

**PART XI. SCHOOL ADMINISTRATORS' HANDBOOK**

<b>Chap.</b>		<b>Sec.</b>
<b>161.</b>	<b>USE AND AVAILABILITY OF HANDBOOK AND MEMORANDUMS .....</b>	<b>161.1</b>

**CHAPTER 161. USE AND AVAILABILITY OF HANDBOOK  
AND MEMORANDUMS**

<b>Sec.</b>	
161.1.	School Administrators' Handbook.
161.2.	School Administrators' Memorandums.
161.3.	Availability of Handbook and Memorandums.

**§ 161.1. School Administrators' Handbook.**

The School Administrator's Handbook contains the basic policies, directives and procedures of the Department of Education. It is an adjunct to the school laws of the Commonwealth for the administration of the schools of this Commonwealth.

**§ 161.2. School Administrators' Memorandums.**

The School Administrators' Memorandums supplement the Handbook as a means of relaying quickly, information of temporary or one-time interest, information to be later included in the Handbook, or interpreting and clarifying previously issued material.

**§ 161.3. Availability of Handbook and Memorandums.**

The Handbook and Memorandums are available for public inspection and copying at the principal administration office of each school district and each intermediate unit, and at the offices of the Department of Education, Education Building, Harrisburg, Pennsylvania 17126.

[Next page is 171-1.]

161-2

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