

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

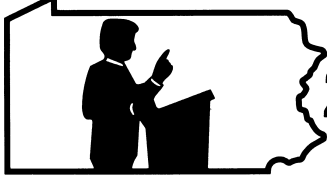
Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:  
 The payment date specified in the contract.  
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.  
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
 PA Department of Community and Economic Development  
 374 Forum Building  
 Harrisburg, PA 17120  
 800-280-3801 or (717) 783-5700

### Reader's Guide



**Legal Services & Consultation**

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services  
 Location: Harrisburg, Pa.  
 Duration: 12/1/93-12/30/93  
 Contact: Procurement Division  
 787-0000

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦ (For Commodities: Contact:) Vendor Services Section  
 717-787-2199 or 717-787-4705

#### REQUIRED DATA DESCRIPTIONS

① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.

② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.

③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.

④ Department: State Department or Agency initiating request for advertisement.

⑤ Location: Area where contract performance will be executed.

⑥ Duration: Time estimate for performance and/or execution of contract.

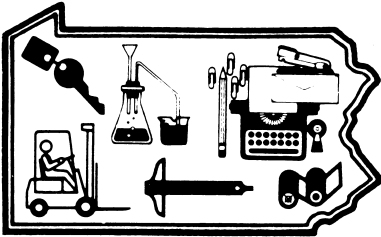
⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.  
 (For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

## PA TREASURY BUSINESS OUTLET—PLUG INTO IT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Services are free except for the cost of photocopying contracts (15 cents per page); postage; redaction, and certified copies. The bureau may assess reasonable fees for labor and other expenses necessary to comply with the request. A free brochure explains how to take advantage of available services.

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania State Treasury  
 Room 201 Finance Building  
 Harrisburg, PA 17120  
 717-787-4586  
 1-800-252-4700  
 BizOutlet@patreasury.org

ROBERT P. CASEY, Jr.,  
*State Treasurer*



### Commodities

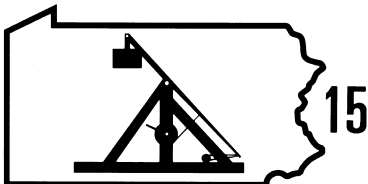
**CN00013386** Food Service Equipment (COMMERCIAL FOOD PROCESSORS): R45 Robot Coupe Vertical Cutter Mixer and R40 Robot Coupe Vertical Cutter Mixer. For the Dietary Department of the Ebensburg Center. Bid information may be obtained from the Purchasing Office of the Ebensburg Center, Rt. 22 West, PO Box 600, Ebensburg PA 15931. "SUBSTITUTIONS NOT ACCEPTABLE." Award will be made in the best interest of the Commonwealth.

**Department:** Public Welfare  
**Location:** Ebensburg Center (Dietary Department), Rt. 22 West, PO Box 600, 4501 Admiral Peary Highway, Ebensburg, PA 15931  
**Contact:** Nannette McCreary, Purchasing Agent 1, (814) 472-0288

**SU-04-19** Printing of Admissions Recruitment materials: Printer must be equipped with two 4-color offset presses, one that can accommodate a 25 x 38 inch sheet, must be capable of reading a designer-supplied QuarkXpress 6.5 application file on MAC disk, printer must be able to correct images in Photoshop, all separations require 175-line screen for 4-color pieces, 150-line screen for application and envelopes. All printing must be completed on the premise of the printer awarded the job. Printer must be able to guarantee that all deadlines can be met. Bid are due 4:00 PM on March 17, 2005. Vendors interested in receiving a bid package must fax a request to Mona Holtry, Shippensburg University, 1871 Old Main Drive, Shippensburg, PA 17257; Fax (717) 477-1350 or email mmholt@ship.edu. All responsible bidders are invited to participate including MBE/WBE firms.

