

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:

The payment date specified in the contract.

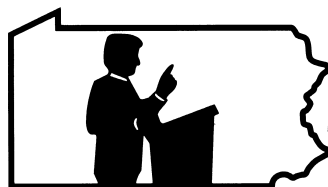
30 days after the later of the receipt of a proper invoice or receipt of goods or services.

The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
PA Department of Community and Economic Development  
374 Forum Building  
Harrisburg, PA 17120  
800-280-3801 or (717) 783-5700

### Reader's Guide



Legal Services & Consultation

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services

Location: Harrisburg, Pa.

Duration: 12/1/93-12/30/93

Contact: Procurement Division  
787-0000

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦

(For Commodities: Contact:  
Vendor Services Section  
717-787-2199 or 717-787-4705

### REQUIRED DATA DESCRIPTIONS

- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.

(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

## GET A STEP AHEAD IN COMPETING FOR A STATE CONTRACT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Bureau personnel can supply descriptions of contracts, names of previous bidders, pricing breakdowns and other information to help you submit a successful bid on a contract. We will direct you to the appropriate person and agency looking for your product or service to get you "A Step Ahead." Services are free except the cost of photocopying contracts or dubbing a computer diskette with a list of current contracts on the database. A free brochure, "Frequently Asked Questions About State Contracts," explains how to take advantage of the bureau's services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room G13 Finance Building  
 Harrisburg, PA 17120  
 717-787-2990  
 1-800-252-4700

BARBARA HAFER,  
*State Treasurer*

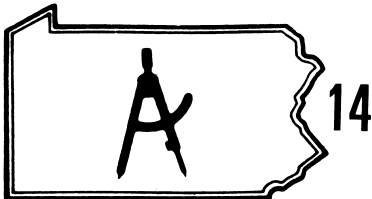


### Commodities

939524 Rebid Backup Alarms.

**Department:** Transportation  
**Location:** Equipment Division, 17th St. and Arsenal Blvd., Harrisburg PA 17120  
**Contact:** Sherri Linen, (717) 787-3959

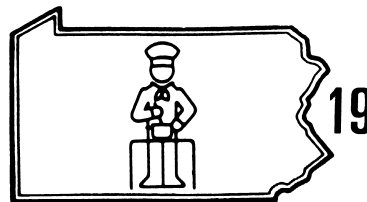
## SERVICES



### Engineering Services

**PennDOT-ECMS** The Pennsylvania Department of Transportation has established a website advertising for the retention of engineering firms. You can view these business opportunities by going to the Department of Transportation's Engineering and Construction Management System at [www.dot2.state.pa.us](http://www.dot2.state.pa.us).

**Department:** Transportation  
**Location:** Various  
**Contact:** [www.dot2.state.pa.us](http://www.dot2.state.pa.us)



### Food

**CN0004689** Meat and Meat Products

**Department:** Public Welfare  
**Location:** New Castle Youth Development Center, 1745 Frew Mill Road, New Castle PA 16101  
**Duration:** October 1, 2003 through December 31, 2003  
**Contact:** Kathleen A Zeigler, (724) 656-7308

**116** Items to bid bi-monthly; all amounts are approximate for period Sept. 01, 2003 to June 30, 2004. 200 cases of 1-lb. oleomargarine, individually wrapped print, 30 lb. cases. 480 cases of .5 gram individual margarine servings. (Promise or approved equal) and ALL related items.

**Department:** Corrections  
**Location:** State Correctional Institution at Pittsburgh, 3001 Beaver Avenue, P.O. Box 99901, Pittsburgh, PA 15233  
**Duration:** Sept. 01, 2003 to June 30, 2004  
**Contact:** Nancy Keller, (412) 761-1955

**CN0004690** Miscellaneous entrees and food products

**Department:** Public Welfare  
**Location:** New Castle Youth Development Center, 1745 Frew Mill Road, New Castle PA 16101  
**Duration:** October 1, 2003 through December 31, 2003  
**Contact:** Kathleen A Zeigler, (724) 656-7308

