

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.


Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:  
 The payment date specified in the contract.  
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.  
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
 PA Department of Community and Economic Development  
 374 Forum Building  
 Harrisburg, PA 17120  
 800-280-3801 or (717) 783-5700

### Reader's Guide



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Legal Services & Consultation

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department:	General Services			
Location:	Harrisburg, Pa.			
Duration:	12/1/93-12/30/93			
Contact:	Procurement Division			
	787-0000			

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦

(For Commodities: Contact:  
 Vendor Services Section  
 717-787-2199 or 717-787-4705

#### REQUIRED DATA DESCRIPTIONS

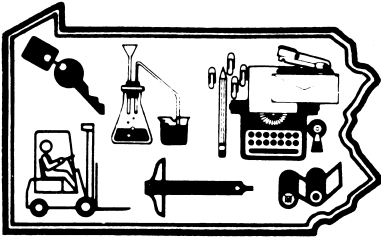
- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.  
  
(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

## PA TREASURY BUSINESS OUTLET—PLUG INTO IT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Services are free except for the cost of photocopying contracts (15 cents per page); postage; redaction, and certified copies. The bureau may assess reasonable fees for labor and other expenses necessary to comply with the request. A free brochure explains how to take advantage of available services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room 201 Finance Building  
 Harrisburg, PA 17120  
 717-787-4586  
 1-800-252-4700  
 BizOutlet@patreasury.org

BARBARA HAFER,  
*State Treasurer*

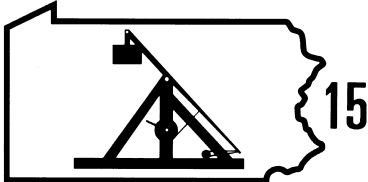


### Commodities

**04-0003** College wants to purchase printers, cables, cartridges, photo paper, flat panel monitors, photo scanner, DVD, misc. other items - total of 33 items.

**Department:** State  
**Location:** Thaddeus Stevens College of Technology, 750 E. King Street, Lancaster, PA 17602  
**Contact:** Nancy Froeschle, (717) 299-7787

## SERVICES



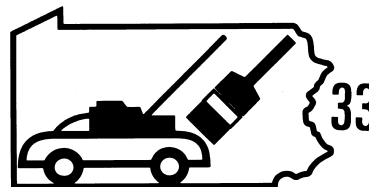
### Environmental Maintenance Service

**BF 488-101.1** Abandoned Mine Land Reclamation Project, McGal Coal Company, Mining Permit No. 3475SM27-2,-3. The principal items of work and approximate quantities include 1,600 cubic yards of grading, 1,050 cubic yards of ditch excavation, 325 square yards of high velocity erosion control mulch blanket, 725 square yards r-4 rock lining, 375 tons of r-5 rock lining, 685 linear feet of subsurface drain and 4 acres of seeding. This project issues on August 6, 2004 and bids will be opened on August 31, 2004 at 2:00 p.m. Payment in the amount of \$10.00 must be received before bid documents will be sent. Partial funding for this project has been made available from federal funds totaling \$24.7 million for Pennsylvania's 2002 AML Grant.

**Department:** Environmental Protection  
**Location:** Forward Township, Allegheny County  
**Duration:** 200 calendar days after the official starting date.  
**Contact:** Construction Contracts Section, (717) 783-7994

**BF 440-201.1** Abandoned Mine Land Reclamation Project, Attilio Cicconi, Mining Permit No. 33A76SM10. The principal items of work and approximate quantities include 340,000 cubic yards of grading, 45,000 cubic yards of rock excavation, 1,720 cubic yards of ditch excavation, 1,060 square yards of rock lining with filter material and 54 acres of seeding. This project issues on August 6, 2004 and bids will be opened on August 31, 2004 at 2:00 p.m. Payment in the amount of \$10.00 must be received before bid documents will be sent.

**Department:** Environmental Protection  
**Location:** Luzerne Township and Brownsville Borough, Fayette County  
**Duration:** 360 calendar days after the official starting date.  
**Contact:** Construction Contracts Section, (717) 783-7994



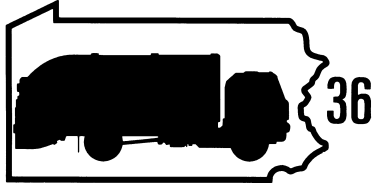
### Property Maintenance

**CN00010013** Demolition and replacement of chimney, install tile roof in areas where chimney and cricket were removed. To request a bid package, please fax your request to 570-587-7108 and include your company name, address, telephone and fax numbers, Federal ID number and PA State Vendor number. Bid Packages cannot be faxed.

**Department:** Public Welfare  
**Location:** Clarks Summit State Hospital, 1451 Hillside Drive, Clarks Summit, PA 18411-9505  
**Duration:** August 1, 2004 through October 30, 2004  
**Contact:** Stanley Rygelski, (570) 587-7291

**CN00010034** Roof Repair Project - Housing Unit "B." Vendor will remove all existing gravel membrane roofing, all insulation, flashings, pitch pockets, roof edge gravel stops, scuppers, downspouts, splash blocks and fascia sumps. Install all new roofing components including membrane roofing and flashing, insulations, aluminum gravel stops, scuppers, and to reinstall existing fascia sumps. Any questions or to schedule a site visit contact Mr. David Schultz, Facility Manager I, at the State Correctional Institution at Pittsburgh, (412) 761-1955, Ext. 396.

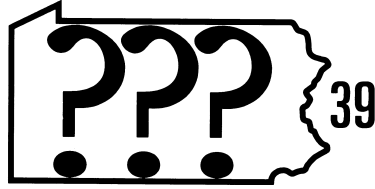
**Department:** Corrections  
**Location:** State Correctional Institution at Pittsburgh, 3001 Beaver Avenue, P. O. Box 99901, Pittsburgh, PA 15233, 761-1955.  
**Duration:** Approximately a four week project starting upon approval of service  
**Contact:** Carol Schaeffer/Purchasing Agent, (412) 732-2115



### Sanitation

**CN00010047** Garbage/Refuse Service.

**Department:** Public Welfare  
**Location:** Polk Center, Polk, PA 16342  
**Duration:** November 1, 2004 - October 31, 2006  
**Contact:** Amy Tatarek, (814) 432-0229



### Miscellaneous

**KURFP-0078** Kutztown University is seeking proposals from qualified firms to provide consulting services. Consulting services to include an assessment of current residential student housing, review of past housing and future campus housing needs, financial analysis, investigation of off-campus housing, and assistance in creating a Housing and Residential Services Master plan. Interested firms must submit a written request to receive a copy of the RFP to: Kutztown University, Purchasing Department, Attn: Craig Kleinsmith, P. O. Box 730, Kutztown, PA 19530; fax: (610) 683-4674; or e-mail to kleinsmi@kutztown.edu. RFP packets are available from August 9, 2004 through September 3, 2004. A pre-proposal conference will be held on September 8, 2004. Questions prior to proposal submission must be submitted in writing no later than 12 noon on September 15, 2004. Proposals must be received by 2 PM on September 27, 2004. Late submissions will not be accepted.

**Department:** State System of Higher Education  
**Location:** Kutztown University, Kutztown, PA 19530  
**Duration:** 1 year  
**Contact:** Craig Kleinsmith, (610) 683-4774

[Pa.B. Doc. No. 04-1472. Filed for public inspection August 6, 2004, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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DONALD T. CUNNINGHAM, Jr.  
*Secretary*

