form
- Private Licensed Schools Memorandum # 30—Irrevocable Administrative Trust
- Private Licensed Schools Memorandum # 35—Financial Reporting
- Private Licensed Schools Memorandum # 45—Clock Hour/Lesson/Semester and Quarter Credits
- Private Licensed Schools Memorandum # 51—Use of the Term Tuition “Savings”
- Private Licensed Schools Memorandum # 52—Scholarships
- Private Licensed Schools Memorandum # 54—Taking Attendance
- Private Licensed Schools Memorandum # 56—Non-Resident Program Application-25% of Lessons
- Private Licensed Schools Memorandum # 57—New Program Application—Catalog Required
- Private Licensed Schools Memorandum # 59—Leave of Absence
- Private Licensed Schools Memorandum # 60—Enrollment in a Single Course
- Private Licensed Schools Memorandum # 61—Non-Resident Program Application First 25% of New Material
- Private Licensed Schools Memorandum # 63—Financial Reporting
- Private Licensed Schools Memorandum # 65—Limit of Number of New Programs
- Private Licensed Schools Memorandum # 66—Certificate of Occupancy Required
- Private Licensed Schools Memorandum # 67—Trimester Credits
- Private Licensed Schools Memorandum # 68—Externships
- Private Licensed Schools Memorandum # 69—Electronic Financial Reporting

- Private Licensed Schools Memorandum # 71—New Director Seminar—Required
 - Private Licensed Schools Memorandum # 72—Role and Authority of the Financial Review Committee
 - Private Licensed Schools Memorandum # 73—Application Quality and Deadlines
 - Private Licensed Schools Memorandum # 74—Job Opportunity Requirement in New Program Applications
 - Private Licensed Schools Memorandum # 75—Fees
 - Private Licensed Schools Memorandum # 78—PA Locations for Out-of-State Providers
 - Private Licensed Schools Memorandum # 80—Commercial Truck Driving Programs
 - Private Licensed Schools Memorandum # 82—Institutional Grants
 - Private Licensed Schools Memorandum # 83—Distance Education
 - Private Licensed Schools Memorandum # 85—Fines and Violations
 - Private Licensed Schools Memorandum # 87—Invitation to Provide Feedback
 - Private Licensed Schools Memorandum # 89—Memorandum 89 Guidance Coronavirus (COVID-19)
 - Private Licensed Schools Memorandum # 90—Violation by Unlicensed or Unregistered Person or Entity Civil Penalty and 5-Year Moratorium
 - Private Licensed Schools Memorandum # 92—School Program Applications, Deadlines and Expiration
- Contact: Nicole Campbell (717-783-8228)

3. Miscellaneous

- Certified Suicide Prevention Institution of Higher Education Designation
- Contact: Michael Dotts (717-783-7787)
- Policies Related to the Transfer and Articulation Oversight Committee and the Statewide College Credit Transfer System
- Contact: Tanya I. Garcia (717-787-4313)

II. GUIDANCE MANUALS

A. Office of Elementary and Secondary Education

1. Bureau of Curriculum, Assessment and Instruction

- Assessment Handbooks
- Contact: Brian Truesdale 717-214-5433
- Accommodations Guidelines for Students with IEPs, and Students with 504 Plans
- Contact: Diane Simaska (717-346-8064)
- Accommodations Guidelines for English Language Learners
- Contact: Diane Simaska (717-346-8064)
- Assessment Participation and Performance Attribution Map
- Contact: Shazia Waters (717-772-0020)
- PSSA Test Security Procedures
- Contact: Jay Gift (717-783-1144)
- Home Language Survey
- Contact: Bob Measel (717-783-6596)
- Post Exit Monitoring Guidance & Sample Monitoring Forms
- Contact: Bob Measel (717-783-6595)
- Pennsylvania Department of Education Gifted Guidelines, August 2010
- Contact: Division of Instructional Quality (717-783-3958)

- Online Theory Drive Education Policy
Contact: John Kashatus (717-783-4382)
- Pennsylvania State Literacy Plan
Contact: Rebekah Baum-Leaman (717-783-6538)
- No Child Left Behind Act—Supplemental Education Services—Instructions for Completing the Provider Application (on PDE Website)
Contact: Division of Federal Programs (717-783-3381)
- BEC 22 Pa. Code § 04.26* Educating Students With Limited English Proficiency (LEP) and English Language Learners (ELL)
Contact: Bob Measel (717-783-6595)
- PA Environmental Education Act of 1993. This Act set responsibilities for the Department of Education as it relates to environmental education for the school districts of the Commonwealth. It also sets responsibilities for formal and non-formal educational entities. This Act is incorporated into the PA School Code of 1949.
Contact: Dave Bauman (717-783-6598)

2. Bureau of Special Education

- Education of Students with Hearing Loss
Contact: Janette Fulton (717-425-5442)
- Special Education Complaint Investigation Manual
Contact: Amy DeLuca (717-736-2650)
- Intermediate Unit Special Education Plan Guidelines
Contact: Laura Bray (717-787-5389)
- Individuals with Disabilities Education Act—Part B Program Guidelines for Local Education Agency Applications
Contact: Jeanette Alexander (717-783-6882)
- Special Education Contingency Fund Guidelines

- Contact: Del Hart (717-772-1114)
- Individuals with Disabilities Education Act—Part B (IDEA-B), IDEA-B, Section 611, Special Education State Grant
Contact: Jeanette Alexander (717-783-6882) or Del Hart (717-772-1114)
- PA Guidelines for De-escalation and the Use of Restraints in Educational Programs
Contact: Keith Focht (717-783-6921)
- Chapter 14 Questions and Answers (Paraprofessional, Volume 2, and Volume 3)
Contact: Laura Bray (717-787-5389)
- PA Guidelines for Identifying Students with Specific Learning Disabilities (SLD)
Contact: Jeanette Alexander (717-783-6882)
- Identification of Students with Specific Learning Disabilities (SLD) using Response to Intervention (RtI)
Contact: Jeanette Alexander (717-783-6882)
- Credential of Competency for Special Education Paraeducators
Contact: Laura Bray (717-787-5389)
- School District Special Education Plan Guidelines
Contact: Amy DeLuca (717-736-2650)
- Secondary Transition Folder CD
Contact: Amy DeLuca (717-736-2650)
- Special Education Mediation Services
Contact: Kerry Smith (800-222-3353)
- State Plan under the Individuals with Disabilities Education Act—Part B
Contact: Jeanette Alexander (717-783-6882)

PENN*LINKS FOR 2015

<i>Title</i>	<i>Date Sent</i>
Significant Revisions to Permission to Evaluate and Reevaluate Consent Forms Contact: Wendy Reisinger 717.783.6882	January 16, 2015
Annual Deaf-Blind Child Count Contact: Sue Ann House 800.441.3215, ext. 7243	February 3, 2015
Certification and Staffing Policy Guidelines No. 202—Orientation and Mobility Specialists Contact: Wendy Reisinger 717.783.6882	February 18, 2015
Participation by Students with Disabilities in High School Graduation Ceremonies Contact: Wendy Reisinger 717.783.6882	April 13, 2015
Secondary Transition: Planning for the Future Checklist Contact: Wendy Reisinger 717.783.6882	May 14, 2015
Revision to the Invitation to Participate in the Individualized Education Program Team Meeting or Other Meeting Contact: Wendy Reisinger 717.783.6882	May 26, 2015
Individualized Education Program Team's Responsibility for Educational Placement in Partial Hospitalization Programs Contact: Wendy Reisinger 717.783.6882	May 26, 2015
Transition from Preschool Early Intervention Programs to Kindergarten or First Grade Programs in Charter Schools Contact: Wendy Reisinger 717.783.6882	June 16, 2015
Unified English Braille Transition Contact: Wendy Reisinger 717.783.6882	July 21, 2015
Basic Education Circular: FAPE and One-To-One Support Obligations for Students with Disabilities Contact: Wendy Reisinger 717.783.6882	September 1, 2015

<i>Title</i>	<i>Date Sent</i>
Reporting of Expenditures Relating to Exceptional Students Contact: Donald Dolbin 717.783.6879	September 8, 2015
Pennsylvania Alternate System of Assessment Update—Use of Technology Contact: Lisa Hampe 724.425.3000	October 19, 2015
Presentation of Pennsylvania System of School Assessment and Keystone Exam Accommodation Guidelines for Students with Individualized Education Programs and 504 Plans Contact: Lisa Hampe 724.425.3000	October 28, 2015
Chapter 10 Guidance for Students with Disabilities Contact: Wendy Reisinger 717.783.6882	October 29, 2015
Special Education Students Placed in Homebound Instruction or Instruction Conducted in the Home Contact: Wendy Reisinger 717.783.6882	November 19, 2015
Guidance Letter from USDE Office of Special Education and Rehabilitative Services on Dyslexia Contact: Wendy Reisinger 717.783.6882	December 1, 2015
Pennsylvania Alternate System of Assessment (PASA) Update—Alternate Eligible Content Contact: Lisa Hampe 724.425.3000	December 9, 2015

PENN*LINKS FOR 2016

<i>Title</i>	<i>Date Sent</i>
Preschool to School-Age Transition Considerations for Children who are Deaf, Hard of Hearing or Deaf-Blind Contact: Shatarupa Podder 717.772.2646	February 3, 2016
Truancy Reporting and Transportation to Students with Disabilities Contact: Wendy Reisinger 717.783.6882	February 4, 2016
Clarification of Responsibilities Relating to “Host” Districts, “Resident” Districts and the Use of the Request for Change in Approved Private School Assignment (PDE-4011) Contact: Del Hart 717.772.1114	May 16, 2016
Electronic Submissions of 4010s Contact: Del Hart 717.772.1114	June 7, 2016
Approved Private Schools and Chartered Schools for the Deaf and Blind Electronic Management Calendar Submissions for the 2015-16 School Year (Fiscal Year 2016-2017) Contact: Holly Fan 717.346.9644	June 10, 2016
New Annotated Evaluation Report and Annotated Reevaluation Report on the Pennsylvania Training and Technical Assistance Network (PaTTAN) Website Contact: Wendy Reisinger 717.783.6882	June 15, 2016
Pennsylvania Training and Technical Assistance Network Office in King of Prussia Relocating to Malvern Contact: Cathy Pfanders 800.441.3215, ext. 7217	June 16, 2016
Special Education Students Placed in Homebound Instruction or Instruction Conducted in the Home Contact: Wendy Reisinger 717.783.6882	October 11, 2016
Pennsylvania Alternate System of Assessment (PASA) Eligibility Criteria and 1 Percent Cap Contact: Lisa Hampe 724.425.3000	October 19, 2016
Updated Guidelines for Calculating Educational Environment for Federal Special Education Reporting Contact: Wendy Reisinger 717.783.6882	November 4, 2016
Pennsylvania System of School Assessment (PSSA) and Keystone Exam Accommodation Guidelines for Students with Individualized Education Programs and 504 Plans Contact: Lisa Hampe 724.425.3000	November 15, 2016
Section 1306 Students with Disabilities in State Hospitals or State Developmental Centers Contacts: Wendy Reisinger 717.783.6882	November 16, 2016

**PENN*LINKS FOR 2017
As of December 21, 2017**

<i>Title</i>	<i>Date Sent</i>
Annual Deaf-Blind Child Count for Infants, Toddlers, Preschoolers and Students Contact: Sue Ann Houser 800.441.3215, ext. 7243	February 1, 2017

<i>Title</i>	<i>Date Sent</i>
Guidelines for English Learners with Individualized Education Programs Contact: Robert Measel 717.787.8913	February 7, 2017
Revisions to the Using Response to Intervention for Specific Learning Disability Determination School Building Application (K-12) for Approval Contact: Jessica Haas 610.678.6059	March 1, 2017
Individuals with Disabilities Education Act: State Regulations that Exceed Federal Requirements Contact: Wendy Reisinger 717.783.6882	March 2, 2017
Revised Basic Education Circular: Least Restrictive Environment and Educational Placement for Students with Individualized Education Programs Contact: Wendy Reisinger 717.783.6882	April 20, 2017
Office for Dispute Resolution Timelines Contact: Wendy Reisinger 717.783.6882	April 21, 2017
Act 26 of 2016: "Work Experience for High School Students with Disabilities Act" Questions and Answers Contact: Wendy Reisinger 717.783.6882	May 8, 2017
Special Education Students Placed in Homebound Instruction or Instruction Conducted in the Home Updated Contact List Contact: Wendy Reisinger 717.783.6882	June 6, 2017
Significant Disproportionality Requirements under the Individuals with Disabilities Education Act Contact: Wendy Reisinger 717.783.6882	June 28, 2017
Training in Response to Recent Changes by the Federal Office of Special Education Programs Contact: Del Hart 717.772.1114	July 28, 2017
Basic Education Circular Review—Intensive Interagency Coordination Contact: Wendy Reisinger 717.783.6882	August 2, 2017
Individuals with Disabilities Education Act Amendment—Rosa's Law Change in Disability Terminology Contact: Wendy Reisinger 717.783.6882	August 15, 2017
Significant Disproportionality Stakeholders' Submission of Written Comments Contact: Barbara Mozina 814.974.2648	October 2, 2017
Special Education Students Placed in Homebound Instruction or Instruction Conducted in the Home Contact: Amy Deluca 724.938.4348	October 3, 2017
Special Education Plan Requirements—Identification of Students with Specific Learning Disabilities using the Response to Intervention Contact: Jessica Haas 610.678.6059	October 4, 2017
Clarifications Regarding Documents Rescinded by the U.S. Department of Education Contact: Wendy Reisinger 717.783.6882	November 2, 2017
Placement Options for Special Education Contact: Wendy Reisinger 717.783.6882	November 13, 2017
Out of State Transfers for Students with Disabilities Contact: Wendy Reisinger 717.783.6882	November 14, 2017

**PENN*LINKS FOR 2018
As of August 8, 2018**

<i>Title</i>	<i>Date Sent</i>
State Performance Plan Data Requirements—Postsecondary School Survey (Cohort 3) Contact: Hillary Mangis 800.446.5607, ext. 6878	January 18, 2018
Approved Private School Electronic Management System Enrollments Contact: Holly Fan 717.346.9644	January 22, 2018
Annual Deaf-Blind Child Count for Infants, Toddlers, Preschoolers, and Students Contact: Sue Ann Houser 800.441.3215, ext. 7243	February 1, 2018
2018 Writing Assessment for Students Enrolled in the Pennsylvania Alternate System of Assessment Contact: Lisa Hampe 724.425.3000	February 27, 2018
Revised Basic Education Circular: Placement Options for Special Education Contact: Wendy Reisinger 717.783.6882	February 27, 2018

<i>Title</i>	<i>Date Sent</i>
Pennsylvania Unified English Braille Implementation Plan Contact: Wendy Reisinger 717.783.6882	March 1, 2018
2017-18 School Year Restraint Information System Collection Tracking—3rd Quarter Reporting Contact: Keith Focht 717.783.6921	March 2, 2018
State Performance Plan Data Requirements—Postsecondary School Survey—Cohort Two Contact: Hillary Mangis 800.446.5607 ext. 6878	March 12, 2018
Pennsylvania Unified English Braille Implementation Plan Stakeholders' Forums Contact: Wendy Reisinger 717.783.6882	March 19, 2018
Individuals with Disabilities Education Act: State Regulations that Exceed Federal Requirements Contact: Wendy Reisinger 717.783.6882	April 4, 2018
Pennsylvania Unified English Braille Implementation Plan Stakeholders' Submission of Written Comments Contact: Wendy Reisinger 717.783.6882	April 25, 2018
Revised Basic Education Circular: Educational Programs for Students in Non-Educational Placements Contact: Wendy Reisinger 717.783.6882	April 27, 2018
Local Educational Agency Special Education Data Reports Online Preview Contact: Jodi Rissinger 717.783.6911	May 4, 2018
Survey of Parents of Students with Disabilities Contact: Barbara Mozina 814.674.2648	May 10, 2018
2017-18 School Year Restraint Information System Collection Tracking—4th Quarter Reporting Contact: Keith Focht 717.783.6921	May 23, 2018
Local Educational Agency Special Education Data Reports Online Contact: Jodi Rissinger 717.783.6911	May 25, 2018
July 2018 PennData Table 8A Submission Contact: Jodi Rissinger 717.783.6911	May 30, 2018
2018-19 Special Education Compliance Monitoring Schedule Contact: Jill Deitrich 717.783.6876	June 13, 2018
Approved Private School Preliminary Deductions Contact: Holly Fan 717.364.9644	June 19, 2018
Annual Notice Amendment Contact: Wendy Reisinger 717.783.6882	July 12, 2018
Revised Basic Education Circular: Instruction Conducted in the Home Contact: Wendy Reisinger 717.783.6882	July 12, 2018
2018-19 School-Based ACCESS Program Statewide Training Sessions Contact: Jonathan McVey (DHS) 717.395.9435	July 18, 2018
Indicator 13: Training Session for What Local Educational Agencies Need to Know for Continuous Improvement for Cyclical Monitoring Contact: Hillary Mangis 800.446.5607, ext. 6878	July 19, 2018
Child Find for Thought to be Gifted Students Attending a Charter School or Cyber Charter School Contact: Wendy Reisinger 717.783.6882	July 23, 2018
Pennsylvania Chapter 14: Final-Omitted Rulemaking to Amend Terminology Contact: Wendy Reisinger 717.783.6882	August 1, 2018
Indicator 13: Effective Transition Practices Contact: Hillary Mangis 800.446.5607, ext. 6878	August 2, 2018
Pennsylvania's Individuals with Disabilities Education Act (IDEA) Part B 2018 Determination Contact: Barbara Mozina 814.974.2648	August 3, 2018
State Performance Plan Data Requirements—Postsecondary School Survey (Cohort 4) Contact: Hillary Mangis 800.446.5607, ext. 6878	August 8, 2018

**PENN*LINKS FOR 2019
As of January 28, 2020**

<i>Title</i>	<i>Date Sent</i>
State Performance Plan Data Requirements—Postsecondary School Survey (Cohort 4 Exit) Contact: Hillary Mangis 800.446.5607 ext. 6878	January 3, 2019

<i>Title</i>	<i>Date Sent</i>
Annual Deaf-Blind Child Count for Infants, Toddlers, Preschoolers, and Students Contact: Sue Ann Houser 800.441.3215, ext. 7243	January 24, 2019
Transitioning from Preschool Early Intervention Programs to School Age Programs Contact: John Gombocz 717.772.3745	February 4, 2019
State Performance Plan Data Requirements—Postsecondary School Survey—Cohort 3 Contact: Hillary Mangis 800.446.5607, ext. 6878	February 19, 2019
Surrogate Parents Contact: John Gombocz 717.772.3745	February 21, 2019
Peer Monitors Compliance Monitoring Training Contact: Jill Deitrich 717.783.6139	March 19, 2019
Local Educational Agency (LEA) Requirements for Reporting Due Process Resolution Meeting Outcomes Contact: Karen Eberly 800.222.3353, option 8	March 19, 2019
Individuals with Disabilities Education Act: State Regulations that Exceed Federal Requirements Contact: John Gombocz 717.772.3745	March 19, 2019
2018-19 School Year Restraint Information System Collection Tracking and Training—Third Quarter Reporting Window Contact: Keith Focht 717.783.6921 Pat Haglund 814.662.2662	March 20, 2019
Local Educational Agency Special Education Data Reports Online Preview Contact: Jodi Rissinger jrissinger@pa.gov	April 26, 2019
Public Input: Differentiating Compliance Monitoring for Continuous Improvement Webcast Contact: Jill Deitrich F: 717.783.6139/RA-DMS@pa.gov	May 6, 2019
Survey of Parents of Students with Disabilities Contact: Barbara Mozina 814.674.2648/bmozina@pa.gov	June 4, 2019
Local Educational Agency Special Education Data Reports Online Contact: N/A	June 4, 2019
2019-2020 Special Education Compliance Monitoring Training and Schedule Contact: Sharon Kennedy/skennedy@pattan.net	June 4, 2019
July 2019 Special Education Table 8A Submission Contact: Jodi Rissinger 717.783.6911/jrissinger@pa.gov	June 5, 2019
Approved Private School and Chartered School for the Deaf and the Blind Preliminary Deductions Contact: Kelli Franklin 717.783.6135/kfranklin@pa.gov	June 13, 2019
2018-19 School Year Restraint Information System Collection Tracking and Training—Fourth Quarter Reporting Window Contact: Keith Focht 717.783.6921/kfocht@pa.gov Pat Haglund 814.662.2662/phaglund@pa.gov	June 28, 2019
Professional Development Opportunity: PA Fellowship Program for Special Education Leaders Contact: Paula Quinn pquinn@pattan.net Tracy Ficca tficca@pattan.net Nichole Kopco/nkopco@pattan.net Christine Moon/cmoon@pattan.net	July 2, 2019
Indicator 13: What Local Educational Agencies (LEAs) Need to Know for Compliance Monitoring for Continuous Improvement (CMCI) Contact: Hillary Mangis 800.446.5607 ext. 6878/hmangis@pattan.net	July 5, 2019
Special Education Performance Grant—Competitive Integrated Employment Grant 2019-2020 Contact: Jefferey Coover/jcoover@pattan.net	July 12, 2019
Indicator 13: Effective Transition Practices Contact: Hillary Mangis 800.446.5607 ext. 6878/hmangis@pattan.net	July 12, 2019
2019-2020 Gifted Compliance Monitoring Schedule Contact: Shirley Moyer 717.705.5186/shirmoyer@pa.gov	July 15, 2019
Application for RtI for SLD Determination Contact: Jessica Haas 610.678.6059/jesshaas@pa.gov	July 26, 2019
2019-20 School-Based ACCESS Program Statewide Training Sessions Contact: Sharon Kennedy/skennedy@pattan.net	July 26, 2019
IDEA Part B—Determinations Notification Contact: Amy Pastorak/apastorak@pattan.net	August 26, 2019

<i>Title</i>	<i>Date Sent</i>
Reporting of Expenditures Relating to Exceptional Students Contact: Don Dolbin 717.783.6879/ddolbin@pa.gov	August 29, 2019
State Performance Plan Data Requirements—Postsecondary School Survey (Cohort 5 Exit) Contact: Hillary Mangis/hmangis@pattan.net Jacki Lyster/jlyster@pattan.net	September 5, 2019
2019-2020 School Year Restraint Information System Collection Tracking Contact: Keith Focht 717.783.6921/kfocht@pa.gov Pat Haglund 814.662.2662/phaglund@pa.gov	September 9, 2019
2019-2020 PASA 1.0 Justification Contact: Lisa Hampe 724.425.3000/lihampe@pa.gov Lynda Lupp 800.441.3215 ext. 7233/llupp@pattan.net	September 9, 2019
2019-2020 PASA Updates Contact: Lisa Hampe 724.425.3000/lihampe@pa.gov Lynda Lupp 800.441.3215 ext. 7233/llupp@pattan.net	September 9, 2019
Dyslexia Screening and Early Intervention Pilot Program Contact: Carole Clancy/caclancy@pa.gov	September 26, 2019
2019-2020 Inclusive Programming Opportunities through Mikayla's Voice Contact: Rita Cheskiewicz 717.690.7113/ritamikaylas@voice.org Kimberly Rush 610.746.2324/kimmikaylas@voice.org	October 9, 2019
Training in Response to Recent Changes by the Federal Office of Special Education Programs Contact: Del Hart 717.772.1114/dehart@pa.gov Sharon Kennedy 717.901.2265/skennedy@pattan.net	October 9, 2019
Special Education Students Placed in Homebound Instruction or Instruction Conducted in the Home Contact: Amy Deluca 717.736.2650/amdeluca@pa.gov	October 9, 2019
2019-2020 Contingency Funds for Extraordinary Expenses Contact: Del Hart 717.772.1114/dehart@pa.gov	October 21, 2019
Special Education Plan Information for Phase 2 School Districts Contact: Amy Deluca 717.736.2650/amdeluca@pa.gov Cortney Verner 412.823.6058/cverner@pa.gov	November 6, 2019
2019-2020 School Year Restraint Information System Collection Tracking and Training— Second Quarter Reporting Window Contact: Keith Focht 717.783.6921/kfocht@pa.gov Pat Haglund 814.662.2662/phaglund@pa.gov	November 20, 2019
Bureau of Special Education (BSE) Bulletin Contact: Lisa Irgang 215.379.1023/lirgang@pa.gov	November 27, 2019
Individualized Education Program (IEP) Alternative Assessment Changes Contact: Lisa Hampe 724.425.3000/lihampe@pa.gov Lynda Lupp 800.441.3215 ext. 7233/llupp@pattan.net	December 16, 2019
State Performance Plan Data Requirements—Postsecondary School Survey (Cohort 5 Exit) Winter Contact: Hillary Mangis 800.446.5607 ext. 6878/hmangis@pattan.net	January 6, 2020
Review of Enrollments in the Approved Private School Electronic Management (APSEM) System Contact: Janette Fulton 717.425.5442/jafulton@pa.gov	January 28, 2020

**PENN*LINKS FOR 2020
As of February 10, 2021**

<i>Title</i>	<i>Date Sent</i>
Annual Deaf-Blind Child Count for Infants, Toddlers, Preschoolers, and Students Contact: Del Hart 717.772.1114/dehart@pa.gov dbchildcount@pattan.net	January 23, 2020
Gifted Education Update Contact: Shirley Moyer 717.705.5186/shirmoyer@pa.gov Amy Davis 412.394.4193/adavis@aiu3.net Patrice Semicek 610.755.9483/psemicek@mciu.org	February 13, 2020
2019-2020 School Year Restraint Information System Collection Tracking and Training— Third Quarter Reporting Window Contact: Keith Focht 717.783.6921/kfocht@pa.gov Pat Haglund 814.662.2662/phaglund@pa.gov	February 13, 2020

<i>Title</i>	<i>Date Sent</i>
Individuals with Disabilities Education Act: State Regulations that Exceed Federal Requirements Contact: Lisa Irgang 215.379.1023/lirgang@pa.gov	March 10, 2020
2019-2020 School Year Restraint Information System Collection Tracking and Training—Fourth Quarter Reporting Window Contact: Keith Focht 717.783.6921/kfocht@pa.gov	July 10, 2020
Bureau of Special Education (BSE) Spring 2020 Bulletin Contact: Lisa Irgang 215.379.1023/lirgang@pa.gov	July 27, 2020
Approved Private School and Chartered School for the Deaf and the Blind Preliminary Deductions Contact: Jessica Burkey 717.783.6906/jeburkey@pa.gov	July 31, 2020
2020-21 Special Education Compliance Monitoring Schedule Contact: Kelli Franklin franklin@pa.gov	August 5, 2020
Pennsylvania's Individuals with Disabilities Education Act (IDEA) Part B 2020—Determinations Notification Contact: Amy Pastorak 717.772.3500/apastorak@pa.gov	August 5, 2020
Reporting of Expenditures Relating to Exceptional Students Contact: Del Hart 717.772.1114/dehart@pa.gov ra-edseact16@pa.gov	August 17, 2020
2020-21 School Year Restraint Information System Collection Tracking and Training—First Quarter Reporting Window Contact: Keith Focht 717.783.6921/kfocht@pa.gov	September 1, 2020
Contingency Funds for Extraordinary Expenses Contact: Janette Fulton 717.425.5442/janfulton@pa.gov	September 1, 2020
Pennsylvania Alternate System of Assessment (PASA): New 2020-21 Assessment Vendor and Training Announcement Contact: Ron Logan/rlogan@pattankop.net	September 4, 2020
2020-21 School-Based ACCESS Program Statewide Training Sessions Contact: Sharon Kennedy/skennedy@pattan.net	September 4, 2020
State Performance Plan Data Requirements—Postsecondary School Survey (Cohort 1 Exit) Contact: Hillary Mangis/hmangis@pattan.net Jacki Lyster/jlyster@pattan.net	September 15, 2020
2020-21 Gifted Compliance Monitoring Schedule Contact: Shirley Moyer 717.705.5186/shirmoyer@pa.gov	September 16, 2020
Indicator 13: What LEAs Need to Know for Compliance Monitoring for Continuous Improvement (CMCI) Contact: Hillary Mangis/hmangis@pattan.net	September 16, 2020
2020-21 Inclusive Programming Opportunities through Mikayla's Voice Contact: Rita Cheskiewicz 570.690.7113/ritamikaylas@voice.org Kimberly Resh 610.746.2324/kimmikaylas@voice.org	October 6, 2020
2020-21 School Year Restraint Information System Collection Tracking and Training—Second Quarter Reporting Window Contact: Keith Focht 717.783.6921/kfocht@pa.gov	October 26, 2020
Training in Response to Recent Changes by the Federal Office of Special Education Programs Contact: Del Hart 717.772.1114/dehart@pa.gov Karen Weaver 412.826.6842/kweaver@pattanpgh.net	November 12, 2020
Special Education Plan Information for Phase 3 School Districts Contact: Amy Deluca 717.736.2650/amdeluca@pa.gov	November 19, 2020
Gifted Education Update Fall 2020 Contact: Shirley Moyer 717.705.5186/shirmoyer@pa.gov Amy Davis 412.394.4193/amy.davis@aiu3.net Patrice Semicek 610.755.9483/psemicek@mciu.org	December 7, 2020
Revision to Act 26 Transition and Work Experience Data Collection Contact: Dan Ficca 717.787.5745/c-dficca@pa.gov	December 11, 2020
State Performance Plan Data Requirements—Postsecondary School Survey (Cohort 1 Exit) Contact: Hillary Mangis/hmangis@pattan.net Jacki Lyster/jlyster@pattan.net	January 8, 2021
2020-21 Annual Deaf-Blind Child Count for Infants, Toddlers, Preschoolers, and Students Contact: Del Hart 717.772.1114/dehart@pa.gov	January 22, 2021

*Title**Date Sent*

Review of Enrollments in the Approved Private School Electronic Management (APSEM) System
 Contact: Jessica Burkey 717.783.6906/jeburkey@pa.gov

February 10, 2021

3. Bureau of Career & Technical Education

- Guidelines for Administrator: How to Comply with Federal and State Laws and Regulations
- Sample Training Agreement for Cooperative Education PDE-4555
- Sample Training Plan for Cooperative Education PDE-4617
- Sample Training Plan for Cooperative Education PDE-4617A
- Pennsylvania Cooperative Education Association—State and Federal Child Labor Laws, Instructional Resources and Sample Forms
- Child Labor Act
- Prohibited Occupations Under the Child Labor Act
 Contact: Jean Kelleher (717-736-7652)
- Application for Approval of Nurse Aide Training and Competency Evaluation Program
 Contact: Sheri Weidman (717-772-4868)
- A Guide to Student Occupational Competency Testing
- Student Occupational Competency Testing in Pennsylvania
 Contact: Kevin Springman (717-783-6623)
- Professional Personnel Development Centers Grants
 Contact: Beth Marshall (717-783-6860)
- Perkins Local Plan Funding Guidelines Title I Carl D. Perkins Career and Technical Education Improvement Act of 2006 P.L. 109-270
 Contact: Monique Burton (717-346-3188)
- GEERS Career and Technical Education Guidelines
 Contact: Monique Burton (717-346-3188)
- CATS Secondary Program Approval Instructions
- Career & Technical Education Secondary POS Pathways
- Annual Educational and Occupational Objectives for Students Enrolled in a Secondary Career and Technical Education Approved Program
- Approved Secondary Program and Industry Credential Search
- Sample Scope and Sequence (PDF)
 Contact: Jean Kelleher (717-783-6962)
- Occupational Competency Assessment Policy Manual
 Contact: Beth Marshall (717-783-6860)
- Child Development Laboratory Procedures Guidelines
- CDA-Ready Verification Form
- CDA-Ready Certificate Documentation, Preschool
- CDA-Ready Certificate Documentation, Infant/Toddler
- Family and Consumer Sciences Education
 Contact: Jean Kelleher (717-783-6962)
- Industry-Recognized Credentials for Career and Technical Education Programs: Resource Guide
 Contact: Beth Marshall (717-783-6860)
- Career and Technical Student Organizations of PA
 Contact: Jean Kelleher (717-783-6962)
- Self-Study Booklet for Compliance Review for Approval of a Nurse Aide Training and Competency Evaluation Program
 Contact: Sheri Weidman (717-772-4868)
- Perkins Statewide Articulation Agreement

- Student Documentation Coversheet for Programs of Study Articulation Agreements
 Contact: Vacant (717-783-6859)
- Final Expenditure Reports
 Contact: Monique Burton (717-346-3188)
- Competitive Equipment Grants
 Contact: Monique Burton (717-346-3188)
- Effective Practices for Occupational Advisory Committees
- Establishing & Operating Effective Local Advisory Committees
- Establishing & Operating Effective Occupational Advisory Committees
 Contact: Jean Kelleher (717-783-6962)
- Supplemental Equipment Grant
 Contact: Janelle Smith (717-783-6990)

4. Bureau of School Support**a. Division of Planning and Professional Development**

- Act 48 Professional Education Plan Guidelines, March 2007
 Contact: Kraig Kiehl (717-783-4307)
- Act 48 Approved Provider Guidelines, September 2013
 Contact: Kraig Kiehl (717-783-4307)
- Induction Plan Guidelines, September 2013
 Contact: Kraig Kiehl (717-783-4307)

b. Division of Student Services

- Education Leading to Employment and Career Training Monthly Attendance Instructions
- Education Leading to Employment and Career Training Guidelines
 Contact: Carmen Medina (717-783-6466)

5. Safe Schools Office**Contacts**

- Alternative Education for Disruptive Youth
 Contact: John Esposito (717-705-3771)
- Commonwealth Student Assistance Program Training System Handbook: Guidelines, Monitoring Procedures, Standards and Core Competencies, and Related Information
 Contact: Joe Loccisano (717-346-4253)
- Compulsory Attendance and Truancy Elimination Plan
 Contact: Joe Loccisano (717-346-4253)
- School Attendance Improvement and Truancy Reduction Toolkit
 Contact: Joe Loccisano (717-346-4253)
- Model Dating Violence Policy
 Contact: Joe Loccisano (717-346-4253)
- Model Youth Suicide Awareness and Prevention Policy
 Contact: Joe Loccisano (717-346-4253)
- Basic Education Circular Alternative Education for Disruptive Youth
 Contact: John Esposito (717-705-3771)

Documents

- Safe Schools Grants (on PDE website)
- Preparedness of Pennsylvania Educators to Recognize and Respond to Trauma (Penn Link—5/17/2021)
- An Administrator's Guide to Developing a Safety Plan for Students Who May Be Bullied (Public Document—5/24/2021)
- Act(s) 57-110 (Public Document—5/12/2021)
- A Multi-tiered Approach to Bullying Prevention (Public Document—3/8/2021)
- Pennsylvania's Student Assistance Program—FAQ and Best Practices Responses (Public Document—3/8/2021)
- PA Career Ready Skills and Career Education and Work Integration Tool (Public Document—2/21/2021)
- Alcohol and Other Drug Guide (Public Document—11/12/2020)

6. School Services Office**Contacts**

- Access to Secondary Students
Contact: Thomas Dubbs (717) 214-8212
- Background Checks (Act 114)
Contact: Lilian Uzokwe (717-787-3750)
- Child Labor Laws and Employment of Minors
Contact: April Queeley (717-783-4860)
- Commissions
Contact: Debra Haines (717-783-6722)
- Days Schools Not to be Kept Open
Contact: Monica Washington (717-783-6746)
- Emergency School Closings
Contact: April Queeley (717-783-4860)
- Enrollment of Students
Contact: Fianne van Schaaik (717-783-6610)
- Foreign Student's Eligibility for Enrollment
Contact: Fianne van Schaaik (717-783-6610)
- Graduation of Seniors
Contact: Fianne van Schaaik (717-783-6610)
- Home Education Program
Contact: Thomas Dubbs (717-214-8212)
- School Services Programs on PDE Website
- Disclosure of Interscholastic Athletic Opportunities Survey
- Opportunity Scholarship Tax Credit Program
Contact: Thomas Dubbs (717-214-8212)

Documents

- Basic Education Circulars (BECs)—Current collection of Pennsylvania Department of Education guidance statements on state and federal basic education laws and regulations. These guidance statements cover several areas of the School Code within Title 24 of *Purdon's Statutes*, Articles 1—25, and State Board of Education Regulations—Title 22 of the *Pennsylvania Code*, Chapters 1—23, 342 and 349, and other state and federal laws and regulations. Topics include among others: Access to Secondary Students—Enrollment of Students—Emergency School Closings—Home Education Programs—Special Education—Payments for Education—Graduation of Seniors—School Construction—Safe Schools—Copyright Law—Commissions—Instructional Time. (Link to BECs: http://www.education.state.pa.us/portal/server.pt/community/basic_education_circulars/7497)
Contact: Thomas Dubbs (717-214-8212)

- Flexible Instructional Days (FID) application deadline and extension (Penn Link—5/26/2021)
- School Reconfiguration (Penn Link—5/7/2021)
- 2021-22 SY Flexible Instructional Day (FID) Application Announcement (Penn Link—3/29/2021)
- Home Education and Private Tutoring Guide (Public Document—5/24/2021)
- Flexible Instructional Days (FID) Survey and Email Request (Public Document—4/28/2021)
- 2021-22 SY Flexible Instructional Days (FID) Guidance Considerations (Public Document—3/29/2021)

B. Office of Child Development and Early Learning**1. Pennsylvania Pre-K Counts**

Pennsylvania Pre-K Counts Statute, Regulations and Guidelines, Effective July 1, 2020.

Contact: Deborah C. Wise (717-787-7489)

Announcement: COVID-19 Fiscal Considerations—PKC: 4/20, issued April 28, 2020.

Contact: Deborah C. Wise 717-787-7489

Announcement: Changes to Legal Entity Information—PKC 20—# 001, issued November 3, 2020.

Contact: Deborah C. Wise 717-787-7489

Announcement: Budget Revision and Funding Adjustment Clarifications—PKC 20—# 002, issued November 10, 2020.

Contact: Deborah C. Wise 717-787-7489

Announcement: Remote Learning Program and Attendance Monitoring—PKC 20—# 003, issued December 22, 2020.

Contact: Deborah C. Wise 717-787-7489

Announcement: Monitoring Coordination Across Dully Licensed Programs and Programs with PA Pre-K Counts and Head Start Supplemental Assistance Programs—DS 21-01, issued February 2, 2021.

Contact: Deborah C. Wise 717-787-7489

Announcement: FY 2020 Enrollment Monitoring and Funding Adjustments during Governor's Proclamation of Disaster Emergency—PKC 20—# 005, issued March 15, 2021.

Contact: Deborah C. Wise 717-787-7489

2. Head Start Supplemental Assistance Program

Announcement: COVID-19 Fiscal Considerations—HSSAP: 4/20, issued April 28, 2020.

Contact: Deborah C. Wise 717-787-7489

Announcement: Changes to Legal Entity Information—HSSAP 20—# 001, issued November 3, 2020.

Contact: Deborah C. Wise 717-787-7489

Announcement: Budget Revision and Funding Adjustment Clarifications—HSSAP 20—# 002, issued November 10, 2020.

Contact: Deborah C. Wise 717-787-7489

Announcement: Remote Learning Program and Attendance Monitoring—HSSAP 20—# 003, issued December 22, 2020.

Contact: Deborah C. Wise 717-787-7489

Announcement: Monitoring Coordination Across Dully Licensed Programs and Programs with PA Pre-K Counts and Head Start Supplemental Assistance Programs—DS 21-01, issued February 2, 2021.

Contact: Deborah C. Wise 717-787-7489

Announcement: FY 2020 Enrollment Monitoring and Funding Adjustments during Governor's Proclamation of Disaster Emergency—PKC 20—# 005, issued March 15, 2021.

Contact: Deborah C. Wise 717-787-7489

3. Early Intervention Services

Intermediate Unit Special Education Plan Guidelines

Contact: Andrea Algatt (717-783-5058)

- State Early Intervention, Fiscal Guidelines
Contact: Brian Bell (717-214-7130)

- Certificate of Competency—COC EI Standards for Licensed Private Providers applications and renewal instructions

Contact: Andrea Algatt (717-783-5058)

• EI-07 # 12	PA Pre-K Counts and Early Intervention Working Together	10/24/2007
• EI-08 # 03	Extent and Duration of Early Intervention Programs for Preschoolers, Including Services During Scheduled Breaks in Their Programs	04/16/2008
• EI-08 # 09	Early Intervention Special Education Plan Review Notice (EI SEPRN)	08/18/2008
• EI-09 # 13	Childfind System Including Children who are Wards of the State, Children Living in Residential Facilities Children Who Were Abused and Children who are Homeless	09/11/2009
• EI-09 # 17	Qualifications for Individuals to Provide Speech-Language Pathology Services in Early Intervention and the Requirements for Billing	10/05/2009
• EI-09 # 19	Transition of Preschool Children to School Age Programs	10/20/2009
• EI-10 # 02	Release of Information	01/29/2010
• EI-10 # 06	Funding Responsibilities for Early Intervention Services For Children at Kindergarten Age	05/18/2010
• EI-10 # 07	Paraprofessional Qualifications	06/15/2010
• EI-10 # 08	Amended Behavior Supports for Young Children	10/25/2010
• EI-11 # 01	IDEA Early Intervention Complaint Procedures	06/01/2011
• EI-11 # 02	ACT 24 of 2011 Implementations—PELICAN Data Moratorium	08/01/2011
• EI-11 # 03	Early Intervention Annual Data Review	10/27/2011
• EI-12 # 01	Screening, Evaluation and Assessment in Early Intervention	04/11/2012
• EI-12 # 03	Confidentiality, Parent Consent and Surrogate Parents	04/11/2012
• EI-12 # 07	Collecting and Reporting Child Outcome Data in Infant/Toddler and Preschool Early Intervention Programs	10/26/2012
• EI-12 # 08	Local Determination Process	10/26/2012
• EI-12 # 09	Public Participation Requirements under the Individuals with Disabilities Education Act	10/26/2012
• EI-13 # 01	Transition of Toddlers to Preschool or Other Community Services	01/30/2013
• EI-13 # 03	Session Notes	04/26/2013
• OCDEL-13 # 01	Children Experiencing Homelessness	05/09/2013
• EI-13 # 06	Children who Have a Hearing Loss	08/01/2013
• EI-13 # 07	Positive Behavior Support	08/29/2013
• EI-13 # 08	Eligibility for Infant/Toddlers and Preschool Early Intervention	12/13/2013
EI-16 # 01	DHS Announcement—Not applicable	02/12/16
EI-16 # 02	Lead Exposure in Infants/Toddlers and Preschoolers	08/31/16
EI-17 # 01	Inclusion of All Childhood Program in Pennsylvania	07/01/17
EI-17 # 02	Reduction of Expulsion and Suspension in Early Childhood Programs in Pennsylvania	07/01/17
EI-20# 01	EI Special Education Plan Revision Notice	01/31/2020
EI-20# 03	EI Service Delivery: Coaching Across Settings-PA I/T and Preschool EI Program Leaders	11/30/2020

Contact: Andrea Algatt 717-783-5058

COVID-19 Response

OCDEL EI Guidance aligned with process to reopen June 3, 2020

COVID Screener for in-person EI Services

EI Reopening planning considerations

Tele Intervention Decision Tree June 3, 2020

4. Pennsylvania Kindergarten Entry Inventory

Penn*Links

2014: Required Use of Kindergarten Entry Inventory (Focus and Priority Schools), issued April 2, 2014. Contact: Maryanne Olley 717.214.8434

2015: Kindergarten Entry Inventory-Cohort 2, issued February 16, 2015. Contact: Maryanne Olley 717.214.8434

2016: Kindergarten Entry Inventory-Cohort 3, issued February 17, 2016. Contact: Maryanne Olley 717.214.8434

2017: Kindergarten Entry Inventory-Cohort 4, issued February 7, 2017. Contact: Maryanne Olley 717.214.8434

2018: Kindergarten Entry Inventory-2018-2019 school year, issued February 7, 2018. Contact: Maryanne Olley 717.214.8434

2019: Kindergarten Entry Inventory-2019-2020 school year, issued February 11, 2019. Contact: Maryanne Olley 717.214.8434

2020: Kindergarten Entry Inventory-2020-2021 school year, issued February 7, 2020. Contact: Maryanne Olley 717.214.8434

2021: Kindergarten Entry Inventory-2020-2021 school year, issued February 7, 2021. Contact: Maryanne Olley 717.214.8434

C. Office of Administration

1. Data Quality Office

PDE Data Access and Use Policy

Contact: Dave Ream (717-783-6698)

- Pennsylvania Department of Education Student Data Access and Use Policy 11/2017
- Agreement to Conduct a Study Using De-Identified Unit Level Data from the Pennsylvania Information Management System (PIMS) 06/2017
- Agreement to Conduct a Study Using Unit Level Data from the Pennsylvania Information Management System (PIMS) 06/2017
- Research Agenda, Research Requests:
Contact: Julie Patton (717-346-1085)
- Pennsylvania Department of Education Research Agenda 11/2020
- Letter of Intent to Request Access to Unit Record Data from the Pennsylvania Department of Education 06/2017 Institutional Review Board (IRB)
Contact: Dave Ream (717-783-6698)
- Pennsylvania Department of Education Institutional Review Board (IRB) Application for Full PDE IRB Review 11/11/17
- PAsecureID Guidelines and Directions:
Contact: Deb Rodrigues (717-783-6764)
- Editing/Updating Student Records in PAsecureID 02/2016
- PAsecureID—Creating a Student Batch File 2017-18
- Race Ethnicity Guidelines 2010-11
- PAsecureID—Resolving Near Matches 09/2016
- Who Reports Whom 02/28/08
- Pennsylvania Information Management System User Manual, Vol 1 and 2 2020-21
Contact: Dave Ream (717-783-6698)
- Elementary/Secondary Data Collection Calendar 2020-21
Contact: Deb Rodrigues (717-783-6764)
- Pennsylvania Information Management System (PIMS) Data Sets How-To Guides and Training Documents:
Contact: Deb Rodrigues (717-783-6764)
- Assessment Data Set 10/2019
- Career Standards Benchmark Data Set 02/2021
- Course/Instructor Data Set 03/2021
- October Student Data Set 08/2019
- October Staff Data Set 10/2019
- Special Education Data Set 11/2019
- Graduation Dropout Cohort Data Set 09/12/18
- PIMS Data Attribution Rules 03/2019
- Pennsylvania Value-Added Assessment System (PVAAS) Data Set Pennsylvania Educator Effectiveness Rating System (PEERS) 11/2019

- PIMS Adult and Secondary Career and Technical Education (CTE) Data Set 05/2021
- Adult CTE Follow-up Survey Example 2020-21
- Adult CTE Follow-up Letter Example 2020-21
- Secondary CTE Follow-up Survey Example 2020-21
- Secondary CTE Follow-up Letter Example 2020-21
- Pennsylvania Information Management System (PIMS) Technical Resource Documents:
- Contact: Dave Ream (717-783-6698)
- eScholar Data Manager (eDM) Application User's Guide 2007
- eScholar Guide to Extracting Data 2006
- eScholar Guide to Manipulating Data 2007
- Education Names and Addresses (EdNA) User Manual 07/2020
- Contact: Dave Ream (717-783-6698)
- Private and Nonpublic Enrollment Instructional Manual 2018-19
- Contact: Deb Rodrigues (717-783-6764)
- PIMS Postsecondary Perkins CTE Collections 2019-20
- Contact: Cheryl Wenger (717-783-6750)
- 2019-20 PIMS Postsecondary Perkins User Manual, Volume 1 06/2020
- 2019-20 PIMS Postsecondary Perkins User Manual, Volume 2 06/2020
- Pennsylvania Information Management System Postsecondary Perkins Sample File Instructions 06/2019
- Contact: Dave Ream (717-783-6698)

2. Bureau of Budget and Fiscal Management

- Planning and Construction Workbook (Forms Used to Apply for Commonwealth Reimbursement for a School Construction Project)
- Contact: Jesse Fry (717-787-5993)
- Charter School Lease Reimbursement Program
- Contact: Patti Garman-Scott (717-787-5993)
- Pennsylvania Community Colleges Capital Funding Framework—2021-22
- Application for State Assistance for Construction of Community College Facilities
- Contact: Naomi Rudisill (717-787-5993)
- Instructions for Reporting Child Accounting Data
- Instructions for Reporting Pupil Transportation Data
- Instructions for Charter Schools to Request Subsidy Withholding from School Districts
- Contact: Benjamin Hanft (717-787-5423)
- Out-of-State Special Education Placements Approval and Reimbursement (jointly with the Bureau of Special Education)
- Contact: Benjamin Hanft (717-787-5423)
- COVID-19 Related Pupil Transportation Subsidy Changes for School 2020-21
- Contact: Ben Hanft (717-787-5423)
- Standard Contract for Food Service Management Services
- Contact: Amanda Dakan (717-787-7698) or (1-800-331-0129)
- Basic Education Circular 24 P.S. Section 7-707, Sale or Lease of Unused and Unnecessary Lands and Buildings
- Basic Education Circular 24 P.S. Section 7-733, School Construction Reimbursement Criteria
- Basic Education Circular 24 P.S. Section 7-775, Department Approval of School Buildings, Equipment and Premises Leased for Educational Purposes by School Districts Except School Districts of the First Class

- Basic Education Circular 24 P.S. Section 25-2574, Reimbursement for School Construction Bond Issues
- Basic Education Circular 22 Pa. Code Section 349.28, Subsidy Payments on Closed School Buildings
- Contact: Jesse Fry (717-787-5993)

D. Commonwealth Libraries

1. Bureau of State Library

- Revised Classification Scheme for Pennsylvania State Publications
- Contact: Mary Spila (717-783-3884)

2. Bureau of Library Development

- 2015 Pennsylvania Library Statistics, 2017
- Getting on Board: Tools for Board Development and Assessment, 2011
- A Handbook for Public Library Trustees, Fifth Edition, 2003
- Continuing Education Guidelines for Public Library Staff, 2015
- Directory of Pennsylvania Libraries, 2016
- Guidelines for Negotiating Agreements for District Library Center Services, 2017
- Guidelines for Statewide Library Card System, 2019
- Guidelines for Library Services for Older Pennsylvanians, 2012
- Guidelines for Distribution of State Aid by Pennsylvania public Library Systems, 2010
- Guidelines for Youth Services in Pennsylvania's Public Libraries, 2009
- Interlibrary Loan Lending Policy—Pennsylvania State Correctional Institutions, 2005
- Library Service and Technology Act Five-Year State Plan—Federal Fiscal years: 2018—2023, 2017
- Measuring Up To Standards Findings: The Impact of School Library Programs and Information Literacy in Pennsylvania Schools, 2000
- Pennsylvania Guidelines for School Library Information Programs, 2019
- Pennsylvania Interlibrary Loan Guidelines, 2019

- Pennsylvania Interlibrary Loan Procedures Manual, 2011
 - Pennsylvania Library Accounting Manual, 2018
 - Rare Books Expenditure Guidelines, 2006
- Contact: Matthew Spiegel (717-783-5738)

E. Office of Postsecondary and Higher Education

1. Bureau of School Leadership and Teacher Quality

- Pennsylvania Department of Education Application and Instructions for Professional Educator (Includes background information, application forms, and directions)

Contact: Kerry Helm (717-772-4508)

- Application Booklets (Revised May 2001)
- Applicant Prepared Outside of Pennsylvania (Revised 1/11)
- Emergency Permits and Act 97 Waivers (Revised 1/11)
- Letter of Equivalency for Master's Degree (Revised 7/10)
- Applicant Prepared In Pennsylvania (Revised 7/10)
- Professional Educator Certificate (Revised 6/08)
- Letter of Equivalency for Master's Degree (Issued 3/00)
- Letter of Equivalency for Bachelor's Degree (Issued 3/00)
- Application information and form
- Letter of Equivalency with seal
- Emergency Permit with seal (Issued 3/00)
- Private School Certificate Application (Revised 6/11)
- Requirements of Act 48 of 1999
- Application for Voluntary Inactive Certification (Form 338R)
- Approval notice for Voluntary Inactive Certification
- Application for Removal of Voluntary Inactive Certification (Form 338R2)
- Approval notice for Removal of Voluntary Inactive Certification
- Four and five-year notices for educators and school entities
- Informational Handout: Important Information About Your Certificate (Revised 6/02)

Contact: Kerry Helm, 717-772-4508

2. Bureau of Postsecondary and Adult Education

a. Division of Higher Education, Access, and Equity

- Records Accessibility Policy for Closing/Closed Degree Granting Institutions
- Substantive Change Policy for Degree Programs
- AP 176 Instructions for Preparing the Private Licensed Schools Contract Bond

Contact: Beth Runkle (717-787-4313)

3. Miscellaneous

- Guidelines for the Establishment of Public Community Colleges in Pennsylvania
- Guidelines for the Establishment of the Rural Regional College

Contact: Michael Dotts (717-705-7787)

- Procedures and Guidance Related to the Transfer and Articulation Oversight Committee and the Statewide College Credit Transfer System
- 30-Credit Transfer Framework and Framework Equivalency Standards
- Statewide Program-to-Program Articulation Agreements
- Pennsylvania Transfer and Articulation Center (PA TRAC) website

Contact: Tanya I. Garcia (717-787-4313)

- Horace Mann Bond-Leslie Pinckney Hill Scholarship Program Guidelines

Contact: Tanya I. Garcia (717-787-4313)

- Technical College Programs Guidelines

Contact: Tanya I. Garcia (717-787-4313)

- Application Guidelines for Community Education Councils

Contact: Michael Dotts (717-705-7787)

- Pennsylvania Information Management System Postsecondary Guidelines for Unit Level Data Collection
- Pennsylvania Information Management System Postsecondary Data Collection Opt Out Policy

- 2019-20 PIMS PERKINS MOE Manual for Community Colleges

- Guidelines for Annual Student Loan Summary Notification

Contact: Michael Dotts (717-705-7787)

III. DECISIONS

A. State Charter School Appeal Board

- Vitalistic Therapeutic Center Charter School (Bethlehem Area SD) CAB # 1999-6
- William Bradford Academy Charter School (Keystone Oaks SD) CAB # 1999-8
- Wonderland Charter School (State College Area SD) CAB # 1999-3
- Sugar Valley Rural Charter School (Keystone Central SD) CAB # 1999-4
- Phoenix Academy Charter School (Phoenixville Area SD) CAB # 1999-10
- Hills Academy Charter School (Penn Hills SD) CAB # 1999-12
- Collegium Charter School (West Chester Area SD) CAB # 1999-9
- Vitalistic Therapeutic Center Charter School (Allentown City SD) CAB # 1999-5
- Shenango Valley Regional Charter School (Hermitage and Sharon City SD) CAB # 1999-11
- Ronald G. Brown Charter School (Harrisburg City SD) CAB # 1999-1
- Edith & Eloise Academy (Steel Valley and Pittsburgh School Districts) CAB # 1999-13
- Creative Educational Concepts Charter School (Chester Upland SD) CAB # 1999-15
- Souderton Charter School Collaborative (Souderton Area SD) CAB # 1999-2
- Bucks County Montessori Charter School (Pennsbury SD) CAB # 1999-7
- Environmental Charter School (Palisades SD) CAB # 1999-14
- W.E.B. Dubois Charter School (Philadelphia SD) CAB # 2000-10
- William Bradford Academic Charter School (Philadelphia SD) CAB # 2000-1
- Dimensions of Learning Academic Charter School (Philadelphia SD) CAB # 2000-7
- Rising Sun Academy Charter School (Philadelphia SD) CAB # 2000-4
- Leadership Learning Partners Charter School (Philadelphia SD) CAB # 2000-8
- Delaware Valley High Charter School (Philadelphia SD) CAB # 2000-5
- Lincoln-Edison Charter School (York SD) CAB # 2000-11
- Independence Charter School (Philadelphia SD) CAB # 2000-2

- Kemetic Institute Charter School (Philadelphia SD) CAB # 2000-6
- Genesis Charter School (Philadelphia SD) CAB # 2000-9
- Legacy Charter School (Council Rock SD) CAB # 2000-14
- Lehigh Valley Academy Regional Charter School (Bethlehem Area SD) CAB # 2000-12
- Lehigh Valley Academy Regional Charter School (Saucon Valley SD) CAB # 2000-13
- Vitalistic Therapeutic Center Charter School (Bethlehem Area SD) CAB # 2000-15
- Dr. Lorraine K. Monroe Academy Charter School (Millcreek Township SD) CAB # 2000-16
- Learning Connection Charter School (Chester Upland SD) CAB # 2001-1
- Renaissance Academy of Pittsburgh, Alternative of Hope Edison Charter School (SD of Pittsburgh) CAB # 2001-2
- Elan Charter School (Pennsbury SD) CAB # 2001-3
- Ricci J. Hausley Charter School (Philadelphia SD) CAB # 2001-4
- Thurgood Marshall Charter School (Wilkes-Barre SD) CAB # 2001-5
- Phoenix Charter School (Philadelphia SD) CAB # 2001-6
- Penn Hills Charter School (Penn Hills SD) CAB # 2001-7
- David P. Richardson Charter School (Philadelphia SD) CAB # 2001-8
- Fell Charter School (Carbondale Area SD) CAB # 2001-9
- Graystone Academy Charter School (Coatesville Area School District) CAB # 2002-1
- Infinity Charter School (Central Dauphin School District) CAB # 2002-4
- Einstein Academy Charter School (Morrisville Borough School District) CAB # 2002-6
- Wonderland Charter School (State College Area School District) CAB # 2002-7
- Lincoln-Edison Charter School (School District of the City of York) CAB # 2002-03
- Montessori Regional Charter School (Millcreek Township School District) CAB # 2002-05
- Einstein Academy Charter School (Morrisville Borough School District) CAB # 2002-06
- Wonderland Charter School (State College Area School District) CAB # 2002-07
- Propel Charter School (Steel Valley School District) CAB # 2003-01
- Bear Creek Community Charter School (Wilkes-Barre School District) CAB # 2003-03
- Bucks County Montessori Charter School (Pennsbury School District) CAB # 2003-04
- Propel Charter School (McKeesport Area School District) CAB # 2004-01
- Bear Creek Community Charter School (Wilkes-Barre Area School District) CAB # 2004-2
- Propel Montour Charter School (Montour School District) CAB # 2004-03
- Sugar Valley Rural Charter School (Keystone Central SD) CAB # 2004-04
- Pocono Mountain Math Science & Technology Charter School (Pocono Mountain SD) CAB # 2004-05
- Propel Charter School-East (Penn Hills SD) CAB # 2005-01
- Propel Charter School-East (Woodland Hills SD) CAB # 2005-02
- Lincoln Charter School (SD of the City of York) CAB # 2005-03
- Lehigh Valley Academy Regional C.S. (Bethlehem ASD) CAB # 2005-04
- Arts & 3 R's Inc. (Wyoming Valley West SD) CAB # 2005-05
- Lehigh Valley Academy Regional C.S. (Saucon Valley SD) CAB # 2005-06
- Vitalistic Therapeutic C.S. (Bethlehem SD) CAB # 2005-07
- Ronald H. Brown Charter School (Harrisburg City School District) CAB # 2005-08
- Voyager Charter School (Garnet Valley School District) CAB # 2005-09
- City College Prep Charter School (Pittsburgh School District) CAB # 2006-01
- Career Connections Charter Middle School (Pittsburgh School District) CAB # 2006-03
- Propel Montour (Montour School District) CAB # 2006-04
- Family Choice (Towanda, Wyalusing & Northeast Bradford) CAB # 2006-05
- Propel Charter School Duquesne (Duquesne School District) CAB # 2006-06
- Education Innovations Lab Charter School (Pittsburgh School District) CAB # 2007-01
- RAPA (Pittsburgh Public School District) CAB # 2007-03
- Fell Charter School (Carbondale Area School District) CAB # 2007-04
- Environmental School in Frick Park (School District of Pittsburgh) CAB # 2007-05
- Capital Academy Charter School (Harrisburg School District) CAB # 2007-02
- Family Choice Charter School (Towanda and Northeast Bradford School Districts) CAB # 2007-06
- Lincoln Charter Middle School (School District of the City of York) CAB # 2008-01
- IDEA Cyber Charter School, CAB # 2008-03
- The Lighthouse Cyber Charter School CAB # 2008-04
- Penn Johns Charter School (Conestoga Valley School District) CAB # 2008-05
- Germantown Settlement Charter School (Philadelphia School District) CAB # 2008-06
- Renaissance Charter School (Philadelphia School District) CAB # 2008-07
- Mt. Jewett Area Charter School for Academic Excellence (Kane Area School District) CAB # 2009-01
- Vida Charter School (Gettysburg Area and Hanover Public School Districts) CAB # 2009-02
- Propel Charter School—Sunrise (Woodland Hills School District) CAB # 2009-03
- Thomas Paine Charter School (Catasaugua and Northampton School Districts) CAB # 2000-04
- Montessori Regional Charter School (Millcreek Twp. And Erie School Districts) CAB # 2009-05
- *ASPIRA Bilingual Charter School v. Department of Education* CAB # 2009-06
- Sugar Valley Rural Charter School (Keystone Central School District) CAB # 2009-07
- Northside Urban Pathways Charter School (Pittsburgh Public School District) CAB # 2010-01
- Community Services Leadership Development Charter School (Pittsburgh Public School District) CAB # 2012-02
- Young Scholars of Western Pennsylvania Charter School (Baldwin Area School District) CAB # 2010-03

- Vitalistic Therapeutic Charter School (Bethlehem Area School District) CAB # 2010-04
 - Valley Academy Charter School (Hazleton Area School District) CAB # 2010-052
 - Leadership Academy for Math & Science (Pittsburgh, Woodland Hills & Penn Hills SDs) CAB 2011-01
 - Pocono Mountain Charter School Appeal 3/16/11 Decision Not to Renew (Pocono Mountain School District) CAB 2011-02
 - Baden Academy Charter School (Ambridge Area School District) CAB 2011-02
 - Howard Gardner Multiple Intelligence Charter School (Scranton & Abington Heights School Districts) CAB 2011-04
 - Community Academy of Philadelphia (Philadelphia School District) CAB 2011-05
 - Lehigh Valley Academy Regional Charter School (Bethlehem School District) CAB 2011-06
 - Chester Charter School for the Arts (Chester Upland School District) CAB 2012-02
 - Pocono Mountain Charter School (Pocono Mountain School District) CAB 2010-06
 - Graystone Academy Charter School (Coatesville Area School District) CAB 2012-01
 - Washington Classical Charter School (Trinity Area School District) CAB 2012-05
 - Roberto Clemente Elementary Charter School (Allentown School District) CAB 2012-10
 - Steam Charter School of Harrisburg (Harrisburg School District) CAB 2012-11
 - Career Connections Charter High School (School District of Pittsburgh) CAB 2012-12
 - New Hope Academy Charter School (School District of the City of York) CAB 2012-13
 - Duquesne Charter School (City of Duquesne School District) CAB 2013-01
 - Propel Charter School—Hazelwood (School District of Pittsburgh) CAB 2013-02
 - Discovery Charter School (School Reform Commission & School District of Philadelphia) CAB 2013-06
 - Lehigh Valley Dual Language Charter School (Bethlehem Area School District) CAB 2013-07
 - Bensalem Keystone Academy Charter School (Bensalem Township School District) CAB 2012-14
 - Propel Charter School—West (Sto-Rox School District) CAB 2013-09
 - Truebright Science Academy Charter School (School District of Philadelphia) CAB 2013-11
 - Community Academy of Philadelphia Charter School (School District of Philadelphia) CAB 2013-12
 - Young Scholars of McKeesport Charter School (McKeesport Area School District) CAB 2013-14
 - Lehigh Valley Dual Language Charter School (Bethlehem Area School District) CAB 2013-15
 - Allentown Engineering Academy Charter School (Allentown School District) CAB 2014-01
 - MAST-Neshaminy Charter School (Neshaminy Township School District) CAB 2014-02
 - Arts Academy Elementary Charter School (Allentown School District) CAB 2014-03
 - Collaborative North Penn Charter School (North Penn School District) CAB 2014-05
 - Provident Charter School (William Penn School District) CAB 2014-06
 - Choices of William Penn Charter School (William Penn School District) CAB 2014-07
 - Vision Academy Charter School (William Penn School District) CAB 2015-03
 - Imani Education Circle Charter School (School District of Philadelphia) CAB 2014-08
 - Insight PA Cyber Charter School (PA Department of Education) CAB 2015-01
 - Penn Hills Charter School of Entrepreneurship (Penn Hills School District) CAB 2015-02
 - *Education for New Generations Charter School v. North Penn School District* CAB 2013-10
 - *New Castle Arts Academy Charter School v. New Castle Area School District* CAB 2014-14
 - *Environmental Charter School at Frick Park v. School District of Philadelphia* CAB 2016-01
 - *Spartanburg Community Charter School v. Corry Area School District* CAB 2016-02
 - *Delaware Valley Charter High School v. School District of Philadelphia School Reform Commission* CAB 2016-06
 - *Lehigh Valley Academy Regional Charter School v. Bethlehem Area School District and Saucon Valley School District* CAB 2016-14
 - *I-LEAD Charter School v. Reading School District* CAB 2016-05
 - *Gillingham Charter School v. Pottsville Area School District* CAB 2016-06
 - *Fell Charter School v. Carbondale Area School District* CAB 2017-02
 - *Khepera Charter School v. School District of Philadelphia* CAB 2018-01
 - In re Application for Franklin Towne Charter Middle School CAB 2018-02
 - *Catalyst Academy Charter School v. School District of Pittsburgh*, CAB 2018-03
 - *Eastern University Academy Charter School v. School District of Philadelphia*, CAB 2019-04
 - *Olney Charter High School v. School District of Philadelphia*, CAB 2019-05
 - *Propel Charter Schools v. Department of Education*, CAB 2018-06
 - *John B. Stetson Charter School v. School District of Philadelphia*, CAB 2019-06
 - *Propel Charter Schools v. Department of Education*, CAB 2018-06
- Contact: Sara Hockenberry/Mark Zaccarelli (717) 787-5500

B. Teacher Tenure Appeals

- *Patricia A. Gorman v. East Allegheny School District*, No. 4-96
- *In Re: Petition of Stroudsburg Area School District*, No. 6-96
- *Bridget E. Kelly v. Stroudsburg Area School District*, No. 6-96A
- *Joseph G. Cesari v. North Schuylkill School District*, No. 2-96
- *Deborah N. Collins v. Bethlehem Area Vocational-Technical School*, Teacher No. 3-96
- *Renee Czubowicz-Drouse v. Mid Valley School District*, No. 6-95
- *Margaret M. McMackin v. Pittsburgh School District*, No. 8-95
- *Wayne Sousa v. Palisades School District*, No. 10-95
- *James D. Holt v. Muncy Area School District and Board of Directors*, No. 12-94
- *Roland H. Holvey v. Northumberland County Area Vocational-Technical School*, No. 13-94
- *Sally Bollinger v. Curwensville Area School District and Board of School Directors*, No. 9-94
- *William Dopko, et al. v. Riverside Board of School Directors*, No. 2-94

- *Callie Anderson, et al. v. Board of Education of the School District of Philadelphia, No. 16-94*
- *Patricia Peiffer v. Lake-Lehman School District, No. 9-93*
- *Mary Ellen Mela v. Morrisville School District, No. 5-95*
- *Angela Martino v. Philadelphia City School District, No. 7-95*
- *Shawn-Kimberly Kocher v. Salisbury School District, No. 5-97*
- *Dale Kessler v. Line Mountain School District, No. 11-94*
- *Thomas Katruska v. Bethlehem-Center School District, No. 4-97*
- *Jane L. Shaffer v. Riverview Intermediate Unit, No. 6-97*
- *John Reber and Thomas L. McDevitt v. Reading School District, No. 12-95*
- *Mark Berman, et al v. Philadelphia School District, No. 3-97*
- *Jay Mastro v. City of Pittsburgh School Board, No. 1-98*
- *Carol Ann Russo v. Easton Area School District, No. 4-98*
- *Mary Anne Norris v. Penns Valley Area District, No. 2-98*
- *Alice Hirsch v. Montour School District, Teacher, No. 2-97*
- *Karen Korman v. Penns Valley Area School District, No. 1-99*
- *Kevin Santry v. Philadelphia School District, No. 2-99*
- *Stephen Moiles v. Marple Newtown School District, No. 1-00*
- *James B. Dickinson, Jr. v. Gettysburg Area School District, No. 3-98*
- *Dale Clymer v. Berks County Intermediate Unit, No. 2-00*
- *Nancy J. Zelno v. Lincoln Intermediate Unit, No. 3-00*
- *Colleen Sheptock v. Muncy School District, No. 4-00*
- *Priscilla Barto v. Williamsport Area School District, No. 3-99*
- *Margaret McMackin v. Pittsburgh School District, No. 5-99*
- *Mary Claire Brown v. Parkland Area School District, No. 7-97*
- *Robert Adams v. Harrisburg School District, No. 5-00*
- *Dr. Henry Benz v. Board of Public Education of the School District of Pittsburgh, No. 3-01*
- *Glenn Gow v. Big Spring School District, No. 1-97*
- *Carol Ann Russo v. Easton Area School District, No. 4-98A*
- *Maureen Joyce v. Board of Directors of Spring-Ford School District, No. 2-01*
- *Kenna Williams v. Clearfield County Vocational-Technical School, No. 4-99*
- *Barbara Palumbo v. Board of Directors of DuBois Area School District, No. 4-01*
- *Jacquelyn N'Jai v. Pittsburgh School District, No. 5-01*
- *William Brunson v. Coatesville Area School District, No. 1-02*
- *Thomas Hajduz v. Peters Twp. School District, No. 1-03*
- *Dr. Linda Portlock v. Harrisburg Area School District, No. 2-02*
- *Edwin Hasson v. Glendale School District, No. 5-03*
- *Joanne Henshaw v. Boyertown Area School District, No. 7-03*
- *Shirley Curl v. Solanco School District, No. 1-04*
- *Peter Igoe v. Dunmore School District, No. 3-03*
- *Cecil E. Clugston v. Franklin County Career and Technology Center, No. 4-03*
- *Eleanor Jones v. School District of Pittsburgh, No. 3-04*
- *Donald Becker v. York County School of Technology, No. 4-04*
- *Dr. Brenda G. Turner v. Wilkinsburg School District, No. 5-04*
- *Faith Kline v. Loyalsock Township School District, No. 1-05*
- *Bradley Flickinger v. Lebanon School District, No. 2-05*
- *Dr. Adrienne Lancaster v. Carlynton School District, No. 3-05*
- *Albert J. Papada v. Pine Grove Area School District, No. 4-05*
- *Shirley Curl v. Solanco School District, No. 1-04A*
- *Carol J. Belas v. Juniata School District, No. 2-04*
- *Cassandra Richardson Kemp, Richard Mascari, Lorraine Eberhardt Tyler & Margaret Brown v. City of Pittsburgh Public Schools, No. 1-06*
- *Gene Lawrence Rizzo v. Apollo-Ridge School District, No. 2-06*
- *Marilyn Chapleskie v. Williams Valley School District, No. 2-07*
- *Rox-Ann Reifer v. Williamsburg Area School District, No. 1-07*
- *Judith Sargent v. Schuylkill Valley School District, No. 2-08*
- *Lee V. McFerrin v. Farrell Area School District, 3-08*
- *Ronald J. McCauley v. Lenape Vocational Technical School, No. 4-08*
- *Kimla Robinson v. School District of Philadelphia, No. 1-09*
- *Shahla Mazdeh v. School District of Philadelphia, No. 2-09*
- *Gertrude W. Rose v. School District of Philadelphia, No. 5-09*
- *Eric Waters v. Harrisburg School District, No. 7-09*
- *Jeffrey Madden v. Perkiomen Valley School District, No. 5-08*
- *Vicky Rose v. School District of Pittsburgh, No. 4-09*
- *Dr. Carole Policastro v. Steel Valley School District, No. 6-09*
- *Robert J. Ritz, Jr. v. Hazleton Area School District, No. 8-09*
- *Dr. Joseph W. Findley, Jr. v. Montour School District, No. 1-10*
- *Richard Migliore v. Philadelphia City School District, No. 2-10*
- *Ellis Jones v. School District of Philadelphia, No. 1-11*
- *Angela DeBattista v. McKeesport Area School District, No. 2-11*
- *Richard W. Migliore, J.D. v. School District of Philadelphia and School Reform Commission of Philadelphia, No. 3-11*
- *Tara Buske v. Neshaminy School District, No. 4-11*
- *Andrea Christine Butterfield v. Dover Area School District, No. 5-11*
- *Jodi Johnson v. Southeastern Greene School District, No. 1-12*
- *Andrew Samuelsen v. Hanover Public School District, No. 3-12*
- *Elaine Cutler v. Bellefonte Area School District, No. 1-13*
- *Davaun Barnett v. Penn Hills School District, No. 5-13*
- *Dr. Darla Hammond v. Chester Upland School District, No. 1-14*
- *Serge Vladimirkys v. School District of Philadelphia, School Reform Commission, No. 2-12*

- *Jeffrey Zollars v. Moon Township School District, No. 4-13*
 - *Gwendolyn Damiano v. Scranton School District, No. 2-15*
 - *Steven T. Furst v. Easton Area School District, No. 3-13*
 - *Alonzo Deluliis v. Pittsburgh Board of Education, No. 2-14*
 - *Richard Erdlen, Jr., v. Lincoln Intermediate Unit, No. 4-15*
 - *Ronald Harrison Burnett, II v. School District of Philadelphia, No. 5-15*
 - *Joseph Giansante v. City of Pittsburgh Board of Education, No. 6-15*
 - *Heath Bullard v. Bethlehem Area Vocational Technical School, No. 7-15*
 - *Staci Fitzpatrick v. McKeesport Area School District, No. 1-16*
 - *Timothy Metz v. Bethlehem Area School District, No. 2-16*
 - *Joseph P. Moffitt v. Tunkhannock Area School District, No. 3-16*
 - *Ronald Harrison Burnett, III v. School District of Philadelphia, No. 4-16*
 - *David Haninchick v. Lebanon School District, No. 3-17*
 - *Joseph J. McBarron v. School District of Philadelphia, No. 1-17*
 - *Dr. Steven Greenfield v. Hanover Area School District, No. 1-18*
 - *Beth E. Spangler v. School District of Philadelphia, No. 2-18*
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 - *James R. Slater v. School District of Philadelphia, No. 1-19*
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 - *Paula A. Husar v. Palmerton Area School District, No. 3-19*
 - *Jeremy Askin, et al. (Class of 36 Assistant Principals) v. School District of Pittsburgh, No. 5-19*
 - *Jay Moskowitz v. Central Bucks School District, No. 1-20*
 - *Joseph A. LiCausi v. Allentown School District, No. 2-20*
 - *Adrian S. Arnold v. School District of Philadelphia, No. 3-20*
 - *Hugo Prieto v. School District of Philadelphia, No. 4-20*
 - *Richard Rava v. West Side Career & Technology Center, No. 5-20*
- Contact: Robert Tomaine (717) 787-5500

C. Certification Appeal Committee

- John DiLeonard, Certification Appeal # 01-01
- Mark Lysiak, Certification Appeal # 01-02
- Donna Radice, Certification Appeal # 01-03
- Edward Penn, Certification Appeal # 01-04
- Brook Kabakjian, Certification Appeal # 01-05
- Mark Mannella, Certification Appeal # 01-06
- Timothy Kalajainen, Certification Appeal # 01-07
- Andrew Igbineweka, Certification Appeal # 01-08
- Frances Santiago, Certification Appeal # 01-09
- Ronald Duska, Certification Appeal # 01-10
- Kim Cuff, Certification Appeal # 01-11
- John Hillard, Certification Appeal # 01-12
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- Mary Lamm, Certification Appeal # 01-15
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- M Miller, Certification Appeal # 01-18
- Dianne Hammett, Certification Appeal # 01-19
- Sandra Williams, Certification Appeal # 01-20
- Paul Gomes, Certification Appeal # 01-21
- John Lyman, Certification Appeal # 01-22
- Robert Gockley, Certification Appeal # 01-23
- Ronald Mihalko, Certification Appeal # 01-24
- Patricia Hoffman-Miller, Certification Appeal # 01-25
- Thomas Smith, Certification Appeal # 01-26
- Susan Karnbauer, Certification Appeal # 01-27
- Bryan McGraw, Certification Appeal # 01-28
- Sister Marilynn Chapleski, Certification Appeal # 01-29
- John Ray, Certification Appeal # 01-30
- Carol McKnight, Certification Appeal # 01-31
- Teresa Dodds, Certification Appeal # 01-33
- Donna Papocchia, Certification Appeal # 01-34
- William Miller, Certification Appeal # 01-35
- Karen Overfield, Certification Appeal # 01-36
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- Patty Todd, Certification Appeal # 02-02
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- Michael Knobloch, Certification Appeal # 02-04
- Vera White, Certification Appeal # 02-05
- Patti MacPhee, Certification Appeal # 02-06
- Marie-Pierre Murray, Certification Appeal # 02-07
- Charles Whittier, Certification Appeal # 02-08
- Kara Konrad, Certification Appeal # 02-09
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- William Richman Certification Appeal # 03-06

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Contact: Robert Tomaine (717-787-5500)

D. Certification Audit Appeals

- Colonial Intermediate Unit
- Lancaster School District
Contact: Mark Zaccarelli (717-787-5500)

E. Teacher Decertification

- *Commonwealth of Pennsylvania v. Benjamin Lucciola, DI-87-07*
- *Commonwealth of Pennsylvania v. Malachi Robinson, 1996-3*
- *Commonwealth of Pennsylvania v. Bobby Wilson*
Contact: M. Patricia Fullerton (717-787-5500)

F. Food and Nutrition Appeals

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- *Heaven's Angels Day Care v. Division of Food & Nutrition*
- *Little Paradise Day Care Center v. Division of Food & Nutrition*
- *Little People Day Care School, Inc. v. Division of Food & Nutrition*
- *Lower Kensington Environmental Center Youth Services, Child Care Food Program 1995-1 v. Division of Food & Nutrition*
- *Tots Yearn to Learn, Inc. v. Division of Food & Nutrition*
- *Cassoria Learning Centers, Inc. v. Division of Food & Nutrition*
- *Blessed Hope S.D.C. Church v. Division of Food & Nutrition*
- *Jim Matterna d/b/a Apple Pie Day Care v. Division of Food & Nutrition*
- *Joan Enz-Doerschner d/b/a Once Upon a Time v. Division of Food & Nutrition*
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- *Theresa Loving d/b/a Little Einstein's Daycare Center v. Division of Food & Nutrition*
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- *Logan Child Care and Resource Center v. Division of Food and Nutrition*

- *Through the Years v. Division of Food and Nutrition*
- *Kids Choice Learning Centers v. Division of Food and Nutrition*
- *Little Treasures Learning Centers v. Division of Food and Nutrition*
- *Safe Kids at Nicetown v. Division of Food and Nutrition*
- *Senior Care Centers of PA v. Division of Food and Nutrition*
- *Bucks County Technical High School v. Division of Food and Nutrition*
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- *Little Treasures Day Care Center v. Division of Food & Nutrition*
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- *Yolanda Edwards and Tacita Carter-Mobley d/b/a Personal Touch Childcare Service v. Division of Food and Nutrition*
- *New Hope Adult Day Care v. Division of Food and Nutrition*
- *Ty's Daycare and Pre K Center, Inc. v. Division of Food and Nutrition*
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- *Basic Steps Day Care, Inc. v. Division of Food and Nutrition*
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- *Dynamic Kidz v. Division of Food and Nutrition*
- *Erie Rise Leadership Charter School v. Division of Food and Nutrition*
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- *Lynne Butler and Gail Reaser dba Children's Garden Early Education Center v. Division of Food and Nutrition*
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- *Terry Smith dba Love Learn & Play Childcare v. Division of Food and Nutrition*
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- *Community Concern 13 Learning Center v. Division of Food and Nutrition*
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Contact: Robert Tomaine (717) 787-5500

G. Professional Standards and Practices Commission Adjudications, Memoranda and/or Orders

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- Bult, Anthony G., DI-94-17
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- Burke, Amy L., DI-19-205
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- Coleman, Darnell J., DI-2016-086
- Coleman, James W., DI-2012-058
- Coleman-Brown, Cynthia, DI-99-06
- Colistra, Timothy L., DI-11-19
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- Collins, Geraldine, DI-2016-057
- Collins, Patrick F., DI-19-215
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- Conrad, William, DI-94-07
- Consentino, Vernon, DI-99-12
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- Cook, David E., DI-16-142
- Cook, David E., DI-17-213
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- Cook, Dusten R., DI-18-037
- Cook, Maurice, DI-07-10
- Coon, Jessica L., DI-20-051
- Coon, Kim T., DI-19-131
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- Cooper, John, DI-95-18
- Cooper, Sean T., DI-17-181
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- Corbett, Melanie P., DI-18-020
- Corcoran, Brian P., DI-11-94
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- Corna, Deborah A., DI-2016-073
- Corrado, Joseph, DI-00-21
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- Cortez, Evelyn, DI-2014-016
- Costain, Michelle L., DI-19-134
- Costanza, David, DI-07-28

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- Covert, Joshua S., DI-11-95
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- Cox, Joe Jr., DI-16-007
- Cox, John M., DI-18-188
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- Cramer, Harry J., DI-2017-014
- Crawford, Carl J., DI-17-076
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- Crawley, Sandra Spicer, DI-93-23
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- Cressman, Rochelle L. DI-19-115
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- Cross, Katie L., DI-2015-086
- Crowe, Regina, DI-06-03
- Crum, Jonathan, M., DI-2013-064
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- Dalinka, Lynne, DI-92-06
- Dame, Thomas A., DI-18-137
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- Dare, Donald R. DI-20-094
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- Dean, Jill, DI-2016-153
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- Deckman, Kenneth, DI-06-14
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- Deppen, Matthew S., DI-2012-044
- Derck, David Allen, DI-93-10
- Derentz, Michael, DI-17-172
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- Derr, Sharon, DI-03-04
- Detwiler, Timothy A. DI-20-068
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- Devine, David C., DI-10-25
- Devine, David C., DI-11-77
- Diamond, Stanley, DI-95-12
- Dibenedetto, John, Jr, DI-93-24
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- Diehl, Thomas, DI-18-031
- Diggs, Richard T., DI-2012-084
- Digirolamo, Peter, DI-08-18
- DiLeo, Vincent, DI-18-116
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- Dinnocenti, Steven T., DI-10-06
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- Dohm, Michelle J., DI-18-106
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- Domian, Ronald A., DI-10-11
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- Dudeck, Garrett C., DI-2012-121
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- Dukulah, Sumo, DI-2013-083
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- Dunlap (Anderson), Robin, N., DI-19-063
- Dunning Jr., Thomas E., DI-18-127
- Dunphy, John, DI-2016-095
- Durland, Lyle, DI-93-22
- Dutil, Lorraine, DI-18-079
- Dutko, George L., DI-2013-041
- Eakin, Rebekah J. DI-19-135
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- Eck, Thomas, DI-17-123
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- Egger, Craig, DI-07-37
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- Elias, Brian J., DI-18-080
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- Evans, John M., DI-02-20
- Evans, Mattie J., DI-2016-144
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- Evans, Todd C., DI-12-49
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- Everts, Gary W., DI-2012-059
- Ewing, Raymond A., DI-08-34
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- Falabella, William, DI-94-11
- Farence, Jr., Charles L., DI-2016-151
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- Farr (Kauffman), Denise, DI-95-27
- Farrell, Rachel L., DI-12-34
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- Faux, James R., DI-11-37
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- Fecko, Megan, DI-08-03
- Fedor, Meghan C., DI-19-021
- Fedor, Meghan C. DI-19-165
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- Feldman, Steven M. DI-20-099
- Feldman, Suzan, DI-01-15
- Feltz, Dennis H., DI-2012-199
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- Ferry, Daniel, DI-06-19
- Ferron, Onzelo, DI-93-06
- Fetty, Angie M., DI-09-30
- Filippelli, Mathew J. DI-20-035
- Fingerhoot, Jessica, DI-20-066
- Finkle, Joetta W., DI-11-62
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- Finnegan, Thomas P., DI-2012-15
- Finnen, Maureen J., DI-18-034
- Finnigan, Susan M. DI-17-131
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- Fisher, Brent J. DI-20-077
- Fisher, Jeremy A., DI-18-064
- Fisher, Noel W. DI-19-069
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- Flaherty, Terrence M., DI-11-10
- Flatley, Brandon W., DI-2015-067
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- Fleming, Ronald G., DI-06-11
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- Foote, Therese M., DI-2016-044
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- Franczyk, Lee E., DI-00-08
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- Franklin, Andrew M., DI-2016-128
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- Freeman, Leroy, DI-01-21
- Fridy, James Thomas, DI-94-16
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- Froehlich, Lindsey H., DI-11-83
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- Gatto, Joseph, DI-92-01
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- Geary, Angela M. DI-19-186
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- Genco, Peter, KO-08-21
- Gerber, Erik T., DI-18-054
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- Goldstein, Larissa, DI-2012-040
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- Gomez, Anthony D., DI-2013-067
- Goodling, Gabrielle D., DI-2012-044
- Goodman, Dana I., DI-2012-074

- Goodman, Marvin L., DI-18-039
- Gordon, Nicole, DI-17-151
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- Gow, Glenn, DI-96-17
- Goyert, Beth A. DI-19-087
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- Grace, Ronald K., DI-2016-118
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- Grasso, Edward, DI-19-019
- Graupp, Donna M., DI-2017-074
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- Greenawalt, Jason W., DI-2013-053
- Grendysa, Christopher, DI-2012-127
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- Gribble, Teryll L., DI-19-065
- Grier, Robert, DI-2010-021
- Griffin, Antoinette DI-19-002
- Griffin, Geoffrey, DI-99-01
- Griffis, Scott, DI-07-20
- Grillo, Rae Dawn, DI-2017-019
- Groh, Mandi, DI-2015-106
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- Gruber, Ann DI-20-109
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- Guarneri, Gino L., DI-01-07
- Gugino, Daniel J., DI-2012-028
- Gully, Bradford D., DI-2012-007
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- Guth, David L. DI-20-041
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- Guzzo, James, DI-98-02
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- Hain, Jeffrey R., DI-00-33
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- Hall, Michael D., DI-18-159
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- Handley, Darren A. DI-20-009
- Haney, Anthony E., DI-18-156
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- Haraczy, Robert F., DI-2017-070
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- Hare, Megann E., DI-2012-069
- Harmer, Danielle, DI-08-43
- Harner, Timothy M., DI-2013-089
- Harper, Harold J. DI-19-225
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- Hartman, Seth C. DI-21-006
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- Harvey, Jeffrey, DI-07-08
- Harvey, Kyle L., DI-2017-092
- Harvey, Rebecca A., DI-09-56A
- Haser, Randall J., DI-2017-093
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- Hasson, Jerome, DI-96-25
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- Haupt, Ari T. DI-19-128
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- Henderson, Jodi C., DI-18-045
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- Herrick, Charles, DI-93-12
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- Hertzog, Nancy M., DI-18-006
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- Hollenbach, David C., DI-2016-036
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- Hooper, Matthew P., DI-17-199
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- Hopkins, Valerie, DI-99-13

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- Hornberger, Daniel L., DI-18-146
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- Hostutler, Mark V., DI-2015-038
- Hott, Melissa M., (Stoe), DI-2016-003
- Houck, Vanessa D., DI-2012-073
- Houck, Vanessa D., DI-2012-186
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- Hunsinger, Henry W., DI-18-214
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- Hunter, Randall, DI-00-10
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- Hutchinson, Mary Elizabeth, DI-98-19
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- Ingerman, Jennifer M., DI-2013-097
- Ingle, Kathryn A., DI-18-062
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- Jackson, Addie, DI-18-021
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- Jackson, Dustin C., DI-2012-036
- Jackson, Eric F. DI-19-161
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- Janesko, Rebecca, DI-2015-085
- Jeckell, Kayla, DI-17-089
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- Jericho, Michael A. Jr., DI-18-141
- Jetter, James F., DI-04-06
- Johns, Angeline C. DI-19-181
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- Johnson, Christopher, DI-17-121
- Johnson, Cynthia L., DI-02-16
- Johnson, Carolyn, DI-18-142
- Johnson, Christopher, DI-18-095
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- Johnson, Daniel B., DI-17-086
- Johnson, David R., DI-18-143
- Johnson, Jill, DI-98-35
- Johnson, Joseph Robert, DI-08-51
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- Johnson, Patricia M., DI-12-17
- Johnson, Toni, DI-2015-082
- Jones, John, DI-2017-063
- Jordan, Thomas E., DI-95-30
- Joyce, Maureen, DI-03-06
- Jumpp, Alvin, DI-03-21
- Kaiser, Paul F., DI-00-39
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- Kalko, John Claude, DI-94-04
- Kalos, James M., DI-17-191
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- Kaluzny, Alexandria S. DI-19-147
- Kalwaic, Richard, DI-2015-104
- Kandel, Mark W., DI-09-28
- Kander, Linda S., DI-18-016
- Kantner, Jonathan, DI-16-112
- Kantner, Jonathan, DI-2017-020
- Karas, Samuel DI-20-040
- Karuza, Kit, DI-92-26
- Kashuba-Montelius Diane DI-20-049
- Kasparek, Anne, DI-05-03
- Katz, Jared DI-20-028
- Kauffman, Ian P. DI-19-106
- Keane, Mary, DI-2017-046
- Keck, Nancy L., DI-2012-123
- Keck, Norman, DI-93-21
- Keefe, Kristen A., DI-01-05
- Keenan, Donald, DI-2016-035
- Keiser, Chad T. IS-20-004
- Keiser, Chad T. DI-20-101
- Keller, Brian M., DI-03-34
- Kellogg, Laurie, DI-92-24
- Kellogg, Laurie, DI-91-18
- Kelly, Andrew, DI-92-17
- Kelly, Francis X. DI-20-004
- Kelly, Michael A., DI-2015-117
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- Kempf, David M., DI-18-002
- Kennedy, Michael, DI-03-03
- Kennedy, Paul A., DI-17-127
- Kenyon, John, DI-07-15
- Kephart, Jack, DI-08-56
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- Ketter, Anne N., DI-2016-062
- Kibler, Zachary A. DI-19-133
- Kiley, Christopher, DI-17-207
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- King, John F., DI-18-052
- King, Kevin, DI-06-07
- King, Thomas S., DI-2017-080
- Kinniry, Francis, DI-94-23
- Kirby, Regis, DI-08-41
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- Kirk, Gerald R., DI-2012-124
- Kirsch, Andres, DI-2017-005
- Kiryk, Gary, DI, 05-08
- Kiser, Matthew R. DI-19-130
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- Kleckner, Jean M., DI-2012-178
- Kleja, Beth M., DI-2012-105
- Knaper, Robert, DI-99-23
- Knapp, Joseph J., DI-2012-085
- Knecht, Lisa J., DI-2012-166
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- Knox, Robert C., DI-2013-015
- Knox, Stephen A., DI-95-26
- Koch, Denise E., DI-11-70
- Kochanowicz, Glenn G., DI-17-209
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- Kopp, Brian, DI-2017-001
- Kornhauser, Lee R., DI-18-068

- Kosik, Christine, DI-80-39
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- Kunda, Louis, DI-2013-040
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- Lamana, Peter J., DI-08-15
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- Long, Carol D., DI-2012-146
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- Macri, Joseph D. DI-19-067
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- Mann, Matthew, DI-2016-034
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- Marcini, Leigh, DI-2016-043
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- May, Stefan H., DI-2017-098

- Mayes, David, DI-99-18
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- Mazgaj, Mildred J., DI-2013-042
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- McFarland, James, DI-2016-001
- McGarry, Colleen, DI-2016-147
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- Melesenka, Timothy J., DI-96-36
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- Miller, Brian, DI-09-27
- Miller, Brian, DI-09-27A
- Miller, David J., DI-96-01
- Miller, Gerald M., DI-18-229
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- Miller, Mark A., DI-2017-048
- Miller, Melvin L., DI-97-02
- Miller (III), Newton H., DI-10-19
- Miller, Walter T., DI-97-11
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- Milovac, Thomas M., DI-18-100
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- Mishra, Hemant, DI-2016-094
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- Mohlmann, Joshua A., DI-17-203
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- Montague, Twyla D., DI-18-093
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- Nanko, Regina, DI-92-22
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- Neilan, Christine K., DI-17-205
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- Neustein, Benjamin, DI-17-150
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- Nieman, Brad G. DI-21-026
- Noe, Chris, DI-94-13
- Nolan, Jason B., DI-2013-065
- Noll, Rodney B. DI-21-012
- Norris, Craig, DI-2012-067
- Norris, Jeffrey D., DI-09-36
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- Norton, Bradley J., DI-2013-038
- Novak, Ryan, DI-08-10
- Novotny, Stephen, DI-96-11
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- Offutt, Stephen B., DI-96-23
- Ogrizek, M. Barbara, DI-97-40
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- Olk, Steven, DI-00-29
- Onderdonk, Adriaan, DI-03-32
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- Onesko, Patrick I., DI-18-057
- Onkst, Robert W., DI-10-24
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- Pfautz, Matthew R., DI-2012-161
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- Pittsinger, Eric A., DI-2013-080
- Plano, Ronald, DI-96-24
- Pollock, Ronald C., DI-00-26
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- Poole, Jeffrey A., DI-17-091
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- Rektor, Paul M., DI-18-169
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- Repsher, Daniel M., DI-2016-074
- Rethage, Russell, DI-2016-081
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- Richards, Suzanne, DI-98-09
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- Ripper, Shelly L., DI-2012-114
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- Rodriguez, Silverio M., III. DI-21-024
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- Romesburg, Joseph A. DI-20-079
- Romito, Philip, DI-2017-062
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- Rose, Kristen L. DI-18-108
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- Rosenberry, Angie S., DI-17-126
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- Runge, Dale, DI-2012-010
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- Salerno, Anthony L., DI-18-089
- Salevsky, Shawn W., DI-2013-088
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- Savage, Edward Floyd, DI-97-39
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- Saviet, Kenneth, DI-03-28
- Saxman, Cheryl L., DI-2016-137
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- Scales, Aaron R., DI-02-19
- Scalise, Joseph A. DI-18-119
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- Schade, Jere, DI-98-20
- Schaeffer, Robert, DI-07-24
- Shaffer, Scott M. DI-20-089
- Schanne, Robert, DI-2013-002
- Scheetz, Jennifer, DI-2012-022
- Scheffler, Robert, DI-2017-024
- Schellhase, Zachary, DI-18-167
- Schellinger, William J., DI-12-47
- Schellinger, William J., DI-2012-203
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- Schiappa, Jr., Stephen J., DI-2013-001
- Schiccatano, Samuel H., DI-2016-087
- Schimpf, Dale C. DI-19-098
- Schimpf, Dale C. DI-20-061
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- Schmutzler, Jeffrey B., DI-2013-106
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- Schoening, Dustin, DI-2015-120
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- Schrettner, Stacy, DI-2017-096
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- Scott, Tyson, DI-09-11
- Scull, Barbara B., DI-96-34
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- Sestak, Nicole M., DI-2015-059
- Shaeffer, William A., DI-01-11
- Shaffer, Jane, DI-99-11
- Shaffer, Scott M., DI-2011-053
- Shaffer, Stephen, DI-06-19
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- Shelatz, Chad A., DI-05-12
- Shepler, Joshua, DI-2016-046
- Sherbin, Donna DI-17-087
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- Sherry, Jeffrey, DI-18-036
- Shick, Phil, DI-03-15
- Shields, David DI-19-101
- Shields, John, DI-2012-201
- Shilling, Lynn, DI-97-16
- Shipley, Kenneth, DI-98-07
- Shipman, Michael E., DI-01-12
- Showers, Jr., Troy F., DI-2016-085
- Showers, Jr., Troy, DI-2016-148
- Shultz, David A., DI-00-13
- Shurtz-Hawk, Dominique S., DI-17-202
- Sieber, Brian S., DI-18-090
- Sieber, Bryan S., DI-19-011
- Sigel, Alan H., DI-2012-131
- Sietz, Stephen D., DI-18-205
- Silverman, Scott A., DI-01-17
- Silvestri, Michael, DI-91-09
- Silvestri, Michael, DI-93-20
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- Sims, Jeffrey E., DI-00-19
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- Sines, Chad DI-16-164
- Singer, Angela M. DI-20-012
- Singleton, Robert M., DI-2012-107
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- Skavery, Jason, DI-18-015
- Skipper, Samuel C., DI-03-26
- Slagle, Matthew I., DI-18-019
- Slaughaupt, David K. DI-19-047
- Sledd, Christine L., DI-2012-065
- Slickerman, Bonnie E., DI-2016-059
- Sloane, Ary, DI-2016-131
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- Smiley, Jeffrey, DI-1-06
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- Smith, Holly A. DI-19-046
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- Smith, Kevin W., DI-18-166
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- Smith, Leslie E., DI-11-47
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- Smith, Rachel M., DI-2017-095
- Smith, Richard P., DI-2016-090
- Smith, Robert A., DI-12-13
- Smith, Tara M., DI-18-207
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- Smith, Thomas R. Jr., DI-00-05
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- Stanczuk, Gregory, DI-2016-076
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- Staton, Adam, DI-03-36
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- Strimel, Florine M., DI-00-14
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- Sullivan, Stephen A., DI-2012-075
- Sullivan, Terrence B., DI-06-10
- Summers, Carl Carlito, DI-94-06
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- Swider, Michael J., DI-2015-052
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- Symonds, George J., DI-2015-100
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- Taxis, Coleman A. DI-20-044
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- Teaf, Adrian, DI-96-38
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- Thimons, James F., DI-2015-039
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- Thon III, Louis W., DI-19-014
- Thorn, Randall, DI-2013-032
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- Titus, Melodee A., DI-02-11
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- Venezia, Suzanne R. DI-21-004
- Venuto, Joseph, DI-94-02
- Venuto, Joseph L., DI-93-11
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- Willoughby, Earl O. IS-20-003
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- Wilson, Merton, DI-94-14
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- Winkis, Robin L., DI-06-13
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- Winkleman, Scott, DI-2017-023
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- Zarnick, Jody A., DI-2012-132
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- Zeltt, Jeffrey, DI-17-120
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- Zimmerman, Ryan W., DI-2016-020
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H. Professional Standards and Practices Reinstatement Decisions

- Re-1990-01 Startzel, Ronald
- Re-1990-02 Reid, James Frances
- Re-1991-01 Van Dyke, Ned
- Re-1992-01 Missimer, Michael
- Re-1992-02 Gunoskey, Sr., Joseph
- Re-1992-03 Barber, Carol
- Re-1992-04 Dohanic, Michael
- Re-1993-01 Volkman, Alan
- Re-1993-02 Comer, Jr., Ulysses
- Re-1993-03 Feola, Leighann
- Re-1994-01 Miller, Rodney
- Re-1994-02 Sharp (Crawley), Sandra Spicer
- Re-1995-01 Gabriel, Anthony
- Re-1995-02 Neuman, James
- Re-1996-01 Paulina, Vicki Lee
- Re-1996-02 Fuller, Richard
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- Re-1997-01 Landini, Stephen
- Re-1997-02 Gatto, Joseph
- Re-1998-01 Vance, Joseph
- Re-1999-01 Baracca, Martin
- Re-1999-02 Slegelmilch, Lindalee
- Re-1999-03 Dempsey, Timothy
- Re-1999-04 Blimmel, Kimberly
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- Re-2000-02 Ceraso, Frank
- Re-2000-03 Merrell-Thomas, James A.
- Re-2000-04 Callahan, Kevin
- Re-2001-01 Harris, Craig
- Re-2001-02 Robinson, John
- Re-2001-03 Wesley, Stephen
- Re-2002-01 Hopkins, Valerie
- Re-2003-01 Milano, Christine
- Re-2003-02 Slegelmilch, Lindalee
- Re-2003-03 Flannery, Sean
- Re-2003-04 Salov, Sharon Lynn
- Re-2004-01 Matechak, Jennifer
- Re-2005-01 Burwell, Zachary
- Re-2005-02 O'herrick, William
- Re-2005-03 Hesselgesser, Amy
- Re-2005-04 Hughes, Robert
- Re-2006-01 Davidson, Steven
- Re-2006-02 Monath, Andrew
- Re-2007-01 Roda, Ronald
- Re-2007-02 Oaster, Joseph
- Re-2007-03 Rotolo, Brian
- Re-2008-01 Common, Matthew
- Re-2008-02 Bartolomeo, Ann
- Re-2008-03 Salov, Sharon
- Re-2008-04 Turner, Robert
- Re-2009-01 Stich, Timothy W.
- Re-2009-02 Smith, Jeffrey M.
- Re-2009-03 Hicks, Anthony R.
- Re-2009-04 Grogan, John J.

