

# THE COURTS

## Title 204—JUDICIAL SYSTEM GENERAL PROVISIONS

### PART V. PROFESSIONAL ETHICS AND CONDUCT [ 204 PA. CODE CH. 83 ]

#### Amendment of Rule 221 of the Rules of Disciplinary Enforcement; No. 155 Disciplinary Rules Doc.

##### Order

*Per Curiam*

And Now, this 1st day of December, 2017, upon the recommendation of the Disciplinary Board of the Supreme Court of Pennsylvania; the proposal having been published for public comment in the *Pennsylvania Bulletin*, 47 Pa.B. 3490 (June 24, 2017):

*It Is Ordered* pursuant to Article V, Section 10 of the Constitution of Pennsylvania that Rule 211 of the Pennsylvania Rules of Disciplinary Enforcement is amended in the following form.

This *Order* shall be processed in accordance with Pa.R.J.A. No. 103(b), and shall be effective in 30 days.

##### Annex A

### TITLE 204. JUDICIAL SYSTEM GENERAL PROVISIONS

#### PART V. PROFESSIONAL ETHICS AND CONDUCT

##### Subpart B. DISCIPLINARY ENFORCEMENT

#### CHAPTER 83. PENNSYLVANIA RULES OF DISCIPLINARY ENFORCEMENT

##### Subchapter B. MISCONDUCT

#### Rule 221. Funds of clients and third persons. Mandatory overdraft notification.

\* \* \* \* \*

(h) An Eligible Institution shall be approved as a depository for Trust Accounts of attorneys if it shall be in compliance with applicable provisions of Rule 1.15 of the Pennsylvania Rules of Professional Conduct and the Regulations of the IOLTA Board and shall file with the Disciplinary Board an agreement [ **(in a form provided by the Board)** ] **in a form approved by the Board to comply with IOLTA Regulations governing approved Eligible Institutions and to make a prompt report to the Lawyers Fund for Client Security Board whenever any check or similar instrument is presented against a Trust Account when such account contains insufficient funds to pay the instrument, regardless of**

\* \* \* \* \*

(k) A failure on the part of an Eligible Institution to make a report [ **called for by this rule** ] **to the Lawyers Fund for Client Security Board called for by this rule or to comply with IOLTA Regulations governing approved Eligible Institutions** may be cause for termination of approval by the Supreme Court,

but such failure shall not, absent gross negligence, give rise to a cause of action, by any person who is proximately caused harm thereby.

\* \* \* \* \*

[Pa.B. Doc. No. 17-2069. Filed for public inspection December 15, 2017, 9:00 a.m.]

### PART VII. ADMINISTRATIVE OFFICE OF PENNSYLVANIA COURTS [ 204 PA. CODE CH. 211 ]

#### Judicial Salaries

##### Annex A

### TITLE 204. JUDICIAL SYSTEM GENERAL PROVISIONS

#### PART VII. ADMINISTRATIVE OFFICE OF PENNSYLVANIA COURTS

#### CHAPTER 211. CONSUMER PRICE INDEX AND JUDICIAL SALARIES

##### § 211.1a. Consumer Price Index—judicial salaries.

The Court Administrator of Pennsylvania reports that the percentage change in the Philadelphia-Wilmington-Atlantic City, PA-DE-NJ-MD, Consumer Price Index for All Urban Consumers (CPI-U) for the 12-month period ending October 2017, was 0.8 percent (0.8%). (See U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index, Wednesday, November 15, 2017.)

##### § 211.2. Judicial salaries effective January 1, 2018.

The annual judicial salaries for calendar year beginning January 1, 2018 will be adjusted by a cost-of-living factor.

###### (a) *Supreme Court.*

(1) The annual salary of a justice of the Supreme Court shall be \$207,703.

(2) The annual salary of the Chief Justice of the Supreme Court shall be \$213,748.

###### (b) *Superior Court.*

(1) The annual salary of a judge of the Superior Court shall be \$195,978.

(2) The annual salary of the President Judge of the Superior Court shall be \$202,020.

###### (c) *Commonwealth Court.*

(1) The annual salary of a judge of the Commonwealth Court shall be \$195,978.

(2) The annual salary of the President Judge of the Commonwealth Court shall be \$202,020.