**Department:** State System of Higher Education  
**Location:** Shippensburg University, 1871 Old Main Drive, Shippensburg, PA 17257  
**Duration:** Delivery required by June 1, 2005.  
**Contact:** Mona M. Holtry, (717) 477-1386

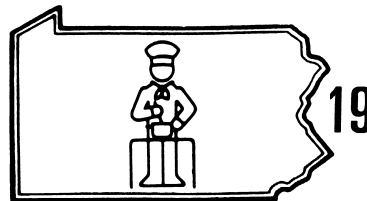
## SERVICES



### Environmental Maintenance Service

**BOGM 6-201.1** Cleaning Out and Plugging One (1) Abandoned Gas Well, (Mr. Tom Vanvoorhis Property). The principal items of work include cleaning out and plugging one (1) abandoned gas well, estimated to be 6,200 feet in depth, to Department specifications, preparing and restoring well site and mobilizing and demobilizing plugging equipment. The well will take approximately 120 hours to plug and will use an estimated 1,000 sacks of material. This project is being issued on March 4, 2005 and bids will be opened on March 31, 2005 at 2:00 p.m. Bid documents cost \$10.00 per set and will not be mailed until payment has been received. A pre-bid conference is planned for this project but a date has not been set. Please use the contact information contained in this advertisement to find out more about the pre-bid. THIS PROJECT IS A RE-BID.

**Department:** Environmental Protection  
**Location:** Benezette Township, Elk County  
**Duration:** 60 calendar days after the official starting date.  
**Contact:** Construction Contracts Section, (717) 787-7820



### Food

**4300 - FD-01-05** Poultry & Poultry Products - The bid for this product will be issued on an as-needed basis. The estimated quantities and product specification can be obtained by contacting the Purchasing Department at SCI-Greene. Interested vendor must be registered with the State of Pennsylvania and have an SAP vendor number to receive bids. To obtain a vendor number contact 1-866-775-2868.

**Department:** Corrections  
**Location:** Department of Corrections, SCI-Greene, 169 Progress Drive, Waynesburg, PA 15370-8089  
**Duration:** July 1, 2005 - June 30, 2006  
**Contact:** Carol A Teegarden, (724) 852-5515

**4300 - FD-01-06** Poultry & Poultry Products - The bid for this product will be issued on an as-needed basis. The estimated quantities and product specification can be obtained by contacting the Purchasing Department at SCI-Greene. Interested vendor must be registered with the State of Pennsylvania and have an SAP vendor number to receive bids. To obtain a vendor number contact 1-866-775-2868.

**Department:** Corrections  
**Location:** Department of Corrections, SCI-Greene, 169 Progress Drive, Waynesburg, PA 15370-8089  
**Duration:** July 1, 2005 - June 30, 2006  
**Contact:** Carol A Teegarden, (724) 852-5515

**4300 - FH - 05** Fish and Seafood Products - the bid for this product will be issued on an as needed basis. The estimated quantities and product specifications can be obtained by contacting the Purchasing Department at SCI-Greene. Interested vendors must be registered with the State of Pennsylvania and have an SAP vendor number to receive bids. To obtain a vendor number contact 1-866-775-2868.

**Department:** Corrections  
**Location:** Department of Corrections, 169 Progress Drive, Waynesburg, PA 15370-8089  
**Duration:** July 1, 2005 - June 30, 2006  
**Contact:** Carol A Teegarden, (724) 852-5515

**4300 - CH - 05** Cheese Products - the bid for this product will be issued on an as-needed basis. The estimated quantities and product specification can be obtained by contacting the Purchasing Department at SCI-Greene. Interested vendor must be registered with the State of Pennsylvania and have an SAP vendor number to receive bids. To obtain a vendor number contact 1-866-775-2868.

**Department:** Corrections  
**Location:** Department of Corrections, SCI-Greene, 169 Progress Drive, Waynesburg, PA 15370-8089  
**Duration:** July 1, 2005 - June 30, 2006  
**Contact:** Carol A Teegarden, (724) 852-5515

**4300 - MS - 05** Miscellaneous Frozen Food - The bid for this product will be issued on an as needed basis. The estimated quantities and product specification can be obtained by contacting SCI-Greene. Interested vendor must be registered with the State of Pennsylvania and have an SAP vendor number to receive bids. To obtain a vendor number contact 1-866-775-2868.

**Department:** Corrections  
**Location:** Department of Corrections, SCI-Greene, 169 Progress Drive, Waynesburg, PA 15370-8089  
**Duration:** July 1, 2005 - June 30, 2006  
**Contact:** Carol A Teegarden, (724) 852-5515

**4300 - DY - 05** Dairy & Related Dairy Products - The bid for these product(s) will be issued on an as needed basis. The estimated quantities and product specification can be obtained by contacting the Purchasing Department at SCI-Greene. Interested vendors must be registered with the state of Pennsylvania and have an SAP vendor number to receive bids. To obtain a vendor number contact 1-866-775-2868.