- Re-2009-05 Lacey, Timothy P.
 - Re-2009-06 Thimons, Jennifer J.
 - Re-2009-07 Smith, Jr., Thomas R.
 - Re-2010-01 Hasson, Jerome K.
 - Re-2010-02 Fox, Andrea R.
 - Re-2010-03 Helman, James E.
 - Re-2010-04 Franczyk, Lee
 - Re-2011-01 Blair Jr., Frank J.
 - Re-2011-02 Bartolomeo, Ann M.
 - Re-2011-03 Jump, Alvin Weston
 - Re-2012-01 Honsel, Erik Scott
 - Re-2012-02 Lofton, Curtis T.
 - Re-2012-03 Roda, Ronald D.
 - Re-2012-04 Blair Jr., Frank J.
 - Re-2013-01 Graziano, Nicholas
 - Re-2013-02 Weindorfer, Peter G.
 - Re-2013-03 McCreary, Jeffrey
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 - Re-2013-05 Collins, Gary Leroy
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 - Re-2014-03 Hayden, Jeffrey J.
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 - Re-2016-01 McCreary, Jeffrey
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 - Re-2016-03 Markle, Gretta
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 - Re-2019-003 Watkins, Robert W.
 - Re-2019-004 Milano, Christie A.
 - Re-2019-005 Weaver, Ashley
 - Re-2020-002 Markle, Gretta
 - Re-2020-003 Filippelli, Matthew J.
 - Re-2020-004 Jackson, Eric F.
 - Re-2020-006 Martini, Sarah
 - Re-2021-001 Falcone, Daniel
- Contact: Shane Crosby (717-787-6576)

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 - Wines, Steins and Cocktails, Ltd.
 - Professional Bartender Training, Jeffrey McKnight, 97-6
 - Pittsburgh Diesel Institute, 97-7
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- Contact: Nicole Campbell (717-783-8228)

J. Special Education Hearing Officer Decisions

File Number, Student Initials, Decision Date
(Some information does not have a decision date because previous submissions did not provide that information)

- 00304 09-10 MF
- 00417 09-10 JD
- 00590 09-10 KS
- 00647 09-10 AS
- 00675 09-10 KB
- 00691 09-10 CV
- 00715 09-10 BS
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- 01351 10-11 ST
- 01367 10-11 GJ
- 01394 10-11 MM
- 01396 10-11 AW
- 01413 10-11 GF
- 01428 10-11 DJ
- 01449 10-11 BC
- 01481 10-11 IH
- 01491 10-11 SJ
- 01513 10-11 KP
- 01524 10-11 JD
- 01525 10-11 JD
- 01539 10-11 MM
- 01541 10-11 PV
- 01547 10-11 JT
- 01589 10-11 IH
- 01602 10-11 ND
- 01634 10-11 MJ
- 01639 10-11 SO
- 01650 10-11 TS
- 01679 10-11 NK
- 01689 10-11 XB
- 01706 10-11 JW
- 01714 10-11 JM
- 01716 10-11 KH
- 01759 10-11 AF
- 01786 10-11 DB

- 01801 10-11 AG
- 01822 10-11 RR
- 01842 10-11 AB
- 01849 10-11 AW
- 01867 10-11 MC
- 01889 10-11 KM
- 01903 10-11 AK
- 01933 10-11 JK
- 01972 10-11 AB
- 02002 10-11 AS
- 02004 10-11 IT
- 1443 10-11 AG
- 1446 10-11 TR
- 1448 10-11 AR
- 1454 10-11 CH
- 1494 10-11 NT
- 1513 10-11 NG
- 1544 10-11 RV
- 1546 10-11 CV
- 1608 10-11 SM
- 1649 10-11 JH
- 1658 10-11 AA
- 1661 10-11 FF
- 1665 10-11 VD
- 1698 10-11 LP
- 1792 10-11 AG
- 1839 10-11 LL
- 1883 10-11 JB
- 1900 10-11 RC
- 01919-10-11 RP 06/28/2011
- 1639-10-11 CH 06/30/2011
- 1729-10-11 LP 07/06/2011
- 01931-10-11 MS 07/06/2011
- 1854-10-11 DM 07/07/2011
- 00803-10-11 IK 07/08/2011
- 1597-10-11 JG 07/11/2011
- 2058-10-11 KR 07/11/2011
- 1453-10-11 HG 07/13/2011
- 1885-10-11 AL 07/15/2011
- 1462-10-11 JR 07/16/2011
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- 1590-10-11 ZG 07/28/2011
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- 2061-10-11 FC 08/02/2011
- 1504-10-11 KC 08/05/2011
- 1582-10-11 LG 08/06/2011
- 01784-10-11 RC 08/06/2011
- 2036-10-11 JT 08/09/2011
- 2046-10-11 AR 08/09/2011
- 00007-10-11 SL 08/10/2011
- 1442-10-11 NH 08/16/2011
- 1547-10-11 DV 08/23/2011
- 1803-10-11 SK 08/23/2011
- 1742-10-11 AD 08/26/2011
- 02001-10-11 RB 08/29/2011
- 2012-10-11 KS 09/02/2011
- 1806-10-11 TG 09/07/2011
- 2167-11-12 CC 09/16/2011
- 2162-11-12 GM 09/23/2011
- 01975-10-11 NS 09/26/2011
- 2098-11-12 BL 09/26/2011
- 1835-10-11 CE 09/27/2011
- 2166-11-12 JM 10/03/2011
- 1756-10-11 AF 10/04/2011
- 1697-10-11 KR 10/05/2011
- 1652-10-11 RA 10/25/2011
- 1933-10-11 DH 10/26/2011
- 2057-10-11 BS 10/28/2011
- 2029-10-11 BW 11/04/2011
- 1782-10-11 AS 11/08/2011
- 2076-11-12 DS 11/08/2011
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- 1711-10-11 MD 11/17/2011
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- 2201-11-12 AW 12/03/2011
- 2202-11-12 DW 12/03/2011
- 2203-11-12 SG 12/03/2011
- 1938-10-11 LR 12/07/2011
- 1914-10-11 KF 12/08/2011
- 2285-11-12 ZR 12/08/2011
- 2007-10-11 SZ 12/12/2011
- 2150-11-12 SB 12/23/2011
- 1799-10-11 LP 12/24/2011
- 2432-11-12 MB 12/26/2011
- 2273-11-12 CD 12/29/2011
- 2128-11-12 CM 01/03/2012
- 2079-11-12 TZ 01/21/2012
- 2144-11-12 AS 01/21/2012
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- 22807-19-20 SH 04/10/2020
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K. School Construction

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Office of Chief Counsel (717) 787-5500

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- Allen, Brian
- Allyn, Brenda
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- Apice, Margaret
- Arena, Samuel
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- Benhart, Jacque
- Berger, Kathleen
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- Berman, Allen
- Berry, Edgar
- Bewick, Kristen
- Biancamano, Annmarie
- Biehl, Bonita
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- Brandle (Desthers), Megan
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- Broadbent, Phyllis
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- Burkins, Vickie
- Burrell, Gilberta
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- Carpenter, Judith
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- Casciano, Anthony
- Case, Lucille
- Casper, Vanessa
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- Chandlee, David
- Chandler, Victoria
- Chappell, Shari
- Charles, Christine
- Chen Xuxu
- Chevalier, Louise
- Chicko, Wanda
- Chizeck, Mary
- Ciocco, Patricia
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- Clark, Jeanne
- Clark, Timothy
- Clifford, Donna Lynn

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- Cole, Beth
- Coll, Edward
- Collier, Markiya
- Colvin, Marie
- Comptron, Pamela
- Concha, Ellen
- Conlon, Matthew
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- Connors, Maureen
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- Cutchall, Millicent
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- Dachille, Ornella
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- Dankulich, Marguerite
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- Daugerdas, Blanca
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- Davis, Shellie
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- Gari, Joanne
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- Gaskill, Carla
- Gavin, Patrick
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- Green, Debra
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- Guignet, Dennis
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- Hertzog, D. Jay
- Hesington, Michael
- Hewitt, April
- Heywood, Marlong
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- Hinton, Sylvia
- Hoch, Donna
- Hoffer, Craig
- Hogue, Meta
- Holderbaum, Carrie
- Holinowsky, Monica
- Hollich, George
- Horn, Kathleen
- Horner, Joie
- Horten, Lori
- Horvat, Nancy
- Horvath, Linda
- Hough, John
- Houliston, Craig
- Howitt-Battles, Nancy
- Hubbuch, Andrew
- Hubbard, Lisa
- Hudak, Victor
- Hurvitz, Susan
- Huxoll, Amy
- Huyett, Rodney
- Iacovel, Kimberly
- Imbarlina, Cindy
- Ingraham, Linda
- Irwin, Alvin
- Jackson, Andrew
- Jackson, Dorothea
- Jackson III, William
- Javier, Samantha
- Jendrey, Judith
- Johns, Janelle
- Johns, Jr., William
- Johnson, Elmore
- Johnson, June
- Johnson, Julia
- Jolly, Anju
- Jones, Christopher
- Jones, Helen
- Jones, Jeanine
- Jones, Jeannette
- Jones, Jacquelyn
- Jones, Linda
- Jones, Mark
- Jones, Nicole
- Jordanoff, Katherine
- Judge, L. Loan
- Judy, Barbara
- Kaczor, Marjorie
- Kalmanor, Ann
- Karch, Denise
- Kean, Steven
- Kearns, Jacqueline
- Keeney, Maureen
- Kegarsise, Kathleen
- Kelley, Karl
- Kelly, Michael
- Kennedy (Zajac), Kimberly
- Kent, Kelly
- Keys, Patricia
- Kibsey, Richard

- Killian, Lauri
- Kiick, Karen
- Kimmins, Bernard
- Kinder, Lori
- King, LaVerne
- King, William
- Kinsner, Kathy
- Kirby, Carol
- Kirton, Juanita
- Klepser, Patricia
- Kline, Janet
- Kling, Bonnie
- Kloeker, Regina
- Knight, Danita
- Koch, Kimberlee
- Kohli, Aimee
- Korba, Donna
- Kosar, Saundra
- Kotch, Joanne
- Krell, Tracey
- Kupstas, Emily
- Kwitowski, Nicole
- Kwasnick, Joann
- Kum, Sharon
- Kyle, Kaitlin
- LaFountain, Dawn
- Laisy (Lam), Anna
- Lally (Shortall), Dawn
- Lance, Linda
- Lang, Marsha
- Langford, Shawn
- Lanke, Jessica
- Lattus, Mary
- Laus, Celeste
- Law, Celeste
- Lawrence (Horvat), Rebekah
- LeDonne, Vittoria
- Lee, Yujina
- Leitzel, Maureen
- Lemonovich, William
- Lenko, Heather
- Leo, Charles
- Leonard, Kristin
- Levandusky, Mary Ann
- Libassi, Paul
- Liller, Jobelle
- Lindeman, Rebecca
- Lindsay, Barry
- Lindsay, Cynthia
- Little, Ruth Ann
- Loch, Susan
- Locher, Stephen
- Lockyer, John
- Loeffler, Linda
- Loeser, Lisa Ann
- London, Marsha
- Long, Julianne
- Long, Loriann
- Lopano, Jenna
- Lorusso, Dominick
- Losch, Michelina
- Loux, Kevin
- Love, James
- Lowman, Heather
- Lowry, Robin
- Loy, Mary
- Lucas, Elizabeth
- Lukose, Rebecca
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- Lutz, Joan
- Mackerchar, Pearl
- Magala, Ted
- Maguffee, William
- Maidman, Carol
- Makhoul, Sharon
- Maletta, Kristine
- Malloy, Marianne
- Maloney, Cathryn
- Manigrassi, Courtney
- Mann, Kerri
- Mapes, Susan
- Marcikonis, Mary
- Marro, Bethany
- Martin, Katherine
- Martin, Patrice
- Martindell, Sandra
- Mason, Lorrene
- Mason, Louise
- Massey (Carter), Jill
- Matkowski, Margot
- Matovich, Matt
- Matrunick, David
- Mayo, William
- McBride, Sarah
- McCarthy, Robin
- McClafferty, Kristen
- McClintic, Douglas
- McCracken, Brian
- McCracken, Faith
- McCrone, Ann Marie
- McCuen, Sara
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- McDevitt, Suzanne
- McDonald, Karen
- McGarry, Colleen
- McGill, Danielle
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- McGlynn, Suzanne
- McGrogan, Deborah
- McHugh, Catherine
- McKee, Margaret
- McKeen, Nancy
- McKenna, Christine
- McKenna, John
- McKeown, Theresa
- McLaughlin, Erin
- McLaughlin, Harold
- McNamara, Janet
- McNeil, John
- Meckes, Linda
- Medetsky, Tova
- Meihl, Joseph
- Meisner (Maslar), Angela
- Merhaut, Joseph
- Meshanko, Sherrill
- Metz, Cynthia
- Meza, Hector
- Mickelberg, Judith
- Miller, Ava
- Miller, Darryl
- Miller, Pamela
- Miller, Stephen
- Miller, Steven
- Miller, Tracy
- Minear, William
- Mingin, Wesley
- Mitchell, Jeanette

- Molino, Sarah
- Moman, Sherry
- Mondock, Marci
- Monek, Gloria
- Monroe, Patrick
- Montgomery, Lois
- Moore, Jill
- Moore III, Lawrence
- Morris, Mary Beth
- Morrissey, James
- Morrow, Lindsay
- Moses (Ryan), Diane
- Mosser, Alexandra
- Mucci, Christian
- Mundt, Susan
- Murphy, Steffanee
- Muir, Marjorie
- Muldoon, Ann Marie
- Muller, Betty
- Murphy, John
- Murphy, Lori
- Murray, Heather
- Muscatello, Janet
- Myer, Barbara
- Myers, Patricia
- Nassar, Courtney
- Natale (Weston), Pamela
- Neilsen, Drew
- Nelson, Jr., Marion
- Nelson, Thomas
- Newby, Jane
- Newcombe, Ellen
- Newhart, Geraldine
- Newman, Dolores
- Nghiem, Chau
- Nicolaus, Leeann
- Niehoff, Jason
- Nieves, Sonia
- Noble, Maryellen
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- Nyikos, Katalin
- Obert, Sherry
- O'Boyle, Minetta
- O'Brien, Beverly
- O'Connell, Elizabeth
- O'Connor, Martin
- Ogden, Lisa
- Oliver (Graves), Helen
- Ombres, Jennifer
- O'Neill, Lauren
- O'Neill, Michael
- O'Neill, Teresa
- Orehotsky, David
- Orndorf, Nathan
- Orndorff, Brandon
- Orris, Marcia
- Osburn (Yost), Cory
- Ostrosky, Ronald
- Ott-Surcher
- Outlaw, Veronica
- Owens, Douglas
- Palmer, Caden
- Pannell, Stephen
- Papale, Marian
- Papurello, Ricky
- Parker, Donna
- Parker, Susan
- Parry, Alison
- Pashchuk, Natasha
- Pasko, Michael
- Patterson, Christine
- Paulits, Patricia
- Payne, Sally
- Pehowic (Crumb), Heather
- Pelleschi, Dugene
- Pennington, Adam
- Pensiero, Tra
- Perkovich, Brandi
- Perry, Linda
- Perkins, Beverly
- Peterson, Andrea
- Peterson, Theresa
- Petrosky, Cathy
- Petruzzelli, Kristin
- Pettit, Andrew
- Pfeiffenberger, Eleanor
- Phillips, Melissa
- Phillips (Kalmbach), Rebecca
- Piccirilli, Brandi
- Pilla, Filomena
- Pitchford, Michelle
- Pitorak, Susan
- Plasha, Jennifer
- Platt, Michael
- Pollet, Susan
- Poltersdorf, Nicki
- Polonoli, Deborah
- Pomaibo, Carmon
- Pomella, Stephen
- Pontzer, Cristina
- Porrecca, Marla
- Pownall, Mary
- Price, P. Robin
- Prego, Donna
- Prigg, Brenda
- Probst, Joan
- Pugh, Jennifer
- Quann, Monica
- Quann, Thomas
- Quinn, Antoinetta
- Quinn, William
- Qunin, Donna
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- Ramage, Charlene
- Rannels, Carol
- Recine, Katie
- Reid, Shirley
- Reinsel, Jennifer
- Reitz, Rebecca
- Rengers, Mary
- Renninger, Amie
- Rhome, Lisa
- Richter, Jeannie
- Richwine, Constance
- Rickerman, Jonathan
- Ridinger, Rebecca
- Rimmler, Erin
- Ritter, Kurt
- Rivera, Rosary
- Robinette, William
- Robinson, Carletta
- Robinson, Maureen
- Rodgers, Courtney
- Rodgers, Tami
- Roesch, Heather
- Rogers, Barry
- Rogers, Brenda
- Rooney, Todd

- Rosado, Rosa
- Rose, Gertrude
- Rosen, Ronald
- Rosenberg, Jennifer
- Rosini, Barbara
- Rossi, Jacob
- Rothrauff, Justin
- Rotteveel, Jmaea
- Rowe, Donna
- Ruba, Rachel
- Rubeis, Eileen
- Ruffini, Michael
- Ryan, Alice
- Ryan, Patricia
- Sabol, Angela
- Sack, Elaine Mazzei
- Sadoff, Maxine
- Saltiel, Susan
- Salvia, Elise
- Sanios, Joyan
- Santiago, Deborah
- Satira, Cara
- Savakinas, David
- Savitsky, Elizabeth
- Sawyer, Averyel
- Scalleat, Janine
- Scanlon, Patricia
- Scebelo, Alycia
- Scherer, Janice
- Schlegel, Jennifer
- Schmidt, Elaine
- Schreiber, Lora
- Schroeder, Tammi
- Schultz, Sandra
- Schwab (Caponi), Patricia
- Schwoebel, James
- Scott, Deborah
- Scott, Lakisha
- Scrimall, Marianne
- Scrivo, Coleen
- Scully, Sara
- Seiverd, Karen
- Seneca, Denise
- Senia, Grace
- Shannon, Michael
- Sharlock, Lois
- Sheely, Beverly
- Shepski, Lorie
- Sherbondy, Daniel
- Sherif, Gamal
- Shetler, Jonathan
- Shields, Molly
- Shirey, Jennifer
- Shore, Matthew
- Shuey, Seth
- Shultz, Lois
- Sier, Ruth
- Silva, Steven
- Simon, Bruce
- Simpson, Stuart
- Sims, Jessica
- Sink, Jean
- Sinkuc, Valerie
- Six, Linda
- Slates, Anne
- Slautterback, Bethany
- Slavkin, Jacqueline
- Slekar, Lori
- Slick, Cristy
- Slick, Deborah
- Smiles, Michelle
- Smiley, Judith
- Smith, Christina
- Smith, Gwendolyn
- Smith, Jeffrey
- Smith, Terri
- Smith, William
- Snyder, Andrea
- Snyder, Mark
- Snyder, Robin
- Solomon, Susan
- Sonson, Craig
- Sorrentino, Patricia
- Spadaccini, Adalis
- Spear, Elizabeth
- Spence, Stacy
- Stackiewicz, Stephen
- Stallone, Steven
- Stanhope, Rebecca
- Stapinski, Stanley
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- Stella, James
- Steltz, Marion
- Stephens, Darren
- Stephens, Matthew
- Stevens, Theresa
- Stewart, Katherine
- Stewart, Susan
- Stock, Christine
- Stockbower, Anne Marie
- Stockwell, Ronald
- Stoffere, Maureen
- Stone, Maria
- Stone, Michael
- Stoner, Malinda
- Stoner, Robert
- Storch, Eric
- Strickler, Erin
- Strouse, Kristen
- Tabron, Elizabeth
- Talbot, Sonya
- Talebi, Jila
- Tambellini, Marcia
- Taylor, Cheryl
- Tepe, Connie
- Tepel, Lyndsey
- Ternowchek, Jeanne
- Terwillinger, Darlene
- Terrace, Robert
- Territo, Patricia
- Terrizzi-Meyers, Jacqueline
- Tesla-Berry, Sandra
- Testa, Khristy
- Thomas-Shah, Zenobia
- Thompson, Debra
- Thompson, Nicole
- Timbario, Phyllis
- Timm, Melissa
- Tisoskey, Jennifer
- Torchia Thomas
- Tornetta, Maria
- Toto, Mary
- Tracey, John
- Trate, Ann
- Trause, Richard
- Travis, Theresa
- Trelli, Joseph
- Trusky, Eileen

- Tsikoudis-Perez, Euthalia
- Turner, Mary
- Tyson, Denise
- Tyson-Osif, Catherine
- Ulivitch, Melanie
- Uram, Bonita
- Urbano, Janet
- Valentovich, Joseph
- Valeriano (White), Nicole
- VanBuskirk, Cheryl
- Vanguard, Nelson
- Vaughey, Diane
- Vaverchak, Frances
- Velasquez, Joyce
- Venezia, Laura
- Verdi, Amanda
- Vergith, Kathy
- Veron, Lindsay
- Vesolich, Anastacia
- Viray, Vita May
- Vogel, Michelle
- Volpe (Fittipaldo), Elaine
- Voss, Charlene
- Wagner, Danielle
- Wagner, Kimberly
- Walker, Eleanor
- Walker, Merry
- Walker, Richard
- Wall, Ryan
- Walls, Edward
- Walsh, Tracye
- Walters, Rikk
- Walzak, Gloria
- Wanner, Donna
- Warren, Mary Ann
- Ward, Raymond
- Waruszewski, Mary
- Watkoski, Rhonda
- Watson, Elizabeth
- Weber, Matthew
- Weidler, Daniel
- Weiner, Daniel
- Weiser, Kate
- Weiss, Leslee
- Weinrich, Walter
- Welch, Edward
- Weller, April
- Wengert (Bernecker), Denise
- Wentzel III, Harvey
- Wentzel, Jill
- Whipple, Tiffany
- Whitby, Cecelia
- White, Deborah
- White, Francine
- Wiener, Heather
- Wilbourne, Earl
- Wilhide, Ty
- Wilkins, Kristen
- Williams, David
- Williams, Demetria
- Williams, Evelyn
- Williams, Jason
- Williams, Marianne
- Williamson, Deborah
- Willis, Alison
- Winkler, Paul
- Wise, Damaris
- Wise, Elizabeth
- Witherup, Thomas

- Wolf, Patricia
- Woods, Janice
- Workman, Regina
- Worley, Eric
- Wright, Wilbert
- Wynkoop, Elizabeth
- Wynne, Kimberly
- Yaccarino, Vanessa
- Young, Alexis
- Young, Deborah
- Young, Timothy
- Youssef, Neveen
- Yudt, Diane
- Yuknalis, John
- Zander, Kathy
- Zdarko, Jennifer
- Zdilla, Lawrence
- Zelno (Cottone), Christine
- Ziga, Gertrude
- Zola, Michelle

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M. Adequate Yearly Progress Appeals

- *Kennett Consolidated School District v. Department of Education (2004)*
- *Reading School District v. Department of Education (2004)*
- *Penn Hills School District v. Department of Education (2005)*
- *Reading School District v. Department of Education (2005)*
- *Abington School District v. Department of Education (2006)*
- *Lenape Area Vocational-Technical School v. Department of Education (2006)*
- *Philadelphia School District v. Department of Education (2006)*
- *Agora Cyber Charter School v. Department of Education (2007)*
- *Chartiers Valley School District v. Department of Education (2007)*
- *Harrisburg School District Science and Technology High School v. Department of Education (2007)*
- *Imhotep Institute Charter High School v. Department of Education (2007)*
- *North Allegheny School District v. Department of Education (2007)*
- *Northside Urban Pathways Charter School v. Department of Education (2007)*
- *Philadelphia School District v. Department of Education (2007)*
- *Center for Student Learning Charter School at Pennsbury v. Department of Education*
- *Jeannette School District v. Department of Education (2010)*
- *Wissahickon School District v. Department of Education (2010)*
- *Manheim Central School District v. Department of Education (2011)*

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N. Intern Certificate Appeals

- *Bureau of School Leadership and Teacher Quality v. Virginia Casey*
- *Bureau of School Leadership and Teacher Quality v. Joseph DeLuca*
- *Bureau of School Leadership and Teacher Quality v. Laura Zlotowski*
- *Bureau of School Leadership and Teacher Quality v. Sarah Sleeper*

- *Bureau of School Leadership and Teacher Quality v. Karla Brown*
 - *Bureau of School Leadership and Teacher Quality v. Erik Allsopp*
 - *Bureau of School Leadership and Teacher Quality v. Charles Crissman*
 - *Bureau of School Leadership and Teacher Quality v. David Cornelsen*
 - *Bureau of School Leadership and Teacher Quality v. Erica Stout*
 - *Bureau of School Leadership and Teacher Quality v. Jeffrey Liu*
 - *Bureau of School Leadership and Teacher Quality v. Sakeenah El-Amin*
 - *Bureau of School Leadership & Teacher Quality v. Chrystal Clodomir*
 - *Bureau of School Leadership & Teacher Quality v. Kari Dalane*
 - *Bureau of School Leadership & Teacher Quality v. Paul McDowell*
 - *Bureau of School Leadership & Teacher Quality v. Laura Spreng*
 - *Bureau of School Leadership & Teacher Quality v. Akin Ozturk*
 - *Bureau of School Leadership & Teacher Quality v. Cherie Williams*
 - *Bureau of School Leadership and Teacher Quality v. James Cooper*
 - *Bureau of School Leadership and Teacher Quality v. Kamil Toprak*
 - *Bureau of School Leadership & Teacher Quality v. Ivana Evans*
- Contact: Mark Zaccarelli (717-787-5500)

O. Charter School Withholding Appeals

- *Abington School District v. Education Plus Academy Cyber Charter School, Docket Nos. BBFM-03-2015-02; BBFM-02-2015-13; BBFM-12-2014-14; BBFM-09-2014-08; BBFM-09-2014-06; BBFM-07-2014-03; BBFM-06-2014-02; BBFM-05-2014-04; BBFM-03-2014-04; BBFM-12-2013-15; BBFM-11-2013-03; BBFM-07-2013-02; BBFM-06-2013-04; BBFM-05-2013-02*
- *Abington School District v. Education Plus Academy Cyber Charter School. BBFM 01-2015-07; BBFM 02-2014-08*
- *Abington School District v. Education Plus Academy Cyber Charter School. BBFM 01-2015-07; BBFM 02-2014-08*
- *Avella Area School District v. Pennsylvania Leadership Charter School. BBFM 11-2013-05; 12-2013-13; 01-2014-06; 02-2014-05; 03-2014-01; 04-2014-04*
- *Bangor Area School District v. Agora Cyber Charter School. BBFM 12-2011-24*
- *Bensalem Township School District v. New Foundations Charter School, BBFM 03-2012-03*
- *Bristol Borough School District v. Pennsylvania Cyber Charter School, BBFM 12-2011-20*
- *Central Greene School District v. Pennsylvania Cyber Charter School, BBFM 11-2011-15*
- *Chartiers Valley School District v. Pennsylvania Leadership Charter School, BBFM 02-2013-11*
- *Cheltenham Township School District v. Education Plus Academy Cyber Charter School, Docket Nos. BBFM-08-2013-08; BBFM-10-2013-24; BBFM-12-2013-14; BBFM-02-2014-07; BBFM-04-2014-03; BBFM-05-2014-03; BBFM-06-2014-01; BBFM-07-2014-02; BBFM-09-2014-05; BBFM-12-2014-15; BBFM-02-2015-12*
- *Cheltenham Township School District v. Education Plus Academy Cyber Charter School, Docket Nos. BBFM 10-2012-11; 01-2013-16; 03-2013-01; 05-2013-10; 08-2013-07*
- *Chichester School District v. Chester Community Charter School, BBFM 01-2013-04*
- *Cocalico School District v. Pennsylvania Cyber Charter School, BBFM 11-2012-05*
- *East Stroudsburg Area School District v. Agora Cyber Charter School, BBFM 05-2013-11*
- *Fannett-Metal School District v. Achievement House Charter School, BBFM 04-2013-06*
- *Fort Cherry School District v. Pennsylvania Cyber Charter School, BBFM 04-2013-07*
- *Fort LeBoeuf School District v. Montessori Regional Charter School. BBFM 10-2012-20*
- *Freedom Area School District v. Achievement House Charter School, BBFM 04-2013-05*
- *Freedom Area School District v. Lincoln Park Performing Arts Charter School, BBFM 12-2012-09*
- *Grove City Area School District v. Commonwealth Connections Academy Charter School, BBFM 11-2012-08*
- *Kennett Consolidated School District v. Pennsylvania Cyber Charter School, BBFM 02-2013-02*
- *Marple Newtown School District v. Agora Cyber Charter School, BBFM 08-2012-03; 12-2012-15; 04-2013-08; 05-2013-04*
- *Marple Newtown School District v. Achievement House Charter School. BBFM 08-2012-09*
- *North Hills School District v. Manchester Academy Charter School, BBFM 02-2012-11, 11-2012-01*
- *North Hills School District v. The Pennsylvania Cyber Charter School, BBFM 03-2012-07. 06-2012-08, 08-2012-01*
- *Methacton School District v. Pennsylvania Cyber Charter School. BBFM 11-2012-14*
- *Pottsville Area School District v. Gillingham Charter School, BBFM 07-2013-01*
- *Quaker Valley School District v. Pennsylvania Cyber Charter School, BBFM 11-2012-21*
- *Riverview School District v. Academy Charter School, BBFM 11-2012-16*
- *School District of Philadelphia v. KIPP Philadelphia Charter School, BBFM 12-2013-17, 03-2014-05, 02-2014-14, 00-2015-08, 02-2015-09, 06-2015-09, 04-2015-11, 12-2014-18*
- *School District of Philadelphia v. Antonia Pantoja Community Charter School, et al., BBFM 00-2016-24 through and including 00-2016-31, 10-2017-01, 08-2017-01 through 08-2017-04, 06-2017-16, 06-2017-20, 06-2017-24, 06-2017-25*
- *Unionville-Chadds Ford School District v. Pennsylvania Cyber Charter School, BBFM 11-2012-30*
- *Western Beaver County School District v. Lincoln Park Performing Arts Charter School, BBFM 12-2011-11*
- *Western Beaver County School District v. Pennsylvania Cyber Charter School, BBFM 11-2012-23*
- *William Penn School District v. Chester Community Charter School, BBFM 00-2015-07*
- *William Penn School District v. Eastern University Academy Charter School, BBFM 10-2012-27, 01-2013-10; 03-2013-04*

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P. Charter Schools Transportation Appeals

- *Norristown Area School District v. Renaissance Academy Charter School, BBFM 13-2012-02*
- *Penn Hills School District v. Manchester Academy Charter School, BBFM 13-2013-01*

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Q. Miscellaneous

- *Abington School District v. Department of Education*
- *Ambridge Area School District v. Division of School Services # 1*
- *Ambridge Area School District v. Division of School Services # 2*
- *Athens Area School District v. Office of School Services*
- *Beaver Area School District v. School Services Office*
- *Bucks County Technical High School v. Morrisville Borough School District*
- *Boyetown School District v. Department of Education (180 Day Appeal)*
- *Bucks County Technical High School v. Bureau of Career and Technical Education*
- *Budget Reform for Student Learning v. Department of Education*
- *Catasauqua Area School District v. Department of Education*
- *Central Columbia School District v. Hazleton Area School District*
- *Commonwealth of Pennsylvania, School Services Office v. Triumphant Excellence Academy*
- *Delaware Valley High School, Revocation of Alternative Education for Disruptive Youth*
- *Dean N. Faix v. Office of Elementary and Secondary Education*
- *Farrell Area School District v. Department of Education, Office of School Services*
- *Greater Latrobe School District v. Bureau of Elementary and Secondary Education*
- *Hazleton Area School District v. Department of Education*
- *Highlands School District v. Office of School Services*
- *Highlands School District v. Bureau of Budget and Fiscal Management*
- *In Re: Grace B. Luhrs University Elementary School*
- *In Re: Petition for Formation of Independent School District Consisting of Borough of Highspire*
- *In Re: Petition to Establish an Independent School District for Property Situate in Jefferson Township, Somerset County*
- *In Re: Stephen L. Pellathy*
- *Independent School District Action-Porter Twp. Initiative v. East Stroudsburg and Wallenpaupack Area School Districts*
- *Knauss, Keith v. Department of Education, Division of School Facilities*
- *Lehigh Carbon Community College v. Office of Postsecondary Education, FY 00-01, 01-02*
- *Montgomery County Community College v. Department of Education*
- *Muhlenberg School District v. Department of Education (Mandate Waiver Appeal)*
- *Newport Area School District v. Department of Education, Office of School Services*
- *North Hills School District v. Department of Education*
- *Northampton Area School District v. Department of Education (180 Day Appeal)*
- *Octotara Area School District v. Department of Education (Single Audit Appeal)*
- *Palisades School District v. The Lehigh Valley Charter High School*
- *Peck, Shane B. v. Edward L. Rech, Office of Postsecondary/Higher Education, Division of Private Licensed Schools*
- *Penn Hills School District v. Department of Education (180 Day Appeal)*
- *Penn-Delco School District v. Pennsylvania Department of Public Welfare (DPW/PDE Interagency Dispute Appeal)*

- *Pennsylvania Department of Education v. The Right Prep, LLC*
 - *Philadelphia School District v. Freire Charter School*
 - *Pocono Mountain School District v. Department of Education, Division of Subsidy Data and Administration*
 - *Pottsgrove Taxpayers Alliance v. Department of Education*
 - *Preeminence, Inc. v. Department of Education*
 - *Propel Schools v. McKeesport Area School District (Charter Residency Appeal)*
 - *Quaker Valley School District v. PA Distance Learning Charter School*
 - *Reed, Jennifer v. Bureau of Career and Technical Education*
 - *Ridley School District v. Bureau of Career and Technical Education*
 - *Schuylkill Intermediate Unit 29 v. Bureau of Special Education*
 - *Shenango Area School District v. The School at McGuire Memorial*
 - *Sleighton School v. Department of Education*
 - *Slippery Rock Area School District v. Pennsylvania Cyber Charter School*
 - *Springfield Township School District v. Department of Education (180 Day Appeal)*
 - *Stay on Top Tutoring, Inc. v. Division of Federal Programs*
 - *T.H. o/b/o K.B., minor v. Department of Education*
 - *Tobin, Gary v. Office for Elementary and Secondary Education*
 - *Upper Moreland School District v. Montgomery County Office of Mental Health/Mental Retardation (DPW/PDE Interagency Dispute Appeal)*
 - *Vivienne G. v. Division of School Services*
 - *Walter Palmer Leadership Charter School v. Philadelphia School District*
 - *West Mifflin School District v. Department of Education*
 - *Williams Valley School District v. Department of Education, Office of School Services*
 - *Young Scholars Kenderton Charter School v. Bureau of Special Education*
- Office of Chief Counsel (717) 787-5500

R. Bureau of School Support—Division of Charter Schools**1. 2015 Cyber Charter School Decision (Decision on 2015 application approved/denied for the 2016-2017 school year)**

- Advance Cyber Charter School Application (PDF)
- Contact: Division of Charter Schools (717) 787-9744

2. 2014 Cyber Charter School Decision (Decision on 2014 application approved/denied for the 2015-2016 school year)

- Insight Cyber Charter School
 - Synergy Cyber Charter School
 - William Bailey Cyber Charter School Application
- Contact: Division of Charter Schools (717) 787-9744

3. 2013 Cyber Charter School Decisions (Decisions on 2012 applications approved/denied for 2013-14 school year)

- Akoben Cyber Charter School
- Insight PA Cyber Charter School
- MB Resiliency Cyber Charter School
- Mercury Online Cyber Charter School
- PA Career Path Cyber Charter School
- PHASE 4 American Cyber Charter School
- Urban Cyber Charter School
- V3 Cyber Charter School

Contact: Division of Charter Schools (717) 787-9744

4. 2012 Cyber Charter School Decisions (Decisions on 2012 applications approved/denied for 2013-14 school year)

- Achieving Community Transformation Decision
- Akoben Cyber Charter Decision
- Education Plus Academy Cyber Charter School Decision
- Esperanza Cyber Charter School Decision
- Innovate-U Cyber Charter School Decision
- Mercury Online Cyber Charter School Decision
- Solomon World Civilization Cyber Charter School Decision

Contact: Division of Charter Schools (717) 787-9744

5. 2012 Cyber Charter School Renewal Decisions

- Achievement House Charter School
- Contact: Division of Charter Schools (717) 787-9744

6. 2011 Cyber Charter School Renewal Decisions

- Commonwealth Connections Academy Cyber Charter School
 - Pennsylvania Virtual Cyber Charter School
- Contact: Division of Charter Schools (717) 787-9744

Western Michigan University Five-Year Charter School Evaluation (on PDE Website)

Contact: Division of Charter Schools (717) 787-9744

IV. INTERNAL GUIDELINES

A. Office of Elementary and Secondary Education

1. Bureau of Special Education

- Compliance Monitoring System
 - Complaint Investigation Instructions
- Contact: Maria Mardula (717-787-5770)

2. Bureau of School Support—Division of Student Services

- 21st Century Community Learning Centers Funding Application Guidelines
- Contact: Carmen Medina (717-783-6466)

- Education for Homeless Children and Youth Request for Application Guidelines
- Contact: Storm Camara (717-772-2066)

- Certificate of Eligibility of Migrant Education Children to Enroll in Program
 - State Parent Involvement Committee Members for Migrant Education Program
 - Travel Expense Policy for Reimbursement to Parents of Migrant Education Children Participating in State Parent Involvement Committee Meeting
 - Equal Educational Opportunities to Pennsylvania Children Regardless of their Legal Status
- Contact: Carmen Medina (717-783-6466)

3. Safe Schools Office

- Safe Schools Grant Application Guidelines
- Contact: Russ Alves (717-783-6777)

B. Office of Postsecondary and Higher Education

1. Bureau of School Leadership and Teacher Quality

- Interstate Agreement on Qualification of Educational Personnel—Policy for Certification of Educational Professionals Across State Jurisdictions
- Policy Regarding Acceptance on Educational Testing Service Facsimile Score Reports
- Program Approval for Teacher Certification Programs: Chairperson's Handbook

- Program Approval for Teacher Certification Programs: Team Member's Handbook
 - General Standards Interpretation and Guidelines: Review Team Worksheets
- Contact: Debra Heath-Thornton (717-783-6720)

- Eligible Partnerships Application Guidelines
- Contact: Debra Heath-Thornton (717-783-6720)

- Accepting State Certificates for 3 out of 7 Experience (December 29, 2008)
 - Code of Conduct Block Not Checked (March 25, 2009)
 - Date of Certificate Policy—Processing Procedures (April 16, 2008)
 - Resubmittal of Declaration of Intent Forms (March 24, 2008)
 - Certification Documentation for Non-U.S. Citizens (October 24, 2008)
 - Notarization of Non-Citizen Documentation (November 25, 2008)
 - Testing Memo (November 25, 2008)
- Contact: Kerry Helm (717-772-4508)

2. Bureau of Postsecondary and Adult Education

a. Division of Adult Education Local Program Monitoring Tool

b. Division of Adult Education Monitoring Rubric

Contact: Amanda Harrison (717-772-3739)

V. OTHER

A. State Board of Education

- Resolution regarding standards for consideration of future alternative certification program requests
- Contact: Karen Molchanow (717-787-3787)

B. Office of Commonwealth Libraries—Bureau of State Library

- Disaster Response and Recovery Manual
- Contact: Michael Lear (717-783-5982)

- State Library of Pennsylvania Collection Development Policy
- Contact: Sarah Greene (717-783-5968)

C. Office of Elementary and Secondary Education—Bureau of Curriculum, Assessment and Instruction

- 2000 Mandate Waiver Applications Received and Action Taken (on PDE Website)
 - 2001 Mandate Waiver Applications Received and Action Taken (on PDE Website)
 - 2002 Mandate Waiver Applications Received and Action Taken (on PDE Website)
 - 2003 Mandate Waiver Applications Received and Action Taken (on PDE Website)
 - 2004 Mandate Waiver Applications Received and Action Taken (on PDE Website)
 - 2005 Mandate Waiver Applications Received and Action Taken (on PDE Website)
 - 2006 Mandate Waiver Applications Received and Action Taken (on PDE Website)
 - 2007 Mandate Waiver Applications Received and Action Taken (on PDE Website)
 - 2008 Mandate Waiver Applications Received and Action Taken (on PDE Website)
 - 2009 Mandate Waiver Applications Received and Action Taken (on PDE Website)
 - Pennsylvania Literacy Framework
- Contact: Cindy Rhodes (717-783-9167)

D. Office of Postsecondary and Higher Education**1. Bureau of School Leadership and Teacher Quality**

- Certification Testing Booklets
Contact: Kerry Helm (717-772-4508)

2. Postsecondary and Higher Education Operating Institutions of Higher Education in Pennsylvania Legally Authorized to Grant Degrees

- Contact: Beth Runkle (717-787-4313)

E. Professional Standards and Practices Commission

- Professional Standards and Practices Commission—Pa. Code Title 22—Chapter 233 Bylaws—Statement of Policy, Annual Report, Educator Discipline Act 24 P.S. §§ 2070.1a—2070.18)

Professional Standards and Practices Commission—Professional Advisory Newsletter, Spring 2011

Professional Standards and Practices Commission—Brochure—*Recognizing and Reporting Sexual Misconduct under the Educator Discipline Act*—February 2016.

Professional Standards and Practices Commission—Brochure—*The Ethical Educator and Professional Practices: Frequently Asked Questions*—February 2016.

Professional Standards and Practices Commission—Brochure—*Roles and Responsibilities of Non-Certificated Educators under the Educator Discipline Act*—February 2016.

Professional Standards and Practices Commission—Brochure—*Why, When, and How Do I Report Educator Misconduct?*—February 2016.

Professional Standards and Practices Commission—Document—*Acceptance of Filings By Email*—June 2021

Professional Standards and Practices Commission—Document—*Standing Practice Order*—June 2021

Professional Standards and Practices Commission—Document—*Digital Tips for Educators*—June 2021
Contact: Shane Crosby (717) 787-6576

**ENVIRONMENTAL HEARING BOARD
(EHB)**

Adjudications, Opinions and Orders of the Environmental Hearing Board are published annually and are available on the Board's website at: <http://ehb.courtapps.com>.

Also available on the Board's website are the following Guidance Materials:

- Filing Instructions and Notice of Appeal Form
- Electronic Filing Instructions and Guidance
- Practice and Procedure Manual
- Internal Operating Procedures
- Board Protocols During COVID-19 Emergency
- Interim Guidance on Attorney Fees and Costs

Contact:

Maryanne Wesdock, Esq., Senior Assistant Counsel, (412) 565-5245, mwesdaok@pa.gov

**Department of
ENVIRONMENTAL PROTECTION
(DEP)**

**Policy and Technical Guidance Report
August 2021**

The following is a current list of the Department of Environmental Protection's (Department) draft and final technical guidance documents. These documents are available to view and download on the Department's online eLibrary at <http://www.depgreenport.state.pa.us/elibrary/>. Persons with questions or comments about a particular document should contact Abbey Cadden, at (717) 783-8727 or by e-mail to ra-epthepolicyoffice@pa.gov. The Department will continue to revise its technical guidance documents as necessary.

<i>Title</i>	<i>Identification Number</i>
<i>Policy Office</i>	
Policy for Consideration of Local Comprehensive Plans and Zoning Ordinances in Grants Review	012-0200-002
Policy for Applications for Technical or Financial Assistance Proposals	012-0200-004
Public Access to Information and Right to Know Law Policy	012-0200-005
DEP Mediation Confidentiality	012-0501-001
Environmental Justice Public Participation Policy	012-0501-002
Policies and Procedures for Implementing the History Code	012-0700-001
Guidance for Implementation of the Agricultural Land Preservation Policy	012-0700-002
Confidential Security Information	012-0800-001
Development and Review of Regulations	012-0820-001
Policy to Encourage Voluntary Compliance by Means of Environmental Audits	012-0840-001
Policy for Development and Publication of Technical Guidance	012-0900-001
Policy on Public Participation in the Permit Review Process	012-0900-003
Public Participation in the Development of Regulations and Technical Guidance	012-1920-001
Advisory Committee Guidelines	012-1920-002
Policy on Meeting the Requirements of the 1996 Amendments to Engineer, Land Surveyor and Geologist Registration Law	012-2000-001

<i>Title</i>	<i>Identification Number</i>
Policy for the Consideration of Community Environmental Projects in Conjunction with Assessment of Civil Penalty	012-4180-001
<i>Information Technology</i>	
DEP Locational Data Policy	013-0830-003
Loan of DEP Personal Computers to Local Procurement Units	013-0830-004
Suggested Formats for Required Electronic Deliverable Attachments	013-0830-005
Formats for Required Electronic Deliverable CAD Attachments	013-0830-006
Formats for Required Electronic Deliverable GIS Attachments	013-0830-007
Geospatial Digital Data Submission Guideline	013-0830-008
<i>Office of Program Integration</i>	
Policy for PA Natural Diversity Inventory (PNDI) Coordination During Permit Review and Evaluation	021-0200-001
Policy for Permit Coordination	021-2000-301
Policy for Implementing the DEP Permit Review Process and Permit Decision Guarantee	021-2100-001
<i>Office of Administration</i>	
DEP Policy on Professional Work Assignments Conducted by Licensed Professional Engineers, Geologists	150-0200-001
<i>Laboratories</i>	
Operator Certification Program Guidelines	150-0200-002
Critical Elements for Certification of Laboratories for Chemistry	150-2302-001
Critical Elements for Certification of Laboratories for Microbiology	150-2302-002
Critical Elements for Certification of Laboratories for Radionuclides	150-2302-003
Procedures for the Approval and Accreditation of Laboratories in PA, Utilizing the NELAC Standards	150-2302-004
Procedures for the Approval and Accreditation of Drinking Water Laboratories in the Commonwealth of Pennsylvania	150-2302-005
Microbiology Incubation Units	150-4200-001
Guidelines for Sample Collection, Receipt, and Handling	150-4200-002
<i>Waste Management</i>	
Guidance on Radioactivity Monitoring at Municipal and Residual Waste Processing/Disposal Facilities	250-3100-001
Quality Assurance Program	250-3100-401
Execution of Release Forms by Waste Management Field Inspectors	250-3120-320
Purge Water from Groundwater Sampling	250-3130-763
Citing Inspection Violations	250-4000-001
Enforcement Actions	250-4000-002
Violations Requiring a Long Term to Correct	250-4000-003
Program Implementation Guidance	250-4000-004
Notices of Violations (NOVs)	250-4110-001
Calculation of Civil Penalties	250-4180-302
Risk Assessment Guidelines for Facilities Burning Hazardous Waste	251-0300-402
Exclusionary Siting Criteria—Hazardous Waste Treatment & Disposal	251-2000-704
Revisions to Exclusionary Siting Criteria Document	251-2000-705
Time Frame for Application of Hazardous Waste Exclusionary Siting Criteria	251-2000-706
Hazardous Sites Cleanup Act, Preapplication Meetings	251-2100-203
Policy and Procedure for Municipal Waste Facilities Equivalency Approvals	251-2100-727
Review Procedure for Hazardous Waste Transfer Facilities for PBR Status	251-2149-713
Household Hazardous Waste Collection Program	251-2200-502
Guidance for the Application of Section 269a.(46)—Transportation Standards, Phase II Hazardous Waste Siting Criteria	251-2200-503

<i>Title</i>	<i>Identification Number</i>
Establishment of Household Hazardous Waste (HHW) Program	251-2200-515
Performing Hazardous Waste Facility Inspections	251-3120-001
Reimbursement to Host County for Hazardous Review	251-5500-758
Section 902 Recycling Grant Applications that must comply with Act 57	252-5500-100
Review of Residual and Hazardous Waste Source Reduction Strategies	252-6600-516
Assessing the Potential for Vapor Intrusion into Buildings from Groundwater and Soil	253-0300-101
Issuance of Grants for Technical Evaluations under HSCA	253-5500-612
Clean Fill Policy and Procedures	254-2000-715
Local Municipality Involvement Process	254-2100-100
Environmental Assessment Process, Phase I Review	254-2100-101
Municipal Waste Facility Review—Traffic Analysis	254-2100-102
Process for Evaluating Daily Volume	254-2100-103
Areas Where Municipal Waste Landfills (MWLF) are Prohibited	254-2153-721
Leak Detection Tests for Installed Liners	254-2153-723
Issue of Emergency Municipal Waste Transfer	254-2158-745
Guidelines for the Development of County Waste Management Plan Revisions	254-2212-504
Act 90 Waste Transportation Safety Program Placarded Authorizations	254-2412-002
Performing Municipal and Residual Waste Facility Inspection	254-3120-001
BMP's for Storage, Processing, or Disposal of Land-Clearing, Grubbing, and Excavation Wastes	254-5400-001
The Food Processing Residual Management Manual	254-5400-100
Best Practices for Environmental Protection in the Mushroom Farm Community	254-5401-001
Guidelines for Yard Waste Composting Facilities	254-5403-100
Guidelines for the Development and Implementation of PPG Plans for Generators/Burners of Waste Oil	254-5900-001
Guidance for Commonwealth Funded Water Supply Response Actions	255-5800-001
New Waste Streams Review	258-2000-764
Chemical Analysis	258-2000-767
Management of Fill	258-2182-773
<i>Environmental Cleanup and Brownfields</i>	
Policy for Coordinating Immediate Responses and Final Remediation of Releases of Regulated Substances	260-0500-001
Land Recycling Program Technical Guidance Manual for Vapor Intrusion into Buildings from Groundwater and Soil under Act 2	261-0300-101
Guidelines for the Storage Tank Cleanup Program—Identifying, Tracking and Resolving Violations for Storage Tanks	262-4000-001
Applicable or Relevant and Appropriate Requirements (ARARs) for Cleanup Response and Remedial Actions in Pennsylvania	262-4500-606
Outdoor Shooting Range Guidance	262-5400-001
Issuance of Grants for Technical Evaluations under Act 108	262-5500-001
Storage Tank Variances	263-0900-001
Stationary/Nonstationary Tanks	263-0900-006
Exemption From Registration Fees for Volunteer Fire Cos/Volunteer EMS Orgs	263-0900-009
Storage Tank Modification and Maintenance Issues	263-0900-011
Storage Tank Cleaning Activities	263-0900-012
Applicability of 40 CFR, Subpart 280, Sub G to Previously Closed Tanks	263-0900-014
Implementation of Act 16	263-0900-015
Implementation of Act 34	263-0900-016
UST/AST System Variances	263-0900-021
Verification of Emergency Containment Structures for Aboveground Storage Tanks	263-0900-022

<i>Title</i>	<i>Identification Number</i>
Underground Storage Tank Class A and Class B Operator Training Courses	263-2300-001
Evaluation of Underground Storage Tank Liners	263-3120-001
Storage Tank Program Internal Policy on Inspections and On-Site Visits	263-3120-002
Guidelines for Conducting Underground Storage Tank Facility Operations Inspections	263-3120-003
Storage Tank Product Delivery Prohibition	263-4000-001
Penalty Assessment Matrix	263-4180-001
Storage Tank Program Compliance Assistance Strategy	263-4180-002
Closure Requirements for Aboveground Storage Tank Systems	263-4200-001
Guidelines for the Evaluation of Underground Storage Tank Cathodic Protection Systems	263-4200-002
Guidelines for Reuse and Disposal of Hydrostatic Test Liquids	263-4200-003
Closure Requirements for Underground Storage Tank Systems	263-4500-601
<i>Air Quality</i>	
Guidance Document for the Pennsylvania Clean Vehicles Program	270-0810-005
Policy on Clean Alternative Fuel Conversion Systems	270-0810-007
Employer Trip Reduction Policy	271-5000-001
Interstate Ozone Reduction/Chapter 145 Regulation Overview	271-5000-002
Compliance Assurance Policy for Cement Kilns with CEMS	273-4000-001
Compliance Assurance Policy for Hospital Waste Incinerators	273-4000-002
Compliance Assurance Policy for Municipal Waste Incinerators, including Revisions	273-4000-003
Enforcement Policy for CEMS on Fluid Catalytic Crackling Units	273-4000-004
Enforcement Policy—CEMS and Coal Sampling/Analysis Systems	273-4000-005
Interim Compliance Strategy on RACT for NO _x Sources with CEMS	273-4000-007
Guidelines for Identifying, Tracking and Resolving Violations for Air Quality	273-4110-001
Guidance for Rounding, Determination of Significant Figures, Test Method Error Tolerances and Timeliness for Evaluation of Air Contaminant Emissions and Concentrations	273-4110-002
DEP/EPA Asbestos Demolition/Renovation Civil Penalty Policy	273-4130-001
Guidance for Application of Regional Civil Assessment Procedure	273-4130-003
Compliance Docket Procedure	273-4130-004
Stage II Penalty Assessment Guidance	273-4130-005
Stage I Penalty Assessment Guidance	273-4130-006
Compliance Strategy for Mushroom Composting Operations	273-5401-001
Continuous Source Monitoring Manual	274-0300-001
Continuous Emissions Monitoring Manual	274-0300-003
Applicability Determination for Continuous Source Monitoring Manual Revision No. 8 and PA EDR Record Type Formats and Reporting Instructions Version 2.00	274-0300-005
Policy for Stage II Vapor Recovery Testing Requirements	274-3100-001
Interim Procedures Pertaining to Continuous Source Monitoring System Quarterly Data Reports	274-3100-002
Air Quality Operating Permit—Protocol	275-2101-001
AQ Operating Permit—Permitting Procedures	275-2101-002
Air Quality Permit Exemptions	275-2101-003
AQ Operating Permit—Modification/Reactivation	275-2101-004
AQ Operating Permit—Delegation Conditions & Policy Performance Test Waivers	275-2101-005
AQ Operating Permit—Requirements	275-2101-006
AQ Operating Permit—Best Available Technology & Other Permitting Criteria	275-2101-007
AQ Operating Permit—Hazardous Waste Incineration	275-2101-008
AQ Operating Permit—Waste Derives Liquid Fuel Policies	275-2101-009
AQ Operating Permit—Air Toxics Policies	275-2101-010
AQ Operating Permit—Public Notification	275-2101-011

<i>Title</i>	<i>Identification Number</i>
AQ Operating Permit—Prevention of Significant Deterioration	275-2101-014
AQ Operating Permit—Volatile Organic Compounds	275-2101-015
AQ Operating Permit—Continuous Source Monitors	275-2101-016
<i>Radiation Protection</i>	
Radiation Protection Compliance and Enforcement Guidance	290-4100-001
Conducting Radiological Performance Assessments For LLRW Disposal in PA	293-2400-001
Requirements for LLRW Minimization Plan	293-2400-003
Radon Mitigation Standards	294-2309-002
Schematic Radon Mitigation Installation for New Construction	294-2309-004
Radon Reduction Techniques for Existing Detached Houses	294-2309-005
Application of Radon Reduction Techniques	294-2309-006
Using Engineered Structures to Provide Enhanced Containment	294-2400-002
<i>Waterways Engineering and Wetlands</i>	
Interagency Agreement with the Susquehanna River Basin	310-0600-002
Policy for State Water Quality Certification Issuance for Interstate Natural Gas Transmission Pipeline Projects Regulated by the Federal Energy Regulatory Commission	310-2100-001
Chapter 105 Alternatives Analysis	310-2100-002
Environmental Considerations for the Construction and Operation of Trenchless Technology Implementation Plan for Act 162 of 2014	310-2100-003
Riparian Buffer or Riparian Forest Buffer Equivalency Demonstration	310-2135-001
Riparian Buffer or Riparian Forest Buffer Offsetting	310-2135-002
Pennsylvania Function Based Aquatic Resource Compensation Protocol	310-2135-003
Pennsylvania Wetland Condition Level 2 Rapid Assessment Protocol	310-2137-001
Pennsylvania Riverine Condition Level 2 Rapid Assessment Protocol	310-2137-002
Pennsylvania Lacustrine Condition Level 2 Rapid Assessment Protocol	310-2137-003
Chapter 105 Water Obstruction & Encroachment Permit Comprehensive Environmental Assessment of Proposed Project Impacts	310-2137-004
Land Acquisition Policies	310-2137-006
Criteria and Fees for Dam Safety Limited Power Permits	310-2139-002
Annual Dam Inspection Report Policy	310-2140-001
Category 3 Dam Inspection Program	310-3120-001
Category 3 Dam Inspection Program	310-3140-002
<i>Water Management</i>	
Conservation District Fund Allocation Program	361-0100-001
Chesapeake Bay Nonpoint Source Pollution Abatement Program	361-0100-002
Manure Management for Environmental Protection	361-0300-001
Field Application of Manure	361-0300-002
Principles for Ground Water Pollution Prevention and Remediation	361-0800-001
Administrative Manual for the Special Projects Funding Program of the Pennsylvania Chesapeake Bay Program	361-5500-001
Chesapeake Bay Financial Assistance Funding Program Guidelines	361-5500-004
Manual for Land Treatment of Wastewater	362-0200-009
Guidelines for Design, Installation and Operation of Small Flow Treatment Facilities	362-0300-002
Sewage Facilities Planning: Preparing Act 537 Update Revisions	362-0300-003
A Guide to Requirements and Procedures For Obtaining Permits Etc. for Industrial Wastewater Mgt. Systems	362-0300-004
Handbook—NPDES Permit for Industrial Wasterwater Dischargers	362-0300-006
NPDES Program Implementation—MOU Concerning WQM, NPDES Program Implementation, and Related Matters	362-0400-001
National Pollutant Discharge Elimination System Program Implementation	362-0600-001

<i>Title</i>	<i>Identification Number</i>
Agreement Between Oil/Gas Mgmt. and Water Quality on Pollution Discharge	362-0600-002
Locational Data Policy for the Wastewater Management Program	362-0830-001
Permitting Policy and Procedure Manual	362-2000-001
Policy for Permitting Surface Water Diversions	362-2000-003
Conducting Technical Reviews of Minor NPDES Renewal Applications	362-2000-008
Technology-Based Control Requirements for Water Treatment Plant Wastes	362-2183-003
Technical Guidance for Development of NPDES Permit Requirements Steam Electric Industry	362-2183-004
Guidelines for Agricultural Utilization of Sewage Sludge	362-2192-003
Guidelines for Identifying, Tracking and Resolving Violations for the Land Application of Biosolids	362-2192-004
Review and Coordination of Chapter 94 Reports and Act 537 Planning	362-2206-001
Policy Establishing New Program Direction for Act 537 Comprehensive Planning	362-2206-007
Impact/Subsurface Disposal on Ground Water Nitrate-Nitrogen Levels	362-2207-004
Administration of Fee Collection for Planning Module Reviews	362-2207-008
Municipal Guidance—Reconstructive Planning	362-2208-002
Technical Decision Making and the Use of Technology in Onlot Sewage System Repair Situations	362-2208-003
Act 537 Program Guidance; Local Agency, Municipality Evaluation and Compliance Activity	362-4000-003
Act 537 Program Guidance, Sewage Enforcement Officer Evaluation and Compliance Activity	362-4000-004
Act 537 Program Guidance—Identifying, Tracking, and Resolving of Sewage Facilities Act Violations	362-4000-005
Guidelines for Identifying, Tracking and Resolving Violations for Water Quality	362-4000-006
Guidance for Calculating Civil Penalty Assessment Amounts under the Sewage Facilities Act	362-4180-004
Act 537 Program Guidance: Civil Penalty Assessment Processing	362-4180-005
Civil Penalty Assessment Informal Hearing Procedure	362-4180-006
PA Sewage Facilities Act 537, Enforcement Reimbursement	362-5512-001
Act 537 Sewage Facilities Planning Grants	362-5512-002
Recognition of Selected Cost Items Associated with "Inflow and Infiltration Studies"	362-5512-003
Recognition of Cost Items Associated with Concurrent Act 537 and Combined Sewer Overflow LTCP Planning	362-5512-004
Delegation of Authority for Chapters 105-106	363-0200-002
Pennsylvania Wetland Replacement Project	363-0200-003
Design Criteria—Wetland Replacement/Monitoring	363-0300-001
Delegation of Chapter 105 Functions to County Conservation Districts	363-0600-001
Interagency agreement with Susquehanna River Basin Commission	363-0600-002
Agreement with the U.S. Army Corps of Engineers	363-0600-003
Delegation of Chapter 105 Functions to Oil & Gas and Field Operations	363-2100-002
Underground Utility Line Construction	363-2134-012
Permit Guidelines for Phased Projects for NPDES Stormwater Discharges, w/Erosion and SPC & WRP Permits	363-2134-013
Criteria and Fees for Waterways Management Limited Power Permits	363-2140-001
Chapter 105 General Permits	363-2141-001
Guidelines for Determining Bonds	363-2505-001
Guidance for Reviewing Capital Grants for Construction	381-5500-001
DEP and Pennsylvania Infrastructure Investment Authority Agreement	381-5511-012
Guidance on the Utilization of Disadvantaged Business Enterprise Firms (DBE)	381-5511-014
Guidelines for the Uniform Environmental Review Process	381-5511-111
Handbook for PennVest Wastewater Projects	381-5511-113
Policy for Recognizing succession to Water Rights as a Result of Change of Ownership	382-2130-012

<i>Title</i>	<i>Identification Number</i>
Disadvantaged Business Enterprise (DBE) Firm Solicitation Guidance	382-5511-014
Summary of Key Requirements for Phase 2 & Phase 5 Wellhead Protection Rule	383-0810-105
Summary of Key Requirements for Vended/Bulk Water Hauling	383-0810-303
Permitting of Bulk Water Hauling Systems	383-2127-103
Surveillance Strategy and Implementation Guidance	383-3120-101
Pennsylvania Vulnerability Assessment Summary	383-3500-105
Stormwater Management for Agricultural High Tunnels	383-4200-001
Soil Erosion and Sedimentation Control Manual for Agricultural Operations	383-4200-002
PENNVEST Guidance	383-5500-113
Wastewater Treatment Requirements	385-0810-001
Designation Criteria for Regulated Small Municipal Separate Storm Sewer Systems (MS4)	385-0820-001
Pennsylvania Combined Sewer Overflow Policy	385-2000-011
Policy and Procedure for NPDES Permitting of Discharges of Total Dissolved Solids (TDS)—25 Pa. Code § 95.10	385-2100-002
Reuse of Treated Wastewater Guidance Manual	385-2188-002
Domestic Wastewater Facilities Manual	385-2188-004
Small Flow Treatment Facilities Manual	385-2188-005
Manual for Land Application of Treated Sewage and Industrial Wastewaters	385-2188-006
Experimental Onlot Wastewater Technology Verification Program	385-2208-003
Act 537 Program Guidance; Training Provider Manual for the Pennsylvania Onlot Sewage System Training Program	385-2314-001
Act 537 Guidance; Sewage Enforcement Officer Certification and Training Program	385-2314-002
Field Order Instruction Manual for the Clean Water Program	385-4000-002
Application Review Instructions for NPDES CAFO Permits and Water Quality Management Permits for Manure Storage Facilities	386-2100-001
Erosion and Sedimentation Pollution Control Manual	386-2134-001
Act 162 Implementation Guidance	386-2135-001
Commonwealth of Pennsylvania Coastal Zone Management Program and Final Environmental Impact Statement	386-3000-001
Cryptosporidia, E.Coli, and Turbidity LT2ESWTR Laboratory Instructions for Public Water Systems Using Surface Water or Groundwater Under the Direct Influence of Surface Water (GUDI) Sources	390-3301-001
Water Quality Antidegradation Implementation Guidance	391-0300-002
Pennsylvania's Capability Enhancement Strategy	391-0400-001
Establishment of Alternate Thermal Effluent Limitations	391-2000-002
Determining Water Quality Based Point Source Effluent Limits	391-2000-003
Implementation Guidance Design Conditions	391-2000-006
Technical Reference Guide—Wasteload Allocation Program for Dissolved Oxygen and Ammonia Nitrogen	391-2000-007
Implementation Guidance for the Sampling and Analysis of Osmotic Pressure	391-2000-008
Implementation Guidance for Phosphorus Discharges to Lakes, Ponds, and Impoundments	391-2000-010
TRG PENNTOXSD for Windows PA Single Discharge Wasteload Allocation Program for Toxics	391-2000-011
Implementation Guidance of Section 93.7 Ammonia Criteria	391-2000-013
Implementation Guidance for Evaluating Wastewater Discharges to Drainage Ditches and Swales	391-2000-014
Implementation Guidance for Total Residual Chlorine (TRC) Regulation	391-2000-015
Implementation Guidance for Temperature Criteria	391-2000-017
Implementation Guidance for Section 95.9 Phosphorus Discharges to Free Flowing Streams	391-2000-018
Implementation Guidance for Application of Section 93.5(e)	391-2000-019
Protocol/Estimating First Order Pollutant Fate Coefficients/Volatile Organic Substances	391-2000-020

<i>Title</i>	<i>Identification Number</i>
Field Data Collection & Evaluation Protocol/Determining Stream & Point Source Discharge Hardness	391-2000-021
Ambient Water Quality in the Determination of Wasteload Allocations and NPDES Effluent Limitations	391-2000-022
Design Stream Flows	391-2000-023
Field Data Collection and Evaluation Protocol for Deriving Daily and Hourly Discharge Coefficients	391-2000-024
Drinking Water and Wastewater Systems Operator Certification Program Handbook	391-2300-001
Operator Certification Program Board Guidelines	391-2300-002
Training Provider Manual for the Pennsylvania Water and Wastewater System Operator Training Program	391-2300-003
Filter Plant Performance Evaluations and Response	391-3120-001
Quality Assurance Work Plan: Advanced Treatment Model—Calibration/Verification Surveys	391-3200-008
Evaluation of Phosphorus to Lakes, Ponds & Impoundments	391-3200-013
Stormwater Management Guidelines and Model Ordinances	392-0300-001
Comprehensive Stormwater Management Policy	392-0300-002
Guidelines for Identification of Critical Water Planning Areas	392-2130-014
Guidelines for Development of Critical Area Resource Plans	392-2130-015
Working Guide to the Lead and Copper Rule	393-0300-001
Health Effects and Risk Management Staff Handbook	393-0400-001
Revised Total Coliform Rule	393-2129-001
Consumer Confidence Report Handbook	393-2129-002
Policy for Responding to Loss of Positive Pressure Situations in the Distribution System	393-2129-003
Policy for Issuing and Removing Water Supply Warnings	393-2129-004
Situations Requiring One-Hour Reporting to the Department of Environmental Protection	393-2129-005
Safe Drinking Water Program Field-Related Compliance	393-3000-001
New Source Sampling Requirements for Surface Water Sources	393-3130-108
Community and Nontransient Noncommunity Water Systems: New Source Sampling for Groundwater Sources	393-3130-208
Transient Noncommunity Water Systems: New Source Sampling Requirements for Groundwater Sources	393-3130-308
Laboratory Reporting Instructions for Total and Fecal Coliform Bacteria	393-3301-001
Guide to Laboratory Reporting Instructions for BVRBs	393-3301-002
Turbidity and LT2 ESWTR Reporting Instructions for Public Water Systems Using Filtered Surface Water or GUDI Systems	393-3301-003
Laboratory Reporting Instructions, Lead and Copper Rule	393-3301-004
Laboratory Reporting Instructions/Radiological Contaminants/Drinking Water Distribution	393-3301-005
Filter Rule Reporting Instructions for Public Water Supply Systems Using Unfiltered Surface Water	393-3301-006
Laboratory Reporting Instructions for Disinfectant Residuals, Disinfection Byproducts and Precursors	393-3301-007
Water Quality Parameter Reporting Instructions for the Lead and Copper Rule	393-3301-008
Laboratory Reporting Instructions for Chemical Contaminants	393-3301-009
Guidelines for Identifying, Tracking and Resolving Violations for the Drinking Water Program	393-4000-001
Working Guide to the Lead and Copper Rule	394-0200-003
Commonwealth of Pennsylvania Coastal Zone Management Program and Final Environmental Impact Statement	394-0300-001
Ground Source Heat Pump Manual	394-0300-002
Working Guide to the Lead and Copper Rule	394-0300-003
Safe Drinking Water Program Compliance Strategy	394-0400-001
Principles for Ground Water Pollution Prevention and Remediation	394-0800-001

<i>Title</i>	<i>Identification Number</i>
PA's Continuous Planning Process (CPP) for Water Quality Management 1999 Update	394-0810-001
Summary of Key Requirements for Surface Water Identification Protocol	394-0810-002
Locational Data Policy for the Water Allocation Program and the Water Use Data System	394-0830-001
Municipal Reference Document—Department Guidance for the Bluff Recession and Setback Act	394-2000-001
PA's Nonpoint Source Management Program	394-2000-002
Comprehensive State Ground Water Protection Program (CSGWPP)	394-2000-003
Guidance for Construction and Operation Permits Guidance	394-2000-004
Pilot Plant Filtration Studies for Filtration of Surface Sources	394-2000-005
DEP Permit Guide to Public Water Systems	394-2100-001
Treatment of Groundwater Under the Direct Influence of Surface Water Sources at Noncommunity Water Systems and Small Community Water Systems	394-2100-002
DEP Approval Guide for Noncommunity Water Systems	394-2100-003
Aquifer Testing Guidance for Public Water Systems	394-2125-001
4-Log Treatment of Viruses Demonstration Guidance	394-2125-002
Proposals to Add or Remove Fluoridation Treatment by a Community Water System	394-2125-003
Public Water Supply Manual, Part 2—Community Water System Design Standards	394-2125-004
Development of a Replacement Source for a Community Water System	394-2125-005
Permitting of Vended Water Systems	394-2126-001
Permitting of Retail Water Facilities	394-2126-002
Public Water Supply Manual, Part III	394-2126-003
Public Water Supply Manual, Part IV—Noncommunity System Design Standards	394-2128-002
Guidance for Evaluating Alternate Recycle Return Locations Proposed Under the FBRR	394-2129-001
General Policy and Procedures for the Review of Water Allocation Permit Applications	394-2130-001
Subsidiary Water Allocation Permit Requirement	394-2130-002
Attorney General Opinion 361 re: 1939 Water Rights Act	394-2130-003
Rescission of Water Rights	394-2130-004
Policy for Regulation of Interbasin Transfers	394-2130-005
Metering of Withdrawals under Orders of Confirmation	394-2130-006
Constant Gallons per Capita per Day (GPCD)	394-2130-007
Permit Life	394-2130-008
Recognizing Succession to Water Rights as a Result of Changes of Ownership	394-2130-009
Screening Criteria on Water Quality/Quantity Impacts for Drinking Water Permits	394-2131-001
Groundwater Monitoring Guidance Manual	394-3000-002
Safe Drinking Water Program Field-Related Compliance	394-3000-003
Corrosion Control Treatment—Basic Feasibility Study	394-3000-005
Public Water Supply Manual, Part 7	394-3100-002
Public Water Supply Manual, Part 5, App A	394-3110-001
Giardia Sampling and Response	394-3130-001
Pennsylvania's Ground Water Quality Monitoring Network: Ambient and Fixed Station Network	394-3200-001
Quality Assurance Work Plans for Groundwater Monitoring Stations	394-3200-002
Guidance for Surface Water Identification	394-3500-001
Surface Water Identification Protocol—NCWS	394-3500-002
Source Water Assessment and Protection Program	394-5000-001
Riparian Forest Buffer Guidance	394-5600-001
Public Water Supply Manual, Part VI	394-5900-001
<i>Field Operations</i>	
Policy for Model Permit Application Process	400-2000-300

<i>Title</i>	<i>Identification Number</i>
Guidelines for the Development and Implementation of Environmental Emergency Response Plans	400-2200-001
Emergency Operations Plan	400-5900-101
Policy for Authorizing Emergency Response Expenditure	400-5900-102
Policy for Emergency Response Critiques	400-5900-103
Policy for Authorities of DEP On-Scene Coordinators	400-5900-104
Policy for Emergency Response Contracting	400-5900-105
Policies for Authorities of DEP's Director of Emergency Response	400-5900-107
Policy for Contracting with Fire Companies or HAZMAT Teams	400-5900-108
Policy for Authorization of Emergency Transport/Storage of Hazardous Waste	400-5900-109
Policy for Field Order Authorization of Emergency Response Team	400-5900-110
Procedures for Emergency Contracting to Extinguish Mine Fire	400-5900-111
Policy for Gasoline Fume Emergency Criteria	400-5900-112
Chlorine Safety Procedures	400-5900-113
Hazardous Material and Hazardous Atmosphere Safety Policy	400-5900-114
Policy for Electrofishing Personnel and Equipment Safety	400-5900-116
Acid Mine Drainage Set-Aside Program: Program Implementation Guidelines	546-5500-001
<i>Oil and Gas Management</i>	
Oil and Gas Well Drilling Permit Applications and Related Approvals	550-2100-003
Transfer of Oil and Gas Well Permit or Registration	550-2100-004
Redrilling Incidental to Authorized Plugging of an Abandoned Well	550-2100-005
Coal Pillars	550-2100-006
Approval of Brine Roadspreading Plans	550-2100-007
Oil and Gas Locational Guidance	550-2100-009
Interim Technical Guidance For Attachments to Electronic Submissions—Oil and Gas Program	550-2500-001
Guidelines for Submitting Oil/Gas Bonds	550-2501-101
Civil Penalty Assessments in the Oil and Gas Program	550-4180-001
Addressing Spills and Releases from Oil & Gas Wells and Related Operations	550-5000-001
Guidelines for Implementing Area of Review of Regulatory Requirements for Unconventional Wells	800-0810-001
Policy for the Replacement or Restoration of Private Water Supplies Impacted by Unconventional Operations	800-0810-002
Guidelines for Development of Operator Pressure Barrier Policy for Unconventional Wells	800-0810-003
Guidelines for Chain Pillar Development and Longwall Mining Adjacent to Unconventional Wells	800-0810-004
Interim Policy for NPDES Permits for Stormwater Discharges Associated with Construction Activities at Oil & Gas Wells	800-2100-008
Guidelines for the Development and Implementation of Oil & Gas Well Site Integrated Contingency Plans for Unconventional Well Sites	800-2200-001
Standards and Guidelines for Identifying, Tracking and Resolving Oil and Gas Violations	820-4000-001
<i>Mining Programs</i>	
Interagency Agreement with the Fish and Boat Commission	560-0600-101
MOU Between PA Game Commission and DEP	560-0600-102
Interagency Agreement, Historical Museum Commission	560-0600-104
Interagency Agreement, Waste Management	560-0600-105
Office of Surface Mining MOU	560-0600-204
Mine Drainage Treatment Trust Real Property Disposition Guidelines	560-5000-001
Insurance Sales Guidance	561-5300-101
Damage Claim Processing	561-5300-201
Environmental Good Samaritan Projects	562-2000-001

<i>Title</i>	<i>Identification Number</i>
Changes to Licenses, Bonds and Permits	562-2000-703
Mining Contract Operator Approval	562-2000-705
Blasting Activity Permits and Permits by Rule	562-2100-001
Alternative Peak Particle Velocity or Airblast Level	562-2100-002
Municipal Mining Licenses, Permits and Bonds	562-2100-704
Aboveground Storage Tanks on Coal Mine Permit Areas	562-2112-101
Prompt Closure of Abandoned Underground Mine Openings	562-2112-315
Sealing Bituminous Underground Mine Openings	562-2112-316
Sealing Anthracite Underground Mine Openings	562-2112-317
Blasting Near Utility Lines on Mining and Construction Sites and Bituminous Coal Mining Within the Right-of-Way or Easement of Utility Lines	562-2112-503
Blasting Complaint Protocol	562-2112-504
Blaster's License Suspension and Revocation Procedure	562-2402-501
Insurance Requirements and Water Supply Replacement Assurance	562-2500-702
Surety Reclamation of Bond Forfeiture Sites	562-2504-312
Coal and Industrial Mineral Mining Inspections	562-3000-102
Field Evaluation of Pit Size Variances	562-3000-105
Applicant Violator System (AVS) Inspections	562-3000-110
Applicant Violator System (AVS) Compliance	562-3000-802
Fixing Water Samples	562-3200-203
Normal/Favorable Planting Season	562-3200-205
Citizens' Requests: Receiving, Tracking, Investigating, Appealing and Filing	562-3900-402
Water Supply Replacement and Compliance	562-4000-101
Increased Operation and Maintenance Costs of Replacement Water Supplies on All Coal and Surface Noncoal Sites	562-4000-102
Compliance/Enforcement Procedures	562-4100-301
Alternative Enforcement	562-4100-307
Explosives Program Compliance/Enforcement Procedures	562-4100-311
Bond Forfeiture	562-4170-308
Noncoal Civil Penalty Assessments	562-4180-101
Noncoal Compliance/Enforcement Procedures	562-4180-102
Civil Penalty Assessments for Coal Mining Operations	562-4180-306
Reclamation in Lieu of Cash Payment for Civil Penalties	562-4180-309
Bankrupt Surety Company Bond Replacement Requirements and Civil Penalty Calculations	562-4180-310
Civil Penalty Collections	562-4180-311
Surface Mine Accident Investigations	562-5900-001
Engineering Manual for Mining Operations	563-0300-101
Government-Financed Construction Contracts	563-2000-001
Incidental Coal Extraction for Government-Financed Construction Projects or Government-Financed Reclamation Projects	563-2000-003
Coal Exploration	563-2000-102
Homeowner Notification of Right to Pre-Blast Survey	563-2000-204
Right of Entry	563-2000-208
Review Process for Approval of a Bituminous Coal Blast Plan	563-2000-223
Use of Reclamation Fill at Active Noncoal Sites	563-2000-301
Beneficial Use of Sewage Sludge at Active Mine Sites	563-2000-602
Roads Associated with Coal Mining Activities	563-2000-609
Validating Abandoned Underground Mine Maps and Establishing Barrier Pillars	563-2000-610
Surface Water Protection—Underground Bituminous Coal Mining Operations	563-2000-655

<i>Title</i>	<i>Identification Number</i>
Coal Mine Activity Permit Renewals	563-2100-216
Noncommercial Exemption from Requirements of the Noncoal Surface Mining Conservation and Reclamation Act	563-2111-101
Building Construction Exemption from Requirements of the Noncoal Surface Mining Conservation and Reclamation Act	563-2111-102
Stabilizing Pre-Act Highwalls, Noncoal Operations	563-2111-111
Highwall Stability In Long-Term, Multiple Bench Quarries	563-2111-112
Borrow Pits for Oil and Gas Well Development Activities	563-2111-115
Beneficial Use of General Permit Materials at Active Coal Mines	563-2112-001
Aboveground Storage Tanks on Coal Mine Permit Areas	563-2112-101
Developing National Pollutant Discharge Elimination System (NPDES) Permits for Mining Activities	563-2112-115
Boundary Changes to Mining Permits	563-2112-203
Review Guide and Written Findings	563-2112-205
Completeness Review for Acceptance of Coal Mining Activity Permit Applications	563-2112-211
Evaluation and Approval of Land Use Changes for Surface Coal Mine Operations	563-2112-212
Coal Surface Mining Activity Permit Pre-Application Review	563-2112-214
Review of Accepted Coal Mining Activity Permit Applications	563-2112-215
Alkaline Addition for Surface Coal Mines	563-2112-217
Permit Transfers for Coal and Noncoal Operators	563-2112-218
Cumulative Hydrologic Impact Assessments (CHIAs)	563-2112-219
Coal Surface Mining—Oil and Gas Well Barriers	563-2112-222
Guidelines for the Beneficial Use of Coal Ash at Coal Mines	563-2112-228
Evaluation and Approval of Innovative Mining and Reclamation Techniques	563-2112-603
Auger Mining	563-2112-604
Water Supply Replacement and Permitting	563-2112-605
Procedures for Establishing the Quantity of Water in Low-Yield Wells	563-2112-606
Marketing of Anthracite Coal Reject Materials	563-2112-607
Constructed Wetlands for Mine Drainage Treatment	563-2112-608
Determining Eligibility of Pre-Existing Pollutational Discharges under Subchapter F of 25 Pa. Code Chapter 87 and Subchapter G of 25 Pa. Code Chapter 88	563-2112-610
Permitting Pre-existing Pollutational Discharges under Subchapter F of 25 Pa. Code Chapter 87 and Subchapter G of 25 Pa. Code Chapter 88	563-2112-611
Underground Mining Near Oil and Gas Wells	563-2112-652
Permitting Ventilation Boreholes for Underground Coal Mines	563-2112-653
Technical Review, Mine Stability	563-2112-654
Liners—Impoundments, Stockpiles and Coal Refuse Storage Areas	563-2112-656
Underground Mining—Delineating Protection Zones for Public Water Supplies	563-2112-657
Imminent Hazards Associated with Subsidence from Active Mining	563-2112-658
Coal Refuse Disposal—Site Selection	563-2113-660
Noncoal Surface Mining Payment in Lieu of Bond	563-2500-401
Conventional Bonding for Land Reclamation	563-2504-001
Land Maintenance Financial Guarantees	563-2504-002
Procedures for Calculating Mine Subsidence Bonds	563-2504-101
Blanket Bond Program for Coal Surface Mine Sites	563-2504-201
Anthracite Mine Operator's Emergency Bond Loan (A.E.B.L.) Program	563-2504-405
Bonding, Direct Submittal of Bonds	563-2504-407
Phased Deposit of Collateral Coal and Noncoal Mining	563-2504-409
Processing Completion Reports	563-2504-411

<i>Title</i>	<i>Identification Number</i>
Evaluating Postmining Discharges	563-2504-412
Financial Assurance and Bond Adjustments for Mine Sites With Post-mining Discharges	563-2504-450
Bonding, Anthracite Underground Mines	563-2504-451
Qualifying, Processing and Tracking Financial Guarantees and Bond Credits	563-2504-501
Monitoring, Compliance and Bond Release for Subchapters F and G Permits	563-2504-612
<i>Mine Safety</i>	
Accident Reporting Requirements	580-0100-001
Section 316(h): Use of Electronic Atmospheric Detectors in lieu of Approved Flame Safety Lamps	580-2200-003
Procedures for Processing Requests to Adopt New Items or Methods	580-2200-004
Guidelines for Use of Internal Combustion Motors in Underground Mines other than Coal	580-2200-008
Use of Electronic/Oxygen Detectors in Lieu of Approved Flame Safety Lamps	580-2200-009
Underground Storage of Explosives	580-2200-010
Safety Requirements for Construction of Shafts for Underground Mines	580-2200-011
Section 247—Guidelines to Approve Ventilation Plans for Abandoned and Unused Mine Areas	580-2219-002
Section 253(b)—Guidelines for Approving Roof Bolts as Primary Support	580-2219-003
Alternate Method of Test Drilling	580-2219-004
Submission of Mine Maps when a Mine is Abandoned	580-2219-008
Bureau of Deep Mine Safety's Compliance and Enforcement Procedures	580-3000-002
Clarification of Pertinence of DEP Statutes Concerning Coal Processing Facilities	580-3000-005
Underground Mine Accident and Production/Man-hour Reporting	580-3300-001

**Department of
GENERAL SERVICES (DGS)**

II. POLICY STATEMENTS**A. Deputy Secretary for Property Management
(Contact: Julien Gaudion, 717-783-5028)**

- Use of the Public Areas of the Capitol Complex, 4 Pa. Code §§ 86.1—86.6

B. Deputy Secretary for Public Works (Contact: Elizabeth O'Reilly, 717-787-7095)

- Steel Products Procurement, 4 Pa. Code § 67a.1
- Commonwealth of Pennsylvania Universal Restroom Policy, 4 Pa. Code §§ 67b.1—67b.6
- Nursing Mothers Room Construction—Statement of Policy, 4 Pa. Code §§ 67c.1—67c.6

C. Bureau of Diversity, Inclusion, and Small Business Opportunities (Contact: Lisa Sanford, 717-787-7131)

- Small Diverse Business Opportunities within Construction Contracts, 4 Pa. Code § 68.102
- Small Business Self-Certification and Small Diverse Business Verification, 4 Pa. Code §§ 58.303—58.308

E. Bureau of Procurement (Contact: Janice Pistor, 717-787-5862)

- Guidelines for Administering and Enforcing the Public Works Employment Verification Act, 4 Pa. Code §§ 66.1—66.9

II. GUIDANCE MANUALS**A. Bureau of Procurement (Contact: Janice Pistor, 717-787-5862)**

- M215.3 Procurement Handbook

B. Bureau of Publications (Contact: Marcie Carr, 717-704-1033)

- M210.4 Forms Management (8/16/1983)
- M210.5 Standard (STD) Forms Management (9/15/1998)
- M210.6 Publications Management (8/01/1984)

C. Bureau of Real Estate (Contact: Elizabeth Christian, 717-787-4394)

- M260.1 Manual for Space Utilization (3/11/2004)

D. Bureau of Vehicle Management (Contact: James Fiore, 717-787-3162)

- M615.3 Commonwealth Fleet Procedures Manual (11/10/2011)

III. INTERNAL GUIDELINES**A. Bureau of Police and Safety (Contact: Joseph Jacob, 717-787-9013)**

- Capitol Police Duty Manual

B. Bureau of Supplies and Surplus Operations (Contact: Ken Clemence, 717-787-5940)

- Surplus Property Distribution Report Systems User's Manual (4/28/2004) and related forms and email registration
- Warehouse and Distribution Division Policies and Procedures Manual (6/30/2015) and related forms and metrics

C. Commonwealth Agency Recycling Office (Contact: Matt Blascovich, 717-772-2300)

- Recycling Policy Recycling Guide
- Agency Waste Paper Recycling
- Agency Toner Cartridge Recycling
- Agency Battery Recycling

D. Bureau of Real Estate (Contact: Elizabeth Christian, 717-787-4394)

- Department of General Services Downtown Location Law Guidelines Statement of Policy (Revised)

E. Bureau of Procurement (Contact: Janice Pistor, 717-787-5862)

- Bureau of Procurement Policy Directive 2021-1
- Bureau of Procurement Policy Directive 2011-1
- BOP Policy Directive 2018-1
- BOP Policy Directive 2018-2

F. Bureau of Diversity, Inclusion, and Small Business Opportunities (Contact: Lisa Sanford, 717-787-7131)

- BOP Policy Directive 2020-1—Goal Setting Policy
- Guidelines for the Small Business Reserve Program

IV. MANAGEMENT DIRECTIVES and ADMINISTRATIVE CIRCULARS**A. Bureau of Facilities Management (Contact: Jason Snyder, 717-787-5341)**

- A.C. 14-13 Holiday Trees and Decorations in Commonwealth-Owned or Leased Buildings (09/24/14)
- M.D. 205.38 Emergency Evacuation and Safe Assembly (01/31/14)
- M.D. 625.8 Contracting for Bargaining Unit Work (2/25/1994)
- M.D. 720.5 Energy Conservation and Electrical Devices in Commonwealth-Owned or Leased Buildings (7/25/2008)

B. Bureau of Police and Safety (Contact: Joseph Jacob, 717-787-9013)

- M.D. 205.24 Display of Flags on Commonwealth Grounds and Buildings and Grounds (10/12/2011)
- M.D. 625.4 Enforcement of Fire and Panic Regulations (3/27/1991)
- M.D. 625.10 Card Reader and Emergency Response Access to Certain Capitol Complex Buildings and Other State Office Buildings (06/02/2014)
- M.D. 720.7 Bomb Threats and Suspicious Packages (7/29/2010)

C. Bureau of Publications (Contact: Marcie Carr, 717-704-1029)

- M.D. 220.9 Publication Services (11/25/13)
- M.D. 240.7 Submission of Changes to the Commonwealth Telephone Directory (8/18/2008)

D. Bureau of Procurement (Contact: Janice Pistor, 717-787-5862)

- M.D. 215.8 Contractor Integrity Provisions for Commonwealth Contracts (01/14/2015)
- M.D. 215.9 Contractor Responsibility Program (11/18/2019)
- M.D. 215.12 Provisions Concerning the Americans with Disabilities Act (10/14/2011)
- M.D. 215.13 Contract Provision for Donation of Excess Prepared Food (10/12/2011)
- M.D. 310.31 Purchase Order Receiving, Invoice Processing and Invoice Reconciliation Process (5/11/2009)
- M.D. 310.33 Processing Electronic Invoices in SAP (8/21/2009)
- M.D. 620.1 Coal Sampling and Reporting (10/4/2005)
- Bureau of Procurement Policy Directive 2018-1 Transitioning from Invitation to Bids to Request for Proposals (02/09/2018)

E. Commonwealth Agency Recycling Office (Contact: Ken Clemence, 717-787-5940)

- M.D. 205.22 Recycling, Waste Reduction and Procurement of Environmentally Preferable Products (9/19/2014)

F. Commonwealth Media Services (Contact: Suzanne Rigby, 717-783-8653)

- M.D. 220.1 Commonwealth Media Services (09/01/2017)

G. Bureau of Finance and Risk Management (Contact: Kristina Landvater, 717-787-5051)

- M.D. 630.2 Reporting of Employee Liability Claims (7/10/2018)

H. Bureau of Diversity, Inclusion, and Small Business Opportunities (Contact: Lisa Sanford, 717-787-7131)

- M.D. 215.16 Contract Compliance Program (08/2/2018)

I. Bureau of Real Estate (Contact: Elizabeth Christian, 717-787-4394)

- M.D. 615.15 Vehicle Parking License Agreements (10/26/2006)
- M.D. 625.1 Repairs, Alterations, and Improvements to Commonwealth Buildings under the Direct Supervision of the Department of General Services (10/4/2004)
- M.D. 625.2 Inventory of Commonwealth Real Property (9/16/2008)
- M.D. 625.5 Reporting Surplus Real Property (5/6/1996)
- M.D. 625.6 Leasehold Improvements (5/1/2009)

J. Bureau of Publications (Contact: Marcie Carr, 717-704-1033)

- A.C. 19-11 Availability—Commonwealth Telephone Directory (11/26/2019)

K. Bureau of Vehicle Management (Contact: James Fiore, 717-787-3162)

- M.D. 615.1 Commonwealth Temporary Transportation Vehicles (2/27/2013)
- M.D. 615.16 Commonwealth Fleet Policy (11/10/2011)

V. EXTERNAL GUIDELINES**A. Bureau of Capital Projects Construction (Contact: Michael Hudzik, 610-871-0233)**

- General Conditions of the Construction Contract, 2017 Edition
- Administrative Procedures for DGS Construction Contracts, 2017 Edition
- Construction and Contract Bond, 2017 Edition

B. Bureau of Pre-Construction (Contact: Jenna Horting, 717-787-1122)

- Professional Agreement and General Conditions to the Agreement, 2017 Edition
- Professional Agreement and General Conditions to the Agreement, 2017 Edition v2
- Attachment 1 Negotiated Project Scope for the Professional Agreement, 2017 Edition
- Summary of Changes for the Professional Agreement, 2017 Edition v2
- Project Procedure Manual, 2017 Edition
- Project Procedure Manual, 2017 Edition v2
- Division 1—General Requirements, 2017 Edition
- Division 1—General Requirements, 2017 Edition v2

- Addendum to the Project Procedure Manual, 2017 Edition
- Summary of Changes for the Project Procedure Manual, 2017 Edition
- Public Works Professional Selections Process Guidelines (2018 Edition)
- Instructions for Completing and Submitting Applications for Design Professional Selections (2020 Edition)

C. Bureau of Facilities Management (Contact: Jason Snyder, 717-787-5341)

- Application for Use of Public Areas of Capitol Complex (Updated January 2010)

D. Bureau of Diversity, Inclusion, and Small Business Opportunities (Contact: Lisa Sanford, 717-787-7131)

Available on the DGS website:

- Small Business Self-Certification/Contracting Program
- Small Diverse Business Verification
- Small Diverse Business—Construction
- Small Diverse Business—Procurement
- Small Veteran Business
- Agency Liaison Program
- Mentor Protégé Program

E. Bureau of Supplies and Surplus Operations (Contact: Ken Clemence, 717-787-5940)

Available on the DGS website:

- Surplus Property Operations
- Sign up for Email alerts
- State Surplus Property Program
- Heavy Equipment Sale Flyer
- Fixed Price Auto Sales
- Federal Surplus (Property Program)
- Federal Surplus online inventory list
- Federal Surplus for Veterans Flyer & guidelines
- Federal Surplus—SBA 8(a) information
- Federal Surplus Application—Required documents
- 1122 Law Enforcement Program
- GSA schedules for 1122 Program
- 1033 Law Enforcement (Program)
- Federal Surplus Application
- Law Enforcement Program Application
- Bureau Informational Brochure
- Bridge Marketing
- Request Property form
- Warehouse and Distribution Division
- Federal Surplus—Direct Allocation
- Federal Surplus—Just Arrived
- Commonwealth Recycling

F. Bureau of Procurement (Contact: Janice Pistor, 717-787-5862)

Available on the DGS website:

- Supplier Registration Guide
- Doing Business with the Commonwealth
- eMarketplace Solicitations and Bidding Guide
- Cooperative Purchasing Program (COSTARS)
- Green Procurement Information available on DGS website (additional Procurement Forms available on the DGS website)
- Request for Proposal (RFP), ITQ/RFP JAGGAER SYSTEM Public Works Employment Verification

G. Bureau of Finance and Risk Management (Contact: Kristina Landvater, 717-787-5051)

Available on the DGS website:

- Processing an Act 101 and/or Act 51 Claim (Updated June 2015)
- Act 101 amount added (Updated July 2017)

H. Deputy Secretary for Public Works (Contact: Elizabeth O'Reilly, 717-787-7095)

- Request for Proposal Process Guidelines, 2018 Edition
- Application for Qualification Process Guidelines

I. Right to Know Law (Contact: Troy Thompson, 717-787-3197)

- Departmental Policy GSP 4-12 Right-to-Know Policy

J. Deputy Secretary for Property and Asset Management (Contact: Julien Gaudion, 717-783-5028)

- Administrative Procedures for the GESA Contract, 2014 Edition
- General Conditions of the GESA Contract, 2014 Edition