###### (d) *Courts of common pleas.*

(1) The annual salary of a judge of the court of common pleas shall be \$180,299.

(2) The annual salary of the President Judges of the Court of Common Pleas shall be in accordance with the following schedule:

(i) Allegheny County, \$183,321.

(ii) Philadelphia County, \$183,926.

(iii) Judicial districts having six or more judges, \$181,871.

(iv) Judicial districts having five or fewer judges, \$181,086.

(v) Administrative judges of the divisions of the Court of Common Pleas of Philadelphia County with six or more judges, \$181,871.

(vi) Administrative judges of the divisions of the Court of Common Pleas of Philadelphia County with five or fewer judges, \$181,086.

(vii) Administrative judges of the divisions of the Court of Common Pleas of Allegheny County with six or more judges, \$181,871.

(viii) Administrative judges of the divisions of the Court of Common Pleas of Allegheny County with five or fewer judges, \$181,086.

(e) *Philadelphia Municipal Court.*

(1) The annual salary of a judge of the Philadelphia Municipal Court shall be \$176,127.

(2) The annual salary of the President Judge of the Philadelphia Municipal Court shall be \$178,848.

(g) *Magisterial district judge.* The annual salary of a magisterial district judge shall be \$90,154.

(h) *Senior judges.* The compensation of the senior judges pursuant to 42 Pa.C.S. § 4121 (relating to assignment of judges) shall be \$558 per day. In any calendar year the amount of compensation which a senior judge shall be permitted to earn as a senior judge shall not when added to retirement income paid by the Commonwealth for such senior judge exceed the compensation payable by the Commonwealth to a judge then in regular active service on the court from which said senior judge retired. A senior judge who so elects may serve without being paid all or any portion of the compensation provided by this section.

[Pa.B. Doc. No. 17-2070. Filed for public inspection December 15, 2017, 9:00 a.m.]

## Title 255—LOCAL COURT RULES

### BEAVER COUNTY

#### Local Rules Regarding Public Access Policy; No. 10149 of 2017

##### Administrative Order

The following amendment to the Beaver County Local Rule of Judicial Administration, is hereby adopted, effective on January 6, 2018, after publication in the *Pennsylvania Bulletin*.

It is hereby Ordered and Directed that the Local Rules of Judicial Administration, read as follows:

#### Rule 100. Public Access Policy; Case Records of the Trial Courts.

Pursuant to Section 7, subsection C of the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts, persons who file documents that contain confidential information

as defined by the Policy shall file in all filing offices two versions of any document, a Redacted Version and an Unredacted Version.

The District Court Administrator is directed to:

1. File one (1) certified copy of this Administrative Order with the Administrative office of Pennsylvania Courts via email to [adminrules@pacourts.us](mailto:adminrules@pacourts.us);

2. File two (2) paper copies and one (1) electronic copy in Microsoft Word format only to [bulletin@palrb.us](mailto:bulletin@palrb.us) with Legislative Reference Bureau for publication in the *Pennsylvania Bulletin*;

3. Publish a copy of this Administrative Order on the Beaver County Court of Common Pleas website, <http://www.beavercountypa.gov/Depts/Courts/CCP/Pages/LocalRules.aspx>, after publication in the *Pennsylvania Bulletin*;

4. Incorporate the Local Rule into the Local Rules of this Court within thirty (30) days after publication of the Local Rules in the *Pennsylvania Bulletin*;

5. Keep a copy of this Administrative Order continuously available for public inspection and copying in the Beaver County Law Library.

By the Court

RICHARD MANCINI,  
*President Judge*

[Pa.B. Doc. No. 17-2071. Filed for public inspection December 15, 2017, 9:00 a.m.]

### BRADFORD COUNTY

#### Local Rules of Judicial Administration; No. 2016IR0074

##### Order

And Now, this 4th day of December, 2017, it is hereby Ordered and Decreed that Bradford County Court of Common Pleas adopts the following Local Rules of Judicial Administration governing the Public Access Policy for the 42nd Judicial District to be effective thirty (30) days after publication.

The Bradford County District Court Administrator is Ordered and Directed to do the following:

1) File one (1) copy of the local rules with the Administrative Office of Pennsylvania Courts via email to [adminrules@pacourts.us](mailto:adminrules@pacourts.us).