**Department:** Corrections  
**Location:** Department of Corrections, SCI-Greene, 169 Progress Drive, Waynesburg, PA 15370-8089  
**Duration:** July 1, 2005 - June 30, 2006  
**Contact:** Carol A Teegarden, (724) 852-5515

**4300 - FOOD - 05** Poultry & Poultry Products - the bid for this product will be issued on an as-needed basis. The estimated quantities and product specification can be obtained by contacting the Purchasing Department at SCI-Greene. Interested vendor must be registered with the State of Pennsylvania and have an SAP vendor number to receive bids. To obtain a vendor number contact 1-866-775-2868.

**Department:** Corrections  
**Location:** Department of Corrections, SCI-Greene, 169 Progress Drive, Waynesburg, PA 15370-8089  
**Duration:** July 1, 2005 - June 30, 2006  
**Contact:** Carol A Teegarden, (724) 852-5515

**4300 - BD - 05** Bread & Related Products - The bid for this product will be issued on an as needed basis. The estimated quantities and product specifications can be obtained by contacting the Purchasing Department at SCI-Greene. Interested vendors must be registered with the State of Pennsylvania and have an SAP vendor number to receive bids. To obtain a vendor number contact 1-866-775-2868.

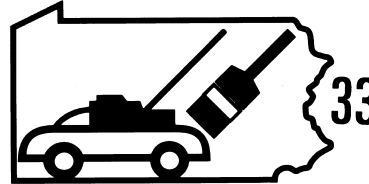
**Department:** Corrections  
**Location:** Department of Corrections, SCI-Greene, 169 Progress Drive, Waynesburg, PA 15370-8089  
**Duration:** July 1, 2005 - June 30, 2006  
**Contact:** Carol A Teegarden, (724) 852-5515

**4300 - MT - 05** Meat & Meat Products - The bid for this product will be issued on an as needed basis. The estimated quantities and product specifications can be obtained by contacting the Purchasing Department at SCI-Greene. Interested vendors must be registered with the State of Pennsylvania and have an SAP vendor number to receive bids. To obtain a vendor number contact 1-866-775-2868.

**Department:** Corrections  
**Location:** Department of Corrections, SCI-Greene, 169 Progress Drive, Waynesburg, PA 15370-8089  
**Duration:** July 1, 2005 - June 30, 2006  
**Contact:** Carol A Teegarden, (724) 852-5515

**4300 - FR/VE 05** Fresh Fruit & Vegetables - The bid for this product will be issued on an as needed basis. The estimated quantities and product specifications can be obtained by contacting the Purchasing Department at SCI-Greene. Interested vendors must be registered with the State of Pennsylvania and have an SAP vendor number to receive bids. To obtain a vendor number contact 1-866-775-2868.

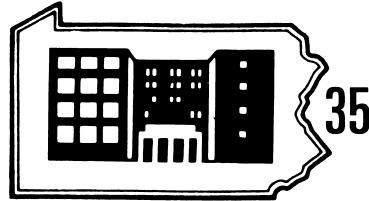
**Department:** Corrections  
**Duration:** July 1, 2005 - June 30, 2006  
**Contact:** Carol A Teegarden, (724) 852-5515



### Property Maintenance

**SSHE 401-BL-752** Work under this project consists of installation a sprinkler and fire detection system in Carver Hall at Bloomsburg University. The work involves installation of a suspended ceiling system, plaster work, wood moldings and finish work, painting, installation of a dry sprinkler fire protection system, installation of a detection system, alarm devices and interior lighting modifications and other work shown or indicated. Work also includes the installation of emergency and exit lighting in the Tri-level Garage. This will be a 3 prime contracts (General, Plumbing, Electrical). To obtain a copy of the bid documents submit a \$65.00 non-refundable deposit to STV Architects, 205 West Welsh Drive, Douglassville, PA 19518, ATTN: Karen Mauger, phone #610-385-8481. The pre-bid conference will be held on March 9, 2005 at 10:00 am at Waller Administration Building, Room 38A. Bids due March 24, 2005 at 1:00 p.m.