**Department of
HEALTH
(DOH)**

I. GUIDANCE MANUALS

A. Bureau of Community Health Systems

1. Environmental Health Program

- Public Bathing Place Manual, Part II General Purpose Recreational Bathing Beaches (February 2015)
- Application to Operate a Public Bathing Place (June 2015)
- Application for Recognition as a Lifeguard Certifying Authority, March 2019
- Local Health Officer Handbook, April 2004
- Public Bathing Places Lifeguard Requirements Q & A, July 2020
- Public Bathing Places Sampling and Laboratory Requirements Q & A, September 2019
- Public Swimming & Bathing Places-Operational & Biological Contamination Protocol Recommendations (Nov 2016)

Contact: Richard Pugh (717) 787-4366

2. Division of School Health

(www.health.pa.gov/schoolhealth)

- Guidelines for Pennsylvania Schools for the Administration of Medications and Emergency Care (2010)
- Request for Reimbursement and Report of School Health Services Instruction Manual (Revised 2020)
- Procedures for the Growth Screening Program for Pennsylvania's School-Age Population (2011)
- Procedures for the Hearing Screening Program for Pennsylvania's School-Age Population (2016)
- Procedures for the Vision Screening Program for Pennsylvania's School-age Population (2011)
- Diabetes in School Children: Recommendations & Resource Guide for School Personnel (2017)
- Pennsylvania Guidelines for Management of Food Allergies in Schools: Recommendations & Resource Guide for School Personnel (2011)
- Naloxone Programs for Schools application to purchase directly from Adapt Pharma

Contact: Colleen Schultz (717) 787-2390

B. Bureau of Epidemiology

PA Health Alert Network (PA HANs) can be found at the following website: <https://www.health.pa.gov/topics/prep/PA-HAN/Pages/HAN.aspx>

Childhood Lead Surveillance Annual Report

(<https://www.health.pa.gov/topics/disease/Lead%20Poisoning/Pages/Lead%20poisoning.aspx>)

- Childhood Lead Testing and Poisoning Report: Pennsylvania Birth Cohort Analysis: <https://www.health.pa.gov/topics/Documents/Environmental%20Health/Childhood%20Lead%20Surveillance%20Report%20for%20Birth%20Cohorts%20in%20Pennsylvania.pdf>
 - 2019 Childhood Lead Surveillance Annual Report: <https://www.health.pa.gov/topics/Documents/Environmental%20Health/2019%20Childhood%20Lead%20Surveillance%20Annual%20Report.pdf>
 - 2018 Childhood Lead Surveillance Annual Report: <https://www.health.pa.gov/topics/Documents/Environmental%20Health/2018%20Childhood%20Lead%20Surveillance%20Annual%20Report.pdf>
 - 2017 Childhood Lead Surveillance Annual Report
 - 2016 Childhood Lead Surveillance Annual Report
- Contact: Zhen-qiang Ma (717) 547-3484

Oil and Natural Gas Production (ONGP) Health Concerns

(<https://www.health.pa.gov/topics/envirohealth/Pages/OilGas.aspx# impact>)

- ONGP Reports:
 - October-December 2020
 - July-September 2020
 - April-June 2020
 - January-March 2020
 - October-December 2019
 - July-September 2019
 - April-June 2019
 - January-March 2019
 - October-December 2018
 - July-September 2018
 - June 2018
 - May 2018
 - April 2018
 - March 2018
 - February 2018
 - January 2018
- Frequently Asked Questions about UONGD
- Ewing's Family of Tumors, Childhood Cancer and Total Cancer Standard Incidence Ratio Results for Washington, Fayette, Greene and Westmoreland Counties in Pennsylvania

PFAS Projects

(<https://www.health.pa.gov/topics/envirohealth/Pages/PFAS.aspx>)

- PEATT Environmental Assessment Report—6/24/2020
- PEATT Pilot Project Final Report—4/29/2019
 - PEATT Pilot project Report—12/18/2018
 - PFAS Exposure Assessment Technical Tools
 - PEATT Project Fact Sheet
 - PFAS Pilot project Community Presentation—5/16/18
 - PFAS Pilot project Community Presentation—5/30/18
 - PEATT Pilot Project Community Presentation—9/13/18
 - PEATT Pilot project Community Presentation—12/19/18
 - PEATT Pilot Project Community Presentation—4/29/19
- Cancer Data Review (1985-2013)

- Addendum 1 to Cancer Data Review
- Addendum 2 to Cancer Data Review
- Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS) Fact Sheet
- Family Tree of perfluoroalkyl and polyfluoroalkyl substances (PFAS)

Environmental Public Health Tracking Program

(<https://www.health.pa.gov/topics/envirohealth/Pages/EPHT.aspx>)

Information and data on:

(Under revision per Communications Office directions)

Air Quality
 Drinking Water Quality
 Childhood Lead Poisoning
 Asthma
 Birth Defects
 Cancer
 Carbon Monoxide Poisoning Hospitalizations
 Chronic Obstructive Pulmonary Disease (COPD)
 Heart Attack
 Heat-related Conditions
 Lyme Disease
 Reproductive Health Outcomes
 BRFSS: Behavioral Risk Factor Surveillance System
 Carbon Monoxide Poisoning Mortality
 Population
 Births
 Deaths
 Infant Deaths
 Reported Pregnancies

Information on:

PA County Health Profiles

Environmental Health Fact Sheets:

(Under revision per Communications Office directions)

Arsenic
 Barium
 Benzene
 Bisphenol A
 Boron
 Bromide
 Cadmium
 Carbon Dioxide
 Carbon Monoxide
 Chloramine in Drinking Water
 Copper
 di (2-ethylhexyl) phthalate
 Ethylbenzene
 Ethylene Glycol
 Fungal (Mold) Contamination in Indoor Environments
 Ice Skating Ring Resurfacing Machine and Indoor Air Quality Issues
 Indoor Air Guidelines for Pennsylvania Schools
 Latex
 Lead
 Manganese
 Mercury
 Methane
 Methyl tert-butyl ether (MTBE)
 Naphthalene
 PFOS and PFOA
 Phenol
 Polycythemia Vera
 JAK2 and Polycythemia vera
 Polycythemia vera and Myeloproliferative Neoplasms (MPNs)
 Polycythemia vera in Northeast Pennsylvania
 Resources for People with the JAK2 Mutation, PV or other MPNs

Polycythemia vera in Northeast Pennsylvania—
Activities
Polycythemia vera in Northeast Pennsylvania—
Epidemiology
Polycythemia vera and JAK2 testing information
Reporting Polycythemia vera
Polycythemia vera Binder
Radon
Selenium
Strontium
Styrene
Suspected Former Lead Smelters—Fact Sheets and
Maps
Toluene
Vapor Intrusion
Vapor Intrusion Investigation
Xylene

Current Fact Sheets:

Ambler Mesothelioma Update
Keystone Sanitary Landfill Health Consultation—
Executive Summary
BoRit Asbestos
Martin Tower Demolition
Precision National Plating Site Timeline
Harmful Algal Blooms (HABs)
HABs Fact Sheet
HABs Fact Sheet for Health Professionals
HABs Frequently Asked Questions
Naturally Occurring Asbestos (NOA)
NOA Fact Sheet
NOA at the Workplace Fact Sheet
NOA Fact Sheet for Health Professionals
NOA Frequently Asked Questions

C. Health Assessment Program Consultations and Reports

Recently-Released Documents:

Keystone sanitary Landfill Health Consultation (Final
version)
Westwyk LHC
Precision National Plating Site LHC
Palmerton Soil Sampling LHC
Little Blue Run LHC
Pollock Park LHC
Clearfield Coal Mine Site LHC
Precision National Plating Site Timeline

PADOH-Released Documents:

Barefoot Disposal Site: Vapor Intrusion, LHC, 09/19/16
Barefoot Disposal Site Review of Private Well Sampling
Data, LHC, 05/14/13
Bruce Mansfield Power Plant, HC, 04/22/11
Chem Fab Cancer Data Review, LHC, 03/11/13
Chestnut Valley Landfill, LHC, 02/07/14
Daleville Groundwater Contamination, LHC, 11/25/14
Eastwick Cancer Incidence Analysis, LHC, 02/16/12
Elk Lake: OP-FTIR Data Review, LHC, 09/22/17
Glasgow Ambient Air, LHC, 08/25/16
Lower Darby Creek Area: City Park Soil, LHC, 02/20/13
Monessen Ambient Air, LHC, 04/15/15
Passyunk Soil Gas Site, LHC, 05/17/13
Passyunk Soil Gas Site, LHC, 01/09/18
Pittston Cancer Incidence Analysis, HC, 02/29/12
Precision National Plating Site, LHC, 11/08/11
Price Battery Site, PHA, 03/20/12
Tervita Landfill LHC, 04/26/13
Tobyhanna Cancer Data Review LHC, 03/13/13
Contact: Anil Nair (717) 547-3485

E. West Nile Virus

The following documents can be found at the following
website: <http://www.depgis.state.pa.us/WNV/index.html>

- West Nile Virus fact sheet
- 2019 West Nile Virus Program Plan
- CDC Guidelines for WNV Surveillance, Prevention,
and Control
- Eastern Equine Encephalitis Fact Sheet
- Arboviral Surveillance Control Annual Report, 2016
Contact: Krystal Mason, ScM (717) 787-3350

F. Influenza

The following documents can be found at the following
website: [https://www.health.pa.gov/topics/disease/Flu/
Pages/Flu.aspx](https://www.health.pa.gov/topics/disease/Flu/Pages/Flu.aspx)

Educational documents:

- Seasonal influenza fact sheet
- Flu Vaccination Information
- Influenza in long term care facilities: Toolkit for facil-
ities
- Educational materials for the general public and long-
term care facilities
- Recommendations for child-care facilities
- Recommendations for the Home
- Recommendations for businesses
- Recommendations for schools
- Recommendations for health care facilities and EMS
- Data Archive:
 - 2019/20 Influenza Season Data
 - 2018/19 Influenza Season Data
 - 2017/18 Influenza Season Data
 - 2016/17 Influenza Season Data
 - 2015/16 Influenza Season Data
 - 2014/15 Influenza Season Data

Contact: Sameh Bektor, M.D., M.P.H., (717) 789-3350

G. Rabies

The following documents can be found at the following
website: ([https://www.health.pa.gov/topics/disease/Pages/
Rabies.aspx](https://www.health.pa.gov/topics/disease/Pages/Rabies.aspx))

- Rabies Fact Sheet
- 2017 Annual Rabies Report
- 2016 Annual Rabies Report
- 2015 Annual Rabies Report
- ORV Brochure

Contact: Betsy Schroeder, DVM MPH (717) 787-3350

H. HIV/AIDS Summaries

The following documents can be found at the following
website: [https://www.health.pa.gov/topics/programs/HIV/
Pages/Annual-Summary.aspx](https://www.health.pa.gov/topics/programs/HIV/Pages/Annual-Summary.aspx)

- HIV/AIDS Surveillance Annual Summary—December
2005
- HIV/AIDS Surveillance Annual Summary—December
2006
- HIV/AIDS Surveillance Annual Summary—December
2007
- HIV/AIDS Surveillance Annual Summary—December
2008
- HIV/AIDS Surveillance Annual Summary—December
2009
- HIV/AIDS Surveillance Annual Summary—December
2010
- HIV/AIDS Surveillance Annual Summary—December
2011
- HIV/AIDS Surveillance Annual Summary—December
2012

- HIV/AIDS Surveillance Annual Summary—December 2013
- HIV/AIDS Surveillance Annual Summary—December 2014
- HIV/AIDS Surveillance Annual Summary—December 2015
- HIV/AIDS Surveillance Annual Summary—December 2016
- HIV/AIDS Surveillance Annual Summary—December 2017
- HIV/AIDS Surveillance Annual Summary—December 2018
- HIV/AIDS Surveillance Annual Summary—December 2019

Contact: Godwin Obiri, MS, DrPH (717) 787-3350

I. Integrated Epidemiologic Profile of HIV/AIDS in Pennsylvania & HIV Epidemiology Investigation Reports

The following documents can be found at the following website: <https://www.health.pa.gov/topics/Documents/Programs/HIV/2018%20Pennsylvania%20Integrated%20HIV%20Epidemiology%20Profile.pdf>

- Integrated Epidemiologic Profile of HIV/AIDS in Pennsylvania
- Epidemiology Data/Resources for Prevention & Care Services

Contact: Godwin Obiri, MS, DrPH, (717) 787-3350

J. Communicable Diseases Fact Sheets:

The following documents can be found at the following website: <https://www.health.pa.gov/topics/disease/Pages/Diseases-Conditions.aspx>

- Acute Flaccid Myelitis (AFM)
- Adenovirus
- Amebiasis
- Anaplasmosis
- Anthrax
- Arenaviruses
- Aseptic Meningitis
- Avian Influenza
- Babesiosis
- Bacterial Meningitis (English and Spanish)
- Bed Bugs (English and Spanish)
- Body Lice
- Botulism
- Bovine Spongiform Encephalopathy (Mad Cow)
- Brucellosis
- Burkholderia cepacia
- Campylobacteriosis (English and Spanish)
- Central-line Associated Bloodstream Infections
- Chickenpox (English and Spanish)
- Chikungunya (English and Spanish)
- Cholera
- Chronic Wasting Disease
- Clostridium difficile
- Coronavirus
- Creutzfeldt-Jakob Disease
- Crimean-Congo Hemorrhagic Fever
- Croup
- Cryptosporidiosis
- Dengue Virus Infection (English and Spanish)
- Diphtheria
- Eastern Equine Encephalitis
- Ebola
- Ehrlichiosis
- Epstein-Barr Virus
- E. coli O157 (English and Spanish)
- Fifth Disease (English and Spanish)

- Flu
- Foodborne Diseases
- German Measles (Rubella)
- Giardiasis (English and Spanish)
- Glanders
- Group A Strep
- Group B Strep
- Guillain-Barre Syndrome
- Haemophilus Influenzae Type B (HiB) (English and Spanish)
- Hand, Foot and Mouth
- Hand Hygiene
- Hantavirus
- Head Lice (English and Spanish)
- Hendra and Nipah Viruses
- Hepatitis A (English and Spanish)
- Hepatitis B
- Hepatitis C (English and Spanish)
- Herpes B Virus
- Herpes Gladiatorum
- Histoplasmosis
- Hookworm
- Human Papilloma Virus (HPV)
- Impetigo
- Kawasaki Syndrome
- Klebsiella
- Lassa Fever
- Legionellosis
- Leishmaniasis
- Leptospirosis
- Listeriosis
- Lyme Disease
- Lymphocytic Choriomeningitis (LCM)
- Malaria
- Marburg Hemorrhagic Fever
- Measles (English and Spanish)
- Melioidosis
- Meningococcal Disease (English and Spanish)
- Methicillin Resistant Staph Aureus (MRSA)
- Monkeypox
- Mumps (English and Spanish)
- Multisystem Inflammatory Syndrome in Children (MIS-C)
- Norovirus
- Orf
- Pertussis
- Pinworm
- Plague
- Pneumococcal Disease
- Pneumonia
- Polio
- Psittacosis
- Prion Disease
- Pubic Lice
- Q Fever
- Rabies
- Raw Milk
- Respiratory Syncytial Virus (RSV)
- Ricin
- Rift Valley Fever
- Rocky Mountain Spotted Fever
- Saint Louis Encephalitis
- Salmonellosis
- Scabies Infestation
- Seoul Virus
- Severe Acute Respiratory Syndrome (SARS)
- Shiga Toxin-Producing *E. coli* (STEC) (English and Spanish)
- Shigellosis

- Shingles
- Smallpox
- Staphylococcal enterotoxin B (SEB)
- Strep Throat
- Surgical Site Infection
- Sylvatic Typhus
- Tetanus
- Tickborne Disease
- Tickborne Disease Fact Sheet
- Toxocariasis (Roundworm Infection)
- Traveler's Health
- Tularemia
- Typhoid Fever
- Urinary Tract Infection
- Vancomycin-Resistant Staph Aureus
- Vancomycin-Resistant Enterococci (VRE)
- Vibrio Parahaemolyticus
- Vibrio Vulnificus
- Viral Hemorrhagic Fever
- West Nile Virus
- Yellow Fever
- Yersinia enterocolitica
- Zika virus

Contact: Chandra Marriott, MPH (412) 258-3694

The Bureau of Epidemiology Quarterly Newsletter is electronically available at: <https://www.health.pa.gov/topics/Pages/E-Library.aspx>

- EpiNotes 2011 Volume 1, Issues 1—4
- EpiNotes 2012 Volume 2, Issues 1—4
- EpiNotes 2013 Volume 3, Issues 1—4
- EpiNotes 2014 Volume 4, Issues 1-2
- EpiNotes 2016 Volume 5, Issue 1

Contact: Chandra Marriott, MPH (412) 258-3694

The Annual Health-Care Associated Infections Reports are electronically available in the E-library: <https://www.health.pa.gov/topics/Pages/E-Library.aspx>

- Health Care Associated Infections in Pennsylvania: 2008 Report
- Health Care Associated Infections in Pennsylvania: 2009 Report
- Health Care Associated Infections in Pennsylvania: 2010 Report
- Health Care Associated Infections in Pennsylvania: 2011 Report
- Health Care Associated Infections in Pennsylvania: 2012 Report
- Health Care Associated Infections in Pennsylvania: 2013 Report
- Health Care Associated Infections in Pennsylvania: 2014 Report
- Health Care Associated Infections in Pennsylvania: 2015 Report
- Health Care Associated Infections in Pennsylvania: 2016 Report
- Health Care Associated Infections in Pennsylvania: 2017 Report

Contact: Ericka Kalp (717) 547-3602

Hepatitis:

Hepatitis A

The following documents can be found at the following website: <https://www.health.pa.gov/topics/disease/Hepatitis%20A/Pages/Hepatitis%20A.aspx>

- Hepatitis A disease prevention strategies
- Hepatitis A disease information including symptoms, transmission and treatment

- Information for healthcare professionals
- Outbreak surveillance data
- Hepatitis A infographic

Hepatitis C

The following documents can be found at the following website: <https://www.health.pa.gov/topics/disease/Hepatitis-C/Pages/Hepatitis-C.aspx>

- Hepatitis C disease information including symptoms and treatment
- How to stop the spread of hepatitis C
- Testing information
- Treatment information
- PA at-risk areas (Vulnerability Assessment Report)
- Hepatitis C services in PA Drug and Alcohol Facilities—Survey Results Report
- Treatment resources for providers

Contact: Atmaram Nambiar (717) 787-3350

K. Bureau of Emergency Medical Services

Some of these documents are electronically available at: <https://www.health.pa.gov/topics/EMS/Pages/EMS.aspx>

- Overview of Pennsylvania Department of Health Ambulance Licensure Program
- Statewide Basic, Advanced Life, Support, and Critical Care Protocols
- Out-of-Hospital Do-Not-Resuscitate Questions and Answers
- Voluntary Rescue Service Recognition Program Manual
- Pennsylvania Rescue Program Administration Manual
- EMS Patient Care Reporting Standards
- EMS Practitioner Registry
- EMS Notices in *PA Bulletin*
- EMS Information Bulletins
- Bureau of EMS 2018 Year End Data Report
- CARES 2018 Annual Report
- Recognized Stroke Centers and Thrombectomy Capable Centers Listing

Contact: Aaron Rhone (717) 787-8740

L. Pennsylvania Primary Care Office

- Pennsylvania Primary Care Loan Repayment Program Request for Applications # 67-119 (revised 02/21, available on the Department's website at www.health.pa.gov)
- Substance Use Disorder Loan Repayment Program Request for Applications # 67-103 (revised 12/19, available on the Department's website at www.health.pa.gov)
- J-1 Visa Waiver Program (Conrad 30) Statement of Policy (revised 3/14, available on the Department's website at www.health.pa.gov)
- Conrad 30 Checklist (revised 6/20, available on the Department's website at www.health.pa.gov)
- Conrad 30 Agreement of Participation (revised 6/20, available on the Department's website at www.health.pa.gov)
- DOH Appalachian Regional Commission J-1 Visa Waiver Program Policy (revised 3/14, available on the Department's website at www.health.pa.gov)
- ARC Checklist (revised 6/20, available on the Department's website at www.health.pa.gov)
- ARC Agreement of Participation (revised 6/20, available on the Department's website at www.health.pa.gov)
- DOH National Interest Waiver Program Policy (7/09, available on the Department's website at www.health.pa.gov)

- NIW Agreement of Participation (revised 6/20, available on the Department's website at www.health.pa.gov)
- Practice Site Application (revised 6/20, available on the Department's website at www.health.pa.gov)
- HPSA and MUA/P Designations
- National Health Services Corps (NHSC)
- Community Based Health Care Program Annual Report 2017 (1/18, available at available on the Department's website at www.health.pa.gov)
- Community Based Health Care Program Annual Report 2018 (1/19, available on the Department's website at www.health.pa.gov)
- Community Based Health Care Program Annual Report 2019 (1/20, available on the Department's website at www.health.pa.gov)
- Community Based Health Care Program Annual Report 2020 (1/21, available on the Department's website at www.health.pa.gov)
- 2012-2013 Pulse of Pennsylvania's Registered Nurse Workforce Report
- 2014 Nursing Education Report
- 2014 Pulse of Pennsylvania's Physician and Physician Assistant Workforce Report
- 2015 Pulse of Pennsylvania's Dentist and Dental Hygienist Workforce Report
- 2013 Pulse of Pennsylvania's Dentist and Dental Hygienist Workforce
- 2014 Pulse of Pennsylvania's Licensed Practical Nurse Workforce Report

Contact: Ed Naugle (717) 772-5298

M. Bureau of Health Statistics and Registries

- Application for Access to Protected Data (Revised 11/17)
- User's Guide for Access to Protected Data (Revised 11/17)
- Application for Access to Protected Data for State, Federal & Local Government Agencies (Revised 11/17)
- User's Guide for Access to Protected Data for Government Agencies (Revised 11/17)
- Coroners and Medical Examiners Application for Access to Protected Data: Deaths Attributed to COVID-19 (05/20)

Contact: Frank Caniglia (717) 783-2548

The following documents can be found at the following website: <https://www.health.pa.gov/topics/Reporting-Registries/Pages/EDRS.aspx>

- Coroner/Medical Examiner User Guide for EDRS (12/2017)
- EDRS User Agreement and Confidentiality Policy (03/20)
- Funeral Home User Guide for EDRS (12/2017)
- Local Registrar User Guide for EDRS (12/2017)
- Medical Facility User Guide for EDRS (12/2017)

The following State Registrar Notices can be found at the following website: <https://www.health.pa.gov/topics/Reporting-Registries/Pages/State-Registrar-Notices.aspx>

- 2017-01, Printing of Disposition Permits (PDF)
- 2017-02, Medical Certification by Physician Assistants (PDF)
- 2017-03, EDRS Workflow for Referrals to Coroners/Medical Examiners (PDF)
- 2017-04, Fee Increase for Death and Fetal Death Certificates (PDF)

- 2018-05, Death Certificate and Fetal Death Certificate Fees—Revised (PDF)
- 2018-06, Funeral Home Application for a Death Certificate (PDF)
- 2018-07, REMINDER—Death Certificate and Fetal Death Certificate Fee Modification (PDF)
- 2018-08, Procedural Changes due to Modification to Certificate Fees and New Funeral Director Application (PDF)
- 2018-09, EDRS Tip—Processing Medical Certification Data (PDF)
- 2018-10, Death Certificate Security Paper (PDF)
- 2019-01, EDRS Tip—Understanding the Relationship Between Resident Address and Place of Death (PDF)
- 2019-02, Reviewing Reports of Vital Events for Completeness and the Weekly Mailing to the Division of Vital Records (PDF)
- 2019-03, EDRS Tip, Correcting a Duplicate Case Error (PDF)
- 2019-05, Clearing Browser Cache May be Necessary to Resolve DAVE Issue After System Upgrade (PDF)
- 2019-06, EDRS Tip—Abandoning versus Relinquishing (PDF)
- 2019-07, Application of Intent to Participate in the Reporting of Pennsylvania Death Events (PDF)
- 2019-08, EDRS Phase 2 Implementation (PDF)
- 2019-09, EDRS Tip, Cancel Drop to Paper Function (PDF)
- 2019-10, Security of Pennsylvania Vital Records Management System (PAVRMS) User Identifications and Passwords (PDF)
- 2019-11, Local Registrar Requisition for Vital Records Forms and Supplies (PDF)
- 2019-12, Follow-up with Coroners and Medical Examiners for Pending Manner and Causes of Death (PDF)
- 2019-13, Vital Events Stakeholder Hotline: 800-323-9613 (PDF)
- 2019-14, Completing the Report of Death for Drug Toxicity Deaths (PDF)
- 2019-15, Additional Death Certificate Design to be Released in 2020 (PDF)
- 2019-16, Delineation of Roles in the Electronic Death Registration System (EDRS) (PDF)
- 2019-17, Use of Alias or AKA (Also Known As) in a Vital Record (PDF)
- 2020-01, Guidance of Medical Professionals: Reporting of Deaths Attributed to COVID-19 (PDF)
- 2020-02, Guidance for Coroners and Medical Examiners: Reporting of Deaths Attributed to COVID-19 (PDF)
- 2020-03, Guidance for Funeral Directors: Reporting of Deaths Attributed to COVID-19 (PDF)
- 2020-04, Guidance for Local Registrars: Reporting of Deaths Attributed to COVID-19 (PDF)
- 2020-05, Guidance of Medical Professionals: Establishing an EDRS Account (PDF)
- 2020-06, Guidance for Coroners and Medical Examiners: Establishing an EDRS Account (PDF)
- 2020-07, Guidance for Funeral Directors: Establishing an EDRS Account (PDF)
- 2020-08, Guidance for Local Registrars: COVID-19 Prevention Methods (PDF)
- 2020-09, Guidance for Funeral Directors: COVID-19 Prevention Methods (PDF)
- 2020-10, Medical Certification of a Report of Death (PDF)
- 2020-11, Additional Guidance for Funeral Directors: Reporting of Deaths During COVID-19 Disaster Declaration (PDF)

- 2020-12, Additional Guidance for Local Registrars: Reporting of Deaths During COVID-19 Disaster Declaration (PDF)
- 2020-13, Additional Guidance for Medical Professions: Reporting of Deaths Attributed to COVID-19 (PDF)
- 2020-14, Additional Guidance for Coroners and Medical Examiners: Reporting of Deaths Attributed to COVID-19 (PDF)
- 2020-15, Webinar on Certifying Deaths Due to Coronavirus Disease 2019 (COVID-19) (PDF)
- 2020-16, Enhanced Workflows in EDRS (PDF)
- 2020-17, Amending Death Records (PDF)
- 2020-18, Obtaining In-Person Services from a Vital Records Public Office (PDF)

Contact: Audrey Marrocco, (717) 783-2548

N. Bureau of Communicable Diseases

1. Division of Immunizations

- PA VFC Fraud and Abuse Procedures (06/21)
 - Advisory Committee on Immunization Practices (ACIP) Policy (06/21)
 - PA VFC Provider Enrollment Policies and Procedures (06/21)
 - Vaccine Preventable Diseases Surveillance Follow-up Protocol (03/17)
 - Vaccine Cold Chain Protocol for Immunization Providers (06/21)
 - Vaccine Eligibility Criteria (06/21)
 - Vaccine Administration & Documentation Protocols and Procedures (06/21)
 - Vaccines for Children Provider Handbook (06/21)
 - Vaccines for Children Quality Assurance Manual (07/16)
 - Perinatal Hepatitis B Case and Contact Report Form (03/16)
- Perinatal Hepatitis B Prevention Program—Guidelines for District Offices/State Health Centers and County Municipal Health Departments (02/18)
- Perinatal Hepatitis B Infection and Management of Pregnant Women—Guidelines for Medical Care Providers (04/17)
- Recommendations for Varicella Outbreak Prevention and Control in School or Childcare Group Settings (08/14)
- Immigration Status and Data Entry into the Statewide Immunization Information System
- Mass Immunization Liability Protection Guidelines (08/14)
- Pennsylvania Quick Guides for Measles (05/19), Mumps (02/18), Rubella (01/14), Varicella (08/18), Pertussis (08/18), Procedure Manual School Immunization Regulations (09/19)

Contact: Tom McCleaf (717) 787-5681

TB Program

- TB Manual for County and Municipal Health Departments (2020 available online)
- Contact: Kimberly Fitzpatrick (717) 787-6267

O. Bureau of Emergency Response and Preparedness

- Pennsylvania Emergency Preparedness Guide (revised 2018)
- Online Registry—SERVPA—For Volunteers During Disasters or Emergencies

- State Emergency Registry of Volunteers in Pennsylvania (SERVPA) Operations Manual (Version 2—12/29/14), which may be found on the SERVPA website home page at <https://www.serv.pa.gov>
- Preparing for Public Health Emergencies: A Planning Aid for Public Health and Healthcare Professionals (02/2013)
- Integrating Community Pediatricians into Public Health and Preparedness Response Activities in Pennsylvania (06/2013)
- A Communications Toolkit for Public Health Emergencies that Impact Children: Resources for Pediatric Practices, Schools, and Childcare Programs (05/2013)
- Risk and Crisis Communications Tool Kit
- The Pennsylvania Public Health Risk Assessment Tool (01/2016)

Contact: Jeffrey Backer (717) 346-0640

P. Healthcare Associated Infection Prevention/Antimicrobial Stewardship Program

- Healthcare Associated Infection and Patient Identifier Reporting (December 5, 2007)
- NHSN Update, Re: Issue Clarification Summary (April 3, 2008)
- Reporting a Patient Identification Number (April 2008), 38 Pa.B. 1783
- Technical Advisory: HAI-2009-001, Multidisciplinary Infection Control Committee Membership Composition
- Technical Advisory: HAI-2009-002, Written Notification of Health Care-Associated Infections to Responsible Parties in Healthcare Facilities
- Technical Advisory: HAI-2009-003, Health Care-Associated Infection Confirmation in Nursing Homes
- Top 11 List: Strategies for Effective COVID-19 Outbreak Containment in Long-Term Care Facilities (2/10/21), which may be found on DOH public website HAIP-AS/Healthcare Professionals/Nursing Home
- 2021 Memo Infection Control Plan Submission and Updates (6/2021 Rev)—currently sent as attachment by HAIP/AS Plan review team email requesting a healthcare facility submit their Infection Control Plan (ICPlan) for review pending adding to HAIP-AS site on DOH Public Website under IC Plan submission Tool Kit
- PA-DOH IC Plan Submission Frequently Asked Questions (1/2021)—currently sent as attachment by HAIP/AS Plan review team email requesting a healthcare facility submit their IC Plan for review pending adding to HAIP-AS site on DOH Public Website under IC Plan submission Tool Kit
- PA-DOH IC Plan Submission Infection Prevention and Control Resources (1/2021)—currently sent as attachment by HAIP/AS Plan review team email requesting a healthcare facility submit their IC Plan for review pending adding to HAIP-AS site on DOH Public Website under IC Plan submission Tool Kit by HAIP/AS Infection Control
- PA-DOH Infection Control Plan Implementation Resource Supplement (1/2021)—currently sent as attachment by HAIP/AS Plan review team email requesting a healthcare facility submit their IC Plan for review pending adding to HAIP-AS site on DOH Public Website under IC Plan submission Tool Kit by HAIP/AS Infection Control
- May 8, 2019 DOH HAIP/AS update on CMS changes HCP influenza vaccination summary data reporting

- 1/17/19 DOH Reporting Update NSHN pedVAE
- 8/2019—DOH HAIP/AS—update on CMS changes MRSA bacteremia and VAE reporting LTACH & IRF
Contact: Ericka Kalp (717) 547-3602

Q. Medical Marijuana

- Guidance for Quality Testing and Sampling by Approved Laboratories (Issued: January 16, 2018 and Updated: August 10, 2018)
Contact: Sunny Podolak (717) 547-3047

II. INTERNAL GUIDELINES

A. Bureau of Health Statistics and Registries

- Policy and Procedures for Assisted Conception Birth Registrations (10/03)
Contact: Audrey Marrocco (717) 783-2548

B. Bureau of Communicable Diseases

1. Division of Immunizations

- Perinatal Hepatitis B Protocols (04/17)
- Quality Assurance Handbook
- Cold Chain Failure Follow-up (01/17)
- VFC Provider suspension (05/11)
Contact: Tom McCleaf (717) 787-5681

2. STD Program

- Guidelines: Use of the Internet to Perform Partner Service and Health Education Activities
- Biological Room Standard Operating Procedures (TB/STD)
- Data Security and Confidentiality Policy and Standards for Integrated Data Sharing Manual—TB/STD/HIV (01/16)
- Child Protective Services Guidelines for STD/HIV Field Staff (05/15)
Contact: Beth Butler (717) 787-3981

3. Division of HIV Disease

- Integrated HIV Prevention and Care Plan (2017—2021)
- HIV Self Testing site: GetmyHIVtest.com (2020)
Contact: Marijane Salem-Noll (717) 547-3433

4. TB Program

- TB Manual for Bureau of Community Health Systems (2020)
Contact: Kimberly Fitzpatrick (717) 787-6267

C. Bureau of Epidemiology

- Institutional Review Board Policies and Procedures (03/04)
Contact: Atmaram Nambiar, MD MPH (717) 787-3350

III. OTHER

A. Bureau of Health Planning

- Department of Health Strategic Plan 2020—2023
- Pennsylvania State Health Assessment, 2013 updated in 2017 and 2019
- Pennsylvania State Health Improvement Plan, 2015—2020
- 2017 Pennsylvania State Health Improvement Plan Annual Report
- 2018 Pennsylvania State Health Improvement Plan Annual Report
- 2019 Pennsylvania State Health Improvement Plan Annual Report

- Health Improvement Partnership Program quarterly newsletters:
 - Spring 2020
 - Winter 2020
 - Fall 2019
 - Summer 2019
 - Spring 2019
 - Summer 2018
 - Spring 2018
 - Fall 2017
 - Summer 2017
 - Spring 2017
 - Winter 2017
 - Fall 2016
 - Summer 2016
 - August/September 2015
 - June/July 2015
 - April/May 2015

Contact: Janet Bargh (717) 772-5298

B. Bureau of Emergency Medical Services

- Prehospital Care Response Report
- Statewide Emergency Medical Services System Development Plan
- 2020 Annual EMS Report
- EMS Statistics
- EMS Training Information
- EMS Practitioner Registry
- Tool for Locating Regional EMS Councils by County
- EMS Incident Self Reporting Process
- Act 17 Staffing Exception Criteria
- Act 17 Staffing Exception Application
- Transfer of Care Form

1. Information Bulletins

- EMS Information Bulletin # 1—EMS Personnel Called to Active Military Duty (8/5/03)
- EMS Information Bulletin # 2—Epinephrine Auto Injector Administration by EMTs (8/13/03)
- EMS Information Bulletin # 3—EMS Vehicle Collision Accident Form (9/30/03)
- EMS Information Bulletin # 4—EMS Instructor Update Requirement (Revised 3/2/04)
- EMS Information Bulletin # 5—Cyanide Compound Exposure Protocol (9/9/03)
- EMS Information Bulletin # 6—Continuing Education Requirement-ALS Medical Command (11/5/03)
- EMS Information Bulletin # 7—On-Line Continuing Education (11/6/03)
- EMS Information Bulletin # 8—Distribution of Continuing Education Handbook (12/9/03)
- EMS Information Bulletin # 10—EMS License Plates (2/11/04)
- EMS Information Bulletin # 11—Public Access AED (2/13/04)
- EMS Information Bulletin # 13—EMS Vehicle Collision and Personal Injury Form (Revised 4/1/04)
- EMS Information Bulletin # 14—Epinephrine Auto-Injector Administration (Revised 3/10/04)
- EMS Information Bulletin # 15—Emergency Response Employees (ERES) (4/30/04)
- EMS Information Bulletin # 16—Electronic Ambulance Licensure Application Amendment Procedure (4/30/04)
- EMS Information Bulletin # 17—Statewide BLS Medical Treatment Protocols and Guidelines (5/6/04)
- EMS Information Bulletin # 19—CD and Web-Based ACLS Programs (6/18/04)
- EMS Information Bulletin # 20—Certificates, Wallet Cards and Patches (6/8/04)

- EMS Information Bulletin # 21—System Status Management (6/18/04)
- EMS Information Bulletin # 22—EMTs Assisting With ALS Procedures (7/28/04)
- EMS Information Bulletin # 23—Ambulance Licensing Overview (10/19/04)
- EMS Information Bulletin # 25—Surge Response Services Update (12/13/04)
- EMS Information Bulletin # 26 AED Mode Use on ALS Monitor/Defibrillator Devices (4/11/2006)
- EMS Information Bulletin # 27 Interfacility Transport Guidelines (7/8/2005)
- EMS Information Bulletin # 28 Grand Rounds (7/25/2005)
- EMS Information Bulletin # 29 EMS Office Organization Chart (8/3/2005)
- EMS Information Bulletin # 30 Ambulance Vehicle Standards (10/19/2005)
- EMS Information Bulletin # 31 Draft ALS Protocols (10/25/2005)
- EMS Information Bulletin # 32 Patients Exposed to Tasers (11/10/2005)
- EMS Information Bulletin # 33 New Electronic Applications (11/17/2005)
- EMS Information Bulletin # 34 Ambulance Vehicle Markings (12/20/2005)
- EMS Information Bulletin # 35 Updated AHA Standards (12/23/2005)
- EMS Information Bulletin # 36 New BLS Protocols (4/7/2006)
- EMS Information Bulletin # 37 Epinephrine Auto-Injector Approval Update (4/11/2006)
- EMS Information Bulletin # 38 Implementation of New AHA Standards (5/23/2006)
- EMS Information Bulletin # 39A Statewide BLS Protocols and AED Utilization (10/31/06)
- EMS Information Bulletin # 40 Update to Statewide BLS Protocol Course (11/14/06)
- EMS Information Bulletin # 41 Revised Ambulance Licensure Equipment (11/17/06)
- EMS Information Bulletin # 42 Changes to Scope of Practice and Equipment (11/17/06)
- EMS Information Bulletin # 43 Continuing Education Requirements for ALS Medical Command Authorization (12/01/06)
- EMS Information Bulletin # 44 Centralized Registration for the Learning Management System (12/31/06)
- EMS Information Bulletin # 45 State Recognized CPR Programs (03/05/07)
- EMS Information Bulletin # 46 Comprehensive Laboratory Improvement Amendments (03/19/07)
- EMS Information Bulletin # 47 Replacement of Promethazine with Ondansetron (03/19/07)
- EMS Information Bulletin # 48 Capnography Frequently Asked Questions (08/14/07)
- EMS Information Bulletin # 50 First Responder Equivalences (11/05/07)
- EMS Information Bulletin # 51 State Recognized CPR Programs (11/05/07)
- EMS Information Bulletin # 52 Recognized Emergency Vehicle Operators Courses (11/05/07)
- EMS Information Bulletin # 53 Medical Command Authorization 2007 (12/01/07)
- EMS Information Bulletin # 54 Implementation of National EMS Information System (NEMSIS) (12/20/07)
- EMS Information Bulletin # 55 National Ski Patrol (02/28/08)
- EMS Information Bulletin # 56 Paramedic—PHRN Certification Process (03/05/08)
- EMS Information Bulletin # 57 Air Ambulance Guidelines (06/23/08)
- EMS Information Bulletin # 58 Emergency Contraception Guidelines (10/07/08)
- EMS Information Bulletin # 59 Emergency Vehicle Operator Courses (10/20/08)
- EMS Information Bulletin # 60 Amended Continuous Positive Airway Pressure for Basic Life Support (10/27/08)
- EMS Information Bulletin # 61 Suspension of Ambulance Driving Privilege (11/13/08)
- EMS Information Bulletin # 62 Implementation of Updated Protocols (11/21/08)
- EMS Information Bulletin # 63 Basic Life Support Skill Sheets (12/31/08)
- EMS Information Bulletin # 64 Operation of Ambulance and Other Emergency Vehicles While at Hospital Emergency Department (01/22/09)
- EMS Information Bulletin # 65 State Recognized CPR Programs (01/28/09)
- EMS Information Bulletin # 66 Guidelines for CPAP Devices (01/30/09)
- EMS Information Bulletin # 67 Trauma Patient Destination/Statewide Air Ambulance Transport Protocol (05/06/09)
- EMS Information Bulletin # 68 State Recognized CPR Programs (06/30/09)
- EMS Information Bulletin # 69 Approved Emergency Vehicle Operator Courses (07/01/09)
- EMS Information Bulletin # 70 Guidelines for Reflective Chevrons (09/08/09)
- EMS Information Bulletin # 71 Picture Identification Cards (09/08/09)
- EMS Information Bulletin # 72 Statewide BLS (605) and ALS (6005) Blast Protocols (09/15/09)
- EMS Information Bulletin # 73 (Amended) Paramedic Liability Protection (10/28/09)
- EMS Information Bulletin # 74 Stretcher and Wheelchair Vehicle (02/08/10)
- EMS Information Bulletin # 75 EMS Provider Examination Policy (04/10/10)
- EMS Information Bulletin 2013-007 Patient Care Report Submissions
- EMS Information Bulletin 2013-005 State Recognized CPR Programs
- EMS Information Bulletin 2011-012 Wind Effects on Ambulance Vehicles
- EMS Information Bulletin 2011-008 Verification of EMS Practitioner Status for Endorsement
- EMS Information Bulletin 2011-007 Re-Entry of EMS Personnel with Expired Certifications prior to NSC of 1995
- EMS Information Bulletin 2011-006 Bed Bug Information
- EMS Information Bulletin 2011-005 Drowning Data Collection
- EMS Information Bulletin 2011-004 ALS and BLS Statewide Protocols Implementation
- EMS Information Bulletin 2011-003 Pediatric Transport Guidelines
- EMS Information Bulletin 2011-002 Implementation of Updated ALS-BLS Statewide Protocols
- EMS Information Bulletin 2011-001 Continuing Education Hour Calculation
- EMS Information Bulletin 2012-015 Yellow DOT
- EMS Information Bulletin 2012-014 Approved Emergency Vehicle Operator Course

- EMS Information Bulletin 2012-013-C State Recognized CPR Programs
- EMS Information Bulletin 2012-011 Picture Identification
- EMS Information Bulletin 2012-010 Drug Shortage
- EMS Information Bulletin 2012-009 EMS Transfer of Care Form
- EMS Information Bulletin 2012-008 Stretcher Vans
- EMS Information Bulletin 2012-007 Defibrillation Doses
- EMS Information Bulletin 2012-004 PA NJ ConEd Document
- EMS Information Bulletin 2013-010 Lapse of Registration
- EMS Information Bulletin 2013-009 Cognitive Exam Acknowledgement Form
- EMS Information Bulletin 2013-008 Expired Medications
- EMS Information Bulletin 2013-007 Patient Care Report Submissions
- EMS Information Bulletin 2013-005 State Recognized CPR Programs
- EMS Information Bulletin 2013-004 ALS/BLS Protocol
- EMS Information Bulletin 2013-003 Mechanical CPR
- EMS Information Bulletin 2013-002 Emergency Medical Responder
- EMS Information Bulletin 2013-001 Out of Service Decal
- EMS Information Bulletin 2014-001 State Recognized CPR Programs
- EMS Information Bulletin 2014-002 Transfer of Care
- EMS Information Bulletin 2014-003 Ebola
- EMS Information Bulletin 2014-004 Naloxone
- EMS Information Bulletin 2014-005 Ebola Treatment Facilities
- EMS Information Bulletin 2014-006 Scope of Practice for EMS Providers
- EMS Information Bulletin 2014-007 EVZOTM Naloxone Autoinjector Donation Update
- EMS Information Bulletin 2015-001 Expired Medications
- EMS Information Bulletin 2015-002 CPR Requirements
- EMS Information Bulletin 2015-003 PA DOH Statewide Protocol Update
- EMS Information Bulletin 2015-004 Advance Emergency Medical Technician (AEMT) Certified Providers
- EMS Information Bulletin 2015-005 2015 PA DOH Statewide Protocol Update
- EMS Information Bulletin 2015-006 Voluntary Rescue Service Recognition (VRSR) Water Rescue Application
- EMS Information Bulletin 2015-007 State Recognized CPR Programs
- EMS Information Bulletin 2015-007A State Recognized CPR Programs
- EMS Information Bulletin 2015-008 Federal Specification for the Star-of-Life Ambulance, KKK-A-1822F Update
- EMS Information Bulletin 2015-009 2015 PA DOH Statewide AEMT Protocol
- EMS Information Bulletin 2015-010 Use of ALS monitor/defibrillators by BLS providers and AEMTs on vehicles used at the BLS and IALS levels
- EMS Information Bulletin 2015-011 2015 PA DOH Statewide Protocol Update
- EMS Information Bulletin 2015-012 New Release Update
- EMS Information Bulletin 2015-013 EMS providers performing legal blood draws
- EMS Information Bulletin 2015-014 EMS Certification Reminders
- EMS Information Bulletin 2015-015 Critical Care Transport and Air Ambulance Provider Expanded Scope of Practice.
- EMS Information Bulletin 2016-01 QRS Staffing Clarification
- EMS Information Bulletin 2016-02 Critical Care Transport and Air Ambulance Transport Approved Educational Programs
- EMS Information Bulletin 2016-03 Clarification for Chest Tubes in Paramedic Scope of Practice
- EMS Information Bulletin 2016-04 Critical Care Agency Licensure Process
- EMS Information Bulletin 2016-05 EMS Vehicle Operator Application
- EMS Information Bulletin 2016-06 EMS Provider Certification Exam Fees
- EMS Information Bulletin 2016-07 EMS Provider Certification Application
- EMS Information Bulletin 2016-08 Pre-Hospital Registered Nurse Scope of Practice and Administration of Anesthetic Agents
- EMS Information Bulletin 2016-09 Statewide ALS Protocol Update to Reflect Increased Naloxone Dosing in Altered Mental Status Protocols.
- EMS Information Bulletin 2016-10 Direct Pay Tracking
- EMS Information Bulletin 2017-02 Legal Blood Draws—Interim Guidelines
- EMS Information Bulletin 2017-03 Naloxone Increased Dosage Option
- EMS Information Bulletin 2017-05 CCT and Air Transport Approved Educational Programs
- EMS Information Bulletin 2017-06 Minimum Staffing
- EMS Information Bulletin 2017-07 Drowning and new drowning event reporting
- EMS Information Bulletin 2017-08 WannaCry Ransomware
- EMS Information Bulletin 2017-09 Announcing Updates
- EMS Information Bulletin 2017-10 Pediatric Safe Transport Devices
- EMS Information Bulletin 2017-11 Revising 2017-10 Pediatric Safe Transport Devices
- EMS Information Bulletin 2017-12 Vehicle Equipment and Supplies Implementation Date
- EMS Information Bulletin 2017-13 Direct Pay Notice of form Publication
- EMS Information Bulletin 2017-14 ALS Certification Registration Expiration
- EMS Information Bulletin 2017-15 NEMSIS 3.4 Data Collection Requirement
- EMS Information Bulletin 2017-16 New Trauma Centers
- EMS Information Bulletin 2017-17 Expired Meds
- EMS Information Bulletin 2017-18 Trauma Center Updates Oct.
- EMS Information Bulletin 2017-19 Potential Sterile Saline Solution Shortage
- EMS Information Bulletin 2017-20 Limited ConEd TRAIN PA
- EMS Information Bulletin 2017-21 Allowance of Multiple Pediatric Safe Transport Devices
- EMS Information Bulletin 2018-01 mRACE Educational Program
- EMS Information Bulletin 2018-02 Updated Naloxone Standing Order

- EMS Information Bulletin 2018-03 Naloxone Leave Behind
- EMS Information Bulletin 2018-04 FBI Clearance Service Codes Information
- EMS Information Bulletin 2018-05 Naloxone Leave Behind Program Survey
- EMS Information Bulletin 2018-06 EMS Agency NEMSIS Compliance Update
- EMS Information Bulletin 2018—List of CCT and Air Ambulance Transport Approved Educational Programs
- EMS Information Bulletin 2018-07 Updated CCT and Air Ambulance Transport Approved Educational Programs
- EMS Information Bulletin 2018-08 Statewide ALS Protocol Update
- EMS Information Bulletin 2018-09 Approved and Required Medication List Clarification
- EMS Information Bulletin 2018-10 BLS Agency Survey of Voluntary Naloxone Participation
- EMS Information Bulletin 2018-11 State Recognized CPR Programs
- EMS Information Bulletin 2018-12 Emergency Medical Responder (EMR) courses (non-Department of Health)
- EMS Information Bulletin 2018-13 Out-of-State EMS Providers—PA EMS Education Institute Clinical and Field Experience
- EMS Information Bulletin 2018-14 Revision to Required Autoinjectors for BLS Participating Agencies
- EMS Information Bulletin 2018-15 Stop the Bleed App
- EMS Information Bulletin 2018-16 Tourniquet Quantities
- EMS Information Bulletin 2018-17 Ground Ambulances Supporting Air Ambulance Operations
- EMS Information Bulletin 2018-18 CCT Air Protocol-Use of Department-approved Agency Air Medical Protocols
- EMS Information Bulletin 2018-19 EMS Licensure Application Registry
- EMS Information Bulletin 2018-20 Expired Providers Wanting to Reinstate at a Lower Level
- EMS Information Bulletin 2018-21 Direct Pay Notice of Form Publication
- EMS Information Bulletin 2018-22 PPE and Responder Safety
- EMS Information Bulletin 2018-23 Crediting EMR Stations to EMT Psychomotor Exams
- EMS Information Bulletin 2018-24 NREMT National Continued Competency Program NCCP
- EMS Information Bulletin 2018-25 Approval of Law Enforcement K-9 Continuing Education Courses
- EMS Information Bulletin 2019-01 Drowning and Near Drowning Event Reporting for PA Public Bathing Place Regulated Facilities
- EMS Information Bulletin 2019-02 EMS Student Clinical Experience
- EMS Information Bulletin 2019-03 Measles Guidance for EMS Providers
- EMS Information Bulletin 2019-04 2019 PA DOH Statewide Protocol Updates
- EMS Information Bulletin 2019-05 Hepatitis A Outbreak
- EMS Information Bulletin 2019-06 Trauma Center Updates
- EMS Information Bulletin 2019-07 ALS Protocol Minor Updates
- EMS Information Bulletin 2019-08 Changes to Certification by Endorsement Process
- EMS Information Bulletin 2020-01 Novel coronavirus 2019-nCoV
- EMS Information Bulletin 2020-02 Infection Control
- EMS Information Bulletin 2020-03 PA DOH AEMT Protocol Update
- EMS Information Bulletin 2020-04 EMS Vehicle Requirements Change Notice
- EMS Information Bulletin 2020-05 Issued Regulatory Exception to the Lapse of Registration Process
- EMS Information Bulletin 2020-06 COVID-2019 Policy and Protocol Updates
- EMS Information Bulletin 2020-07 Alternate Pathway for Psychomotor Testing
- EMS Information Bulletin 2020-09 Out of State EMS Agencies
- EMS Information Bulletin 2020-10 EMS Providers Obtaining Nasopharyngeal Swabs
- EMS Information Bulletin 2020-11 Level I EMS Staffing Exceptions
- EMS Information Bulletin 2020-12 PCR Data Collection for Exemptions Outlined in EMSIB 2020-11
- EMS Information Bulletin 2020-13 Infection Control Alternatives to Nebulized Bronchodilators During COVID-2019
- EMS Information Bulletin 2020-14 COVID-2019 Lapse of Registration Regulatory Exception
- EMS Information Bulletin 2020-15 Signatures on Transfer of Care Forms
- EMS Information Bulletin 2020-17 Temporary Statewide BLS Non-transport of Patients with Suspected COVID-19 Protocol 932
- EMS Information Bulletin 2020-19 Revised Interim Guidance for Cardiac Arrest Treatment by EMS in a Patient with Suspected COVID-2019
- EMS Information Bulletin 2020-20 Use of Out of State EMS Providers
- EMS Information Bulletin 2020-21 Statewide ALS Protocol Updates Including Interim COVID-19 Treatment Changes
- EMS Information Bulletin 2020-22 Guidance to EMS Educational Entities
- EMS Information Bulletin 2020-23 Changes to EMS Agency Licensure Inspection Process
- EMS Information Bulletin 2020-24 AEMT Protocol Implementation Extension
- EMS Information Bulletin 2020-26 PPE Reminder (Updated)
- EMS Information Bulletin 2020-27 Act 17 of 2020 BLS Ambulance Staffing Exceptions
- EMS Information Bulletin 2020-28 Changes to BLS Psychomotor Examination
- EMS Information Bulletin 2020-29 Additional Extension to CPR Expiration Dates
- EMS Information Bulletin 2020-30 Trauma Center Update
- EMS Information Bulletin 2020-31 EMS Participation in Mass Vaccination
- EMS Information Bulletin 2021-01 Overdose-Substance Abuse Training
- EMS Information Bulletin 2021-02 Updated EMS Participation in Mass Vaccination
- EMS Information Bulletin 2021-03 Updated Transfer of Care Form
- EMS Information Bulletin 2021-04 Spotted Lanternfly Webinar
- EMS Information Bulletin 2021-05 First Responder Mental Health Toolkit
- EMS Information Bulletin 2021-06 Statewide EMS Protocols

Contact: Aaron M. Rhone (717) 787-8740

C. Office of Quality Assurance

- QA Annual Report
- Contact: Quality Assurance (717) 783-1078

D. Bureau of Facility Licensure and Certification**1. Division of Nursing Care Facilities (Long Term Care Provider Bulletins)**

- Abuse, Neglect, Misappropriation of Property by Nurse Aides or Others—LTC PB No. 22 (Reviewed 6/19/15)
- Nurse Aide Registry Update—LTC PB No. 29 (Reviewed 6/19/15)
- Training of Companions/Sitters in T18 or 19 Facilities—LTC PB No. 31 (Reviewed 6/25/14)
- Disposition of Patient Medications—LTC PB No. 35 (Reviewed 6/19/15)
- Exception/Waiver Requests—LTC PB No. 37 (Reviewed 6/19/15)
- Taping of Exit Conference—LTC PB No. 42 (Reviewed 6/19/15)
- Informal Dispute Resolution—LTC PB No. 44 (Reviewed 6/19/15)
- Surety Bond Requirements—Clarification of “Obligee”—LTC PB No. 48 (Reviewed 6/19/15)
- Department Access to Records at Nursing Homes Pursuant to 35 P.S. § 448.813-LTC PB No. 49 (Reviewed 6/19/15)
- Independent Informal Dispute Resolution (Section 6111 of the Patient Protection and Affordable Care Act of 2010/Sections 1819(h) and 1919(h) of the Social Security Act, 42 U.S.C. §§ 1395i-3(h) and 1396r(h), and 42 C.F.R. § 488.431)—LTC PB No. 2011-12 (Issued December 8, 2011) (Reviewed 6/19/15)
- Department of State Referrals of Licensed Professionals when allegations have been unsubstantiated—LTC PB No. 2012-2-1 (Issued February 14, 2012) (Reviewed 6/19/15)
- Long-Term Care Nursing Facility Independent Informal Dispute Resolution Act, Act 128 of 2011—LTC PB No. 2012-05-1 (Issued May 24, 2012) (Reviewed 6/19/15)
- Provider Bulletin 2012-11-13 Required Reportable Events/Actions by Facility (Issued 11/13/2012) (Reviewed 6/19/15)

Contact: Quality Assurance (717) 783-1078

2. Division of Acute and Ambulatory Care

- Abortion Control Act (footnoted)
- Ambulatory Gynecological Surgery in Hospitals and Clinics Regulations (footnoted)
- Abortion: Making a Decision

Contact: Scott Mincemoyer (717) 787-8015

PA Department of Health Message Board

<http://app2.health.state.pa.us/commonpoc/content/FacilityWeb/FacMsgBoard.asp?Distribution=F&Selection=All>

- Act 60 Hospital Authorization Form
- Hospitals Not Providing Emergency Contraception to Sexual Assault Victims Based on Religious or Moral Beliefs listing
- 160407 DAAC Notification Guidance
- Password Agreement
- Password Agreement Letter
- Notice of Ambulatory Surgical Facilities Change of Ownership and License
- Experiencing Bullying or Abuse Poster
- Overview of the Attestation Process
- Add New or Replace Old Equipment Attestation
- Add a New Service Attestation

- Exception Request Form
 - Exceptions Following a Change of Ownership
 - Structured Exception Process and Request Form for Hospitals and Ambulatory Surgery Facilities Exception Committee Procedure: Elective Percutaneous Coronary Interventions (PCI)
 - Anesthesia Hazards
 - Medical Staff Membership
 - Oral Orders
 - Orders (Radiology Services)
 - Telemedicine Survey Guidelines and Department of Health Survey Policy-General Statement
- Contact: Garrison Gladfelter (717) 783-8980

E. Bureau of Community Programs, Licensure & Certification

- Application for Tanning Registration HD01628F: 07/07/2014
 - Indoor Tanning FAQs 07/07/2014 Updated: 07/16/2014
- Contact: Linda Chamberlain (717) 783-1379

1. Division of Home Health

- Home Health Survey Guideline: Physician Verbal Orders 5/3/2013
- Initial Application Process Map
- State Licensure Application Process
- Opening a Home Care Agency/Registry FAQ
- Application Training
- Apply for a Home Care Agency/Registry License
- Revised Guidance for Home Care Agencies/Registries, Home Health Care Agencies and
- Hospices during COVID-19 Pandemic (5/20/2020)
- State and CMS Survey Guidance for Home Care Agencies/Registries, Home Health Care
- Agencies, Hospices, Birth Centers, Pediatric Extended Care Centers (7/2/2020)
- Updated Guidance for Home Health Care Agencies During COVID-19 Pandemic (5/4/2021)
- Application forms for a Home Health license and/or Medicare Certification
- Technical Advisory 5/3/2013
- FAQ Regarding Medications
- FAQ Regarding Act 179
- Home Care Agency/Registry Guidance
- Home Care Agency/Registry Change of Ownership Application
- Home Health Agency Change of Ownership Application
- Hospice Agency Change of Ownership Application
- Birth Center Change of Ownership Application
- Department of Aging Criminal Background Unit
- Department of Human Services ChildLine
- Directory of Birth Centers and Other Types of Health Care Facilities by County and Survey Results
- Application forms for Birth Center licensure
- American Association for Birth Centers
- American Association for Birth Centers: Standards for Birth Centers
- Application forms for Hospice licensure and/or Medicare certification
- CMS Approved Accreditation Associations: Community Health Accreditation Program (CHAP)
- The Joint Commission (TJC)
- Accreditation Commission for Health Care (ACHC) (Accrediting body for HH & Hospice)
- Hospice FAQs
- Search for Hospice agencies by county
- PA Hospice Network
- Hospice Association of America
- National Hospice and Palliative Care Organization

- Application forms for Medicare certification for ESRDs
 - ESRD FAQ
 - List of Fiscal Intermediaries
 - Search for ESRD Survey History by County
 - Complete Listing of ESRDs In Your Area
 - National Dialysis Accreditation Commission (NDAC) (Accrediting Body for ESRDs)
 - American Association for Accreditation of Ambulatory Surgery Facilities (AAASF) (Accrediting Body for OPTs)
 - The Compliance Team (TCT) (Accrediting Body for RHCs)
 - National Kidney Foundation
 - American Association of Kidney Patients
 - Centers for Medicare/Medicaid Services
 - American Kidney Fund
 - ESRD Network 4, Inc.
 - Directory of PECCs by county with survey results
 - Generic Drug Substitution/Equivalency Overview of Laws/Regulations
 - Narrow Therapeutic Index General Information
 - Federal Requirements for Electronic Orders and Prescriptions
 - Pennsylvania Wholesale Prescription Drug Distributors License Act FAQ
 - Submit a New Registration Online
 - Renew/Update/Cancel Existing Registration
 - Download Blank Application Forms
 - Infant Hearing Education Assessment Reporting & Referral (IHEARR) Act
 - Registration Requirements for Fitters and Dealers
 - Department of State (Board of Speech, Hearing, Audiology & Board of Medicine)
 - American Speech & Hearing Association (ASHA)
 - National Board Certification Program
 - International Hearing Society
- Contact: Linda Chamberlain (717) 783-1379

2. Drug, Device, and Cosmetic Program & Hearing Aid Program

- Generic Drug Substitution/Equivalency Overview of Laws/Regulations
 - Narrow Therapeutic Index General Information
 - Guidance for Pennsylvania Wholesale Prescription Drug Distributors Licensure
 - Pennsylvania Controlled Substance, Drug, Device, and Cosmetic Act FAQ
 - Guidance for Pennsylvania Cosmetic Manufacturers
 - Registration Requirements for Hearing Aid Fitters and Dealers
 - Hearing aid Apprentice Fitter training and education agreement
 - Hearing aid Disclosure Agreement
 - Hearing Aid Alternate Disclosure Agreement
 - Hearing Aid Sales Complaint form
 - Hearing Aid Sales—FAQ
- Contact: Theresa Ritchie (717) 787-4779

F. Bureau of Family Health

- Application for Chronic Renal Disease Transportation Services (Form # HD01623S 11/4/2014)
 - Application for Head Injury Program Services (Form # HD01441S Rev. 01/20)
 - Application for Acquired Brain Injury Program (Form HD002157 08/19)
- Contact: Tara Trego (717) 346-3000

1. Division of Newborn Screening and Genetics

- Hearing Screening Instructions for Submitters
- A Newborn Hearing Screening Roadmap for Families
- PCP Instructions for Follow-up Hearing Screening and Diagnostic Results
- Early Hearing Detection and Intervention Program Report on Screening and Follow-up for 2017 Births
- 2009 Newborn Screening Provider Manual
- Newborn Screening Status Update Form
- Newborn Screening Release Request Form
- Newborn Screening Waiver Form
- Critical Congenital Heart Defect (CCHD) Screening Information for Submitters
- Brochure to Parents: Pennsylvania Department of Health: Important Information For Parents About Newborn Screening
- Brochure to Parents: Pennsylvania Department of Health: Important Information For Parents About Lysosomal Storage Disorders
- Bureau of Family Health Cystic Fibrosis (CF), Spina Bifida (SB), and Metabolic Formula Program Application (Form # HD1072F Rev. 1/18)
- CMV Information for Parents
- Instructions for Audiologists on Diagnostic Evaluations
- Pennsylvania Breastfeeding Referral Guide
- Supporting Breastfeeding within African-American Communities

Contact: Stacey Gustin (717) 783-8143

G. Bureau of Women, Infants and Children (WIC)

- WIC State Plan of Operations
- WIC Vendor Handbook
- WIC Food List
- PA Licensed Infant Formula Sellers
- WIC Orientation Packet
- PA WIC Vendor Competitive Prices
- PA WIC Vendor Minimum Inventory Requirements
- WIC Participant Frequently Asked Questions
- WIC Facts
- WIC Research

Contact: Will Cramer (717) 783-1289

H. Bureau of Communicable Diseases

1. TB Program

- TB Outbreak Response Plan
- Contact: Kimberly Fitzpatrick (717) 787-6267

2. STD Program

- STD Outbreak Response Plan
- PA NEDSS STD Program Reference Guide (available on line)
- Sexually Transmitted Diseases Treatment Guidelines 2015 (available online)
- Testing Guidelines for Obstetricians and Gynecologists for Hepatitis B, HIV and STD
- Program Operation Guidelines for STD Prevention (published by Centers for Disease Control and Prevention (CDC))

Contact: Beth Butler (717) 787-3981

I. Bureau of Health Statistics and Registries

The following forms are available for stakeholders that report vital events:

- Application of Intent to Participate in the Reporting of Deaths in Pennsylvania Form (4-19)
- Affidavit of Husband to Register Child's Father Other Than as Mother's Husband, Form HD002122 (4/19)

- Affidavit of Mother to Register Child's Father Other Than as Mother's Husband, Form HD002143 (5/19)
- Certificate (Report) of Adoption of a Foreign-Born Child, Form HD01273F (1/11)
- Certificate (Report) of Adoption, Form H105.091 (4/04)
- Certificate (Report) of Death, Form H105.143 (11/17)
- Disinterment/Reinternment Permit, Form HD01189F (01/19)
- Disposition/Transit Permit, Form HD01232F (11/2013)
- EDRS User Account Request—Coroner-Medical Examiner (03/20)
- EDRS User Account Request—Funeral Home (03/20)
- EDRS User Account Request—Medical Professional (03/20)
- Funeral Director Worksheet (11/15)
- Funeral Home Application for a Death Certificate, Form HD02085F (6/18)
- Local Registrar's Monthly Report—Summary Schedule of Activity and Income, Form H106.026 (7/18)
- Local Registrar's Monthly Report—Schedule of Certified Copies Issued and Income Earned, Form H105.028
- Local Registrar Requisition for Vital Records Forms, Form H002105 (01/19)
- Medical Certification Worksheet, Form HD02036F (7/18)
- Mother's Worksheet (8/13)
- Record for Interment of Cremated Remains, Form H105.111 (5/18)
- Report of Fetal Death, Form H105.024 (11/17)
- Report of Live Birth, Form H105.142 (11/17)
- Request to Amend a Death Record by the Funeral Director, Form HD002200 (06/20)
- Request to Amend the Medical Information on a Death Record Certified by a Coroner or Medical Examiner, Form HD002181 (06/20)
- Request to Amend the Medical Information on a Death Record Certified by a Medical Professional, Form HD002192 (06/20)
- Supplemental Report of Assisted Conception, Form H105.030

Contact: Audrey Marrocco (717) 783-2548

The following forms are electronically available to the general public at: <https://www.health.pa.gov/topics/certificates/Pages/Forms.aspx>

- Adoptee's Application for Noncertified Copy of Original Birth Record, Form HD002109 (6/17)
- Application for a Birth Certificate, Form H105.102 (6/18)
- Application for a Birth Certificate with Fees Waived for an Individual Who is Experiencing Homelessness, Form H1106F-H (12/19)
- Application for a Birth Certificate with Fees Waived Under the Disaster Declaration (for an Individual with an Opioid Disorder), Form HD1106F-O (3/20)
- Application for a Death Certificate, Form H02080F (6/20)
- Application for a Fetal Death Certificate, Form H002180 (01/20)
- Application for a Stillborn Birth Certificate, Form H02090F (08/18)
- Application to Add a Father to a Birth Record, Form HD002109 (3/19)
- Authorization to Mail Certificate to Temporary Address due to a Recent Natural Disaster (7/19)
- Birth Corrections Statement, Form H105.133. (6/16)
- Delayed Report of Birth, Form HD105.018 (12/19)
- Funeral Home Application for a Death Certificate, Form (HD02085F (6/18))
- Multi-Year Birth Application, Form HD1124F (3/15)
- Multi-Year Death Application, Form HD 1125F (3/15)
- Name Redaction Request, Form HD02046F (3/18)
- Report of a Child Born Abroad, Form HD002001 (06/19)
- Solicitud de Copia Certificada del Acta de Nacimiento, Form H105.102 (8/14)
- Solicitud de Copia Certificada de Acta De Defuncion, Form H105.102 (8/14)
- Statement of Citizenship and Residency, Form HD01275F (4/19)

Contact: Audrey Marrocco (717) 783-2548

J. Bureau of Laboratories

Some of these documents are electronically available at www.health.pa.gov/topics/labs/Pages/Laboratories.aspx

- Submission of Rabies Specimens
- General Specimen Submission Form
- CDC Specimen Submission Form
- Compliance with Shipping of Diagnostic Specimen/Etiologic Agent
- Laboratory Submission Form for Viral Encephalitis/Meningitis
- Lyme Disease Testing Form
- Bioterrorism Agents (various) Information
- Sputum Collection for Tuberculosis
- Nasal or Throat Swab Procedure for Virus Isolation
- CDC MERS-CoV Clinical Specimen Guidelines
- Food collection guidelines
- Neisseria gonorrhoea collection guidelines
- Water Collection guidelines for Legionella testing
- Stool collection guideline for patient
- Stool collection guideline for public health site
- Bordetella pertussis collection guidelines
- Measles collection guidelines
- Material transfer agreement
- Coronavirus Disease 2019 (COVID-19) Specimen Collection and Shipping Guidance
- Division of Chemistry and Toxicology contact list
- Division of Laboratory Improvement contact list
- Division of Microbiology contact list
- Bureau of Laboratories Directory of Services
- Blood Alcohol & Drugs of Abuse Postmortem Specimen Collection Instructions
- Alcohol in Blood and/or Serum Testing Approval Requirements
- Requirements for the Approval of Laboratories That Perform Blood Lead Analysis
- Requirements for the Approval of Laboratories That Perform Erythrocyte Protoporphyrin and/or Zinc Protoporphyrin Analysis
- Drugs of Abuse in Blood and/or Serum Testing Approval Requirements
- Drugs of Abuse in Urine Testing Approval Requirements
- Pennsylvania Clinical Laboratory Permit Application for In-State Laboratories
- Multiphasic Screening Procedure
- Pennsylvania Clinical Laboratory Permit Application for Out-of-State Laboratories
- Pennsylvania Clinical Laboratory Permit Application—Mobile Labs
- Pennsylvania Clinical Laboratory Permit Application—Screening Sites
- Change of Status Form
- May 18, 2012 Letter regarding Policy Changes
- Laboratory Requirement for Zika Virus Test submission
- Zika Virus Laboratory Submission form

- Quick guide for Clinicians: How to interpret Zika Virus Test Results
- Guidelines for Pennsylvania Laboratories Handling Specimens for patients with suspected or confirmed Ebola virus disease
- Sexual Assault Testing and Evidence Collection Act Initial Data Reporting Form
- Sexual Assault Testing and Evidence Collection Act Annual Data Reporting Form
- Act 27 Frequently Asked Questions
- Understanding Clinical Laboratory Regulations in Pennsylvania
- May 28, 2014 Letter Regarding Revisions to the Pennsylvania Clinical Laboratory Act—Act 122-2013
- Frequently Asked Questions—Volume 1 (Questions 1—28) Act 122-2013 May 28, 2014
- Frequently Asked Questions—Volume 2 (Questions 29—38) Act 122-2013 June 23, 2014
- Frequently Asked Questions—Volume 3 (Questions 39—52) Act 122-2013 July 31, 2014
- Act 122-2013 Clinical Laboratory Complaint Form
- Instructions for Requesting Collection Kits for Blood Alcohol & Drugs of Abuse Postmortem Specimens
- 2021 Toxicology Proficiency Testing Program Fees
- Toxicology Proficiency Testing Programs 2021 Schedule
- Limits of Quantitation of Laboratories Approved to Analyze Blood for Controlled Substances and/or their Metabolites

Contact: James R. Lute, Ph.D. (610) 280-3464

K. Bureau of Emergency Preparedness and Response

State Emergency Registry of Volunteers in Pennsylvania Criminal History Policy and Code of Conduct (2011-01) July 1, 2011

Contact: Jeffrey Backer (717) 346-0640

L. Prescription Drug Monitoring Program Office

The following can be found at the following website: <https://www.health.pa.gov/topics/programs/PDMP/Pages/PDMP.aspx>

- Achieving Better Care by Monitoring All Prescriptions (ABC-MAP) Annual Report
- Prescriber Q & A
- PDMP Data Submission Dispenser Guide
- Pennsylvania Prescription Drug Monitoring Program System User Terms and Conditions
- Pennsylvania Prescription Drug Monitoring Program (PA PDMP) User Registration Manual
- Pennsylvania Prescription Drug Monitoring Program (PA PDMP) Delegate Registration Manual
- Prescriber and Pharmacist Delegate Assignment Policy
- Pennsylvania Prescription Drug Monitoring Program (PA PDMP) How to Approve a Delegate Account
- Pennsylvania Prescription Drug Monitoring Program (PA PDMP) How to search a patient's prescription record and identify "red flags"
- Searching for your patients across state lines
- PDMP Patient Notice Poster
- PDMP Patient Notice Poster (Spanish)
- PDMP Universal Claim Form
- Dispensation Data Submission Waiver Policy
- Application Request for Waiver of Reporting Requirements for Pennsylvania Prescription Drug Monitoring Program (PA PDMP)
- Patient Prescription Record Request
- Patient Prescription Correction Request
- Commonwealth of Pennsylvania Laws Surrounding Controlled Substances
- Pocket Card: Quick Guide to Pennsylvania's Comprehensive Opioid Laws (Module 4) PDMP Pocket Cards: Steps of the brief Negotiated Interview
- PDMP Pocket Card: How to Taper Opioids <https://www.health.pa.gov/topics/programs/PDMP/Pages/Education.aspx> (Module 7)
- Pennsylvania Prescription Drug Monitoring Program (PDMP) System User and Stakeholder Training Referral to Treatment for Substance Use Disorder Related to Opioid Use
- Flow Chart: Primary Care "Warm Handoff" For Substance Use Disorder (Module 5)
- Approaches to Addressing Substance Use Disorder with Patients Identified by the PDMP
- Key Components of Motivational Interviewing
- SBIRT Primer
- Frequently Asked Questions SBIRT Training and Implementation
- SBIRT Demonstration Videos
- Flow Chart: Opioid Tapering
- Fact Sheet: Summary of Opioid Prescribing Guidelines for Noncancer Chronic Pain
- Reporting Suspected Aberrant Medication Dispensing
- Reporting Suspected Aberrant Medication Prescribing
- Pharmacist Fact Sheet
- Prescriber Fact Sheet
- Multimodal Pain Management Methods
- Opioid Prescribing Guidelines for Chronic Pain Checklist
- Meaningful Use Public Health Reporting Declaration of Readiness
- Pennsylvania PDMP Integration Guide: Integrating your health IT system with the Pennsylvania Prescription Drug Monitoring Program (PDMP)
- Interactive Data Report: Overdose Data Technical Notes
- Interactive Data Report: PDMP Data Technical Notes
- Sample Treatment Agreement
- Requirements of Act 112 and Considerations for Prescribers
- Act 112 Questions and Answers
- Act 112 of 2019 Treatment Agreement Checklist
- Opioid Use and Safety
- What is Act 112 and Questions to Ask Your Provider
- Opioid Epidemic Overview
- Opioid Epidemic Fact Sheet
- Good Samaritan Overview
- Good Samaritan Fact Sheet
- Naloxone Overview
- Naloxone Fact Sheet
- State Prescription ID Laws Overview
- State Prescription ID Laws Fact Sheet
- Drug Scheduling Overview
- Drug Scheduling Fact Sheet
- Patient Privacy Overview
- Patient Privacy Fact Sheet
- PDMP Annual Report 2018
- PDMP Annual Report 2016-2017
- Electronic Prescribing of Controlled Substances FAQ
- Act 96 of 2018 Temporary Exemption Form.
- SBIRT Online Directory:

Flow Chart: Opioid Tapering

- Module 1: Why Using the PDMP is Important for Achieving Optimal Health for Pennsylvania Citizens—Module 1 Guide Document
- Module 2: How to Use the PDMP to Make Clinical Decisions—Module 2 Guide Document
- Module 3: Using the PDMP to Optimize Pain Management—Module 3 Guide Document

- Module 4: Opioid Prescribing Guide—Module 4 Guide Document
- Module 5: Referral to Treatment for Substance Use Disorder Related to Opioid Use—Module 5 Guide Document
- Module 6: Approaches to Addressing Substance Use Disorder with Patients Identified by the PDMP—Module 6 Guide Document
- Module 7: Effective Opioid Tapering Practices—Module 7 Guide Document

The following can be found on the following website:
<https://www.health.pa.gov/topics/programs/Patient-Advocacy/Pages/Patients.aspx>

- What is Tapering?
- How do Pennsylvania Opioid Prescribing Guidelines and Opioid Laws Impact Patient Care?

The following can be found on the following website:
<https://www.health.pa.gov/topics/Documents/Programs/PDMP/Addressing%20Misapplications%20of%20Opioid%20Prescribing%20Guidelines.pdf>

- Misapplication of Prescribing Guidelines Provider Letter

The following can be found on the following website:
<https://www.health.pa.gov/topics/programs/Patient-Advocacy/Pages/County-Regional-Resources.aspx>

- North West Region Resource Guide for Patients
 - North Central Region Resource Guide for Patients
 - North East Region Resource Guide for Patients
 - South West Region Resource Guide for Patients
 - South Central Region Resource Guide for Patients
 - South East Region Resource Guide for Patients
- Contact: Ashley Bolton (717) 547-3144

M. Health Research Office

Annual CURE Report <https://www.health.pa.gov/topics/Research/CURE/Pages/Reports.aspx>
 Contact: Penny E. Harris (717) 547-3706

N. Bureau of Health Promotion and Risk Reduction

2021 Asthma Prevalence in Pennsylvania Fact Sheet—available at <https://www.health.pa.gov/topics/programs/Asthma/Pages/Surveillance-Reports.aspx>
 Contact: Amy Flaherty (717) 787-5876

Clean Indoor Air Act (CIAA) Guidance, Forms and Information
<https://www.health.pa.gov/topics/programs/CIAA/Pages/CIAA.aspx>
 Contact: Barbara Fickel (717) 783-6600

PA Free Quitline Information and Online Enrollment
<https://www.health.pa.gov/topics/programs/tobacco/Pages/Quitline.aspx>
 Contact: Barbara Fickel (717) 783-6600

Tobacco Retail Enforcement Information and Online Violation Reporting Form
<https://www.health.pa.gov/topics/programs/tobacco/Pages/Act-112.aspx>
 Contact: Barbara Fickel (717) 783-6600

O. Office of Medical Marijuana

- Medical Marijuana Two-Year Final Report—May 15, 2020
- Medical Marijuana Coronavirus (COVID-19) Notice—December 14, 2020

- Extension of Medical Marijuana Temporary Regulations Notice—April 2, 2020
 Contact: Sunny Podolak, 717-547-3047

P. COVID-19—Active Orders and Guidance

Skilled Nursing Facilities:

- Interim Guidance for SNFs During COVID-19
 - Interim Guidance for Skilled Nursing Facilities During COVID-19 FAQ
 - Temporary Suspension of Requirements of the Clinical Laboratory Act to Allow Personnel to Collect and Test Specimens in Skilled Nursing Facilities
 - State and CMS Survey Guidance for SNFs during the COVID-19 Pandemic
 - Requirements for Testing of Residents and Staff in SNFs Order
 - Order of the Secretary of the Pennsylvania Department of Health Directing Testing at Skilled Nursing Facilities
 - Order of the Secretary of the Pennsylvania Department of Health Directing Long-Term Care Facilities to Implement Measures for Use and Distribution of Personal Protective Equipment
 - LTCF PPE Order FAQ
 - Amended Order Requiring Skilled Nursing Care Facilities to Make Weekly Reports of Specified Data Regarding Supplies and Equipment
 - Data Reporting Requirements for Skill Nursing Facilities FAQs
- Contact: Ann Chronister (717) 783-1078

Hospitals:

- Guidance on Hospitals' Responses to COVID-19
<https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Hospital-Guidance.aspx>
 - Hospital Daily Reporting of Supplies and Equipment
 - Hospital Measures to Protect Staff and Patients (SOH)
 - Emergency Department COVID Specimen Collection (SOH)
 - Hospital Reduction of Elective Procedures in Regions with low ICU Treatment Capacity (SOH)
 - Order of the Secretary of the Pennsylvania Department of Health Requiring Reduction of Elective Procedures in Regions with Low Acute Care Treatment Capacity—Frequently Asked Questions
 - State and CMS Survey Guidance for Hospitals, ASFs, and Abortion Facilities during the COVID-19 Pandemic (9/28/20): <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Survey-Guidance-Hospital-ASF.aspx>
 - Interim Pennsylvania Crisis Standards of Care for Pandemic Guidelines (4/10/2020): <https://www.health.pa.gov/topics/Documents/Diseases%20and%20Conditions/COVID-19%20Interim%20Crisis%20Standards%20of%20Care.pdf>
 - Ethical Allocation Framework for Emerging Treatments of COVID-19: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Ethical-Allocation-Framework.aspx>
- Contact: Scott Mincemoyer (717) 787-8015

Ambulatory Surgical Facilities:

- Guidance on Ambulatory Surgical Facilities' Responses to COVID-19
<https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Ambulatory-Surgical-Facilities-Guidance.aspx>
 Contact: Scott Mincemoyer (717) 787-8015

Home Care Agencies, Home Health Care Agencies & Hospice:

- Guidance for Home Care Agencies, Home Health Care Agencies and Hospices during COVID-19 Pandemic (5/20/20): <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Home-Health-Home-Care-Hospice.aspx>
 - State and CMS Survey Guidance for Home Care Agencies, Home Care Registries, Home Health Care Agencies, Hospices, Birth Centers, and Prescribed Pediatric Extended Care Centers during the COVID-19 Pandemic (7/2/20): <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Survey-Guidance.aspx>
- Contact: Linda Chamberlain (717) 783-1379

Vaccine:

- Order of the Acting Secretary of the Pennsylvania Department of Health Directing Vaccine Providers' Administration of COVID-19, dated February 12, 2021, as amended.
 - Order of the Secretary of Health Requiring Reporting of Data Related to Each Administration of an Immunization for COVID-19, dated December 14, 2020.
 - Order of the Secretary of the Pennsylvania Department of Health Requiring Health Systems, Hospitals, Federally Qualified Health Centers and Pharmacies to Vaccinate Certain Health Care Personnel, dated December 30, 2020.
 - COVID-19 Vaccine FAQs, dated April 13, 2021
 - COVID-19 Interim Vaccination Plan V8.0, dated March 31, 2021
 - FAQ's for Pennsylvania's Provider Network, dated May 11, 2021
 - FAQ's for Pennsylvania's Provider Network, dated April 19, 2021
 - FAQ's for Pennsylvania's Provider Network, dated April 6, 2021
 - FAQ's for Pennsylvania's Provider Network, dated March 23, 2021
 - FAQ's for Pennsylvania's Provider Network, dated March 5, 2021
 - FAQ's for Pennsylvania's Provider Network, dated February 26, 2021
 - FAQ's for Pennsylvania's Provider Network, dated February 24, 2021
 - COVID-19 Vaccine Equity Toolkit, updated April 12, 2021
 - COVID-19 Fact Sheet, Phase 1
- Contact: Tom McCleaf (717) 787-5681

Testing:

- Point of Care Testing for COVID-19 (9/21/20): <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Point-of-Care-Testing.aspx>
- Contact: Betsy Schroeder, DVM MPH (717) 787-3350

Other Entities:

- Interim Guidance on COVID-19 for Dental Health Care Personnel in Pennsylvania
- Order of the Secretary of Department of Health Directing Testing at Long-Term Care Facilities
- Interim Guidance On Postmortem Care Of A Decedent Whose Death Is Confirmed Or Suspected To Be Attributed To COVID-19 (1/11/21): <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Postmortem-Care.aspx>

- Public Health Guidance for School Communities (3/30/21) DOH/PDE: <https://www.education.pa.gov/Schools/safeschools/emergencyplanning/COVID-19/SchoolReopeningGuidance/ReopeningPreKto12/PublicHealthGuidance/Pages/default.aspx>
- Determining Instructional Models During the COVID-19 Pandemic (4/5/21) DOH/PDE: <https://www.education.pa.gov/Schools/safeschools/emergencyplanning/COVID-19/SchoolReopeningGuidance/ReopeningPreKto12/Pages/DeterminingInstructionalModels.aspx>
- Recommendations for Pre-K to 12 Schools Following Identification of a Case(s) of COVID-19 (3/30/21) DOH/PDE: <https://www.education.pa.gov/Schools/safeschools/emergencyplanning/COVID-19/SchoolReopeningGuidance/ReopeningPreKto12/PublicHealthGuidance/Pages/SchoolClosureRecommendations.aspx>
- Summer Recreation, Camps and Pools Frequently Asked Questions (6/16/21): <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Summer-Recreation-Camps-Pools.aspx>
- COVID-19 Guidance for WIC Clinics (12/11/20): <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/WIC-Clinics.aspx>
- Division of School Health COVID-19 FAQ's: <https://www.health.pa.gov/topics/Documents/School%20Health/School%20Health%20COVID%2019%20FAQ%20Apr%202020.pdf>
- COVID-19 School Health Resources for School Nurses and Other School Health Care Personnel: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/School-Health.aspx>
- Coronavirus Fact Sheet—DOH: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Coronavirus-Fact-Sheet.aspx>
- COVID-19 Mental Health Factsheet: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Mental-Health.aspx>
- COVID-19 Guidance on Breastfeeding: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Breastfeeding-Guidance.aspx>
- Guidance on Veterinary Practices Amid COVID-19 Pandemic (6/24/2020): <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Veterinary-Guidance.aspx>
- COVID-19 Homemade Mask Factsheet: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Homemade-Mask-Fact-Sheet.aspx>
- COVID-19 Patient Instructions for Self Isolation While Awaiting Lab Results: <https://www.health.pa.gov/topics/Documents/HAN/COVID-19%20Patient%20Instructions%20for%20Self%20Isolation.pdf>
- COVID-19 Contact Tracing Process: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Contact-Tracing-Process.aspx>
- Contact Tracing Frequently Asked Questions: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Contact-Tracing-FAQ.aspx>
- Remdesivir Fact Sheet: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Remdesivir-Fact-Sheet.aspx>
- MIS-C Fact Sheet: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/MIS-C-Fact-Sheet.aspx>
- Universal Face Covering Order FAQ (updated June 9, 2021): <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Universal-Masking-FAQ.aspx>
- COVID-19 Mask Guidance for Children: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Masks-Children.aspx>

- Back-to-School Guidance Fact Sheet for Parents: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Back-to-School-Guidance.aspx>
 - Sexual Health During COVID-19: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Sexual-Health.aspx>
 - Rapid Antigen Testing Fact Sheet: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Antigen-Testing.aspx>
 - Emergency Use Authorization for COVID-19 Vaccine Fact Sheet: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/COVID-EUA.aspx>
 - New Variants of COVID-19 Fact Sheet: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Variant-Fact-Sheet.aspx>
 - Safe and Effective: COVID-19 Vaccine Fact Sheet: <https://www.health.pa.gov/topics/Documents/Diseases%20and%20Conditions/Vaccine%20Fact%20Sheet.pdf>
 - Coronavirus disease 2019 (COVID-19) Factsheet | Protect Baby: https://www.cdc.gov/coronavirus/2019-ncov/downloads/communication/COVID-19_Positive_Caring_for_Baby.pdf
 - Coronavirus disease 20219 (COVID-19) Factsheet | Pregnancy: https://www.cdc.gov/coronavirus/2019-ncov/downloads/communication/COVID-19_Pregnancy.pdf
 - Maintaining Healthy Education and Childcare Settings during the COVID-19 Pandemic: <https://www.health.pa.gov/topics/envirohealth/Pages/Healthy-Education.aspx>
 - Training for staff in K—12 schools
 - Post-training survey (K—12)
 - Training for staff in early childcare centers
 - Post-training survey (ECE)
 - References and other resources
 - Module 1 (Ventilation)—Reducing COVID-19 spread through improved ventilation
 - Module 2 (COVID testing)—Considerations for preK—12 school settings
 - Critical Medical Resources (GOV)
 - Healthcare Professionals Protections—Civil Immunity (GOV)
 - PCHs and Assisted Living Facilities Reporting Requirements (SOH)
 - Authorizing Remote Administrative Agency Proceedings (GOV)
 - Antigen Testing Reporting (SOH)
 - Use of Satellite Testing Location (SOH)
 - LTCF Testing Requirement (SOH)
- Contact: Wendy Braund, MD, (717) 315-8190

**Department of
HUMAN SERVICES
(DHS)**

(Editor's Note: Statements of Policy are in upper and lower case. Notices of Rule Change are in all capitals. Notices of Rule Change adopted more than 180 days before deposit are starred ().)*

Office of Administration—Contact: Shannon Baker (717) 787-3422

POLICY STATEMENTS:

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1998	Ch. 259.1	Statement of Claim, Managed Care Organization—statement of policy	07/11/98 (eff. 2/1/97)	
2007	Ch. 259.2 Amended 2008	Claims against moneys for which third parties are liable as a result of a tort claim allocation of tort proceeds in actions filed before September 2, 2008—statement of policy	09/07/07 (eff. 9/08/07) Amended 10/31/08 (eff. 11/1/08)	
2008	Ch. 259.3	Claims against moneys for which third-parties are liable as a result of a tort claim allocation of tort proceeds in actions filed on or after September 2, 2008—statement of policy	10/31/08 (eff. 11/01/08)	
2008	Ch. 259.4	Settlements without litigation—statement of policy	10/31/08 (eff. 11/01/08)	
2008	Ch. 259.5	Cooperation in obtaining payment from third parties—statement of policy	10/31/08 (eff. 11/01/08)	
2008	Ch. 259.6	Civil money penalties—statement of policy	10/31/08 (eff. 11/01/08)	
2020		Equal Employment Opportunity Policy Statement	5/6/2020	
2020		Policy Statement on Prohibition of Sexual Harassment	5/6/2020	
2020		Limited English Proficiency Policy Statement	5/6/2020	
2020		Disability-Related Employment Policy	5/6/2020	

GUIDANCE MANUALS:

- DHS Single Audit Supplement
- ICF/ID Audit Guide
- CCIS Audit Guide
- Introduction to DHS Audit Policy
- Early Intervention Annual Expenditure Report Instructions

- Human Services Block Grant Annual Expenditure Report Instructions
- Human Services Non-Block Grant Annual Expenditure Report Instructions
- Annual County Human Services Planning Guidelines
- Medicaid Administrative Claiming Supplemental Guidance for Counties

Office of Child Development and Early Learning—Contact: Andrea Algatt 717-712-7684

Bureau of Child Care Certification Services

POLICY STATEMENTS:

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
2007	Ch. 3270— 3280	Certification of Part Day Program for School-Age Children	9/15/07	3001-07-01
2009	Ch. 3270 Ch. 3280 Ch. 3290	Reporting Lost Child	2/21/09	3001-08-02
	Ch. 3270 Ch. 3280 Ch. 3290	Playground Protective Surface Covering	2/21/09	3001-09-01
2011	Ch. 3270— 3280	Waiver of Child Care Facility Regulations	3/1/11	00-11-01 Replaced by Announcement C-21-# 4—Waiver of Child Care Facility Regulations— effective 4/1/21
2012	Ch. 3270 Ch. 3280 Ch. 3290	Tuberculosis Blood Test	2/4/12	3001-12-01

Announcements

2008		C-08 # 01—Capacity on Certificate of Compliance	4/08/08	
		C-08 # 02—Proof of Liability Insurance	4/08/08	
		C-08 # 05—Impact of Change in Equivalencies of CDA and CCP Credentials	8/13/08	
		C-08 # 06—Approved Child Care Services Report Form	9/2/08	
		C-08 # 07—Compliance with Regulations Relating to Recalled Toys and Equipment	9/15/08	
2009		C-09 # 04—Use of Hand Sanitizers in Early Childhood Programs	9/25/09	
2010		C-10 # 01—PEMA Update to Emergency Plan Toolkit for Child Care Facilities	3/23/10	
2011		C-11 # 01—Emergency Temporary Relocation of a Child Care Facility	5/12/11	
		C-11 # 02—Revised Child Care Staff Health Assessment	7/20/11	
2012		C-12 # 01 Proof of Identification Required for Child Care Center Director and Group Child Care Home Primary Staff Person	9/18/12	
2013		C-13 # 01—Announced Renewal Inspections Within 30 Day Range	11/15/13	
2014		C-14 # 01—Water Safety Training for Child Care Providers & Lifeguard Requirements	2/28/14	
		C-14 # 02—Healthy and Green Initiative—Child Care Siting	3/10/14	
		C-14 # 03—Degrees from Business Technical & Trade Schools	4/22/14	
2016		C-16-01—Meeting New Health and Safety Training Requirements as Required by the Federal Government	7/1/16	
2017		C-17-01—Child Protective Service Law (CPSL) for Child Care Facilities	2/23/17	

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
		C-17-02—Vaping and the Use of Electronic Cigarettes in a Child Care Facility	2/23/17	
		C-17-03—Inclusion of All Children in Early Childhood Programs in Pennsylvania	6/29/17	
		C-17-04—Reduction of Expulsion and Suspension in Early Childhood Programs in Pennsylvania Child Care and Development Fund (CCDF) Plan for State/Territory	6/29/17	
		C-17 # 05 Emergency Temporary Relocation of a child care facility	9/29/17	
		C-17 # 06 Approved child service form	9/29/17	
		C-17 # 7 Applicability of the Pennsylvania Safe Drinking Water Act	11/1/17	
2019		C-19 # 1—Verifying Compliance with the PA Safe Drinking Water Act	3/1/19	
		C-19 # 2 Meeting the Requirements of the Child Protective Services Law (CPSL) for child care Facilities	08/30/19	
2020	COVID	C-20 # 2 Operational Recommendations for Early Childhood Providers Due to Coronavirus (COVID-19)	3/13/20	
		C-20 # 3 Reporting Early Learning Programs Closing Due to Coronavirus(COVID-19)	3/24/20 Revised 7/14/20	
		C-20 # 4 Suspension of Regulatory Requirements for Child Care Center Facilities During the COVID-19 Pandemic	5/29/20 Revised 8/20/20	
		C-20 # 6 Interim Guidance for Certified Child Care Facilities Operating During Novel Coronavirus Pandemic	6/23/20 Revised 7/8/20	
		C-20 # 7—Revised Fire Safety Training for Certified Child Care May Be Obtained Online During the COVID-19 Pandemic	7/1/20 Revised 7/6/20	
		C-20 # 8 COVID-19 Operations for Licensed Childcare	7/10/20	
		C-20 # 09—Emergency Temporary Relocation of Facility Due to the Governor Issuing a Declaration of Disaster—Specific to Novel Coronavirus (COVID-19)	8/10/20 Revised 10/7/20	
		C-20 # 12—Interim Guidance for Certified Child Care Facilities Operating During the Novel Coronavirus Pandemic	9/29/20 Revised 4/14/21	
		C-20 # 13—Reopening of Certified Child Care Facilities Temporarily or Permanently Closed Due to COVID-19	11/24/20	
2021		C-21 # 01—Waiver of Child Care Facility Regulations	4/1/21	
		C-21 # 02—Act 62 of 2020 Fire Safety Requirements for Certified Child Care Facilities	5/24/21	
<i>Bureau of Early Intervention Services</i>				
2006		ELS-EI-06 # 04 Natural Environments	07/24/06	
		ELS-EI-06 # 07 Clarification of Waiver of 4300 Fiscal Regulations	08/15/06	
		ELS-EI-06 # 10 Acceptable Signers of the Beneficiary Choice Form for the Infants, Toddlers and Families Medicaid Waiver	09/05/06	
		EI-07 # 12 PA Pre-K Counts and Early Intervention working Together	10/24/07	
2008		EI-08 # 02 Reportable Incidents	03/07/08	
		EI-08 # 10 Eligibility for Infants Toddlers Families Medicaid Waiver	09/22/08	
		EI-09 # 11 Infant/Toddler Early Intervention Service Coordination	08/14/09	08/14/09

NOTICES

4547

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
2009		EI-09 # 13 ChildFind System Including Children Who Are Wards of the State, Children Living in Residential Facilities, Children who were Abused and Children who are Homeless.	09/11/09	
		EI-09 # 17 Qualifications for Individuals to Provide Speech-Language Pathology Services in Early Intervention and the Requirements for Billing	10/05/09	
		EI-10 # 02 Release of Information	01/29/10	
2010		EI-10 # 04 Operational Guidance for Infant/Toddler Programs Regarding Children Living in Residential Facilities	04/09/10	
		EI-10 # 08 Amended Behavior Supports for Young Children	10/25/10	
		EI-11 # 01 IDEA Early Intervention Complaint Procedures	06/01/11	
2011		EI-11 # 02 ACT 24 of 2011 Implementation PELICAN Data Moratorium	08/01/11	
		EI-11 # 04 Infant/Toddler Early Intervention Cost Centers	11/16/11	
		EI-12 # 01 Screening, Evaluation and Assessment in Early Intervention	04/11/12	
2012		EI-12 # 02 Updates to Early Intervention Policy Based on requirements in IDEA Part C	04/11/12	
		EI-12 # 03 Confidentiality, Parent Consent and Surrogate Parents	04/11/12	
		EI-12-# 05 Mediation, Due Process, and IFSP Facilitation Procedures for Infant/Toddler Early Intervention	07/01/12	
		EI-12 # 07 Collecting and Reporting Child Outcome Data in Infant/Toddler and Preschool Early Intervention Programs	10/26/12	
		EI-12 # 08 Local Determination Process	10/26/12	
		EI-12 # 09 Public Participation Requirements under The Individuals with Disabilities Education Act	10/26/12	
		EI-13 # 01 Transition of Toddlers to Preschool or Other Community Services	01/30/13	
2013		EI-13 # 02 Pennsylvania System of Payment	03/19/13	
		EI-13 # 03 Session Notes	04/26/13	
		EI-13 # 04 Infants and Toddlers Referred to Pennsylvania's Early Intervention Program from Out of State	04/30/13	
		EI-13 # 05 Third Party Insurance Denials and Public Consulting Group	04/30/13	
		OCDEL-13 # 01 Children Experiencing Homelessness	05/09/13	
		EI-13 # 06 Children who Have a Hearing Loss	08/01/13	
		EI-13 # 07 Positive Behavior Support	08/29/13	
		EI-13 # 08 Eligibility for Infant/Toddlers and Preschool Early Intervention	12/13/13	
		EI-14 # 01 At-Risk Tracking for Infants and Toddlers Experiencing Homelessness	11/21/14	
		EI-16 # 01 Provider Qualifications	02/12/16	
		EI-16 # 02 Lead Exposure in Infants/Toddlers and Preschoolers	08/31/16 06/29/17	
		FC/PRF-17 # 01; ELS-17 # 01 OCDEL Communication Business Partners and Grantees	06/30/17	
		EI-17 # 01; FC/PRF-17 # 02 Inclusion of All Childhood Program in Pennsylvania	06/30/17	
		EI-17 # 02; FC/PRF-17# 03 Reduction of Expulsion and Suspension in Early Childhood Programs in Pennsylvania		
2018		EI-18 # 01 Infant/Toddler Early Intervention Service Coordination	9/26/18	

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2020		EI-20 # 2 Reportable Incidents	1/31/20	Obsolete
		EI-20 # 3 Early Intervention Service Delivery: Coaching Across Settings-PA Infant/Toddler and Preschool Early Intervention Leaders	11/30/20	
2021		EI-21 # 01 Reportable Incidents	1/27/21	
<i>Family Support Programs</i>				
2015		ELS/MIECHV-15 # 02; ELS/NFP-15 # 02 Fiscal & Program Communication and Reporting Strategy	07/01/15	
		ELS/MIECHV-15 # 03; ELS/NFP-15 # 03 Program and Fiscal Reporting, Reporting Accuracy & Timeliness	07/01/15	
		ELS/MIECHV-15 # 04; ELS/NFP-15 # 04 Enrollment Policy	07/01/15	
		ELS/MIECHV-15 # 05; ELS/NFP-15 # 05 On-Site Fiscal Monitoring	07/01/15	
		ELS/MIECHV-15 # 06; ELS/NFP-15 # 06 Audit Requirements	07/01/15	
		ELS/MIECHV-15 # 07; ELS/NFP-15 # 07 Principles, and Audit Uniform Administrative Requirements for Federal Requirements, Cost Awards; Final Rule: Indirect Cost	07/01/15	
		ELS/MIECHV-15 # 08; ELS/NFP-15 # 08 End of Fiscal Spending—July 1st—June 30th	07/01/15	
		ELS/MIECHV-15 # 09; ELS/NFP-15 # 09 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Final Rule: Equipment Definition and Pre-approval	07/01/15	
		ELS/MIECHV-15 # 10; ELS/NFP-15 # 10 Program Review Instrument	07/01/15	
		ELS/MIECHV-15 # 11; ELS/NFP-15 # 11 Mandatory Meeting Attendance Policy	07/01/15	
		ELS/MIECHV-15 # 12; ELS/NFP-15 # 12 Confidentiality	07/01/15	
		ELS/MIECHV-15 # 13; ELS/NFP-15 # 13 Coordination with Early Intervention Agencies	07/01/15	
		ELS/MIECHV-15 # 14; ELS/NFP-15 # 14 Child/Family Transition Plans	07/01/15	
		ELS/MIECHV-15 # 15; ELS/NFP-15 # 15 Community Collaboration	07/01/15	
		ELS/MIECHV-15 # 16; ELS/NFP-15 # 16 Continuous Quality Improvement	07/01/15	
		ELS/MIECHV-15 # 17; ELS/NFP-15 # 17 Curriculum and Standards	07/01/15	
		ELS/MIECHV-15 # 18; ELS/NFP-15 # 18 Home Visitor Professional Development	11/05/15	
		ELS/MIECHV-16 # 01; ELS/NFP-16 # 01 Pennsylvania Home Visiting Data System	12/08/16	
		ELS/MIECHV-16 # 02; ELS/NFP-16 # 02 Fiscal Reporting Changes	7/01/2016	
2016		FC/PRF-17 # 01; OCDEL Communication Business Partners and Grantees	6/29/2017	
<i>Bureau of Policy and Professional Development</i>				
2005		S-05 # 04—Unemployment Compensation Claims Filed by Relative/Neighbor Providers Announcement	6/28/05	
		S-07 # 08—PA Pre-K Counts and Child Care Works: Enrollment and Release of Information Procedures	9/18/07	
2007		S-07 # 09—Pelican Announcement	11/07/07	
2009		ELS/KS-09 # 11 Star Level of Facilities Operated by Regional Key, Technical Assistance and Professional Development Contractors/Subcontractors	4/14/09	

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		S-09 # 05 Care Level for Kindergarten Children Changing from Preschool (PSE) to Young School Age (YSA)	6/17/09	
		ELS-KS-09 # 24 Joint Office of Children, Youth and Families & Office of Child Development and Early Learning Bulletin: Implementation of Child Care Funding Policy Beginning State Fiscal Year 2010-2011	7/14/09	
		ELS-KS-09 # 38 Centers for Disease Control Guidance Regarding Influenza for Early Childhood Programs	9/21/09	
		ELS-KS-09 # 39 Use of Hand Sanitizers in Early Childhood Programs	9/25/09	
2010		ELS/KS-10 # 27 Financial Guidelines for Regional Keys	10/01/10	
		ELS/KS-10 # 29 Funds Management of Keystone STARS Provider Grant Awards	10/28/10	
2013		ELS/KS-13 # 12 Regional Keys Records Management, Conversions and Transmissions	8/28/13	
2014		ELS/KS-14 # 02 Degrees Earned from Business, Technical and Trade Schools	4/22/14	
		ELS/KS-14 # 09 Teacher Quality Version 2.0 and Career Lattice 2014	10/20/14	
		ELS/KS-14 # 11 Designation and Reliability Manual v. 1.0	10/20/14	
2015		ELS/KS-15 # 02 Pennsylvania Program Assessment Communication Tool (PA PACT) Manual	4/15/15	
		S-15 # 03 Early Head Start—Child Care Partnership Grants	9/21/15	
		OCDEL-15 # 02 Early Head Start—Child Care Partnership Grants	9/29/15	
2016		ELS/KS-16 # 02 Start Up Technical Assistance Peer Mentoring and Rising STARS Peer Mentoring Guidance	1/22/16	
2017		S-17 # 04—Inclusion of All Children in Early Childhood Programs in Pennsylvania	6/29/17	
		S-17 # 05—Reduction of Expulsion and Suspension in Early Childhood Programs in Pennsylvania	6/29/17	
		ELS/KS-17 # 03 Inclusion of All Children in Early Childhood Programs in Pennsylvania	6/30/17	
		ELS/KS-17 # 04 Reduction of Expulsion and Suspension in Early Childhood Programs in Pennsylvania	6/30/17	
		ELS/KS-17 # 13 Increasing Base Payment Rate for STAR 3 and STAR 4 Providers	12/22/17	
2018		S-18 # 02 PELICAN CCW Help Desk	6/15/18	
		ELRC-18 # 02 Updated Provider Agreements for Certified, Relative and In-Home Child Care Providers	7/12/18	
		ELRC-18 # 03 DRAFT—Child Care Providers United—Deduction of Union Dues and Other Voluntary Deductions from Subsidized Child Care Payments	9/10/18	
		ELRC-18 # 04 Certification Referral to Early Learning Resource Centers	10/10/18	
2019		ELRC-19 # 02 Keystone STARS Status Review, Reduction, Suspension and Removal	2/28/19	
		ELRC-19 # 05 Tools for Promoting Healthy Weight in Early Childhood Education: An Integrated Approach to Coaching	8/21/19	
		ELRC-19 # 06 Keystone STARS Tiered Reimbursement Quality Add-on Rates and Grants & Awards Structure	9/6/19	
2020		ELRC-20 # 02 Operational Recommendations for Early Childhood Providers Due to Coronavirus (COVID-19)	3/13/20	
		ELRC-20 # 04 Reporting Early Learning Programs Closings Due to Coronavirus (COVID-19)	3/14/20	

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		ELRC-20 # 11 Restoring Child Care Works Payment Practices Based on Attendance and Invoicing for All Children	9/1/20	
		ELRC-20 # 12 Keystone STARS Performance Standards and Program Manual	7/31/20	
		ELRC-20 # 13 Updates to the Child Care Works School-Age Blended Rate Payment Policy for the 2020-21 School Year	8/17/20	
		ELRC-20 # 14 Keystone STARS Designation Processes for FY 2020/2021	8/21/20	
		ELRC-20 # 15 Changes to Policy Regarding Parents/Caretakers Caring for Their Own Children in a Child Care Setting During the COVID-19 Pandemic	9/8/20	
		ELRC-20 # 16 Internal Assessment Process (IAP) Guide	10/8/20	
		ELRC-20 # 17 Child Care Works Payment During the Proclamation of Disaster Emergency	11/20/20	
		ELRC-20 # 18 Keystone STARS Designation Maintenance for Facilities Temporarily Closed Due to COVID-19	12/21/20	
2021		ELRC-21 # 01 Child Care COVID-19 Pandemic Relief Award	1/13/21	
		ELRC-21 # 02 Increase to Child Care Works Base Payment Rates	2/18/21	
<i>Deputy Secretary Announcements</i>				
2020		DS 20 # 02 COVID-19 Related Policies, Announcements, and Communications that are Sunset or Obsolete	9/30/20	
		DS-03 Inclusion of All Children in Early Childhood Education Programs in Pennsylvania (joint announcement from Bureau of Certification Services, Bureau of Policy and Professional Development, Bureau of Early Intervention Service and Family Supports, Bureau of Operations and Monitoring)		
2021		DS 21 # 01 Monitoring Coordination Across Dually Programs and Programs with PA Pre-K Counts and Head Start Supplemental Assistance	2/2/21	

GUIDANCE MANUALS:

- Licensing Indicator System for Child Day Care Centers
- Licensing Indicator System for Group Day Care Homes
- Infant Toddler Contracted Slots (ITCS) Program: Policies, Guidance, and Clarifications. Updated September 25, 2020.
- Early Childhood Education Professional Development Organization (ECEPDO) Policies, Clarifications, and Guidance. July 1, 2020.