2) Forward two (2) paper copies and one (1) electronic copy in a Microsoft Word format to the Legislative Reference Bureau for publication in the *Pennsylvania Bulletin*.

3) Publish the local rules on the court's website after publication in the *Pennsylvania Bulletin*.

4) Forward one (1) paper copy and/or (1) electronic copy in a Microsoft Word format for the publication *Bradford County Law Journal*.

5) File one copy of the local rules in the appropriate filing offices for public inspection and copying.

By the Court

MAUREEN T. BEIRNE,  
*President Judge*

## LOCAL RULES OF JUDICIAL ADMINISTRATION

**Rule 100. Confidential Documents.**

A. Pursuant to Section 7.0 of the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts, unless required by applicable authority, the following information is confidential and shall not be included in any document filed with the Court or the Office of the Prothonotary, Clerk of Courts, or Clerk of Orphans' Court, except on a Confidential Information Form filed contemporaneously with the document:

1. Social Security Numbers;
2. Financial Account Numbers, except an active financial account number may be identified by the last four digits when the financial account is the subject of the case and cannot otherwise be identified;
3. Driver License Numbers;
4. State Identification (SID) Numbers;
5. Minors' names and dates of birth except when a minor is charged as a defendant in a criminal matter (see 42 Pa.C.S. § 6355); and
6. Abuse victim's address and other contact information, including employer's name, address and work schedule, in family court actions as defined by Pa.R.C.P. No. 1931(a), except for victim's name.

Section 7.0 of the said Public Access Policy and this Rule are not applicable to cases that are sealed or exempted from public access pursuant to applicable authority.

B. The Confidential Information Form shall be available on the website of Court Administration and at the Offices of the Prothonotary and Court Administrator.

C. Parties and their attorneys shall be solely responsible for complying with the provisions of this section and shall certify their compliance to the Court. The certification that shall accompany each filing shall be substantially in the following form: "I certify that this filing complies with the provisions of the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts that require filing confidential information and documents differently than non-confidential information and documents."

D. The Court or staff of the Office of the Prothonotary, Clerk of Courts, or Clerk of Orphans' Court is not required to review or redact any filed document for compliance with Section 7.0 of said Public Access Policy or this Rule. A party's or attorney's failure to comply with Section 7.0 of said Public Access Policy or this Rule shall not affect access to case records that are otherwise accessible.

E. If a filed document fails to comply with the requirements of Section 7.0 of said Public Access Policy or this Rule, the Court may, upon motion or its own initiative, with or without a hearing order the filed document sealed, redacted, amended or any combination thereof. The Court may impose sanctions, including costs necessary to prepare a compliant document for filing in accordance with applicable authority.

F. This Rule shall apply to all documents for any case filed with the Court or in the Office of the Prothonotary, Clerk of Courts, or Clerk of Orphans' Court on or after January 6, 2018.

[Pa.B. Doc. No. 17-2072. Filed for public inspection December 15, 2017, 9:00 a.m.]

## CARBON COUNTY

**Public Access Policy: Official Case Records of the Carbon County Court of Common Pleas C.C.R.J.A 5001; No. 17-2602; 17-9395; CP-13-AD-0000010-2017**

**Administrative Order No. 15-2017**

*And Now*, this 28th day of November, 2017, it is hereby Ordered that Carbon County Local Rules of Judicial Administration 5000.5—Requests for Transcripts, and 5000.7—Fees for Transcripts are vacated.

Carbon County Local Rule of Judicial Administration 5001—Public Access Policy: Official Case Records of the Carbon County Court of Common Pleas, is adopted as follows:

All filings in the Court of Common Pleas of Carbon County shall comply with the Public Access Policy of the Unified Judicial System of Pennsylvania. Information that is confidential as defined by the Public Access Policy shall not be included in any document filed in the Court of Common Pleas of Carbon County, except on a Confidential Information Form filed contemporaneously with the document.

Confidential information filed in accordance with the Public Access Policy shall be on a standardized Confidential Information Form provided by the Administrative Office of Pennsylvania Courts. The form shall be available in each filing office as well as on the Court's website at [www.carboncourts.com](http://www.carboncourts.com). Failure to comply with the requirements may result in the matter being before the court for hearing or sanctions.