**CN00004674B** Fresh Bread and Bread Products

**Department:** Public Welfare  
**Location:** New Castle Youth Development Center, 1745 Frew Mill Road, New Castle PA 16101  
**Duration:** October 1, 2003 through December 31, 2003  
**Contact:** Kathleen A Zeigler, (724) 656-7308

**CN00004688** Ice Cream and Ice Cream Products

**Department:** Public Welfare  
**Location:** New Castle Youth Development Center, 1745 Frew Mill Road, New Castle PA 16101  
**Duration:** October 1, 2003 through December 31, 2003  
**Contact:** Kathleen A Zeigler, (724) 656-7308

**130** Items to be bid bi-monthly; all amounts are APPROXIMATE for period Sept. 01, 2003 to June 30, 2004. Two hundred (200) cases of 1-lb. oleomargarine, individually wrapped print, 30 lb. cases. Four hundred eighty (480) cases of .5 gram individual margarine servings. (Promise or approved equal) and ALL related items.

**Department:** Corrections  
**Location:** State Correctional Institution at Fayette, 50 Overlook Drive, Labelle, PA 15450-1050  
**Duration:** September 01, 2003 to June 30, 2004  
**Contact:** Nancy Keller, (412) 761-1955

**CN00004680** Fresh Pastries

**Department:** Public Welfare  
**Location:** New Castle Youth Development Center, 1745 Frew Mill Road, New Castle PA 16101  
**Duration:** October 1, 2003 through December 31, 2003  
**Contact:** Kathleen A Zeigler, (724) 656-7308

**CN00004691** Poultry and Poultry Products

**Department:** Public Welfare  
**Location:** New Castle Youth Development Center, 1745 Frew Mill Road, New Castle PA 16101  
**Duration:** October 1, 2003 through December 31, 2003  
**Contact:** Kathleen A Zeigler, (724) 656-7308

**CN00004679** Fresh Fruits and Vegetables

**Department:** Public Welfare  
**Location:** New Castle Youth Development Center, 1745 Frew Mill Road, New Castle PA 16101  
**Duration:** October 1, 2003 through December 31, 2003  
**Contact:** Kathleen A Zeigler, (724) 656-7308

**M-891** Fresh/frozen/chilled meat and meat products; poultry and poultry products; fish and cheeses, to be delivered only at request of facility.

**Department:** Labor and Industry  
**Location:** Hiram G. Andrews Center (FOB Shipping Platform) 727 Goucher St., Johnstown, PA 15905  
**Duration:** OCT., NOV., DEC., 2003  
**Contact:** Christine A. Sloan, Pur. Agt., (814) 255-8228

**CN00004678** Fish and Fish Products

**Department:** Public Welfare  
**Location:** New Castle Youth Development Center, 1475 Frew Mill Road, New Castle PA 16101  
**Duration:** October 1, 2003 through December 31, 2003  
**Contact:** Kathleen A Zeigler, (724) 656-7308

**CN00004685** Fresh Prepared Fruits and Vegetables

**Department:** Public Welfare  
**Location:** New Castle Youth Development Center, 1745 Frew Mill Road, New Castle PA 16101  
**Duration:** October 1, 2003 through December 31, 2003  
**Contact:** Kathleen A Zeigler, (724) 656-7308

**B-155** Fresh bread and bread products. To be delivered (Mon. through Sat.) only at request of facility.

**Department:** Labor and Industry  
**Location:** F.O.B. Shipping Platform, 727 Goucher St., Johnstown PA 15905  
**Duration:** January 1 through December 31, 2004  
**Contact:** Christine A. Sloan, (814) 255-8228

**cn00004676** Cheese and Dairy Products

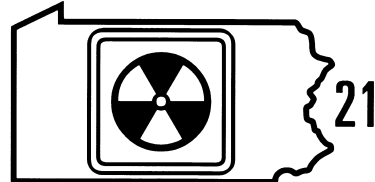
**Department:** Public Welfare  
**Location:** New Castle Youth Development Center, 1745 Frew Mill Road, New Castle PA 16101  
**Duration:** October 1, 2003 through December 31, 2003  
**Contact:** Kathleen A Zeigler, (724) 656-7308