INTERNAL GUIDELINES:

- 00-94-10, Application of Child Day Care Service Regulations 10/21/94
- 00-95-03, Procedures for the Regulation of Child Day Care Facilities 02/13/95
- 00-11-01, Waiver of Child Care Facility Regulations 03/01/11
- 07-01-12, Protocol # 1, Initial Certificate of Compliance
- 12-10-12, Protocol # 3, Complaints—Regulated Facilities
- Certification Policies and Clarifications (CPAC)
- 1/27/17—Protocol 1—Initial Certificate of Compliance
- 07/17/17—Protocol 2—Renewal Application for Compliance
- 01/02/13—Protocol 3—Complaints—Regulated Facilities
- Protocol 4—Complaints for Unregulated Facilities
- Protocol 5—Complaints Involving Allegations of Suspected Abuse
- 3/11/16—Protocol 6—Inspection Summary—Finalized
- 2/03/2017—Protocol 10—Change in the Facility Operation—Finalized
- 4/26/16—Protocol 11—Unannounced Inspections—Finalized
- 4/28/16—Protocol 12—Negative Sanctions—Finalized

Office of Children, Youth & Families—Contact: Natalie Bates (717) 783-7376**POLICY STATEMENTS:**

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1980	Ch. 3140	Funding of Basic Ed. Components of Private Day Treatment Center Programs	10/29/80	99-80-22
1982	Ch. 3130	Notice of Right to Appeal for Spanish-Speaking Clients	12/30/82	3130-82-01
1983	Ch. 3130	Clarification of the Definition of “Accept for Service”	02/04/83	3130-83-03
	Ch. 3700	Waiver for Foster Family Homes by Foster Family Care Agencies	02/04/83	3700-83-01
	Ch. 3130	Clarification of County C & Y Agency Requirements with Respect to Fee Setting	02/04/83	3130-83-04
	Ch. 3130	Clarification on Caseworker-to-Family Case Load Ratio & Case Management Functions	02/04/83	3130-83-07
	Ch. 3140	Clarification of Adoption Asst. to Relatives in Adoption Cases	05/02/83	3140-83-07
	Ch. 3140	3130.64(b)(2), 3130.67(9), 3140.131(7), 3700.35(b)(1) Reimbursement to Parents for the Cost of Child Visits	08/15/83	3130-83-11 3140-83-13 3700-83-03
1984	Ch. 3001	Transmittal of Interdepartmental Memo. on Nonimmunized Students Excluded from Attending School	07/08/84	99-84-13
	Ch. 3490	Release of Child Abuse Info. to the Media	08/15/84	99-84-20
1985	Ch. 3130	Interstate Compact on Juveniles	09/30/85	99-85-27
	Ch. 3490	Providing Copies of Child Abuse Reports to Subjects	11/20/85	99-85-28
1986	Ch. 3490	Law Enforcement Officials as Perpetrators of Suspected Child Abuse	07/15/86	3490-86-04
	Ch. 3490	Policy Clarifications Regarding Child Protective Services Law and Regulations as Related to Act 33	04/01/86	3490-86-02
	Ch. 3490	Policy Clarifications Regarding Child Protective Services Law and Regulations as Related to Act 33—Part II	06/16/86	3490-86-05
	Ch. 3490	Policy Clarifications Regarding Child Protective Services Law and Regulations as Related to Act 33—Part III	11/01/86	3490-86-08
1987	Ch. 3490	Implementation of Child Protective Service Policies Relating to Alleged Medical Neglect of Disabled Infants	05/01/87	3490-87-01
	Ch. 3490	Sharing Child Abuse Info Among DPW Offices	09/01/87	3490-87-03
	Ch. 3490	Policy Clarification of the Child Protective Services Law and Regulations	06/01/87	3490-87-02
	Ch. 3140	Personal Incident Costs	10/01/87	3140-87-05
	Ch. 3140, 3170	OCYF Financial Participation in Costs of County Human Service Departments	08/31/87	3140-87-02 3170-87-01
1988	Ch. 3490	Screening Student Interns	05/88	3490-88-01
1989	Ch. 3350	Adoption Record Disclosure	07/01/89	3350-89-01
1991	Ch. 3130	Regulatory Interpretation Guidelines for Revisions to Chapter 3130	09/20/91	3130-91-03
1994		Supervised Independent Living Guidelines	07/94	00-94-07
		Site Visits and Access to Records by PA Protection and Advocacy, Inc.	08/22/94	00-94-19
1995	Ch. 3490	Amendments to the Child Protective Services Law that Become Effective July 1, 1995	09/05	3490-95-02
1996	Ch. 3490	Certification and Training for Children and Youth Workers	06/20/96	3490-96-03
		Surveying and Evaluating Child Welfare Agencies Implementation and Compliance with MEPA	08/15/96	00-96-06
1997	Ch. 3140	Availability of Federal Financial Participation for Profit Residential Child Care Facilities	01/17/97	3140-97-02
		Access to Pennsylvania State Police Records	10/01/97	00-97-09

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		Priority Placement Request Procedures for the Interstate Compact on the Placement of Children	12/01/97	00-97-12
1998	Ch. 3140	MEPA 1994—Small Business	02/07/98	3140-98-03
		1997 Association of Juvenile Compact Administrators Rules and Regulations Amended Travel Permit	06/01/98	00-98-06
1999	Ch. 3140	Adoption Assistance Questions and Answers	03/17/99	3140-99-01
	Ch. 3490	Drug Convictions Prohibiting Hiring and Approving Foster/Adoptive Parent Applications	02/03/99	3490-99-01
	Ch. 3490	Implementation of Revisions to the Child Protective Services Law as Amended by Act 127 of 1998	10/01/99	3490-99-02
2000	Ch. 3140	AFCARS Planning, Budgeting and Invoicing Procedures	08/15/00	3140-00-02
	Ch. 3490	Child Death Review and Report Protocols	10/10/00	3490-00-01
2001	Ch. 3130	The Second Revised Interim Guidelines for the Adoption and Safe Families Act of 1997	01/02/01	3130-01-01
	Ch. 3140	Revised Policies and Procedures: Title IV-E Placement Maintenance Eligibility and Reimbursability, Title IV-E Adoption Assistance Eligibility and Title XX Medicaid Eligibility	04/09/01	3140-01-01
	Ch. 3490	Revised Certification and Training Requirements for Children and Youth Supervisors	09/25/01	3490-01-02
2003		Kinship Care Policy	06/30/03	00-03-03
		Megan's Law	04/13/03	00-03-02
	Ch. 3140	Interstate Compact on Adoption and Medical Assistance	01/01/04	3140-03-02
	Ch. 3350	Statewide Adoption Network Policies and Procedures	01/01/03	3350-03-01
	Ch. 3490	<i>A.Y. v. DPW/Allegheny County</i>	03/10/03	3490-03-01
	Ch. 3490	Federal Criminal History Clearances for PA Residents	04/25/03	3490-03-02
2004		MH/MR Services for Children Placed Out-of-County in Pre-Adoptive or Foster Homes	07/19/04	00-04-02
	Ch. 3140	Child Welfare TANF Services Policies and Procedures	05/17/04	3140-04-06
	Ch. 3140	Approval/Licensing of Foster Family Homes	04/01/04	3140-04-02
	Ch. 3140, 3490	Child Placements with Emergency Caregivers	07/01/04	3140-04-05 3490-04-01
	Ch. 3700	Medical Foster Care Services for Children Served by County Children and Youth Agencies	07/01/04	Special Transmittal
2005	Ch. 3490	Implementation of Act 160 of 2004 Amending the Child Protective Services Law	09/01/05	3490-05-01
2006		Federal Financial Participation Rate Change for Title IV-E Placement Maintenance and Adoption Assistance Costs	10/18/06	00-06-05
	Ch. 3140	Random Moment Time Study Policy and Procedures—Juvenile Probation Offices	07/28/06	3140-06-03
	Ch. 3140	Federal Title IV-E and Medicaid Administrative Invoicing Procedures	09/12/06	3140-06-05
	Ch. 3140	Random Moment Time Study Requirements Family Service Plan Documentation	10/11/06	Special Transmittal
	Ch. 3800	Strategies and Practices to Eliminate Unnecessary Use of Restraint	01/30/06	Special Transmittal
	Ch. 3490	Safety Assessment and Planning Process	03/15/06	3490-06-01
2007		FFP Rate Change for Title IV-E Placement Maintenance and Adoption Assistance Costs	04/16/07	00-07-01
	Ch. 3490	Protocol to Address Domestic Violence in Families with Child Welfare Involvement	08/03/07	Special Transmittal
2008	Ch. 3350	Expanded Ground for Involuntary Termination of Parental Rights	04/03/08	Special Transmittal

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	Ch. 3490	Frequency and Tracking of Caseworker Visits to Children in Federally Defined Foster Care	05/01/08	3490-08-05
	Ch. 3140	Title IV-E Foster Case Maintenance and Adoption Assistance Program Costs Allowable for Federal Financial Participation (FFP)	05/12/08	3140-08-01
	Ch. 3350, 3490, 3700	Implementation of Safe and Timely Placement of Foster Children Act (P.L. 109-239)	05/12/08	99-08-01
	Ch. 3490	Implementation of Act 126 of 2006 Amending the Child Protective Services Law	03/24/08	3490-08-02
	Ch. 3490	Implementation of Act 179 of 2008 And Act 72 of 2007 Amending the Child Protective Services Law	06/27/08	3490-08-03
	Ch. 3490	Implementation of New Reporting Requirements as Required by Act 146 of 2006 and Act 179 of 2006	10/01/08	3490-08-04
	Ch. 3700	Implementation of Act 68 of 2005 (The Resource Family and Adoption Process Act), Act 73 of 2005 (The Resource Family Care Act), and Act 78 of 2007	10/01/08	3700-08-01
	Ch. 3130, 3350, 3700	Impact of Act 109 on Agency Operations	12/29/08	Special Transmittal
2009		Act 76 of 2007	01/07/09	Special Transmittal
	Ch. 3130, 3140, 3700	Fostering Connections to Success and Increasing Adoptions Act of 2008	02/24/09	Special Transmittal
	Ch. 3170	Out of Home Placement Services—Contract Documentation	04/07/09	3170-09-01
	Ch. 3170	Out of Home Placement Services—Contract Documentation	08/25/09	3170-09-02
	Ch. 3700, 3800	Disaster Planning	10/09/09	Letter from Deputy Secretary
	Ch. 3800	Strategies and Practices to Eliminate the Use of Unnecessary Restraints	12/19/09	3800-09-01
	Ch. 3800	Prone Restraints in Children's Facilities	12/19/09	3800-09-02
	Ch. 3140	Implementation of Child Care Funding Policy Beginning State Fiscal Year (SFY) 2010-2011	07/01/09	3140-09-03
	Ch. 3130, 3140	Fostering Connections to Success and Increasing Adoptions Act of 2008—Adoption Program Requirements	12/30/09	Special Transmittal
2010	Ch. 3130	Shared Case Responsibility and Procedures Permanent Legal Custodian	05/03/10	3130/10/01 3130/10/02 3140/10/03
		Educational Portions of "Non-Educational" Residential Treatment	01/04/10	OMHSAS-10-02
	Ch. 3130	Termination of Parental Rights and Compelling Reasons	01/05/10	Special Transmittal
	Ch. 3140	Needs-Based Plan/Budget Amendment	04/20/10	3140-10-01
	Ch. 3130	Shared Case Responsibility Policy and Procedures	05/03/10	3130-10-01
		YDC/YFC Interim Per Diem Rates Effective July 1, 2010	07/01/10	00-10-01
	Ch. 3130	Permanent Legal Custodian Policy	07/30/10	3130-10-02 3140-10-03
	Ch. 3130	Change in Process for Verifying Paternity	08/04/10	Special Transmittal
	Ch. 3800	Act 45 of 2010 Regarding Restraint Use and Reporting Requirements of Pregnant Females	08/04/10	3800-10-01
	Ch. 3130	Implementation of 45 CFR Part 1356 Chafee Nation Youth in Transition Database Part 1	08/09/10	3130-10-03

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	Ch. 3130	Educational Stability & Continuity of Children Receiving Services from the County Children & Youth Agency (CCYA) Including the Use of an Education Screen	09/17/10	3130-10-04
	Ch. 3130	Clean Indoor Air Act Compliance Guidance	09/17/10	3130-10-05
	Ch. 3170	Out of Home Placement Services—Contract Documentation	12/23/10	3170-10-02
		Complex Case Planning	12/28/10	00-10-02
2011	Ch. 3130	Basic Health Information Form (CY980)	04/01/11	3130-11-01
	Ch. 3350	Implementation of Act 101 of 2010	04/25/10	3350-11-01
	Ch. 3140	Fiscal Year 2012-2013 Children, Youth and Family's Needs-Based Plan and Fiscal Year 2011-2012 Implementation Plan Instructions	Issued 05/27/11; Revised 06/17/11	3140-11-01
	Ch. 3140	Act 148 Invoicing Procedures for County Child Welfare Services	07/06/11	3140-11-02
		YDC/YFC Interim Per Diem Rates Effective 7/1/11	09/15/11	00-11-02
	Ch. 3130	Youth Independent Living Services Guidelines (and Appendix)	07/08/11	3130-11-04
2012		Master Client Index (MCI) Service Expansion YDC/YFC Interim Per Diem Rates Effective July 1, 2012	02/15/12 08/02/12	00-12-01 00-12-01
	Ch. 3130, 3680, 3800	Children in Foster Care Act (Act 119 of 2010)	02/10/12	3130-12-02 3680-12-01 3800-12-02
	Ch. 3140	Random Moment Time Study Policies and Procedures County Children and Youth Agencies	05/07/12	3140-12-02
	Ch. 3130	Concurrent Planning Policy and Implementation	05/11/12	3130-12-03
2013		YDC/YFC Interim Per Diem Rates Effective July 1, 2013	10/07/13	00-13-01
	Ch. 3140	Fiscal Year 2012/2013 Act 148 Invoicing and Medicaid Invoicing Procedures for County Child Welfare Services	05/15/13	3140-13-01
	Ch. 3140	County Children and Youth Program Title XX and Title IV-B Procedures	06/28/13	3140-13-04
	Ch. 3140	Fiscal Year 2014-2015 Children, Youth and Family's Needs-Based Plan and Fiscal Year 2013-2014 Implementation Plan Instructions	07/03/13	3140-13-03
	Ch. 3140	Fiscal Year 2013/2014 Act 148 Invoicing and Medicaid Invoicing Procedures for County Child Welfare Services	09/11/13	3140-13-05
	Ch. 3140	Federal Title IV-E Invoicing Procedures Manual	10/15/13	3140-13-06
2014	Ch. 3800	Search and Seizure in Programs that Serve Children and Youth	02/28/14	3800-14-01
		Information Sharing Policies and Procedures for Communication Between Agencies and Individuals Who Supervise and Care for Children and Youth in Out-of-Home Placement and the Physical Health and Behavioral Health Managed Care Organizations	05/23/14	00-14-01
		YDC/YFC Interim Per Diem Rates Effective July 1, 2014	05/30/14	00-14-02
		Act 80 of 2012 and Act 91 of 2012	10/16/14	Special Transmittal
	Ch. 3130	Youth Independent Living Services Guidelines	12/08/14	3130-14-01
	Ch. 3130, 3700, 3800	Implementation of the Sex Offender Registration and Notification Act relating to the Registration of Juvenile Offenders	09/17/14	3130-14-02 3700-14-01 3800-14-02
	Ch. 3140	Fiscal Year 2015-2016 Children, Youth and Family's Needs-Based Plan and Fiscal Year 2014-2015 Implementation Plan Instructions	05/14/14	3140-14-01
	Ch. 3140	Fiscal Year 2014-2015 Act 148 Invoicing and Medicaid Invoicing Procedures for County Child Welfare Services	11/21/14	3140-14-02

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 3800	Search and Seizure in Programs that Serve Children and Youth	02/28/14	3800-14-01
2015		YDC/YFC Interim Per Diem Rates Effective July 1, 2015	07/01/15	00-15-02
	Ch. 3140	Fiscal Year 2016-2017 Children, Youth and Family's Needs-Based Plan and Fiscal Year 2015-2016 Implementation Plan Instructions	05/15/15	3140-15-01
	Ch. 3490	Implementation of Child Fatality and Near Fatality Review and Report Protocols as Required by Act 33 of 2008 and Act 44 of 2014	07/15/15	3490-15-01
2016	Ch. 3140	Fiscal Year 2015/2016 Act 148 Invoicing & Medicaid Invoicing Procedures for County Child Welfare Services	01/08/16	3140-15-02
		YDC/YFC Interim Per Diem Rates Fiscal Year 2016-2017 and 2017-2018	07/01/16	00-16-01
	Ch. 3140	Fiscal Year 2017-2018 Children, Youth and Family's Needs-Based Plan and Fiscal Year 2016-2017 Implementation Plan Instructions	06/06/16	3140-16-01
2017		YDC/YFC Interim Per Diem Rates Fiscal Years 2017-2018 and 2018-2019	07/10/17	00-17-01
	Ch. 3350	Statewide Adoption and Permanency Network Unit of Service Payment Rates and Programmatic Changes	05/23/17	3350-17-01
	Ch. 3490	Policy Clarification: Conflict of Interest in CPS Investigations; Agents of the County Agency-Foster/Adoptive Parents	11/9/17	3490-17-03
	Ch. 3490	Policy Clarification: Direct Reports to the County Children and Youth Agency	11/28/17	3490-17-05
2018	Ch. 3140	Federal Title IV-E Invoicing Procedures Manual	02/15/18	3140-18-02
	Ch. 3140	Fiscal Year 2019-2020 Children, Youth and Family's Needs-Based Plan and Fiscal Year 2018-2019 Implementation Plan Instructions	05/14/18	3140-18-03
	Ch. 3350	Statewide Adoption and Permanency Network Unit of Service Payment Rates and Programmatic Changes	06/11/18	3350-18-02
		YDC-YFC Interim Per Diem Rates FYs 2018-2019 and 2019-2020	06/27/18	00-18-01
	Ch. 3130	Revised and Reissued Indian Child Welfare Act	07/20/18	3130-18-06
	Ch. 3130	Concurrent Planning Policy and Implementation	07/20/18	3130-18-02
		Relative Notification and Definition of a Sibling	ISSUED 09/05/18; REVISED 09/13/18	Special Transmittal
	Ch. 3130, 3700, 3800	Reasonable and Prudent Parenting Standards	09/27/18	3800-18-01 3700-18-03 3130-18-04
	Ch. 3490	Policy Clarification: Release of GPS Referral Source	11/06/18	3490-18-01
	Ch. 3680, 3700	Policy Clarification: Immunization Requirements for Prospective Resource Parents	11/06/18	3680-18-02 3700-18-02
2019	Ch. 3350	Statewide Adoption and Permanency Network Unit of Service Payment Rates and Programmatic Changes	06/07/19	3350-19-02
	Ch. 3130	Policy Clarification: Use of electronic cigarettes (e-cigarettes) or similar vaping devices by foster youth or in foster homes or residential facilities	07/2/19	3130-19-02 3700-19-01 3800-19-01
		YDC-YFC Interim Per Diem Rates FYs 2019-2020 and 2020-2021	07/17/19	00-19-01
	Ch. 3130	Serving Child Victims of Human Trafficking in Pennsylvania	09/30/19	3130-19-04
	Ch. 3490	Information Sharing in Custody Filings (Act 107 of 2013)	11/01/19	3490-19-03

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 3140	Fiscal Year 2020-2021 Children, Youth and Families' Needs-Based Plan and Fiscal Year 2019-2020 Implementation Plan Instructions (NBPB Guidelines FY 2020-2021)	11/22/19	3140-19-02
2020	Ch. 3140	Federal Title IV-E Invoicing Procedures Manual	01/02/20	3140-20-01
	Ch. 3130	Policy Clarification: Determination on resumption of jurisdiction	02/12/20	3130-20-02
	Ch. 3680, 3800	Specialized Residential Settings for Children and Youth	02/14/20	3680-20-02 3800-20-03
		Family First Prevention Services Act of 2018 (Public Law 115-123) Adoption Assistance Program, Delay of the Aid to Families with Dependent Children (AFDC) Delink for Applicable Child	03/02/20	Special Transmittal
	<i>COVID-19</i>	Intake at Youth Development Centers (YDCs) and Youth Forestry Camps (YFCs) to Address the COVID-19 Pandemic	04/06/20	Memo/DHS Website Post
	<i>COVID-19</i>	Educators: Essentials Tips for Preventing Child Abuse	05/15/20	Memo/DHS Website Post
		Random Moment Time Study (RMTS) Emergency Situation Submission Guidelines	05/19/20	Special Transmittal
	<i>COVID-19</i>	Guidance Regarding Suspension of Regulatory Requirements for OCYF Licensees During the COVID-19 Pandemic	05/26/20	Memo/DHS Website Post
	Ch. 3130, 3350, 3490, 3680, 3700, 3800	Notification Protocol for Formal Licensing Actions and Incidents	05/12/20	00-20-01 3130-20-03 3350-20-02 3490-20-03 3680-20-01 3700-20-02 3800-20-02
	Ch. 3490	PA Safe Haven—Act 201 of 2002 Entitled “The Newborn Protection Act” as Amended by Act 91 of 2014	05/18/20	3490-20-01
	Ch. 3140	Fiscal Year 2019-2020 Act 148 Invoicing & Medicaid Invoicing Procedures for County Child Welfare Services	06/24/20	3140-20-02
		YDC/YFC Interim Per Diem Rates FYs 2020-2021 and 2021-2022	07/02/20	00-20-02
	Ch. 3350	Statewide Adoption and Permanency Network (SWAN) Unit of Service Payment Rates and Programmatic Changes Bulletin	07/09/20	3350-20-04
	Ch. 3140	Fiscal Year 2021-2022 Children, Youth and Families' Needs-Based Plan and Fiscal Year 2020-2021 Implementation Plan Instructions	09/02/20	3140-20-04
		Subsidized Permanent Legal Custodian (SPLC)—Successor	07/17/20	Special Transmittal
	Ch. 3140	Policy Clarification: Adoption Assistance Suspension	08/17/20	3140-20-06
		Voluntary Certification as a Specialized Setting	08/17/20	Special Transmittal
	Ch. 3490	Statewide General Protective Services (GPS) Referrals Bulletin	09/11/20	3490-20-08
	Ch. 3130 3140 3150 3170 3350 3490 3680 3700 3800	Procedures to Request Waiver of Regulation	12/01/20	3130-20-04 3140-20-03 3150-20-01 3170-20-01 3350-20-03 3490-20-07 3680-20-03 3800-20-05
		Initial and Ongoing Approval of Foster Family Homes During the COVID-19 Pandemic	12/09/20	Special Transmittal

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
2021	Ch. 3140	Policy Clarification: Title IV-E Eligibility and Verbal Court Orders	01/13/21	3140-21-02
	Ch. 3800	Reporting Requirements of Incidents Involving Children Served in Child Residential Facilities	01/19/21	3800-21-01
	COVID-19	Guidance to Support a Phased Approach to Ongoing Mitigation Efforts Preventing the Spread of the Coronavirus Disease 2019	ISSUED: 06/05/20 REVISED: 01/22/21	Memo/DHS Website Post
	COVID-19	Guidance to Support Mitigation Efforts in the Bureau of Juvenile Justice Services to Prevent the Spread of covid-19	02/16/21	Memo/DHS Website Post
	Ch. 3130	Appointment of Legal Counsel for a Child in a Contested Termination of Parental Rights Hearing	03/04/21	3130-21-01
	Ch. 3130	Policy Clarification: School Immunizations School Vaccination Requirements (Immunization)	03/26/21 03/26/21	3130-21-02 Special Transmittal
	Ch. 3490	Policy Clarification: Act 10 of 2018 and CPSL Language on Megan's Law Tiers	03/26/21	3490-21-02
	Ch. 3490	Policy Clarification: Consistency of Agency Foster and Adoption Records Title IV-E Reimbursement of Administrative Costs of Independent Legal Representation of Children, Youth and Parents in Dependency Proceedings	03/26/21 03/31/21	3350-21-01, 3490-21-03, 3700-21-01 Special Transmittal
	Ch. 3140	Fiscal Year 2020-2021 Act 148 Invoicing & Medicaid Invoicing Procedures for County Child Welfare Services Public Law (P.L.) 116-220, Consolidated Appropriations Act, 2021, Division X—Supporting Foster Youth and Families Through the Pandemic, Sections 3 and 4	04/01/21 04/13/21	3140-21-01 Special Transmittal
	Ch. 3170	Requirements for Reimbursement of Placement Services to Children in Substitute Care	06/07/21	3170-21-01
	Ch. 3700	Policy Clarification: Firearms in Resource Homes	06/07/21	3700-21-03
	Ch. 3680, 3800	Policy Clarification: COVID-19 Reporting Requirements (for licensees using the Home and Community Services Information Systems) Act 54 of 2018 Amendments to the Child Protective Services Law Regarding Expungement	06/07/21 06/07/21	3680-21-01, 3800-21-02 Special Transmittal
	Ch. 3490	Developmental Evaluation and Early Intervention Referral Policy	06/07/21	3490-21-01

GUIDANCE MANUALS:

- Audit Clause Language for Use in All County Child Welfare Service Provider Contracts
- Indirect Costs Under the County Cost Allocation Plan Guidelines
- Reporting of Indirect Costs—County Children and Youth Services
- Local Management Agency Policy and Procedures Manual
- Model Petitions and Court Orders
- Foster Care Visitation Manual
- Safety Assessment and Management Process Reference Manual (last updated 06/09)
- Special Transmittal on Safe Sleep Environment Recommendations for Infants One Year of Age and Under (10/28/08)
- Pennsylvania's Child Welfare Practice Model
- Model Set of Standards for Pennsylvania's Multidisciplinary Investigative Teams

INTERNAL GUIDELINES:

- Youth Development Center/Youth Forestry Camp Policy Manual
- Report on Recommended Best Practices for IV-E & TANF Programs

Office of Developmental Programs—Contact: Julie Mochon (717) 783-5771

POLICY STATEMENTS:

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1981		Search of Visitors and Residents at State Centers and Mental Retardation Units	9/19/81	99-81-40
		Policies and Procedures Governing Admissions, Commitment, Transfers, and Discharges at State-Operated Mental Retardation Facilities	12/01/81	99-81-51
1982		Guidelines for State Center Boards of Trustees	2/17/82	99-82-02
		Responsibility for Collection of Tuition Expenses Under Act 199 for Out-of-State Residents	3/17/82	199-82-01
		Notice of Assessments	4/16/82	99-82-15
		New Vecchione Petition Forms	8/20/82	99-82-39
		Monitoring the Guardianship Petitioning Process at State Centers and State Mental Hospitals	9/24/82	99-82-47
		State Supplemental Security Income Supplement for Licensed Personal Care Boarding Home Residents		297-82-73
		Personal Care Boarding Home Resident Assessment Summary	12/31/82	II-30-82-02
1983		Guardianship Petitioning Process at State Centers	2/11/83	99-83-05
		Payment of Residential Placement Costs for Mentally Retarded or Severely Emotionally Disturbed Children in Residential Facilities	3/8/83	99-83-10
		Guidelines for State Center Board of Trustees—Revision	8/18/83	99-83-21
1984		County Indirect Cost Allocation Plan Guidelines	6/13/84	99-84-22
		Personal Care Boarding Home Supplement	6/27/84	297-84-43
1985		County Indirect Cost Allocation Plan Guideline Update—Maintenance in Lieu of rent as a Direct Cost	8/22/85	99-85-17
		Tobacco Products Purchase (with State Funds) for Client use in MR Facilities	10/15/85	99-85-19
1986		Revised Definition of Developmentally Disabled Persons Who Receive Services in Intermediate Care Facilities for the Mentally Retarded (ICRs/MR)	12/31/86	42-435-86-01
		Choking Prevention and Management	12/4/86	00-86-14
1987		Clarification of Definition of Developmentally Disabled Persons Receiving Services in Intermediate Care Facilities for the Mentally Retarded	12/9/87	4398-87-01
	Ch. 4305	Client Liability—Community Mental Health and Mental Retardation Services	5/21/87	4305-87-02
		Documentation Requirements—Waiver Requests for Increases for Workers' Compensation Costs	9/25/87	99-87-15
		Conversion of Comm. Res. MR Facilities to ICF/MR	10/23/87	99-87-17
		Case Management Services	11/19/87	99-87-18
		State Employees Acting in Voluntary Capacity to Control Client Funds	11/19/87	00-87-18
1988		Quarterly Liability Summaries	1/29/88	4305-88-01
	Ch. 6000	Change in Zoning Requirements for Licensing Intermediate Care Facilities for the Mentally Retarded	10/3/88	6000-88-07
	Ch. 1181	OBRA-87—Nursing Home Reform	12/28/88	1181-88-08
	Ch. 6000	Administration and Management of Client Funds	10/05/88	6000-88-08
		Applicability of Appropriate Life Safety Codes	8/9/88	00-88-09
1989	Ch. 6000	Guidelines for Enhancing and Conducting Direct and Independent Assessment	10/16/89	6000-89-01

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1101	Copayment Exemption for Targeted Case Management Services	11/4/88	1101-89-01
		Cardiopulmonary Resuscitation and Relief of Upper Airway Obstruction	3/1/89	SC-89-01
		Care and Services Policy for State Centers and MR Units	8/25/89	SC-89-02
		New Federal ICF/MR Regulations	2/7/89	00-89-03
		Account Code Structure—Offices of Mental Health and Mental Retardation Cost Center Definitions	7/28/89	00-89-05
		Abatement of Liability for Psychological Evaluations	09/14/89	00-89-17
		LEKOTEK	11/1/89	00-89-18
1990	Ch. 6000	Family-Driven Family Support Services	12/12/90	6000-90-01
		Children's Cardiac Program	1/31/90	00-90-03
		Childhood Lead Poisoning Prevention Program	4/9/90	00-90-12
		Department of Health Programs for Young Children	4/9/90	00-90-14
		Supplemental Security Income (SSI) Disability Benefits for Children	9/27/90	00-90-24
1991		Mental Health/Mental Retardation Annual Income and Expenditure Reports	10/21/91	OMH-91-13
		Opportunities and Supports for Older Persons with Mental Retardation	11/1/91	00-91-17
		Joint Statement by the Department of Public Welfare and The Department of Aging	7/31/91	00-91-18
		Applicability of OMB Circular A-133 for Non-State Operated Intermediate Care Facilities for the Mentally Retarded (ICFs/MR)	10/31/91	00-91-26
1992		Special Innovative Services Expenditures Under Family Support Services	1/16/92	00-92-03
		Issuance of Audit Guide for Non-State Operated Intermediate Care Facilities for the Mentally Retarded	8/31/92	00-92-22
1993		Supporting People in the Community	2/24/93	00-93-02
		Tuberculosis Surveillance and Management	9/21/93	SMH-93-03
		Immunization of Patients/Residents and Employees	7/9/93	SMH-93-04
		Medical Assistance for Children	9/15/93	00-93-23
		Family Support Services Subcommittee Observations and Recommendations	8/31/93	00-93-25
		Western Center Settlement Agreement	11/1/93	00-93-28
		Providing Services to Persons with Autism/Pervasive Developmental Disorder	11/9/93	00-93-29
		OBRA Procedures for Individuals with Mental Retardation	12/30/93	00-93-30
1994		Closure of Admissions of Children to State-Operated Intermediate Care Facilities for the Mentally Retarded	12/14/94	SC-94-01
		Federal Regulations on Occupational Exposure to Bloodborne Pathogens	2/1/94	00-94-02
		Facilitated Communication	3/1/94	00-94-11
		Community Resource Development in Family Support Services Projects	3/10/94	00-94-12
		Additional Interpretive Guidelines for Intermediate Care Facilities for the Mentally Retarded	6/7/94	00-94-17
		Assessments: Lifetime Medical History	12/6/94	00-94-32
		Facilitated Communication-Best Practices and Guidelines	12/30/94	00-94-34
1995		Educational and Vocational Training in Intermediate Care Facilities for the Mentally Retarded	3/28/95	00-95-04

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
		Medical Assistance Funded Services for Children Act 28 of 1995	9/20/95	00-95-19 00-95-25
1996	Ch. 6000	Criteria for Approval of New Intermediate Care Facilities for People with Mental Retardation	04/06/96	6000-96-01
		Tuberculosis Infection Control Program	8/9/96	SMH-96-01
		Social Security Administration Alternate Vocational Rehabilitation Provider Initiative	3/19/96	00-96-05
		Revised Intermediate Care Facility for the Mentally Retarded (ICF/MR) Guidelines	4/12/96	00-96-07
		Office of Vocational Rehabilitation Memorandum of Understanding with the Offices of Mental Health and Mental Retardation	7/31/96	00-96-11
		Regulation Interpretation Unobstruction Egress	11/8/96	00-96-19
		Survey Guidelines and Procedures Intermediate Care Facilities for the Mental Retarded (ICFs/MR)	11/18/96	00-96-20
		Regulation Interpretation—Family Living Medication Administration Training	11/19/96	00-96-21
1997		Quarterly Liability Summaries: Supplement and Amendment	2/7/97	00-97-02
		OMR Statewide Peer Review Committee	3/17/97	00-97-04
		Act 26 of 1997 (Amending Act 28 of 1995)	8/29/97	00-97-06
1998		Guidelines to Supporting People Moving from State Centers into The Community	03/27/98	00-98-03
1999		Sanctions Policy for Noncompliance with Mental Health & Mental Retardation Income & Expenditure, Consolidated Waiver, and Cost Settlement Reporting Requirements	11/2/99	OMHSAS-99-10
2000		The Roles and Responsibilities of County Mental Health/Mental Retardation Programs in the Development of a Child's Individual Education Program	10/4/00	OMHSAS-00-04
		Guidelines for Identifying Persons with Mental Retardation and Mental Illness for State Mental Health Hospital Discharge	5/15/00	00-00-04
		Domiciliary Care for Persons with Mental Retardation	5/23/00	00-00-05
2002		Performance Expectations and Recommended Guidelines for the County Child and Adolescent Service System Program (CASSP)	6/6/02	OMHSAS-02-02
	Ch. 4210	Clarifying Eligibility for Mental Retardation Services and Supports	05/31/02	4210-02-05
		Pro Re Nata Medication Usage for Psychiatric Treatment—Clarification of Interpretation	7/11/02	00-02-09
		Need for ICF/MR Level of Care	08/07/02	00-02-13
		Coordination of Treatment and Support for People with a Diagnosis of Serious Mental Illness who also have a Diagnosis of Mental Retardation	12/17/02	00-02-16
2003		Passage of Act 171 relating to the Older Adults Protective Services Act (OAPSA)	2/11/03	00-03-01
		OBRA Time-Limited Determinations	5/13/03	00-03-04
		Principles for the Mental Retardation System	6/13/03	00-03-05
		Medication Administration Training Program	8/12/03	00-03-07
		Payments for Psychological Testing to Diagnose Mental Retardation in Children and Adults	10/21/03	00-03-10
		Medical Assistance for Workers with Disabilities in the Community Mental Retardation Program	11/25/03	00-03-11

NOTICES

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<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
2004	Ch. 6000	Incident Management	02/18/04	6000-04-01
		MH/MR Services for Children Placed Out-of-County in Pre-Adoptive or Foster Homes	7/19/04	00-04-02
		Positive Approaches	1/9/04	00-04-05
		Home and Community Based Waiver Provider's Billing of HIPAA Compliant National Codes Based on Authorized Plans of Care Through the Home and Community Services Information System and PROMISe	3/10/04	99-04-06
		Determining Medical Assistance Eligibility for Individuals Age Three and Older Who Apply for Supports and Services Authorized by a County Mental Health/Mental Retardation Program Certified Investigations	5/10/04 9/16/04	00-04-08 00-04-11
		Limited English Proficiency (LEP)	1/20/05	00-04-13
		Determining Medical Assistance Eligibility for Families of Infants and Toddlers Who Apply for Supports and Services Authorized by a County Mental Health/Mental Retardation Program	1/28/05	00-04-14
		Alternative Sanction Guidelines for ICF/MR Medical Assistance Certification	1/28/05	00-04-15
2005		Cost Settlement Policy and Procedures for Community-Based Medicaid Initiatives	8/15/05	OMHSAS-05-01
		Issuance of Audit Guide for Non-State Operated Intermediate Care Facilities for the Mentally Retarded	11/30/04	00-05-01
		Services Requiring Third Party Insurance Review Prior to Consideration for Waiver Payment	7/5/05	00-05-03
		Life sharing through Family Living	8/8/05	00-05-04
		Office of Mental Retardation Policy on Employment	12/20/05	00-05-07
2006		Employment for Individuals in ICFs/MR	4/5/06	00-06-08
		Elimination of Restraints through Positive Practices	5/1/06	00-06-09
		Payment for Sign Language Interpreters and/or Translators	5/10/06	00-06-10
		Service Review Protocol for Individuals in the Consolidated and Person Family Directed Support Waivers	9/7/06	00-06-13
2007		Overview of Supports Intensity Scale™ (SIS™) and the PA Plus (Attachment)	4/26/07	00-07-02
	Ch. 4300	Administrative Entity and Provider Contracts (Statement of Policy)	8/17/07	4300-07-05
2008		Implementation of Act 179 of 2006 and Act 73 of 2007 Amending the Child Protective Services Law	06/27/08	3490-08-03
		Procedures for Service Delivery Preference	1/30/08	00-08-03
		Due Process and Fair Hearing Procedures for Individuals with Mental Retardation	4/10/08	00-08-05
		Licensing Protocols and Procedures	6/17/08	00-08-10
		Supports Intensity Scale (SIS) and PA Plus Manual	7/28/08	00-08-11
		Vendor Fiscal/Employer Agent Financial Management Services	8/13/08	00-08-14
		Disability Rights Network Access to Records and Joint Investigations	2/13/09	00-08-15
		Communication Supports and Services	1/20/09	00-08-18
2009	Ch. 3800	Strategies and Practices to Eliminate the Use of Unnecessary Restraints	12/19/09	3800-09-01
	Ch. 3800	Prone Restraints in Children's Facilities	12/19/09	3800-09-02
	Ch. 6200	Social Security Economic Recovery One-Time Payment	07/10/09	6200-09-05
2010		Medication Prescribing Practices of CRNPs in Mental Health Programs and Mental Retardation Programs	3/27/10	OMHSAS-10-01

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
		Educational Portions of “Non-Educational” Residential Placement	1/4/10	OMHSAS-10-02
		Complex Case Planning	12/28/10	00-10-02
		Planning and Managing Unanticipated Emergencies	7/1/10	00-10-03
		Recording Information on the Target of an Individual to Individual Abuse Incident Report in HCSIS	07/01/10	00-10-04
		Supports Coordination Services	05/26/10	00-10-06
		Referral to the Early Intervention Program for Children Under Three Years of Age Placed in ICFs/MR	05/26/10	00-10-08
		Prior Authorization for Supplemental Habilitation and Additional Individualized Staffing	05/26/10	00-10-09
		Obsolete Licensing Indicator System, Licensing Inspection Instruments and Licensing Weighting Systems Applicable To 55 Pa. Code Chapters 2380, 2390, 6400 and 6500	08/16/10	00-10-11
		Supports Coordinator Training Waiver Requirements	12/30/10	00-10-13
		Provider Monitoring	12/30/10	00-10-14
2011	Ch. 6000	Procedures for Surrogate Health Care Decision Making	01/27/11	6000-11-01
2012		Adult Autism Waiver Services and Procedure Code Changes and Rates	9/7/12	00-12-01
		Rate-Setting Methodology and Rates for Department-Established Fees for Ineligible Residential Habilitation Services	9/7/12	00-12-02
2013	Ch. 6400	Clarifying the Applicability of Chapter 6400 to Private Homes—Statement of Policy	1/14/13	6400-13-01
	Ch. 6400	Participant Rights—Statement of Policy	2/11/13	6400-13-02
	Ch. 6000	Rescission of Class 3 Intellectual Disability Bulletins	4/5/13	6000-13-03
		Crosswalk Between ODP Cost Center Codes and Block Grant Codes	8/21/13	00-13-04
		Rescission of Joint Bulletins Released By OMHSAS, OIM and ODP	12/24/13	00-13-05
2014		Listing of Obsolete and Current Intellectual Disability Bulletins	3/13/14	00-14-03
		Accessibility of Intellectual Disability Services for Individuals Who Are Deaf Program	4/8/14	00-14-04
2015		Rescission of OMH-94-10, Account Structure Manual—Revised Cost Centers for County Mental Health and Mental Retardation Programs	09-16-2015	00-15-03
2016		Targeted Services Management for Individuals with an Intellectual Disability	01-20-16	00-16-01
		Regulations—Use of Appropriate Terminology	06-20-16	00-16-05
		Proposed Regulations—Home and Community-Based Support and Licensing	11-7-16	00-16-07
2017		Quality Management Strategy of the Office of Developmental Programs	06-20-17	00-17-01
		Claim and Service Documentation Requirements for Providers of Consolidated and Person/Family Directed Support Waiver Services and Targeted Services Management	7-21-2017	00-17-02
2018		Guidelines Concerning Sexual Health, Personal Relationships, and Sexuality	04-13-18	00-18-01
		Home and Community-Based Services (HCBS) Eligibility/Ineligibility/Change Form (PA 1768) and Instructions	05-10-18	00-18-02
		Health Care Quality Units	07-24-18	00-18-03

(Editor’s Note: This document continues with the Governor’s Office’s Catalog of Nonregulatory Documents in Part III at 51 Pa.B. 4565 (August 7, 2021).)

PENNSYLVANIA BULLETIN

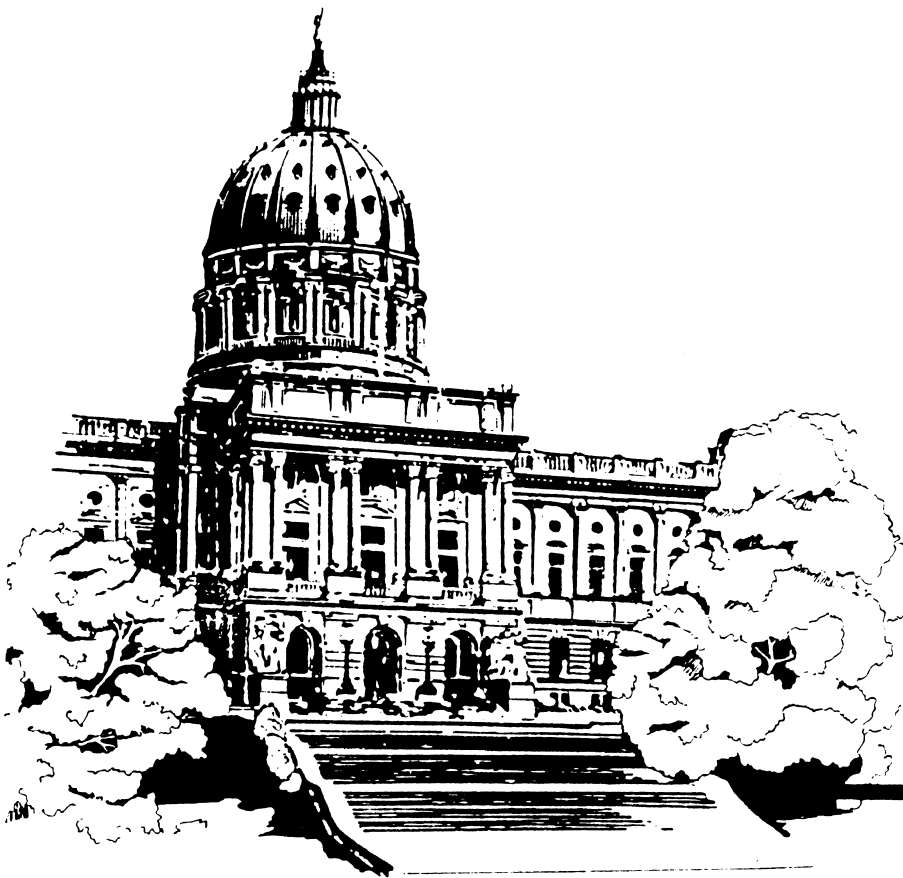
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Part III

This part contains the
Governor's Office's
Catalog of Nonregulatory
Documents Notice



(Editor's Note: This document continues from Part II which begins at 51 Pa.B. 4433 (August 7, 2021).)

Year	Code Citation	Subject	Date Issued	Bulletin Number
		Interim Technical Guidance for Claim and Service Documentation	07-25-18	00-18-04
		Fee Schedule Rates and Methodology for Waiver Services TSM and Base-Funded Program Services	09-13-18	00-18-05
		Variance Form and Process: Requesting a Variance	09-17-18	00-18-06
2019		OVR Referrals for ODP Employment Related Services	02-14-19	00-19-01
		OVR Referrals During a Period When OVR's Order of Selection is Closed	7-1-19	00-19-02
		Prioritization of Urgency of Need for Services (PUNS) Manual	7-23-19	00-19-03
		Individual Eligibility for the Consolidated, P/FDS and Community Living Waivers	11-26-19	00-19-04
2020		Regulatory Compliance Guide for Community Homes for Individuals with an Intellectual Disability or Autism	2-3-20	00-20-01
		Individual Support Plans for Individuals Receiving Targeted Support Management, Base-Funded Services, Consolidated, Community Living or P/FDS Waiver Services, or Who Reside in an ICF/ID	2-7-20	00-20-02
		Electronic Visit Verification (EVV) for Personal Care Services (PCS)	9-10-20	00-20-03
		Participant-Directed Services: Agency with Choice Financial Management Services Model	12-16-20	00-20-04
2021		Guidance for Human Rights Teams and Human Rights Committees	2-5-21	00-21-01
		Incident Management	3-1-21	00-21-02

GUIDANCE MANUALS:

- Everyday Lives, Values in Action
- Office of Developmental Programs Quality Assessment and Improvement Process
- Pennsylvania's Guide to Participant-Directed Services
- Individual Support Plan (ISP) Manual for Individuals Receiving Targeted Services Management, Base Funded Services, Consolidated Waiver Services, Community Living, P/FDS Services or Who Resides in an ICF/ID
- Office of Developmental Programs Supports Coordinator Orientation
- Independent Monitoring for Quality (IM4Q) Manual
- Enterprise Incident Management System (EIM) Manual
- Certified Investigator Manual
- PUNS Manual
- Supports Intensity Scale™ (SIS™) and PA Plus User's Manual
- Gold Book
- AAW Provider Manual—Bureau of Supports for Autism and Special Populations (BSASP)
- AAW Provider Information Table
- Practice Guidelines—BSASP
- Supports Coordinator Manual—BSASP
- Behavioral Specialist Manual—BSASP
- Participant Handbook—BSASP
- Goal Attainment Scaling (GAS) Manual—BSASP
- Reference Manual on Community HealthChoices (CHC)
- ACAP Participant Handbook—BSASP/Keystone Autism Services
- ACAP Provider Manual—BSASP/Keystone Autism Services
- Best Instructional Practices Manual—BSASP
- Periodic Risk Evaluation (PRE) Manual—BSASP

INFORMATIONAL PACKETS:

- PROMISE Billing Quick Reference Error Status Codes Informational Packet (# 014-09)
- Prudent Pay of Claims Policy Enforcement Informational Packet (# 075-11)
- Use of SNAP for Individuals Residing in GLAs Informational Packet (# 015-12)
- Emergency Respite Procedure Informational Packet (# 066-12)
- Residential Vacancy Management Procedure Informational Packet (# 098-12)
- Request for Waiver of Provision of Chapter 51 Informational Packet (# 002-13)
- Incident Management Clarification of Responsibilities for the Supports Coordination Organizations (# 072-13)
- Amendments to 55 Pa. Code Chapter 6000, Statements of Policy, Subchapter Q as a result of Adult Protective Services (# 031-15)

INFORMATIONAL MEMOS:

- Viewing Service Utilization in HCSIS for AEs Informational Memo (# 005-09)
- Electronic Funds Transfer Option Informational Memo (# 006-09)
- Remittance Advice Quicktip # 7 Informational Memo (# 015-09)
- Individual Purchases and Item Storage Informational Memo (# 049-10)
- Incident Management Reporting Informational Memo (# 115-11)
- How to Request a Reissue or Copy of Cashed Check Informational Memo (# 138-11)
- Uniform Construction Code Clarification for Licensed Providers Informational Memo (# 180-11)
- DRN Review Informational Memo (# 019-12)
- Admissions to State Operated ICFs/ID Informational Memo (# 045-12).
- Reporting Unauthorized Restrictive Interventions Informational Memo (# 080-12)
- Clarification to ODP Communication # 098-12 Residential Vacancy Management Informational Memo (# 103-12).
- Implementation Instructions on QM Plans Informational Memo (# 107-12)
- Incident Investigation Determination Informational Memo (# 110-12)
- NPI Number Required on All Claim Types Informational Memo (# 001-13)
- Secondary Transition Website Informational Memo (# 059-13)
- Communication Assistance Compliance Standards for Individuals who are Deaf (# 018-15)
- Incident Report Finalization (# 025-15)
- Helpful Resources from the PA Department of Transportation (# 034-15)
- Implementation Instructions for Providers, including SCOs on Quality Management Plans (# 038-15)
- Enforcement Actions against Noncompliant ODP Intellectual Disability Waiver Providers (# 062-15)

ODP ANNOUNCEMENTS

- Update to the Frequently Asked Questions (FAQ) Targeted Services Management Bulletin Document (# 047-16)
- Provider Payment for Start-Up (Per Chapter 51) And Family Living Initiative (# 055-16)
- Scheduling Support Service Workers to Work More than 40 Hours per Week in the Consolidated and P/FDS Waivers (# 068-16)
- Clarifying the Provision of Home and Community Habilitation and/or Companion Services by Relatives and Legal Guardians in the Consolidated and P/FDS Waivers (# 069-16)
- Everyday Lives Conference Session Materials Now Available (# 070-16)
- CMS Quality Review Reports for the Consolidated and P/FDS Waivers Available Online (# 071-16)
- ODPs Quality Management (QM) Certification Program Prerequisite Courses Available (# 079-16)
- Professional Development Opportunities: SELN Employment Webinars (# 081-16)
- MyODP.org Registration (# 086-16)
- Individual Monitoring Tool Clarification of the New Employment Questions (# 088-16)
- Policy clarification surrounding the role of Direct Care Workers (# 094-16)
- Adding Communication Assessment Report Recommendations to Individuals Support Plans for Harry M Class Members (# 099-16)
- Updated Administrative Fee Services Related to the Delivery of Vendor Services (# 100-16)
- Everyday Lives Webinar Recording and Transcript Posted to MyODP (# 101-16)
- Everyday Lives: Values in Action—Information Sharing and Advisory Committee Recommendations, Strategies, and Performance Measures is Available on MyODP.org (# 004-17)
- Voter Registration Responsibilities (# 011-17)
- Chapter 51: Office of Developmental Programs Home and Community-Based Services Regulation Questions and Answers (# 021-17)
- Ordering or Prescribing Provider: National Provider Index Number Required on Claims (# 022-17)
- New Resource for Individuals and Families Available: Find, Choose, and Keep Great DSPs (# 023-17)
- Quality Management Planning Resources Available on MyODP (# 025-17)
- 2017 Updated Certified Investigator Manual Now Available (# 029-17)
- Right to be Free from Abuse Notification Handout REISSUE, Update Pending (033-17)
- Process for 180-Day and 365-Day Timely Filing Edits: Exception and Special Handling Requests (Request Form) (# 037-17)
- Discontinuation of Life Sharing Ineligible Fees (# 046-17)
- Provider Closure Notification Form (DP 1061) (# 050-17)
- Guidance, Information and Resource Materials for Administrative Entities to Support the Inclusion of Individuals with the Diagnosis of Autism Spectrum Disorder (ASD) in Targeted Services Management (TSM), Consolidated and P/FDS Waivers (056-17)
- Now Available: The “Why”—Everyday Lives Module 1 of the Required Community Participation Supports Training (# 075-17)
- Issuance of the Corrected Waiver Level of Care Reevaluation Form (079-17)
- FAQs Updated for Quality Assurance and Improvement Process Now Posted on My ODP (080-17)
- NOW AVAILABLE: Transition of Behavioral Support in Residential Services Question and Answer Document (083-17)
- REISSUE SIS™ Urgent Request Process Quick Tips Sheet (084-17)
- New Courses on Person Centered Thinking and Dementia Care Are Available on MyODP (085-17)
- Community Participation Support Training Module 4: Inclusion/Integration Now Available on MyODP (090-17)
- Now Available: New Community Participation Supports Training Module 5, Person Centered Planning (106-17)
- Guidance for Supports Coordinators and Administrative Entities for the Transition of Behavioral Supports for People Who Receive Residential Services in the Consolidated Waiver (111-17)

- Now Available: New Community Participation Supports Training Module 6: Introduction to Community Mapping (112-17)
- 117-17: Now Available: New Community Participation Supports Training Module 7 Building Relationships That Sustain a Community Life
- 119-17 Required Deaf Services Trainings on MyODP
- 120-17: New Supports Coordinator (SC) Orientation
- 125-17: Guidance for Individual Cap Exceptions for Person/Family Directed Support Waiver
- 126-17: CMS Approves the Targeted Support Management State Plan Amendment Effective August 20, 2017
- 016-18: Everyday Lives Conference Presentations Now Available
- 018-18: Supports Coordinator Orientation Curriculum New Course: You are the Keystone for Individuals and Families
- 026-18: Clarifications on Residential Service Staffing Ratios and Supplemental Habilitation in Residential Habilitation Services
- 028-18: Now Available: Life Sharing and Respite Question and Answer Document
- 029-18: REISSUE Community Participation Support ISP FY 2018-2019 Renewal Template
- 037-18: Launch of the ISAC hub
- 039-18: Charting the Life Course Webcasts Now Available on MyODP
- 040-18: Guidance Fiscal Year (FY) 2018-2019 ISP Renewal Period
- 041-18: College of Employment Services
- 046-18: College of Employment Services ACRE Supplement Update
- 053-18: Certified Investigator Report Administrative Review Manual and Supporting Items Are Now Available
- 066-18: Palco, Inc. to be Statewide Vendor Fiscal/Employer Agent
- 071-18 Addendum: Request for Approved Program Capacity and Noncontiguous Clearance
- 072-18: KEPRO to Administer SIS Assessments
- 073-18: Updated Contact MyODP Resource Accounts and New Listing of Archived Communications
- 076-18: Required Dual Diagnosis Training for Providers Newly Enrolling to Provide Residential Habilitation Services
- 079-18: College of Employment Services Webinar: (ACRE) Basic Employment Certification Overview August 28, 2018
- 080-18: Now Available: Quality Assessment and Improvement (QA&I) Annual Statewide Report for Cycle 1 Year 1 Fiscal Year (FY) 2017-2018
- 083-18: Housing Transition and Tenancy Sustaining Services
- 087-18: ODP Announces KEPRO's New SIS Scheduling Portal
- 090-18: College of Employment Services ACRE Update Unlimited Seats Available
- 092-18: Clarification on Declining a Communication Assessment Report
- 096-18: Office of Developmental Program's First Comprehensive Employment Report
- 099-18: Requesting an Enhanced Communication Rate for Services for Individuals Who Use Sign Language
- ODP 101-18 (REISSUE): Support People Who Are Deaf or Hard of Hearing Special Training Series
- ODP 103-18: ISAC Action Plan for Sexual Abuse Prevention Now Available
- ODP 105-18: Expectations for Supports Coordinators Regarding the Right to Be Free from Abuse
- ODP 106-18: Final Public Notice for Fee Schedule Rates and Department-Established Fees for Fiscal Year 2018-2019
- ODP 108-18: Home & Community-Based Services Settings Provider Self-Assessment Update 5
- ODP 109-18: Fair Hearing Request Form & Instructions
- ODP 19-001: 2017 ODP Quality Management (QM) Certificate Holders Now Due For Recertification by Dec. 31, 2019
- ODP 19-003: New Process for Residential Habilitation Vacancies
- ODP 19-007: Improving the Quality of Residential Services Report Available
- ODP 19-008: Social Security Administration Announces 2019 Cost of Living Adjustment
- ODP 19-010: The Office of Developmental Programs (ODP) Provides Written Notice of Provider Re-qualification Requirements
- ODP-19-011: 2018 Everyday Lives: Values in Action—Information Sharing and Advisory Committee Recommendations, Strategies, and Performance Measures Now Available on MyODP.org
- ODP 19-012: UPDATED New Documentation Requirements for Individual Support Plans (ISPs) Within the Consolidated Waiver
- ODP 19-013: Now Available-Interim PUNS Guidance and Revised PUNS Form
- ODP 19-014: Rate Exception Request Process Re-issue, Consolidated Waiver
- ODP 19-016: Notice to the Increase to the Federal Reimbursement of Transportation Costs for 2019
- ODP 19-017: Transition of Individuals from a Nursing Facility into an ODP Waiver
- ODP 19-018: Chapter 6100 Quality Management Planning Requirements for Adult Autism Waiver Supports Coordination Organizations and Providers
- ODP 19-025: Now Available—Updated ID/Waiver Employment Service Definition Question and Answer Document and ID/A Waiver Employment Service Definition Quick Guide
- ODP 19-029: Quality Investigation Unit at Temple University
- ODP 19-030: 2019-20 Fiscal Year (FY) Renewal Guidance
- ODP 19-032: Launch of the Quality Assessment and Improvement (QA&I) Process for the Adult Autism Waiver (AAW)
- ODP 19-033: ODP Releases 2017-2018 Annual Data Report
- ODP 19-036: Process to Implement Participant Direction Transfers from the Adult Autism Waiver to an ID/A Waiver
- ODP 19-039: AAW SCO and Provider Contact Information for the Quality Assessment and Improvement Process
- ODP 19-041: ODP Releases Quality Assessment & Improvement Annual Statewide Report of Self-Assessments for Fiscal Year (FY) 2018-2019
- ODP 19-042: Generation of EIM Notifications for Supports Coordinators and Supports Coordination Supervisors
- ODP 19-043: EIM Alerts for Incidents not submitted within 72 hours of Creation

- ODP 19-044: Qualification Process for New Providers UPDATE
- ODP 19-045: Updated Employment Resources Page on MyODP
- ODP 19-047: Quality Assurance Analyst Employment Positions through Autism2Work
- ODP 19-049: “Getting Connected to the Community” Training Available
- ODP 19-051: Additional (2nd) FY 2019-2020 Renewal Guidance
- ODP 19-052: Health Risk Screen Tool Implementation
- ODP 19-053: Announcing the Relaunch of Positive Approaches Journal
- ODP 19-057: Special Populations Unit’s Virtual Targeted Trainings Now Posted and Accessible on MyODP.org
- ODP 19-059: Clarification of the Health Risk Screening Tool (HRST) Implementation for AAW and ACAP
- ODP 19-060: NOW AVAILABLE: FAIR HEARING REQUEST FORM (DP 458) TRANSLATED INTO SPANISH
- ODP 19-061: Final Fee Schedule Rates and Fiscal Year Renewal Guidance for Community Participation Support
- ODP 19-063: IM4Q and NCI Reports Now Available
- ODP 19-065: Health Risk Screening Tool Implementation Update—Identifying Raters and User Accounts
- ODP 19-069: Process Modification in the Office of Developmental Programs (ODP) Provider Enrollment Process
- ODP 19-071: Process for Updating Entity Contact Information for Quality Assessment and Improvement (QA&I) Process
- ODP 19-078: Exceptions to the Annual Fiscal Limit for the Person/Family Directed Support Waiver
- ODP 19-080: Quality Assessment & Improvement Process, Cycle 1, Year 3: Changes for Fiscal Year 2019-2020
- ODP 19-082: Waiver Amendment Webinar Recording Now Available on MyODP
- ODP 19-083: New Regulations to be Explored During Human Services Licensing Renewal Inspections
- ODP 19-084: Delay for Requirements Regarding the Number of Individuals Served in Licensed Facilities that Provide Community Participation Support or Day Habilitation Services
- ODP 19-085: Quality Assessment & Improvement Process, Cycle 1, Year 3: All Self-Assessments Begin July 1, 2019
- ODP 19-086: ODP Launches Online Provider Profiles
- ODP 19-089: Clarifying the Requirement for the Master Provider Index Number for Claim and Service Documentation
- ODP 19-090: Continued Guidance: Community Participation Support Implementation
- ODP 19-091: Revisions to the Annotated ISP and Related Trainings
- ODP 19-098: Clarification on Identification of Staffing Ratios for Facility Time in the Community Participation Support Service
- ODP 19-099: Clarification to AAW and ACAP Providers and SCOs about the New SPeCTRUM 2.0 Training
- ODP 19-105 Office of Vocational Rehabilitation (OVR) Contact Information for ID/Autism Coordinators—Updated 8-14-19
- Bulletin 00-19-01 Attachment Updated 8-14-19
- ODP 19-107: Now Available Version 3 of the Community Participation Support Question and Answer Document
- ODP 19-110: e-CIS Business Partner Access Key Registration Dates
- ODP 19-111: ODP Responds to Nationwide Shortage of Tuberculin Skin Test Antigens
- ODP 19-115: e-CIS Business Partner Access—Registration Open
- ODP 19-119: Now Available—ODP Comprehensive Employment Report—3rd Quarter, Fiscal Year 2018-2019
- ODP 19-120: Electronic Visit Verification (EVV) Training Registration and ODP Technical Guidance
- ODP 19-121: SPeCTRUM 2.0 Training Deadline Extended
- ODP 19-123: Update to the Quality Assessment and Improvement Process: Claim and Service Documentation Review
- ODP 19-126: Adult Autism Waiver Amendment Webinar Recording Now Available on MyODP
- ODP 19-127: REVISED Investigations by an ODP-Certified Investigator Required by Chapter 6100: ODP’s Expectations and Implementation Strategy
- ODP 19-129: Publication of New Chapter 6100 Regulations and Revisions of Licensing Chapters
- ODP 19-130: Now Available—Amendments to the Consolidated, Community Living and P/FDS Waivers Approved by CMS
- ODP 19-131: Residential Individual Support Plan (ISP) Staffing Training
- ODPANN 19-135: Support Coordinators’ Guide to the Communication Assessment and Reassessment
- ODPANN 19-137: Additional Information for eCIS Business Partner Transition
- ODP 19-138: Approved Program Capacity (APS) and updated Noncontiguous Clearance Form
- ODP 19-142: Delegated Admin Registration Reminder—CIS to eCIS Transition
- ODP 19-143: Electronic Visit Verification (EVV) Error Status Codes (ESCs) to Become Active November 1, 2019
- ODP 19-144: Bureau of Autism Services—New Name Announced
- ODP 19-145: Free Online Orientation Training Meets Regulatory Requirement
- ODP 19-146: Health Risk Screen Tool Statewide Progress Update
- ODP 19-147: Clarification of the Billing Process of Respite Services in Non-Residential Setting
- ODP 19-148: Revised: Community HealthChoices (CHC) to ODP Service Form Instructions
- ODP 19-149: Now Available—Residential and Non-Residential HCBS Provider Settings Self-Assessment Reports
- ODP 19-150: Electronic Visit Verification (EVV) Good Faith Effort (GFE) Update
- ODP 19-152: Final Public Notice for Fee Schedule Rates and Department-Established Fees
- ODP 19-153: Revisions to SC Individual Monitoring Tool for AAW Supports Coordinators
- ODP 19-154: Individual User Registration Reminder—CIS to eCIS Transition
- ODP 19-155: NOW AVAILABLE! Positive Approaches Journal: Volume 8, Issue 3: “Rights, Risks, and Restrictions.”
- ODP 19-156: New ODP Regulation Updates for Incident Management, Med Admin Annual Training
- ODP 19-157: Open For Public Comment: Proposed Transportation Trip Fee Schedule Rates in the Adult Autism Waiver
- ODP 19-158: Announcing MyODP News Online
- ODP 19-159: Updated Variance Form DP 1086 and Instructions

- 19-160: Enrolling as an AAW Transportation Provider
- 19-162 Now Available Amendment to the Adult Autism Waiver Approved by CMS
- 19-163: Independent Monitoring for Quality (IM4Q) Interviews to include Adult Autism Waiver
- 19-164: Delay in Implementation of the Transportation—Trip Service in the Adult Autism Waiver
- 19-166: Bureau of Supports for Autism and Special Populations (BSASP) Required Program Assessment: Changes to Scales of Independent Behavior-Revised (SIB-r) Administration
- 20-002 Open for Public Comment: Proposed Heightened Scrutiny Information for Residential Service Locations and Accompanying Attachments
- 20-003: Now Available—The Quality Assessment and Improvement (QA&I) Annual Statewide Report for Cycle 1, Year 2 Fiscal Year 2018-2019
- 20-004: Clarifications and Training Requirements for AAW Employment Services
- 20-005: Notice for Administrative Entities (AEs) Regarding Level of Care Evaluations (LOC) for the Adult Autism Waiver
- 20-006: e-CIS Business Partner Access—Individual User Approval
- 20-007: Provider Qualification Process
- 20-008: What the Office of Vocational Rehabilitation’s Announcement Regarding the Order of Selection Waiting List Means for Office of Developmental Programs’ (ODP) Services
- 20-009: Provider Closure Notification Form (DP 1061)
- ODPANN 20-010: The Office of Developmental Programs (ODP) Provides Written Notice of Provider Requalification Requirements
- 20-011: Revision to the Enhanced Communication Rate for Services
- 20-012 Broadening Provider Qualifications for the Benefits Counseling Service
- 20-013: Quality Management (QM) Recertification for 2016 and 2018 ODP QM Certificate Holders
- 20-014 New ODP Regulation Update Clarification Regarding Medication Administration Requirements
- 20-015: Using the Correct Medication Administration Website and Spring 2020 Face-to-Face Training Information
- 20-016: Open for Public Comment: Electronic Visit Verification for Personal Care Services
- 20-017: Business Partner Access—eCIS Transition Planning—User Materials
- 20-018 Social Security Administration Announces 2020 Cost of Living Adjustment
- 20-019: UPDATE—COVID-19 Operational Recommendations for Providers of Intellectual Disability and Autism
- 20-020: COVID-19 Guidance Mont-Del-Bucks-Chester County—03-16-2020—UPDATE
- 20-021: Heightened Scrutiny Onsite Tools for Residential Service Locations Finalized and Now Available Online
- UPDATED ODP Announcement 20-023: COVID-19 Statewide Suspension of ODP Functions—Updated 4-3-2020
- ODP Announcement 20-025: Registration Information Update for eCIS-ODP Business Partners
- 20-026: Provider Re-qualification Deadline Extension of for Cycle 1 Year 3
- 20-028: Post Acute and Long Term Care COVID-19 Toolkit
- 20-029 UPDATE: Auto Authorizations for Residential Without Day Services
- 20-030: Provider Tracking ISP Revisions
- 20-031: Coronavirus Disease 2019 (COVID-19) Retainer Payments for Community Participation Supports (CPS)
- ODP Announcement 20-032: Coronavirus Disease 2019 (COVID-19) Temporary Modifications to Waiver and Regulatory Requirements to Support Adequate Staffing
- ODP Announcement 20-033: Now Available—Supports and Services Directory for Shift Nursing in the Adult Autism Waiver (AAW)
- ODP Announcement 20-034: Coronavirus Disease 2019 (COVID-19): Provisional Hiring Process for staff serving Older Adults
- ODP Announcement 20-035: Guidance for Preventing and Responding to Behavioral Crises
- ODP Announcement 20-036: Coronavirus Disease 2019 (COVID-19): ISP Revisions in the Adult Autism Waiver (AAW)
- ODP Announcement 20-037: Coronavirus Disease 2019 (COVID-19): Modification of Key Tasks and Activities in Response to Incidents
- ODP Announcement 20-038: Guidance and Alerts on Mitigating COVID-19 in Long Term Care Facility Settings 4-4-2020
- ODP Announcement 20-039 COVID 19: Response to Requests for Provider Retainer Payments
- ODPANN 20-041 UPDATE: COVID-19—Provider Guidance for Reporting Cases of COVID-19
- ODP Announcement 20-042: Final Public Notice for Transportation Trip Fee Schedule Rates in the Adult Autism Waiver
- ODP Announcement 20-043: Coronavirus Disease 2019 (COVID-19) and Communication
- Attachment: COVID-19 Communication Toolkit
- ODP Announcement 20-044: Coronavirus Disease 2019 (COVID-19) Supports Coordinator Check-In for Well Being Tool
- ODP Announcement 20-045: Adding the Transportation Service to an Individual Support Plan in the Adult Autism Waiver
- ODP Announcement 20-046: Adult Autism Waiver Provider Information Table Reissued
- ODP Announcement 20-047 Coronavirus Disease 2019 (COVID-19): Facilitating Personal Relationships When Visitors are Restricted in Residential Settings
- ODP Announcement 20-048: Temporary Changes to the College of Employment Services ACRE Fieldwork Assignments During COVID-19 Pandemic
- ODP Announcement 20-049 UPDATE—Coronavirus Disease 2019 (COVID-19): Reporting Cases of COVID-19
- ODP Announcement 20-050—Coronavirus 2019 (COVID-19): Requesting Personal Protective Equipment (PPE) for Licensed Residential Facilities from the Pennsylvania Department of Health
- ODP Announcement 20-051: Coronavirus Disease 2019 (COVID-19): Available Behavioral Specialists

- ODP Announcement 20-053: Revised Timeline for Incident Management Bulletin and Enterprise Incident Management System Enhancements
- ODP Announcement 20-054—Coronavirus Disease 2019 (COVID-19): Guidance for Modifications to Medical Examinations for Residential Staff and Individuals and to Service Delivery During the COVID-19 Pandemic
- ODP Announcement 20-055: Fiscal Year (FY) 2020-2021 Renewal Guidance
- ODP Announcement 20-056 (UPDATE)—Individual Transition Guide with Spanish Edition
- ODP Announcement 20-057: Health Risk Screening Tool Timeline Update
- ODP Announcement 20-058: Additional Fields in HCSIS Service Notes Now Available for the Adult Autism Waiver (AAW)
- ODP Announcement 20-059: COVID-19—Appendix K FAQ—IDA Waivers and AAW
- ODP Announcement 20-060: COVID-19 Reinstatement of Quality Assessment & Improvement Cycle 1 Year 3 Activities
- ODP Announcement 20-061: Requesting Provider Information—New Process for Reporting COVID-19 for Provider Staff Due June 4
- ODP Announcement 20-062: ODP Administrative Entity (AE) Facility Based Community Participation Supports Readiness Tool for COVID-19
- ODP Announcement 20-063 UPDATE: Coronavirus Disease 2019 (COVID-19): Reinstatement of the Supports Intensity Scale-Adult™ and Pennsylvania Supplement Assessments
- ODP Announcement 20-064: AAW and ACAP Periodic Risk Evaluation (PRE) Revisions and Training
- ODP Announcement 20-065: Coronavirus Disease 2019 (COVID-19)—Clarification for Reporting Cases of COVID-19
- 20-067: COVID19—IHCS Companion Readiness Guide
- ODP Announcement 20-069 Update: Coronavirus Disease 2019 2020-2021 Waivers Cap Exceptions Guidance for the Person/Family Directed Support and Community Living Waivers
- ODP Announcement 20-070: Coronavirus Disease 2019 (COVID-19)—Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Funding for Providers of ODP Waiver Services
- ODP Announcement 20-071: Pennsylvania ODP—Provider Staff COVID-19 Tracking Forms
- ODP Announcement 20-072: COVID-19 At-a-Glance By Level of Community Spread 3-26-21
- ODP Announcement 20-073: New Procedure Codes for AAW Behavioral Specialist Services
- MyODP Announcement 20-074: Coronavirus Disease 2019 (COVID-19)—Community Participation Support (CPS) Retainer Payments Update
- ODP Announcement 20-076: Coronavirus Disease—Diagnoses Associated with Elevated Risk of Severe Illness or Death Following COVID-19 Infection 6-18-2020
- ODP Announcement 20-077: Vendor Fiscal/Employer Agent (VF/EA) Wage Ranges and Benefit Allowance for Specific Participant Directed Services
- ODP Announcement 20-078: Agency with Choice (AWC) Wage Ranges and Benefit Allowance for Specific Participant Directed Services Effective July 1, 2020
- ODP Announcement 20-079: Agency with Choice (AWC) Financial Management Services (FMS) Organization Listing
- ODP Announcement 20-080: EIM Enhancements
- ODP Announcement 20-081: Functional Behavioral Assessment (FBA) Virtual Training Now Available on MyODP
- ODP Announcement 20-082: Update to the Adult Autism Waiver Provider Information Table
- ODP Announcement 20-083: Provider Requalification for Cycle 1 Year 3
- ODP Announcement 20-084: Update—AAW and ACAP Restriction Intervention Plan Indicator
- ODP Announcement 20-085 UPDATE: Provider Attestation Form for Retainer Payments—Clarification for CPS Providers added
- ODP Announcement 20-086: COVID-19—Notifying Designated Persons and Providers of an Individual's COVID-19 Exposure or Diagnosis (UPDATE)
- ODP Announcement 20-87: Coronavirus Disease 2019 (COVID-19): Managing Situations Where Masks are Not Worn During the Provision of Services
- ODP 20-088 UPDATE: Coronavirus Disease 2019 (COVID-19): Guidance on Masks, Close Contact, Screening, and Handwashing
- ODP Announcement 20-089: COVID-19 Guidance for Community Participation Support Providers in Counties in the Green Phase of the Process to Reopen Pennsylvania
- ODP Announcement 20-090: COVID-19 Clarification Regarding Hours of Intellectual Disability/Autism (ID/A) Waiver Services Provided by Relatives or Legal Guardians
- ODP Announcement 20-091: Adult Autism Waiver (AAW) Delay in Employment Credentials and Certificates
- ODP Announcement 20-093: Coronavirus Disease 2019 (COVID-19)—Solving Disagreements and Individualized Planning for Individuals Receiving Residential Habilitation and Community Participation Support or Day Habilitation
- ODP Announcement 20-094: Coronavirus Disease 2019 (COVID-19) Quality Assessment & Improvement Interim Review Process
- ODP Announcement 20-095 Update: Coronavirus Disease 2019 (COVID-19): Community Participation Support (CPS) Retainer Payments—New Updates 9-21-2020
- ODP Announcement 20-096: Government Benefits and Representative Payee Services Frequently Asked Questions
- ODP Announcement 20-097: Appendix K Second Submission and Approval: Emergency Preparedness and Response for ODP Waivers
- ODP Announcement 20-098: Coronavirus Disease 2019 (COVID-19): Appendix K Update: Waiver Services Provided to Individuals in Hospital Settings and Specialized Supplies
- ODP Announcement 20-099: Coronavirus Disease 2019 (COVID-19)—Clarification of Staff Reporting of COVID-19
- ODP Announcement 20-100 REMINDER: Adult Autism Waiver (AAW) Quarterly Progress Notes (QPNs) Updates

- ODP Announcement 20-101 UPDATE: Coronavirus Disease 2019 (COVID-19): Temporary Closure of Older Adult Daily Living Centers, Structured Day Habilitation, and Licensed Facilities Where CPS is Provided Due to Community Spread or When Staff or Individuals are Diagnosed with COVID-19
- ODP Announcement 20-103: Adult Autism Waiver (AAW) New Individual Support Plan (ISP) Signature Form
- ODP Announcement 20-104: Coronavirus Disease 2019 (COVID-19): Version 2 of the Operational Guide for Appendix K: Emergency Preparedness and Response for the Community Living, Consolidated, and Person/Family Directed Support (P/FDS) Waivers
- ODP Announcement 20-105: Coronavirus Disease 2019 (COVID-19): Version 2 of the Operational Guide for Appendix K: Emergency Preparedness and Response for the Adult Autism Waiver (AAW)
- ODPANN 20-106 REISSUE: ODP Non-Residential Heightened Scrutiny Announcement
- ODP Announcement 20-107: Revised Timeline for Incident Management Bulletin and Enterprise Incident Management (EIM) System Enhancements
- ODP Announcement 20-108: Coronavirus Disease 2019 (COVID-19): Version 3: Frequently Asked Questions (FAQ) About the Office of Developmental Programs' (ODP) Requirements During the COVID-19 Pandemic
- ODP Announcement 20-109: Coronavirus Disease 2019 (COVID-19): Guidance for Providing the Life Sharing Service During the COVID-19 Pandemic
- ODP Announcement 20-110: New Adult Autism Waiver (AAW) Provider Qualification Process
- ODP Announcement 20-111: New Adult Autism Waiver (AAW) Supports Coordination Organizations (SCOs) Qualification Process
- ODP Announcement 20-112: Now Available: Registration for the Department—Certified Incident Investigator (CI) Initial Certification Course
- ODP Announcement 20-113: Public Comment Starts December 18, 2020 for Proposed Amendments to the ID/A Waivers and Adult Autism Waiver
- ODP Announcement 20-114: COVID-19 UPDATE—Frequently Asked Questions (FAQs) About Modifications to Medication Administration Course Requirements as a Result of the COVID-19 Pandemic
- ODP Announcement 20-115: Open for Public Comment: Proposed Amendments to the Office of Developmental Programs' Waivers
- ODP Announcement 20-116: Medication Administration Train-the-Trainer Course—Scheduled Maintenance
- ODP Announcement 21-001: ODP Quality Management (QM) Certification Virtual Classes: 2021 Interest Survey
- ODP Announcement 21-002: Social Security Administration Announces 2021 Cost of Living Adjustment
- ODP Announcement 21-003: Medication Administration—System Access and Required Maintenance
- ODP Announcement 21-004: The Office of Developmental Programs (ODP) Provider Qualification (PQ) Form (DP 1088) for the Adult Autism Waiver (AAW)
- ODP Announcement 21-005: Health Risk Screening Tool (HRST) Protocol Update
- ODP Announcement 21-006: Coronavirus Disease 2019 (COVID-19): Guidance for Individual Support Plans That Are Effective Through June 30, 2021
- ODP Announcement 21-007: The Office of Developmental Programs (OD) Provides Written Notice of Provider Requalification Requirements
- ODP Announcement 21-008: Waiver Amendment Public Comment Period Extended and Webinar Recordings Now Available on MyODP
- ODP Announcement 21-009: Medication Administration: Webcast Access and Extended Maintenance
- ODP Announcement 21-010: Office of Developmental Programs (ODP) Quality Management (QM) Virtual Certification Classes: Registration Now Open for Spring 2021
- ODP Announcement 21-011: Invitation to Apply for the Capacity Building Institute (Year 5)
- ODP Announcement 21-012: Medication Administration: Student Course Access and System Restore Error
- ODP Announcement 21-013: AAW Written Notice of SCO Requalification Requirements
- ODP Announcement 21-014: Notice of a Change to the Federal Requirement of Transportation Costs for 2021
- ODP Announcement 21-015: New Orientation for Adult Autism Waiver Supports Coordination Organizations
- ODP Announcement 21-016: COVID-19—Guidance for Maintaining Regulatory Compliancy in CPS facilities
- ODP Announcement 21-017: Coronavirus Disease 2019 (COVID-19)—Temporary Fee Schedule Rates for Community Participation Support and Transportation Trip Services
- ODP Announcement 21-018 REISSUE: Quality Management (QM) Recertification for ODP QM Certificate Holders
- ODP Announcement 21-019: COVID-19—Updated Government Benefits and Representative Payee Services Frequently Asked Questions (FAQs)
- ODP Announcement 21-020: Incident Management Bulletin Webinars
- ODP Announcement 21-021: Covid 19—Managing the Impact of Temporary Enhanced Rates for Community Participation Support and Transportation Trip on Individual Support Plans (ISP) and Annual Fiscal Limits
- ODP Announcement 21-022 Coronavirus Disease 2019 (COVID-19): Department of Human Services (DHS) COVID019 Vaccine Administration Tracker Now Available for Immediate Use
- ODP Announcement 21-023: Human Rights Webcasts
- ODP Announcement 21-024 Reissue: Open for Public Comment: Renewal of the Adult Autism Waiver (AAW)
- ODP Announcement 21-025: Respite for a Participant Receiving Life Sharing Services
- ODP Announcement 21-026: Medication Administration—Webcast Guidance
- ODP Announcement 21-027 REISSUE: COVID-19—Approval of Appendix K Extension
- ODP Announcement 21-028: Now Available: Adult Autism Waiver Renewal Public Comment Webinar Recording
- ODP Announcement ODPANN 21-029—Quality Management (QM) Virtual Certification Classes: Registration Now Open for July—December 2021
- ODP Announcement 21-030: Open for Public Comment: Temporary Fee Schedule Rate Changes in Community Participation Support and Transportation Trip Services

- ODP Announcement 21-031: Prudent Payment of Claims Suspended April 2022
- ODP Announcement 21-032: Fiscal Year (FY) 2021-2022 Individual Support Plan (ISP) Renewal Guidance
- ODP Announcement 21-033: Office of Developmental Programs (ODP) to Participate in the 2020 National Core Indicators (NCI) Staff Stability Survey
- ODP Announcement 21-034: Regulation Update Orientation Annual Training Question and Answer Document and Annual Training Clarifications
- ODP Announcement 21-035: Now Available—Amendments to the Consolidated, Community living and Person/Family Directed Support (P/FDS) Submitted to the Centers for Medicare and Medicaid Services (CMS)
- ODP Announcement 21-036: 2018-2019 Independent Monitoring for Quality (IM4Q) Statewide Reports Added to MyODP
- ODP Announcement 21-037: 2019-2020 Independent Monitoring for Quality (IM4Q) Provider Reports and Profiles Update
- ODP Announcement 21-038: Incident Management Bulletin Training Now Posted on MyODP

OTHER:

- Providing Services to Persons with Autism/Pervasive Developmental Disorder
- Therapeutic Services & the AAW-7/8/12
- AAW Annual Review Plan Process Timelines—8/20/12
- Additional info about Monthly Progress Notes for SCs—10/03/2012
- AAW Quarterly Summary Reports: Which months to include?—1/18/2013
- New PROMISe Applications—2/20/2013
- AAW Service Utilization Calculator for SCs—4/19/2013
- Excluded Parties List System database migrated to System for Award Management—4/23/2013
- Fiscal Year End Activities—5/30/2013
- Cost Report Instructions for the Consolidated and P/FDS Waiver Programs
- ACT 62 Letter for Families September 2016
- ACT 62 General Information for Families infographic
- What Is ACT 62? Infographic
- Differences Between Private Insurance & Medical Assistance infographic
- Autism Insurance Act Fact Sheet
- Autism Insurance Act FAQs
- Filing Health Insurance Appeals, a brochure by the Pennsylvania Insurance Department
- How to Appeal
- Appeal: Sample Letter to Request an Internal Review
- Appeal: Sample Letter to Request an External Review
- Act 62 Statute
- Act 62 Letter and Guidelines for Colleges and Universities: How Colleges and Universities Can Help Students Graduate with the Qualifications Needed for a Behavior Specialist License
- Electronic Visit Verification (EVV)—“What SCs and AEs Need to Know” webinar July 27, 2020, Questions and Answers
- Critical Information for ODP CPS, Residential, and ICF Providers: Pharmacy Partnership (COVID-19 vaccination)
- Everyday Lives 2020: Recommendations, Strategies & Performance Measures
- BEST PRACTICE STANDARDS IN BEHAVIORAL SUPPORT

Bureau of Supports for Autism and Special Populations Administrative Notices

2013	Service Utilization Calculator for Supports Coordinators	4/22/2013	BAW13-08
	AAW Samples of Monthly Progress Notes & Quarterly Summary Report	4/23/2013	BAW13-09
	ADULT AUTISM WAIVER (AAW) PROVIDER NEED-TO-KNOW (NTK)—SCs	4/30/2013	BAW13-12
	Provider Qualification Verification (PQV) Process	6/4/2013	BAW13-15
	AAW Provider Billing and Claims Resolution Issues	6/10/2013	BAW13-16
	55 Pa. Code Chapter 51 Room and Board Contract is available to Residential Habilitation Providers	6/21/2013	BAW13-17
	Adding Behavioral Specialist Services (BSS) to an Individualized Service Plan (ISP)—For SC providers	6/21/2013	BAW13-19
	Adding Behavioral Specialist Services (BSS) to an Individualized Service Plan (ISP)—For BSS providers	6/26/2013	BAW13-20
	Update & Clarification Regarding AAW Assessments	9/13/2013	BAW13-24
2014	Assistive Technology (AT) Resource Reminder	2/28/2014	BAW-14-06
	Coordination of Supports Coordination (SC), Behavioral Specialist (BS), and Community Inclusion (CI) Services	6/23/2014	BAW14-16
	Adult Protective Services (APS) Reporting Requirements	7/2/2014	BAW14-18
2015			

	Adult Protective Services (APS) Act and SC Agency Responsibilities	5/22/2015	BAW15-09
	Behavioral Specialist Providers' Functional Behavioral Assessment Review	9/11/2015	BAW15-18
	BSP-CIP Review Checklist	11/20/2015	BAW15-22
	Quarterly Summary Report Guidance	12/7/2015	BAW15-25
	NEW Adult Autism Waiver (AAW) MA 51 Process	12/11/2015	BAW15-26
	AAW Provider Certified Investigator Requirements	12/21/2015	BAW15-27
2016	Changes to the Adult Autism Waiver (AAW) Annual Review Plan (ARP) Process	3/14/2016	BAW16-07
	Functional Behavioral Assessment (FBA) Documentation Requirements	3/17/2016	BAW16-10
	Updated AAW Supports Coordination (SC) Manual is now available	3/22/2016	BAW16-11
	Updated Adult Autism Waiver Provider Manual is now available	4/1/2016	BAW16-12
	Obsolete BAS Administrative Notices	4/1/2016	BAW16-13
	SSD Intent to Enroll Form	4/21/2016	BAW16-14
	New Insurance Requirements	5/16/2016	BAW16-15
	Proposed rates for expanded services added to the Adult Autism Waiver	5/23/2016	BAW16-17
	Informing AAW Participants of Renewal Changes	6/8/2016	BAW16-21
	Admin Notice HCSIS Changes	6/14/2016	BAW16-23
	Admin Notice: New ISP Signature Page	6/24/2016	BAW16-26
	SC Individual Monitoring Form Template and Guidance	6/24/2016	BAW16-28
	Changes to ISP resulting from AAW Renewal	6/24/2016	BAW16-29
	Changes to Initial Individual Support Plan (ISP) and Annual Review Plan (ARP) Checklists	6/24/2016	BAW16-30
	Request for an Exception to Established Service Limits	7/1/2016	BAW16-31
	Admin Notice: Developing a Vocational Profile	7/26/2016	BAW16-34
	New and Revised Resources for Developing a Skill Building Plan (SBP)	8/3/2016	BAW16-35
	Adding the SSD/Systematic Skill Building (SSB) service to an ISP & Progress Reporting for SCs	8/10/2016	BAW16-36
	Adding the SSD/Systematic Skill Building (SSB) service to an ISP & Progress Reporting for SSB Providers	8/10/2016	BAW16-37
	Clarifications regarding Adult Autism Waiver (AAW) Employment Services	8/12/2016	BAW16-39
	AAW Renewal FAQs Available	8/24/2016	BAW16-43
	New Training Platform Launch Date—Reminder to Access Training Certificates	9/9/2016	BAW16-44
	Revised Definition of Crisis Event	9/14/2016	BAW16-45
	New Best Instructional Practices Manual	9/14/2016	BAW16-46
	MyODP Launch and Reminder	9/29/2016	BAW16-48
	Submitting and Entering the Vocational Profile into HCSIS	10/5/2016	BAW16-49
	SC Individual Monitoring and new Employment Info Detail Report	11/10/2016	BAW16-50
2017	Admin Notice: PRE Training	1/4/2017	BAW17-01
	G.A.S. Communication to All Providers	1/19/2017	BAW17-03
	Admin Notice: Employment Training and Voc Profile	2/27/2017	BAW17-06
	PRE Reminder	2/28/2017	BAW17-07
	Info Memo: Waiver Amendment Public Comment Period	3/6/2017	BAW17-09
	Admin Notice: Room and Board Contracts	3/13/2017	BAW17-12