A copy of this policy shall be continuously available for public inspection in each filing office, in the Court Administration Office of Carbon County Courts, and on the Court's website at [www.carboncourts.com](http://www.carboncourts.com).

This policy shall be effective as of January 6, 2018.

The Carbon County District Court Administrator is *Ordered and Directed* to:

1. File one (1) copy electronically to [adminrules@pacourts.us](mailto:adminrules@pacourts.us) of this Administrative Order and Manual with the Administrative Office of Pennsylvania Courts.
2. File two (2) paper copies and one (1) electronic copy in a Microsoft Word format to [bulletin@palrb.us](mailto:bulletin@palrb.us) with the Legislative Reference Bureau for publication in the *Pennsylvania Bulletin*.
3. Publish a copy of this Administrative Order on the Unified Judicial System's website at: <http://ujportal.pacourts.us/localrules/ruleselection.aspx>
4. Publish a copy of the Administrative Order on the Carbon County Court of Common Pleas website at: [www.carboncourts.com](http://www.carboncourts.com).
5. Forward one (1) copy for publication in the *Carbon County Law Journal*.
6. Forward one (1) copy to the Carbon County Law Library.
7. Keep copies of the Administrative Order and Policy continuously available for public inspection in the Clerk of Courts' Office, Prothonotary's Office, and Register of Wills/Clerk of Orphans Court office.

*By the Court*

ROGER N. NANOVIC,  
*President Judge*

[Pa.B. Doc. No. 17-2073. Filed for public inspection December 15, 2017, 9:00 a.m.]

### ERIE COUNTY

#### Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts; Doc. No. 90052-17

##### Administrative Order

*And Now*, to wit, this 29th day of November, 2017, pursuant to Section 7 of the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts, it is hereby *Ordered* that persons who file documents containing confidential information as defined by the Policy shall use and file a Confidential Information Form. The Confidential Information Form is published by the Administrative Office of Pennsylvania Courts at: <http://www.pacourts.us/public-records/public-records-forms> and shall also be available in each filing office.

This Order shall be processed in accordance with Pa.R.J.A. 103(c). It shall appear as a Rule of Judicial Administration for the Erie County Court of Common Pleas and shall be effective January 6, 2018.

JOHN J. TRUCILLA,  
*President Judge*

[Pa.B. Doc. No. 17-2074. Filed for public inspection December 15, 2017, 9:00 a.m.]

### LAWRENCE COUNTY

#### Adoption of Local Rule of Judicial Administration 510; No. 90182 of 2017, A.D.

##### Administrative Order of Court

*And Now*, this 22nd day of November, 2017, it is *Ordered* that Lawrence County Local Rule of Judicial Administration L510 is adopted, effective January 6, 2018, as follows:

##### Rule L510. Confidential Information Form.

Pursuant to § 7 of the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts, persons who file documents that contain confidential information as defined by the Policy shall use and file a Confidential Information Form (CIF) or a Confidential Document Form (CDF), as applicable, in accordance with § 8 of the Public Access Policy of the Unified Judicial System of Pennsylvania, in order to comply with the Policy. Parties are expressly prohibited from filing two versions of any document, i.e., a redacted version and an unredacted version. The forms shall be available in each filing office as well as on the Public Records page of the UJS website at <http://www.pacourts.us/public-records-policies>.

This rule may be cited as L.C.R.J.A. 510.

The prior Order dated November 6, 2017 establishing Rule L510 is rescinded and replaced by this Order.

The Prothonotary shall exit a copy of this Order to all Lawrence County Judges; all Lawrence County Magisterial District Court Judges; Court Administration; and to the Lawrence County Prothonotary and Clerk of Courts.

The Lawrence County District Court Administrator is *Ordered* and *Directed* to do the following:

1. File one (1) copy with the Administrative Office of Pennsylvania Courts.

2. File two (2) paper copies and one (1) electronic copy in Microsoft Word format only to [bulletin@palrb.us](mailto:bulletin@palrb.us) with the Legislative Reference Bureau for publication in the *Pennsylvania Bulletin*.