**CN00004677** Fresh Shell Eggs

**Department:** Public Welfare  
**Location:** New Castle Youth Development Center, 1745 Frew Mill Road, New Castle PA 16101  
**Duration:** October 1, 2003 through December 31, 2003  
**Contact:** Kathleen A Zeigler, (724) 656-7308

**CN00004687** Frozen Fruits and Vegetables

**Department:** Public Welfare  
**Location:** New Castle Youth Development Center, 1745 Frew Mill Road, New Castle PA 16101  
**Duration:** October 1, 2003 through December 31, 2003  
**Contact:** Kathleen A Zeigler, (724) 656-7308

**Hazardous Material Services**

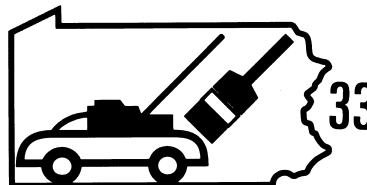
**FM-8696** Furnish and provide all labor, equipment, and materials for safe and lawful packaging, labeling, transporting, and disposal of hazardous chemicals from the Pennsylvania State Police Headquarters, Stations, and Clandestine Laboratories, Statewide, on an as needed basis.

**Department:** State Police  
**Location:** All State Police Headquarters, Stations, and Clandestine Laboratories.  
**Duration:** October 1, 2003 to June 30, 2006  
**Contact:** Helen M. Fuhrman, (717) 705-5952

**Janitorial Services**

**FM-8656** Furnish materials, equipment, and labor to perform janitorial services three (3) visits per week at the Troop D, Kittanning Station. The detailed work schedule and bid specifications will be forwarded, upon notification of request to quote, from our Facility Management Division.

**Department:** State Police  
**Location:** Troop D, Kittanning Station, RD# 3, Box 49, Kittanning, PA 16201  
**Duration:** October 1, 2003, through June 30, 2006  
**Contact:** Helen Fuhrman, (717) 705-5952

**Property Maintenance**

**FM 8657** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Greensburg Headquarters and Crime Lab. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, 717-705-5951.

**Department:** State Police  
**Location:** Greensburg Headquarters and Crime Lab, 100 North Westmoreland Avenue, Greensburg, PA 15601  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**FM 8658** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Ebensburg Station. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, 717-705-5951.

**Department:** State Police  
**Location:** Ebensburg Station, 100 Casale Court, Ebensburg, PA 15931  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**Gutter Replacement** Replace gutter and downspout in Cottages 24 and 26 (one building). Perimeter is approximately 275 linear feet.

**Department:** Military Affairs  
**Location:** Scotland School for Veterans' Children, 3583 Scotland Rd., Scotland, PA 17254-0900  
**Duration:** October 15, 2003 - November 14, 2003  
**Contact:** Marion E. Jones, (717) 264-7187 X661

**FM 8659** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Indiana Station. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, 717-705-5951.

**Department:** State Police  
**Location:** Troop A, Indiana Station, 4221 Route 286 Highway West, Indiana, PA 15701  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**FM 8660** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Somerset Station. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, 717-705-5951.

**Department:** State Police  
**Location:** Troop A, Somerset Station, 142 Sagamore Street, Somerset, PA 15501  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**FM 8662** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Clarion Station. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, 717-705-5951.

**Department:** State Police  
**Location:** Troop C, Clarion Station, 209 Commerce Road, Clarion, PA 16214  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**FM 8664** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Kane Station. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, 717-705-5951.

**Department:** State Police  
**Location:** Troop C, Kane Station, 3178 Route 219, Kane, PA 16735  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**FM 8661** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Uniontown Station. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, 717-705-5951.

**Department:** State Police  
**Location:** Troop B, Uniontown Station, 1070 Eberly Way, Lemont Furnace, PA 15456  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**FM 8665** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, New Castle Station. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, 717-705-5951.

**Department:** State Police  
**Location:** Troop D, New Castle Station, R.D. #5, Box 5265, New Castle, PA 16105  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**FM 8663** Furnish all labor, materials and equipment for snow removal services from sidewalks, driveways and parking areas as required at the PA State Police, Clearfield Station. Totals are based on estimated snow removal and salting/cindering/calcium in hours/tons. Detailed Work Schedule and Request for Quote must be obtained from Facility Management Division, 717-705-5951.