	Admin Notice: Res Hab Request Form and Guidance	3/20/2017	BAW17-13
	Admin Notice: SIB-R Summary Report Process Change	3/21/2017	BAW17-14
	Admin Notice: GAS Training Available	3/22/2017	BAW17-15
	Informational Memo: Pathways to Employment	4/14/2017	BAW17-17
	Admin Notice: PRE Next Steps	5/1/2017	BAW17-18
	Informational Memo: AAW Amendment Submitted to CMS	6/2/2017	BAW17-21
	Admin Notice: New Service Utilization Review Signature Form	6/20/2017	BAW17-22
	Info Memo: Capacity Increase Amendment Approval	6/30/2017	BAW17-24
	Goal Attainment Scaling (GAS): Next Steps and Reminders	7/12/2017	BAW17-25
	Updated Employment Services	8/16/2017	BAW17-29
	Ensuring DSPs Meet AAW Qualifications	8/28/2017	BAW17-30
	PRE: Updated Resources and Upcoming Training	9/27/2017	BAW17-32
	ISP and ARP Checklists	10/27/2017	BAW17-33
2018	AAW Progress Report Changes—Webinars Scheduled	1/29/2018	BAW18-04
	AAW Service Utilization Review FAQs	2/13/2018	BAW18-05
	QSR—Roles and Responsibilities	2/23/2018	BAW18-08
	QSR—SC Guidance	2/23/2018	BAW18-09
	Entering SIB-r into Question Pro	4/30/2018	BAW18-13
	QSR FAQs for AAW Providers	6/14/2018	BAW18-15
	Required Monthly Contact Guidance and Timeframe	8/9/2018	BAW18-19
	REISSUE AND CLARIFICATION: Definition of Billable Units	8/9/2018	BAW18-20
	Revised QSR SC Process	8/17/2018	BAW18-21
	IT Employment Positions through Autism2Work	12/17/2018	BAW18-25
	AAW Supports & Services Directory (December 2018)	12/5/18	BAW18-26
	Adult Autism Waiver Amendment Update	12/19/2018	BAW18-27

Office of Income Maintenance—Contact: Cathy Buhrig (717) 787-4081

POLICY STATEMENTS:

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1983	Ch. 166	Computation of CWEP Hrs.	10/25/83	166-83-57
	Ch. 275	Postmark Date as the Receipt Indicator for Appeals and for Requests for Reconsideration	03/15/84	275-84-10
1993	*CH. 166	PROVIDING SUPPORTIVE SERVICES TO PARTICIPANTS IN THE COMMUNITY WORK EXPERIENCE PROGRAM	08/21/93	166-93-01
1995	*CH. 257	MA ESTATE RECOVERY—CHAPTER 178—MEDICAL ASSISTANCE RESOURCES; CHAPTER 257—REIMBURSEMENT	06/01/95	257-95-01
1996	*CH. 125	ACT 1995-20 PROVISIONS RELATING TO PERSONS SENTENCED OR CHARGED FOR A FELONY OR MISDEMEANOR	04/05/96	125-96-01

GUIDANCE MANUALS:

- Cash Assistance Handbook
- Supplemental Nutrition Assistance Program (SNAP) Handbook
- Medical Assistance Eligibility Handbook
- Long Term Care Handbook
- Supplemental Handbook
- Medicaid in Pennsylvania
- Low-Income Home Energy Assistance Program Final State Plan
- Actions for Support
- TANF State Plan
- Disaster Supplemental Nutrition Assistance Program Plan
- Supplemental Nutrition Assistance Program Ed (SNAP ED) State Plan

- Supplemental Nutrition Assistance Program (SNAP) Outreach State Plan
- County Assistance Office Employee and Visitors Access Policy
- Homeless Assistance Program—Instructions and Requirements
- Pennsylvania’s State SNAP Employment and Training Program State Plan
- TANF Work Verification Plan
- LIHEAP Handbook
- Pennsylvania Child Support Handbook
- Employment, Advancement and Retention Network (EARN) Program and Policy Procedures Manual
- WORK READY Program and Policy Procedures Manual
- Keystone Education Yields Success (KEYS) Program Policy and Procedures Manual
- Maximizing Participation Project (MPP) Program Policy and Procedures Manual
- Human Services Development Fund Instructions and Requirements
- Early Intervention Annual Expenditure Report Instructions
- Human Services Block Grant Annual Expenditure Report Instructions
- Human Services Non-Block Grant Annual Expenditure Report Instructions
- CAOAA Procedures Manual
- Pennsylvania WorkWear (PAWW) Manual
- Education Leading to Employment and Career Training (ELECT) DHS Manual
- Refugee State Plan
- SNAP Employment, Advancement and Retention Network (EARN) Program and Policy Procedures Manual
- SNAP E&T Procedures Manual

Office of Long-Term Living—Contact: Jennifer Hale (717) 346-0495

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1998	—	Respite Care Nursing Facility Admissions	04/17/98	35-98-06 36-98-06
	—	Medicare Cost-Sharing Payment for Nursing Facility Residents	07/31/98	35-98-10 36-98-10
1999	Ch. 1187	Capital Component Payments for Post-Moratorium Beds	06/28/99	1187-99-01 35-99-05 36-99-05
2008		Nursing Facility Documentation Requirements for Movable Equipment that is Rented or Leased	07/07/08	03-08-04
2009		Provider Rates for Services Funded through the OBRA, Independence and COMMCARE Waivers	06/25/09	05-09-02 17-09-02 36-09-02 41-09-02 43-09-02 55-09-02 59-09-02
2010		Office of Long-Term Living Home and Community Based Program Policy Clarification Update (Omnibus Bulletin)	11/23/10	05-10-08 51-10-08 55-10-08 59-10-08
		Nursing Home Transition Outreach Form	10/08/10	05-10-05 51-10-05 52-10-05 55-10-05 59-10-05
		Standards and Reimbursement Rates for the Enhanced Older Adult Daily Living Center Program for Medicaid Aging Waiver Participants	04/20/10	03-10-02 41-10-02 55-10-02
	Ch. 2600	Evacuation of Hospice Residents During Fire Drills—Statement of Policy	03/13/2010	40 Pa.B. 1411
2011		Accessibility Adaptations and Assistive Technology	10/11/11	05-11-07 51-11-07 52-11-07 54-11-07 55-11-07 59-11-07

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
		Community Integration Changes provided in the MA Home and Community—Based Waiver Program	09/29/11	05-11-05 51-11-05 52-11-05 55-11-05 59-11-05
		Program Fraud & Financial Abuse in Office of Long Term Living MA Home and Community Based Services (HCBS) Programs	08/08/11	05-11-04 51-11-04 52-11-04 54-11-04 55-11-04 59-11-04
		Recession of OLTL Bulletin 05-10-07, 51-10-07, 52-10-07, 5-10-075, 59-10-07	06/30/11	05-11-03 51-11-03 52-11-03 55-11-03 59-11-03
2012	CH. 1187	Nursing Facility Participation Review Process and Guidelines—statement of policy	06/30/12	42 Pa.B. 3748
	CH 52	OLTL Service Coordination Rate in Effect	07/14/12	42 Pa.B.4545
	CH 52	OLTL Rate for Enrollment	06/30/12	42 Pa.B. 381
	CH 52	OLTL Fee Schedule Rates established	06/09/12	42 Pa.B. 3343
2013	CH 52	Rescission of Office of Long-Term Living HCBS Directives, Bulletins and Other Policy Documents	12/04/13	05-13-11 51-13-11 55-13-11 59-13-11
	CH 52	Statewide Waiting List Guidelines for Office of Long-Term Living Medicaid Waivers and the Act 150 Program	11/05/13	05-13-08 51-13-08 55-13-08 59-13-08
	CH 52	Clarification of type, scope, amount, duration and frequency of services	05/16/13	05-13-05 08-13-05 11-13-05 17-13-05 19-13-05 25-13-05 26-13-05 41-13-05 51-13-05 54-13-05 55-13-05 59-13-05
	CH 52	Providing for Absence Policies in the Enhanced Adult Daily Living Centers	03/22/13	03-13-03 41-13-03 55-13-03
	CH 52	Billing Instructions-Home and Community Based Waiver Provider's Billing of Procedure Codes Based on Authorized Service Plans through PROMISE™	02/07/13	05-13-02 51-13-02 54-13-02 55-13-02 59-13-02
	CH 52	OLTL Enrollment Fee Increase	01/26/13	43 Pa.B. 589
	CH 52	OLTL Service Coordination Rate Increase	01/26/13	43 Pa.B. 590
	CH 52	Maintaining Waiver Eligibility While in an Institution	01/24/13	05-13-01 51-13-01 52-13-01 55-13-01 59-13-01
—		Preventable Serious Adverse Events in Nonpublic and County Nursing Facilities	09/13/14	03-14-08

NOTICES

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<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>	
2014	CH 52	Final Fee Schedule Rates for Personal Assistance Services	09/13/14	44 Pa.B. 5935	
		(Agency) Final Fee Schedule Rates for Personal Assistance Services	09/13/14	44 Pa.B. 5935	
		(Consumer) Final Fee Schedule Rates for Service	09/13/14	44 Pa.B. 5935	
		Coordination Services	06/19/14	51-14-07	
		Service Coordination After-Hours Coverage		55-14-07	
		Financial Management Services Information	05/12/14	59-14-07	
				51-14-07	
				54-14-07	
				55-14-07	
				59-14-07	
		Revised Target Resident (MI, ID, ORC) Reporting Form (MA 408)	02/12/14	03-14-12	
	CH 52	Release of OLTL Home and Community-Based Services Provider Handbook		01/30/14	03-14-02
					05-14-02
					08-14-02
				11-14-02	
				17-14-02	
				19-14-02	
		23-14-02			
		25-14-02			
		26-14-02			
		41-14-02			
		51-14-02			
		54-14-02			
		55-14-02			
		59-14-02			
	OLTL Home and Community-Based Services Service Authorization Form	01/15/14	51-14-01		
			55-14-01		
			59-14-01		
	CH 52	Critical Incident Management	04/16/15	05-15-02	
				51-15-02	
				54-15-02	
				55-15-02	
				59-15-02	
2015	CH 52	Rescission of HCBS Directives, Bulletins and other Policy Documents	10/27/2015	54-15-03, 59-15-03	
		Medical Assistance Fee Schedule; Addition of Maximum Overtime Rates for Personal Assistance Services (Consumer) and Respite (Consumer)	01/02/16	46 Pa.B. 106	
2016		Medical Assistance Fee Schedule Revisions in the Aging, COMMCARE, Independence and OBRA Waivers	01/02/16	46 Pa.B. 107	
		Overtime and Minimum Wage Requirements in Participant-Directed Models of Service	01/11/2016	54-16-01, 59-16-01	
		Electronic Submission of Nursing Facilities' MA-11 Cost Reports, Supporting Documentation and Signed Certification Report	03/01/2016	03-16-02	
		Provider Choice Protocol	03/08/2016	59-16-03	
		Act 150 Program Guidelines	05/12/2016	54-16-04, 59-16-04	
		Organized Health Care Delivery System	08/29/2016	59-16-11	
		Guidance for Nursing Facilities—MDS Section Q	10/03/2016	03-16-10 59-16-10	
		Individual Service Plan Development, Review, and Implementation	10/14/2016	59-16-13	
		Nursing Home Transition Program Changes	10/28/2016	59-16-09	
		Participant Reviews Home and Community-Based Settings	12/28/2016	59-16-12	
		Requirements	12/28/2016	59-16-14	
		Medical Assistance Fee Schedule; Final Rates for Additional Services Added to the COMMCARE and Independence Waivers	11/19/16	46 Pa.B. 7398	

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
2018		Standardized Participant Information Packet	01/16/2018	59-18-01
		Revised Pennsylvania Preadmission Screening Resident Review (PASRR) Level I Identification Form (MA 376)	08/01/2018	01-18-03 03-18-03 07-18-03 59-18-03
		Revised Pennsylvania Preadmission Screening Resident Review (PASRR) Level II Evaluation Form (MA 376.2)	08/01/2018	01-18-04 03-18-04
		Electronic Submission of the Cost Report (MA-11) Form for Reporting Periods Ending 12/31/18 and Thereafter	09/04/2018	03-18-05
		Rescission of HCBS Directives, Bulletins and Other Policy Documents	09/17/2018	59-18-06
2019	Ch. 2800	Assisted Living Residence Per Bed Fee Adjustment Hearings and Appeals	06/19/18 02/11/2019	48 Pa.B 3493 59-19-03
		Implementation of the Functional Eligibility Determination Process	04/01/2019	IEB-19-04 IAE-19-04 07-19-04
	CH 52	Medical Assistance Fee Schedule Revisions in the OBRA Waiver	08/24/2019	49 Pa.B. 4913
	CH 52	Medical Assistance Fee Schedule Revisions to the Act 150 Program	11/30/2019	49 Pa.B. 7136
2020		Revised Target Resident (MH, ID/DD, ORC) Reporting Form	12/30/2019	03-19-05
		Employment and Employment Related Services	07/09/2020	17-20-02
		Revised Standardized Physician Certification Form (MA 570)	08/10/2020	59-20-03
		Electronic Visit Verification (EVV) for Personal Care Services (PCS)	09/10/2020	07-20-04, 54-20-04, 59-20-04, 00-20-03
2021		Act 150 Program Sliding Fee Scale for Calendar Year 2021	03/25/2021	54-21-01, 59-21-01

GUIDANCE MANUALS:**Fee-for-Service/Home and Community Based Services**

- OBRA Medicaid Waiver # 0235

Community HealthChoices Managed Care Program

- Community HealthChoices 1915(b)/(c) waiver—effective January 1, 2021
- Community Health Choices Agreement 2021

Nursing Facility

- Interpretive Guidelines—interpretations of the 1187 Nursing Facility regulations used during audits of the MA-11 Cost Reports
- Instructions for Financial and Statistical Report-Form MA-11
- MA-11 Cost Report Submission System—End User Manual V.6.0
- Nursing Facility Assessment End User Manual
- Resident Data Reporting Manual
- UB-04 Billing Guide for PROMISE™ Nursing Facilities for County and Nonpublic Nursing
- Facilities and State Restoration Centers—Nursing facility services only applies to county
- Nursing facilities and nonpublic nursing facilities. Regulations related to payment for nursing facility services can be found under 55 Pa. Code Chapters 1187 and 1189 and does not include intermediate care facilities for persons with an intellectual disability, Federal or State-owned long-term care nursing facilities or Veteran's homes.
- Data Book (Participation Review Workbook)

Personal Care Homes/Assisted Living Residences

- Regulatory Compliance Guide for 55 Pa. Code Chapter 2600 (relating to Personal Care Homes) Revised April 1, 2013 (Anticipated to be revised in June 2021)
- Personal Care Home Regulatory Interpretations—Questions/Answers, DHS BHSL website publications: September, October, November, and December 2014; January, February, March, April, May, June, July, August, October, and December 2015; January, February, April, October, November, and December 2016; April and October 2017; July and November 2018; January 2019.

- Regulatory Compliance Guide for 55 Pa. Code Chapter 2800 (relating to Assisted Living Residences) effective March 1, 2015 (Anticipated to be revised in June 2021)
- Assisted Living Residence Regulatory Interpretations—Questions/Answers, DHS BHSL website publications: October, November, and December 2014; January, February, March, April, May, July, August, October, and December 2015; January, February, April, October, November, and December 2016; April and October 2017; July and November 2018; January, March, and March 2019.
- Policy for Administrative Fines in Personal Care Homes
- Sale or change of legal entity process for Personal Care Homes
- Licensing References Manual for Personal Care Homes, Assisted Living, Child Residential, Intellectual Disabilities, and Mental Health Service Providers

Covid19 Guidance

- Licensing Regulation Suspension: Personal Care Homes (2600) and Assisted Living Residences (2800)—March 30, 2020
- Operational Recommendations for Long-Term Service and Support (LTSS) Providers—March 13, 2020
- Guidance Suspending and Restricting License Requirements for Personal Care Homes and Assisted Living Residences—March 29, 2020
- Temporary Changes to 811 Project Rental Assistance (PRA) Program—March 31, 2020
- Electronic Visit Verification (EVV) Implementation Timeline Update—April 8, 2020
- Temporary Medication Administration Training Alternative for Personal Care Homes and Assisted Living Residences and Certified Trainer Extension—April 10, 2020
- Clarification Guidance for Pennsylvania Pre-Admission Screening Resident Review (PASRR)—April 14, 2020
- How Do Economic Impact Payments Affect Office of Long-Term Living (OLTL) Participants?—April 17, 2020
- Diabetes Training for Unlicensed Staff to Administer Insulin in Personal Care Homes and Assisted Living Residences—May 1, 2020
- Direct Care Staff Orientation Training Program for Personal Care Homes and Assisted Living Residences—May 18, 2020
- Guidance for Modifications to Nursing Facility Bed Increase Requests During the COVID-19 Pandemic—June 4, 2020
- 180-Day Claims Exception Requests Process During the COVID-19 Pandemic—June 4, 2020
- Personal Care Home and Assisted Living Residence Administrator Continuing Education—June 15, 2020
- CARES Act Funding for OLTL Home and Community-Based Services Providers—June 22, 2020
- CARES Act Funding for OLTL Community HealthChoices Managed Care Organizations (CHC-MCOs) and Living Independence for the Elderly (LIFE) Organizations—June 22, 2020
- CARES Act Funding for OLTL Nursing Facility Providers—June 22, 2020
- CARES Act Funding for OLTL for Licensed Personal Care Home (PCH) and Licensed Assisted Living Residences (ALR) Providers—June 22, 2020
- CARES Act Funding for OLTL Nursing Facility Providers—July 6, 2020
- Universal Testing of Long-Term Care Facilities—Personal Care Homes (PCH), Assisted Living Residences (ALR), and Private Intermediate Care Facilities (ICF)—Updated: August 3, 2020
- Vaccination Information for Office of Long-Term Living Home and Community-Based Providers—January 12, 2021
- Guidance for Adult Daily Living Providers Delivering Telephonic or Remote Services During the COVID-19 Public Health Emergency—January 13, 2021
- Guidance on COVID-19 for Personal Care Homes, Assisted Living Residences and Private Intermediate Care Facilities—Updated: April 5, 2021
- Transition Plan to Phase Out Temporary Changes to the OBRA 1915(c) Waiver—Updated: March 25, 2021
- Temporary Changes to the OBRA 1915(c) Waiver—Updated: March 25, 2021
- Transition Plan to Phase Out Temporary Changes to the Community HealthChoices 1915(c) Waiver—Updated: March 25, 2021
- Temporary Changes to the Community HealthChoices 1915(c) Waiver—Updated: March 25, 2021
- Transition Plan to Phase Out Temporary Changes to the Act 150 1915(c) Waiver—Updated: March 25, 2021
- Temporary Changes to the Act 150 Program—Updated: March 25, 2021

Office of Medical Assistance Programs—Contact: Eve Lickers (717) 772-6341

POLICY STATEMENTS:

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1981	Ch. 1251	Clarification of M.A. Bulletin # 22-80-01	08/19/81	22-81-01
	Ch. 1121	Info. Concerning Claims Submitted as Compounded Prescriptions	06/30/82	19-82-02
1984	Ch. 1251	Revisions to MA Chapter 1251 (Funeral Directors' Services)	05/11/84	22-84-01
1984	Ch. 1101	Third Party Resource and Copay	11/01/84	99-84-15
1985	Ch. 1141	Physician Assistant Use	04/22/85	01-85-05
	Ch. 1101	Allergy Testing—Exemptions from Co-Payments	10/15/85	01-85-18 11-85-20 12-85-11 10-85-02

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	Ch. 1101	Professional Component Billing Regarding Patient Transport	10/15/85	01-85-16
	Ch. 5100	Requirements for Treatment Plans Documentation of Treatment	10/31/85	29-85-02 33-85-02
1986	Ch. 1141	Payment Policy for Abortion Clinic Visits	09/10/86	10-86-02 11-86-10
	Ch. 1101	Policy Clarification Re: Provider's Signature	09/19/86	99-86-06
	Ch. 1150	Payment Policy for Consultations	10/23/86	03-86-07
	Ch. 1101	Preclusion of Convicted Persons, Not Providers, from Participation or Involvement in the MA Program	10/24/86	99-86-09
	Ch. 1123	Durable Medical Equipment Warranties	10/28/86	05-86-02 19-86-07
1987	Ch. 1101	Physicians' Responsibility when Ordering Home Health Services	01/12/87	01-87-01
	Ch. 1149	Palliative Emergency Treatment	04/24/87	03-87-02 27-87-01
	Ch. 1187	Barber and Beauty Costs	05/15/87	35-87-04 36-87-01
	Ch. 1101 Ch. 1123	Coverage for Motorized Wheelchairs	07/30/87	05-87-02 01-87-08 19-87-06
	Ch. 1123	Policy Relating to Apnea Monitors	09/02/87	01-87-15 05-87-04 19-87-09
	Ch. 1187	Barber and Beauty Costs	10/22/87	35-87-07 36-87-08
	Ch. 140	Use of the PA 162 Forms for Notification of Medical Assistance Eligibility	10/22/87	99-87-10
	Ch. 5310	Medical Assistance Coverage for Recipients Residing in Community Residential Facilities	10/23/87	99-87-11
	Ch. 1150	Time Limit for Claim Resubmissions and Recovery of Overpayments	11/03/87	99-87-12
1988	Ch. 1150	Place of Service Review (PSR) Program	01/04/88	01-88-01 03-88-01 04-88-01 06-88-01 08-88-01 11-88-01
	Ch. 1150	Place of Service Review (PSR) Program	03/04/88	01-88-02 03-88-02 04-88-02 06-88-02 08-88-02 11-88-03
	Ch. 140	Healthy Beginning—Presumptive Eligibility Program	04/01/88	99-88-04
	Ch. 1123	List of Accredited Rehabilitation Facilities to be used for Motorized Wheelchair Evaluation	04/06/88	01-88-04 05-88-02 19-88-03
	Ch. 150	Medical Assistance Eligibility Change for Aliens	04/13/88	99-88-05
	Ch. 1151	Revisions to Chapters 1151 and 1163 Regulations	06/29/88	11-88-02 12-88-05 13-88-05 1151-88-02 1163-88-02
	Ch. 1101	Policy Clarification Regarding Physician License	07/01/88	1101-88-01
	Ch. 1223	Revision of Inpatient Hospital Drug and Alcohol Detoxification Payment Policy	09/09/89	01-88-11 11-88-11 1163-88

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	Ch. 1150	Desk Reference	10/06/88	29-88-01 33-88-01
1989	Ch. 140	Healthy Horizons and Medicare Cost Sharing	01/04/89	99-89-02
	Ch. 1150	Billing Instructions—Services Covered Only by Medicare	05/18/89	99-89-03
	—	Signature Requirements and Encounter Forms	05/26/89	99-89-05
	Ch. 1150	Proper Use of Place of Service Codes	07/05/89	03-89-05
	Ch. 1101	Policy Reminder Regarding Practitioner License Requirements		1101-89-02 03-89-08 04-89-07 07-89-02 15-89-02 31-89-02
	Ch. 1101 1150	Penalty for Bypassing Place of Service Review	11/03/89	01-89-09 03-89-06 04-89-05 06-89-04 08-89-04 11-89-10
	Ch. 1150	Michael Dallas Model Waiver Program for Technology—Dependent Children	11/03/89	99-89-13
	Ch. 1247	Targeted Case Management Services	11/13/89	99-89-12 1247-89-01
	—	Additional Category Eligible for Medicare-Cost Sharing Benefits	12/27/89	99-89-15
1990	Ch. 1121	Special Billing Instructions for Persantine	01/19/90	01-90-01
	Ch. 1150 1163 1249 1121 1126	AIDS Waiver Program	04/02/90	01-90-02 02-90-01 05-90-02 19-90-01 23-90-01 38-90-01 39-90-01
	Ch. 1150	Payment Policy for Consultations	04/27/90	1150-90-01
	Ch. 1150	The Medicare Catastrophic Coverage Act of 1988 the Medicare Catastrophic Coverage Repeal Act of 1989	05/18/90	34-90-09
	Ch. 1140	Provider Participation Requirements for Healthy Beginning Plus	06/12/90	1140-90-01 01-90-06 09-90-01 10-90-02 11-90-04 23-90-05 26-90-02 30-90-02 31-90-01
	Ch. 1163	Inpatient Hospital Services Retrospective Review Findings	07/09/90	11-90-08 12-90-03 13-90-02
	Ch. 1144	Certified Registered Nurse Practitioner	07/31/90	99-90-05 1144-90-01
	—	Increase in Eligibility Guidelines	08/15/90	99-90-06
	Ch. 1241	EPSDT Services	10/15/90	99-90-07 1241-90-01
	Ch. 1141	Allergen Immunotherapy		

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1991	Ch. 1141 1149 1143 1221	Billing Procedures—Multiple Surgical Surgical/Obstetrical and Anesthesia Procedures	03/01/91	01-91-01 03-91-01 04-91-01 10-91-01 11-91-01 44-91-01 49-91-01
	Ch. 1123	Incontinence Products and Diapers	03/21/91	01-91-02 02-91-01 05-91-01 19-91-01 23-91-01
	Ch. 1121	Manufacturers' Rebate Program Corrections and Clarifications	05/20/91	01-91-07 02-91-03 03-91-05 04-91-05 10-91-04 11-91-06 12-91-03 19-91-05 26-91-03 28-91-02 29-91-02 30-91-02 33-91-02 49-91-03
	Ch. 1121	Manufacturers' Rebate Program	05/31/91	01-91-08 02-91-04 03-91-06 04-91-06 10-91-05 11-91-07 12-91-04 19-91-06 26-91-04 28-91-03 29-91-03 30-91-03 33-91-03 49-91-04
	—	Certification of Need—Medical Assistance Patients Under the Age of 21	06/24/91	13-91-01
	Ch. 1101	Lock-In Enhanced Recipient Restriction Program	07/12/91	99-91-04
	—	Third Party Resources Edits 608 and 616	07/26/91	99-91-05
	*CH. 1101 CH. 1121 CH. 1123 CH. 1241	EPSDT—OBRA '89	08/02/91	1101-91-01 1121-91-02 1123-91-01 1241-91-01
	Ch. 1123	Repair and Replacement of Durable Medical Equipment (DME), Orthotics and Prosthetics	10/01/91	05-91-04 19-91-14
	Ch. 1101 1150 1241	Payments for Vaccines	11/06/91	1221-91-01
	Ch. 1121	Clorazil Monitoring and Evaluation Visit	11/06/91	29-91-07 1153-91-01
1992	Ch. 1221	Billing for Emergency Room Services for Recipients Who Are Hospitalized On the Same Day	01/17/92	11-92-02 13-92-01 12-92-01 53-92-01

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	Ch. 1147	Increased Fees for Vision Services	01/31/92	01-92-02 05-92-01 15-92-01 19-92-02
	*Ch. 1141 *Ch. 1153	Clozapine Support Services	01/31/92	1141-92-01 1153-92-01 01-92-04 29-92-02 33-92-04
	—	Independent Team—Certification of Need—Medical Assistance Patients Under the Age 21	02/21/92	13-92-03
	Ch. 1149	Dental Management Fee Guidelines	02/21/92	03-92-03
	Ch. 1147	Clarification of Vision Services	04/17/92	01-92-05 05-92-02 15-92-03 19-92-04
	Ch. 1181	Reimbursement for Hospital Reserved Bed Days During a Medicare Benefit Period	05/01/92	1181-92-04
	—	Qualified Medicare Beneficiary Healthy Horizons Program	06/19/92	99-92-03
	Ch. 1163	Inpatient Hospital Services Retrospective Review Findings	07/03/92	11-92-11 12-92-11 13-92-07 53-92-05
	Ch. 1163	Automated Admission Certification	07/22/92	01-92-12 03-92-05 04-92-04
	Ch. 1163	Hospital Utilization Review Changes	07/22/92	06-92-01 08-92-01 11-92-12 12-92-12 13-92-08 53-92-06
	Ch. 1126	Increase in Hospital Special Treatment Room Support Component—Payment For Observation and Monitoring in ASC's and SPU's	08/11/92	06-92-02 08-92-02 11-92-13
	Ch. 1121	Norplant Coverage	12/07/92	01-92-20 10-92-10 11-92-21 30-92-06
	Ch. 1101	Basic Health Care for Adult General Assistance Recipients	12/23/92	99-92-07
	Ch. 1121	Changes in Medical Assistance Pharmaceutical Benefits	12/23/92	01-92-19 02-92-03 03-92-08 04-92-09 10-92-09 11-92-20 12-92-16 19-92-15 26-92-05 28-92-03 29-92-03 30-92-05 33-92-04 49-92-08
1993	—	Accessing Mental Health Services Not Currently Included in the Medical Assistance Fee Schedule for Eligible Children and Adolescents Under 21 Years Of Age	01/19/93	01-93-03 29-93-02 33-93-02 41-93-01 48-93-01

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—		Payment for Mental Health Services Provided in a Residential Treatment Facility for Eligible Individuals Under 21 Years of Age	01/19/93	01-93-04 11-93-02 13-93-02 41-93-02 53-93-02 1165-93-07
—		Enrollment Procedure Changes	01/22/93	29-93-01 33-93-01
Ch. 1101		<i>Interim Agreement Felix et al. v. Casey et al.</i>	01/28/93	99-93-01 1101-93-02
Ch. 1123		Reminder that Medical Equipment and Supplies Must Be Prescribed	01/29/93	01-93-02 03-93-01 04-93-01 05-93-01 07-93-01 19-93-02
Ch. 1101		Additional Copayment Expenses	02/17/93	01-93-01 19-93-01 1101-93-01
Ch. 1123		Prior Authorization Rental of Nebulizers	04/09/93	01-93-06 05-93-03 19-93-04
Ch. 1121		Intrauterine Devices	05/13/93	01-93-09 10-93-01 11-93-04
Ch. 1101 1150		Voucher System for the General Assistance Basic Health Care Package Update	06/30/93	01-93-12 04-93-04 07-93-03 10-93-04 11-93-07 15-93-02 19-93-09 26-93-04 30-93-03 49-93-04
*CH. 1121		CHANGES IN THE MEDICAL ASSISTANCE PHARMACEUTICAL BENEFITS	07/09/93	1121-93-01
*CH. 1149		DENTAL SERVICES FOR ADULTS	07/09/93	1149-93-01
Ch. 1150		Revised Definition for Established Patient Evaluation and Management Visit and Consultation	07/13/93	01-93-14 04-93-05
*CH. 1101		BASIC HEALTH CARE FOR ADULT GENERAL ASSISTANCE RECIPIENTS (<i>FELIX ET AL. V. CASEY ET AL.</i>) STIPULATION OF SETTLEMENT	07/21/93	1101-93-03
*CH. 1101		UPDATE TO EXCEPTIONS PROCESS AND CRITERIA UNDER THE GENERAL ASSISTANCE BASIC HEALTH CARE PACKAGE	07/21/93	1101-93-04
Ch. 1147		Specific Procedure Code for Deluxe Eyeglass Frames	08/02/93	01-93-16 05-93-05 15-93-04 19-93-12
Ch. 1163		Change in Automated Utilization Review Toll-Free Telephone Number	08/04/93	01-93-17 03-93-06 04-93-07 06-93-01 08-93-01 11-93-10 12-93-05 13-93-04 26-93-05 53-93-03

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	Ch. 1241	Centers for Disease Control Blood Lead Testing	09/03/93	1241-93-01 01-93-18 10-93-06 11-93-12 17-93-02 26-93-06 49-93-06
	Ch. 1101	Business Arrangements Between Nursing Facilities and Pharmacy Providers	10/08/93	1101-93-05 19-93-16 25-93-01 35-93-03 36-93-03
	Ch. 1101 1150	Payment Policy for the Professional Component of Radiology Services and Electrocardiograms	10/29/93	01-93-19 11-93-13 12-93-06 13-93-05 53-93-04
	Ch. 1101 1150	Procedures for Submitting Invoices for Services Provided to Retroactively Eligible Newborns	12/06/93	99-93-11
	Ch. 1101 1150	Newborn Eligibility Update and Corrections to Previous Bulletins	12/20/93	09-93-02 11-93-15 31-93-02
	Ch. 1101 1150	Newborn Eligibility Update	12/20/93	99-93-14
	Ch. 1245	Payment for Non-emergency Transportation for Nursing Home Patients	12/27/93	18-93-01
	—	OBRA Procedures for Individuals with Mental retardation	12/30/93	00-93-30
1994	—	EVS Response Worksheet (MA 464)	01/20/94	99-94-01
	Ch. 1101	General Assistance (GA) Basic Health Care Package Voucher System and Rejected Invoices	03/02/94	01-94-03 04-94-01 07-94-01 10-94-01 11-94-02 15-94-01 19-94-02 26-94-01 30-94-01 49-94-02
	Ch. 1101	General Assistance (GA) Basic Health Care Package Voucher System and Rejected Invoices	03/02/94	04-49-01 07-94-01 10-94-01 11-94-02 15-94-01 19-94-02 26-94-01 30-94-01 49-94-02
	—	1. ACCESS to Medical Assistance for Children, Pregnant Women and Their Families (PA 600C) 2. Provider Application for Benefits (PA 600P)	03/31/94	99-94-05
	—	Implementation of the Family Care Network: A Primary Care Case Management Program for Children and Adolescents	04/01/94	99-94-06
	—	Plan of Care Summary	04/01/94	01-94-05 41-94-02 48-94-02 49-94-03 50-94-02
	Ch. 1241	Update to Blood Lead Testing Guidelines	04/08/94	1241-94-01

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	Ch. 1123	Audiological Services	04/28/94	01-94-08 05-94-03 11-94-06 19-94-04 50-94-03
	—	Billing Procedures for Partial Hospitalization Services that Exceed the Total Number of Hours	04/29/94	33-94-01
	Ch. 1149	Provider Training on Completing the Dental Services Invoice (MA 300D)	05/05/94	03-94-02
	—	Medicare Part B Crossover	05/05/94	99-94-07
	*CH. 1239	MA CASE MANAGEMENT SERVICES FOR RECIPIENTS UNDER THE AGE OF 21	05/17/94	1239-94-01 99-94-08
	Ch. 1249	Procedures for Prior Authorization of Home Health Services	06/10/94	23-94-04
	Ch. 1121	Discontinuance of Pharmacy Vouchers for General Assistance Recipients and Enforcement of Limits	06/24/94	01-94-13 19-94-09
	*CH. 1121	PHARMACEUTICAL SERVICES DRUG COVERAGE FOR MEDICALLY NEEDY IN NURSING FACILITIES	06/24/94	1121-94-01
	Ch. 1121	Brand Medically Necessary Drugs Prior Authorization Billing Procedure and Drug List	07/01/94	19-94-10
	Ch. 1121	Brand Medically Necessary Drugs Prior Authorization Request Procedure and Drug List	07/01/94	01-94-15 03-94-03 04-94-04
	—	Medical Case Management Recordkeeping Forms	07/06/94	99-94-11
	Ch. 1147	Proper Billing of Tonography and Provocative Test for Glaucoma	07/14/94	01-94-14 15-94-03
	*CH. 1121	PHARMACEUTICAL SERVICES PRIOR AUTHORIZATION REQUIREMENT MULTISOURCE BRAND NAME DRUGS	08/26/94	1121-94-02 01-94-17 03-94-04 04-94-05 19-94-11
	*CH. 1121 CH. 1126 CH. 1129 CH. 1141 CH. 1163 CH. 1221 CH. 1225 CH. 1242	TREATMENT OF INFERTILITY—DISCONTINUED COVERAGE FOR DRUGS AND RELATED SERVICES	08/30/94	1121-94-03 1126-94-01 1129-94-01 1141-94-01 1163-94-01 1221-94-01 1225-94-01 1242-94-01 99-94-13
	*CH. 1101	GENERAL ASSISTANCE RESTRUCTURE AS A RESULT OF ACT 49	09/02/94	1101-94-01 99-94-14
		Medicare Deductible and Coinsurance Amounts for Medical Supplies for Residents in a Nursing Home	09/02/94	05-94-07 19-94-13
	Ch. 1141 1143	Selected Office Surgical Procedures Performed in the Office	09/02/94	01-94-19 04-94-06
	—	Clarification Bulletin 18-93-01	09/23/94	18-94-01
	Ch. 1150	Revised Billing Instructions for the HCFA1500	11/14/94	99-94-15
	*CH. 1153	PRIOR AUTHORIZATION OF PARTIAL HOSPITALIZATION	12/30/94	1153-94-01
1995	—	Signature Requirements	02/01/95	01-95-01 29-95-01 33-95-01 41-95-01 49-95-01 50-95-01
	—	Payment of Partial Hospitalization Services After Medicare	02/14/95	33-95-02

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<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		AIDS Waiver Program (0192 Waiver Program); the Physician's Role in Recipient Enrollment	02/23/95	01-95-02 02-95-01 10-95-01 11-95-01
—		Implementation of the Lancaster Community Health Plan	03/27/95	99-95-02
—		Reimbursement of Nurse Aide Training and Testing Fees	04/06/95	34-95-01 35-95-01 36-95-01 1181-95-01
—		Nutritional Consultations under the AIDS Waiver Program (0192 Waive)	04/26/95	01-95-05 02-95-03 10-95-02 11-95-02 23-95-02 27-95-01 28-95-01 30-95-01 38-95-01 39-95-01
—		Changes to the Services Available Under the AIDS (0192) Waiver Program	05/12/95	01-95-06 02-95-05 05-95-02 10-95-03 11-95-03 17-95-01 19-95-03 23-95-03 27-95-02 28-95-02 30-95-02 38-95-02 39-95-02
Ch. 1141		Mammography Quality Standards Act (MQSA)	06/02/95	01-95-09 10-95-05 11-95-06 12-95-02 20-95-02 30-95-05
—		1. Announcement of New Forms Printing Contractor 2. Instructions on Ordering Medical Assistance (MA) Forms	07/14/95	99-95-06
Ch. 1121		Prescription Payment Systems Revisions	09/22/95	01-95-14 19-95-05
Ch. 1141		Payment for Cleft Palate Services for Individuals Under 21 Years of Age	10/06/95	01-95-16 03-95-03 41-95-05 50-95-05
Ch. 1221		Non-Emergency Use of the Emergency Room	10/13/95	01-95-19 11-95-11 12-95-06
—		Announcement of the Pennsylvania Department of Aging (PDA) Waiver	10/16/95	01-95-17 05-95-04 18-95-01 19-95-06
		Changes to the Eligibility Verification System	11/22/95	99-95-08

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	—	Additional Benefits Covered by the Special Pharmaceutical Benefits Program	11/30/95	01-95-22 02-95-07 05-95-06 11-95-14 13-95-03 14-95-03 19-95-08 23-95-10 26-95-03 27-95-03 29-95-06 32-95-09 33-95-07 35-95-08 36-95-08 49-95-03
	CH. 1163	Payment Policy for Abortion Services	12/15/95	1163-95-02
	Ch. 1221	Change in Billing Procedure for Emergency Room Visits	12/28/95	01-95-23
1996	Ch. 1121	Brand Name Drugs Prior Authorization 0 Updated List	01/19/96	01-96-01 02-96-01 03-96-01 04-96-01 10-96-01 11-96-01 12-96-01 19-96-01 26-96-01 28-96-01 29-96-01 30-96-01 33-96-01 49-96-01
	—	The Addition of Invirase to the Special Pharmaceutical Benefits Program Formulary	03/01/96	01-96-06 02-96-04 11-96-05 19-96-06 23-96-02 26-96-05 28-96-04 30-96-04 35-96-03 36-96-03 37-96-01 45-96-01 49-96-05
	Ch. 1141	Rate Change for Pediatric Office Visits	02/05/96	01-96-02 10-96-02 11-96-02 26-96-02 49-96-02 50-96-01
	—	Continuity of Prior Authorized Services Between Fee-for-Service and Managed Care Plans for Individuals Under Age 21	02/29/96	99-96-01
	—	Revisions to Billing Instructions for the Pennsylvania Department of Aging (PDA) Waiver	04/01/96	01-96-07 05-96-02 18-96-01 19-96-07 23-96-03 28-96-05 29-96-04 33-96-04 39-96-01

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	Ch. 1121	Procedure to Request Prior Authorization for Anti-Ulcer Drugs	04/02/96	01-96-05 02-96-03 03-96-03 04-96-03 10-96-04 11-96-04 12-96-03 26-96-04 28-96-03 29-96-03 30-96-03 33-96-03 49-96-04
	Ch. 1121	Procedure to Bill Anti-Ulcer Drugs Requiring Prior Authorization	04/02/96	19-96-05
	Ch. 1121	Prior Authorization of Anti-Ulcer Drugs	04/02/96	01-96-08 02-96-05 03-96-04 04-96-04 10-96-05 11-96-07 12-96-05 19-96-08 26-96-06 28-96-06 29-96-05 30-96-06 33-96-05 49-96-06
	Ch. 1101 1150	Hearing Aid Batteries Added to Medical Assistance Program Fee Schedule	04/02/96	03-96-09 05-96-03 11-96-08 19-96-09 50-96-02
		Procedure for Service Description	04/29/96	01-96-11 41-96-01 48-96-01 50-96-04
—		InterQual Intensity/Severity/Discharge (ISD) Criteria for Review of Hospital Admissions	05/22/96	01-96-13 11-96-12 13-96-01
—		Provider Billing Information for the Family Care Network (FCN) Program	05/23/96	99-96-04
—		Implementation of Act No. 1996-35	06/14/96	99-96-05
	Ch. 1141	Clarification of the Rate Change for Pediatric Office Visits Bulletin	07/19/96	01-96-16 10-96-08 11-96-15 26-96-09 49-96-08 50-96-06
—		HealthCare Benefits Package 12 Employability Assessment Procedure Code List	08/19/96	01-96-17 10-96-09 11-96-17 12-96-11 15-96-02 16-96-03 20-96-02 26-96-10 28-96-08 29-96-07 49-96-09

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—		Additions to the Special Pharmaceutical Benefits Program Drug Formulary	09/03/96	01-96-18 02-96-06 05-96-05 11-96-18 13-96-04 14-96-03 19-96-15 23-96-06 26-96-11 27-96-01 29-96-08 32-96-01 33-96-06 35-96-08 36-96-08 49-96-10
	Ch. 1101	GA and GA-related Medical Assistance Deductible Procedures	09/30/96	06-96-03 08/96-03 11-96-20 12-96-13 13-96-06 53-95-02
	Ch. 1241	Statewide Implementation of the Vaccines for Children (VFC) Program	10/04/96	01-96-19 10-96-10 11-96-21 26-96-12
	Ch. 1149	Information on New Procedures for Submitting Evaluating Orthodontic Prior Authorization Requests	10/21/96	03-96-06
	Ch. 1163 1141	Neonatal Intensive Care Procedure Costs	10/25/96	01-96-20
—		Healthcare Benefit Package 12 Employability Assessment Update	11/15/96	01-96-22 10-96-12 11-96-23 12-96-15 15-96-03 16-96-04 20-96-03 26-96-14 28-96-09 29-96-09 49-96-11
—		Implementation of the HealthChoices Program	11/18/96	99-96-08
	Ch. 1141	Revision to Physician Assistant and Midwife Supervision Requirements	11/22/96	01-96-21 02-96-07 06-96-04 08-96-04 09-96-01 10-96-11 11-96-22 12-96-14 25-96-02 26-96-13 30-96-08 37-96-02 38-96-01 1141-96-01

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	—	Clarification of Act 35 Issues	12/04/96	01-96-23 10-96-13 11-96-24 12-96-16 13-96-07 14-96-04 26-96-15 28-96-10 29-96-10
	—	Special Pharmaceutical Benefits Program Automated Claims Processing System	12/11/96	01-96-24 02-96-08 05-96-06 11-96-25 13-96-08 14-96-05 19-96-16 23-96-07 26-96-16 29-96-11 32-96-02 33-96-07 49-96-12
1997	Ch. 1145	Change in Recipient Access to Chiropractic Services in the Family Care Network (FCN) Program	02/12/97	99-97-02
	Ch. 1121	HealthChoices Protease Inhibitors Special Billing Procedure	02/21/97	19-97-02
	Ch. 1121	Prospective Drug Use Review Therapeutic Duplication Screening	02/21/97	19-97-01
	—	Expansion of the Pennsylvania Department of Aging (PDA) Waiver	02/28/97	23-97-01 28-97-01 29-97-01 33-97-01
	—	Expansion of the Pennsylvania Department of Aging (PDA) Waiver	02/28/97	01-97-02 05-97-01 18-97-01 19-97-03 55-97-01
	—	Pennsylvania Department of Aging (PDA) Waiver Program Handbook	02/28/97	35-97-03 36-97-03
	—	Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions	02/28/97	23-97-03 28-97-03 29-97-03 33-97-03
	—	Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions	02/28/97	01-97-03 05-97-02 18-97-02 19-97-04
	—	Pennsylvania Department of Aging (PDA) Waiver Program Handbook	02/28/97	55-97-02
	—	Pennsylvania Department of Aging (PDA) Waiver Certification Process	02/28/97	23-97-02 28-97-02 29-97-02 33-97-02 35-97-02 36-97-02
	—	Expansion of the Pennsylvania Department of Aging (PDA) Waiver	02/28/97	35-97-01 36-97-01

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	Ch. 1121	Brand Name Drugs Prior Authorization Updated List	03/17/97	01-97-06 02-97-01 03-97-02 04-97-02 10-97-01 11-97-03 12-97-01 19-97-06 26-97-02 28-97-04 29-97-04 30-97-01 33-97-04 49-97-01
	Ch. 1121	Updates to State Maximum Allowable Cost (State MAC) List	03/21/97	01-97-04 19-97-05
	Ch. 1150 1141	Discontinuance of the Mandatory Second Program (SOP)	03/25/97	01-97-05 03-97-01 04-97-01 06-97-01 08-97-01 11-97-02 12-97-02 26-97-01 1150-97-01
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 1997 HCPCS Updates	04/10/97	05-97-03 19-97-07 23-97-04
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 1997 HCPCS Updates	04/10/97	01-97-07 03-97-03 04-97-03 10-97-02 11-97-04 12-97-03 15-97-01 16-97-01 17-97-02 20-97-01 30-97-02 43-97-01 49-97-02 50-97-01
	Ch. 1221	Change in Billing Procedure for Emergency Room Visits	05/12/97	11-97-05 12-97-04 13-97-01
	Ch. 1141 1144 1241	Diagnostic and Psychological Evaluations	05/28/97	01-97-08 17-97-03 41-97-01 48-97-01 49-97-03 50-97-02
—		Pennsylvania Department of Aging (PDA) Waiver Procedure Code Update	06/06/97	01-97-09 05-97-04 18-97-03 19-97-08 23-97-05 28-97-05 29-97-05 33-97-05

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—	—	Coverage of COMVAX	06/11/97	01-97-10 10-97-03 11-97-06 17-97-04 19-97-09 26-97-03
Ch. 1101 1150	—	Provider Produced Invoices	06/11/97	99-97-03
—	—	HealthChoices Phase 2 Extension of Enrollment Period	06/17/97	99-97-04
Ch. 1101 1150	—	Changes to the Medical Assistance Program 1997 HCPCS Updates	06/30/97	01-97-11 03-97-04 04-97-04 10-97-04 11-97-07 12-97-05 15-97-02 16-97-02 17-97-05 20-97-02 30-97-03 43-97-02 49-97-04 50-97-04
—	—	InterQual Intensity/Severity/Discharge (ISD) Criteria for Review of Hospital Admissions	07/01/97	01-97-12 11-97-08 12-97-06 13-97-02
Ch. 1241	—	Training for EPSDT Expanded Services (Provider Type 50) on Completing Medical Assistance Invoices	07/07/97	50-97-03
Ch. 1241	—	Revised Recommended Childhood Immunization Guidelines	07/23/97	1241-97-01 01-97-13 01-97-13 10-97-05 11-97-09 17-97-06 26-97-04 49-97-05
Ch. 1141	—	Revision to Physician Assistance and Midwife Supervision Requirements	07/30/97	01-97-14 02-97-02 06-97-02 08-97-02 09-97-01 10-97-06 11-97-11 12-97-07 25-97-01 26-97-05 30-97-04 31-97-01 37-97-01 38-97-01 1141-97-01
Ch. 1121	—	Pharmacy Recordkeeping Requirements	08/04/97	19/97/10
—	—	Revised Social Security Administration Definition of Disability for Children	08/08/97	99-97-05
Ch. 1163	—	Cost Outlier Payments for Certain Burn and Neonate Cases	08/11/97	11-97-10
—	—	Reporting Procedures for Residents Targeted Under OBRA '87 and OBRA '90	08/29/97	34-97-01 35-97-04 36-97-04
Ch. 1101 1150	—	Accurate Billing for Units of Service Based on Periods of Time	09/17/97	99-97-06

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	Ch. 1121	Updates to State Maximum Allowable Cost (State MAC) List	09/17/97	01-97-15 19-97-11
	—	The Addition of Viracept to the Special Pharmaceutical Benefits Program Formulary	11/10/97	01-97-18 02-97-03 11-97-12 19-97-13 23-97-06 26-97-06 28-97-07 30-97-05 35-97-05 36-97-05 37-97-02 45-97-01 46-97-01
	—	Amendment to Medical Assistance Bulletin # 99-96-08	11/20/97	99-96-11
	Ch. 1121	Updates to State Maximum Allowable Cost (State MAC) List	11/21/97	01-97-17 19-97-12
	—	Amendment to Medical Assistance Bulletin # 99-96-08	11/27/97	99-96-09
	Ch. 1101 1150	Billing Instructions for Medicare Part B Claims	11/27/97	99-96-10
	Ch. 1147	Revisions to the HealthCare Benefits Packages Reference Chart (MA 446)	12/18/97	99-97-07
	—	HealthChoices Southwest Mandatory Managed Care Program Implementation Schedule	12/19/97	99-97-08
1998	Ch. 1141	Physician Services Handbook Replacement Pages	01/20/98	01-98-01
	Ch. 1150	Clarification of Procedures for Requesting Copies of Medical Assistance Recipients' Bills	02/27/98	99-98-01
	—	Training for Nursing Facilities on Completing Medical Assistance Invoices	03/03/98	35-98-02 36-98-02
	—	Medical Assistance (Medicaid) Financial Eligibility Application for Long Term Care, Supports and Services (PA 600L)	03/03/98	11-98-01 12-98-01 14-98-01 24-98-01 25-98-01 34-98-01 35-98-01 36-98-01 51-98-01 53-98-01 55-98-01 56-98-01
	—	Second Expansion of the Pennsylvania Department of Aging PDA Waiver	03/13/98	01-98-03 05-98-02 18-98-02 19-98-02 55-98-03
	—	Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (2nd Expansion)	03/13/98	01-98-02 05-98-01 18-98-01 19-98-01
	—	Second Expansion of the Pennsylvania Department of Aging (PDA) Waiver	03/13/98	35-98-05 36-98-05
	—	Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (2nd Expansion)	03/13/98	55-98-02

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—		Pennsylvania Department of Aging (PDA) Waiver Certification Process (2nd Expansion)	03/13/98	23-98-02 28-98-02 29-98-01 33-98-01 35-98-03 36-98-03
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (2nd Expansion)	03/13/98	35-98-04 36-98-04
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (2nd Expansion)	03/13/98	23-98-03 28-98-03 29-98-02 33-98-02
—		Second Expansion of the Pennsylvania Department of Aging (PDA) Waiver	03/13/98	23-98-04 28-98-04 29-98-03 33-98-03
	Ch. 1101 1150	Announcement of Revised Millennium Medical Assistance Claims Forms	03/16/98	99-98-02
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 1998 HCPCS Updates	03/25/98	05-98-03 04/06/98 01-98-04 03-98-01 04-98-01 10-98-01 11-98-02 12-98-02 15-98-01 16-98-01 17-98-01 20-98-01 30-98-01 43-98-01 49-98-01 50-98-01
	Ch. 1101 1150	Revisions to and Instructions for Completing & Submitting Revised "Millennium" Medical Assistance (MA) Claim Forms	04/22/98	99-98-04
—		Clarification of the HealthChoices Recipient Coverage Policy for Behavioral Health Services	04/30/97	01-98-05 17-98-02 41-98-01 48-98-01 49-98-02 50-98-02 53-98-02 80-98-01
—		Medical Assistance Surety Bonds Interim Procedures	05/01/97	23-98-06
	Ch. 1163	Revision of Utilization Guidelines for Inpatient Hospital Drug and Alcohol Services under the Medical Assistance Program	05/18/98	01-98-06 11-98-03 12-98-03 17-98-03 1163-98-01
—		Revised Case-Mix Reimbursement System Cost Report (MA-11)	05/20/98	35-98-07

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—	—	Revised Medical and Treatment Self—Directive Statement	06/19/98	11-98-04 12-98-04 13-98-02 14-98-02 17-98-04 23-98-07 34-98-02 35-98-08 36-98-08 37-98-01 38-98-01 53-98-03
	Ch. 1101 Ch. 1141 Ch. 1150 Ch. 1221	Regulation Changes Regarding “Emergency Medical Condition”	07/01/98	1101-98-01 1141-98-01 1150-98-01 1121-98-01
	—	Medical Assistance Tele-Response System	07/01/98	99-98-05
	—	The Addition of Viramune and Rescriptor to the Special Pharmaceutical Benefits Program Formulary	07/01/98	01-98-08 02-98-01 11-98-05 19-98-05 23-98-08 26-98-01 28-98-05 30-98-02 35-98-09 36-98-09 37-98-02 45-98-01 46-98-01
	Ch. 1150 1241	Increase in the Fees for the Administration of Vaccines	07/01/98	01-98-09 10-98-02 11-98-06 12-98-05 49-98-03
	Ch. 1121	Updates to State Maximum Allowable Cost (State MAC) List	07/06/98	01-98-07 19-98-04
	—	Preparation of Statements of Claim for Recipients Enrolled in Managed Care	07/07/98	99-98-07 258-98-01
	Ch. 1150	Implementation of “Millennium” Claims Submission	07/10/98	99-98-08
	—	Change in Billing Procedure for Behavioral Health Rehabilitation Services	07/10/98	01-98-10 41-98-02 48-98-02 49-98-04 50-98-03
	Ch. 1101	Revisions to the HealthCare Benefits Packages Reference Chart (MA 446)	07/17/98	99-98-09
	Ch. 1123	Nebulizer Codes	07/24/98	01-98-11 05-98-04 10-98-03 11-98-07 12-98-06 19-98-06 23-98-09
	Ch. 1121	Updates to State Maximum Allowable (State MAC) List	08/14/98	01-98-12 19-98-07

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	Ch. 1121	Brand Name Drugs Prior Authorization Updated List	08/24/98	01-98-13 02-98-02 03-98-02 04-98-02 10-98-04 11-98-08 12-98-07 19-98-08 26-98-02 28-98-07 29-98-04 30-98-03 33-98-04 49-98-05
—		InterQual Intensity/Sensitivity Discharge (ISD) Criteria for Review of Hospital Admissions	08/24/98	01-98-14 11-98-09 12-98-08 13-98-03
—		The Office of Social Program's (OSP)/Independence Waiver	09/11/98	99-98-10
—		Billing Instructions for the Community Services Program for Persons with Physical Disability Waivers	09/11/98	51-98-01
	Ch. 1150	Revised Billing Instructions for Medicare Part B Claims that Do Not Cross Over to Medical Assistance	09/14/98	99-98-11
	Ch. 1150	Medical Assistance Program Fee Schedule Revision 1998 HCPCS Updates	09/21/98	07-98-01
	Ch. 1150	Revision to Attachment Type Codes on Invoice Submissions	10/14/98	24-98-03 25-98-03 34-98-04 35-98-12 36-98-12
—		Change in Medical Assistance (MA) Bulletin Mailing Procedure	10/14/98	01-98-15 03-98-03 04-98-03 07-98-02 15-98-02 31-98-01 41-98-03 44-98-01 49-98-06
—		Statewide Expansion of the Pennsylvania Department of Aging (PDA) Waiver	11/17/98	10-98-05 11-98-10 12-98-09 13-98-04 14-98-03 17-98-05 20-98-02 23-98-10 26-98-03 28-98-08 29-98-05 33-98-05 37-98-03 41-98-04 43-98-02 45-98-02 46-98-02 48-98-03 49-98-07 51-98-03

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—		Statewide Expansion of the Pennsylvania Department of Aging (PDA) Waiver	11/17/98	01-98-16 05-98-05 18-98-03 19-98-09 55-98-04
—		Statewide Expansion of the Pennsylvania Department of Aging (PDA) Waiver	11/17/98	35-98-13 36-98-13
—		Pennsylvania Department of Aging (PDA) Waiver Certification Process (Statewide Expansion)	11/17/98	10-98-06 11-98-11 12-98-10 13-98-05 14-98-04 17-98-06 20-98-03 23-98-11 26-98-04 23-98-09 29-98-06 33-98-06 35-98-14 36-98-14 37-98-04 41-98-05 43-98-03 45-98-03 46-98-03 48-98-04
—		Accurate Billing for Units of Service Based on Periods of Time	11/17/98	99-98-12
Ch. 1243		Clinical Laboratory Improvements Amendments (CLIA) Requirements	11/25/98	01-98-17 11-98-12 16-98-02 17-98-07
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (Statewide Expansion)	12/22/98	35-98-15 36-98-15
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (Statewide Expansion)	12/22/98	01-98-18 05-98-06 18-98-04 19-98-10
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (Statewide Expansion)	12/22/98	10-98-07 11-98-13 12-98-11 13-98-06 14-98-05 17-98-08 20-98-04 23-98-12 26-98-05 28-98-10 29-98-07 33-98-07 37-98-05 41-98-06 43-98-04 45-98-04 46-98-04 48-98-05 49-98-09 51-98-05
—		Pennsylvania Department of Aging (PDA) Waiver Program Billing Instructions (Statewide Expansion)	12/22/98	55-98-05

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	Ch. 1141	Clozapine Support Services	12/29/98	33-98-08
	Ch. 1153			29-98-08
				01-98-19
		Procedure for Requesting Prior Authorization of Medical Assistance Case Management Services for Recipients Under the Age of 21	12/31/98	05-98-04
1999		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for which Registration has been denied or approval withdrawn	01/01/99	88-99-01
	—	Address Change for Provider Inquiry	01/27/99	99-99-01
	—	Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in The Medical Assistance Program (2) Shared Health Facilities for which Registration has Been Denied or Approval Withdrawn	02/01/99	88-99-02
	—	Change in Procedure for Billing Administration of DT and Td Vaccines	02/09/99	01-99-02
				10-99-01
				11-99-02
				26-99-02
				49-99-01
	Ch. 1140	New Procedure Code for Healthy Beginnings Plus Program	02/12/99	01-99-01
				11-99-01
				23-99-01
				26-99-01
				30-99-01
				31-99-01
	—	Continued Existence of the Fee-For-Service (FFS) Delivery System in the HealthChoices Zones and Use of HealthChoices Zones and Use of Access Cards	02/12/99	99-99-03
	—	The addition of Sustiva (efavirenz) and Ziagen (abacavir) to the Special Pharmaceutical Benefits Program Formulary	02/15/99	01-99-03
				02-99-01
				11-99-03
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				23-99-02
				26-99-03
				28-99-01
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				46-99-01
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 1999 HCPCS updates	02/26/99	99-99-02
	—	Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	03/01/99	88-99-03
	Ch. 1225	Price Increase and Additional Services for Family Planning Clinics	03/04/99	34-99-01
				35-99-02
				36-99-02
	Ch. 1221	Change in Podiatric Billing Procedure for Emergency Room Visits	03/22/99	04-99-01
	—	Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	04/01/99	88-99-04
	Ch. 1101	Revised HealthCare Benefits Packages Reference Chart	04/20/99	99-99-04

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		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	05/01/99	88-99-05
—		Severity Two Hour Supply HealthChoices Southeast	05/28/99	19-99-02
—		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	06/01/99	88-99-06
		Capital Component Payments for Post Moratorium Beds	06/28/99	35-99-05 36-99-05 1187-99-01
—		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	07/01/99	88-99-07
	Ch. 1121	Prescriptions NOT received by the Medical Assistance (MA) Recipient	07/05/99	19-99-04
	Ch. 1149	Increased Fees for Selected Pediatric Dental Services	07/09/99	33-99-01
—		The Addition of Agenerase (amprenavir) To the Special Pharmaceutical Benefits Program Formulary	07/09/99	01-99-04 02-99-02 11-99-04 19-99-03 23-99-03 26-99-04 28-99-04 30-99-03 35-99-03 36-99-03 37-99-02 45-99-02 46-99-02
	Ch. 1121	Updates to State Maximum Allowable Cost (State MAC)	07/16/99	01-99-05 19-99-05
—		Millennium Compliance	07/27/99	99-99-05
	Ch. 1150 1163	Training for Inpatient Facilities on Completing the UB-92 Invoice	07/27/99	11-99-06 12-99-02 13-99-01 53-99-01
—		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	08/01/99	88-99-08
—		Additions and Corrections of Fee Increases for Specific Services Rendered by Outpatient Psychiatric clinics, Psychiatric partial Hospitalization Programs, and Outpatient Drug and Alcohol clinics	08/30/99	28-99-05 29-99-03 33-99-02
	Ch. 1150 1241	Clarification of Enrollment and Billing Procedures for Physical, Speech, and Occupational Therapy	08/30/99	43-99-01 50-99-01
—		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	09/01/99	88-99-09
	Ch. 1101	“Payment in Full”	09/17/99	99-99-06
		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	10/01/99	88-99-10
	Ch. 1145	Change in Recipient Access to Chiropractic Services in the Managed Care Delivery System	10/22/99	99-99-07

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<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	11/01/99	88-99-11
Ch. 1147		Medical Assistance (MA) Payment Policy for Eyeglasses Coverage	11/05/99	01-99-06 05-99-01 15-99-01
Ch. 1121		Prior Authorization of Viagra and Other Drugs for Erectile Dysfunction Treatment Criteria, Limits and Procedures	11/22/99	99-99-08
Ch. 1225		Price Increase and Additional Services for Family Planning Clinics	11/22/99	30-99-04
Ch. 1121		Fee Increase for the ParaGuard IUD	11/22/99	01-99-07 10-99-02 11-99-07
		Medicheck List (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	12/01/99	88-99-12
Ch. 1241		Coverage of Medically Necessary Services and Equipment for Children in Early Intervention or Special Education Programs	12/03/99	01-99-08 05-99-02 11-99-08 17-99-01 23-99-04 43-99-02 50-99-02
Ch. 1241		Clarification of Enrollment and Billing Procedures for EPSDT Expanded Services Providers of Physical Therapy, Speech Therapy and Occupational Therapy	12/10/99	50-99-04
Ch. 1121		Prescription Refills Maintenance Medications	12/10/99	19-99-06
Ch. 1142		Expanded Procedures Codes for Provider Type 31 Midwives2000 Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	12/29/99 — 01/01/00	31-99-02 88-00-01
—		Expansion of Special Pharmaceutical Benefits Clozaril Program	01/28/00	01-00-01 02-00-01 05-00-01 11-00-01 13-00-01 14-00-01 19-00-01 23-00-01 26-00-01 29-00-01 33-00-01 35-00-01 36-00-01 49-00-01
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	02/01/00	88-00-02
—		Revised Billing Instructions for the Community Services Program for Persons with Physical Disabilities (CSPPPD) Waivers	02/15/00	51-00-01
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	03/01/00	88-00-03
—		Changes in Terminology in Medical Assistance Program Fee Schedule for Type of Service/Procedure Code AG/W1855	03/13/00	28-00-01

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	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	03/17/00	01-00-02 19-00-02
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	04/01/00	88-00-04
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	05/01/00	88-00-05
—		Continued Existence of the Fee-for-Service (FFS) Delivery System in HealthChoices Zones and Use of ACCESS Cards	05/24/00	99-00-01
	Ch. 1121	Prior Authorization List of Brand Name Drugs	05/25/00	01-00-04 02-00-02 03-00-01 04-00-01 10-00-01 11-00-02 12-00-01 19-00-05 26-00-02 28-00-02 29-00-02 30-00-01 33-00-01 49-00-02
	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	05/26/00	01-00-03 19-00-04
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	06/01/00	88-00-06
	Ch. 1141	Elimination of Physician Attestation Requirement	06/22/00	01-00-05 11-00-03
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	07/01/00	88-00-07
	Ch. 1251	Increased Fees for Funeral Director Services	07/03/00	22-00-01
—		Implementation of the Medical Assistance Programs' Internet website www.dpw.state.pa.us/omap	07/07/00	99-00-02
	Ch. 1145	Change in Recipient Access to Chiropractic Services in the Managed Care Delivery System	07/12/00	99-00-03
	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	07/19/00	01-00-06 19-00-06
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	08/01/00	88-00-08
	Ch. 1121	Clarification of Billing Instructions for Methadone Maintenance Services	08/21/00	28-00-03
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	09/01/00	88-00-09
	Ch. 1141 1163	Increased Fees for Selected Neonatal Intensive Care Procedure Codes and the Addition of a New Neonatal Intensive Care Procedure Code	09/01/00	01-00-07
—		Prior Authorization Interim Supply of Medication HealthChoices Southwest (Revised)	09/07/00	19-00-07

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<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	10/01/00	88-00-10
Ch. 1150		Clarification of the 1150 Administrative Waiver Process also known as the Program Exception Process for Prosthetic and Orthotic Providers	10/04/00	01-00-08 05-00-02 19-00-08
—		Application for Health Care Coverage	10/13/00	99-00-04
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	11/01/00	88-00-11
Ch. 1241		Pennsylvania Vaccines for Children (VFC) Program	11/15/00	01-00-10 10-00-03 11-00-05 26-00-04
—		HealthCare Benefits Package 12 Updated Employability Assessment Procedure Code List	11/15/00	01-00-09 10-00-02 11-00-04 12-00-02 15-00-01 16-00-01 20-00-01 26-00-03 28-00-04 29-00-03 49-00-03
Ch. 1243		Change in Payment Amount and Payment Method for the HIV-1 Viral Load Test (CPT Code 87536)	11/17/00	11-00-06 12-00-03 16-00-02
—		The Addition of Kaletra (lopinavir/ritonavir) to the Special Pharmaceutical Benefits Program Formulary	11/21/00	01-00-11 02-00-03 11-00-07 19-00-09 23-00-02 26-00-05 28-00-05 30-00-02 35-00-02 36-00-02 37-00-01 45-00-01 46-00-01
—		Consent Forms for the Release of Confidential Information	11/28/00	99-00-05
—		Revised Target Resident Reporting Form (MA 408)*	11/28/00	34-00-02 35-00-05 36-00-04
Ch. 1141		Medical Assistance (MA) Payment Policy for Multivisceral Transplants	11/28/00	01-00-12 11-00-08 17-00-02
Ch. 1221		Voluntary Managed Care Organization's Payment Responsibility for Emergency Room Services	11/28/00	17-00-03
—		Admissions Notice Packet (MA 401)	11/28/00	24-00-01 25-00-01 34-00-01 35-00-03 36-00-01
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	12/01/00	88-00-12

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	—	Revised Billing Instructions: Specified Medical Assistance (MA) Services in MA Voluntary Managed Care	12/08/00	01-00-14 03-00-02 04-00-02 05-00-03 08-00-01 10-00-04 11-00-09 12-00-04 16-00-03 17-00-04 20-00-02 23-00-03 31-00-01 40-00-01 41-00-02 44-00-01 45-00-02 49-00-05 50-00-03
	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	12/11/00	01-00-15 19-00-10
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 1999/2000 HCPCS Updates	12/22/00	99-00-06
	—	Freedom of Choice for Medical Assistance Recipients Requiring Behavioral Health Services	12/29/00	01-00-16 29-00-05 33-00-04 41-00-03 48-00-02 49-00-06 50-00-04
	Ch. 1149	Dental Fee Increase and Medical Assistance Program Fee Schedule Revisions	12/29/00	03-00-03
	—	Prior Authorization of Therapeutic Staff Support (TSS) Services	12/29/00	01-00-13 29-00-04 33-00-03 41-00-01 48-00-01 49-00-04 50-00-02
2001	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	01/01/01	88-01-01
	Ch. 1121	Diabetes Outpatient Self-Management Training and Education	01/15/01	99-01-01
	Ch. 1121	List of Brand Name Drugs Requiring Prior Authorization	01/30/01	01-01-01 02-01-01 03-01-01 04-01-01 10-01-01 11-01-01 12-01-01 19-01-01 26-01-01 28-01-01 29-01-01 30-01-01 33-01-01 49-01-01
	Ch. 1101 1150	Delete Procedure Codes with Type of Service 35 from the Medical Assistance Program Fee Schedule	02/01/01	10-01-02 11-01-02 26-01-02

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	Ch. 1149	Issuance of a Replacement Page to the January 1, 2001 Medical Assistance Program Fee Schedule for Dental Services	02/01/01	03-01-02
	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	02/01/01	88-01-02
	Ch. 1101 1223	Clarification of Coverage for Motorized Wheelchairs and Other Durable Medical Equipment	02/16/01	01-01-02 05-01-01 17-01-01 19-01-02 49-01-02 50-01-01 1101-01-01 1123-01-01
	Ch. 1149	Addition of Selected Periodontal Services to the Medical Assistance Program Fee Schedule	02/28/01	03-01-03
	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	03/01/01	88-01-03
	—	Expanded Hours of Operation for the Provider Services Toll-Free Inquiry Lines	03/28/01	99-01-02
	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	04/01/01	88-01-04
	Ch. 1150 1141	Medical Assistance (MA) Payment Policy for Multivisceral Transplants	04/06/01	01-01-03 11-01-03 17-01-02
	—	Behavioral Specialist Consultant and Mobile Therapist	04/26/01	01-01-04 17-01-03 29-01-02 33-01-02 41-01-01 48-01-01 49-01-03 50-01-02
	Ch. 1149	Implementation of the ADA Claim Form—Version 2000 and Revised Billing Instructions for Assistant Surgeons	04/27/01	03-01-04
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 2001 HCPCS Updates	04/27/01	99-01-03
	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	05/01/01	88-01-05
	—	Automated Clearinghouse (ACH)—Electronic Funds Transfer	05/04/01	99-01-04
	—	Consent Forms for the Release of Confidential Information	05/18/01	99-01-05
	—	Additional Place-of-Service (Office) for Psychotherapy	06-01-01	01-01-09 41-01-06
	—	Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	06/01/01	88-01-06

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—		Revisions to Policies and Procedures Relating to Mobile Therapy, Behavioral Specialist Consultant and Therapeutic Staff Support Services	06/01/01	01-01-05 29-01-03 33-01-03 41-01-02 48-01-02 49-01-04 50-01-03
—		Section V—Billing Information Nursing Facility Services Handbook	06/04/01	35-01-01 36-01-01
Ch. 1142		Reissue Expanded Procedure Codes for Independent Certified Nurse Midwives	06/15/01	01-01-08 31-01-01
—		Addition of Behavioral Health Rehabilitation Service to the Medical Assistance (MA) Program Fee Schedule	06/21/01	01-01-07 29-01-05 33-01-05 41-01-04 48-01-04 49-01-06 50-01-05
		Office of Medical Assistance Programs (OMAP) Fraud and Abuse Hotline	06/27/01	99-01-06
Ch. 1243		Training for Outpatient Laboratories on Completing the MA 319 and HCFA 1500 Invoices	06/29/01	11-01-04 16-01-01
		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	07/01/01	88-01-07
Ch. 1241		Revision to the Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Program	07/01/01	01-01-10 10-01-03 11-01-05 17-01-04 26-01-03 49-01-07
Ch. 1121		Medicaid Drug Rebate Program Participating Drug Labelers Updated List	07/12/01	01-01-11 02-01-02 03-01-05 04-01-02 10-01-04 11-01-06 12-01-02 19-01-03 26-01-04 28-01-02 29-01-06 30-01-02 33-01-06 49-01-08
—		Long Term Care Toll Free Inquiry Lines	07/16/01	24-01-01 25-01-01 34-01-01 35-01-02 36-01-02
—		The Use of Restraint and Seclusion in Psychiatric Residential Treatment Facilities (RTF)	07/23/01	53-01-01
Ch. 1145		Recipient Access to Chiropractic Services in the Managed Care Delivery System	07/31/01	99-01-07
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	08/01/01	88-01-08
Ch. 1121		Updated State Maximum Allowable Cost (MAC) List	08/09/01	01-01-12 19-01-04

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—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	09/01/01	88-01-09
	Ch. 1101	Revised HealthCare Benefits Packages Reference Chart	09-10-01	99-01-08
	Ch. 1121	ON-LINE Pharmacy Extended Reversal Implementation	09/11/01	19-01-05
—		Billing for Clozaril and Clozapine in the Voluntary HMOs	09/25/01	01-01-14 19-01-06
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	10/01/01	88-01-10
—		The Addition of Geodon Iziprasidone to the Special Pharmaceutical Benefits Program Formulary for Atypical Antipsychotic Medications	10/25/01	01-01-15 02-01-03 05-01-02 11-01-08 13-01-01 14-01-02 19-01-07 23-01-01 26-01-06 27-01-01 29-01-08 32-01-01 33-01-07 35-01-03 36-01-03 49-01-10
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	11/01/01	88-01-11
—		Medicheck List: (1) Providers, Entities and Individuals Precluded from Participation in the Medical Assistance Program (2) Shared Health Facilities for Which Registration has been Denied or Approval Withdrawn	12/01/01	88-01-12
—		The Addition of Viread (tenofir Disoproxil fumarate) to the Special Pharmaceutical Benefits Program Formulary	12/07/01	01-01-16 02-01-04 11-01-09 19-01-08 23-01-02 26-01-07 28-01-04 30-01-03 35-01-04 36-01-04 37-01-01 45-01-01 46-01-01
	Ch. 1149	Revision to Medical Assistance Dental Services	12/19/01	03-01-06
—		MCO-FFS Split Billing for Inpatient Services	12/20/01	11-01-10 12-01-04 17-01-05
—		Medical Assistance for Workers with Disabilities (MAWD)	12/21/01	99-01-11
	Ch. 1121	Prior Authorization of Sustained/Controlled Release Oxycodone/OxyContin	12/11/01	99-01-10
—		Breast and Cervical Cancer Prevention and Treatment Program	12/26/01	99-01-12
	Ch. 1249	Discontinuance of Prior Authorization Requirement for Home Health Postpartum Visits	12/27/01	01-01-19 11-01-11 23-01-03

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	Ch. 1150	Ordering Medical Assistance Forms and Invoices	12/27/01	99-01-09
	Ch. 1141 1150	Increased Reimbursement for Anesthesia Procedure	12/27/01	01-01-14 44-01-01
	—	Billing for Protease Inhibitors for HealthChoices Southeast MCOs	12/27/01	01-01-18 19-01-19
	Ch. 1123	Coverage of Enteral Nutritional Supplements	12/28/01	99-01-13
2002	—	Discontinuance of Hard Copies of Medichex List	01/01/02	88-02-01
	Ch. 1121	Discontinuance Prior Authorization of Proton Pump Inhibitors and Prostaglandins	01/03/02	99-02-01
	Ch. 1249	Revisions to the Home Health Agency Enrollment Process	01/04/02	23-02-01
	Ch. 1121	Coverage of Tobacco Cessation Drug Products and Counseling Services	01/16/02	99-02-02
	Ch. 1241	Revision to the Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Program	01/22/02	01-02-01 10-02-01 11-02-01 17-02-01 26-02-01 49-02-01
	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	01/28/02	01-02-02 19-02-01
	Ch. 1121	List of Brand Name Drugs Requiring Prior Authorization	01/30/02	01-02-03 02-02-01 03-02-01 04-02-01 10-02-02 11-02-02 12-02-01 19-02-02 26-02-02 28-02-01 29-02-01 30-02-01 33-02-01 49-02-02
	—	The Michael Dallas Waiver	01/30/02	99-02-03
	Ch. 1221	Diabetes Outpatient Self-Management Training and Education	02/06/02	99-02-04
	Ch. 1130	BPI Retrospective Review of Hospice Services	02/21/02	01-02-04 17-02-02 37-02-01
	—	Electronic Submission of the Cost Report (MA-11) Form for Reporting Periods Ending 12/21/2011 and Thereafter	02/21/02	35-02-01 36-02-01
	—	Reissue of Medical Assistance (MA) Bulletin Addition of Behavioral Health Rehabilitation Service to the MA Program Fee Schedule	03/06/02	01-02-05 29-02-02 33-02-02 41-02-01 48-02-01 49-02-03 50-02-01
	—	Urgent Care Transportation Requests through the Medical Assistance Transportation Program (MATP)	03/14/02	99-02-05
	—	Stopping Accidental Falls in Elders (SAFE)	03/21/02	01-02-06 11-02-03 12-02-02 13-02-41 14-02-01 35-02-02 36-02-02

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—		Documentation and Medical Record Keeping Requirements	03/21/02	29-02-03 33-02-03 41-02-02
—		Medical Assistance Estate Recovery Program Brochure	04/03/22	34-02-01 35-02-03 36-02-03
—		Reminder to Providers Who Prescribe Behavioral Health Rehabilitation Services of Documentation Requirements	04/03/02	01-02-07 29-02-04 33-02-04 41-02-03 48-02-02 50-02-02 09-02-04
Ch. 1123		Exceptional Durable Medical Equipment (DME)	04/04/02	01-02-08 05-02-01 17-02-03 19-02-03 35-02-04 36-02-04
—		Breast and Cervical Cancer Prevention and Treatment Program	05/03/02	99-02-06
—		Clarification and Update to Bulletin 36-91-01 Regarding Invoice Exception Process for Long Term Care Facilities	05/21/02	25-02-01 35-02-05 36-02-05
—		Performance Expectations and Recommended Guidelines for the County Child and Adolescent Services System Program (CASSP)	06/06/02	OMHSAS-02-02
—		Health Insurance Portability & Accountability Act (HIPAA)	06/25/02	99-02-07
—		Electronic Provider Enrollment Automation Program (ePEAP)	07/18/02	99-02-08
—		Section VII—Utilization Management Review Nursing Facility Services Handbook	07/18/02	35-02-06 36-02-06
Ch. 1101		Revision to the HealthCare Benefits Packages Reference Chart (MA 446)	07/18/02	99-02-09
Ch. 1145		Change in Recipient Access to Chiropractic Services in the Managed Care Delivery System	08/12/02	99-02-10
—		Residential Treatment facility Services Provided in a Secure Setting	10/01/02	01-02-11 11-02-04 12-02-03 13-02-02 17-02-04 41-02-04 50-02-03 53-02-01
—		Prior Authorization Interim Supply of Medication HealthChoices Lehigh/Capital Region	10/10/02	19-02-06
—		Community Care (COMMCARE) Waiver Provider Type 59	10/16/02	05-02-04 17-02-05 19-02-07 23-02-02 28-02-03 29-02-05 38-02-01 39-02-01 41-02-05 43-02-01 51-02-01 55-02-01 56-02-01 59-02-01

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	—	Outpatient Drug and Alcohol Clinics with Provisional Licenses	10/16/02	28-02-02
	Ch. 1241	Addition of Procedure Code 90732 to Medical Assistance Fee Schedule for Administration of Pneumococcal Vaccine	11/18/02	01-02-13 10-02-04 11-02-06 17-02-07 26-02-04 49-02-06
	Ch. 1241	2002 Recommended Childhood Immunizations Schedule	11/18/02	01-02-12 10-02-03 11-02-05 17-02-06 26-02-03 49-02-05
	—	Continued Existence of the Fee-for-Service (FFS) Delivery System in HealthChoices Zones and Use of ACCESS Cards	11/27/02	99-02-11
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revisions: HIPAA Compliant Procedure Codes	11/27/02	99-02-12
	Ch. 1121	Misrepresentation of Prescriber on the Drug Claim	11/27/02	19-02-08
	Ch. 1101	The Bureau of Program Integrity and the Medical Assistance Provider Self-Audit Protocol	12/02/02	99-02-13
	—	Home Health Agency Services Fee Increase and Medical Assistance Program Fee Schedule Revisions	12/20/02	23-02-03
	—	Prior Authorization Update for Interim Supply of Medication HealthChoices Southeast Region	12/27/02	19-02-09
2003	—	Additional Place of Service (Office) For Psychotherapy	01/06/03	01-03-01 41-03-01
	Ch. 1149	Elimination of the Use of the Dental Service Invoice (MA 300D) and Providing Training on Completion of The ADA Claim Form (Version 2000)	01/08/03	03-03-01
	Ch. 1147	Expanded Procedure Codes for Provider Type 15 Optometrist	01/13/03	15-03-01
	Ch. 1101	Revised Healthcare Benefit Packages Reference Chart	01/13/03	99-03-02
	—	Availability of Training for Completion of Provider Behavioral Health Rehabilitation Services Reports	01/31/03	01-03-02 29-03-01 33-03-01 41-03-02 48-03-01 49-03-01 50-03-01
	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	03/03/03	01-03-03 19-03-01
	—	Introduction of the HIPAA Ready Provider Electronic Solutions Software and Statewide Training Seminars	03/11/03	99-03-03
	Ch. 1241	2003 Recommended Childhood Immunization Schedule	03/31/03	01-03-04 10-03-01 11-03-01 17-03-01 26-03-01 49-03-02
	Ch. 1163	Billing Procedures for Change in Delivery Systems during a Hospital Stay and Subsequent Hospital Admission	04/04/03	11-03-02 12-03-01 13-03-01 17-03-02
	Ch. 1249	Revised Prior Authorization and Program Exception Pages for the Home Health Services Handbook	04/08/03	23-03-01
	Ch. 1123	Information on Accredited Rehabilitation Facilities to be Used for Motorized Wheelchair Evaluation	04/14/03	01-03-05 05-03-02 19-03-03

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	Ch. 1150	Elimination of the Use of the Medical Services Invoice	04/24/03	99-03-05
	Ch. 1150	Medical Assistance Program Fee Schedule Revision	05/01/03	05-03-01 19-03-02
	Ch. 1150	Revisions to the Prior Authorization and Program Exception Notices	05/08/03	99-03-04
	Ch. 1149	Medical Assistance Program Fee Schedule for Dental Services Revisions	05/12/03	03-03-02
	Ch. 1144	Pharmaceutical Services Prescribed and/or Dispensed by a Certified Registered Nurse Practitioner (CRNP)	05/12/03	99-03-06
	Ch. 1241	Coverage of Pediarix and Addition of Procedure Code 90723 to Medical Assistance Fee Schedule for Administration of Pediarix Vaccine	05/15/03	01-03-06 10-03-02 11-03-03 17-03-03 26-03-02 49-03-03
	—	Process to Handle Residential Treatment Facility (RTF) Reports of Death, Serious Injury or Attempted Suicide (Serious Occurrences)	06/13/03	53-03-01
	—	Change of Protocol for Certain Provider Appeals. Appeals must be sent to Bureau of Hearings and Appeals	07/29/03	99-03-08
	—	Requirement for Medical Assistance (MA) Providers to Submit Accurate and Complete Encounter Data to MA Managed Care Organizations	08/01/03	99-03-10
	—	The Addition of Fuzeon (enfuvirtide) and Abilify (aripiprazole) to the Special Pharmaceutical Benefits Program	08/01/03	99-03-11
	—	Obligation of Medical Assistance Providers Participating in the Managed Care Delivery System to Comply with MA Regulations	08/01/03	99-03-09
	Ch. 1149	Continuity of Care for Orthodontia Treatment—From Managed Care to Fee-For-Service	08/11/03	03-03-03
	—	Nursing Facility Responsibility to Notify HealthChoices and Voluntary Program MCOs of the Admission of an MCO Enrolled Member	08/27/03	35-03-02 36-03-02
	—	Revisions to the Medical Evaluation Form	08/27/03	11-03-04 24-03-01 25-03-01 34-03-01 35-03-01 36-03-01
	Ch. 1101	Liability for Cost Sharing for Recipients Enrolled in Medical Assistance through Fee for Service or Managed Care and a Private Third Party Insurer	09/01/03	99-03-12
	—	Continuity of Care for Recipients Transferring Between and Among Fee for Service and Managed Care Organizations	09/01/03	99-03-13
	Ch. 1121	Updated Maximum Allowable Cost (MAC) List	09/03/03	01-03-07 19-03-04 49-03-04
	Ch. 1241	Elimination of the Pennsylvania Children’s Check-up (EPSDT) Form (MA-517)	09/05/03	01-03-08 10-03-03 11-03-05 17-03-04 26-03-03 49-03-05

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	Ch. 1121	Medicaid Drug Rebate Program Participating Drug Labelers Updated List	10/01/03	01-03-09 02-03-02 03-03-04 04-03-01 10-03-03 11-03-06 12-03-02 19-03-05 26-03-04 28-03-01 29-03-02 30-03-01 33-03-02 49-03-06
—		Elimination of the Requirement for the Outpatient Drug and Alcohol Clinic's Supervisory Physician to Perform a Comprehensive Medical Examination Within 15 Days Following the Intake and Before the Provision of Treatment	10/01/03	28-03-02
	Ch. 1101 1150	Replacing and End-dating Local Procedure Codes	10/01/03	99-03-14
—		The Addition of Reyataz (atazanavir sulfate) and Emtriva (emtricitabine) to the Special Pharmaceutical Benefits Program	10/15/03	99-03-16
—		Special Pharmaceutical Benefits Program Time Sensitive Expansion Tiers Structure	10/17/03	99-03-19
—		Changes to Electronic Claims Format	10/17/03	99-03-17
—		Revisions to Medical Evaluation Form (MA 51)	10/17/03	01-03-10 11-03-07 24-03-02 25-03-02 34-03-02 35-03-03 36-03-03 99-03-17
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision 2002 HCPCS Updates	10/17/03	99-03-18
	Ch. 1149	Supernumerary Tooth Enumeration and Quadrant Designation on the American Dental Association Claim Form (ADA Claim Form—Version 2000)	10/31/03	03-03-05
—		Introduction to the Provider Reimbursement and Operations Management Information System (PROMISe)	10/31/03	99-03-20
—		Clarification of Procedures for Requesting Copies of Medical Assistance Recipients' Bills	11/01/03	99-03-15
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision	11/01/03	05-03-04 19-03-06
—		Health Insurance Portability and Accountability Act (HIPAA) Transaction and Code Sets Updates	12/01/03	99-03-21
—		The Addition of Lexiva (fosamprenavir) to the Special Pharmaceutical Benefits Program	12/03/03	99-03-23
2005	Ch. 1101 1150	Revisions to Prior Authorization of Drugs for Erectile Dysfunction	01/10/05	99-05-02
—		Alternative Sanction Guidelines for ICF/MR Medical Assistance Certification	01/28/05	00-04-15
	Ch. 1101 1150	2004 HCPCS Updates and Other Revisions to the Medical Assistance Fee Schedule	02/05/05	99-05-04

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	Ch. 1121	List of Brand Name Drugs Requiring Prior Authorization	02/10/05	01-05-01 08-05-01 09-05-02 11-05-01 14-05-01 21-05-01 24-05-02 27-05-01 31-02-02
	Ch. 1121	Updated State Maximum Allowable Cost (MAC) List	02/10/05	0905-01 24-05-01 31-05-01
	Ch. 1101	Change in Effective Date for Prior 1150 Authorization of Drugs That Exceed 1121 Established Quantity Limits and Brand Name Single Source Non-Steroidal Ant-Inflammatory Drugs (NSAIDS)	04/26/05	99-05-09
	—	Implementation of the ACCESS Plus Program	05/23/05	99-05-11
	Ch. 1241	2005 Recommended Childhood & Adolescents Immunization Schedule	05/26/05	33-05-01
	—	Integrated Children's Service Initiative	06/09/05	00-05-05
	—	Announcement of the National Provider Identifier Number	06/10/05	99-05-13
	—	Revised Maximum Participation Project Consent for Release of Information Form (PA 1723)	06/15/05	99-05-12
	Ch. 1121	Non-Coverage of Drugs for the Treatment of Erectile Dysfunction for Sex Offenders	06/15/05	08-05-03 09-05-04 11-05-02 24-05-03 27-05-03 31-05-04
	Ch. 1101 1150	Corrections to MA Bulletin 99-05-04: Addition of HCPCS Codes to Medical Assistance Programs Fee Schedule	06/20/05	99-05-10
	—	Psychological/Psychiatric/Clinical Re-Evaluations and Re-Authorizations or Behavioral Health Rehabilitation (BHR) Services for Children and Adolescents with Behavioral Health Needs Compounded by Developmental Disorders	06/24/05	07-05-01 08-05-04 09-05-05 11-05-03 19-05-01 31-05-05
	—	Nursing Facility Assessments/Supplemental Payments	06/24/05	03-05-01
	Ch. 1128	Clarification and Instructions for Providers Who Bill Medical Assistance for Dialysis Services When Medicare is the Primary Insurer	06/29/05	30-05-01
	Ch. 1121	Revisions to Payment for the Drug Cost Component of Brand Name and Generic Drugs	08/05/05	09-05-06 24-05-06 25-05-01 31-05-06
	Ch. 1121	Prior Authorization of Drugs That Exceed Established Quantity Limits—Phase 1 Enforcement	08/10/05	99-05-14
	Ch. 1121	Revisions to the State Maximum Allowable Cost for Pharmaceutical Services	08/18/05	09-05-07 24-05-07 25-05-02 31-05-07
	Ch. 1149	Dental Fee Increase for Anesthesia and Behavior Management Services	08/22/08	27-05-02
	Ch. 1101	Copayment Changes for Brand Name and Generic Prescription Drugs	08/26/05	24-05-05
	—	Electronic Submission for the Cost Report (MA-11) Form for Reporting Periods Ending 06/30/2005 and Thereafter	08-26-05	03-05-02

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	Ch. 1101 1150	Medical Assistance Program Fee Schedule Procedure Code Changes for Behavioral Health Services	09/08/05	08-05-05 09-05-08 11-05-04 16-05-01 17-05-01 19-05-02 21-05-02 31-05-08 34-05-01
	Ch. 1101 1150	2005 HCPCS Updates and Other Revisions to the Medical Assistance Fee Schedule; Prior Authorization Requirements	09/12/05	99-05-15
	Ch. 1121	Prior Authorization of Drugs That Exceed Established Quantity Limits—Phase 2 Enforcement	09/16/05	99-05-17
	Ch. 1249	Medical Assistance Program Fee Schedule Procedure Code Changes for Home Health Agency Services	09-16-05	05-05-01
	Ch. 1121	Preferred Drug List	09/19/05	99-05-18
	—	\$10,000 Lifetime Limit on Other Medical Expenses Related to Facility Services	09/20/05	03-05-03
	—	Long Term Care Resource Transfer Penalty	09/20/05	99-05-16
	Ch. 1101	Medical Assistance Program Fee 1150 Schedule Procedure Code Changes for Healthy Beginnings Plus Program Services	09/23/05	01-05-03 05-05-02 08-05-06 31-05-09 33-05-02 47-05-01
	Ch. 1101 1150	Revised Outpatient Service Authorization Request Form (MA-97)	09/26/05	99-05-19
	Ch. 1121	Preferred Drug List—Phase 1	10/07/05	02-05-01 03-05-04 08-05-08 09-05-10 11-05-05 14-05-02 24-05-08 27-05-04 30-05-02 31-05-11 32-05-02
	Ch. 1225	Medical Assistance Program Fee Schedule Procedure Code Changes for Family Planning Clinic Services	10/14/05	08-05-09
	Ch. 1101 1150 1241	Meningococcal Conjugate Vaccine Menactra (MCV4)	10/14/05	01-05-05 08-05-10 09-05-11 31-05-12 33-05-04
	Ch. 1241	Revisions to the Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Periodicity Schedule	10/25/05	01-05-04 08-05-07 09-05-09 31-05-10 33-05-03
	Ch. 1128	Medical Assistance Program Fee Schedule Procedure Code Changes for Renal Dialysis Services	10/27/05	30-05-03 31-05-13
	Ch. 1101	Medical Assistance Program Fee 1150 Schedule Procedure Code Changes for Case Management Services	10/27/05	21-05-03
	Ch. 1225	Medical Assistance Program Fee Schedule Procedure Code Changes for Federally Qualified Health Centers and Rural Health Clinics	10/27/05	08-05-11
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Procedure Code Changes for Medical Foster Care Services	10/27/05	40-05-01

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	Ch. 1243	Medical Assistance Program Fee Schedule Procedure Code Changes for Laboratory Services	11/01/05	01-05-06 28-05-01
	Ch. 125	Title XIX Medical Assistance Program Family Planning Clinic Fee Schedule	11/1/05	08-05-12
	Ch. 1121	02-05-02 03-05-05 08-05-13 09-05-12 11-05-06 14-05-03 24-05-09 27-05-05 30-05-04 31-05-14 32-05-03	11/4/05	02-05-02 03-05-05 08-05-13 09-05-12 11-05-06 14-05-03 24-05-09 27-05-05 30-05-04 31-05-14 32-05-03
	Ch. 1121	Preferred Drug List—Phase 2	11/08/05	02-05-03 03-05-06 08-05-14 09-05-13 11-05-07 14-05-04 24-05-10 27-05-06 30-05-05 31-05-15 32-05-03
	Ch. 1121	Scope of Coverage of Pharmacy Services for Dual Eligibles in the Medical Assistance (MA) Program	11/17/05	99-05-21
	Ch. 1123	Addition of Prosthetic, Orthotic and Medical Supply Procedure Codes to the Medical Assistance Fee Schedule	11/21/05	24-05-11 25-05-03
	—	Rescind MAB 40-05-02 and Reissue the Medical Assistance Program Fee Schedule Procedure Code Changes for Provider Mileage	11/22/05	31-05-16 27-05-07 14-05-05 15-05-01 18-05-01 05-05-03 08-05-15 33-05-05 09-05-14
	Ch. 1121	Preferred Drug List—Phase 3	12/01/05	02-05-04 03-05-07 08-05-16 09-05-15 11-05-08 14-05-06 24-05-12 27-05-06 30-05-06 31-05-06 32-05-04
	Ch. 1123	Medical Assistance Program Fee Schedule Procedure Code Changes for Durable Medical Equipment, Medical Supplies, Vision Supplies and Hearing Supplies	12/01/05	05-05-04 24-05-13 25-05-04
	Ch. 1101	Changes to the Program Exception 1150 Process as a Result of End-Dating Local Procedure Codes	12/01/05	99-05-22
	Ch. 1144	Clarification of Enrollment Policy for CRNPs	12/16/05	09-05-16

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	Ch. 1121	Prior Authorization of Prilosec Over-the-Counter (OTC) and Loratadine OTC for Dual Eligibles	12/23/05	02-05-05 03-05-08 08-05-17 09-05-17 11-05-09 14-05-07 24-05-13 27-05-07 30-05-07 31-05-18 32-05-05
	Ch. 1241	Medical Assistance Program Fee Schedule Procedure Code Changes for Occupational Therapy Services	12/27/05	17-05-02
	Ch. 1145	Medical Assistance Program Fee Schedule Procedure Code Changes for Chiropractic Services	12/27/05	15-05-02
	Ch. 1121	Pen and Ink Change-Medical Assistance Handbook, Prior Authorization of Pharmaceutical Services, Preferred Drug List	12/30/05	02-05-06 03-05-09 08-05-18 09-05-18 11-05-10 14-05-08 24-05-04 27-05-08 30-05-08 31-05-19 32-05-06
2006	Ch. 1123	Fee Increase for Enteral Nutritional Supplements	12/29/06	24-06-15 25-06-02
	Ch. 1243	Medical Assistance Program Fee Schedule Additions of Four Laboratory Codes	12/27/06	01-06-15 08-06-21 28-06-01
	Ch. 1101 1150	2006 HCPCS Updates; Prior Authorization Requirements	12/19/06	99-06-17
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Revision	12/19/06	99-06-18
	—	Implementation of the CMS-1500 Health Insurance Claim Form (Version 08/05)	12/18/06	99-06-16
	Ch. 1241	Rotavirus Vaccine	12/15/06	01-06-14 08-06-20 09-06-19 31-06-26 33-06-07
	Ch. 1101	Change to copayment requirements for recipients eligible under the Breast and Cervical Cancer Prevention and Treatment coverage group and Titles IV-B & IV-E Foster Care and Adoption Assistance	12/10/06	99-06-12
	Ch. 1101	Clarification of Exclusions from Copayment Requirements	12/10/06	99-06-13
	Ch. 1121	Preferred Drug List—Quarterly Update	12/08/06	02-06-10 09-06-18 24-06-14 31-06-25 03-06-16 11-06-09 27-06-13 32-06-08 08-06-19 14-06-11 30-06-08
	—	Mobile Mental Health Treatment	11/30/06	08-06-18