**Department:** State System of Higher Education  
**Location:** Bloomsburg University, 400 East Second Street, Bloomsburg, PA 17815  
**Duration:** 90 calendar days  
**Contact:** Diann Shamburg, (570) 389-4312



### Real Estate Services

**93815** Lease office space to the Commonwealth of PA. Proposals are invited to provide the Department of Revenue with 3,150 useable square feet of Office space in Westmoreland County, PA. with a minimum parking for N/A vehicles, within the City Limits of Greensburg. Downtown locations will be considered. For more information on SFP #93815 which is due on 04/11/05 visit [www.dgs.state.pa.us](http://www.dgs.state.pa.us) or call (717) 787-4394.

**Department:** Revenue  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** John Hockey, (717) 787-4396

**93779** State Owned Real Estate For Sale in Norristown, PA. The Department of General Services will accept bids for the purchase of a 0.507-acre of land and residence located at 1750 Sterigere Street, Norristown, Montgomery County. Bids are due April 22, 2005. Interested parties wishing to receive a copy of Solicitation #93779 should view the Department of General Services' website at [www.dgs.state.pa.us](http://www.dgs.state.pa.us) or call Lisa Kettering at 717/787-1321.

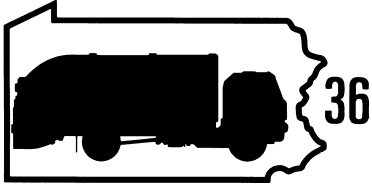
**Department:** General Services  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** Lisa Kettering, (717) 787-1321

**93778** State-Owned Real Estate For Sale in Norristown, PA. The Department of General Services will accept bids for the purchase of a 0.249-acre of land and residence located at 1724 Sterigere Street, Norristown, Montgomery County. Bids are due April 22, 2005. Interested parties wishing to receive a copy of Solicitation #93778 should view the Department of General Services' website at [www.dgs.state.pa.us](http://www.dgs.state.pa.us) or call Lisa Kettering at (717) 787-1321.

**Department:** General Services  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** Lisa Kettering, (717) 787-1321

**93780** State-Owned Real Estate For Sale in Norristown, PA. The Department of General Services will accept bids for the purchase of 0.507-acre of land and a residence located at 1758 Sterigere Street, Norristown, Montgomery County. Bids are due April 22, 2005. Interested parties wishing to receive a copy of Solicitation #93780 should view the Department of General Services' website at [www.dgs.state.pa.us](http://www.dgs.state.pa.us) or call Lisa Kettering at 717/787-1321.

**Department:** General Services  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** Lisa Kettering, (717) 787-1321

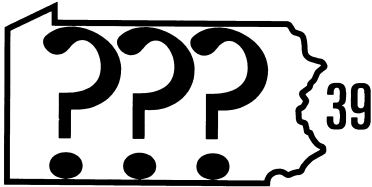


### Sanitation

**1000-501** Qualified vendor to remove trash and refuse from PENNDOT facilities located at 2550 Oakland Avenue, Indiana, PA 15701. All trash removal to be done in accordance with Commonwealth and Local Laws. To request a bid package, please email Diane Spence at [DSpence@state.pa.us](mailto:DSpence@state.pa.us) or fax 724-357-2872 the following information: your company name, name of contact person, company address, telephone number, fax number and e-mail address.

**Department:** Transportation  
**Location:** 2550 Oakland Avenue, Indiana, PA 15701  
**Duration:** Two years with an option to renew by mutual consent for an additional two-year period  
**Contact:** Diane Spence, (724) 357-7987

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### Miscellaneous

**GIRFP-2005-2** The Governor's Institutes for Educators are intended to promote continuing professional education among educators. These programs are rich in opportunities to deepen subject area knowledge and will include real-world experiences as tools that help educators make the link to the Pennsylvania Academic Standards, new classroom assessments and technology. The 2005-2 Request for Proposal provides intermediate units, institutions of higher education and not-for-profit entities with information that enables them to prepare and submit proposals for consideration to serve in a partnership capacity with the Pennsylvania Department of Education as a facilitator for site management for one of the Governor's Institutes for Educators.

**Department:** Education  
**Location:** Various locations throughout the Commonwealth.  
**Duration:** July-August 2005  
**Contact:** Lois Novak, (717) 772-3817

[Pa.B. Doc. No. 05-440. Filed for public inspection March 4, 2005, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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DONALD T. CUNNINGHAM, Jr.  
*Secretary*