**Department:** State Police  
**Location:** Troop C, Clearfield Station, 147 Doe Hill Road, Woodland, PA 16881  
**Duration:** 11/01/03 to 06/30/06  
**Contact:** Sandy Wolfe, (717) 705-5951

**043521** Portable toilet services at various stockpile locations within Luzerne County.

**Department:** Transportation  
**Location:** PENNDOT, District 4-3, P.O. Box 311, Wilkes-Barre, PA 18703  
**Duration:** Three year contract with no renewals.  
**Contact:** Robert J. Watkins, (570) 826-5404

**043522** Purchase of five (5) liquid calcium tanks with pump and spraybar for various stockpile locations in Luzerne County.

**Department:** Transportation  
**Location:** PENNDOT, District 4-3, P.O. Box 311, Wilkes-Barre, PA 18703  
**Contact:** Robert J. Watkins, (570) 826-5404

**430800** 100 ea. Adobe Acrobat 6.0 (or latest version) Professional (multi-user license); 2 ea. CD Media for Adobe Acrobat (above item); 1 ea. Adobe Distiller 5.0 (or latest version) for Server - 100 users; 1 ea. CD Media for Adobe Distiller (above item). This is a re-advertisement of previous bid number 430779 which was not awarded. Bid opening will be approximately two weeks after publication date.

**Department:** Transportation  
**Location:** PA Dept. of Transportation, Bureau of Design, 400 North St., 7th floor, Harrisburg, PA 17120  
**Duration:** Six month period beginning from the date of award  
**Contact:** Nancy Baker, (717) 787-3311

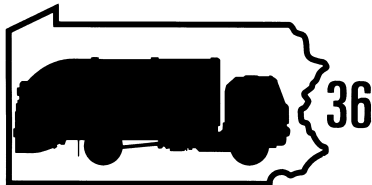
**RFP#2004-RSSE** The Pennsylvania Department of Education will release the Request for Proposals (RFP) for the 2004 Regional Summer Schools of Excellence (RSSE) program on Tuesday, September 2, 2003. The RSSE programs must target gifted and/or talented youth in elementary, middle and/or secondary levels. They must be enrichment programs offering curriculum activities not ordinarily available in local schools during the year. The programs may concentrate on a single discipline, an integration of discipline, or be multidisciplinary in scope. Eligible RSSE grant applicants are: intermediate units, school districts (serving students in more than one district; except in large cities); colleges and universities; not for profit regional chapters or councils for the arts; culture and/or educational organizations; or consortia of two or more of the above. Applicants may apply for grants to launch new programs or expand or update existing programs. This grant is highly competitive.

**Department:** Education  
**Location:** Various locations throughout the Commonwealth  
**Duration:** July - August 2004  
**Contact:** Monica Washington, (717) 783-5670

**30776011** This service provides for the services of a dental laboratory on an as needed basis. A copy of the bid packet can be obtained by contacting the purchasing department at 610-740-3425.

**Department:** Public Welfare  
**Location:** Allentown State Hospital, 1600 Hanover Avenue, Allentown PA 18109-2498  
**Duration:** 10/1/03 to 6/30/07  
**Contact:** Robert Mitchell, (610) 740-3425

[Pa.B. Doc. No. 03-1730. Filed for public inspection August 29, 2003, 9:00 a.m.]



## Sanitation

**HUN FOOD WASTE** Contractor will provide for the removal and recycling of food waste including liquids for SCI Huntingdon. Contractor will provide (1) 25 cu yd container to be removed at least once a week. Sludge containers must have sealing lids and will maintain a sanitary condition. Waste to be used for livestock feeding only.

**Department:** Corrections  
**Location:** State Correctional Institution at Huntingdon, 1100 Pike St., Huntingdon, PA 16654  
**Duration:** 10-1-03 to 6-30-05  
**Contact:** Robert Jessell, (814) 643-2400

---

## DESCRIPTION OF LEGEND

---

- |  |   |
|--|---|
| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
|--|---|

DONALD T. CUNNINGHAM, Jr.  
*Secretary*