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	Ch. 1153	Clarification of Payment Policy for Abortion Services	11/28/06	99-06-15
	—	Instructions for Registering Your National Provider Identifier (NPI) Number to the Department of Public Welfare	11/22/06	99-06-14
	Ch. 1245	Reimbursement for Non-Emergency Transportation Services	11/17/06	03-06-15
	Ch. 1245	Implementation of ACCESS Plus Referral Requirements	10/20/06	99-06-11
	—	Medical Invoice UB-04	09/22/06	01-06-12 02-06-09 03-06-13
	Ch. 1241	Pennsylvania Vaccines for Children Program Update	09-22-06	01-06-11 08-06-17 09-06-17 31-06-23 33-06-06
	Ch. 1163	Medical Assistance Payment for Services of Teaching Physicians in Hospitals, Clinics and Emergency Rooms	09/16/06	1141-06-01 01-06-13 31-06-24
	Ch. 1121	Preferred Drug List—Quarterly Update	08/28/06	02-06-08 03-06-11 08-06-16 09-06-16 11-06-08 14-06-10 24-06-12 27-06-12 30-06-07 31-06-22 32-06-07
	—	Revision to Minimum Staff Qualifications of Therapeutic Staff Support (TSS) Workers	08/24/06	08-06-15 09-06-15 11-06-07 19-06-04 31-06-21
	—	The Addition of Atripla (efavirenz/emtricitabine/tenofovir) and Prezista (darunavir) to the Special Pharmaceutical Benefits Program	08/21/06	09-06-14 21-06-02 24-06-11 31-06-20
	Ch. 1121	Hepatitis A Vaccine	08/18/06	01-06-10 08-06-14 09-06-12 31-06-19 33-06-05
	Ch. 1241	Measles, Mumps, Rubella and Varicella (MMRV) Vaccine	08/10/06	01-06-09 08-06-13 09-06-11 31-06-18 33-06-04
	—	Federal Medicaid Citizenship and Identity Eligibility Requirements for Medical Assistance Nursing Home Applicants or Recipients	07/28/06	03-06-10
	Ch. 1101 1150 141	Medical Assistance Program Fee Schedule Revisions for Medical and Radiological Procedure Codes	07/27/06	01-06-08 03-06-09 08-06-12 14-06-09 29-06-01 31-06-17
	Ch. 1153	Federal Medicaid Citizenship and Identity Eligibility Requirements	07/24/06	99-06-07
	—	Notification of Medicare Appeals Project and Billing Reminders for Home Health Services	07/20/06	05-06-01

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	Ch. 1101 1150	Medical Assistance Program Fee Schedule Change	06/23/06	01-06-07 08-06-11 17-06-02 20-06-02 31-06-16
	Ch. 1163 1221	Medical Assistance Program Fee Schedule Procedure Code Changes for Acute Care General Hospitals and Hospitals Based Medical Clinics	06/17/06	01-06-05
	Ch. 1163 1221	Medical Assistance Program Fee Schedule Procedure Code Changes for Medical Rehabilitation Units of General Hospitals and Rehabilitation Hospitals	06/17/06	01-06-06
	Ch. 1101 1150	Medical Assistance Program Fee Schedule Procedure Code Changes	06/17/06	99-06-06
	Ch. 1123	Medical Assistance Program Fee Schedule Revision for Oxygen and Oxygen Equipment	06/06/06	24-06-10 25-06-01
	Ch. 1241	Tetanus Toxoid, Reduced Diphtheria Toxoid and Acellular Pertussis (Tdap) Vaccine	06/01/06	01-06-04 08-06-10 09-06-10 31-06-15 33-06-03
	Ch. 1121	Medicaid Drug Rebate Program Participating Drug Labelers Updated List	05/05/06	08-06-09 09-06-09 24-06-09 31-06-14
	Ch. 1123	Ventilator Dependent Respiratory (VDR) Program Preparing Table of Supply and Equipment Costs	04/28/06	03-06-08
	Ch. 1121	Preferred Drug List—Quarterly Update	04/24/06	02-06-07 11-06-06 30-06-06 03-06-07 14-06-08 31-06-13 08-06-08 24-06-08 32-06-05 09-06-07 27-06-10
	Ch. 1121	Prior Authorization of Revatio	04/24/06	02-06-06 11-06-05 30-06-05 03-06-06 14-06-07 31-06-12 08-06-07 24-06-07 32-06-05 09-06-07 27-06-10
	Ch. 1150	Prudent Payment of Claims	04/20/06	99-06-04
	Ch. 1241	2006 Recommended Childhood and Adolescent Immunization Schedule	04/16/06	01-06-03 08-06-06 09-06-05 31-06-11 33-06-02
—		Continued Existence of the Fee-for-Service (FFS) Delivery System in HealthChoices Zones and Use of ACCESS Cards	04/14/06	99-06-05
	Ch. 1149	Elimination of Post-Operative Review of Endodontic Therapy for Individuals 21 Years of Age and Older	03/21/06	27-06-09

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	—	Special Pharmaceutical Benefits Program Revisions to Payment Methodology	03/07/06	19-06-03 24-06-06 31-06-10
	Ch. 1121	Federal Clarification—Elimination of Medicaid Coverage of Drugs for Treatment of Erectile Dysfunction	03/07/06	03-06-03 02-06-04 08-06-04 09-06-13 11-06-03 14-06-05 24-06-04 27-06-07 30-06-03 31-06-08 32-06-03
	Ch. 1150	Corrections to MA Bulletin 99-05-15 Addition of 2005 HCPCS Codes to Medical Assistance Programs Fee Schedule	03/01/06	99-06-02
	Ch. 1127	Medical Assistance Program Fee Schedule Procedure Code Changes for Birth Centers	02/28/06	47-06-01
	Ch. 1221	Medical Assistance Program Fee Schedule Procedure Code Changes for Independent Medical-Surgical Clinic Services	02/28/06	08-06-03
	Ch. 1121	Pen and Ink Change—Preferred Drug List (PDL), Phase 4	02/20/06	27-06-06
	Ch. 1130	Medical Assistance Program Fee Schedule Procedure Code Changes for Hospice Services	01/27/06	06-06-01 31-06-06
	Ch. 1150	Disenrollment of Dual Eligibles from Physical Health Managed Care	01/27/06	99-06-01
	Ch. 1141	Medical Assistance Program Fee Schedule Procedure Code Changes for Physician Services	01/27/06	31-06-05
	Ch. 1143	Medical Assistance Program Fee Schedule Procedure Code Changes for Podiatry Services	01/27/06	14-06-04
	Ch. 1121	Prior Authorization of Drugs that Exceed Est. Quantity Limits—Phase 3 Enforcement and Additional Drugs with Quantity Limits	01/27/06	02-06-03 03-06-02 08-06-02 09-06-02 11-06-02 14-06-03 24-06-02 27-06-05 30-06-02 31-06-04 32-06-02
	Ch. 1142	Medical Assistance Program Fee Schedule Procedure Code Changes for Certified Nurse Midwife Services	01/27/06	33-06-01
	Ch. 1144	Medical Assistance Program Fee Schedule Procedure Code Changes for Certified Registered Nurse Practitioner Services	01/27/06	09-06-03

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	Ch. 1121	Preferred Drug List—Phase 4	01/25/06	02-06-02 03-06-01 08-06-01 09-06-01 11-06-01 14-06-02 24-06-01 27-06-04 30-06-01 31-06-03 32-06-01
	Ch. 1221	Removal of Prior Authorization Requirement for Sleep Studies	01/12/06	01-06-02 31-06-02
	—	Dental Behavior Management Fee Increase	01/03/06	27-06-01
	Ch. 1149 1101 1150	Medical Assistance Program Fee Schedule Changes for Orthodontic and Cleft Palate Services; Fee Increases, Procedure Code Changes and New Prior Authorization Requirements	01/03/06	27-06-03 17-06-01 19-06-01 20-06-01 21-06-01
	Ch. 1163	Place of Service Review Procedures	01/03/06	14-06-01 01-06-01 02-06-01 31-06-01 27-06-02
	Ch. 1150	Prudent Payment of Claims	04/03/06	99-06-04
2007	—	“Issuance of an Updated MA Program Outpatient Fee Schedule for Durable Medical Equipment, Medical Supplies, Orthotics, Prosthetics, Vision and Hearing Supplies” included in MA Bulletin 05-05-04, et al titled “Medical Assistance Program Fee Schedule Procedure”	12/28/07	01-07-12 05-07-03 18-07-02 20-07-06 24-07-15 25-07-07 31-07-21
	—	Medical Assistance Program Fee Schedule Revision	12/21/07	99-07-21
	—	Revision to Medical Assistance Program Fee Schedule for Federally Qualified Health Centers and Rural Health Clinics	12/21/07	08-07-16
	Ch. 1150	The Addition of Isentress (raltegravir) to the Special Pharmaceutical Benefits Program	12/21/07	09-07-16 21-07-04 24-07-16 31-07-22
	—	Nursing Facility Documentation Requirements for Movable Equipment That is Rented or Leased	12/07/07	03-07-10
	—	Error Reconciliation Recommendations for the National Provider Identifier (NPI)	12/01/07	99-07-20
	Ch. 1123	MA Program Outpatient Fee Schedule Revisions for Speech Generating Devices	11/29/07	24-07-11 25-07-05 31-07-18
	Ch. 1121	Preferred Drug List—Fall Update—Part 2	11/29/07	02-07-06 11-07-07 30-07-07 03-07-09 14-07-06 31-07-20 08-07-15 24-07-14 32-07-07 09-07-14 27-07-09
	Ch. 1149	Fee Increase for Select Dental Procedure Codes	11/01/07	27-07-08
	Ch. 1101	Childhood Nutrition and Weight Management Services for Recipients Under 21 Years of Age	11/01/07	99-07-19

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	Ch. 1121	Preferred Drug List—Fall 2007 Update	11/01/07	02-07-05 11-07-06 30-07-05 03-07-08 14-07-05 31-07-17 08-07-14 24-07-13 32-07-06 09-07-12 27-07-07
	Ch. 1141	Fee Increases for Select Office Visit and Office Consultation Procedure Codes	11/01/07	09-07-13 31-07-16 33-07-04
	Ch. 1121	Delay in Implementation of the Tamper—Resistant Pad Requirements	10/29/07	99-07-18
	Ch. 1121	Special Pharmaceutical Benefits Program (SPBP) Income Ceiling for HIV Applicants	10/15/07	09-07-10 21-07-03 24-07-10 31-07-14
	Ch. 1121	Tamper Resistant Prescription Pads	09/28/07	99-07-16
	Ch. 1123	2007 Power Mobility Device HCPCS Updates; Prior Authorization Requirements	09/19/07	99-07-15
	—	Peer Review Committee	09/14/07	99-07-14
	Ch. 1145	Change in Recipient Access to Chiropractic Services	09/14/07	15-07-01
	Ch. 1241	Correction of Billing Instructions for Physical and Occupational Therapy Evaluations, and Evaluations of Speech, Language, Voice, Communication and/or Auditory Processing	09/14/07	01-07-09 08-07-13 17-07-01 20-07-04 31-07-13
	—	Updated Regarding False Claims Provisions of Deficit Reduction Act of 2005—Employee Education About False Claims Recovery	09/07/07	99-07-13
	Ch. 1163	Medicare Inpatient Pricing Logic Modification	08/17/07	01-07-08
	Ch. 1123	Provider Specialty 220 (Hearing Aid Dispenser Requirement and Updated Medical Assistance Program Fee Schedule for Hearing Aid Supplies	08/03/07	01-07-07 24-07-09 31-07-12 20-07-03 25-07-04
	—	Clarification of Act 169, also known as the Older Adult Protective Services Act (OAPSA), in regard to hiring Practices for inpatient and residential facilities	08/02/07	OMHSAS-07-01
	Ch. 1121	Preferred Drug List—May 2007 Technical Correction	07/31/07	02-07-04 11-07-05 30-07-04 03-07-07 14-07-04 31-07-11 08-07-12 24-07-08 32-07-05 09-07-09 27-07-06

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	Ch. 1149	Discontinuance of the Prior Authorization Requirement for Dental Procedure Codes D7140 and D7210	07/11/07	27-07-04
	Ch. 1249	Rescission of the Statement of Policy Clarifying the Conditions Under Which Medical Assistance Recipients May Be Considered Homebound	07/10/07	1249-07-04 99-07-12
	Ch. 1123	Special Pharmaceutical Benefits Program (SPBP) Income Ceiling Increase for HIV Applicants	07/01/07	09-07-05 21-07-02 24-07-04 31-07-07
	—	Revised MA Bulletin 03-07-01: Billing Instructions—Medicare Non-Coverage for Medicare Eligible Nursing Facility Residents	06/29/07	03-07-05
	Ch. 1101	The Elimination of Paper Vouchers	06/14/07	99-07-10
	—	Revised Citizenship and Identify Information Form	06/08/07	99-07-09
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	—	Responsibility of MA Providers to Provide Requested Medical/Psychological Information to the Disability Advocacy Program (DAP)	05/18/07	99-07-08
	—	Instructions for Using Your National Provider Identifier (NPI) Number to Bill the Department of Public Welfare (DPW) and Contingency Plan	05/18/07	99-07-07
	Ch. 1150	Medical Assistance Program Fee Schedule Revision; Change to Conversion Factor for Anesthesia Services	05/10/07	31-07-05 32-07-0001
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	Ch. 1101	Clarification Regarding the Definition of Medically Necessary—Statement of Policy	04/21/07	99-07-04 1101-07-03
	Ch. 1221	Pen and Ink Change—Medical Assistance Bulletin ‘Medical Assistance Program Fee Schedule Procedure Code Changes For Family Planning Clinic Services’	03/30/07	08-07-06 08-05-09
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	Ch. 1241	Gardasil®, Human Papillomavirus (HPV) Vaccine	03/23/07	01-07-02 08-07-05 09-07-03 31-07-04 33-07-02
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	Ch. 1245	Clarification of Procedure Codes and Modifiers to be Used When Billing For Ambulance Services	02/20/07	26-07-01
	—	Replace MA Bulletin 03-06-12: Billing Instructions—Medicare Non-Coverage For Medicare Eligible Nursing Facility Residents	02/20/07	03-07-01
	Ch. 1221	Correction to Title XIX Medical Assistance Program Family Planning Clinic Fee Schedule	02/06/07	08-07-01
	Ch. 1123	Behavioral Health Fee For Service (BH-FFS) Transfer from Office of Medical Assistance Programs (OMAP) To Office of Mental Health and Substance Abuse Services (OMHSAS)	01/31/07	OMHSAS-06-07
	—	Revised Medical Assessment Form (PA 635)	01/12/07	01-07-01 19-07-01 09-07-01
	Ch. 1150	Policy Reinforcement Regarding Billing For Tobacco Cessation Counseling Services	01/04/07	99-07-02
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	Ch. 1163	Preventable Serious Adverse Events	01/14/08	01-07-11
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	Ch. 1101	Implementation of Select Plan for Women	02/01/08	01-08-02 08-08-02 09-08-02 24-08-03 28-08-01 31-08-03 33-08-01
	Ch. 1241	Clarification of Childhood Nutrition and Weight Management Services for Recipients Under 21 Years of Age	02/15/08	99-08-01
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	Ch. 1141	Medical Assistance Program Outpatient Fee Schedule Changes for Select Chemotherapy Administration Procedure Codes	03/14/08	01-08-03 08-08-03 31-08-05
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	Ch. 1141 1126	Medical Assistance Program Outpatient Fee Schedule Changes for Select Office Visit Procedure Codes	03/14/08	31-08-06 09-08-04 33-08-02
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	Ch. 1101	Select Plan for Women Program—Addition of Covered Services	04/23/08	01-08-05 08-08-06 09-08-07 24-08-06 28-08-03 31-08-09 33-08-04
	Ch. 1150	Prudent Payment of Claims—Updated	04/25/08	99-08-05
	Ch. 1121	Preferred Drug List—Spring 2008 Update	06/02/08	02-08-03 03-08-03 08-08-07 09-08-08 11-08-03 14-08-03 24-08-07 27-08-04 30-08-03 31-08-10 32-08-03
	—	Revised Error Reconciliation Recommendations for the National Provider Index (NPI)	06/05/08	99-08-07
	Ch. 1149	ADA Claim Form—Version 2006 and Discontinuance of P.O. Box 8186	06/16/08	17-08-02
	Ch. 1123	Nursing Facility Documentation Requirements for Moveable Equipment That is Rented or Leased	07/07/08	03-08-04
	Ch. 1101	Fee-For-Service Coverage for Recipients in Health Care Benefits Package 12	07/16/08	99-08-09
	Ch. 1121	Prior Authorization of Early Refills of Prescriptions	07/18/08	02-08-04 11-08-04 30-08-08 03-08-08 08-08-11 09-08-12 14-08-04 24-08-08 27-08-07 31-08-15 32-08-04
	Ch. 1150 Ch. 1141 Ch. 1147	Medical Assistance Program Fee Increase for Select Ophthalmological Examinations	07/22/08	18-08-04 31-08-12
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	Ch. 1150 Ch. 1249	Medical Assistance Program Fee Increases for Select Private Duty/Shift Nursing Services to MA Recipients Under 21 Years of Age	07/22/08	05-08-03 16-08-01
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	Ch. 1150	Medical Assistance Program Outpatient	07/22/08	01-08-07
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	Ch. 1145	Recipient Access to Chiropractic Services	08/04/08	99-08-11
	Ch. 1150	Prior Authorization of Advanced Radiologic Imaging Services	08/05/08	99-08-08
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	Ch. 1121	Prior Authorization of Letaris, Methadone, and Myobloc	08/25/08	02-08-05 11-08-05 30-08-05 03-08-05 14-08-05 31-08-18 08-08-14 24-08-09 32-08-06 09-08-14 27-08-08
	Ch. 1121	Prior Authorization of Atypical Antipsychotics, Cough and Cold Medications, and Stimulants and Related Agents	08/25/08	02-08-06 11-08-06 30-08-06 03-08-06 14-08-06 31-08-19 08-08-15 24-08-10 32-08-07 09-08-15 27-08-09
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	Ch. 1225	Planning Clinic Select Fee Increases and Updates		
	Ch. 1101	Select Plan for Women Updated	09/05/08	01-08-09
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	Ch. 1163	Payment Policy for Hospital Readmissions	09/12/08	01-08-10
	Ch. 1241	Updates for Early Periodic Screening, Diagnosis and Treatment Program	09/18/08	99-08-13
	Ch. 1150	Reminder of Implementation of Tamper	09/24/08	99-08-14
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	—	Specialty Pharmacy Drug Program	10/20/08	99-09-01
	Ch. 1121	Non-Payment of Anti-dementia Drugs for Children Less Than 18 Years of Age	10/20/08	99-08-15
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	Ch. 1150 Ch. 1147	Addition of Procedure Code 67820 to Optometrist Medical Assistance Program Outpatient Fee Schedule	11/14/08	18-08-07
	Ch. 1150	Preventable Serious Adverse Events	11/26/08	01-08-11
	—	Special Pharmaceutical Benefits Program (SPBP)—Updated Eligibility Criteria for SP1 Card Holders	12/05/08	08-08-23 09-08-23 24-08-18 01-08-04 31-08-27
	Ch. 1150 Ch. 1147	Addition of Procedure Codes to the Medical Assistance Program Fee Schedule for Office Visits for Optometrists	12/29/08	18-09-01
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	—	Special Pharmaceutical Benefits Program (SPBP)—2009 Federal Poverty Guidelines for SP1 Card Holders	02/13/09	01-09-03 24-09-03 08-09-03 28-09-02 09-09-03 31-09-04 21-09-02
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	—	Clarifying Medical Assistance (MA) Policy related to Medicare Cost Sharing under Part D for Dual Eligible Recipients in the MA Program	03/10/09	99-09-02
	—	Clarification of Procedures for Responding to Requests for Copies of Medical Assistance (MA) Recipients' Bills	03/20/09	99-09-03
	Ch. 1121	Prior Authorization of Hypoglycemics, Incretin Mimetics—Enhancers	03/20/09	02-09-01 11-09-01 30-09-01 03-09-01 14-09-01 31-09-06 08-09-05 24-09-04 32-09-01 09-09-05 27-09-01
	Ch. 1150	Medical Assistance Program Fee Schedule Procedure Code End-dating of Keratomileusis	03/27/09	99-09-04

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	Ch. 1121	Medical Necessity Guidelines for Cymbalta for Treatment of Fibromyalgia	05/22/09	01-09-05 02-09-02 03-09-02 08-09-06 09-09-06 11-09-02 14-09-02 24-09-05 27-09-03 30-09-02 31-09-07 32-09-02
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update	06/05/09	01-09-06 09-09-07 27-09-04 02-09-03 11-09-03 30-09-03 03-09-03 14-09-08 31-09-08 08-09-07 24-09-06 32-09-03
	Ch. 1150	Revisions to Medical Assistance Program Fee Schedule Rates for Select Services	06/15/09	99-09-05
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update—Cytokine and CAM Antagonists Updated Handbook Pages	06/19/09	01-09-09 02-09-06 03-09-06 08-09-10 09-09-10 11-09-06 14-09-06 24-09-09 27-09-07 30-09-06 31-09-11 332-09-06
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	Ch. 1121	Automated Prior Authorization of Pharmacy Services—Stimulants and Related Agents Updated Handbook Pages	06/29/09	01-09-11 08-09-12 14-09-08 30-09-08 02-09-08 09-09-12 24-09-11 31-09-13 03-09-08 11-09-08 27-09-08 32-09-08

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	Ch. 1121	Automated Prior Authorization of Pharmacy Services— Bronchodilators, Beta Agonist Updated Handbook Pages	06/29/09	01-09-25 02-09-22 03-09-22 08-09-26 09-09-26 11-09-22 14-09-22 24-09-25 27-09-22 30-09-22 31-09-27 32-09-22
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update— Inhaled Glucocorticoids Updated Handbook Pages	06/29/09	01-09-17 02-09-14 03-09-14 08-09-18 09-09-18 11-09-14 14-09-14 24-09-17 27-09-14 30-09-14 31-09-19 32-09-14
	Ch. 1121	Automated Prior Authorization of Pharmacy Services— Sedative Hypnotics Updated Handbook Pages	06/29/09	01-09-12 08-09-13 14-09-09 30-09-09 02-09-09 09-09-13 24-09-12 31-09-14 03-09-09 11-09-09 27-09-09 32-09-09
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update— Oral Antifungals Updated Handbook Pages	06/29/09	01-09-16 02-09-13 03-09-13 08-09-17 09-09-17 11-09-13 14-09-13 24-09-16 27-09-13 30-09-13 31-09-18 32-09-13

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	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update— Pulmonary Arterial Hypertension (PAH) Agents Handbook Pages	06/29/09	01-09-13 08-09-14 14-09-10 30-09-10 02-09-10 09-09-14 24-09-13 31-09-15 03-09-10 11-09-10 27-09-10 32-09-10
	Ch. 1121	Automated Prior Authorization of Pharmacy Services— Ophthalmic Immunomodulators Updated Handbook Pages	06/29/09	01-09-14 08-09-15 14-09-11 30-09-11 02-09-11 09-09-15 24-09-14 31-09-16 03-09-11 11-09-11 27-09-11 32-09-11
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	Ch. 1121	Automated Prior Authorization of Pharmacy Services— Non-Steroidal Anti-Inflammatory Drugs (NSAIDs)	06/29/09	01-09-24 02-09-21 03-09-21 08-09-25 09-09-25 11-09-21 14-09-21 24-09-24 27-09-21 30-09-21 31-09-26 32-09-21

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	Ch. 1121	Pharmacy Update—Oral Fluoroquinolones Updated Handbook Pages	06/29/09	01-09-20 02-09-17 03-09-17 08-09-21 09-09-21 11-09-17 14-09-17 24-09-20 27-09-17 30-09-17 31-09-22 32-09-17
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update— Intranasal Rhinitis Agents Updated Handbook Pages	06/29/09	01-09-18 02-09-15 03-09-15 08-09-19 09-09-19 11-09-15 14-09-15 24-09-18 27-09-15 30-09-15 31-09-20 32-09-15
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update— Growth Hormones Updated Handbook Pages	06/29/09	01-09-19 02-09-16 03-09-16 08-09-20 09-09-20 11-09-16 14-09-16 24-09-19 27-09-16 30-09-16 31-09-21 32-09-16
	Ch. 1121	Automated Prior Authorization of Pharmacy Services— Bronchodilators, Anticholinergic Updated Handbook Pages	06/29/09	01-09-21 02-09-18 03-09-18 08-09-22 09-09-22 11-09-18 14-09-18 24-09-21 27-09-18 30-09-18 31-09-23 32-09-18
	Ch. 1121	Spring 2009 Preferred Drug List (PDL) Pharmacy Update— Acne Agents, Oral Updated Handbook Pages	06/29/09	01-09-10 08-09-11 14-09-07 30-09-07 02-09-07 09-09-11 24-09-10 31-09-12 03-09-07 11-09-07 27-09-08 32-09-07

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	Ch. 1150	2008 HCPCS Updates and Other Procedure Code and Procedure Code/Modifier Combination Changes	07/06/09	99-09-06
	Ch. 1121	Prior Authorization of Benzodiazepines—Pharmacy Services	07/27/09	01-09-31 02-09-28 03-09-28 08-09-32 09-09-32 11-09-28 14-09-28 24-09-31 27-09-29 30-09-28 31-09-33 32-09-28
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	Ch. 1121	Bone Resorption Suppression and Related Agents Handbook Pages—Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/05/10	01-10-30 09-10-32 27-10-22 02-10-21 11-10-21 30-10-21 03-10-23 14-10-22 31-10-33 08-10-31 24-10-24 32-10-21
	Ch. 1121	Bile Salts Handbook Pages Pharmacy Services Fall 2010 Preferred Drug List (PDL) Update	11/05/10	01-10-35 09-10-37 27-10-27 02-10-26 11-10-26 30-10-26 03-10-28 14-10-27 31-10-38 08-10-36 24-10-29 32-10-26

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	Ch. 1121	Prior Authorization of Antipsychotics—Pharmacy Services	12/09/11	01-11-52 09-11-52 27-11-50 02-11-46 11-11-46 30-11-46 03-11-47 14-11-47 31-11-51 08-11-54 24-11-53 32-11-46 33-11-14
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	Ch. 1121	Prior Authorization of Bronchodilators, Beta Agonists—Pharmacy Services	01/26/12	01-12-05 09-12-05 27-12-05 33-12-05 02-12-05 11-12-05 30-12-05 03-12-05 14-12-05 31-12-05 08-12-05 24-12-05 32-12-05
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	Ch. 1121	Prior Authorization of Diabetic Meters—Pharmacy Services	01/07/13	01-13-09 09-13-09 27-13-09 33-13-09 02-13-09 11-13-09 30-13-09 03-13-09 14-13-09 31-13-09 08-13-09 24-13-09 32-13-09

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	Ch. 1229	HealthChoices Physical Health Managed Care New East Zone Expansion	01/18/13	99-13-02
	Ch. 1121	Preferred Drug List (PDL) Update January 15, 2013—Pharmacy Services	01/22/13	01-13-11 09-13-11 27-13-11 33-13-11 02-13-10 11-13-10 30-13-10 03-13-10 14-13-10 31-13-12 08-13-11 24-13-11 32-13-10
	Ch. 1150	Medical Assistance Program Fee Increase for Select Primary Care Services and Physician Attestation Form	01/22/13	31-13-11
	Ch. 1121	Prior Authorization of Cytokine and CAM Antagonists—Pharmacy Services	01/25/13	01-13-12 08-13-12 14-13-11 30-13-11 33-13-12 02-13-11 09-13-12 24-13-12 31-13-13 03-13-11 11-13-11 27-13-12 32-13-11
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	Ch. 1101	Updated Procedures for Submitting the Deficit Reduction Act of 2005 Attestation Form	02/14/13	99-13-04
	Ch. 1229	Continued Existence of the Fee-For-Service Delivery System in HealthChoices Zones and Enrollment of Breast and Cervical Cancer Prevention and Treatment (BCCPT) Recipients in HealthChoices	02/22/13	99-13-05
	Ch. 1121	Prior Authorization of Analgesics Narcotic Short Acting—Pharmacy Services	03/29/13	01-13-16 08-13-16 14-13-15 30-13-15 33-13-17 02-13-15 09-13-17 24-13-16 31-13-18 03-13-15 11-13-15 27-13-16 32-13-15

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	Ch. 1121	Prior Authorization of Bronchodilators Beta Agonists Short Acting Agents—Pharmacy Services	03/29/13	01-13-17 08-13-17 14-13-16 30-13-16 33-13-18 02-13-16 09-13-18 24-13-17 31-13-19 03-13-16 11-13-16 27-13-17 32-13-16
	Ch. 1121	Prior Authorization of Antipsychotics—Pharmacy Services	03/29/13	01-13-13 08-13-13 14-13-12 30-13-12 33-13-14 02-13-12 09-13-14 24-13-13 31-13-15 03-13-12 11-13-12 27-13-13 32-13-12
	Ch. 1121	Prior Authorization of Chronic Obstructive Pulmonary Disease (COPD) Agents—Pharmacy Services	03/29/13	01-13-15 09-13-16 27-13-15 33-13-16 02-13-14 11-13-14 30-13-14 03-13-14 14-13-14 31-13-17 08-13-15 24-13-15 32-13-14
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	Ch. 1121	Prior Authorization of Multiple Sclerosis Agents—Pharmacy Services	05/03/13	01-13-20 09-13-22 27-13-20 33-13-22 02-13-18 11-13-18 30-13-18 03-13-18 14-13-19 31-13-23 08-13-20 24-13-20 32-13-18

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	Ch. 1121	Prior Authorization of Cytokine and CAM Antagonists—Pharmacy Services	05/03/13	01-13-27 09-13-29 27-13-27 33-13-29 02-13-25 11-13-25 30-13-25 03-13-25 14-13-26 31-13-30 08-13-27 24-13-27 32-13-25
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	Ch. 1101	Application of InvestiClaim™ Analytics to Select Claims	05/17/13	99-13-09
	Ch. 1150	Implementation of the Medical Assistance Program's Physician Fee Increases for Select Primary Care Services	05/23/13	31-13-34
	Ch. 1150	Addition to the Medical Assistance Program Fee Schedule for Administration of Flu Vaccine Derived from Cell Cultures: Flucelvax	05/25/13	01-13-18 08-13-18 09-13-19 31-13-20 33-13-19

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	Ch. 1121	Prior Authorization of H.P. Acthar Gel—Pharmacy Services	05/31/13	01-13-24 02-13-22 03-13-22 08-13-24 09-13-26 11-13-22 14-13-23 24-13-24 27-13-24 30-13-22 31-13-27 32-13-22 33-13-26
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	Ch. 1121	Prior Authorization of Anticoagulants—Pharmacy Services	07/02/13	01-13-38 02-13-34 03-13-34 08-13-36 09-13-38 11-13-34 14-13-35 24-13-36 27-13-36 30-13-34 31-13-42 32-13-34 33-13-38
	Ch. 1121	Prior Authorization of Antiparasitics Topical—Pharmacy Services	07/02/13	01-13-37 02-13-33 03-13-33 08-13-35 09-13-37 11-13-33 14-13-34 24-13-35 27-13-35 30-13-33 31-13-41 32-13-33 33-13-37

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	Ch. 1121	Prior Authorization of Vasodilators Coronary—Pharmacy Services	07/02/13	01-13-36 02-13-32 03-13-32 08-13-34 09-13-36 11-13-32 14-13-33 24-13-34 27-13-34 30-13-32 31-13-40 32-13-32 33-13-36
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	Ch. 1121	Prior Authorization of H. Pylori Treatments—Pharmacy Services	07/02/13	01-13-32 02-13-28 03-13-28 08-13-30 09-13-32 11-13-28 14-13-29 24-13-30 27-13-30 30-13-28 31-13-36 32-13-28 33-13-32

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	Ch. 1121	Prior Authorization of Colony Stimulating Factors— Pharmacy Services	07/13/13	01-13-33 09-13-33 27-13-31 33-13-33 02-13-29 11-13-29 30-13-29 03-13-29 14-13-30 31-13-37 08-13-31 24-13-31 32-13-29
	Ch. 1121	Prior Authorization of Irritable Bowel Syndrome Agents— Pharmacy Services	07/13/13	01-13-35 09-13-35 27-13-33 33-13-35 02-13-31 11-13-31 30-13-31 03-13-31 14-13-32 31-13-39 08-13-33 24-13-33 32-13-31
	Ch. 1121	Prior Authorization of Acne Agents Oral—Doxycycline— Pharmacy Services	07/22/13	01-13-40 08-13-38 14-13-37 30-13-36 33-13-40 02-13-36 09-13-40 24-13-38 31-13-44 03-13-36 11-13-36 27-13-38 32-13-36
	Ch. 1127 Ch. 1150	Changes to the Payment Structure for Birth Center Services	08/29/13	09-13-13 31-13-14 33-13-13 47-13-01
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	Ch. 1101	Implementation of ADA Claim Form—Version 2012 and Elimination of ADA Claim Form—Version 2006	09/20/13	17-13-01 19-13-01 20-13-01 27-13-39 31-13-45

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	Ch. 1121	Prior Authorization of Leukotriene Modifiers—Pharmacy Services	11/04/13	01-13-48 09-13-48 27-13-48 33-13-47 02-13-43 11-13-43 30-13-43 03-13-43 14-13-44 31-13-53 08-13-46 24-13-45 32-13-43
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	Ch. 1121	Prior Authorization of Antipsychotics—Pharmacy Services	11/22/13	01-13-52 09-13-50 27-13-49 33-13-49 02-13-44 11-13-44 30-13-44 03-13-44 14-13-45 31-13-57 08-13-49 24-13-46 32-13-44
	Ch. 1121	Prior Authorization of Analgesics Narcotic Long Acting Analgesics Narcotic Short Acting and Cough and Cold Medications—Pharmacy Services	11/22/13	01-13-55 09-13-53 27-13-52 33-13-52 02-13-47 11-13-47 30-13-47 03-13-47 14-13-48 31-13-60 08-13-52 24-13-49 32-13-47

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	Ch. 1121	Prior Authorization of Lipotropics Other—Pharmacy Services	11/22/13	01-13-53 09-13-51 27-13-50 33-13-50 02-13-45 11-13-45 30-13-45 03-13-45 14-13-46 31-13-58 08-13-50 24-13-47 32-13-45
	Ch. 1101	CAQH CORE Federal Mandate: Electronic Funds Transfer (EFT) and Electronic Remittance Advice (ERA)	11/22/13	99-13-14
	Ch. 1101	Presumptive Eligibility as Determined by Hospitals	12/06/13	01-13-56
	Ch. 1121	Preferred Drug List (PDL) Update January 22, 2014—Pharmacy Services	12/18/13	01-13-57 02-13-48 03-13-48 08-13-53 09-13-54 11-13-48 14-13-49 24-13-50 27-13-53 30-13-48 31-13-61 32-13-48 33-13-53
	Ch. 1150	Medical Assistance Program Fee Schedule Revisions	12/27/13	99-13-13
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	Ch. 1101	Changes to MA 112 Newborn Eligibility Form	01/10/14	01-14-02 47-14-01
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	Ch. 1121	Prior Authorization of Antipsoriatics Oral—Pharmacy Services	01/20/14	01-14-04 08-14-03 14-14-01 30-14-01 33-14-02 02-14-01 09-14-02 24-14-01 31-14-03 03-14-01 11-14-01 27-14-01 32-14-01
	Ch. 1121	Prior Authorization of Anxiolytics—Pharmacy Services	02/03/14	01-14-06 02-14-03 03-14-03 08-14-05 09-14-04 11-14-03 14-14-03 24-14-03 27-14-03 30-14-03 31-14-05 32-14-03 33-14-04
	Ch. 1121	Prior Authorization of Histamine II Receptor Blockers—Pharmacy Services	02/03/14	01-14-08 09-14-06 27-14-05 33-14-06 02-14-05 11-14-05 30-14-05 03-14-05 14-14-05 31-14-07 08-14-07 24-14-05 32-14-05
	Ch. 1121	Prior Authorization of Oncology Agents Oral—Pharmacy Services	02/03/14	01-14-11 09-14-09 27-14-08 33-14-09 02-14-08 11-14-08 30-14-08 03-14-08 14-14-08 31-14-10 08-14-10 24-14-08 32-14-08

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	Ch. 1150	Sample Review of Physicians Receiving Increased Fees for Select Primary Care Services	02/18/14	31-14-12
	Ch. 1121	Specialty Pharmacy Drug Program—Updated List of Covered Drugs—Pharmacy Services	02/18/14	99-14-05
	Ch. 1101	Provider Credentialing by the Pennsylvania Medical Assistance Program	02/27/14	99-14-02
	Ch. 1101	Re-enrollment/Revalidation of Medical Assistance (MA) Providers	03/07/14	99-14-06
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	Ch. 1243	Addition to the Medical Assistance Program Fee Schedule—Oncotype DX	05/06/14	01-14-16 08-14-12 09-14-11 28-14-01 31-14-14
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	Ch. 1121	Prior Authorization of COPD Agents—Pharmacy Service	01/06/16	01-16-03 09-16-03 27-16-03 02-16-03 11-16-03 30-16-03 03-16-03 14-16-03 31-16-03 08-16-03 24-16-03 32-16-03 33-16-03

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	Ch. 1121	Prior Authorization of Stimulants and Related Agents—Pharmacy Service	01/06/16	01-16-05 09-16-05 27-16-05 02-16-05 11-16-05 30-16-05 03-16-05 14-16-05 31-16-05 08-16-05 24-16-05 32-16-05 33-16-05
	Ch. 1149	Required Training for the Application of Topical Fluoride Varnish	02/26/16	09-16-10 31-16-10
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	Ch. 1121	Prior Authorization of Pituitary Suppressive Agents, LHRH—Pharmacy Services	01/31/17	01-17-13 02-17-11 03-17-11 08-17-12 09-17-12 11-17-11 14-17-11 24-17-11 27-17-11 30-17-12 31-17-13 32-17-11 33-17-12
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2018	Ch. 1101 1150	Revised Health Care Benefit Packages Provider Reference Chart (MA 446)	01/02/18	99-18-01
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	Ch. 1121	Corrected-Prior Authorization of Hepatitis C Agents— Pharmacy Services	01/22/18	01-18-04 02-18-02 03-18-02 08-18-04 09-18-04 11-18-02 14-18-02 24-18-02 27-18-03 30-18-02 31-18-04 32-18-02 33-18-04
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	Ch. 1221	Prior Authorization of Opioid Dependence Treatments— Pharmacy Services	04/10/18	01-18-06 02-18-04 03-18-04 08-18-07 09-18-07 11-18-04 14-18-05 24-18-04 27-18-06 30-18-04 31-18-07 32-18-04 33-18-07
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	Ch. 1241	2018 Recommended Childhood and Adolescent Immunization Schedule	04/27/18	99-18-05
	Ch. 1101 1150	Update to 180-Day Exception Requests and Invoice Submission Time Frames	05/25/18	99-18-08
	Ch. 1101	Reduction of Mailed Paper Remittance Advices	06/15/18	99-18-09
	Ch. 1101 1150	Enrollment of Tobacco Cessation Providers	06/18/18	99-18-10
	Ch. 1101 1150	2018 Healthcare Common Procedure Coding System (HCPCS) Updates and Other Procedure Code Changes	07/02/18	99-18-07
	Ch. 1149	Medical Assistance Program Dental Fee Schedule Update	07/02/18	27-18-08
	Ch. 1127 1142 1144 1221 1252	Updates to the Family Planning Services Program Fee Schedule	07/02/18	01-18-08 08-18-09 09-18-09 24-18-06 25-18-01 28-18-02 31-18-09 33-18-09
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	Ch. 1121	Prior Authorization of Thalidomide and Derivatives— Pharmacy Services	07/23/18	01-18-23 02-18-18 03-18-18 08-18-25 09-18-24 11-18-18 14-18-19 24-18-19 27-18-22 30-18-18 31-18-24 32-18-18 33-18-23
	Ch. 1121	Prior Authorization of VMAT2 Inhibitors—Pharmacy Services	07/23/18	01-18-17 02-18-12 03-18-12 08-18-19 09-18-18 11-18-12 14-18-13 24-18-13 27-18-16 30-18-12 31-18-18 32-18-12 33-18-17
	Ch. 1121	Prior Authorization of Oncology Agents, Oral—Pharmacy Services	07/23/18	01-18-22 02-18-17 03-18-17 08-18-24 09-18-23 11-18-17 14-18-18 24-18-18 27-18-21 30-18-17 31-18-23 32-18-17 33-18-22
	Ch. 1121	Prior Authorization of Immunomodulators, Atopic Dermatitis—Pharmacy Services	07/23/18	01-18-13 02-18-08 03-18-08 08-18-15 09-18-14 11-18-08 14-18-09 24-18-09 27-18-12 30-18-08 31-18-14 32-18-08 33-18-13

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	Ch. 1121	Prior Authorization of Neuropathic Pain Agents—Pharmacy Services	07/23/18	01-18-16 02-18-11 03-18-11 08-18-18 09-18-17 11-18-11 14-18-12 24-18-12 27-18-15 30-18-11 31-18-17 32-18-11 33-18-16
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	Ch. 1121	Prior Authorization of Idiopathic Pulmonary Fibrosis (IPF) Agents—Pharmacy Services	07/23/18	01-18-21 02-18-16 03-18-16 08-18-23 09-18-22 11-18-16 14-18-17 24-18-17 27-18-20 30-18-16 31-18-22 32-18-16 33-18-21
	Ch. 1121	Prior Authorization of Non-Steroidal Anti-Inflammatory Drugs (NSAIDs)—Pharmacy Services	07/23/18	01-18-18 02-18-13 03-18-13 08-18-20 09-18-19 11-18-13 14-18-14 24-18-14 27-18-17 30-18-13 31-18-19 32-18-13 33-18-18

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	Ch. 1121	Prior Authorization of Monoclonal Antibodies—Anti-IL, Anti-IgE (MABs-Anti-IL, Anti-IgE)—Pharmacy Services	07/23/18	01-18-15 02-18-10 03-18-10 08-18-17 09-18-16 11-18-10 14-18-11 24-18-11 27-18-14 30-18-13 31-18-19 32-18-13 33-18-18
	Ch. 1121	Prior Authorization of Analgesics, Non-Opioid Barbiturate Combinations—Pharmacy Services	07/23/18	01-18-12 02-18-07 03-18-07 08-18-14 09-18-13 11-18-07 14-18-08 24-18-08 27-18-11 30-18-07 31-18-13 32-18-07 33-18-12
	Ch. 1121	Prior Authorization of Bone Resorption Suppression and Related Agents—Pharmacy Services	07/23/18	01-18-19 02-18-14 03-18-14 08-18-21 09-18-13 11-18-07 14-18-08 24-18-08 27-18-11 30-18-07 31-18-13 32-18-07 33-18-12
	Ch. 1241	Updates to Pennsylvania’s Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Program Periodicity Schedule	08/01/18	99-18-13
	Ch. 1121	Prior Authorization of Multiple Sclerosis Agents—Pharmacy Services	08/13/18	01-18-24
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	Ch. 1101	School-Based ACCESS Program Provider Handbook	09/19/18	35-18-02
	Ch. 1121	Professional Dispensing Fee—Pharmacy Services	10/04/18	35-18-02
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	Ch. 1121	Prior Authorization of Angiotensin Modulators—Pharmacy Services	12/12/18	01-18-26 02-18-21 03-18-22 08-18-29 09-18-27 11-18-21 14-18-22 24-18-23 27-18-26 30-18-21 31-18-27 32-18-21 33-18-26
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	Ch. 1121	Prior Authorization of Hepatitis C Agents—Pharmacy Services	12/12/18	01-18-28 02-18-23 03-18-24 08-18-31 09-18-29 11-18-23 14-18-24 24-18-25 27-18-28 30-18-23 31-18-29 32-18-23 33-18-28
	Ch. 1121	Prior Authorization of Antibiotics, GI and Related Agents—Pharmacy Services	12/12/18	01-18-36 02-18-31 03-18-32 08-18-39 09-18-37 11-18-31 14-18-32 24-18-33 27-18-36 30-18-31 31-18-37 32-18-31 33-18-36

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	Ch. 1121	Prior Authorization of Hypoglycemics, TZDs—Pharmacy Services	12/13/18	01-18-33 02-18-28 03-18-29 08-18-36 09-18-34 11-18-28 14-18-29 24-18-30 27-18-33 30-18-28 31-18-34 32-18-28 33-18-33
	Ch. 1121	Prior Authorization of Hypoglycemics, SGLT2 Inhibitors—Pharmacy Services	12/13/18	01-18-31 02-18-26 03-18-27 08-18-34 09-18-32 11-18-26 14-18-27 24-18-28 27-18-31 30-18-26 31-18-32 32-18-26 33-18-31
	Ch. 1121	Prior Authorization of Hypoglycemics, Incretin Mimetics/Enhancers—Pharmacy Services	12/13/2018	01-18-29 02-18-24 03-18-25 08-18-32 09-18-30 11-18-24 14-18-25 24-18-26 27-18-29 30-18-24 31-18-30 32-18-24 33-18-29
	Ch. 1121	Prior Authorization of Oncology Agents, Oral—Pharmacy Services	12/13/18	01-18-34 02-18-29 03-18-30 08-18-37 09-18-35 11-18-29 14-18-30 24-18-31 27-18-34 30-18-29 31-18-35 32-18-29 33-18-34

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	Ch. 1121	Prior Authorization of Orkambi (lumacaftor/ivacaftor)—Pharmacy Services	12/13/18	01-18-35 02-18-30 03-18-31 08-18-38 09-18-36 11-18-30 14-18-31 24-18-32 27-18-35 30-18-30 31-18-36 32-18-30 33-18-35
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	Ch. 1245	Fee Increases for Certain Ambulance Transportation Services	12/24/18	26-18-01
2019	Ch. 1243	Updates to Laboratory Services on the Medical Assistance Program Fee Schedule; Prior Authorization for Noninvasive Prenatal Screening (NiPS)	01/02/19	01-19-01 08-19-01 09-19-01 28-19-01 31-19-01 33-19-01
	Ch. 1121	Prior Authorization of Anticonvulsants—Pharmacy Services	01/18/19	01-19-06 02-19-05 03-19-05 08-19-08 09-19-06 11-19-05 14-19-05 24-19-05 27-19-06 30-19-05 31-19-06 32-19-05 33-19-06
	Ch. 1121	Preferred Drug List (PDL) Update January 28, 2019—Pharmacy Services	01/18/19	01-19-04 02-19-03 03-19-03 08-19-06 09-19-04 11-19-03 14-19-03 24-19-03 27-19-04 30-19-03 31-19-04 32-19-03 33-19-04

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	Ch. 1121	Prior Authorization of Antiparkinson’s Agents—Pharmacy Services	01/18/19	01-19-09 02-19-08 03-19-08 08-19-11 09-19-09 11-19-08 14-19-08 24-19-08 27-19-09 30-19-08 31-19-09 32-19-08 33-19-09
	Ch. 1121	Prior Authorization of Pulmonary Arterial Hypertension (PAH) Agents, Oral and Inhaled—Pharmacy Services	01/18/19	01-19-07 02-19-06 03-19-06 08-19-09 09-19-07 11-19-06 14-19-06 24-19-06 27-19-07 30-19-06 31-19-07 32-19-06 33-19-07
	Ch. 1121	Prior Authorization of Alpha-1 Proteinase Inhibitors—Pharmacy Services	01/18/19	01-19-08 02-19-07 03-19-07 08-19-10 09-19-08 11-19-07 14-19-07 24-19-07 27-19-08 30-19-07 31-19-08 32-19-07 33-19-08
	Ch. 1121	Prior Authorization of Antihyperuricemics—Pharmacy Services	01/18/19	01-19-05 02-19-04 03-19-04 08-19-07 09-19-05 11-19-04 14-19-04 24-19-04 27-19-05 30-19-04 31-19-05 32-19-04 33-19-05

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	Ch. 1121	Prior Authorization of Symdeko (tezacaftor/ivacaftor)—Pharmacy Services	01/21/19	01-19-02 02-19-01 03-19-01 08-19-03 09-19-02 11-19-01 14-19-01 24-19-01 27-19-01 30-19-01 31-19-02 32-19-01 33-19-02
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	Ch. 1101 1150	Update to the Administration of the Human Papillomavirus (HPV) Vaccine	04/05/19	01-19-11 08-19-13 09-19-11 31-19-11 33-19-11
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	Ch. 1121	Prior Authorization of Dupixent (dupilumab)—Pharmacy Services	6/27/19	01-19-16 02-19-11 03-19-11 08-19-17 09-19-15 11-19-11 14-19-11 24-19-13 27-19-12 30-19-11 31-19-16 32-19-11 33-19-15

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	Ch. 1121	Prior Authorization of Antibiotics, Inhaled—Pharmacy Services	6/27/19	01-19-15 02-19-10 03-19-10 08-19-16 09-19-14 11-19-10 14-19-10 24-19-12 27-19-11 30-19-10 31-19-15 32-19-10 33-19-14
	Ch. 1121	Prior Authorization of Complement Inhibitors—Pharmacy Services	6/27/19	01-19-19 02-19-14 03-19-14 08-19-20 09-19-18 11-19-14 14-19-14 24-19-16 27-19-15 30-19-14 31-19-19 32-19-14 33-19-18
	Ch. 1121	Prior Authorization of Calcium Channel Blockers—Pharmacy Services	6/27/19	01-19-20 02-19-15 03-19-15 08-19-21 09-19-19 11-19-15 14-19-15 24-19-17 27-19-16 30-19-15 31-19-20 32-19-15 33-19-19
	Ch. 1121	Prior Authorization of Xyrem (sodium oxybate)—Pharmacy Services	6/27/19	01-19-18 02-19-13 03-19-13 08-19-19 09-19-17 11-19-13 14-19-13 24-19-15 27-19-14 30-19-13 31-19-18 32-19-13 33-19-17

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	Ch. 1121	Prior Authorization of Acne Agents, Oral—Pharmacy Services	7/30/19	01-19-34 02-19-29 03-19-28 08-19-37 09-19-32 11-19-28 14-19-28 24-19-30 27-19-30 30-19-28 31-19-34 32-19-28 33-19-32
	Ch. 1121	Prior Authorization of Antimalarials—Pharmacy Services	7/31/19	01-19-38 02-19-33 03-19-32 08-19-41 09-19-36 11-19-32 14-19-32 24-19-34 27-19-34 30-19-32 31-19-38 32-19-32 33-19-36
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	Ch. 1121	Prior Authorization of Local Anesthetics, Topical—Pharmacy Services	8/8/19	01-19-25 02-19-20 03-19-19 08-19-28 09-19-23 11-19-19 14-19-19 24-19-21 27-19-21 30-19-19 31-19-25 32-19-19 33-19-23
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	Ch. 1121	Prior Authorization of Antivirals, Herpes—Pharmacy Services	8/20/19	01-19-35 02-19-30 03-19-29 08-19-38 09-19-33 11-19-29 14-19-29 24-19-31 27-19-31 30-19-29 31-19-35 32-19-29 33-19-33
	Ch. 1121	Prior Authorization of Antivirals, Influenza—Pharmacy Services	8/20/19	01-19-33 02-19-28 03-19-27 08-19-36 09-19-31 11-19-27 14-19-27 24-19-29 27-19-29 30-19-27 31-19-33 32-19-27 33-19-31
	Ch. 1121	Prior Authorization of Antivirals, CMV—Pharmacy Services	8/20/19	01-19-36 02-19-31 03-19-30 08-19-39 09-19-34 11-19-30 14-19-30 24-19-32 27-19-32 30-19-30 31-19-36 32-19-30 33-19-34
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	Ch. 1121	Prior Authorization of Iron Chelating Agents—Pharmacy Services	9/5/19	01-19-61 02-19-55 03-19-54 08-19-63 09-19-57 11-19-54 14-19-53 24-19-55 27-19-55 30-19-53 31-19-60 32-19-53 33-19-57

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	Ch. 1121	Prior Authorization of Potassium Removing Agents— Pharmacy Services	9/11/19	01-19-47 02-19-41 03-19-40 08-19-49 09-19-43 11-19-40 14-19-39 24-19-41 27-19-41 30-19-39 31-19-46 32-19-39 33-19-43
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	Ch. 1121	Prior Authorization of Antimigraine Agents, Triptans— Pharmacy Services	10/16/19	01-19-94 02-19-88 03-19-87 08-19-96 09-19-90 11-19-87 14-19-86 24-19-88 27-19-88 30-19-86 31-19-93 32-19-86 33-19-90
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	Ch. 1121	Prior Authorization of Glucocorticoids, Inhaled—Pharmacy Services	10/16/19	01-19-79 02-19-73 03-19-72 08-19-81 09-19-75 11-19-72 14-19-71 24-19-73 27-19-73 30-19-71 31-19-78 32-19-71 33-19-75

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	Ch. 1121	Prior Authorization of BPH Treatments—Pharmacy Services	10/17/19	01-19-97 02-19-91 03-19-90 08-19-99 09-19-93 11-19-90 14-19-89 24-19-91 27-19-91 30-19-89 31-19-96 32-19-89 33-19-93
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	Ch. 1121	Prior Authorization of Growth Factors—Pharmacy Services	10/18/19	01-19-78 02-19-72 03-19-71 08-19-80 09-19-74 11-19-71 14-19-70 24-19-72 27-19-72 30-19-70 31-19-77 32-19-70 33-19-74
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	Ch. 1121	Prior Authorization of Idiopathic Pulmonary Fibrosis (IPF) Agents—Pharmacy Services	10/21/19	01-19-77 02-19-71 03-19-70 08-19-79 09-19-73 11-19-70 14-19-69 24-19-71 27-19-71 30-19-69 31-19-76 32-19-69 33-19-73
	Ch. 1121	Prior Authorization of Ophthalmics, Allergic Conjunctivitis (Formerly Ophthalmic Agents for Allergic Conjunctivitis)—Pharmacy Services	10/25/19	01-19-72 02-19-66 03-19-65 08-19-74 09-19-68 11-19-64 14-19-64 24-19-66 27-19-66 30-19-64 31-19-71 32-19-64 33-19-68
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	Ch. 1121	Prior Authorization of Macrolides (Formerly Macrolides/Ketolides)—Pharmacy Services	10/25/19	01-19-74 02-19-68 03-19-67 08-19-76 09-19-70 11-19-67 14-19-66 24-19-68 27-19-68 30-19-66 31-19-73 32-19-66 33-19-70
	Ch. 1121	Prior Authorization of Opioid Overdose Agents (Formerly Opiate Overdose Agents)—Pharmacy Services	10/25/19	01-19-67 02-19-61 03-19-60 08-19-69 09-19-63 11-19-60 14-19-59 24-19-61 27-19-61 30-19-59 31-19-66 32-19-59 33-19-63

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	Ch. 1121	Prior Authorization of Iron, Oral—Pharmacy Services	10/28/19	01-19-95 02-19-89 03-19-88 08-19-97 09-19-91 11-19-88 14-19-87 24-19-89 27-19-89 30-19-87 31-19-94 32-19-87 33-19-91
	Ch. 1121	Prior Authorization of Neuropathic Pain Agents—Pharmacy Services	10/28/19	01-19-73 02-19-67 03-19-66 08-19-75 09-19-69 11-19-66 14-19-65 24-19-67 27-19-67 30-19-65 31-19-72 32-19-65 33-19-69
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	Ch. 1121	Prior Authorization of Proton Pump Inhibitors (PPIs)—Pharmacy Services	10/30/19	01-19-93 02-19-87 03-19-86 08-19-95 09-19-89 11-19-86 14-19-85 24-19-87 27-19-87 30-19-85 31-19-92 32-19-85 33-19-89
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	Ch. 1121	Prior Authorization of Skeletal Muscle Relaxants—Pharmacy Services	10/31/19	01-19-89 02-19-83 03-19-82 08-19-91 09-19-85 11-19-82 14-19-81 24-19-83 27-19-83 30-19-81 31-19-88 32-19-81 33-19-85
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	Ch. 1121	Prior Authorization of Opioid Dependence Treatments—Pharmacy Services	12/5/19	01-19-114 02-19-108 03-19-107 08-19-117 09-19-110 11-19-107 14-19-106 24-19-109 27-19-109 30-19-106 31-19-114 32-19-106 33-19-111
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	Ch. 1121	Prior Authorization of Pituitary Suppressive Agents, LHRH—Pharmacy Services	12/5/19	01-19-112 02-19-106 03-19-105 08-19-115 09-19-108 11-19-105 14-19-104 24-19-107 27-19-107 30-19-104 31-19-112 32-19-104 33-19-109
	Ch. 1121	Prior Authorization of Oncology Agents, Oral—Pharmacy Services	12/5/19	01-19-115 02-19-109 03-19-108 08-19-118 09-19-111 11-19-108 14-19-107 24-19-110 27-19-110 30-19-107 31-19-115 32-19-107 33-19-112

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	Ch. 1121	Prior Authorization of Dupixent (dupilumab)—Pharmacy Services	12/5/19	01-19-102 02-19-96 03-19-95 08-19-105 09-19-98 11-19-95 14-19-94 24-19-97 27-19-97 30-19-94 31-19-102 32-19-94 33-19-99
	Ch. 1121	Prior Authorization of Enzyme Replacements, Gaucher Disease—Pharmacy Services	12/5/19	01-19-111 02-19-105 03-19-104 08-19-114 09-19-107 11-19-104 14-19-103 24-19-106 27-19-106 30-19-103 31-19-111 32-19-103 33-19-108
	Ch. 1121	Prior Authorization of Beta Blockers—Pharmacy Services	12/4/19	01-19-104 02-19-98 03-19-97 08-19-107 09-19-100 11-19-97 14-19-96 24-19-99 27-19-99 30-19-96 31-19-104 32-19-96 33-19-101
	Ch. 1121	Prior Authorization of Monoclonal Antibodies—Anti-IL, Anti-IgE (MABs—Anti-IL, Anti-IgE)—Pharmacy Services	12/5/19	01-19-107 02-19-101 03-19-100 08-19-110 09-19-103 11-19-100 14-19-99 24-19-102 27-19-102 30-19-99 31-19-107 32-19-99 33-19-104

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	Ch. 1121	Prior Authorization of Lipotropics, Other—Pharmacy Services	12/5/19	01-19-108 02-19-102 03-19-101 08-19-111 09-19-104 11-19-101 14-19-100 24-19-103 27-19-103 30-19-100 31-19-108 32-19-100 33-19-105
	Ch. 1121	Prior Authorization of Antibiotics, GI and Related Agents—Pharmacy Services	12/6/19	01-19-99 02-19-93 03-19-92 08-19-102 09-19-95 11-19-92 14-19-91 24-19-94 27-19-94 30-19-91 31-19-99 32-19-91 33-19-96
	Ch. 1121	Prior Authorization of Growth Hormones—Pharmacy Services	12/6/19	01-19-109 02-19-103 03-19-102 08-19-112 09-19-105 11-19-102 14-19-101 24-19-104 27-19-104 30-19-101 31-19-109 32-19-101 33-19-106
	Ch. 1121	Prior Authorization of Analgesics, Opioid Short-Acting—Pharmacy Services	12/6/19	01-19-101 02-19-95 03-19-94 08-19-104 09-19-97 11-19-94 14-19-93 24-19-96 27-19-96 30-19-93 31-19-101 32-19-93 33-19-98

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	Ch. 1121	Prior Authorization of Macular Degeneration Agents—Pharmacy Services	12/6/19	01-19-116 02-19-110 03-19-109 08-19-119 09-19-112 11-19-109 14-19-108 24-19-111 27-19-111 30-19-108 31-19-116 32-19-108 33-19-113
	Ch. 1121	Prior Authorization of Antimigraine Agents, Other—Pharmacy Services	12/6/19	01-19-106 02-19-100 03-19-99 08-19-109 09-19-102 11-19-99 14-19-98 24-19-101 27-19-101 30-19-98 31-19-106 32-19-98 33-19-103
	Ch. 1121	Prior Authorization of Anti-Allergens, Oral—Pharmacy Services	12/6/19	01-19-100 02-19-94 03-19-93 08-19-103 09-19-96 11-19-93 14-19-92 24-19-95 27-19-95 30-19-92 31-19-100 32-19-92 33-19-97
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	Ch. 1121	Prior Authorization of COPD Agents—Pharmacy Services	11/6/20	01-20-15 02-20-08 03-20-08 08-20-18 09-20-14 11-20-08 14-20-09 24-20-09 27-20-10 30-20-07 31-20-15 32-20-07 33-20-11
	Ch. 1121	Prior Authorization of Estrogens—Pharmacy Services	11/6/20	01-20-16 02-20-09 03-20-09 08-20-19 09-20-15 11-20-09 14-20-10 24-20-10 27-20-11 30-20-08 31-20-16 32-20-08 33-20-12
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	Ch. 1121	Prior Authorization of Cystic Fibrosis Transmembrane Regulator (CFTR) Modulators—Pharmacy Services	12/14/20	01-20-49 02-20-42 03-20-42 08-20-52 09-20-48 11-20-42 14-20-43 24-20-43 27-20-44 30-20-41 31-20-49 32-20-41 33-20-45
	Ch. 1121	Prior Authorization of Duchenne Muscular Dystrophy (DMD) Antisense Oligonucleotides—Pharmacy Services	12/14/20	01-20-55 02-20-48 03-20-48 08-20-58 09-20-54 11-20-48 14-20-49 24-20-49 27-20-50 30-20-47 31-20-55 32-20-47 33-20-51
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	Ch. 1101 1150	Restoration of Provider Revalidation Requirements	3/23/21	99-21-01
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GUIDANCE MANUALS:

- Provider Handbook—Physician—updated 10/2017
- Provider Handbook—Dentist—updated 02/2021
- Provider Handbook—Podiatrist—updated 10/2017
- Provider Handbook—Medical Supplier—updated 10/2017
- Provider Handbook—Short Procedure Unit/Ambulatory Surgical Center—updated 10/2017
- Provider Handbook—Chiropractor—updated 10/2017
- Provider Handbook—Birth Centers—updated 10/2017
- Provider Handbook—Independent Medical/Surgical Clinic—updated 10/2017
- Provider Handbook—Inpatient Hospital (Encompasses provider types General Hospital, Rehabilitation Hospital, Private Mental Hospital, State Mental Hospital and Extended Acute Psychiatric Care—updated 10/2017
- Provider Handbook—Outpatient Hospital (Encompasses provider types General Hospital, and Rehabilitation Hospital)—updated 10/2017
- Provider Handbook—Optometrist—updated 10/2017
- Provider Handbook—Independent Laboratory—updated 10/2017
- Provider Handbook—Ambulance Company—updated 10/2017
- Provider Handbook—Pharmacy—updated 10/2017
- Provider Handbook—Portable X-Ray Provider—updated 10/2017
- Provider Handbook—Renal Dialysis Center—updated 10/2017
- Provider Handbook—Funeral Director—updated 10/2017
- Provider Handbook—Home Health Agency—updated 10/2017
- Provider Handbook—Rural Health Clinic—Federally Qualified Health Center—updated 10/2017
- Provider Handbook—Drug and Alcohol Clinic—updated 10/2017
- Provider Handbook—Outpatient Psychiatric Clinic—updated 10/2017
- Provider Handbook—Family Planning Clinic—updated 10/2017
- Provider Handbook—Midwives—updated 10/2017
- Provider Handbook—Psychiatric Partial Hospitalization Facility—updated 10/2017
- Provider Handbook—Hospice—updated 10/2017
- Provider Handbook—Psychologist—updated 10/2017
- Provider Handbook—Comprehensive Outpatient Rehabilitation Facility—updated 10/2017
- Provider Handbook—Physical Therapist—updated 10/2017
- Provider Handbook—Certified RN Anesthetist—updated 10/2017
- Provider Handbook—Certified RN Practitioner—updated 10/2017
- Provider Handbook—Early Periodic Screening, Diagnosis and Treatment (EPSDT) Provider updated 10/2017
- Provider Handbook—Nutritionist—updated 10/2017
- Provider Handbook—PA Department of Aging (PDA) Waiver—updated 10/2017
- Provider Handbook—COMMCARE Waiver updated 10/2017
- Medical Assistance Transportation Program—Standards and Guidelines updated 11/2016

PROVIDER QUICK TIPS

- # 11: The Eligibility Verification System (EVS) (Updated November 7, 2019)
- # 85: Department of Human Services (DHS) Breast and Cervical Cancer Prevention and Treatment Program (updated February 2021)
- # 121: Certificate Renewal Required for Medical Assistance (MA) Providers Dispensing Hearing Aid Supplies (Updated January 2021)
- # 176: Presumptive Eligibility for Pregnant Women—Income Limits (Updated February 2021)
- # 207: MA Program Fee Schedule Updates for Act 62 Procedure Codes (Updated May 26, 2020)
- # 223: Availability of the Provider Directory on the Department of Human Services Website—June 20, 2019
- # 225: The Auditor General is conducting performance audits—March 2020
- # 226: Version 37 of all Patient Refined-Diagnosis Related Group (APR DRG) Implementation—March 2020
- # 227: Provider Enrollment Updating Documentation Requirements—March 2020
- # 228: ICD-10-CM Official Coding Guidelines Related to COVID-19—March 2020
- # 229: Telemedicine Guidelines Related to COVID-19—March 2020
- # 230: COVID-19 Response: Pharmacies May Override Early Refill Alerts for Medications—April 7, 2020
- # 231: Directions to bypass the prior authorization requirements for CT Scans of the Chest for COVID-19 patients—March 2020
- # 232: Billing Guidance for Alternative Screening Sites Related to COVID-19—March 19, 2020
- # 233: Waiver of Prudent Pay during COVID-19 emergency—March 20, 2020
- # 236: Hydroxychloroquine Quantity Limits—April 1, 2020
- # 237: Teledentistry Guidelines Related to COVID-19 for Dentists, Federally Qualified Health Centers and Rural Health Clinics—April 7, 2020

- # 238: 90-Day Supplies of Medications—COVID-19—April 7, 2020
- # 239: Short-Acting beta agonist metered dose inhalers temporarily added to Statewide Preferred Drug List—April 7, 2020
- # 240: Provider enrollment and revalidation changes during the COVID-19 emergency—April 9, 2020
- # 241: Prior Authorization Changes in the Medical Assistance Program for Certain Services during COVID-19 Emergency Disaster—May 7, 2020
- # 242: Telemedicine Guidelines Related to COVID-19—April 20, 2020
- # 243: Use of the CR Modifier and DR Condition Code for COVID-19 Disaster/Emergency Related Claims—April 16, 2020
- # 244: MA Eligibility During COVID-19 Emergency Disaster Declaration—April 17, 2020
- # 245: All Patient Refined-Diagnosis Related Group (APR-DRG) to be Updated with COVID-19 Billing Codes—April 30, 2020
- # 246: Rescinding Prior Guidance on Elective Services—May 7, 2020
- # 247: Nonemergency Ambulance Transportation—May 8, 2020
- # 248: DexCom Continuous Glucose Monitoring Products Coverage—May 19, 2020
- # 249: New MA ACCESS Card—June 24, 2020
- # 251: Medical Assistance Beneficiaries Turning 21 during the COVID-19 Emergency—July 29, 2020
- # 252: Medical Assistance Beneficiaries Turning 21 during the COVID-19 Emergency—January 25, 2021

OTHER:

- PA 67 Section 1915(b) Waiver

OTHER COVID-19 GUIDANCE:

- Medical Assistance (MA) Program Coverage of 2019-Novel Coronavirus Testing and Related Services Frequently Asked Questions (FAQs)—March 24, 2020

Children's Health Insurance Program

Contact: J. Diane Brannon-Nordtomme (717) 585-6482

POLICY TRANSMITTALS:

<i>Year</i>	<i>Subject</i>	<i>Effective Date</i>	<i>Transmittal number</i>
2012	Release of CHIP Policy and Procedures Manual	10/20/2012	2012-06
2012	Discontinuance of Act 68 Quarterly Complaints and Grievances Reports (Medical and Behavioral Health/Substance Abuse); Options for Review Process	12/31/2012	2012-07
2013	Revised CHIP Policy and Procedures Manual—Chapter 37.2: Benefits Package	02/05/2013	2013-01
2013	HIPAA Breach Reports	01/17/2013	2013-02
2013	Aetna Discontinuance in 18 Counties	01/17/2013	2013-04
2013	Exhausted Dental and Orthodontia Benefits Reporting CY2013	01/01/2013	2013-05
2013	834 Monthly Audit/Compare File	03/01/2013	2013-06
2013	Internal Cross Match	03/01/2013	2013-07
2013	Revised Letter to Physician (Appendix 19E)	02/27/2013	2013-09
2013	CHIP and Adult Basic Notice of Privacy Practices	09/16/2013	2013-11
2013	Elimination of the Uninsured Period	10/23/2013	2013-13
2014	Incomplete Applications for Children's Tax Filing Status	02/18/2014	2014-01
2014	Instructions for Processing Federally-Facilitated Marketplace (FFM) Referrals	02/21/2014	2014-03
2014	CHIP Policy & Procedure Manual Updates	04/08/2014	2014-05
2014	Changes to the Prospective Payment System (PPS)	05/12/2014	2014-07
2014	Revised CHIP Policy and Procedures Manual—Chapters 39 and 40 Contact Information	05/30/2014	2014-08
2014	HIPAA Breach Reports	06/12/2014	2014-09
2014	Discontinuance of Submission of Quarterly Pharmacy Data	06/12/2014	2014-10
2014	Discontinuance of 834 Monthly Audit/Compare File	11/17/2014	2014-12
2014	Discontinuance of the Monthly Internal Cross Match Report	11/17/2014	2014-13
2015	HIPAA Breach Reports	02/02/2015	2015-02
2015	Changes to CHIP Application and Renewal Notices	02/26/2015	2015-04
2015	Compliance with Utilization Review Methodology of Act 106 of 1989	07/01/2015	2015-05

<i>Year</i>	<i>Subject</i>	<i>Effective Date</i>	<i>Transmittal number</i>
2015	Handling Service Limits on Children Moving To/From At-Cost CHIP	07/01/2015	2015-06
2015	Contractor Compliance	08/04/2015	2015-07
2015	Revised Letter to Physician (Appendix 19E)	02/27/2015	2015-08
2015	Including Minimal Essential Coverage Benefits to Free and Low-Cost CHIP	08/28/2015	2015-09
2015	Transformed Medicaid Statistical Information System (TMSIS)	10/13/2015	2015-10
2015	Extended Dental Benefits and Orthodontia Reporting Stated in CY 2012	11/01/2015	2015-12
2016	CHIP PPS Monthly Reporting Requirements	03/15/2016	2016-01
2016	2016 CHIP Routine Reporting Requirements	03/18/2016	2016-02
2016	Changes to COMPASS and HealthCare Handshake Routing Rules	06/27/2016	2016-03
2016	Monthly HEDIS Measures	06/20/2016	2016-04
2016	Federal Final Rule Nondiscriminatory	07/18/2016	2016-05
2016	Application Form Revisions (English and Spanish Versions)	09/08/2016	2016-06
2016	Federal Final Rule "Notice of Nondiscrimination and Taglines"	11/08/2016	2016-07
2016	Salzmann Index	11/23/2016	2016-08
2016	Healthcare Effectiveness Data and Information Set (HEDIS®) 2017 and the Consumer Assessment of Health Plans Survey (CAHPS)® 2017 Survey	01/12/2017	2016-09 (Revised)
2017	Federal Poverty Income Guidelines for 2017	02/23/2017	2017-01
2017	2017 CHIP Routine Reporting Requirements	04/26/2017	2017-02
2017	Maternal Depression Screening	04/10/2017	2017-03
2017	Release of CHIP Eligibility and Benefits Handbook	04/17/2017	2017-04
2017	CHIP Federally Qualified Health Center (FQHC)/Rural Health Clinic (RHC) Cost Settlement Report Template and Reporting Requirements	05/23/2017	2017-05
2017	CHIP MCO Enrollment	06/06/2017	2017-06
2017	Changes to CHIP Renewal Notices	06/20/2017	2017-07
2017	CHIP Provider Enrollment	08/04/2017	2017-08
2017	Updated CHIP Paper Applications	09/11/2017	2017-09
2017	Healthcare Effectiveness Data and Information Set (HEDIS®) 2018 and the Consumer Assessment of Health Plans Survey (CAHPS)® 2018 Survey	11/13/2017	2017-10
2017	CHIP Returned Mail Procedures	04/1/2018	2017-11
2017	CHIP's HIPPA Privacy Coordinator	01/26/2018	2017-12
2017	Contractor Service Area Change Requests	01/22/2018	2017-13
2018	Mental Health Parity and Addiction Equity Act (MHPAEA) Compliance Requirement	01/26/2018	2018-01
2018	CHIP Performance Improvement Projects	01/22/2018	2018-02
2018	Federal Poverty Income Guidelines for 2018	02/28/2018	2018-03
2018	2018 CHIP Routine Reporting Requirements	03/08/2018	2018-04
2018	2017 Annual Report to the General Assembly		2018-05
2018	Children's Health Insurance Program (CHIP) Federally Qualified Health Center (FQHC)/Rural Health Clinic (RHC) Cost Settlement Report Template	06/28/2018	2018-06
2018	CHIP Provider Network Identification	08/14/2018	2018-07
2018	Children's Health Insurance Program (CHIP) Dental Periodicity Schedule	08/03/2018	2018-08
2018	CAPS IRS Tax Filing Threshold	10/22/2018	2018-09
2018	Healthcare Effectiveness Data and Information Set (HEDIS®) 2019 and the Consumer Assessment of Health Plans Survey (CAHPS)® 2019 Survey	12/21/2018	2018-10
2018	CHIP Provider Service Location Enrollment Deadline	02/04/2019	2018-11
2019	Transformed Medicaid Statistical Information System (T-MSIS) Data Quality	01/07/2019	2019-01
2019	2019 CHIP Routine Reporting Requirements	02/01/2019	2019-02
2019	Federal Poverty income Guidelines for 2019	03/01/2019	2019-03

<i>Year</i>	<i>Subject</i>	<i>Effective Date</i>	<i>Transmittal number</i>
2019	Provider Enrollment Communications to Members and Providers	04/29/2019	2019-04
2019	Retro-Activity Requests	06/03/2019	2019-06
2020	Routine Reporting Requirements	2/10/2020	2020-01
2020	CHIP Federal Poverty Income Guidelines	3/10/2020	2020-03
2020	CHIP COVID-19 FAQ 1	3/11/2020	NA
2020	CHIP COVID-19 FAQ 2	3/26/2020	NA
2020	CHIP COVID-19 FAQ 3	5/5/2020	NA
2020	CHIP COVID-19 FAQ 4	5/19/2020	NA
2021	Routine Reporting Guidelines	01/21/2021	2021-02
2021	HEDIS/CAHPS	02/08/2021	2021-03
2021	CHIP MCO Provider Agreement Checklist	02/18/2021	2021-04
2021	Federal Poverty Income Guidelines for 2021	02/17/2021	2021-05

POLICY CLARIFICATIONS:

<i>Year</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Clarification Number</i>
2012	Change to Household Composition Computation	05/25/2012	2012-01
2012	Processing CAO Referrals with Zero Income	06/29/2012	2012-02
2012	Delay in Health Choices Expansion	09/04/2012	2012-03
2014	Outreach and Enrollment to Children Denied for Incomplete Applications Due to Tax Filing Status	03/28/2014	2014-01
2014	Implementation of Transmittal 2014-5	04/30/2014	2014-02
2014	Acceptable Income Verification Documentation within 60 Days	05/08/2014	2014-03
2014	Processing Applications and Renewals Without Verified Income Deductions	06/04/2014	2014-04
2014	CHIP Application Revision	07/03/2014	2014-05
2014	Vision Benefits—Eyeglass Replacement	07/28/2014	2014-06
2014	Issues Related to CAPS Release 21	08/13/2014	2014-07
2015	FFM Application Received within 90 Days of Renewal Due Date	01/30/2015	2015-01
2016	Lead Screening Requirements	06/14/2016	2016-01
2016	Federal Final Rule “Nondiscrimination in Health Programs and Activities”	09/22/2016	2016-02
2017	Eligibility and Benefits Handbook 2017	04/05/2017	2017-01
2017	Ordering, Referring, and Prescribing Providers	09/13/2017	2017-02
2017	Provider Enrollment Claims Processing	12/22/2017	2017-03
2018	Claims Denial for Non-Enrolled Network Providers and Impacts on the CHIP Enrollee Coverage		2018-01
2018	2018 CHIP Routine Reporting Requirements	09/05/2018	2018-02
2019	American Indian and Alaskan Native Cost Sharing	12/9/2019	2019-03
2019	Reassessment	12/10/2019	2019-02
2020	Billing Guidance for alternative Screening Sties Related to COVID-19	3/24/2020	2020-02
2020	Directions to ByPass the Prior Authorization Requirements for CT Scans of the Chest for COVID-19 Patients	3/24/2020	2020-03
2020	COVID-19 Response: Pharmacies may Override Early Refill Alerts for Medications	3/27/2020	2020-04
2020	Self-Attestation; Enrolling children prior to first premium payments; continuation of coverage	4/1/2020	2020-05
2020	Provider Revalidation Verification File 720	4/8/2020	2020-06
2020	Provider Enrollment	4/13/2020	2020-07
2020	COVID-19 Unemployment Compensation Calculation	5/7/2020	2020-08
2021	Support Act	05/11/2021	2021-01
2021	Provider Enrollment & Revalidation	05/20/2021	2021-02

<i>Year</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Clarification Number</i>
2021	Out of State Insurance	05/25/21	2021-03

OTHER:

Children's Health Insurance Program (CHIP) State Plan approved 4-25-2019
 December 2018 Children's Health Insurance Program Procedures Handbook
 CHIP Eligibility and Benefits Handbook 4/5/2017

Children's Health Insurance Program (CHIP) State Plan Amendment effective 3/1/2020.

Children's Health Insurance Program (CHIP) letter insert describing changes to programs for families, posted on web and included with CHIP letters from MCOs starting 4/10/2020.

- 1135 Waiver Request Checklist—March 25, 2020
- Approval of Federal Section 1135 Wavier Request—March 27, 2020
- Providing Direct Services via Telemedicine in the School-Based ACCESS Program (SBAP) During the COVID-19 Emergency—April 3, 2020
- OMAP Announcement 04-07-2020-02: MATP Mileage Reimbursement Notice—April 7, 2020
- Request for State Plan Amendments Related to Novel Coronavirus Disease (COVID-19) National Emergency/Public Health Emergency—April 22, 2020
- OMAP Announcement 05-08-2020-01: MATP Guidance during the COVID-19 Pandemic—May 8, 2020
- OMAP Announcement 05-08-2020-02: MATP Consumer Notice—May 8, 2020
- Providing Direct Services in the School-Based ACCESS Program (SBAP) During the COVID-19 Emergency—May 28, 2020

Office of Mental Health and Substance Abuse Services—Contact: Barry Decker (717) 772-7640

POLICY STATEMENTS:

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1980	Ch. 5310	Fee for Service Funding of Mental Health Community Residential Rehabilitation (CRR) Programs	12/05/80	6100-80-02
	Ch. 4210			
1981	Ch. 4226	Office of Mental Health County Program Record	02/17/81	5000-81-01
	Ch. 4220	Retention Policy		
	Ch. 5100	Eligibility of "At Risk" Children for MH/MR Services	05/05/81	99-81-23
	Ch. 4226	Interpretation of Section 6404.3.2 of the 6400 MH/MR Regulations Search of Visitors and Residents/Patients at State-Operated Mental Hospitals, Long-Term Care Units and Restoration Centers	02/20/81	6000-81-02
	Ch. 4000	Funding of Early Intervention Services for Children Identified as MR, Mentally Disabled, or At Risk	12/07/81	99-81-59
		Responsibility for Collection of Tuition Exp. Under Act 199 of 1980 for Out-of-State Residents	12/21/81	99-81-49
			03/17/82	199-82-01
1982	Ch. 4210	Procedures for Discharge of Mentally Retarded Patients at State Mental Hospitals	04/02/82	99-82-14
	Ch. 11			
	Ch. 5310	Financial Competency Statements	04/16/82	99-82-14
	Ch. 5310	8600 Letters of Agreement Between CRR Service Providers and County Administrative Programs	05/10/82	8000-82-04
	Ch. 11	Building Occupancy Requirement for CRR Service Providers	06/25/82	8000-82-06
	Ch. 5100			
	Ch. 11	Vecchione Competency Determinations, Procedures, and Alternatives	07/16/82	99-82-33
	Ch. 5310			
	Ch. 11	Voting Rights and Procedures	08/17/82	99-82-36
		New Vecchione Petition Forms	08/20/82	99-82-39
		Community Residential Rehabilitation Services for Young Adult Clients	09/15/81	99-82-50
		Monitoring the Guardianship Petitioning Process at State Centers and State Mental Hospitals	09/24/82	99-82-47
1983	Ch. 1101	Payment of Residential Placement Costs for Mentally Retarded or Severely Emotionally Disturbed Children in Residential Facility	03/08/83	99-83-10
	1150			
		Guardianship Petitioning Process—Redeterminations	07/18/83	
	Ch. 11	Informed Consent to Non-Psychiatric Health Care at State Mental Hospitals.	08/02/83	99-82-47
	Ch. 5100	Referral Procedures for "Guilty but Mentally Ill" Individuals	08/08/83	99-83-26
	Ch. 5100	Notification of State Mental Hospital 302 Commitments	08/08/83	99-83-23

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 5100	Guidelines for the Development of Children's Community Residential Rehabilitation Services (CRRS) Programs	09/15/83	99-83-29 99-83-35
	Ch. 5310	Patient Care Review Committee	09/21/83	
	Ch. 5210	Child and Adolescent Partial Hospitalization Programs	11/14/83	99-83-38
	Ch. 5100	Associated with School Programs	11/22/83	99-83-41
	Ch. 20	Guidelines for Voluntary and Involuntary Patients Refusing Physical Examination on Admission	12/15/83	99-83-42
	Ch. 20	Expiration of 4th Provisional Cert. of Compliance		99-83-49
1984	Ch. 13	Charges for Evaluation and Reports Requested by OVR	04/13/84	99-84-11
	Ch. 4300	Guidelines for the Physical Structure of Seclusion Rooms	05/01/84	99-84-19
	Ch. 4210	County Indirect Cost Allocation Plan Guidelines	06/13/84	99-84-22
	Ch. 5100			
	Ch. 4310	Treatment Team Management	08/01/84	99-84-30
	Ch. 4310	Guidelines for Delivery of MH Forensic Svcs. To Persons in Co. Jails & Persons on Prob. Or Parole	08/27/84	99-84-38
		Use of Authorized Absence at Discharge	08/23/84	99-84-39
		Care and Maintenance Policy	08/29/84	99-84-42
		Standards for Psychological Services in State Mental Hospitals and South Mountain Restoration Center	10/12/84	99-84-49
1985	Ch. 4300	County Indirect Cost Allocation Plan Guideline Update—Maintenance In Lieu of Rent as a Direct Cost (Joint MH/MR Bulletin)	08/22/85	99-85-17
	Ch. 1153	Requirements for Treatment Plans & Documentation of Treatment	10/31/85	29-85-02 33-85-02
	Ch. 4210	Readmission from Community Placement Within 30 Days of Discharge	05/03/85	99-85-21
	Ch. 5100	Administration of Psychotropic Medication to Protesting Patients	03/11/85	99-85-10
	Ch. 5100			
	Ch. 11	Treatment of Persons During Pendency of a 304 or 305 Commitment Petition	07/22/85	99-85-19
	Ch. 4310			
	Ch. 5100	Predischarge Money Management Planning	10/28/85	99-85-38
	Ch. 5100	Care and Maintenance Policy Guidelines for Indigent Certification	12/10/85	99-85-44
		Guidelines for Use of Electroconvulsive Therapy (ECT)	03/05/85	99-86-06
1986	Ch. 4000	Procedures for Review of Service Eligibility and Termination Decisions	01/17/86	99-86-01
	Ch. 3490	Implementation of Act 33 of 1985	03/19/86	99-86-11
	Ch. 5100	Involuntary Outpatient Commitment	05/08/86	99-86-14
		Community Support Programs: Social Security Work Incentives	06/23/86	99-86-20
		Education: A Crucial Strategy in the Rehabilitation of the Mentally Ill	05/21/86	99-86-16
		Community Support Programs: The Job Training Partnership Act	03/18/86	99-86-10
		Families of Mentally Ill Self Help Movement	03/18/86	99-86-07
1987	Ch. 4305	Client Liability Community MH/MR Liability	05/21/87	4305-87-02
	Ch. 5100	Notice of Grievance & Appeal Proc. Involuntary Outpatient Commitment	09/08/87	99-87-23
	Ch. 4305	Revised MH/MR Client Liability Community Services Regulations	01/08/87	4305-87-01
		Model Policy and Procedures AIDS/HIV	07/22/87	99-87-26
		Blind/Visually Impaired Patients	01/15/87	99-87-08
		The Consumer's Self-Help Alternative	01/15/87	99-87-05
	Ch. 3490	OMH Policy on Application of Act 33 and Administrative Bulletin 00-85-96	01/16/87	99-87-04
1988	Ch. 4305	Quarterly Liability Summaries	01/29/88	4305-88-01
	Ch. 1151 1163	MA Revisions to Chapters 1151 and 1163 Regulations	06/29/88	11-88-02
	Ch. 1101 1150	Fee Schedule Revisions and Transportation Requirements	06/30/88	00-88-14
	Ch. 1153	Do Not Resuscitate (DNR)	07/12/88	00-88-12
			03/01/88	00-88-03

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1989	Ch. 1101	Appropriate Billing for Psychiatric Partial Hospitalization Providers and Outpatient Psychiatric Clinics	11/04/88	1101-89-01
	Ch. 4210		09/14/89	00-89-17
	Ch. 1550	County Payment Exception for TCM Services	09/25/89	00-89-07
		Abatement for Liability for Psychological Evaluations Signature Requirements	10/10/89	00-89-09
1990	Ch. 5100	Accessibility of Appropriate MH Services for Persons who are Hearing Impaired	11/28/89	00-89-12
1991	Ch. 1151	Requirement to Notify County Administrators SSI Disability for Children	09/27/90	00-90-24
	Ch. 1153	Certification of Need—Medical Assistance Patients Under the Age of 21	06/24/91	13-91-01
		Clozaril Monitoring and Evaluation Visit	11/06/91	29-91-07
	Ch. 5100	Physicians Services Coverage	06/10/91	SMH-91-03
		Annual Income and Expenditure Reports Certification and Appeal Process	10/21/91	OMH-91-13
	Ch. 4300	Patient/Client Information System	07/01/91	OMH-91-09
		MA Patients Under 21—Certification of Necessity	04/30/91	OMH-91-05
				OMH-91-19
1992	Ch. 1151	Transmittal of General Family Based Mental Health Services Program Issues	02/27/92	13-92-03
		OMAP Independent Team—Certification of Need—MA Patients Under the Age of 21	02/21/92	01-92-04
	Ch. 1151	Clozapine Support Services	02/21/92	OMH-92-05
		Community Residential Rehabilitation Services (CRRS)	01/31/92	OMH-92-06
	Ch. 1153	Length of Stay Policy	04/03/92	OMH-92-07
	Ch. 5310	Clarification of CRR Regulation Section 5310.33(e)	04/03/92	SMH-92-01
			04/03/92	OMH-92-16
	Ch. 5310	Policy and Guidelines on Ensuring the Protection of Human Rights (Patient Rights)	05/05/92	OMH-92-12
	Ch. 5100	Patient Care Evaluation Studies	06/24/92	OMH-92-14
		MH Crisis Intervention Services Implementation	10/15/92	
		Community Integrated Employment Program Definitions	11/10/92	
		Patient Abuse Investigations Investigator's Resource Manual	12/14/92	
1993	Ch. 14			
	CH. 1101	PAYMENT FOR MENTAL HEALTH SERVICES PROVIDED IN A RESIDENTIAL TREATMENT FACILITY FOR ELIGIBLE INDIVIDUALS UNDER 21 YEARS OF AGE	01/01/93	1165-93-07
				01-93-04
		Patient Smoking	06/15/93	SMH-93-02
		Tuberculosis Surveillance and Management	06/15/93	SMH-93-03
	Ch. 5221	Immunization of Patients/Residents and Employees	07/09/93	SMH-93-04
		Resource Coordination Implementation	07/30/93	OMH-93-09
	Ch. 1101	Cooperation with Utilization Review	09/17/93	OMH-93-08
				OMH-93-10
		MH Crisis Intervention Service Guidelines	08/09/93	00-93-23
	Ch. 4210	Medical Assistance for Children	09/15/93	
	Ch. 5221	Intensive Case Management Record Requirement	09/21/93	5221-93-01
		Providing Service to Persons with Autism/Pervasive Developmental Disorder	11/09/93	00-93-29

NOTICES

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<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1994	Ch. 1150	Outpatient Psychiatric Services for Children Under 21 Years of Age	01/11/94	01-94-01 41-94-01 48-94-01 49-94-01 50-94-01
		Responsibilities of South Mountain Restoration/Long Term Care Facilities Regarding Implementation of Nursing Home Reform Legislation	02/14/94	OMH-94-03
		Responsibilities of South Mountain Restoration/Long Term Care Facilities Regarding Implementation of Nursing Home Reform Legislation	02/23/94	OMH-94-02
	Ch. 1101	180-Day Exception Requests and Invoice Submission Time Frames	04/11/94	OMH-94-07 OMH-94-09 OMH-94-05 33-94-04
	Ch. 1101	180-Day Exception Requests and Invoice Submission Time Frames	05/27/94	01-94-05
	Ch. 1153	Prior Authorization of Partial Hospitalization Services for Children Beyond the Limit of Total Number of Hours	12/30/94	
		Plan of Care Summary Form Referenced in 01-94-01	04/01/94	
		Guidelines for Assuring Accessibility of State Mental Hospital Services for Person who are Hearing Impaired	06/28/94	
1995	CH. 1153	ACCESSING OUTPATIENT WRAPAROUND MENTAL HEALTH SERVICES Not Currently Included in the Medical Assistance Program Fee Schedule for Eligible Children Under 21 years of Age	09/08/95	1153-95-01
	Ch. 1163	Revision of Utilization Guidelines for Inpatient Hospital Drug and Alcohol Services Under the Medical Assistance Program	11/06/95	01-95-20 11-95-12 1163-95-01
	Ch. 1163	Guidelines for Inpatient Hospital Drug and Alcohol Services—Non Availability of a Non-Hospital Bed	11/06/95	01-95-21 11-95-13 12-95-08
	Ch. 1150	Mental Health Services Provided in Non-JCAHO Accredited Residential Facility for Children Under 21 Years of Age	09/08/95	1157-95-01 01-95-12 11-95-08 12-95-04 13-95-01 14-95-01 17-95-05 41-95-03 50-95-03 53-95-01
	Ch. 1101	Update—JCAHO—Accredited RTF Services	09/08/95	01-95-13 11-95-09 12-95-05 13-95-02 14-95-02 17-95-06 41-95-04 50-95-04 53-95-02
	Ch. 4000	Room and Board Payments for MH-only Children in Residential Facilities Which are Not JCAHO Accredited	04/03/95	1165-95-01 4000-95-01
	Ch. 1101	Signature Requirement	02/01/95	01-95-01
	Ch. 5100	Crime Victim Notification: Act 155 Expanding the Bill of Rights for Victims of Crime	08/25/95	SMH-95-01
	Ch. 20	License/Approval Process for Community Based Mental Health Service Programs	06/12/95	OMH-95-08 OMH-95-05
		Guidelines for Safeguarding Patient Property	03/01/95	OMH-95-04 OMH-95-03
		Distribution of PARF Position Statement for State Hospital Vocation Adjustment Services	03/15/95	
		Guidelines for Supporting the Development of Consumer Self-Help	03/15/95	

Year	Code Citation	Subject	Date Issued	Bulletin Number
1996	—	Summer Therapeutic Activities Program	04/25/96	50-96-03
		Procedure for Service Descriptions (for BHRP Providers)	04/29/96	01-96-11
	Ch. 20	Non-Renewal of Licenses for Community Based Mental Health Providers that have Suspended Services	05/24/96	OMH-96-02
	Ch. 1150	Procedure for Claiming Federal Reimbursement of Administrative Costs for Medicaid Funded MH services	06/14/96	OMH-96-04
		Tuberculosis Infection Control Program	08/09/96	SMH-96-01
		Implementation of Act 28 of 1995 in OMH-Operated Long Term Care Units and South Mountain Restoration Center	08/26/96	SMH-96-02
1997	Ch. 14	Reporting Alleged Neglect of Care of Dependent Persons under Act 28 of 1995	01/15/97	OMH-97-01
				00-97-02
	Ch. 4305	Quarterly Liability Summaries Supplement and Amendment	02/07/97	SMH-97-01
		Role of State Mental Hospital and Restoration Center Boards of Trustees	3/21/97	50-97-03
		Training for EPSDT Expanded Services Providers (Provider Type 50) on Completing MA Invoices	07/07/97	28-97-06
	Ch. 1150	Change in Billing Procedures for Psychotherapy	07/14/97	29-97-06
	—	Change in Procedure for Requesting and Billing Therapeutic Staff Support (TSS) Services	09/17/97	01-97-16
				41-97-02
				48-97-02
				49-97-06
				50-97-05
1998	Ch. 4300	Reporting Requirements for Services Funded Through County Base and CHIPF Funds	02/17/98	OMH-98-01
	Ch. 1223	Drug and Alcohol Clinics with Provisional Licenses	03/03/98	28-98-01
				1123-98-01
	Ch. 1163	Revision of Utilization Guidelines for Inpatient Hospital Drug and Alcohol Services Under the Medical Assistance Program	05/18/98	1163-98-01
	Ch. 5310	Licensing Compliance Prediction Instrument Application in the Licensing of Community Residential Rehabilitation Services	08/01/98	OMH-98-02
	Ch. 1153	Clozapine Support Services	12/29/98	01-98-19
		Change in Billing Procedure for Behavioral Health Rehabilitation Services	07/10/98	01-98-10
	Ch. 1163	Revision of Utilization Guidelines for Inpatient Hospital Drug and Alcohol Services under MA	05/18/98	01-98-06
1999	—	Procedures for Licensed, Enrolled Mental Retardation Providers to Access and Submit Claims for Outpatient Behavioral Health services for Individuals Under 21 years of age	12/03/99	17-99-02
				50-99-03
		<i>Emeriti v. Philadelphia Center for Human Development</i> 720 A.2d 1032 (Pa. 1998) (Duty to Ward Third Parties—Tarasoff in Pennsylvania)	09/15/99	OMHSAS-99-09
	Ch. 1153	Medication Management Visit	04/26/99	28-99-02
				29-99-01
	Ch. 1153	Increase Fees for Outpatient Psychiatric Clinics,	06/23/99	28-99-03
	Ch. 1223	Psychiatric Partial Hospitalization Programs and Outpatient Drug and Alcohol Clinics		29-99-02
				33-99-01
	Ch. 1141	Maximum Allowable Rates of Reimbursement for Psychiatric Physicians	03/24/99	OMHSAS-99-02
		Mental Health Research Involving Human Subjects	07/28/99	OMHSAS-99-06
	Ch. 4300	Sanctions Policy for Noncompliance with MH/MR Income and Expenditure, Consolidated Waiver, and Cost Settlement Reporting Requirements	11/02/99	OMHSAS-99-10
2000		Guidelines for Identifying Persons with Mental Retardation and Mental Illness for State Mental Health Hospital Discharge	05/15/00	00-00-04
	Ch. 4300	The Roles and Responsibilities of County Mental Health/Mental Retardation Programs in the Development of a Child's Individual Education Program	10/04/00	OMHSAS-00-04
		Clarification of Billing Instructions for Methadone Maintenance Services	08/21/00	28-00-03

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
		Changes in Terminology in MA Program Fee Schedule for Type of Services/Procedure Code AG/W1855	03/13/00	28-00-01
		Freedom of Choice for MA Recipients Requiring Behavioral Health Services	12/29/00	01-00-16
		Prior Authorization of Therapeutic Staff Support Services	12/29/00	01-00-13
	Ch. 5100	Age of Consent for Voluntary Outpatient Mental Health Treatment	06/18/01	OMHSAS-01-04
		Accessibility of Community Mental Health and Substance Abuse Services for Persons Who Are Deaf, Hard of Hearing, Late Deafened, or Deaf-Blind	10/01/01	OMHSAS-01-06
	Ch. 5100	Procedures for Client Rights Grievances and Appeals	08/10/01	SMH-01-03
		Accessibility of State Mental Health Facilities for Persons who are Deaf, Hard of Hearing, or Deaf-Blind	06/18/01	SMH-01-01
		Behavior Specialist Consultant and Mobile Therapist	4/26/01	01-01-04
	Ch. 4300	Community Support Services Fee Schedule	06/01/01	OMHSAS-01-02
		Therapy and Behavioral Specialist Consultant		
		The Use of Restraint and Seclusion in Psychiatric Residential Treatment Facilities (RTF)	07/23/01	53-01-01
2002		Coordination of treatment and support for people with a diagnosis of serious mental illness who also have a diagnosis of mental retardation	12/17/02	00-02-16
	Ch. 1223	Drug and Alcohol Clinics with Provisional Licenses	10/26/02	28-02-02
	Ch. 5100	Interpretation of Pennsylvania Law Related to 402(b) Commitment	09/12/02	OMHSAS-02-04
		The Use of Seclusion and Restraint in Mental Health Facilities and Programs	04/08/02	OMHSAS-02-01
		Performance Expectations and Recommended Guidelines for the County Child and Adolescent Service System Program (CASSP)	06/06/02	OMHSAS-02-02
		Generic Drugs	04/01/02	SMH-02-01
	Ch. 1101	Documentation and Recordkeeping Requirements	03/21/02	29-02-03
		Residential Treatment (RTF) Services Provided in a Secure Setting	10/01/02	01-02-11
2003	Ch. 1223	Elimination of the Requirement for the Outpatient Drug and Alcohol Clinic's Supervisory Physician to Perform a Comprehensive Medical Examination Within 15 days following the Intake and Before the Provision of Treatment	10/01/03	28-03-02
	Ch. 4300	Community Support Services Fee Schedule	07/01/03	OMHSAS-03-01
		Additional Place of Service (Office) for Psychotherapy	01/06/03	01-03-01
		Availability of Training for Completion of Provider BHRS Reports	01/31/03	01-03-02
	Ch. 1101	Site Visits and Access to Records by Pennsylvania Protection and Advocacy, Inc.	02/19/03	00-03-02
		Process to Handle Residential Treatment Facility Reports of Death, Serious Injury, or Attempted Suicide (Serious Occurrences)	06/13/03	53-03-01
	Ch. 1101	Obligation of MA Providers Participating in Managed Care Delivery System to Comply with MA Regulations	08/01/03	99-03-09
		OMHSAS Bulletin Series Update (1980—2003)	12/19/03	OMHSAS-03-04
2004	Ch. 1223	Methadone Take-Home Services	02/01/04	28-04-01
		Services for Children Placed Out of County in Pre-Adoptive or Foster Homes	07/19/04	00-04-02
		Employee and Contractor's Use of Personal Pager and Cellular Telephones	11/05/04	SMH-04-02
2005	Ch. 1153	Psychological/Psychiatric/Clinical Re-Evaluations and Re-Authorization for Behavioral Health Rehabilitation (BHR) Services for Children and Adolescents with Behavioral Health Needs Compounded by Developmental Disorders	06/24/05	07-05-01
	Ch. 5100	Transporting Patients	02/28/05	SMH-05-02