3. Publish the Order on the Lawrence County Court website at [www.co.lawrence.pa.us](http://www.co.lawrence.pa.us), and in the *Lawrence County Law Journal* and the *New Castle News*.

4. File one (1) copy of the local rule with the Lawrence County Law Library and the Office of the County Commissioners for public inspection and copying.

*By the Court*

DOMINICK MOTTO,  
*President Judge*

[Pa.B. Doc. No. 17-2075. Filed for public inspection December 15, 2017, 9:00 a.m.]

### MONTGOMERY COUNTY

#### Amendment to Local Rule of Civil Procedure 4019\*—Discovery Master; No. 17-00001

##### Order

*And Now*, this 30th day of November, 2017, the Court hereby Amends Montgomery County Local Rules of Civil Procedure 4019\*—Discovery Master. This Amended Local Rule shall become effective 30 days after publication in the *Pennsylvania Bulletin*.

The Court Administrator is directed to publish this Order once in the *Montgomery County Law Reporter* and in *The Legal Intelligencer*. In conformity with Pa.R.J.A. 103, one (1) certified copy of this Order shall be filed with the Administrative Office of Pennsylvania Courts. Two (2) certified copies shall be distributed to the Legislative Reference Bureau for publication in the *Pennsylvania Bulletin*. One (1) copy shall be filed with the Law Library of Montgomery County, and one (1) copy with each Judge of this Court. This Order shall also be published on the Court's website and incorporated into the complete set of the Court's Local Rules.

*By the Court*

THOMAS M. DELRICCI,  
*President Judge*

##### Rule 4019\*. Discovery Master.

In order to facilitate the prompt disposition of discovery motions, the Court adopts Local Rule of Civil Procedure 4019\* implementing the "Discovery Master Program" as follows:

(1) The Board of Judges shall appoint a designated number of members of the Bar [ **who shall have practiced civil law in Montgomery County for a minimum of 15 years** ] to serve as Discovery Masters, for an indeterminate term, without compensation, at the pleasure of the Court.

(2) \* \* \*

(3) \* \* \*

(4) \* \* \*

(5) \* \* \*

(6) \* \* \*

(7) \* \* \*

[Pa.B. Doc. No. 17-2076. Filed for public inspection December 15, 2017, 9:00 a.m.]

**NORTHUMBERLAND COUNTY**  
**Local Rule—NCV-001; No. AD-2017-6**

**Order**

*And Now*, this 29th day of November, 2017, it is hereby *Ordered* that Local Rule of Judicial Administration, NCV-001 is adopted to be effective January 6, 2018.

The Northumberland County District Court Administrator is directed as follows:

(1) File one (1) copy of the Administrative Order with Amended Local Rules with the Administrative Office of Pennsylvania Courts.

(2) Two (2) copies of the Administrative Order with Amended Local Rules shall be distributed to the Legislative Reference Bureau for publication in the *Pennsylvania Bulletin*.

(3) One certified copy with Amended Local Rules shall be sent to the Northumberland County Law Library and the Editor of the *Northumberland County Legal Journal*.

(4) Publish a copy of the Administrative Order with Amended Local Rules on the web site of Northumberland County.

(5) Thereafter, compile the Amended Local Rules within the complete set of local rules no later than 30 days following the publication in the *Pennsylvania Bulletin*.

It is further *Ordered* that a copy of the Amended Local Rules shall be kept continuously available for public inspection and copying in the office of the Prothonotary of Northumberland County.

*By the Court*

CHARLES H. SAYLOR,  
*President Judge*

**LOCAL RULE OF JUDICIAL ADMINISTRATION**

**Rule NCV-001. Required Redaction of Pleadings and Other Papers Filed with the Court.**

Pursuant to Section 7, subsection C of the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts, persons who file documents that contain confidential information as defined by the Policy shall file in all filing offices two versions of any document, a Redacted Version and an Unredacted Version. Parties or attorneys shall file a Certificate of Compliance with such documents. The Certificate of Compliance is available at [www.norrrycopanet.net](http://www.norrrycopanet.net), [www.pacourts.us](http://www.pacourts.us), or in the filing office.

[Pa.B. Doc. No. 17-2077. Filed for public inspection December 15, 2017, 9:00 a.m.]