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 5100	Administrative Transfers between State Mental Hospitals Civil Sections	04/29/05	SMH-05-04
	Ch. 4300	Cost Settlement Policy and Procedures for Community-Based Medicaid Initiatives	08/15/05	OMHSAS-05-01
		Integrated Children's Services Initiative	06/09/05	00-05-05
		Quality at the End of Life for Consumers and Residents	09/16/05	SMH-05-05
		Limited English Proficiency (LEP)	01/20/05	00-04-13
		MA Program Fee Schedule Procedure Code Changes for Case Management Services	10/27/05	21-05-03
2006		Memorandum of Understanding Between the Office of Mental Health and Substance Abuse Services and the Pennsylvania Department of Aging	02/01/06	OMHSAS-06-01
		Service Priority For: Older Adult Population	02/01/06	OMHSAS-06-02
		Co-Occurring Disorder Competency Approval Criteria for All Facilities Licensed by the Department of Health Division of Drug and Alcohol Program, License or the Department of Public Welfare, Office of Mental Health and Substance Abuse Services	02/10/06	OMHSAS-06-03
		Writing of Orders by Administrators	02/13/06	SMH-06-01
	Ch. 5100	Community Incident Management & Reporting System	07/18/06	OHMSAS-06-04
	Ch. 1153	Mobile Mental Health Treatment	11/30/06	08-06-18
	Ch. 5200			
	Ch. 1151	BH-FFS Transfer from OMAP to OMHSAS	08/15/06	OMHSAS-06-07
	Ch. 1153			
	Ch. 1223	Guidelines for Following Mental Health Advanced Directives in State Mental Hospitals	09/19/06	SMH-06-03
	Ch. 4210	Admissions/Discharges to County Programs from State Mental Health Facilities	11/01/06	1527-06-19
		Selected Discharges to County Programs from State Mental Health Facilities where the Admitting BSU is Different from the Discharge BSU	12/27/06	1527-06-24
2007		Observation Levels of Intensive Treatment		
		Guidelines for Establishing and Granting Levels of Independence in the State Mental Hospitals	06/18/07	SMH-P-07-01 SMH-P-07-02
		Responsibility of MA Providers to Provide Requested Medical/Psychological Information to the Disability Advocacy Program	07/27/07	99-07-08
	Ch. 1101		05/18/07	
	Ch. 5100	Clarification of Act 169, also known as the Older Adult Protective Services Act (OAPSA), in regard to hiring practices for inpatient and residential facilities.	08/02/07	OMHSAS-07-01
	Ch. 1151			
	Ch. 1163			
	Ch. 5310			
	Ch. 5320			
2008	Ch. 5310	Guidelines for Interagency Planning for Children in Need of Behavioral Health Rehabilitation Services or Partial Hospitalization on Services during the School Day	01/04/08	OMHSAS-08-01
	Ch. 5320			
		Assertive Community Treatment (ACT)	09/02/08	OMHSAS-08-03
	Ch. 3490	Implementation of Act 179 of 2006 & Act 73 of 2007 Amending The Child Protective Services Law	06/27/08	3490-08-03
		Therapeutic Leave Approval Process	03/20/08	SMH-P-08-02 SMH-P-08-03 SMH-P-08-04
		Consumer Meeting Involvement	03/20/08	
		Consumer Possession and Use of Cellular Telephones	03/20/08	
2009	Ch. 1223	Requirements for Clinics Supervisory Physician Reviews and Reevaluations of Diagnoses, Treatment Plans and Updates	04/18/09	OMHSAS-09-03
		Best Practice for Family Involvement with Youth who are in Residential Treatment Facilities (RTFs)	06/15/09	OMHSAS-09-04

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 5100 Ch. 13	Use of Restraints, Seclusion and Exclusion in State Mental Hospitals and Restoration Center	11/30/09	OMHSAS-09-06
	Ch. 1150			SMH-P-09-01 3800-09-01
	Ch. 14	Inclusion of External Advocates in Hospital Administrative Investigations	01/05/09	
	Ch. 3800	Strategies and Practices to Eliminate the Use of Unnecessary Restraints	12/19/09	3800-09-02
	Ch. 3800	Prone Restraints in Children's Facilities	12/19/09	
2010	Ch. 1153 Ch. 2380 Ch. 5200 Ch. 5210 Ch. 6400 Ch. 6500 Ch. 4000	Medication Prescribing Practices of CRNP's in Mental Health Programs and Mental Retardation Programs	03/27/10	OMHSAS-10-01
	Ch. 5221	Educational Portions of "Non-Educational" Residential Placement	01/04/10	OMHASA-10-02
	Ch. 5221	Blended Case Management (BCM) (Revised)	06/14/10	OMHSAS-10-03
		Referrals for Admission from Department of Corrections and County Jails	02/01/10	SMH-P-10-01 SMH-P-10-02
	Ch. 4210	Response to Incident of Alleged Improper Sexual Behavior	03/10/10	SMH-P-10-03 SMH-10-01
	Ch. 5100 Ch. 14	State Hospital Referrals for Potential Nursing Home Placement	11/17/10	
		Management of Incidents of Incidents: SI-815 Incident reporting and Risk Management Policy and Procedural Change	11/10/10	
2011		Non-Discrimination Toward Lesbian, Gay, Bisexual, Transgender, Questioning and Intersex People	01/07/11	OMHSAS-11-01
		Guidelines to Ensure Affirmative Environments and Clinically Appropriate Services for Lesbian, Gay, Bisexual, Transgender, Questioning and Intersex Consumers and Their Family Members	01/07/11	OMHSAS-11-02
	Ch. 14	Administrative Investigations	10/20/11	OMHSAS-11-08
		Unscheduled Use of Medication in the State Hospital System PRN and STAT Medication Orders	04/26/11	SMH-11-01
2012	Ch. 4300	Cost Centers for County Based Mental Health Services	03/26/12	OMHSAS-12-02
	Ch. 5100	Unsupervised Leave of Patients Found Not Guilty by Reason of Insanity	04/04/12	SMH-P-12-01
	Ch. 5100	Proper Implementation of Discharge or Transfer Procedures for Certain Person in the Category "Acquitted Because of Lack of Criminal Responsibility." (Not Guilty by Reason of Insanity)	04/04/12	SMH-P-12-03
	Ch. 5100	Information Sharing Between Regional Forensic Psychiatric Centers and State or County Correctional Facilities Upon Admission and Discharge	04/04/12	SMH-P-12-04
	Ch. 5221	Mental Health Targeted Case Management (TCM) Documentation Requirements	06/14/12	OMHSAS-12-03
2013	Ch. 5221	Targeted Case Management (TCM) Travel and Transportation Guidelines	01/18/13	OMHSAS-13-01
	Ch. 1101	Policy Clarification Regarding Written Prescriptions Orders and Requests—Statement of Policy	06/27/13	OMHSAS-13-02
		2013 HCPCS Updates Related to Behavioral Health Services	10/18/13	OMHSAS-13-03
2014		Affordable Care Act (ACA) Re-enrollment Guidance for Behavioral Health Providers	08/01/14	OMHSAS-14-03
		Diagnostic and Statistical Manual of Mental Disorders, Fifth Edition (DSM 5)	09/05/14	OMHSAS-14-04
		Information Sharing Policies and Procedures—Those who Supervise Foster Children and PH and BH-MCOs	05/23/14	01-14-01

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
2015		Community Incident Management & Reporting System OMHSAS Bulletin Series Update—Obsolete Bulletins	04/01/15 10/07/15	OMHSAS-15-01 OMHSAS-15-02
2016	Ch.1500	Mental Health Emergency Services Guidelines	01/08/16	OMHSAS-16-01
		Revised Procedure for Waiver of OMHSAS Program Regulations and Standards	04/19/16	OMHSAS-16-03
		Guidelines for Referrals and Coordination of Admission to South Mountain Restoration Center for Individuals Discharged from Correctional Facilities	05/10/16	OMHSAS-16-05
		Payment for Room and Board when Services are Provided by a CARF or COA Accredited Residential Treatment Facility (RTF)	05/16/16	OMHSAS-16-06
		Security Guidelines for Regional Forensic Psychiatric Centers	06/23/16	OMHSAS-16-08
		Admissions, Transfers, Level of Care and Service Area Designation for the Regional Forensic Psychiatric Centers	07/14/16	OMHSAS-16-10
	Ch. 1101	Nursing Home Pre-Admission Screening and Resident Review Requirements Related to Mental Health Services	11/10/16	OMHSAS-16-11
		(OMAP/OMHSAS) Payment for Claims for Services Provided to Children and Adolescents for the Diagnostic Assessment and Treatment of Autism Spectrum Disorder	08/17/16	99-16-15
2017		Special Pharmaceutical Benefits Program—Mental Health	08/29/17	OMHSAS-17-03
		Physician/Certified Registered Nurse Practitioner Collaboration Procedures	08/29/17	OMHSAS-17-04
2018		Consent to Mental Health Treatment for Minor Children	06/29/18	OMHSAS-18-01
2019		Admissions, Discharges, and Continuity of Care for State Mental Hospitals	03/20/19	OMHSAS-19-01
		Service Location Enrollment for Behavioral Health Providers	07/30/19	OMHSAS-19-02
	Ch. 5100	Serious Mental Illness: Adult Priority Group Guidelines for Implementing Assisted Outpatient Treatment	08/6/19 11/6/19	OMHSAS-19-03 OMHSAS-19-04
		Peer Support Services	12/19/19	OMHSAS-19-05
2020	Ch. 5240	Procedure Codes for IBHS Agencies ◦ ATTACHMENT: Intensive Behavioral Health Services Agency Procedure Codes	01/31/20	OMHSAS-20-01
		Guidelines for the Use of Telehealth Technology in the Delivery of BH services ◦ Attachment A: List of Procedure Code Descriptions ◦ Attachment B: “Telehealth Attestation Form”	02/20/20	OMHSAS-20-02
		OHMSAS COVID-19 Frequently Asked Questions (FAQs)	03/25/20	OMHSAS Memo
		Guidance for County Emergency Behavioral Health/Disaster Crisis Outreach and Referral Teams (EBH/DCORT).	3/30/20	OMHSAS Memo
	Ch. 5310 Ch. 5320	Visitation Guidelines under COVID-19 for Residential Treatment including Long-Term Structured Residences (LTSR), Community Residential Rehabilitation (CRR) Services, Residential Treatment Facilities for Adults (RTF-A) and Crisis Residences.	3/31/20	OMHSAS Memo
	Ch. 5240	Instructions and Guidelines for the Delivery of BHRS and IBHS Through Telehealth ◦ OBSOLETE: This bulletin will remain in effect while a valid emergency disaster declaration authorized by the Governor related to the COVID-19 virus remains in effect. ◦ ATTACHMENT: Proposal Guidelines for the delivery of IBHS and BHRS through Telehealth	05/05/20	OMHSAS-20-03
	Ch. 5240	Guidelines for the Delivery of IBHS and BHRS Group Services Through Telehealth	05/05/20	OMHSAS Memo

Year	Code Citation	Subject	Date Issued	Bulletin Number
	Ch. 5240	Guidelines for the Delivery of TSS, BHT, BHT-ABA, or Assistant BC-ABA Service Through Telehealth	05/05/20	OMHSAS Memo
		COVID-19 Frequently Asked Questions (FAQs) Supplement 1	05/05/20	OMHSAS Memo
		Telehealth Guidelines Related to COVID-19 (Updated)	05/05/20	OMHSAS Memo
		Prior Authorization during the COVID-19 Disaster Emergency Declaration Period	5/18/20	OMHSAS Memo
		OMHSAS Behavioral Health Services in Counties Moving from RED Phase to YELLOW Phase	5/22/20	OMHSAS Memo
	Ch. 5310	Applying Department of Health Testing Guidance for Long Term Care Facility Residents and Healthcare Personnel to Community Residential Rehabilitation (CRR), Long Term Structured Residence (LTSR) and Residential Treatment Facility for Adults (RTF-A) Providers.	06/17/20	OMSHAS Memo
	Ch. 5320			
	Ch. 5240	Medical Necessity Guidelines for Intensive Behavioral Health Services (IBHS) <ul style="list-style-type: none"> ◦ Attachment 1—Individual Services ◦ Attachment 2—Applied Behavior Analysis ◦ Attachment 3—Group Services 	07/13/20	OMHSAS-20-05
	Ch. 1151	Temporary Suspension of Specified Regulatory Requirements for Inpatient Psychiatric Services, Outpatient Psychiatric Services, Intensive Behavioral Health Services, Outpatient Drug and Alcohol Services, Mental Health Procedures, Partial Hospitalization, Intensive Case Management, Psychiatric Rehabilitation Services, Community Residential Rehabilitation Services, and Long-Term Structured Residences	10/22/20	OMHSAS Memo
	Ch. 1153			
	Ch. 1155			
	Ch. 1223			
	Ch. 5100			
	Ch. 5200			
	Ch. 5210			
	Ch. 5221			
	Ch. 5230			
	Ch. 5310			
	Ch. 5320			
	Ch. 5240			
	Ch. 1153	UPDATED IBHS Provider Attestation Bulletin	12/18/20	OMHSAS-20-06
	Ch. 5240	<ul style="list-style-type: none"> ◦ ATTACHMENT: Intensive Behavioral Health Services (IBHS) Attestation Form ◦ Attachment 2: Description of Applied Behavior Analysis 		
	CH 5240	IBHS Fee-for-Service Prior-Authorization Bulletin <ul style="list-style-type: none"> ◦ Attachment A: <i>Handbook for Prior Authorization of Intensive Behavioral Health Services Rendered (IBHS) in the Fee-for-Service Delivery System</i> 	12/18/20	OMHSAS-20-07
2021		Obsolete Behavioral Health Rehabilitation Services (BHRS) Bulletins	03/30/21	OMHSAS-21-01
	Ch. 1153	Provision of One-to-One Intensive Behavioral Health Services in a Licensed Location	01/22/21	OMHSAS-21-02
	Ch. 5240	<ul style="list-style-type: none"> ◦ Attachment A: Additional Information for Service Descriptions for IBHS Agencies that Intend to Provide One-to-One Services in a Center 		
	Ch. 1153	Updates to Procedure Codes for Intensive Behavioral Health Services Agencies	01/22/21	OMHSAS-21-03
	Ch. 5240	<ul style="list-style-type: none"> ◦ Attachment 1: Intensive Behavioral Health Services Agency Procedure Codes 		
	Ch. 1151	Temporary Suspension of portions of bulletins and other guidance documents for Peer Support Services, Blended Case Management, Resource Coordination, Mental Health Crisis Intervention, Assertive Community Treatment, Behavioral Health Rehabilitation Services, Residential Treatment Facilities, and Family Based Mental Health Services	02/18/21	OMHSAS Memo
	Ch. 1153			
	Ch. 1155			
	Ch. 1223			
	Ch. 5100			
	Ch. 5200			
	Ch. 5210			
	Ch. 5221			
	Ch. 5230			
	Ch. 5310			
	Ch. 5320			
	Ch. 5240			

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 5310	Procedure for Providing a Specialized Behavioral Health Treatment Program in Community Residential Rehabilitation Host Home Settings <ul style="list-style-type: none"> ◦ Attachment A: Service Description Format ◦ Attachment B: Fee-for-Service Prior Authorization Instructions ◦ Attachment C: Contact List for OMHSAS's Regional Field Offices 	03/30/21	OMHSAS-21-04
	Ch. 4210	Contracted Delegate Services	03/10/21	OMHSAS-21-05

GUIDANCE MANUALS:

- Community Hospital Integration Projects Program (CHIPPP) Guidelines
- Updated Olmstead Plan for Pennsylvania's Mental Health System
- OMHSAS Community Integration Project

Office of Policy Development—Contact: Tanoa Fagan (717) 787-8307

GUIDANCE MANUALS:

- Human Services Development Fund (HSDF) Instructions and Requirements
- HSDF Fiscal Year Update for FY 2021-2022
- HSDF Instructions and Requirements for FY 2021-2022
- HSDF Fiscal Year 2020-2021 Supplemental Funding Allocation
- Supporting Pennsylvanians Through Housing (DHS Five-Year Housing Strategy)

**Pennsylvania
INSURANCE DEPARTMENT
(PID)**

I. NOTICES**A. Executive Office****1. Insurance Department Notices**

<i>No.</i>	<i>Date Pub'd</i>	<i>Description</i>
2021-08	06/26/21	Per Diem Charges for Market Conduct Examinations Conducted by the Insurance Department
2021-07	06/26/21	Per Diem Charges for Financial Examinations Conducted by the Insurance Department
2021-05	05/08/21	Annual Attestations under Acts 89 and 92
2021-04	04/24/21	Notice Regarding the Need to Assess the Impacts of the COVID-19 Pandemic in Property and Casualty Rate Filing
2021-03*	03/13/21	Autism Spectrum Disorders Coverage—Maximum Benefit Adjustment
2021-03	03/06/21	Notice Regarding Coronavirus (COVID-19) Insurance Coverage
2021-02	02/27/21	COVID-19 Guidance—Discontinuation of Renewal and Continuing Education Extensions
2021-01	02/20/21	Workers' Compensation Security Fund Assessment
2020-22	10/31/20	Medical Care Availability and Reduction of Error Fund; Notice of and Amount of Assessment Action
2020-21	10/03/20	COVID-19 Guidance—Discontinuation of Temporary Resident Producer Licensure
2020-20	08/15/20	Section 1332 Reinsurance Waiver Application Approval and First Year Parameter
2020-19	06/27/20	Notice Regarding Coronavirus (COVID-19) Surprise Bills
2020-17	06/27/20	Acceptance of Non-Essential Filings
2020-11	04/25/20	COVID-19 Guidance Regarding Premium Finance Agreements
2020-09	04/25/20	Applicability of Notice Regarding Coronavirus (COVID-19) Insurance Coverage (Notice 2020-03) to Issuers and Producers of Limited Benefit Policies
2020-08	04/25/20	COVID-19 Guidance Regarding all Volunteer Physicians, Podiatrists and Certified Nurse Midwives Practicing under a Reactivated License
2020-07	04/25/20	COVID-19 Guidance Regarding all Insurers Writing Automobile Insurance, Personal and Commercial, within the Commonwealth
2020-04	04/25/20	Notice to Insurance Companies Regarding Policyholders Affected by the COVID-19 Virus
2020-03	03/21/20	Notice Regarding Coronavirus (COVID-19) Insurance Coverage
2020-01	01/04/20	Increase in the Accident Surcharge Dollar Threshold (Cap) to \$1,800

<i>No.</i>	<i>Date Pub'd</i>	<i>Description</i>
2019-07	11/02/19	Insurance Department and Health Insurance Exchange Authority Guidance Regarding Compliance in Marketplace Activities
2019-03	06/15/19	Use of Opioid Overdose Reversal Agents in Underwriting and Rating
2018-10	11/17/18	Repeal of Outdated Notice Regarding Form and Rate Filings; Notice of Form and Rate Filing Requirements under the Accident and Health Filing Reform Act
2018-08— revised	11/17/18	Short-Term Limited Duration Insurance—Guidance for Compliance Filings
2018-05	06/23/18	Certification as an Independent Review Organization; Long Term Care Benefit Trigger Determinations
2017-10	10/07/18	Arson and Insurance Fraud Reporting
2017-03	02/25/17	List of Approved Guide Source Method Vendors
2016-16	12/03/16	Private Passenger Motor Vehicle Liability Insurance Policies; Limited and Full Tort Data Reporting
2016-15	10/29/16	Guidance Regarding Parity in Mental Health and Substance Use Disorder Coverage
2016-11	09/17/16	Long Term Care Partnership Program Revised Guidance Announcement
2016-10	09/10/16	Principle-Based Reserving Operative Date
2016-05	04/30/16	Notice Regarding Nondiscrimination
2015-07	09/19/15	Provider Directories
2015-06	08/22/15	Price Optimization
2015-01	01/31/15	Terrorism Risk Insurance Program Reauthorization Act of 2015; Expedited Rate, Rule and Form Filing Review Process
2014-12	10/25/14	General Guidance for Disclosure of Prescribed Differences from NAIC Statutory Accounting Principles
2014-10	09/27/14	Deregulation of Certain Commercial Lines Property and Casualty Forms
2014-08	06/14/14	Repeal of Outdated <i>Pennsylvania Bulletin</i> Notices.
2012-04	02/18/12	Effective Dates for Small Group Health Insurance Rate Filings
2011-06	07/30/11	Advisory Notice—Rate Review Process Determination
2011-03	05/14/11	Use of Misleading Professional Designations by Insurance Producers Selling Life Insurance or Annuities to Seniors
2010-10	10/02/10	Provisions of Act 51 of 2010
2010-09	08/14/10	Mini-COBRA Coverage
2010-08	07/17/10	Application for Written Consent
2010-06	07/03/10	Repeal of Outdated Notices
2010-02	01/02/10	Review Procedure Hearings; Cancellation or Refusal of Insurance
2009-07	07/31/09	Updated Guidelines for Record Retention
2009-06	06/27/09	Autism Review Process
2009-03	04/11/09	Autism Coverage
2009-02	02/14/09	Property and Casualty Insurance Companies and Producers Issuing Certificates of Insurance in Pennsylvania
2009-01	02/14/09	Community Health Reinvestment Activities
2008-05	04/19/08	Long-Term Care Partnership Program Effective Date and Revised Guidance Announcement
2007-06	12/01/07	Arson and Insurance Fraud Reporting
2006-12	11/18/06	Flood Insurance Training Requirements
2006-08	07/08/06	Repeal of Outdated Bulletins and Notices
2006-07	06/24/06	Professional Corporations, Professional Associations and Partnerships
2006-06	06/24/06	Notice of Agent Education and Training Requirement Changes
2005-07	07/23/05	Agreement on Community Health Reinvestment
2005-04	03/26/05	Viatical Settlement Broker License Testing Requirements for Licensed Life Insurance Producers
2005-02	02/05/05	Reporting and Disclosure of Criminal Convictions
2003-11	11/29/03	Coverage for Chiropractic Care

<i>No.</i>	<i>Date Pub'd</i>	<i>Description</i>
2003-07	09/20/03	Notice to Companies Writing Private Passenger Auto Insurance in Pennsylvania
2003-06	08/09/03	Drug and Alcohol Use and Dependency Coverage
2002-10	10/19/02	Proper Reporting of Uncovered Medical Liabilities and Expenses (Uncovered Claims)
2001-07	06/30/01	Deregulation of Life Insurance Forms
2001-04	04/21/01	Book Transfers
2000-04	02/26/00	The Violent Crime Control and Law Enforcement Act of 1994, 18 U.S.C., Sections 1033 and 1034
2000-03	02/19/00	Federally Mandated Health Care Fraud and Abuse Reporting
1995-09	08/23/95	Deregulation of Commercial Lines Property and Casualty Forms
1995-07	07/19/95	Modification of Contract for Use When an Annuity Premium Tax is Not Applicable
1994-14	10/03/94	Separate Account Modified Guaranteed Life Insurance
1994-13	10/03/94	General Account Modified Guaranteed Life Insurance
1994-12	10/03/94	Separate Account Modified Guaranteed Annuity
1994-11	10/03/94	General Account Modified Guaranteed Annuity
1994-09	07/07/94	Approval and Solicitation of Long Term Care Policies for Continuing Care Retirement Communities

2. Statements of Policy

- 31 Pa. Code, Chapter 67, Sections 67.41—67.45 and Appendix A, Motor Vehicle Financial Responsibility Law, Subchapter D. Adopted 05/19/1989.
- 31 Pa. Code, Chapter 89, Sections 89.451—89.474, Approval of Life, Accident and Health Insurance. Subchapter H. Statements of Policy. Adopted 02/05/1982.
- 31 Pa. Code, Chapter 90c, Sections 90c.1—90c.25, Individual Applications. Adopted 01/18/1991.
- 31 Pa. Code, Chapter 90d, Sections 90d.1—90d.9, Individual Accidental Death Benefits; Provided by Riders or Built into Policies. Adopted 01/18/1991.
- 31 Pa. Code, Chapter 90e, Sections 90e.1—90e.13, Individual IRA Endorsements for Life Insurance and Annuities. Adopted 01/18/1991.
- 31 Pa. Code, Chapter 90f, Sections 90f.1—90f.16, Individual Imminent Death/Lifetime Health Care Facility Confinement Benefits Provided as Accelerated Death Benefit or Settlements of Death Benefit; Provided by Riders or Built into Policies. Adopted 01/18/1991.
- 31 Pa. Code, Chapter 90g, Sections 90g.1—90g.16, Individual Health Care Facility Benefits Provided as Accelerated Death Benefit or Settlement of Death Benefit; Provided by Riders or Built into Policies. Adopted 01/18/1991.
- 31 Pa. Code, Chapter 90h, Sections 90h.1—90h.11, Individual Waiver of Surrender Charges for Life and Annuity Contracts Resulting From Health Care Facility Usage; Provided by Riders or Built into Policies. Adopted 01/18/1991.
- 31 Pa. Code, Chapter 90i, Sections 90i.1—90i.3, Certificates of Assumption. Adopted 03/05/1993.
- 31 Pa. Code, Chapter 119, Sections 119.1—119.26, Anti-Fraud. Adopted 08/27/1993.
- 31 Pa. Code, Chapter 120, Sections 120.1—120.5, Loss Cost Adjustment Filing. Adopted 08/27/1993.
- 31 Pa. Code, Chapter 150, Sections 150.1—150.5, Uniform Health Insurance Claim Form. Adopted 07/02/1993.
- 31 Pa. Code, Chapter 152, Sections 152.101—152.105, Preferred Provider Organizations, Primary Care Gatekeeper PPO Products. Adopted 09/27/1991.
- 31 Pa. Code, Chapter 153, Section 153.2, Permission to file accident and health, life and annuity insert pages. Adopted 10/19/1990.
- 31 Pa. Code, Chapter 153, Section 153.3, Simplified review of company merger, assumption or name change form and rate filing. Adopted 06/28/1991.
- 31 Pa. Code, Chapter 301, Sections 301.201—301.204, Health Maintenance Organization, Subchapter H. Point-of-Service Products Group Specific Community Rating. Adopted 09/27/1991.
- 31 Pa. Code, Chapter 301, Sections 301.301—301.321, Health Maintenance Organization, Subchapter I. Contractual Arrangements Between HMOs and IDSs. Adopted 04/05/1996.
- 31 Pa. Code, Chapter 303, Section 303.1, Out-of-State Health Maintenance Organization Investments. Adopted 03/25/1988.

Contact: Katie Merritt, Policy Director, 717-783-0652; fax 717-705-3873

II. OTHER

A. Administrative Hearings Office

- *Digest of Automobile Policy Terminations (Act 68 and 78)*
Insurance Commissioner Decisions on Automobile Insurance Administrative Hearings

- *Digest of CAT Fund Adjudications*
Insurance Commissioner Decisions on Automobile CAT Fund Administrative Hearings
- *Digest of Homeowners Policy Terminations (Act 205)*
Insurance Commissioner Decisions on Homeowners Insurance Administrative Hearings
- *Digest of Agency Terminations (Act 143)*
Administrative Hearing Officer Decisions on Insurance Agency Administrative Hearings
- *Practice and Procedure Digest*
Describes the Administrative Hearing Process

Contact: Administrative Hearings Office, 717-783-2126; fax 717-787-8781

B. Office of Insurance Product Regulation and Administration

- *Regulatory Procedures Manual*
Internal procedures regarding drafting of regulations

Contact: Katie Merritt, Policy Director, 717-783-0652; fax 717-705-3873

* 2021-03 are duplicate notice numbers, but address different subject matters, with both remaining effective.

**Department of
LABOR & INDUSTRY
(L&I)**

I. POLICY STATEMENTS

A. Labor & Industry Secretary

- Availability of First Aid, CPR, and Other Emergency Treatments
- Pennsylvania Worker and Community Right to Know Act Employee Workplace Notice
- Security Policy Statement
- Weapons Policy Statement
- Workforce Innovation and Equal Opportunity Act Policy Statement
- Workplace Violence Policy Statement

B. Office of Equal Opportunity

Contact: James Kayer (717-787-1182)

- Equal Employment Opportunity Policy Statement
- Contract Compliance Policy Statement
- Equal Opportunity Plan
- Disability-Related Employment Policy Statement
- Sexual Harassment Policy Statement
- Workforce Innovation and Opportunity Act Equal Opportunity Policy Statement
- Non-Discrimination Plan
- Designation of Equal Opportunity Officers
- Designation of Equal Opportunity Liaisons
- Limited English Proficiency Policy Statement
- Office of Equal Opportunity Civil Rights Statement

C. Bureau of Workers' Compensation

- Health Care Under the Workers' Compensation Act BWC Website: www.dli.pa.gov ("Workers' Compensation")
- Uninsured Employers Guaranty Fund BWC Website: www.dli.pa.gov ("Workers' Compensation") (Contact Callie Dow, 717-941-9595)
- General Provisions of Act 57 of 1996 BWC Website: www.dli.pa.gov ("Workers' Compensation")

II. GUIDANCE MANUALS

A. Office of Vocational Rehabilitation (OVR)

Contact: Rod Alcidonis, Director, BBVS (ralcidonis@pa.gov); Stephanie Perry, Director, BVRS (stperry@pa.gov)

OVR Numbered Memoranda:

- 04-300.02 Rehabilitation Teaching and Orientation & Mobility Performance Standards
- 09-200.01 Ticket to Work Program
- 10-100.02 Driver Services for OVR Employees
- 10-100.03 OVR Case Sharing
- 10-100.04 OVR Case Filing System
- 10-100.05 Provision of Services to OVR Employees, Relatives of OVR Employees, Individuals With Whom the Employee Has a Close Personal Relationship or other Cases Designated as Confidential Per Customer Request
- 10-200.01 Psychological Services—Qualifications, Approval, and Use of Psychological Providers and Services
- 10-300.01 Independent Living/Specialized Services Program Handbook
- 11-100.02 Competitive Bids—Procedures and Documentation
- 11-100.04 Alternate Format Policy
- 12-100.04 Clerical Procedures: OVR Base and Detailed Record, Program Referral, Intake, and Case Assignment Procedure
- 12.200.02 College and Other Post-Secondary Training

- 12-200.07 CWDS User Management Manual
- 12-200.08 Performance Factors and Standards—Clerk Typist 2, Clerk Typist 3, and Fiscal Assistants
- 12-300.01 Referring, Training and Placing VR Customers in the Business Enterprise Program
- 13-200.02 Voter Registration
- 13-200.03 Work and Home Site Modifications
- 18-200.01 Vehicle Modifications # 1—Guidelines
- 13-200.05 F.A.R.M. (Farming and Agriculture Rehabilitation Management) Service Provision Manual for Pennsylvania Farmers
- 21-200.01 School to Work Transition
- 14-100.03 OVR Records Retention and Disposition Procedures
- 20-200.04 Financial Needs Test
- 15-100.01 Appeals, Legal Requests, and Release of Information
- 15-200.01 Audiological Services, Interpreting Services, & Assistive Technology Procedures for Customers who are Deaf, Hard of Hearing, Late Deafened and Deaf-Blind
- 20-100.01 OVR Fiscal Procedures and Documentation
- 16-100.02 Provider Agreement Policy and Procedures
- 16-200.01 College & Other Post-Secondary Training
- 16-200.04 Small Business Ownership as a Vocational Goal for OVR Customers
- 20-200.02 On-The-Job Training
- 16-200.06 OVR Supported Employment Policy
- 17-200.01 Low Vision Services
- 20-200.03 Essential Procedures for the Vocational Rehabilitation Program
- 17-200.03 Psychological Services—Guidelines: Psycho-diagnostic and Vocational Assessment
- 97-200.08 Revised Guidelines—Specific Learning Disabilities
- 10-100.07 (02) Vehicle Modifications # 4
- 10-100.07 (04) Vehicle Modifications # 6
- 10-100.07 (05) Vehicle Modifications # 7

Guidance Documents:

- 16-400.02 Apprenticeship Career Training OJT Initiative
- 17-400.03 CIE Assessment
- 17-400.04 Identity Verification Requirements for OVR Customers
- 17-400.06 Graduate Level Studies
- 18-400.01 OVR Attendance at IEP Meetings for Cyber School Students
- 20-400.01 Procedure for Service Customers on the OOS Waiting List
- 20-400.02 Procedure for Verifying Supported Employment Provider Staff Credentials
- 20-400.08 Period of Performance Guidance Manual
- 20-400.10 Job Retention Exemption
- 20-400.11 OVR Fiscal Review Process
- 20-400.12 CWDS Information for Job Retention Exemption
- 20-400.13 Identity Verification Requirements for OVR Customers
- 20-400.14 Overview of Telework Actions
- 20-400.15 Prior Approval Process
- 20-400.16 Staff Guidance for Setting up CART and Interpreter Services for Potentially Eligible Students
- 21-400.04 Marketing and Website Content Approval
- 21-400.05 Paperless Standard Operating Procedures

B. Bureau of Workers' Compensation

- Calculating 21-Day Compliance BWC Website: www.dli.pa.gov (“Workers’ Compensation”)
- Return-to-Work Model BWC Website: www.dli.pa.gov (“Workers’ Compensation”)
- PA Workers’ Compensation Employer Information Pamphlet, LIBC-200 (Workers’ Compensation Guidelines for Employers.) BWC Website: www.dli.pa.gov (“Workers’ Compensation”)
- Employers’ Guide to Self-Insuring Workers’ Compensation, LIBC-300 BWC Website: www.dli.pa.gov (“Workers’ Compensation”)
- Workers’ Compensation and the Injured Worker Pamphlet, LIBC-100 (Workers’ Compensation Guidelines for Injured Workers.) BWC Website: www.dli.pa.gov (“Workers’ Compensation”)
- Workers’ Compensation and the Injured Worker Pamphlet-Spanish Edition, LIBC-100-(ESP) (Workers’ Compensation Guidelines for Spanish-speaking Injured Workers.) BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- Procedures for Completing an Application for Fee Review, BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- 2021 Statewide Average Weekly Wage Schedule. Revised effective January 1, 2021. BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- Statement of Purpose of Adoption of Usual and Customary Charge. Effective November 1, 2010. BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- Attention WC Providers and Insurers: Read the Bureau’s response to questions regarding ICD-10 www.dli.pa.gov (“Workers’ Compensation”)
- Changes to the WC Act as made by ACT 184 (HB1846): View the Amendments www.dli.pa.gov (“Workers’ Compensation”)
- Bureau Code Listings. Updated Monthly. BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- Safety Committee Box Score. Updated Monthly. BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- Accident and Illness Prevention Service Provider Qualifications Guide. Contact: Michelle Muncie, Health and Safety Division, BWC (717-772-1636)

- Hands System BWC website: www.dli.pa.gov (“Workers’ Compensation”). Contact: Eric Hoffman, Health and Safety Division, BWC (717-772-1635)
- State-Certified Workplace Safety Committee Brochure (LIBC-733) BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- PATHS: Pennsylvania Training for Health and Safety. BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- Workplace Safety Committee Technical Assistance/Certification Assistance Manual (LIBC-55) BWC website: www.dli.pa.gov (“Workers’ Compensation”). Contact: Eric Hoffman, Health and Safety Division, BWC (717-772-1635)
- Worker & Community Chemical Right to Know. BWC website: www.dli.pa.gov (“Workers’ Compensation”). Contact: Eric Hoffman, Health and Safety Division, BWC (717-772-1635)
- Workers’ Compensation Automation and Integration System (WCAIS) BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- WCAIS, Forms BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- EDI Claims Implementation Guide BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- EDI PA R3 Event table BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- EDI R3 Data Element table BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- EDI R3 Edit Matrix BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- EDI Quick Reference Guide BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- EDI Error Code Description BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- EDI Relaxed Rules BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- EDI Claim Status Reference Sheet BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- EDI FROI and SROI 02 Mapping Reference Sheet BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- EDI FEIN Guide BWC website: www.dli.pa.gov (“Workers’ Compensation”) EDI Quick Reference Guide for Attorneys (LIBC-145) BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- EDI Forms Solution Form to Transaction Guide (LIBC-146) BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- Claims Scenarios for PA BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- FEIN Guide BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- LIBC Form to Transaction BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- The Common Flow of a Claim Guide BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- EDI Strategy Migration BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- EDI Forms Solution Cutover Strategy BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- EDI Crossover Documents BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- EDI Forms Solution DN Mapping BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- Direct Filer Trading Partner Criteria BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- EDI Test and Production BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- WCAIS, Training Resources BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- WCAIS, Frequently Asked Questions BWC website: www.dli.pa.gov (“Workers’ Compensation”)
- Workers’ Compensation Fee Schedules BWC Website: www.dli.pa.gov (“Workers’ Compensation”)
- 2019 Medical Access Study Executive overview. BWC Website: www.dli.pa.gov (“Workers’ Compensation”)
- Workers’ Compensation and Workplace Safety Annual Report BWC Website. This information can be found on our website by clicking on the following link: [Home \(pa.gov\)](http://www.dli.pa.gov)
- Frequently Asked Questions Workers’ Compensation BWC Website: www.dli.pa.gov (“Workers’ Compensation”)
- Frequently Asked Questions Health Care Services Review BWC Website: www.dli.pa.gov (“Workers’ Compensation”)
- Frequently Asked Questions Workplace Safety Committee Certification Program BWC Website: www.dli.pa.gov (“Workers’ Compensation”)

C. Workers’ Compensation Office of Adjudication

- **Accommodation Requests:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication—Adjudication Process—Accommodation Requests>
- **Act 109 Child Support Lien Search:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication>
- **Act 109 Employee Dependent Statement Form:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication>
- **Adjudication Forms:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication—Adjudication Forms—WCOA Forms>
- **Alternate Dispute Resolution Contact Information:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication—Alternate Dispute Resolution—ADR Contact Information>
- **Alternate Dispute Resolution Information:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication—Alternate Dispute Resolution—Alternate Dispute Resolution Pamphlet>
- **Directions to Hearing Locations:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication—Directions to Hearing Locations>
- **Frequently Asked Questions:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication—Adjudication Process—Frequently Asked Questions>
- **Individual Judges’ Procedures Including Special COVID Procedures:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication—Judge Information OR Individual WCOA Judges’ Questionnaire>
- **Lawyer Referral Service:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication>

- **Medical Fee Review Hearing Information:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication—Request for Hearing to Contest Fee>
- **Medicare Policy Evaluation and Approval of WC Lump Sum Settlements:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication—Adjudication Process—Medicare & WC Benefits>
- **Obtaining WC Hearing Transcripts:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication—Adjudication Process—Obtaining WC Hearing Transcripts>
- **Obtaining Unemployment Compensation Benefit Offset Information:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication>
- **Other PA WC Regulations:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication>
- **Requesting Records and Decisions:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication>
- **Special rules of administrative practice and procedure before the Workers’ Compensation Appeal Board:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication>
- **Special rules of administrative practice and procedure before Workers’ Compensation Judges:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication>
- **WC Act Changes as made by Act 147:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication>
- **WC Related Websites:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication>
- **WCAIS Claim Conversion Policy:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication>
- **WCAIS Training Guides:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication—WCAIS Tips & Training>
- **WCOA E-mail Resource Accounts:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication>
- **WCOA Judge Manager, Director, and Chief Counsel Contact Information:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication—Adjudication Process—WCOA Contact Information>
- **WCOA Office Cancellation/Delay Policies:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication>
- **Workers’ Compensation Act:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication>
- **Workers’ Compensation Annual Report and other Publications:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication>
- **Workers’ Compensation Rate Schedules:** <http://www.dli.pa.gov—Individuals—Workers’ Compensation Services—Workers’ Compensation Adjudication>

III. OTHER

A. Center for Workforce Information and Analysis

Contact: Ed Legge (717-787-8646)

- New Hire Program forms for businesses to use to report new hires can be found at www.pacareerlink.pa.gov
- High Priority Occupations methodology and petition information is available at www.workstats.dli.pa.gov
- Federal contractors’ affirmative action planning workforce demographics are available at www.workstats.dli.pa.gov

B. Bureau of Workforce Development Administration & Bureau of Workforce Partnership and Operations

Contact: Brenda Duppstadt (717-783-8042), Steve Wolf (717-787-6874)

- Workforce System Policy (WSP) No. 183-01 (C1), April 15, 2019, Oversight and Monitoring (Change 1)
- Workforce System Policy (WSP) No. 121-06 (C2), March 10, 2020, Local Workforce Delivery System—Common Identifier Policy (Change 2)
- Workforce System Policy (WSP) No. 121-05, June 7, 2017, Local Workforce Delivery System—PA CareerLink® Certification and Continuous Improvement
- PA CareerLink® System Operator, Feb. 9, 2021
- Workforce System Policy (WSP) No. 121-03, June 2017, Memorandum of Understanding (MOU) for the One-Stop Delivery System
- Workforce Innovation and Opportunity Act 2021-2024 Regional and Local Plans, Feb. 9, 2021
- Workforce Innovation and Opportunity Act Performance Reporting, Aug. 26, 2021
- Workforce System Policy (WSP) No. 184-02 (C1), Feb. 13, 2019, Sanctions—Initial Implementation of the Workforce Innovation and Opportunity Act (Change 1)
- Workforce System Policy (WSP) No. 01-2015 (C1), July 20, 2018, Pennsylvania’s Workforce System of Record (Change 1)
- Workforce System Policy (WSP) No. 02-2015, Dec. 18, 2015, Local Governance Policy
- Workforce System Policy (WSP) No. 03-2015, Dec. 22, 2015, Financial Management Policy
- Workforce System Guidance (WSG) No. 03-2015, Dec. 23, 2015, Youth Eligibility Definitions—Initial Implementation of the Workforce Innovation and Opportunity Act
- Workforce System Guidance (WSG) No. 04-2015 (C1), Sept. 11, 2017, Self-Certification and Telephone/Document Inspection Verification—Initial Implementation of the Workforce Innovation and Opportunity Act (Change 1)
- Workforce System Policy (WSP) No. 04-2015 (C1), April 4, 2018, Eligible Training Providers—Initial Implementation of the Workforce Innovation and Opportunity Act (Change 1)

- Workforce System Policy (WSP) No. 05-2015, Dec. 23, 2015, Priority of Service—Initial Implementation of the Workforce Innovation and Opportunity Act
- Workforce System Guidance (WSG) No. 06-2015, April 1, 2016, Incumbent Worker Training Activities—Initial Implementation of the Workforce Innovation and Opportunity Act
- Workforce System Policy (WSP) No. 06-2015 (C1). Aug. 27, 2018, Training Benchmarks and Definitions for Allowable Training Activities (Change 1)
- Workforce System Guidance (WSG) No. 02-2104, June 30, 2015, Process and Timeline for Designation of Pennsylvania's Local Workforce Development Areas—Initial Implementation of the Workforce Innovation and Opportunity Act of 2014
- Workforce Investment Information Notice (WIIN) No. 01-2005 (C2), April 26, 2007, WIA Title I Training through Individual Training Accounts (ITAs) in High Priority Occupants (HPOs) (Under Revision)
- Workforce Investment Information Notice (WIIN) No. 03-2005, June 20, 2006, Guidelines for the Competitive Procurement of Youth Services
- Workforce Investment Information Notice (WIIN) No. 12-2003 (C1), Jan. 31, 2008, Rapid Response Early Intervention and Trade Benefits Rights Interview Process (Under Revision)
- Workforce Investment Information Notice (WIIN) No. 09-2002, Oct. 03, 2002, WIA Performance Measures
- Workforce Investment Information Notice (WIIN) No. 12-2002. April 10, 2003, Questions and Answers Regarding the WIA Certification Process for Eligible Training Programs/Providers and Individual Training Accounts (ITAs) (Under Revision)
- Workforce Investment Information Notice (WIIN) No. 01-2001, July 1, 2001, Team PA CareerLink® Registration Policy
- Workforce Investment Information Notice (WIIN) No. 02-2001 (C1), July 21, 2003, Team PA CareerLink® Employment Services Registration Policy WIIN 2-01 (Change 1)
- Workforce Investment Information Notice (WIIN) No. 03-1999 (C2), Aug. 5, 2002, The Bureau of Workforce Investment is distributing the attached guidance information relevant to Title I WIA Eligibility Criteria for Registration and WIA Acceptable Eligibility Verification (Change 2)
- Workforce Investment Information Notice (WIIN) No. 04-1999 (C1), Aug. 6, 2002, Core, Intensive, Training, Optional, and Youth Services by Program Charts (Change 1)
- TANF Youth Development Program Manual, April 13, 2021

C. Minimum Wage Advisory Board

- Annual Analysis of the Pennsylvania Minimum Wage—2007 through present is available at www.workstats.dli.pa.gov

D. Office of Vocational Rehabilitation (OVR)

- Order of Selection (OOS) Brochure—Connie Moonen (717-787-6176)
- The OVR Annual Report—Connie Moonen (717-787-6176)
- WIOA Combined State Plan Update—Lee Ann Stewart (717-787-3216)
- Employment Services for Persons with Disabilities—Connie Moonen (717-787-6176)
- The OVR Rehabilitation Services Handbook—Connie Moonen (717-787-6176)
- OVR Transition Guide for Professionals—Connie Moonen (717-787-6176)
- OVR—Transition From Substance Abuse to Recovery and Work (A Guide for Vocational Rehabilitation)—Connie Moonen (717-787-6176)
- Your Road to Independence—Connie Moonen (717-787-6176)
- Business Services—Doug Rand (717-772-1657)
- On-the-Job Training—Doug Rand (717-772-1657)
- Jobs for All, Youth Employment Initiative—Doug Rand (717-772-1657)

E. State Workers' Insurance Fund

- Injury Hotline Reporting Sticker
- Employee Information for reporting of Work Related Injuries
- Workers' Compensation Employee Notice
- SWIF District Office Map and Directory
- Notice of Employer W/C coverage with SWIF (English & Spanish)
- SWIF Information Pamphlet
- "You as a Witness" in a Workers' Compensation Proceeding
- Benefits of Early Reporting of Injuries
- State Workers' Insurance Fund "Checklist"
- SWIF's Early Return to Work Program
- Telephonic Reporting Questionnaire
- "21 day rule" Reporting guideline Letter
- SWIF Safety Policy and Program Outline
- Certified Safety Committee Addendum
- SWIF debit card brochure, SWIF direct deposit form (SWIF-180 REV 11-11), SWIF payment selection form
- Notice of subrogation lien against a third-party recovery under Section 319 of the Workers' Compensation Act
- Preferred Provider Organization (PPO) Notice
- Free Access to Statewide Preferred Provider Organization (PPO) Notice
- Return-to-Work Program Notice (It is not the same as the SWIF Early Return to Work Program previously listed. Both are still in use.)
- Memo Concerning Section 305.2 of the Workers' Compensation Act.
- Notice to SWIF Policyholders Concerning their Obligation to Comply with Bureau Regulation 121.3b
- Memo regarding access to Pennsylvania Training for Health and Safety (PATHS)
- PA Workplace Safety Committee Certification Program Online Filing Instructions

- SWIF Debit Card Brochure
- SWIF Direct Deposit Form—SWIF—180 REV 11-11
- SWIF Payment Selection Form
- CFPB Disclosure—SWIF—331
- CFPB Disclosure—SWIF—332
- 756-Cover Letter
- Acknowledgement to Employee
- Acknowledgement to Employer
- Delayed Reporting Notice
- Benefits Affidavit
- Acknowledgement to Employee—Claim Petition
- Acknowledgement to Employer—Claim Petition
- Inquiry Letter to Claimant re: Interest in C&R
- Overpayment Due/RTW Letter to Claimant
- Claim Status to Claimant
- Partial C&R
- Employee Consent Form
- Injured Worker's Statement
- Inquiry Letter to Attorney re: Claimant's Interest in C&R
- Claim Status Report Letter to Claimant Attorney
- 760-To Claimant Attorney for Claimant Signature Form
- Letter with LIBC760 Returned for Proper Completion
- Full C&R
- Acknowledgement to Estate of—Fatal
- Confirming C&R Letter to Claimant Attorney
- Denial Rescinded Letter
- Witness Statement
- Claimant Statement & Medical Release/Sign & Return
- Final Receipt-Cover Letter to Claimant
- Final Receipt Cover Letter to Employer
- LOE to Claimant
- Employers Affidavit
- AOR—LIBC—497
- Canceled IME
- Claimant Profile Sheet By Adjuster
- Confirmation—IME
- IME Claimant Letter
- IME Physician Letter
- IME Provider List
- IME Territory Map
- Independent Medical Exams
- Physician Instructions
- Record Review Physician Letter
- Rescheduled IME
- Return To Work Evaluation

F. Workers' Compensation Appeals Board

Contact: Steven Loux (717-783-7838)

- Workers' Compensation Appeal Board—Overview
- Appeal Process (includes Instructions for Completing the Appeal Form and LICB-25/26, Appeal From Judge's Findings of Fact and Conclusions of Law)
- 2021 Hearing Dates
- FAQs
- <http://www.dli.pa.gov/Businesses/Compensation/appeals/Pages/default.aspx>

G. Interpreter Law, Act 172 of 2006

Contact: James Kayer (717-787-1182)

- Model Voir Dire for Qualifying a Non-Certified Sign Language Interpreter or Translator
- Model Voir Dire for Qualifying a Non-Certified Foreign Language Interpreter
- Suggested Oath
- Pennsylvania Code of Ethics and Professional Conduct for Interpreters
- Presiding Officer Checklist
- Interpreter Checklist
- Frequently Asked Questions
- Interpreter's Law Guide: <https://www.dli.pa.gov/Individuals/Disability-Services/interpreter/Pages/default.aspx>

H. Office of Unemployment Compensation Benefits Policy

Contact: Maria Gray (717-962-4049)

- RAM-12 Pamphlet
- BUR-843 Request for Confidential Information
- DUA-5 Disaster Unemployment Assistance

- FP-01 Notice of new TRA Contact Information
- FP-02 Notice of the Health Coverage Tax Credit
- FP-608 RTAA 2015 Election Form
- FP-1099G Statement for Recipients of PA Reemployment Trade Adjustment Assistance (RTAA) Payments
- IB-1 Initial Interstate Claim
- JG-23 PA CareerLink® registration flyer
- UC-2 INS Instructions for Completing PA UC Quarterly Tax Forms
- UC-2D Request for Employer Wage/Credit Week Information
- UC-2D (OOS) Information Request for Combined Wage Claims
- UC-23 Pennsylvania Unemployment Compensation Filing Materials Checklist
- UC-23 (ESP) Pennsylvania Unemployment Compensation Filing Materials Checklist (Spanish)
- UC-24 RESEA Notice
- UC-27 UC Business Card
- UC-42(I) Paper Initial Claim Application
- UC-42(I) (SW) Application Shared-Work Plan (Claimant)
- UC-42(R) Instructions for Reopening a Claim
- UC-42(R) (ESP) Instructions for Reopening a Claim (Spanish)
- UC-44F (Insert) Claimant Certification of Wages
- UC-44F (Insert2) Information Regarding Financial Eligibility
- UC-49 Request for Full-Time Weekly Wage Information
- UC-50 Benefit Exhaustion Letter
- UC-199 Document Retention Notice
- UC-200 Poster Protect Your Business From Higher Taxes
- UC-301 Work Search Warning Letter
- UC-304 Record of Job Applications and Work Search Activities
- UC-304 (ESP) Record of Job Applications and Work Search Activities (Spanish)
- UC-307 Work Search Request Form
- UC-310 Authorization for Direct Deposit
- UC-311 Important Information about Your UC Benefits
- UC-331/UC-331 (ESP) U.S. Bank RELIACARD® Fee Schedule
- UC-332/UC-332 (ESP) U.S. Bank RELIACARD® Fee Chart
- UC-335(1) Invoice for 1st Party research
- UC-335(843) Invoice for 843 research
- UC-335(CA) PA Agency Invoice for 843 research
- UC-335(S1) Subpoena Invoice for 3rd Party research
- UC-335(S2) PA Agency Subpoena Invoice
- UC-335(CS-843) Cost schedule for 843 form
- UC-335(CS-S) Cost schedule for subpoena
- UC-360 Claim Confirmation Letter
- UC-360 CARES Insert
- UC-361 Notary Public Signature (identity verification)
- UC-363 Employer Letter
- UC-365C New PIN Notice
- UC-483 Request for Subsequent Benefit Year Information
- UC-494 Credit Week Information Request
- UC-494(A)
- UC-503 Notice of Court Ordered Withholdings
- UC-503A, UC-503V Cover Letter and Stop Notice for Support Payment Deduction
- UC-503V
- UC-504 SIDES E-response Application
- UC-528 Notice of Exhaustion of UC Benefits
- UC-529 Notice of Expiration of UC Benefits
- UC-600 Poster: Report UC Fraud
- UC-601 Poster: UC Fraud is a Crime
- UC-602 Cheating the System
- UC-700 UC Claims Poster (Private Employers)
- UC-700 (ESP) UC Claims Poster (Spanish)
- UC-700A UC Claims Poster (State Employers)
- UC-701 UC Reduction of Benefits poster
- UC-701 (ESP) UC Reduction of Benefits poster (Spanish)
- UC-723 Important Information about your Eligibility for UC (law changes)
- UC-810 TTY Biweekly Claims Questions
- UC-810(I) TTY Instructions
- UC-988
- UC-1080 Shared-Work poster
- UC-1084 Application Shared-Work Plan (Employer)
- UC-1084(A) Application Instructions
- UC-1088(A) Application Instructions
- UC-1089 Bi-weekly claim form (Employer)
- UC-1091 Application to modify approved Shared-Work Plan

- UC-1099G Statement for Recipients of PA Unemployment Compensation Payments
- UC-1101 Work Search Letter Audit Compliance
- UC-1102 Internet Initial Claim Existing Claim
- UC-1103 Internet Initial Application Wages
- UC-1201 Important Registration Requirement
- UC-1205 Fax Cover Sheet
- UC-1208 Pennsylvania UC Benefits Address Confirmation and Power of Attorney
- UC-1212 PA UC Benefits Address Designation (Non-TPA)
- UC-1290 Notice of Certification Under the Trade Act of 2002
- UC-1290A Notice of Certification Under the Trade Act of 2009
- UC-1290B Notice of Certification Under the Trade Act of 2011
- UC-1290D Notice of Certification Under the Trade Act of 2015
- UC-1295 Trade Act Claim Confirmation
- UC-1298 Instructions for Filing Biweekly TRA Claims
- UC-1299 Selection of Available Insurance Programs
- UC-1609 Employer Information—How to Apply for UC benefits
- UC-1609 (ESP) Employer Information—How to Apply for UC benefits (Spanish)
- UC-1611 Notice of Monetary Eligibility—Combined Wage Claim
- UC-1804 Benefit Reduction to zero
- UCP-1 PA UC Handbook
- UCP-1 Cover Letter
- UCP-1 (ESP) PA UC Handbook (Spanish)
- UCP-8 State Unemployment Compensation and Supplemental Unemployment Benefit Plans
- UCP-9
- UCP-11A Trade Act of 2002 & Reversion 2014
- UCP-11A (ESP) Trade Act of 2002 (Spanish)
- UCP-11B Trade and Globalization Adjustment Assistance Act of 2009
- UCP-11B (ESP) Trade and Globalization Adjustment Assistance Act of 2009
- UCP-11C Trade Adjustment Assistance Extension Act of 2011
- UCP-11C (ESP) Trade Adjustment Assistance Extension Act of 2011
- UCP-16 UC for Reimbursable Employers
- UCP-18 UC Appeals Information
- UCP-18 (ESP)-UC Appeals Information (Spanish)
- UCP-22 RFC for Contributory Employers
- UCP-24 Support Withholding from UC
- UCP-26
- UCP-25 Employee Unemployment Compensation Withholdings
- UCP-32 Employee or Independent Contractor?
- UCP-36 Employers' Reference Guide to Unemployment Compensation
- UCP-39 UC Services for Employers
- UCP-41 UC Eligibility Issues*UCP-41 (ESP) UC Eligibility Issues (Spanish)
- UCP-42 (ES-2762) UC Employer Rights
- UCP-1081 Shared-Work Program pamphlet
- UCP-1082 Shared-Work Program fact sheet
- 2013 PA Unemployment Compensation Amnesty Program/Final Report, April 2014: Make It Right
- 2017 PA Unemployment Compensation Amnesty Program/Final Report, April 2018
- PUA-1099G
- PUA-528

I. Office of Unemployment Benefits—Discontinued Non-Regulatory Documents

J. Office of Unemployment Compensation Tax Services

- PA-100 Pennsylvania Enterprise Registration Form and Instructions
- UCMS www.uctax.pa.gov
- UC-2 INS Instructions for Completing PA UC Tax Forms
- UC-746 Records to Be Kept by Employers
- UC-926 Employer Records to be Examined
- UC-2010 File Layouts and Formats for Electronic Reporting of PA Quarterly Unemployment Compensation Wage and Tax Data
- UCP-7 The Problem of “Localized” and “Nonlocalized” Employment
- UCP-16 UC for Reimbursable Employers
- UCP-32 Employee or Independent Contractor?
- UCP-35 Family Employment
- UCP-36 Employer's Reference Guide to UC
- UCP-40 Controlling UC Costs for Contributory Employers

K. Unemployment Compensation Board of Review

- “Important Information Regarding UC Law and Regulations” (temporary)
- UC-46A Board appeal form
- UC-46B Petition for Appeal and UC-1627 Translation notice is owned by the service center but not listed for OUCB. Website is located at: <http://www.uc.pa.gov/appeals/Pages/default.aspx>

L. Bureau of Labor Law Compliance

Contact: Bryan Smolock, Director (717-787-0606)

- Child Labor Complaint Form—LLC-21
- Application for Minors in Performances—LLC-12
- Abstract of Child Labor Act—LLC-5/LLC-5(ESP)
- Special waiver Request for entertainment in Performances—LLC-76
- Prohibited Occupations under the Child Labor Act
- Equal Pay Law
- Industrial Homework Law—Industrial Homework Application/Application Renewal
- Industrial Homework Certification
- Medical Fee Act
- Minimum Wage Act—Minimum wage complaint form
- Overtime Rules in Pennsylvania
- Wage Payment and Collection Law
- Personnel File Inspection Act
- Prevailing Wage Act
- Wage Rate Submittal Form
- Seasonal Farm Labor Act—Contractor/Agent LLC—6 Applications for Farm Labor
- Prevailing Wage Statistics and Collections
- Labor Standards Statistics and Collections
- Prevailing Wage Rate Determination Search (online)
- Prevailing Wage Determination Request Form (online)
- Prevailing Wage Act
- Prevailing Wage Regulations
- Current Labor & Industry debarment list [updated]
- Certified Payroll Certificate
- Apprenticeship and Training Regulations
- Prevailing Wage Complaint Form Electronic Online Version (PW) Printer Friendly (PDF Download) Spanish Version (PDF Download)
- Labor & Industry Road Construction Interpretation
- Check form list
- Definitions for 29 County Building Common Journeyman Construction Laborers
- Definitions for 29 County Heavy, Highway Construction Laborers [revised]
- Definitions for 7 County Building Construction Operators
- Definitions for 22 County Building Construction Operators
- Definitions for 29 County Heavy Equipment Operators
- Definitions for 29 County Highway Construction Operators
- Definitions for 33 County Building Common Journeyman Laborers
- Definitions for 33 County Heavy & Highway Laborers [revised]
- Definitions for 33 County Building Operators
- Definitions for 33 County Heavy & Highway Operators
- Definitions for 5 County Building Common Journeyman Laborers
- Definitions for 5 County Heavy & Highway Laborers [revised]
- Definitions for 5 County Building, Heavy, Highway Operators
- Electrician Lineman notes (statewide)
- Asbestos Removal—Asbestos Worker/Laborer
- Truck Driver (Building, Heavy, Highway)
- Painters (Building, Heavy, Highway)
- Mandatory Workplace Postings for Minimum Wage and Prevailing Wage
- Act 102 Prohibition of Excessive Overtime in Health Care Act Frequently Asked Questions
- Act 102 Prohibition of Excessive Overtime in Health Care Act PowerPoint
- Act 102 Prohibition of Excessive Overtime in Health Care Act Complaint Form
- Act 102 Prohibition of Excessive Overtime in Health Care Act General Overview
- Regulations Governing the Employment of Minors in Performances
- Act 72 Construction Workplace Misclassification Act Workplace Poster in English and Spanish
- Act 72 Construction Workplace Misclassification Act Complaint Form in English and Spanish
- Act 72 Construction Workplace Misclassification Act Summary in English and Spanish
- Act 72 Construction Workplace Misclassification Act Copy of Law
- Solar Panel Classification Information
- Personnel File Complaint Form

Monthly reports that summarize the activity of the Bureau on a monthly basis:

- Prohibition of Excessive Overtime in Health Care Act (PowerPoint)
- Bureau of Labor Law Compliance (Prevailing Wage Act PowerPoint)
- Covid-19 FAQs (online)
- Bureau FAQs (online)
- Subminimum Wage application (Minimum Wage Law)

M. Bureau of Mediation

Contact: William D. Gross, Director (717-787-2803)

- Grievance Mediation pamphlet
- Pennsylvania Bureau of Mediation pamphlet
- Steward & Supervisor Training pamphlet
- Timed Mediation pamphlet
- Dispute Notice LIMS-102
- Pennsylvania Public Employe Relations Act (195) Notice to Bureau of Mediation LIMS-103
- Act 88 Amendment to the Public School Code of 1949 Notice to Bureau of Mediation LIMS-104
- Request for Grievance Arbitration Panel LIMS-115
- Request for Grievance Mediation LIMS-15

N. Bureau of Occupational and Industrial Safety

Contact: Matthew W. Kegg, Director, BOIS (717-783-6304)

- Accessibility-Only Plan Reviews and Inspections
- Building Code Official (BCO) Certification. Revised November 14, 2007
- Ground Snow Loads. Revised June 28, 2007
- Health Care Facilities Act
- Manufactured Housing
- One- and Two-Family Dwelling Fire Protection of Floors. Issued August 1, 2011
- One- and Two-Family Dwelling Sprinkler Installation. Issued August 1, 2011
- Recreational Cabin Exclusion
- Sprinkler System Shop Drawings
- "State-Owned Buildings"
- Temporary Structures. Revised on January 19, 2011
- Townhouse Sprinkler Installation. Revised on August 1, 2011
- Utility Service Connections
- Accessibility Directives
- Accessibility Requirements in Certain Townhouses
- Accessibility Requirements When Adding Non-Grade Level Floors
- Additions and Accessible Exits
- Measuring Kitchen Base Cabinets for an "Obstructed High Side Reach Range"
- Public Pools and Accessible
- Temporary Certificates of Occupancy & Accessibility
- Vending and Lottery Machine Reach Ranges
- Advisories on Elevators & Other Lifting Devices
- Building Approval Information
- New Construction vs. Alterations
- UCC Requirements for Elevators Used for Construction Permit
- Variances
- VRCs
- Wheelchair and Stairchair Lifts
- Work/Equipment in Machine Rooms
- PSF-38 Pennsylvania Tier II Emergency & Hazardous Chemical Inventory
- Toxic Release Inventory (TRI) Invoice
- Asbestos "Roofing" letter, dated July 1, 1999
- Bedding and Upholstery/Stuffed Toys Frequently Asked Questions
- Monthly BU Renewal Attachment

O. Industrial Board

Contact: Traci Willman, Administrative Officer (717-787-6114)

- Board description
- Appeal/Variance/Extension of Time Procedures
- Meeting Dates
- FAQs
- LIIB 115 Fire and Panic Industrial Board Petition form
- LIIB 117 Uniform Construction Code Industrial Board Petition form
- LIIB 119 Request for Industrial Board Plans form
- LIIB 121 Flammable and Combustible Liquids Industrial Board Petition form
- LIIB 122 Liquefied Petroleum Gas Industrial Board Petition form
- LIIB 303 Boiler Industrial Board Petition form
- LIIB 304 Water Heater Industrial Board Petition form
- LIIB 305 Unfired Pressure Vessel Industrial Board Petition form
- LIIB 306 Bedding & Upholstery Industrial Board Petition form
- LIIB 307 Stuffed Toy Industrial Board Petition form

P. Elevator Safety Board

Contact: Traci Willman, Administrative Officer (717-787-6114)

- Board description
- Meeting Dates
- Appeal/Variance/Extension of Time Procedures
- LIIB 112 Elevator Safety Board Petition

**Department of
MILITARY AND VETERANS AFFAIRS
(DMVA)**

I. POLICY STATEMENTS

- Standard Operating Procedures for the State Armory Board
- Information Paper for the Operation of the Keystone Conference Center
- Housing and Keystone Conference Center Committee Charter
- Privately Owned Weapons on National Guard Facilities
- Public Affairs Airlift Policy
- Military Aircraft Flyovers
- Use of Military Equipment for Civilian Organizations
- Recreational Access to Fort Indiantown Gap
- Resident Abuse Policy and Procedures
- Handbook of Accounting Manual for State Veterans' Homes
- HIPAA Policies and Forms for State Veterans' Homes
- Standard Operating Procedure for Armory Rentals
- Policy for State-Owned Family Housing
- Policy on Maintenance and Use of Veterans' Trust Fund
- Contract Compliance Policy Statement
- Emergency Evacuation Plan
- Equal Opportunity Plan
- EEO Statement
- EEOC/PHRC Complaints
- Sexual Harassment Policy
- Disability-Related Employment Policy
- Discrimination Complaint Process
- Workforce Analysis Summary
- HIV/AIDs Policy Statement
- Incident Investigation and Reporting for Workers Compensation
- IT Policies and Procedures
- PA Worker and Community Right to Know Training Booklet
- Safety Policy
- General Safety Standards
- AIPP Employee Safety Suggestion and Compliance Program
- Smoking and Tobacco Policy—TAG Policy
- Standards of Conduct and Work Rules—TAG Policy
- Workplace Violence and Workplace Bullying Prevention Policy
- OT/Compensatory Leave Policy
- Pre-Employment Drug Testing Policy
- Automated Time Collection System Policy
- DMVA Return to Work Program
- Employee-Related Issues/Concerns

II. INTERNAL GUIDELINES

- Adherence to Work Hours/Wear of Military Uniform
- Bomb Threat Plan—DMVA contains classified information
- Curtailment of Activities at FTIG Due to Inclement Weather
- Political Activity
- Retired Guardsmen Involvement
- Notification of VIP Visits for FTIG and DMVA Organizations
- Pennsylvania National Guard Military Regulations and Directives (PMR/PaANGR)
- Manual for Courts-Martial under PCMJ

III. OTHER/GUIDANCE/INSTRUCTIONAL MANUALS

- Military Family Relief Assistance Program Guidelines Personnel Manual
- Index of Administrative Publications (contains classified information) Pamphlet 310
- Military Publications Index of Blank Forms (contains classified information) Pamphlet 25-32
- Training Guidelines Manual
- Organizational and Functional Statement for the DMVA
- Patient Care Policy Manual, Veterans' Homes
- State Home Construction Grant Program
- Veterans Administration Guidelines for State Veterans' Homes

- Directory of Agencies Providing Information to Veterans
- Pennsylvania Veterans' Memorial
- Telephone Directory for Veterans Organizations

Department Contact: Office of Policy, Planning, and Legislative Affairs, Bldg. 7-36 Fort Indiantown Gap Annville, PA
17003 RA-MVDMVALEGISLATIVE@pa.gov

Pennsylvania
COMMISSION ON CRIME AND DELINQUENCY
(PCCD)

I. Office of Criminal Justice System Improvements

- U.S. Department of Justice, Bureau of Justice Assistance, "Byrne Formula Grant Program Guidance"
- U.S. Department of Justice, Bureau of Justice Assistance, Fact Sheets
- Minimum Operating Standards for Criminal Justice Advisory Boards (CJABs)
- Minimum Operating Standards for Reentry Coalitions
- Intermediate Punishment Program Minimum Standards
- § 9806 County Intermediate Punishment Plan (Outline)
- Intermediate Punishment Information Sheet
- Intermediate Punishment Program Authorization form
- Coronavirus Emergency Supplemental Funds (2020)
- Capital Case Indigent Defense (2020)
- County Jail-Based MAT Training and Technical Assistance (2020)
- Gun Violence Reduction Initiative (2019)
- National Crime Statistics Exchange (NCS-X) (2018)
- PA Opioid Overdose Reduction Technical Assistance Center (2020)
- National Criminal History Improvement Grants (2018, 2019, 2020)
- Adams Walsh Act Initiative (2019)
- Byrne JAG Reallocation Funds (2019, 2020)
- Body Worn Cameras Initiative (2018, 2019)
- CJAB Technical Assistance (2020)
- Comprehensive Opioid Abuse Program (2018, 2019, 2020)
- County Intermediate Punishment Programs 2021-2022
- County Jail-Based Vivitrol Program (2019)
- County Jail-Based MAT Program (2019)
- County Adult Probation and Parole Grant-in-Aid (2020-21)
- PCPA Offender Identification/Accreditation/PAVTN Support (2019)
- PCPA Latent Evidence Project (2019)
- Drug Courts Initiative (2019)
- Project Safe Neighborhoods Western District (2018, 2019)
- Project Safe Neighborhoods Middle District (2018, 2019)
- Project Safe Neighborhoods Eastern District (2018, 2019)
- RSAT (2018, 2019, 2020)
- John R. Justice (2020)
- Stepping Up Technical Assistance Center Initiative (2020)
- Substance Abuse Education (SAEDRF) Category 1
- Substance Abuse Education (SAEDRF) Category 2 & 3
- Training Initiatives-PDAI (2019/2020)
- Training Initiatives-PA Defender Association of PA (2019/2020)

II. Constables Education and Training Board

- Constables' Training Bulletins and Annual Reports (August 1994 to Present)
- Constables' Education and Training Board (CETB) instructor information produced solely for contractor schools (Updated Nov. 2007 and adopted by the CETB as an official policy.)
- CETB/PCCD Policy on Act 233 Payments
- PA Constables' Classroom Code of Conduct (Updated Sept. 2019)
- Constable Record Form
- Criteria for instructors as listed on constables' certification application (Updated August 2016)
- Constable Background Check Form
- Act 49 Constable Training Grievance Form
- Basic, Continuing Education, Firearms, Optional and Transfer Enrollment Forms
- Request for Basic and Continuing Education Waiver Forms

III. Sheriff and Deputy Sheriff Education and Training Board

- Deputy Sheriffs' Training Bulletins and Annual Reports. (April 1990 to Present)
- Deputy Sheriffs' Education & Training Board (DSETB) Policy (Updated September 2019)
- Code of Conduct for deputy sheriffs training, distributed by training contractor to trainees in each basic training and waiver class. (Updated September 2019)
- Sheriff offices now submit new hires thru the Sheriff & Deputy Sheriff Information System (SDSIS) (formerly identified here as "Employment Forms")
- Basic Training Physical Form

- DSETB Instructor Application
- Sheriff offices now submit waiver requests through the Sheriff & Deputy Sheriff Information System (SDSIS) (formerly identified here as “DSETB Time & Training Waiver Applications”)
- DSETB Physical Training Standards
- COVID-19 Certification Form for training (May 2020)

IV. Office of Financial Management and Administration

- PCCD Applicant’s Manual and related documents on PCCD’s website
- U.S. Department of Justice, Office of Justice Programs Financial Guide
- 2 CFR Part 200 Uniform Guidance
- Commonwealth of Pennsylvania, Governor’s Office, Management Directive 305.20, Grant Administration
- Funding guidelines disseminated as needed by various offices
- Federal award documents and associated conditions posted on PCCD’s website
- PCCD Policy for Addressing Complaints Regarding Inherently Religious Activities
- Memo from the Federal Office of Management and Budget regarding ACORN
- Revised Standard Subgrant Conditions
- Federal Funding Accountability and Transparency Act guidance
- Time and Effort Reporting Standards
- Fiscal Accountability Guidelines
- PCCD Civil Rights Compliance Procedures.
- PCCD Discrimination Complaint Form.
- Department of Justice Office For Civil Rights Training for Grantees
- Grants Management Training PowerPoint
- Grants Information Frequently Asked Questions
- Time and Effort Reports Frequently Asked Questions
- PCCD Egrants New User Quick Start Guide
- PCCD Egrants Agency Registration Request Form
- PCCD Egrants New User Role Request Form
- PCCD Egrants User Manager Help Guide
- PCCD Egrants Application Quick Start Guide
- PCCD Competitive Grant Process Overview
- Clearance and Endorsement of Certain Grant Applications
- PCCD Concept Paper and Grant Application Technology Conditions
- PCCD Privacy Certificate and Confidentiality Requirements
- Monitoring Training
- Reporting Potential Fraud, Waste and Abuse
- Acceptable Personal Services Contract
- Pass-Through Agreement
- Employee Time Certification
- Completed Sample Timesheet
- Timesheet Template
- Property Transfer Request Form
- JAG Local Jurisdiction Waiver Form

V. Office of Juvenile Justice and Delinquency Prevention

- Pennsylvania Juvenile Justice System Enhancement Strategy Monograph (2012)
- Advancing Balanced and Restorative Justice through Pennsylvania’s Juvenile Justice System Enhancement Strategy (2015)
- Blueprints for Healthy Youth Development
- Joint Policy Statement on Aftercare (2005)
- Mental Health/Juvenile Justice Joint Policy Statement (2006)
- Models for Change
- Building Pennsylvania’s Comprehensive Aftercare Model Probation Case Management Essentials for Youth in Placement (2008)
- Cost-Benefit Analysis for PCCD’s Evidence-Based Initiatives
- 2019 Pennsylvania Juvenile Justice and Delinquency Prevention Plan
- Juvenile Defender Association of PA for Statewide Defender Training Project (2019)
- 2020-2021 PA Academic and Career/Technical Training Funding Announcement
- OJJDP Substance Abuse Education and Demand Reduction Research-Based Funding Announcement (2018, 2019, 2020/2021)
- Violence & Delinquency Prevention Programs Funding Announcement (2018, 2019, 2020)
- JJSES Training and Technical Assistance Project (2019, 2020)
- Secure Compliance Monitoring Project (2019, 2021)
- Defender Association of Philadelphia for the DMC Youth/Law Enforcement Corporation (2018)
- EPISCenter/Standardized Program Evaluation Protocol
- SPEP Project at Vanderbilt University (2018, 2021)
- A Validation of SPEP in Pennsylvania: A Brief Summary
- Summary of the Results of SPEP Validation Study: Final Report
- SPEP Score Interpretation and SPEP Scores
- 2020 PA Start Messaging Campaign Funding Announcement
- 2020 Safe2Say Something Conference Support Funding Announcement

- Georgetown 2020 RED Certification Program Funding Announcement (2020)
- EPIS 2020-2022 Prevention Initiative (2020)
- Guidelines for the administration of the 2019 Pennsylvania Youth Survey—Survey Coordinator Training Instructions and Proctor Script/Instructions
- Pennsylvania Youth Survey (1989 to Present)
- Opioid Misuse Prevention Project Continuation Awards (2021)
- Support for Implementing the Screening, Brief Intervention, and Referral for Treatment (SBIRT) Program (2021)
- Training and Technical Assistance for Expanding the Use of Evidence-Based Programs in Schools (2021)

VI. Office of Victims' Services

A. Victims Compensation

- Victims Compensation Claim Form (Standard) (Updated 4/21)
- Victims Compensation Claim Form (One Page) (Updated 4/21)
 - Spanish (Updated 4/21)
 - Vietnamese (created 5/21)
 - Russian (created 5/21)
 - Chinese (created 5/21)
 - Korean (created 5/21)
 - German (created 5/21)
- Spanish Signature Page (Updated 11/06)
- Financial Assistance for Victims of Crime pamphlet (English 6/10, Spanish 02/11 and Braille)
- Compensation Resource Guide for Victim Service and Allied Professionals brochure (English and Spanish) (Updated 3/12)
- Victim Advocate Manual—rewritten 2014 and merged with Standard Operating Guidelines (Continual Updates)
- DAVE Brochure for online access of compensation claims (Updated 01/15)
- 40th Grand Jury Archdiocese of PA VCAP Fact Sheet (Created 8/18)
- Restitution/Compensation Brochure (5/08)
- Stolen Benefit Cash Claim form (Updated 4/09)
- Vehicular Claim Addendum Form (Updated 3/07)
- Large Print VCAP Short form (Updated 4/06)
- VCAP Victim Response Surveys (Updated 2016)
- Emergency Compensation Award Application (updated 8/10)
- Protocols and Billing Procedures for Forensic Rape Examinations (Updated 4/19)
- Handout Pads (English and Spanish) and Braille (Updated 12/07)
- VCAP Posters (2015)
- Law Enforcement Fact Sheet (4/08)
- Relocation Expenses (1/16)
- Law Enforcement Victims' Rights Notification Guide (updated 3/21)
 - o ENGLISH Guide, Postcard (3/21)
 - o ENGLISH Guide, One Page—Front (3/21)
 - o ENGLISH Guide, One Page—Front and Back (3/21)
 - o SPANISH Guide, Postcard (3/21)
 - o SPANISH Guide, One Page—Front (3/21)
 - o SPANISH Guide, One Page—Front and Back (3/21)
- SAVIN Poster (English/Spanish)
- SAVIN Brochure (English) (10/10)
- SAVIN Brochure (Spanish) (10/10)
- SAVIN Brochure (Bosnian) (10/10)
- SAVIN Brochure (Mandarian) (10/10)
- SAVIN Brochure (Vietnamese) (10/10)
- SAVIN Brochure (Russian) (10/10)
- SAVIN Tear-Off Pad (English/Spanish)

B. Victims Services

- STOP Violence Against Women Formula Grant Program, 2019-2020
- STOP Violence Against Women Formula Grant Program, 2021
- STOP Violence Against Women Model Response to Sex Trafficking, 2019-2020
- STOP Violence Against Women Rural Capacity Building, 2019-2020
- STOP Violence Against Women Rural Capacity Building, 2021
- PCADV STOP 2019-2020 (extended thru 2021)
- PCAR STOP 2019-2020 (extended thru 2021)
- STOP Judicial 2019 (extended thru 2021)
- STOP PAVTN Modules 2019-2020 (extended thru 2021)
- STOP OVA—Enhance Probation and Parole Response to DV 2019-2020 (extended thru 2021)
- Rights and Services Act (RSA)/Victims of Juvenile Offenders (VOJO) Funding Announcement, 2019-2020
- Rights and Services Act (RSA)/Victims of Juvenile Offenders (VOJO) Funding Announcement, 2021-2022
- Victims of Crime Act Non-Competitive, 2019—2021
- Victims of Crime Act Competitive # 3, 2019—2021

- Victims of Crime Act Non-Competitive, 2020—2023
- Statewide Crisis Response Initiative Funding Announcement, 2018—2020
- Statewide Crisis Response Initiative Funding Announcement, 2020—2022
- Sexual Assault Services Funding Announcement, 2019-2020
- Sexual Assault Services Funding Announcement, 2020-2021
- PDAI-PA SAVIN Maintenance Funding Announcement, 2020-2021
- Pennsylvania Victim Services Training (PVST) Online Learning Management System, 2020—2022
- PA Department of Aging Hotline & Technology Grant, 2020—2022
- Antiterrorism & Emergency Assistance Program (AEAP), 2020—2022
- Pennsylvania's STOP Implementation Plan, 2017—2021
- Office of Victim Services Monitoring Guidelines Revised 2020

VII. Office of Research, Evaluation and Strategic Policy Development

- Justice Reinvestment Initiative: Maximizing State Reforms—U.S. Department of Justice/Bureau of Justice Assistance
- Criminal Justice Population Projections Committee Annual Report
- Population Projection System Update—2018
- NCA Member Child Advocacy Centers (2017—2021)
- PA Chapter of CACs and MDITs (2016—2021)
- Emerging CACs and MDITs (2016—2020)
- CACs in PA and Drive-time Analysis Map
- Child Advocacy Center and MDIT Development (2017, 2018)
- Child Advocacy Center Statewide Plan Development: Technical Assistance to the Commonwealth of Pennsylvania
- Endowment Act—Prevention (2017, 2021)
- Endowment Act—Child Advocacy Centers (2015-2016, 2018-2019, 2020)
- Endowment Act—Direct Victim Services Org. (2015-2016, 2018-2019, 2020)
- Endowment Act—Programs Assisting Victims (2015-2016, 2019)
- Endowment Act—Treatment Training (2015-16, 2018-2019, 2021)
- Endowment Act Planning Session Results (2015—2021)
- Endowment Act—CACs and Victim Service Providers 2019
- Notice of Proposed Expenditures Letters for Endowment Act (2015—Present)
- Endowment Act Grant Applications Recommended Maps (2015—Present)
- Endowment Act Interactive Map (2016—2021)
- Model Set of Standards for Pennsylvania's Multidisciplinary Investigative Teams
- 2018 PDAI MDIT Training Symposiums and Webinars
- National Children's Alliance Accreditation Guidelines for Children's Advocacy Centers
- National Children's Alliance Standards for Accredited Members
- Non-Profit Security Grant Funds (2020, 2021)
- Pennsylvania Consolidated Victim Service Program Standards
- Pennsylvania Coalition Against Rape Standards
- Using Mental Health Screening Tools with Child Trauma Survivors
- The Safe and Healthy Communities Initiative: Implementation Guide
- Program Income for Child Advocacy Centers Webinar
- Outcomes Framework for CACs
- TF-CBT Advanced Training Report
- CSEC Survivors Forum Summary
- CACAC response to Council on Reform
- State CAC Outcomes Report (2016 through 2021)
- Endowment Act Outcomes Report (2016 through 2021)
- CACAC Memo on Legislative Recommendations
- School Safety and Security Assessment Criteria and Overview
- School Safety and Security Survey
- School Safety and Security Grant Program (2018 and 2019) Funding Announcements
- Community Violence Prevention/Reduction (2018, 2019, and 2020) Funding Announcements
- COVID-19 School Health and Safety Grants for 20-21 (2020), both for public schools and intermediate units on behalf of nonpublic schools) Funding Announcements
- School Safety Provider Registry and Guide
- School Security Guard Vendor Registration
- School Security Personnel Training Standards
- Threat Assessment
 - Model K-12 Procedures and Guidelines;
 - Guidance on Communication and Information on Confidentiality;
 - Information for School Staff, Parents, and Guardians;
 - Threat Assessment Team Training;
 - Information for School Students; and
 - Technical Assistance and Training Network
- Model Trauma-Informed Approach Plan
- Students Preventing Violence in School
- Grant Guides
- Baseline Criteria

**Pennsylvania
HOUSING FINANCING AGENCY
(PHFA)**

I. POLICY STATEMENTS

- Rental Housing Program
12 Pa. Code, Sections 31.11—31.25
Contact: Holly Glauser (717.780.3876)
- Owner-Occupied Residential Housing Program
12 Pa. Code, Sections 31.101—31.105
Contact: Kate Newton (717.780.3891)
- Mortgage Loan Program
12 Pa. Code, Sections 31.111—31.117
Contact: Kate Newton (717.780.3891)
- Policy Statement on Homeowners' Emergency Mortgage Assistance Program (including Program Guidelines, Act 91 Notice (as updated 2016))
12 Pa. Code, Section 31.201 et seq.
Contact: Lori Toia (717.780.3945)
- HEMAP Consumer Credit Counseling Agencies on
PHFA website at www.phfa.org
Contact: Lori Toia (717.780.3945)
- Privacy Policy
Contact: Tom Brzana (717.780.3996)

II. GUIDANCE MANUALS**A. Development Division**

- PHFA Multifamily Housing Application and Guidelines (contains PennHOMES, Taxable and Tax-Exempt Financing and Low Income Housing Tax Credit Guidelines)
- PHFA Preprocessing Manual for Projects with Agency Federal HOME Funds
- PHFA Preprocessing Manual for Projects with Agency Reserve Funds
Contact: Lisa Lutz (717.780.3876)

B. Technical Services Division

- Architectural Submission Guide
- PHFA Preconstruction Meeting Guide
- General Payout Procedures for Mortgagors & Contractors
Contact: Kristy Provost (717.780.1846)

C. Housing Management Division

- PHFA Property Operations Manual
- PHFA Section 8 Non-Performance Based Property Operations Manual
- PHFA Low-Income Housing Tax Credit Compliance Manual
Contact: Barbara Huntsinger (717.780.3818)
- PHFA Financial Reporting Manual for Agency Financed Properties and Tax Credit Only Properties (No Agency Financing)
Contact: Kathy Hughes (717.780.3819)

D. Housing Services Department

- Senior Supportive Services Program Manual with PennHOMES/Low Income Tax Credit Requirements
- Supportive Services Program Manual with Section 8 Requirements
- Family Supportive Services Program Manual with PennHOMES/Low Income Tax Credit Requirements
- Family Supportive Services Program Manual with Philadelphia Family Resource Center Initiative Requirements
- Family Supportive Services Program Manual with Philadelphia Escrow/Waiver Requirements
- Quick Connections (supportive services newsletter)
Contact: Melissa Reifsnnyder (717.780.4353)

E. Single Family Housing Division

- PHFA Seller's Guide
Contact: Kate Newton (717.780.3891)
- Renovate & Repair Program Guidelines
Contact: Roberta Schwalm (717.780.3838)
- Pennvest Homeowner Septic Loan Program Guidelines
Contact: Roberta Schwalm (717.780.3838)

III. INTERNAL GUIDELINES

- PHFA Board Agenda, Minutes and Resolutions
- Bylaws of the Pennsylvania Housing Finance Agency

- PHFA Right to Know Act Policy
 - PHFA Investment Policy
 - PHFA Interest Rate Swap Guidelines
- Contact: Carrie Barnes (717.780.3911)
- PHFA Employee Manual
- Contact: Susan Delgado (717.780.3882)
- PHFA Fraud Detection, Prevention, Escalation and Resolution Policy
 - PHFA Quality Assurance Plan for Residential Mortgage Loan Programs
 - PHFA Secondary Market Interest Rate Risk Management and Hedging Policy
- Contact: Kate Newton (717-780-3891)

V. OTHER

- Anti-Predatory Lending
 - Anti-Predatory Lending and Foreclosure Prevention Presentation—CD-Rom
 - Anti-Predatory Lending and Foreclosure Prevention—Trainer's Guide
- Contact: Terri Redmond (717.780.3835)
- PHFA Annual Report
 - Pennsylvania Housing Studies (available only on website at www.phfa.org)
 - Employer Assisted Housing (EAH) Initiative
 - PHFA Homebuyer Workbook
 - Do-Able Renewable Home (Accessibility Workbook)
- Contact: Chris Anderson (717.780.3815)
- Financial Reporting Information
- Contact either Joseph Knopic (717.780.3826) or Heather Shull (717.780.3886)

A. PHFA Brochures

- Programs for Homebuyers
 - Housing Counseling and Education
 - Don't Get Hooked by Predatory Lending
 - Foreclosure Prevention
 - PAHousingSearch.com
 - Mortgage Tax Credits
 - PENNVEST Homeowner Septic Program
 - Why Should I Choose a PHFA Mortgage
 - Renovate & Repair Loan Program (R&R) (available only in the website at www.phfa.org)
 - Multifamily Development and Rental Housing
 - Help with Housing (general PHFA brochure)
 - Employer Assisted Housing (EAH) Initiative
- Contact: Chris Anderson (717.780.3815)

B. PHFA Program Notices

- PHARE Plan & RFP
- Contact: Melissa Raffensperger (717.780.3947)
- National Housing Trust Fund Program
- Contact: Holly Glauser (717.780.3994)
- Manufactured Home Community Rights Act Notice
- Contact: Legal Department (717.780.3846)
- HEMAP-Revised Act 91/6 Program Notice (and alternative language notices)
- Contact: Lori Toia (717.780.3945)

C. Programs for Home Buyers

- HFA PreferredTM and HFA Preferred Risk SharingTM
 - Keystone Home Loan
 - Keystone Government Loan
 - Keystone Advantage Assistance Loan
 - HOMEstead Assistance Loan
 - Access Modification and Access Assistance Loans
 - Mortgage Credit Certificate
- Contact: Kate Newton (717.780.3891)

D. Programs for Home Owners

- Mortgage Refinancing
- Contact: Kate Newton (717.780.3891)
- Renovate and Repair Program
 - PENNVEST Homeowner Septic Program
 - Homeowners Energy Efficiency Loan Program
- Contact: Roberta Schwalm (717.780.3838)

- Homeowner's Emergency Mortgage Assistance Program (HEMAP)
- Contact: Lori Toia (717.780.3945)

Additional information on these programs and other resources is available on PHFA's website (www.phfa.org) from time to time (including funding notices, Requests for Proposals, and news and public notices)

**Pennsylvania
MUNICIPAL RETIREMENT SYSTEM
(PMRS)**

I. POLICY STATEMENTS

- Actuarial Tables
 - Allocation of Excess Interest to Municipal Account, Member's Accounts, and Retired
 - Business and Educational Travel Policy
 - Calculation of Withdrawing Plan's Portion of Retired Member's Reserve
 - Contractor Insurance
 - Contract & Purchasing Procedures
 - Date of Birth Proof
 - Delayed Interest Payment Policy
 - Designating Signatories
 - Disability Reserve Funding
 - DROP—Deferred Retirement Option Program
 - Excess Interest Award Process
 - Indemnification Policy
 - Investment Policy Statement
 - Missed Contributions Policy Statement
 - Overpayment Policy
 - Permanent Employee
 - Plan Withdrawal Procedures
 - Portability: Individual Member
 - Portability: Plan Spin-offs
 - Proxy Voting Guidelines
 - Refund-Plan Withdrawal
 - Return to Work Policy Statement
 - Right To Know Policy
- Contact: Doug Baker (717) 787-2065

II. GUIDANCE MANUALS

- PMRS Notes & News
 - PMRS Pamphlets:
 - Plan Benefit Summary (individualized for each municipality)
 - Evaluating Your Pension Plan
 - Pennsylvania Municipal Retirement System
 - Individual Municipality Plan Benefit Agreements
 - PMRS Website: www.pMrs.state.pa.us
- Contact: Doug Baker (717) 787-2065

III. DECISIONS

- PMRS Board of Trustees Adjudications Topics:
 - Death Benefit
 - Disability
 - Membership Eligibility
 - Miscellaneous
 - Payment of Interest
 - Pension Benefit
 - Pension Forfeiture
 - Purchase of Service
 - Retirement-Covered Compensation
- Contact: Doug Baker (717) 787-2065

IV. INTERNAL GUIDELINES

- Actuarial Reports (Annual Evaluation and 5-year Experience Study Report)
 - Actuarial Tables
 - Comprehensive Annual Financial Report
 - Investment Consultant Quarterly Reports
 - PMRS Board Minutes and Resolutions
 - Sample Domestic Relations Order and Instruction Memo
 - Template Pension Plan Contract for Police, Municipal and Firefighter
- Contact: Doug Baker (717) 787-2065

**MUNICIPAL POLICE OFFICERS' EDUCATION AND TRAINING COMMISSION
(MPOETC)**

Lethal Weapons (Act 235)

Physical Examination—LWTA (SP 8-200A)
 Psychological Examination—LWTA (SP 8-200B)
 Lethal Weapons Exemption—LWTA (SP 8-200C)
 Renewal of Agent Certification— <https://www.tacs.pa.gov/tacs/>
 Vision Examination—(SP 8-200V)

MPOETC (Act 120)

Application for Police Officer Certification Examination: <https://www.tacs.pa.gov/tacs/>
 Physical Examination (MPO-210)
 Psychological Examination (MPO-212)
 Application for Consideration of Reinstatement of Certification (MPO-213)
 Vision Examination (MPO-211)

RLEIA (Act 79)

Certified Law Enforcement Firearms Instructor Application
 Retired Officer Concealed Carry Acknowledgement Form

All of the non-regulatory, compliance-related documents listed above are available from the Pennsylvania State Police by contacting the Department at the following address or phone number:

Pennsylvania State Police
 Bureau of Research & Development
 1800 Elmerton Avenue
 Harrisburg, PA 17110
 (717) 783-5536

Documents are also available from the State Library, Government Publication Section at 219 Forum Building, Harrisburg, PA 17120 and may be obtained through inter-library loan.

**Pennsylvania
STATE POLICE
(PSP)**

GUIDANCE MANUALS, BROCHURES, FORMS AND OTHER MATERIALS**A. Bureau of Criminal Investigation**

- Terrorism Tipline Card
- Business Terrorism Intervention Program (TIP) forms
- Terrorism Tips—Get Involved, Report Homeland Security or Terrorism Tips
- PA TIPLINE: Suspicious Activity Reporting
- CIKR and PACIC Brochure
- Drug Tipline Card
- SAR Brochure—What is Suspicious Activity Reporting

B. Bureau of Human Resources & Bureau of Liquor Control Enforcement

- Liquor Enforcement Officer Trainee Brochure (SP 5-348)

C. Bureau of Patrol

- Emergency Vehicle Designation (SP 6-115)
- Child Safety Seat Identification Decal (SP 6-153)

D. Bureau of Integrity and Professional Standards

- Complaint Verification Form (SP 1-108)

E. Bureau of Records and Identification

- Information for Pennsylvania Firearms Purchasers and Basic Firearm Safety (SP 4-135)
- Application/Record of Sale (SP 4-113)
- Request for Criminal Record Check (SP 4-164)
- Right-to-Know Law Request (SP 3-226)
- Notice of Crash Investigation and Application to Obtain Copy of Police Crash Report (SP 7-0015)
- Pennsylvania Instant Check System Challenge (SP 4-197)

F. Bureau of Research and Development

- Pennsylvania Annual Police Pursuit Report (1998-2019)
<https://www.policepursuits.pa.gov>

G. Communications Office

- Child Identification Kit (SP 5-350)

H. Equality and Inclusion Office

- Sexual Harassment, Sexual Misconduct Policy and Complaint Procedures Pamphlet (SP 5-355)
- Sexual Harassment, Sexual Misconduct Policy and Complaint Procedures Pamphlet-Spanish version (SP 5-355S)

I. Bureau of Training and Education—Academy

- Pennsylvania State Police—We Are You (SP 5-359)

All of the non-regulatory, compliance-related documents listed above are available from the Pennsylvania State Police by contacting the Department at the following address or phone number:

Pennsylvania State Police
Bureau of Research & Development
1800 Elmerton Avenue
Harrisburg, PA 17110
(717) 783-5536

Documents are also available from the State Library, Government Publication Section at 219 Forum Building, Harrisburg, PA 17120 and may be obtained through inter-library loan.

**PUBLIC SCHOOL EMPLOYEES' RETIREMENT SYSTEM
(PSERS)**

I. GUIDANCE MANUALS

- PSERS Active Member Handbook (Current Ed. 07/2019)
 - PSERS Retired Member Handbook (Current Ed. 03/2014)
 - PSERS Pamphlets:
 - Let's Talk About: Taxes on Your Retirement Benefits (07/2017)
 - Let's Talk About: Disability Retirement Benefits (06/2016)
 - Let's Talk About: PSERS Death Benefits (10/2018)
 - Information for New School Employees (07/2019)
 - PSERS Return to Service Exceptions (07/2018)
 - PSERS Divorce Guidelines (09/2012)
 - PSERS Active Member Newsletter (Vol. 1, 2, 3)
 - PSERS Retired Member Newsletter (Vol. 1, 2, 3)
 - The Employer Bulletin (Bimonthly)
 - PSERS Employer Reference Manual
 - Online Estimate Calculator Retirement Planning at your Fingertips
- Contact: Evelyn Williams (717) 720-4734

II. DECISIONS

- PSERS Board of Trustees Adjudications Topics:
 - Beneficiary Change
 - Change Employment Status
 - Change of Option
 - Change Retirement Date
 - Class TD and TF Election
 - Cost of Living Increase
 - Credited Years of Service
 - Death Benefit
 - Disability
 - Divorce
 - Effective Date of Retirement
 - Emergency Return to Service
 - Final Average Salary
 - Frozen Present Value
 - Forced Maternity Leave
 - Full-Year Service
 - Health Care Premium Assistance
 - Mandatory Membership
 - Membership Eligibility
 - Military Service (purchase of)
 - Multiple Service Credit
 - Non-Qualifying Part-Time Service
 - Overpayment
 - Payment of Interest
 - Pension Forfeiture
 - Purchase of Service
 - Recalculation of Benefit
 - Reinstatement
 - Retirement-Covered Compensation
 - Return to Public School Service

Service Adjustment
 Tax Collector
 Miscellaneous
 Contact: Evelyn Williams (717) 720-4734

III. INTERNAL POLICY STATEMENTS and GUIDELINES

- PSERS Board Automation Policy
- PSERS Bylaws
- PSERS Election Procedures and Guidelines
- PSERS Board Ethics Policy
- PSERS Public Market Emerging Investment Manager Program Policy
- PSERS External Board Appointment and Attendance Policy
- PSERS Domestic Proxy Voting Guidelines
- PSERS International Proxy Voting Guidelines
- PSERS Investment Policy Statement, Objectives & Guidelines
- PSERS Public Information Policy
- PSERS Securities Litigation Policy
- PSERS Education Policy
- PSERS Oral Argument Policy
- PSERS Fraud, Waste and Abuse Reporting Policy
- PSERS Business Rules Categories:
 - Administration of Member Accounts
 - Appeals
 - Customer Service
 - Death
 - Disability
 - Disbursements
 - Divorce
 - Employer
 - Enrollment
 - Estimate
 - Final Average Salary
 - Global
 - Health Care and Premium Assistance
 - Interest
 - Leave of Absence
 - Member
 - Multiple Service
 - Nomination of Beneficiary
 - Pension Forfeiture
 - Purchase of Service
 - Receivables
 - Refund
 - Required Beginning Date
 - Retirement
 - Retirement-Covered Compensation
 - Return to Service
 - Superannuation
 - T-F Election

Contact: Evelyn Williams (717) 720-4734

IV. OTHER

- PSERS Website: psers.pa.gov
- PSERS Comprehensive Annual Financial Report (Includes Mission Statement)
- PSERS Summary Annual Financial Report
- PSERS Board Minutes and Resolutions
- PSERS Asset Allocation Plan
- Annual Actuarial Valuation Report
- Actuarial Experience Study Report (5-year intervals)
- Quarterly Financial Statements
- PSERS Budget Hearing materials
- PSERS Budget Report Highlights
- PSERS SEC Form 13F filing
- PSERS Asset Listing (Fiscal Year End)
- Actuarial Tables and Computational Procedures, *Pa. Bulletin*, Vol. 48, No. 26, pp. 3839—3938, June 30, 2018
- Pennsylvania School Retiree Health Care Coverage
 - Website: hopbenefits.com
 - Health Options Program
 - Premium Assistance Program

Contact: Evelyn Williams (717) 720-4734

**Department of
REVENUE
(DOR)**

BUREAU OF ADMINISTRATIVE SERVICES, TAX FORMS SERVICE UNIT**1854 BROOKWOOD STREET, HARRISBURG, PA 17104-2244****TELEPHONE: 1-800-362-2050 (Toll-free number)****FAX: (717) 346-1958****DOR WEBSITE: www.revenue.pa.gov**

- DEX-41—Application for Refund/Rebate Due the Decedent
- DEX-93—Personal Income Tax Correspondence Sheet (available via internet only)
- DFO-02—Personal Income Tax Preparation Guide
- DFO-03—Property Tax/Rent Rebate Preparation Guide
- DMF-76—Liquid Fuels and Fuels Recordkeeping Requirements for Retail Service Stations
- DMF-76A—Liquid Fuels and Fuels Recordkeeping Requirements for PA Registered Distributors
- DMF-101—Alternative Fuels Tax Report
- DMF-105—International Fuel Tax Agreement—Recordkeeping Requirements and Disposition of Decals
- DMF-107—Decal Waiver/Exempt Vehicle Q&A
- PA Schedule 19—Taxable Sale of a Principal Residence
- PA-20S/PA-65 Partnership—PA S Corporation Information Return—(Available only through internet after 2010)
- PA-40—Personal Income Tax Return
 - PA-40 Schedule A—Interest Income
 - PA-40 Schedule B—Dividend Income
 - PA-40 Schedule D—Sale, Exchange or Disposition of Property
 - PA-40 Schedule E—Rents and Royalty Income (Loss)
 - PA-40 Schedule J—Income from Estates or Trusts
 - PA-40 Schedule O—Other Deductions
 - PA-40 Schedule P—Refund Donations to Pennsylvania 529 College Savings Program Accounts
 - PA-40 Schedule SP—Special Tax Forgiveness
 - PA-40 Schedule T—Gambling and Lottery Winnings
 - PA-40 Schedule UE—Allowable Employee Business Expenses
 - PA-40 Schedule W-2S—Wage Statement Summary
- PA-40 ES (F/C)—Declaration of Estimated Tax or Estimated Withholding Tax for Fiduciaries, Partnerships & Other Pass Through Entities
- PA-40 ES (I)—Declaration of Estimated Personal Income Tax
- PA-40 IN—Personal Income Tax Instruction Book—Resident/Nonresident/Part-Year Resident (order by year needed)
- PA-40 NR—Personal Income Tax Instruction Book/Nonresidents (1995 & prior-order by year needed)
- PA-40 Schedule C—Profit or Loss from Business or Profession (Sole Proprietorship)
- PA-40 Schedule F—Farm Income and Expenses
- PA-40/PA-41 Schedule G-L—Calculation of Credit for Taxes Paid to Other States (Long Form)
- PA-40 Schedule NRH—Instructions for Apportioning Income by Nonresident Individuals
- PA-40 V—Payment Voucher (available via internet only)
- PA-40 W-2RW—PA W-2 Reconciliation Worksheet (available via internet only)
- Schedule PA-40 X—Amended PA Personal Income Tax Schedule
- PA-40/PA-41 Schedule OC—Other Credits
- PA-40ESR(F/C)—Declaration of Estimated or Estimated Withholding Income Tax for Fiduciary & Partnerships
- PA-40ESR(I)—Declaration of Estimated or Estimated Withholding Income
- PA-41—Instructions (detailed instructions available via internet only after 2003)
- PA-41—PA Fiduciary Income Tax Return
 - PA-41 Schedule A—Interest Income and Gambling and Lottery Winnings
 - PA-41 Schedule B—Dividend and Capital Gains Distributions Income
 - PA-41 Schedule D—Sale, Exchange or Disposition of Property
 - PA-41 Schedule DD—Distribution Deductions
 - PA-41 Schedule J—Income from Estates or Trusts
 - PA-41 Schedule N—PA Source Income and Nonresident Tax Withheld
 - PA-41 Schedule NRK-1—Nonresident Schedule of Shareholder/Partner/Beneficiary Pass Through Income, Loss and Credits
 - PA-41 Schedule OI IN—Other Information Instructions
 - PA-41 Schedule RK-1—Resident Schedule of Shareholder/Partner/Beneficiary Pass Through Income, Loss and Credits
 - PA-41 V—Payment Voucher (available via internet only)
 - Schedule PA-41 X—Amended PA Fiduciary Income Tax Schedule
- PA-971—Innocent Spouse Relief
- PA-1000—Property Tax or Rent Rebate Claim
 - PA-1000 A—Deceased Claimant and/or Multiple Home Prorations
 - PA-1000 B/D/E—Widow or Widower/Public Assistance/Business Use Prorations
 - PA-1000 Booklet—Property Tax/Rent Rebate Instruction Book
 - PA-1000 F/G—Multiple Owner or Lessor Prorations/Income Annualization
 - PA-1000 PS—Physicians Statement of Permanent and Total Disability

- PA-1000 RC—PA Rent Certificate and Rental Occupancy Affidavit
- PA-8379—Injured Spouse Claim & Allocation
- PA-8453—Pennsylvania Individual Income Tax Declaration for Electronic Filing
- PA-8453C—PA Corporate Net Income Tax Declaration for a State e-file Report
- PA-8453F—Pennsylvania Fiduciary Income Tax Declaration for Electronic Filing
- PA-8453-NRC—Nonresident Consolidated Income Tax Return (PA-40 NRC) Tax Declaration for a State e-file Return
- PA-8453P—PA S Corporation/Partnership Information Return—Directory of Corporate Partners Tax Declaration for a State e-file Return
- PA-8857—Request for Relief from Joint Liability
- PA-8879—Pennsylvania e-file Signature Authorization
- PA-8879C—e-file Signature Authorization for RCT-101, PA Corporate Net Income Tax Report
- PA-8879F—Pennsylvania Fiduciary e-file Signature Authorization
- PA-8879-NRC—Pennsylvania e-file Signature Authorization for Nonresident Consolidated Income Tax Return (PA-40 NRC)
- PA-8879P—PA e-file Signature Authorization for PA S Corporation/Partnership Information Return Directory of Corporate Partners
- PA-12507—Innocent Spouse Statement
- PA-12508—Non-Requesting Spouse Information Request for Innocent Spouse Review
- PA-12510—Questionnaire for Relief from Joint Liability for Requesting Spouse
- RCT-101D—Declaration of de minimis PA Activity
- REV-23—Board of Appeals Practices and Procedures Brochure
- REV-39—Sales and Use Tax Appeal Schedule
- REV-65—Board of Appeals Petition Form
- REV-72—Sales Tax Exemption Instructions and Application
- REV-181—Application for Tax Clearance
- REV-183—Realty Transfer Tax Statement of Value
- REV-221—Sales & Use Tax Rate Chart
- REV-227—PA Sales and Use Tax Credit Chart
- REV-238—Out of Existence/Withdrawal Affidavit/Corp Tax
- REV-251—Tax Bulletin 53B and 53F Instructions Foreign Corp Clearance Cert./Withdrawal
- REV-252—Tax Bulletin 53C and 53E Security Clearance Cert./Domestic Out of Existence
- REV-253—Tax Bulletin 53D Instructions for Filing Corp Tax Reports
- REV-276—Application for Extension of Time to File (PIT)
- REV-331A—Authorization for Electronic Funds Transfer Agreement
- REV-346—Estate Information Sheet
- REV-413 (F)—Instructions for Estimating PA Fiduciary Income Tax—For Estates and Trusts Only
- REV-413 (I)—Instructions for Estimating PA Personal Income Tax—For Individuals Only
- REV-414 (F)—Estates and Trusts Worksheet for Estimated Tax
- REV-414 (I)—Individuals Worksheet for Estimated Tax
- REV-415—Employer Withholding Information Guide
- REV-419—Employee's Nonwithholding Application Certificate
- REV-459B—Consent to Transfer, Adjust or Correct PA Estimated Personal Income Tax Account
- REV-467—Authorization for Release of Tax Records
- REV-489—Tips for Successfully Filing PA Schedule UE
- REV-527—Office of Taxpayer Rights Advocate Brochure
- REV-543—PA Distributor's Guide to License Classification
- REV-551—Dyed Diesel Fuel Inspection Notice
- REV-554—Your Rights as a Taxpayer (Disclosure Statement)
- REV-556—Taxpayer Request for Assistance
- REV-563—Business Trust Fund Taxes Responsible Party Information Form
- REV-573—Property Tax/Rent Rebate Brochure
- REV-577—Estimated Tax Payments—For PA Personal Income Tax Brochure
- REV-581—Personal Income Tax Brochure
- REV-588—Starting a Business in Pennsylvania
- REV-611—Determining Residence for PA Personal Income Tax Brochure
- REV-612—Military Pay for PA Personal Income Tax Purposes Brochure
- REV-625—Sale of Your Principal Residence and PA Personal Income Tax Implications Brochure
- REV-631—Tax Forgiveness for PA Personal Income Tax Brochure
- REV-636—Retirement—Traditional IRAs and Roth IRAs Brochure
- REV-637—Unreimbursed Allowable Employee Business Expenses for PA Personal Income Tax Purposes Brochure
- REV-677—Power of Attorney and Declaration of Representative
- REV-679—Tobacco Products Monthly Report
- REV-703—PA Cigarette Tax and Other Tobacco Products Administrative Due Dates
- REV-704—PA Malt Beverage Tax Payment and Report Due Dates
- REV-705—PA Pari-Mutuel Wagering Tax Return and Payment Due Dates
- REV-706—PA Small Games of Chance Administrative Due Dates
- REV-717—Retailers' Information Guide
- REV-748—Electronic Services for PA Businesses
- REV-757—Employer Letter Template
- REV-775—Personal Income Tax Employee Expense Affidavit

- REV-793—Consumer Cigarette Use/Excise Tax Return
- REV-796—PA Mass Transit (PTA/VRT) Returns, Tax Periods, and Administrative Due Dates
- REV-819—Sales Use, Hotel Occupancy Tax Returns, Tax Periods and Administrative Due Dates
- REV-853—Corp Tax Annual Extension Request Coupon
- REV-854—EIN/Tax Year/Address Change Form
- REV-857—Corp Tax Estimated Tax Payment Coupon
- REV-860—Schedule C-5, OA and OD
- REV-861—Schedule DA Disposition of Assets
- REV-915—PA Small Games of Chance Request for Game Approval
- REV-934—Schedule of Nonbusiness Income
- REV-956—Institution of Purely Public Charity Renewal Affidavit
- REV-976—Election Not to be Taxed as a PA S Corporation
- REV-1026—Information on Motor Carriers Road Tax and IFTA
- REV-1026A—Information on Motor Carriers Road Tax-PA Only
- REV-1076—Tax Bulletin 53A Instructions for Securing Bulk Sales Certificate
- REV-1123—Educational Improvement/Opportunity Scholarship Tax Credit Election Form
- REV-1176—e-TIDES Administrative Access Change Request
- REV-1200—CT-1 Corporation Tax Instruction Book (order by year needed)
- REV-1220—Pennsylvania Exemption Certificate
- REV-1329—Corrected School District Code Report
- REV-1500—Instructions for form REV-1500 PA Inheritance Tax Resident Decedent
- REV-1601—Tax Credit Certification Request Form (Pennsylvania Employment Incentive Payment Program)
- REV-1605—Names of Corporate Officers
- REV-1611—Interest Rate and Calculation Method for All Taxes Due After Jan. 1, 1982
- REV-1630—Underpayment of Estimated Tax by Individuals
- REV-1630A—Underpayment of Estimated Tax by Individual Farmers
- REV-1630F—Underpayment of Estimated Tax by Fiduciaries
- REV-1643—Tax-Exempt Obligation for Pennsylvania Personal Income Tax Purposes
- REV-1667—Annual Withholding Reconciliation Statement
- REV-1689—PA Schedule D-1 Calculation of Installment Sale Income
- REV-1705-R—Tax Account Information Change/Correction Form
- REV-1706—Business/Account Cancellation Form
- REV-1716—Period Ending and Administrative Due Dates for the Remittance of Employer Withholding and Filing of Quarterly Returns and W-2 Forms
- REV-1729—Tax Information for Farmers—State and Local Sales and Use Tax Brochure
- REV-1737A—Nonresident Inheritance Tax Return
- REV-1742—PIT Gain or Loss on Property Acquired prior to June 1, 1971/PA Schedule D-71
- REV-1799A—Time Limitations on the Filing of Appeal
- REV-1808—Licensed Manufacturers, Wholesalers & Retailers Reporting Schedule for (RYO) Roll-Your-Own Tobacco
- REV-1809—Consumer Tobacco Products Use/Excise Tax Return for Tobacco Products Purchased on or after October 1, 2016
- REV-1810—PA Medical Marijuana Gross Receipts Tax Due Dates
- REV-1827—PA Consumer Fireworks Tax Due Dates
- REV-1829—PA Wine Excise Tax Due Dates
- REV-1831—Tips for Reporting Common Expenses (Schedule C)
- REV-1832—1099-MISC Withholding Exemption Certificate
- REV-1834—Adjustments for Bonus Depreciation and Deduction
- REV-1840—Hotel Booking Agent Registration Form
- REV-1849—Business Operations Questionnaire

REGULATIONS/PRONOUNCEMENTS

All regulations and revenue pronouncements issued by the Department of Revenue are published in Title 61 of the *Pennsylvania Code*. The Department does not print these documents. If you need to review a regulation or revenue pronouncement, please consult Title 61 of the *Pennsylvania Code* (www.pacode.com).

BUREAU OF ENFORCEMENT AND TAXPAYER ASSISTANCE
STRAWBERRY SQ. FLOOR 5, 327 WALNUT ST, HARRISBURG, PA 17128
TELEPHONE: (717) 783-9685

- DCI-02—Tobacco Tax for Law Enforcement Brochure

BUREAU OF INDIVIDUAL TAXES
PO BOX 280600, HARRISBURG, PA 17128-0600
TELEPHONE: (717) 787-8346

- PA-1436—Electronic Filing Test Package

THE PA LOTTERY
1200 FULLING MILL ROAD, SUITE ONE, MIDDLETOWN, PA 17057
TELEPHONE: (717) 702-8008
 (*or from Lottery Retailer Outlets)

- *All-Game Guide Brochure
- Compulsive Gambling Brochure
- Benefits and Rights for Older Pennsylvanians Booklet
- *RSL-3—Lottery Retailer License Application
- *RSL-209—Standard Claim Form
- *RSL-355—Beneficiary Statement
- *RSL-400—Lottery Fund Benefits Programs Brochure Comparative Statement of Income and Expenditures

**Department of
STATE
(DOS)**

I. POLICY STATEMENTS**A. Secretary of the Commonwealth**

- Use of Public Areas Outside the Capitol Complex, 49 Pa. Code §§ 61.1—61.3
 - Returned Check Fee, 49 Pa. Code § 63.1
- Contact: Kim Mattis (717) 772-5193

B. State Athletic Commission

- Athlete Agents, 58 Pa. Code §§ 41.1—41.3
- Contact: Gregory Sirb (717) 787-5720

C. Bureau of Professional and Occupational Affairs**1. Commissioner of Professional and Occupational Affairs**

- Schedule of Civil Penalties—Pharmacists and Pharmacies, 49 Pa. Code § 43b.7a
 - Schedule of Civil Penalties—Certified Real Estate Appraisers, 49 Pa. Code § 43b.15
 - Schedule of Civil Penalties—Nursing Home Administrators, 49 Pa. Code § 43b.17
 - Schedule of Civil Penalties—Occupational Therapists and Occupational Therapy Assistants, 49 Pa. Code § 43b.19
 - Schedule of Civil Penalties—Physicians and Other Board Regulated Practitioners, 49 Pa. Code § 43b.20
- Contact: Cynthia Montgomery (717) 783-7200

2. State Board of Chiropractic

- Patient Records, 49 Pa. Code § 5.51a
- Contact: Michelle Roberts (717) 783-7155

3. State Board of Dentistry

- Use and Replacement of Dental Amalgams, 49 Pa. Code § 33.213
 - Disclosure of Financial or Ownership Interest, 49 Pa. Code § 33.214
 - Use of Lasers in the Dental Office, 49 Pa. Code § 33.215
 - Requirement of Anesthesia Permit for Nonparenteral Premedication of Dental Patients, 49 Pa. Code § 33.344
- Contact: Lisa Burns (717) 783-7162

4. State Board of Funeral Directors

- Funeral Supervisors and Funeral Directors on Active Duty, 49 Pa. Code § 13.251
 - Profession of Funeral Directing, 49 Pa. Code § 13.252
 - Inspections, 49 Pa. Code § 13.253
- Contact: Kristel Hennessey Hemler (717) 783-3397

5. State Board of Medicine

- Expert Witnesses, 49 Pa. Code § 16.52a
 - Disciplinary Guidelines for Use of Anabolic Steroids, 49 Pa. Code § 16.97
- Contact: Suzanne Zerbe (717) 783-1400

6. State Board of Nursing

- Scope of Practice Interpretations, 49 Pa. Code § 21.401
 - General Functions of Registered Nurses, 49 Pa. Code § 21.411
 - Venipuncture, Intravenous Fluids, Resuscitation and Respiration, 49 Pa. Code § 21.412
 - Administration of Drugs, 49 Pa. Code § 21.413
 - Functions of Licensed Practical Nurses, 49 Pa. Code § 21.414
- Contact: Cindy Miller (717) 783-7142

7. State Board of Examiners of Nursing Home Administrators

- Temporary Permits, 49 Pa. Code § 39.17
 - Subordinate Supervision, 49 Pa. Code § 39.18
- Contact: Chris Stuckey (717) 783-7155

8. State Board of Optometry

- Disclosure of Financial or Ownership Interest, 49 Pa. Code § 23.101
- Contact: Christina Stuckey (717) 783-7155

9. State Board of Osteopathic Medicine

- Disclosure of Financial or Ownership Interest, 49 Pa. Code § 25.291
- Contact: Aaron Hollinger (717) 783-4858

10. State Board of Pharmacy

- Radiopharmaceutical Prescriptions, 49 Pa. Code § 27.101
 - Return to Stock of Undelivered Medication, 49 Pa. Code § 27.102
 - Matters of Conscience, 49 Pa. Code § 27.103
- Contact: Melanie Zimmerman (717) 783-7156

11. State Board of Physical Therapy

- Disclosure of Financial or Ownership Interest, 49 Pa. Code § 40.54
- Contact: Michelle Roberts (717) 783-7134

12. State Board of Psychology

- Qualified Members of Other Recognized Professions, 49 Pa. Code § 1.7
 - Department of Health Licensing of Substance Abuse Services Provided by Psychology Practices, 49 Pa. Code § 41.8
- Contact: Chris Stuckey (717) 783-7155

13. State Board of Social Workers, Marriage and Family Therapists and Professional Counselors

- Department of Health Licensing of Substance Abuse Services Provided by Professional Counseling Practices, 49 Pa. Code § 49.17
- Contact: Sandra Matter (717) 783-1389

14. State Board of Examiners in Speech-Language Pathology and Audiology

- Disclosure of Financial or Ownership Interest, 49 Pa. Code § 45.3
- Contact: Sandra Matter (717) 783-1389

II. GUIDANCE MATERIALS**A. Department of State**

- Right-to-Know Law Policy (revised 8/1/2016)
- Contact: Rebecca Fuhrman (717) 783-3585

B. Bureau of Corporations and Charitable Organizations

- Registration Packets for Charitable Organizations, Professional Solicitors, Professional
 - Fundraising Counsels and Purely Public Charities
 - Exclusions and Exemptions Chart
 - Guidelines on Charitable Solicitations Using the Internet
 - Financial Statement Waiver Requests Requirements
 - A Guide to Business Registration in Pennsylvania
 - More time for Businesses to File Corrected Paperwork During Coronavirus Emergency, issued 4/18/2020
 - Annual Charities Reports
- Contact: Elizabeth Rago (717) 783-9210

C. Bureau of Professional and Occupational Affairs

- Covid-19 Pandemic Related Guidance:
 - Procedures for Administrative Hearings During COVID-19 Pandemic
 - Covid-19 Related Updates and Licensing Waivers for Health Care Professionals and Other Licensees
 - Covid-19 Information, Guidance, and Contact Information relating to the Department of State
 - FAQ for information regarding BPOA continuing licensure, operational guidelines, and testing information
- Professional Licensure Guides and Timelines
- Tips for a Smooth Application Process
- BPOA Programs and Policies
- Guidelines for filing a complaint and how a complaint is processed
- Professional Health Monitoring Programs—General Information
- Executive Report on Occupational Licensing (EO 2017-3)
- Pennsylvania Licensing System (PALS) Frequently Asked Questions (PDF)
- Veterans' Licensure Report
- Policy Statement Interpreting the term "Infectious, Communicable or Contagious Disease"
- Professional Licensure Scam Alert
- State Tax Compliance Notice
- National Transportation Safety Board—Safety Recommendations I-41-1 and -2 (PDF)
- Act 53 of 2020 Best Practices Guide (English and Spanish)
- Preliminary Determination Application User Guide
- Guidance for applying for licensure under Act 41 of 2019 for practitioners licensed outside the Commonwealth
- Act 6 of 2018 Reporting of Sanctions and Criminal Proceedings—Special Notice
- Notice—Act 6 of 2018 Expungement Provisions
- Act 135 of 2016—Business Fee Exemption for Veteran-Owned and Reservist-Owned Small Business
- Guidance related to Act 31 of 2014 Child Abuse Recognition and Reporting Continuing Education:
 - Special Notice to All Health-related Licensees and Funeral Directors

- Act 31 of 2014—Frequently Asked Questions
- Approved Act 31 of 2014 Child Abuse Recognition and Reporting Continuing Education Providers
- Act 31 of 2014—How to become an approved CE provider
- Act 31 of 2014—Items Required for Course Approval
- Act 31 of 2014—BPOA Child Abuse Training Providers Process
- Act 31 of 2014—Child Abuse CE Import File Layout
- Mandated Reporter Training Relating to Child Abuse Recognition and Reporting
- Department of Human Services Child Abuse Recognition and Reporting Approved Course Provider Listing
- Act 31 of 2014—Exemption Request Form

Guidance for all health-related boards:

- Health Care Practitioner Photo Identification Badge Requirement
 - Letter to Veteran's Administration Hospitals Regarding License Verifications
 - Special Notice Regarding Home Health Care Services Ordered by Out-of-State Physicians
 - Act 125 of 2016—Consent to Prescribe Opioid Medications to a Minor
 - Act 125 of 2016—Frequently Asked Questions—Prescribing Opioids to Minors
 - Pennsylvania Prescription Drug Monitoring Program
 - Clarification of Opioid Continuing Education Requirement Under ABC-MAP
 - Pennsylvania Guidelines: Opioids to Treat Chronic Non-Cancer Pain
 - Pennsylvania Guidelines: Emergency Department Pain Treatment
 - Pennsylvania Guidelines: Obstetrics & Gynecology Pain Treatment
 - Pennsylvania Guidelines: Geriatric Pain Treatment
 - Pennsylvania Guidelines: Opioids in Dental Practice
 - Pennsylvania Guidelines: Opioid Dispensing
 - Pennsylvania Guidelines: Medications in the Treatment of Pregnant Patients with Opioid Use Disorder
 - Pennsylvania Guidelines: Safe Prescribing for Workers Compensation
 - Pennsylvania Guidelines: Safe Prescribing of Benzodiazepines for Acute Treatment of Anxiety and Insomnia
 - Pennsylvania Guidelines: Safe Prescribing of Opioids in Orthopedics and Sports Medicine
 - Pennsylvania Guidelines: Safe Prescribing of Opioids in Pediatric and Adolescent Populations
 - Evidence-Based Prescribing: Tools You Can Use to Fight the Opioid Epidemic
 - Drug Enforcement Administration (DEA) Renewal Change
 - Naloxone Frequently Asked Questions
 - Naloxone Prescription for Overdose Prevention (Standing Order)
 - Naloxone for Opioid Safety—A Provider's Guide to Prescribing to Patients Who Use Opioids
 - Fentanyl Safety Recommendations
 - Elder Financial Abuse Prevention
 - Elder Abuse Guide
 - Senior Safe Web
 - CHIP Provider Enrollment Information
- Contact: Cynthia Montgomery (717) 783-7200

1. State Board of Accountancy

- Exam Credit Extensions due to COVID-19 Emergency Disaster Declaration
 - Peer Review Notice—License Renewal (for 2020-2021 License Renewal Period)
 - Listing of State Contacts for Criminal Background Checks
 - CPA Board Examination Information
 - License Renewal Information
 - Special Notice Regarding CPE Changes
 - Special Notice—CPE Certification and the 150 Semester Credit Education Requirement
 - Act 53: Information for Individuals with Criminal Convictions
 - CPA Examination Credit Extension Requests (issued June 2017)
 - CPA Law Change Effective 8/18/13
 - Summary of Amendments to the CPA Law—Act 73 of 2008
 - CPE Reporting Form
 - Continuing Professional Education Program Sponsor Initial Application
 - Authorship Certification Statement Form
 - Verification of Experience Form
 - Firm Amendment Application
 - Request for Certification of Licensure—ONLINE
 - Elder Financial Abuse Prevention
- Contact: Sara Fox (717) 783-1404

2. State Board of Architects Licensure

- Electronic Signatures and Seals During Covid-19 Pandemic
 - Act 53: Information for Individuals with Criminal Convictions
 - Listing of State Contacts for Criminal Background Checks
 - Seal Information
 - Changes to the ARE
- Contact: Amanda Li (717) 783-3397

3. State Board of Auctioneer Examiners

- Important Guidance Regarding Livestock Auctions During the COVID-19 Pandemic
 - Significant Changes to Auctioneer Licensing and Trading Assistant Registration Act
 - Act 53: Information for Individuals with Criminal Convictions
- Contact: Terrie Kocher (717) 783-3397

4. State Board of Barber Examiners

- Guidance for Barber Shops Permitted to Operate During Mitigation Measures to Ensure the Safety and Health of Employees and the Public—Last Updated 5/25/2021
 - Act 53: Information for Individuals with Criminal Convictions
 - Cosmetology and Barber Licensure Through Career and Technical Education (CTE) Pilot Program
 - Barber Licensure Guide & Timeline
 - Quarterly Hour Report for Students (form)
 - Suggested Bond form for Barber Schools
 - Barber Student Training in a Barber Shop Information
 - Guidance to Licensed Cosmetology Schools and Licensed Barber Schools relating to On-line Education During the COVID-19 Pandemic
 - Learn more about the coronavirus (COVID-19) outbreak
 - If your license is expired (information regarding expired licenses)
 - Updated Guidance Regarding Online Education During the COVID-19 Outbreak
 - Listing of State Contacts for Criminal Background Checks
 - Examination Information (Scheduling Examinations through Pearson Vue)
 - License Renewal Cycle and Fees
 - Pennsylvania Licensing Requirement
- Contact: Kelly Diller (717) 783-3402

5. State Board of Certified Real Estate Appraisers

- AQB COVID-19 Relief—Additional Guidance for Continuing Education (CE) and Qualifying Education (QE) Delivery, dated September 25, 2020.
- AQB Guidance to States—Additional Guidance for Continuing Education Delivery, dated June 22, 2020
- 4/2021: USPAP Extension and 7-Hour Update Course Information
- 2/2021: Current Edition of USPAP Extended until 12/31/2022
- 1/2021: Continuing Education and Qualifying Education In-Person/Classroom Conversion to Virtual Training Due to COVID-19 Through 12/31/2021
- USPAP Q&A—Modification of a “Standard Appraisal Form with a Fixed Certification and Scope of Work, dated March 23, 2020
- List of Contacts for State Criminal History Record Checks
- Approved PA Law (Act) Course Provider List, May 2021
- Approved USPAP 7-Hour Course Provider List, May 2021
- Federal Oversight Agencies
- Act 53: Information for Individuals with Criminal Convictions
- Guidance for Appraisers, Notaries, Title Companies, and Home Inspectors for Transactions
- Guidance for Businesses in the Real Estate Industry Permitted to Operate During the COVID-19 Pandemic to Ensure the Safety and Health of Employees and the Public, dated May 19, 2020.
- Guidance regarding the use of Exterior-Only and Desktop Appraisals During the COVID-19 Pandemic: U.S. Department of Housing and Urban Development Guidance; Veterans Benefits Administration Guidance; Fannie Mae Guidance; Freddie Mac Guidance; USDA Guidance
- The Appraisal Foundation’s USPAP Q & A Regarding Personal Inspection of the Exterior plus Remote or Virtual Inspection of the Interior, dated April 24, 2020.
- PSI Testing Center Statement on COVID-19
- The Appraisal Foundation, AARO and ASC Joint Statement of March 18, 2020: Working Together in Response to COVID-19
- Licensed Appraiser Trainee Registration of Supervisory Appraisers
- Approved Education Provider Course List, May 2021
- Examination Information, Scheduling through PSI
- Licensed Appraiser Trainee Biennial Renewal Fees Notice
- Listing of Appraisal Management Companies
- Updated Candidate Information Bulletin
- Continuing Education for Licensed Appraiser Trainees
- Licensed Appraiser Trainee Registration of Supervisory Appraisers
- Special Notice to Certified Appraisers
- Changes in Real Property Appraiser Examinations
- CREA Education Provider Course List
- Special Notice—New College Degree Requirement
- Special Notice to Assistants Regarding Licensed Appraiser Trainee Regulation
- Special Notice to Certified Appraisers Regarding Licensed Appraiser Trainee Regulation
- Change to the Real Property Appraiser Qualification Criteria—Effective July 1, 2016
- Real Property Appraiser Qualification Criteria—Summary of Changes—Effective May 1, 2018

- National Registry Fee of Appraisal Management Companies
 - Notice to Appraisal Management Companies
- Contact: Kristel Hennessy Hemler (717) 214-7779

6. State Board of Chiropractic

- Chiropractors—Expansion of Scope of Practice to Provide Assistance in Responding to COVID-19 (PDF)
 - Frequently Asked Questions
 - Special Notice—Chiropractic Radiology Personnel
 - Fentanyl Safety Recommendations
 - Health Care Practitioner Photo Identification Badge Requirement
 - Continuing Education Letter
 - Act 53: Information for Individuals with Criminal Convictions
- Contact: Michelle Roberts (717) 783-7155

7. State Board of Cosmetology

- Guidance for Cosmetology Salons Permitted to Operate During Mitigation Measures to Ensure the Safety and Health of Employees and the Public Updated 5/25/2021
 - Licensing Waivers Status 5/17/2021
 - CDC Mask Guidance 5/14/2021
 - Cosmetology and Barber Licensure Through Career and Technical (CTE) Pilot Program
 - Guidance for Cosmetology Schools during COVID Mitigation Measures
 - Cosmetology Licensure Guideline and Timeline
 - Eyelash Extension Announcement
 - Stay Healthy/Safe While Giving Manicures and Pedicures
 - Color Kit Guidance
 - Guidance to Licensed Cosmetology Schools and Licensed Barber Schools relating to On-line Education During the COVID-19 Pandemic
 - Pennsylvania State Board of Cosmetology Frequently Asked Questions
 - Information Regarding the Practical Examination
 - Criminal History Record Check Information
 - Notice—Recent Decision of the Commonwealth Court regarding Lavatory Requirements
 - Notice of Approval of Consent Agreement regarding Microblading
 - Notice to Former Students of American Beauty Academy of OAG Restitution Window
 - Pathway to Licensure—Evaluating Criminal History during the Application Process
 - Act 53: Information for individuals with Criminal Convictions
- Contact: Kelly Diller (717) 783-7130

8. State Board of Crane Operators

- Listing of State Contacts for Criminal Background Checks
 - Special Notice—Physical Examination Requirement
 - List of Board-approved Certifying Organizations
 - Act 53: Information for individuals with Criminal Convictions
- Contact: Amanda Li (717) 783-1404

9. State Board of Dentistry

- Guidance on COVID-19 for Dental Health Care Personnel in Pennsylvania
- Dentist—Expansion of Scope of Practice
- Guidance on licensing waivers—posted 5/17/21
- Guidance on masking for fully vaccinated individuals—posted 5/13/21
- Message from DEA regarding COVID-19
- Learn more about the coronavirus (COVID-19) outbreak
- 6/3/20 updated Department of Health Guidance
- Guidance on Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS) Certification during declared state of emergency.
- Act 53: Information for Individuals with Criminal Convictions
- Pennsylvania's Prescription Drug Monitoring Program
- Pennsylvania's Guidelines: Opioids in Dental Practice
- Act 125 of 2016—Frequently Asked Questions—Prescribing Opioids to Minors
- Opioid Continuing Education for Renewal
- Drug Enforcement Administration (DEA) Renewal Change
- Naloxone Frequently Asked Questions
- Naloxone Prescription for Overdose Prevention (Standing Order)
- Naloxone for Opioid Safety—A Provider's Guide to Prescribing to Patients Who Use Opioids
- Health Care Practitioner Photo Identification Badge Requirement
- Opioid Education for Dentist Applications and Renewals Submitted after July 1, 2017
- Clarification of Opioid Continuing Education Requirement Under ABC-MAP
- Special Notice—Dental Radiology Personnel
- Opioid Education Requirements for Initial Licensure and Renewal
- PA Prescription Drug Monitoring Program
- Consent to Prescribe Opioid Medications to a Minor Form

- Evidence-Based Prescribing—Tools You Can Use to Fight the Opioid Epidemic
 - Fentanyl Safety Recommendations
- Contact: Lisa Burns (717) 783-7162

10. State Board of Funeral Directors

- Licensure Requirements Snapshots
- Act 53: Information for Individuals with Criminal Convictions
- Funeral Establishments Not Renewed
- State Board of Funeral Directors Compliance
- Revised Guidance Regarding the Use of Disinfectant Spray in Funeral Homes
- Funeral Education Provider Course List
- Interpretation of 49 Pa. Code § 13.181 (relating to general knowledge)
- Interpretation of 49 Pa. Code § 13.182 (relating to sanitation)
- Interpretation of 49 Pa. Code § 13.183 (relating to food and beverages)
- Instructions for Name Approval for Establishments
- Maryland Reciprocal Agreement Information
- Elder Financial Abuse
- Elder Abuse
- Senior Safe

Contact: Kristel Hennessey Hemler (717) 783-3397

11. State Board of Landscape Architects

- Electronic Signatures and Seals During Covid-19 Pandemic
- Act 53: Information for Individuals with Criminal Convictions

Contact: Terri Kocher (717) 772-8528

12. State Board of Massage Therapy

- FSMTB Guidelines for Practice with COVID-19 Considerations
- Act 53: Information for Individuals with Criminal Convictions
- CE Course Approval for Individual Licensees
- CE Course Approval for Providers
- Frequently Asked Questions of the State Board of Massage Therapy
- Examination Information
- Acceptable CPR for Massage Therapy License
- Continuing Education Frequently Asked Questions
- Continuing Education Waiver for 2021 Renewal
- The Federation of State Massage Therapy Boards' Human Trafficking Task Force Report
- National Human Trafficking Hotline
- Pennsylvania Office of Victim Services—Human Trafficking Information and Victim Assistance
- Health Care Practitioner Photo Identification Badge Requirement

Contact: Christina Townley (717) 783-7155

13. State Board of Medicine

- Licensure Requirements Snapshots
- Act 53: Information for Individuals with Criminal Convictions
- Guidance on licensing waivers—posted 5/17/21
- Guidance on masking for fully vaccinated individuals—posted 5/13/21
- Notice that the Department's offices in the North Office Building remain closed to the public—processing of licenses and permits for healthcare practitioners remain priority. Newly added
- Athletic trainers—expansion of scope of practice to provide assistance in responding to COVID-19
- Statement in Support of COVID-19 Vaccination
- State Board of Medicine Encourages Continued Vigilance to Slow the Spread of COVID-19
- Emergency Services Provision—Physician Assistants
- Letter from Secretary of Health to Obstetricians
- Renewal deadline extension for GMT
- Learn more about the coronavirus (COVID-19) outbreak
- Information for telemedicine during the coronavirus emergency
- Telehealth behavioral health services to Medical Assistance beneficiary's information
- Message from DEA regarding COVID-19
- Some Continuing Education Restrictions Suspended for Licensed Professionals
- Pennsylvania expand Clinical Clerk Services During COVID-19 Emergency
- State Emergency Registry for Volunteers in PA
- Board Adopts USMLE Policy Regarding Maximum Limit of Four Attempts as of January 1, 2021
- Special Notice—Pennsylvania Health Alert Network
- Medical Board Credentials Verification Fact Sheet
- Special Notice—Physician Assistant Temporary Authority to Practice and Substitute Supervisor Reporting Requirement Update
- Special Notice—Board Adopts USMLE Policy Regarding Maximum Limit of Six Attempts at the USMLE Step or Its Components
- Special Notice—Board Recognition of International Society for Clinical Densitometry (ISCD)
- Special Notice—PennDOT's Medically Impaired Reporting Program

- Continuing Medical Education Requirements
 - Special Notice—Written Agreements Insurance Requirement
 - Special Notice—PA Patient Safety Anonymous Reporting
 - Pennsylvania’s New Prescription Drug Monitoring Program
 - Pennsylvania Guidelines: Opioids to Treat Chronic Non-Cancer Pain
 - Pennsylvania Guidelines: Emergency Department Pain Treatment
 - Pennsylvania Guidelines: Obstetrics & Gynecology Pain Treatment
 - Pennsylvania Guidelines: Geriatric Pain Treatment
 - Pennsylvania Guidelines: Medications in the Treatment of Pregnant Patients with Opioid Use Disorder
 - Pennsylvania Guidelines: Safe Prescribing of Opioids in Orthopedics and Sports Medicine
 - Pennsylvania Guidelines: Safe Prescribing of Opioids in Pediatric and Adolescent Populations
 - Pennsylvania Guidelines: Safe Prescribing for Worker’s Compensation
 - Naloxone Frequently Asked Questions
 - Naloxone Prescription for Overdose Prevention (Standing Order DOH-002-2016)
 - Naloxone for Opioid Safety—A Provider’s Guide to Prescribing to Patients Who Use Opioids
 - Naloxone Standing Order Prescription Letter for Pharmacists
 - Frequently Asked Questions—Act 125 of 2016—Prescribing Opioids to Minors
 - Consent to Prescribe Opioid Medication to a Minor Form
 - Drug Enforcement Administration (DEA) Renewal Change
 - Verification of Opioid Education for Medical Physician and Surgeon, Physician Assistant, and Nurse-Midwife with Prescriptive Authority Applications and Renewals Submitted after July 1, 2017
 - Clarification of Opioid Continuing Education Requirement Under ABC-MAP
 - Evidence-Based Prescribing: Tools You Can Use to Fight the Opioid Epidemic
 - Fentanyl Safety Recommendations
 - Common Application Discrepancies by License Type: Physician and Surgeon
 - Common Application Discrepancies by License Type: Supervising Physician
 - Department of Health Survey—2012 Pulse of Pennsylvania Physician and Phys. Asst Workforce
 - X-Ray Equipment Operator Refresher Training Requirement
 - Auxiliary Radiology Personnel Registration
 - Clarification Regarding Professional Liability Insurance for PAC’s
 - Number of Physician Assistants Supervised by Physician
 - Phys. Asst—Approval of Federation Credentials Verification Services
 - CRNP—Death Certificates
 - National Transportation Safety Board—Safety Recommendations I-41-1 and -2
 - PennDOT’s Physician Reporting Requirements
 - Examination Information
- Contact: Suzanne Zerbe (717) 783-1400

14. Navigation Commission for the Delaware River and Its Navigable Tributaries

- A Guide to the Pennsylvania Navigation Commission
 - Act 53 Information for Individuals with Criminal Convictions
- Contact: Mathew Eaton (717) 602-7549

15. State Board of Nursing

- Nursing Licensure Guide & Timeline
 - Initial Registered Nurse License by Examination
 - Initial Registered Nurse License by Endorsement
 - Renewal of Existing Registered Nurse Licenses
 - Process Overview
- Licensure Requirements Snapshots
- COVID-19 Impact to NCLEX Candidates
- Updated Directions related to the Suspension of Provisions of the Professional and Practical Nursing Laws and the State Board of Nursing Regulations due to COVID-19
- Nursing Education Program Guidance from PDE
- Information for Telemedicine during the Coronavirus Emergency
- Telehealth Behavioral Health Services to Medical Assistance Beneficiaries: OMHSAS-COVID-19-Telehealth-Expansion.pdf
- State Emergency Registry for Volunteers in PA
- Coronavirus Information
- Instructions for Out-of-State Licensed Nurses to Obtain a Temporary Practice Permit (TPP) to Aid in the Commonwealth’s Emergency Declaration Related to COVID-19
- Information for Nursing Programs During COVID-19
- Information for CRNP Programs during COVID-19
- Verification of Opioid Education for CRNP Prescriptive Authority Applications and Renewals Submitted after July 1, 2017
- Act 53: Information for Individuals with Criminal Convictions
- Act 53: Rationale for Crimes Related to the Practice of Nursing and Dietetics-Nutrition
- eppiccNURSE—Frequently Asked Questions
- eppiccNURSE—Database
- eppiccNURSE Training Guide for Pre-licensure Programs
- eppiccNURSE Training Guide for CRNP Programs

- CRNP and CNS—Clarification on Professional Liability Insurance
- Notice to Employers
- Special Notice: RNs and LPNs Accepting Orders from Other Practitioners
- Home Health Care Services Ordered by Out-of-State Physicians
- LPNs Accepting Oral Orders
- Online instructions for Graduates applying for Exam and/or Graduate Temporary practice Permits
- Online instructions for Registered Nurse or Practical Nurse Licensure by Endorsement and/or TPP
- FAQs on Mandatory Continuing Education for Registered Nurses
- FAQs related to LPN IV Therapy Regulations
- LPN IV Therapy Regulations—Final
- IV Therapy Program Provider List
- Licensed Dietitian-Nutritionists on Continuing Education
- Tips for Renewal
- Reactivation of Licenses Expired or Inactive for less than 5 years
- Reactivation of Licenses Expired or Inactive for 5 or more years
- NURSYS and e-Notify Service
- Out-of-State PN Graduates with Less Than 1500 Program Clock Hours
- NEW REGULATION: General Revisions
- Reporting of Crimes and Disciplinary Actions
- Notice—Mandatory Reporting by Licensees
- Board-Approved Nursing Education Programs—LPN
- Board-Approved Nursing Education Programs—RN
- Board-Approved Nursing Education Programs—CRNP
- Board-Approved Nursing Education Programs—CNS
- Board-Approved Nursing Education Programs—Advanced Pharmacology Courses
- NCLX Exam Pass Rates of Prelicensure Programs—RN
- NCLX Exam Pass Rates of Prelicensure Programs—RN
- List of Board-approved English Proficiency Tests
- List of Board-approved Foreign Credentials Evaluators
- Nursing Education Program Forms
 - Nursing Education Budget Report
 - Table of Contents
 - Agency Data Form
 - Faculty Qualification Form
 - Faculty Completion of Regulatory Requirements
- Consumer Information
- Drug Enforcement Administration (DEA) Renewal Change
- Act 124 of 2016—Initial Training and Continuing Education in Pain Management, Addiction and Prescribing and Dispensing Practices for Opioids
- Act 124 of 2016—Clarification of Opioid Education Requirement under ABC-MAP
- CRNPs with Prescriptive Authority—Requirements Under Act 124 of 2016
- Opioid Education or Renewals Submitted after July 1, 2017
- Continuing Education Frequently Asked Questions
- Opioid Prescribing Guidelines
 - Pennsylvania Guidelines: Opioids to Treat Chronic Non-Cancer Pain
 - Pennsylvania Guidelines: Emergency Department Pain Treatment
 - Pennsylvania Guidelines: Obstetrics & Gynecology Pain Treatment
 - Pennsylvania Guidelines: Safe Prescribing of Opioids in Pediatric and Adolescent Populations
 - Pennsylvania Guidelines: Geriatric Pain Treatment
 - Pennsylvania Guidelines: Medications in the Treatment of Pregnant Patients with Opioid Use Disorder
 - Pennsylvania Guidelines: Safe Prescribing of Benzodiazepines for Acute Treatment of Anxiety and Insomnia
 - Pennsylvania Guidelines: Safe Prescribing of Opioids in Orthopedics and Sports Medicine
- Inactive Status Notice
- Pennsylvania Guidelines: Safe Prescribing for Worker's Compensation
- Opioid Education for CRNP Prescriptive Authority Applications and Renewals Submitted After July 1, 2017
- Opioid Education Required to Renew CRNP Prescriptive Authority Approvals
- Pennsylvania's New Prescription Drug Monitoring Program
- Fentanyl Safety Recommendations
- Prescription of Suboxone by CRNPs
- Naloxone Frequently Asked Questions
- Naloxone Prescription for Overdose Prevention (Standing Order DOH-002-2016)
- Naloxone for Opioid Safety—A Provider's Guide to Prescribing to Patients Who Use Opioids
- Naloxone Standing Order Prescription Letter for Pharmacists
- Health Care Practitioner Photo Identification Badge Requirement
- LPN Display Portion of License Retained by Employer
- Fireproof Files
- Board Action regarding Registered Nurse Continuing Education (CE) Regulations
- Criminal History Record Check (CHRC)
 - List of Contacts for State CHRCs

- Requests for FBI Identity History Summary Checks
 - Fee Increase Notification
- Contact: Cindy Miller (717) 783-7142

16. State Board of Examiners of Nursing Home Administrators

- Act 53: Information for Individuals with Criminal Convictions
 - Licensing Waiver Information Box 5/17/2021
 - CDC Mask Guidance Information Box 5/14/2021
 - Renewal Deadline Extension for Nursing Home Administrators
 - Guidance for Continuing Education Extension (PDF)
 - Learn more about the coronavirus (COVID-19) outbreak.
 - Information for telemedicine during the coronavirus emergency.
 - Department of Health Guidance for Nursing Homes
 - Guidance for Continuing Education Extension
 - NHA Continuing Education Information
 - NAB CE Registry and the PA NHA Board
 - Frequently Asked Questions (Updated 7/30/18)
 - Approved Providers of 120-hour Programs
 - Health Care Practitioner Photo Identification Badge Requirement
 - Fentanyl Safety Recommendations
 - State Tax Compliance
 - Letter to Veteran's Administration Hospitals Regarding License Verifications
 - Elder Financial Abuse Prevention
 - Elder Abuse Guide
 - Senior Safe Web
- Contact: Chris Stuckey (717) 783-7155

17. State Board of Occupational Therapy Education and Licensure

- Act 53: Information for Individuals with Criminal Convictions
 - Renewal Guide 2021
 - Licensure Requirements Snapshots
 - Special Notice: Professional Liability Insurance
 - Occupational Therapy Board FAQs
 - Occupational Therapy Board Examination Information
 - Updated Code of Ethics
 - Continued Competency Regulations for Occupational Therapy Assistants
 - Health Care Practitioner Photo Identification Badge Requirement
- Contact: Christina Townley (717) 783-1389

18. State Board of Optometry

- Act 53: Information for Individuals with Criminal Convictions
 - Licensure Requirements Snapshots
 - Position Paper—American Board of Optometry (ABO) Board Certification
 - List of Drugs Approved for use by Optometrists
 - Department of Health notice: Lifitgrast (Xiidra) Ophthalmic Solution
 - Department of Health Notice: Netarsudil ophthalmic solution (Rhopressa®) 0.02%
 - Department of Health Notice; Cetirizine ophthalmic solution (Zerviate®) 0.24%
 - DEA Rescheduling Hydrocodone Products
 - List of Approved Continuing Education
 - Optometry Frequently Asked Questions
 - Opioid Education for Optometrists Certified to Prescribe and Administer Pharmaceutical Agents Applications and Renewals Submitted After July 1, 2017
 - PA Prescription Drug Monitoring Program
 - Evidence-Based Prescribing: Tools You Can Use to Fight the Opioid Epidemic
 - Pennsylvania Guidelines: Safe Prescribing of Opioids in Pediatric and Adolescent Populations
 - FAQs—Act 125 of 2016—Prescribing Opioids to Minors
 - Consent to Prescribe Opioid Medication to a Minor Form
 - Drug Enforcement Administration (DEA) Renewal Change
 - Naloxone Frequently Asked Questions
 - Naloxone Prescription for Overdose Prevention (Standing Order DOH-002-2016)
 - Naloxone for Opioid Safety—A Provider's Guide to Prescribing to Patients Who Use Opioids
 - Naloxone Standing Order Prescription Letter for Pharmacists
- Contact: Chris Stuckey (717) 783-7155

19. State Board of Osteopathic Medicine

- Act 53: Information for Individuals with Criminal Convictions
- Licensure Requirements Snapshots
- Guidance on licensing waivers
- Guidance on masking for fully vaccinated individuals
- Athletic trainers—expansion of scope of practice to provide assistance in responding to COVID-19
- Letter from Secretary of Health to Obstetricians

- Pearson VUE Information
 - Learn more about the coronavirus (COVID-19) outbreak
 - Information for telemedicine during the coronavirus emergency
 - Telehealth behavioral health services to Medical Assistance beneficiary's information
 - Message from DEA regarding COVID-19
 - Osteopathic Medicine Licensure Guide and Timeline
 - Some Continuing Education Restrictions Suspended for Licensed Professionals
 - Pennsylvania expand Clinical Clerk Services During COVID-19 Emergency
 - State Emergency Registry for Volunteers in PA
 - Special Notice—Pennsylvania Health Alert Network
 - Osteopathic Board Credentials Verification Fact Sheet
 - Department of Health Survey—2012 Pulse of Pennsylvania Physician and Physician Assistant Workforce
 - PENNDOT Physician Reporting Requirements
 - X-ray Equipment Operator Refresher Training Requirement
 - Number of Physician Assistants Supervised by Physician
 - Acceptance of Federation Credentials Verification Service
 - Supervising Physician and Written Agreement Change Form Updates
 - Written Agreement Insurance Requirements
 - Physician Assistant Workforce
 - Verification of Opioid Education for Osteopathic Physician and Osteopathic Physician Assistant Applications and Renewals Submitted After July 1, 2017
 - Clarification of Opioid Continuing Education Requirement Under ABC-MAP
 - Pennsylvania's Prescription Drug Monitoring Program
 - Pennsylvania Guidelines: Opioids to Treat Chronic Non-Cancer Pain
 - Pennsylvania Guidelines: Emergency Department Pain Treatment
 - Pennsylvania Guidelines: Obstetrics & Gynecology Pain Treatment
 - Pennsylvania Guidelines: Geriatric Pain Treatment
 - Pennsylvania Guidelines: Medications in the Treatment of Pregnant Patients with Opioid Use Disorder
 - Pennsylvania Guidelines: Safe Prescribing of Benzodiazepines for Acute Treatment of Anxiety and Insomnia
 - Pennsylvania Guidelines: Safe Prescribing of Opioids in Orthopedics and Sports Medicine
 - Pennsylvania Guidelines: Opioid Dispensing
 - Fentanyl Safety Recommendations
 - Evidence-Based Prescribing: Tools You Can Use to Fight the Opioid Epidemic
 - Naloxone Frequently Asked Questions
 - Naloxone Prescription for Overdose Prevention (Standing Order DOH-002-2016)
 - Naloxone for Opioid Safety—A Provider's Guide to Prescribing to Patients Who Use Opioids
 - Naloxone Standing Order Prescription—Letter for Pharmacists
 - National Transportation Safety Board—Safety Recommendations I-41 and -2
 - Drug Enforcement Administration (DEA) Renewal Change
 - FAQs—Act 125 of 2016—Prescribing Opioids to Minors
 - Consent to Prescribe Opioid Medication to a Minor Form
 - Auxiliary Radiology Personnel Registration
 - Anti-Terrorism Advisory Council Conference 2019
 - Continuing Education Requirements
 - Physician and Surgeon Common Application Discrepancies
 - Supervising Physician Common Application Discrepancies
- Contact: Nichole Wray (717) 783-4858

20. State Board of Pharmacy

- Act 53: Information for Individuals with Criminal Convictions
- Licensure Requirements Snapshots
- Pharmacy Licensure Guide and Timeline
- Continuing Education Time Frame for the 2022 Renewal
- Announcement for Pharmacy License Applicants (June 29, 2018)
- Opioid Education for Pharmacist Applications and Renewals Submitted after July 1, 2017
- NPLEx-National Precursor Log Exchange
- Patient Safety Continuing Education Required
- DEA Rescheduling Hydrocodone Products
- Governor signs Act 139—Allowing first responders to administer naloxone to individuals experiencing an opioid overdose
- Pennsylvania State Police to Carry Life-saving Naloxone to Combat Heroin and Opioid Overdoses
- Cancer Drug Repository Income Eligibility Notice
- Special Notice—Act 8—AAI Professional Liability Insurance Requirement
- PA PDMP—Pennsylvania Prescription Drug Monitoring Program
- Business Fee Exemption for Veteran-Owned and Reservist-Owned Small Businesses
- Pennsylvania Guidelines—Opioid Dispensing
- Clarification of Opioid Continuing Education Requirement Under ABC-MAP
- Revised USP Compounding Standards
- New Compounding Regulations
- Disaster Declaration—Naloxone Delivery

- Amendment to Board Regulations for Naloxone Dispensing
- Naloxone Frequently Asked Questions
- Naloxone Prescription for Overdose Prevention (Standing Order)
- Naloxone for Opioid Safety—A Provider’s Guide to Prescribing to Patients Who Use Opioids
- FDA Warns of Potential Counterfeit Drugs from Philadelphia Pharmacy
- Continuing Education Requirements for Pharmacist License Renewal
- Drug Enforcement Administration (DEA) Renewal Change
- Evidence-Based Prescribing: Tools You Can Use to Fight the Opioid Epidemic
- Fentanyl Safety Recommendations
- Health Care Practitioner Photo Identification Badge Requirement
- National Transportation Safety Board—Safety Recommendations 1-41-1 and -2
- Tips for Safe Medication Storage
- Tips for Grandparents on Safe Medication Storage
- Electronic Prescribing of Controlled Substances FAQs
- FDA to Take Action
- DHS Training for Electronic Enrollment in CHIP
- Frequently Asked Questions
- Information for Graduates of Foreign Pharmacy Schools
- Approved CPR Providers for Authorization to Administer Injectables
- CHIP Provider Enrollment Claim Denial Alert
- Elder Financial Abuse Prevention
- Elder Abuse Guide
- Senior Safe Web

Contact: Melanie Zimmerman (717) 783-7156

21. State Board of Physical Therapy

- Act 53: Information for Individuals with Criminal Convictions
- Physical Therapy-Expansion of Scope of Practice
- Licensure Requirements Snapshots
- Changes to Continuing Education Regulations
- New Regulatory Requirements
- Renewal Information—Physical Therapist
- Renewal Information—Physical Therapist Assistant
- Renewal Information—Certificate of Authorized (direct access)
- List of Approved CE Courses
- Special Notice—New Regulatory Requirements
- Webinar—The New Rules and Regulations (2013)
- Health Care Practitioner Photo Identification Badge Requirement

Contact: Michelle Roberts (717) 783-7134

22. State Board of Podiatry

- Act 53: Information for Individuals with Criminal Convictions
- Learn more about the coronavirus (Covid-19) outbreak
- Information Regarding Telemedicine During the Coronavirus Emergency
- Some Continuing-Education Restrictions Suspended for Licensed Professionals
- Expansion of Scope of Practice to Provide Assistance in Responding to COVID-19
- Licensure Requirements Snapshots
- Special Notice—Pennsylvania Health Alert Network
- Podiatry Board Credentials Verification Fact Sheet
- Continuing Education Requirements
- List of Approved Continuing Education Programs
- PENNDOT Physician Reporting Requirements
- X-ray Equipment Operator Refresher Training Requirement
- Pennsylvania’s Prescription Drug Monitoring Program
- Evidence-Based Prescribing: Tools You Can Use to Fight the Opioid Epidemic
- Fentanyl Safety Recommendations
- Verification of Opioid Education for Doctor of Podiatric Medicine Applications and Renewals Submitted After July 1, 2017
- Prescribing Opioids to Minors
- Clarification of Opioid Continuing Education Requirement Under ABC-MAP
- Naloxone Frequently Asked Questions
- Naloxone Prescription for Overdose Prevention (Standing Order DOH-002-2016)
- Naloxone for Opioid Safety—A Provider’s Guide to Prescribing to Patients Who Use Opioids
- Drug Enforcement Administration (DEA) Renewal Change
- FAQs—Act 125 of 2016—Prescribing Opioids to Minors
- Consent to Prescribe Opioid Medication to a Minor Form
- Auxiliary Radiology Personnel Registration

Contact: Nichole Wray (717) 772-8543

23. State Registration Board for Professional Engineers, Land Surveyors and Geologists

- Act 53: Information for Individuals with Criminal Convictions
 - Electronic Signatures and Seals During Covid-19 Pandemic
 - ASBOG Professional Geologists Pearson Vue Exam Candidate Handbook
 - Engineer Renewal Instructions
 - NCEES Updates—Specifications for PE Civil Exam
 - CBT Notice
 - NCEES PS Exam Transitions to Computer Based Format
 - NCEES PE Chemical Exam Discipline Update
 - Business Fee Exemption for Veteran-Owned and Reservist-Owned Small Business
- Contact: Jeannie Bronshtein (717) 783-7049

24. State Board of Psychology

- Act 53 of 2020 Information for Individuals with Criminal Convictions
 - Licensure Requirements Snapshots
 - Learn more about the coronavirus (COVID-19) outbreak,
 - Some Continuing Education Restrictions Suspended for Licensed Professionals
 - Information for telemedicine during the coronavirus emergency
 - Telehealth behavioral health services to Medical Assistance beneficiaries
 - OMHASA-COVID-19 Telehealth Expansion
 - Renewal Information
 - PSYPACT
 - Supervised Experience Requirement (Update from 10/7/19 Board Meeting)
 - Guideline: Requirements for Provision of Psychological Services Regardless of Delivery Method
 - Supervision Course Requirement
 - Graduate Training in Psychology
 - Frequently Asked Questions
 - Board Approved Continuing Education Sponsors/Providers
 - Continuing Education Information
 - Supervised Experience Requirements
 - APA Approved CE Sponsors
 - Suicide Prevention Continuing Education Requirement
 - Professional Psychologists Practice Act (Act 52 of 1972) Amendments Effective August 23, 2016
 - Pearsonvue Information
 - CHIP Provider Enrollment Claim Denial Alert
 - Health Care Practitioner Photo Identification Badge Requirement
 - Letter to Veterans' Administration Hospitals Regarding License Verification
 - Elder Financial Abuse Prevention
 - Elder Abuse
 - Senior Safe Web
- Contact: Chris Stuckey (717) 783-7155

25. State Real Estate Commission

- Act 53 of 2020: Information for Individuals with Criminal Convictions
 - Licensure Requirements Snapshots
 - Team Advertising
 - Real Estate Commission FAQs
 - Special Notice Regarding Continuing Education for Renewal Cycle August 30, 2020—May 31, 2022
 - Act 75 of 2018 Notice
 - Act 135 Business Fee Exemption for Veteran-Owned and Reservist-Owned Small Business
 - Real Estate Licensure Guide & Timeline
 - List of websites to obtain Criminal Record History from the various states
 - Linking Personal and Facility Licenses to your PALS Account
 - PALS FAQs
 - Elder Financial Abuse
 - Elder Abuse
 - Senior Safe
- Contact: Krista Linsenbach (717) 783-3658

26. State Board of Examiners in Speech-Language Pathology and Audiology

- Act 53: Information for Individuals with Criminal Convictions
- Licensure Requirements Snapshots
- Continuing Education FAQs
- Understanding Continuing Education Requirements
- Board Approved Accrediting Agencies for Audiology Doctoral Degrees and Speech-Language Pathology Master's Degrees
- New Board Regulations and Summary of General Revisions to Regulations
- Special Notice—Provisional Licenses
- Special Notice Regarding Home Health Care Services Ordered by Out-of-State Physicians
- Health Care Practitioner Photo Identification Badge Requirement

- A Consumer Guide to Understanding Audiologists
- A Consumer Guide to Understanding Speech-Language Pathologists

Contact: Sandra Matter (717) 783-1389

27. State Board of Social Workers, Marriage and Family Therapists and Professional Counselors

- Licensure Requirements Snapshots
- Act 53 of 2020 Information for Individuals with Criminal Convictions
- Certain Requirements Waived for those Seeking Licensure as a Psychologist, Social Worker, Therapists and Counselors
- Learn More about the coronavirus (COVID-19) outbreak
- Some Continuing Education Restrictions Suspended for Licensed Professionals
- Information for telemedicine during the coronavirus emergency
- Telehealth behavioral services to Medical Assistance beneficiaries information
- Social Workers Licensure Time and Guidelines
- Marriage and Family Therapists approved to take exam prior to completion of supervised clinical experience
- Special Notice—30 Clock Hours On-line
- Licensed Social Worker (LSW) Frequently Asked Questions
- Licensed Clinical Social Worker (LCSW) Frequently Asked Questions
- Licensed Marriage and Family Therapist (LMFT) Frequently Asked Questions
- Licensed Professional Counselor (LPC) Frequently Asked Questions
- Clarification of Act 76—Master’s Degree Required
- Clarification of Act 76—Independent Practice
- Notice Under the Americans with Disabilities Act
- Suicide Prevention Continuing Education
- Special Notice—1 Clock Hour CE Courses
- Health Care Practitioner Photo Identification Badge Requirement
- CHIP Provider Enrollment Claim Denial Alert
- Letter to Veteran’s Administration Hospitals Regarding License Verification
- Elder Financial Abuse Prevention
- Elder Abuse Guide
- Senior Safe Web

Contact: Sandra Matter (717) 783-1389

28. State Board of Vehicle Manufacturers, Dealers and Salespersons

- Act 53 of 2020 Information for Individuals with Criminal Convictions
- Licensure Requirements Snapshots
- COVID-19 Online Vehicle Transactions Guidance
- Document Preparation Fees
- Criminal Background Check Information
- Act 59 of 2018 Notice

Contact: Janice Cline (717) 783-1697

29. State Board of Veterinary Medicine

- Act 53: Information for Individuals with Criminal Convictions
- Licensure Requirements Snapshots
- Guidance on Veterinary Practices amid Covid-19 Pandemic
- AVMA—Minimizing COVID-19 Exposure and Social Distancing in Veterinary Practice
- AVMA guidelines for use of personal protective equipment (PPE) during the COVID-19 pandemic when demand exceeds supply
- AVMA guidance during the COVID-19 pandemic, to include the rescheduling of elective procedures and all nonessential appointments so as to limit staff and public exposure
- Veterinarian and Veterinary Technician (Renewal Schedule)
- Special Notice—APHIS Approved Supplemental Training
- Special Notice—Veterinary Medical Recordkeeping
- Special Notice—Vaccination Clinics
- Special Notice—Handling of Stray Dogs and Kennel Licensing Requirements
- List of Approved CE Programs
- List of Approved Euthanasia Technician Training Programs
- Act 6 of 2018 Reporting of Sanctions and Criminal Proceedings
- Anti-Terrorism Advisory Council Conference Invitation
- CE Course Approval Application

Contact: Michelle Roberts (717) 783-7134

D. Bureau of Elections and Notaries

- Secretary’s Advisories and Directives to County Election and Voter Registration Officials
- Election Calendars
- Instructions for Filing as a Candidate of a Minor Political Party
- Instructions for Filing as a Political Body Candidate
- Instructions for Circulating Nomination Petitions
- Nomination Petitions
- Nomination Papers
- General Information About Running for Public Office

- Voter Education Toolkit and Materials
 - Voter Registration Mail Application (English and Spanish)
 - 2019 Report to the General Assembly—The Administration of Voter Registration in Pennsylvania
 - Absentee Ballot Forms
 - Voting Rights of Convicted Felons, Convicted Misdemeanants and Pretrial Detainees
 - Voter Hall of Fame Inductees
 - Pennsylvania’s Guide to Agency-Based Voter Registration Programs
 - The Commonwealth of Pennsylvania State Plan (as required by the Help America Vote Act of 2002)
 - Elections News Poster (English and Spanish)
 - Election Officials Training Video for Voters with Disabilities (English)
 - Election Officials Training Program Video (English and Spanish)
- Contact: Jessica Mathis (717) 787-5280

- Becoming a Notary and Notary Services
 - What to Know About RULONA
 - General Information and Equipment
 - Notary Education Course Approval
 - COVID-19 Notary Public FAQs
 - Temporary Remote Notarization
 - Steps to Becoming an Electronic or Remote Notary in Pennsylvania
 - List of Approved Electronic and Remote Notarization Solution Providers
 - In-Person Requirement Suspended for Court Reporters, issued 3/21/2020
 - Appointment Deadlines Extended for Notaries, issued 5/06/2020
- Contact: Breanna Datesman (717) 787-5280

E. Bureau of Campaign Finance and Civic Engagement

- Non-Bid Contract Reporting Forms
 - Lobbying Disclosure Registration and Reporting Forms
 - Lobbying Disclosure Directory
 - Lobbying Statute, Regulations, Frequently Asked Questions (FAQs) and *Manual for Accounting and Reporting*
 - Campaign Finance Registration and Reporting Forms
 - Campaign Finance Calendar of Filing Deadlines
 - Campaign Finance Reporting Law Pamphlet
 - Campaign Finance Reporting Law Frequently Asked Questions
 - Campaign Finance Independent Expenditure Reporting Forms
 - Campaign Finance Voucher Request Form
 - Statement of Organization—Independent Expenditure Committee
 - Statement Regarding the Effect of the U.S. Supreme Court’s Decision in *Citizens United v. FEC* on Pennsylvania Law
 - Statement Regarding the Effect of the Preliminary Injunction Order in *General Majority PAC v. Carol Aichele, et al.*, on Pennsylvania Law
 - Annual Reports on Lobbying Disclosure, 2014—2019
 - Unsworn Statement for Campaign Finance Reports
 - Unsworn Statement for Campaign Finance Statements
 - Unsworn Statement for Independent Expenditure Reports
 - Summary of Act 2020-15 Unsworn Declarations for Campaign Finance
 - Lobbying Disclosure Step-by-Step Instructions: Keystone Login Authentication
 - Lobbying Disclosure Step-by-Step Instruction: Creating a New Registration
 - Lobbying Disclosure Step-by-Step Instructions: Amended an Existing Registration
 - Lobbying Disclosure Step-by-Step Instructions: Terminate a Registration
 - Lobbying Disclosure Step-by-Step Instructions: Registration Transfer
 - Lobbying Disclosure Step-by-Step Instructions: Creating a New Expense Report
 - Lobbying Disclosure Step-by-Step Instructions: Affirm an Expense Report
 - Lobbying Disclosure Step-by-Step Instructions: Amending an Expense Report
 - Political Committee Registration Statement: Completed Sample Registration
 - Campaign Finance 10-day Enforcement Memo
 - Candidates Q & A
 - Judicial Candidates Q & A
 - Notification of Clarification—Terminating Committees
- Contact: Tiffany Chang Lawson (717) 787-5280

F. Bureau of Election Security and Technology

- Notice on What Constitutes a Vote
- Online Voter Registration Web Application Programming Interface Forms
- Voting System Certification Reports
- Directives, Guidance or Job Aids to Statewide Uniform Registry of Electors Database Users
- Agency Release Notes for Development Related to Elections Technology
- Directives and Guidance Related to Voting Systems
- Pennsylvania Voting System Security Standard
- Election Administration and Voting Survey (EAVS)
- Election Data Catalog, Public Requests and Data Review
- Electronic Poll Book Approval Reports

- PA Voter Services and Online Elections Applications
 - COOP Documentation and Procedures for Election Operations
- Contact: Michael Moser (717) 787-5280

III. INTERNAL GUIDELINES

A. Bureau of Professional and Occupational Affairs

- Recusal Guidelines for Board Members
- Contact: Cynthia Montgomery (717) 783-7200

1. State Board of Medicine

- Mcare Triage Guidelines
- Contact: Suzanne Zerbe (717) 783-1400

2. Navigation Commission for the Delaware River and Its Navigable Tributaries

- Internal Operating Procedures Involving Inactive Status of Pilots
- Contact: Mathew Eaton (717) 602-7549

3. State Board of Examiners of Nursing Home Administrators

- Guidelines for Continuing Education Audit
- Contact: Chris Stuckey (717) 783-7155

4. State Board of Osteopathic Medicine

- Mcare Triage Guidelines
- Contact: Aaron Hollinger (717) 783-4858

5. State Board of Veterinary Medicine

- Inspection Checklist
- Contact: Michelle Roberts (717) 783-7134

B. Bureau of Election Security and Technology

- Policy on Election System Security Measures
- Contact: Michael Moser (717) 787-5280

PENNSYLVANIA INFRASTRUCTURE INVESTMENT AUTHORITY (PENNVEST)

Guidance:

- PENNVEST: Financing Clean Water for Pennsylvania, 2008
- On-Lot Sewage Disposal System for the Individual Homeowner Funding Program, 2012
- PENNVEST Annual Report, 2019-2020
- Brownfield Redevelopment Guidelines & Forms
- Handbook for PENNVEST Waste Water Projects
- Handbook for PENNVEST Drinking Water Projects
- PENNVEST Nutrient Credit Clearinghouse Rulebook
- PENNVEST Lead Line Replacement Incentive
- PENNVEST Military Installation Remediation/Polyfluoroalkyl Substances (PFAS) Remediation Program Guidance
- PENNVEST Small Projects Guidance
- PENNVEST Programmatic Financing (Pro Fi) Guidance
- PENNVEST Informational Videos, www.youtube.com
 - PENNVEST Online Funding Request
 - E-Signature
 - PENNVEST Settlement Process
 - PENNVEST Funds Disbursement
- PENNVEST ONLINE 2020
 - About Us
 - Agency Info
 - Awards
 - Board of Directors
 - Employees
 - Financial Statements
 - Mission
 - Partners
 - Calendar
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 - Publications
 - Annual Reports
 - Information Brochures
 - Presentations
 - Regulations
 - State Regulations for PENNVEST Guidelines
 - State Regulations for PENNVEST Funded Projects

- Right-to-Know
- Information
 - Approved Projects
 - COVID-19 Update
 - Funding Programs
 - Clean Water State Revolving Fund
 - Commonwealth Funding
 - Credit Enhancement Assistance
 - Drinking Water State Revolving Fund
 - Green Initiatives
 - Non-Point Source
 - On-Lot Sewage Disposal
 - Lead Line Replacement
 - PFAS
 - Small Projects
 - ProFi
 - Performance Measures
- Services
 - Apply on Line
 - Documents and Forms
 - Process Guidelines and Flowcharts
 - Application Planning Documents
 - Legal Conditions and Guidance
 - Brownfield Development Loans
 - Funds Disbursement
 - Letter of No Prejudice
 - Loan Servicing
 - ACH Implementation/Change Form
 - Annual Financial Reporting
 - Continuing Education
 - Contract Changes
 - Payment Tracking
 - Signature Authorization/Change Form
 - Regional Assistance Map
- Tools
 - Continuing Education Plan Search
 - County Cap Rate
 - Financial Assistance Simulator (FAS)
 - Other Funding Sources
 - Subsidy Calculator
 - Webcasts and Training
 - Begin and Complete the Online Funding Application
 - How to Use the Online Funding Application Website
 - How to Use the Online Funds Disbursement Website
 - PENNVEST Settlement Process
 - PA Department of Environment Protection—Bacon Davis and DBE
 - PENNVEST e-Signature
 - User Account Information
 - Funds Disbursement Manual
 - Buy America Webcasts—Substantially Made in America

Contact: David L. Henning (717) 783-4490.

Public Procedure:

- PENNVEST Right to Know Policy
- Contact: Denise Zern (717) 783-6747.

Internet Policy:

- Commonwealth Privacy Policy
 - Commonwealth Site Security
- Contact: Alice Sanders (717) 783-4491.

**STATE EMPLOYEES' RETIREMENT SYSTEM
(SERS)**

- SERS Board Adjudications by Topic
 - Agency Debt
 - Change of Benefit Option
 - Class of Service
 - Cost of Living Increase
 - Credit for Contract Service
 - Credited Years of Service

- Death Benefit
- Disability
- Effective Date of Retirement
- Final Average Salary
- Fraternal Order of Police
- Frozen Present Value
- Judicial Forfeiture/Purchase of Military Service Credit
- Membership Eligibility
- Military Service
- Miscellaneous
- Multiple Service Credit
- Overpayment
- Payment of Interest
- Pension Forfeiture
- Purchase of Service
- Reinstatement
- Retirement-Covered Compensation
- Transfer to Alternate Retirement Plan
- Annual Guide to Your SERS-Issued 1099-R Tax Form
- Disability Retirement Guide
- Defined Benefit Plan Handbook
- Defined Contribution Plan Handbook
- Hybrid Plan Handbook
- Guide for Retiring Members
- Annual Member (Personalized) Account Statements
 - SERS Retirement Statement (for active members)
 - Personal Statement of Retirement Benefits (for annuitants)
- SERS Fact Sheets
 - Delaying Pension Payments
 - Frozen Present Value: Its Impact on State Pensions (SERS-158)
 - Purchase of Service (SERS-155)
 - SERS Defined Benefit Plan Refund Procedures (SERS-159)
 - Retirement Benefits available to Pennsylvania State Police Officers (SERS-153)
 - Social Security Integration Coverage for SERS Members (SERS-151)
 - Important Information Regarding Appeals to the State Employees' Retirement Board (SERS-412)
 - Features and Highlights
 - Defined Contribution Plan—Investment Plan
 - Defined Benefit Plan—Traditional Pension
 - Deferred Compensation Plan—Supplemental Benefit
 - Membership Options—Class A3 or Class A4
 - New Member Plan Comparison—Class A5, Class A6 or Straight Defined Contribution Plan
 - Deferred Compensation Plan Fund Fact Sheets
 - Defined Contribution Plan Fund Fact Sheets
 - Deferred Compensation Plan Advisory Services Flyer
 - Defined Contribution Plan Advisory Services Flyer
 - Deferred Compensation Plan Distribution schedule calendar
 - Defined Contribution Plan Distribution schedule calendar
 - Defined Contribution Plan Snap Shot hand out
 - Deferred Compensation Plan Snap Shot hand out
 - Roth Options Brochure
 - Active Choice Flyer: Be an Active Participant 457
 - Leave Payout 457 Flyer
 - Benefits of the Plan 457 Flyer
 - Fee Comparison 457 Flyer
 - Deferred Compensation Plan Snap Shot
 - Stay in the plan 457 Flyer
 - Participant enrollment governmental 457 B PA Deferred Compensation plan
 - Enroll in your plan (list of employers)
 - SERS Webinars/Videos
 - Introduction to your class of service and how your pension is calculated
 - Decisions you will make at retirement
 - Timeline for the year before you retire and beyond
 - Rolling in your assets
 - Connecting to your future
 - Boost your savings
 - Investing basics
 - New member video
- SERS Strategic Plan FY 2021—2023
- SERS US & International Proxy Voting Policy
- SERS Derivatives Investment Policy Statement

- SERS Investment Manager Insurance Policy
- SERS Investment Manager Monitoring Policy
- SERS Defined Benefit Plan Investment Policy Statement
- SERS Securities Lending Policy
- SERS Right-to-Know-Law Policy
- SERS Compensation Policy for Investment Professional Staff
- The FOP Decision: The resolution of the SERS Board of Trustees dated September 26, 1990, implementing the arbitration award issued February 17, 1988, in *Commonwealth of Pennsylvania v. Commonwealth of Pennsylvania State Police Lodges, American Arbitration Association* Case No. 14 390 1611 87 J (Thomas J. DiLauro, Chair)
- “SERS News” member and participant newsletter (two editions per year)
- Defined Contribution Participant newsletter (four editions per year)
- Deferred Compensation Participant newsletter (four editions per year)
- SERS Comprehensive Annual Financial Report (published each June)
- Annual Supplemental Budget Information
- Deferred Compensation Plan (DCP) Annual Financial Statements
- DCP Investment Manager Monitoring Policy
- DCP Statement of Investment Policy
- State Employees’ Retirement Board 401-(a) Defined Contribution Plan Investment Policy
- State Employees’ Retirement Board 401-(a) Defined Contribution Plan Investment Manager Monitoring Policy
- Sample Domestic Relations Order—Defined Benefit Plan
- Sample Domestic Relations Order—Defined Contribution Plan
- Sample Domestic Relations Order—Defined Benefit Plan and Defined Contribution Plan
- Domestic Relations Order Alternative Provisions Sample Sheets
- Power of Attorney Form
- SERS Board Minutes and Resolutions
- Actuarial Reports (annual and “Five-Year Experience Study”)
- Annual Benefits Completion Plan Actuarial Reports
- Actuarial Tables
- SERS Appeals Committee Guidelines for Informal Appeals
- SERS Board Governance Policy Manual
- SERS Bylaws
- Audit, Risk and Compliance Committee Charter
- Board Governance and Personnel Committee Charter
- Defined Contribution Committee Charter
- Finance and Member Services Committee Charter
- Investment Committee Charter
- Securities Litigation Committee Charter
- Board Chairperson and Assistant Chair Position Description
- Board Member Position Description
- Committee Chair and Assistant Chair Position Description
- Actuarial Services Policy
- Performance Review Process for CIO
- Performance Review Process for SERS Executive Director
- Policy on Placement Agent Disclosures
- Policy on Referrals of Investment Opportunities and Service Provider Candidates; Related Communications; Undue Influence
- SEC “Pay-to-Play” Rule Compliance and Reporting Policy
- SERS Board Communications Policy
- SERS Board Self-Assessment Policy
- Fiduciary Review Policy
- Ethical Conduct Policy
- Insider and Personal Trading Policy
- Policy for Indemnification of Board Members, Designees, Officers and Employees
- Strategic Planning Process
- State Employees’ Retirement Board—Compliance Program Charter
- Board Education Policy
- SERS Board Travel Policy
- Recusal Policy
- SERS Securities Litigation Policy
- Claim Settlement Policy
- Statement of Governance Principles
- SERS Mediation Policy
- Annual Supplemental Budget Information
- SERS Conflict of Interest Policy (EO-2015-03)
- OFA Quarter Lag Reporting Policy
- OFA Board Approval Monetary Transfer Policy
- DCP Plan Document
- Defined Contribution Plan—Plan Document
- DCP and Defined Contribution Forms Available Through the Website; i.e., Enrollment, Beneficiary
- State Employees’ Defined Contribution Plan and Trust

- SERS Employee and Employer Rate Chart
- SERS Gifts & Gratuities Policy
- Management Directives issued by SERS:
 - 570.1—Mandatory Membership in the State Employees' Retirement System
 - 570.5—Employer Contributions Required on the Purchase of Previously Uncredited State Service
 - 570.6—Optional Membership in the State Employees Retirement System
 - 570.8—Reinstatement of Terminated Employees into the State Employees' Retirement System
 - 570.9—Reinstatement of Furloughed or Otherwise Terminated and Reemployed Employees in the State Employees' Retirement System
 - 70.11—Amending Data in Retirement and Personnel/Payroll Systems and Collecting Arrears Balances
 - 570.12—Furloughed State Employees' Retirement System Members' Right to Earn Interest on Member Contributions
 - 570.13—State Employees' Retirement System, Regional Counseling Centers
 - 570.14—Deferred Compensation Program
 - 570.15—Reporting Potential Public Employee Pension Forfeiture Crimes to the State Employees' Retirement System
 - 570.16—State Employees' Retirement System, Duties of Departments and Agencies

**Department of
TRANSPORTATION
(DOT)**

DRIVER AND VEHICLE SERVICES

Bureau Responsible: Bureau of Driver Licensing

Category: Publication

Publication/Document Name: PA Driver's License Manual

<http://www.dot.state.pa.us/Public/DVSPubsForms/BDL/BDL20Manuals/Manuals/PA20Drivers20Manual20By20Chapter/English/PUB2095.pdf>

Pub/Doc #: PUB 95

Publication Last Updated: April 2021

Bureau Responsible: Bureau of Driver Licensing

Category: Publication

Publication/Document Name: School Bus Stopping Law

<http://www.dot.state.pa.us/Public/DVSPubsForms/BDL/BDL20Publications/Pub2097.pdf>

Pub/Doc #: PUB 97

Publication Last Updated: September 2020

Bureau Responsible: Bureau of Driver Licensing

Category: Publication

Publication/Document Name: The Parent's Supervised Driving Program Guidebook

<http://www.dot.state.pa.us/public/dvspubsforms/BDL/BDL20Publications/Pub20385a.pdf>

Pub/Doc #: PUB 385A

Publication Last Updated: September 2020

Bureau Responsible: Bureau of Driver Licensing

Category: Publication

Publication/Document Name: REAL ID Brochure

<http://www.dot.state.pa.us/Public/DVSPubsForms/BDL/BDL20Publications/PUB20813.pdf>

Pub/Doc #: PUB 813

Publication Last Updated: May 2021

Bureau Responsible: Bureau of Driver Licensing

Category: Fact Sheet

Publication/Document Name: Self-Certification Medical Examiner's Certificate

<https://www.dot.state.pa.us/Public/DVSPubsForms/BDL/BDL20Fact20Sheets/fs-scm.pdf>

Publication Last Updated: November 2020

Bureau Responsible: Bureau of Driver Licensing

Category: Fact Sheet

Publication/Document Name: Non-Commercial Class A and B

<http://www.dot.state.pa.us/Public/DVSPubsForms/BDL/BDL20Fact20Sheets/Non20commercial20A20and20B20fact20sheet.pdf>

Pub/Doc #: n/a

Publication Last Updated: April 2021

Bureau Responsible: Bureau of Driver Licensing

Category: Fact Sheet

Publication/Document Name: PA Homeless Photo Identification Card

<https://www.dot.state.pa.us/public/DVSPubsForms/BDL/BDL20Fact20Sheets/FS-HomelessID.pdf>

Pub/Doc #: n/a

Publication Last Updated: February 2021

Bureau Responsible: Bureau of Driver Licensing
 Category: Fact Sheet
 Publication/Document Name: Driver Licensing Fee Chart
<http://www.dot.state.pa.us/Public/DVSPubsForms/BDL/BDL20Fact20Sheets/fs-dlf.pdf>
 Pub/Doc #: n/a
 Publication Last Updated: April 2021

Bureau Responsible: Bureau of Driver Licensing
 Category: Fact Sheet
 Publication/Document Name: School Bus Driver Licensing Process
<http://www.dot.state.pa.us/Public/DVSPubsForms/BDL/BDL20Fact20Sheets/fs-SB.pdf>
 Pub/Doc #: n/a
 Publication Last Updated: April 2021

Bureau Responsible: Bureau of Driver Licensing
 Category: Fact Sheet
 Publication/Document Name: Commercial Driver's License
<http://www.dot.state.pa.us/public/dvspubsforms/BDL/BDL20Fact20Sheets/fs-cdl.pdf>
 Pub/Doc #: n/a
 Publication Last Updated: May 2021

TRANSFORMATIONAL TECHNOLOGY

Bureau Responsible: Office of Transformational Technology
 Category: Guidance Manuals
 Publication/Document Name: Highly Automated Vehicle Testing Guidance
<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB20950.pdf>
 Pub/Doc #: PUB 950
 Publication Last Updated: September 2020

Bureau Responsible: Office of Transformational Technology
 Category: Guidance Manuals
 Publication/Document Name: Personal Delivery Device (PDD) Operations Policy
<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB20955.pdf>
 Pub/Doc #: PUB 955
 Publication Last Updated: February 2021

HIGHWAY ADMINISTRATION

Bureau Responsible: Bureau of Project Delivery
 Category: Internal Guidelines
 Publication/Document Name: Project Office Manual (POM)
<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB202/PUB202.pdf>
 Pub/Doc #: Pub 2
 Publication Last Update: April 2021

Bureau Responsible: Bureau of Project Delivery
 Category: Guidance Manual
 Publication/Document Name: Design Manual Part 2—Contextual Roadway Design
<http://www.dot.state.pa.us/public/pubsforms/Publications/PUB2013/Pub201320Title20Page.pdf>
 Pub/Doc#: Pub 13
 Publication Last Updated: April 2021

Bureau Responsible: Bureau of Project Delivery
 Category: Guidance Manual
 Publication/Document Name: Design Manual Part 2—Highway Design
<http://www.dot.state.pa.us/public/pubsforms/Publications/PUB2013M/May20202020Change20No.205.pdf>
 Pub/Doc #: Pub 13M
 Publication Last Updated: April 2021

Bureau Responsible: Bureau of Project Delivery
 Category: Guidance Manual
 Publication/Document Name: Field and Laboratory Testing Manual
http://www.dot.state.pa.us/public/PubsForms/Publications/PUB_19/Pub2019.pdf
 Pub/Doc #: Pub 19
 Publication Last Updated: October 2020

Bureau Responsible: Bureau of Project Delivery
 Category: Guidance Manual
 Publication/Document Name: Quality Assurance Manual
<http://www.dot.state.pa.us/public/pubsforms/Publications/PUB2025.pdf>
 Pub/Doc #: Pub 25
 Publication Last Updated: October 2020

Bureau Responsible: Bureau of Maintenance & Operations

Category: Guidance Manuals

Publication/Document Name: Shoulder and Guide Rail Condition Survey Field Manual

<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB2033.pdf>

Pub/Doc #: Pub 33

Publication Last Updated: April 2021

Bureau Responsible: Bureau of Project Delivery

Category: Guidance Manual

Publication/Document Name: Qualified Products List for Construction (Bulletin 15)

http://www.dot.state.pa.us/public/pdf/BOCM_MTD_LAB/PUBLICATIONS/PUB_35/Current_Edition/Bulletin15.pdf

Pub/Doc #: Pub 35

Publication Last Updated: 2021 (Weekly)

Bureau Responsible: Bureau of Project Delivery

Category: Guidance Manual

Publication/Document Name: Guidelines for the Design of Local Roads and Streets

<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB2070M.pdf>

Pub/Doc #: Pub 70M

Publication Last Updated: Eliminated September 2020

Bureau Responsible: Bureau of Project Delivery

Category: Guidance Manual

Publication/Document Name: Standards for Roadway Construction

http://www.dot.state.pa.us/public/PubsForms/Publications/Pub2072M/72M_2010_6/72M_2010_6.pdf

Pub/Doc #: Pub 72M

Publication Last Updated: February 2021

Bureau Responsible: Bureau of Maintenance & Operations

Category: Guidance Manuals

Publication/Document Name: Storm Water Facility Condition Survey Field Manual

<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB2073.pdf>

Pub/Doc #: Pub 73

Publication Last Updated: April 2021

Bureau Responsible: Bureau of Maintenance & Operations

Category: Guidance Manual

Publication/Document Name: Rapid Bridge Replacement Maintenance Guidance Document

<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB20104.pdf>

Pub/Doc #: Pub 104

Publication Last Updated: April 2020

Bureau Responsible: Bureau of Project Delivery

Category: Guidance Manual

Publication/Document Name: Inspection of Prestressed/Precast Concrete Products and Reinforced Concrete Pipe

<http://www.dot.state.pa.us/public/PubsForms/Publications/Pub20145.pdf>

Pub/Doc #: Pub 145

Publication Last Updated: October 2020

Bureau Responsible: Bureau of Maintenance & Operations

Category: Guidance Manual

Publication/Document Name: Traffic Signal Maintenance Manual <http://www.dot.state.pa.us/public/PubsForms/Publications/PUB20191.pdf>

Pub/Doc #: Pub 191

Publication Last Updated: December 2020

Bureau Responsible: Bureau of Maintenance & Operations

Category: Guidance Manual

Publication/Document Name: Temporary Traffic Control Guidelines

<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB20213.pdf>

Pub/Doc #: Pub 213

Publication Last Updated: March 2021

Bureau Responsible: Bureau of Project Delivery

Category: Guidance Manual

Publication/Document Name: Bridge Design Standards (BD-600M Series)

<http://www.dot.state.pa.us/public/pubsforms/Publications/PUB20218M.pdf>

Pub/Doc #: Pub 218M

Publication Last Updated: February 2021

Bureau Responsible: Bureau of Project Delivery

Category: Guidance Manual

Publication/Document Name: Bridge Construction Standards (BC-700M Series)

<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB20219M.pdf>

Pub/Doc #: 219M

Publication Last Updated: February 2021

Bureau Responsible: Bureau of Project Delivery

Category: Internal Guidelines

Publication/Document Name: Bridge Collapse or Tunnel Failure Board of Inquiry Investigation Teams

<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB20220.pdf>

Pub/Doc #: Pub 220

Publication Last Updated: March 2021

Bureau Responsible: Bureau of Maintenance & Operations

Category: Guidance Manual

Publication/Document Name: Bridge Safety Inspection Manual

<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB20238.pdf>

Pub/Doc #: Pub 238

Publication Last Updated: April 2021

Bureau Responsible: Bureau of Maintenance & Operations

Category: Guidance Manual

Publication/Document Name: Bridge Inspection QA Manual

<http://www.dot.state.pa.us/public/PubsForms/Publications/Pub20240.pdf>

Pub/Doc #: Pub 240

Publication Last Updated: November 2020

Bureau Responsible: Bureau of Project Delivery

Category: Guidance Manual

Publication/Document Name: Geotechnical Engineering Manual

<http://www.dot.state.pa.us/public/pubsforms/Publications/Pub20293.pdf>

Pub/Doc #: Pub 293

Publication Last Updated: December 2020

Bureau Responsible: Bureau of Project Delivery

Category: Guidance Manual

Publication/Document Name: Project Level Public Involvement Handbook

<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB20295.pdf>

Pub/Doc #: Pub 295

Publication Last Updated: May 2021

Bureau Responsible: Bureau of Maintenance & Operations

Category: Guidance Manuals

Publication/Document Name: Automated Pavement Condition Surveying Field Manual

<http://www.dot.state.pa.us/public/PubsForms/Publications/Pub20336.pdf>

Pub/Doc #: Pub 336

Publication Last Updated: April 2021

Bureau Responsible: Bureau of Maintenance & Operations

Category: Guidance Manuals

Publication/Document Name: Continuously Reinforced Concrete and Unpaved Roads Condition Survey Field Manual

<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB20343.pdf>

Pub/Doc #: Pub 343

Publication Last Updated: April 2021

Bureau Responsible: Bureau of Project Delivery

Category: Guidance Manual

Publication/Document Name: Highway Construction Specifications, 2016 Edition http://www.dot.state.pa.us/public/PubsForms/Publications/Pub_408/PUB20408.pdf

Pub/Doc #: Pub 408

Publication Last Updated: April 2021

Bureau Responsible: Bureau of Maintenance and Operations

Category: Guidance Manual

Publication/Document Name: Lightweight Profiling System Calibration, Verification, and Operator Certification Program

Manual

<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB20589/PUB20589.pdf>

Pub/Doc #: Pub 589

Publication Last Updated: May 2021

Bureau Responsible: Bureau of Maintenance and Operations

Category: Guidance Manual

Publication/Document Name: Intelligent Transportation Systems Design Guide

<http://www.dot.state.pa.us/public/pubsforms/Publications/PUB20638a.pdf>

Pub/Doc #: Pub 638A

Publication Last Updated: May 2021

Bureau Responsible: Bureau of Maintenance and Operations

Category: Guidance Manual

Publication/Document Name: SR Segment Signing Guide

<http://www.dot.state.pa.us/public/pubsforms/Publications/pub20664.pdf>

Pub/Doc #: Pub 664

Publication Last Updated: February 2021

POLICY/COMMUNICATIONS

Bureau Responsible: Communications Office
Category: Annual Report
Publication/Document Name: 2020 Annual Report <http://www.dot.state.pa.us/public/PubsForms/Publications/PUB20409.pdf>
Pub/Doc #: Pub 409
Publication Last Updated: May 2021

MULTIMODAL

Bureau Responsible: Bureau of Aviation
Category: Guidance Manual
Publication/Document Name: Bureau of Aviation Products and Services
Pub/Doc #: Pub 804
<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB20804.pdf>
Publication Last Updated: December 2020

Bureau Responsible: Bureau of Aviation
Category: Forms, Publications & Maps
Publication/Document Name: UAS Flight Plan/Approval Form
Pub/Doc #: AV-14
<http://www.dot.state.pa.us/public/PubsForms/Forms/AV-14.pdf>
Publication Last Updated: April 2021

Bureau Responsible: Bureau of Rail, Freight, Ports, & Waterways
Category: Program Requirements
Publication/Document Name: The Pennsylvania Intermodal Cargo Growth Incentive Program Guidelines
<https://www.penndot.gov/Doing-Business/RailFreightAndPorts/Documents/Ports20Incentive20Program20Guidelines.pdf>
Pub/Doc#: N/A
Publication Last Updated: April 2021

Bureau Responsible: Bureau of Rail, Freight, Ports, & Waterways
Category: Guidance Materials
Publication/Document Name: How to Apply to the PICGIP Program
https://www.penndot.gov/Doing-Business/RailFreightAndPorts/Documents/PICGIP20Program20Applicant20Instructions_4-28-21.pdf
Pub/Doc#: N/A
Publication Last Updated: April 2021

Bureau Responsible: Bureau of Rail, Freight, Ports, & Waterways
Category: Guidance Materials
Publication/Document Name: PICGIP Partner Portal Invoice Submission Instructions
<https://www.penndot.gov/Doing-Business/RailFreightAndPorts/Documents/How20to20Submit20a20Data20Verification20Form20for20PICGIP20Payment20.pdf>
Pub/Doc #: N/A
Publication Last Updated: April 2021

Bureau Responsible: Bureau of Public Transportation
Category: Annual Report
Publication/Document Name: Annual Performance Report: Fiscal Year 2019-2020
Pub/Doc #: N/A
<https://www.penndot.gov/Doing-Business/Transit/Documents/Annual20Report202020.pdf>
Publication Last Updated: April 2021

PLANNING

Bureau Responsible: Bureau of Planning and Research
Category: Forms, Publications & Maps
Publication/Document Name: Sales Store Price List
<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB2012.pdf>
Pub/Doc #: PUB 12
Publication Last Updated: March 2021

Bureau Responsible: Bureau of Planning and Research
Category: Guidance Manual
Publication/Document Name: Approved Products for Lower Volume Local Roads
Pub/Doc #: Pub 447
<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB20447.pdf>
Publication Last Updated: March 2021

Bureau Responsible: Bureau of Planning and Research
Category: Guidance Manual
Publication/Document Name: Freight Planning Guidance
Pub/Doc #: Pub 790
<http://www.dot.state.pa.us/public/PubsForms/Publications/PUB20790.pdf>
Publication Last Updated: October 2020

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