**WAYNE COUNTY**

**Local Rules of Judicial Administration; 61-Civil-2017**

**Order**

*And Now*, to wit, this 29th day of November, 2017, the Court hereby adopts the following new Local Rules of Judicial Administration:

**Rule 1000. Public Access—Confidential Information.**

A. Pursuant to Section 7 of the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts, the following information is confidential and shall be not included in any document filed with a court or custodian, except on a Confidential Information Form filed contemporaneously with the document:

1. Social Security Numbers;
2. Financial Account Numbers, except an active financial account number may be identified by the last four digits when the financial account is the subject of the case and cannot otherwise be identified;
3. Driver's License Numbers;
4. State Identification (SID) Numbers;
5. Minors' names and dates of birth except when a minor is charged as a defendant in a criminal matter (see 42 Pa.C.S. § 6355); and
6. Abuse victim's address and other contact information, including employer's name, address and work schedule, in family court actions as defined by Pa.R.C.P. 1931(a), except for victim's name.

B. In order to comply with this Rule, all confidential information, as defined by Section A, shall be documented on a Confidential Information Form. The form shall be available in each filing office as well as on the court website at: [www.waynecountypa.gov/court-of-common-pleas](http://www.waynecountypa.gov/court-of-common-pleas).

C. This section is not applicable to cases that are sealed or exempted from public access pursuant to applicable authority, such as juvenile cases or adoptions.

D. Attorneys and self-represented parties shall be solely responsible for complying with the provisions of the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts and the applicable state and local rules and shall certify their compliance to the Court. This certification shall accompany each filing and shall be substantially in the following form: "I certify that this filing complies with the provisions of the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts that require filing confidential information and documents differently than non-confidential information and documents."

E. The court or appropriate filing office is not required to review or redact any filed document for compliance with the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts. A party's or attorney's failure to comply with this rule shall not affect access to case records that are otherwise accessible.

F. If a filed document fails to comply with the requirements of this section, a court may, upon motion or its own initiative, with or without a hearing, order the filed document sealed, redacted, amended, or any combination thereof. A court may also impose appropriate sanctions for failing to comply with this section.

**Rule 1001. Public Access—Confidential Documents.**

A. Pursuant to Section 8 of the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts, the following documents are confidential and shall be filed with the

appropriate filing office under a cover sheet designated "Confidential Document Form":

1. Financial Source Documents;
2. Minors' educational records;
3. Medical/Psychological records;
4. Children and Youth Services' records;
5. Marital Property Inventory and Pre-Trial Statement as provided in Pa.R.C.P. 1920.33;
6. Income and Expense Statements as provided in Pa.R.C.P. 1910.27(c); and
7. Agreements between parties as used in 23 Pa.C.S. § 3105.

B. The Confidential Document Form shall be available in each filing office as well as on the court website at: [www.waynecountypa.gov/court-of-common-pleas](http://www.waynecountypa.gov/court-of-common-pleas). Confidential documents submitted with the Confidential Document Form shall not be accessible to the public. The Confidential Document Form shall be accessible to the public.

C. This section is not applicable to cases that are sealed or exempted from public access pursuant to applicable authority, such as juvenile cases or adoptions.

D. Parties and their attorneys shall be solely responsible for complying with the provisions of the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts and the applicable state and local rules and shall certify their

compliance to the Court. This certification shall accompany each filing and shall be substantially in the following form: "I certify that this filing complies with the provisions of the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts that require filing confidential information and documents differently than non-confidential information and documents."

E. The court or appropriate filing office is not required to review or redact any filed document for compliance with the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts. A party's or attorney's failure to comply with this section shall not affect access to case records that are otherwise accessible.

F. If confidential documents are not submitted with the Confidential Document Form, a court may, upon motion or its own initiative, with or without a hearing, order that any such documents be sealed. A court may also impose appropriate sanctions for failing to comply with this section.

Said Local Rules of Judicial Administration shall be effective January 6, 2018. The District Court Administrator shall publish this order as may be required.

*By the Court*

RAYMOND L. HAMILL,  
*President Judge*

[Pa.B. Doc. No. 17-2078. Filed for public inspection December 15, 2017, 9:00 a.m.]